PIMA COUNTY OUTSIDE AGENCY ADVISORY COMMITTEE
MAY 17, 2019 - 9:00 A.M.
Pima County Housing Center
801 W. Congress
Tucson, Arizona 85745

MINUTES

COMMITTEE MEMBERS:
Present: Ms. Jeannine Mortimer D4 – Chair
            Ms. Onita Davis – D1
            Mr. Victor Soltero – D2
            Mr. Noe Mayotte – D3
Absent: Ms. Rosalva Bullock – Vice Chair
            Mr. Steve Huffman – County Administrator

COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF PRESENT:
Daniel Tylutki, Interim Director
Jennifer Felix, Program Coordinator
Ana Basurto, OA Program Coordinator
Yvonne Mergenthal, Administrative Specialist

COMMUNITY DEVELOPMENT ATTRACTIONS AND TOURISM STAFF PRESENT:
Diane Frisch, Director
Michelle Flanagan, Senior Secretary

CALL TO ORDER by Chair Jeannine Mortimer at 9:00 am

1. **ROLL CALL**
   Quorum Present

2. **PLEDGE OF ALLEGIANCE**

3. **CALL TO AUDIENCE**
   None

4. **REVIEW & APPROVAL OF APRIL 2, 2019 MEETING MINUTES**
   Ms. Mortimer asked for a motion to approve the April 2, 2019 minutes as presented.
   Mr. Soltero moved to approve the minutes.
   Ms. Davis seconded the motion. Motion passed unanimously.

5. **CDNC OA SPECIAL REQUEST – LITERACY CONNECTS**
   Ms. Mortimer presented and discussed Mr. Huckleberry's letter for review of special funding request. Mr. Tylutki provided a brief background on the Literacy Connect Youth Center program application and introduced Ms. Stauffer. Ms. Stauffer provided further information on the program and addressed Committee members' questions.
   Ms. Davis clarified that this was a onetime request and the dollars would be used primarily for personnel, staff and stipends. Ms. Mortimer asked where the money would come from this year, Mr. Tylutki said it would come from the general fund from the County Administrator and the following year it would be coming from the OA funding through the regular OA application process. Ms. Mortimer asked the Committee if they had any further questions or needed additional information. Committee had no further question and no additional information requested.
   Ms. Mortimer asked for a motion to recommend funding for Literacy Connects. Mr. Soltero motioned to recommend $40,000 be awarded to Literacy Connects. Ms. Davis seconded the motion. Motion passed unanimously.

6. **REVIEW & DISCUSS INITIAL FUNDING FOR A & T OA FUNDING**
   Ms. Frisch introduced the application process and program overview.
   Ms. Flanagan provided a summary of each agency application. The agency gave brief presentation of the program. The committee members all addressed each agency:

AGENCY	PROGRAM
Ajo District Chamber of Commerce & Visitor's Center	Ajo Visitor Center: Gateway to the Sonoran Desert
Arts Foundation for Tucson & Southern Arizona	Arts Organization & Artist Support for Pima County
International Sonoran Desert Alliance	Only in Ajo: Wayfinding Improvements for an Emerging Destination
Perimeter Bicycling Association of America, Inc.	El Tour de Tucson
Portable Practical Educational Preparation, Inc.	2019 Amado Chili Cook-Off
Southwest Folklife Alliance, Inc.	Tucson Meet Yourself Folklife Festival
BREAK – 10 MINUTES	
Tucson Botanical Gardens	FY19-20 Programs & Exhibits at the Tucson Botanical Gardens
Tucson Children's Museum dba Children's Museum Tucson	3 Access for All Programs at Children's Museum Tucson & Oro Valley
Tucson Presidio Trust for Historic Preservation	Living History Days

7. **REVIEW & DISCUSS INITIAL FUNDING FOR A & T OA FUNDING**
   The Committee reviewed and allocated the funding recommendations per agency program. The Committee noted there is a total of $400,000 funding available to award. The amount requested is totals $441,000.00. The recommended funding amounts totaled $382,500, the remaining funding was awarded to the three agencies who received the lowest award.

8. **NEXT MEETING SCHEDULED**
   The next meeting will be scheduled in the fall. Staff proposed the 3rd Wednesday of the month starting in October.

9. **ADJOURN**

   Ms. Mortimer requested a motion to adjourn the meeting.
   Mr. Soltero moved to adjourn the meeting.
   Ms. Davis seconded the motion. Motion passed unanimously.

   Meeting adjourned at 11:46 A.M.