



PIMA COUNTY OUTSIDE AGENCY ADVISORY COMMITTEE

**March 9, 2020- 9:00 A.M.
Pima County Housing Center
801 W. Congress
Tucson, Arizona 85745**

MINUTES

COMMITTEE MEMBERS:

Present: Ms. Jeannine Mortimer D4 – Vice Chair
Ms. Onita Davis – D1
Mr. Noe Mayotte – D3
Mr. Steve Huffman – County Administrator

Absent: Ms. Rosalva Bullock – Chair
Mr. Victor Soltero – D2

COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF PRESENT:

Daniel Tylutki, Interim Director
Jennifer Felix, Program Coordinator
Ana Durazo, Community Services Program Coordinator
Yvonne Mergenthal, Administrative Specialist

CALL TO ORDER by Vice Chair Jeannine Mortimer at 9:03 AM

1. ROLL CALL

Quorum Present

2. PLEDGE OF ALLEGIANCE

3. CALL TO AUDIENCE

None

4. REVIEW & APPROVAL OF JANUARY 27, 2020 MEETING MINUTES

Ms. Mortimer asked for a motion to approve the January 27, 2020 minutes as presented.

Mr. Mayotte moved to approve the minutes.

Mr. Steve Huffman seconded the motion. Motion passed unanimously.

5. REVIEW OF CURRENT OA FUNDING FY19/20

Pima County Community Development and Neighborhood Conservation

Kino Service Center

2797 East Ajo Way, 3rd floor, Tucson, Arizona 85713 • Phone: 520-724-3777 • Fax: 520-724-6796

Ms. Mortimer asked for Mr. Tylutki for an overview of the current OA funding. Last year's funding was \$364,945 and the amount requested was \$600,000. Reference packet last page. Mr. Tylutki discussed revisiting the application process. Ms. Mortimer clarified that within the Community Services category, the distinction between funding requests from new and existing OA grantees (as outlined in the table below).

Ms. Mortimer also requested to have another meeting when all the committee members at the end to review funding recommendations.

Service Category	Number Applications	Award FY2019-2020	Requested \$\$ FY2020-2021	Recommended FY2020-2021
Community Services	18	\$364,945	\$994,619	in process
Emergency Food & Clothing	15	\$765,300	\$979,014	in process
Senior Support	11	\$174,000	\$407,127	in process
Support Services, Shelter & Domestic Violence	18	\$395,600	\$686,137	in process
Youth, Young Adult and Family Support	26	\$715,500	\$1,158,622	in process
Total	88	\$2,415,345	\$4,225,519	in process

6. OA GRANT FUNDING APPLICATION FY20/21

Ms. Mortimer and Mr. Tylutki reviewed the minimum requirements for OA funding. Mr. Tylutki stated that initial funding recommendations can exceed the Target Budget for the Service Category. Committee Members must be present at Agency presentation to make funding recommendation. Programs must receive at least four (4) initial funding recommendations. Programs must receive an initial funding recommendation of \$15,000. Committee Members will have the option to adjust their recommendation at the end of the process. Foundation organization or Capital Equipment not eligible.

7. COMMUNITY SERVICES AGENCY PRESENTATIONS (18)

Ms. Felix introduced twelve Community Service Category agencies. She provided a summary of their OA application funding request and agency representative provided a brief presentation. The Committee addressed each agency:

	Agency	Program Title (18 Programs)
9:15	Amistad y Salud, <u>Clinica Amistad</u>	Community Health and Wellness
925	Catholic Community Services of Southern Arizona, Inc., d.b.a. Community Outreach Program for the Deaf (COPD)	Supporting Deaf and Deaf-Blind and Hard of Hearing Persons
935	Community Home Repair Projects of Arizona	Roof Repair and Replacement Program
945	DIRECT Center for Independence	Counseling <u>DIRECTions</u>
950	International Rescue Committee in Tucson	Job Readiness Training for Newly Arrived Refugees
1000	Jewish Family & Children's Services of So AZ	<u>HoME</u>
1005	Our Family Services, Inc	Outside Agency 20-21 (Center)
1015	RISE, L.L.C.	RISE Equipment Recycling
BREAK - 10 MINUTES		
10:40	Southern Arizona Aid to Visually Impaired	Health and Wellness Program for Blind Seniors
1050	Southern Arizona Legal Aid	Homeowner and Tenant Protection Program
1100	St. Elizabeth Health Center	Patient Centered Medical Home for the Uninsured
1110	YWCA of Southern Arizona	YWCA Women's Counseling Network
NEW AGENCY/PROGRAMS		
1120	<u>Ajo Center for Sustainable Agriculture*</u>	Pima County Agricultural Workforce Development Program
1130	DIRECT Center for Independence	Linkages
1140	International Rescue Committee in Tucson	Immigration Program
1150	International Rescue Committee in Tucson	Medical Case Management for Refugees
1155	International Rescue Committee in Tucson	Refugee Gardening Program
1200	Southwest Fair Housing Counsel	Fair Housing Plus (formerly Don't Borrow Trouble)

Mr. Tylutki identified one application within this service category that the County Attorney identified as being ineligible for this funding source. The agency was previously made aware of the ARS statute that deemed the application ineligible.

The Committee requested additional information, clarification from a few agency applications.

Recommendations:

The committee was asked to complete the recommendations and scan and email to himself and Ms. Basurto. Mr. Huffman requested to postpone or revisit the recommendations due to the limited attendance of the committee. Ms. Mortimer agreed with the request.

8. NEXT MEETING AGENDA AND DATE

The meeting March 16, 2020 at 9:00 a.m. at the Pima County Public Housing Center.

9. ADJOURN

Ms. Mortimer requested a motion to adjourn the meeting.
 Mr. Soltero moved to adjourn the meeting.
 Mr. Huffman seconded the motion. Motion passed unanimously.

Meeting adjourned at 12:39 P.M.