PIMA COUNTY
EMERGENCY FOOD AND SHELTER PROGRAM LOCAL BOARD
FEMA/EFSP Phase XXXII
Funding Allocation Meeting Minutes
Friday, November 6, 2014 1-3pm
Pima County Housing Center
801 W. Congress
Tucson Arizona 85745

MINUTES

EMERGENCY FOOD AND SHELTER BOARD MEMBERS
Present  Jill Rich
          Anna Stevens-Denae
          Cammie Dirrim
          Evelyn Gonzales
          Jackie Lopez
          Kim Ward
          John Blackburn
          Liz Christensen
          Margaret Higgins
          Phillip Pierce
          Susanna Rodriguez
          Richard White

COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION
DEPARTMENT STAFF
Ana Durazo- Special Populations Program Coordinator

CALL TO ORDER
Acting Chair Jill Rich called meeting to order at 1:05 pm

ROLL CALL OF BOARD
Quorum satisfied

PLEDGE OF ALLEGIANCE
INTRODUCTION
Acting Chair Jill Rich welcomed board members and asked board and guest to introduce and state the agency that they represent.
Ms. Rich briefed the board on the FEMA process informed the board that the FEMA funds are to be used for hungry and homeless purposes only and not to be used for disaster relief. Ms. Rich explained process on deciding funding allocations.

ELECTION OF BOARD CHAIR FOR PHASE XXXII
Ms. Rich requested a motion to select new Board Chair.
Cammie Dirrim moved to nominate acting Chair Jill Rich to be re-nominated for Board Chair.
John Blackburn- Seconded
All in Favor
Motion passed unanimously

ADMINISTRATIVE MATTERS

a. Approval of Meeting Agenda XXXII
   Ms. Rich requested motion to approve agenda
   Mr. Evelyn Gonzales move to approve Phase XXXII agenda
   Anna Stevens-Denae – Seconded
   All in Favor

b. Approval of minutes from phase XXXI 04/04/2014
   Ms. Rich motioned to approve minutes
   Mr. Richard White- moved to approve April minutes
   Ms. Margaret Higgins- Seconded
   All in Favor

c. Discuss and Approve Phase XXXII Allocations/Allowances
   1. Award $408,001.00; Administrative Allowance $8,160.02
      Ms. Rich announced the total award amount of $408,001.00 with the maximum allowable administrative expenses is $8,160.02 amount of which is included in total award amount.
      Ms. Margaret Higgins moved to approve
      Ms. Kim Ward Seconded
      All in Favor
      Motion passed unanimously

   2. Per Diem Rate Allowance
      • $12.50 per night for Mass Shelter
      • $2.00 per meal for Mass Feeding
      Mr. Richard White moved to approve
      Ms. Anna Stevens-Denae Seconded
      All in Favor
      Motion passed unanimously
3. **Funding Period End Date-May 30, 2015**
   Ms. Margaret Higgins moved to approve
   Mr. Philip Pierce Seconded
   All in Favor
   Motion passed unanimously

**BREAK INTO SUBCOMMITTEES**

a. **Discuss Proposals**
   The Board separated into Subcommittees at 1:30pm, the board reconvened at 3:20pm.

b. **Make Funding Allocation Recommendations**
   The board members reviewed the subcommittee’s funding recommendations. The board members finalized the funding allocation amount after some discussion.(See Award Spreadsheet)

   Ms. Evelyn Gonzales motioned to approve award decision (see attachment)
   Mr. Richard White Seconded
   All in Favor
   Motion passed unanimously

**CALL TO AUDIENCE**

**OTHER BUSINESS**

**ADJOURNMENT**
Ms. Margaret Higgins motioned to adjourn meeting.
Mr. Richard White Seconded.
Meeting adjourned at 3:36 pm
All in Favor

Minutes submitted by Ana Durazo
<table>
<thead>
<tr>
<th>Agency</th>
<th>Served Meal/Mass Feeding</th>
<th>Other Food</th>
<th>Mass Shelter</th>
<th>Other Shelter</th>
<th>Rent/ Mortgage Assistance</th>
<th>Utility Assistance</th>
<th>Admin</th>
<th>Total Awarded</th>
<th>Total Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arizona Youth Partnership</td>
<td></td>
<td>$5,200</td>
<td></td>
<td></td>
<td>$2,830</td>
<td>$5,200</td>
<td>$2,715</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Catholic Community Services</td>
<td>$10,000</td>
<td></td>
<td></td>
<td></td>
<td>$6,676</td>
<td>$10,000</td>
<td>$7,250</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Food Bank</td>
<td>$30,000</td>
<td></td>
<td></td>
<td></td>
<td>$11,672</td>
<td>$30,000</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Food Bank</td>
<td>$35,000</td>
<td></td>
<td></td>
<td></td>
<td>$18,725</td>
<td>$35,000</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Food Bank</td>
<td>$50,000</td>
<td></td>
<td></td>
<td></td>
<td>$16,446</td>
<td>$50,000</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exodus Community Services</td>
<td></td>
<td></td>
<td></td>
<td>$11,375</td>
<td>$-</td>
<td>$11,375</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IMPACT of Southern Arizona</td>
<td>$14,700</td>
<td></td>
<td></td>
<td></td>
<td>$9,837</td>
<td>$14,700</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interfaith Community Services</td>
<td>$5,961</td>
<td>$19,956</td>
<td></td>
<td></td>
<td>$25,917</td>
<td>$52,000</td>
<td>$26,759</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Old Pueblo Community Services</td>
<td>$6,542</td>
<td>$28,000</td>
<td></td>
<td>$-</td>
<td>$-</td>
<td>$28,000</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pima County Community Action Agency</td>
<td></td>
<td></td>
<td></td>
<td>$130,813</td>
<td>$1,321</td>
<td>$132,134</td>
<td>$111,727</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PEPP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$8,246</td>
<td>$14,000</td>
<td>$7,635</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Primavera Foundation</td>
<td></td>
<td>$42,670</td>
<td>$32,190</td>
<td></td>
<td>$74,860</td>
<td>$105,500</td>
<td>$76,116</td>
<td></td>
<td></td>
</tr>
<tr>
<td>San Ignacion Yaqui Council, Inc.</td>
<td></td>
<td></td>
<td></td>
<td>$13,500</td>
<td>$7,223</td>
<td>$13,500</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>San Ignacion Yaqui Council, Inc.</td>
<td>$9,940</td>
<td></td>
<td></td>
<td></td>
<td>$5,492</td>
<td>$9,940</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Southern AIDS Foundation</td>
<td>$1,605</td>
<td>$1,605</td>
<td>$3,210</td>
<td></td>
<td>$6,420</td>
<td>$12,000</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Haven</td>
<td>$20,000</td>
<td></td>
<td></td>
<td></td>
<td>$11,483</td>
<td>$20,000</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Salvation Army</td>
<td>$8,880</td>
<td>$22,604</td>
<td>$8,880</td>
<td></td>
<td>$40,364</td>
<td>$90,000</td>
<td>$34,800</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tucson Centers for Women &amp; Children: EMERGE!</td>
<td>$25,000</td>
<td></td>
<td></td>
<td></td>
<td>$15,096</td>
<td>$25,000</td>
<td>$14,692</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tucson Urban League</td>
<td></td>
<td></td>
<td></td>
<td>$12,000</td>
<td>$6,420</td>
<td>$12,000</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pima County CDNC Admin</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$8,160</td>
<td>$8,160</td>
<td>$7,476</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Totals: $107,629 $86,605 $90,275 $60,856 $204,771 $14,821 $8,160 $408,001 $696,375 $289,170