

Proposal Application

Attachment A Cover Sheet

Legal name of the organization (or individual) submitting this application: Tucson Center for Women and Children dba Emerge Center Against Domestic Abuse	
Legal Status of applicant (e.g., non-profit corporation, government entity): 501(c)(3) non-profit corporation	
Address of Organization: 2545 E. Adams Street, Tucson, AZ 85716	
Name and Title of contact person for this application: Ed Mercurio-Sakwa, CEO	
Telephone number: (520)795-8001	Fax number: (520)795-1559
E-mail address: grants@emergecenter.org	
Indicate the amount of FEMA EFSP Phase 37 funds you are requesting for each service category. Phase 37 funding will be limited to the following categories. Total your requests at the bottom. ROUND REQUESTS TO THE NEAREST DOLLAR; REQUEST ONLY WHOLE DOLLAR AMOUNTS.	
Served Meals/Mass Feeding	\$
Other Food	\$
Mass Shelter	\$30,000
Other Shelter	\$
Rent/Mortgage Assistance*	\$
Utility Assistance*	\$
Total Requested	\$
* PLEASE NOTE: ALL LOCAL PROVIDERS FOR EMERGENCY RENT/MORTGAGE AND UTILITY ASSISTANCE MUST UTILIZE PIMA COUNTY'S EMERGENCY SERVICES NETWORK (ESN) TO ENSURE NO DUPLICATION OF ASSISTANCE OCCURS.	
To the best of my knowledge and belief, all of the information in this application is true and correct. The document has been authorized by the governing body of the applicant and the applicant will comply with the attached assurances if funding is awarded.	
Typed name of Authorized Signature: Ed Mercurio-Sakwa	
Authorized Signature: 	Date signed: June 2, 2020

Attachment B Application Form

I. FEMA EFSP FUNDING HISTORY

Phase 37 Request	\$ 30,000
Phase 36 Received	\$ 23,500
Phase 35 Received	\$ 18,591

Note: FEMA funds are intended to be used to supplement or expand existing programs and services.

Describe how the organization intends to use these funds. Will the money requested in this proposal be used to support a service or program that was supported by FEMA funds in the past? If yes, describe below how services have been or will be expanded or supplemented.

Emerge Center Against Domestic Abuse (Emerge) will use FEMA funds to support emergency shelter services for survivors of domestic violence (DV) and their children. We have been fortunate to receive FEMA funds for our emergency shelter in past years. In combination with other funding sources, FEMA funds will enable Emmerge to cover the operating costs associated with running our 51-bed facility and hotel program, providing shelter for more than 600 people annually.

II. ORGANIZATION ELIGIBILITY CRITERIA

1. Identify the status of the agency. (Select one)

- Government Agency (public entity)
- Private Nonprofit (501(c)(3) or 501(c)(4)
If your agency has not previously received FEMA funds, **attach** the Federal tax exempt letter to your submission.

2. Is the agency considered in good standing by the Arizona Corporation Commission?

Y	N
X	

3. A. Accounting System: Describe the accounting system used by the organization to track grant-funded expenditures and revenues.

Emerge's accounting system, FundEZ, allows us to separately track expenditures and outlays with budgeted amounts for each grant.

B. Audit: Does the organization conduct an independent annual audit? (Check one)

- Yes.** Indicate below the CPA firm that conducted the organization's most recent financial audit and the time period covered by the audit.
- If the agency has not received FEMA funding in the last 5 years, **attach** a copy of the organization's most recent audit to your submission.

HBL Certified Public Accountants, P.C.
The most recent audit covers July 1, 2018 – June 30, 2019

- No.** The organization does not conduct an independent annual audit.
- Please **attach** FY2019-20 internal agency budget and year-to-date financial statements to your submission.

4. Federal Employer Identification Number (FEIN)

86-0312162

5. How does your facility assure accessibility for people with physical disabilities?

Emerge's shelter is ADA compliant.

III. ORGANIZATION TARGET POPULATION

Please indicate the three primary target client populations served by your agency in the list below. Type "1," "2," and "3" to identify the top three client populations. If your agency targets no specific population, please select the "NT" code.

	People with substance use disorder		Native Americans		Unaccompanied minors
1	Domestic violence victims		People with AIDS/HIV		Veterans
	Elderly		Racial/Ethnic Minorities		NT (no target population)
2	Families with children		Single men		Other targeted populations (specify below):
	Mentally disabled	3	Single women		

IV. NARRATIVE

Please answer the following questions. Limit answers to the space provided.

1. Give a brief explanation of your organization's ability to coordinate service delivery with other human service providers. Specifically identify the networks, coalitions and collaborative arrangements that your agency maintains.

Emerge takes a holistic approach to serving DV survivors and connects our shelter residents to community partners and resources. We work closely with other agencies to allow for "warm handoffs" and co-case management. Emerge also maintains grant partnerships with or without MOUs with several service providers. Our partners include the YWCA, Southern Arizona Legal Aid, Step Up to Justice, Community Food Bank, Southern Arizona Center Against Sexual Assault, Our Family Services, Primavera, Gabriel's Angels, Assistance League, criminal justice/law enforcement agencies, behavioral health service providers, and more. Emerge is also an active member of the Arizona Coalition to End Sexual & Domestic Violence, Tucson Pima Collaboration to End Homelessness (TPCH) and various domestic violence task forces.

2. Describe any changes in the magnitude of the current need and/or funding sources experienced during the past year or expected in the next 12 months (for example, number of requests or types of clients).

Emerge is the only provider of comprehensive DV support services in Pima County and the largest emergency shelter dedicated to serving DV survivors in Southern Arizona. In the past year, we have seen an increase in need for services from high-acuity survivors and those at high risk of being seriously injured or killed by an intimate partner, in part through referrals from law enforcement using the Arizona intimate Partner Risk Assessment Instrument System (APRAIS tool) while on-site for DV-related 911 calls. Additionally, our community is reeling from the impact of COVID-19 and among those most severely impacted are people experiencing domestic abuse. For that reason, we have taken every precaution to protect the health and safety of those who are still able to reach out to us for help. All Emerge services are open and available to survivors, including emergency shelter. We have made changes to shelter intake and daily operations to support social distancing and protect the health of residents.

3. Give a brief explanation of how your service(s) will be addressing a gap in existing services available to the community.

Domestic violence (DV) is at epidemic proportions in Tucson and Pima County. Together, the Tucson Police Department (TPD) and Pima County Sheriff's Department (PCSD) report responding to 15,000 DV calls to 911 last year (TPD, PCSD 2019). The combined cost to the community of responding to those calls was \$5.3 million, according to figures reported by the law enforcement agencies (TPD, PCSD 2019). According to the TPCH 2019 Pima County Point-in-Time Count Data Report, 130 of the 1164, or 11%, of homeless adults surveyed were survivors of domestic violence. Emerge provides emergency shelter with specialized, trauma-informed support for DV survivors. As the only comprehensive DV service provider in our community, Emerge is a vital resource for DV survivors facing homelessness. Our shelter services are designed to help DV survivors overcome the trauma caused by DV and exit to safe, stable housing.

4. Explain any anticipated funding cuts. Identify the funding source anticipated to be reduced and describe any alternative funding sources sought by the organization to make up for these cutbacks.

Emerge anticipates significant funding cuts in the coming year. The Arizona Criminal Justice Commission has informed grantees to expect a 60% cut due to issues related to their state funding sources. Emerge expects a \$38,000 loss in funding for shelter services as a result. We also anticipate potential losses stemming from the Victim of Crimes Act due to reductions in federal funding sources. Moreover, the COVID-19 pandemic has taken a financial toll on Emerge, like it has on so many other organizations and businesses. At Emerge, cost increases related to COVID-19 and loss of funding in the next fiscal year due to funders and individual donors diverting money to COVID-19 response.

5. Define the geographical area to be served with requested FEMA funds.

Our emergency shelter is located in Tucson, Arizona and we serve all of Pima County.

6. Briefly describe the target population for each service for which you are requesting FEMA EFSP funds.

The target population served by our emergency shelter is made up of victims of domestic violence who are at high risk of serious injury or death from an intimate partner. We provide 24-hour access to safe shelter and a continuum of services to help this population heal from their trauma. The vast majority of people we serve in shelter are women and their children. A small number of male victims receive shelter services annually via our hotel program. While we serve people of all income levels, nearly all of our emergency shelter program participants have no income or income below the federal poverty level.

7. Please discuss how your program collaborates with other homeless assistance providers, including those organizations which are part of the Tucson Pima Collaboration to End Homelessness.

Emerge is an active, voting member of Tucson Pima Collaboration to End Homelessness (TPCH). Because DV is a leading cause of homelessness for women and their children, we work closely with local organizations that focus solely on addressing homelessness. For instance, homelessness service providers often have clients who need some level of services from Emerge because of coexisting experiences with domestic abuse. We also frequently work with our homeless assistance partners to meet the housing needs of the DV victims we serve.

V. BUDGET AND FINANCIAL/SERVICE INFORMATION

Unit of Service/Request

Complete the appropriate table for each category in which funding is requested.

Shelter Category					
	Column A	Column B	Column C	Column D	Column E
Shelter Category	FEMA Funds Requested	Per Diem	FEMA-Funded Total Nights	FEMA-Funded Number of Rural Clients	FEMA-Funded Number of Clients Served
Mass Shelter - <i>Direct Cost</i>	\$ 0	Not applicable	N/A	N/A	N/A
Mass Shelter - <i>Per Diem</i>	\$ 30,000.00	\$12.50	2,400	4	69
Other Shelter	\$ 0	Not applicable	N/A	N/A	N/A

GUIDANCE: Shelter Category	
Column A	State the amount of FEMA funds you are requesting.
Column B	In past years the local board has selected a \$12.50/night per diem rate. <i>This amount may change when the award is finalized.</i>
Column C	Indicate the total number of nights for mass shelter (Columns A ÷ B = C).
Column D	State the number of rural clients to be served with FEMA EFSP request.
Column E	Indicate the total number of clients to be served (include rural clients reported in Column D) with FEMA request.

Food (Served Meals/Mass Feeding) Category					
	A	B	C	D	E
Food Category	FEMA Funds Requested	Meal Per Diem	FEMA-Funded Total Meals	FEMA-Funded Number of Rural Clients	FEMA-Funded Number of Clients Served
Served Meals - <i>Direct Cost</i>	\$0		N/A	N/A	N/A
Served Meals - <i>Per Diem</i>	\$0	\$2.00 per meal	N/A	N/A	N/A

GUIDANCE: Food Category	
Column A:	Indicate the amount of FEMA funds you are requesting.
Column B	In past years the local board has selected a \$2.00/meal per diem rate. <i>This amount may change when the award is finalized</i>
Column C	State the total number of meals served with FEMA funds (Columns A ÷ B = C).
Column D	Indicate the number of rural clients to be served with FEMA request.
Column E	State the total number of clients to be served (include rural clients reported in Column D) with FEMA request.

Other Food Category	
FEMA funds requested:	\$0
Indicate the number of rural clients to be served with FEMA request.	N/A
Please use the space below to document how your request will be used. Give specifics (e.g., FEMA funds will buy approximately "X" number of food boxes to help "X" number of clients at "X" approximate cost per box).	
N/A	

Financial Assistance Category				
*Note: All local providers for emergency rent/mortgage and utility assistance must utilize Pima County's Emergency Services Network (ESN) to ensure no duplication of assistance occurs.				
	A	B	C	D
Financial Assistance Category	FEMA Funds Requested	Number of Households Served	Average Bill	Number of Rural Households Served
Rent/Mortgage	\$0	N/A	N/A	N/A
Utility	\$0	N/A	N/A	N/A

- GUIDANCE: Financial Assistance Category**
- Column A: Indicate the amount of FEMA funds you are requesting.
 - Column B: Indicate how many households (including rural households) are projected to be served with FEMA EFSP funds.
 - Column C: State the amount of the average bill expected to be paid (Columns A ÷ B = C).
 - Column D: Indicate how many rural households are projected to be served with this FEMA request.

Program/Service Revenue & Expenditures

Complete tables A and B for each category in which FEMA EFSP funds are requested. Please reproduce this page if you are requesting funding in more than one service category.

A. Program/Service Revenue	
Provide budgeted revenues for this program year for each service for which FEMA EFSP Phase 37 funds are requested. At the bottom of the table, indicate the percent of the total program revenues that will be met with FEMA assistance.	
Service Category:	
Funding Sources	Amount
Federal Funds	\$ 1,040,591
State Funds	\$ 509,733
City of Tucson Funds	\$ 186,000
Pima County Funds	\$ 111,900
Arizona Health Care Cost Containment System	\$
Pima Council on Aging	\$
Title XX	\$
United Way	\$
Program Revenues/Client Fees	\$
Foundation Grants	\$ 200,000
Fundraising/Donations	\$ 70,932
Other/In-Kind	\$
FEMA EFSP Request	\$ 30,000
Total Service Funding	\$ 2,149,156
What percentage of your Program budget is the FEMA funding request? <i>Example: Motel Voucher Program:</i> \$8,000 FEMA FUNDING REQUEST <u>\$2,000 PRIVATE FUNDS</u> \$10,000 = 80% of Program Budget	1.4%
What percentage of your overall Agency Budget is the FEMA funding request? <i>Example:</i> \$250,000 AGENCY BUDGET <u>\$8,000 FEMA FUNDING REQUEST</u> = 3% of Overall Agency Budget	.47%

B. Program/Service Expenditures	
Indicate budgeted expenditures for this program year for each service for which FEMA EFSP Phase 37 funds are requested. TOTAL AGENCY BUDGETS ARE NOT ACCEPTABLE.	
Service Category: Mass Shelter	
Line Item Budget Categories	Total Service Budget
Personnel/Employee Related Expenses	\$1,527,763
Professional/Outside Services	\$12,326
Facilities/Occupancy	\$271,510
Travel	\$12,644
Other (Specify): Shelter and Client Supplies	\$91,535
Other (Specify): Client Assistance and Vouchers	\$28,000
Other (Specify): Admin	\$195,378
Total Service Expenditures	\$2,149,156