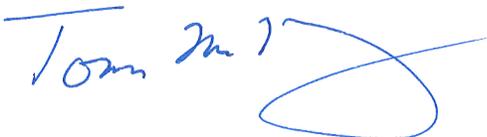


Proposal Application

Attachment A Cover Sheet

Legal name of the organization (or individual) submitting this application: Interfaith Community Services	
Legal Status of applicant (e.g., non-profit corporation, government entity): Nonprofit corporation	
Address of Organization: 2820 W. Ina Road, Tucson, AZ 85741	
Name and Title of contact person for this application: Tom McKinney, Chief Executive Officer	
Telephone number: 520-526-9292	Fax number: 520-797-3029
E-mail address: tmckinney@icstucson.org	
Indicate the amount of FEMA EFSP Phase 37 funds you are requesting for each service category. Phase 37 funding will be limited to the following categories. Total your requests at the bottom. ROUND REQUESTS TO THE NEAREST DOLLAR; REQUEST ONLY WHOLE DOLLAR AMOUNTS.	
Served Meals/Mass Feeding	\$15,000
Other Food	\$
Mass Shelter	\$
Other Shelter	\$
Rent/Mortgage Assistance*	\$
Utility Assistance*	\$
Total Requested	\$15,000
* PLEASE NOTE: ALL LOCAL PROVIDERS FOR EMERGENCY RENT/MORTGAGE AND UTILITY ASSISTANCE MUST UTILIZE PIMA COUNTY'S EMERGENCY SERVICES NETWORK (ESN) TO ENSURE NO DUPLICATION OF ASSISTANCE OCCURS.	
To the best of my knowledge and belief, all of the information in this application is true and correct. The document has been authorized by the governing body of the applicant and the applicant will comply with the attached assurances if funding is awarded.	
Typed name of Authorized Signature: Tom McKinney	
Authorized Signature: 	Date signed: June 1, 2020

Attachment B Application Form

I. FEMA EFSP FUNDING HISTORY

Phase 37 Request	\$ 15,000
Phase 36 Received	\$ 11,500
Phase 35 Received	\$ 10,065

Note: FEMA funds are intended to be used to supplement or expand existing programs and services.

Describe how the organization intends to use these funds. Will the money requested in this proposal be used to support a service or program that was supported by FEMA funds in the past? If yes, describe below how services have been or will be expanded or supplemented.

This award will support ICS's Mobile Meals program, which has provided nutritious, special-diet meals for low-income seniors since 1986. Clients may choose to receive one or two meals a day, Monday through Friday, 52 weeks a year with a sliding fee scale. Meals are prepared at local hospitals and trained volunteers deliver the meals and visit with clients to assess their needs and reduce isolation. As in previous years, FEMA EFSP support supplements the program and will allow ICS to provide meals to very low-income seniors in Pima County **at no cost to them.**

II. ORGANIZATION ELIGIBILITY CRITERIA

1. Identify the status of the agency. (Select one)

- Government Agency (public entity)
- Private Nonprofit (501(c)(3) or 501(c)(4)
If your agency has not previously received FEMA funds, **attach** the Federal tax exempt letter to your submission.

2. Is the agency considered in good standing by the Arizona Corporation Commission?

Y	N
X	

3. A. Accounting System: Describe the accounting system used by the organization to track grant-funded expenditures and revenues.

ICS utilizes a Quick Books accounting system to track grant funded expenditures and revenues, and conducts an annual audit.

B. Audit: Does the organization conduct an independent annual audit? (Check one)

- Yes.** Indicate below the CPA firm that conducted the organization's most recent financial audit and the time period covered by the audit.
- If the agency has not received FEMA funding in the last 5 years, **attach** a copy of the organization's most recent audit to your submission.

HBL CPAs, P.C., July 1, 2018 to June 30, 2019

- No.** The organization does not conduct an independent annual audit.
- Please **attach** FY2019-20 internal agency budget and year-to-date financial statements to your submission.

4. Federal Employer Identification Number (FEIN)

86-0520997

5. How does your facility assure accessibility for people with physical disabilities?

Use of ramps, automatic doors, and other accommodations as needed

III. ORGANIZATION TARGET POPULATION

Please indicate the three primary target client populations served by your agency in the list below. Type "1," "2," and "3" to identify the top three client populations. If your agency targets no specific population, please select the "NT" code.

	People with substance use disorder		Native Americans		Unaccompanied minors
	Domestic violence victims		People with AIDS/HIV		Veterans
1	Elderly		Racial/Ethnic Minorities		NT (no target population)
	Families with children		Single men	2	Other targeted populations (specify below):
	Mentally disabled	3	Single women		People with disabilities and/or chronic illness

IV. NARRATIVE

Please answer the following questions. Limit answers to the space provided.

1. Give a brief explanation of your organization's ability to coordinate service delivery with other human service providers. Specifically identify the networks, coalitions and collaborative arrangements that your agency maintains.

ICS collaborates extensively to deliver all of our programs, including Mobile Meals. We work with 118 faith partners to identify those who need help and recruit volunteers, and Pima Council on Aging to recruit volunteers and receive referrals for Mobile Meals. ICS collaborates with five local hospitals and assisted living facilities to obtain meals that are appropriate for the dietary needs of the seniors we serve, including low-salt meals, or meals for diabetics.

ICS is fortunate to have a well-organized and effective volunteer program. ICS provides specialized training for volunteers that deliver Mobile Meals so they are able to watch for indicators of changing needs, health issues, and other concerns.

2. Describe any changes in the magnitude of the current need and/or funding sources experienced during the past year or expected in the next 12 months (for example, number of requests or types of clients).

The US Census 2018 American Community Survey shows the over 65 population in Pima County is 19.8%, or approximately 207,361 seniors. The poverty rate in Pima County is 16%, meaning we can estimate there are over 30,000 seniors who struggle with food insecurity, or lack of sufficient food for a healthy life.

The ICS Mobile Meals program uses a sliding scale fee based on federal poverty guidelines for most recipients. **FEMA EFSP funds allows clients who are very low-income to pay nothing.** The clients who financially qualify cannot afford even the lower end of the sliding scale fee for meals. Without subsidized Mobile Meals provided by ICS, many of the clients who benefit from this award would experience food insecurity or hunger.

Additionally, program costs have risen due to the increase in the cost of meals. Also in 2020 a facility that was providing meals in-kind is no longer able to do that, meaning ICS will have to purchase the meals from now on, a \$12,000 additional expense.

3. Give a brief explanation of how your service(s) will be addressing a gap in existing services available to the community.

ICS primarily serves northwest Tucson and areas in Pima County including Catalina and Oro Valley, areas not included in Mobile Meals of southern Arizona's service area. We collaborate with Pima Council on Aging, Impact of Southern Arizona, and Mobile Meals of Southern Arizona to ensure there is not an overlap of services. Because of the high percentage of low-income seniors in our region, demand for mobile meals exceeds capacity of agencies that provide this service.

4. Explain any anticipated funding cuts. Identify the funding source anticipated to be reduced and describe any alternative funding sources sought by the organization to make up for these cutbacks.

ICS is fortunate to have diverse sources of revenue for all our programs, including individual donations, government contracts, and program fees. This has allowed us to maintain and expand the Mobile Meals program over the 34 years we have provided it. No funding cuts are anticipated at this time.

5. Define the geographical area to be served with requested FEMA funds.

The ICS delivery service area for Mobile Meals includes Campbell Avenue on the east, Interstate 10 on the west, Roger Road to the south, and Tangerine Road to the north. The majority of our FEMA mobile meals recipients live south of Orange Grove Road in the Flowing Wells area, which has a large concentration of low-income households. In the past year through deepening our partnership with GAP Ministries for the mobile meals program, ICS is now better equipped to serve high demand areas.

6. Briefly describe the target population for each service for which you are requesting FEMA EFSP funds.

Mobile Meals provides home delivered meals to seniors and/or people with disabilities who have difficulty getting to a grocery store or a community center for meals. Many of these recipients struggle to prepare meals on their own. The majority are low-income and all those served with FEMA EFSP funds will be very low-income.

During the 2019-2020 fiscal year, 71 participated in the ICS Mobile Meals program. The majority of those served were in the 85704 and 85742 zip codes, which includes rural areas. Demographics are 92% were 60 years of age or older, 60% were female head of household, and 73% White.

7. Please discuss how your program collaborates with other homeless assistance providers, including those organizations which are part of the Tucson Pima Collaboration to End Homelessness.

ICS has an emergency financial assistance program, and as part of the case management for financial assistance, we refer clients to many homeless shelters and agencies that offer low-income housing throughout Pima County. These agencies also refer clients to ICS.

ICS is a current active member of the local HUD Continuum of Care, the Tucson Pima Collaboration to End Homelessness, and utilizes the Homeless Management Information System (HMIS). This allows ICS to collaborate effectively with other homeless assistance providers and refer to shelter and housing in a coordinated manner.

V. BUDGET AND FINANCIAL/SERVICE INFORMATION

Unit of Service/Request

Complete the appropriate table for each category in which funding is requested.

Shelter Category					
	Column A	Column B	Column C	Column D	Column E
Shelter Category	FEMA Funds Requested	Per Diem	FEMA-Funded Total Nights	FEMA-Funded Number of Rural Clients	FEMA-Funded Number of Clients Served
Mass Shelter - <i>Direct Cost</i>	\$				
Mass Shelter - <i>Per Diem</i>	\$				
Other Shelter	\$				

GUIDANCE: Shelter Category	
Column A	State the amount of FEMA funds you are requesting.
Column B	In past years the local board has selected a \$12.50/night per diem rate. <i>This amount may change when the award is finalized.</i>
Column C	Indicate the total number of nights for mass shelter (Columns A ÷ B = C).
Column D	State the number of rural clients to be served with FEMA EFSP request.
Column E	Indicate the total number of clients to be served (include rural clients reported in Column D) with FEMA request.

Food (Served Meals/Mass Feeding) Category					
	A	B	C	D	E
Food Category	FEMA Funds Requested	Meal Per Diem	FEMA-Funded Total Meals	FEMA-Funded Number of Rural Clients	FEMA-Funded Number of Clients Served
Served Meals - <i>Direct Cost</i>	\$				
Served Meals - <i>Per Diem</i>	\$15,000	\$2.00 per meal	7,500	0	15

GUIDANCE: Food Category	
Column A:	Indicate the amount of FEMA funds you are requesting.
Column B	In past years the local board has selected a \$2.00/meal per diem rate. <i>This amount may change when the award is finalized</i>
Column C	State the total number of meals served with FEMA funds (Columns A ÷ B = C).
Column D	Indicate the number of rural clients to be served with FEMA request.
Column E	State the total number of clients to be served (include rural clients reported in Column D) with FEMA request.

Other Food Category	
FEMA funds requested:	\$
Indicate the number of rural clients to be served with FEMA request.	
Please use the space below to document how your request will be used. Give specifics (e.g., FEMA funds will buy approximately "X" number of food boxes to help "X" number of clients at "X" approximate cost per box).	

Financial Assistance Category				
*Note: All local providers for emergency rent/mortgage and utility assistance must utilize Pima County's Emergency Services Network (ESN) to ensure no duplication of assistance occurs.				
	A	B	C	D
Financial Assistance Category	FEMA Funds Requested	Number of Households Served	Average Bill	Number of Rural Households Served
Rent/Mortgage	\$		\$	
Utility	\$		\$	

- GUIDANCE: Financial Assistance Category**
- Column A: Indicate the amount of FEMA funds you are requesting.
 - Column B: Indicate how many households (including rural households) are projected to be served with FEMA EFSP funds.
 - Column C: State the amount of the average bill expected to be paid (Columns A ÷ B = C).
 - Column D: Indicate how many rural households are projected to be served with this FEMA request.

Program/Service Revenue & Expenditures

Complete tables A and B for each category in which FEMA EFSP funds are requested. Please reproduce this page if you are requesting funding in more than one service category.

A. Program/Service Revenue	
Provide budgeted revenues for this program year for each service for which FEMA EFSP Phase 37 funds are requested. At the bottom of the table, indicate the percent of the total program revenues that will be met with FEMA assistance.	
Service Category:	
Funding Sources	Amount
Federal Funds	\$
State Funds	\$
City of Tucson Funds	\$
Pima County Funds	\$ 22,100
Arizona Health Care Cost Containment System	\$
Pima Council on Aging	\$
Title XX	\$
United Way	\$
Program Revenues/Client Fees	\$
Foundation Grants	\$ 5,000
Fundraising/Donations	\$ 15,914
Other/In-Kind	\$ 80,080
FEMA EFSP Request	\$ 15,000
Total Service Funding	\$ 138,094
What percentage of your Program budget is the FEMA funding request? <i>Example: Motel Voucher Program:</i> <u>\$8,000 FEMA FUNDING REQUEST</u> <u>\$2,000 PRIVATE FUNDS</u> \$10,000 = 80% of Program Budget	10.9%
What percentage of your overall Agency Budget is the FEMA funding request? <i>Example:</i> <u>\$250,000 AGENCY BUDGET</u> <u>\$8,000 FEMA FUNDING REQUEST</u> = 3% of Overall Agency Budget	.4%

B. Program/Service Expenditures	
Indicate budgeted expenditures for this program year for each service for which FEMA EFSP Phase 37 funds are requested. TOTAL AGENCY BUDGETS ARE NOT ACCEPTABLE.	
Service Category:	
Line Item Budget Categories	Total Service Budget
Personnel/Employee Related Expenses	\$ 55,353
Professional/Outside Services	\$4,009
Facilities/Occupancy	\$ 1,132
Travel	\$ 828
Other (Specify): Program Supplies	\$ 2,018
Other (Specify): Other Operating Expenses	\$ 6,114
Other (Specify): Cost of Meals	\$ 68,640
Total Service Expenditures	\$ 138,094