



**PIMA COUNTY OUTSIDE AGENCY ADVISORY COMMITTEE
OCTOBER 12, 2017 - 9:00 A.M.
Abrams Public Health Center
3950 S. Country Club Rd, 3rd Floor
Tucson, Arizona 85714**

MINUTES

COMMITTEE MEMBERS:

Present: Ms. Jeannine Mortimer – Chair
Ms. Onita Davis – D1
Ms. Victor Soltero – D2
Mr. Noe Mayotte – D3
Mr. Steve Huffman – County Administrator

Not Present: Ms. Rosalva Bullock – Vice Chair

COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION STAFF PRESENT:

Erin Badger - Administrative Specialist
Ana Basurto - Program Coordinator
Margaret Kish - Director

CALL TO ORDER by Chair Jeannine Mortimer at 9:05 am

1. ROLL CALL

Quorum Present

2. PLEDGE OF ALLEGIANCE

3. CALL TO AUDIENCE

None

4. REVIEW & APPROVAL OF APRIL 2017 MEETING MINUTES

Ms. Mortimer asked for a motion to approve the March 29, 2017 minutes. Mr. Soltero moved to approve the minutes. Ms. Davis seconded the motion. Motion passed unanimously.

5. OVERVIEW FOR OA FY2017-2018

Ms. Kish provided a brief update on the OA contracts and activities for the first quarter. The OA Annual Report is in process and a draft will be sent out the OA Committee for review.

Request for Funding Process for FY18/19 application to be released on October 31st via ZoomGrants.

6. PRESENTATION OF PROGRAM CHANGES

a. YWCA of Southern AZ - House of Neighborly Service

The County Administrator recommended funding under a special request allocation for the YWCA in FY 2016-17, however the request was only recommended for one year. The YWCA was requesting a second year of funding and explained changes in their program design. Ms. Mortimer noted that the agency has had approximately 2/3 funding reduction.

Ms. Mortimer asked for a motion to approve program changes regarding the Las Escuelita and Las Comadritas programs.

Mr. Soltero motioned to approve. Mr. Mayottte seconded the motion. Motion passed unanimously.

b. IMPACT - Clothing and Food Bank

The IMPACT CEO addressed the Committee and provided information regarding programmatic design and service delivery areas. Ms. Mortimer noted that the agency was mainly changing service areas.

This was for information only. No action was required.

c. PowerSource Tucson - Bridging the Gap-Women & HIV

PowerSource representatives gave a presentation to the Committee regarding fundraising efforts and successes of the program. Ms. Mortimer stated it appears that the agency is having success in fundraising locally and nationally.

This was for information only. No action was required.

d. Tucson Urban League

The Tucson Urban League CEO provided the Committee with an update on the Utility and Rental program for FY2017-2018 and the Financial Empowerment Center (FEC) program redesign. The program outcomes would change and the revised budget would reflect support for the FEC program coordinator.

This was for information only. No action was required.

7. DISCUSSION OF FY2018-9 PROGRAM PRIORITIES

The Committee discussed current issues and trends and the potential impact on the OA RFP process. Ms. Mortimer suggested that the Committee would discuss priorities for funding once they reviewed the applications.

8. ZOOMGRANTS AND RFP TIMELINE

The OA request for funding application process is scheduled to be released on October 31, 2017 and the deadline for full applications is January 31, 2018. The Committee has access to both the pre-applications as well as the full applications through ZoomGrants.

9. RISK ASSESSMENTS / MONITORING REVIEW

Staff will conduct an on-site assessment of all new agencies applying for funding and will conduct a mini Risk Assessment in order to evaluate agency's capacity. This assessment will be shared with the Committee.

10. SPECIAL FUNDING REQUEST

a. Catholic Community Services – Robles Food Bank

The Catholic Community Services CEO gave a presentation on the history of Nutrition Program, changes and goals. CCS is requesting \$12,000.00 to assist with the additional costs and allow them to continue serving current participants and not create and a waiting list. This request is for one-time funding only.

Ms. Mortimer asked for a motion to approve the special funding request of \$12,000 to CCS for their Senior Nutrition Program.

Mr. Soltero motioned to approve. Mr. Mayotte seconded the motion. Motion passed unanimously.

b. PIMA COUNTY COMMUNITY LAND TRUST (PCCLT)

The PCCLT CEO was not present to address the Committee. Ms. Kish reviewed the special funding request for \$12,000 to provide the additional homeownership services to the new Land Trust clients.

Ms. Mortimer asked for a motion to approve the special funding request of \$12,000 to PCCLT.

Mr. Huffman motioned to approve. Mr. Soltero seconded the motion. Motion passed unanimously.

11. NEXT MEETING AGENDA AND DATE

Staff will work with the Committee to establish a meeting during the last two weeks of January 2018. The schedule for the Spring public meetings, to include agency presentations, will be established at that time.

12. ADJOURN

Ms. Mortimer requested a motion to adjourn the meeting.

Ms. Davis moved to adjourn the meeting. Mr. Soltero seconded the motion.

Motion passed unanimously

Meeting adjourned at 10:25