



Building and Site Development
 201 N. Stone Avenue, 1st Floor
 Tucson, Arizona 85701-1207
 Email: addressing@pima.gov
www.pima.gov/developmentsservices



NEW ADDRESS/ADDRESS CHANGE REQUEST

This Request may be emailed or sent to the above address. An address is eligible for change if it meets one or more of the following requirements: the address does not fit into the proper numerical sequence with surrounding addresses, contains a fraction, alpha designator, causes confusion, or is difficult to locate.

Fees: New addressing fees are effective July 1, 2010. Please check the fee schedule posted on our web site.

Date: _____

Applicant Information:

Name of Applicant: _____
 Agency Name: _____
 Telephone #: _____ Fax #: _____ Email: _____
 Property Owner (if different than above): _____
 Signature of Owner/Agent: _____ (We require a letter of authorization is signed by other than owner)

Property Location:

Street Name and Number (if known): _____
 Subdivision Plat Name: _____
 Book/Page: _____ Lot #: _____ Block #: _____ Tax Parcel #: _____
 Section, Township and Range of subject property (if known): _____
 Property Type: Single Family Residence Apartment/Condo Commercial Manufactured Home

General Description of Your Location:

Please be as descriptive as possible. Include any intersecting streets within 500 feet of the subject property. If this address request is for new construction, please include a copy of the site plan with this application. If this is a new split, include a copy of the recorded deed and the street name the property is accessing from.

Reason for Address Request:

New Construction Existing numbers out of sequence Property split (include recorded deed and a copy of the approval letter from the Pima County Minor Lands Division PH: 724-9000) Property combo (include copy of signed lot combo form) Other (Please Explain)

