

**Building Inspection Consultation/Self-Certification Attestation of Building Code
Compliance Letter**

Sample Letter

This letter must be printed on licensed contractor or registrant letterhead

DATE

Building Official
Pima County Development Services Department
201 North Stone Avenue
Tucson, AZ 85701

RE: Permit Number
Licensed Contractor Name & Number OR Registered Professional Name & Number

Dear Building Official:

In satisfaction of my responsibilities under the Building Inspection Consultation/Self-Certification Program (Building & Site Development SOP 230.13), for the permitted project identified above, I, _____ (insert RLPRC name), hereby attest that the referenced project was constructed in compliance with the approved building permit and adopted building code and that all known building code violations have been corrected.

Sincerely,

Contractor/Registrant Signature (and seal if registrant)