

**INFORMATION FROM APPLICANT**

**PART "A": Fill in all blanks:** 1. Application Date: \_\_\_\_\_; 2. Applicant Name \_\_\_\_\_;  
3. Owner Name \_\_\_\_\_; 4. Applicant Address \_\_\_\_\_;  
5. Applicant Phone \_\_\_\_\_; Fax \_\_\_\_\_; 6. Site Address \_\_\_\_\_;  
7. Site Tax Code \_\_\_\_\_; 8. Size of Site \_\_\_\_\_ acres; 9. Site consists of \_\_\_\_\_ recorded parcels;

**PART "B": Check off the boxes and fill in the blanks which apply to your request:**

**10. NATURE OF REQUEST:**

- ' Review of Native Plant Preservation (NPP) Plan and the accompanying NPP documents:
  - ' Required for a Development Plan or ' Subdivision Plat: P12 or CO12 number (if assigned) \_\_\_\_\_
  - ' Required for a grading permit or building permit on a lot not requiring a development plan or subdivision plat \_\_\_\_\_
  - ' Other NPP requirements \_\_\_\_\_
- ' Development & Site Status Exception (Section 18.72.050 B.)
- ' Administrative Exception: absence of native plants, or development won't impact native plants (Section 18.72.050 C.)

**11. PREPARER:** of NPP submittal \_\_\_\_\_ Preparer phone \_\_\_\_\_ Fax \_\_\_\_\_

**12. QUALIFICATIONS of PREPARER:** ' from one of the following professions as further defined in Section 18.72.070: arborist, landscape architect, biologist, horticulturist, or botanist

**13. COMMENTS:** \_\_\_\_\_

**14. CERTIFICATION:** Owner hereby certifies that information contained in this application and accompanying plans and documents is true and correct. If a Native Plant Preservation Plan is approved, the owner agrees to implement the Plan in conformance with Chapter 18.72 Native Plant Preservation, and the Native Plant Preservation Manual.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Owner or Authorized Representative)

**PART "C": Notes:**

**15. APPLICANT AUTHORIZATION** (see item #3 & 4 above): If the applicant is not the owner and if the application is not submitted in conjunction with another application for permit or plan review, then a letter from the owner authorizing representation by the applicant will be required before planning staff will begin their review.

**16. RESPONSE TIME:** Staff response time to an application is based on staff's workload, and staff reviews applications in the order they are received. However, staff will make every effort to respond to an application within 10 working days from the date of application .

**17. QUESTIONS:** If you have questions regarding Chapter 18.72 Native Plant Preservation or the Native Plant Preservation Manual, call 740-6800 Monday thru Friday between the hours of 8:00am and 4:30pm.

**THE FOLLOWING BLOCK IS FOR PLANNING STAFF USE ONLY**

**18.** Is NPP preparer on County list of Qualified Professionals? ' yes ' no; **19.** The application includes the following components:  
**19a. Category "A":** ' Plant Inventory ' Site and Plant Evaluation ' Calculations ' Resource value report ' Native Plant Location/Preliminary Site Plan ' Plant Appraisal ' Diskette submitted correctly formatted with required information ' yes ' no;  
**19b. Category "B":** ' NPP plan/site plan composite ' w/contours ' aerial photo of site dated \_\_\_\_\_ at same scale as plan or at 1" = \_\_\_\_\_ ' ' oblique or eye level site photos; **19c. Category "C":** Additional information ' provided ' required: \_\_\_\_\_

**20.** Site monitor info provided ' yes ' no; **21.** ' Includes harvesting process ' yes ' no; **22.** application and \$ \_\_\_\_\_ fee logged in by \_\_\_\_\_ on \_\_\_\_\_; **23.** Application verified complete by \_\_\_\_\_ on \_\_\_\_\_; **24.** Application is impacted by: ' HDZ; ' Grading Standards; ' Buffer Overlay Zone; ' Riparian Ordinance; ' Flood Control & Washes; ' Scenic Routes; ' Violation; ' Zoning conditions; ' Other impacts \_\_\_\_\_; **25.** Date of first response back to applicant \_\_\_\_\_; **26.** ' NPP Plan ' Exception APPROVED on \_\_\_\_\_ by \_\_\_\_\_; **27.** ' see review letter for additional comments and conditions of approval; **28.** Other comments \_\_\_\_\_

