



Melissa Manriquez  
Deputy Clerk

# Pima County Clerk of the Board

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## MEMORANDUM

TO: Boards, Commissions, and Committees Coordinator

FROM: Julie Castañeda  
Clerk of the Board 

DATE: March 17, 2020

RE: Cancellation of Boards, Commissions, and Committees Meetings  
Exceptions: Board of Supervisors, Board of Health, and Planning and Zoning Meetings

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As Coronavirus concerns continue to evolve, we remain focused on the health and welfare of our community.

Per the direction of the Chairman of the Board of Supervisors and the County Administrator, until further notice, effective immediately all Pima County Boards, Commissions and Committees (BCC) meetings should be canceled with the exception of the Pima County Board of Supervisors, Board of Health, and the Planning and Zoning Commission meetings.

As BCC coordinators please provide your BCC members and members of the public with your contact information so that their concerns can be addressed with regards to the BCC within your oversight.

This will be followed up with a Declaration of Emergency at the Special Meeting of the Board of Supervisors scheduled for Thursday, March 19, 2020.

Please post any cancellation notices necessary.

Thank you for your attention to this matter.

/jc

c: Richard Elías, Chairman, Board of Supervisors  
Members Pima County Board of Supervisors  
Elected Officials  
Chuck Huckelberry, County Administrator  
Jan Leshner, Chief Deputy County Administrator  
Carmine DeBonis, Deputy County Administrator  
Dr. Francisco Garcia, Deputy County Administrator