



MINUTES

DESIGN REVIEW COMMITTEE MEETING

November 17, 2016

AT OR AFTER 1:30 P. M.

201 North Stone Avenue, Public Works Building,
Conference Room C, (basement floor).

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- **CALL TO ORDER:** At 1:30 p.m.

- **ROLL CALL:**

APPOINTED VOTING MEMBERS:

- (X) William Yarnell
- (X) Lori Woods
- () Paul Wheeler
- (X) Barbara Becker
- () Evan Eglin

STAFF VOTING MEMBERS:

- (X) Chris Poirier
- (X) Tom Drzazgowski
- (X) Jonathan Crowe

NON-VOTING DEVELOPMENT SERVICES DEPARTMENT STAFF MEMBERS:

- (X) Betty Sanchez, Recording Secretary, Planning Division
- (X) Artemio Hoyos, Case Planner, Planning Division
- () Greg Saxe, Environmental Planning Manager, Regional Flood Control District

HOMEOWNERS' ASSOCIATION REPRESENTATIVE VOTING MEMBER(S):

None

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- **PLEDGE OF ALLEGIANCE:** Done

- **APPROVAL OF MINUTES:** For October 20th, 2016, motion to approve minutes was made by Member Poirier and seconded by Member Becker. The Vote was 6-0 to approve.

- **CONSENT AGENDA:** Staff recommends that the DRC consider each of these requests as a consent item based on applicant agreement with staff recommendations. In the event there are no written objections presented at this meeting from a representative of the local Home Owner Association or from a neighboring property owner, and no request by a member of the DRC to remove the request from the consent agenda; then staff recommends that the DRC consider approving each of these requests that meet the above conditions without first reading the staff report and without deliberation by the DRC.

No Consent Agenda Items

- **Gateway/Sign-in-Bufferyard**
P16VA00031 Circle K - Catalina
Location: SW Corner of Oracle Rd/Armstrong Ln (Extension)
Zoning: CB-2 (General Business) Zone
Size: 2.25 acres
Homeowner's Association(s): None
a) Staff Report: Artemio Hoyos, Planner
b) Applicant: Land Development Consultants, LLC (Nick Fore)
c) MOTION: Yes No Continue

Staff Report:

Artemio Hoyos presented the staff report.

The applicant concurred with the staff report.

Member Woods stated the Landscape Plan should be updated to show the selected wall or fence.

Member Woods inquired about installing gas/store information on to bufferyard wall rather than stand-alone monument sign.

The applicant commented that the stand-alone sign is vital to the Circle K franchise and for potential customers/drivers to see the store emblem and gas prices while driving on Oracle Road.

Member Woods suggested that the monument sign be incorporated with the bufferyard wall.

Chairman Drzazgowski asked the committee if there was a motion.

MOTION:

Member Yarnell made a Motion recommending approval of P16VA00031 Circle K - Catalina Gateway subject to the conditions in the Staff Report, plus a condition that the proposed monument signs shall be integrated with the bufferyard wall or fence.

Member Woods seconded Member Yarnell's motion.

VOTE:

P16VA00031 Circle K - Catalina Gateway was approved by a 6-0 vote. There were no dissenting votes.

- **Sign-in-Bufferyard**
P16VA00036 Circle K - Valencia
Location: NW Corner of Valencia Rd/Camino de Oeste
Zoning: CB-1 (Local Business) Zone
Size: 6.62 acres
Homeowner's Association(s): None
a) Staff Report: Artemio Hoyos, Planner
b) Applicant: Land Development Consultants, LLC (Nick Fore)
c) MOTION: Yes No Continue

Staff Report:

Artemio Hoyos presented the staff report.

The applicant concurred with the staff report.

Member Becker inquired about the monument signs setbacks; requested they be identified in the development plans.

Staff provided the setback distances.

Member Woods suggested that the monument signs be integrated with the proposed bufferyard fencing.

Member Drzazgowski asked about the timing of the closing/opening in relation to the current store across the street.

The applicant provided a general timeline of the closing and opening of both stores.

MOTION:

Member Becker made a Motion recommending approval of P16VA00036 Circle K - Valencia Sign-in-Bufferyard subject to the conditions in the Staff Report, plus a condition that the proposed monument signs shall be integrated with the bufferyard fences.

Member Yarnell seconded Member Becker's motion.

VOTE:

P16VA00036 Circle K – Valencia Sign-in-Bufferyard was approved by a 6-0 vote. There were no dissenting votes.

• **ADJOURNMENT:**

Member Woods made a motion to adjourn.

Member Yarnell seconded Member Becker's motion.

Adjournment approved by a 6-0 vote.

The DRC meets on the third Thursday of every month. The next meeting is tentatively scheduled at 1:30 p.m. on December 15, 2016 in the Public Works Building, Basement Level, Conference Room "C".

Minutes prepared by Artemio Hoyos. Meeting audio CD's may be made available for additional information not included in the minutes.

NOTE TO HOMEOWNERS' ASSOCIATIONS AND HISTORICAL DISTRICT ADVISORY BOARDS:

All Homeowners' Associations (HOA) and Historic District Advisory Boards on file that are affected (within officially mapped HOA boundaries) by certain DRC projects are notified by the Pima County Planning Division of the Development Services Department as to the project's purpose, and the date, time and place of the meeting. If more than one HOA or Advisory Board is involved, it shall be the responsibility of the several groups to decide among themselves which Association or Board shall have the vote, and to inform this Department in writing of their decision at or prior to the Design Review Committee Design Review Committee (DRC) meeting.