

**Pima County Small Business Commission**

**County Administration Building  
130 W. Congress, 1<sup>st</sup> Floor  
Thursday, March 15th, 2007  
3:10 p.m.**

**SUMMARY OF MEETING**

Note: The following is a summary of what transpired at the March 15<sup>th</sup>, 2007 meeting.

**1. Roll Call**

The meeting was called to order at 3:10 p.m.

**Members Present**

Lisa Lovallo  
Ken Goodman  
Frank Hamilton  
Rigoberto Lopez  
Lea Peterson - Marquez  
Tom Ward  
Melanie Larson

**Members Absent/Excused**

Britton Dornquast  
Carol Klinefelter  
Barbara Carino

**Others Present**

Jeanne Madlangbayan  
Lilian Von Rago  
Becky Pallack  
Hope Sikora  
Veronica Ruiz-Ronquillo  
Rene' Gastelum  
Patrick Cavanaugh

**2. Approval of the Minutes**

- The minutes were unanimously approved.

**3. Pima County – Rene' Gastelum – Goods/Services Contracts to Small Business'**

- Rene' is the acting manger of MWBE at this time.
- MWBE – Minority Women Business Enterprise
- Hope Sikora is the MWBE Program Coordinator, and she oversees the constructions projects and compliance for A&E professional services.
- Rene' wanted to let everyone know that if they do not have an answer for the Board they will find out the answer and get back to you.
- MWBE Program applies to
  - Architectural and Engineering Service - Over \$50,000.00
  - Non – A&E Professional Services – Over \$50,000.00

- Goods and Services – Certified MWBEs who respond to County solicitations are entitled to a price preference of 5%.
- Construction – Every construction contract greater than \$50,000 is evaluated. ADM Qualifications – based Subcontracting goals.
- Title 11 requires a minimum of three written or verbal quotations, including quotations from at least one minority- owned and one woman – owned business appearing on the vendor database.
- Title 20 requires that bids submitted by certified local MWBEs are given a 5% bid preference.
- Can renew twice and then have to go through the whole process again. Very tailored program.
- To know the number that apply and approved is a City of Tucson question. Rene' will see if he can get this information for the Commission.
- Data will be collected and given to Pima County Small Business Commission so the commission can decide what stand they would like to take.

## **2. Commissioners Report**

### Tom Ward

- Tom's letter is attached.
- Original meeting with Priscilla Cornelio was cancelled and has been rescheduled for April.
- Tom would like to see a quarterly report in regards to the RFP.
- PAG (Pima Association of Governments) – Is the administrator of the RTA funds

### Lea Peterson- Marquez

- Wanted to let the Commission know about ADOT delayed their interviews for their consultants until March 20<sup>th</sup> and 21<sup>st</sup>.
- Twelve people applied for the position
- ADOT is about a month and a half behind in the processes.
- Marie is still working for ADOT, longer than her contract.
- No bylaw changes for the Small Business Commission at this time.
- Nominees for Chair and Vice Chair in October, and elections will be held in November.
- All letters have been sent out for reappointment for all chairs.
- Chairman Elias still has an opening for the Board, and is aware and working on it.

### Melanie Larson

- Melanie wants to feel that she is making a difference.
- Would like to see goals for the Commission.

## **6. New Business**

- TREO Blueprint coming out on March 28<sup>th</sup>, 4:30 Fox Theater.
- Jeanne has RSVP for the whole commission.
- Procurement and Transportation are issues that the Commission would like to focus on.
- Wired Grant – 5 million dollar grant
- The WIRED (Workforce Innovation in Regional Economic Development) initiative is a federal program designed to encourage regional collaboration among public and private entities to develop a more highly skilled workforce in order to attract of economic development and jobs in the region. More information on the WIRED grants is available on the US Department of Labor’s website ([http://www.doleta.gov/usworkforce/whatsnew/eta\\_default.cfm?id=1347](http://www.doleta.gov/usworkforce/whatsnew/eta_default.cfm?id=1347))
- Arizona is putting in that they would like 10 million dollars.
- Town Hall meeting - May 6<sup>th</sup> to May 9<sup>th</sup>. – Discuss critical issues facing the Tucson region, including education, literacy, land use planning, water, transportation and workforce development. If you can not attend all days, suggested that you not attend at all.

## **7. Old Business**

- Ken has become a member of TREO. This came from the meeting that Lee Smith attended.

## **8. Chairman’s Report**

## **9. Action Items and Future Agenda Items**

Lee Smith and Nancy Smith – TREO

Dexter Nia – City of Tucson

Annabelle Quihuis – Department of Transportation

## **10. Call to the Public**

## **11. Adjournment**