Call to Order - The meeting was called to order by Chairman Ward at 11:30 am.

Welcome & Introductions - Introductions were made of all attendees.

Luncheon - Lunch sandwiches were served.

Brief History of PC Small Business Commission - Chairman Ward gave a brief history of the Small Business Commission. A copy of the Annual Report for 2009-10 was distributed, giving a better understanding of what the SBC has done in the last year. Chairman Ward also spoke briefly about the CRSPS Committee (Committee to Reform the State Procurement Statutes).

Edie Lake SBC - Small Business of the Year Award - Edie Lake gave a presentation re: the Small Business of the Year Award. Commissioner Lake spoke about the award and how her business – Johnnie Lake’s Gasoline Alley - was selected the Small Business of the Year for 2011. Being the Chair of the Selection Committee for the 2012 SBC Award she passed out the nomination forms for the 2012 Award.

Chamber Presentations - Each Chamber was given two minutes to briefly state what their Chamber has been doing. Sheldon Fishman, Chairman of SACCA, spoke about SACCA and the GLBT.

Debbie Chandler Microbusiness Advancement Center/ City of Tucson Small Business Commission - Ms. Chandler gave a brief talk about MAC, the Small Business Advancement Center, and the activities of the City SBC.

Next Steps - it was unanimously decided to create a Steering Committee to determine next steps. The Committee consists of Sheldon Fishman, Bob Childs, Debbie Chandler and Chairman Ward.

Meeting adjourned at 1:30 PM