



Thursday, March 15, 2018

3:00PM

| MEMBERS PRESENT | TELEPHONICALLY | OTHERS PRESENT | |
|------------------------|-----------------------|-----------------------|-------------------|
| Lucretia Free | Gabrielle David | Aurora Hernandez | Patrick Cavanaugh |
| Ken Goodman | Rhonda Pina | Steve Washburn | Grace Gegenheimer |
| Marion Hook | Mark Miller | David Ludwig | |

Call to order-the meeting was called to order by Chairman Goodman at 3:10 PM.

Pledge of Allegiance –Commissioner Hook led the pledge.

Approvals of Minutes- Minutes of the February 15 meeting were approved, unanimously.

Chairman’s Report- Chairman Goodman –Chairman Goodman reported there was good Commission representation at the BOS SBC Awards presentation and thanked everyone for their time. There will be more discussion at future meetings to decide if the award will continue with the money award.

Chairman Goodman has invited Kathy Prather of JTED to speak at the April SBC meeting. Ms. Prather is replacing the retiring Dr. Storm, Superintendent of JTED. She has been working with the Business and Industry JTED Commission along with Chairman Goodman. Patrick will follow up to make arrangements for the April meeting.

Vice Chairman’s Report- Vice-Chairman Miller- No Report

Coordinators Report- Patrick Cavanaugh deferred his time to the Guest Speaker, David Ludwig, PC Health Department.

Work Force Investment Board- Commissioner Pina reported she has spoken to Supervisor Valadez and he would like to have the SBC have more involvement in the Work Force Investment Board. The WIB helps determine where Federal Funds go for training. The Commission will find someone to serve on the Board to represent the SBC. The WIB meetings are held the second Friday of every month, at the One Stop Center at the PCC Bonita Campus.

Steve Washburn who has been attending the SBC meetings, has also been attending the WIB meetings, and will serve as liaison for the SBC until someone is able to serve on the Board. Mr. Washburn will be reporting at future meetings under Call to the Public.

JTED Follow-Up- Commissioner Goodman reported on JTED. Everything is Legislative at this time. The Governor has pulled back on some of the issues but things are still in a positive mode for the 9th grade funding being restored. Commissioner Hook commented on the great media presence, they are doing a tremendous job.

Community Outreach Follow -Up Summerhaven –Commissioner Free reported on the Summerhaven business community had another meeting in February that was very well attended with members of the Community and the Forest Service.

A sub-committee meeting was held in February and they are working on creating an Association. Commissioner Free has received a listing of all the mountain businesses that would like to be a part of the Association. The Association will be named the *Mt. Lemmon BEA (Mt. Lemmon Business and Economic Association)*

The Environmental Business study by Alexis Washburn of Boston University is actively being pursued. There are so many needs on the mountain that she will attempt to streamline and focus on the major needs, which will make the process much easier to tackle. She will also be advising on grants available. They may be able to bring in the Rural Planning Program. That would be a great help.

Patrick reported several deputies that work the mountain are working with Transportation to work out more parking areas. Patrick will follow up with the deputies and have a further report in April.

Beth Borazon from District 4 has been working with County Administrator CH Huckelberry into utilizing the old tollbooth as an information booth with educational materials to inform visitors where to dump their trash and fire prevention as well as what services are available on the mountain.

Revolving Loan Fund- Patrick spoke about the past efforts to create a revolving loan fund. The target was for five million dollars, after Chairman Ward attempting to raise the funding only 2 million was reached and the project was tabled. Patrick is working with the Pima County Industrial Development Authority (PCIDA) to try to move them toward Economic Development as well as the Community Investment Corporation (CIC) they have the ability to do a small loan program. Patrick is going to be working with Nicole Fife to work with other PC Departments to see if there is a possibility of putting something together. There will be a gap analysis done to see what part of the small business community are not being served by local lenders. He would like to see this added to the 2018 Work Plan. There will be more follow up on this in the future.

SBC 2018 Work Plan

1. Work Force Development
 - JTED –Cathy Prather-guest speaker
 - WIB Liaison
 - Pima Community College
 - SAMP- So AZ Manufacturing Program
2. Economic Development Plan
 - What does SBC want included?
 - Small Business Assistance
 - JTED
3. 2018 Small Business Awards- will the Award be continued? Compensation?
The discussion is leaning toward continuing but there will be further discussion on the compensation, as well as the non-profit category.
4. Summer Haven – will be continuing since it will be a long process.
5. Pima County Regulatory Review
 - Development Services
 - Waste Water
 - Health Department

Health Department Presentation- David Ludwig, Consumer Health and Food Safety Program Manager- Mr. Ludwig was a previous speaker and came in for a follow up. At that time, they were in the process of hiring new inspectors and adding a computerized program where the inspectors could do their documenting in the field. They now have a mobile food program and a seasonal event program and they are working on getting a swimming pool program to assist in pool inspections. They have added four new inspectors for a total of 17 inspectors for the sixteen districts. They also have added 5 staff, a supervisor and assistant for the mobile food program and 5 Vector Control staff as well as a supervisor. He will send out an Organization Chart for distribution.

They are still working on implementing a program with Headrow International where the inspectors can do their documenting in the field. This program will be able to tell Vendors what they are doing right as well as the violations. There will no longer be handwritten inspections.

The new fee structure and incentive program were approved by the Board of Supervisors and are being implemented. Forty-five days before renewal an incentive program flyer will be sent out to the Vendors to see if they qualify. This will be based on a percentage scale, 5% reduction for caloric intake information, 5% for donations to the food bank, 10% for a managerial program. If the Vendors participate in these programs they can reduce their fees. There are many programs being implemented to make it equal for all size businesses.

Sales Tax Committee Letter and Report-the Committee will be recommending to the BOS to add a 2% sales tax. This recommendation will be put before the BOS on the April 3 Agenda for them to make the final decision; this will require a unanimous vote by the Supervisors. There was discussion as to whether the Commission get further involved in the issue. The conversation will be picked up at the next meeting after the BOS votes.

City of Tucson Small Business Commission- No report no meeting due to lack of quorum.

Other Commissioner's Reports- None

Call to the Public- Grace Gegenheimer from the Tucson Chamber commented there is a new Chamber President, Amber Smith, she is a great addition to the Chamber.

Future Agenda Items-

- Local First
- Visit Tucson-Brent DeRaad
- Development Services
- Waste Water Reclamation
- Kathy Prather-JTED

Adjournment- Meeting adjourned at 5:07 PM.