

**Pima County Small Business Commission  
Meeting**

Thursday, February 21, 2019  
3:00 P.M.

County Administration Building  
130 W. Congress, 1<sup>st</sup> Floor  
Tucson, Arizona

**SUMMARY OF MEETING**

**Committee Members Present**

Ken Goodman, Chairman  
Lyra Done(via conference call)  
Rhonda Pina  
Kent Blumenthal  
Lucretia Free  
Michael Mallozzi (arrived 3:11 pm & departed 4:10 pm)  
Jenni Zimmerman

**Committee Members Absent**

Mark Miller  
Juan Padres  
Gabrielle David

**Staff that Addressed the Committee**

Pima County:  
Patrick Cavanaugh, Economic  
Development  
Deseret Romero, Economic  
Development

Guest Speaker:  
N/A

Guests:  
Beth Borozan, District 4 Office

**MOTIONS**

**MOTION:** Kent Blumenthal moved, seconded by Rhonda Pina to approve the January 2019 meeting minutes. Motion approved 6-0.

**MEETING SUMMARY**

1. Call to Order

The meeting began at 3:03 p.m.

2. Pledge of Allegiance

Commission led the Pledge of Allegiance.

3. Approval of Minutes

**MOTION: Kent Blumenthal moved, seconded by Rhonda Pina to approve the January 2019 meeting minutes. Motion approved 6-0.**

4. Chairman's Report

Chairman Goodman deferred his report to the Coordinator's Report specific to JTED.

5. Vice Chair's Report

No report. Chairman Miller absent.

6. Coordinator's Report

Commission Coordinator Patrick Cavanaugh updated the Commissioner on the status of potential future presenters at the Small Business Commission (SBC) meeting.

- The Pima County Sheriff: The Sheriff is currently traveling. Mr. Cavanaugh will continue to reach out to the Sheriff for a presentation to the SBC.
- Business Advisor Bill Nordbrock: Mr. Cavanaugh has reached out to Mr. Nordbrock, however he has not yet returned his call.

Mr. Cavanaugh provided additional updates:

- The economy continues to grow. The Arizona Commerce Authority forecast continues to increase. Employment numbers are up by 1.5 percent. This is higher than the previously projected 1.3 percent.
- Local employers (growth and expansion)
- Workforce continues to be the focus.
- The Pima County 2019-2021 Economic Development Plan is expected to be released by the next SBC meeting.
- World View's recent media reports. Layoffs (10) due to refocus of company from research to production. While jobs are slightly under the average projection, there are 14 open position looking to be filled.
- The Commission discussed the CAP Water issue the state of Arizona is dealing with and how this has the ability to limit growth and economic development.

7. Pima County Sign Code Development: Coordination with PCSBC/delegation of two commissioners

Mr. Cavanaugh informed the Commission of the Pima County Development Services Department's request to have two SBC members participate in the public review process of the County Sign Code. Commissioner's Free and Pina volunteered to participate. Commissioner Free will be the primary liaison and Commissioner Pina will be the alternate.

8. Amazon: Distribution center and local businesses

Mr. Cavanaugh updated the Commission that Mr. Huckelberry will be communicating with Amazon related to the potential partnership with local businesses.

9. Discussion: Commissioner Padres and the Workforce Investment Board

No report. Commissioner Padres absent.

10. Community/Rural Outreach: Mt. Lemmon (subcommittee)

Commissioner Free inquired as to the status of the membership letters. Commissioner Zimmerman noted that the letter had been under multiple reviews and were pending a few additional reviews.

Commissioner Zimmerman noted a few continued issues for the Mt. Lemmon community.

- Trash
- Snow removal
- Road closure complaints and coordination

District 4 Chief of Staff, Beth Borozan discussed the possibility of the HOA conducting a quarterly newsletter. Commissioner Free noted that she would work with HOA.

The Commission discussed the recent communication breakdown with the Forest Service when visitors to Mt. Lemmon were stuck due to weather in December.

11. Small Business Commission Awards 2019 development process: Commissioner Blumenthal

Commissioner Blumenthal discussed ideas related to the improving the Small Business Commission awards starting in 2019. He agreed to work with County staff to determine a schedule for the Commission's review at the next meeting.

12. JTED Update/Discussion of Pima County Assistance to JTED

Mr. Cavanaugh informed the Commission of Mr. Huckelberry's direction to staff to work with JTED and Pima Community College to assist with infrastructure and workforce program issues. Chairman Goodman will contact JTED regarding a possible small business/entrepreneurship program that JTED mentioned to Mr. Cavanaugh.

13. Other Commission Reports

None.

14. Future Agenda Items

The Chairman directed, at the request of Commissioner Pina, that the Pima County Procurement Department be invited to the next meeting to discuss small business opportunities within Pima County's procurement process.

15. Call to the Public

No one spoke.

16. Adjournment (4:45 p.m.)