

## **Excerpt from the Commission by-laws**

### **ARTICLE V - OFFICERS & ELECTIONS**

Section 1 The officers of the EIC shall be the Chair and Vice Chair.

Section 2 Two-thirds (2/3) of the eligible Commissioners of the EIC who are appointed and qualified must be present to hold election of officers.

Section 3 The election of officers shall take place at the first meeting of the calendar year, at which the requirements in Section 2 above are met or as required to fill a vacancy.

Section 4 Each elected officer shall hold office until a successor is elected and qualified or the person holding the office is no longer a member of the EIC.

### **ARTICLE VI - DUTIES of OFFICERS**

Section 1 Chair shall:

- a. Preside at all EIC meetings and ensure meetings are in compliance with all governing rules.
- b. Ensure that ad hoc committees are established as needed, and their tasks are expeditiously and effectively performed.
- c. Serve as an ex-officio member of all committees
- d. Shall be the spokesperson for the Commission unless the Chair designates another voting member due to circumstances.
- e. Submit the Annual Report to the Pima County Board of Supervisors.

Section 2 The Vice Chair shall:

- a. Perform the duties of the Chair in the absence of the Chair.
- b. Act as an advisor to the Chair and perform such additional duties as assigned by the Chair.