

PIMA COUNTY DEPARTMENT OF ENVIRONMENTAL QUALITY  
AIR QUALITY PERMIT APPLICATION COMPLETENESS CHECKLIST FOR CLASS II

SOURCE/ APPLICANT: \_\_\_\_\_

PERMIT# \_\_\_\_\_

\_\_\_\_\_

NEW SOURCE \_\_\_\_\_

\_\_\_\_\_

RENEWAL \_\_\_\_\_

REVISION \_\_\_\_\_

REFERENCE	REQUIREMENT	MEETS REQUIREMENT?			REMARK #	REVIEWER
		Y	N	NA		
Title 17 17.12.165.B	Has the Standard Application Form been completed?					
App Form	Has the Responsible Official signed the application form?					
Title 17 17.12.165.H	Has a Certification of Truth, Accuracy and Completeness been included?					
Filing 7.	Have potential to emit calculations been provided and do they include potential emissions of all regulated air pollutants (including fugitives)?					
Filing 10.g	Have the Operating Schedules (hour/day, days/year, days/week,) been included?					
Title 17 17.12.165.B.1	Have all applicable NSPS requirements been identified?					
Title 17 17.12.165.B.1	Have all applicable NESHAP requirements been identified?					
Filing 11	Does the application include an equipment list with the type, name make, model, serial number or equipment number, and date of manufacture?					
Filing 17.a, 7.a.i	Has a Statement of Compliance with all applicable conditions by a responsible official been included and does the application include an identification of the applicable requirements which are the basis of the statement?					
PCC 17.12.165.B.1	Does the application include a list of applicable requirements to which the applicant has stated compliance with above?					
Filing 19	Have the calculations on which all information is based been included in the application?					
Filing 1.	Has a description of each process or emission unit been included?					
Filing 2.	*Has a product and raw material description been included?					
Filing 3.	*Has a complete description of Alternate Operating Scenarios been included?					
Filing 5.	*Has a Flow Diagram for all processes been provided?					
Filing 6.	*Has a Material Balance been included?.					
Filing 9.	Have any proposed exemptions and insignificant activities been included? If so, has the applicant provided sufficient evidence?					

REFERENCE	REQUIREMENT	MEETS REQUIREMENT?			R E M A R K #	R E V I E W E R
		Y	N	NA		
Filing 10.e	Has information on the fuel type and calculations for the maximum usage (hourly and annual) been included (if applicable)?					
Filing 10.f	*Has the information and calculations on maximum raw material hourly and annual usage been included?					
Filing 10.h	Have any limitations on operations and work practice standards affecting emissions been included?					
Filing 13	Does the application include a site diagram which includes: property boundaries, adjacent streets/roads, directional arrow, elevation, equipment layout, location of emission points, emission areas and air pollution control equipment and the closest distance between emissions and property boundary?					
Filing 14.a	Have the applicable test or monitoring methods for determining compliance been included?					
Filing 14.b, 14.c, 14.d	Does the application contain an identification, location and description of pollution controls, including data establishing their rated and operating efficiency?					
PCC 17.12.165.B.1	Does the applicant/ source state compliance with all the applicable requirements identified in the application. If not does:					
PCC 17.12.110.E	the application include a compliance schedule that contains remedial measures, including an enforceable sequence of actions with milestones leading to compliance with the noncompliant requirements.					

\*Information not required unless necessitated by operational designs

SUPPLEMENTAL CHECKLIST  
FOR APPLICATIONS WHICH INCLUDE A NOTICE OF CONFIDENTIALITY

REFERENCE	REQUIREMENT	MEETS REQUIREMENT?			R E M A R K #	R E V I E W E R
		Y	N	NA		
PCC 17.12.170	Does the notification precisely identify information in the application which is to be considered confidential?					
PCC 17.12.170	Does the notification contain sufficient supporting information to allow the Control Officer to evaluate whether the information satisfies the requirements related to trade secrets or, if applicable, how the information, if disclosed, is likely to cause substantial harm to the person's competitive position?					
PCC 17.12.170	Has the county attorney concurred in the confidentiality determination?					

