



ENGINEERING REVIEW UNIT
33 N. STONE AVENUE, SUITE 700, TUCSON, AZ 85701
520-724-7400

APPLICATION FOR APPROVAL TO CONSTRUCT WATER PROJECTS

INSTRUCTIONS: Please fill out this Application for Approval to Construct Water Projects and submit with all necessary documents, including applicable fees, in order to obtain authorization to construct this water project under Arizona Administrative Code R18-5-505. See website for online submittal/payment instructions.

A. PROJECT TITLE: _____
(Same as the Title Block)

B. PROJECT DESCRIPTION (Includes phases and lot numbers for this submittal): _____

C. PROJECT TYPE (Please check all applicable components which are included in this project):

<input type="checkbox"/> New Well or Source	<input type="checkbox"/> Storage Tank	<input type="checkbox"/> Booster Station
<input type="checkbox"/> Water Line Extension	<input type="checkbox"/> Pressure Tank	<input type="checkbox"/> Water Treatment Plant
<input type="checkbox"/> Other (explain below)		

D. PUBLIC WATER SYSTEM (PWS) INFORMATION:

- New Public Water System
- Existing Public Water System

NAME: _____
ADDRESS: _____
TELEPHONE NO.: _____ EMAIL: _____
PWS IDENTIFICATION NO. (This can be obtained from the PWS): _____

E. LOCATION (center of project):

Township _____ Range _____ Section _____
Latitude (Deg): _____ North
Longitude (Deg): _____ West

F. OWNER INFORMATION (person responsible for overall compliance):

NAME: _____ TITLE: _____
FIRM NAME: _____
ADDRESS: _____
TELEPHONE NO.: _____ EMAIL: _____

G. AUTHORIZED AGENT INFORMATION (for owner if any):

NAME: _____ TITLE: _____
FIRM NAME: _____
ADDRESS: _____
TELEPHONE NO.: _____ EMAIL: _____

H. DESIGN/PROJECT ENGINEER INFORMATION:

NAME: _____ TITLE: _____

FIRM NAME: _____

ADDRESS: _____

TELEPHONE NO.: _____ EMAIL: _____

I. OWNER/AUTHORIZED AGENT AGREEMENT (to be completed by Owner or Authorized Agent) :

The undersigned, as Project Owner or as Acting Agent for the Project Owner, hereby:

- 1) Grants Pima County Department of Environmental Quality (PDEQ) permission to enter the site for inspections;
- 2) Authorizes the Project Engineer to prepare and submit plan documents to PDEQ or ADEQ Engineering Review Unit;
- 3) Agrees to construct the water project according to the following: PDEQ Certificate of Approval to Construct; the approved plans; Arizona Administrative Code Title 18, Chapter 5, Article 5; and ADEQ Engineering Bulletin No. 10.

Name (printed): _____

Signature: _____ Date: _____

PLAN REVIEW FEE INFORMATION:

Public Water Systems	All Line Extensions	\$500.00
	New Water Sources (Wells)	\$1,000.00
	Pump/Booster Stations	\$1,000.00
	Reservoir/Storage Tanks	\$1,000.00
	Exemption Requests	\$50.00

LICENSING TIME-FRAME INFORMATION:

This is the time-frame the department has to respond to an applicant after a project is submitted for review by either approving the project, issuing a notice of deficiency, or requesting additional information. The time-frame is suspended when the department issues a notice of deficiency or requests additional information and continues when the requested information is received by the department.

Drinking Water Approval to Construct (ATC) licenses are specified by Arizona Department of Environmental Quality in Arizona Administrative Code R18-1-525.

Standard drinking water treatment facility, project, line extension or well Approval to Construct	Administrative Completeness Review Time-frame	Substantive Review Time-frame	Overall Time-frame
	16 Days	37 Days	53 Days

“Day” means business day and excludes Saturdays, Sundays, and state holidays.

"Overall time-frame" means the number of days after receipt of an application for a license during which an agency determines whether to grant or deny a license. The overall time-frame consists of both the administrative completeness review and the substantive review time-frames.



**Prohibited Acts by County and Employees
Arizona Revised Statutes § 11-1604**

- A. A county shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or delegation agreement. A general grant authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.**
- B. Unless specifically authorized, a county shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.**
- C. This section does not prohibit county flexibility to issue licenses or adopt ordinances or codes.**
- D. A county shall not request or initiate discussions with a person about waiving that person's rights.**
- E. This section may be enforced in a private civil action and relief may be awarded against a county. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a county for a violation of this section.**
- F. A county employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the county's adopted personnel policy.**
- G. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.**