



NOTICE OF INTENT TO DISCHARGE UNDER GENERAL AQUIFER PROTECTION PERMIT 4.01 FOR A SEWAGE COLLECTION SYSTEM PER E301

Instructions: Please fill out and submit this Notice of Intent to Discharge (NOI) to obtain authorization to construct and operate sewage collection system under General Aquifer Protection Permit 4.01 [Arizona Administrative Code (AAC) R18-9-E301]. Any required NOI Supplemental Forms also need to be completed and submitted.

1. Constructing and Operating a Sewage Collection System Under General Aquifer Protection Permit 4.01: AAC R18-9-A301 prescribes the following process for a person to obtain authorization to construct and operate a sewage collection system:

- a. Submit this NOI and appropriate supplemental information and forms (instructions on Sewer Submittal Checklist);
- b. Remit applicable general permit fees* (non-refundable; instructions on Sewer Submittal Checklist);
- c. Satisfy any deficiency requests arising from the agency's pre-construction review of the submitted information;
- d. Receive a **Construction Authorization** from the agency authorizing construction of the sewage collection system;
- e. Construct the sewage collection system within two years;
- f. Upon completion of construction, submit required information to the agency to initiate the agency's post-construction review**;
- g. Satisfy any deficiency request arising from the agency's post-construction review of the facility;
- h. Receive a **Discharge Authorization** from the agency, authorizing operation of the sewage collection system in accordance with the terms of General Aquifer Protection Permit 4.01 and applicable requirements of statute and rule.

<p>2. Owner (person responsible for overall compliance): Name: _____ Title: _____ Firm Name: _____ Address: _____ _____ Telephone No.: _____ Email: _____</p>	<p>3. Authorized Agent for Applicant, if any: Name: _____ Title: _____ Firm Name: _____ Address: _____ _____ Telephone No.: _____ Email: _____</p>
<p>4. Project Engineer: Name: _____ Title: _____ Firm Name: _____ Address: _____ _____ Telephone No.: _____ Email: _____</p>	<p>5. Site Information: _____ County Location of downstream end of system proposed herein: T _____ R _____ Section _____, _____¹/₄ _____¹/₄ _____¹/₄ Latitude (Deg): _____ ° N Longitude (Deg): _____ ° W Legal description of area served by sewer collection system: T _____ R _____ Section _____, _____ T _____ R _____ Section _____, _____</p>

6. Project Name: _____

7. Project Size: less than 50 connections (\$500.00) 51 to 300 connections (\$1000.00) 301 or greater connections (\$1500.00)

8. Information Submission Requirements:

A. A statement, signed by the owner or operator of the sewage treatment facility that treats or processes the sewage from the proposed sewer collection system, as follows:

1. The owner or operator shall affirm that the additional volume of wastewater delivered to the facility by the proposed sewer collection system will not cause any flow or effluent quality limits of the individual aquifer protection permit for the sewage treatment facility to be exceeded.
2. If the facility is classified as a groundwater protection permit facility under A.R.S. § 49-241.01(C), or if no flow or effluent limits are applicable, the owner or operator shall affirm that the design flow of the sewage treatment facility will not be exceeded.

Name and system number of receiving sewage treatment facility: _____

B. A general site plan showing the boundaries and key aspects of the project.

C. Construction quality drawings that provide overall details of the site and the engineered works comprising the project including:

1. Relevant plans and profiles of sewer lines, force mains, manholes, and lift stations with sufficient detail to allow agency verification of design and performance characteristics,
2. Relevant cross sections showing construction details and elevations of key components of the sewer collection system to allow agency verification of design and performance characteristics, including the slope of each gravity sewer segment stated as a percentage,
3. Drainage features and controls, and erosion protection as applicable, for the components of the project.

Design summary:

Estimated population served by proposed system: _____ Number of service connections: _____
 Total length of gravity sewer lines: _____ feet. Number of manholes: _____
 Total length of force mains: _____ feet. Number of lift stations: _____

4. Public Sewer Systems owned by Pima County should have an RWRD signature on cover page, placed after their review.

D. Documentation of design flows for significant components of the sewage collection system and the basis for calculating the design flows.

1. Design flow of system proposed herein at most downstream point: _____ gallons per day.

E. (Note: Private Sewer Systems only) - Provide a signed certification confirming that an Operation and Maintenance (O&M) plan exists which addresses components of operation and maintenance, provides the 24-hour emergency phone number of the owner or operator, and includes the address where the operation and maintenance plan is maintained and available for inspection by the department upon request. Public Sewer Systems owned by Pima County do not have to submit an O&M plan.

F. Design documents, including plans, specifications, drawings, reports, and calculations signed and sealed by an Arizona-registered professional engineer unless prohibited by law.

9. **Existing Environmental Permits:** List any state or federal environmental permits already held by the applicant or owner at this location or that are needed:

- New installation of a sewage collection system. No other environmental permits exist or are needed.
- Other environmental permits exist or are needed: _____

10. Certification of Compliance: To be completed by Applicant or Authorized Agent identified in Item 2 or 3 above.

I, _____, certify that this **Notice of Intent to Discharge** and all attachments were prepared under my direction or authorization and all information is, to the best of my knowledge, true, accurate and complete. I also certify that the sewage collection system described in this form is or will be constructed, designed, and operated in accordance with terms and conditions of General Aquifer Protection Permit 4.01 (AAC R18-9-E301) and applicable requirements of Arizona Revised Statutes Title 49, Chapter 2, and Arizona Administrative Code Title 18, Chapter 9 regarding aquifer protection permits. I am aware that there are significant penalties for submitting false information including permit revocation as well as the possibility of fine and imprisonment for knowing violations.

Signature

Date

* Review fees for sewage collection systems are specified by the Pima County Code Title 7, Chapter 7.03.125.

1. Fees for plan reviews are due when the **Notice of Intent to Discharge** is submitted to the department, and are not refundable. If a **Construction Authorization** expires, a new fee and a Capacity Assurance letter (identified in item 8 above) shall be required.

** Completion of construction: If the applicant has not completed the entire project as stated in the **Construction Authorization** and is submitting an **Engineer's Certificate of Completion** for as- built plans and testing results for the portion completed, the applicant will need to resubmit a **Notice of Intent to Discharge** for the remaining portion of the project.



**Prohibited Acts by County and Employees
Arizona Revised Statutes § 11-1604**

- A. A county shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or delegation agreement. A general grant authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.**
- B. Unless specifically authorized, a county shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.**
- C. This section does not prohibit county flexibility to issue licenses or adopt ordinances or codes.**
- D. A county shall not request or initiate discussions with a person about waiving that person's rights.**
- E. This section may be enforced in a private civil action and relief may be awarded against a county. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a county for a violation of this section.**
- F. A county employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the county's adopted personnel policy.**
- G. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.**