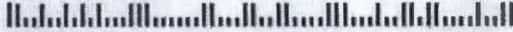


**Commercial Card Statement**

**J.P.Morgan**

ACCOUNT NUMBER	BILLING DATE	DUE DATE	NEW BALANCE	ENTER PAYMENT AMT
XXXX XXXX XXXX 2246	05/31/16	06/14/16	0.00	DO NOT PAY

101409 CLC 001 020 15216 - NNNNNNNNNNNN  
 ROSEMARY ALEXANDER  
 PIMA COUNTY  
 130 W CONGRESS FL 11  
 BOS D-4  
 TUCSON AZ 85701-1317



ACCOUNT NO. XXXX XXXX XXXX 2246      BILLING DATE: 05/31/16      DUE DATE: 06/14/16      CREDIT LIMIT: 5,000.00

ACCOUNT SUMMARY						
Previous Balance	(-) Payments, Credits	(+) Charges, Cash Debits	(+) Finance Charges	(+) Fees	(=) New Balance	Payment Due
0.00	437.98-	1,959.14	0.00	0.00	0.00	DO NOT PAY
CURRENT TRANSACTIONS [- OUTSTANDING DISPUTES] 0.00 + PAST DUE AMOUNT 0.00 = TOTAL 0.00						

POST	TRAN	TRANSACTION DETAIL	CHARGES	CREDITS	NOTES
05/11	05/09	DELTA AIR 0062344784198 DELTA.COM CA REF NO: 24717056131871310239688      AUTH NO: 007303 DEPARTURE DATE: 08/13/16      PASSENGER NAME: WONG/JENNIFER M      TICKET ISSUED: 00/00/00 TRAVEL AGENCY CODE: 150098      TRAVEL AGENCY NAME: DELTACOM TICKET: 0062344784198      RESTRICTED:      ORIGINATION CITY: TUS/Tucson, AZ, USA - International TOTAL FARE AMT: 0.00      TOTAL TAX AMT: 0.00      INTERNET IND: NATIONAL TAX: 0.00      TOTAL FEE AMT: 0.00 EXCHG TICKET #:      EXCHG TICKET AMT: 0.00      CURRENCY:	313.60		
		FARE STOP BASIS OVER DESTINATION CITY      DATE 1 DL/DELTA AIR LINES      L O ATL/Atlanta, GA, USA - William B.      00/00/00 Herbfeld FLIGHT COUPON #      CONJUNCTION TICKET #      DEPARTURE TIME:      ARRIVAL TIME: 0      0000      0000      0000 2 DL/DELTA AIR LINES      L      BUF/Buffalo, NY, USA - Buffalo-Niagara      00/00/00 Inter FLIGHT COUPON #      CONJUNCTION TICKET #      DEPARTURE TIME:      ARRIVAL TIME: 0      0000      0000      0000			
05/11	05/09	DELTA AIR 0062344784199 DELTA.COM CA REF NO: 24717056131871310239696      AUTH NO: 007303 DEPARTURE DATE: 08/13/16      PASSENGER NAME: BRAVO/TERESA A      TICKET ISSUED: 00/00/00 TRAVEL AGENCY CODE: 150098      TRAVEL AGENCY NAME: DELTACOM TICKET: 0062344784199      RESTRICTED:      ORIGINATION CITY: TUS/Tucson, AZ, USA - International TOTAL FARE AMT: 0.00      TOTAL TAX AMT: 0.00      INTERNET IND: NATIONAL TAX: 0.00      TOTAL FEE AMT: 0.00 EXCHG TICKET #:      EXCHG TICKET AMT: 0.00      CURRENCY:	313.60		

**This is NOT a bill.**  
 Your company will submit payment for your account.

Payments or credits received after billing date above will appear on next month's statement.

FOR INQUIRIES ABOUT YOUR ACCOUNT, PLEASE CALL 1-800-270-7760 OR WRITE US:  
 COMMERCIAL CARD SOLUTIONS, PO BOX 2030, ELGIN, IL 60121-2030.  
 FOR TTY/TDD Service CALL: 1-800-955-8060

Do not deduct any amount that is showing in dispute on your statement, this amount has already been deducted from the amount due.  
 Please see reverse side for important information regarding certain types of charges or disputed charges.

*Rosemary Alexander*  
*J. Kelly*

POST	TRAN	TRANSACTION DETAIL	CHARGES	CREDITS	NOTES
05/11	05/09	<p>FARE STOP BASIS OVER DESTINATION CITY DATE</p> <p>LEG AIRLINES 1 DL/DELTA AIR LINES L O ATL/Atlanta, GA, USA - William B. 00/00/00 Hartsfield</p> <p>FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000</p> <p>2 DL/DELTA AIR LINES L BUF/Bufalo, NY, USA - Buffalo-Niagara 00/00/00 Inter</p> <p>FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000</p> <p><b>SOUTHWES 5262408618223 800-435-9792 TX</b> <b>REF NO: 24692166131000760819205 AUTH NO: 061817</b></p> <p>DEPARTURE DATE: 06/15/16 PASSENGER NAME: WONG/JENNIFER M TICKET ISSUED: 00/00/00 TRAVEL AGENCY CODE: TRAVEL AGENCY NAME: TICKET: 5262408618223 RESTRICTED: ORIGINATION CITY: BUF/Bufalo, NY, USA - Buffalo-Niagara Inter</p> <p>TOTAL FARE AMT: 0.00 TOTAL TAX AMT: 0.00 INTERNET IND: NATIONAL TAX: 0.00 TOTAL FEE AMT: 0.00 EXCHG TICKET #: EXCHG TICKET AMT: 0.00 CURRENCY:</p>	218.98		
05/11	05/09	<p>FARE STOP BASIS OVER DESTINATION CITY DATE</p> <p>LEG AIRLINES 1 WN/SOUTHWEST AIRLINES O MDW/Chicago, IL, USA - Midway 00/00/00</p> <p>FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000</p> <p>2 WN/SOUTHWEST AIRLINES O X PHX/Phoenix, AZ, USA - Sky Harbor 00/00/00 Internatio</p> <p>FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000</p> <p><b>SOUTHWES 5262408618224 800-435-9792 TX</b> <b>REF NO: 24692166131000760819213 AUTH NO: 061817</b></p> <p>DEPARTURE DATE: 06/15/16 PASSENGER NAME: BRAVO/TERESA A TICKET ISSUED: 00/00/00 TRAVEL AGENCY CODE: TRAVEL AGENCY NAME: TICKET: 5262408618224 RESTRICTED: ORIGINATION CITY: BUF/Bufalo, NY, USA - Buffalo-Niagara Inter</p> <p>TOTAL FARE AMT: 0.00 TOTAL TAX AMT: 0.00 INTERNET IND: NATIONAL TAX: 0.00 TOTAL FEE AMT: 0.00 EXCHG TICKET #: EXCHG TICKET AMT: 0.00 CURRENCY:</p>	218.98		
05/11	05/09	<p>FARE STOP BASIS OVER DESTINATION CITY DATE</p> <p>LEG AIRLINES 1 WN/SOUTHWEST AIRLINES O MDW/Chicago, IL, USA - Midway 00/00/00</p> <p>FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000</p> <p>2 WN/SOUTHWEST AIRLINES O X PHX/Phoenix, AZ, USA - Sky Harbor 00/00/00 Internatio</p> <p>FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000</p> <p><b>SOUTHWES 5262408638379 800-435-9792 TX</b> <b>REF NO: 24692166131000760819221 AUTH NO: 084608</b></p> <p>DEPARTURE DATE: 06/15/16 PASSENGER NAME: WONG/JENNIFER M TICKET ISSUED: 00/00/00 TRAVEL AGENCY CODE: TRAVEL AGENCY NAME: TICKET: 5262408638379 RESTRICTED: ORIGINATION CITY: BUF/Bufalo, NY, USA - Buffalo-Niagara Inter</p> <p>TOTAL FARE AMT: 0.00 TOTAL TAX AMT: 0.00 INTERNET IND: NATIONAL TAX: 0.00 TOTAL FEE AMT: 0.00 EXCHG TICKET #: EXCHG TICKET AMT: 0.00 CURRENCY:</p>	201.99		
05/11	05/09	<p>FARE STOP BASIS OVER DESTINATION CITY DATE</p> <p>LEG AIRLINES 1 WN/SOUTHWEST AIRLINES M MDW/Chicago, IL, USA - Midway 00/00/00</p> <p>FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000</p> <p>2 WN/SOUTHWEST AIRLINES M X TUS/Tucson, AZ, USA - International 00/00/00</p> <p>FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000</p> <p><b>SOUTHWES 5262408638380 800-435-9792 TX</b> <b>REF NO: 24692166131000760819239 AUTH NO: 084608</b></p> <p>DEPARTURE DATE: 06/15/16 PASSENGER NAME: BRAVO/TERESA A TICKET ISSUED: 00/00/00 TRAVEL AGENCY CODE: TRAVEL AGENCY NAME: TICKET: 5262408638380 RESTRICTED: ORIGINATION CITY: BUF/Bufalo, NY, USA - Buffalo-Niagara Inter</p> <p>TOTAL FARE AMT: 0.00 TOTAL TAX AMT: 0.00 INTERNET IND: NATIONAL TAX: 0.00 TOTAL FEE AMT: 0.00 EXCHG TICKET #: EXCHG TICKET AMT: 0.00 CURRENCY:</p>	201.99		



POST	TRAN	TRANSACTION DETAIL	CHARGES	CREDITS	NOTES
		LEG AIRLINES FARE STOP BASIS OVER DESTINATION CITY DATE 1 WN/SOUTHWEST AIRLINES M MDW/Chicago, IL, USA - Midway 00/00/00 FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000 2 WN/SOUTHWEST AIRLINES M X TUS/Tucson, AZ, USA - International 00/00/00 FLIGHT COUPON # CONJUNCTION TICKET # DEPARTURE TIME: ARRIVAL TIME: 0 0000 0000			
05/11	05/09	SOUTHWES 52624088618223 800-435-9792 TX REF NO: 74692166131000761232189 AUTH NO:		218.98-	
05/11	05/09	SOUTHWES 52624088618224 800-435-9792 TX REF NO: 74692166131000761232197 AUTH NO:		218.98-	
05/27	05/26	NACO 202-661-8835 DC REF NO: 24492156147894757071662 AUTH NO: 086275 CUSTOMER ID LOCAL TAX INCL NAT'L TAX INCL OTHER TAX 0.00 0 0.00 0 0.00 MERCHANT VAT/GST ID CUSTOMER VAT/GST ID SUMM COMM CD DISCOUNT FREIGHT DUTY VAT REG # ORDER DATE 0.00 0.00 0.00 05/26/16 DESTINATION CNTRY SHIP FROM 20001 USA 20001	490.00		
<b>TOTAL ACTIVITY</b>			<b>1,959.14</b>	<b>437.96-</b>	

\* \* \* \* \*

THE ABOVE LISTED TRANSACTIONS HAVE TRANSFERRED TO THIS ACCOUNT'S  
 ASSOCIATED CENTRAL BILL ACCOUNT. THE NET BALANCE WAS 1,521.18

\* \* \* \* \*

PLEASE NOTE THAT ANY FOREIGN PURCHASES AND/OR FOREIGN CASH  
 DISBURSEMENT TRANSACTIONS MAY INCLUDE A 1% INTERNATIONAL  
 TRANSACTION FEE.

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DELTA - JEN

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CHECK IN

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# CONFIRMATION #JO6JVN

THANK YOU FOR TRAVELING WITH DELTA, JENNIFER!

Your booking is complete. We'll send you an email to jennifer.wong@pima.gov with your receipt and itinerary details.

**Tucson, AZ to Buffalo, NY**  
Flight confirmation #JO6JVN - Mon, 13 Jun 2016

TOTAL TRIP COST **\$627<sup>20</sup> USD**

ONE WAY | 2 PASSENGERS

GET TRIP NOTIFICATIONS

## WHAT'S NEXT

- Visit [My Trips](#) to access your itinerary, [view your receipt](#), manage your flight and purchase Trips Extras, Trip Protection, Hotel and Car.

## FLIGHTS

MON  
13  
JUN

**TUS ▶ BUF**  
06:15 AM 3:50 PM

DL 1345, DL 1159  
6h 35m | 1 STOP

Main Cabin (L) |  
Main Cabin (L)  
Changeable / Nonrefundable

[Complete Delta Air Lines Baggage Information](#)

Price per Passenger **\$270<sup>70</sup>**

Taxes, Fees and Charges **\$42<sup>90</sup>**

Total per Passenger **\$313<sup>60</sup>**

[▶ Details](#)

**DEPARTS** Mon, 13 Jun | 06:15 AM from Tucson Intl (TUS)  
**ARRIVES** Mon, 13 Jun | 12:56 PM at Hartsfield-Jackson Atlanta Intl (ATL)  
**FLIGHT** DL 1345 | 3h 41m |  
**AIRCRAFT** MD-90 | Meal Services

54m Layover in Atlanta, GA | You change planes in ATL

**DEPARTS** Mon, 13 Jun | 1:50 PM from Hartsfield-jackson Atlanta Intl (ATL)  
**ARRIVES** Mon, 13 Jun | 3:50 PM at Buffalo Niagara International (BUF)  
**FLIGHT** DL 1159 | 2h 0m |  
**AIRCRAFT** MD-88 | Meal Services

Total (2 passengers) **\$627<sup>20</sup> USD**

Thank you for being a valued customer. The fees below are based on general passenger information. If you qualify for free or discounted checked baggage, this will be taken into account when you check in.

## PASSENGERS, SEATS & EXTRAS

	SEATS	EXTRAS	SPECIAL SERVICES	Extras	
1	Jennifer M Wong				\$0 <sup>00</sup>
	TUS ▶ ATL	35D			
	ATL ▶ BUF	26E			
		\$25 FIRST \$35 SECOND			
2	Teresa A Bravo				\$0 <sup>00</sup>

TUS ▶ ATL

\$25 FIRST \$35 SECOND

35E

ATL ▶ BUF

26D

<sup>1</sup> On Delta operated flights, you may carry on one bag and a small personal item at no charge. Carry-on allowances may differ and fees may apply for flights operated by carriers other than Delta. Contact the operating carrier for detailed carry-on limitations and charges.

All Seats & Extras Subtotal

\$0<sup>00</sup>

IMPORTANT: Visit [delta.com](http://delta.com) for details on **baggage embargoes** that may apply to your itinerary.

PAYMENT

	CARD HOLDER	CARD NUMBER	Amount Charged
VISA	Rosemary Alexander	*****2246	\$627 <sup>20</sup> USD

CAR

Book on [delta.com](http://delta.com), save up to 40% and earn 500 miles or more per rental. [Learn more](#)



HERTZ  
STANDARD CAR

From  
\$72<sup>26</sup>



HERTZ  
COMPACT CAR

From  
\$69<sup>15</sup>



HERTZ  
INTERMEDIATE CAR

From  
\$70<sup>71</sup>



HERTZ  
FULL-SIZE CAR

From  
\$73<sup>04</sup>



HERTZ  
ECONOMY CAR

From  
\$67<sup>60</sup>

BUFFALO - BUF Pick-up : Mon 13 Jun 2016 03:50 PM | Drop-Off : Tue 14 Jun 2016 03:50 PM

[VIEW ALL](#)

TERMS AND CONDITIONS

GENERAL CONDITIONS OF PURCHASE

You agree to accept all **Fare Rules** for each flight, all **Trip Extras Terms & Conditions**, and all terms in Delta's applicable **Contract of Carriage**. Once your ticket is purchased, **Risk-Free Cancellation** may apply. No contract exists until you receive confirmation that payment was received and processed.

View **Fare Rules, Change & Cancellation Policies**. This ticket is **changeable / nonrefundable**. Fees may apply.

The advertised price is not an offer and is subject to change. All prices are (USD) unless otherwise noted. You may see separate transactions to your credit card based on the vendors and the products you are purchasing. Amounts may vary dependant on the rate of exchange at time of transaction.

In-Flight services and amenities may vary and are **subject to change**.

Final baggage fees will be assessed and charged at time of check in. **Baggage fees** may change based on the class of service or frequent flyer status.



# Thank you for your purchase!

**Buffalo/Niagara, NY - BUF to Tucson, AZ - TUS**

<b>Air</b>
Confirmation #924KEF
<b>Buffalo/Niagara, NY - BUF to Tucson, AZ - TUS</b> Wednesday, June 15, 2016
<b>EarlyBird Check-In</b> Automatic check in before our traditional 24-hr check-in. <a href="#">Add it now</a>
<b>Air Total: \$403.98</b>

Amount Paid  
**\$403.98**Trip Total  
**\$403.98**

JUN 15

WED

**06/15/16 - Tucson**

AIR

**Buffalo/Niagara, NY - BUF to Tucson, AZ - TUS**  
06/15/2016Confirmation #  
**924KEF****Adult Passenger(s)**

JENNIFER WONG

TERESA BRAVO

**Rapid Rewards #**

00000389779224

[Add Rapid Rewards Number](#)[Subscribe to Flight Status Messaging](#)

Travel Date	Flight Segments		Flight Summary
DEPART JUN 15 WED	<b>06:20 PM</b>	Depart <b>Buffalo/Niagara, NY (BUF)</b> on Southwest Airlines	Flight #3568 
	07:05 PM	Arrive in Chicago (Midway), IL (MDW)	 WiFi available
	10:15 PM	Change  to Southwest Airlines in Chicago (Midway), IL (MDW)	Flight #2648 
	<b>11:50 PM</b>	Arrive in <b>Tucson, AZ (TUS)</b>	 WiFi available
			<b>Wednesday, June 15, 2016</b> Travel Time 8 h 30 m (1 stop, includes 1 plane change) <a href="#">Wanna Get Away</a>

**What you need to know to travel:**

**Check-in:** Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for denied boarding compensation.

**No Show Policy:** If you are not planning to travel on any portion of this itinerary, please cancel your

reservation at least 10 minutes prior to scheduled departure of the flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining, unused funds on this reservation will be forfeited, including Business Select and Anytime funds.

**PRICE: ADULT**

Trip	Routing	Fare Type   <a href="#">View Fare Rules</a>	Fare Details	Quantity
Depart	BUF-MDW-TUS	<b>Wanna Get Away</b> Excellent Value	<ul style="list-style-type: none"> <li>No Change Fees (applicable fare difference applies)</li> <li>Reusable Funds (nontransferable - no name changes allowed)</li> <li>Nonrefundable unless purchased with Points</li> </ul>	2

Enroll in Rapid Rewards and earn at least **1001 Points** for this trip. **Already a Member? Log in to ensure you are getting the points you deserve.**

**Subtotal \$403.98**  
Fare Breakdown

Carry-on Items: 1 bag + 1 small personal item are free, [see full details](#).  
Checked Items: First and second bags are free, [size and weight limits apply](#).

Bag Charge \$0.00

**Air Total:**  
**\$403.98**

**Gov't taxes & fees now included**

**Purchaser Name** Rosemary Alexander

**Billing Address** 130 W Congress, 11th Floor  
Tucson, AZ US 85701

**Form of Payment**

**Amount Applied**

Visa - XXXXXXXXXXXX-2246

**\$403.98**

**Amount Paid**  
**\$403.98**

**Trip Total**  
**\$403.98**

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## Your reservation has been cancelled.

Your request for a refund of **\$437.96** has been submitted.

You may [View Travel Funds](#) or [Book a Flight](#) while applying Travel Funds prior to its expiration date.

Please print this page for your records.

### TRAVEL FUNDS INFORMATION

Confirmation Number	Passenger(s)	Depart	Return	Expiration Date
9YAKEC	JENNIFER WONG TERESA BRAVO	Jun 15	none	05/09/2017

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[Lost and Found !\[\]\(a2a89f4a9f8ac955a0ffac6cc361fab7\_img.jpg\)](#)

 Indicates external site which may or may not meet accessibility guidelines.

**From:** [Rosie Alexander](#)  
**To:** [Sharon Christy](#)  
**Subject:** 2016 NACo Receipt  
**Date:** Thursday, June 09, 2016 1:14:22 PM

---

Hi Sharon, Here is the receipt for the NACo Conference.

Thanks,

Rosie



5/26/2016

Hon. Raymond Carroll  
Supervisor  
Pima County  
130 W Congress St Fl 11  
Tucson, AZ 85701-1317

Dear Hon. Raymond Carroll;

Thank you for registering for the 2016 NACo Annual Conference and Exposition taking place July 22-25, 2016 at the Long Beach Convention Center in Los Angeles County/Long Beach, California.

Please review your confirmation / receipt listed below. Any outstanding balance due must be paid either before or on-site to obtain your badge and registration materials when you arrive in Long Beach, California.

Customer	Qty	Item	Sub-Total	Discount	Paid	Balance
Carroll Raymond	1.00	Member Registration Rate (Early)	490.00	0.00	490.00	0.00

Total: 490.00

Balance: 0.00

You may pick-up your badge and registration materials at the NACo Conference Registration desk, located in the Long Beach Convention Center.

The Registration Desk will be open during the following hours:

Friday, July 22: 7:30 a.m. - 5:00 p.m.  
Saturday, July 23: 7:30 a.m. - 5:00 p.m.  
Sunday, July 24: 7:30 a.m. - 4:00 p.m.  
Monday, July 25: 8:00 a.m. - 2:00 p.m.

**Hotel Information**

If you haven't made your hotel reservations, click the link below to make them now.

<https://api.passkey.com/RegLink/API?Version=4.00.00&Mode=S&OP=GetForRedirectResWeb&Destination=2&PartnerID=12340&LastName=Carroll&BridgeID=32DGH8FG-G2C4>

If you wish to register a Spouse or Guest, you may do so online by clicking [here](#). You will be prompted to log back in. Under the heading Open Invoices, click on Add Guest under Actions or you can fill out the guest registration form by clicking here.

If you wish to register as a delegate and vote in the NACo election on behalf of your county, please get the credentials form [here](#). The chief elected official in your county needs to sign the form before it is submitted.

If you have any questions regarding your registration please call (202) 942-4292 or email [nacomeetings@naco.org](mailto:nacomeetings@naco.org). Please refer to the [Annual Conference page](#) on the NACo web site for details on planning your participation, ground transportation, and the latest on program updates.

Thank you for your support of NACo and we look forward to seeing you in Long Beach, California!

National Association of Counties  
25 Massachusetts Avenue, NW  
Washington, DC 20001

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PIMA COUNTY TRAVEL AUTHORIZATION

Nº 248

- 1. NAME: Teresa Bravo
- 2. DEPARTMENT: County Administration
- 3. PLANNED DEPARTURE DATE: 6/13/2016
- 4. PLANNED RETURN DATE: 6/15/2016
- 5. DESTINATION(S): Buffalo, NY
- 6. PURPOSE OF TRAVEL: County Executives of America Conference

7. ESTIMATED EXPENDITURES:

ITEM	AMOUNT	VOUCHER
a. Transportation .....	<u>515.59</u>	_____
b. Lodging .....	<u>—</u>	_____
c. Per Diem .....	<u>117.00</u>	_____
d. Registration .....	<u>—</u>	_____
e. Other .....	<u>—</u>	_____
f. Total .....	<u>632.59</u>	_____

8. Teresa Bravo \_\_\_\_\_ 9. [Signature] 6/19/16  
 Employee/Travel Signature Date Appointing Authority Signature Date

THE ORIGINAL OF THIS FORM MUST BE FORWARDED TO THE FINANCE DEPARTMENT - ACCOUNTS PAYABLE SECTION.

SEE INSTRUCTIONS ON REVERSE SIDE -

PIMA COUNTY TRAVEL AUTHORIZATION

Nº 248

1. NAME: Jennifer Wong 2. DEPARTMENT: BOS4  
 3. PLANNED DEPARTURE DATE: 6/13/2016 4. PLANNED RETURN DATE: 6/15/2016  
 5. DESTINATION(S): Buffalo, NY  
 6. PURPOSE OF TRAVEL: County Executives of America Conference

7. ESTIMATED EXPENDITURES:

ITEM	AMOUNT	VOUCHER
a. Transportation .....	<u>515.59</u>	_____
b. Lodging .....	<u>254.80</u>	_____
c. Per Diem .....	<u>117.00</u>	_____
d. Registration .....	<u>—</u>	_____
e. Other .....	<u>—</u>	_____
f. Total .....	<u>887.39</u>	

8. [Signature] 6/9/16 9. [Signature] 6/11/2016  
 Employee/Travel Signature Date Appointing Authority Signature Date

-----  
 THE ORIGINAL OF THIS FORM MUST BE FORWARDED TO THE FINANCE DEPARTMENT - ACCOUNTS PAYABLE SECTION.

- SEE INSTRUCTIONS ON REVERSE SIDE -