TP 16 *3741

PIMA COUNTY

PIMA COUNTY
FINAL TRAVEL RECONCILIATION
(to be completed upon traveler's return)

Traveler's Name:	Jennifer Wong
Vendor Number:	
Department Name:	Board of Supervisors, District 4

Destination:	Buffalo, NY
Purpose:	County Executives of America Conference
Departure Date/Time:	June 13, 2016 6:15 am
Return Date/Time:	June 15, 2016 11:50 pm

Travel Expenditures Itemized Per Day

Date	Registration	Transportation	Mileage Expense (Mileage x Rate)	Lodging	Per Diem	Other	Line Total
6/13/16		$ 313.60		$ 127.40	$ 20.00		$ 461.00
6/14/16				$ 127.40	$ 27.00		$ 154.40
6/15/16		$ 201.99			$ 39.00		$ 240.99
							$ 0.00
							$ 0.00
						Total Allowable Expense:	$ 856.39

Advances/Prepaid Expenses

Type Of Expense	Document Type	Document Number	Amount	Prepaid Payee	Line Total
Registration:					$ 0.00
Transportation:	PCard		$ 515.59	Delta/Southwest	$ 515.59
Lodging:	PCard		$ 254.80	Hilton Garden Inn	$ 254.80
Per Diem:					$ 0.00
Other:					$ 0.00
				Total Advances/Pre-Paid Expenses	$ 770.39

Amount Due Employee: $ 86.00

Travel Payment No.:_____ Date_____

Amount Due Pima County:

Cash Receipt No.:_____ Date_____

I hereby certify that the above travel was completed in the performance of official duties, that the information given above is true in all respects, and that no travel payment (TP) document has before been made for any part thereof, and that i am not indebted to Pima County in any manner.

Traveler's Signature

Date 6/21/16

*Note: Receipts must be attached for Lodging, Transportation, and Miscellaneous expenses.

6/22/16

Revised: 01/29/15

CEA Board of Directors and General Membership Meeting
Monday, June 13 – Tuesday, June 14, 2016
Buffalo, NY

Monday, June 13, 2016
CEA Board of Directors Meeting 3:00 p.m. - 5:00 p.m.
Hilton Garden Inn
10 Lafayette Square
Buffalo, NY 14203
Phone: 716-848-1000

Dinner 6:00 - 9:00 p.m.
Toutant
437 Ellicott Street
Buffalo, NY 14203
Phone: 716-342-2901

Tuesday, June 14, 2016
General Meeting 9:00 a.m. - 2:00 p.m.
Hilton Garden Inn
10 Lafayette Square
Buffalo, NY 14203
Phone: 716-848-1000

Tour of Buffalo Points of Interest 2:00 p.m. – 4:00 p.m.
Details for tour to be announced.

For your convenience, a block of guest rooms has been secured at **Hilton Garden Inn/Buffalo Downtown** at a government per diem rate of $112 per night. Please mention our group, County Executives of America, to obtain this rate.

Guest Room Block for Monday and Tuesday evenings:
Hilton Garden Inn/Buffalo Downtown
10 Lafayette Square
Buffalo, NY 14203
Phone: 716-848-1000
Rate: $112.00 per night
Reservations: 1-877-782-9444

Please email, brubach23@gmail.com or call, 202-628-3585, with any questions.

Timeline for CEA conference
Tuesday, June 14, 2016
Hilton Garden Inn

MEETING:

9:00-9:30 am – Introductions

- Mark Poloncarz
- Rushern Baker
- Mike Griffin

9:35am – Steve Weathers – President & CEO—Erie County Industrial Development Agency—Topic: Economic Development

9:55am – Carolyn Powell – Business Development Manager--Invest Buffalo Niagara—Topic: Economic Development/Canadian Marketing

10:15am Brandye Merriweather – Vice President/Downtown Development--Buffalo Urban Development Corp.—Topic: Queen City Pop Up Downtown Retail Project

10:35am – U.S. Department of Transportation (CEA needs to alert speaker to the time)

10:55 am – Great Lakes Association (CEA needs to alert speaker to the time)

11:15am – 10 minute break

11:25am – Dr. Gale Burstein – Erie County Commissioner--Department of Health – Topic: Opioid Epidemic and what Erie County has done

11:45pm – Pima County, AZ

12:00 noon – Lunch – served at the hotel

12:15pm – Patrick Kaler – President & CEO--Visit Buffalo Niagara–Topic: Tourism as an Economic Driver

1:00pm -- Wrap up – participants can head to their rooms to change and get into walking and baseball game clothes

TOUR:

1:50pm – CE Poloncarz will meet group in the Lobby of the Hilton Garden Inn at 1:50pm to escort them over to the Hotel Lafayette where walking tour will begin. After the Hotel Lafayette – walk to Canalside for another walking tour (hosted by Empire State Development)

4:00pm – End of tour. Individuals can choose to go back to the hotel or go to 716 for drinks and on to baseball stadium depending on time.

Jennifer Wong

From: Delta Air Lines <DeltaAirLines@e.delta.com>
Sent: Monday, May 09, 2016 1:12 PM
To: Jennifer Wong
Subject: Your Flight Receipt - JENNIFER M WONG 13JUN16

DELTA

Hello, JENNIFER M

Your Trip Confirmation #: JO6JVN

MANAGE MY TRIP >

Mon, 13JUN	DEPART	ARRIVE
DELTA 1345 MAIN CABIN (L)	TUCSON, AZ 6:15am	ATLANTA 12:56pm
DELTA 1159 MAIN CABIN (L)	ATLANTA 1:50pm	BUFFALO, NY 3:50pm

STRETCH YOUR LEGS

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RESTRICTED HAZARDOUS ITEMS

To ensure the safety of our customers and employees, Delta no longer accepts **hoverboards or any lithium battery powered self-balancing personal transportation devices** on board its aircraft. These items are prohibited as both carry-on and checked baggage.

Spare batteries for other devices, fuel cells, and e-cigarettes are permitted in carry-on baggage only. If your carry-on bag contains these items and is gate checked, **they must be removed and carried in the cabin.** Further information and specific guidelines regarding restricted items can be found here.

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KNOW BEFORE YOU GO

Due to increased TSA wait times, please arrive at Hartsfield International airport (ATL) 2 hours before your scheduled departure time for all domestic flights and 3 hours before all international flights. In an effort to improve the security process at ATL, we will be closing the security checkpoint at T south from 5/4/2016-5/24/2016 to allow for construction and apologize for this temporary inconvenience.

Passenger Info

NAME	FLIGHT	SEAT
JENNIFER M WONG	DELTA 1345	35D
	DELTA 1159	26E

Visit delta.com or use the Fly Delta app to view, select or change your seat.
If you purchased a Trip Extra, please visit My Trips to access a receipt of your purchase.

Flight Receipt

Ticket #: 0062344764198

Place of Issue: Delta.com

Ticket Issue Date: 09MAY16

Ticket Expiration Date: 09MAY17

METHOD OF PAYMENT

VI**********2246	**$313.60 USD**

CHARGES

Air Transportation Charges

Base Fare	$270.70 USD

Taxes, Fees and Charges

United States - Flight Segment Tax (ZP)	$8.00 USD
United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY)	$5.60 USD

United States - Passenger Facility Charge (XF)	$9.00 USD
United States - Transportation Tax (US)	$20.30 USD
TICKET AMOUNT	**$313.60 USD**

This ticket is non-refundable unless the original ticket was issued at a fully refundable fare. Some fares may not allow changes. If allowed, any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation.

Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply.

Fare Details: TUS DL X/ATL DL BUF270.70LAUVA0MQ USD270.70END ZP TUSATL XF TUS4.5ATL4.5

Checked Bag Allowance

The fees below are based on your original ticket purchase. **If you qualify for free or discounted checked baggage,** this will be taken into account when you check in.

Mon 13 Jun 2016	DELTA: TUS ▸ATL	
CARRY ON	FIRST	SECOND
FREE	$25USD	$35USD

Mon 13 Jun 2016	DELTA: ATL ▸BUF	
CARRY ON	FIRST	SECOND
INCLUDED	INCLUDED	INCLUDED

Visit delta.com for details on baggage embargos that may apply to your itinerary.

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous materials aboard aircraft in your luggage or on your person. A violation can result in civil penalties. Examples include: Paints, aerosols, lighter fluid, fireworks, torch lighters, tear gases and compressed gas cartridges.

There are special exceptions for small quantities (up to 70 ounces total). For further information visit delta.com Restricted Items Section.

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Note: When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply.

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Checked Bag Allowance

*On Delta operated flights, you may carry on one bag and a small personal item at no charge.

Delta One™/First/Business Class weight allowance reverts to 50 lbs for all checked bags beyond regular free allowance.

At the time of check in with Delta, SkyMiles Medallion members, SkyTeam Elite & Elite Plus and active US Military personnel are eligible for fee waivers and other benefits. For more details, visit delta.com/baggage. Basic Cardmembers with a Gold, Platinum, or Reserve Delta SkyMiles Credit Card from American Express are eligible for the first bag fee waiver. More details on the program can be found at delta.com/firstbagfree.

A standard checked bag with Delta may be up to 50 lbs and 62 linear inches (per piece). Additional fees apply for oversize, overweight, and/or additional pieces of checked baggage. Please review Delta's baggage guidelines for details. Weight and size restrictions may vary when checking baggage on carriers other than Delta. Contact with the operating carrier for detailed checked baggage allowances. You must be checked in at the gate by the applicable check-in deadlines or your reservation may be cancelled. Please review Delta's check-in requirement guidelines for details. Check-in requirements vary by airline, so if your ticket includes travel on other airlines, please check with the operating carrier on your ticket.

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- Limits on our liability for personal injury or death of passengers, and for loss, damage of delay of goods and baggage.
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- Our right to change terms of the contract.
- Check-in requirements and other rules established when we may refuse carriage.
- Our rights and limits of our liability for delay or failure to perform service including schedule change, substitution of alternative air carriers or aircraft, and rerouting.
- Our policy on overbooking flights, and your rights if we deny you boarding due to an oversold flight.

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Southwest

Buffalo/Niagara, NY - BUF to Tucson, AZ - TUS

Air

Confirmation #924KEF

Buffalo/Niagara, NY - BUF to Tucson, AZ - TUS
Wednesday, June 15, 2016

EarlyBird Check-In

Add it now

Air Total: $403.98

Amount Paid
$403.98

Trip Total
$403.98

JUN 15
WED **06/15/16 - Tucson**

AIR
Buffalo/Niagara, NY - BUF to Tucson, AZ - TUS
06/15/2016

Confirmation #
924KEF

Adult Passenger(s)
JENNIFER WONG
TERESA BRAVO

Rapid Rewards #
000003527792 24
Add Rapid Rewards Number

Subscribe to Flight Status Messaging

Travel Date		Flight Segments		Flight Summary
DEPART JUN 15 WED	06:20 PM	Depart **Buffalo/Niagara, NY (BUF)** on Southwest Airlines	**Flight #3568** Southwest	
	07:05 PM	Arrive in Chicago (Midway), IL (MDW)	WiFi available	**Wednesday, June 15, 2016**
	10:15 PM	Change flight to Southwest Airlines in Chicago (Midway), IL (MDW)	**Flight #2649** Southwest	Travel Time 5 h 30 m (1 stop, includes 1 plane change) Wanna Get Away
	11:50 PM	Arrive in **Tucson, AZ (TUS)**	WiFi available	

What you need to know to travel:

Check-in: Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for denied boarding compensation.

No Show Policy: If you are not planning to travel on any portion of this itinerary, please cancel your

reservation at least 10 minutes prior to scheduled departure of the flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining, unused funds on this reservation will be forfeited, including Business Select and Anytime funds.

PRICE: ADULT

Trip	Routing	Fare Type (View Fare Rules	Fare Details	Quantity
Depart	BUF-MDW-TUS	Wanna Get Away Zwickert Voltar	• No Charge Fees (applicable fare difference applies) • Reusable Fares (Nonrefundable - no name changes allowed) • Nonrefundable unless purchased with Points	2

Enroll in Rapid Rewards and earn at least 1001 Points for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal **$403.98**
Fare Breakdown

Carry-on items: 1 bag + 1 small personal item are free, see full details.
Checked items: Test and second bags are free, size and weight limits apply.

Bag Charge $0.00

Air Total:
$403.98

Gov't taxes & fees now included

Purchaser Name Rosemary Alexander

Billing Address 150 W Congress, 11th Floor
Tucson, AZ US 85701

Form of Payment	Amount Applied
Visa - XXXXXXXXXXXX-3246	**$403.98**

Amount Paid
$403.98

Trip Total
$403.98

Expenses external tax which may or may not meet accessibility guidelines

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Hilton Garden Inn
Buffalo Downtown

10 Lafayette Square • Buffalo, NY 14203
Phone (716) 848-1000 • Fax (716) 848-1001
Reservations
www.HGI.com or 1 877 STAY HGI

Name & Address

WONG, JENNIFER
3720 E. NEBRASKA STRAVENUE
TUCSON AZ 85706
UNITED STATES OF AMERICA

Room 1108/Q2
Arrival Date 6/13/2016 4:50:00 PM
Departure Date 6/15/2016

Adult/Child 1/0
Room Rate 112.00

Rate Plan: CEA
HH # 559339649 SILVER
AL:
Car:

Folio

Confirmation Number: 3250065980

HILTON HHONORS

6/15/2016

DATE	REFERENCE	DESCRIPTION			AMOUNT
6/13/2016	GUEST ROOM	DONMCCOY	275536	$112.00	
6/13/2016	RM OCCUPANCY TAX	DONMCCOY	275536	$5.60	
6/13/2016	RM STATE TAX	DONMCCOY	275536	$9.80	
6/14/2016	GUEST ROOM	DONMCCOY	276039	$112.00	
6/14/2016	RM OCCUPANCY TAX	DONMCCOY	276039	$5.60	
6/14/2016	RM STATE TAX	DONMCCOY	276039	$9.80	
	BALANCE				$254.80

You have earned approximately 2576 Hilton HHonors points for this stay. Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 3,900

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ACCOUNT NO.

DATE OF CHARGE | FOLIO NO./CHECK NO. 78498 A

CARD MEMBER NAME

AUTHORIZATION | INITIAL

ESTABLISHMENT NO. & LOCATION — ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

PURCHASES & SERVICES

TAXES

TIPS & MISC.

CARD MEMBER'S SIGNATURE
X

TOTAL AMOUNT

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT