PIMA COUNTY MILEAGE REPORT

EMPLOYEE NAME: Shirley Lamonna
EMPLOYEE IDENTIFICATION NUMBER: 0000129548

DEPARTMENT: Board of Supervisors District 1
MILEAGE FOR MONTH/YEAR: June 2013

DATE	DEPARTED FROM	BEGINNING ODOMETER	ARRIVED AT	ENDING ODOMETER	ADDRESS *	TOTAL MILEAGE
6/18/13	12119 N Kylene Canyon Dr Oro Valley	118216	5655 W Valencia Rd Tucson	118254		38
6/18/13	5655 W Valencia Rd	118254	130 W Congress Tucson	118268		14
6/18/13	130 W Congress	118268	12119 N Kylene Canyon Dr Oro Valley	118285		17
						0
						0
						0
						0
						0
						0
						0
						0
						0

PERSONAL MILEAGE IS DEFINED IN THE LOCAL MILEAGE ADMINISTRATIVE PROCEDURE. TO CALCULATE PERSONAL MILEAGE FOR A COMMUTER THAT HAS A REGULAR WORK PLACE, COMPLETE THE FOLLOWING: ADD THE NUMBER OF DAYS TRAVELED, THEN MULTIPLY THIS NUMBER BY THE REGULAR COMMUTE MILES TO AND/OR FROM YOUR REGULAR WORK PLACE. (10 DAYS X 12 MILES = 120)

TO CALCULATE **PERSONAL MILEAGE** IF YOU DO NOT HAVE A REGULAR JOB SITE, ADD THE NUMBER OF MILES FROM YOUR HOME TO THE FIRST WORK SITE, THEN ADD THE NUMBER OF MILES FROM THE LAST WORK SITE BACK TO YOUR HOME. ADD EACH DAY'S PERSONAL MILEAGE TO OBTAIN THE MONTHLY PERSONAL MILEAGE.

TOTAL MILEAGE	69
LESS PERSONAL MILEAGE	34
REIMBURSABLE MILES	35

* PUBLIC HEALTH NURSING AND CONSUMER HEALTH AND FOOD SAFETY ARE NOT REQUIRED TO COMPLETE THE ADDRESS COLUMN. DETAILED LOGS ARE COMPLETED AND MAINTAINED BY THE HEALTH DEPARTMENT.

MILEAGE REIMBURSEMENT # OF MILES 35 X RATE $0.445 = $ 15.58 + PARKING $_____ (ATTACH RECEIPTS) = TOTAL REIMBURSEMENT $ 15.58

BY SIGNING BELOW: 1) AS THE CLAIMANT, I CERTIFY I HAVE A VALID DRIVER LICENSE, CURRENT VEHICULAR LIABILITY INSURANCE, AND THE VEHICLE DRIVEN HAS CURRENT REGISTRATION.
2) CLAIMANT AND SUPERVISOR CERTIFY THAT THE ABOVE AMOUNTS ARE CORRECT AND WERE EXPENDED IN DISCHARGE OF DUTIES TO THE BENEFIT OF THE COUNTY.

CLAIMANT'S SIGNATURE — DATE 7/3/13

SUPERVISOR'S SIGNATURE — DATE 7/5/13

THE MILEAGE REIMBURSEMENT WARRANT WILL BE MAILED TO THE HOME ADDRESS ON FILE IN THE PAYROLL SYSTEM.

REVISED 02/01/13