



**Minutes for Pima County Self-Insured
Trust Fund
October 26, 2018**

Those in attendance were:

Steve Holland - Chairman & Director of University of Arizona Risk Management
Mark Dworschak - Pima Community College, Contracts and Risk Management
Drew Palmer- Retired VP Financial Advisor/Money Manager, Northern Trust Bank
Mark VanErt-Environmental and Occupational Health Specialist, PHD, CIH
Char Ackerman-
Jeff Gould-

Also in attendance:

Andy Welch, Pima County Admin Support Services Mgr-presenter
Michelle Campagne, Pima County Director- observer
Lauren Eib, Pima County Risk Manager- observer/presenter
Florina Lopez-Administrative Specialist Senior-observer

The meeting was held on October 26, 2018 at the Pima County Administrative Building, 130 W. Congress St. Tucson, AZ, on the 6th Floor Training Room at 1:00 p.m.

1. A quorum was present. The meeting was called to order by Steve Holland at 1:07 p.m. seconded by Mark VanErt.
2. Motion to approve October 18, 2017 minutes by Mark VanErt and seconded by all board members.
3. Introduction of members, observers and presenters was given and a brief overview of new members and their professional background was given.
4. Andy Welch gave a brief description of the reporting requirements for the GASB 68 Accounting and Financial Reporting for Pensions. Andy Welch also gave a summary of the Financial Report on Pima County Self Insurance Trust. The Trust had \$81,214,427 million in total assets, \$37,455,489 million in total liabilities, and total net assets of \$43,823,265 million. A discussion followed regarding loan, actuary audit, operating expenses and remaining funds.
5. Lauren Eib, Pima County Risk Manager provided an overview of self-insurance programs with discuss from the Board throughout the presentation. The major points of the presentation included:
 - There was a small increase in estimated liability 6/30/2017 and 6/30/2018 with the lawsuits from accident year 2013 the major reason for the increase.
 - Workers' Compensation has continued its significant downward trend in claims from the high of 910 claims in Policy Year (PY) 2003 to the lowest number of claims of 363 in PY 2015. The largest drop in claims was in PY 2010 when Safety implemented the Supervisor Incident Analysis and Prevention program.

6. John Heard, presenter provided a detailed overview of Pima County Safety Program. John provided details of the OSHA reports for **Total Recordable Incident Rate (TRIR)** and **Days Away, Restricted or Transferred (DART)** and what factors are required to obtain the rates. A discussion followed regarding safety measures being implemented that are resulting in lower workers compensation claims.

- Pima County injured workers' days away from work (DART) went from **3.16 days** in 2012 to **1.92 days** in 2017. The OSHA total recordable incident rate (TRIR) went from **4.61** in 2012 to **3.0**.
- In comparison, OSHA's average DART rate for local governments was **4.61 days** in 2012 and **3.0 days** in 2017. OSHA average rate for TIRI was **6.1** in 2012 and **5.0** in 2016.

7. Meeting was adjourned at 2:25 p.m., after motion to adjourn was made by Steve Holland and seconded by Drew Palmer.

APPROVED



Committee Chairman

10/25/2019
Date