FISCAL YEAR 2018/2019

PIMA COUNTY

COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET

TABLE OF CONTENTS

Budget Transmittal
Budget Schedules 1-30
Budget Format 31-32
General Government Services
Assessor 2-1
Board of Supervisors 2-7
Clerk of the Board 2-13
Contingency 2-19
County Administrator 2-25
County Administrator Grants 2-33
Debt Service Fund 2-37
Elections 2-43
Elections Grants 2-53
Facilities Management 2-55
Facilities Renewal Special Revenue Fund 2-65
Parking Garages 2-67
Finance 2-71
Improvement Districts Formation Fund 2-81
Finance Grants 2-83
Fleet Services 2-85
General Government Revenues 2-95
General Government Services Administration 2-103
Health Benefits Trust Fund 2-109
Human Resources 2-117
Information Technology 2-123
I T Computer Hardware Software 2-131
Non Departmental 2-139
Improvement Districts 2-147
Mandated Payments 2-149
Rocking K South Community Facilities District 2-151
Office of Emergency Management & Homeland Security 2-153
Office of Emergency Management Grants 2-161
Procurement 2-165
Recorder 2-171
Document Storage and Retrieval 2-179
Risk Management 2-183
Telecommunications 2-191
Treasurer 2-199
Taxpayer Information Fund 2-207
Wireless Integrated Network 2-209
WIN Subscriber Services 2-219

Community Resources

Attractions & Tourism 3-1
Communications Office 3-9
Community Development & Neighborhood Conservation 3-17
Housing Trust Fund 3-27
Community Development Grants 3-29
Community & Economic Development Administration 3-33
Community & Economic Development Administration Grants 3-41
Community Services, Employment and Training 3-43
Employment and Training Grants 3-51
Pima Vocational High School 3-57
County Free Library 3-61
County Free Library Grants 3-73
Grants Management and Innovation 3-75
Grants Management and Innovation Grants 3-83
Kino Sports Complex 3-85
School Superintendent 3-93
School Reserve Fund 3-101
Stadium District 3-103

Health Services

Behavioral Health 4-1
Health 4-9
Health Grants 4-19
Medical Examiner 4-25
Medical Examiner Special Revenue 4-33
Pima Animal Care Center 4-35
Pima Animal Care Center Development Program 4-47
Pima Animal Care Center Donations 4-49
Pima Animal Care Center Grants 4-51

Justice & Law

Clerk of the Superior Court 5-1
C O C Address Confidentiality Fee 5-11
C O C Child Support Incentive Fund 5-13
C O C Document Storage and Retrieval Fund 5-15
C O C FARE 5-19
C O C Local Court Automation Fund 5-21
C O C Spousal Maintenance Enforcement Fund 5-25
C O C Time Pay Fees 5-27
C O C Victim Location Fund 5-31
C O C Judicial Collection Enhancement Fund-Grants 5-33
Constables 5-35
County Attorney 5-41
P C A Bad Check Program 5-51
P C A CJEF/Reinventing Justice 5-55
P C A Consumer Protection 5-59
P C A Criminal Deferred Prosecution 5-61

P C A DTAP 5-63
P C A Employer Sanctions 5-67
P C A Fill the Gap 5-69
P C A County Law Enforcement Antiracketeering 5-73
P C A Victim Restitution 5-77
P C A Victim Witness Compensation 5-79
P C A Grants 5-81
Justice Court Ajo 5-85
J C A $1 Allocation SB 1398 5-93
J C A Court Automation Fund 5-95
J C A FARE Special Revenue 5-97
J C A Time Pay Fees 5-99
J C A Grants 5-101
Justice Court Green Valley 5-103
J C G $1 Allocation SB 1398 5-111
J C G Address Confidentiality Fee 5-113
J C G Court Automation Fund 5-115
J C G FARE Special Revenue 5-117
J C G Photo Traffic Enforcement 5-119
J C G Time Pay Fees 5-121
Justice Courts Tucson 5-123
J C T $1 Allocation SB 1398 5-131
J C T Court Automation Fund 5-133
J C T FARE Special Revenue 5-137
J C T Time Pay Fees 5-139
Juvenile Court 5-141
Juvenile Court Probation Services 5-151
Juvenile Court Title IV-E 5-155
Juvenile Court Victim Restitution 5-159
Juvenile Court Grants 5-161
Public Defense Services 5-165
P D S Legal Defender Training Fund 5-173
P D S Public Defender Fill the Gap 5-175
P D S Public Defender Training Fund 5-179
Sheriff 5-181
Sheriff AZ Traffic Violation Fund 5-193
Sheriff CNA Antiracketeering Fund 5-195
Sheriff Commissary Operations Fund 5-197
Sheriff Criminal Justice Enhancement Fund 5-199
Sheriff Federal RICO Fund 5-203
Sheriff Inmate Welfare Fund 5-205
Sheriff Law Enforcement Enhancement Fund 5-209
Sheriff State RICO Fund 5-213
Sheriff Grants 5-217
Superior Court 5-221
S C Mandated Services 5-229
S C Child Support Visitation 5-235
S C Conciliation 5-237
S C County Law Library 5-241
S C Fill the Gap 5-245

S C Local Court Automation Fund....5-249
S C Probate....5-253
S C Probation Services....5-255
Superior Court Grants....5-259

Public Works

Capital Projects....6-1
Development Services....6-13
Environmental Quality....6-21
Solid Waste Management....6-31
Tire Fund....6-35
Environmental Quality Grants....6-37
Natural Resources, Parks and Recreation....6-41
Parks Special Programs....6-51
Parks and Recreation Grants....6-55
Office of Sustainability and Conservation....6-57
Public Works Administration....6-63
Regional Flood Control District....6-69
Canoa Ranch In-Lieu Special Revenue Fund....6-81
Regional Flood Control District Grants....6-83
Regional Wastewater Reclamation....6-85
Regional Wastewater Reclamation District Grants....6-99
Transportation....6-103
Transportation Property Road Tax....6-115
Transportation Grants....6-117

Supplemental Packages

Table of Contents

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MEMORANDUM

Date: April 27, 2018

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

Re: **Transmittal of the Recommended Fiscal Year 2018/2019 Budget**

Introduction

This memorandum transmits the Recommended Fiscal Year (FY) 2018/19 Budget for Pima County. These recommendations are based on information available in April 2018. **As of today, the Governor and the State Legislature have not adopted a State budget for FY 2018/19. It is likely the final budget adopted by the State will have impacts on Pima County's final budget and may change the recommendations made in this memorandum.** It is also possible additional relevant information will become available for the Board of Supervisors as it deliberates on the budget prior to final adoption on June 19, 2018.

On March 6, 2018, the Board approved holding five public hearings on the budget. These hearings will be held on the dates shown in the budget schedule below. In total, the Board will hold six public hearings regarding the budget, totaling approximately 20 hours, before the Final Budget Adoption. The budget hearings will be televised, as well as available for viewing through the internet.

Working budget drafts, including budgets submitted by all County departments, have been available on the County Budget website since February 5, 2018. These reports receive weekly updates throughout the budget process and include the following:

- Recommended Summary by Object Reports for both revenue and expenditures;
- Recommended Detail Line Item by Individual Unit Reports for revenue and expenditures;
- Recommended Positions by Individual Unit.

The above financial reports include the FY 2016/17 actual amounts, the FY 2017/18 Adopted Budget, the FY 2017/18 year-to-date amounts as of the date of the report and the FY 2018/19 Recommended Budget. The reports also include two columns of variances that

compare the FY 2017/18 Adopted Budget to the FY 2018/19 Recommended Budget and the FY 2017/18 Adopted Budget to the FY 2017/18 year-to-date expenditures and revenue.

In addition to these reports, the County Budget website includes budget-related communications issued to the Board and County departments throughout the FY 2018/19 budget process to date. This information can be accessed on the County's home page (www.pima.gov) by clicking on the County Budget link.

Significant dates in the budget adoption and tax levy processes are as follows:

May 01, 2018	Board of Supervisors Budget Hearing (afternoon session)
May 08, 2018	Board of Supervisors Budget Hearing (morning and afternoon sessions)
May 15, 2018	Board of Supervisors Budget Hearing (afternoon session)
May 16, 2018	Board of Supervisors Budget Hearing (afternoon session)
May 22, 2018	Tentative Budget Adoption (Sets Budget Ceiling)
June 19, 2018	Truth in Taxation Hearing (Regional Flood Control and the County Free Library)
June 19, 2018	Final Budget Adoption
August 20, 2018	Tax Levy Adoption (Date set by state statute)

The documents shown below follow this budget memorandum.

- Budget schedules showing fund balances, expenditures, revenues, transfers and other financing sources.

- A summary of each department's budget, including a description of the budget on a line-item account basis.

The County's base operating budget for all funds set forth in this recommendation includes projected continuing and new cost shifts, revenue reductions and revenue sharing.

Table of Contents

I. OVERVIEW OF RECOMMENDED BUDGET....4
II. ISSUES SIGNIFICANTLY IMPACTING THE COUNTY BUDGET....7
A. Current Pavement Rehabilitation and Repair Funding for Local Roads....7
B. Proposed Sales Tax....8
C. State Cost Shifts....9
D. Employee Compensation....10
1. 2.5 Percent County-wide Salary Adjustment....10
2. Sheriff Deputy –Trainee and Corrections Officer Trainee Program....10
3. Retention Incentive for Sheriff Deputies and Corrections Officers....11
4. Sheriff Transition to Merit Based Pay System....12
5. County Attorney Merit Based Pay for Attorney Professionals....12
E. Employee Benefits....12
F. Transition to Pay-As-You-Go Capital Improvement Funding....13
G. Criminal Justice Reform Unit....15
H. Grants Management and Innovation....16
I. Analytics and Data Governance Unit....16
J. Information Technology Costs....16
III. GENERAL FUND ENDING FUND BALANCE: FY 2017/18....17
A. Positive Ending Fund Balance....17
B. Recommended Uses of General Fund Ending Balance....18
IV. GENERAL FUND SUBMITTED BASE BUDGET: FY 2018/19....18
A. General Fund Base Budget Revenues....18
1. General Government Revenues Other Than Property Taxes....19
2. Primary Property Tax Revenues....19
a. Annual Five percent Cap on Taxable Net Assessed Value Increases....19
b. Primary Property Tax Revenues....19
3. Departmental Revenues....20
4. General Fund Submitted Base Budget Expenditures....21
B. County Staffing Increases....22
V. RECOMMENDED ADJUSTMENTS TO GENERAL FUND BASE EXPENDITURES....23
VI. RECOMMENDED ADJUSTMENT TO GENERAL FUND SUBMITTED BASE REVENUES....23
A. Reduce General Fund Primary Property Tax Rate by 14-Cents....23
B. Request Unanimous Board of Supervisors Approval of the $0.2500 per $100 of taxable Net Assessed Value Transportation Road Primary Property Tax Rate....25
C. Proposed Half-Cent Sales Tax for Local, Arterial and Collector Roads....25
VII. THE OVERALL BUDGET....26
A. Special Districts and Debt Service....26
1. County Library District....26
2. Debt Service Fund....27
a. General Obligation Debt Service....27
b. Street and Highway Revenue Debt Service....27
c. Certificates of Participation Debt Service....28
d. Sewer Debt Service....28
e. Overall Pima County Debt....28
3. Regional Flood Control District....29
B. Annual Capital Projects Fund Budget and Capital Improvement Plan Budget....30
1. Capital Projects Fund Budget....30
2. Regional Wastewater Reclamation Capital Budget....31
3. Fleet Services Capital Budget....31
VIII. COMBINED TOTAL COUNTY DEBT....31
A. Combined County Property Tax Rate and Levy....31
B. Combined County Budget....33

I. OVERVIEW OF RECOMMENDED BUDGET

Pima County's FY 2018/19 Recommended Budget continues the conservative approach to budgeting that has been followed since the start of the last recession. During this time, the County adjusted its budget in response to reduced revenues and increased service demands. It implemented various initiatives to address redundancy and improve efficiency. The centralization of core internal services, such as Finance and Information Technology, increased efficiency and reduced cost. The size of the workforce shrank, primarily through normal attrition. Priorities were re-evaluated and items of discretionary spending were reduced where appropriate. Department and agency budgets were incrementally reduced over time through a managed, thoughtful process.

The primary property tax base in Pima County will increase in FY 2018/19 by 3.21 percent. This is only the fourth time in nine years the property tax base has increased. Between FY 2009/10 and FY 2014/15, the County's primary net assessed value declined 16.3 percent. The FY 2018/19 taxable net assessed value is still below FY 2009/10 value. It is expected the property tax base will continue to increase modestly for the next few years.

FY 2018/19 significant budget highlights include the following:

- The projected General Fund available ending balance for FY 2017/18 is $90,674,735, an increase of $23,678,889 over the budgeted General Fund Reserve of $66,995,846. This amount represents the beginning fund balance for FY 2018/19.

- It is recommended that the FY 2017/18 ending balance be allocated for the following purposes:

    - $16,065,000 to fund Pay-As-You-Go Capital Projects;

    - $15,000,000 to fund the contract payment to Banner Health on behalf of the Banner–University of Arizona Medical Center South Campus;

    - $8,537,283 for FY 2018/19 election related costs;

    - $5,788,742 for increased adult and juvenile inmate healthcare costs;

    - $1,726,804 to fund the State shift of costs to the County for Juvenile Corrections;

    - $1,039,000 to fund the State's shift of costs to the County for the Arizona Department of Revenue;

    - $141,000 to fund State cost shifts to the County for the restoration of Arizona Long Term Care Services (ALTCS) Dental;

  - $1,791,026 of miscellaneous one-time expenditures;
  - $40,585,880 to fund the total General Fund Budget Reserve, for FY 2018/19.

- The budget assumes the Board of Supervisors unanimous approval to continue the current Road Primary Property Tax at $0.2500 per $100 of net taxable value. Budgeted FY 2018/19 collections total $20,636,092.

- It is recommended that the General Fund primary property tax rate be reduced 14 cents from the FY 2017/18 rate of $4.2096 to $4.0696. Budgeted FY 2018/19 collections total $341,183,909.

- The recommended Combined Primary Property Tax Rate (General Fund plus Roads) totals $4.3196 resulting in FY 2018/19 total primary property tax revenue of $361,820,001.

- Assuming the Board adopts the reduced General Fund primary property tax rate of $4.0696, recommended General Fund revenues and transfers-in for FY 2018/19 are projected to be $556,637,697, which is $2,203,783, or 0.40 percent, more than the current year.

- Excluding primary property taxes, General Government Revenues from all other sources are projected to increase $4,922,960.

- The value of the net primary property tax base is projected to increase 3.21 percent. While the valuation is increasing, the proposed General Fund primary property tax rate is recommended to decrease by $0.1400. This will result in a reduction in the net General Fund primary property tax levy of $767,315 from the FY 2017/18 levy.

- General Fund primary property tax revenues from all sources are projected to decrease $1,123,923 at the reduced tax rate. Primary property tax revenues are different from the tax levy because of the impact of actual tax collection rates, the amount of delinquent tax collected and the associated penalties and interest collected on delinquent taxes.

- Transportation Road primary property tax revenues are projected to increase $1,109,567 over FY 2017/18 as the result of an increase in overall taxable net assessed value.

- FY 2018/19 combined primary property tax revenues are budgeted to decrease by a net of $14,356.

- Recommended General Fund expenditures and transfers-out for FY 2018/19 are projected to be $647,312,432, which is $25,882,672, or 4.1 percent, more than the current year's adopted budget.

- Existing State budget cost transfers for FY 2018/19 have an annual budget impact of $88.7 million, or 27 percent of the recommended General Fund primary property tax rate of $4.0696.

- The recommended General Fund Budget Reserve totals $40,585,880, or 7.3 percent of General Fund revenues and operating transfers-in.

- The Recommended Budget for the Library District for operating costs, grants and operating transfers-out is $47,775,206 a $618,866 increase from the current year. The secondary property tax rate is recommended to increase one-cent from $0.5053 to $0.5153 to fund the Library District's Pay-As-You-Go Capital improvement Program.

- The Recommended Budget for Debt Service is $160,950,259, a $26,159,883 increase from the current year. The recommended budget proposes a one-cent decrease in the secondary property tax rate from $0.7000 to $0.6900.

- The Recommended Budget for the Regional Flood Control District for operating costs, special fund and operating transfers-out is $26,302,974, a $1,753 increase from the current year. The recommended budget proposes a two-cent increase in the secondary property tax rate from $0.3135 to $0.3335.

- The combined primary and secondary recommended County property tax rate (excluding the Fire District Assistance Tax) is $5.8584 per $100 of net taxable value and is a decrease of $0.1200 from FY 2017/18. The resulting combined County levy (excluding the Fire District Assistance Tax) is $485,705,702, a $5,151,899 increase over the current year.

- The combined, total Recommended County Expenditure Budget for FY 2018/19 is $1,344,027,134 and is $76,954,779, or 6.1 percent, more than the current year's Adopted Budget.

- The only budget unknown relates to the Elected Official Retirement Plan where the legislature is presently considering a significant increase in the required county contributions in the amount of $2.6 million. If enacted, the General Fund primary property tax rate will be increased by an amount sufficient to offset this increased State cost shift.

II. ISSUES SIGNIFICANTLY IMPACTING THE COUNTY BUDGET

This section contains a series of brief descriptions of some of the major issues that impact Pima County's FY 2018/19 Recommended Budget. Further details are contained in various memoranda accessed via the County Administrator Memoranda FY 2018/19 page on the County Budget website.

A. Current Pavement Rehabilitation and Repair Funding for Local Roads (Transportation Road Primary Property Tax)

As part of the FY 2017/18 budget adoption process, the Board of Supervisors approved a new primary property tax dedicated to funding local road pavement preservation and road repair. This Transportation Road primary property tax was adopted by a simple majority of the Board of Supervisors at a rate of $0.2500 per $100 of taxable net assessed value, the maximum rate allowed by statute. As originally proposed, this tax is levied for five years raising approximately $100 million. Tax proceeds are exclusively dedicated to pavement preservation and repair of local roads throughout the County, including cities, towns and unincorporated areas. Arterial and collector roads are funded by their own separate funding mechanism related to pavement preservation and road repair.

FY 2017/18 Transportation Road primary property tax collections are expected to total $19,526,525. Again, this funding is exclusively dedicated to the repair and pavement preservation of local and neighborhood roads throughout the County. The Board allocated $8,190,205 of this funding to local roads in unincorporated Pima County, with the remaining $11,336,320 allocated to cities and towns.

The Board also approved the formation of a 13-member Transportation Advisory Committee as part of the FY 2017/18 final budget adoption. Among others, this committee's responsibilities include making recommendations to the Board for prioritization of local road repairs in the unincorporated area and making joint recommendations to the Board regarding the prioritization of local road repairs in participating cities and towns.

The committee completed an extensive meeting and review process starting in August 2017 and sent their recommendations for a two-year plan covering FY 2017/18 and FY 2018/19 to the Board in November 2017. The Board adopted and approved this plan with changes. This two-year authorization will expend approximately $38 million on repairing roads throughout Pima County within municipal jurisdictions, cities and towns and the unincorporated area.

The FY 2018/19 recommended budget currently appropriates funding for the second year of the twenty-five cent Transportation Road primary property tax. FY 2018/19 property tax collections are forecast to total $20,636,092. I previously communicated to the Board my desire to have a separate line item vote on this tax, including the provision that to be

effective, the twenty-five cent property tax allocation for road repair be approved by a unanimous vote of the Board of Supervisors. This would reduce claims that the distribution of funds was either unfair or the roads selected for repair were improper. I discuss my proposal for a unanimous vote of the Board later in this memorandum.

In addition to adopting the new levy and rate in FY 2017/18, the Board also adopted a total of $0.1100 in offsetting reductions in the General Fund primary property tax rate and secondary property tax rates. At that time the Board approved my plan to make the Transportation Road primary property tax, fiscally neutral to our property taxpayers in FY 2018/19. My FY 2018/19 Recommended Budget accomplishes this by including an additional, $0.1400 reduction in the General Fund primary property tax rate.

B. Proposed Sales Tax

In addition to adopting the FY 2017/18 Transportation Road primary property tax, the Board of Supervisors approved the formation of a citizen's Sales Tax Advisory Committee (STAC) to explore enacting and levying a half-cent sales tax to fund local road pavement preservation and repair. The committee was charged with reviewing the positive and negative benefits of such a tax as well as how a sales tax could be allocated to roads, property tax relief, etc. A full year's collections, if implemented in FY 2018/19, would yield approximately $73 million.

The appointed STAC began holding hearings and meetings in the latter half of 2017. The committee sent a final report and recommendations to the Board on March 8, 2018. The Board accepted the committee's report at their April 3, 2018 meeting. The Board directed staff to prepare a draft sales tax implementation ordinance and a draft resolution levying a sales tax for discussion at their meeting on April 17, 2018. The draft ordinance and resolutions are complete and, if adopted by the Board as currently written by staff, would achieve the following;

1. Sufficient funding to improve the condition of all unincorporated paved County maintained local, arterial and collector roads to at least fair condition within ten years;

2. Significant funding to cities and towns for their road repair needs;

3. Assurances that the sales tax funding would be spent, as promised, on pavement preservation and road repair via independent audits and an automatic repeal clause;

4. A $0.2500 per $100 of taxable net assessed value reduction of the County's Transportation Road primary property tax rate;

5. Over $50 million over a ten year period in additional General Fund support for programs that increase the financial stability and health of low-income households to mitigate the impact of the sales tax on these households.

Arizona Revised Statute (ARS) 42-6103 – County General Excise Tax; Authority to Levy; Rate; Distribution; Use of Proceeds allows a county of less than 1.5 million persons to levy and collect a general excise (sales) tax upon a unanimous vote of the Board of Supervisors. Every eligible county other than Pima County levies and collects this tax. This tax would be collected from each person engaging or continuing in a business in the county as described in the applicable associated statutes. The rate in the statute equates to one-half percent for most transactions.

My April 17, 2018 – Draft Sales Tax Implementation Plan Ordinance and Resolution Levying Sales Tax memorandum details the draft ordinance and resolution along with various policy alternatives. Further action on a sales tax is pending awaiting further direction from the Board of Supervisors. The Board discussed the recommendations contained in the memorandum and provided additional direction to staff. Based on this input, I will provide an updated ordinance and resolution for consideration prior to the final budget adoption in June.

C. State Cost Shifts

The shifting of the State of Arizona's Budget Costs to Pima County continues to have direct, adverse impacts on the programs and services provided by the County in FY 2018/19.

In FY 2015/16, the Governor and the Legislature transferred $2,906,804 of new State budget costs to the County. These new costs include funding for State Juvenile Corrections, the restoration of ALTCS Dental Costs and costs associated with the Arizona Department of Revenue. When these costs are added to the County's additional costs already determined by the State, overall State cost shifts total nearly $88.7 million, or 27 percent of the General Fund primary property tax rate of $4.0696. A detailed list of these State cost transfers is shown in Table 1 below.

Table 1: Continuing FY 2017/18 State Cost Transfers to Pima County.

Description	Amount Required From Pima County
Arizona Health Care Cost Containment System	$ 17,626,151
Arizona Long Term Care System	41,453,756
Behavioral Health System State Contribution	3,064,936
Restoration to Competency	1,552,901
Sexually Violent Persons	1,215,782
Superior/Juvenile Court – Salaries and Benefits	18,735,189
Justice Courts – JP Salaries and Benefits	1,203,649
Constables – Salaries and Benefits	905,775
State Juvenile Corrections	1,726,804
Restoration of ALTCS Dental	141,000
AZDOR Operating Cost	1,039,000
Total	**$ 88,664,943**

D. Employee Compensation

1. *2.5 Percent County-wide Salary Adjustment*

The last County-wide employee compensation adjustments were approved by the Board of Supervisors at the adoption of the FY 2016/17 budget. At that time, sheriff deputies, sheriff sergeants, corrections officers and corrections sergeants received decompression adjustments ranging from 2 to 20 percent. The remainder of eligible employees received adjustments ranging from 2 percent for employees earning more than $90,001 per year to 6 percent for employees earning 35,000 or less per year.

In forming my FY 2018/19 budget recommendations related to employee compensation, I considered various options. The option that I have chosen to recommend to the Board is a 2.5 percent across the board salary adjustment for all eligible County employees effective on July 8, 2018, the start of the first full pay period of FY 2018/19. I believe that this adjustment strikes a balance between our need to continue to adequately compensate County employees for the value of the services they provide and the additional funds required to fund the ongoing year-to-year costs.

The annual FY 2018/19 County-wide cost of this proposed salary adjustment is $9.7 million including associated benefits. The cost to the General Fund is $6.7 million.

Salary adjustments result in additional benefits costs paid by the County on behalf of its employees. These benefits are paid on an employee's salary, overtime, on-call pay and other premium pays. Variable benefits impacted by the salary adjustments include Social Security and Medicare, workers' compensation, County retirement contributions and unemployment insurance. For every dollar increase in compensation, associated additional benefits increases range from 20 cents to 79 cents, depending on the classification of the employee. Of the $9.7 million annual cost of the proposed 2.5 percent salary adjustment, $2.2 million represents additional benefits costs.

If the Board approves this recommended salary adjustment, employee eligibility requirements will be sent to departments in a separate memorandum.

2. *Sheriff Deputy – Trainee and Corrections Officer Trainee Program*

At the Sheriff's request, I have directed staff to create two new trainee status designations within the existing sheriff deputy and corrections officer classifications:

- Sheriff Deputy Trainee - $20.85 per hour
- Corrections Officer Trainee - $17.52 per hour

I have also directed staff to adjust the hourly salary range for the existing classifications:

- Sheriff Deputy – Current: $20.85 to $29.84 to New: $23.50 to $29.84

- Corrections Officer – Current: $17.52 to $26.02 to New: $19.50 to $26.02

The Sheriff plans to hire new trainees at the rates previous. Once the employee completes their probationary period (Sheriff Deputy Trainee – 18 months and Corrections Officer Trainee - 12 months) the employee will be moved to the new minimum of the existing sheriff deputy and corrections officer salary ranges above.

The estimated $1.2 million salaries and benefits impact of this plan will be absorbed within the Sheriff's FY 2018/19 recommended budget. The Sheriff has instituted several cost saving measures in FY 2016/17 and FY 2017/18. As of the end of February 2018, the Sheriff is forecasted to come in a net $2.9 million under budgeted expenditures at year-end. Sufficient annual savings will carry over into FY 2018/19 and ongoing years to make these salary adjustments possible.

3. *Retention Incentive for Sheriff Deputies and Corrections Officers*

Retention of our experienced sheriff deputies and corrections officers continues to be an issue for the Sheriff. We lose a portion of our deputies and corrections officers to other jurisdictions that, supposedly, provide higher base compensation. I have been working with the Sheriff to develop a plan to improve retention of our experienced mid-level deputies and corrections officers that are the employees most likely to leave the County to work in another jurisdiction or region.

The plan proposed by the Sheriff, and approved by myself, includes a two-fold series of increases for sheriff deputies whose current base salary is $22.98 to $27.93 per hour and corrections officers whose current base salary is $18.92 to $24.10 per hour:

a. If approved by the Board of Supervisors, all eligible sheriff deputies and corrections officers in this range will receive the same 2.5 percent County-wide salary adjustment that all eligible employees will receive starting with the pay period beginning on July 8, 2018.

b. If approved by the Board, all eligible sheriff deputies and corrections officers in this range will receive an additional 5 percent retention incentive base salary adjustment effective the pay period beginning on January 6, 2019.

This retention incentive adjustment will positively impact 146 sheriff deputies and 222 corrections officers. The incremental cost of the retention incentive adjustment plus benefits totals $716,150 in FY 2018/19. The annualized cost starting in FY 2019/20 and onward will be $1,432,300.

The cost of the retention incentive is not included in the recommended budget. I will add this funding at the time the Board considers the proposed tentative adopted budget.

4. *Sheriff Transition to Merit Based Pay System*

Given the five percent mid-year pay adjustment for a large number of deputies and corrections officers, it is appropriate to retain compensation increase equity with other County employees, Sheriff's deputies and corrections officers will forgo any pay increase in FY 2019/20. I intend to recommend an additional pay increase for County employees in FY 2019/20 to remain competitive with the regional workforce. The Sheriff has indicated that if I approve the mid-year pay adjustment, he will not seek any additional compensation for law enforcement or corrections personnel in FY 2019/20.

In addition, during this time period I have asked the Sheriff to develop a new pay plan that rewards merit versus longevity. The Sheriff has agreed to transition to and develop a merit based pay plan beginning in FY 2020/2021.

5. *County Attorney Merit Based Pay for Attorney Professionals*

The County Attorney has requested, and I have agreed, to provide the 2.5 percent cost of the salary adjustment for attorneys in a manner in which the County Attorney can determine merit based pay among the eligible employees. There are 93 professional attorneys employed in the County Attorney's Office and the 2.5 percent salary adjustment, plus benefits equals $217,217, of which the County Attorney will determine the distribution.

E. Employee Benefits

Overall, FY 2018/19 County benefits cost are expected to increase by a net of $1.9 million over FY 2017/18 (from $149.1 million to $151.0 million). Most of this increase is attributable to an increase of $2.4 million in employee benefits impacted by the proposed 2.5 percent employee salary adjustment partially offset by net savings in other benefits costs.

FY 2018/19 will be the County's sixth year under a self-insured model for employee medical and pharmacy benefits. Based on the continued strong performance of the Health Benefits Insurance Trust Fund over the past year, it is recommended that both employer and employee biweekly rates each be reduced by 5.68 percent from the FY 2017/18 rates. Our review of the Health Insurance Benefits Trust financial reports continues to show that transitioning to a self-insured plan was a prudent and beneficial decision for both employees and the County. This adjustment will save the County approximately $2.3 million in premiums paid on behalf of employees while still allowing sufficient funding for the trust in the coming fiscal year.

The County provides eligible employees with Health Savings Accounts (HSA). Employees can contribute pretax funds to these accounts, subject to Internal Revenue Service limits, to fund future medical costs. The County also contributes to this plan ($1,000 annually for employee only and $2,000 annually for all other premium tiers). The County expects to spend up to $9.1 million in FY 2018/19 to fund employee HSAs.

Again, based on the performance of the Health Benefits Insurance Trust Fund, the actual County contributions to employees' HSA accounts will be paid by the Fund rather than by the individual County departments. This one-time change in the source of the County's HSA contributions will offset a significant portion of the FY 2018/19 salary adjustment. Individual departments will restart paying for their HSA contributions in FY 2019/20.

Retirement funding costs for the various employee plans continue to make up a significant portion of the County's benefits costs. The budget for these contributions has increased from $40.4 million in FY 2012/13 to a now projected $65.6 million for FY 2018/19. This represents a 62.3 percent increase in funding contributions for retirement benefits for County employees over this five-year period.

The County's employer contribution rate for the Elected Official Retirement Plan (EORP) is currently 23.5 percent. This contribution rate is set by State statute. This plan is underfunded and the current statutory rate is not sustainable. HB 2357 is moving through the State Legislature to allow employer contributions to be determined actuarially based on the plan's funding requirements. If this proposal is successful, the FY 2018/19 County contribution rate will likely increase to 61.5 percent. The $2.6 million cost of the rate increase is not included in my recommended budget. Note that even if this higher contribution rate is approved, it is likely that there will continue to be significant increases in employer contributions to EORP in future years. If this higher contribution rate is approved by the Legislature, I will likely be asking the Board for an adjustment in the General Fund primary property tax rate to offset the additional cost transferred to the County by the State at the time the tentative adopted budget is considered.

Including the possible increase in County funding contributions for EORP results in potential retirement contributions of $68.2 million in FY 2018/19. The $27.8 million increase over the last six-years has made managing budgets and controlling expenses difficult.

F. Transition to Pay-As-You-Go Capital Improvement Funding

The FY 2018/19 Recommended Budget includes the start of a departure from the traditional voter-authorized general obligation bond financing for capital improvement projects to a pay-as-you-go plan. The County will no longer rely on issuing general obligation bonds for the financing of capital improvement projects. Instead, the pay-as-you-go model will rely on funding from a property tax levy or other real-time funding sources that become available.

The County will continue to pay off existing general obligation bond debt already scheduled using the debt service secondary property tax levy. As general obligation bond debt is retired in future fiscal years, the debt service rate and levy will begin to decrease.

The FY 2018/19 budget includes moving $16.1 million from the General Fund to the Capital Projects Fund to begin to fund a variety of capital improvement projects. A detailed list of these capital improvement projects is shown in Table 2 below.

Table 2: Recommended Pay-As-You –Go Capital Improvement Funding for FY 2018/19.

Recommendation	Amount
Treasurer Relocation[1]	$150,000
Sports Park Upgrades	$175,000
Public Service Center 7th Floor Tenant Improvements[1]	$476,000
Public Service Center 6th Floor Tenant Improvements[1]	$499,000
Parking Lot Paving Rejuvenation	$500,000
Historic Courthouse – Visit Tucson	$800,000
Gap Housing and Services Building	$1,050,000
Defense Services Building	$1,050,000
Northwest County Service Center	$3,300,000
Historic Courthouse	$8,065,000
TOTAL	**$16,065,000**

[1]These pay-as-you-go capital improvements are for the design of improvements necessary to County facilities to facilitate City Court consolidation. This matter is under active discussion. These funds will not be expended until there is an affirmative decision by the City of Tucson to proceed with court consolidation.

The pay-as-you-go funding concept is already being utilized by the Library District's capital improvement program. Currently, pay-as-you-go funding is dedicated to the Flowing Wells Library expansion, the initial library construction at Houghton Road and Mary Ann Cleveland Way and library construction in Sahuarita.

The Regional Flood Control District is also continuing to utilize a pay-as-you-go plan. The District will be transferring $9.1 million to the Capital Projects Fund in FY 2018/19 to fund current and new capital improvement projects.

The Recommended Budget includes increases in the secondary property tax rates for the Library District and the Regional Flood Control District by $0.0100 and $0.0200 respectively. These increases are dedicated to each Districts' pay-as-you-go capital improvement programs.

G. Criminal Justice Reform Unit

This year I formally established a Criminal Justice Reform Unit (CJRU) in my office to continue our efforts at criminal justice reform to both reduce costs and improve outcomes. These efforts began with the formation several years ago of the Justice Coordinating Council. While the Council has successfully improved some communication between our criminal justice budget units, this is not enough. These units are traditionally by design, information silos and act independently of one another. The concept we have of criminal justice as a system is simply a misnomer. The CJRU consists of six employees pulled from other organizational units into a cohesive policy group designed to facilitate and accelerate criminal justice reform. While the CJRU has primary responsibility for the MacArthur Foundation Grant and other grants associated with criminal justice reform, they are also responsible for policy data analysis that can be shared with all elements of our criminal justice system and to encourage reforms that will reduce the cost of this system to our taxpayers as well as improve outcomes for those involved in the system.

The CJRU has a number of policy initiatives that will facilitate reform as follows: a) Safety + Justice Challenge; b) Pre-arrest Deflection; c) Electronic Monitoring; d) Case Processing Review; e) Pretrial Deflection from Detention; f) Re-entry from Prison or Detention and bridge or transitional housing for detention or prison reentry participants; g) High utilizer multidisciplinary detention evaluation; h) Drug possession prosecution or small scale sale and possession; and i) Court sentencing to detention alternatives.

These initiatives that facilitate reform are all designed to reduce costs and improve outcomes and/or system-wide performance. Criminal justice reform will very often require policy decisions of independent elected officials and/or action by the State Legislature; hence, it is important to have a sound factual basis when recommending change, hence, the importance of this CJRU in the County Administrator's Office.

I will be recommending the formation of the Justice Commission, comprised of outside respected experts in criminal justice reform. The purpose of the Commission will be to evaluate the state of the County's justice system and to make recommendations regarding changes that can reduce costs and improve outcomes for the community. These outside experts will represent all facets and components of our criminal justice system, from law enforcement, prosecution and defense, courts, social service agencies, social science, behavioral health and experts in reentry and recidivism reduction.

Upon adoption of the Final Budget, I will recommend the scope and purpose of the Commission as well as necessary bylaws and operating principles.

H. Grants Management and Innovation

Another new operating department within the County and new in this budget year, will be the Grants Management and Innovation Department. This department is being formed from several subunits within County government. The importance of uniform grant administration is evident from the disparate administration and management of certain grants primarily in the criminal justice area. This lack of uniform administration has resulted in the County General Fund having to reimburse federal grant programs for inaccurate charges made to grants. It is important to have a uniform and informed grant management program to avoid unexpected and unbudgeted charges to the County General Fund. This department will ensure uniformity of administration in policy, as well as with grant acceptance and administration.

Furthermore, grants are typically at the forefront of innovation. The best example is the MacArthur Foundation Grant designed to reduce jail and/or detention population. This grant is fostering innovative programs to drive the policy of trying to reduce jail population nationwide. Very often grants are used to test the applicability of innovation in program change or design, particularly governmental programs. It is also important that a unified grants program have a policy that seeks out grants to foster innovation and change. Hence, the emphasis on innovation in this new organization.

I. Analytics and Data Governance Unit

Over the last couple of years, new language has been added to our vernacular. It is – Big Data. In this information technology age, we gather data and information on everything. The explosion of data collection provides new opportunities to analyze divergent data sets to recognize trends to assist in policy decisions that may not be readily apparent. This information may simply better inform policymakers on subjects that may appear to be esoteric or not even related to one another, yet they are. Hence, because of our more sophisticated information technology organization, we are able to gather, store and analyze more data than ever before, hence the need to develop a new organizational unit again from existing County department organizations. A new Analytics and Data Governance Unit within the General Government Services Administration Department to do Big Data analysis for the benefit of program implementation and policy direction is necessary.

J. Information Technology Costs

For several years, the County has been updating its information technology infrastructure and equipment to handle the ever increasing technology needs and developments. For Fiscal Year 2018/19, Information Technology Department cost allocations are increasing by 12 percent, from $36,425,576 to 41,542,650. For years, the County has been experiencing similar annual increases in information technology. Most of these costs are captured in four separate Internal Service Funds within the Information Technology Department and are

charged to departments using various cost drivers that reflect the departments' use of technology, such as the number of connections with the system, the type of information technology equipment used, the amount of storage and server space used. Although the budgets for the Information Technology Department General Fund and for the Enterprise Software component of the Information Technology Internal Service Funds remained basically the same as last year, increasing from $15,576,493 to $15,831,889, or 1.6 percent, the allocated costs relating to infrastructure, servers and storage, and hardware combined increased from $20,849,083 to $25,710,761, or 18.9 percent.

The cost for infrastructure, budgeted in the Telecommunications Internal Service Fund, includes the basic cable backbone of the County's system as well as the phone system, increased by $971,350, from $5,535,722 to $6,507,072. Most of this increase relates to the updating of firewall protecting the County from more than 139 million cyber-attacks each day, the expansion and refresh of the County's wireless access points located in most County facilities, and Access Layer Switches that connect all computers, phones, printers, etc. to the County network. Additionally, we are beginning to set aside funds to replace the existing phone system, possibly as early as Fiscal Year 2020/21.

The cost for servers and storage increased the most representing more than half of the total increase for information technology, increasing from $7,073,814 to $9,680,072, a 26.9 percent increase. Several factors are responsible for the increase in this area. For years, we have experienced an annual growth in servers and storage of approximately 20 percent and will likely continue such growth as more and more data is captured and utilized by departments. Additionally, the Pima County Sheriff's Department replacement of servers and related software that is more than five years old has been included in this Server/Storage Internal Service Fund to track the costs.

Hardware costs, primarily for computers, is increasing by $1,284,070 to $9,523,617, a 13.5 percent increase. The increase stems from a combination of factors, including the shift to solid state hardware, the increase in the internal storage of the devices from 256 gigabytes to 512 gigabytes to handle the increases in the size and capacity needed for standard software used by the County, as well as increases to cover the replacement of the Sheriff's Department's hardware as the Sheriff's Department becomes more fully integrated into the County's central information technology structure.

III. GENERAL FUND ENDING FUND BALANCE: FY 2017/18

A. Positive Ending Fund Balance

The recommended General Fund ending balance for FY 2017/18 is $90,674,735. This is a projected increase of $23,678,889 over the budgeted General Fund Reserve of $66,995,846. This ending balance represents approximately 16 percent of projected

General Fund revenues plus operating transfers in for FY 2017/18. This ending fund balance is within the recommended guidelines of the Government Finance Officers Association.

B. Recommended Uses of General Fund Ending Balance

The information contained in Table 3 below represent my recommendations for use of the $90,674,735 of non-recurring, one-time resources, projected as the available ending balance of the General Fund on June 30, 2018.

Table 3: Recommended Allocation of FY 2017/18 General Fund Ending Balance.

Recommendation	Amount
Transfer to Pay-As-You-Go Capital Projects	$16,065,000
Banner–University Medical Center South Campus	$15,000,000
FY 2018/19 Elections	$8,537,283
Increase in Adult and Juvenile Inmate Healthcare	$5,788,742
State Cost Shifts:	
State Juvenile Corrections	$1,726,804
Restoration of ALTCS Dental	141,000
Arizona Department of Revenue	$1,039,000
Miscellaneous One-Time Expenditures	$1,791,026
General Fund Reserve	$40,585,880
TOTAL	**$90,674,735**

IV. GENERAL FUND SUBMITTED BASE BUDGET: FY 2018/19

A. General Fund Base Budget Revenues (Before my recommended adjustments below)

Pima County currently levies two primary property taxes. The larger of the two rates is the General Fund primary property tax that fund general government operations and will be the revenues discussed in this section. The second is the Transportation Road primary property tax that is used to fund local road pavement preservation and road repair. This portion of the primary property tax is discussed in various other sections of this memorandum.

If the current General Fund primary property tax rate of $4.2096 were continued into FY 2018/19, projected FY 2018/19 base budget revenues and operating transfers-in to the General Fund total $567,993,993. This is a $13,560,079 or 2.4 percent, an increase from the current year budgeted revenues and operating transfers-in to the General Fund.

Below is a brief discussion of each category of projected General Fund base revenues.

1. *General Government Revenues Other Than Property Taxes*

Excluding General Fund primary property tax revenues, projected FY 2018/19 base budget General Government revenues from all other sources is $178,312,977; a $4,922,960, or 2.8 percent, an increase from the current Adopted Budget.

The largest revenue stream in this category – state shared sales tax – is projected to increase by $5.8 million, or 5.1 percent, to $121.0 million, reflecting continued growth in the local economy. Vehicle License Tax revenue is also projected to show continued improvement next year with an overall increase of $1.2 million, or 4.3 percent.

2. *Primary Property Tax Revenues*

a. Annual Five-percent Cap on Taxable Net Assessed Value Increases

FY 2018/19 represents the fourth effective year of a Constitutional amendment, approved by Arizona voters six years ago, that will substantially limit future overall appreciation of the existing property tax base by setting a five percent cap on taxable assessed value increases from year to year. Previously, the market dictated increases in taxable assessed value.

b. Primary Property Tax Revenues (Before recommended primary property tax rate adjustments)

The Taxable Assessed Value for FY 2018/19 totals $8,333,892,906. This is a net increase of $258,935,189, or 3.21 percent, over the current year and represents only the fourth annual increase in Taxable Assessed Value since FY 2009/10. While this amount represents an increase from FY 2017/18, the Taxable Assessed Value is still $651,818,924, or 7.25 percent less than nine years ago in FY 2009/10. In FY 2018/19, the market value of existing property in the County will increase by 1.33 percent. New construction will add 1.86 percent to the property tax base.

For FY 2018/19, Pima County has one primary tax to support its General Fund and a separate primary tax dedicated to support a local road pavement preservation and road repair program. If the General Fund primary property tax rate for FY 2018/19 continues at the current rate of $4.2096 per $100 of taxable net assessed value, the resulting General Fund primary levy is $350,823,556. This is $10,900,136 more than the amount levied in the FY 2017/18 year's Adopted Budget. Assuming the Transportation Road primary property tax rate for FY 2018/19 remains the same at $0.2500 per $100 of taxable net assessed value, the resulting Transportation Road primary levy will be $20,834,732, an increase of $647,338 over the levy in the FY 2017/18 Adopted Budget.

In addition to the collection of current year property taxes, the County receives revenue for the payment of delinquent property taxes from prior years and associated interest and penalties.

Together with the projected primary property tax collection next year, the total base General Fund property tax revenues projected for FY 2018/19 are $352,540,205. This amount is $10,232,373, or 2.99 percent, more than the total General Fund primary property tax revenues adopted in the FY 2017/18 Adopted Budget. The total base Transportation Road primary property tax revenues projected for FY 2018/19 are $20,636,092. This amount is $1,109,567, or 5.7 percent, more than the Transportation Road primary property tax revenues in the FY 2017/18 Adopted Budget. The majority of the difference between the levy amount and the revenues collected is attributable to the overall collection rate and reductions in the forecasted collections of penalties and interest on delinquent property tax collections.

State Truth in Taxation statutes determines the County's neutral primary property tax levy each year. A neutral levy and corresponding tax rate is defined as the previous year's levy plus additions to the tax base from new construction. Pursuant to statute, the County's FY 2018/19 neutral primary rate is $4.4014, or $0.0582 less than the sum of the current year's $4.2096 General Fund primary tax rate and $0.2500 Transportation Road primary tax rate. The resulting neutral primary levy is $4,850,326, or 1.31 percent, less than the levy produced by the sum of the current year's General Fund and Transportation Road primary tax rates. If the current year primary rates remain unchanged, the County would be required to hold a Truth in Taxation hearing prior to the final budget adoption.

This statutory benchmark is more restrictive than the County's Maximum Allowable Primary Levy Limit imposed by the Arizona Constitution, which is indexed to reflect a modest annual rate of inflation of two percent. The Maximum Allowable Primary Levy Limit imposed by the Arizona Constitution allows the County's primary rate to be increased to $5.2101, or $0.7505 higher than the sum of the current year's General Fund and Transportation Road rates. The resulting constitution capped levy is $434,204,154, which is $62,545,866, or 16.83 percent, greater than the levy produced by the current rates.

The above discussion assumes that the General Fund primary property tax rate will remain unchanged from FY 2017/18. As I have indicated earlier in this memorandum, I will be proposing to adjust the FY 2018/19 General Fund property tax rate by $0.1400 to fully offset the tax increase associated with the Board's adoption of the $0.2500 Transportation Road primary property tax in FY 2017/18. This discussion can be found in Section VI. below:

3. *Departmental Revenues*

Base budget General Fund revenues from departments and operating transfers-in for FY 2018/19 are projected to total $37,140,811. This is a $1,595,254 net decrease from the current year's budget.

Significant decreases/increases in departmental revenues and operating transfers-in include the following:

- $2.9 million reduction in the cash operating transfer from the Stadium District into the General Fund used to pay Stadium District debt. The final payment on this debt was made in FY 2017/18.
- $600k reduction in revenue received by the Medical Examiner's Office for forensic services provided to other jurisdictions.
- $710k increase for rent from World View Enterprises
- $600k increase in cash operating transfer from Park Special Programs into the General Fund for Painted Hills debt repayment.
- $463k increase, representing reimbursement from the City of Tucson for costs associated with the operation of the shared Public Works Building
- $107k increase in reimbursements for utilities from the Pima Air and Space Museum

4. *General Fund Submitted Base Budget Expenditures*

The amount required in FY 2018/19 to fund department submitted General Fund-supported base budgets for both expenditures and transfers-out is $571,908,886; which is $49,520,874 or 8 percent, less than the current year's adopted budget. This base expenditure amount represents FY 2017/18 adopted departmental budgets adjusted for increased benefit costs; impacts to base pursuant to Board adopted budget policies and prior directives; and decreases in one-time expenditures in the current year.

Significant components within submitted base budget expenditures and operating transfers-out, before adjustment for Final Budget Recommendations, include the following:

- $283,437,969 of General Fund expenditures for Justice and Law Enforcement functions.

- State cost shifts totaling $88.7 million, or 27 percent of the existing primary property tax rate.

- $45,750,335 of operating transfers to other County funds.

- $64,913,526 for mandated payments to fund State programs for indigent acute and long-term healthcare, as well as mental healthcare.

- $18,915,276 for adult and juvenile detention healthcare a projected increase of $5,788,742 over FY 2017/18.

- $104,787,237 for General Fund employee benefits, including medical insurance, dental insurance, life insurance, workers compensation, unemployment insurance, Social Security, Medicare, employer HSA contributions and contributions to the six separate State retirement systems in which various employee groups and officials to participate.

- $5,257,359 for allocation to Outside Agencies.

- $8,537,283 to fund the cost of the FY 2018/19 elections.

B. County Staffing Increases

Over the past several years, Pima County has taken significant actions to maintain an effective and efficient workforce while incrementally reducing unnecessary or redundant positions primarily through attrition.

The overall County workforce has shrunk by over 1,267 Full-Time Equivalents (FTEs), or 15 percent, from peak staffing in FY 2007/08 as shown in Table 4 below. In addition to decreases in staffing, the County instituted significant changes in the way it budgets and accounts for vacant positions and staff turnover. Staffing is also controlled by having departments budget only for positions they can reasonably expect to fill during the course of the year.

FY 2018/19 total budgeted FTEs increased by a net of 73.0 from FY 2017/18. The majority of the increase in FTEs occurs in the General Fund. Elections and the Recorder increased budgeted staffing by a combined 50.9 FTEs to reflect increased temporary personnel requirements based on planned mid-term elections in FY 2018/19. The increase also represents the net of various increases and decreases in the funded FTE counts within the various County departments. Descriptions of changes in the number of FTEs are included in the individual department descriptions in this book.

Table 4: Total Budgeted FTE Positions, FY 2007/08 Adopted Budget through FY 2018/19 Recommended Budget.

FY	Budgeted FTEs	Change in Budgeted FTEs	Cumulative Change in Budgeted FTEs
2007/08	8,396		
2008/09	8,113	(283)	(283)
2009/10	7,838	(275)	(558)
2010/11	7,753	(85)	(643)
2011/12	7,361	(392)	(1,035)
2012/13	7,314	(47)	(1,082)
2013/14	7,329	15	(1,067)
2014/15	7,255	(74)	(1,141)
2015/16	7,061	(194)	(1,335)
2016/17	7,114	53	(1,282)
2017/18	7,056	(58)	(1,340)
2018/19	7,129	73	(1,267)

V. RECOMMENDED ADJUSTMENTS TO GENERAL FUND BASE EXPENDITURES

Table 5 below details the FY 2018/19 expenditure adjustments required to fund pay-as-you-go capital improvement funding, Banner University Medical Center, a 2.5 percent salary adjustment plus benefits, additional ongoing State-related cost shifts and fully fund a 7.3 percent General Fund budget reserve.

Table 5: Recommended Adjustments to FY 2018/19 Submitted Base Expenditures and Operating Transfers-out.

Proposed FY 2018/19 Base Expenditures and Operating Transfers-out	**$571,908,886**
Transfer to Pay-As-You-Go Capital Improvement Projects	$16,065,000
Banner-University Medical Center South Campus	$15,000,000
One-Time Reduction in Departmental Contributions to Employee HSA Accounts	$(5,837,014)
2.5 Percent Salary Adjustment Effective July 8, 2018	$5,067,173
Benefits Increase as the Result of the 2.5 Percent Salary Adjustment	$1,615,703
Ongoing State Cost Shifts:	
State Juvenile Corrections	$1,726,804
Restoration of ALTCS Dental	$141,000
Arizona Department of Revenue Costs	$1,039,000
Fund 7.3 Percent Budget Reserve	$40,585,880
Total FY 2018/19 Recommended Expenditures and Operating Transfers-out	**$647,312,432**

The Recommended General Fund budget totals $647,312,432 and consists of $585,397,097 of expenditures and $61,915,335 of operating transfers-out to other County departments and funds.

I am also recommending a General Fund Budget reserve of $40,585,880. This amount represents 7.3 percent of recommended revenues and operating transfers-in. This reserve meets the Government Finance Officers Association recommendation of a minimum set aside and retains a reserve capacity for any emergency funding during the course of the coming fiscal year.

VI. RECOMMENDED ADJUSTMENT TO GENERAL FUND SUBMITTED BASE REVENUES

A. Reduce General Fund Primary Property Tax Rate by 14-Cents

When I introduced the concept of the $0.2500 Transportation Road primary property tax for local pavement preservation and road repair, it had been the intent to make the new levy as neutral to the taxpayer as possible. At that time, I had hoped to recommend reducing the

other County primary and secondary property tax rates to offset the increase. Such would have been possible if the County General Fund had not been required to absorb additional General Fund impacts resulting from a $5 million budget overage in the Sheriff's Department for FY 2016/17 and an additional $5 million increase in the County's contribution to the Public Safety Personnel Retirement System in FY 2017/18. Thus, the Board was only able to offset the new Transportation Road primary property tax rate by reducing the other primary and secondary property tax rates by a combined 11 cents (8-cents in the General Fund primary, one-cent in the Library District secondary and two-cents in the Regional Flood Control secondary).

At the time that the Board of Supervisors approved the new budget and property tax rates, I had indicated that the FY 2018/19 budget would be structured to absorb the full 25-cent Transportation Road primary property tax increase making it neutral from a tax impact to the property taxpayers of Pima County. Thus, my FY 2018/19 recommended budget makes good on that promise and includes a 14-cent reduction in the General Fund primary property tax rate.

Base General Fund revenues plus operating transfers-in prior to the General Fund primary property tax rate reduction total $567,993,993. This base number plus the FY 2017/18 ending fund balance of $90,674,735 discussed in Section III.A above, is sufficient to fund the $647,312,432 of General Fund recommended expenditures and operating transfers-out. These funds will also support a 14-cent reduction in the General Fund primary property tax rate to $4.0696 per $100 of taxable net assessed value. This reduction in the tax rate will result in a decrease of $11,356,296 in FY 2018/19 General Fund primary property tax revenues. Table 6 below shows this revenue adjustment between the base revenues and operating transfers in and the County Administrator recommended revenues and operating transfers-in.

Table 6: Recommended Adjustments to FY 2018/19 Submitted Base Revenues and Operating Transfers-in.

Proposed FY 2018/19 Base Revenues and Operating Transfers-in	**$567,993,993**
$0.1400 Reduction in the General Fund Primary Property Tax Rate (now $4.0696)	($11,356,296)
Total FY 2018/19 Recommended Revenues and Operating Transfers-in	**$556,637,697**

As I mentioned in Section IV.A.2.b above, State Truth in Taxation statutes determines the County's neutral combined primary property tax levy each year. If the General Fund primary property tax rate remained the same as in FY 2017/18, the combined General Fund and Transportation Road primary property tax rates would total $4.4596 per $100 taxable net assessed value. The FY 2018/19 Truth in Taxation, tax rate is $4.4014. Reducing the General Fund primary property tax rate by the proposed 14-cents to $4.0696, would result in the combined General Fund and Transportation Road primary rates totaling $4.3196, or $0.0818 under the Truth in Taxation rate. Thus, if the recommended combined property tax rate is adopted by the Board, the County will not be required to hold a Truth in Taxation Hearing for the combined primary property taxes prior to the final budget adoption.

B. Request Unanimous Board of Supervisors Approval of the $0.2500 per $100 of Taxable Net Assessed Value Transportation Road Primary Property Tax Rate

The FY 2017/18 adoption of the $0.2500 Transportation Road primary property tax rate was not unanimous by the Board of Supervisors. This tax and the resulting budget and levy were approved by a 3-2 series of votes by the Board.

The adoption of the Transportation Road primary property tax was a difficult but necessary action by the Board to begin to address the huge local road pavement preservation and the road repair problem. The two supervisors whose districts benefit the most from this tax voted against it. However, despite these negative votes, the remainder of the Board made the difficult decision to adopt the levy despite their district's lesser benefits.

After much consideration, I propose the Board vote separately on the Transportation Road primary property tax and require a unanimous vote of the Board to include it in the final adopted budget. Political grandstanding on the serious subject of road repair should not be tolerated by the Board.

If the Board of Supervisors does not unanimously approve the continuation of the Transportation Road primary property tax, the proposed final adopted budget will include an additional $0.2500 reduction in the combined primary property tax rate that will be paid by property owners in FY 2018/19. However, the County will still be required to make debt service payments on the Certificates of Participation issued in FY 2017/18 for the local pavement preservation and road repair program as well as other obligations to jurisdictions who have acted in good faith throughout this year's project allocation process. The source for a significant portion of these funds will be a reduction in the current recommended General Fund Budget Reserve.

The Transportation Advisory Committee was set up by the Board to review local road needs and make distributions to the local jurisdictions that presented their findings and recommendations to the Board earlier in the calendar year. Those recommendations were for two fiscal years. If the Board does not approve the continuation of the Transportation Road primary property tax, the second year project recommendations will be cancelled.

C. Proposed Half-Cent Sales Tax for Local, Arterial and Collector Roads

My recommended budget does not include any revenue or expenses related to a half-cent sales tax currently under consideration by the Board of Supervisors. If the Board later adopts a version of the draft sales tax ordinance and unanimously adopts a version of the draft resolution to levy such a tax prior to the tentative budget adoption, I will direct staff to make the corresponding budget adjustments.

VII. THE OVERALL BUDGET

A. Special Districts and Debt Service

1. County Library District

The Library District is funded by a dedicated secondary property tax and serves the entire County. In FY 2018/19, the Pima County Public Library budget includes the operation of a Main Library; 25 branches; a bookmobile; and online services, including a dynamic web portal, Infoline, "Ask a Librarian," online homework help, employment and career help, full-text magazine and journal articles and downloadable e-books, audiobooks, video and music.

The Library has a collection of 1.2 million catalogued items, which will be borrowed 7 million times in the course of a year. The Library provides 1,200 computers that generate 1.5 million computer sessions by the public, and welcomes on average 5.5 million visitors through its doors annually. The Library offers an increasing number of digital items to its patrons, including e-books and downloadable audiobooks, as well as streaming video. Community groups use library facilities to hold meetings of civic and educational interest, and these facilities are gathering places where people interact, share information and engage in creating content through 21st Century Skills.

The County Library District's property tax base is increasing for the fourth year in a row. The tax base is projected to increase 3.21 percent in FY 2018/19.

The FY 2018/19 Recommended Budget for operating costs, grants and operating transfers-out is $47,775,206 which is a $618,866 increase from the FY 2017/18 budgeted amount of $47,156,340.

The recommended budget will fund increased operating expenses for salaries and benefits, and other internal service charges and maintenance costs. Additionally, five Pay-As-You-Go Capital Improvement Program projects are scheduled in FY 2018/19. Four are for new and expanded library facilities and one is to update the Library Network Lifecycle.

The recommended Library District secondary property tax rate for FY 2018/19 of $0.5153 per $100 of taxable net assessed value is a one cent increase from the tax rate for FY 2017/18. The recommended tax rate is projected to provide $42,511,264 in revenues that will be supplemented by a projected $1,851,500 from fines, interest, grants and miscellaneous revenue and $3,412,442 from the Library District fund balance in order to meet the recommended overall budget of $47,775,206.

In FY 2015/16, the State Legislature passed legislation making the Library District secondary property tax levy subject to Truth in Taxation requirements similar to the requirements already in place for the County's primary property tax levy. FY 2016/17 was the first effective year of this requirement. State Truth in Taxation statutes determines the Library

District's neutral secondary property tax levy each year. A neutral levy and the corresponding tax rate are defined as the previous year's levy plus additions to the tax base from new construction. Pursuant to statute, the Library District's neutral secondary property tax rate is $0.4987, or $0.0166 less than the proposed secondary tax rate of $0.5153. The resulting neutral secondary levy is $41,561,124, or 3.22 percent, lower than the levy produced by the recommended rate. As required by the statute, Truth in Taxation notices will be created and advertised by the County. A Truth in Taxation Hearing will be held prior to the final budget adoption.

2. *Debt Service Fund*

The total Recommended FY 2018/19 Debt Service Fund budget is $160,950,259, a $26,159,883 increase from the current fiscal year, which means we are paying our debt back quicker than planned. The Debt Service Fund includes payments on the County's General Obligation debt, the Street and Highway Revenue Bond debt, and Certificates of Participation debt, all of which are long-term debt.

a. General Obligation Debt Service

The County's General Obligation Debt Service is funded by a secondary property tax levy. The FY 2018/19 recommended General Obligation debt service of $58,129,332, an increase of $1,911,976 for FY 2017-18, will fund the existing debt service.

As originally planned when the 1997 Bond Program began, the debt service on new bond sales supported by the secondary tax levy was being offset by ongoing reductions in debt service for existing outstanding bonds. As the 1997 bonds were being retired, 2004, 2006, and 2014 bonds were sold, incurring new debt. The County issued the final General Obligation Bond Authorization in FY 2016/17.

I recommend the General Obligation Debt Service secondary property tax rate be reduced to $0.6900 per $100 of taxable net assessed value for FY 2018/19.

Based on current debt service schedules, the General Obligation Debt Service secondary property tax rate is forecast to decrease to $0.6800 in FY 2019/20. The rate is expected to decrease another 16 cents in FY 2020/21 to $0.5200. All General Obligation debt is projected to be completely paid off in FY 2028/29.

b. Street and Highway Revenue Debt Service

The 1997 Transportation Bond authorization provides for the sale of Street and Highway Revenue bonds with the debt service being repaid from the HURF revenues the Transportation Department receives from the State of Arizona. The recommended Street and Highway Revenue Bond debt service of $18,589,063, a $750,794 decrease from FY

2017/18, will fund the existing debt service, as well as debt service on a proposed $25 million bond sale expected to occur in the spring of 2019.

c. Certificates of Participation Debt Service

The Certificates of Participation (COPs) debt service of $84,231,864, an increase of $24,998,701 from FY 2017/18, includes COPs issued in prior years for the acquisition or construction of County facilities such as the Public Service Center, the Fleet Services Facility the Historic Courthouse, Transportation Local Road Repair Program and various sewer projects. In addition, it includes the prepayment of $12 million of the 2013 COPs used to build the Fleet Services Facility. The COPs debt service is paid from funds other than the General Obligation debt service tax levy.

d. Sewer Debt Service

In addition to the debt service included in the Debt Service Fund, Pima County has debt service that is included in the Regional Wastewater Reclamation Enterprise Fund and paid for with sewer system revenues. As of June 30, 2017, the County had approximately $1.1 billion of debt from all sources. Of the County's $1.1 billion debt, $20,505,000 is for sewer revenue bonds, $513,430,000 is for sewer revenue obligations, and $4,099,000 is for loans from the Water Infrastructure Finance Authority of Arizona (WIFA). This total of $538,034,000, or 49 percent, is the direct debt of the County and is repaid solely from sewer system revenues with no impact on the overall Debt Service Tax Rate. In addition to the direct sewer debt, another $39.4 million of the remaining County debt consists of COPs issued to pay for sewer projects. In total, debt for sewer infrastructure is approximately 52 percent of all County debt.

e. Overall Pima County Debt

Pima County issues four types of investment debt: General Obligation Bonds, Street and Highway User Revenue Bonds, Sewer Revenue Debt and Certificates of Participation. The County's investment debt is not a traditional long-term debt. Rather, it is relatively short-term debt and always limited to 15-year repayment schedules.

Pima County's investment debt peaked in FY 2012/13 at $1.35 billion from all sources. Because the County limits its investment debt to 15-year repayment schedules, at the end of FY 2017/18 current investment debt will be reduced to approximately $1.03 billion. It is anticipated that total debt at the end of FY 2018/19 will equal $942 million. This is a 30.1 percent reduction in just six years.

3. *Regional Flood Control District*

For the fourth time in nine years, the value of the Regional Flood Control District's (RFCD) property tax base is forecasted to increase. The RFCD's taxable net assessed value will increase 2.75 percent in FY 2018/19.

The recommended operating budget for the two components of the RFCD is $16,914,248, a net decrease of $582,830 under the current year's budget. This amount includes $16,471,563 for Flood Control Operations and $442,685 of expenditures related to the Canoa Ranch In-Lieu Special Revenue Fund. The department does not have any grants budgeted for in FY 2018/19.

The RFCD recommended budget also includes operating transfers-out totaling $9,388,726, an increase of $584,283 over the current year. These transfers include the following:

- $9,100,000 transfer to the Capital Projects Fund to fund the District's Pay-As-You-Go Capital Improvement Program
- $189,602 to the Stadium District for operating and maintenance costs of the Kino Environmental Restoration Project
- $69,124 to the Debt Service Fund for the RFCD's share of debt service on COPs issued in 2010 for the Countywide Enterprise Accounting System
- $20,000 in funding for Tucson Clean and Beautiful
- $10,000 in funding for the County's Native Plants Nursery

I recommend the RFCD's FY 2018/19 secondary property tax rate increase by two-cents to $0.3335 per $100 of taxable net assessed value. The additional collections as the result of this tax rate increase will be applied to the District's Pay-As-You-Go Capital Improvement Program.

The State Legislature passed legislation making the Regional Flood Control District secondary property tax levy subject to Truth in Taxation requirements similar to the requirements already in place for the County's primary property tax levy. A neutral levy and the corresponding tax rate are defined as the previous year's levy plus additions to the tax base for new construction. Pursuant to statute, the Regional Flood Control District's neutral secondary property tax rate is $0.3088, or $0.0247 less than the proposed secondary property tax rate of $0.3335. The resulting neutral secondary levy is $23,395,146, or 7.41 percent less than the levy produced by the recommended rate. As required by the statute, Truth in Taxation Notices will be created and advertised by the County. A Truth in Taxation Hearing will be held prior to the RFCD final budget adoption.

B. Annual Capital Projects Fund Budget and Capital Improvement Plan Budget

As set forth in Table 7 below, the FY 2018/19 recommended Capital Improvement Plan of $218,896,101 consists of the Capital Projects Fund Budget of $175,155,871, Capital Projects of Regional Wastewater Reclamation of $41,375,175, and Fleet Services of $2,365,055. A complete list of projects for the Recommended Capital Improvement Plan is included in the Capital Projects section of this Recommended Budget Book.

Table 7: Recommended FY 2018/19 Capital Projects Fund Budget and Capital Improvement Plan

Capital Improvement Plan	FY 2017/18 Bond and Non-Bond Project Budgets	FY 2018/19 Bond and Non-Bond Project	Difference	1997 Bonds	2004/2014 Bonds	Non-Bonds
Capital Projects Fund						
Transportation	$70,170,380	$98,112,222	$27,941,842	$24,533,818	-	$73,578,404
Facilities Management	40,094,909	43,181,339	3,086,430	-	2,323,554	40,857,785
Kino Sports Complex	-	10,959,514	10,959,514	-	-	10,959,514
Flood Control District	13,212,097	19,388,117	6,176,020	-	753,542	18,634,575
Parks and Recreation	1,735,000	145,891	(1,470,669)	-	41,463	104,428
Information Technology	262,000	262,000	-	-	-	262,000
Community Development	3,974,888	690,246	(3,284,642)	17,232	602,213	70,801
Environmental Quality	538,102	656,542	118,440	656,542	-	-
Public Works Administration	-	1,675,000	1,675,000	-	-	1,675,000
Office of Sustainability and Conservation	1,300,476	85,000	(1,215,476)	-	55,000	30,000
Total Capital Projects Fund	**$131,287,852**	**$175,155,871**	**$43,868,019**	**$25,207,592**	**$3,775,772**	**$146,172,507**
Wastewater Reclamation	$49,257,735	$41,375,175	(7,882,560.00)	-	-	$41,375,175
Fleet Services	1,821,500	2,365,055	543,555	-	-	2,365,055
Facilities – Garages	238,761	-	(238,761)	-	-	-
Total Capital Improvement Plan	**$182,605,848**	**$218,896,101**	**$36,290,253**	**$25,207,592**	**$3,775,772**	**$189,912,737**

1. *Capital Projects Fund Budget*

The recommended $175,155,871 Capital Projects Fund Budget for FY 2018/19 is an increase of $43,868,019, or 33.4 percent, from the current year's budget of $131,287,852.

Of the total Capital Projects Fund, $25,207,592 is funded through 1997 bonds, $3,775,772 is funded through 2004/2014 bonds, and the remaining $146,172,507 is funded through other non-bond sources, including State Revenue, Regional Transportation Authority (RTA) Sales Taxes, Impact Fees, Grants, Certificates of Participation (COPs), and General Funds.

The Department of Transportation has budgeted $98.1 million for 30 projects. The projects include $19.5 million for Local Road Repair, $12.8 million for Valencia Road (Wade Road to Ajo Highway), $12 million for Broadway Boulevard (Euclid to Campbell), and $12 million for Valencia Road (Houghton Road to Old Spanish Trail). Funding for the FY 2018/19 Department of Transportation Capital Program consists of $24.5 million in 1997 HURF Bonds, $19.5 million from Transportation Property Road Tax, $15.9 million in Impact Fees, $12 million in COPs, $11.3 million in State Revenue, $8.9 million in Grants, $3.2 million in RTA Funding, and $2.8 million from various other funding sources.

Facilities Management has budgeted $43.2 million for 31 projects. This year's recommended budget includes $15.6 million for the renovation of the Historic Pima County Courthouse, funded by Other Local Governments and COPs, and $4.2 million for West Congress Building Exterior Façade Upgrades, funded by COPs.

The Regional Flood Control District has budgeted $19.4 million for 22 projects, including $3.7 million for El Corazon de los Tres Rios Del Norte, $2 million for Urban Drainage, and $2 million for Santa Cruz River Maintenance Projects, all funded with the Tax Levy Revenue.

2. Regional Wastewater Reclamation Capital Budget

The FY 2018/19 recommended capital budget for the Regional Wastewater Reclamation Department (RWRD) is $41,375,175, a decrease of $7,882,560 from FY 2017/18. The FY 2018/19 capital program is planned to be funded entirely with RWRD Obligations. Conveyance projects total $25 million, including $10 million for Minor Rehabilitation Projects, $6.8 million for the Old Nogales Interceptor Augmentation, and $2.7 million for Gravity Sewer Installation at Twin Peaks and Blue Bonnet. Treatment projects total $16.2 million and include $5.3 million for a Biogas Cleaning and Utilization Project and $4.4 million for Nutrient Recovery, both at the Tres Rios Water Reclamation Facility.

3. Fleet Services Capital Budget

The FY 2018/19 recommended capital budget for Fleet Services is $2,365,055, an increase of $543,555 from FY 2017/18. The recommended budget includes $1.3 million for the Houghton Road Fuel Island that will be funded through Fleet Operations.

VIII. COMBINED TOTAL COUNTY BUDGET

A. Combined County Property Tax Rate and Levy

The combined primary and secondary property taxes levied by the County fund 36 percent of the total County Recommended Budget expenditures. These are the only County revenues over which the Board has substantial control. The remainder of the County budget is supported almost entirely by charges for services and intergovernmental revenues, primarily State revenue sharing and grants.

As discussed in Section VI, it is recommended that the County's General Fund primary property tax rate be reduced by 14 cents from the FY 2017/18 rate of $4.2096 per $100 of taxable net assessed value to $4.0696 per $100 of taxable net assessed value. In addition, it is recommended that the County's Transportation Property Road primary tax rate remain unchanged at $0.2500 per $100 of taxable assessed value pending a recommended unanimous adoption of this tax by the Board of Supervisors. Pursuant to State Truth in Taxation statutes, the levy produced by the sum of the General Fund and Transportation Property Road primary tax rates will be less than the neutral primary levy. A Truth in Taxation hearing will not be required to be noticed and held at the same time as Final Budget Adoption. The County's FY 2018/19 neutral levy tax rate is $4.4014 per $100 of taxable assessed value.

The County controls three secondary property tax rates and their associated levies: Library District, RFCD and Debt Service. It is recommended the Library District property tax rate be increased by $.0100 per $100 of taxable net assessed value, the RFCD tax rate be increased by $.0200 per $100 of taxable net assessed value and the Debt Service property tax rate be reduced by $.0100 per $100 of taxable net assessed value. The net of these changes in the secondary property tax rates and increased taxable net assessed values will produce $5.27 million of additional secondary tax levies in FY 2018/19.

The result of these recommendations is a combined County property tax rate of $5.8584 per $100 of taxable net assessed value, a decrease of $0.1200 from the FY 2017/18 tax rates. The FY 2018/19 recommended primary and secondary County tax rates are summarized in Table 8 below.

Table 8: Combined Recommended County Property Tax Rate.

Description	FY 2017/18 Adopted Rates	FY 2018/19 Recommended Rates	Difference
General Fund Primary	$4.2096	$4.0696	($0.1400)
Transportation Road Primary	0.2500	0.2500	0.0000
Library District	0.5053	0.5153	0.0100
Debt Service	0.7000	0.6900	(0.0100)
Regional Flood Control District	0.3135	0.3335	0.0200
TOTAL	**$5.9784**	**$5.8584**	**($0.1200)**

For only the fourth time in nine years, the value of the County's overall property tax base will increase next fiscal year. Consequently, the rates recommended above will be applied to a primary tax base that is 3.21 percent more than the current year's base and to secondary tax bases that range from an increase of 2.75 percent (RFCD) to an increase of 3.21 percent (Debt Service and Library District). These net increases in the tax base, combined with recommended primary and secondary property tax rates, result in the recommended combined County property tax levies increasing by $5,151,899, or 1.07 percent, more than the current year levies as shown in Table 9 below.

Table 9: Combined Recommended County Property Tax Levy.

Description	FY 2017/18 Adopted Levies	FY 2018/19 Recommended Levies	Difference
General Fund Primary	$339,923,420	$339,156,105	($767,315)
Transportation Road Primary	20,187,394	20,834,732	647,338
Library District	40,802,761	42,944,550	2,141,789
Debt Service	56,524,704	57,503,861	979,157
Regional Flood Control District	23,115,524	25,266,454	2,150,930
TOTAL	**$480,553,803**	**$485,705,702**	**$5,151,899**

B. Combined County Budget

The combined Recommended County Expenditure Budget, reflected in the budget schedules and departmental budget summaries following this memorandum, is $1,344,027,134. This is a $76,954,779, or 6.1 percent, increase from the FY 2017/18 Adopted Budget of $1,267,072,355.

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BUDGET SCHEDULES

This section includes copies of Pima County's Budget Reports for fiscal year 2018/19:

Summary Schedule of Estimated Revenues and Expenditures/Expenses

Summary of Revenue by Fund and Category

Summary of Other Financing Sources and Interfund Transfers

Summary of Expenditures by Fund and Department

Summary of Revenue by Functional Area and Department

Summary by Functional Area and Department of Expenditures/Expenses

Summary of Personnel by Fund and Department

Summary of Full-Time Employees and Personnel Compensation

Summary of Tax Levy and Tax Rate Information

PIMA COUNTY
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2018/2019
Recommended

Fiscal Year		Sch	FUNDS					
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Enterprise Funds Available	Total Funds
2018	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	576,235,452	263,071,552	134,790,376	131,287,852	161,687,123	1,267,072,355
2019	Fund Balance/Net Position at July 1**		90,674,735	39,494,608	5,363,406	43,196,657	158,664,954	337,394,361
2019	Primary Property Tax Revenue	B	341,183,909	20,868,144				362,052,053
2019	Secondary Property Tax Revenue	B		67,527,815	56,958,195			124,486,010
2019	Estimated Revenues Other than Property Taxes	C	213,326,863	200,505,485	245,000	27,992,340	182,839,951	624,909,639
2019	Other Financing Sources	D	0	100,000	0	60,000,000	45,000,000	105,100,000
2019	Interfund Transfers In	D	2,126,925	31,699,580	102,960,274	59,955,472	0	196,742,251
2019	Interfund Transfers Out	D	61,915,335	97,975,593	0	11,761,505	20,316,528	191,968,961
2019	Total Financial Resources Available		585,397,097	262,220,039	165,526,875	179,382,964	366,188,377	1,558,715,353
2019	Budgeted Expenditures/Expenses***	E	585,397,097	260,390,651	160,950,259	175,155,871	162,133,256	1,344,027,134

* Includes Expenditures/Expenses Adjustments Approved in the current year from Schedule E.

** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

*** FY 2018/2019 amounts do not include the impact of the following Capital Improvement Programs: Regional Wastewater ($41,375,175) and the impact of principal payment of $70,314,367 of Regional Wastewater Management debt service.

Pima County
Summary of Revenues by Fund and Category
Fiscal Year 2018/2019

Source of Revenues	Adopted Revenues 2017/2018	Recommended Revenues 2018/2019
GENERAL FUND		
Property Tax		
Real Property Taxes	327,909,452	326,136,143
Personal Property Taxes	8,529,548	9,893,226
Penalties on Delinquent Taxes	680,000	476,000
Interest on Delinquent Taxes	5,188,832	4,678,540
Total Property Tax	**342,307,832**	**341,183,909**
Licenses & Permits		
Licenses and Permits	3,424,500	3,523,900
Total Licenses & Permits	**3,424,500**	**3,523,900**
Intergovernmental		
Federal Grants & Aid	4,785,069	4,767,040
State Grants & Aid	837,564	1,128,256
Sales Tax & Use	115,200,000	121,025,000
Shared Vehicle License Tax	28,250,000	29,460,000
Alcoholic Beverages	50,000	74,000
Other Local Government	293,900	724,900
Transient Lodging Tax	5,873,112	5,873,112
Total Intergovernmental	**155,289,645**	**163,052,308**
Charges for Services		
Interdepartmental Fees	290,625	291,625
Health Fees	1,786,200	1,180,000
Court Fees	5,411,873	5,237,285
Collections Fees	0	101,000
General Government	5,165,588	5,000,945
Correctional Housing	7,000,000	7,100,000
Sheriff Department Fees	950,000	855,000
Facility Fees	731,350	715,675
Other Miscellaneous Fees	545,450	537,430
Contributions for Administrative Overhead	19,286,354	16,655,900
Total Charges for Services	**41,167,440**	**37,674,860**
Fines & Forfeits		
Justice Court Fines & Forfeits	2,912,925	2,760,157
Superior Court Fines & Forfeits	275,000	270,571
Other Fines & Forfeits	550,000	580,000
Total Fines & Forfeits	**3,737,925**	**3,610,728**
Investment Earnings		
Investment Earnings	563,377	922,894
Total Investment Earnings	**563,377**	**922,894**

Pima County
Summary of Revenues by Fund and Category
Fiscal Year 2018/2019

Source of Revenues	Adopted Revenues 2017/2018	Recommended Revenues 2018/2019
Miscellaneous		
Rents & Royalties	824,001	1,539,728
Other Miscellaneous Revenue	2,741,477	3,005,445
Overages & Shortages	(3,000)	(3,000)
Total Miscellaneous	**3,562,478**	**4,542,173**
TOTAL GENERAL FUND REVENUE	**550,053,197**	**554,510,772**
SPECIAL REVENUE FUNDS		
County Free Library		
Property Taxes	40,384,319	42,511,264
Intergovernmental	236,500	208,000
Fines & Forfeits	600,000	600,000
Charges for Services	280,000	400,000
Investment Earnings	40,000	85,000
Miscellaneous Revenue	505,000	558,500
Total County Free Library	**42,045,819**	**44,362,764**
Employment and Training		
Intergovernmental	18,750,778	16,645,633
Investment Earnings	2,200	3,300
Miscellaneous Revenue	1,037,113	826,110
Total Employment and Training	**19,790,091**	**17,475,043**
Environmental Quality		
Licenses & Permits	2,192,857	2,246,038
Intergovernmental	2,389,124	2,429,354
Investment Earnings	27,210	37,500
Miscellaneous Revenue	30,280	27,060
Total Environmental Quality	**4,639,471**	**4,739,952**
Health		
Licenses & Permits	2,278,246	2,683,225
Intergovernmental	15,202,724	12,482,868
Charges for Services	2,869,635	2,882,835
Fines & Forfeits	72,900	49,400
Investment Earnings	4,000	5,000
Miscellaneous Revenue	1,114,487	3,193,555
Total Health	**21,541,992**	**21,296,883**
Regional Flood Control District		
Property Taxes	22,916,348	25,016,551
Licenses & Permits	1,100	1,100
Intergovernmental	49,970	1,259,581
Charges for Services	1,070,000	1,071,600
Fines & Forfeits	0	2,500

Pima County
Summary of Revenues by Fund and Category
Fiscal Year 2018/2019

Source of Revenues	Adopted Revenues 2017/2018	Recommended Revenues 2018/2019
Investment Earnings	45,000	45,000
Miscellaneous Revenue	74,475	88,960
Total Regional Flood Control District	**24,156,893**	**27,485,292**
Stadium District		
Intergovernmental	1,537,200	1,479,530
Charges for Services	845,000	910,000
Investment Earnings	5,000	5,000
Total Stadium District	**2,387,200**	**2,394,530**
Transportation		
Property Taxes	19,526,525	20,636,092
Licenses & Permits	1,151,200	1,307,000
Intergovernmental	60,451,000	62,170,999
Charges for Services	204,650	197,650
Investment Earnings	0	45,000
Miscellaneous Revenue	207,750	202,750
Total Transportation	**81,541,125**	**84,559,491**
Other Special Revenue & Grants		
Property Taxes	0	232,052
Intergovernmental	55,855,017	62,260,595
Charges for Services	10,894,005	9,791,276
Fines & Forfeits	3,089,000	3,274,000
Investment Earnings	162,652	229,061
Miscellaneous Revenue	10,733,956	10,800,505
Total Other Special Revenue & Grants	**80,734,630**	**86,587,489**
TOTAL SPECIAL REVENUE FUNDS	**276,837,221**	**288,901,444**
DEBT SERVICE		
Property Taxes	55,923,480	56,958,195
Investment Earnings	215,000	245,000
TOTAL DEBT SERVICE	**56,138,480**	**57,203,195**
CAPITAL PROJECTS		
Intergovernmental	16,324,513	20,904,024
Charges for Services	3,552,000	5,448,500
Investment Earnings	382,271	369,900
Miscellaneous Revenue	305,313	1,269,916
TOTAL CAPITAL PROJECTS	**20,564,097**	**27,992,340**
ENTERPRISE FUNDS		
Development Services		
Licenses & Permits	6,923,532	7,062,003
Charges for Services	796,443	1,007,372

Pima County
Summary of Revenues by Fund and Category
Fiscal Year 2018/2019

Source of Revenues	Adopted Revenues 2017/2018	Recommended Revenues 2018/2019
Investment Earnings	15,000	25,000
Miscellaneous Revenue	23,100	7,100
Total Development Services	**7,758,075**	**8,101,475**
Parking Garages		
Charges for Services	2,391,003	2,391,600
Investment Earnings	12,132	11,646
Miscellaneous Revenue	(150)	5,850
Total Parking Garages	**2,402,985**	**2,409,096**
Regional Wastewater Reclamation		
Licenses & Permits	20,000	20,000
Charges for Services	171,170,297	170,987,120
Fines & Forfeits	8,000	5,000
Investment Earnings	1,010,000	1,095,000
Miscellaneous Revenue	263,135	222,260
Total Regional Wastewater Reclamation	**172,471,432**	**172,329,380**
TOTAL ENTERPRISE FUNDS	**182,632,492**	**182,839,951**
GRAND TOTAL ALL FUNDS	**1,086,225,487**	**1,111,447,702**

THE FOLLOWING IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY

INTERNAL SERVICE FUNDS		
Fleet Services		
Intergovernmental	41,000	78,500
Charges for Services	20,180,081	19,023,049
Fines & Forfeits	0	5,000
Investment Earnings	185,000	190,000
Miscellaneous Revenue	80,000	202,500
Gain or Loss on Disposal of Assets	0	(62,003)
Total Fleet Services	**20,486,081**	**19,437,046**
Health Benefits Trust Fund		
Charges for Services	69,136,187	56,574,287
Investment Earnings	220,000	390,929
Miscellaneous Revenue	2,029,409	1,595,187
Total Health Benefits Trust Fund	**71,385,596**	**58,560,403**
Risk Management		
Charges for Services	17,444,818	15,487,884
Investment Earnings	768,563	820,197
Miscellaneous Revenue	32,000	25,318
Total Risk Management	**18,245,381**	**16,333,399**

Pima County
Summary of Revenues by Fund and Category
Fiscal Year 2018/2019

Source of Revenues	Adopted Revenues 2017/2018	Recommended Revenues 2018/2019
IT: Computer Hardware Software ISF		
Charges for Services	17,303,030	21,345,259
Miscellaneous Revenue	48,011	48,000
Total IT: Computer Hardware Software ISF	**17,351,041**	**21,393,259**
Telecommunications		
Charges for Services	5,535,721	6,507,072
Investment Earnings	10,000	0
Total Telecommunications	**5,545,721**	**6,507,072**
Wireless Integrated Network (Subscriber Services)		
Charges for Services	396,748	388,580
Investment Earnings	2,744	1,761
Miscellaneous Revenue	69,000	0
Total Wireless Integrated Network	**468,492**	**390,341**
TOTAL INTERNAL SERVICE FUNDS	**133,482,312**	**122,621,520**

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2018/2019

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2018/19	INTERFUND TRANSFERS 2018/19 IN	INTERFUND TRANSFERS 2018/19 OUT
General Fund			
Attractions & Tourism			1,571,125
Capital Projects - Historical Courthouse			8,065,000
Capital Projects - Historical Courthouse - Visit Tucson			800,000
Capital Projects - Parking Lot Paving Rejuvenation			500,000
Capital Projects - Sports Park Upgrades			175,000
Capital Projects - Treasurer Relocation			150,000
Capital Projects - Public Service Center 7th Floor TI			476,000
Capital Projects - Public Service Center 6th Floor TI			499,000
Capital Projects - Gap Housing and Services Bldg			1,050,000
Capital Projects - Defense Services Bldg.			1,050,000
Capital Projects - Northwest County Service Center			3,300,000
Community Development Grants - County Match			49,412
County Administrator Grants - Re-entry Housing			1,500,000
County Attorney Grants - County Match			126,478
Debt Service - COPs 2010			1,739,133
Debt Service - COPs 2013			2,951,389
Debt Service - COPs 2014			4,368,132
Debt Service - COPs 2016 - World View			2,140,245
Development Services - Loan Repayment		750,000	
Development Services - Recorder		1,500	
Environmental Quality - Air Quality			459,774
Environmental Quality - Wildcat Dump Enforcement			250,515
Finance Grants - Interest Expense			25,000
Grants Management and Innovation - Grants			60,000
Health - General Fund Support			10,225,223
Improvement Districts Formation Fund			20,000
IT - Computer Hardware			5,170,000
IT - Enterprise Software			107,868
IT - Server & Software Storage			2,509,842
Office of Emergency Management Grants - County Match			560,081
Parks Grants - County Match			9,712
Parks Special Programs - Deferred Maintenance			750,000
Parks Special Programs - Painted Hills		997,957	
Pima Animal Care - General Fund Support			2,864,112
Regional Flood Control District - Tucson Clean & Beautiful - NRPR		20,000	
Regional Wastewater Reclamation - Reclaimed Water - NRPR		39,468	
Regional Wastewater Reclamation - Summer Youth Funding - CS		178,000	
Regional Wastewater Reclamation - Tucson Clean & Beautiful - NRPR		20,000	
Stadium District - Ball Fields Maintenance			1,058,002
Stadium District - General Fund Support			4,767,931
Stadium District - Hotel Tax Proceeds			2,445,699
Sheriff Inmate Welfare Fund - Inmate Health		120,000	
Transportation - Graffiti Abatement			120,662
Total General Fund	**0**	**2,126,925**	**61,915,335**
Special Revenue Funds			
Attractions & Tourism - General Fund Support		1,571,125	
Community Development Grants			
General Fund - County Match		49,412	
Total Community Development Grants		49,412	0

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2018/2019

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2018/19	INTERFUND TRANSFERS 2018/19 IN	INTERFUND TRANSFERS 2018/19 OUT
Community Facility District - Rocking K South	100,000		
Community Services Grants			
General Fund - County Match		60,000	
Wireless Integrated Network			43,700
Total Community Services Grants		60,000	43,700
County Administrator Grants - County Match		1,500,000	
County Attorney Grants - County Match		126,478	
County Free Library			
Capital Projects - Various			4,895,322
Debt Service - COPs 2010			99,063
Total County Free Library		0	4,994,385
Environmental Quality			
General Fund - Air Quality		459,774	
General Fund - Wildcat Dump Enforcement		250,515	
Total Environmental Quality		710,289	0
Facilities Renewal Fund - Capital Projects			5,500,000
Finance Grants			
Capital Projects			6,044,693
Finance Grants - Interest Expense		25,000	
Total Finance Grants		25,000	6,044,693
Finance Special Revenue			
Capital Projects - January 8th Memorial			638,960
Health			
Debt Service - COPs 2010			59,724
General Fund Support - Health		10,225,223	
Health Grants - County Match			2,332,101
Total Health		10,225,223	2,391,825
Health Grants			
Health Grant - County Match		2,332,101	
Improvement Districts Formation Fund - General Fund		20,000	
Office of Emergency Management Grants - County Match		560,081	
Parks Grants			
Parks Grants - County Match		9,712	
Capital Projects			250,000
Total Parks Grants		9,712	250,000
Parks Special Programs			
General Fund - Deferred Maintenance		750,000	
General Fund - Painted Hills			997,957
Parks - Capital Projects			300,000

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2018/2019

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2018/19	INTERFUND TRANSFERS 2018/19 IN	INTERFUND TRANSFERS 2018/19 OUT
Regional Flood Control - Native Plant Nursery		10,000	
Regional Wastewater Reclamation - Reclaimed Water		115,547	
Regional Wastewater Reclamation - Native Plant Nursery		25,000	
Transportation - Native Plant Nursery		25,000	
Total Parks Special Programs		925,547	1,297,957
Pima Animal Care			
Debt Service - COPs 2010			21,836
General Fund Support - Pima Animal Care		2,864,112	
PAC Grants - County Match			65,863
PAC Grants - Donations			395,441
Total Pima Animal Care		2,864,112	483,140
Pima Animal Care Grants			
PAC Grants - County Match		65,863	
PAC Grants - Donations		395,441	
Total Pima Animal Care Grants		461,304	0
Regional Flood Control			
Capital Projects			8,500,000
Debt Service - COPs 2010			69,124
General Fund - Tucson Clean & Beautiful - NRPR			20,000
Parks-Special Programs - Native Plant Nursery			10,000
Regional Wastewater Reclamation - Reclaimed Water		17,529	
Stadium District - KERP			189,602
Total Regional Flood Control		17,529	8,788,726
Regional Flood Control Canoa Ranch In-Lieu Fee - Capital Projects			600,000
Sheriff Inmate Welfare Fund - General Fund			120,000
Stadium District			
Debt Service - COPs 2010			11,492
Debt Service - COPs 2019			928,000
General Fund - Ball Fields Maintenance		1,058,002	
General Fund - General Fund Support		4,767,931	
General Fund - Hotel Tax Proceeds		2,445,699	
Regional Wastewater Reclamation - Reclaimed Water		32,236	
Regional Flood Control - KERP		189,602	
Total Stadium District		8,493,470	939,492
Transportation			
Capital Projects			7,585,000
Capital Projects - Thornydale/HURF		1,575,000	
Debt Service - COPs 2010			233,382
Debt Service - Road Tax COPs 2018			30,514,938
Debt Service - Transportation Bonds			18,589,063
General Fund - Graffiti		120,662	
Parks Special Programs - Native Plant Nursery			25,000
Transportation Grants - County Match			8,835
Total Transportation		1,695,662	56,956,218

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2018/2019

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2018/19	INTERFUND TRANSFERS 2018/19 IN	INTERFUND TRANSFERS 2018/19 OUT
Transportation Grants			
Transportation - County Match		8,835	
Transportation Grants - Capital Projects			8,926,497
Total Transportation Grants		8,835	8,926,497
Wireless Integrated Network - Grants Office		43,700	
Total Special Revenue Funds	**100,000**	**31,699,580**	**97,975,593**
Capital Projects			
Bond Proceeds - 2019 COPs	35,000,000		
Bond Proceeds - Transportation Bonds	25,000,000		
County Free Library - Various		4,895,322	
Debt Service - Historical Courthouse COPs 2018			9,361,505
Debt Service - TR COPs 2019			825,000
Facilities Renewal Fund		5,500,000	
Finance Grants		6,044,693	
Finance Special Revenue - January 8th Memorial		638,960	
General Fund - Historical Courthouse		8,065,000	
General Fund - Historical Courthouse - Visit Tucson		800,000	
General Fund - Parking Lot Paving Rejuvenation		500,000	
General Fund - Sports Park Upgrades		175,000	
General Fund - Treasurer Relocation		150,000	
General Fund - Public Service Center 7th Floor TI		476,000	
General Fund - Public Service Center 6th Floor TI		499,000	
General Fund - Gap Housing and Services Bldg		1,050,000	
General Fund - Defense Services Bld.		1,050,000	
General Fund - Northwest County Service Center		3,300,000	
Parks Grants		250,000	
Parks Special Programs		300,000	
Regional Flood Control - Capital Projects		8,500,000	
Regional Flood Control Canoa Ranch In-Lieu Fee		600,000	
Risk Management - Capital Projects		650,000	
Transportation		7,585,000	
Transportation - Thornydale/HURF			1,575,000
Transportation Grants - Various Projects		8,926,497	
Total Capital Projects	**60,000,000**	**59,955,472**	**11,761,505**
Debt Service			
Debt Service - Historical Courthouse COPs 2018		9,361,505	
Capital Projects - TR COPs 2019		825,000	
County Free Library - COPs 2010		99,063	
Development Services - COPs 2010		16,085	
Fleet Services - COPs 2010		39,210	
Fleet Services - COPs 2013		11,834,361	
General Fund - COPs 2010		1,739,133	
General Fund - COPs 2013		2,951,389	
General Fund - COPs 2014		4,368,132	
General Fund - COPs 2016 - World View		2,140,245	
Health - COPs 2010		59,724	
PAC - COPs 2010		21,836	
Parking Garages - COPs 2010		5,131	
Parking Garages - COPs 2014		635,119	

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2018/2019

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2018/19	INTERFUND TRANSFERS 2018/19 IN	INTERFUND TRANSFERS 2018/19 OUT
Regional Flood Control - COPs 2010		69,124	
Regional Wastewater - COPs 2010		402,788	
Regional Wastewater - COPs 2015		12,327,125	
Regional Wastewater - COPs 2016A		5,751,000	
Risk Management - COPs 2010		27,470	
Stadium District - COPs 2010		11,492	
Stadium District - COPs 2019		928,000	
Telecommunications - COPs 2010		9,959	
Transportation - COPs 2010		233,382	
Transportation - Road Tax COPs		30,514,938	
Transportation - Transportation Bonds		18,589,063	
Total Debt Service	**0**	**102,960,274**	**0**
Enterprise Funds			
Development Services			
Debt Service - COPs 2010			16,085
Development Services - Recorder			1,500
General Fund - Loan Repayment			750,000
Total Development Services		0	767,585
Parking Garages			
Debt Service - COPs 2010			5,131
Debt Service - COPs 2014			635,119
Total Parking Garages		0	640,250
Regional Wastewater Reclamation			
Debt Service - COPs 2010			402,788
Debt Service - COPs 2015			12,327,125
Debt Service - COPs 2016A			5,751,000
General Fund - Reclaimed Water - NRPR			39,468
General Fund - Summer Youth Funding - CS			178,000
General Fund - Tucson Clean & Beautiful - NRPR			20,000
Parks Special Programs - Native Plant Nursery			25,000
Parks Special Programs - Reclaimed Water - NRPR			115,547
Regional Flood Control - Reclaimed Water			17,529
Proceeds - Sewer Obligation Bonds	45,000,000		
Stadium District - Reclaimed Water			32,236
Total Regional Wastewater Reclamation	45,000,000	0	18,908,693
Total Enterprise Funds	**45,000,000**	**0**	**20,316,528**
Grand Total	**105,100,000**	**196,742,251**	**191,968,961**
THE FOLLOWING IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY			
Internal Service Funds			
Fleet Services			
Debt Service - COPs 2010			39,210
Debt Service - COPs 2013			11,834,361
Total Fleet Services		0	11,873,571
Computer Hardware/Software			
IT - Computer Hardware		5,170,000	
IT - Enterprise Software		107,868	

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2018/2019

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2018/19	INTERFUND TRANSFERS 2018/19 IN	INTERFUND TRANSFERS 2018/19 OUT
IT - Server & Software Storage		2,509,842	
Total Computer Hardware/Software		7,787,710	0
Risk Management			
Capital Projects			650,000
Debt Service - COPs 2010			27,470
Total Risk Management		0	677,470
Telecommunications - Debt Service COPs 2010			9,959
Total Internal Service Funds	**0**	**7,787,710**	**12,561,000**

Pima County
Summary of Expenditures by Fund and Department
Fiscal Year 2018/2019

Fund/Department	Adopted Expenditure/ Expenses 2017/2018	Expense Adjustments Approved 2017/2018	Recommended Expenditures/ Expenses 2018/2019*
GENERAL FUND			
General Government Services			
Assessor	8,721,899	0	8,680,808
Board of Supervisors	2,405,760	0	2,454,925
General Government Services	67,222,254	0	69,345,742
County Administrator	2,017,626	0	2,298,664
Non Departmental	120,809,449	0	111,585,603
Recorder	2,899,291	0	5,539,373
Treasurer	2,588,569	0	2,569,051
Total General Government Services	**206,664,848**	**0**	**202,474,166**
Community Resources			
Community & Economic Development	15,629,106	0	19,767,942
School Superintendent	1,712,662	0	1,722,125
Total Community Resources	**17,341,768**	**0**	**21,490,067**
Health Services			
Behavioral Health	40,816,182	0	49,097,703
Medical Examiner General Fund	3,846,635	0	3,944,048
Total Health Services	**44,662,817**	**0**	**53,041,751**
Justice & Law			
Clerk of Superior Court	10,857,071	0	10,916,463
Constables	1,335,427	0	1,344,095
County Attorney	23,485,005	0	23,603,274
Justice Courts	8,410,835	0	8,414,652
Juvenile Court Center	23,545,243	0	24,065,146
Public Defense Services	32,448,698	0	30,342,889
Sheriff	151,948,712	0	152,956,251
Superior Court	30,204,485	0	30,734,342
Superior Court Mandated Services	1,790,879	0	1,791,498
Total Justice & Law	**284,026,355**	**0**	**284,168,610**
Public Works			
Environmental Quality	1,361,280	0	1,421,339
Office of Sustainability & Conservation	1,629,887	0	1,846,959
Parks General Fund	17,606,783	0	18,070,563
Public Works Administration	2,941,714	0	2,883,642
Total Public Works	**23,539,664**	**0**	**24,222,503**
TOTAL GENERAL FUND	**576,235,452**	**0**	**585,397,097**
SPECIAL REVENUE FUNDS			
General Government Services			
County Administrator Grant Fund	1,235,659	0	2,548,042
Elections Grants	0	0	54,000
Facilities Renewal Fund	545,000	0	545,000
Finance Grants Management	6,025,000	0	6,025,000
Improvement District Formation	7,096	0	11,680
Ofc. of Emergency Mgmt/Homeland Security Grants	1,924,891	0	1,169,666
Recorder-Doc Stor & Retrieval	1,379,664	0	1,285,201
Rocking K South CFD	50,000	0	100,000
Improvement Districts	0	0	247,278
Taxpayer Info Fund	481,000	0	467,226

Pima County
Summary of Expenditures by Fund and Department
Fiscal Year 2018/2019

Fund/Department	Adopted Expenditure/ Expenses 2017/2018	Expense Adjustments Approved 2017/2018	Recommended Expenditures/ Expenses 2018/2019*
Wireless Integrated Network	2,898,272	0	3,024,117
Total General Government Services	**14,546,582**	**0**	**15,477,210**
Community Resources			
Attractions & Tourism	2,264,591	0	2,688,845
Community Development Grants	8,172,011	0	7,264,124
Community Development Special Program	0	0	46,000
County Free Library	42,084,325	0	42,664,321
County Free Library Grants	151,000	0	116,500
Employment & Training	19,253,001	0	16,934,563
Pima Vocational High School	1,018,139	0	1,044,889
School Reserve Fund	1,961,000	0	1,669,000
Stadium District	5,611,862	0	5,164,328
Total Community Resources	**80,515,929**	**0**	**77,592,570**
Health Services			
Health	15,844,226	0	15,036,042
Health Grants	12,290,447	0	10,925,051
Medical Examiner Special Programs	65,080	0	65,080
Pima Animal Care Center	9,478,678	0	10,515,587
Pima Animal Care Center-Grants	866,575	0	1,831,031
Total Health Services	**38,545,006**	**0**	**38,372,791**
Justice & Law			
Clerk of the Court Grants	0	0	25,846
Clerk of the Court Special Programs	1,412,060	0	1,145,623
County Attorney Grants	5,672,812	0	4,513,637
County Attorney Special Programs	10,876,621	0	12,263,221
Justice Court Grants	15,000	0	8,450
Justice Court Special Programs	1,608,665	0	1,858,688
Juvenile Court Grants	1,149,508	0	1,311,079
Juvenile Court Special Programs	8,619,235	0	8,519,126
Public Defense Services Special Programs	667,651	0	583,575
Sheriff Grants	5,886,725	0	5,040,799
Sheriff Special Programs	5,461,747	0	5,696,885
Superior Court Grants	668,627	0	988,073
Sup. Court Special Programs	17,193,774	0	17,773,919
Total Justice & Law	**59,232,425**	**0**	**59,728,921**
Public Works			
Environmental Quality Fund	3,500,657	0	3,503,295
Environmental Quality Grants	1,289,360	0	1,038,844
Environmental Quality Tire Fund	1,308,000	0	1,308,000
Parks & Recreation Grants	382,000	0	186,255
Parks Special Programs	2,438,780	0	2,580,063
Regional Flood Control District	16,548,778	0	16,471,563
Regional Flood Control District Grants	107,500	0	0
Regional Flood Control Special Programs	840,500	0	442,685
Transportation	43,493,572	0	43,448,454
Transportation Grants	322,463	0	240,000
Total Public Works	**70,231,610**	**0**	**69,219,159**
TOTAL SPECIAL REVENUE FUNDS	**263,071,552**	**0**	**260,390,651**

Pima County
Summary of Expenditures by Fund and Department
Fiscal Year 2018/2019

Fund/Department	Adopted Expenditure/ Expenses 2017/2018	Expense Adjustments Approved 2017/2018	Recommended Expenditures/ Expenses 2018/2019*
DEBT SERVICE FUND	**134,790,376**	**0**	**160,950,259**
CAPITAL PROJECTS FUND	**131,287,852**	**0**	**175,155,871**
ENTERPRISE FUNDS			
General Government Services			
Parking Garages	3,188,650	0	3,185,862
Total General Government Services	**3,188,650**	**0**	**3,185,862**
Public Works			
Development Services	6,918,170	0	6,911,803
Regional Wastewater Reclamation Fund	151,580,303	0	152,035,591
Total Public Works	**158,498,473**	**0**	**158,947,394**
TOTAL ENTERPRISE FUNDS	**161,687,123**	**0**	**162,133,256**
GRAND TOTAL ALL FUNDS	**1,267,072,355**	**0**	**1,344,027,134**
THE FOLLOWING IS PROVIDED FOR INFORMATION PURPOSES ONLY			
INTERNAL SERVICE FUNDS			
Fleet Services	19,849,494	0	18,308,496
Health Benefits Trust Fund	69,772,329	0	66,049,403
Risk Management	16,922,312	0	16,654,230
IT: Computer Hardware Software ISF	18,972,660	0	25,659,748
Telecommunications	6,339,743	0	7,706,639
Wireless Integrated Network - Subscriber Services	374,612	0	311,608
TOTAL INTERNAL SERVICE FUNDS	**132,231,150**	**0**	**134,690,124**

* FY 2018/2019 amounts do not include the impact of the following Capital Improvement Programs: Regional Wastewater ($41,375,175) and Fleet Services ($2,365,055). Also excludes impact of principal payment of $70,314,367 of Regional Wastewater Management debt service.

Pima County
Summary of Revenue by Functional Area and Department
Fiscal Year 2018/2019

Functional Area/Department	Adopted Revenue 2017/2018	Revised Revenue 2017/2018	Recommended Revenue 2018/2019
General Government Services			
Assessor	500	500	500
County Administrator Grants	1,985,659	1,985,659	1,038,342
Debt Service	56,138,480	56,138,480	57,203,195
Election Grants	0	0	54,000
Facilities Renewal Fund	5,896,840	5,896,840	6,209,813
General Government Services	7,815,494	7,815,494	9,873,644
Non Departmental	519,774,863	519,774,863	523,327,423
Ofc. of Emergency Mgmt/Homeland Security Grants	1,376,821	1,376,821	609,585
Parking Garages	2,402,985	2,402,985	2,409,096
Recorder	3,002,085	3,002,085	2,496,930
Recorder/Doc Storage & Retrieval	899,900	899,900	825,485
Improvement Districts	0	0	232,042
Taxpayer Information Fund	73,000	73,000	73,000
Wireless Integrated Network	3,003,448	3,003,448	3,075,226
Total General Government Services	**602,370,075**	**602,370,075**	**607,428,281**
Community Resources			
Attractions & Tourism General Fund	1,251,480	1,251,480	1,274,386
Community Resources General Fund	490,004	490,004	360,014
Community Development Grants	27,373,134	27,373,134	24,700,971
County Free Library	41,894,819	41,894,819	44,246,264
County Free Library Grants	151,000	151,000	116,500
Housing Trust Fund	0	0	240
Pima Vocational High School	872,200	872,200	921,100
School Superintendent	345,000	345,000	310,250
School Reserve Fund	1,961,000	1,961,000	1,669,000
Stadium District	2,387,200	2,387,200	2,394,530
Total Community Resources	**76,725,837**	**76,725,837**	**75,993,255**
Health Services			
Office of Medical Services General FD	69,765	69,765	529,745
Medical Examiner General Fund	1,830,700	1,830,700	1,224,500
Medical Examiner Special Progs	70,500	70,500	70,500
Health	4,563,735	4,563,735	4,741,960
Health Grants	10,104,109	10,104,109	8,594,196
Pima Animal Care Center	6,563,573	6,563,573	6,605,000
Pima Animal Care Center Grants	310,575	310,575	1,355,727
Total Health Services	**23,512,957**	**23,512,957**	**23,121,628**
Justice & Law			
Clerk of Superior Court	2,497,869	2,497,869	2,463,094
Clerk of Superior Court Grants	0	0	27,846
Clerk/Court-Special Programs	768,080	768,080	732,798
Constables	388,424	388,424	388,424
County Attorney	84,900	84,900	84,900
County Attorney Grants	5,546,327	5,546,327	4,395,225
Co Atty-Special Programs	4,980,408	4,980,408	6,039,749
Justice Courts	7,192,763	7,192,763	7,196,783
Justice Courts Grants	15,000	15,000	8,450
Justice Court-Special Programs	851,422	851,422	1,047,407
Juvenile Court Center	107,300	107,300	107,300
Juvenile Court Grants	1,110,501	1,110,501	1,311,079
Juvenile Ct. Special Programs	7,801,708	7,801,708	7,845,838
Public Defense Services General Fund	1,358,230	1,358,230	898,250

Pima County
Summary of Revenue by Functional Area and Department
Fiscal Year 2018/2019

Functional Area/Department	Adopted Revenue 2017/2018	Revised Revenue 2017/2018	Recommended Revenue 2018/2019
Public Defense Services Special Programs	316,000	316,000	318,400
Sheriff	9,245,500	9,245,500	9,335,500
Sheriff Grants	5,886,725	5,886,725	5,040,799
Sheriff-Special Programs	2,858,400	2,858,400	3,020,400
Superior Court	495,000	495,000	497,200
Superior Court Grants	666,119	666,119	988,074
Sup. Court-Special Programs	16,388,411	16,388,411	16,862,817
Superior Court Mandated Svcs	365,000	365,000	365,000
Total Justice & Law	**68,924,087**	**68,924,087**	**68,975,333**
Public Works			
Capital Projects Fund	20,564,097	20,564,097	27,992,340
Development Services	7,758,075	7,758,075	8,101,475
Environmental Quality Grants	1,289,124	1,289,124	1,155,205
Environmental Quality	2,242,347	2,242,347	2,296,598
Environmental Quality Tire Fund	1,108,000	1,108,000	1,288,149
Office of Sustainability General Fund	250	250	39,150
Parks General Fund	989,550	989,550	1,012,175
Parks Grants	340,000	340,000	426,543
Parks-Special Programs	94,000	94,000	85,745
Regional Flood Control District	23,156,893	23,156,893	25,275,711
Regional Flood Control Grants	0	0	1,209,581
Regional Flood Control - In-Lieu	1,000,000	1,000,000	1,000,000
Transportation	81,541,125	81,541,125	84,559,491
Transportation Grants	2,137,638	2,137,638	9,157,662
Regional Wastewater Reclamation	172,471,432	172,471,432	172,329,380
Total Public Works	**314,692,531**	**314,692,531**	**335,929,205**
Total All Functional Areas	**1,086,225,487**	**1,086,225,487**	**1,111,447,702**

THE FOLLOWING IS PROVIDED FOR INFORMATION PURPOSES ONLY

Internal Service Funds			
Fleet Services	20,486,081	20,486,081	19,437,046
Health Benefits Trust Fund	71,385,596	71,385,596	58,560,403
Risk Management	18,245,381	18,245,381	16,333,399
Information Technology	17,351,041	17,351,041	21,393,259
Telecommunications	5,545,721	5,545,721	6,507,072
Wireless Integrated Network - Subscriber Services	468,492	468,492	390,341
Total Internal Service Funds	**133,482,312**	**133,482,312**	**122,621,520**

Pima County
Summary by Functional Area and Department of Expenditures
Fiscal Year 2018/2019

Functional Area/Department	Adopted Expenditure/ Expenses 2017/2018	Expense Adjustments Approved 2017/2018	Recommended Expenditures/ Expenses 2018/2019**
GENERAL GOVERNMENT SERVICES			
ASSESSOR GENERAL FUND	8,721,899	0	8,680,808
BOARD OF SUPERVISORS GENERAL FUND	2,405,760	0	2,454,925
GENERAL GOVERNMENT SERVICES			
General Government Svcs General Fund	67,222,254	0	69,345,742
County Administrator General Fund	2,017,626	0	2,298,664
County Administrator Grant Fund	1,235,659	0	2,548,042
Debt Service Fund	134,790,376	0	160,950,259
Elections Grants	0	0	54,000
Facilities Renewal Fund	545,000	0	545,000
Finance Grants Management	6,025,000	0	6,025,000
Improvement Districts Formation Fund	7,096	0	11,680
Non Departmental General Fund	120,809,449	0	111,585,603
Ofc. of Emergency Mgmt/Homeland Security Grants	1,924,891	0	1,169,666
Parking Garages Fund	3,188,650	0	3,185,862
TOTAL GENERAL GOVERNMENT SERVICES	337,766,001	0	357,719,518
RECORDER			
Recorder General Fund	2,899,291	0	5,539,373
Rec/Doc Stor & Retrieval	1,379,664	0	1,285,201
TOTAL RECORDER	4,278,955	0	6,824,574
ROCKING K SOUTH CFD	50,000	0	100,000
IMPROVEMENT DISTRICTS	0	0	247,278
TREASURER			
Taxpayer Information Fund	481,000	0	467,226
Treasurer General Fund	2,588,569	0	2,569,051
TOTAL TREASURER	3,069,569	0	3,036,277
WIRELESS INTEGRATED NETWORK	2,898,272	0	3,024,117
TOTAL GENERAL GOVERNMENT SERVICES	**359,190,456**	**0**	**382,087,497**
COMMUNITY RESOURCES			
ATTRACTIONS & TOURISM	2,264,591	0	2,688,845
COMMUNITY RESOURCES			
Community Resources General Fund	15,629,106	0	19,767,942
Community Resources Special Program	0	0	46,000
Community Development Grants	8,172,011	0	7,264,124
Employment & Training	19,253,001	0	16,934,563
Pima Vocational High School	1,018,139	0	1,044,889
TOTAL COMMUNITY RESOURCES	44,072,257	0	45,057,518
COUNTY FREE LIBRARY			
County Free Library	42,084,325	0	42,664,321
County Free Library Grants	151,000	0	116,500
TOTAL COUNTY FREE LIBRARY	42,235,325	0	42,780,821

Pima County
Summary by Functional Area and Department of Expenditures
Fiscal Year 2018/2019

Functional Area/Department	Adopted Expenditure/ Expenses 2017/2018	Expense Adjustments Approved 2017/2018	Recommended Expenditures/ Expenses 2018/2019**
SCHOOL SUPERINTENDENT			
School General Fund	1,712,662	0	1,722,125
School Reserve Fund	1,961,000	0	1,669,000
TOTAL SCHOOL SUPERINTENDENT	3,673,662	0	3,391,125
STADIUM DISTRICT	5,611,862	0	5,164,328
TOTAL COMMUNITY RESOURCES	**97,857,697**	**0**	**99,082,637**
HEALTH SERVICES			
BEHAVIORAL HEALTH			
Behavioral Health General Fund	40,816,182	0	49,097,703
TOTAL BEHAVIORAL HEALTH	40,816,182	0	49,097,703
HEALTH SERVICES			
Health Services	15,844,226	0	15,036,042
Health Grants	12,290,447	0	10,925,051
TOTAL HEALTH SERVICES	28,134,673	0	25,961,093
MEDICAL EXAMINER			
Medical Examiner General Fund	3,846,635	0	3,944,048
Medical Examiner Special Programs	65,080	0	65,080
TOTAL MEDICAL EXAMINER	3,911,715	0	4,009,128
PIMA ANIMAL CARE CENTER			
Pima Animal Care Center	9,478,678	0	10,515,587
Pima Animal Care Center-Grants	866,575	0	1,831,031
TOTAL PIMA ANIMAL CARE CENTER	10,345,253	0	12,346,618
TOTAL HEALTH SERVICES	**83,207,823**	**0**	**91,414,542**
JUSTICE & LAW			
CLERK OF SUPERIOR COURT			
Clerk of Superior Court General Fund	10,857,071	0	10,916,463
Clerk of Superior Court Grants	0	0	25,846
Clerk of the Court Special Programs	1,412,060	0	1,145,623
TOTAL CLERK OF SUPERIOR COURT	12,269,131	0	12,087,932
CONSTABLES GENERAL FUND	1,335,427	0	1,344,095
COUNTY ATTORNEY			
County Attorney General Fund	23,485,005	0	23,603,274
County Attorney Grants	5,672,812	0	4,513,637
County Attorney Special Programs	10,876,621	0	12,263,221
TOTAL COUNTY ATTORNEY	40,034,438	0	40,380,132
PUBLIC DEFENSE SERVICES			
Public Defense Services General Fund	32,448,698	0	30,342,889
Public Defense Services Special Programs	667,651	0	583,575
TOTAL PUBLIC DEFENSE SERVICES	33,116,349	0	30,926,464

Pima County
Summary by Functional Area and Department of Expenditures
Fiscal Year 2018/2019

Functional Area/Department	Adopted Expenditure/ Expenses 2017/2018	Expense Adjustments Approved 2017/2018	Recommended Expenditures/ Expenses 2018/2019**
JUSTICE COURTS			
Justice Courts General Fund	8,410,835	0	8,414,652
Justice Courts Grants	15,000	0	8,450
Justice Court Special Programs	1,608,665	0	1,858,688
TOTAL JUSTICE COURTS	10,034,500	0	10,281,790
JUVENILE COURT CENTER			
Juvenile Court Center General Fund	23,545,243	0	24,065,146
Juvenile Court Grants	1,149,508	0	1,311,079
Juvenile Court Special Programs	8,619,235	0	8,519,126
TOTAL JUVENILE COURT CENTER	33,313,986	0	33,895,351
SHERIFF			
Sheriff General Fund	151,948,712	0	152,956,251
Sheriff Grants	5,886,725	0	5,040,799
Sheriff Special Programs	5,461,747	0	5,696,885
TOTAL SHERIFF	163,297,184	0	163,693,935
SUPERIOR COURT			
Superior Court General Fund	30,204,485	0	30,734,342
Superior Court Grants	668,627	0	988,073
Superior Court Mandated Services	1,790,879	0	1,791,498
Superior Court Special Programs	17,193,774	0	17,773,919
TOTAL SUPERIOR COURT	49,857,765	0	51,287,832
TOTAL JUSTICE & LAW	**343,258,780**	**0**	**343,897,531**
PUBLIC WORKS			
CAPITAL PROJECTS FUND	131,287,852	0	175,155,871
DEVELOPMENT SERVICES FUND	6,918,170	0	6,911,803
ENVIRONMENTAL QUALITY			
Environmental Quality General Fund	1,361,280	0	1,421,339
Environmental Quality Fund	3,500,657	0	3,503,295
Environmental Quality Grants	1,289,360	0	1,038,844
Environmental Quality Tire Fund	1,308,000	0	1,308,000
TOTAL ENVIRONMENTAL QUALITY	7,459,297	0	7,271,478
OFFICE OF SUSTAINABILITY & CONSERVATION			
Office of Sustainability & Conservation General Fund	1,629,887	0	1,846,959
Office of Sustainability Grants	0	0	0
TOTAL OFFICE OF SUSTAINABILITY & CONSERVATION	1,629,887	0	1,846,959
NATURAL RESOURCES, PARKS & RECREATION			
Parks General Fund	17,606,783	0	18,070,563
Parks & Recreation Grants	382,000	0	186,255
Parks Special Programs	2,438,780	0	2,580,063
TOTAL NATURAL RESOURCES, PARKS & RECREATION	20,427,563	0	20,836,881
PUBLIC WORKS ADMINISTRATION GENERAL FUND	2,941,714	0	2,883,642

Pima County
Summary by Functional Area and Department of Expenditures
Fiscal Year 2018/2019

Functional Area/Department	Adopted Expenditure/ Expenses 2017/2018	Expense Adjustments Approved 2017/2018	Recommended Expenditures/ Expenses 2018/2019**
REGIONAL FLOOD CONTROL DISTRICT			
Regional Flood Control District	16,548,778	0	16,471,563
Regional Flood Control District Grants	107,500	0	0
Regional Flood Control District Spec Progs	840,500	0	442,685
TOTAL REGIONAL FLOOD CONTROL DISTRICT	17,496,778	0	16,914,248
TRANSPORTATION			
Transportation	43,493,572	0	43,448,454
Transportation Grants	322,463	0	240,000
TOTAL TRANSPORTATION	43,816,035	0	43,688,454
REGIONAL WASTEWATER RECLAMATION			
Regional Wastewater Reclamation Fund	151,580,303	0	152,035,591
TOTAL REGIONAL WASTEWATER RECLAMATION	151,580,303	0	152,035,591
TOTAL PUBLIC WORKS	**383,557,599**	**0**	**427,544,927**
TOTAL ALL FUNCTIONAL AREAS	**1,267,072,355**	**0**	**1,344,027,134**
THE FOLLOWING IS PROVIDED FOR INFORMATION PURPOSES ONLY			
INTERNAL SERVICE FUNDS			
Fleet Services	19,849,494	0	18,308,496
Health Benefits Trust Fund	69,772,329	0	66,049,403
Risk Management	16,922,312	0	16,654,230
IT: Computer Hardware Software ISF	18,972,660	0	25,659,748
Telecommunications	6,339,743	0	7,706,639
Wireless Integrated Network - Subscriber Services	374,612	0	311,608
TOTAL INTERNAL SERVICE FUNDS	**132,231,150**	**0**	**134,690,124**

* FY 2018/2019 amounts do not include the impact of the following Capital Improvement Programs: Regional Wastewater ($41,375,175) and Fleet Services ($2,365,055). Also excludes impact of principal payment of $70,314,367 of Regional Wastewater Management debt service.

Pima County
Summary of Personnel by Fund and Department
Fiscal Year 2018/2019

Fund/Department	Adopted FTEs 2017/2018	Recommended FTEs 2018/2019	Incr/(Decr) 2017/2018 to 2018/2019
GENERAL FUND			
General Government Services			
Assessor	130.50	131.50	1.00
Board of Supervisors	23.50	23.83	0.33
General Government Services	587.80	576.15	(11.65)
County Administrator	14.15	16.55	2.40
Recorder	40.00	76.20	36.20
Treasurer	34.50	34.50	0.00
Total General Government Services	**830.45**	**858.73**	**28.28**
Community Resources			
Community & Economic Development	112.97	161.02	48.05
School Superintendent	13.00	14.00	1.00
Total Community Resources	**125.97**	**175.02**	**49.05**
Health Services			
Behavioral Health	13.00	55.63	42.63
Medical Examiner	32.00	32.00	0.00
Total Health Services	**45.00**	**87.63**	**42.63**
Justice & Law			
Clerk of Superior Court	197.00	199.00	2.00
Constables	13.00	13.00	0.00
County Attorney	341.00	339.00	(2.00)
Justice Courts	134.50	134.25	(0.25)
Juvenile Court Center	349.00	349.00	0.00
Public Defense Services	270.75	265.35	(5.40)
Sheriff	1,489.25	1,489.00	(0.25)
Superior Court	400.00	398.00	(2.00)
Total Justice & Law	**3,194.50**	**3,186.60**	**(7.90)**
Public Works			
Environmental Quality	3.00	3.00	0.00
Natural Resources, Parks & Recreation	279.35	279.15	(0.20)
Public Works Administration	30.00	28.63	(1.38)
Ofc. of Sustainability & Conservation	17.90	17.90	0.00
Total Public Works	**330.25**	**328.68**	**(1.57)**
TOTAL GENERAL FUND	**4,526.17**	**4,636.64**	**110.47**
SPECIAL REVENUE FUNDS			
General Government Services			
County Administrator Grants	1.00	2.00	1.00
Ofc. of Emergency Mgmt/Homeland Security Grants	8.00	8.00	0.00
Recorder-Doc Stor & Retrieval	7.00	5.00	(2.00)
Wireless Integrated Network	10.00	10.00	0.00
Total General Government Services	**26.00**	**25.00**	**(1.00)**
Community Resources			
Attractions & Tourism	4.15	4.15	0.00
Community Development Grants	69.00	67.00	(2.00)
County Free Library	390.00	392.50	2.50
Pima Vocational High School	15.00	14.48	(0.53)
Stadium District	44.25	45.74	1.49
Total Community Resources	**522.40**	**523.87**	**1.47**
Health Services			
Health	184.00	182.70	(1.30)

Pima County
Summary of Personnel by Fund and Department
Fiscal Year 2018/2019

Fund/Department	Adopted FTEs 2017/2018	Recommended FTEs 2018/2019	Incr/(Decr) 2017/2018 to 2018/2019
Health Grants	110.30	101.05	(9.25)
Pima Animal Care Center	92.00	93.63	1.63
Pima Animal Care Center Grants	4.00	15.00	11.00
Total Health Services	**390.30**	**392.38**	**2.08**
Justice & Law			
Clerk of the Court Special Programs	8.50	7.00	(1.50)
Clerk of the Court Grants	0.00	0.75	0.75
County Attorney Grants	49.00	43.00	(6.00)
County Atty Special Programs	63.00	61.75	(1.25)
Justice Court Special Programs	17.00	18.50	1.50
Juvenile Court Grants	19.00	22.00	3.00
Juvenile Court Special Programs	79.75	77.75	(2.00)
Sheriff Grants	35.00	15.00	(20.00)
Sheriff Special Programs	8.00	7.00	(1.00)
Superior Court Grants	26.30	25.40	(0.90)
Sup. Court Special Programs	217.60	220.10	2.50
Total Justice & Law	**523.15**	**498.25**	**(24.90)**
Public Works			
Environmental Quality	31.00	33.00	2.00
Environmental Quality Grants	8.00	7.00	(1.00)
Parks & Recreation Special Programs	4.50	4.50	0.00
Regional Flood Control District	59.20	60.47	1.27
Transportation	286.00	269.95	(16.05)
Total Public Works	**388.70**	**374.92**	**(13.78)**
TOTAL SPECIAL REVENUE FUNDS	**1,850.55**	**1,814.41**	**(36.14)**
ENTERPRISE FUNDS			
General Government Services			
Parking Garages	5.00	5.00	0.00
Total General Government Services	**5.00**	**5.00**	**0.00**
Public Works			
Development Services	56.00	55.50	(0.50)
Regional Wastewater Reclamation Fund	457.00	451.00	(6.00)
Total Public Works	**513.00**	**506.50**	**(6.50)**
TOTAL ENTERPRISE FUNDS	**518.00**	**511.50**	**(6.50)**
GRAND TOTAL ALL FUNDS	**6,894.72**	**6,962.56**	**67.84**
THE FOLLOWING IS PROVIDED FOR INFORMATION PURPOSES ONLY			
INTERNAL SERVICE FUNDS			
Fleet Services	56.00	56.00	0.00
Health Benefits Trust Fund	14.00	14.00	0.00
Risk Management	21.00	21.00	0.00
Information Technology	54.00	59.00	5.00
Telecommunications	14.00	14.00	0.00
Wireless Integrated Network-Subscriber Services	2.00	2.00	0.00
TOTAL INTERNAL SERVICE FUNDS	**161.00**	**166.00**	**5.00**

Note: Slight differences between reports are due to rounding.

Pima County
Full-Time Employees and Personnel Compensation
Fiscal Year 2018/2019

Fund/Department	Full-Time Equivalent (FTE) 2018/2019	Employees Salaries & Hourly Costs 2018/2019	Retirement Costs 2018/2019	Health Care Costs 2018/2019	Other Benefit Costs 2018/2019	Total Estimated Personnel Compensation 2018/2019
GENERAL FUND						
General Government Services						
Assessor	131.50	5,723,291	668,023	1,024,029	316,442	7,731,785
Board of Supervisors	23.83	1,480,717	214,941	208,199	88,454	1,992,311
County Administrator	16.55	1,583,147	177,669	140,817	92,032	1,993,665
General Government Services	576.15	34,350,594	3,715,582	4,551,048	2,471,627	45,088,851
Recorder	76.20	2,497,111	201,955	259,329	166,062	3,124,457
Treasurer	34.50	1,667,082	202,042	273,876	88,357	2,231,357
Total General Government Services	858.73	47,301,942	5,180,212	6,457,298	3,222,974	62,162,426
Community Resources						
Community & Economic Development	161.02	7,703,933	783,694	946,890	554,747	9,989,264
School Superintendent	14.00	834,213	105,717	95,455	53,405	1,088,790
Total Community Resources	175.02	8,538,146	889,411	1,042,345	608,152	11,078,054
Health Services						
Behavioral Health	55.63	2,999,154	345,461	389,328	189,654	3,923,597
Medical Examiner	32.00	2,511,170	286,904	291,149	210,836	3,300,059
Total Health Services	87.63	5,510,324	632,365	680,477	400,490	7,223,656
Justice & Law						
Clerk of the Superior Court	199.00	8,013,861	930,661	1,368,131	478,310	10,790,963
Constables	13.00	752,379	159,356	140,797	69,428	1,121,960
County Attorney	339.00	18,074,288	2,274,872	2,203,322	1,173,301	23,725,783
Justice Courts	134.25	6,168,032	857,128	932,248	377,091	8,334,499
Juvenile Court Center	349.00	13,705,867	3,126,356	2,498,730	1,232,702	20,563,655
Public Defense Services	265.35	15,686,271	1,796,545	1,957,391	1,002,458	20,442,665
Sheriff	1,489.00	77,047,223	28,140,588	11,835,768	8,359,880	125,383,459
Superior Court	398.00	20,744,861	3,318,860	2,870,211	1,480,455	28,414,387
Total Justice & Law	3,186.60	160,192,782	40,604,366	23,806,598	14,173,625	238,777,371

Pima County
Full-Time Employees and Personnel Compensation
Fiscal Year 2018/2019

Fund/Department	Full-Time Equivalent (FTE) 2018/2019	Employees Salaries & Hourly Costs 2018/2019	Retirement Costs 2018/2019	Health Care Costs 2018/2019	Other Benefit Costs 2018/2019	Total Estimated Personnel Compensation 2018/2019
Public Works						
Environmental Quality	3.00	231,157	26,611	23,210	17,447	298,425
Natural Resources, Parks & Recreation	279.15	10,828,024	1,056,536	1,726,585	991,176	14,602,321
Public Works Administration	28.63	2,126,780	245,621	226,353	211,463	2,810,217
Office of Sustainability & Conservation	17.90	1,230,834	141,950	134,317	94,576	1,601,677
Total Public Works	328.68	14,416,795	1,470,718	2,110,465	1,314,662	19,312,640
TOTAL GENERAL FUND	**4,636.64**	**235,959,989**	**48,777,072**	**34,097,183**	**19,719,903**	**338,554,147**
SPECIAL REVENUE FUNDS						
General Government Services						
County Administrator Grants	2.00	82,500	9,735	9,525	3,707	105,467
Ofc. of Emergency Mgmt/Homeland Security Grants	8.00	525,366	60,481	79,894	34,603	700,344
Recorder Document Storage & Retrieval	5.00	394,942	45,467	33,040	28,052	501,501
Wireless Integrated Network	10.00	701,750	81,003	79,203	47,130	909,086
Total General Government Services	25.00	1,704,558	196,686	201,662	113,492	2,216,398
Community Resources						
Attractions & Tourism	4.15	282,822	32,161	37,092	274,716	626,791
Community Resources Grants	2.00	114,088	13,462	12,700	5,267	145,517
Community Development & Neighborhood Conservation Grants	10.00	549,848	62,271	78,674	36,521	727,314
Community Services Employment & Training Grants	55.00	2,243,868	253,909	327,127	202,528	3,027,432
County Free Library	392.50	15,743,330	1,560,361	2,189,654	1,038,077	20,531,422
Pima Vocational High School	14.48	572,933	64,723	109,023	27,568	774,247
Stadium District	45.74	1,838,712	192,466	279,521	200,727	2,511,426
Total Community Resources	523.87	21,345,601	2,179,353	3,033,791	1,785,404	28,344,149

Pima County
Full-Time Employees and Personnel Compensation
Fiscal Year 2018/2019

Fund/Department	Full-Time Equivalent (FTE) 2018/2019	Employees Salaries & Hourly Costs 2018/2019	Retirement Costs 2018/2019	Health Care Costs 2018/2019	Other Benefit Costs 2018/2019	Total Estimated Personnel Compensation 2018/2019
Health Services						
Health	182.70	8,893,151	1,022,485	1,323,032	602,719	11,841,387
Health Grants	101.05	4,266,494	488,577	740,681	232,070	5,727,822
Pima Animal Care Center	93.63	4,157,988	426,096	646,634	320,766	5,551,484
Pima Animal Care Center Grants	15.00	621,516	72,730	88,010	30,541	812,797
Total Health Services	392.38	17,939,149	2,009,888	2,798,357	1,186,096	23,933,490
Justice & Law						
Clerk of the Superior Court Special Programs	7.00	280,865	32,334	59,758	14,445	387,402
Clerk of the Superior Court Grants	0.75	17,360	2,048	6,350	(531)	25,227
County Attorney Grants	43.00	2,304,401	325,707	298,256	113,814	3,042,178
County Attorney Special Programs	61.75	2,630,809	338,730	211,157	178,345	3,359,041
Justice Courts Special Programs	18.50	704,795	67,352	91,713	41,156	905,016
Juvenile Court Grants	22.00	849,920	141,450	227,852	53,917	1,273,139
Juvenile Court Special Programs	77.75	3,221,281	726,682	563,049	265,237	4,776,249
Sheriff Grants	15.00	2,566,263	121,418	84,782	70,869	2,843,332
Sheriff Special Programs	7.00	375,740	29,203	57,641	8,387	470,971
Superior Court Special Grants	25.40	1,052,918	125,557	143,428	72,771	1,394,674
Superior Court Special Programs	220.10	9,977,077	2,496,763	1,651,112	869,809	14,994,761
Total Justice & Law	498.25	23,981,429	4,407,244	3,395,098	1,688,219	33,471,990
Public Works						
Environmental Quality Fund	33.00	2,045,457	236,394	241,701	213,340	2,736,892
Environmental Quality Grants	7.00	480,691	54,144	67,327	34,105	636,267
Parks Special Programs	4.50	178,467	17,921	14,850	14,944	226,182
Regional Flood Control District	60.47	4,051,829	464,370	508,402	320,439	5,345,040
Transportation	269.95	14,089,146	1,531,166	2,268,300	1,336,078	19,224,690
Total Public Works	374.92	20,845,590	2,303,995	3,100,580	1,918,906	28,169,071
TOTAL SPECIAL REVENUE FUNDS	**1,814.41**	**85,816,327**	**11,097,166**	**12,529,488**	**6,692,117**	**116,135,098**

Pima County
Full-Time Employees and Personnel Compensation
Fiscal Year 2018/2019

Fund/Department	Full-Time Equivalent (FTE) 2018/2019	Employees Salaries & Hourly Costs 2018/2019	Retirement Costs 2018/2019	Health Care Costs 2018/2019	Other Benefit Costs 2018/2019	Total Estimated Personnel Compensation 2018/2019
ENTERPRISE FUNDS						
General Government Services						
Parking Garages	5.00	197,744	22,452	47,298	10,294	277,788
Total General Government Services	5.00	197,744	22,452	47,298	10,294	277,788
Public Works						
Development Services	55.50	3,400,119	397,443	453,805	286,916	4,538,283
Regional Wastewater Reclamation	451.00	23,660,947	2,642,428	3,623,154	1,830,712	31,757,241
Total Public Works	506.50	27,061,066	3,039,871	4,076,959	2,117,628	36,295,524
TOTAL ENTERPRISE FUNDS	511.50	27,258,810	3,062,323	4,124,257	2,127,922	36,573,312
GRAND TOTAL ALL FUNDS	**6,962.56**	**349,035,126**	**62,936,561**	**50,750,928**	**28,539,942**	**491,262,557**

THE FOLLOWING IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY

INTERNAL SERVICE FUNDS						
Fleet Services	56.00	2,662,584	306,179	440,129	234,819	3,643,711
Health Benefits Trust Fund	14.00	713,238	82,383	105,076	42,364	943,061
Risk Management	21.00	1,207,353	139,217	104,944	84,848	1,536,362
IT: Computer Hardware Software ISF	59.00	3,859,730	441,703	502,110	248,745	5,052,288
Telecommunications	14.00	1,032,009	119,034	115,568	67,320	1,333,931
Wireless Integrated Network-Subscriber Services	2.00	135,135	15,557	10,350	9,334	170,376
TOTAL INTERNAL SERVICE FUNDS	166.00	9,610,049	1,104,073	1,278,177	687,430	12,679,729

Note: Slight FTE differences between reports are due to rounding.

PIMA COUNTY
SUMMARY OF TAX LEVY AND TAX RATE INFORMATION
Fiscal Year 2018/2019

	2017/2018 FISCAL YEAR	2018/2019 FISCAL YEAR
Maximum allowable primary property tax levy per A.R.S. §42-17051 (A).	**$ 417,919,436**	**$ 434,204,154**
Amount received from primary property taxation in fiscal year 2017/18 in excess of the sum of that year's maximum allowable primary property tax levy A.R.S. §42-17102 (A) (18).		
Property Tax Levy Amount		
Primary Property Taxes		
General Fund Primary	$ 339,923,420	$ 339,156,105
Transportation Property Road Tax	$ 20,187,394	$ 20,834,732
Total Primary Property Taxes	**$ 360,110,814**	**$ 359,990,837**
Secondary Property Taxes		
General Fund-Override election	$ -	$ -
Debt Service	$ 56,524,704	$ 57,503,861
Flood Control District	$ 23,115,524	$ 25,266,454
Library District	$ 40,802,761	$ 42,944,550
Fire Assistance District	$ 3,706,407	$ 3,825,257
Total Secondary Property Taxes	**$ 124,149,396**	**$ 129,540,122**
Total Property Tax Levy Amounts	**$ 484,260,210**	**$ 489,530,959**
Property taxes collected *		
Primary Property Taxes		
2017/18 year's levy	$350,534,050	
Prior years' levy	$5,378,300	
Total Primary Property Taxes	**$ 355,912,350**	
Secondary property taxes		
2017/18 year's levy	$ 120,684,282	
Prior years' levy	$ 1,978,771	
Total Secondary Property Taxes	**$ 122,663,053**	
Total Property Taxes Collected	**$ 478,575,403**	
Property Tax Rates		
County Tax Rate		
Primary property tax rate		
General Fund Primary	$ 4.2096	$ 4.0696
Transportation Property Road Tax	$ 0.2500	$ 0.2500
Total Primary Property Taxes	**$ 4.4596**	**$ 4.3196**
Secondary Property Tax Rates		
General Fund-Override election	$ -	$ -
Debt Service	$ 0.7000	$ 0.6900
Flood Control District	$ 0.3135	$ 0.3335
Library District	$ 0.5053	$ 0.5153
Fire District Assistance	$ 0.0459	$ 0.0459
Total Secondary Property Taxes	**$ 1.5647**	**$ 1.5847**
Total County Tax Rate	**$ 6.0243**	**$ 5.9043**
Special Assessment district tax rates		
Secondary property tax rates	See Second Page	See Second Page

* Includes actual property taxes collected as of the date the proposed budget was prepared plus estimated property tax for the remainder of the fiscal year.

PIMA COUNTY
SUMMARY OF TAX LEVY AND TAX RATE INFORMATION (Continued)
Fiscal Year 2018/2019

	2017/2018 FISCAL YEAR	2018/2019 FISCAL YEAR
Special Assessment District Tax Rates		
Secondary Property Tax Rates (Continued)		
Street Lighting Improvement Districts		
Cardinal Est.	$ 1.1681	$ 1.4696
Carriage Hills Est. No. 1	$ 0.1649	$ 0.2508
Carriage Hills Est. No. 3	$ 0.1266	$ 0.1165
Desert Steppes	$ 0.1435	$ 0.2068
Hermosa Hills Estates	$ 0.0815	$ 0.1143
Lakeside #1	$ 0.1722	$ 0.2471
Littletown	$ 1.0371	$ 0.9260
Longview Est. #1	$ 0.1885	$ 0.2595
Longview Est. #2	$ 0.1685	$ 0.2048
Mañana Grande B	$ 0.1726	$ 0.2392
Mañana Grande C	$ 0.2103	$ 0.3230
Midvale Park	$ 0.1356	$ 0.1699
Mortimore Addition	$ 0.4069	$ 0.6264
Oaktree No. 1	$ 1.7396	$ 2.2258
Oaktree No. 2	$ 1.9796	$ 2.4881
Oaktree No. 3	$ 2.0496	$ 2.4201
Orange Grove Valley	$ 0.3293	$ 0.3570
Peach Valley	$ 0.4089	$ 0.4088
Peppertree Ranch	$ 0.0746	$ 0.0785
Rolling Hills	$ 0.1384	$ 0.2009
Salida Del Sol	$ 1.5542	$ 1.9796
Other Improvement Districts		
Hayhook Ranch Improvement District	$ 3.5736	$ 4.1257
Community Facilities Districts		
Rocking K South		
Maintenance & Operation	$ -	$ 0.3000

BUDGET FORMAT

The County Administrator's Recommended Budget Book is organized by **Functional Areas.** These functional areas are:

General Government Services

Community Resources

Health Services

Justice & Law

Public Works

Within each functional area, the departments are arranged in alphabetical order, with individual tabs for each department.

Each department's budget is presented in a traditional line item format.

The information presented includes:

- A **Summary Page** describing the department's function and mandates, and graphs that present the department's expenditures by object category and funding by source.

- A **Recommended Budget Summary** showing changes in the department's expenditures, revenues, operating transfers and net fund impact starting with the fiscal year 2017/18 Adopted Budget and ending with the fiscal year 2018/19 County Administrator's Recommended Budget, followed by pertinent comments and issues.

- A **Five Year History of Expenditures and Revenues** for the department's operating budget and for any special fund or grant that the department administers. This history covers actual expenditure, revenue, and operating transfer data for fiscal year 2014/15, fiscal year 2015/16, and fiscal year 2016/17; projected expenditure, revenue, and transfer data for fiscal year 2017/18; and the County Administrator's fiscal year 2018/19 Recommended Budget.

- A **Funding Summary** that includes information regarding the department's fiscal year 2017/18 Adopted Budget, and fiscal year 2018/19 base budget request, supplemental requests, and the County Administrator's Recommended Budget.

- A **Summary by Object** by Department.

Note: Special department programs or grants, under the management of the primary operating department, are presented in a subsection following the primary operating department. Each presentation includes a Funding Summary; a Five Year History of Expenditures, Revenues, and Transfers; and a Summary by Object.

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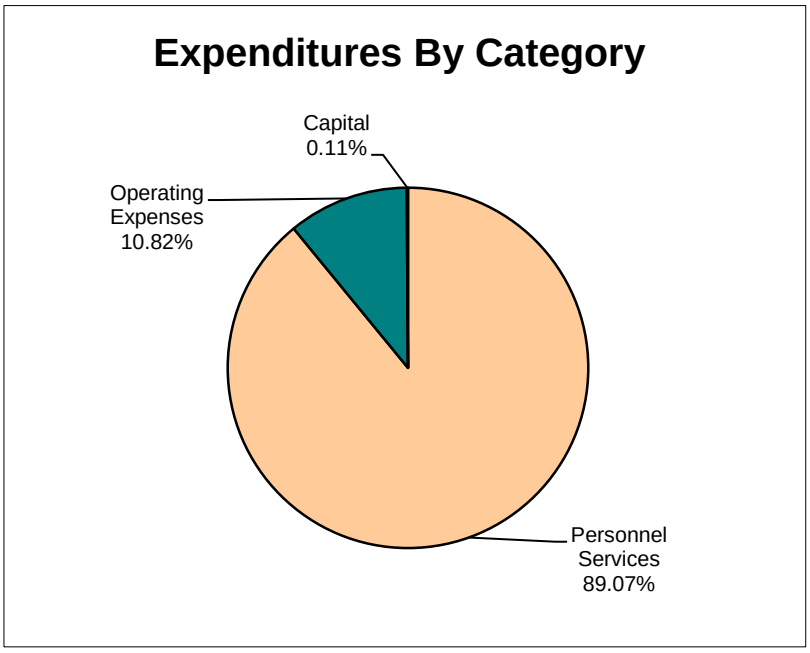
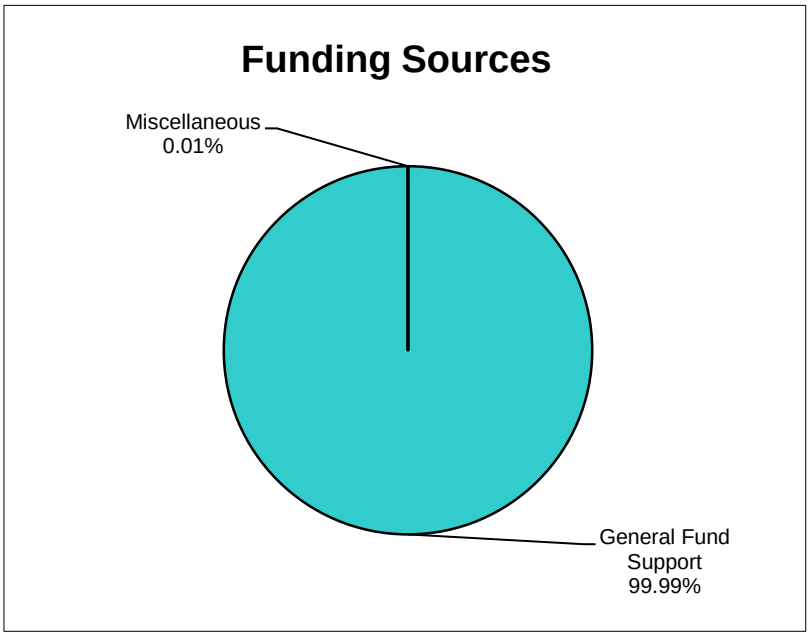
Assessor – General Fund

Revenue	$	500
Expenditures		8,680,808
Fund Impact	$	(8,680,308)
FTEs		131.50

Function Statement: Locate, identify, list, value, and defend all real and personal property in Pima County. Annually value and add to the tax roll all new construction, additions, changes in ownership, subdivisions, and parcel splits. Educate and assist the public in the valuation and appeals process.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	8,721,899	500	-	(8,721,399)
Motor Pool Charges Adjustment	2,748			(2,748)
IT ISF Software Adjustment	17,932			(17,932)
Port Charges Adjustment	14,598			(14,598)
Benefits adjustment	(30,101)			30,101
HSA One-time Offset	(190,001)			190,001
2.5% Salary/Benefits Increase Adjustment	143,733			(143,733)
Supplemental Requests				
None Submitted				
Total Recommended Budget	8,680,808	500	-	(8,680,308)
Full Time Equivalents (FTEs)	131.50			

Comments/Issues

Recommended FTEs are 131.50, increased by 1.00 from the fiscal year 2017/18 Adopted Budget. The department converted various part-tme positions to full-time due to increased construction across the County.

The Recommended Budget revenue has no changes.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	8,126,782	7,678,291	7,593,033	8,721,899	8,680,808
Revenues	2,885	3,310	1,293	500	500

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	7,743,023	7,778,053	-	7,778,053	7,731,785
Operating Expenses	968,876	939,023	-	939,023	939,023
Capital	10,000	10,000	-	10,000	10,000
Total Expenditures	8,721,899	8,727,076	-	8,727,076	8,680,808
Revenues					
Miscellaneous	500	500	-	500	500
Total Revenues	500	500	-	500	500
General Fund Support	8,721,399	8,726,576	-	8,726,576	8,680,308
Total Funding	8,721,899	8,727,076	-	8,727,076	8,680,808

SUMMARY BY OBJECT

Department: Assessor

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	4,712,143	5,527,452	3,078,196	5,586,310	5,706,138
Overtime	1,231	-	832	-	-
Temporary Help	21,383	61,568	5,586	17,153	17,153
Social Security & Medicare	351,976	427,562	224,759	428,665	428,665
Unemployment Insurance	3,721	3,907	2,281	2,998	2,998
Health Insurance Premiums	913,988	851,860	494,472	834,028	834,028
Workers Compensation	19,850	24,447	13,647	25,181	25,181
Life Insurance	3,713	4,366	2,325	4,450	4,450
Employer Paid Subsidy	4,990	6,030	3,380	5,376	5,376
Arizona State Retirement	538,993	626,803	347,933	650,022	650,022
Elected Official Retirement	13,569	18,001	-	18,001	18,001
Dental Insurance Premiums	15,111	16,027	9,383	15,868	15,868
Interdepartmental Salaries - Charged in/Debit	28,768	-	17,809	-	-
Interdepartmental Fringe - Charged out/Credit	(1,807)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	10,430	-	7,027	-	-
Labor Distribution Fringe Charged out/Credit	(188)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	188	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(627)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	627	-	-	-	-
Budgeted Benefits	-	-	-	-	23,905
Parking Subsidy	5,694	-	3,632	-	-
Elected Officials Retirement '2014'	4,500	-	11,977	-	-
Paid Parental Leave	5,175	-	7,126	-	-
Sick Payout	27,925	-	4,075	-	-
Vacation Payout	35,686	-	21,897	-	-
HSA Contribution - Employer	-	175,000	136,916	190,001	190,001
HSA Expense Offset	-	-	-	-	(190,001)
Personnel Services Total	**6,717,039**	**7,743,023**	**4,393,253**	**7,778,053**	**7,731,785**
Office Supplies	19,169	31,557	14,068	17,033	17,033
Software Under $5M	777	5,000	1,901	5,000	5,000
Computer Equipment less than $1,000	26,609	30,000	36,914	8,100	8,100
Books, Subscriptions & Videos	35,988	42,300	43,164	48,000	48,000
Repair & Maintenance Supplies	3,771	2,500	881	2,500	2,500
Janitorial Supplies	31	-	-	-	-

SUMMARY BY OBJECT

Department: Assessor

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	9,838	-	444	-	-
Cameras, Film & Equipment	-	-	474	-	-
Tools & Equipment Under $1,000	1,957	-	121	-	-
Furniture Under $1,000	1,322	2,000	19	2,400	2,400
Lawyers	77,162	50,000	35,390	35,000	35,000
Software Maintenance and Support	64,411	65,000	50,596	70,000	70,000
In State Training	16,943	8,420	10,755	12,420	12,420
In State Travel	39	-	-	-	-
Postage & Freight	211,184	211,700	200,876	201,432	201,432
Printing & Microfilming	10,287	20,000	7,191	12,500	12,500
Moving and Storage Fees	150	-	-	-	-
Leases & Rental - Real Estate - External	2,523	-	-	-	-
R&M-Machinery & Equipment Services	11,015	13,200	66,271	13,200	13,200
R&M Building Services	330	-	3,000	-	-
Other Professional Services	85,089	156,200	83,499	152,257	152,257
Leases & Rental - Other (Mchnry, Equip, etc.)	91	-	4	-	-
Interdepartmental Supplies & Services - Charged In/Debit	235	-	140	-	-
Telephone & Internet	92,946	8,500	-	-	-
Mileage Reimbursement	204	-	-	-	-
Motor Pool Charges	135,151	148,752	84,326	146,004	146,004
Dues and Memberships	9,943	9,200	9,196	9,200	9,200
Other Miscellaneous Charges	13,932	13,600	7,873	12,000	12,000
Software - ISF Charges	35,285	38,171	25,448	56,103	56,103
Mobile Devices - External	-	-	5,012	8,500	8,500
ISF- IT Port Charges	-	112,776	75,184	127,374	127,374
Fixed Equipment - Non-Capital	2,798	-	-	-	-
Furniture - Non-Capital	4,075	-	-	-	-
Office Machines & Computers - Non-Capital	2,453	-	1,135	-	-
Kitchen & Laundry Equipment - Non-Capital	286	-	-	-	-
Operating Expenses Total	**875,994**	**968,876**	**763,882**	**939,023**	**939,023**
Office Machines & Computers - Capital	-	10,000	-	10,000	10,000
Capital Equipment > $5,000 Total	**-**	**10,000**	**-**	**10,000**	**10,000**
EXPENDITURE OBJECTS TOTAL	**7,593,033**	**8,721,899**	**5,157,135**	**8,727,076**	**8,680,808**

REVENUE OBJECTS

SUMMARY BY OBJECT

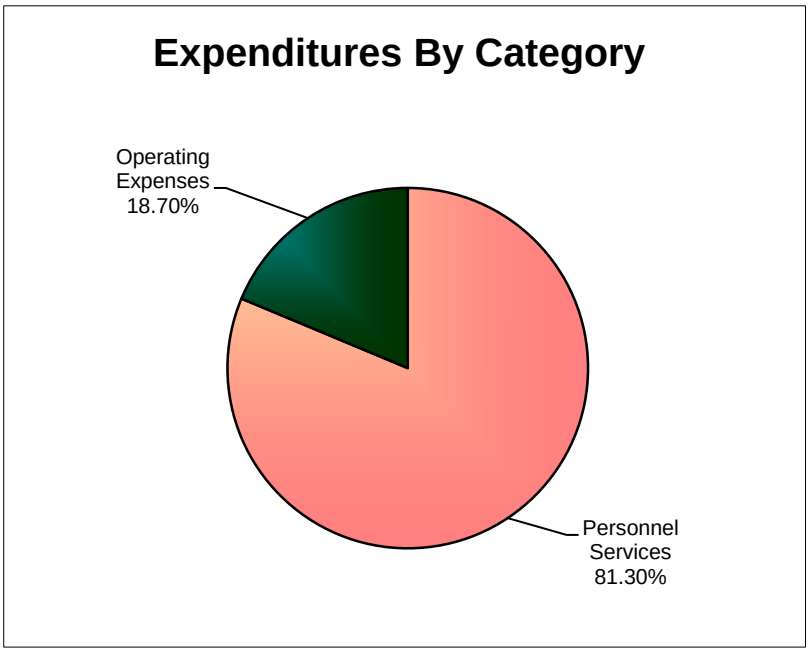
Department: Assessor

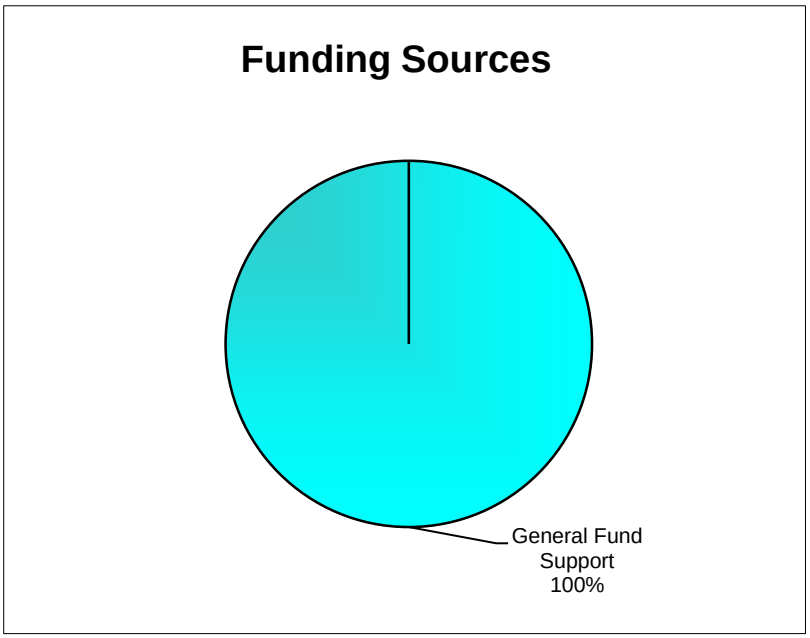
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Misc. Revenue Operating	1,293	500	455	500	500
Miscellaneous Revenue Total	**1,293**	**500**	**455**	**500**	**500**
REVENUE OBJECTS TOTAL	**1,293**	**500**	**455**	**500**	**500**

Board of Supervisors – General Fund

Revenue	-
Expenditures	2,454,925
Fund Impact	$ (2,454,925)
FTEs	23.83

Function Statement: Fulfill the duties and responsibilities set forth in Arizona Revised Statutes. Fund and maintain public health and safety. Lay out, maintain, and manage roads and bridges within the County. Provide health care and legal services to the indigent population of the County. Supervise the official conduct of all County officers charged with assessing, collecting, safekeeping, managing, or disbursing public revenues. Initiate and support state legislation beneficial to Pima County. Pursue federal and state funding to support services for County residents. Respond to constituents' problems, suggestions, inquiries, or complaints. Establish policies and goals to be carried out and achieved by County departments. Set spending limits and approve budgets of all County departments.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	2,405,760	-	-	(2,405,760)
ITD ISF Server/Storage Adjustment	25,278			(25,278)
Equalization Adjustment	15,357			(15,357)
Administration Adjustment	10,000			(10,000)
Motor Pool Charges Adjustment	(9,712)			9,712
ITD ISF Hardware Adjustment	7,182			(7,182)
Port Charges Adjustment	6,984			(6,984)
Benefits Adjustment	(6,876)			6,876
ITD ISF Software Adjustment	(279)			279
HSA One-time Offset	(38,000)			38,000
2.5% Salary/Benefits Increase Adjustment	39,231			(39,231)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	2,454,925	-	-	(2,454,925)
Full Time Equivalents (FTEs)	23.83			

Comments/Issues

FTEs in the department are 23.83, an increase of 0.33 over the FY 2017/18 Adopted Budget.

The FY 2018/19 Recommended Budget expenditures of $2,454,925 is an increase of $49,165, or 2.04 percent over the FY 2017/18 Adopted Budget. Increases of $104,032 are due to an ITD ISF server/storage adjustment, an equalization adjustment, an administration adjustment to cover additional document requests, an ITD ISF hardware adjustment, a port charges adjustment, and a 2.5 percent salary/benefits increase adjustment. Partially offsetting these increases are decreases of $54,867 due to a motor pool charges adjustment, a benefits adjustment, an ITD ISF software adjustment, and an HSA one-time offset.

The supervisors' individual district budgets have been equalized at $450,000 per district. An additional $204,925 is budgeted in the administration center to cover common costs. All districts have the same funding.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,782,043	1,846,062	1,992,683	2,405,760	2,454,925
Revenues	753	75	10	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,038,264	1,994,680	-	1,994,680	1,995,911
Operating Expenses	367,496	459,014	-	459,014	459,014
Total Expenditures	2,405,760	2,453,694	-	2,453,694	2,454,925
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	2,405,760	2,453,694	-	2,453,694	2,454,925
Total Funding	2,405,760	2,453,694	-	2,453,694	2,454,925

SUMMARY BY OBJECT

Department: Board of Supervisors

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,293,503	1,498,004	904,851	1,448,794	1,480,717
Temporary Help	7,466	-	1,178	-	-
Social Security & Medicare	98,357	114,597	66,571	110,834	110,834
Unemployment Insurance	737	1,047	486	775	775
Health Insurance Premiums	157,623	138,908	108,063	170,199	170,199
Workers Compensation	3,197	3,895	2,374	3,913	3,913
Life Insurance	741	850	521	884	884
Employer Paid Subsidy	-	-	124	-	-
Arizona State Retirement	103,681	128,225	74,587	124,840	124,840
Elected Official Retirement	76,893	90,005	24,367	90,101	90,101
Dental Insurance Premiums	2,319	2,233	1,735	2,740	2,740
Interdepartmental Salaries - Charged out/Credit	-	-	(992)	-	-
Interdepartmental Salaries - Charged in/Debit	7,869	1,500	1,482	2,700	2,700
Interdepartmental Fringe - Charged out/Credit	(230)	-	(282)	-	-
Interdepartmental Fringe - Charged in/Debit	3,444	-	460	900	900
Budgeted Benefits	-	25,000	-	-	7,308
Elected Officials Retirement '2014'	13,500	-	35,931	-	-
Paid Parental Leave	1,820	-	-	-	-
Sick Payout	4,365	-	-	-	-
Vacation Payout	16,811	-	4,008	-	-
HSA Contribution - Employer	-	34,000	27,000	38,000	38,000
HSA Expense Offset	-	-	-	-	(38,000)
Personnel Services Total	**1,792,096**	**2,038,264**	**1,252,464**	**1,994,680**	**1,995,911**
Office Supplies	10,237	25,348	10,883	28,615	28,615
Software Under $5M	-	1,000	-	1,000	1,000
Computer Equipment less than $1,000	1,656	3,000	-	3,000	3,000
Food Supplies	1,805	4,000	1,200	4,500	4,500
Fuel & Oil	-	-	1	-	-
Books, Subscriptions & Videos	1,868	4,000	1,348	4,700	4,700
Repair & Maintenance Supplies	2,748	8,000	1,301	9,800	9,800
Cameras, Film & Equipment	218	1,100	-	1,250	1,250
Other Operation Supplies	282	12,000	132	11,200	11,200
Tools & Equipment Under $1,000	2,505	5,000	3,766	7,200	7,200
Furniture Under $1,000	5,045	-	1,201	-	-
In State Training	279	2,750	294	2,750	2,750
Out of State Training	-	3,750	-	3,750	3,750

SUMMARY BY OBJECT

Department: Board of Supervisors

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
In State Travel	387	11,000	1,177	11,000	11,000
Out of State Travel	3,943	16,000	1,320	14,000	14,000
Postage & Freight	196	9,493	433	8,950	8,950
Printing & Microfilming	194	4,461	-	4,100	4,100
Moving and Storage Fees	449	500	-	500	500
Leases & Rental - Real Estate - External	42	250	-	250	250
R&M-Machinery & Equipment Services	1,052	3,500	71	2,800	2,800
R&M Building Services	-	-	4,488	5,000	5,000
Other Professional Services	1,780	850	1,316	3,600	3,600
Advertising	1,800	-	-	2,000	2,000
Telephone & Internet	36,725	-	-	-	-
Mileage Reimbursement	597	12,500	1,582	12,500	12,500
Motor Pool Charges	29,417	47,292	19,824	46,000	46,000
Dues and Memberships	1,030	7,200	4,283	12,200	12,200
Other Miscellaneous Charges	2,721	37,590	1,761	67,067	67,067
Payments To Grant Sub Recipients	-	-	-	3,000	3,000
Computer Hardware - ISF Charges	48,609	47,061	31,376	54,243	54,243
Server and Storage - ISF Charges	26,682	39,003	26,000	64,281	64,281
Software - ISF Charges	15,437	14,201	9,464	13,922	13,922
Telephone Provider Charges - External	-	-	427	700	700
Mobile Devices - External	-	500	10,123	17,300	17,300
ISF- IT Port Charges	-	44,147	17,168	32,736	32,736
Furniture - Non-Capital	2,592	-	-	2,750	2,750
Office Machines & Computers - Non-Capital	-	2,000	-	2,000	2,000
Other Machines & Equipment - Non-Capital	291	-	133	350	350
Telecommunication Equipment - Non-Capital	-	-	94	-	-
Operating Expenses Total	**200,587**	**367,496**	**151,166**	**459,014**	**459,014**
EXPENDITURE OBJECTS TOTAL	**1,992,683**	**2,405,760**	**1,403,630**	**2,453,694**	**2,454,925**
REVENUE OBJECTS					
Other Misc. Revenue Operating	10	-	-	-	-
Miscellaneous Revenue Total	**10**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**10**	**-**	**-**	**-**	**-**

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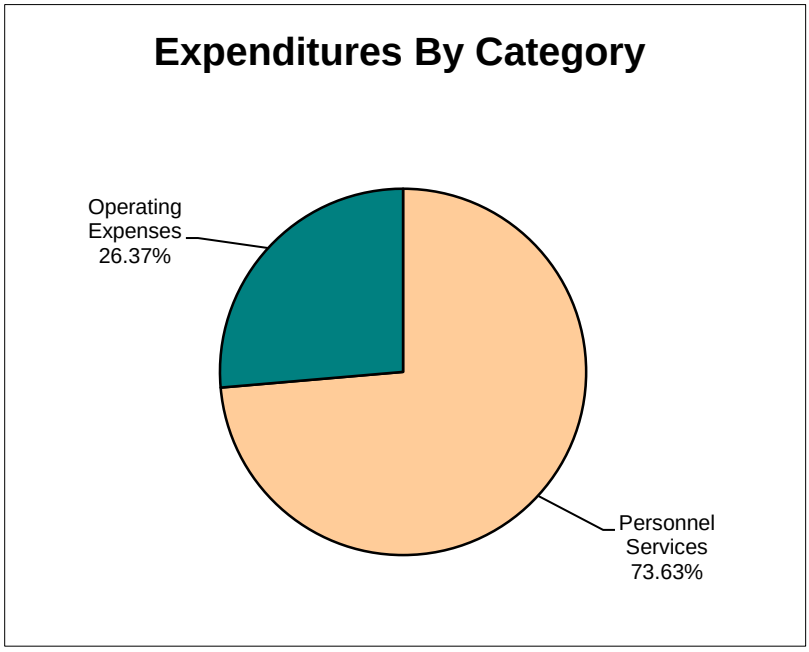
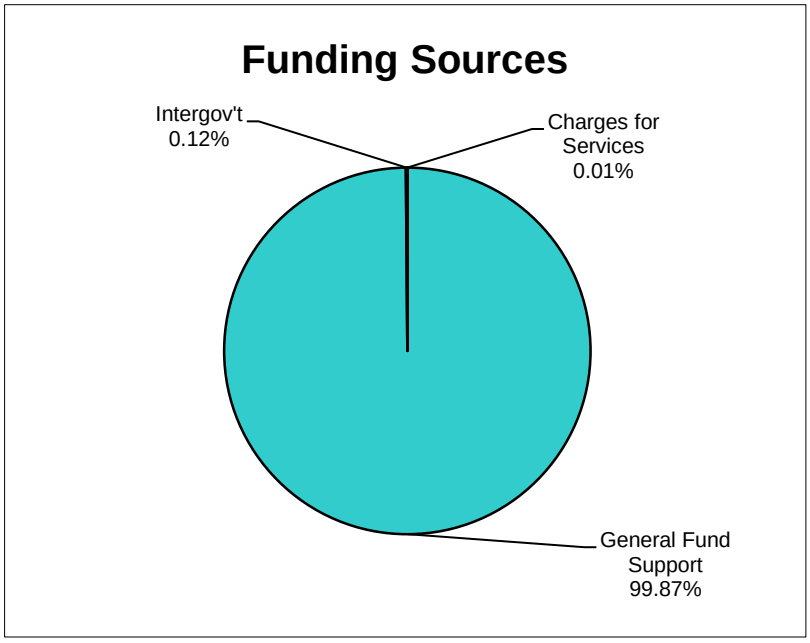
Clerk of the Board – General Fund

Revenue	$	2,100
Expenditures		1,610,121
Fund Impact	$	(1,608,021)
FTEs		18.00

Function Statement: Record and publish all proceedings of the Board of Supervisors. Preserve and file all accounts acted upon by the Board. Administer and direct activities of the Pima County Records Management Program. Process, preserve, and file all petitions, various licenses, and applications. Publicize and codify ordinances for inclusion in the Pima County Code. Administer and direct compliance with requirements of boards, commissions, and committees. Perform all other duties required by law, rule, or order of the Board.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	1,551,607	2,100	-	(1,549,507)
Transfer Position From County Administrator	43,796			(43,796)
Motor Pool Adjustment	(1,576)			1,576
Software Allocation Adjustment	3,437			(3,437)
Hardware Allocation Adjustment	4,347			(4,347)
Server/Software Allocation Adjustment	8,143			(8,143)
Port Charges Adjustment	2,604			(2,604)
Benefit Adjustment	(4,558)			4,558
HSA One-time Offset	(23,000)			23,000
2.5% Salary/Benefits Increase Adjustment	25,321			(25,321)
Supplemental Requests				
None Submitted				
Total Recommended Budget	1,610,121	2,100	-	(1,608,021)
Full Time Equivalents (FTEs)	18.0			

Comments/Issues

Recommended FTEs are 18.00, an increase of one position from the fiscal year 2017/18 Adopted Budget. This position was transferred from the County Administrator's office due to an increase in the volume of public records requests.

The department continues to be burdened with a large amount of public records requests.

Recommended General Fund revenue sources:

Liquor Licenses	2,000
Miscellaneous Copy Fees	100
	2,100

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,293,107	1,356,355	1,474,922	1,540,593	1,610,121
Revenues	3,426	2,725	4,682	3,100	2,100

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,144,199	1,183,283	-	1,183,283	1,185,604
Operating Expenses	407,408	424,517	-	424,517	424,517
Total Expenditures	1,551,607	1,607,800	-	1,607,800	1,610,121
Revenues					
Intergovernmental	2,000	2,000	-	2,000	2,000
Charges For Services	100	100	-	100	100
Total Revenues	2,100	2,100	-	2,100	2,100
General Fund Support	1,549,507	1,605,700	-	1,605,700	1,608,021
Total Funding	1,551,607	1,607,800	-	1,607,800	1,610,121

SUMMARY BY OBJECT

Department: Clerk of the Board

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	780,322	820,757	541,715	845,633	866,773
Overtime	2,437	-	23	-	-
Social Security & Medicare	60,897	62,788	38,851	64,691	64,691
Unemployment Insurance	652	574	402	452	452
Health Insurance Premiums	161,304	137,284	86,998	124,104	124,104
Workers Compensation	2,031	2,134	1,411	2,284	2,284
Life Insurance	567	578	383	612	612
Employer Paid Subsidy	311	360	422	1,056	1,056
Arizona State Retirement	91,169	94,387	62,302	99,785	99,785
Dental Insurance Premiums	1,245	1,337	1,066	1,625	1,625
Interdepartmental Salaries - Charged in/Debit	975	-	119	390	390
Interdepartmental Fringe - Charged out/Credit	(108)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	409	-	84	130	130
Budgeted Benefits	-	-	-	-	4,181
Parking Subsidy	252	-	-	-	-
Sick Payout	38,750	-	-	14,600	14,600
Vacation Payout	12,214	-	-	4,921	4,921
HSA Contribution - Employer	-	24,000	23,333	23,000	23,000
HSA Expense Offset	-	-	-	-	(23,000)
Personnel Services Total	**1,153,427**	**1,144,199**	**757,109**	**1,183,283**	**1,185,604**
Office Supplies	5,034	6,700	2,985	6,500	6,500
Software Under $5M	1,884	-	-	-	-
Food Supplies	1,441	-	1,071	-	-
Books, Subscriptions & Videos	6,330	5,365	3,114	6,000	6,000
Repair & Maintenance Supplies	249	-	204	-	-
Cameras, Film & Equipment	4,742	11,000	2,400	11,000	11,000
Tools & Equipment Under $1,000	749	1,805	-	1,805	1,805
Furniture Under $1,000	-	7,695	-	-	-
Expert Witness & Interpreters	-	-	280	-	-
Software Maintenance and Support	56,332	61,000	34,123	62,800	62,800
In State Training	600	-	193	1,000	1,000
In State Travel	3,034	2,200	2,089	3,500	3,500
Postage & Freight	1,255	2,300	696	2,000	2,000
Printing & Microfilming	2,173	8,566	452	11,500	11,500
R&M-Machinery & Equipment Services	18,097	25,189	20,282	25,189	25,189
R&M Building Services	70	-	90	-	-
Other Professional Services	73,041	99,000	52,253	98,800	98,800

SUMMARY BY OBJECT

Department: Clerk of the Board

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Advertising	14,172	26,120	4,874	26,000	26,000
Laundry & Linen Services	1,013	1,115	594	1,115	1,115
Leases & Rental - Other (Mchnry, Equip, etc.)	28,711	40,000	34,063	40,000	40,000
Interdepartmental Supplies & Services - Charged Out/Credit	(6,201)	(6,000)	(3,874)	(6,000)	(6,000)
Interdepartmental Supplies & Services - Charged In/Debit	6	-	32	-	-
Telephone & Internet	12,422	-	-	-	-
Waste Disposal and Recycling	134	-	134	-	-
Mileage Reimbursement	1,677	4,000	1,611	2,700	2,700
Motor Pool Charges	10,579	11,500	6,759	9,924	9,924
Dues and Memberships	575	1,430	485	1,430	1,430
Other Miscellaneous Charges	3	-	-	-	-
Other Insurance Premiums	186	200	-	320	320
Computer Hardware - ISF Charges	46,067	55,443	36,960	59,790	59,790
Server and Storage - ISF Charges	21,683	24,026	16,016	32,169	32,169
Software - ISF Charges	15,437	4,990	3,328	8,427	8,427
Mobile Devices - External	-	-	1,017	2,180	2,180
ISF- IT Port Charges	-	13,764	9,176	16,368	16,368
Operating Expenses Total	**321,495**	**407,408**	**231,407**	**424,517**	**424,517**
EXPENDITURE OBJECTS TOTAL	**1,474,922**	**1,551,607**	**988,516**	**1,607,800**	**1,610,121**
REVENUE OBJECTS					
State Revenue Alcoholic Beverages	2,535	2,000	2,000	2,000	2,000
Intergovernmental Total	**2,535**	**2,000**	**2,000**	**2,000**	**2,000**
General Government Fees	150	100	19	100	100
Charges for Services Total	**150**	**100**	**19**	**100**	**100**
Other Misc. Revenue Operating	1,997	-	-	-	-
Miscellaneous Revenue Total	**1,997**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**4,682**	**2,100**	**2,019**	**2,100**	**2,100**

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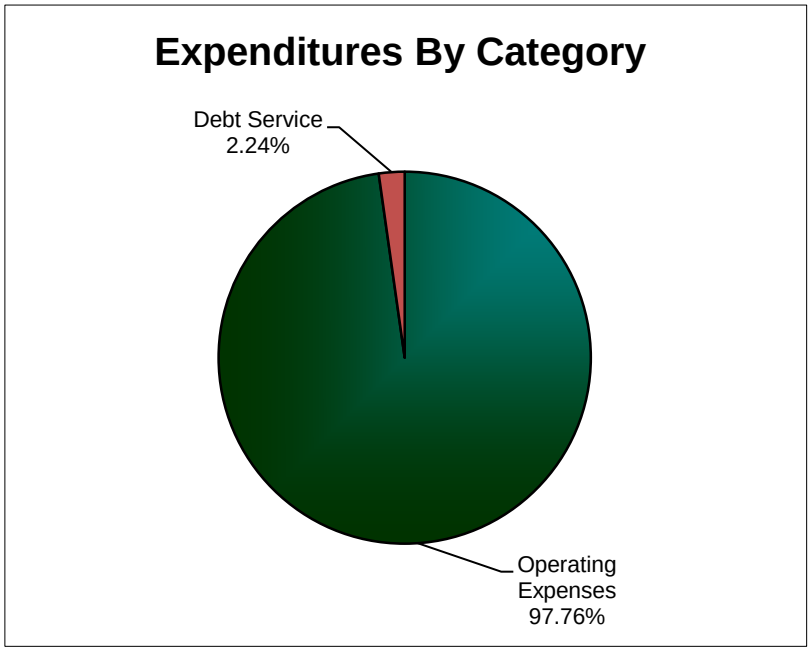
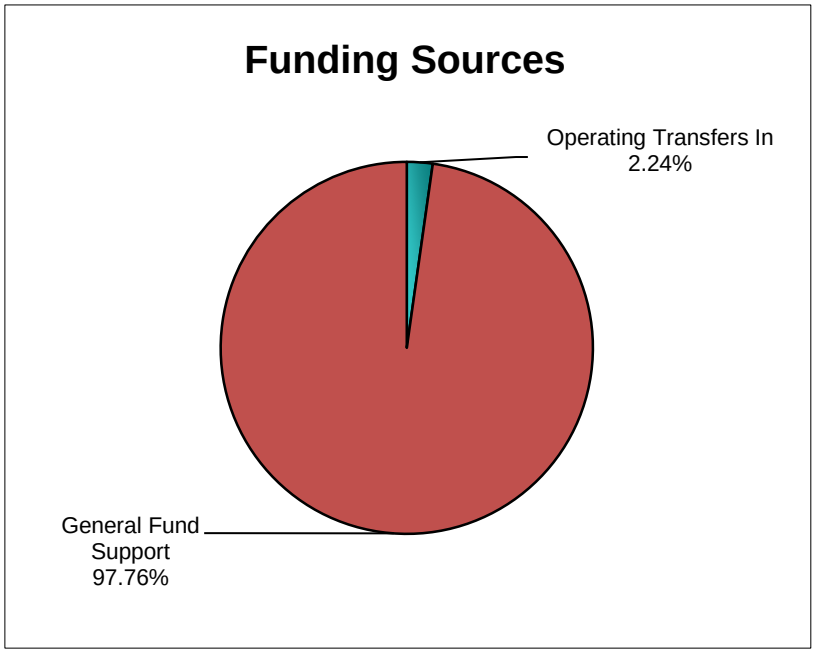
Contingency – General Fund

Revenue	$ -
Expenditures	44,647,681
Net Transfers	997,957
Fund Impact	$ (43,649,724)
FTEs	0.00

Function Statement: Provide funding for emergencies or unforeseen needs that may arise during the year. Maintain reserve funds that may be reallocated by the Board of Supervisors during the year.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	54,955,696	211,860	(163,321)	(54,907,157)
Reverse FY 2017/18 Operating Transfers			163,321	163,321
Reverse FY 2017/18 General Fund Reserve	(50,292,886)			50,292,886
Reverse FY 2017/18 Budget Stabilization	(4,662,810)	(211,860)		4,450,950
Drug Treatment Alternatives to Prison (DTAP)	750,000			(750,000)
Painted Hills Payment	997,957			(997,957)
Transfer in from Parks Spec Programs-Loan Repayment			997,957	997,957
Humane Borders	30,000			(30,000)
Desert Survivors	57,040			(57,040)
Arizona Conservation Corps	100,000			(100,000)
Pima Association of Governments-Census	100,000			(100,000)
Kino Sports Complex-Deferred Maintenance	300,000			(300,000)
Juvenile Corrections State Cost Shift	1,726,804			(1,726,804)
General Fund Reserve	40,585,880			(40,585,880)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	44,647,681	-	997,957	(43,649,724)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

The General Fund Reserve is budgeted at $40,585,880 or 7.3 percent of the General Fund Base operating revenues and transfers in for fiscal year 2018/19.

The Budget Stabilization Fund includes expenditure reserves for:

Juvenile Corrections State Cost Shift	1,726,804
Painted Hills Payment	997,957
Drug Treatment Alternatives to Prison (DTAP) Funding	750,000
Kino Sports Complex Deferred Maintenance	300,000
Arizona Conservation Corps	100,000
Pima Association of Governments-Census	100,000
Desert Survivors	57,040
Humane Borders	30,000
	4,061,801

No supplemental requests were submitted, as this is not an operating department.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	5,959,787	8,580,758	10,260,287	4,692,054	44,647,681
Revenues	289,472	148,904	1,462,062	1,483,746	-
Transfers In/(Out)	(10,514,191)	3,406,233	(3,118,431)	(1,142,620)	997,957

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	114,657	-	-	-	-
Operating Expenses	53,780,010	1,337,040	-	1,337,040	43,649,724
Debt Service	1,061,029	997,957	-	997,957	997,957
Total Expenditures	54,955,696	2,334,997	-	2,334,997	44,647,681
Revenues					
Licenses & Permits	38,900	-	-	-	-
Miscellaneous	120,000	-	-	-	-
Investment Earnings	52,960	-	-	-	-
Total Revenues	211,860	-	-	-	-
Transfers In/(Out)	(163,321)	997,957		997,957	997,957
General Fund Support	54,907,157	1,337,040	-	1,337,040	43,649,724
Total Funding	54,955,696	2,334,997	-	2,334,997	44,647,681

The FY 2018/2019 Administrator Recommended column includes the proposed General Fund Reserve.

SUMMARY BY OBJECT

Department: Finance Contingency

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	-	83,346	-	-	-
Interdepartmental Fringe - Charged in/Debit	-	31,311	-	-	-
Personnel Services Total	**-**	**114,657**	**-**	**-**	**-**
Software Under $5M	1,230	-	-	-	-
Computer Equipment less than $1,000	-	-	3,041	-	-
Food Supplies	-	-	513	-	-
Court Reporters	-	-	385	-	-
Lawyers	91,288	525,000	6,483	-	525,000
Software Maintenance and Support	48,889	-	-	-	-
R&M-Machinery & Equipment Services	-	-	456	-	-
Other Professional Services	757,706	100,000	206,127	-	-
Printing Costs for Promotional Items	-	-	15,476	-	-
Advertising	40,000	-	40,000	-	-
Interdepartmental Supplies & Services - Charged In/Debit	-	283,579	-	-	-
Motor Pool Charges	-	-	248	-	-
Judgments & Damages	180,729	-	-	-	-
Other Miscellaneous Charges	35,000	-	17,500	-	-
Payments to or on behalf of other governments	1,726,804	1,726,804	1,726,800	-	1,726,804
Payments To Agencies	152,500	-	60,000	30,000	30,000
Other Interest Charges	-	-	33,520	-	-
Contingency	4,192	50,648,627	16,818	1,307,040	41,367,920
Server and Storage - ISF Charges	-	496,000	-	-	-
Operating Expenses Total	**3,038,338**	**53,780,010**	**2,127,367**	**1,337,040**	**43,649,724**
Land	4,638	-	-	-	-
Capital Equipment > $5,000 Total	**4,638**	**-**	**-**	**-**	**-**
Debt Note Retirement - Debt Note Expense	6,658,485	952,025	952,025	943,694	943,694
Bond Note Interest - Bond Note Expense	558,826	109,004	109,004	54,263	54,263
Debt Service Total	**7,217,311**	**1,061,029**	**1,061,029**	**997,957**	**997,957**
EXPENDITURE OBJECTS TOTAL	**10,260,287**	**54,955,696**	**3,188,396**	**2,334,997**	**44,647,681**
REVENUE OBJECTS					
License & Permits	-	38,900	-	-	-

SUMMARY BY OBJECT

Department: Finance Contingency

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Licenses & Permits Total	**-**	**38,900**	**-**	**-**	**-**
State Revenue	1,226,900	-	1,226,900	-	-
Intergovernmental Total	**1,226,900**	**-**	**1,226,900**	**-**	**-**
Interest Operating	23,832	52,960	39,720	-	-
Investment Earnings Total	**23,832**	**52,960**	**39,720**	**-**	**-**
Other Misc. Revenue Operating	130,215	120,000	654,624	-	-
Late Fees and Interest Charges on Overdue Receivable	3,068	-	987	-	-
Credit Card Rebates	78,047	-	-	-	-
Miscellaneous Revenue Total	**211,330**	**120,000**	**655,611**	**-**	**-**
REVENUE OBJECTS TOTAL	**1,462,062**	**211,860**	**1,922,231**	**-**	**-**

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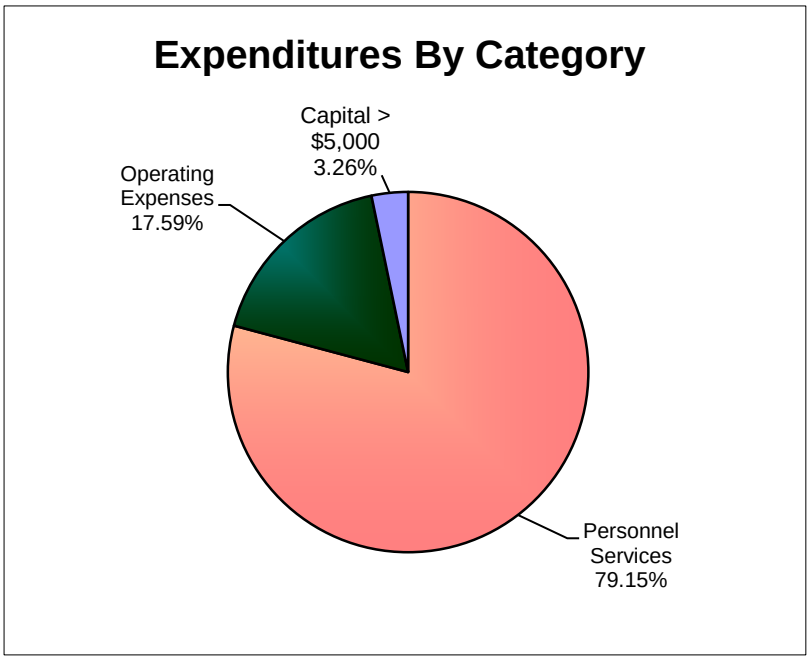
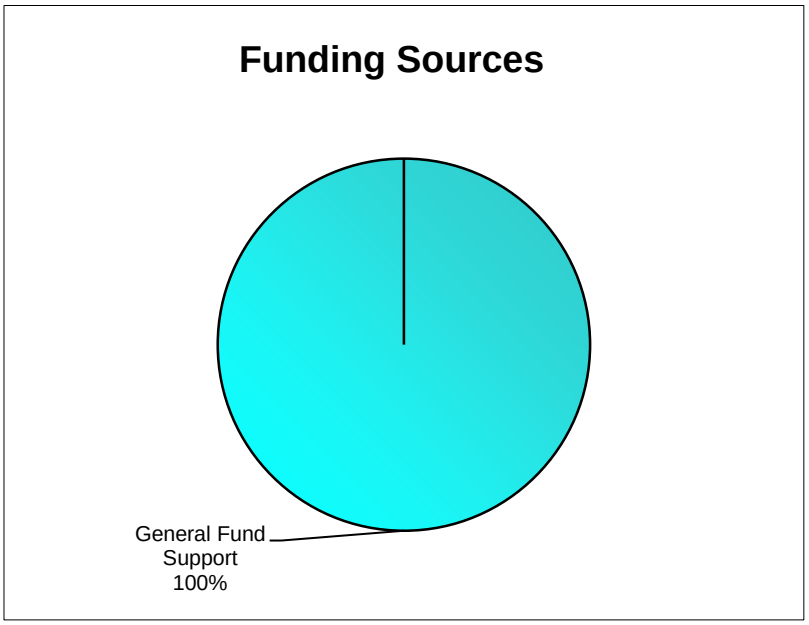
County Administrator – General Fund

Revenue	$ -
Expenditures	2,298,664
Fund Impact	$ (2,298,664)
FTEs	16.55

Function Statement: Carry out the policies of and attain goals established by the Board of Supervisors. Provide information and technical assistance to the Board. Administer and oversee all nonelected official department operations. Provide management, coordination, and communication on all legislative issues and intergovernmental needs. Direct economic development activities and Criminal Justice Reform program.

County Administrator also operates County Administrator Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	2,017,626	-	-	(2,017,626)
Reclassification of PCN 300415	12,648			(12,648)
PCN 952510 moved to Clerk of the Board	(43,796)			43,796
Motor Pool Charges Adjustment	(10,558)			10,558
Port Charges Adjustment	4,272			(4,272)
Information Technology ISF Hardware Allocation	5,670			(5,670)
Information Technology ISF Software Allocation	(139)			139
Information Technology ISF Server/Storage Alloc.	(6,495)			6,495
Benefits Adjustment	(1,832)			1,832
PCN 870320 increased from 0.60 FTE to 1.00 FTE	48,968			(48,968)
PCN 320672 moved from CA Grants to Gen Fund	70,989			(70,989)
Criminal Justice Reform Expansion	188,078			(188,078)
HSA One-time Offset	(24,000)			24,000
2.5% Salary/Benefits Increase Adjustment	37,233			(37,233)
Operating Transfer Out to Grants			(1,500,000)	(1,500,000)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	2,298,664	-	(1,500,000)	(3,798,664)
Full Time Equivalents (FTEs)	16.55			

Comments/Issues

Recommended FTEs are 16.55, an increase of 2.40 FTEs, or 16.96 percent over the fiscal year 2017/18 Adopted Budget and is due to the addition of 2.00 FTEs for Criminal Justice Reform expansion, 1.00 FTE moved in from Grants, 0.40 FTE increase in an existing position, and 1.00 moved to Clerk of the Board.

The Recommended Budget is $2,298,664, an increase of $281,038 or 13.93 percent over the fiscal year 2017/18 Adopted Budget primarily due to Criminal Justice Reform expansion and changes to existing positions.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,389,767	1,465,546	1,880,364	2,017,626	2,298,664
Revenues	6,266	515	2,315	2,600	-
Transfers In/(Out)	-	-	-	-	(1,500,000)

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,575,719	1,806,197	-	1,806,197	1,819,430
Operating Expenses	366,907	404,234	-	404,234	404,234
Capital > $5,000	75,000	75,000	-	75,000	75,000
Total Expenditures	2,017,626	2,285,431	-	2,285,431	2,298,664
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Transfers In/(Out)		(1,500,000)	-	(1,500,000)	(1,500,000)
General Fund Support	2,017,626	3,785,431	-	3,785,431	3,798,664
Total Funding	2,017,626	2,285,431	-	2,285,431	2,298,664

SUMMARY BY OBJECT

Department: County Administrator

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,279,328	1,351,538	928,495	1,546,451	1,577,537
Overtime	23	-	151	-	-
Temporary Help	11,119	-	-	-	-
Special Assignment Pay	-	-	-	5,610	5,610
Social Security & Medicare	81,043	85,921	55,997	101,086	101,086
Unemployment Insurance	1,098	909	697	806	806
Health Insurance Premiums	107,290	89,939	73,942	116,817	116,817
Workers Compensation	3,590	3,539	2,594	4,377	4,377
Life Insurance	475	510	339	578	578
Employer Paid Subsidy	970	1,080	806	768	768
Arizona State Retirement	148,381	149,522	106,797	177,669	177,669
Dental Insurance Premiums	2,248	2,156	1,744	2,270	2,270
Interdepartmental Salaries - Charged out/Credit	(188,496)	(141,901)	(97,800)	(145,180)	(145,180)
Interdepartmental Salaries - Charged in/Debit	35,727	38,717	6,812	-	-
Interdepartmental Fringe - Charged out/Credit	(30,013)	(31,839)	(18,474)	(29,055)	(29,055)
Interdepartmental Fringe - Charged in/Debit	8,666	9,628	2,401	-	-
Labor Distribution Fringe Charged out/Credit	-	-	167	-	-
Labor Distribution Fringe Charged in/Debit	-	-	(17)	-	-
Labor Distribution Salaries Charged out/Credit	-	-	(534)	-	-
Labor Distribution Salaries Charged in/Debit	-	-	(85)	-	-
Budgeted Benefits	-	-	-	-	6,147
Parking Subsidy	26	-	-	-	-
Sick Payout	84,268	-	4,222	-	-
Vacation Payout	36,822	-	2,585	-	-
HSA Contribution - Employer	-	16,000	17,962	24,000	24,000
HSA Expense Offset	-	-	-	-	(24,000)
Personnel Services Total	**1,582,565**	**1,575,719**	**1,088,801**	**1,806,197**	**1,819,430**
Office Supplies	6,170	11,000	4,550	13,000	13,000
Computer Equipment less than $1,000	843	500	-	500	500
Food Supplies	2,000	1,500	1,314	2,500	2,500
Food Preparations Supplies	84	-	-	-	-
Fuel & Oil	-	-	25	-	-
Books, Subscriptions & Videos	15,255	11,750	9,263	11,750	11,750

SUMMARY BY OBJECT

Department: County Administrator

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Repair & Maintenance Supplies	3,596	6,000	903	6,000	6,000
Clothing, Uniforms, and Safety Apparel	583	-	-	-	-
Other Operation Supplies	77	1,400	-	1,400	1,400
Tools & Equipment Under $1,000	-	1,000	-	1,000	1,000
Lawyers	215	-	505	-	-
Architectural Services	-	-	6,661	-	-
In State Training	985	2,000	85	22,000	22,000
Out of State Training	-	-	-	20,000	20,000
In State Travel	1,005	2,500	483	7,300	7,300
Out of State Travel	4,309	9,000	3,902	16,000	16,000
Postage & Freight	1,283	3,000	746	3,000	3,000
Printing & Microfilming	4,996	6,500	2,600	8,000	8,000
Leases & Rental - Real Estate - Internal	-	1,000	-	1,000	1,000
Leases & Rental - Real Estate - External	206	1,200	-	1,200	1,200
R&M-Machinery & Equipment Services	-	1,150	-	1,150	1,150
R&M Building Services	-	2,150	-	2,150	2,150
Other Professional Services	35,423	110,000	7,919	110,000	110,000
Banking Credit Card Fees and Charges	11	-	-	-	-
Printing Costs for Promotional Items	40	-	-	-	-
Advertising	91	6,081	91	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	2,386	-	1,589	-	-
Interdepartmental Supplies & Services - Charged In/Debit	-	500	6	500	500
Telephone & Internet	18,907	-	-	-	-
Mileage Reimbursement	522	700	429	3,700	3,700
Motor Pool Charges	8,715	20,000	1,047	3,000	3,000
Dues and Memberships	29,314	35,000	12,289	37,000	37,000
Other Miscellaneous Charges	6,240	5,000	6,229	4,000	4,000
Payments to or on behalf of other governments	265	-	-	-	-
Other Insurance Premiums	100	-	60	-	-
Computer Hardware - ISF Charges	34,821	43,845	29,232	49,515	49,515
Server and Storage - ISF Charges	108,038	51,093	34,064	44,598	44,598
Software - ISF Charges	10,897	11,130	7,424	10,991	10,991
Mobile Devices - External	-	2,908	2,953	3,500	3,500
ISF- IT Port Charges	-	18,000	9,472	18,480	18,480
Other Machines & Equipment - Non-Capital	422	1,000	-	1,000	1,000

SUMMARY BY OBJECT

Department: County Administrator

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Operating Expenses Total	**297,799**	**366,907**	**143,841**	**404,234**	**404,234**
Land	-	75,000	-	75,000	75,000
Capital Equipment > $5,000 Total	**-**	**75,000**	**-**	**75,000**	**75,000**
EXPENDITURE OBJECTS TOTAL	**1,880,364**	**2,017,626**	**1,232,642**	**2,285,431**	**2,298,664**
REVENUE OBJECTS					
General Government Fees	11	-	-	-	-
Charges for Services Total	**11**	**-**	**-**	**-**	**-**
Other Misc. Revenue Operating	2,304	-	2,600	-	-
Miscellaneous Revenue Total	**2,304**	**-**	**2,600**	**-**	**-**
REVENUE OBJECTS TOTAL	**2,315**	**-**	**2,600**	**-**	**-**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF COUNTY ADMINISTRATOR IS:

- **COUNTY ADMINISTRATOR GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

COUNTY ADMINISTRATOR GRANTS

Expenditures: **2,548,042** **Revenues:** **1,038,342**

FTEs: **2.00**

Function Statement: Manage and administer grant programs for Couny Administrator.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	854,523	900,062	-	900,062	897,062
Operating Expenses	381,136	1,647,980	-	1,647,980	1,650,980
Total Expenditures	1,235,659	2,548,042	-	2,548,042	2,548,042
Revenues					
Miscellaneous Revenue	1,985,659	1,033,042	-	1,033,042	1,033,042
Investment Earnings	-	5,300	-	5,300	5,300
Total Revenues	1,985,659	1,038,342	-	1,038,342	1,038,342
Total Transfers In/(Out)	-	1,500,000	-	1,500,000	1,500,000
Fund Balance Decrease/(Increase)	(750,000)	9,700	-	9,700	9,700
Total Funding	1,235,659	2,548,042	-	2,548,042	2,548,042

Grant activity for fiscal years 2014/15 through 2017/18 reflects participation in the MacArthur Foundation's Safety and Justice Challenge Grant.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	13,802	135,604	352,185	1,077,433	2,548,042
Revenues	25,000	125,000	347,163	1,076,774	1,038,342
Net Operating Transfers In/(Out)	-	(5,215)	(680)	10,000	1,500,000

SUMMARY BY OBJECT

Department: County Administrator Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	25,737	48,000	32,513	82,500	82,500
Social Security & Medicare	1,892	3,672	2,366	6,312	6,312
Unemployment Insurance	20	34	24	44	44
Health Insurance Premiums	2,642	4,277	3,008	6,525	6,525
Workers Compensation	63	125	85	223	223
Life Insurance	19	34	22	51	51
Arizona State Retirement	2,953	5,520	3,741	9,735	9,735
Dental Insurance Premiums	114	266	4	77	77
Interdepartmental Salaries - Charged out/Credit	-	-	(2,898)	-	-
Interdepartmental Salaries - Charged in/Debit	161,684	554,115	278,438	554,115	554,115
Interdepartmental Fringe - Charged out/Credit	-	-	(1,287)	-	-
Interdepartmental Fringe - Charged in/Debit	50,451	237,480	99,374	237,480	237,480
Labor Distribution Fringe Charged out/Credit	-	-	(154)	-	-
Labor Distribution Fringe Charged in/Debit	-	-	(150)	-	-
Labor Distribution Salaries Charged in/Debit	-	-	619	-	-
Parking Subsidy	-	-	20	-	-
Vacation Payout	315	-	-	-	-
HSA Contribution - Employer	-	1,000	692	3,000	3,000
HSA Expense Offset	-	-	-	-	(3,000)
Personnel Services Total	**245,890**	**854,523**	**416,417**	**900,062**	**897,062**
Office Supplies	583	-	-	-	2,000
Food Supplies	351	6,000	337	6,000	6,000
Promotional Items	4,729	-	-	-	-
Other Operation Supplies	-	-	950	-	-
Out of State Training	-	-	210	-	-
In State Travel	848	-	-	-	-
Out of State Travel	8,970	12,800	6,618	12,800	12,800
Printing & Microfilming	532	-	9	-	-
Security	-	-	453	-	-
Leases & Rental - Real Estate - Internal	771	-	-	-	-
Other Professional Services	56,080	140,336	25,718	1,619,180	1,620,180
Data Processing	-	162,000	-	-	-
Telephone & Internet	479	-	-	-	-
Other Miscellaneous Charges	32,952	-	70	-	-

SUMMARY BY OBJECT

Department: County Administrator Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Payments To Agencies	-	50,000	-	-	-
Mobile Devices - External	-	-	256	-	-
Office Machines & Computers - Non-Capital	-	10,000	-	10,000	10,000
Operating Expenses Total	**106,295**	**381,136**	**34,621**	**1,647,980**	**1,650,980**
EXPENDITURE OBJECTS TOTAL	**352,185**	**1,235,659**	**451,038**	**2,548,042**	**2,548,042**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	3,088	-	4,641	5,300	5,300
Investment Earnings Total	**3,088**	**-**	**4,641**	**5,300**	**5,300**
Federal Grant Revenue Pass Through Educational Institution	-	-	36,638	-	-
Other Non-Government Grant	344,075	1,985,659	376,722	1,033,042	1,033,042
Miscellaneous Revenue Total	**344,075**	**1,985,659**	**413,360**	**1,033,042**	**1,033,042**
REVENUE OBJECTS TOTAL	**347,163**	**1,985,659**	**418,001**	**1,038,342**	**1,038,342**

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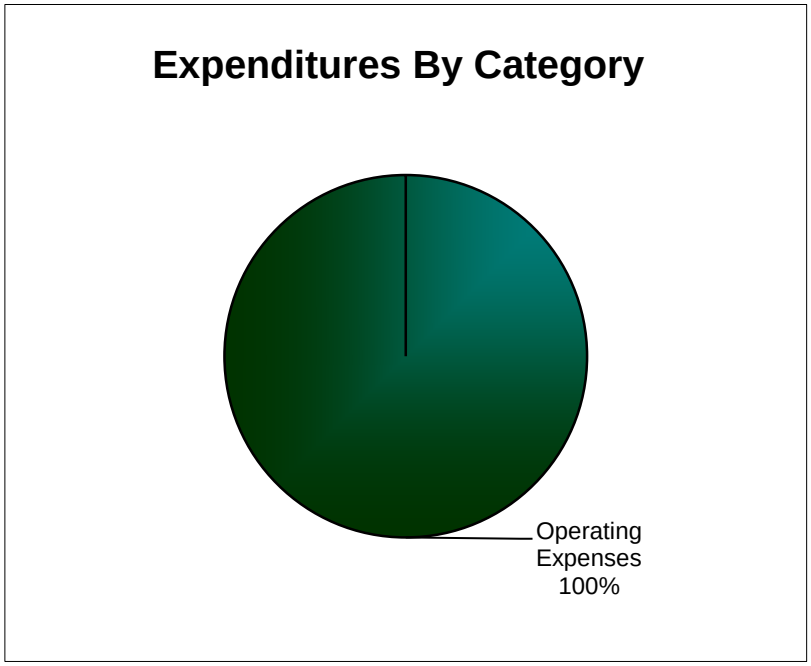
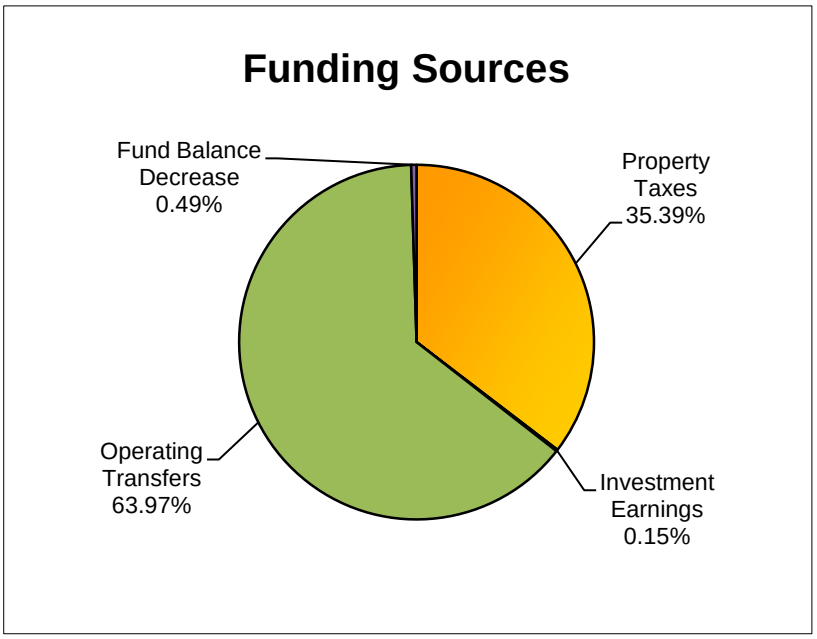
Debt Service – Debt Service Fund

Revenue	$ 57,203,195
Expenditures	160,950,259
Net Transfers	102,960,274
Fund Impact	$ (786,790)
FTEs	0.00

Function Statement: Account for the accumulation of resources for the payment of various long term debt principal and interest.





Recommended Budget Summary - Debt Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	134,790,376	56,138,480	81,111,510	2,459,614
Reverse FY 2017/18 Operating Transfers			(81,111,510)	(81,111,510)
Operating Transfer In Transportation - Transp. Bonds			18,589,063	18,589,063
Operating Transfers In - COPs 2010			995,264	995,264
Operating Transfers In - General Fund - COPs 2010			1,739,133	1,739,133
Operating Transfers In - COPs 2013			11,834,361	11,834,361
Operating Transfer In - General Fund - COPs 2013			2,951,389	2,951,389
Operating Transfers In - COPs 2014			635,119	635,119
Operating Transfers In - General Fund - COPs 2014			4,368,132	4,368,132
Operating Transfers In - COPs 2015			12,327,125	12,327,125
Operating Transfers In - COPs 2016			5,751,000	5,751,000
Operating Transfers In - General Fund - COPs 2016			2,140,245	2,140,245
Operating Transfers In - COPs 2018			39,876,443	39,876,443
Operating Transfers In - COPs 2019			1,753,000	1,753,000
Increase in General Obligation Bonds	1,911,976			(1,911,976)
Decrease in Transportation Bonds	(750,794)			750,794
Increase in Certificates of Participation (COPs)	24,998,701			(24,998,701)
Increase in Current Year Real and Personal Property Tax Revenue		1,296,015		1,296,015
Decrease in Delinquent Real & Personal Property Taxes		(261,300)		(261,300)
Increase in Interest Pooled Investments-Operating		30,000		30,000
Supplemental Requests				
None Submitted				-
Total Recommended Budget	160,950,259	57,203,195	102,960,274	(786,790)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

Revenue is derived from a secondary tax levy on real and personal property and is affected by changes in taxable net assessed value. The fiscal year 2018/19 taxable net assessed value is $8,333,892,906. This is a $258,935,189 or 3.21 percent increase over the statutory valuation for the fiscal year 2017/18 Adopted Budget. New construction added 1.86 percent to the tax base, and the taxable value of previously existing property increased by 1.33 percent from fiscal year 2017/18.

The tax rate of $0.6900 per $100 of taxable net assessed value is a $0.0100 decrease from the fiscal year 2017/18 rate of $0.7000. Fiscal year 2018/19 current year property tax revenues of $55,970,295 represent a $1,296,015 increase over fiscal year 2017/18, while anticipated revenue of $987,900 from delinquent property taxes is a $261,300 decrease from fiscal year 2017/18. A one cent change in the property tax rate is equal to a $811,164 change in revenue.

The Debt Service Fund balance is an aggregate of General Obligation, Transportation, and Certificates of Participation (COPs) debt.

Transportation bond and COPs related debt service are covered by operating transfers from those department receiving sale proceeds.

Sale of $35,000,000 Certificates of Participation, $25,000,000 Transportation bonds, and $100,000 General Obligation bonds are planned for fiscal year 2018/19.

Recommended revenue sources:

Secondary Tax - Real and Personal Property	56,958,195
Interest	245,000
	57,203,195

No supplemental requests were submitted, as this is not an operating department.

Five Year History of Expenditures and Revenues - Debt Service Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	124,242,422	120,777,717	119,425,072	134,215,558	160,950,259
Revenues	59,317,988	53,009,095	54,960,779	56,123,600	57,203,195
Transfers In/(Out)	51,815,264	54,698,853	59,705,644	80,328,174	102,960,274

Note: Operating transfers for fiscal years 2014/15 through 2017/18 include operating transfers in from the General Fund and various other departments for the debt service on the 2007, 2010, 2013 and 2014 Certificates of Participation that were issued to provide short term bridge financing of various capital improvements. Fiscal year 2018/19 operating transfers include transfers in from the General Fund and various deparments for 2010, 2013 and 2014. Operating transfers for fiscal years 2014/15 through 2016/17 include transfers from the Stadium District via the General Fund for debt service on the Jail Facility Certificates of Participation. Fiscal years 2014/15 through 2018/19 operating transfers include transfers in from the General Fund and various departments for the debt service on 2015 Certificates of Participation. Fiscal years 2016/17 through 2018/19 also include operating transfers in from the General Fund and Regional Wastewater Management for 2016 Certificates of Participation. Fiscal year 2017/18 also includes operating transfers in from the General Fund for 2013 Refunding and 2018 Certificates of Participation.

Funding Summary By Department - Debt Service Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	134,790,376	160,950,259	-	160,950,259	160,950,259
Total Expenditures	134,790,376	160,950,259	-	160,950,259	160,950,259
Revenues					
Property Taxes	55,923,480	57,769,358	-	57,769,358	56,958,195
Investment Earnings	215,000	245,000	-	245,000	245,000
Total Revenues	56,138,480	58,014,358	-	58,014,358	57,203,195
Transfers In/(Out)	81,111,510	102,960,274	-	102,960,274	102,960,274
Fund Balance Decr/(Incr)	(2,459,614)	(24,373)	-	(24,373)	786,790
Total Funding	134,790,376	160,950,259	-	160,950,259	160,950,259

SUMMARY BY OBJECT

Department: Debt Service

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Capital Lease Principal Payment	34,415,000	52,605,001	33,202,500	74,485,000	74,485,000
Capital Lease Interest Payment	7,218,435	6,617,462	4,392,127	9,732,714	9,732,714
Operating Expenses Total	**41,633,435**	**59,222,463**	**37,594,627**	**84,217,714**	**84,217,714**
Debt Note Retirement - Debt Note Expense	60,280,000	60,400,000	30,200,000	63,470,000	63,470,000
Bond Note Interest - Bond Note Expense	16,135,612	15,150,533	9,600,353	13,241,645	13,241,645
Fiscal Charges - Bond Note Expense	12,478	17,380	7,150	20,900	20,900
Debt issuance Cost - Bond Note Expense	1,363,547	-	-	-	-
Debt Service Total	**77,791,637**	**75,567,913**	**39,807,503**	**76,732,545**	**76,732,545**
EXPENDITURE OBJECTS TOTAL	**119,425,072**	**134,790,376**	**77,402,130**	**160,950,259**	**160,950,259**
REVENUE OBJECTS					
Real Property Taxes Current	52,067,441	53,257,677	32,627,802	55,085,326	54,298,393
Real PropertyTaxes PY Collections	634	1,600	879	2,000	2,000
Personal Property Taxes Current	1,496,133	1,416,603	1,126,725	1,696,132	1,671,902
Personal Property Taxes PY Collections	4,762	1,800	6,622	5,400	5,400
Real PropertyTaxes PY - Tax .013	(24,303)	-	-	-	-
Real PropertyTaxes PY - Tax .014	(30,811)	(4,000)	462	-	-
Real PropertyTaxes PY - Tax .015	1,125,574	(20,000)	5,833	(4,100)	(4,100)
Real PropertyTaxes PY - Tax .016	-	1,245,000	597,748	(21,000)	(21,000)
Real Property Taxes PY - Tax .017	-	-	-	980,000	980,000
Personal PropertyTaxes PY - Tax .014	1,815	-	-	-	-
Personal PropertyTaxes PY - Tax .015	15,125	6,400	1,499	-	-
Personal PropertyTaxes PY - Tax .016	-	18,400	9,854	6,200	6,200
Personal Property Taxes PY - Tax .017	-	-	-	19,400	19,400
Property Taxes Total	**54,656,370**	**55,923,480**	**34,377,424**	**57,769,358**	**56,958,195**
Federal Payments In Lieu of Tax	5,889	-	-	-	-
City Revenue Payments In Lieu of Tax	9,247	-	8,253	-	-
Intergovernmental Total	**15,136**	**-**	**8,253**	**-**	**-**
Interest Operating	110	-	877	-	-
Interest Revenue Pooled Investments Operating	274,546	215,000	136,626	245,000	245,000
Investment Earnings Total	**274,656**	**215,000**	**137,503**	**245,000**	**245,000**

SUMMARY BY OBJECT

Department: Debt Service

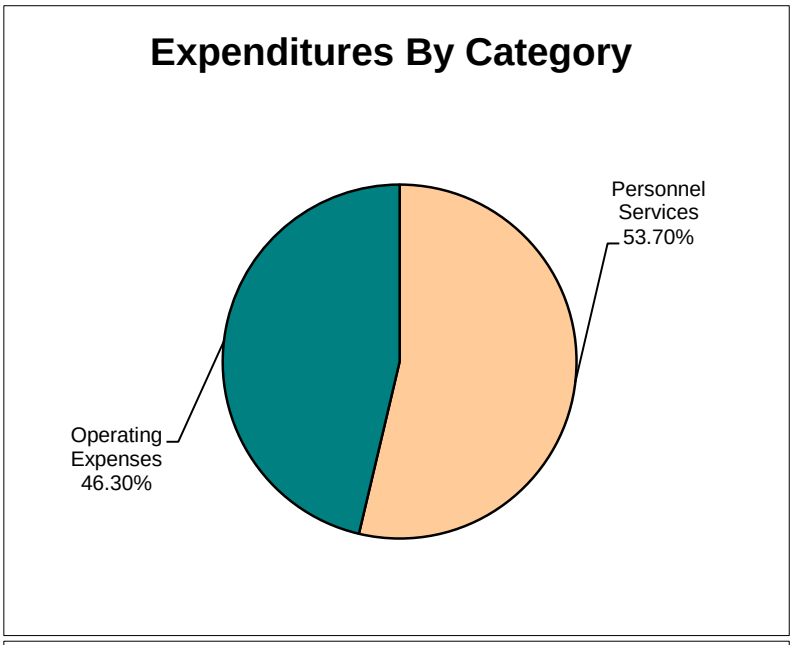
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Misc. Revenue Operating	14,617	-	-	-	-
Miscellaneous Revenue Total	**14,617**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**54,960,779**	**56,138,480**	**34,523,180**	**58,014,358**	**57,203,195**

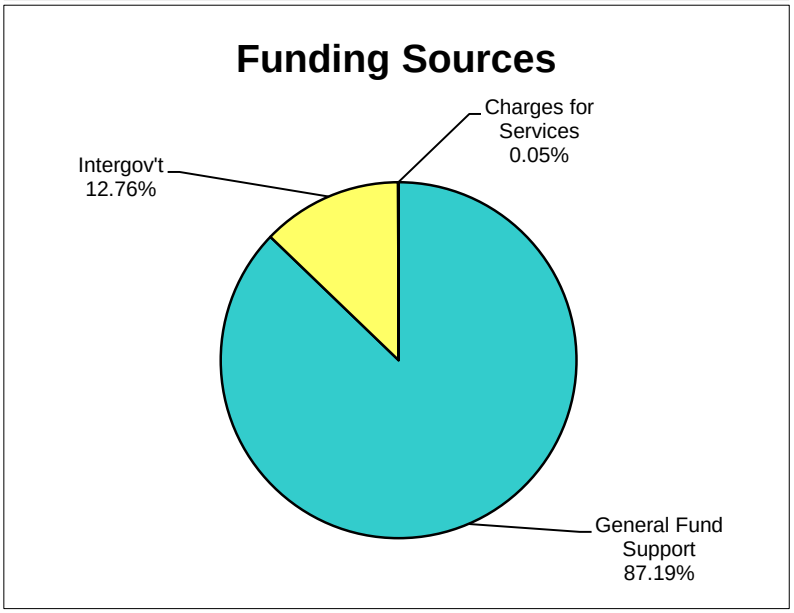
Elections – General Fund

Revenue	$	833,100
Expenditures		6,502,479
Fund Impact	$	(5,669,379)
FTEs		51.75

Function Statement: Conduct fair, honest, and efficient elections pursuant to all federal and state laws and regulations. Provide election support to all jurisdictions (cities, towns, school districts, fire districts, and any other special district within Pima County). Serve as the filing office for candidate nomination filings and campaign finance reports. Responsible for all reprecincting and redistricting as required by the Board of Supervisors. Conduct community outreach to the Hispanic and Native American communities. Provide assistance to ensure compliance with the Americans with Disabilities Act and the Voting Rights Act.

Elections also operates Elections Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	4,110,991	203,100	-	(3,907,891)
Rev Adj for FY1718 Primary/Gen Elections	(2,626,308)			2,626,308
ITD ISF Software Adjustment	698			(698)
Motor Pool Adjustment	(10,656)			10,656
Adj for FY1819 Primary/Gen Elections	5,004,600			(5,004,600)
Telecom Port Adjustment	10,416			(10,416)
ITD ISF Hardware Adjustment	4,914			(4,914)
ITD ISF Server/Storage Adjustment	5,758			(5,758)
Benefits Adjustment	(571)			571
Rev Adj for FY1718 Primary/Gen Elections		(203,100)		(203,100)
Adj for FY1819 Primary/Gen Elections		833,100		833,100
HSA One-time Offset	(17,000)			17,000
2.5% Salary/Benefits Increase Adjustment	19,637			(19,637)
Supplemental Requests				
Package B: 5% Pay Increase				47,883
Total Recommended Budget	6,502,479	833,100	-	(5,669,379)
Full Time Equivalents (FTEs)	51.75			

Comments/Issues

The FTEs for Recommended Budget are 51.75, a 14.75 increase from the fiscal year 2017/18 Adopted Budget. The increase is due to increased temporary personnel for one more scheduled election.

The fiscal year 2018/19 Recommended Budget for expenditures increased by a net amount of $2,391,488 from the fiscal year 2017/18 Adopted Budget. After reversing the fiscal year 2017/18 base budget expenditures of $2,626,308 as adjusted for schools elections, general government fees and miscellaneous expenditures, an amount of $5,004,600 is added for estimated costs for sample ballots for Primary Elections, General Gubernatorial Elections and local government elections. Additionally, Port Charges and costs ITD ISF Software, Hardware & Server Storage have a net increase of $21,786 and a 2.5 percent Salary/Benefit increase of $19,637are partially offset by anticipated Motor Pool cost decreases of $10,656, a one-time Health Savings Account (HSA) decrease of $17,000 and Benefits cost decreases of $571.

The fiscal year 2018/19 Recommended Budget for revenues increased by a net amount of $630,000 from the fiscal year 2017/18 Adopted Budget. After reversing the fiscal year 2017/18 base budget revenues of $203,100 as adjusted for schools elections, general government fees and miscellaneous revenue, an amount of $833,100 is added for expected State reimbursements for sample ballots for Primary Elections, General Gubernatorial Elections and local government elections.

The department submitted one request for supplemental funding. Supplemental Package B requests $47,883 to fund a five percent pay increase for full time employees to compensate for the additional demands of administering the increase volume of early ballots. This supplemental is not recommended.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	3,943,263	3,618,214	3,709,040	2,067,955	6,502,479
Revenues	1,132,018	865,961	1,463,300	276,272	833,100

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,317,294	3,489,099	47,883	3,536,982	3,491,736
Operating Expenses	1,793,697	3,010,743	-	3,010,743	3,010,743
Total Expenditures	4,110,991	6,499,842	47,883	6,547,725	6,502,479
Revenues					
Intergovernmental	200,000	830,000	-	830,000	830,000
Charges for Services	3,000	3,000	-	3,000	3,000
Miscellaneous Revenue	100	100	-	100	100
Total Revenues	203,100	833,100	-	833,100	833,100
General Fund Support	3,907,891	5,666,742	47,883	5,714,625	5,669,379
Total Funding	4,110,991	6,499,842	47,883	6,547,725	6,502,479

SUMMARY BY OBJECT

Department: Elections

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	659,929	787,243	429,844	770,855	787,251
Overtime	111,568	75,000	2,449	150,000	150,000
Temporary Help	259,794	563,819	25,998	993,722	993,722
Election Pay	836,185	430,000	8,260	1,000,000	1,000,000
Holiday Worked Pay	11,254	20,000	159	40,000	40,000
Special Assignment Pay	13,951	45,000	3,183	45,000	45,000
Social Security & Medicare	80,226	103,355	33,891	134,991	134,991
Unemployment Insurance	835	946	343	942	942
Health Insurance Premiums	80,096	79,543	39,954	70,518	70,518
Workers Compensation	4,517	3,610	1,289	4,873	4,873
Life Insurance	534	509	276	509	509
Employer Paid Subsidy	-	100	-	100	100
Arizona State Retirement	86,119	115,929	50,626	116,332	116,332
Correction Officer Retirement - Judicial Employees	-	2,952	-	3,000	3,000
Dental Insurance Premiums	1,137	1,288	729	1,257	1,257
Interdepartmental Salaries - Charged out/Credit	(1,786)	-	(1,312)	-	-
Interdepartmental Salaries - Charged in/Debit	15,432	20,000	1,482	40,000	40,000
Interdepartmental Fringe - Charged out/Credit	(148)	-	(117)	-	-
Interdepartmental Fringe - Charged in/Debit	36,348	50,000	774	100,000	100,000
Labor Distribution Fringe Charged out/Credit	(1,957)	(3,000)	-	(3,000)	(3,000)
Labor Distribution Fringe Charged in/Debit	1,958	3,000	-	3,000	3,000
Budgeted Benefits	-	-	-	-	3,241
Vacation Payout	631	-	-	-	-
HSA Contribution - Employer	-	18,000	11,000	17,000	17,000
HSA Expense Offset	-	-	-	-	(17,000)
Personnel Services Total	**2,196,623**	**2,317,294**	**608,828**	**3,489,099**	**3,491,736**
Office Supplies	20,910	20,000	1,698	22,454	22,454
Software Under $5M	419	58,000	-	1,000	1,000
Computer Equipment less than $1,000	275	1,000	-	131,000	131,000
Food Supplies	489	216	-	190	190
Medical & Lab Supplies	18	100	-	100	100
Fuel & Oil	11	250	-	250	250
Books, Subscriptions & Videos	164	1,300	-	1,050	1,050
Repair & Maintenance Supplies	11,084	20,000	4,583	20,000	20,000

SUMMARY BY OBJECT

Department: Elections

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Janitorial Supplies	-	500	54	500	500
Clothing, Uniforms, and Safety Apparel	557	1,500	-	750	750
Cameras, Film & Equipment	-	30,076	-	30,076	30,076
Other Operation Supplies	7,517	15,000	720	15,000	15,000
Tools & Equipment Under $1,000	2,962	7,223	392	1,000	1,000
Furniture Under $1,000	9,769	10,000	1,735	-	-
Software Maintenance and Support	60,739	136,780	17,664	124,906	124,906
In State Training	23	1,000	-	-	-
Out of State Training	2,792	3,768	-	3,000	3,000
In State Travel	1,130	2,000	397	400	400
Out of State Travel	3,612	5,400	4,737	6,500	6,500
Postage & Freight	52,787	35,440	898	70,850	70,850
Printing & Microfilming	909,845	830,000	180,316	1,821,000	1,821,000
Security	172	-	-	-	-
Moving and Storage Fees	34,868	25,000	-	50,000	50,000
Leases & Rental - Real Estate - Internal	-	400	200	-	-
Leases & Rental - Real Estate - External	146,764	91,032	1,240	174,700	174,700
R&M-Machinery & Equipment Services	8,714	20,270	460	20,020	20,020
R&M Building Services	1,368	4,500	-	-	-
R&M Grounds and Landscaping	-	-	-	2,000	2,000
Other Professional Services	2,802	176,756	67,160	135,850	135,850
Advertising	206	500	152	500	500
Leases & Rental - Other (Mchnry, Equip, etc.)	5,949	5,100	2,793	5,100	5,100
Pest Control Services	-	-	-	2,500	2,500
Interdepartmental Supplies & Services - Charged Out/Credit	-	-	40	-	-
Interdepartmental Supplies & Services - Charged In/Debit	1,949	1,873	466	1,873	1,873
Parking Charges	-	-	-	100	100
Telephone & Internet	95,293	-	-	-	-
Electricity	-	6,827	-	14,000	14,000
Waste Disposal and Recycling	15	1,000	417	1,000	1,000
Mileage Reimbursement	13,787	10,000	-	20,000	20,000
Motor Pool Charges	25,575	47,467	17,883	46,769	46,769
Dues and Memberships	675	2,279	2,279	2,279	2,279
Other Miscellaneous Charges	25	300	23	400	400
Computer Hardware - ISF Charges	33,882	31,513	21,008	36,427	36,427
Server and Storage - ISF Charges	37,310	44,443	29,632	50,201	50,201
Software - ISF Charges	11,351	8,828	5,888	9,526	9,526

SUMMARY BY OBJECT

Department: Elections

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Mobile Devices - External	-	72,000	5,768	107,000	107,000
ISF- IT Port Charges	-	55,056	36,704	65,472	65,472
Office Machines & Computers - Non-Capital	6,609	9,000	-	-	-
Telecommunication Equipment - Non-Capital	-	-	-	15,000	15,000
Operating Expenses Total	**1,512,417**	**1,793,697**	**405,307**	**3,010,743**	**3,010,743**
EXPENDITURE OBJECTS TOTAL	**3,709,040**	**4,110,991**	**1,014,135**	**6,499,842**	**6,502,479**
REVENUE OBJECTS					
State Revenue	887,437	-	-	200,000	200,000
City Revenue Other Operating	-	-	89,997	-	-
Other Local Governments Other	571,482	200,000	176,802	630,000	630,000
Intergovernmental Total	**1,458,919**	**200,000**	**266,799**	**830,000**	**830,000**
General Government Fees	1,304	3,000	310	3,000	3,000
Charges for Services Total	**1,304**	**3,000**	**310**	**3,000**	**3,000**
Other Misc. Revenue Operating	3,077	100	275	100	100
Miscellaneous Revenue Total	**3,077**	**100**	**275**	**100**	**100**
REVENUE OBJECTS TOTAL	**1,463,300**	**203,100**	**267,384**	**833,100**	**833,100**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF ELECTIONS IS:

- **ELECTIONS GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

ELECTIONS GRANTS SPECIAL REVENUE FUND

Expenditures: **54,000** **Revenues:** **54,000**

FTEs: **0.00**

Function Statement: Utilize Help America Vote Act (HAVA) block grant funds for voting machines, voter education, poll worker recruitment and training, and other approved projects. Use HAVA voting equipment funds for the purchase of voting equipment.

Mandates: Help America Vote Act

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	-	54,000	-	54,000	54,000
Total Expenditures	-	54,000	-	54,000	54,000
Revenues					
Intergovernmental	-	54,000	-	54,000	54,000
Total Revenues	-	54,000	-	54,000	54,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	54,000	-	54,000	54,000

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	33,500	11,167	165,000	54,000
Revenues	682,563	36,748	263,601	166,800	54,000
Net Operating Transfers In/(Out)	(682,082)	-	(260,514)	-	-

SUMMARY BY OBJECT

Department: Elections Grants Special Revenue Fund

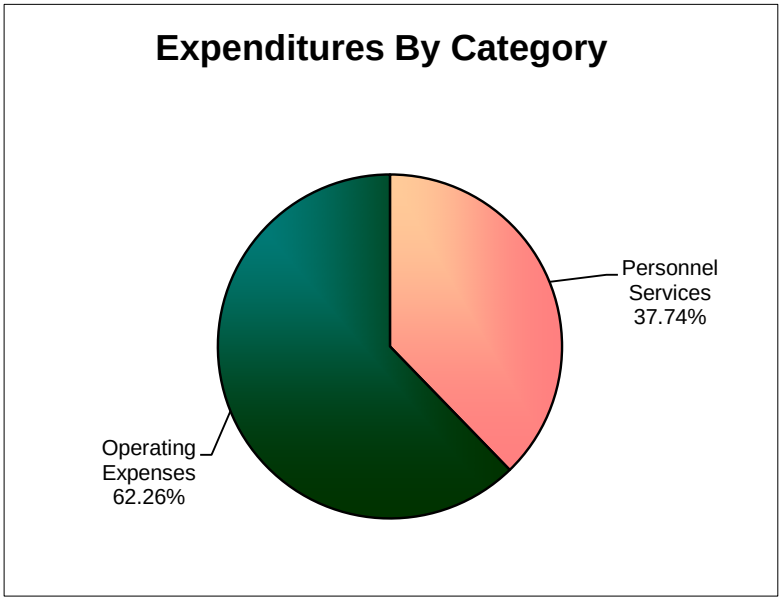
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Software Maintenance and Support	11,167	-	-	54,000	54,000
Operating Expenses Total	**11,167**	**-**	**-**	**54,000**	**54,000**
EXPENDITURE OBJECTS TOTAL	**11,167**	**-**	**-**	**54,000**	**54,000**
REVENUE OBJECTS					
Federal Grant Revenue	260,514	-	-	-	-
Federal Grant Revenue Pass Through State	-	-	-	54,000	54,000
Intergovernmental Total	**260,514**	**-**	**-**	**54,000**	**54,000**
Interest Revenue Pooled Investments Operating	3,087	-	251	-	-
Investment Earnings Total	**3,087**	**-**	**251**	**-**	**-**
REVENUE OBJECTS TOTAL	**263,601**	**-**	**251**	**54,000**	**54,000**

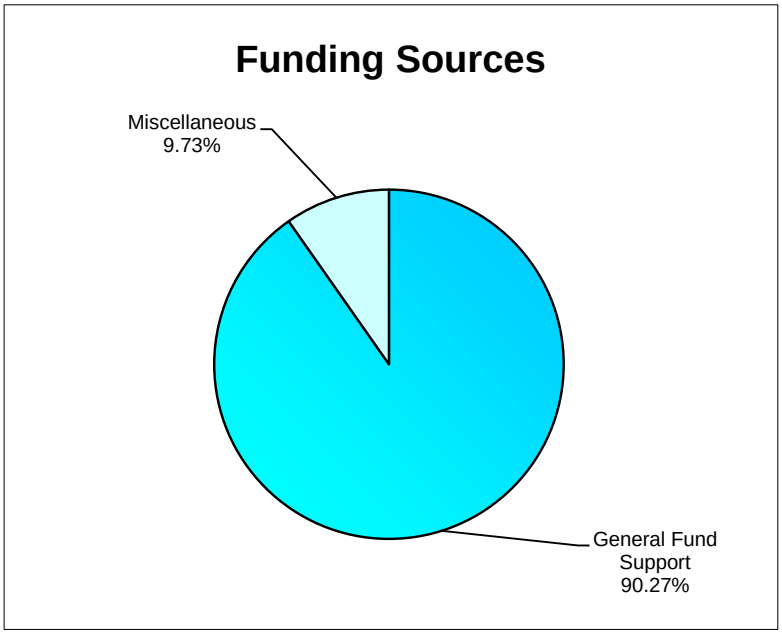
Facilities Management - General Fund

Revenue	$ 2,246,506
Expenditures	23,098,011
Fund Impact	$ (20,851,505)
FTEs	167.60

Function Statement: Provide for well planned and well maintained Pima County government facilities through efficient and cost effective management, programs, and delivery of service to the public. Perform new and remodel construction. Operate and manage Pima County's eight self-supporting, revenue generating parking garage/lot facilities in order to offer safe, secure parking for employees and the public.

Facilities Management also operates the Parking Garages (an enterprise fund) and the Facilities Renewal Fund (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	22,630,348	895,173	-	(21,735,175)
Clerk Sup Court Office Bldg. 21 Transfer	(8,500)			8,500
Clerk Sup Court Records Bldg. 23 Transfer	(20,500)			20,500
17 N Linda Avenue	17,000			(17,000)
Motor Pool Charges Adjustment	(59,460)			59,460
Port Charges Adjustment	21,288			(21,288)
IT ISF Software Adjustment	(1,639)			1,639
IT ISF Hardware Adjustment	26,082			(26,082)
IT ISF Server/Storage Adjustment	54,583			(54,583)
Benefits Adjustment	(15,996)			15,996
Additional Maintenance & Utilities	500,000			(500,000)
HSA One-time Offset	(242,000)			242,000
2.5% Salary/Benefits Increase Adjustment	196,805			(196,805)
World View Rent		710,000		710,000
Reimbursements-Utilities and O & M		641,333		641,333
Supplemental Requests				
None Submitted				
Total Recommended Budget	23,098,011	2,246,506	-	(20,851,505)
Full Time Equivalents (FTEs)	167.60			

Comments/Issues

Recommended Budget FTEs are 167.60, a decrease of 0.40 FTE from the fiscal year 2017/18 Adopted Budget due to the reduction of one existing Program Manager Unclassified position from 1.00 FTE to 0.60 FTE.

The Recommended Budget expenditures for fiscal year 2018/19 increased by $467,663 over the fiscal year 2017/18 Adopted Budget. Increases include $500,000 for additional maintenance and utilities for County buildings, $196,805 for 2.5% salary and benefits increase, $54,583 for IT ISF server/storage, $26,082 for IT ISF hardware, $21,288 for port charges, and $17,000 for 17 N. Linda Avenue property. Decreases include $242,000 for one-time HSA offset, $59,460 for motor pool charges, $29,000 for the reversal of fiscal year 2017/18 one-time repair costs, $15,996 for benefits, and $1,639 for IT ISF software.

The fiscal year 2018/19 Recommended Budget revenue increased by $1,351,333 due to World View rent of $710,000 and additional reimbursements for utilities and operations and maintenance from various operating agreements of $641,333.

Recommended General Fund revenue resources:

Utility and Repair & Maintenance Reimbursements	1,536,506
Rents	710,000
	2,246,506

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	17,892,896	18,573,755	20,703,186	21,602,798	23,098,011
Revenues	3,834,612	3,980,988	4,510,605	1,934,698	2,246,506
Transfers In/(Out)	1,205,726	1,606,055	1,487,232	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	8,861,413	8,763,493	-	8,763,493	8,718,298
Operating Expenses	13,768,935	14,379,713	-	14,379,713	14,379,713
Total Expenditures	22,630,348	23,143,206	-	23,143,206	23,098,011
Revenues					
Miscellaneous	895,173	2,246,506	-	2,246,506	2,246,506
Total Revenues	895,173	2,246,506	-	2,246,506	2,246,506
Transfers In/(Out)	-	-	-	-	-
General Fund Support	21,735,175	20,896,700	-	20,896,700	20,851,505
Total Funding	22,630,348	23,143,206	-	23,143,206	23,098,011

SUMMARY BY OBJECT

Department: Facilities Management

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	6,822,841	7,823,543	4,500,005	7,777,163	7,941,485
Overtime	68,418	83,916	35,319	84,568	84,568
On Call Pay	32,538	34,348	21,743	34,348	34,348
Shift Differential	11,353	22,096	7,644	22,120	22,120
Holiday Worked Pay	9,026	9,059	6,347	10,382	10,382
Social Security & Medicare	519,097	598,485	344,236	594,239	594,239
Unemployment Insurance	5,550	5,469	3,536	4,160	4,160
Health Insurance Premiums	1,355,265	1,253,166	722,067	1,120,124	1,120,124
Workers Compensation	253,455	291,829	173,264	308,467	308,467
Life Insurance	5,027	5,677	3,198	5,711	5,711
Employer Paid Subsidy	2,900	3,330	2,909	4,608	4,608
Arizona State Retirement	806,318	896,385	524,364	916,606	916,606
Dental Insurance Premiums	16,868	17,759	12,342	19,548	19,548
Interdepartmental Salaries - Charged out/Credit	(1,201,249)	(1,092,274)	(733,753)	(1,099,712)	(1,099,712)
Interdepartmental Salaries - Charged in/Debit	7,028	6,959	5,468	8,686	8,686
Interdepartmental Fringe - Charged out/Credit	(520,843)	(466,283)	(328,981)	(474,363)	(474,363)
Interdepartmental Fringe - Charged in/Debit	2,633	2,377	2,134	2,920	2,920
Labor Distribution Fringe Charged out/Credit	(385,385)	(395,424)	(251,730)	(404,129)	(404,129)
Labor Distribution Fringe Charged in/Debit	184,436	134,473	125,354	147,082	147,082
Labor Distribution Salaries Charged out/Credit	(956,078)	(965,252)	(607,564)	(952,178)	(952,178)
Labor Distribution Salaries Charged in/Debit	442,524	333,480	295,605	352,110	352,110
Budgeted Benefits	-	-	-	-	32,483
Parking Subsidy	885	1,040	549	780	780
Sick Payout	112,169	-	124,972	23,253	23,253
Vacation Payout	88,763	15,255	56,279	15,000	15,000
HSA Contribution - Employer	-	242,000	194,832	242,000	242,000
HSA Expense Offset	-	-	-	-	(242,000)
Personnel Services Total	**7,683,539**	**8,861,413**	**5,240,139**	**8,763,493**	**8,718,298**
Office Supplies	16,556	19,905	12,420	18,855	18,855
Software Under $5M	2,622	2,000	636	2,000	2,000
Computer Equipment less than $1,000	2,295	2,000	2,400	2,000	2,000
Food Supplies	1,469	1,100	642	1,200	1,200
Fuel & Oil	1,808	1,650	1,435	1,550	1,550

SUMMARY BY OBJECT

Department: Facilities Management

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Books, Subscriptions & Videos	1,907	6,728	108	4,728	4,728
Repair & Maintenance Supplies	863,583	921,895	467,526	847,394	847,394
Chemicals	21,026	38,663	16,681	39,910	39,910
Janitorial Supplies	17,616	20,544	16,093	22,508	22,508
Clothing, Uniforms, and Safety Apparel	34,878	39,533	22,639	40,183	40,183
Cameras, Film & Equipment	2,514	750	-	750	750
Other Operation Supplies	36	-	-	-	-
Animal Control Supplies (food & other)	-	-	1,488	-	-
Tools & Equipment Under $1,000	99,188	90,705	45,670	82,522	82,522
Furniture Under $1,000	23,958	-	2,910	-	-
Signage Supplies & Services	15,237	8,000	9,289	9,450	9,450
Vandalism Repairs	13,329	18,430	3,983	18,430	18,430
Miscellaneous Legal Expenses	-	-	30,000	-	-
Architectural Services	1,730	-	-	-	-
Engineering Services	76,032	2,000	81,572	2,000	2,000
Telecommunication Services	-	-	1,955	-	-
Information Technology Services	-	470	-	470	470
Title Fees and Services	783	-	-	-	-
Software Maintenance and Support	52,446	73,719	82,627	79,936	79,936
In State Training	6,302	14,500	1,153	14,000	14,000
Out of State Training	-	-	1,750	-	-
In State Travel	248	1,400	500	1,400	1,400
Out of State Travel	92	-	1,814	-	-
Postage & Freight	2,711	3,850	792	3,400	3,400
Printing & Microfilming	466	2,475	349	1,325	1,325
Security	1,687,166	1,632,897	993,906	1,775,175	1,775,175
Moving and Storage Fees	11,433	10,000	1,336	5,000	5,000
Leases & Rental - Real Estate - Internal	(5,375)	6,678	-	-	-
Leases & Rental - Real Estate - External	309,604	405,784	267,234	411,482	411,482
R&M-Machinery & Equipment Services	291,697	241,957	88,926	240,051	240,051
R&M Building Services	2,983,852	2,543,263	1,615,119	850,784	850,784
R&M Grounds and Landscaping	51,897	59,384	51,467	62,970	62,970
Other Professional Services	63,458	42,800	21,964	43,800	43,800
Appraisal Services	2,500	-	-	-	-
Banking Credit Card Fees and Charges	1,140	1,560	585	960	960
Advertising	19,862	8,450	11,800	8,250	8,250
Leases & Rental - Other (Mchnry, Equip, etc.)	91,337	97,070	50,793	101,034	101,034

SUMMARY BY OBJECT

Department: Facilities Management

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Janitorial Services	-	-	-	1,651,789	1,651,789
Pest Control Services	-	-	-	26,898	26,898
Interdepartmental Supplies & Services - Charged Out/Credit	(306,879)	(246,000)	(225,952)	(281,900)	(281,900)
Intradepartmental Supplies & Services - Charged Out/Credit	(19,333)	(26,400)	(21,078)	(30,700)	(30,700)
Interdepartmental Supplies & Services - Charged In/Debit	500	-	83	200	200
Intradepartmental Supplies & Services - Charged In/Debit	19,006	24,400	14,865	18,050	18,050
Departmental Overhead - Charged In/Debit	2,457	3,126	1,667	3,515	3,515
Parking Charges	-	-	-	40,704	40,704
Telephone & Internet	246,049	-	-	-	-
Electricity	3,837,986	4,572,148	2,630,122	4,573,683	4,573,683
Water & Sewer	441,460	514,934	292,571	491,206	491,206
Natural Gas	211,139	289,931	125,049	228,779	228,779
Waste Disposal and Recycling	135,344	136,027	82,604	136,294	136,294
Motor Pool Charges	638,408	813,340	477,420	774,147	774,147
Regulatory Permitting Fees	21,754	13,270	14,248	13,540	13,540
Dues and Memberships	1,640	4,481	1,695	2,839	2,839
Other Miscellaneous Charges	43,639	43,180	26,566	2,500	2,500
Payments to or on behalf of other governments	107	-	123	-	-
Payments To Agencies	156,458	180,000	274,792	355,000	355,000
Other Insurance Premiums	50	25	-	50	50
Bad Debt Expense AP05 (Finance Only)	447	-	-	-	-
Radio	13,968	14,760	10,194	14,760	14,760
Computer Hardware - ISF Charges	160,941	196,137	130,760	222,219	222,219
Server and Storage - ISF Charges	130,548	181,619	121,080	236,202	236,202
Software - ISF Charges	55,392	52,198	34,800	50,559	50,559
Solar Energy	453,493	444,464	368,968	888,767	888,767
Telephone Provider Charges - External	-	28,322	29,649	28,429	28,429
Internet Charges - External	-	-	4,721	7,112	7,112
Mobile Devices - External	-	71,173	42,640	72,626	72,626
ISF- IT Port Charges	-	137,640	91,760	158,928	158,928
Other Machines & Equipment - Non-Capital	-	-	5,107	-	-
Operating Expenses Total	**13,011,977**	**13,768,935**	**8,444,016**	**14,379,713**	**14,379,713**
Other Machines & Equipment - Capital	7,670	-	-	-	-

SUMMARY BY OBJECT

Department: Facilities Management

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Capital Equipment > $5,000 Total	**7,670**	**-**	**-**	**-**	**-**
Depreciation Expense	1	-	-	-	-
Depreciation Total	**1**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**20,703,187**	**22,630,348**	**13,684,155**	**23,143,206**	**23,098,011**
REVENUE OBJECTS					
Collections Revenue	-	-	4,453	-	-
Charges for Services Total	**-**	**-**	**4,453**	**-**	**-**
Rent and Royalties	3,609,486	-	540,447	710,000	710,000
Overages & Shortages Operating	-	-	(200)	-	-
Other Misc. Revenue Operating	901,079	895,173	851,386	1,536,506	1,536,506
Late Fees and Interest Charges on Overdue Receivable	40	-	617	-	-
Miscellaneous Revenue Total	**4,510,605**	**895,173**	**1,392,250**	**2,246,506**	**2,246,506**
REVENUE OBJECTS TOTAL	**4,510,605**	**895,173**	**1,396,703**	**2,246,506**	**2,246,506**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF FACILITIES MANAGEMENT ARE:

- **FACILITIES RENEWAL SPECIAL REVENUE FUND**
- **PARKING GARAGES ENTERPRISE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

FACILITIES RENEWAL SPECIAL REVENUE FUND

Expenditures: 545,000 **Revenues:** 6,209,813

FTEs: 0.00

Function Statement: Provide funds and a comprehensive review, analysis, justification, and approval process to provide continuing reinvestment in maintenance and repair of County facilities.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	45,000	45,000	-	45,000	45,000
Operating Expenses	500,000	500,000	-	500,000	500,000
Total Expenditures	545,000	545,000	-	545,000	545,000
Revenues					
Miscellaneous Revenue	5,890,876	6,164,917	-	6,164,917	6,164,917
Investment Earnings	5,964	44,896	-	44,896	44,896
Total Revenues	5,896,840	6,209,813	-	6,209,813	6,209,813
Total Transfers In/(Out)	(8,500,000)	(5,500,000)	-	(5,500,000)	(5,500,000)
Fund Balance Decrease/(Increase)	3,148,160	(164,813)	-	(164,813)	(164,813)
Total Funding	545,000	545,000	-	545,000	545,000

Beginning in fiscal year 2009/10, rent revenue received from County departments for space in certain County buildings is recorded in the Facilities Renewal Fund. The difference between the rent received and the operating transfers out is retained in Facilities Renewal Fund in order to accumulate funds for future major building repair and maintenance expenses.

Operating transfers other than to the General Fund for building maintenance include:

No transfers to CIP were budgeted for fiscal year 2014/15.

Fiscal year 2015/16 operating transfers out to Capital Projects of $1,000,000 for utility tunnel expansion and transformer replacement.

Fiscal year 2016/17 operating transfers budgeted out to Capital Projects of $1,000,000 for annual Public Service Building and end of life equipment replacement.

Fiscal year 2017/18 operating transfers budgeted out to Capital Projects of $8,500,000 for facilities improvement projects in Capital Projects.

Fiscal year 2018/19 operating transfers budgeted out to Capital Projects of $5,500,000 for facilities improvement projects in Capital Projects.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	294,559	383,701	477,985	764,100	545,000
Revenues	2,065,983	2,820,748	2,570,512	5,287,655	6,209,813
Net Operating Transfers In/(Out)	(1,205,713)	(2,784,940)	565,539	(8,280,900)	(5,500,000)

SUMMARY BY OBJECT

Department: Facilities Renewal Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Labor Distribution Fringe Charged in/Debit	8,286	11,254	6,345	13,551	13,551
Labor Distribution Salaries Charged in/Debit	21,237	33,746	15,000	31,449	31,449
Personnel Services Total	**29,523**	**45,000**	**21,345**	**45,000**	**45,000**
Repair & Maintenance Supplies	45,382	-	1,671	-	-
Tools & Equipment Under $1,000	77,963	-	29,054	-	-
Furniture Under $1,000	36,400	-	18,139	-	-
Architectural Services	-	-	12,332	-	-
Engineering Services	6,250	-	2,735	-	-
Information Technology Services	452	-	-	-	-
Postage & Freight	345	-	-	-	-
Moving and Storage Fees	-	-	826	-	-
R&M-Machinery & Equipment Services	67,771	-	33,023	-	-
R&M Building Services	161,600	500,000	64,497	500,000	500,000
R&M Grounds and Landscaping	23,099	-	49,046	-	-
Other Professional Services	10,239	-	8,634	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	9,106	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	4,917	-	483	-	-
Intradepartmental Supplies & Services - Charged In/Debit	-	-	345	-	-
Waste Disposal and Recycling	-	-	15	-	-
Regulatory Permitting Fees	435	-	335	-	-
Furniture - Non-Capital	4,503	-	1,113	-	-
Operating Expenses Total	**448,462**	**500,000**	**222,248**	**500,000**	**500,000**
EXPENDITURE OBJECTS TOTAL	**477,985**	**545,000**	**243,593**	**545,000**	**545,000**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	13,083	5,964	26,900	44,896	44,896
Investment Earnings Total	**13,083**	**5,964**	**26,900**	**44,896**	**44,896**
Rent and Royalties	2,507,406	5,848,026	3,718,762	6,116,917	6,116,917
Other Misc. Revenue Operating	50,023	42,850	79,281	48,000	48,000
Late Fees and Interest Charges on Overdue Receivable	-	-	316	-	-
Miscellaneous Revenue Total	**2,557,429**	**5,890,876**	**3,798,359**	**6,164,917**	**6,164,917**
REVENUE OBJECTS TOTAL	**2,570,512**	**5,896,840**	**3,825,259**	**6,209,813**	**6,209,813**

PARKING GARAGES ENTERPRISE FUND

Expenditures: **3,185,862** **Revenues:** **2,409,096**

FTEs: **5.00**

Function Statement: Operate and manage Pima County's eight self supporting, revenue generating parking garage/lot facilities in order to offer safe, secure parking for employees and the public.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	451,857	484,347	-	484,347	482,045
Operating Expenses	1,936,258	1,869,846	-	1,869,846	1,869,846
Depreciation	800,535	833,971	-	833,971	833,971
Total Expenditures	3,188,650	3,188,164	-	3,188,164	3,185,862
Revenues					
Charges for Services	2,391,003	2,391,600	-	2,391,600	2,391,600
Miscellaneous Revenue	(150)	5,850	-	5,850	5,850
Investment Earnings	12,132	11,646	-	11,646	11,646
Total Revenues	2,402,985	2,409,096	-	2,409,096	2,409,096
Total Transfers In/(Out)	(639,764)	(640,250)	-	(640,250)	(640,250)
Fund Balance Decrease/(Increase)	1,425,429	1,419,318	-	1,419,318	1,417,016
Total Funding	3,188,650	3,188,164	-	3,188,164	3,185,862

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,814,839	2,348,892	2,646,903	2,972,532	3,185,862
Revenues	2,289,904	2,240,467	2,434,844	2,442,500	2,409,096
Net Operating Transfers In/(Out)	(2,003,698)	(272,401)	(641,450)	(639,373)	(640,250)

SUMMARY BY OBJECT

Department: Parking Garages Enterprise Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	188,389	190,276	128,285	190,276	195,033
Overtime	2,646	1,413	3,747	2,711	2,711
Shift Differential	13	-	32	-	-
Holiday Worked Pay	-	-	570	-	-
Social Security & Medicare	13,737	14,556	9,889	14,556	14,556
Unemployment Insurance	149	133	99	102	102
Health Insurance Premiums	38,169	31,571	27,875	39,298	39,298
Workers Compensation	1,552	2,563	1,215	1,801	1,801
Life Insurance	171	170	112	170	170
Arizona State Retirement	22,128	21,882	15,300	22,452	22,452
Dental Insurance Premiums	252	245	130	204	204
Interdepartmental Salaries - Charged in/Debit	-	-	62	-	-
Interdepartmental Fringe - Charged out/Credit	(182)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	50	-	-
Labor Distribution Fringe Charged out/Credit	(57,318)	(51,865)	(45,969)	(67,386)	(67,386)
Labor Distribution Fringe Charged in/Debit	92,342	99,800	80,534	125,468	125,468
Labor Distribution Salaries Charged out/Credit	(145,581)	(150,031)	(97,379)	(145,385)	(145,385)
Labor Distribution Salaries Charged in/Debit	232,320	285,144	176,586	291,560	291,560
Budgeted Benefits	-	-	-	-	941
Parking Subsidy	522	-	404	520	520
NPL Related Pension Expense	30,696	-	-	-	-
HSA Contribution - Employer	-	6,000	8,000	8,000	8,000
HSA Expense Offset	-	-	-	-	(8,000)
Personnel Services Total	**420,005**	**451,857**	**309,542**	**484,347**	**482,045**
Office Supplies	1,602	4,422	893	4,422	4,422
Food Supplies	259	200	114	220	220
Food Preparations Supplies	56	50	35	50	50
Fuel & Oil	-	200	115	200	200
Repair & Maintenance Supplies	31,684	45,826	55,606	46,565	46,565
Chemicals	139	1,000	331	1,000	1,000
Janitorial Supplies	3,700	4,350	2,652	5,050	5,050
Clothing, Uniforms, and Safety Apparel	887	1,425	167	1,050	1,050
Cameras, Film & Equipment	-	-	10,487	-	-
Other Operation Supplies	4,083	13,200	5,295	11,900	11,900

SUMMARY BY OBJECT

Department: Parking Garages Enterprise Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Tools & Equipment Under $1,000	736	6,200	642	4,775	4,775
Furniture Under $1,000	-	-	3,026	-	-
Signage Supplies & Services	459	24,550	-	19,850	19,850
Vandalism Repairs	-	7,660	-	7,500	7,500
Engineering Services	-	-	5,013	-	-
Telecommunication Services	-	-	1,018	-	-
Software Maintenance and Support	3,572	12,480	-	6,000	6,000
Postage & Freight	22	1,243	-	750	750
Printing & Microfilming	98	8,600	41	5,600	5,600
Security	445,020	508,755	272,096	523,711	523,711
Leases & Rental - Real Estate - External	194,268	191,603	50,817	181,633	181,633
R&M-Machinery & Equipment Services	17,047	117,250	48,033	111,330	111,330
R&M Building Services	68,581	192,177	41,727	139,797	139,797
R&M Grounds and Landscaping	5,430	320	1,000	2,931	2,931
Other Professional Services	2,552	-	1,520	-	-
Banking Credit Card Fees and Charges	44,604	49,296	31,480	50,964	50,964
Advertising	21	2,000	-	2,000	2,000
Leases & Rental - Other (Mchnry, Equip, etc.)	749	-	542	-	-
Janitorial Services	-	-	-	10,924	10,924
Pest Control Services	-	-	-	780	780
Interdepartmental Supplies & Services - Charged In/Debit	5,005	-	1,250	-	-
Intradepartmental Supplies & Services - Charged In/Debit	-	22,225	2,932	17,300	17,300
County Administrative Overhead	73,476	69,729	46,480	69,283	69,283
Telephone & Internet	28,540	-	-	-	-
Electricity	143,039	212,055	105,621	183,714	183,714
Water & Sewer	1,441	2,321	1,047	2,393	2,393
Natural Gas	599	-	849	539	539
Waste Disposal and Recycling	-	9,900	-	9,900	9,900
Other Miscellaneous Charges	323,014	322,874	99,964	219,432	219,432
Payments to or on behalf of other governments	-	-	-	115,000	115,000
General Liability Insurance Premiums	12,408	13,821	9,216	10,464	10,464
Property Damage Insurance Premiums	16,164	24,958	16,648	25,926	25,926
Radio	984	1,968	706	1,968	1,968
Computer Hardware - ISF Charges	6,596	7,211	4,808	8,156	8,156
Server and Storage - ISF Charges	-	6,677	4,448	8,558	8,558
Software - ISF Charges	2,270	1,919	1,280	1,832	1,832

SUMMARY BY OBJECT

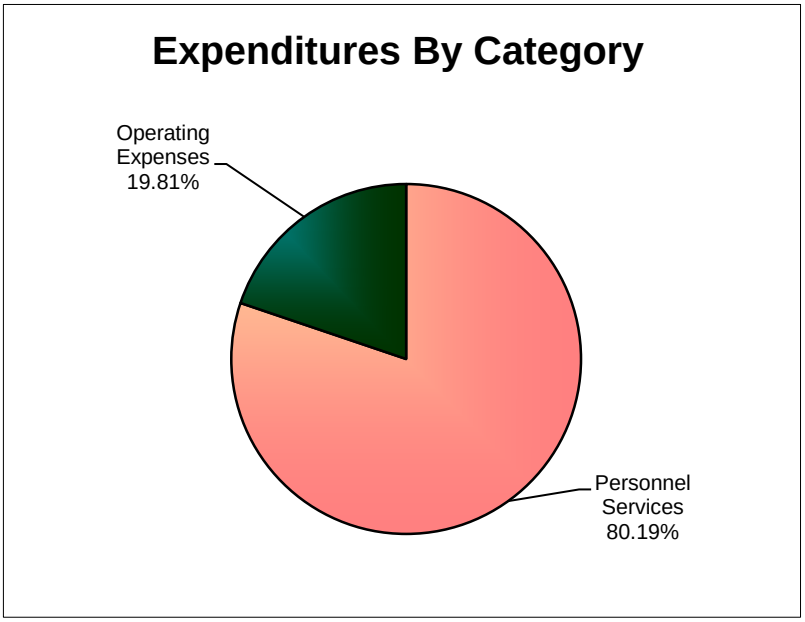
Department: Parking Garages Enterprise Fund

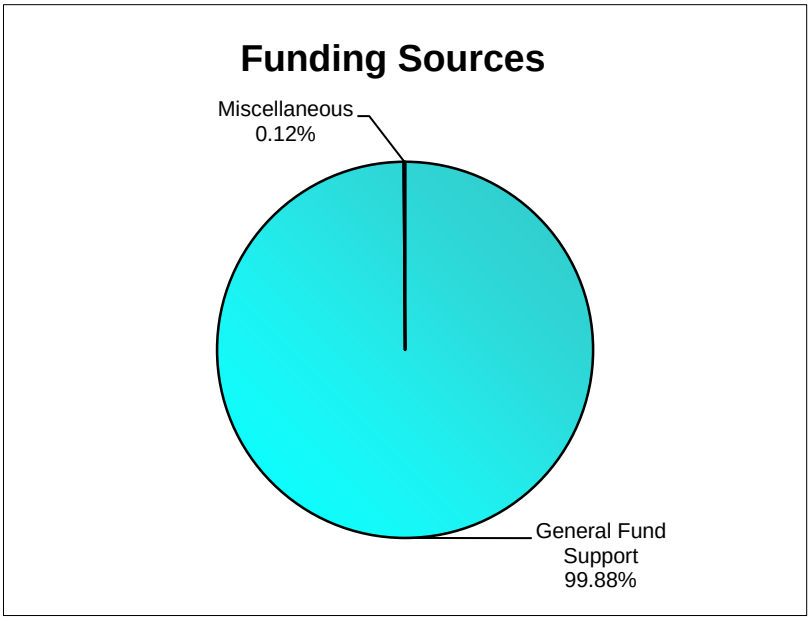
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Telephone Provider Charges - External	-	8,017	2,624	8,018	8,018
Internet Charges - External	-	6,108	4,544	6,822	6,822
Mobile Devices - External	-	5,696	4,080	7,219	7,219
ISF- IT Port Charges	-	27,972	18,648	34,320	34,320
Operating Expenses Total	**1,439,105**	**1,936,258**	**857,795**	**1,869,846**	**1,869,846**
Motor Vehicles - Capital	33,961	-	-	-	-
Capital Equipment > $5,000 Total	**33,961**	**-**	**-**	**-**	**-**
Equipment & Machinery - Contra	(33,960)	-	-	-	-
Contra Expense Total	**(33,960)**	**-**	**-**	**-**	**-**
Depreciation Expense	787,792	800,535	531,646	833,971	833,971
Depreciation Total	**787,792**	**800,535**	**531,646**	**833,971**	**833,971**
EXPENDITURE OBJECTS TOTAL	**2,646,903**	**3,188,650**	**1,698,983**	**3,188,164**	**3,185,862**
REVENUE OBJECTS					
Interdepartmental Revenue	269,874	273,960	173,342	265,440	265,440
Facility Fees	536,276	540,541	358,296	533,059	533,059
Bus Pass Fee	226,650	207,874	127,058	213,840	213,840
Parking Fee	1,366,348	1,368,628	902,765	1,379,261	1,379,261
Collections Revenue	280	-	(60)	-	-
Charges for Services Total	**2,399,428**	**2,391,003**	**1,561,401**	**2,391,600**	**2,391,600**
Interest Revenue Pooled Investments Non Operating	15,876	12,132	10,469	11,646	11,646
Investment Earnings Total	**15,876**	**12,132**	**10,469**	**11,646**	**11,646**
Rent and Royalties	9,018	-	-	-	-
Overages & Shortages Non Operating	2,956	(150)	115	(150)	(150)
Other Misc. Revenue Non Operating	7,532	-	15,241	6,000	6,000
Late Fees and Interest Charges on Overdue Receivable	34	-	34	-	-
Miscellaneous Revenue Total	**19,540**	**(150)**	**15,390**	**5,850**	**5,850**
REVENUE OBJECTS TOTAL	**2,434,844**	**2,402,985**	**1,587,260**	**2,409,096**	**2,409,096**

Finance – General Fund

Revenue	$ 20,000
Expenditures	16,250,247
Fund Impact	$ (16,230,247)
FTEs	164.80

Function Statement: Plan, organize, direct, and manage the operation of the Department of Finance and Risk Management, in order to accomplish the following: process payroll and accounts payable; monitor risk factors affecting finances and work force; manage workers' compensation and employee health; prepare external and internal financial reports; prepare, coordinate and monitor County budgets; issue and administer the County's long term debt; coordinate mail services; perform internal audits; monitor and report on the capital improvement program; monitor cash position for all County departments; collect the County's non-tax, non-court imposed receivables; manage all County grants in conjunction with other departments; prepare tax levy and tax rate analysis; coordinate the tax assembly process; administer and coordinate tax assessment litigation; formation and collection functions of improvement districts; and assist departments with all accounting functions.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	18,738,067	20,000	-	(18,718,067)
IT ISF Software Adjustment	(4,761)			4,761
Motor Pool Charges Adjustment	980			(980)
ADP Contract	51,472			(51,472)
Port Charges Adjustment	18,816			(18,816)
ITD ISF Hardware Adjustment	47,439			(47,439)
ITD ISF Server/Storage Adjustment	135,964			(135,964)
Benefits Adjustment	(42,427)			42,427
PCNs Transfer to GGS/Analytics & Data	(490,261)			490,261
Miscellaneous Personnel Adjustment	4,151			(4,151)
HSA One-time Offset	(240,000)			240,000
2.5% Salary/Benefits Adjustment	250,004			(250,004)
Grants Management Division Budget Transfer to to Grants Management & Innovation	(2,219,197)			2,219,197
Supplemental Requests				
None Submitted				-
Total Recommended Budget	16,250,247	20,000	-	(16,230,247)
Full Time Equivalents (FTEs)	164.80			

Comments/Issues

The Recommended Budget FTEs in the department decreased by 34.25 from the fiscal year 2017/18 Adopted Budget FTEs of 199.05. This is a result of transferring 31.00 FTEs to the newly created Grants Management and Innovation department and 5.00 FTEs to Analytics and Data Governance for fiscal year 2018/19. This decrease is offset by a 1.75 FTE increase in Financial Administration due to additional operational support needed.

The Recommended Budget expenditures are a decrease of $2,487,820 from the fiscal year 2017/18 Adopted Budget. Expenditure decreases totaling $2,996,646 are a result of decreases in IT ISF software of $4,761, benefits of $42,427, five PCN transfer to General Government Services Analytics and Data Governance unit of $490,261, a one-time HSA offset of $240,000 and a budget transfer for Grants Management Division moving to Grants Management & Innovation of $2,219,197 and are partially offset by $508,826 of cost increases. Increases occured in motor pool charges of $980, ADP contract of $51,472, port charges of $18,816, ITS ISF hardware and server/storage adjustments of $183,403, miscellaneous personnel adjustment of $4,151 and a 2.5 percent salary/benefits adjustment of $250,004.

Fiscal year 2018/19 Recommended Budget revenues of $20,000 remain unchanged from the fiscal year 2017/18 Adopted Budget.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	14,922,352	16,609,239	16,806,463	17,614,965	16,251,096
Revenues	45,854	46,340	134,613	20,000	20,000
Transfers In/(Out)	-	-	-	(31,549)	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	15,720,428	13,021,331	-	13,021,331	13,031,335
Operating Expenses	3,017,639	3,219,761	-	3,219,761	3,219,761
Total Expenditures	18,738,067	16,241,092	-	16,241,092	16,251,096
Revenues					
Miscellaneous	20,000	20,000	-	20,000	20,000
Total Revenues	20,000	20,000	-	20,000	20,000
General Fund Support	18,718,067	16,221,092	-	16,221,092	16,231,096
Total Funding	18,738,067	16,241,092	-	16,241,092	16,251,096

SUMMARY BY OBJECT

Department: Finance

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	10,216,774	11,765,574	6,743,265	9,653,677	9,862,416
Overtime	676	4,483	3,638	5,859	5,859
Temporary Help	3,430	21,894	1,370	33,580	33,580
Election Pay	200	-	-	-	-
Special Assignment Pay	5,854	-	2,082	-	-
Social Security & Medicare	758,544	898,616	490,914	739,403	739,403
Unemployment Insurance	8,137	8,233	5,032	5,185	5,185
Health Insurance Premiums	1,642,052	1,477,362	880,009	1,118,914	1,118,914
Workers Compensation	25,169	30,626	17,679	26,154	26,154
Life Insurance	6,067	6,794	3,837	5,605	5,605
Employer Paid Subsidy	8,169	9,990	5,543	8,544	8,544
Arizona State Retirement	1,187,896	1,352,132	776,203	1,142,170	1,142,170
Dental Insurance Premiums	26,341	26,929	16,422	20,991	20,991
Interdepartmental Salaries - Charged out/Credit	(145,583)	(159,191)	(69,330)	-	-
Interdepartmental Salaries - Charged in/Debit	24,633	168	2,802	-	-
Interdepartmental Fringe - Charged out/Credit	(59,770)	(70,500)	(26,486)	-	-
Interdepartmental Fringe - Charged in/Debit	4,980	-	1,134	-	-
Labor Distribution Fringe Charged out/Credit	(457,723)	(623,145)	(312,640)	(618,215)	(618,215)
Labor Distribution Fringe Charged in/Debit	450,880	630,645	308,807	611,562	611,562
Labor Distribution Salaries Charged out/Credit	(1,427,108)	(1,383,298)	(936,955)	(1,354,663)	(1,354,663)
Labor Distribution Salaries Charged in/Debit	1,402,423	1,385,295	922,775	1,350,005	1,349,156
Budgeted Benefits	-	-	-	-	41,265
Parking Subsidy	2,200	1,820	1,384	1,560	1,560
Paid Parental Leave	12,449	-	3,907	-	-
Sick Payout	34,345	25,767	-	15,500	15,500
Vacation Payout	51,547	19,233	30,740	15,500	15,500
HSA Contribution - Employer	-	291,001	238,046	240,000	240,000
HSA Expense Offset	-	-	-	-	(240,000)
Personnel Services Total	**13,782,582**	**15,720,428**	**9,110,178**	**13,021,331**	**13,030,486**
Office Supplies	44,698	78,139	27,371	69,828	69,828
Software Under $5M	714	14,835	1,512	14,125	14,125
Computer Equipment less than $1,000	1,656	2,916	261	2,378	2,378
Food Supplies	139	-	98	-	-

SUMMARY BY OBJECT

Department: Finance

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Medical & Lab Supplies	434	-	-	-	-
Books, Subscriptions & Videos	35,263	37,953	27,802	36,255	36,255
Repair & Maintenance Supplies	2,725	7,263	295	3,000	3,000
Janitorial Supplies	101	500	51	500	500
Other Operation Supplies	1,639	250	1,256	250	250
Tools & Equipment Under $1,000	15,157	900	-	1,000	1,000
Furniture Under $1,000	3,867	9,375	4,346	10,200	10,200
Signage Supplies & Services	251	-	-	-	-
Lawyers	4,682	8,500	-	8,000	8,000
Telecommunication Services	1,038	-	-	-	-
Accounting and Auditing Services	-	-	35	-	-
Software Maintenance and Support	1,219,790	1,033,013	637,015	1,117,146	1,117,146
Patient Transportation	-	-	25	-	-
In State Training	33,081	73,381	46,896	65,923	65,923
Out of State Training	4,776	15,000	1,635	11,000	11,000
In State Travel	250	-	-	-	-
Out of State Travel	8,629	10,636	4,920	8,136	8,136
Postage & Freight	211,557	272,961	505,027	264,761	264,761
Printing & Microfilming	139,345	211,765	117,760	203,947	203,947
Moving and Storage Fees	-	720	-	750	750
Leases & Rental - Real Estate - Internal	2,344	-	-	-	-
R&M-Machinery & Equipment Services	15,333	13,950	12,302	18,210	18,210
R&M Building Services	26,712	2,000	326	-	-
Other Professional Services	166,375	206,255	(141,106)	266,596	266,596
Appraisal Services	-	-	5,000	-	-
Banking Credit Card Fees and Charges	541	1,000	1,426	800	800
Advertising	14,474	18,417	13,832	18,050	18,050
Leases & Rental - Other (Mchnry, Equip, etc.)	10,974	17,649	8,080	17,918	17,918
Interdepartmental Supplies & Services - Charged In/Debit	782	900	138	700	700
Telephone & Internet	123,757	-	-	-	-
Electricity	-	6,165	540	4,800	4,800
Motor Pool Charges	16,528	22,843	10,860	20,802	20,802
Regulatory Permitting Fees	70	-	70	-	-
Dues and Memberships	10,078	13,140	2,289	6,425	6,425
Other Miscellaneous Charges	2,274	-	3,019	-	-
Payments to or on behalf of other governments	2,925	-	300	-	-
Interest Expense - Pooled Investments	-	-	5,884	-	-

SUMMARY BY OBJECT

Department: Finance

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Computer Hardware - ISF Charges	365,821	334,737	223,176	327,362	327,362
Server and Storage - ISF Charges	414,937	362,386	241,600	498,350	498,350
Software - ISF Charges	116,686	96,720	64,496	78,770	78,770
Telephone Provider Charges - External	-	-	685	-	-
Mobile Devices - External	-	672	1,219	600	600
ISF- IT Port Charges	-	138,528	92,352	137,280	137,280
Furniture - Non-Capital	1,365	-	-	-	-
Office Machines & Computers - Non-Capital	1,541	4,170	5,272	5,899	5,899
Other Machines & Equipment - Non-Capital	572	-	749	-	-
Telecommunication Equipment - Non-Capital	-	-	261	-	-
Operating Expenses Total	**3,023,881**	**3,017,639**	**1,929,075**	**3,219,761**	**3,219,761**
EXPENDITURE OBJECTS TOTAL	**16,806,463**	**18,738,067**	**11,039,253**	**16,241,092**	**16,250,247**
REVENUE OBJECTS					
General Government Fees	23,801	-	38,832	-	-
Charges for Services Total	**23,801**	**-**	**38,832**	**-**	**-**
Other Misc. Revenue Operating	110,812	20,000	12,351	20,000	20,000
Miscellaneous Revenue Total	**110,812**	**20,000**	**12,351**	**20,000**	**20,000**
REVENUE OBJECTS TOTAL	**134,613**	**20,000**	**51,183**	**20,000**	**20,000**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF FINANCE ARE:

- **IMPROVEMENT DISTRICTS FORMATION SPECIAL REVENUE FUND**
- **FINANCE GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS ARE PROVIDED ON THE FOLLOWING PAGES.

IMPROVEMENT DISTRICTS FORMATION FUND

Expenditures: **11,680** **Revenues:** **0**

FTEs: **0.00**

Function Statement: Provide funding to cover the expenses of creating new improvement districts.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	7,096	11,680	-	11,680	11,680
Total Expenditures	7,096	11,680	-	11,680	11,680
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	20,000	20,000	-	20,000	20,000
Fund Balance Decrease/(Increase)	(12,904)	(8,320)	-	(8,320)	(8,320)
Total Funding	7,096	11,680	-	11,680	11,680

The Improvement Districts Formation Fund has no budgeted FTEs. Personnel services expenditures are interdepartmental salaries from the Finance Department.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	973	2,339	11,230	3,050	11,680
Revenues	77	162	152	-	-
Net Operating Transfers In/(Out)	29,088	-	-	20,000	20,000

SUMMARY BY OBJECT

Department: Improvement District Formation Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	-	-	99	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	42	-	-
Labor Distribution Fringe Charged in/Debit	2,537	1,001	252	2,539	2,539
Labor Distribution Salaries Charged in/Debit	8,693	6,095	774	9,141	9,141
Personnel Services Total	**11,230**	**7,096**	**1,167**	**11,680**	**11,680**
Departmental Overhead - Charged In/Debit	-	-	69	-	-
Operating Expenses Total	**-**	**-**	**69**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**11,230**	**7,096**	**1,236**	**11,680**	**11,680**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	152	-	75	-	-
Investment Earnings Total	**152**	**-**	**75**	**-**	**-**
REVENUE OBJECTS TOTAL	**152**	**-**	**75**	**-**	**-**

FINANCE GRANTS

Expenditures: **6,025,000** **Revenues:** **6,000,000**

FTEs: **0.00**

Function Statement: Provide grant management services.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	6,025,000	6,025,000	-	6,025,000	6,025,000
Total Expenditures	6,025,000	6,025,000	-	6,025,000	6,025,000
Revenues					
Intergovernmental	6,000,000	6,000,000	-	6,000,000	6,000,000
Total Revenues	6,000,000	6,000,000	-	6,000,000	6,000,000
Total Transfers In/(Out)	(4,975,000)	(6,019,693)	-	(6,019,693)	(6,019,693)
Fund Balance Decrease/(Increase)	5,000,000	6,044,693	-	6,044,693	6,044,693
Total Funding	6,025,000	6,025,000	-	6,025,000	6,025,000

Fiscal year 2015/16 transfers below include intrafund transfers.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	14,062	27,907	45,568	6,025,000	6,025,000
Revenues	-	-	-	6,000,000	6,000,000
Net Operating Transfers In/(Out)	24,597	68,066	-	(5,025,000)	(6,019,693)

SUMMARY BY OBJECT

Department: Finance Grants Special Revenue Fund

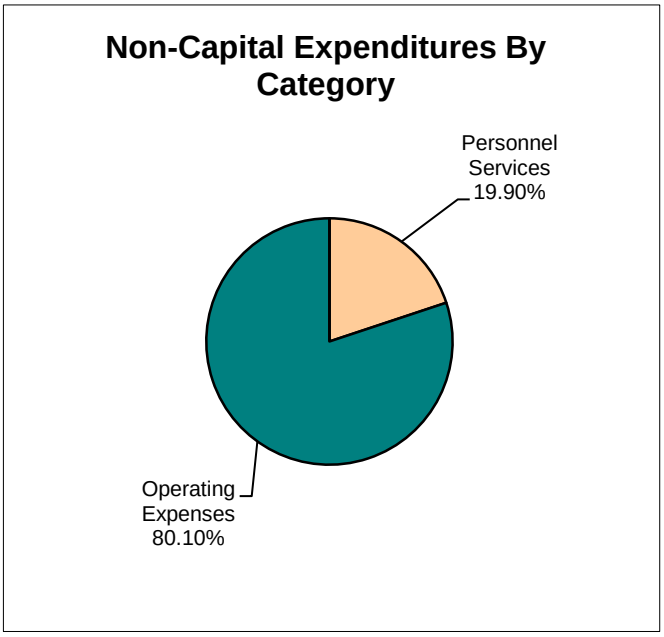
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interest Expense - Pooled Investments	45,568	25,000	28,039	25,000	25,000
Job Support Services & Supplies	-	6,000,000	-	6,000,000	6,000,000
Operating Expenses Total	**45,568**	**6,025,000**	**28,039**	**6,025,000**	**6,025,000**
EXPENDITURE OBJECTS TOTAL	**45,568**	**6,025,000**	**28,039**	**6,025,000**	**6,025,000**
REVENUE OBJECTS					
Federal Grant Revenue	-	6,000,000	-	6,000,000	6,000,000
Intergovernmental Total	**-**	**6,000,000**	**-**	**6,000,000**	**6,000,000**
REVENUE OBJECTS TOTAL	**-**	**6,000,000**	**-**	**6,000,000**	**6,000,000**

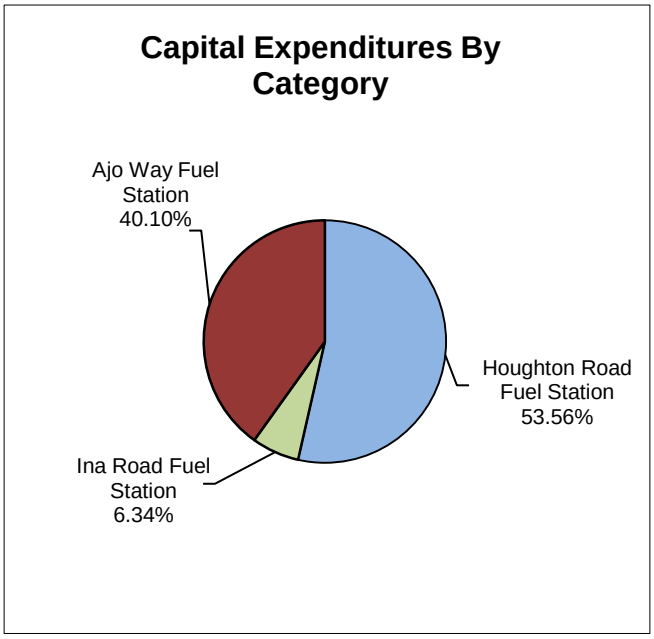
Fleet Services - Internal Service Fund

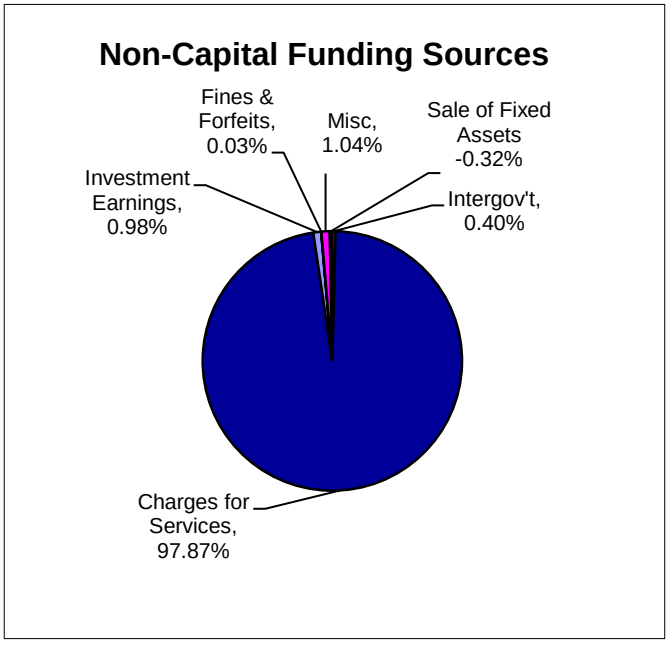
Function Statement: Purchase, maintain, and dispose of cars and light trucks, heavy trucks, and off-road heavy equipment. Provide fuel for all County vehicles and equipment from nine fueling sites located throughout the County and from mobile fuel trucks for off-road equipment. Maintain complete inventory and cost accounting records for all vehicles, equipment, fuel, and parts.

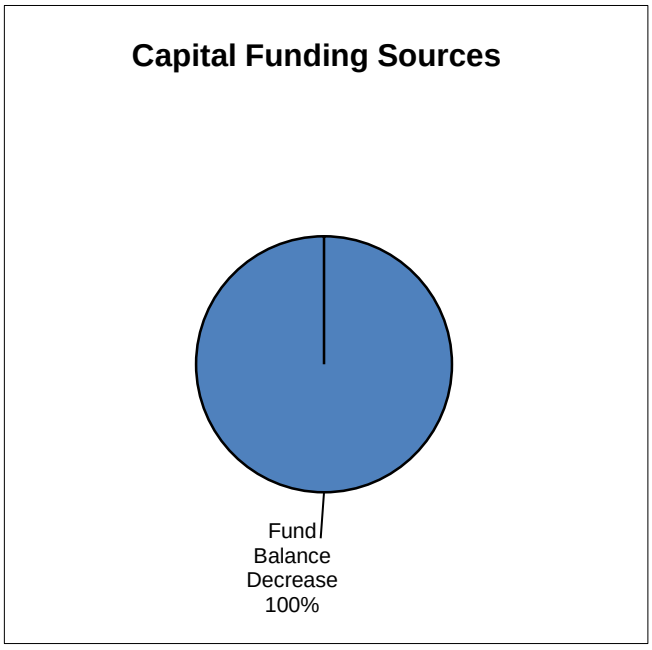
Non-Capital		
Revenue	$	19,437,046
Expenditures		18,308,496
Net Transfers		(11,873,571)
Fund Impact	$	(10,745,021)
FTEs		56.00

Capital		
COPs Proceeds	$	-
Expenditures		2,365,055
Fund Impact	$	(2,365,055)
FTEs		0.00









Recommended Budget Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	19,849,494	20,486,081	(2,208,544)	(1,571,957)
Reverse Prior Year Transfers			2,208,544	2,208,544
Operating Transfer Out - 2010 COPs			(39,210)	(39,210)
Operating Transfer Out - 2013 COPs			(11,834,361)	(11,834,361)
Fuel & Oil Decrease	(2,083,259)			2,083,259
Equipment Repair & Maintenance Decrease	(341,782)			341,782
Building Repair & Maintenance Decrease	(50,000)			50,000
Insurance Decrease	(45,456)			45,456
Utilities Decrease	(20,000)			20,000
Benefits Adjustment	(5,060)			5,060
Various Operating Cost Decreases	(400)			400
Depreciation Expense Increase	649,535			(649,535)
Repair & Maintenance Supplies Increase	363,074			(363,074)
Interdepartmental Revenue Decrease		(1,157,032)		(1,157,032)
Gain or Loss on Disposal of Assets		(62,003)		(62,003)
Miscellaneous Revenue Increase		122,500		122,500
Intergovernmental Increase		37,500		37,500
Investment Earnings Increase		5,000		5,000
Fines & Forfeits Increase		5,000		5,000
HSA One-time Offset	(75,000)			75,000
2.5% Salary/Benefits Increase Adjustment	67,350			(67,350)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	18,308,496	19,437,046	(11,873,571)	(10,745,021)
Full Time Equivalents (FTEs)	56.00			

Comments/Issues

The fiscal year 2018/19 Recommended FTEs are 56.00, the same as the fiscal year 2017/18 Adopted Budget.

The department's Recommended Budget for fiscal year 2018/19 total operating expenditures decreases $1,540,998 from the fiscal year 2017/18 Adopted Budget. Anticipated reductions include Fuel & Oil of $2,083,259 reflecting the overall lower fuel prices. R&M for machines and equipment of $341,782 results from the ongoing replacement of older vehicles. R&M for buildings of $50,000 reflects a decreased need for repairs on the newer building and upgraded fuel stations. General Liability Insurance of $45,456 reflects lower rates from Risk Management. Utilities of $20,000 are resulting from a reduced need for natural gas, electricity and water, decreased Benefits costs of $5,060, decreased various operating expenses of $400 and a one-time Health Savings Account (HSA) Offset of $75,000. Increases partially offset the decreased expenditures and include increased Depreciation Expense of $649,535; R&M Supplies of $363,074 reflects anticipated materials from vehicle add-ons like emergency lights for patrol vehicles and a 2.5 percent Salary/Benefits increase of $67,350.

The department's Recommended Budget for fiscal year 2018/19 total revenues decreases $1,049,035 from the fiscal year 2017/18 Adopted Budget. Decreased revenues of $1,157,032 are primarily attributed to transportation charges for assigned vehicles and interdepartmental charges for department owned vehicles and work orders for accidents and specialty equipment add-ons. Revenues from vehicle auctions is anticipated to decrease by $62,003 based on trends over the last three fiscal years. A partial offset of $170,000 reflects anticipated increased revenue from Miscellaneous Revenues of $122,500 due to reimbursements for recycled materials such as oil and metal. Additional increases include revenues from Intergovernmental Agreements (IGA) of $37,500, Investment Earnings of $5,000 and Fines & Forfeits of $5,000. The IGA revenues have been under budgeted the past two fiscal years. Investment Earnings are based on anticipated larger returns for the fund balance. Fines & Forfeits was not budgeted in the last two fiscal years.

For fiscal year 2018/19 the method of charging for department use of Fleet Service vehicles will continue as follows: Motor pool charges to departments will consist of a fixed charge per vehicle per month which includes repair & maintenance, replacement, and overhead costs, plus actual charges for fuel consumption and actual rental fees for incidental use of motor pool vehicles.

The operating transfer out of $11,873,571 for fiscal year 2018/19 is a transfer to Debt Service for the new facility.

Some large or specialized vehicles are owned directly by certain departments and are not part of the Fleet Services inventory of vehicles. Fleet Services charges those departments for maintenance and repair services and fuel provided to these vehicles.

Recommended revenue sources:	
Intergovernmental	78,500
Charges For Services	19,023,049
Fines & Foreits	5,000
Miscellaneous Revenue	202,500
Investment Earnings	190,000
Disposal of Property	(62,003)
	19,437,046

Recommended capital expenditures:	
Fleet Motor Vehicles	6,222,719
Other Machines and Equipment	725,000
	6,947,719

Note: Due to accounting rules for internal service funds, Fleet Services' Recommended Budget reflects only annual depreciation costs of capital items that cost $5,000 or more. While the Summary by Object report shows recommended capital purchases, capital items that cost $5,000 or more are offset by contra expenditure accounts.

In fiscal year 2013/14 construction was initiated on three capital projects for Fleet Services totaling $20.75 million. The new service facility, new fueling facilities and a fueling management system are financed by Certificates of Participation (COPs) issued in 2013. Debt service in fiscal year 2018/19 for the 2010 and 2013 COPs is $11,873,571. The services facility was opened in September of 2014.

The department includes $2,365,055 of proposed capital project costs, which are primarily related to the fuel station upgrades at Houghton Road, Ina Road and Ajo Way. Capital projects are noted here for informational purposes. Ultimately, the costs associated with the projects will be capitalized at year end and recorded on the department's balance sheet as assets which result in zero net costs in this fund. For a detailed listing of projects, see Summary of Active Capital Improvement Projects in the Capital Projects section.

Fleet Services has a five year goal of reducing the carbon footprint as part of the Pima County Sustainable Action Plan. This will be accomplished by increasing the percentage of alternative fuel vehicles in the Pima County fleet, including electric and hybrid vehicles.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	17,658,249	15,893,495	16,667,288	16,892,733	18,308,496
Revenues	21,034,710	19,263,912	20,255,284	20,990,294	19,437,046
Transfers In/(Out)	(1,802,797)	(2,272,968)	(1,842,560)	(2,205,554)	(11,873,571)

Funding Summary By Department - Internal Service Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	3,632,934	3,651,543	-	3,651,543	3,643,893
Operating Expenses	11,531,913	9,330,421	-	9,330,421	9,330,421
Capital/Depreciation	4,684,647	5,334,182	-	5,334,182	5,334,182
Total Expenditures	19,849,494	18,316,146	-	18,316,146	18,308,496
Revenues					
Intergovernmental	41,000	78,500	-	78,500	78,500
Charges For Services	20,180,081	19,023,049	-	19,023,049	19,023,049
Fines & Foreits	-	5,000		5,000	5,000
Miscellaneous Revenue	80,000	202,500	-	202,500	202,500
Investment Earnings	185,000	190,000	-	190,000	190,000
Disposal of Property	-	(62,003)	-	(62,003)	(62,003)
Total Revenues	20,486,081	19,437,046	-	19,437,046	19,437,046
Transfers In/(Out)	(2,208,544)	(11,873,571)	-	(11,873,571)	(11,873,571)
Fund Balance Decr/(Incr)	1,571,957	10,752,671	-	10,752,671	10,745,021
Total Funding	19,849,494	18,316,146	-	18,316,146	18,308,496

SUMMARY BY OBJECT

Department: Fleet Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	2,171,382	2,430,865	1,479,093	2,432,500	2,488,736
Overtime	6,951	16,000	5,551	10,000	10,000
Shift Differential	-	3,700	-	209	209
Special Assignment Pay	101,154	150,797	76,195	162,236	162,236
Social Security & Medicare	166,761	197,498	115,524	198,498	198,498
Unemployment Insurance	1,743	1,805	1,167	1,387	1,387
Health Insurance Premiums	434,780	377,745	241,326	365,129	365,129
Workers Compensation	72,879	90,725	51,313	91,810	91,810
Life Insurance	1,699	1,903	1,142	1,869	1,869
Employer Paid Subsidy	-	-	186	-	-
Arizona State Retirement	259,644	296,891	179,507	306,179	306,179
Dental Insurance Premiums	4,720	4,907	3,292	5,141	5,141
Interdepartmental Salaries - Charged out/Credit	(45,319)	(44,108)	(29,221)	(31,341)	(31,341)
Interdepartmental Salaries - Charged in/Debit	28,198	28,500	15,292	34,978	34,978
Interdepartmental Fringe - Charged out/Credit	(22,463)	(14,454)	(7,103)	(15,185)	(15,185)
Interdepartmental Fringe - Charged in/Debit	13,882	15,160	8,298	11,730	11,730
Budgeted Benefits	-	-	-	-	11,114
Paid Parental Leave	5,612	-	-	1,403	1,403
Sick Payout	-	-	2,194	-	-
Vacation Payout	203	-	8,041	-	-
NPL Related Pension Expense	(59,425)	-	-	-	-
HSA Contribution - Employer	-	75,000	65,000	75,000	75,000
HSA Expense Offset	-	-	-	-	(75,000)
Personnel Services Total	**3,142,401**	**3,632,934**	**2,216,797**	**3,651,543**	**3,643,893**
Office Supplies	7,588	13,200	4,313	8,000	8,000
Software Under $5M	-	13,500	148	10,000	10,000
Computer Equipment less than $1,000	2,258	4,500	5,347	2,911	2,911
Fuel & Oil	2,657,659	4,883,259	1,683,897	2,800,000	2,800,000
Books, Subscriptions & Videos	6,940	16,896	3,518	10,000	10,000
Repair & Maintenance Supplies	1,721,546	2,201,426	993,395	2,564,500	2,564,500
Chemicals	115	-	23	150	150
Janitorial Supplies	498	1,500	285	370	370
Clothing, Uniforms, and Safety Apparel	97	-	-	150	150
Promotional Items	7,999	-	-	2,000	2,000
Cameras, Film & Equipment	-	15,000	1,779	7,000	7,000
Other Operation Supplies	272	3,200	1,103	1,015	1,015

SUMMARY BY OBJECT

Department: Fleet Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Tools & Equipment Under $1,000	16,664	35,000	6,407	18,232	18,232
Furniture Under $1,000	-	-	778	-	-
Signage Supplies & Services	-	1,500	412	845	845
Software Maintenance and Support	72,227	80,000	47,080	80,000	80,000
In State Training	5,984	12,500	1,172	5,950	5,950
Out of State Training	-	3,000	-	1,250	1,250
In State Travel	490	2,000	653	850	850
Out of State Travel	8,843	15,000	7,904	11,000	11,000
Postage & Freight	238	650	84	455	455
Printing & Microfilming	652	2,600	278	1,300	1,300
Towing Services	26,175	37,500	25,616	28,000	28,000
Security	74,438	80,000	17,342	75,000	75,000
R&M-Machinery & Equipment Services	751,912	1,191,782	446,958	850,000	850,000
R&M Building Services	32,950	100,000	30,721	50,000	50,000
R&M Grounds and Landscaping	34,742	16,000	3,139	40,000	40,000
Other Professional Services	-	20,000	257	10,000	10,000
Appraisal Services	6,787	9,000	4,210	7,300	7,300
Investigative Services	305	1,000	-	500	500
Advertising	1,082	3,000	2,103	1,630	1,630
Laundry & Linen Services	21,238	21,000	11,615	21,200	21,200
Leases & Rental - Other (Mchnry, Equip, etc.)	7,393	13,600	4,613	8,042	8,042
Interdepartmental Supplies & Services - Charged In/Debit	5,958	8,000	3,717	5,900	5,900
County Administrative Overhead	1,744,236	641,361	427,376	655,317	655,317
PWA Overhead Expense	7,632	-	200	3,455	3,455
Parking Charges	-	-	-	10,920	10,920
Telephone & Internet	73,382	-	-	-	-
Electricity	27,647	77,400	44,572	52,400	52,400
Water & Sewer	25,273	30,150	18,117	25,150	25,150
Natural Gas	13,465	25,000	6,595	15,000	15,000
Waste Disposal and Recycling	2,656	4,500	1,245	3,050	3,050
Motor Pool Charges	122,283	145,500	94,251	129,123	129,123
Regulatory Permitting Fees	-	500	1,225	-	-
Dues and Memberships	2,627	5,600	2,280	2,786	2,786
Other Miscellaneous Charges	38,268	59,850	20,751	31,160	31,160
Payments to or on behalf of other governments	-	2,000	-	-	-
General Liability Insurance Premiums	1,150,872	1,182,295	788,200	1,136,839	1,136,839
Property Damage Insurance Premiums	19,344	10,687	7,128	29,773	29,773
Other Insurance Premiums	25,560	-	-	-	-

SUMMARY BY OBJECT

Department: Fleet Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Radio	8,658	8,856	6,057	6,888	6,888
Computer Hardware - ISF Charges	88,314	95,422	63,616	107,707	107,707
Server and Storage - ISF Charges	120,366	170,092	113,392	193,314	193,314
Software - ISF Charges	29,966	26,867	17,912	23,814	23,814
Solar Energy	156,507	155,000	69,299	155,000	155,000
Telephone Provider Charges - External	-	5,300	4,943	16,560	16,560
Internet Charges - External	-	-	258	300	300
Mobile Devices - External	-	8,600	4,971	19,223	19,223
ISF- IT Port Charges	-	68,820	45,880	86,592	86,592
Furniture - Non-Capital	-	-	2,832	-	-
Other Machines & Equipment - Non-Capital	-	2,500	-	2,500	2,500
Operating Expenses Total	**9,130,106**	**11,531,913**	**5,049,967**	**9,330,421**	**9,330,421**
Motor Vehicles - Capital	2,128,657	4,639,591	2,327,504	6,222,719	6,222,719
Other Machines & Equipment - Capital	602,339	1,482,420	64,304	725,000	725,000
Gain (Loss) Sale CA	(43,543)	-	(1,402)	-	-
Capital Equipment > $5,000 Total	**2,687,453**	**6,122,011**	**2,390,406**	**6,947,719**	**6,947,719**
Equipment & Machinery - Contra	(602,339)	(1,482,420)	(64,304)	(725,000)	(725,000)
Fleet Vehicle - Contra	(2,128,657)	(4,639,591)	(2,327,505)	(6,222,719)	(6,222,719)
Contra Expense Total	**(2,730,996)**	**(6,122,011)**	**(2,391,809)**	**(6,947,719)**	**(6,947,719)**
Depreciation Expense	4,438,324	4,684,647	3,011,730	5,334,182	5,334,182
Depreciation Total	**4,438,324**	**4,684,647**	**3,011,730**	**5,334,182**	**5,334,182**
EXPENDITURE OBJECTS TOTAL	**16,667,288**	**19,849,494**	**10,277,091**	**18,316,146**	**18,308,496**
REVENUE OBJECTS					
Other Local Governments Other	-	35,000	-	-	-
Fleet Services External Revenue	44,753	6,000	62,127	78,500	78,500
Intergovernmental Total	**44,753**	**41,000**	**62,127**	**78,500**	**78,500**
Transportation Charges	17,388,780	17,730,081	12,043,379	17,746,852	17,746,852
Interdepartmental Revenue	2,397,170	2,450,000	1,675,082	1,276,197	1,276,197
Charges for Services Total	**19,785,950**	**20,180,081**	**13,718,461**	**19,023,049**	**19,023,049**
Judgments & Resititutions	13,789	-	-	5,000	5,000
Fines & Forfeits Total	**13,789**	**-**	**-**	**5,000**	**5,000**
Interest Non Operating	164,064	125,000	174,268	170,000	170,000
Interest Revenue Pooled Investments Non Operating	104,328	60,000	53,821	100,000	100,000
Market Adjustments Non Operating	(76,084)	-	(101,178)	(80,000)	(80,000)

SUMMARY BY OBJECT

Department: Fleet Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Investment Earnings Total	**192,308**	**185,000**	**126,911**	**190,000**	**190,000**
Other Misc. Revenue Non Operating	218,484	80,000	79,364	202,500	202,500
Miscellaneous Revenue Total	**218,484**	**80,000**	**79,364**	**202,500**	**202,500**
Proceeds Sale Other Fixed Assets	(284,018)	-	(67,429)	(62,003)	(62,003)
Cash Proceeds - Sale of Capital Assets	284,018	-	67,429	-	-
Gain or Loss on Disposal of Assets Total	**-**	**-**	**-**	**(62,003)**	**(62,003)**
REVENUE OBJECTS TOTAL	**20,255,284**	**20,486,081**	**13,986,863**	**19,437,046**	**19,437,046**

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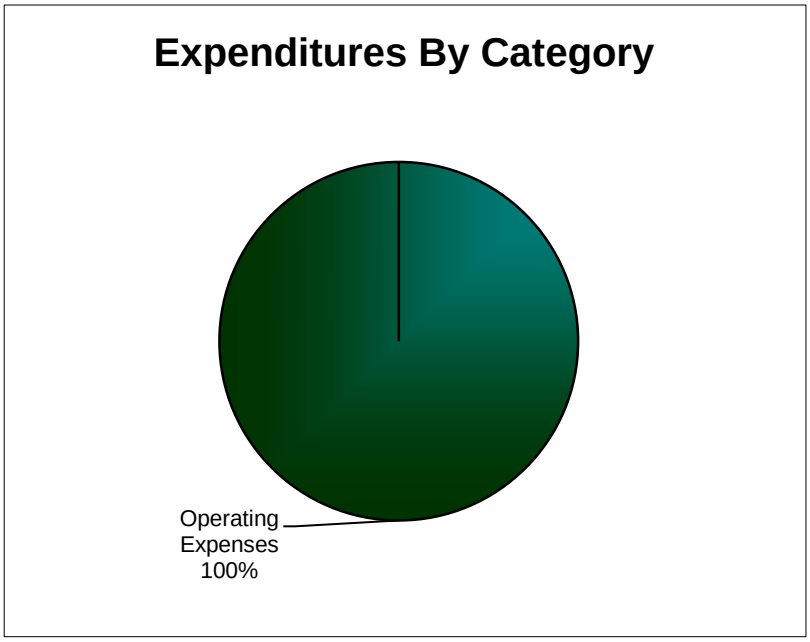
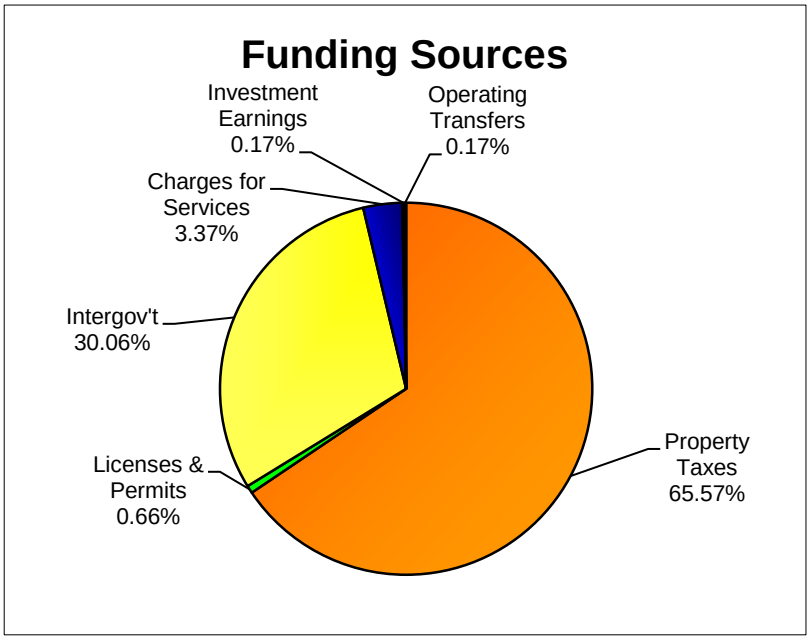
General Government Revenues - General Fund

Revenue	$ 519,496,886
Expenditures	223,050
Net Transfers	(58,739,652)
Fund Impact	$ 460,534,184
FTEs	0.00

Function Statement: Record all revenue associated with the General Fund, other than department generated revenue. Account for Operating Transfers between the General Fund and other County funds.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	423,050	515,697,849	(40,068,294)	475,206,505
Decrease in Other Interest Charges	(200,000)			200,000
Decrease in Current Year Real Property Tax Revenue		(26,109)		(26,109)
Increase in Current Year Personal Property Tax Revenue		1,341,778		1,341,778
Decrease in Delinquent Real Property Taxes		(1,749,000)		(1,749,000)
Increase in Delinquent Personal Property Taxes		23,700		23,700
Decrease in Interest on Delinquent Real Property Taxes		(451,594)		(451,594)
Decrease in Interest on Delinquent Personal Prop Taxes		(58,698)		(58,698)
Decrease in Penalties on Delinquent Real Property Taxes		(204,000)		(204,000)
Increase in Licenses & Permits		100,000		100,000
Increase in Federal Payments in Lieu		9,547		9,547
Increase in Sales and Use Tax		5,825,000		5,825,000
Increase in Alcoholic Beverage Tax		24,000		24,000
Increase in Shared Vehicle License Tax		1,210,000		1,210,000
Increase in City Payments in Lieu		1,000		1,000
Decrease in General Government Fees		(26,633)		(26,633)
Decrease in Overhead General Fund		(1,652,018)		(1,652,018)
Decrease in Overhead Public Works Administration		(978,436)		(978,436)
Increase in Investment Earnings		410,000		410,000
Increase in Miscellaneous Operating Revenue		500		500
Reverse Out FY 2016/17 Net Operating Transfers			40,068,294	40,068,294
Attractions & Tourism			(1,571,125)	(1,571,125)
Capital Projects - Various Projects			(16,065,000)	(16,065,000)
Debt Service - COPs 2010			(1,739,133)	(1,739,133)
Debt Service - COPs 2013			(2,951,389)	(2,951,389)
Debt Service - COPs 2014			(4,368,132)	(4,368,132)
Debt Service - COPs 2016			(2,140,245)	(2,140,245)
Development Services - Loan Repayment			750,000	750,000
Environmental Quality - Air Quality			(459,774)	(459,774)
Environmental Quality - Wildcat Dump Enforcement			(250,515)	(250,515)
Finance Grants - Interest Expense Reimbursements			(25,000)	(25,000)
Health - G.F. Support			(10,225,223)	(10,225,223)
Health - G.F. Support-Pima Animal Care			(2,864,112)	(2,864,112)
Improvement Districts Formation Fund			(20,000)	(20,000)
Information Technology - Internal Service Fund			(7,787,710)	(7,787,710)
Parks Special Programs-Deferred Maintenance			(750,000)	(750,000)
Stadium District - Ballfields Maintenance			(1,058,002)	(1,058,002)
Stadium District - Cash Deficit			(2,590,000)	(2,590,000)

Stadium District - General Fund Support			(2,177,931)	(2,177,931)
Stadium District - Hotel Tax Proceeds			(2,445,699)	(2,445,699)
Sheriff Inmate Welfare Fund - Inmate Health			120,000	120,000
Transportation - Graffiti			(120,662)	(120,662)
Supplemental Requests				
None Submitted				
Total Recommended Budget	223,050	519,496,886	(58,739,652)	460,534,184

Comments/Issues

Note: Net Operating Transfers does not include transfers in of $997,957 from Parks Special Programs to Contingency, $178,000 from Regional Wastewater Reclamation to Community Services, $59,468 from Regional Wastewater Reclamation to Natural Resources, Parks and Recreation, $20,000 from Regional Flood Control District to Natural Resources, Parks and Recreation, and $1,500 from Development Services to the Recorder. Transfers out not included in Net Operating Transfers are County Match funding to County Administrator Grants of $1,500,000, Office of Emergency Management Grants of $560,081, County Attorney Grants of $126,478, Grants Management and Innovation Grants of $60,000, Community Development Grants of $49,412, and Parks Grants of $9,712.

Recommended General Fund revenue sources:

Real Property Taxes	325,981,343
Personal Property Taxes	10,048,026
Interest on Delinquent Real Property Taxes	3,900,048
Interest on Delinquent Personal Property Taxes	778,492
Penalties on Delinquent Real Property Taxes	476,000
Business Licenses and Permits	3,460,000
Sales and Use Tax	121,025,000
Alcoholic Beverages	72,000
Shared Vehicle License Tax	29,460,000
Transient Lodging Excise Tax	2,377,212
Miscellaneous Intergovernmental	3,490,547
Investment Earnings	910,000
Overhead Central Services Contribution	14,337,915
Overhead Public Works Administration	2,317,985
General Government Fees	862,818
Miscellaneous Charges	(500)
	519,496,886

Pursuant to A.R.S. §42-17052 (A), the County's statutory taxable net assessed value for fiscal year 2018/19 is $8,333,892,906, an increase of $258,935,189 or 3.21 percent over the valuation for fiscal year 2017/18.

The fiscal year 2018/19 primary tax rate of $4.0696 per $100 of net assessed value is a $0.1400 decrease from the fiscal year 2017/18 Adopted Budget rate. The overall County's Truth in Taxation rate is $4.4014 for fiscal year 2018/19 and assuming the County adopts a Transportation Property Road Tax Primary of $0.2500, the recommended rate of $4.0696 is below the effective General Fund Primary Truth in Taxation rate of $4.1514. Current year real property tax revenues for fiscal year 2018/19 are expected to decrease by $26,109. Current year personal property tax revenue is expected to increase by $1,341,778 largely because the Assessor moved locally assessed personal property from the secured property tax roll to the unsecured personal property tax roll. Overall current year property tax revenues are expected to increase by a net of $1,315,669 over fiscal year 2017/18. Real property delinquent property tax revenue is expected to decrease by $1,749,000 from the fiscal year 2017/18 total due to a smaller amount of delinquent real property taxes outstanding, while personal property delinquent property tax revenue is expected to increase by $23,700 over fiscal year 2017/18.

Fiscal year 2018/19 State Shared Sales Tax revenue is expected to be $121,025,000, an increase of $5,825,000 over the $115,200,000 budget amount for fiscal year 2017/18. Increased revenue is related to continued statewide economic growth, with Pima County activity somewhat trailing overall statewide economic growth.

Vehicle License Tax revenue of $29,460,000 is expected for fiscal year 2018/19, an increase of $1,210,000 over the fiscal year 2017/18 budget amount of $28,250,000. Local population growth and continued high-level new vehicle sales, particularly for light trucks, exceed the statutory 16.25% annual reduction in the tax base.

No supplemental requests were submitted, as this is not an operating department.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	891,110	274,388	178,665	423,050	223,050
Revenues	484,092,189	503,585,047	516,089,238	517,424,366	519,496,886
Transfers In/(Out)	(22,052,466)	(27,931,703)	(29,502,609)	(41,190,129)	(58,739,652)

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	423,050	223,050	-	223,050	223,050
Total Expenditures	423,050	223,050	-	223,050	223,050
Revenues					
Property Taxes	342,307,832	352,540,205	-	352,540,205	341,183,909
Intergovernmental	149,355,212	156,424,759	-	156,424,759	156,424,759
Charges For Services	20,175,805	17,518,718	-	17,518,718	17,518,718
Licenses & Permits	3,360,000	3,460,000	-	3,460,000	3,460,000
Miscellaneous	(1,000)	(500)	-	(500)	(500)
Investment Earnings	500,000	910,000	-	910,000	910,000
Total Revenues	515,697,849	530,853,182	-	530,853,182	519,496,886
Transfers In/(Out)	(40,068,294)	(52,214,652)	-	(52,214,652)	(58,739,652)
General Fund Support	(475,206,505)	(478,415,480)	-	(478,415,480)	(460,534,184)
Total Funding	423,050	223,050	-	223,050	223,050

SUMMARY BY OBJECT

Department: General Government Revenues

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	(3,869)	-	-	-	-
Personnel Services Total	**(3,869)**	**-**	**-**	**-**	**-**
Accounting and Auditing Services	2,605	-	-	-	-
Other Miscellaneous Charges	-	3,000	-	3,000	3,000
Other Interest Charges	179,929	420,000	52,274	220,000	220,000
Interest Expense - Pooled Investments	-	50	-	50	50
Operating Expenses Total	**182,534**	**423,050**	**52,274**	**223,050**	**223,050**
EXPENDITURE OBJECTS TOTAL	**178,665**	**423,050**	**52,274**	**223,050**	**223,050**
REVENUE OBJECTS					
Real Property Taxes Current	319,067,699	320,276,452	196,213,224	331,267,412	320,250,343
Real PropertyTaxes PY Collections	3,132	8,000	3,180	12,000	12,000
Real Property Taxes Interest	5,001,927	4,351,642	1,738,377	3,900,048	3,900,048
Real Property Taxes Penalties	491,657	680,000	229,498	476,000	476,000
Personal Property Taxes Current	9,168,171	8,519,048	6,775,700	10,200,053	9,860,826
Personal Property Taxes PY Collections	21,012	10,500	33,914	32,400	32,400
Personal Property Taxes Interest	1,010,376	837,190	669,465	778,492	778,492
Real PropertyTaxes PY - Tax .013	(93,319)	-	-	-	-
Real PropertyTaxes PY - Tax .014	(163,817)	(28,000)	2,462	-	-
Real PropertyTaxes PY - Tax .015	7,055,217	(120,000)	36,568	(30,000)	(30,000)
Real PropertyTaxes PY - Tax .016	-	7,620,000	3,662,958	(121,000)	(121,000)
Real Property Taxes PY - Tax .017	-	-	-	5,870,000	5,870,000
Personal PropertyTaxes PY - Tax .014	11,092	-	-	-	-
Personal PropertyTaxes PY - Tax .015	94,796	40,000	9,394	-	-
Personal PropertyTaxes PY - Tax .016	-	113,000	60,377	37,800	37,800
Personal Property Taxes PY - Tax .017	-	-	-	117,000	117,000
Property Taxes Total	**341,667,943**	**342,307,832**	**209,435,117**	**352,540,205**	**341,183,909**
License & Permits	3,208,956	3,360,000	1,708,045	3,460,000	3,460,000
Licenses & Permits Total	**3,208,956**	**3,360,000**	**1,708,045**	**3,460,000**	**3,460,000**
Federal Payments In Lieu of Tax	3,680,061	3,420,000	-	3,429,547	3,429,547
State Revenue Shared Sales Tax	111,443,064	115,200,000	68,722,126	121,025,000	121,025,000
State Revenue Alcoholic Beverages	72,000	48,000	54,000	72,000	72,000
State Revenue Payments In Lieu of Tax	-	1,000	-	1,000	1,000

SUMMARY BY OBJECT

Department: General Government Revenues

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
State Revenue Vehicle License Tax	27,760,622	28,250,000	18,055,603	29,460,000	29,460,000
State Revenue Hotel Motel Tax	2,365,671	2,377,212	1,021,468	2,377,212	2,377,212
City Revenue Payments In Lieu of Tax	56,669	59,000	52,579	60,000	60,000
Intergovernmental Total	**145,378,087**	**149,355,212**	**87,905,776**	**156,424,759**	**156,424,759**
General Government Fees	988,417	889,451	532,649	862,818	862,818
Overhead General Fund	21,605,700	15,989,933	10,373,263	14,337,915	14,337,915
PWA Overhead Revenue	2,585,028	3,296,421	2,197,528	2,317,985	2,317,985
Charges for Services Total	**25,179,145**	**20,175,805**	**13,103,440**	**17,518,718**	**17,518,718**
Interest Revenue Pooled Investments Operating	602,934	500,000	442,528	910,000	910,000
Investment Earnings Total	**602,934**	**500,000**	**442,528**	**910,000**	**910,000**
Overages & Shortages Operating	(14,833)	(3,000)	(1,399)	(3,000)	(3,000)
Other Misc. Revenue Operating	66,281	1,000	16,506	1,500	1,500
NSF Check Charge Revenue Source	725	1,000	350	1,000	1,000
Miscellaneous Revenue Total	**52,173**	**(1,000)**	**15,457**	**(500)**	**(500)**
REVENUE OBJECTS TOTAL	**516,089,238**	**515,697,849**	**312,610,363**	**530,853,182**	**519,496,886**

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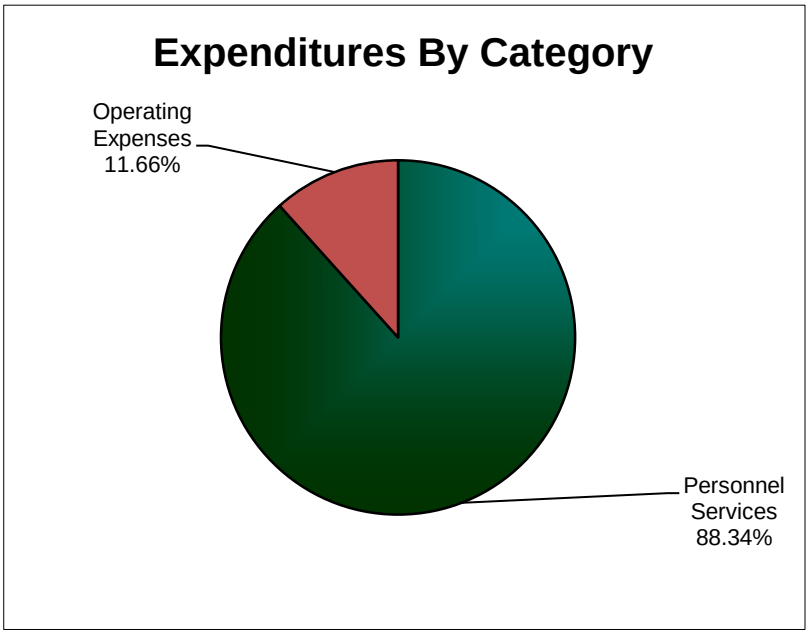
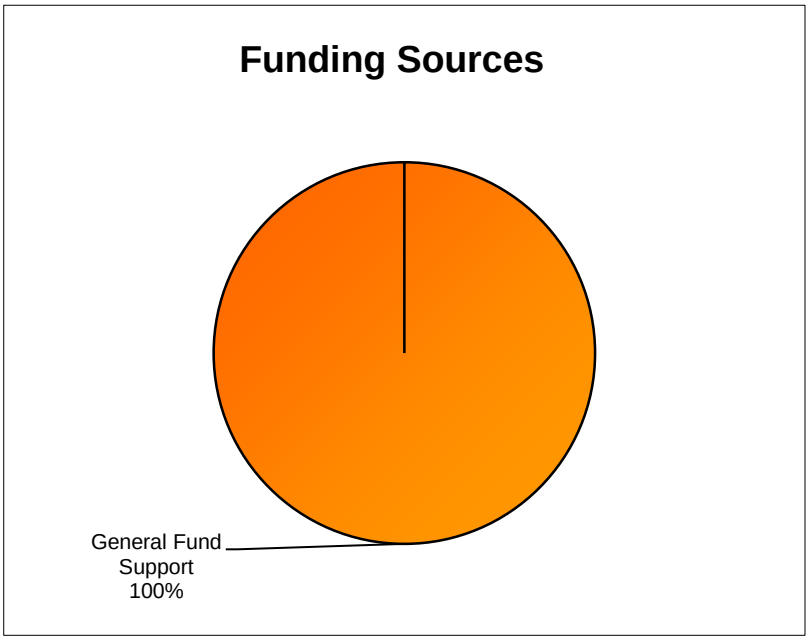
General Government Services Administration - General Fund

Revenue	$	-
Expenditures		1,779,848
Fund Impact	$	(1,779,848)
FTEs		13.00

Function Statement: Oversee Pima County central service departments. Provide policy direction, administrative oversight, and support for central service departments. Coordinate and manage the implementation of Board of Supervisors and County Administrator policies and directives as they pertain to central services departments.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	519,692	-	-	(519,692)
IT ISF Enterprise Software Adjustment	331			(331)
ITD ISF Hardware Adjustment	567			(567)
ITD ISF Server/Storage Adjustment	2,871			(2,871)
Benefits Adjustment	(1,367)			1,367
Benefits Adjustment from PCN 320640	(6,381)			6,381
5 PCNs from Fin Trans to Analytics and Data	490,261			(490,261)
Analytics Support Costs	783,247			(783,247)
HSA One-time Offset	(28,000)			28,000
2.5% Salary/Benefits Increase Adjustment	18,627			(18,627)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	1,779,848	-	-	(1,779,848)
Full Time Equivalents (FTEs)	13.00			

Comments/Issues

Recommended FTEs in the department increased by 10.00 over the fiscal year 2017/18 Adopted Budget FTEs of 3.00. This increase is a result of the creation of the Analytics and Data Governance unit that was created in February 2018.

The Recommended Budget expenditures are an increase of $1,260,156 or 242.48 percent over the fiscal year 2017/18 Adopted Budget primarily as a result of the creation of the Analytics and Data Governance unit. Fiscal year 2018/19 budgeted revenues remain at zero, unchanged from the fiscal year 2017/18 Adopted Budget.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	359,025	986,432	1,779,848
Revenues	-	-	-	-	-
Transfers In/(Out)	-	-	-	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	498,957	1,581,641	-	1,581,641	1,572,268
Operating Expenses	20,735	207,580	-	207,580	207,580
Total Expenditures	519,692	1,789,221	-	1,789,221	1,779,848
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	519,692	1,789,221	-	1,789,221	1,779,848
Total Funding	519,692	1,789,221	-	1,789,221	1,779,848

SUMMARY BY OBJECT

Department: General Government Services Administration

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	244,799	391,600	237,458	1,225,092	1,240,644
Special Assignment Pay	-	-	56	-	-
Social Security & Medicare	14,325	25,146	13,321	88,402	88,402
Unemployment Insurance	194	274	174	656	656
Health Insurance Premiums	28,756	28,926	18,771	89,487	89,487
Workers Compensation	602	1,294	701	3,625	3,625
Life Insurance	70	102	61	510	510
Arizona State Retirement	28,777	45,034	27,316	144,561	144,561
Dental Insurance Premiums	542	581	411	1,308	1,308
Interdepartmental Salaries - Charged out/Credit	(944)	-	1,592	-	-
Interdepartmental Salaries - Charged in/Debit	26,058	-	39,808	-	-
Interdepartmental Fringe - Charged out/Credit	(210)	-	313	-	-
Interdepartmental Fringe - Charged in/Debit	5,101	-	7,834	-	-
Budgeted Benefits	-	-	-	-	3,075
HSA Contribution - Employer	-	6,000	4,000	28,000	28,000
HSA Expense Offset	-	-	-	-	(28,000)
Personnel Services Total	**348,070**	**498,957**	**351,816**	**1,581,641**	**1,572,268**
Office Supplies	38	11,394	300	39,890	39,890
Software Under $5M	-	-	-	105,220	105,220
Computer Equipment less than $1,000	-	-	1,739	-	-
Fuel & Oil	27	-	-	-	-
Furniture Under $1,000	-	-	-	4,125	4,125
Lawyers	-	-	565	-	-
In State Training	335	5,000	-	27,000	27,000
In State Travel	-	-	108	-	-
Out of State Travel	235	-	1,683	-	-
Printing & Microfilming	3	100	-	100	100
Leases & Rental - Real Estate - External	145	-	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	-	2,000	2,000
Telephone & Internet	2,032	-	-	-	-
Dues and Memberships	1,045	-	895	-	-
Computer Hardware - ISF Charges	3,099	1,679	1,120	1,679	1,679
Server and Storage - ISF Charges	3,088	462	312	462	462
Software - ISF Charges	908	768	512	768	768
Mobile Devices - External	-	-	869	-	-

SUMMARY BY OBJECT

Department: General Government Services Administration

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
ISF- IT Port Charges	-	1,332	-	6,336	6,336
Office Machines & Computers - Non-Capital	-	-	-	20,000	20,000
Operating Expenses Total	**10,955**	**20,735**	**8,103**	**207,580**	**207,580**
EXPENDITURE OBJECTS TOTAL	**359,025**	**519,692**	**359,919**	**1,789,221**	**1,779,848**

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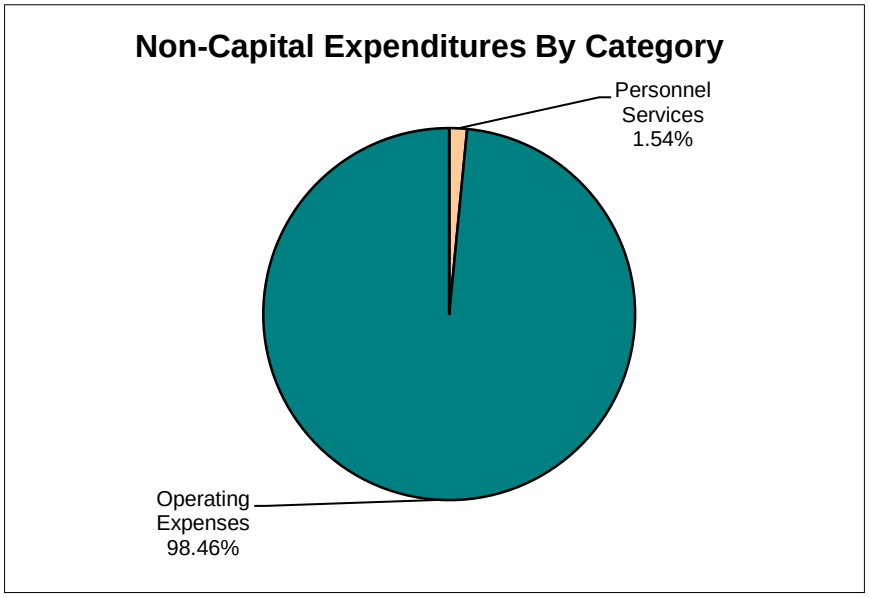
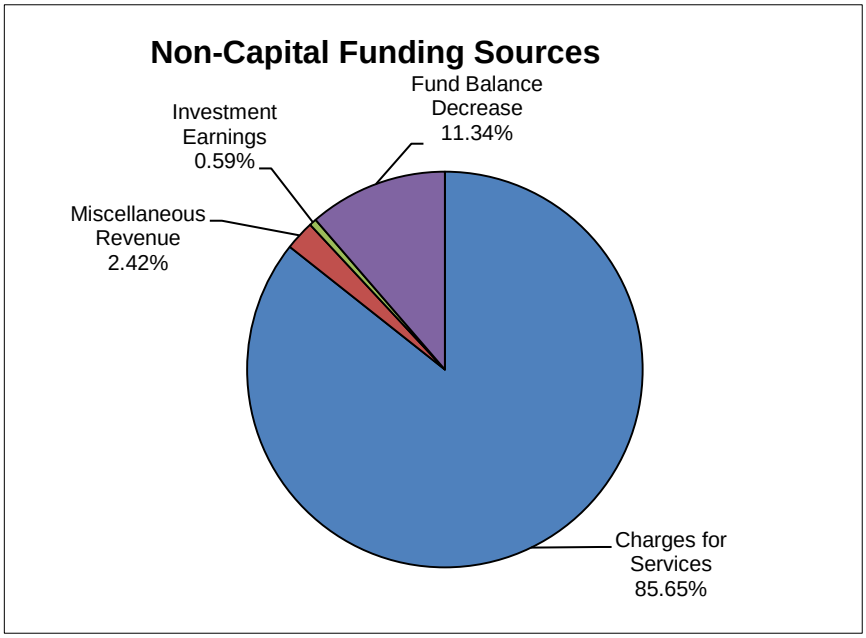
Health Benefits Trust Fund - Internal Service Fund

Revenue	$	58,560,403
Expenditures		66,049,403
Fund Impact	$	(7,489,000)
FTEs		14.00

Function Statement: To provide health related benefits to Pima County employees and their families through a plan of medical, pharmacy, dental, and life insurance, and various wellness and employee assistance programs, administered by a self-insurance Health Benefits Trust Internal Service Fund. By Arizona state law the Trust is overseen by a Board of Trustees, appointed by the Pima County Board of Supervisors, who are responsible for the funds deposited into the Trust by employees and the County. A third party administrator has been contracted to process medical claims under the program. The program was effective July 1, 2013.





Recommended Budget Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	69,772,329	71,385,596	(3,400,000)	(1,786,733)
Reverse Prior Year Operating Transfers			3,400,000	3,400,000
Pima County Self-Insurance Dental Plan	188,845			(188,845)
Wellness Program	116,000			(116,000)
Vision Plan, Life Insurance, etc.	40,597	29,509		(11,088)
ADP Contract	22,187			(22,187)
IT ISF Server/Storage Adjustment	14,186			(14,186)
IT ISF Hardware Adjustment	3,780			(3,780)
Port Charges Adjustment	1,512			(1,512)
Investment Earnings		170,929		170,929
Medical Insurance - HDHP	(2,359,968)	(3,959,529)		(1,599,561)
Stop Loss	(678,043)	(434,222)		243,821
Health Savings Accounts, Employee	(448,880)	(448,880)		-
Health Savings Accounts, Employer	(314,219)	(414,219)		(100,000)
Aetna Fees	(304,816)			304,816
Benefits Adjustment	(2,816)			2,816
IT ISF Software Adjustment	(349)			349
HSA One-time Offset	(19,000)			19,000
2.5% Salary/Benefits Increase Adjustment	18,058			(18,058)
HSA Employer Payment		(7,768,781)		(7,768,781)
Supplemental Requests				
None Submitted				
Total Recommended Budget	66,049,403	58,560,403	-	(7,489,000)
Full Time Equivalents (FTEs)	14.00			

Comments/Issues

For several years Pima County has been strategically working on long-term approaches to reduce the rising cost of healthcare while still providing comprehensive healthcare for County employees. Previously, the contract negotiations and rate guarantees made a fully insured environment more advantageous. However, the time came where it was a financially sound decision to transition to a self-insurance model for County medical coverage via an internal service fund. This is the fifth year of the internal service fund which began operation July 1, 2013.

The fiscal year 2018/19 Recommended Budget FTEs are 14.00, unchanged from the fiscal year 2017/18 Adopted Budget.

The fiscal year 2018/19 Recommended Budget expenditures of $66,049,403 is a decrease of $3,722,926, or 5.34%, from the fiscal year 2017/18 Adopted Budget. These decreases consist of Aetna and CVS (recently contracted for pharmacy plan) with lower monthly fees and medical and pharmaceutical claims, stop loss fees, benefits and Health Savings Account contributions, for a total of $4,127,742. Partially offsetting these decreases are increases of $404,816, consisting of a 2.5 percent Salary/Benefits increase, dental plan fees, wellness expenses, ADP contract increase, ITD ISF charges, and vision, life and other insurance expenses.

The fiscal year 2018/19 Recommended Budget revenues of $58,560,403 is a decrease of $12,825,193, a 17.97% decrease from the fiscal year 2017/18 Adopted Budget. These decreases include a one-time change in the source of the County's HSA contributions, the actual County contributions to employees' HSA accounts will be paid by the Fund rather than by the individual County departments, a decrease of $7,768,781. Other decreases consist of lower medical/pharmacy premiums due to 5.68 percent reduction from the fiscal year 2017/18 rates, stop loss costs, and HSA contributions for a total of $5,256,850. Partially offsetting these decreases are increases of $200,438 consisting of interest on cash balances, vision, life and other insurance fees.

The Recommended Budget revenues include $15,724,969 from employee contributions and $40,849,318 from employer contributions as follows:

	EMPLOYEE	EMPLOYER	TOTAL
Medical Insurance - HDHP	5,914,176	36,610,937	42,525,113
Health Savings Accounts	7,551,120	82,058	7,633,178
Flexible Spending	97,327	3,921	101,248
Pima County Self-Insurance Dental Plan	1,447,669	658,199	2,105,868
Prepaid Dental Insurance	374,600	128,322	502,922
Vision Insurance	360,115	-	360,115
Employee Assistance Program - EAP	-	143,424	143,424
Wellness - Healthy Lifestyle Premium Discounts	(3,018,482)	3,018,482	-
AFLAC Insurances	907,645	-	907,645
Other Insurance Benefits (Life, AD&D)	2,090,799	203,975	2,294,774
	15,724,969	40,849,318	56,574,287

The Recommended Budget revenues also includes $1,986,116 from investment income and miscellaneous revenue.

The fund submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	56,569,527	59,063,361	61,597,257	64,411,580	66,049,403
Revenues	64,104,740	65,111,751	70,603,058	70,463,526	58,560,403
Transfers In/(Out)	-	(3,300,000)	-	(3,400,000)	-

Funding Summary By Department - Internal Service Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplementals	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,006,601	1,019,521	-	1,019,521	1,018,579
Operating Expenses	68,765,728	65,030,824	-	65,030,824	65,030,824
Total Expenditures	69,772,329	66,050,345	-	66,050,345	66,049,403
Revenues					
Charges For Services	69,136,187	64,343,068	-	64,343,068	56,574,287
Miscellaneous Revenue	2,029,409	1,595,187	-	1,595,187	1,595,187
Investment Earnings	220,000	390,929	-	390,929	390,929
Total Revenues	71,385,596	66,329,184	-	66,329,184	58,560,403
Transfers In/(Out)	(3,400,000)	-	-	-	-
Fund Balance Decr/(Incr)	1,786,733	(278,839)	-	(278,839)	7,489,000
Total Funding	69,772,329	66,050,345	-	66,050,345	66,049,403

SUMMARY BY OBJECT

Department: Health Benefits Trust Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	625,387	695,231	378,084	698,161	713,238
Overtime	11	100	5	-	-
Social Security & Medicare	46,395	53,185	27,882	53,409	53,409
Unemployment Insurance	496	486	287	374	374
Health Insurance Premiums	103,488	77,287	52,018	86,076	86,076
Workers Compensation	1,539	1,808	1,004	1,885	1,885
Life Insurance	437	475	247	475	475
Employer Paid Subsidy	992	1,440	488	768	768
Arizona State Retirement	72,425	79,952	43,483	82,383	82,383
Dental Insurance Premiums	1,717	1,673	795	1,472	1,472
Interdepartmental Salaries - Charged in/Debit	111	-	863	1,000	1,000
Interdepartmental Fringe - Charged in/Debit	56	-	369	350	350
Labor Distribution Fringe Charged in/Debit	15,056	15,087	10,189	15,349	15,349
Labor Distribution Salaries Charged in/Debit	58,661	58,677	38,462	58,819	58,819
Budgeted Benefits	-	-	-	-	2,981
Sick Payout	-	600	-	-	-
Vacation Payout	9,463	3,600	7,418	-	-
NPL Related Pension Expense	(64,229)	-	-	-	-
HSA Contribution - Employer	-	17,000	14,000	19,000	19,000
HSA Expense Offset	-	-	-	-	(19,000)
Personnel Services Total	**872,005**	**1,006,601**	**575,594**	**1,019,521**	**1,018,579**
Office Supplies	4,104	3,000	1,293	5,000	5,000
Software Under $5M	1,568	1,000	-	1,000	1,000
Food Supplies	266	2,000	48	2,000	2,000
Books, Subscriptions & Videos	-	750	-	750	750
Repair & Maintenance Supplies	-	-	(1)	-	-
Promotional Items	55	2,500	28	2,500	2,500
Other Operation Supplies	-	75,009	11	75,000	75,000
Tools & Equipment Under $1,000	775	-	-	-	-
Accounting and Auditing Services	16,500	16,500	16,500	16,500	16,500
TPA Service Fees	2,754,631	2,926,986	1,980,837	2,622,170	2,622,170
Software Maintenance and Support	394,103	400,000	176,079	422,187	422,187
Dental Services	1,595,904	1,641,600	1,114,409	1,830,445	1,830,445
Outside Hospitals Clinics	50,157,625	41,362,000	21,824,316	39,002,032	39,002,032
In State Training	-	1,000	149	1,000	1,000
Out of State Training	-	2,500	-	2,500	2,500
In State Travel	-	500	-	500	500

SUMMARY BY OBJECT

Department: Health Benefits Trust Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Postage & Freight	1,893	4,000	182	4,000	4,000
Printing & Microfilming	6,023	6,000	23	6,000	6,000
Leases & Rental - Real Estate - Internal	-	27,174	18,120	27,174	27,174
R&M-Machinery & Equipment Services	1	4,045	-	-	-
Other Professional Services	104,809	391,980	111,955	394,464	394,464
Advertising	773	100	347	700	700
Leases & Rental - Other (Mchnry, Equip, etc.)	808	-	1,577	4,045	4,045
Interdepartmental Supplies & Services - Charged In/Debit	5	20	-	20	20
County Administrative Overhead	623,664	518,659	345,776	520,708	520,708
Telephone & Internet	9,276	-	-	-	-
Mileage Reimbursement	-	500	-	500	500
Dues and Memberships	3,675	4,000	395	4,000	4,000
Other Miscellaneous Charges	330,440	32,000	25	148,000	148,000
Other Insurance Premiums	4,211,431	4,332,306	2,783,884	3,654,263	3,654,263
Vision Insurance Premiums - Operations	346,305	336,000	240,685	360,115	360,115
Dental Insurance Premiums - Operations	520,976	519,300	330,726	502,922	502,922
Computer Hardware - ISF Charges	29,653	29,512	19,672	33,292	33,292
Server and Storage - ISF Charges	-	24,199	16,136	38,385	38,385
Software - ISF Charges	9,989	7,676	5,120	7,327	7,327
Medical Claims Liability Offset - Actuary	(400,000)	-	-	-	-
Payment to HSA Agent Employer Contribution	-	8,083,000	7,631,250	7,768,781	7,768,781
Payment to HSA Agent Employee Contribution	-	8,000,000	4,932,881	7,551,120	7,551,120
Mobile Devices - External	-	1,920	1,884	1,920	1,920
ISF- IT Port Charges	-	7,992	5,328	9,504	9,504
Furniture - Non-Capital	-	-	-	10,000	10,000
Operating Expenses Total	**60,725,252**	**68,765,728**	**41,559,635**	**65,030,824**	**65,030,824**
EXPENDITURE OBJECTS TOTAL	**61,597,257**	**69,772,329**	**42,135,229**	**66,050,345**	**66,049,403**
REVENUE OBJECTS					
Employee Health Premiums	13,038,944	5,040,043	3,689,709	4,815,290	4,815,290
Employer Health Premiums	51,308,926	44,584,094	28,337,350	40,849,318	40,849,318
Vision Insurance Fee	342,402	340,290	238,340	363,768	363,768
Long-term Care Insurance	962	936	628	960	960
Life Insurance Fee	1,592,656	1,578,000	1,042,811	1,588,233	1,588,233
Accident Insurance Fee	717,807	720,747	467,910	718,640	718,640

SUMMARY BY OBJECT

Department: Health Benefits Trust Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Short Term Disability Fee	374,472	383,740	243,081	375,003	375,003
Cancer Insurance Fee	160,133	164,404	108,391	166,495	166,495
Hospital Insurance Fee	102,090	104,806	70,286	108,018	108,018
Critical Care Insurance Fee	35,748	36,127	24,404	37,442	37,442
Employer HSA Contribution Revenue	-	8,183,000	7,633,640	7,768,781	7,768,781
Employee HSA Contribution Revenue	-	8,000,000	4,933,134	7,551,120	7,551,120
HSA Revenue Offset	-	-	-	-	(7,768,781)
Charges for Services Total	**67,674,140**	**69,136,187**	**46,789,684**	**64,343,068**	**56,574,287**
Interest Non Operating	101,058	95,000	203,056	332,500	332,500
Interest Revenue Pooled Investments Non Operating	174,701	125,000	97,410	58,429	58,429
Market Adjustments Non Operating	(56,068)	-	(119,122)	-	-
Investment Earnings Total	**219,691**	**220,000**	**181,344**	**390,929**	**390,929**
Other Misc. Revenue Non Operating	2,709,227	2,029,409	929,500	1,595,187	1,595,187
Miscellaneous Revenue Total	**2,709,227**	**2,029,409**	**929,500**	**1,595,187**	**1,595,187**
REVENUE OBJECTS TOTAL	**70,603,058**	**71,385,596**	**47,900,528**	**66,329,184**	**58,560,403**

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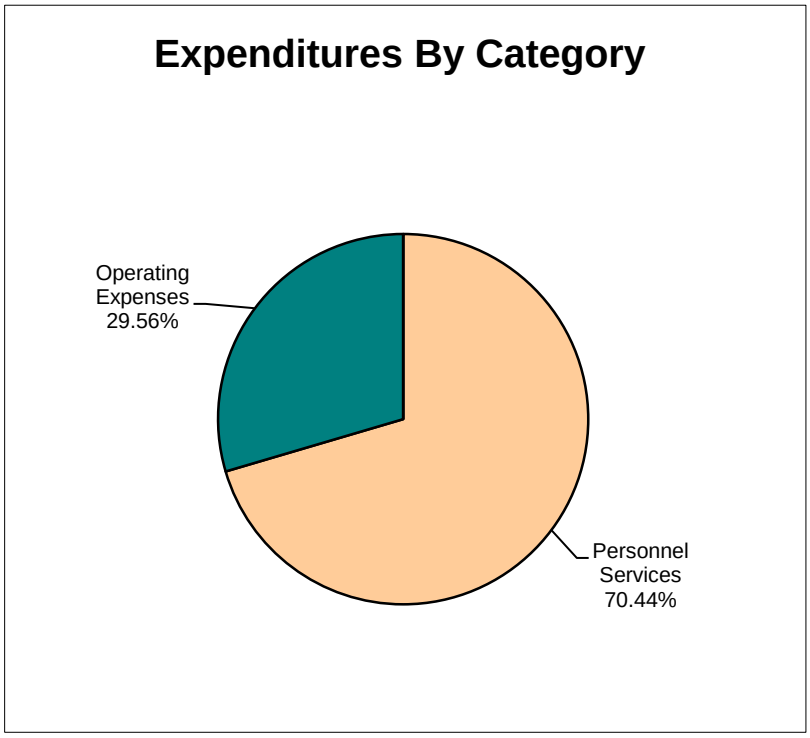
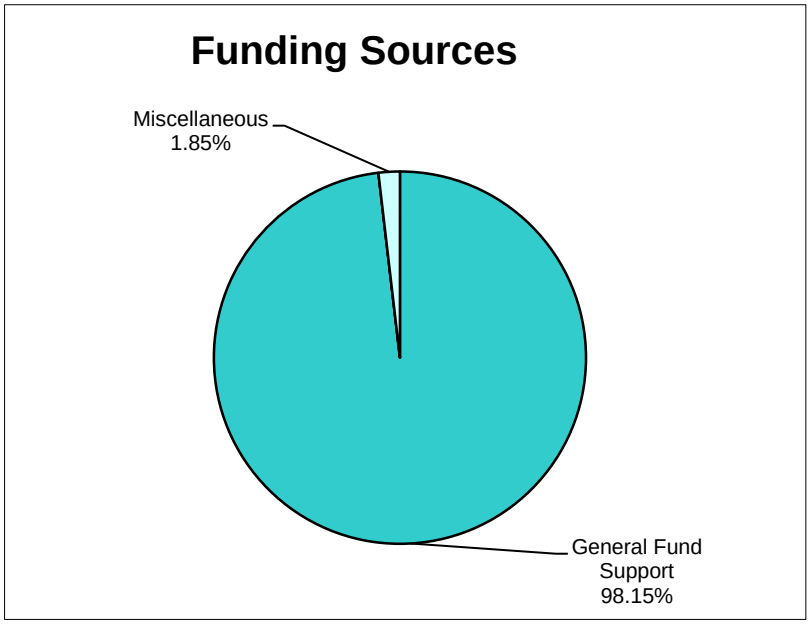
Human Resources - General Fund

Revenue	$	62,820
Expenditures		3,392,442
Fund Impact	$	(3,329,622)
FTEs		32.00

Function Statement: Recruit and retain a highly committed, highly competent, and results-oriented workforce and provide various employment related services and activities. Services include, but are not limited to, recruitment and selection, employment rights, classification and compensation, benefits administration, management training, personnel records management, and federal, state, and local labor reporting. The department also administers the self-insurance Health Benefits Trust Internal Service Fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	3,292,061	83,820	-	(3,208,241)
Increase for NEOGOV Perform Module	66,328			(66,328)
Increase for ADP Contract	44,329			(44,329)
IT ISF Servers/Storage Adjustment	20,487			(20,487)
IT ISF Hardware Adjustment	6,426			(6,426)
Port Charges Adjustment	4,452			(4,452)
Motor Pool Charges Adjustment	266			(266)
Decrease for Ticket Purchases/Sales Revenues	(21,000)	(21,000)		-
Benefits Adjustment	(7,738)			7,738
IT ISF Software Adjustment	(1,744)			1,744
HSA One-time Offset	(53,000)			53,000
2.5% Salary/Benefits Increase Adjustment	41,575			(41,575)
Supplemental Requests				
None Submitted				
Total Recommended Budget	3,392,442	62,820	-	(3,329,622)
Full Time Equivalents (FTEs)	32.00			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 32.00, unchanged from the fiscal year 2017/18 Adopted Budget.

The fiscal year 2018/19 Recommended Budget expenditures of $3,392,442 an increase of $100,381 or 3.05% from the FY 2017/18 Adopted Budget. The increases consist of an increase in the cost of the NEOGOV and ADP software packages, most ITD ISF charges, Motor Pool charges, and a 2.5% Salary/Benefits increase for a total of $183,863. Partially offsetting these increases are decreases of $30,482 consisting of decreased ticket sales, benefits adjustment, a one-time HSA offset and Enterprise Software charge expenses.

The fiscal year 2018/19 Recommended Budget revenue of 62,820 decreases from the fiscal year 2018/19 Adopted Budget due to decreased consignment ticket sales.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	2,902,706	2,998,701	2,877,877	3,021,910	3,392,442
Revenues	67,746	73,685	58,977	60,000	62,820

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplementals	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,412,253	2,401,110	-	2,401,110	2,389,685
Operating Expenses	879,808	1,002,757	-	1,002,757	1,002,757
Total Expenditures	3,292,061	3,403,867	-	3,403,867	3,392,442
Revenues					
Miscellaneous	83,820	62,820	-	62,820	62,820
Total Revenues	83,820	62,820	-	62,820	62,820
General Fund Support	3,208,241	3,341,047	-	3,341,047	3,329,622
Total Funding	3,292,061	3,403,867	-	3,403,867	3,392,442

SUMMARY BY OBJECT

Department: Human Resources

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,581,873	1,798,364	984,068	1,804,428	1,839,142
Overtime	161	83	131	100	100
Special Assignment Pay	-	-	917	-	-
Social Security & Medicare	114,498	137,252	70,820	137,808	137,808
Unemployment Insurance	1,253	1,257	740	967	967
Health Insurance Premiums	287,252	262,687	147,467	234,198	234,198
Workers Compensation	3,949	4,804	2,586	4,871	4,871
Life Insurance	939	1,088	566	1,088	1,088
Employer Paid Subsidy	2,349	2,430	1,634	2,592	2,592
Arizona State Retirement	183,968	206,812	113,318	212,923	212,923
Dental Insurance Premiums	4,204	4,459	2,301	3,731	3,731
Interdepartmental Salaries - Charged in/Debit	13,525	1,000	50,830	1,000	1,000
Interdepartmental Fringe - Charged out/Credit	(685)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	2,792	300	10,982	300	300
Labor Distribution Fringe Charged out/Credit	(33,557)	(34,239)	(20,580)	(31,375)	(31,375)
Labor Distribution Fringe Charged in/Debit	18,501	19,152	10,391	16,026	16,026
Labor Distribution Salaries Charged out/Credit	(123,786)	(123,816)	(80,889)	(123,958)	(123,958)
Labor Distribution Salaries Charged in/Debit	65,125	66,400	42,427	66,400	66,400
Budgeted Benefits	-	-	-	-	6,861
Parking Subsidy	283	720	183	720	720
Vacation Payout	10,265	10,500	6,835	16,291	16,291
HSA Contribution - Employer	-	53,000	39,333	53,000	53,000
HSA Expense Offset	-	-	-	-	(53,000)
Personnel Services Total	**2,132,909**	**2,412,253**	**1,384,060**	**2,401,110**	**2,389,685**
Office Supplies	16,137	18,292	4,307	18,292	18,292
Software Under $5M	3,121	5,000	-	5,000	5,000
Computer Equipment less than $1,000	3,611	-	5,531	-	-
Books, Subscriptions & Videos	3,885	6,000	3,990	6,000	6,000
Repair & Maintenance Supplies	101	200	66	200	200
Tools & Equipment Under $1,000	587	-	13,249	-	-
Furniture Under $1,000	571	-	-	-	-
Lawyers	15,140	55,000	21,511	55,000	55,000
Transcription Services	756	-	-	-	-
Software Maintenance and Support	223,680	365,900	132,224	410,229	410,229

SUMMARY BY OBJECT

Department: Human Resources

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
In State Training	826	1,000	609	1,000	1,000
Out of State Training	4,417	2,000	-	2,000	2,000
In State Travel	667	1,000	-	1,000	1,000
Out of State Travel	3,613	3,000	890	3,000	3,000
Postage & Freight	1,175	5,100	812	5,100	5,100
Printing & Microfilming	754	5,200	685	8,200	8,200
R&M-Machinery & Equipment Services	3,260	3,500	2,000	500	500
Other Professional Services	4,242	195	1,439	195	195
Banking Credit Card Fees and Charges	676	1,000	424	1,000	1,000
Printing Costs for Promotional Items	4,526	2,000	2,562	2,000	2,000
Advertising	116	16,508	392	16,508	16,508
Leases & Rental - Other (Mchnry, Equip, etc.)	3,123	1,000	852	10,000	10,000
Interdepartmental Supplies & Services - Charged In/Debit	111	200	74	200	200
Departmental Overhead - Charged In/Debit	13,855	-	52,304	-	-
Telephone & Internet	25,528	-	-	-	-
Mileage Reimbursement	238	1,000	32	1,000	1,000
Motor Pool Charges	352	86	175	352	352
Dues and Memberships	1,427	1,800	449	1,800	1,800
Other Miscellaneous Charges	64,986	88,000	28,419	67,000	67,000
Job Training & Training Supplies	97,391	129,470	95,008	173,203	173,203
Job Support Services & Supplies	15,000	15,000	6,426	15,000	15,000
Computer Hardware - ISF Charges	56,609	54,596	36,400	61,022	61,022
Server and Storage - ISF Charges	130,644	44,768	29,848	65,255	65,255
Software - ISF Charges	19,069	14,201	9,464	12,457	12,457
Mobile Devices - External	-	2,760	2,061	2,760	2,760
ISF- IT Port Charges	-	23,532	15,688	27,984	27,984
Furniture - Non-Capital	-	8,000	-	20,000	20,000
Office Machines & Computers - Non-Capital	1,472	4,500	3,118	9,500	9,500
Operating Expenses Total	**721,666**	**879,808**	**471,009**	**1,002,757**	**1,002,757**
Office Machines & Computers - Capital	23,302	-	-	-	-
Capital Equipment > $5,000 Total	**23,302**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**2,877,877**	**3,292,061**	**1,855,069**	**3,403,867**	**3,392,442**
REVENUE OBJECTS					
Other Misc. Revenue Operating	58,977	83,820	29,331	62,820	62,820

SUMMARY BY OBJECT

Department: Human Resources

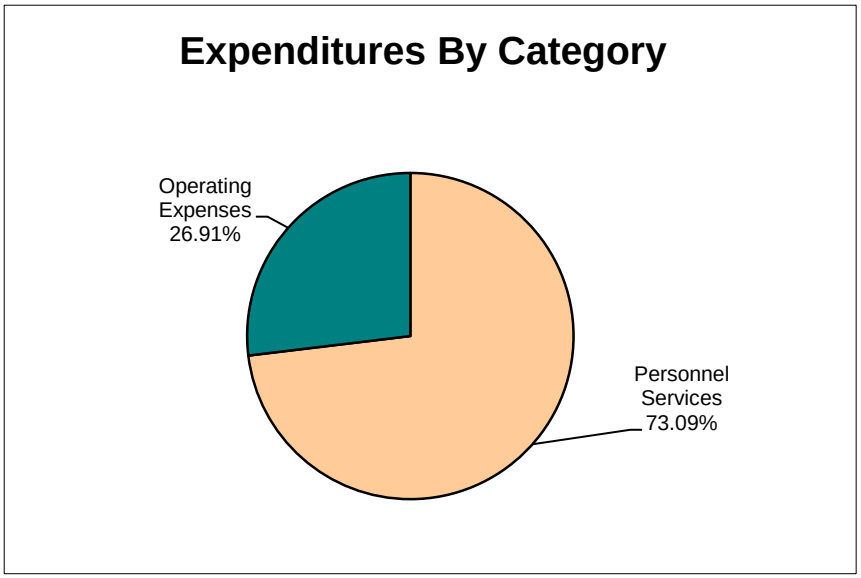
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Miscellaneous Revenue Total	**58,977**	**83,820**	**29,331**	**62,820**	**62,820**
REVENUE OBJECTS TOTAL	**58,977**	**83,820**	**29,331**	**62,820**	**62,820**

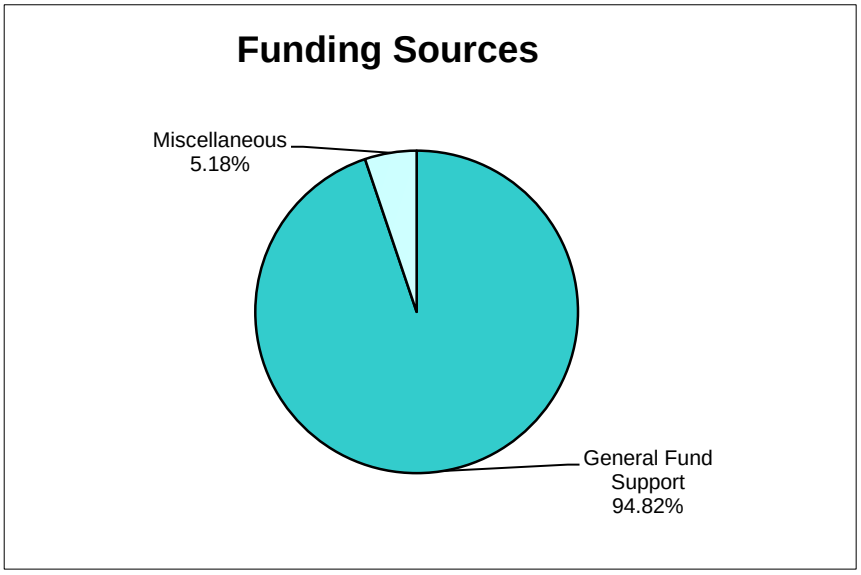
Information Technology – General Fund

Revenue	$ 709,118
Expenditures	13,690,319
Fund Impact	$ (12,981,201)
FTEs	99.00

Function Statement: Analyze, develop and implement application solutions County wide. Direct and manage the development and ongoing maintenance and support of application systems. Develop, implement and enforce Information Technology (IT) standards, asset and information security procedures. Manage franchise licensing and contract coordination for cable, fiber, cellular and competitive local exchange carriers. Project Management of IT projects across County departments. Oversight and preparation of budget and allocations for the Information Technology Department. Coordinate all Pima County IT activities with various agencies and the general public. Manage all enterprise GIS functions for the County.

Information Technology operates the Computer Hardware Software Fund and the Telecommunications Fund (internal service funds which are presented in separate sections).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	13,457,509	611,301	-	(12,846,208)
Eliminate Charge Outs to PW for Accela Premium	292,177			(292,177)
Spillman Replication Software				-
purchase (onetime)	60,000			(60,000)
IT ISF Servers/Storage Adjustment	25,962			(25,962)
IT ISF Hardware Adjustment	24,003			(24,003)
Spillman Replication Software annual				-
maintenance (ongoing)	8,279			(8,279)
Port Charges Adjustment	5,532			(5,532)
Motor Pool Charges Adjustment	4,990			(4,990)
Personnel expense, 3.0 FTEs moved to ISF	(214,939)			214,939
Benefits Adjustment	(22,399)			22,399
IT ISF Software Adjustment	(8,356)			8,356
Increase for right-of-way and roof top licenses		97,817		97,817
HSA One-time Offset	(149,001)			149,001
2.5% Salary/Benefits Increase Adjustment	206,562			(206,562)
				-
Supplemental Requests				
None Submitted				-
Total Recommended Budget	13,690,319	709,118	-	(12,981,201)
Full Time Equivalents (FTEs)	99.00			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 99.00, a decrease of 3.00 FTEs from the fiscal year 2017/18 Adopted Budget. The three positions were moved during fiscal year 2017/18 to the Information Technology Internal Service Fund (ISF) in order to provide additional assistance in Leased Hardware for deployment and maintenance of devices due to the change from leasing to purchasing equipment.

The fiscal year 2018/19 Recommended Budget expenditures of $13,690,319 is an increase of $232,810, or 1.73 percent over the fiscal year 2017/18 Adopted Budget. Increases of $627,505 are due to the elimination of charge outs to Public Works departments for Accela Premium services, Spillman Replication Software expenses, ITD ISF server/storage and hardware adjustments, port charges adjustment, motor pool charges adjustment, and a 2.5 percent salary/benefits increase adjustment. Partially offsetting these increases are decreases of $394,695 due to lower personnel expenses due to the move of three positions, benefits adjustment, ITD ISF software adjustment, and an HSA one-time offset.

The fiscal year 2018/19 Recommended Budget revenues of $709,118 is an increase of $97,817, or 16.00 percent over the fiscal year 2017/18 Adopted Budget due to additional contracts and licenses.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	16,751,968	11,720,034	12,931,309	13,000,028	13,690,319
Revenues	612,178	460,402	682,918	695,680	709,118
Transfers In/(Out)	-	87,549	200,000	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	10,089,387	9,948,448	-	9,948,448	10,006,009
Operating Expenses	3,368,122	3,684,310	-	3,684,310	3,684,310
Total Expenditures	13,457,509	13,632,758	-	13,632,758	13,690,319
Revenues					
Miscellaneous	611,301	709,118	-	709,118	709,118
Total Revenues	611,301	709,118	-	709,118	709,118
General Fund Support	12,846,208	12,923,640	-	12,923,640	12,981,201
Total Funding	13,457,509	13,632,758	-	13,632,758	13,690,319

SUMMARY BY OBJECT

Department: Information Technology

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	7,126,492	7,756,705	4,647,304	7,455,040	7,627,505
Overtime	58	-	42	-	-
Special Assignment Pay	-	-	5,291	17,040	17,040
Social Security & Medicare	527,365	591,407	339,504	568,421	568,421
Unemployment Insurance	5,616	5,425	3,468	3,988	3,988
Health Insurance Premiums	982,599	855,323	539,913	779,286	779,286
Workers Compensation	17,385	20,167	12,155	20,127	20,127
Life Insurance	3,247	3,465	2,057	3,363	3,363
Employer Paid Subsidy	7,541	8,640	5,367	8,160	8,160
Arizona State Retirement	826,364	892,020	535,572	879,697	879,697
Dental Insurance Premiums	14,599	14,588	9,397	14,369	14,369
Interdepartmental Salaries - Charged out/Credit	(1,097)	(228,435)	(2,059)	-	-
Interdepartmental Salaries - Charged in/Debit	6,253	6,681	6,673	-	-
Interdepartmental Fringe - Charged out/Credit	(821)	(64,581)	(403)	-	-
Interdepartmental Fringe - Charged in/Debit	3,087	2,228	2,857	-	-
Labor Distribution Fringe Charged out/Credit	3,618	-	(646,986)	-	-
Labor Distribution Fringe Charged in/Debit	(3,118)	-	650,379	-	-
Labor Distribution Salaries Charged out/Credit	8,000	-	(2,017,826)	-	-
Labor Distribution Salaries Charged in/Debit	(5,392)	-	2,023,315	-	-
Budgeted Benefits	-	-	-	-	34,097
Paid Parental Leave	2,162	-	4,265	-	-
Sick Payout	18,875	35,372	-	-	-
Vacation Payout	24,392	39,381	6,636	49,956	49,956
HSA Contribution - Employer	-	151,001	135,584	149,001	149,001
HSA Expense Offset	-	-	-	-	(149,001)
Personnel Services Total	**9,567,225**	**10,089,387**	**6,262,505**	**9,948,448**	**10,006,009**
Office Supplies	23,621	33,156	6,271	33,156	33,156
Software Under $5M	214,905	157,091	62,567	126,412	126,412
Computer Equipment less than $1,000	5,975	10,630	2,772	10,000	10,000
Fuel & Oil	-	-	659	-	-
Books, Subscriptions & Videos	96	49,173	901	48,513	48,513
Repair & Maintenance Supplies	8,315	2,500	10,340	2,500	2,500
Chemicals	-	-	33	-	-

SUMMARY BY OBJECT

Department: Information Technology

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	3	-	-	-	-
Cameras, Film & Equipment	-	100	-	100	100
Other Operation Supplies	-	1,500	-	1,500	1,500
Tools & Equipment Under $1,000	612	2,000	-	2,000	2,000
Software Maintenance and Support	1,766,723	1,878,153	1,819,277	1,824,292	1,824,292
In State Training	45,376	104,873	15,190	92,797	92,797
Out of State Training	1,354	17,100	9,381	16,100	16,100
In State Travel	1,021	-	-	2,250	2,250
Out of State Travel	10,388	22,500	1,628	30,100	30,100
Postage & Freight	293	500	202	500	500
Printing & Microfilming	6	1,000	35	1,000	1,000
Leases & Rental - Real Estate - External	6,167	14,130	1,800	10,938	10,938
R&M-Machinery & Equipment Services	61,880	102,620	5,808	102,620	102,620
R&M Building Services	18,742	-	1,791	-	-
Other Professional Services	316,497	390,350	283,047	728,099	728,099
Data Processing	530	-	-	-	-
Banking Credit Card Fees and Charges	37	-	26	-	-
Advertising	469	-	477	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	11,603	-	5,379	-	-
Interdepartmental Supplies & Services - Charged Out/Credit	-	(13,964)	(114,085)	-	-
Interdepartmental Supplies & Services - Charged In/Debit	915	-	1,222	-	-
Parking Charges	-	-	-	3,360	3,360
Telephone & Internet	129,058	-	-	-	-
Electricity	7,957	9,000	3,309	6,000	6,000
Mileage Reimbursement	-	925	-	675	675
Motor Pool Charges	23,456	29,362	14,103	26,900	26,900
Dues and Memberships	1,786	400	735	400	400
Other Miscellaneous Charges	3,651	1,680	2,820	-	-
Computer Hardware - ISF Charges	284,755	250,037	163,264	268,902	268,902
Server and Storage - ISF Charges	257,695	134,950	88,120	158,139	158,139
Software - ISF Charges	85,812	56,036	36,592	46,529	46,529
Telephone Provider Charges - External	-	1,600	251	-	-
Mobile Devices - External	-	27,248	27,459	55,520	55,520
ISF- IT Port Charges	-	83,472	52,984	85,008	85,008
Office Machines & Computers - Non-Capital	2,987	-	-	-	-

SUMMARY BY OBJECT

Department: Information Technology

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Operating Expenses Total	**3,292,685**	**3,368,122**	**2,504,358**	**3,684,310**	**3,684,310**
Office Machines & Computers - Capital	71,399	-	-	-	-
Capital Equipment > $5,000 Total	**71,399**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**12,931,309**	**13,457,509**	**8,766,863**	**13,632,758**	**13,690,319**
REVENUE OBJECTS					
General Government Fees	24,650	-	-	-	-
Charges for Services Total	**24,650**	**-**	**-**	**-**	**-**
Rent and Royalties	657,803	611,301	704,739	709,118	709,118
Other Misc. Revenue Operating	257	-	1,680	-	-
Late Fees and Interest Charges on Overdue Receivable	208	-	-	-	-
Miscellaneous Revenue Total	**658,268**	**611,301**	**706,419**	**709,118**	**709,118**
REVENUE OBJECTS TOTAL	**682,918**	**611,301**	**706,419**	**709,118**	**709,118**

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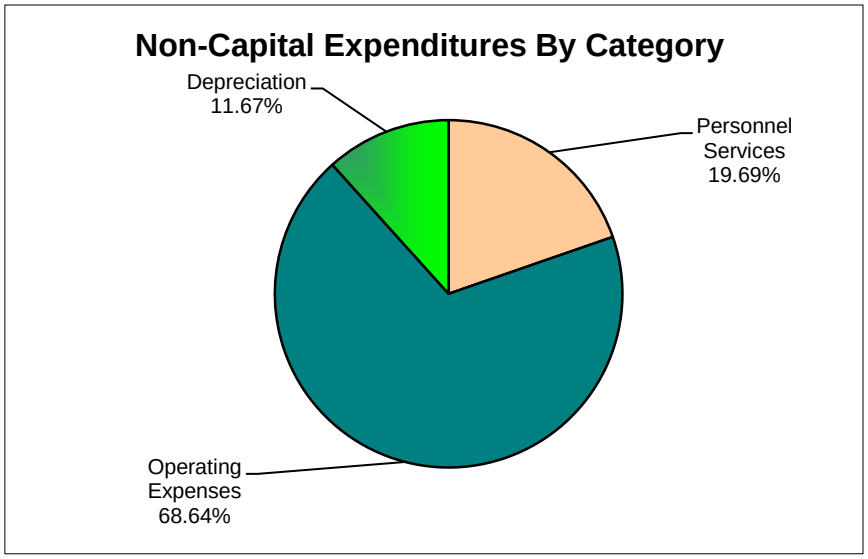
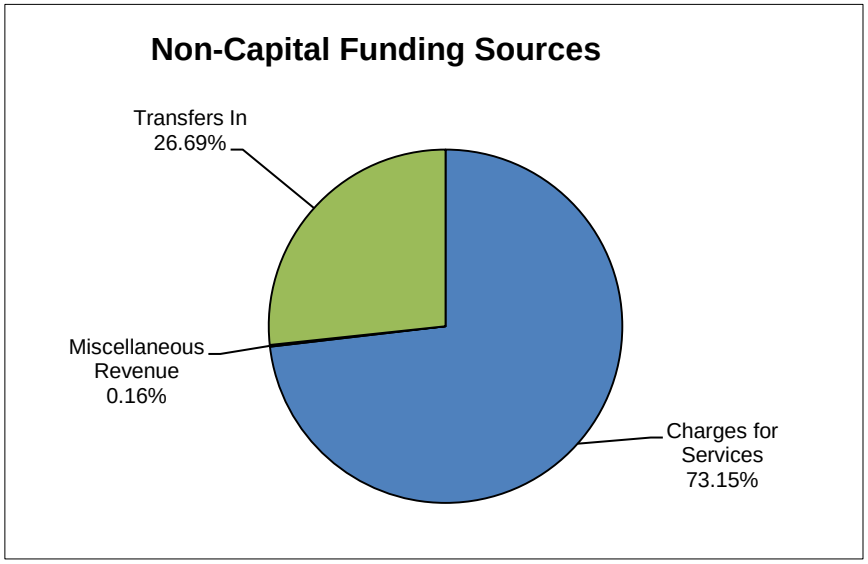
IT Computer Hardware Software - Internal Service Fund

Revenue	$	21,393,259
Expenditures		25,659,748
Net Transfers In		7,787,710
Fund Impact	$	3,521,221
FTEs		59.00

Function Statement: Analyze, develop and implement application solutions County wide. Direct and manage the development and ongoing maintenance and support of application systems. Develop, implement and enforce Information Technology (IT) standards, asset and information security procedures. Manage franchise licensing and contract coordination for cable, fiber, cellular and competitive local exchange carriers. Project Management of IT projects across County departments. Oversight and preparation of budget and allocations for the Information Technology Department. Coordinate all Pima County IT activities with various agencies and the general public. Manage all enterprise GIS functions for the County. The County has adopted a plan that provides an Enterprise Software Agreement, leasing of desktop computer hardware and peripheral devices, and central server and storage capacity for all County departments, as requested. Purchases and services by the fund on behalf of individual user departments will be reimbursed to the fund through interdepartmental charges.





Recommended Budget Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	18,972,660	17,351,041	567,971	(1,053,648)
Computer Hardware				
Increase in Non-Capital	6,794,600			(6,794,600)
Increase in Professional Services	532,477			(532,477)
Increase in Depreciation	274,247			(274,247)
Increase in Personnel Expense, 3.0 FTEs	214,939			(214,939)
ITD ISF Hardware Adjustment	103,642			(103,642)
Increase in Facilities Management Rent	80,374			(80,374)
Motor Pool Charges Adjustment	40,000			(40,000)
Port Charges Adjustment	37,344			(37,344)
ITD ISF Servers/Storage Adjustment	11,423			(11,423)
Decrease in Leasing Expense	(1,844,502)			1,844,502
Decrease in One-time Footprints Costs	(750,000)			750,000
Benefits Adjustment	(10,386)			10,386
Decrease in Miscellaneous Expense	(9,236)			9,236
ITD ISF Software Adjustment	(2,791)			2,791
Increase in Hardware Allocation Revenues		1,378,335		1,378,335
Remove Prior Year Transfer			(454,349)	(454,349)
Operating Transfer from General Fund (Equipment Purchases)			5,170,000	5,170,000
HSA One-time Offset	(66,000)			66,000
2.5% Salary/Benefits Increase Adjustment	73,849			(73,849)
Server & Storage				
Increase in Capital, Sheriff Dept. servers	1,000,000			(1,000,000)
Increase in Capital, Spillman/storage replacement	1,000,000			(1,000,000)
Increase in Capital, Data Centers/Load Balancer	8,500,000			(8,500,000)
Contra Expense offsetting Capital purchases	(10,500,000)			10,500,000
Increase in Depreciation	2,677,968			(2,677,968)
Increase in Equipment Maintenance	819,799			(819,799)
Increase in Software Maintenance	149,259			(149,259)
Increase in Software	147,000			(147,000)
Increase in Personnel Expense, 2.0 FTEs	141,958			(141,958)
Increase in Facilities Management Rent	120,513			(120,513)
Increase in Miscellaneous Expense	26,699			(26,699)
Port Charges Adjustment	18,360			(18,360)
Increase in Insurance Expense	8,933			(8,933)
Decrease in Servers/Storage Leasing	(2,010,879)			2,010,879
Decrease in Non-Capital	(884,412)			884,412
Benefits Adjustment	(2,476)			2,476

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
Increase in Server/Storage Allocation Revenues		2,641,296		2,641,296
Operating Transfer from General Fund (Equipment Purchases)			2,000,000	2,000,000
Operating Transfer from General Fund			509,842	509,842
HSA One-time Offset	(24,000)			24,000
2.5% Salary/Benefits Increase Adjustment	18,386			(18,386)
Enterprise Software				
Increase in Enterprise Allocation Revenue		22,587		22,587
Remove Prior Year Transfer			(113,622)	(113,622)
Operating Transfer from General Fund			107,868	107,868
Supplemental Requests				
None Submitted				-
Total Recommended Budget	25,659,748	21,393,259	7,787,710	3,521,221
Full Time Equivalents (FTEs)	59.00			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 59.00, an increase of 5.00 FTEs over the fiscal year 2017/18 Adopted Budget. Computer Hardware has 45.00 FTEs, an increase of three from the fiscal year 2017/18 Adopted Budget due to positions moved from IT General Fund to assist with additional deployment and maintenance of purchases. Server & Storage has 14.00 FTEs, an increase of two over the fiscal year 2017/18 Adopted Budget due to adding positions to deploy and maintain expanded networks including the Sheriff Department.

The fiscal year 2018/19 Recommended Budget total expenditures of $25,659,748 is an increase of $6,687,088, or 35.25 percent over the fiscal year 2017/18 Adopted Budget. The budget is made up of three components, Computer Hardware, Server & Storage, and Enterprise Software.

The fiscal year 2018/19 Recommended Budget for Computer Hardware expenditures of $14,516,657 is an increase of $5,479,980, or 60.64 percent over the fiscal year 2017/18 Adopted Budget. Increases of $8,162,895 consist of non-capital purchases of $6,794,600 for desktops, laptops, and other devices, professional services of $532,477 for additional contract labor, depreciation of $274,247, personnel expense of $214,939 for adding three FTEs, ITD ISF hardware adjustment of $103,642, facilities rent of $80,374, motor pool charges adjustment of $40,000, port charges adjustment of $37,344, ITD ISF server/storage adjustment of $11,423, and a 2.5 percent salary/benefits increase adjustment of $73,849. Partially offsetting the increases are decreases of $2,682,915 consisting of leasing expenses of $1,844,502, a one-time Footprints software expense of $750,000, benefits adjustment of $10,386, miscellaneous expenses of $9,236, ITD ISF software adjustment of $2,791, and an HSA one-time offset of $66,000.

The fiscal year 2018/19 Recommended Budget for Server & Storage expenditures of $8,857,986 is an increase of $1,207,108, or 15.78 percent over the fiscal year 2017/18 Adopted Budget. Increases of $4,128,875 consist of depreciation of $2,677,968, equipment maintenance of $819,799, software maintenance of $149,259, software purchases of $147,000, personnel expense of $141,958 for adding two FTEs, facilities rent of $120,513 due to the need for additional positions and space to deploy and maintain equipment, miscellaneous expenses of $26,699, port charges adjustment of $18,360, insurance expense of $8,933, and a 2.5 percent salary/benefits increase adjustment of $18,386. Partially offsetting the increases are decreases of $2,921,767 consisting of server/storage leasing expense of $2,010,879, non-capital equipment purchases of $884,412, benefits adjustment of $2,476, and an HSA one-time offset of $24,000.

The fiscal year 2018/19 Recommended Budget for Server & Storage expenditures includes capital purchases that total $10,500,000. These expenses are offset by contra expenses which result in no fund impact, although, there is an impact to the cash balance.

The fiscal year 2018/19 Recommended Budget for Enterprise Software expenditures of $2,285,105 remain unchanged from the fiscal year 2017/18 Adopted Budget.

The fiscal year 2018/19 Recommended Budget revenues of $21,393,259 is an increase of $4,042,218, or 23.30 percent over the fiscal year 2017/18 Adopted Budget. Increases consist of hardware revenue allocation of $1,378,335, server/storage revenue allocation of $2,641,296, and enterprise software revenue allocation of $22,587 all three increases are due to increases from current maintenance and replacement costs.

The fiscal year 2018/19 Recommended Budget includes operating transfers totaling $7,787,710 from the General Fund. General Fund transfers of $509,842 to Server & Storage and of $107,868 to Enterprise Software are the charges for Elected Official departments. The other General Fund transfers include $5,170,000 to Computer Hardware and $2,000,000 to Server & Storage.

The department submitted no requests for supplemental funding for this fund.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	3,280,680	13,872,596	17,062,245	20,161,966	25,659,748
Revenues	3,691	17,131,538	17,959,936	17,485,135	21,393,259
Transfers In/(Out)	6,117,186	-	-	567,971	7,787,710

This internal service fund started November 2014.

Funding Summary By Department - Internal Service Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	4,677,716	5,050,053	-	5,050,053	5,052,288
Operating Expenses	14,253,360	17,613,661	-	17,613,661	17,613,661
Capital Equip. > $5,000	-	10,500,000		10,500,000	10,500,000
Contra Assets	-	(10,500,000)	-	(10,500,000)	(10,500,000)
Depreciation	41,584	2,993,799	-	2,993,799	2,993,799
Total Expenditures	18,972,660	25,657,513	-	25,657,513	25,659,748
Revenues					
Charges For Services	17,303,030	21,345,259	-	21,345,259	21,345,259
Miscellaneous Revenue	48,011	48,000	-	48,000	48,000
Total Revenues	17,351,041	21,393,259	-	21,393,259	21,393,259
Transfers In/(Out)	567,971	7,787,710	-	7,787,710	7,787,710
Fund Balance Decr/(Incr)	1,053,648	(3,523,456)	-	(3,523,456)	(3,521,221)
Total Funding	18,972,660	25,657,513	-	25,657,513	25,659,748

SUMMARY BY OBJECT

Department: IT - Computer Hardware/Storage/Software

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	2,497,591	3,479,751	2,005,392	3,743,242	3,820,255
Overtime	4,060	5,000	1,258	8,000	8,000
Shift Differential	6,814	9,280	4,144	9,280	9,280
Holiday Worked Pay	10,653	13,655	6,866	13,655	13,655
Special Assignment Pay	-	-	3,178	8,540	8,540
Social Security & Medicare	201,433	266,201	148,213	286,358	286,358
Unemployment Insurance	2,131	2,432	1,508	2,002	2,002
Health Insurance Premiums	409,123	379,834	258,870	412,110	412,110
Workers Compensation	6,607	9,047	5,294	10,106	10,106
Life Insurance	1,447	1,834	1,052	2,003	2,003
Employer Paid Subsidy	1,697	2,250	1,308	2,208	2,208
Arizona State Retirement	312,838	400,171	232,341	441,703	441,703
Dental Insurance Premiums	6,239	6,524	4,542	7,485	7,485
Interdepartmental Salaries - Charged in/Debit	4,964	8,028	4,374	-	-
Interdepartmental Fringe - Charged out/Credit	(134)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	1,634	2,347	1,797	-	-
Labor Distribution Fringe Charged out/Credit	3,118	-	(968)	-	-
Labor Distribution Salaries Charged out/Credit	5,392	-	(2,677)	-	-
Budgeted Benefits	-	-	-	-	15,222
Paid Parental Leave	4,255	-	(541)	-	-
Sick Payout	6,933	1,361	3,175	1,361	1,361
Vacation Payout	30,984	12,000	8,143	12,000	12,000
NPL Related Pension Expense	1,202,723	-	-	-	-
HSA Contribution - Employer	-	78,001	69,667	90,000	90,000
HSA Expense Offset	-	-	-	-	(90,000)
Personnel Services Total	**4,720,502**	**4,677,716**	**2,756,936**	**5,050,053**	**5,052,288**
Office Supplies	5,464	1,260	209	1,260	1,260
Software Under $5M	65,654	152,435	42,187	275,000	275,000
Computer Equipment less than $1,000	22,355	53,576	5,895	53,576	53,576
Books, Subscriptions & Videos	525	7,100	1,137	7,450	7,450
Repair & Maintenance Supplies	1,889	55,000	164	50,000	50,000
Cameras, Film & Equipment	1,501	-	-	-	-
Other Operation Supplies	64,143	25,000	(5)	25,000	25,000
Tools & Equipment Under $1,000	10,046	-	32,054	-	-
Furniture Under $1,000	-	-	908	-	-

SUMMARY BY OBJECT

Department: IT - Computer Hardware/Storage/Software

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Microsoft Enterprise Software Agreement - ITD USE ONLY	2,442,336	2,183,969	2,037,448	2,183,969	2,183,969
Telecommunication Services	1,324	-	4,072	-	-
Software Maintenance and Support	1,440,125	1,744,224	1,506,541	1,911,215	1,911,215
In State Training	17,625	56,600	56,203	35,150	35,150
Out of State Training	57	-	-	-	-
In State Travel	-	8,000	-	8,000	8,000
Postage & Freight	800	-	-	-	-
Printing & Microfilming	1	-	-	-	-
Moving and Storage Fees	978	-	2,427	-	-
Leases & Rental - Real Estate - Internal	167,160	186,303	124,201	387,190	387,190
R&M-Machinery & Equipment Services	77,852	13,000	48,118	832,799	832,799
R&M Building Services	-	-	1,406	-	-
Other Professional Services	268,561	907,000	92,637	682,477	682,477
Advertising	21	-	-	-	-
Leases & Rental - Computer Hardware & Software-ITD USE ONLY	7,192,302	7,611,613	6,972,836	3,756,232	3,756,232
Interdepartmental Supplies & Services - Charged In/Debit	308	-	146	-	-
Parking Charges	-	-	-	6,720	6,720
Telephone & Internet	83,754	-	-	-	-
Mileage Reimbursement	-	3,056	-	3,056	3,056
Motor Pool Charges	73,881	86,505	49,084	126,505	126,505
Other Miscellaneous Charges	5,600	3,780	4,410	23,800	23,800
General Liability Insurance Premiums	-	-	-	19,214	19,214
Property Damage Insurance Premiums	-	-	-	934	934
Interest Expense - Pooled Investments	(1)	1,006	2,355	1,006	1,006
Computer Hardware - ISF Charges	140,117	65,078	43,384	173,256	173,256
Server and Storage - ISF Charges	-	50,837	33,888	92,145	92,145
Software - ISF Charges	42,225	35,694	23,792	27,111	27,111
Telephone Provider Charges - External	-	17,000	-	-	-
Internet Charges - External	-	1,512	-	1,512	1,512
Mobile Devices - External	-	50,560	17,706	29,940	29,940
ISF- IT Port Charges	-	48,840	32,560	104,544	104,544
Furniture - Non-Capital	1,683	-	1,591	-	-
Office Machines & Computers - Non-Capital	211,175	884,412	47,270	6,794,600	6,794,600
Other Machines & Equipment - Non-Capital	-	-	4,630	-	-

SUMMARY BY OBJECT

Department: IT - Computer Hardware/Storage/Software

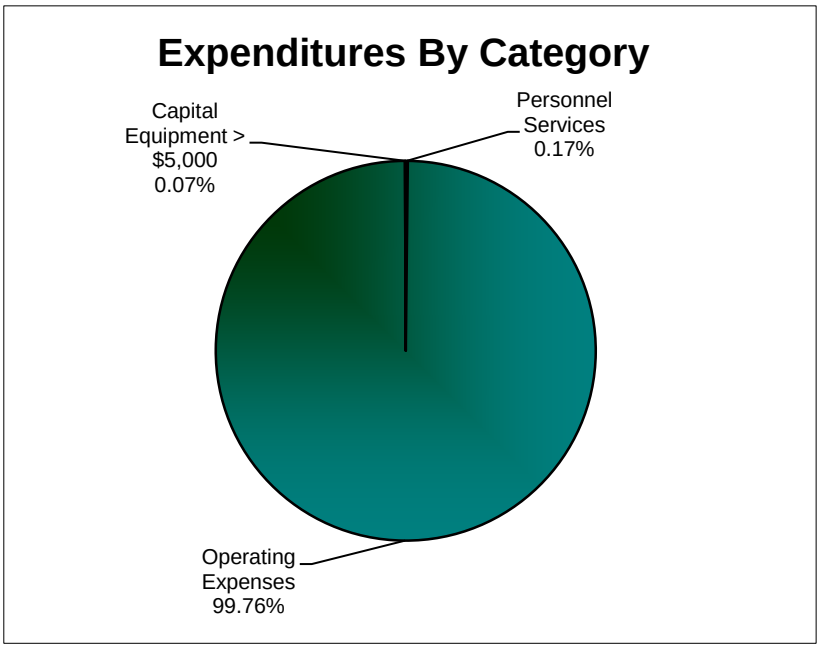
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Operating Expenses Total	**12,339,461**	**14,253,360**	**11,189,254**	**17,613,661**	**17,613,661**
Office Machines & Computers - Capital	1,375,535	-	421,697	10,500,000	10,500,000
Capital Equipment > $5,000 Total	**1,375,535**	**-**	**421,697**	**10,500,000**	**10,500,000**
Equipment & Machinery - Contra	(1,374,771)	-	(23,825)	(10,500,000)	(10,500,000)
Contra Expense Total	**(1,374,771)**	**-**	**(23,825)**	**(10,500,000)**	**(10,500,000)**
Depreciation Expense	1,518	41,584	314,463	2,993,799	2,993,799
Depreciation Total	**1,518**	**41,584**	**314,463**	**2,993,799**	**2,993,799**
EXPENDITURE OBJECTS TOTAL	**17,062,245**	**18,972,660**	**14,658,525**	**25,657,513**	**25,659,748**
REVENUE OBJECTS					
General Government Fees	3,135	-	-	-	-
Interdepartmental Revenue	17,905,373	17,303,030	11,535,554	21,345,259	21,345,259
Charges for Services Total	**17,908,508**	**17,303,030**	**11,535,554**	**21,345,259**	**21,345,259**
Interest Revenue Pooled Investments Non Operating	3,428	-	1,928	-	-
Investment Earnings Total	**3,428**	**-**	**1,928**	**-**	**-**
Other Misc. Revenue Non Operating	48,000	48,011	36,660	48,000	48,000
Miscellaneous Revenue Total	**48,000**	**48,011**	**36,660**	**48,000**	**48,000**
REVENUE OBJECTS TOTAL	**17,959,936**	**17,351,041**	**11,574,142**	**21,393,259**	**21,393,259**

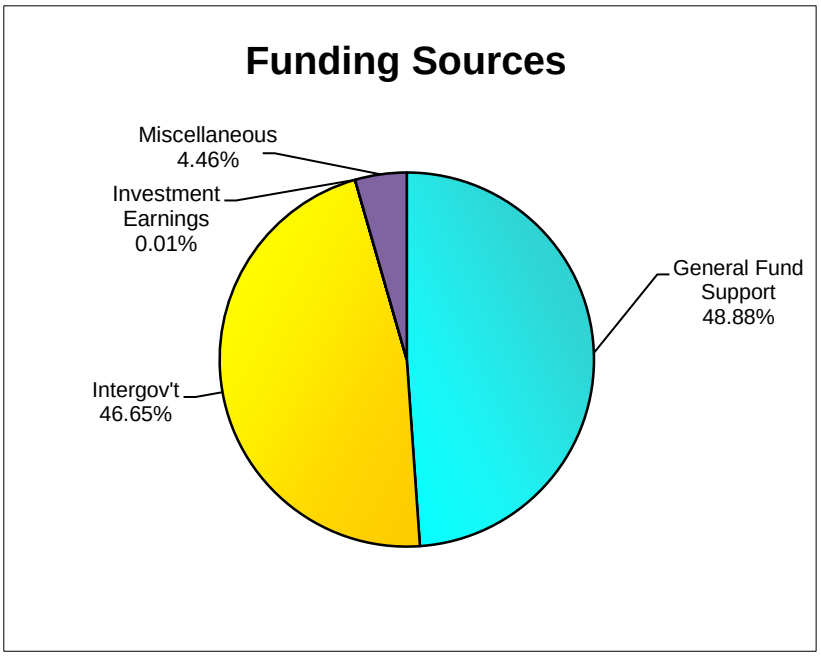
Non Departmental - General Fund

Revenue	$	3,830,527
Expenditures		7,493,965
Fund Impact	$	(3,663,438)
FTEs		0.00

Function Statement: Maintain expenditure authority for various budget items such as distribution of Transient Lodging Excise Tax revenue to Visit Tucson, dues payments to various organizations, payments to Lobbyists, General Fund Self Insurance Reserve payments, Arizona Department of Revenue administrative costs, and other Special Project costs. Account for Vehicle Impound Towing Program revenue and Rural Metro radio payments.

Other funds within Non Departmental are Improvement Districts (a special revenue fund), Mandated Payments (General Fund), and Rocking K South Community Facilities District (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	8,203,982	3,865,154	-	(4,338,828)
Reverse 17/18 ADOR Administrative Costs	(1,039,000)			1,039,000
SIR Adjustment	(710,017)			710,017
Arizona Dept of Revenue Operating Costs	1,039,000			(1,039,000)
Adjust PCWIN Rural Metro Radios		(34,627)		(34,627)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	7,493,965	3,830,527	-	(3,663,438)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

The Recommended Budget includes $3,495,900 in Transient Lodging Excise Tax (hotel/motel) revenue that will be paid to Visit Tucson, formerly known as Metropolitan Tucson Convention and Visitors Bureau (MTCVB).

The Recommended Budget includes a payment of $1,039,000 to the Arizona Department of Revenue (ADOR) for operating costs.

The Recommended Budget includes payments for County Supervisors Association (CSA) dues of $94,066, Border Coalition dues of $13,577, National Council of Elected County Executives of $5,000, Arizona Technology Council of $1,400, General Fund Self Insurance Reserve costs of $2,661,410, Special Projects costs of $104,797, Lobbyist costs of $57,000, and Bond Oversight costs of $21,815.

Recommended General Fund revenue sources:

Hotel/Motel Tax Collections	3,495,900
Vehicle Impound Towing Program	300,000
Rural Metro PCWIN Radios	34,627
	3,830,527

No supplemental requests were submitted, as this is not an operating department.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	6,320,092	8,789,157	7,787,274	8,008,082	7,493,965
Revenues	3,661,633	3,769,738	3,949,597	3,695,917	3,830,527

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	13,000	13,000	-	13,000	13,000
Operating Expenses	8,188,982	6,436,965	-	6,436,965	7,475,965
Capital Equipment > $5,000	2,000	5,000	-	5,000	5,000
Total Expenditures	8,203,982	6,454,965	-	6,454,965	7,493,965
Revenues					
Intergovernmental	3,495,900	3,495,900	-	3,495,900	3,495,900
Investment Earnings	2,817	400		400	400
Miscellaneous Revenue	366,437	334,227	-	334,227	334,227
Total Revenues	3,865,154	3,830,527	-	3,830,527	3,830,527
General Fund Support	4,338,828	2,624,438	-	2,624,438	3,663,438
Total Funding	8,203,982	6,454,965	-	6,454,965	7,493,965

SUMMARY BY OBJECT

Department: Non Departmental

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	11,709	10,000	6,512	10,000	10,000
Interdepartmental Fringe - Charged in/Debit	2,937	3,000	1,367	3,000	3,000
Personnel Services Total	**14,646**	**13,000**	**7,879**	**13,000**	**13,000**
Office Supplies	155	100	216	600	600
Computer Equipment less than $1,000	40	-	-	-	-
Food Supplies	-	-	1,290	2,500	2,500
Furniture Under $1,000	-	-	303	-	-
Engineering Services	7,063	5,000	-	-	-
Title Fees and Services	583	5,000	-	5,000	5,000
In State Training	-	-	695	-	-
In State Travel	-	-	219	-	-
Postage & Freight	227	2,500	25	3,000	3,000
Printing & Microfilming	4,145	5,000	80	5,000	5,000
Leases & Rental - Real Estate - Internal	1,571	12,215	507	11,715	11,715
Leases & Rental - Real Estate - External	1,571	-	602	2,500	2,500
Other Professional Services	9,951	25,000	21,250	27,000	27,000
Appraisal Services	-	-	-	30,000	30,000
Lobbying Services	49,264	57,000	12,917	57,000	57,000
Printing Costs for Promotional Items	17,935	22,000	17,770	5,000	5,000
Advertising	412	2,000	-	1,000	1,000
Departmental Overhead - Charged In/Debit	3,346	5,000	90	5,000	5,000
Motor Pool Charges	593	1,500	1,155	2,000	2,000
Dues and Memberships	117,258	115,043	115,378	116,543	116,543
Other Miscellaneous Charges	1,411	25,297	-	5,797	5,797
Payments to or on behalf of other governments	1,034,966	1,039,000	1,015,205	-	1,039,000
Payments To Agencies	3,307,000	3,495,900	1,469,814	3,495,900	3,495,900
General Liability Insurance Premiums	2,376,204	2,803,869	1,920,112	2,156,755	2,156,755
Property Damage Insurance Premiums	594,840	453,358	302,240	470,959	470,959
Malpractice Insurance Premiums	73,212	37,900	25,264	33,696	33,696
Other Insurance Premiums	166,116	76,300	-	-	-
Operating Expenses Total	**7,767,863**	**8,188,982**	**4,905,132**	**6,436,965**	**7,475,965**
Land	4,765	2,000	-	5,000	5,000
Capital Equipment > $5,000 Total	**4,765**	**2,000**	**-**	**5,000**	**5,000**

SUMMARY BY OBJECT

Department: Non Departmental

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS TOTAL	**7,787,274**	**8,203,982**	**4,913,011**	**6,454,965**	**7,493,965**
REVENUE OBJECTS					
State Revenue Hotel Motel Tax	3,478,927	3,495,900	1,459,925	3,495,900	3,495,900
Intergovernmental Total	**3,478,927**	**3,495,900**	**1,459,925**	**3,495,900**	**3,495,900**
Other Court Fees	13,695	-	18,823	-	-
Charges for Services Total	**13,695**	**-**	**18,823**	**-**	**-**
Justice Court Traffic Fines	10,083	-	7,840	-	-
Fines & Forfeits Total	**10,083**	**-**	**7,840**	**-**	**-**
Interest Operating	5,418	2,817	2,362	400	400
Investment Earnings Total	**5,418**	**2,817**	**2,362**	**400**	**400**
Other Misc. Revenue Operating	441,474	366,437	313,509	334,227	334,227
Miscellaneous Revenue Total	**441,474**	**366,437**	**313,509**	**334,227**	**334,227**
REVENUE OBJECTS TOTAL	**3,949,597**	**3,865,154**	**1,802,459**	**3,830,527**	**3,830,527**

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OTHER FUNDS WITHIN NON DEPARTMENTAL ARE:

- **IMPROVEMENT DISTRICTS SPECIAL REVENUE FUND**
- **MANDATED PAYMENTS GENERAL FUND**
- **ROCKING K SOUTH COMMUNITY FACILITIES DISTRICT SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

IMPROVEMENT DISTRICTS - SPECIAL REVENUE FUND

Expenditures: 247,278 **Revenues:** 232,042

FTEs: 0.00

Function Statement: The Board of Supervisors formed twenty-one (21) improvement districts for the purpose of purchasing energy for lighting of the public streets and parks, and one street improvement district to fund the maintenance of Hayhook Ranch Road. These lighting and road maintenance expenses are paid though the levy of ad valorem tax on property in the respective Districts.

Mandates: A.R.S. §48-952; A.R.S. §48-954; A.R.S. §48-955; A.S.R. §48-960; A.R.S. §42-17101

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	-	247,278	-	247,278	247,278
Total Expenditures	-	247,278	-	247,278	247,278
Revenues					
None	-	232,042	-	232,042	232,042
Total Revenues	-	232,042	-	232,042	232,042
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	15,236	-	15,236	15,236
Total Funding	-	247,278	-	247,278	247,278

Prior to the fiscal year 2018/19 Recommended Budget, the Improvement District expenditures and revenues were accounted for in Agency spending and did not appear in budget documents. Beginning fiscal year 2018/19, these expenditures and revenues are included in the County budget as Special Revenue Funds.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	247,278
Revenues	-	-	-	-	232,042
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Improvement Districts

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Electricity	-	-	-	247,278	247,278
Operating Expenses Total	**-**	**-**	**-**	**247,278**	**247,278**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**247,278**	**247,278**
REVENUE OBJECTS					
Real Property Taxes Current	-	-	-	232,042	232,042
Property Taxes Total	**-**	**-**	**-**	**232,042**	**232,042**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**232,042**	**232,042**

MANDATED PAYMENTS

Expenditures: 59,220,907 **Revenues:** 0

FTEs: 0.00

Function Statement: Account for the funding and payment of County General Fund mandated payments, primarily Arizona Health Care Cost Containment System payments to the State of Arizona.

Mandates: ARS Title 11, Chapter 2: Board of Supervisors, Article 7: Medical Facilities and Care of Indigents

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	57,226,721	59,079,907	-	59,079,907	59,220,907
Total Expenditures	57,226,721	59,079,907	-	59,079,907	59,220,907
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	57,226,721	59,079,907	-	59,079,907	59,220,907
Total Funding	57,226,721	59,079,907	-	59,079,907	59,220,907

Mandated Payments is a part of the General Fund and the difference between expenditures and revenues is covered by the General Fund.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	56,414,913	56,839,965	56,814,065	58,584,721	59,220,907
Revenues	-	-	-	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Mandated Payments General Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Payments to or on behalf of other governments	56,814,065	57,226,721	40,267,539	59,079,907	59,220,907
Operating Expenses Total	**56,814,065**	**57,226,721**	**40,267,539**	**59,079,907**	**59,220,907**
EXPENDITURE OBJECTS TOTAL	**56,814,065**	**57,226,721**	**40,267,539**	**59,079,907**	**59,220,907**

ROCKING K SOUTH COMMUNITY FACILITIES DISTRICT - SPECIAL REVENUE FUND

Expenditures: **100,000** **Revenues:** **10**

FTEs: **0.00**

Function Statement: This Community Facilities District is formed to purchase infrastructure of the Rocking K South master plan development through the issuance of bonds, and to fund the operation, maintenance and administration of the District though the levy of ad valorem tax on property in the District.

Mandates: A.R.S. §48-716; A.R.S. §48-717; A.R.S. §48-719; A.R.S. §48-721; A.R.S. §48-723; A.R.S. §42-17101 et. seq.

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	50,000	50,000	-	50,000	50,000
Operating Expenses	-	50,000	-	50,000	50,000
Total Expenditures	50,000	100,000	-	100,000	100,000
Revenues					
Property Taxes	-	-	-	-	10
Total Revenues	-	-	-	-	10
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	50,000	100,000	-	100,000	99,990
Total Funding	50,000	100,000	-	100,000	100,000

Other Funding Sources planned in the fiscal year 2018/19 Recommended Budget are General Obligation Bond proceeds of $100,000.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	1,180	50,000	100,000
Revenues	-	-	-	-	10
Net Operating Transfers In/(Out)	-	-	-	29,927	-

SUMMARY BY OBJECT

Department: Rocking K South CFD

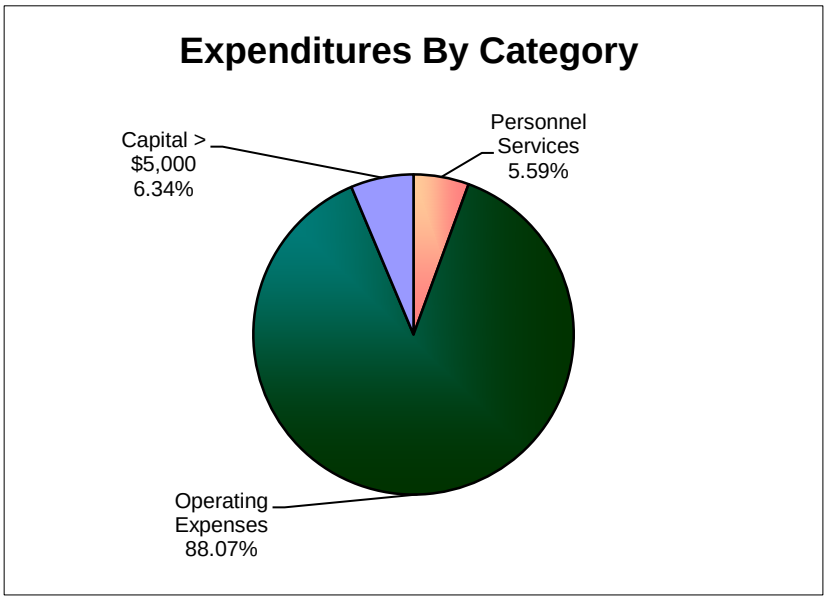
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	936	-	3,294	50,000	50,000
Interdepartmental Fringe - Charged in/Debit	242	-	1,020	-	-
Labor Distribution Fringe Charged in/Debit	-	50,000	-	-	-
Personnel Services Total	**1,178**	**50,000**	**4,314**	**50,000**	**50,000**
Other Professional Services	-	-	-	50,000	50,000
Interest Expense - Pooled Investments	2	-	16	-	-
Operating Expenses Total	**2**	**-**	**16**	**50,000**	**50,000**
EXPENDITURE OBJECTS TOTAL	**1,180**	**50,000**	**4,330**	**100,000**	**100,000**
REVENUE OBJECTS					
Real Property Taxes Current	-	-	-	-	10
Property Taxes Total	**-**	**-**	**-**	**-**	**10**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**-**	**10**

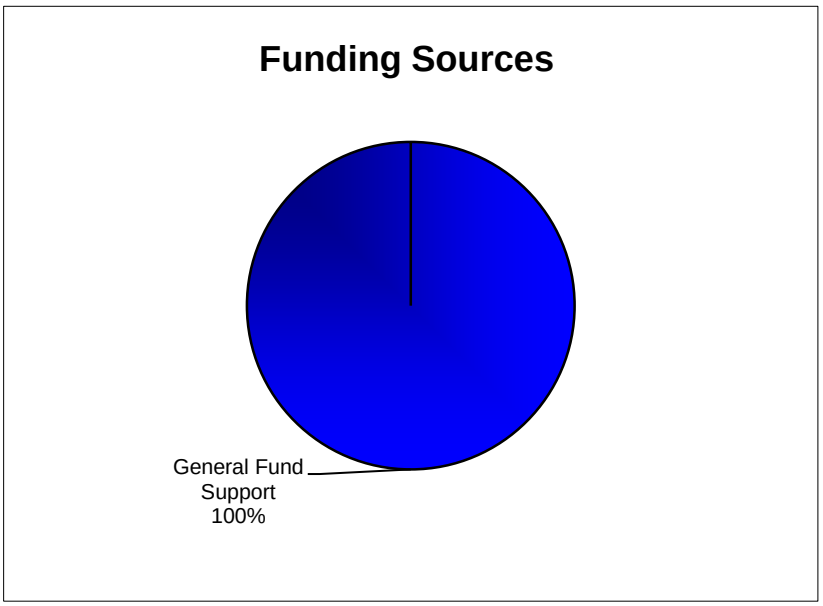
Office of Emergency Management & Homeland Security - General Fund

Revenue	$	-
Expenditures		528,247
Net Transfers		(560,081)
Fund Impact	$	(1,088,328)
FTEs		0.00

Function Statement: Establish and maintain the highest possible quality of emergency prevention, protection, response, mitigation, and recovery function to protect the lives and property of the residents of Pima County in the event of a natural or man-made disaster through planning; the conduct of training and exercises; maintenance of state-of-the-art Emergency Operations Center; and coordination and communications with all departments within Pima County, emergency response agencies at the local, state, tribal, and federal level, and the public at large.

Office of Emergency Management & Homeland Security also operates Office of Emergency Management Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	454,002	-	(548,070)	(1,002,072)
Reverse FY 2017/18 Operating Transfers			548,070	548,070
Adjust Sponsored Agency Radios	576			(576)
Southern Arizona Rescue Association (SARA)	35,000			(35,000)
IT ISF Hardware Adjustment	16,065			(16,065)
IT ISF Software Adjustment	820			(820)
IT ISF Server/Storage Adjustment	21,784			(21,784)
Operating Transfer Out to OEM Grants			(560,081)	(560,081)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	528,247	-	(560,081)	(1,088,328)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

The Recommended Budget includes 0.00 FTEs, which is unchanged from the fiscal year 2017/18 Adopted Budget. The Office of Emergency Management Grants Recommended Budget includes 8.00 FTEs and is also unchanged from the fiscal year 2017/18 Adopted Budget.

County Sponsored Agency radios are budgeted in the Office of Emergency Management & Homeland Security, as are payments to the Southern Arizona Rescue Association (SARA). Payments to SARA were previously recorded in Contingency.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	56,731	345,290	331,237	402,271	528,247
Revenues	5,459	10,085	4,275	-	-
Transfers In/(Out)	(413,669)	(454,891)	(622,277)	(548,145)	(560,081)

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	46,930	29,530	-	29,530	29,530
Operating Expenses	382,272	465,217	-	465,217	465,217
Capital > $5,000	24,800	33,500	-	33,500	33,500
Total Expenditures	454,002	528,247	-	528,247	528,247
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Transfers In/(Out)	(548,070)	(560,081)	-	(560,081)	(560,081)
General Fund Support	1,002,072	1,088,328	-	1,088,328	1,088,328
Total Funding	454,002	528,247	-	528,247	528,247

SUMMARY BY OBJECT

Department: Office of Emergency Management & Homeland Security

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	4,671	-	-	-	-
Social Security & Medicare	357	-	-	-	-
Unemployment Insurance	4	-	-	-	-
Health Insurance Premiums	7	-	-	-	-
Workers Compensation	12	-	-	-	-
Arizona State Retirement	442	-	-	-	-
Interdepartmental Salaries - Charged out/Credit	(4,125)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	15,214	37,262	4,680	23,162	23,162
Interdepartmental Fringe - Charged out/Credit	(754)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	4,476	9,668	2,170	6,368	6,368
Labor Distribution Salaries Charged out/Credit	58	-	-	-	-
Personnel Services Total	**20,362**	**46,930**	**6,850**	**29,530**	**29,530**
Office Supplies	38	1,600	105	1,600	1,600
Software Under $5M	-	500	-	500	500
Computer Equipment less than $1,000	-	1,000	-	1,000	1,000
Food Supplies	-	1,000	159	1,000	1,000
Fuel & Oil	-	250	1,821	250	250
Books, Subscriptions & Videos	-	500	-	500	500
Repair & Maintenance Supplies	486	760	684	760	760
Clothing, Uniforms, and Safety Apparel	-	500	376	500	500
Promotional Items	220	-	-	750	750
Other Operation Supplies	1,418	2,500	115	2,500	2,500
Tools & Equipment Under $1,000	-	200	-	200	200
Telecommunication Services	-	-	329	-	-
Accounting and Auditing Services	646	500	-	500	500
In State Training	-	2,500	-	2,500	2,500
In State Travel	-	1,200	-	1,200	1,200
Out of State Travel	-	750	-	750	750
Postage & Freight	49	470	26	470	470
Printing & Microfilming	-	500	-	500	500
R&M-Machinery & Equipment Services	2,201	5,550	1,562	5,550	5,550
R&M Building Services	209	2,500	-	2,500	2,500
Other Professional Services	-	180	350	180	180

SUMMARY BY OBJECT

Department: Office of Emergency Management & Homeland Security

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Interdepartmental Supplies & Services - Charged In/Debit	2,457	1,300	1,356	1,300	1,300
Departmental Overhead - Charged In/Debit	-	-	22	-	-
Parking Charges	-	-	-	840	840
Telephone & Internet	774	-	-	-	-
Electricity	597	1,500	450	1,500	1,500
Mileage Reimbursement	-	500	-	500	500
Dues and Memberships	300	900	300	900	900
Other Miscellaneous Charges	1,024	1,200	560	360	360
Payments to or on behalf of other governments	-	15,000	15,000	50,000	50,000
Radio	68,769	67,896	49,552	68,472	68,472
Computer Hardware - ISF Charges	106,112	109,437	72,960	125,502	125,502
Server and Storage - ISF Charges	89,707	130,508	87,008	152,292	152,292
Software - ISF Charges	35,868	30,321	20,216	31,141	31,141
Internet Charges - External	-	-	319	-	-
Mobile Devices - External	-	750	(1)	-	-
Other Machines & Equipment - Non-Capital	-	-	-	8,700	8,700
Operating Expenses Total	**310,875**	**382,272**	**253,269**	**465,217**	**465,217**
Office Machines & Computers - Capital	-	24,800	-	24,800	24,800
Other Machines & Equipment - Capital	-	-	-	8,700	8,700
Capital Equipment > $5,000 Total	**-**	**24,800**	**-**	**33,500**	**33,500**
EXPENDITURE OBJECTS TOTAL	**331,237**	**454,002**	**260,119**	**528,247**	**528,247**
REVENUE OBJECTS					
Other Misc. Revenue Operating	4,275	-	-	-	-
Miscellaneous Revenue Total	**4,275**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**4,275**	**-**	**-**	**-**	**-**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF THE OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY IS:

- **OFFICE OF EMERGENCY MANAGEMENT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

OFFICE OF EMERGENCY MANAGEMENT GRANTS

Expenditures: **1,169,666** **Revenues:** **609,585**

FTEs: **8.00**

Function Statement: Manage and administer grant programs for the Office of Emergency Management & Homeland Security.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	705,888	697,996	-	697,996	700,344
Operating Expenses	1,205,003	458,670	-	458,670	456,322
Capital Equipment > $5,000	14,000	13,000	-	13,000	13,000
Total Expenditures	1,924,891	1,169,666	-	1,169,666	1,169,666
Revenues					
Intergovernmental	1,376,821	609,585	-	609,585	609,585
Total Revenues	1,376,821	609,585	-	609,585	609,585
Total Transfers In/(Out)	548,070	560,081	-	560,081	560,081
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	1,924,891	1,169,666	-	1,169,666	1,169,666

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,254,554	1,485,287	1,249,898	1,228,020	1,169,666
Revenues	694,638	971,896	895,221	657,333	609,585
Net Operating Transfers In/(Out)	413,668	454,890	622,277	548,145	560,081

SUMMARY BY OBJECT

Department: Office of Emergency Management Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	469,402	524,605	344,121	512,552	525,366
Overtime	69	-	2	-	-
Social Security & Medicare	34,887	40,132	26,636	39,210	39,210
Unemployment Insurance	368	367	270	274	274
Health Insurance Premiums	71,634	61,833	45,586	66,894	66,894
Workers Compensation	3,507	3,884	2,617	4,311	4,311
Life Insurance	254	272	180	272	272
Arizona State Retirement	54,382	60,330	39,578	60,481	60,481
Dental Insurance Premiums	755	777	565	1,002	1,002
Interdepartmental Salaries - Charged in/Debit	14,581	188	-	-	-
Interdepartmental Fringe - Charged in/Debit	5,650	1,500	-	-	-
Labor Distribution Fringe Charged out/Credit	(13,167)	-	6,135	-	-
Labor Distribution Fringe Charged in/Debit	13,169	-	(6,135)	-	-
Labor Distribution Salaries Charged out/Credit	(13,515)	-	(6,135)	-	-
Labor Distribution Salaries Charged in/Debit	13,516	-	6,135	-	-
Budgeted Benefits	-	-	-	-	2,534
Sick Payout	-	-	13,414	-	-
Vacation Payout	2,741	-	2,277	-	-
HSA Contribution - Employer	-	12,000	13,334	13,000	13,000
HSA Expense Offset	-	-	-	-	(13,000)
Personnel Services Total	**658,233**	**705,888**	**488,580**	**697,996**	**700,344**
Office Supplies	4,695	4,585	599	6,009	6,009
Software Under $5M	16,278	185,675	169,397	185,675	185,675
Computer Equipment less than $1,000	172	500	1,368	-	-
Food Supplies	703	4,080	-	-	-
Fuel & Oil	76	-	-	-	-
Books, Subscriptions & Videos	105	63	-	-	-
Repair & Maintenance Supplies	3,199	1,421	2,818	-	-
Chemicals	9,485	955	-	-	-
Clothing, Uniforms, and Safety Apparel	-	703	-	703	703
Promotional Items	-	902	914	1,538	1,538
Other Operation Supplies	33,565	15,499	1,451	8,282	5,934
Tools & Equipment Under $1,000	465	-	-	-	-
Furniture Under $1,000	643	-	-	-	-

SUMMARY BY OBJECT

Department: Office of Emergency Management Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Software Maintenance and Support	-	-	-	1,234	1,234
In State Training	1,263	1,677	208	2,965	2,965
Out of State Training	1,212	5,485	1,761	7,323	7,323
In State Travel	183	1,965	1,423	1,750	1,750
Out of State Travel	10,261	17,625	6,618	22,213	22,213
Postage & Freight	-	50	-	-	-
Printing & Microfilming	11,526	9,988	146	9,134	9,134
Leases & Rental - Real Estate - Internal	-	12,037	-	15,236	15,236
Leases & Rental - Real Estate - External	-	-	2,988	-	-
R&M-Machinery & Equipment Services	2,388	7,323	6,887	7,323	7,323
Other Professional Services	-	-	-	21,000	21,000
Investigative Services	-	50	-	-	-
Advertising	91	340	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	2,773	-	-	3,927	3,927
Departmental Overhead - Charged In/Debit	1,447	-	-	-	-
Telephone & Internet	79,606	-	-	-	-
Mileage Reimbursement	-	2,535	-	511	511
Motor Pool Charges	38,345	43,596	27,658	44,816	44,816
Dues and Memberships	760	-	570	350	350
Other Miscellaneous Charges	-	-	61	8,660	8,660
Payments To Grant Sub Recipients	345,794	780,130	94,712	-	-
Job Training & Training Supplies	-	-	19,850	-	-
Radio	21,773	21,156	15,179	21,156	21,156
Mobile Devices - External	-	7,631	5,629	7,553	7,553
ISF- IT Port Charges	-	79,032	51,504	81,312	81,312
Office Machines & Computers - Non-Capital	4,857	-	-	-	-
Operating Expenses Total	**591,665**	**1,205,003**	**411,741**	**458,670**	**456,322**
Other Machines & Equipment - Capital	-	14,000	-	13,000	13,000
Capital Equipment > $5,000 Total	**-**	**14,000**	**-**	**13,000**	**13,000**
EXPENDITURE OBJECTS TOTAL	**1,249,898**	**1,924,891**	**900,321**	**1,169,666**	**1,169,666**
REVENUE OBJECTS					
Federal Grant Revenue Pass Through State	895,616	1,376,821	562,565	609,585	609,585
Intergovernmental Total	**895,616**	**1,376,821**	**562,565**	**609,585**	**609,585**

SUMMARY BY OBJECT

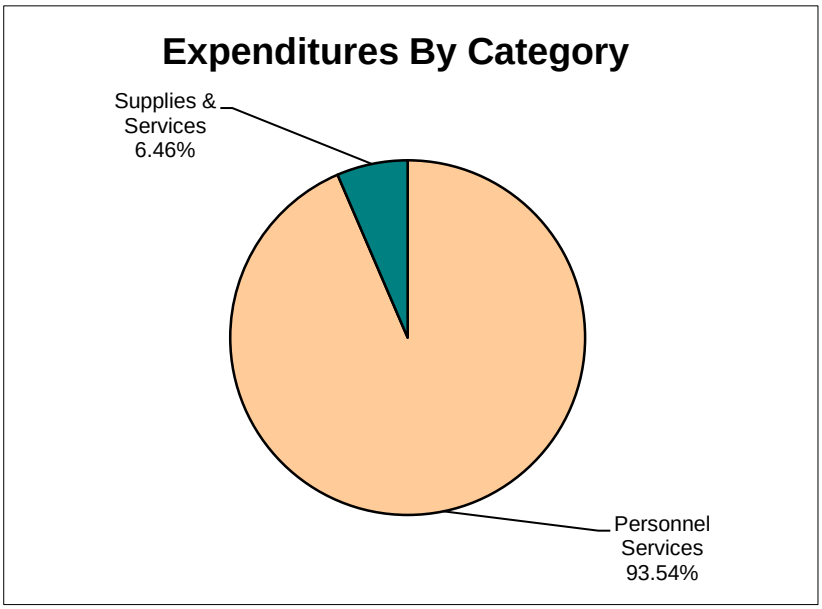
Department: Office of Emergency Management Grants Special Revenue Fund

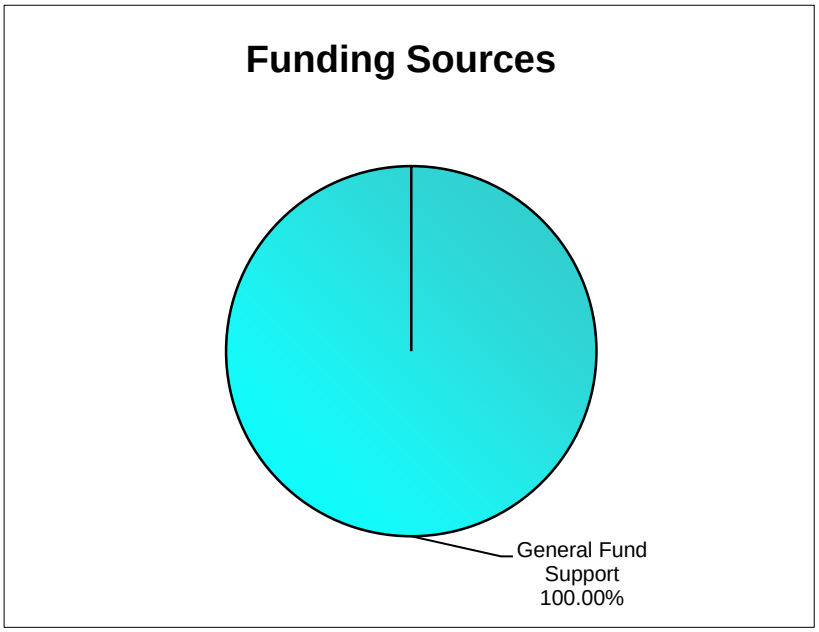
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Misc. Revenue Operating	(395)	-	-	-	-
Miscellaneous Revenue Total	**(395)**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**895,221**	**1,376,821**	**562,565**	**609,585**	**609,585**

Procurement - General Fund

Revenue	$ -
Expenditures	2,494,028
Fund Impact	$ (2,494,028)
FTEs	30.00

Function Statement: Procure all materials and services, including design and construction, for County departments, except as specified by delegation pursuant to the Procurement Code or under the small purchase procedure. Administer the County Small Business Enterprise (SBE) and Disadvantaged Business Enterprise (DBE) Programs in accordance with County Code requirements for outreach, price preference, subcontractor goals, and compliance review. Ensure compliance with Code Ordinance, Chapter 11.38, Pima County Living Wage through assistance, review, and monitoring of eligible Pima County contracts. Manage the disposition of surplus personal property and the County contracts including the review approval process, storage and tracking of all County contracts. Provide vendor/business assistance and education to vendors concerning bid preparation, bonds and insurance, and the conduct of business with the County.





Recommended Budget Summary - Enterprise Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	2,467,977	-	-	(2,467,977)
Motor Pool Charges Adjustment	(192)			192
IT ISF Software Adjustment	(942)			942
Employee salary increase	11,444			(11,444)
IT ISF Hardware Adjustment	6,048			(6,048)
IT ISF Server/Storage Adjustment	5,953			(5,953)
Port Charges Adjustment	3,168			(3,168)
Benefits Adjustment	(6,453)			6,453
HSA One-time Offset	(43,000)			43,000
2.5% Salary/Benefits Increase Adjustment	50,025			(50,025)
Supplemental Requests				
None Submitted				
Total Recommended Budget	2,494,028	-	-	(2,494,028)
Full Time Equivalents (FTEs)	30.00			

Comments/Issues

Recommended FTEs are 30.00, increased by 0.25 FTE from the fiscal year 2017/18 Adopted Budget. This is due to a full funding of 1.00 FTE in the administration unit.

The department does not budget revenue.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	2,191,438	2,328,002	2,259,314	2,403,905	2,494,028
Revenues	(78)	-	-	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,328,802	2,325,793	-	2,325,793	2,332,818
Operating Expenses	139,175	161,210	-	161,210	161,210
Total Expenditures	2,467,977	2,487,003	-	2,487,003	2,494,028
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	2,467,977	2,487,003	-	2,487,003	2,494,028
Total Funding	2,467,977	2,487,003	-	2,487,003	2,494,028

SUMMARY BY OBJECT

Department: Procurement

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,544,953	1,712,349	1,107,295	1,706,690	1,748,459
Overtime	1,991	200	727	200	200
Special Assignment Pay	6,608	7,280	-	-	-
Social Security & Medicare	117,428	130,995	79,931	130,561	130,561
Unemployment Insurance	1,244	1,197	822	914	914
Health Insurance Premiums	249,407	220,264	151,307	219,416	219,416
Workers Compensation	6,573	7,350	4,862	8,243	8,243
Life Insurance	923	985	662	1,019	1,019
Employer Paid Subsidy	360	-	488	768	768
Arizona State Retirement	180,572	195,807	126,522	200,508	200,508
Dental Insurance Premiums	3,133	3,276	2,338	3,578	3,578
Interdepartmental Salaries - Charged in/Debit	729	655	430	655	655
Interdepartmental Fringe - Charged out/Credit	(859)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	372	229	285	229	229
Labor Distribution Fringe Charged out/Credit	(624)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	624	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(1,793)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	1,793	-	-	-	-
Budgeted Benefits	-	-	-	-	8,256
Parking Subsidy	361	780	173	780	780
Sick Payout	9,070	1,217	-	4,615	4,615
Vacation Payout	16,079	1,218	80	4,617	4,617
HSA Contribution - Employer	-	45,000	40,250	43,000	43,000
HSA Expense Offset	-	-	-	-	(43,000)
Personnel Services Total	**2,138,944**	**2,328,802**	**1,516,172**	**2,325,793**	**2,332,818**
Office Supplies	5,021	7,800	2,640	8,185	8,185
Software Under $5M	2,236	2,000	1,102	2,000	2,000
Computer Equipment less than $1,000	1,064	1,000	-	1,000	1,000
Repair & Maintenance Supplies	42	50	-	50	50
Other Operation Supplies	-	-	65	-	-
Tools & Equipment Under $1,000	184	-	-	-	-
In State Training	2,324	5,100	2,622	13,100	13,100
In State Travel	-	500	-	500	500
Postage & Freight	174	750	125	750	750

SUMMARY BY OBJECT

Department: Procurement

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Printing & Microfilming	293	625	231	625	625
R&M-Machinery & Equipment	1,097	1,852	327	1,852	1,852
Services					
Other Professional Services	1,212	600	-	600	600
Advertising	1,259	2,800	1,000	2,800	2,800
Leases & Rental - Other (Mchnry, Equip, etc.)	3,883	3,010	1,818	3,010	3,010
Interdepartmental Supplies & Services - Charged In/Debit	69	50	105	50	50
Telephone & Internet	20,823	-	-	-	-
Mileage Reimbursement	413	565	333	565	565
Motor Pool Charges	65	305	80	113	113
Dues and Memberships	2,869	2,400	3,202	2,400	2,400
Other Miscellaneous Charges	364	785	-	400	400
General Liability Insurance Premiums	-	-	690	-	-
Computer Hardware - ISF Charges	40,003	42,977	28,656	49,025	49,025
Server and Storage - ISF Charges	23,354	31,116	20,744	37,069	37,069
Software - ISF Charges	13,621	12,666	8,448	11,724	11,724
Mobile Devices - External	-	2,688	1,798	2,688	2,688
ISF- IT Port Charges	-	19,536	13,024	22,704	22,704
Operating Expenses Total	**120,370**	**139,175**	**87,010**	**161,210**	**161,210**
EXPENDITURE OBJECTS TOTAL	**2,259,314**	**2,467,977**	**1,603,182**	**2,487,003**	**2,494,028**
REVENUE OBJECTS					
Other Misc. Revenue Operating	-	-	5	-	-
Miscellaneous Revenue Total	**-**	**-**	**5**	**-**	**-**
REVENUE OBJECTS TOTAL	**-**	**-**	**5**	**-**	**-**

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Recorder - General Fund

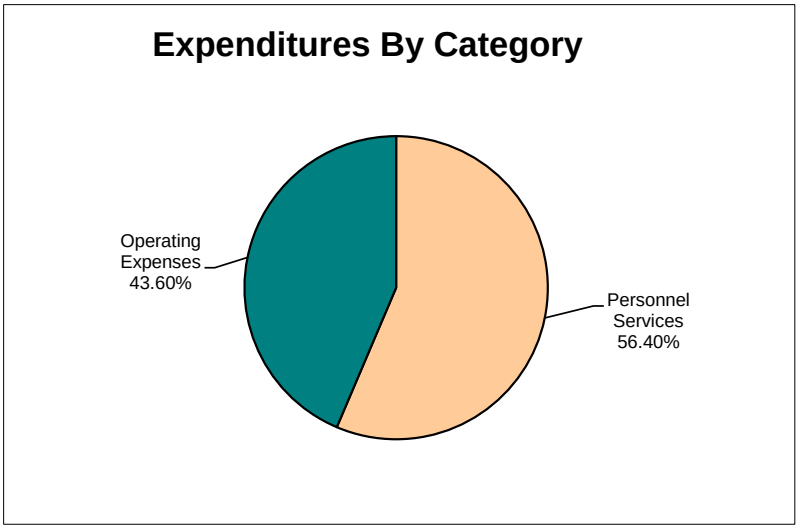
Revenue	$ 2,496,930
Expenditures	5,539,373
Transfers	1,500
Fund Impact	$ (3,043,943)
FTEs	76.20

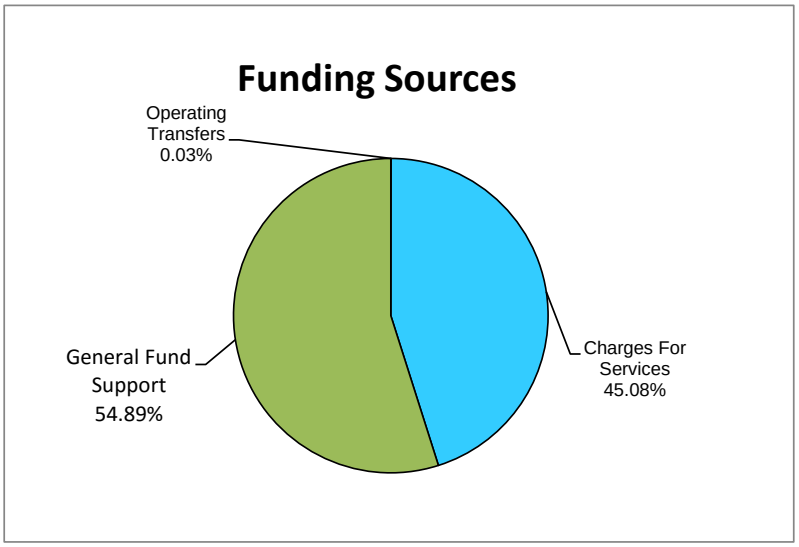
Function Statement: The Recorder's Office is tasked by Arizona statues with two different functions.

The first function is to provide quality service to the public and citizens of Pima County by ensuring prompt and efficient indexing of documents presented to the office for public recording, the prompt and efficient permanent preservation of those documents by preserving and maintaining permanent film images of each page of every document presented for recording and electronic images of the documents for the expeditious retrieval and reproduction of the recorded documents in compliance with the requirements of the applicable provisions of Title 11 of the Arizona Revised Statutes and the applicable public records laws of Arizona.

The second function is to maintain the official county voter registration roll with links and information sharing to the official statewide voter registration database and to conduct early voting, voter registration maintenance and other election activities as mandated under the provisions of Title 16 and Title 19 of the Arizona Revised Statutes and under federal law including the National Voter Registration Act, the Help America Vote Act, the Uniformed and Overseas Citizen Absentee Voting Act and the MOVE act.

The Recorder also operates Document Storage & Retrieval (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	2,899,291	3,002,085	1,500	104,294
Reverse FY17/18 Election Cost	(629,450)			629,450
Voter Registration Cost Adjustment Approved by Secretary of State	47,332			(47,332)
Motor Pool Charges Adjustment	1,398			(1,398)
Adjustment for FY 2018/19 Elections	3,232,683	(505,155)		(3,737,838)
Port Charges Adjustment	1,208			(1,208)
Benefits Adjustment	(6,521)			6,521
HSA One-time Offset	(48,000)			48,000
2.5% Salary/Benefits Increase Adjustment	41,432			(41,432)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	5,539,373	2,496,930	1,500	(3,040,943)
Full Time Equivalents (FTEs)	76.20			

Comments/Issues

Recommended FTEs are 76.20, increased by 36.20 FTEs from the fiscal year 2017/18 Adopted Budget. The increase is attributed to the additional personnel requirements for Countywide elections including primary and general elections planned in fiscal year 2018/19.

The fiscal year 2018/19 Recomended Budget has been developed based on information provided by the department pertaining to elections planned for the year. There is an election cost reversal of $629,450 for the previous year. An expenditure adjustment of $3,232,683 is added for planned regular elections, special elections, and related mailing costs for fiscal year 2018/19.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	3,943,702	4,096,915	3,839,546	2,899,291	5,539,373
Revenues	1,699,872	2,739,510	3,253,257	3,002,085	2,496,930
Transfer In (Out)	-	-	-	1,500	1,500

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,009,763	3,131,025	-	3,131,025	3,124,457
Operating Expenses	889,528	2,414,916	-	2,414,916	2,414,916
Total Expenditures	2,899,291	5,545,941	-	5,545,941	5,539,373
Revenues					
Charges For Services	3,002,085	2,496,930	-	2,496,930	2,496,930
Total Revenues	3,002,085	2,496,930	-	2,496,930	2,496,930
Transfer In (Out)	1,500	1,500	-	1,500	1,500
General Fund Support	(104,294)	3,047,511	-	3,047,511	3,040,943
Total Funding	2,899,291	5,545,941	-	5,545,941	5,539,373

SUMMARY BY OBJECT

Department: Recorder

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,167,106	1,346,513	795,265	1,509,196	1,543,604
Overtime	92,985	-	652	-	-
Temporary Help	398,735	104,880	163,336	953,507	953,507
Holiday Worked Pay	7,587	-	-	-	-
Social Security & Medicare	126,673	111,033	71,618	188,397	188,397
Unemployment Insurance	1,256	1,014	685	1,321	1,321
Health Insurance Premiums	235,106	215,640	123,779	211,329	211,329
Workers Compensation	4,072	3,774	2,520	6,652	6,652
Life Insurance	1,037	1,223	688	1,324	1,324
Employer Paid Subsidy	1,932	2,160	1,614	2,880	2,880
Arizona State Retirement	145,897	148,555	90,625	183,954	183,954
Elected Official Retirement	13,569	18,001	-	18,001	18,001
Dental Insurance Premiums	4,931	4,970	3,748	6,464	6,464
Interdepartmental Salaries - Charged in/Debit	9,239	-	10,828	-	-
Interdepartmental Fringe - Charged out/Credit	(530)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	3,649	-	4,350	-	-
Budgeted Benefits	-	-	-	-	7,024
Parking Subsidy	1,796	-	1,346	-	-
Elected Officials Retirement '2014'	4,500	-	11,977	-	-
Sick Payout	-	-	1,514	-	-
Vacation Payout	1,589	-	5,880	-	-
HSA Contribution - Employer	-	52,000	35,167	48,000	48,000
HSA Expense Offset	-	-	-	-	(48,000)
Personnel Services Total	**2,221,129**	**2,009,763**	**1,325,592**	**3,131,025**	**3,124,457**
Office Supplies	13,485	15,000	3,787	18,430	18,430
Software Under $5M	52,110	98,750	27,968	85,000	85,000
Computer Equipment less than $1,000	2,300	-	6,890	-	-
Fuel & Oil	18	-	-	-	-
Books, Subscriptions & Videos	891	-	664	-	-
Repair & Maintenance Supplies	1,105	2,500	3,067	4,050	4,050
Other Operation Supplies	10,146	-	-	-	-
Signage Supplies & Services	1,543	-	-	-	-
Telecommunication Services	-	-	4,040	-	-
Software Maintenance and Support	281	-	3,374	-	-
In State Training	1,070	-	2,882	-	-
In State Travel	2,837	4,950	1,719	5,780	5,780
Out of State Travel	-	5,200	-	5,200	5,200

SUMMARY BY OBJECT

Department: Recorder

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Postage & Freight	464,398	194,285	151,311	631,865	631,865
Printing & Microfilming	98,878	122,870	3,097	326,230	326,230
Security	492	750	300	750	750
Moving and Storage Fees	800	-	1,561	-	-
Leases & Rental - Real Estate - Internal	-	1,500	-	7,800	7,800
Leases & Rental - Real Estate - External	3,671	-	26	-	-
R&M-Machinery & Equipment Services	9,475	12,150	7,191	11,960	11,960
R&M Building Services	15,146	7,950	13,204	9,000	9,000
Other Professional Services	834,430	334,743	600,385	1,199,248	1,199,248
Banking Credit Card Fees and Charges	3,365	3,000	2,345	4,100	4,100
Advertising	938	2,300	302	25,650	25,650
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	724	-	-
Interdepartmental Supplies & Services - Charged In/Debit	317	-	1,008	-	-
Telephone & Internet	32,588	49,800	-	48,675	48,675
Mileage Reimbursement	24	-	78	-	-
Motor Pool Charges	16,487	26,730	10,349	23,170	23,170
Dues and Memberships	1,525	7,050	3,500	6,800	6,800
Other Miscellaneous Charges	100	-	241	-	-
Telephone Provider Charges - External	-	-	2,010	-	-
Mobile Devices - External	-	-	1,132	-	-
ISF- IT Port Charges	-	-	41,144	1,208	1,208
Fixed Equipment - Non-Capital	11,113	-	-	-	-
Furniture - Non-Capital	2,246	-	-	-	-
Office Machines & Computers - Non-Capital	5,591	-	439	-	-
Other Machines & Equipment - Non-Capital	16	-	91	-	-
Operating Expenses Total	**1,587,386**	**889,528**	**894,829**	**2,414,916**	**2,414,916**
Office Machines & Computers - Capital	31,031	-	-	-	-
Capital Equipment > $5,000 Total	**31,031**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**3,839,546**	**2,899,291**	**2,220,421**	**5,545,941**	**5,539,373**
REVENUE OBJECTS					
General Government Fees	3,252,297	3,002,085	2,469,831	2,496,930	2,496,930
Charges for Services Total	**3,252,297**	**3,002,085**	**2,469,831**	**2,496,930**	**2,496,930**

SUMMARY BY OBJECT

Department: Recorder

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Misc. Revenue Operating	960	-	-	-	-
Miscellaneous Revenue Total	**960**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**3,253,257**	**3,002,085**	**2,469,831**	**2,496,930**	**2,496,930**

OTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF THE RECORDER IS:

- **RECORDER DOCUMENT STORAGE & RETRIEVAL SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

RECORDER DOCUMENT STORAGE AND RETRIEVAL FUND

Expenditures: **1,285,201** **Revenues:** **825,485**

FTEs: **5.00**

Function Statement: Modernize the Recorder's document storage and retrieval system.

Mandates: ARS 11-475.01

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	664,634	495,963	-	495,963	501,501
Operating Expenses	581,030	603,700	-	603,700	603,700
Capital Equipment > $5,000	134,000	180,000	-	180,000	180,000
Total Expenditures	1,379,664	1,279,663	-	1,279,663	1,285,201
Revenues					
Charges for Services	895,750	820,385	-	820,385	820,385
Investment Earnings	4,150	5,100	-	5,100	5,100
Total Revenues	899,900	825,485	-	825,485	825,485
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	479,764	454,178	-	454,178	459,716
Total Funding	1,379,664	1,279,663	-	1,279,663	1,285,201

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	651,561	772,165	798,984	1,379,664	1,285,201
Revenues	698,041	698,783	757,035	899,900	825,485
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Recorder Document Storage & Retrieval Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	503,591	508,141	342,971	385,309	394,942
Social Security & Medicare	37,655	38,873	25,471	29,476	29,476
Unemployment Insurance	390	355	255	206	206
Health Insurance Premiums	53,343	46,257	26,915	27,040	27,040
Workers Compensation	1,218	1,321	894	1,040	1,040
Life Insurance	241	238	157	170	170
Employer Paid Subsidy	760	900	610	672	672
Arizona State Retirement	58,199	58,436	39,445	45,467	45,467
Dental Insurance Premiums	1,113	1,113	740	583	583
Budgeted Benefits	-	-	-	-	1,905
HSA Contribution - Employer	-	9,000	9,000	6,000	6,000
HSA Expense Offset	-	-	-	-	(6,000)
Personnel Services Total	**656,510**	**664,634**	**446,458**	**495,963**	**501,501**
Office Supplies	345	750	1,370	675	675
Software Under $5M	15,912	43,500	907	100,000	100,000
Computer Equipment less than $1,000	3,919	14,380	3,296	16,000	16,000
Repair & Maintenance Supplies	-	3,650	-	4,500	4,500
Tools & Equipment Under $1,000	-	5,000	-	1,500	1,500
Software Maintenance and Support	61,708	179,650	72,553	210,500	210,500
In State Training	6,495	2,675	28	4,500	4,500
R&M-Machinery & Equipment Services	15,152	15,250	-	12,000	12,000
Other Professional Services	21,554	160,000	-	97,750	97,750
Advertising	-	1,475	-	1,500	1,500
Telephone & Internet	2,354	8,950	-	10,000	10,000
Motor Pool Charges	-	750	-	775	775
Mobile Devices - External	-	-	1,259	-	-
Office Machines & Computers - Non-Capital	-	145,000	3,910	144,000	144,000
Other Machines & Equipment - Non-Capital	1,071	-	63	-	-
Operating Expenses Total	**128,510**	**581,030**	**83,386**	**603,700**	**603,700**
Office Machines & Computers - Capital	-	134,000	24,131	180,000	180,000
Other Machines & Equipment - Capital	13,964	-	-	-	-
Capital Equipment > $5,000 Total	**13,964**	**134,000**	**24,131**	**180,000**	**180,000**
EXPENDITURE OBJECTS TOTAL	**798,984**	**1,379,664**	**553,975**	**1,279,663**	**1,285,201**
REVENUE OBJECTS					

SUMMARY BY OBJECT

Department: Recorder Document Storage & Retrieval Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
General Government Fees	751,284	895,750	450,540	820,385	820,385
Charges for Services Total	**751,284**	**895,750**	**450,540**	**820,385**	**820,385**
Interest Revenue Pooled Investments Operating	5,751	4,150	3,838	5,100	5,100
Investment Earnings Total	**5,751**	**4,150**	**3,838**	**5,100**	**5,100**
REVENUE OBJECTS TOTAL	**757,035**	**899,900**	**454,378**	**825,485**	**825,485**

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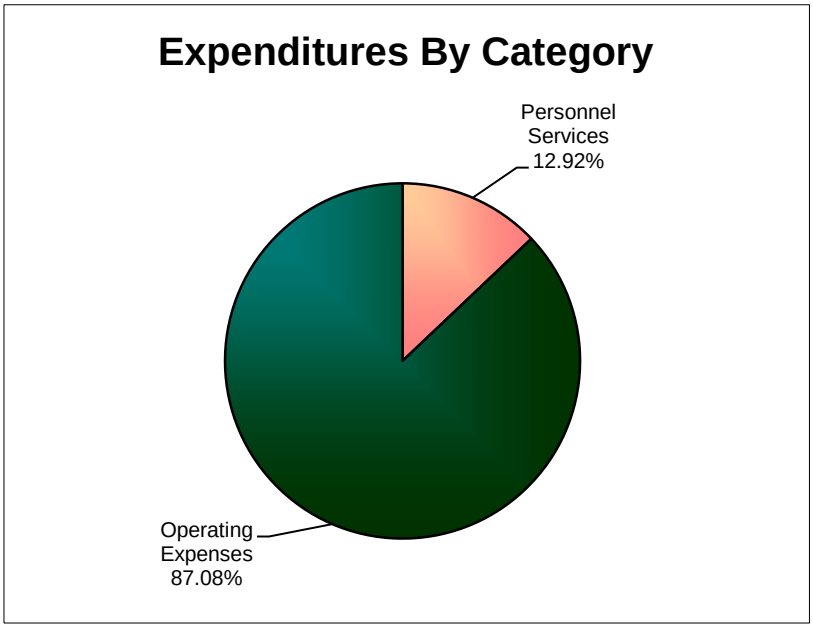
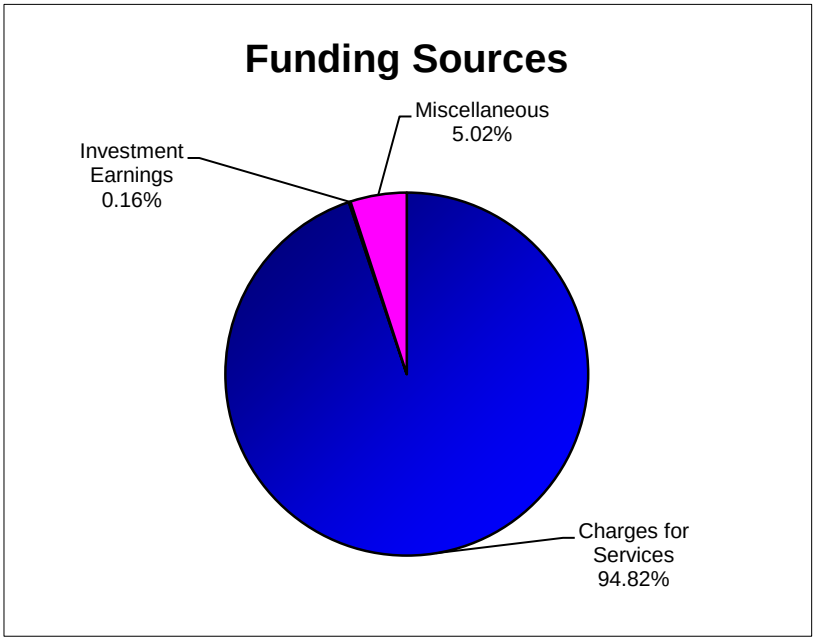
Risk Management - Internal Service Fund

Revenue	$	16,333,399
Expenditures		16,654,230
Net Transfers		(677,470)
Fund Impact	$	(998,301)
FTEs		21.00

Function Statement: Direct the risk management program for the County, Regional Flood Control District, Stadium District and Library District including insurance procurement, trust fund management, risk analysis, safety and loss prevention consultations, inspections, and training. Manage Worker Compensation and Occupational Medicine programs. Comply with Environmental, Occupational Safety and Health Administration, and other related laws and regulations. Adjust tort and property claims, manage environmental and tort litigation, and provide funding for losses. Fund the Pima County employment insurance. (Pima County Code 3.04, Resolution 1987-175, Resolution 1990-110).

Risk Management is part of the Department of Finance and Risk Management.





Recommended Budget Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	16,922,312	18,245,381	3,373,918	4,696,987
Reverse FY 2017/18 Operating Transfers			(3,373,918)	(3,373,918)
Decrease Net Personnel Expenses	(122,534)			122,534
Increase in Software Under $5M	28,867			(28,867)
Decrease in Medical & Lab Supplies	(19,500)			19,500
Increase in Repair & Maintenance Supplies	2,500			(2,500)
Increase in Clothing, Uniforms & Safety Apparel	21,300			(21,300)
Increase in Third Party Administrator Service Fee	102,400			(102,400)
Decrease in Software Maintenance and Support	(12,143)			12,143
Increase in Medical Professional Services	3,500			(3,500)
Increase in Repair & Maintenance Machinery & Equipment	43,500			(43,500)
Decrease in Non-Medical Professional Service	(17,000)			17,000
Decrease in Interdepartmental Supplies & Services	(7,155)			7,155
Increase in Administrative Overhead	1,311			(1,311)
Increase in Parking Charge	3,360			(3,360)
Increase in Motor Pool Charge	2,036			(2,036)
Increase in General Liability Insurance Premium	109,123			(109,123)
Decrease in Property Damage Insurance	(16,655)			16,655
Decrease in Malpractice Insurance	(7,039)			7,039
Decrease in Other Insurance	(46,201)			46,201
Decrease in Provision for Current Paid Losses	(533,935)			533,935
Increase in Legal Fees from Claims Losses	100,000			(100,000)
Increase in ITD ISF Hardware	7,371			(7,371)
Increase in ITD ISF Server/Storage	29,978			(29,978)
Increase in ITD ISF Software	1,622			(1,622)
Increase in Port Charges	6,108			(6,108)
Increase in Other Miscellaneous Adjustments	15,112			(15,112)
Increase in Medical & Laboratory Equipment Non-Capital	22,000			(22,000)
HSA One-time Offset	(19,000)			
2.5% Salary/Benefits Increase Adjustment	32,992			
Decrease in Self Insurance Reserve Premiums		(1,956,934)		(1,956,934)
Increase in Interest Non Operating		72,374		
Increase in Interest Pool Non Operating		19,077		
Decrease in Market Adjustments Non Operating		(39,817)		
Decrease in Miscellaneous Revenues		(6,682)		
Operating Transfer to Debt Service - COPs 2010			(27,470)	
Operating Transfer Out CIP - Risk to CIP Projects			(650,000)	(650,000)

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
Supplemental Requests				
None Submitted				-
Total Recommended Budget	16,654,230	16,333,399	(677,470)	(998,301)
Full Time Equivalents (FTEs)	21.00			

Comments/Issues

The department's total FTEs are 21.00 in fiscal year 2018/19, and is unchanged from fiscal year 2017/18 Adopted Budget.

Pima County insurance premiums are allocated to the appropriate departments based on loss history and revenue is collected from the corresponding department.

The Recommended Budget expenditures for fiscal year 2018/19 of $16,654,230 are decreased by $268,082 from fiscal year 2017/18 Adopted Budget primarily due to current paid losses decreasing by a net amount of $533,935. Of that $533,935, total decreases of $865,579 include general automotive liability by $805,579, professional and medical facility by $35,000, workers' compensation and unemployment by $20,000, and environmental decreased by $5,000 which are offset by total increases of $331,644 in property damage by $300,000, and workers' compensation and unemployment by $31,644. The current paid losses decrease is partially offset by increases in Third Party Administraor service fee of $102,400, legal fees from claims losses of $100,000, repair and maintenance machinery and equipment of $43,500, and clothing, uniform, and safety apparel of $21,300.

Revenues for fiscal year 2018/19 Recommended Budget are decreased by $1,911,982 from the fiscal year 2017/18 Adopted Budget of $18,245,381. The self insurance reserve premium charges decreased by a net $1,956,934 due to a $2,052,322 reduction in cost allocation charged to departments based on actuarial analysis, a $20,000 decrease related to unemployment insurance which are offset by increases to environmental expenses by $15,388 and $100,000 in workers' compensation liability based on historical averages. Additional decreases included market adjustments of $39,817 and miscellaneous revenue of $6,682 that are partially offset by increases to interest and interest pool totaling $91,451.

Operating transfer out to CIP Projects includes $500,000 for the renovation of the Administrative East building 2nd floor and $150,000 for the Mission Road alarm upgrade.

Fiscal year 2018/19 total investment earnings increased by $51,634 over fiscal year 2017/18 Adopted Budget.

Recommended revenue sources:

Self Insurance Reserve Premiums	15,487,884
Investment Earnings	820,197
Miscellaneous Revenue	25,318
	16,333,399

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	7,859,093	26,791,398	9,158,767	16,797,600	16,654,230
Revenues	17,726,175	18,418,410	16,819,165	18,258,548	16,333,399
Transfers In/Out	(29,033)	3,119,245	(192,525)	3,575,725	(677,470)

Fiscal years 2014/15 and 2015/16 operating transfers out are to Debt Service for debt service on the Certificates of Participation 2010 and to Capital Projects for the Permits Plus System. Fiscal years 2014/15 and 2015/16 also have operating transfers out to Capital Projects for the demolition of Theresa Lee Clinic. Fiscal years 2015/16, 2016/17 and 2017/18 have an operating transfer in from the Health Benefits Trust Fund. Fiscal years 2016/17 through 2018/19 have an operating transfer out to Debt Service for debt service on Certificates of Participation 2010. Fiscal year 2018/19 operating transfer out to Capital Projects for the renovation to Administration East 2nd floor and Mission Road alarm upgrade.

Funding Summary By Department - Internal Service Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,260,882	2,138,348	-	2,138,348	2,152,340
Operating Expenses	14,659,825	14,490,379	-	14,490,379	14,490,379
Capital Equipment > $5,000	-	10,000	-	10,000	10,000
Contra Expense	-	(10,000)	-	(10,000)	(10,000)
Depreciation	1,605	11,511	-	11,511	11,511
Total Expenditures	16,922,312	16,640,238	-	16,640,238	16,654,230
Revenues					
Charges For Services	17,444,818	15,487,884	-	15,487,884	15,487,884
Investment Earnings	768,563	820,197	-	820,197	820,197
Miscellaneous Revenue	32,000	25,318	-	25,318	25,318
Total Revenues	18,245,381	16,333,399	-	16,333,399	16,333,399
Transfers In/(Out)	3,373,918	(677,470)	-	(677,470)	(677,470)
Fund Balance Decr/(Incr)	(4,696,987)	984,309	-	984,309	998,301
Total Funding	16,922,312	16,640,238	-	16,640,238	16,654,230

SUMMARY BY OBJECT

Department: Risk Management

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,134,671	1,186,756	749,107	1,179,807	1,207,353
Overtime	206	-	60	-	-
Special Assignment Pay	3,397	-	-	-	-
Social Security & Medicare	83,152	90,788	55,031	90,256	90,256
Unemployment Insurance	879	830	558	631	631
Health Insurance Premiums	116,396	96,621	56,898	85,944	85,944
Workers Compensation	3,556	4,009	2,568	4,029	4,029
Life Insurance	702	714	450	714	714
Employer Paid Subsidy	610	720	488	768	768
Arizona State Retirement	129,849	136,477	86,164	139,217	139,217
Dental Insurance Premiums	2,083	1,939	1,307	2,004	2,004
Interdepartmental Salaries - Charged out/Credit	(6,282)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	749,800	679,863	298,307	586,875	586,875
Interdepartmental Fringe - Charged out/Credit	(3,239)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	5,072	7,770	2,523	1,788	1,788
Labor Distribution Fringe Charged out/Credit	-	-	3,515	-	-
Labor Distribution Fringe Charged in/Debit	3,970	6,502	62	6,502	6,502
Labor Distribution Salaries Charged out/Credit	-	-	6,398	-	-
Labor Distribution Salaries Charged in/Debit	15,196	23,513	7,003	20,813	20,813
Budgeted Benefits	-	-	-	-	5,446
Parking Subsidy	251	380	75	-	-
Vacation Payout	861	6,000	141	-	-
NPL Related Pension Expense	(11,221)	-	-	-	-
HSA Contribution - Employer	-	18,000	16,500	19,000	19,000
HSA Expense Offset	-	-	-	-	(19,000)
Personnel Services Total	**2,229,909**	**2,260,882**	**1,287,155**	**2,138,348**	**2,152,340**
Office Supplies	6,910	5,820	2,926	6,400	6,400
Software Under $5M	2,019	4,365	37	33,232	33,232
Computer Equipment less than $1,000	823	92	986	150	150
Medical & Lab Supplies	28,057	22,500	1,324	3,000	3,000
Books, Subscriptions & Videos	23,060	33,197	6,673	32,832	32,832
Repair & Maintenance Supplies	20,705	7,000	620	9,500	9,500
Classroom Educational Testing Supplies	-	950	-	950	950

SUMMARY BY OBJECT

Department: Risk Management

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Janitorial Supplies	1,671	-	-	-	-
Clothing, Uniforms, and Safety Apparel	141,432	174,600	62,986	195,900	195,900
Other Operation Supplies	930	5,000	520	5,000	5,000
Animal Control Supplies (food & other)	3	400	-	600	600
Tools & Equipment Under $1,000	1,753	2,738	(7)	2,700	2,700
Furniture Under $1,000	737	-	-	-	-
Signage Supplies & Services	-	-	59	-	-
Lawyers	53,800	145,000	158,554	145,000	145,000
Telecommunication Services	-	-	544	-	-
Accounting and Auditing Services	15,300	17,000	15,600	17,000	17,000
TPA Service Fees	288,966	254,296	166,648	356,696	356,696
Software Maintenance and Support	133,528	92,000	103,194	79,857	79,857
Medical Professional Services	164,668	225,000	89,050	228,500	228,500
In State Training	33,370	36,615	39,452	45,540	45,540
Out of State Training	1,090	3,500	1,425	2,700	2,700
In State Travel	640	1,400	-	3,300	3,300
Out of State Travel	9,534	3,600	387	3,000	3,000
Postage & Freight	678	700	1,119	800	800
Printing & Microfilming	777	1,200	459	1,000	1,000
Leases & Rental - Real Estate - Internal	44,556	-	29,704	-	-
Leases & Rental - Real Estate - External	-	44,550	-	44,550	44,550
R&M-Machinery & Equipment Services	376,684	308,600	166,115	352,100	352,100
R&M Building Services	-	690	2,158	900	900
Other Professional Services	76,530	125,000	16,164	108,000	108,000
Banking Credit Card Fees and Charges	5,613	6,810	3,241	6,736	6,736
Advertising	776	471	1,875	1,171	1,171
Interdepartmental Supplies & Services - Charged In/Debit	80,484	72,250	71,737	65,095	65,095
Departmental Overhead - Charged In/Debit	-	-	163	-	-
County Administrative Overhead	763,872	1,069,823	713,216	1,071,134	1,071,134
Parking Charges	-	-	-	3,360	3,360
Telephone & Internet	26,242	-	-	-	-
Motor Pool Charges	33,381	36,352	22,813	38,388	38,388
Dues and Memberships	5,144	4,230	2,959	4,360	4,360
Other Miscellaneous Charges	3,511	3,360	2,326	-	-
General Liability Insurance Premiums	1,420,218	1,529,893	1,023,113	1,639,016	1,639,016

SUMMARY BY OBJECT

Department: Risk Management

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Property Damage Insurance Premiums	1,141,849	1,205,927	750,237	1,189,272	1,189,272
Malpractice Insurance Premiums	321,141	329,000	206,955	321,961	321,961
Other Insurance Premiums	991,281	1,172,309	458,740	1,126,108	1,126,108
Current Paid Losses	6,049,841	7,209,011	3,049,025	6,675,076	6,675,076
Current Paid Losses - Gross Proceeds Paid to Attorney	228,429	375,000	478,850	475,000	475,000
Computer Hardware - ISF Charges	48,381	43,835	29,224	51,206	51,206
Server and Storage - ISF Charges	-	47,455	31,640	77,433	77,433
Software - ISF Charges	15,437	12,666	8,448	14,288	14,288
Claim Losses - Change in Actuarial Estimates	(5,652,042)	-	-	-	-
Internet Charges - External	-	3,600	-	-	-
Mobile Devices - External	-	6,480	8,265	7,920	7,920
ISF- IT Port Charges	-	15,540	10,360	21,648	21,648
Furniture - Non-Capital	3,047	-	-	-	-
Medical & Laboratory Equipment - Non-Capital	12,293	-	-	22,000	22,000
Operating Expenses Total	**6,927,119**	**14,659,825**	**7,739,884**	**14,490,379**	**14,490,379**
Office Machines & Computers - Capital	23,741	-	-	-	-
Other Machines & Equipment - Capital	18,187	-	-	10,000	10,000
Capital Equipment > $5,000 Total	**41,928**	**-**	**-**	**10,000**	**10,000**
Equipment & Machinery - Contra	(41,928)	-	-	(10,000)	(10,000)
Contra Expense Total	**(41,928)**	**-**	**-**	**(10,000)**	**(10,000)**
Depreciation Expense	1,739	1,605	6,516	11,511	11,511
Depreciation Total	**1,739**	**1,605**	**6,516**	**11,511**	**11,511**
EXPENDITURE OBJECTS TOTAL	**9,158,767**	**16,922,312**	**9,033,555**	**16,640,238**	**16,654,230**
REVENUE OBJECTS					
Self Insurance Risk Premiums	16,200,657	17,444,818	11,545,419	15,487,884	15,487,884
Charges for Services Total	**16,200,657**	**17,444,818**	**11,545,419**	**15,487,884**	**15,487,884**
Judgments & Resititutions	928	-	3,358	-	-
Fines & Forfeits Total	**928**	**-**	**3,358**	**-**	**-**
Interest Non Operating	772,122	605,817	565,592	678,191	678,191
Interest Revenue Pooled Investments Non Operating	128,414	76,729	93,719	95,806	95,806
Market Adjustments Non Operating	(308,110)	86,017	(266,330)	46,200	46,200
Investment Earnings Total	**592,426**	**768,563**	**392,981**	**820,197**	**820,197**

SUMMARY BY OBJECT

Department: Risk Management

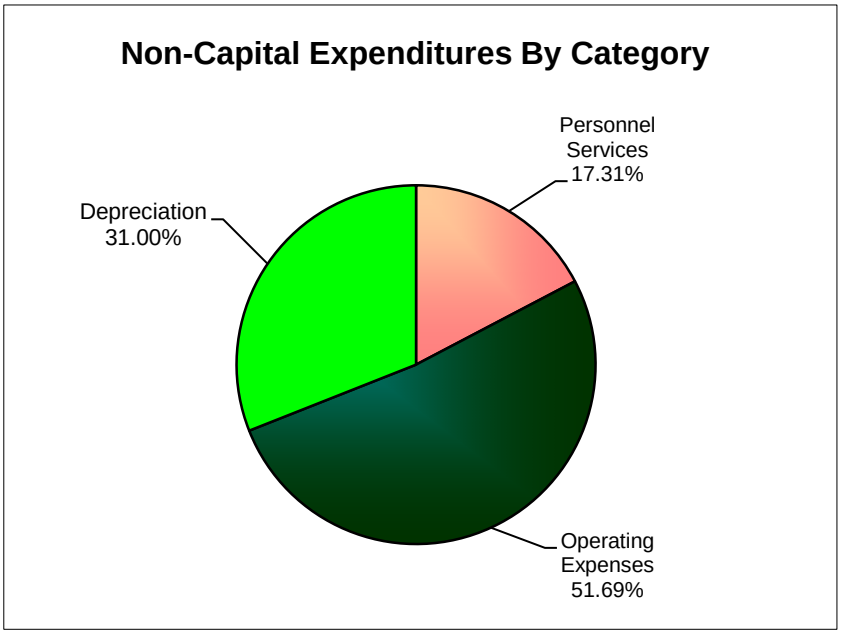
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Rent and Royalties	18,168	18,000	13,626	18,170	18,170
Other Misc. Revenue Operating	187	-	42	-	-
Other Misc. Revenue Non Operating	6,799	14,000	34,905	7,148	7,148
Miscellaneous Revenue Total	**25,154**	**32,000**	**48,573**	**25,318**	**25,318**
REVENUE OBJECTS TOTAL	**16,819,165**	**18,245,381**	**11,990,331**	**16,333,399**	**16,333,399**

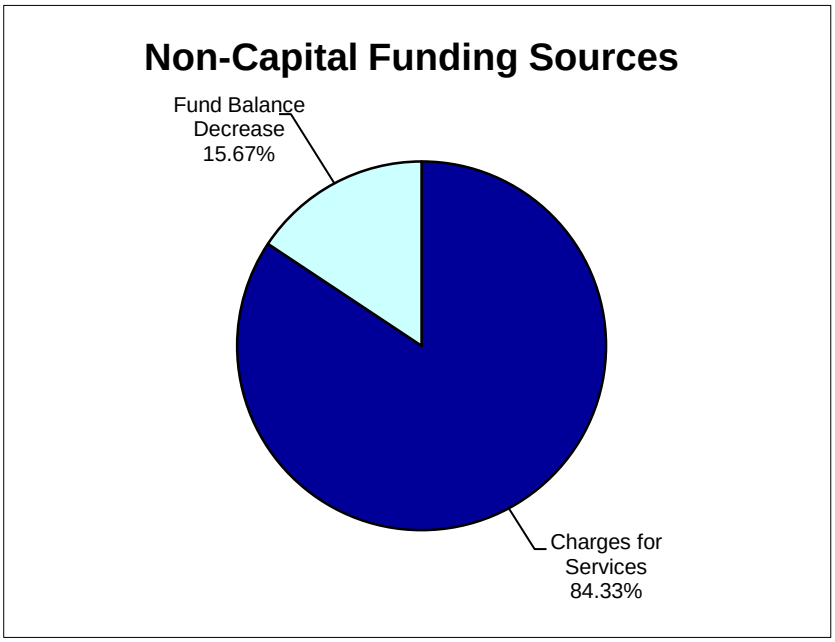
Pima County FY 2018/2019 Recommended Budget

Telecommunications - Internal Service Fund

	Non-Capital	
Revenue	$	6,507,072
Expenditures		7,706,639
Net Transfers		(9,959)
Fund Impact	$	(1,209,526)
FTEs		14.00

Function Statement: Provide communications services (voice and data) for Pima County government by the County's high-speed network and storage infrastructure.





Recommended Budget Summary - Internal Services Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	6,339,743	5,545,721	(13,608)	(807,630)
Increase in Capital, Data Center switches	2,200,000			(2,200,000)
Increase in Capital, Access switches	1,440,000			(1,440,000)
Increase in Capital, County Wireless	600,000			(600,000)
Contra Expense offsetting Capital purchases	(4,240,000)			4,240,000
Increase in Depreciation	1,623,233			(1,623,233)
Increase in Software Maintenance	502,491			(502,491)
Increase in Equipment Maintenance	273,000			(273,000)
Increase in Facilities Management Rent	88,021			(88,021)
Increase in Miscellaneous	34,189			(34,189)
ITD ISF Servers/Storage Adjustment	8,984			(8,984)
ITD ISF Hardware Adjustment	5,292			(5,292)
Decrease in Leasing Expense	(1,041,176)			1,041,176
Decrease in Personnel Expense	(53,923)			53,923
Decrease in Maintenance, non-standard systems	(50,000)			50,000
Decrease in County Administrative Overhead	(20,272)			20,272
Port Charges Adjustment	(6,456)			6,456
Benefits Adjustment	(2,596)			2,596
ITD ISF Software Adjustment	(489)			489
Increase in Interdepartmental Revenue		971,351		971,351
Decrease in Investment Earnings		(10,000)		(10,000)
Reverse Prior Year Operating Transfers			13,608	13,608
Operating Transfer to Debt Service - COPs 2010			(9,959)	(9,959)
HSA One-time Offset	(20,000)			20,000
2.5% Salary/Benefits Increase Adjustment	26,598			(26,598)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	7,706,639	6,507,072	(9,959)	(1,209,526)
Full Time Equivalents (FTEs)	14.00			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 14.00 which remained unchanged from the fiscal year 2017/18 Adopted Budget.

The fiscal year 2018/19 Recommended Budget expenditures of $7,706,639 is an increase of $1,366,896, or 21.56 percent over the fiscal year 2017/18 Adopted Budget. Increases of $2,561,808 consist of depreciation of $1,623,233, software maintenance of $502,491, equipment maintenance of $273,000, facilities rent of $88,021 due to the need for additional space to deploy and maintain equipment, miscellaneous expenses of $34,189, ITD ISF server/storage adjustment of $8,984, ITD ISF hardware adjustment of $5,292, and a 2.5 percent salary/benefits increase adjustment of $26,598. Partially offsetting the increases are decreases of $1,194,912 consisting of leasing expense of $1,041,176, personnel expenses of $53,923 due to budgeting salaries at minimum, maintenance of $50,000 due to replacing the Sheriff Department non-standard phone system, County administrative overhead of $20,272, port charges adjustment of $6,456, benefits adjustment of $2,596, ITD ISF software adjustment of $489, and an HSA one-time offset of $20,000.

Telecommunications is funded by interdepartmental port charges of $44 per month for telephone and network communications infrastructure.

The fiscal year 2018/19 Recommended Budget revenues of $6,507,072 is an increase of $961,351, or 17.34 percent over the fiscal year 2017/18 Adopted Budget. An increase of $971,351 is due to interdepartmental revenue distributing more of the telecommunications costs. Partially offsetting this increase is a decrease of $10,000 in Investment Earnings.

Recommended revenue sources include teledata charges of $6,507,072 for infrastructure access.

Note: Due to accounting rules for internal service funds, Telecommunications Recommended Budget reflects only annual depreciation costs for capital items that cost $5,000 or more. The Summary By Object By Department report shows capital items that cost $5,000 or more, and the offset by contra expenditure accounts. The amounts offset are recorded as assets in the financial statements of the Internal Service Fund and depreciation expense is reported over the life of each asset.

The fund submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	4,136,067	4,043,969	5,319,959	5,775,071	7,706,639
Revenues	5,515,076	5,287,690	4,821,329	5,464,031	6,507,072
Transfers In/(Out)	(219,696)	(13,105)	(16,720)	(12,849)	(9,959)

Funding Summary By Department - Internal Service Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplementals	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,383,852	1,327,333	-	1,327,333	1,333,931
Operating Expenses	4,189,837	3,983,421	-	3,983,421	3,983,421
Capital	-	4,240,000	-	4,240,000	4,240,000
Contra Assets	-	(4,240,000)	-	(4,240,000)	(4,240,000)
Depreciation	766,054	2,389,287	-	2,389,287	2,389,287
Total Expenditures	6,339,743	7,700,041	-	7,700,041	7,706,639
Revenues					
Charges For Services	5,535,721	6,507,072	-	6,507,072	6,507,072
Investment Earnings	10,000	-	-	-	-
Total Revenues	5,545,721	6,507,072	-	6,507,072	6,507,072
Transfers In/(Out)	(13,608)	(9,959)	-	(9,959)	(9,959)
Fund Balance Decr/(Incr)	807,630	1,202,928	-	1,202,928	1,209,526
Total Funding	6,339,743	7,700,041	-	7,700,041	7,706,639

SUMMARY BY OBJECT

Department: IT Telecom

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,086,573	1,025,788	585,454	1,008,762	1,030,969
Special Assignment Pay	-	-	352	1,040	1,040
Social Security & Medicare	70,645	78,473	44,439	77,170	77,170
Unemployment Insurance	744	717	452	540	540
Health Insurance Premiums	130,292	126,059	64,280	95,568	95,568
Workers Compensation	2,307	2,667	1,591	2,724	2,724
Life Insurance	422	475	272	475	475
Employer Paid Subsidy	-	-	214	384	384
Arizona State Retirement	105,372	117,966	67,915	119,034	119,034
Dental Insurance Premiums	2,031	2,107	1,117	1,636	1,636
Interdepartmental Salaries - Charged out/Credit	(2,347)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	1,400	1,922	562	-	-
Interdepartmental Fringe - Charged out/Credit	(609)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	480	738	139	-	-
Labor Distribution Fringe Charged out/Credit	(23)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	(2,209)	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(70)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	(4,100)	-	-	-	-
Budgeted Benefits	-	-	-	-	4,391
Paid Parental Leave	-	-	4,736	-	-
Sick Payout	24,126	1,000	-	-	-
Vacation Payout	37,054	5,940	20,025	-	-
NPL Related Pension Expense	(44,012)	-	-	-	-
HSA Contribution - Employer	-	20,000	17,833	20,000	20,000
HSA Expense Offset	-	-	-	-	(20,000)
Personnel Services Total	**1,408,076**	**1,383,852**	**809,381**	**1,327,333**	**1,333,931**
Office Supplies	1,298	2,250	451	2,100	2,100
Software Under $5M	-	-	11,166	-	-
Computer Equipment less than $1,000	1,713	-	2,472	-	-
Books, Subscriptions & Videos	-	1,400	-	1,400	1,400
Repair & Maintenance Supplies	43,209	220,000	77,743	170,000	170,000
Clothing, Uniforms, and Safety Apparel	-	-	176	-	-
Tools & Equipment Under $1,000	8,085	9,000	273,760	9,000	9,000

SUMMARY BY OBJECT

Department: IT Telecom

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Engineering Services	5,320	-	-	-	-
Software Maintenance and Support	895,490	469,984	410,458	972,475	972,475
In State Training	1,615	-	901	-	-
Postage & Freight	-	400	-	400	400
Moving and Storage Fees	180	-	-	-	-
Leases & Rental - Real Estate - Internal	37,296	42,778	28,520	130,799	130,799
R&M-Machinery & Equipment Services	13,462	-	166,225	273,000	273,000
Other Professional Services	-	124,800	35,070	124,800	124,800
Advertising	23	-	112	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	668	2,200	-	2,200	2,200
Leases & Rental - Computer Hardware & Software-ITD USE ONLY	864,566	1,995,327	946,936	954,151	954,151
Interdepartmental Supplies & Services - Charged In/Debit	52	344	193	344	344
County Administrative Overhead	494,460	168,948	112,632	148,676	148,676
Parking Charges	-	-	-	6,720	6,720
Telephone & Internet	730,259	-	-	-	-
Mileage Reimbursement	-	1,000	-	1,000	1,000
Motor Pool Charges	42,759	46,056	20,535	50,000	50,000
Other Miscellaneous Charges	1,820	2,520	3,710	-	-
General Liability Insurance Premiums	18,228	28,494	19,000	6,257	6,257
Property Damage Insurance Premiums	3,168	1,192	792	304	304
Computer Hardware - ISF Charges	39,173	47,952	31,968	53,244	53,244
Server and Storage - ISF Charges	-	10,747	17,256	34,865	34,865
Software - ISF Charges	11,805	25,881	7,168	10,258	10,258
Telephone Provider Charges - External	-	528,664	185,778	528,664	528,664
Internet Charges - External	-	450,000	281,416	486,000	486,000
Mobile Devices - External	-	9,900	5,003	9,900	9,900
ISF- IT Port Charges	-	-	8,880	6,864	6,864
Telecommunication Equipment - Non-Capital	-	-	47,446	-	-
Operating Expenses Total	**3,214,649**	**4,189,837**	**2,695,767**	**3,983,421**	**3,983,421**
Telecommunication Equipment - Capital	-	-	-	600,000	600,000
Office Machines & Computers - Capital	-	-	11,403	3,640,000	3,640,000
Capital Equipment > $5,000 Total	**-**	**-**	**11,403**	**4,240,000**	**4,240,000**
Equipment & Machinery - Contra	(5,316)	-	(11,403)	(4,240,000)	(4,240,000)

SUMMARY BY OBJECT

Department: IT Telecom

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Contra Expense Total	**(5,316)**	**-**	**(11,403)**	**(4,240,000)**	**(4,240,000)**
Depreciation Expense	702,550	766,054	560,911	2,389,287	2,389,287
Depreciation Total	**702,550**	**766,054**	**560,911**	**2,389,287**	**2,389,287**
EXPENDITURE OBJECTS TOTAL	**5,319,959**	**6,339,743**	**4,066,059**	**7,700,041**	**7,706,639**
REVENUE OBJECTS					
Interdepartmental Revenue	4,798,896	5,535,721	3,632,216	6,507,072	6,507,072
Charges for Services Total	**4,798,896**	**5,535,721**	**3,632,216**	**6,507,072**	**6,507,072**
Interest Revenue Pooled Investments Non Operating	22,308	10,000	15,867	-	-
Investment Earnings Total	**22,308**	**10,000**	**15,867**	**-**	**-**
Other Misc. Revenue Non Operating	125	-	21	-	-
Miscellaneous Revenue Total	**125**	**-**	**21**	**-**	**-**
REVENUE OBJECTS TOTAL	**4,821,329**	**5,545,721**	**3,648,104**	**6,507,072**	**6,507,072**

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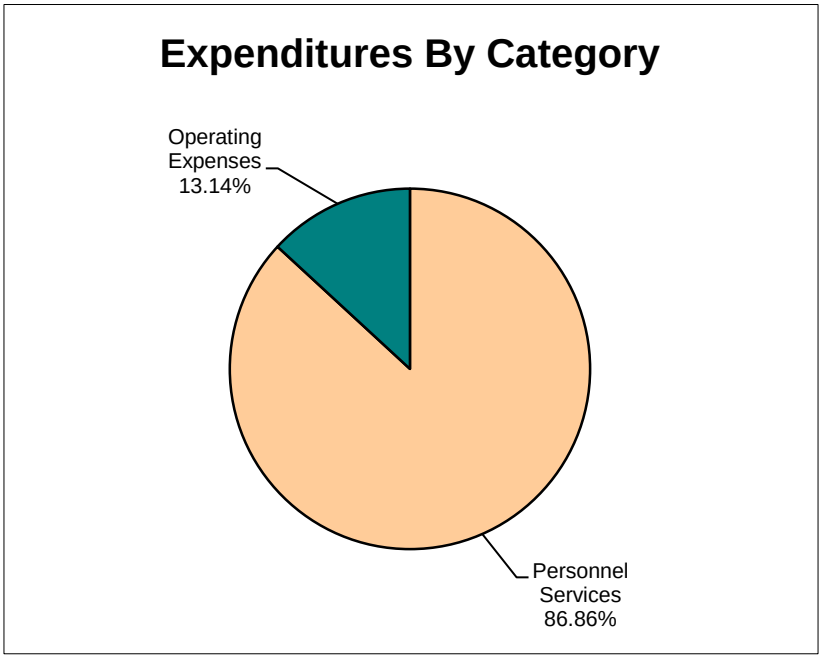
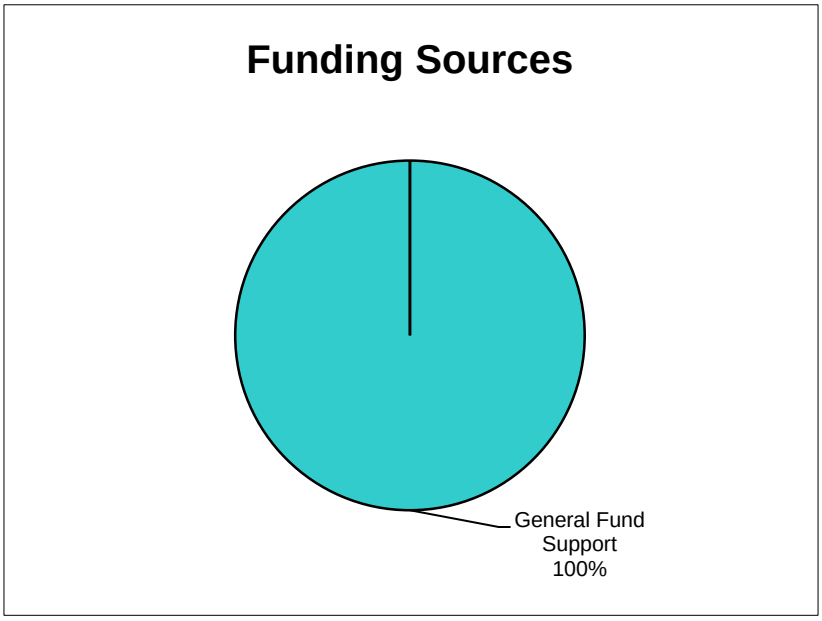
Treasurer - General Fund

Revenue	$ -
Expenditures	2,569,051
Fund Impact	$ (2,569,051)
FTEs	34.50

Function Statement: The Pima County Treasurer serves as Treasurer for Pima County and its political subdivisions. Custodian of public funds and ex-officio tax collector are the basic responsibilities of the Treasurer. Duties include custody, collection, disbursement and investment of public funds and the collection and distribution of property taxes.

The Treasurer also operates the Taxpayer Information Fund (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	2,588,569	-	-	(2,588,569)
Motor Pool Charges Adjustment	(386)			386
Port Charges Adjustment	5,880			(5,880)
Benefits Adjustment	(8,149)			8,149
HSA One-time Offset	(54,000)			54,000
2.5% Salary/Benefits Increase Adjustment	37,137			(37,137)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	2,569,051	-	-	(2,569,051)
Full Time Equivalents (FTEs)	34.50			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 34.50, unchanged from the fiscal year 2017/18 Adopted Budget.

The Recommended Budget expenditures reflect a decrease of $19,518 over the fiscal year 2017/18 Adopted Budget due to decreases in motor pool charges of $386, benefits of $8,149 and a HSA one-time offset adjustment of $54,000. These decreases are offset by increases to to port charges of $5,880 and a 2.5 percent salary/benefits increase adjustment of $37,137.

The Recommended Budget revenue of $0 remains unchanged from the fiscal year 2017/18 Adopted Budget.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	2,348,117	2,366,932	2,073,735	2,588,569	2,569,051
Revenues	108	-	1,585	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,242,533	2,248,220	-	2,248,220	2,231,357
Operating Expenses	346,036	337,694	-	337,694	337,694
Total Expenditures	2,588,569	2,585,914	-	2,585,914	2,569,051
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	2,588,569	2,585,914	-	2,585,914	2,569,051
Total Funding	2,588,569	2,585,914	-	2,585,914	2,569,051

SUMMARY BY OBJECT

Department: Treasurer

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,271,220	1,639,962	851,669	1,636,265	1,667,082
Overtime	3,161	-	1,269	-	-
Social Security & Medicare	95,379	125,458	62,506	125,175	125,175
Unemployment Insurance	950	1,146	597	876	876
Health Insurance Premiums	230,845	219,719	133,029	219,876	219,876
Workers Compensation	3,127	4,264	2,225	4,418	4,418
Life Insurance	938	1,189	605	1,189	1,189
Employer Paid Subsidy	750	900	806	1,344	1,344
Arizona State Retirement	139,639	179,786	92,367	184,041	184,041
Elected Official Retirement	13,569	18,001	-	18,001	18,001
Dental Insurance Premiums	2,800	3,108	1,847	3,035	3,035
Interdepartmental Salaries - Charged in/Debit	1,138	-	-	-	-
Interdepartmental Fringe - Charged out/Credit	(107)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	395	-	-	-	-
Budgeted Benefits	-	-	-	-	6,320
Parking Subsidy	1,456	-	1,176	-	-
Elected Officials Retirement '2014'	4,500	-	11,977	-	-
Vacation Payout	830	-	-	-	-
HSA Contribution - Employer	-	49,000	38,666	54,000	54,000
HSA Expense Offset	-	-	-	-	(54,000)
Personnel Services Total	**1,770,590**	**2,242,533**	**1,198,739**	**2,248,220**	**2,231,357**
Office Supplies	27,289	15,000	13,310	15,000	15,000
Fuel & Oil	672	500	375	500	500
Books, Subscriptions & Videos	27,805	29,000	20,361	26,000	26,000
Repair & Maintenance Supplies	46	-	-	-	-
Lawyers	-	-	178	-	-
Engineering Services	1,338	-	-	-	-
Software Maintenance and Support	8,186	-	1,901	-	-
In State Training	488	1,500	-	1,500	1,500
In State Travel	764	-	950	-	-
Postage & Freight	164,655	242,366	46,619	234,202	234,202
Printing & Microfilming	425	-	3	-	-
Moving and Storage Fees	11,863	-	6,554	-	-
Other Professional Services	1,188	-	547	-	-
Advertising	15,906	15,000	6,686	15,000	15,000
Interdepartmental Supplies & Services - Charged In/Debit	16	-	-	-	-
Telephone & Internet	33,612	-	-	-	-

SUMMARY BY OBJECT

Department: Treasurer

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Motor Pool Charges	8,052	8,500	5,552	8,532	8,532
Dues and Memberships	840	3,090	4,690	-	-
Telephone Provider Charges - External	-	-	3,174	-	-
Mobile Devices - External	-	-	721	-	-
ISF- IT Port Charges	-	31,080	20,720	36,960	36,960
Operating Expenses Total	**303,145**	**346,036**	**132,341**	**337,694**	**337,694**
EXPENDITURE OBJECTS TOTAL	**2,073,735**	**2,588,569**	**1,331,080**	**2,585,914**	**2,569,051**
REVENUE OBJECTS					
Other Misc. Revenue Operating	1,585	-	(1,093)	-	-
Miscellaneous Revenue Total	**1,585**	**-**	**(1,093)**	**-**	**-**
REVENUE OBJECTS TOTAL	**1,585**	**-**	**(1,093)**	**-**	**-**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF THE TREASURER IS:

- **TAXPAYER INFORMATION SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

TAXPAYER INFORMATION FUND

Expenditures: **467,226** **Revenues:** **73,000**

FTEs: **0.00**

Function Statement: Use monies in the fund to defray the cost of converting or upgrading an automatic public information system.

Mandates: ARS 11-495

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	88,475	247,000	-	247,000	247,000
Capital Equipment > $5,000	392,525	220,226	-	220,226	220,226
Total Expenditures	481,000	467,226	-	467,226	467,226
Revenues					
Charges for Services	50,000	50,000	-	50,000	50,000
Miscellaneous Revenue	20,000	20,000	-	20,000	20,000
Investment Earnings	3,000	3,000	-	3,000	3,000
Total Revenues	73,000	73,000	-	73,000	73,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	408,000	394,226	-	394,226	394,226
Total Funding	481,000	467,226	-	467,226	467,226

The Treasurer's Tax Collection System (TTCS) provides the Treasurer's Office with a fully integrated information system. The Tax Collection System enables staff to monitor cash flow, provide timely reporting, improve service to taxpayers, and continue to reduce costs.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	230,151	97,297	182,200	481,000	467,226
Revenues	122,789	82,923	9,443	73,000	73,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Taxpayer Information Special Revenue Fund

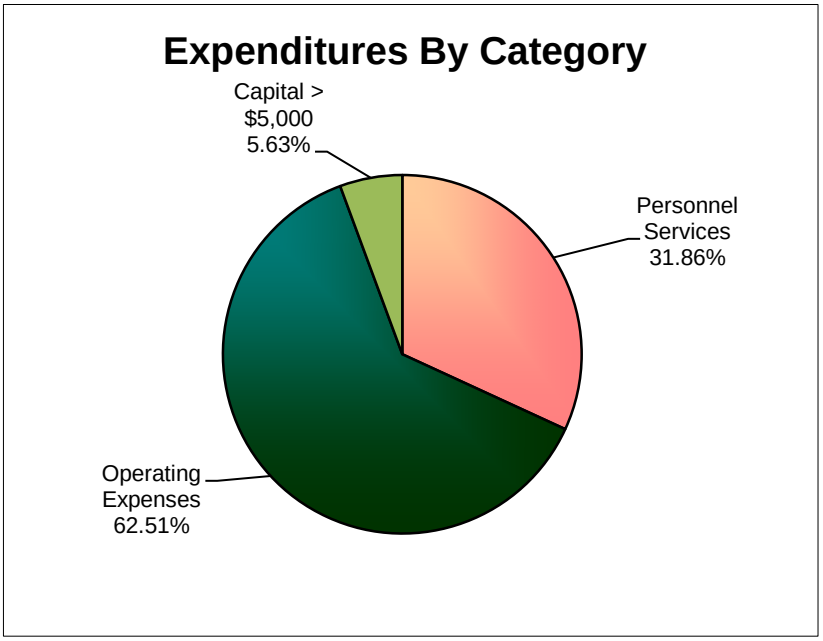
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Computer Equipment less than $1,000	15,953	-	12,555	-	-
Information Technology Services	-	-	-	150,000	150,000
Software Maintenance and Support	41,233	88,475	15,801	97,000	97,000
R&M-Machinery & Equipment Services	87,142	-	11,228	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	3,392	-	1,913	-	-
Office Machines & Computers - Non-Capital	16,301	-	-	-	-
Operating Expenses Total	**164,021**	**88,475**	**41,497**	**247,000**	**247,000**
Office Machines & Computers - Capital	18,179	392,525	-	220,226	220,226
Capital Equipment > $5,000 Total	**18,179**	**392,525**	**-**	**220,226**	**220,226**
EXPENDITURE OBJECTS TOTAL	**182,200**	**481,000**	**41,497**	**467,226**	**467,226**
REVENUE OBJECTS					
General Government Fees	(27,789)	50,000	15,926	50,000	50,000
Charges for Services Total	**(27,789)**	**50,000**	**15,926**	**50,000**	**50,000**
Interest Revenue Pooled Investments Operating	2,665	3,000	1,056	3,000	3,000
Investment Earnings Total	**2,665**	**3,000**	**1,056**	**3,000**	**3,000**
Other Misc. Revenue Operating	9,064	-	1,000	-	-
NSF Check Charge Revenue Source	25,503	20,000	14,280	20,000	20,000
Miscellaneous Revenue Total	**34,567**	**20,000**	**15,280**	**20,000**	**20,000**
REVENUE OBJECTS TOTAL	**9,443**	**73,000**	**32,262**	**73,000**	**73,000**

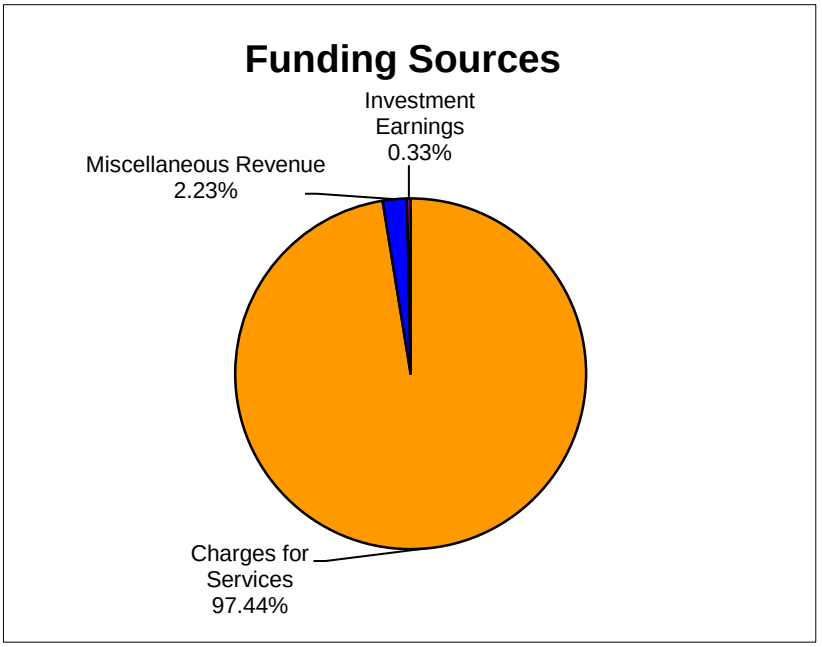
Wireless Integrated Network - Special Revenue Fund

Revenue	$	3,075,226
Expenditures		3,024,117
Net Transfers		43,700
Fund Impact	$	94,809
FTEs		10.00

Function Statement: Manage the nation's most advanced public safety radio system on behalf of a 22 member Pima County Business Cooperative. Accomplish this task through effective administration and liaison with local law enforcement, fire service, and public service organizations. Maintain the 800MHz voice radio network and administer the business cooperative that governs its operation.

Wireless Integrated Network also operates WIN Subscriber Services (Internal Service Fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	2,898,272	3,003,448	-	105,176
Decrease in Salaries & Wages	(23,694)			23,694
Increase in Overtime	100			(100)
Increase in Benefits	270			(270)
Decrease in Interdept Salaries/Benefits Chg In	(13,017)			13,017
Increase in Labor Distr Salaries/Benefits Chg In	8,682			(8,682)
Decrease in Labor Distr Salaries/Benefits Chg Out	52,483			(52,483)
Increase in Fuel & Oil	2,563			(2,563)
Decrease in Repair & Maintenance Supplies	(1,480)			1,480
Decrease in Clothing, Uniforms & Safety Apparel	(2,000)			2,000
Increase in Leases & Rentals	5,894			(5,894)
Decrease in R&M-Machinery & Equipment Svcs	(1,359)			1,359
Decrease in County Administrative Overhead	(97,291)			97,291
Increase in Electricity	7,133			(7,133)
Increase in Internet, Cell Phone & Port Charges	2,122			(2,122)
Decrease in Motor Pool Charges	(5,952)			5,952
Increase in Insurance Premiums	62			(62)
Adjustments in Other Misc Operating Expenses	(2,064)			2,064
Increase in IT ISF Hardware	3,024			(3,024)
Increase in IT ISF Server/Storage	14,235			(14,235)
Increase in IT ISF Software	(279)			279
Increase in Telecom Equipment - Capital	43,700			(43,700)
Increase in Other Equipment - Capital	126,530			(126,530)
HSA One-time Offset	(12,000)			12,000
2.5% Salary/Benefits Increase Adjustment	18,183			(18,183)
Increase in General Government Fees		79,200		79,200
Decrease in Interdepartmental Revenue		(13,860)		(13,860)
Increase in Rent and Royalties		1,537		1,537
Increase in Interest Revenue-Pooled Investments Operating		4,901		4,901
Operating Transfer In from Other Spec Rev Grant			43,700	43,700
Supplemental Requests				
None Submitted				-
Total Recommended Budget	3,024,117	3,075,226	43,700	94,809
Full Time Equivalents (FTEs)	10.00			

Comments/Issues

Prior to fiscal year 2016/17, the Pima County Wireless Integrated Network (PCWIN) was presented under the Office of Emergency Management & Homeland Security as OEM Radio System. Beginning in fiscal year 2016/17, the special revenue fund was renamed Wireless Integrated Network and is under its own department by the same name.

Prior to fiscal year 2017/18, the Internal Service Fund known as WIN Subscriber Services was part of Telecommunications Internal Service Fund.

Recommended FTEs are 10.00 and are unchanged from the fiscal year 2017/18 Adopted Budget.

Expenditures of $3,024,117 for fiscal year 2018/19 are an increase of $125,845 or 4.34 percent over the fiscal year 2017/18 Adopted Budget. The increase is due to the first time budgeting of infrastructure replacement of $126,530, telecommunication capital equipment of $43,700, and other increases totaling $114,751, partially offset by decreases of $97,291 for County administrative overhead and other decreases totaling $61,845.

Requested revenue sources:

Radio Revenue External to Pima County	1,802,592
Radio Revenue Internal to Pima County	1,193,940
Rental Revenue	68,652
Investment Earnings	10,042
	3,075,226

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	937,119	1,932,283	2,694,917	2,838,743	3,024,117
Revenues	2,672,623	2,959,572	2,996,899	3,058,228	3,075,226
Transfers In/(Out)	1,248	(756,351)	-	6,416	43,700

Note: Transfers for fiscal year 2015/16 include intrafund transfers.

Funding Summary By Department - Special Revenue Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	932,548	957,372	-	957,372	963,555
Operating Expenses	1,965,724	1,890,332	-	1,890,332	1,890,332
Capital > $5,000	-	170,230		170,230	170,230
Total Expenditures	2,898,272	3,017,934	-	3,017,934	3,024,117
Revenues					
Charges for Services	2,931,192	2,996,532	-	2,996,532	2,996,532
Miscellaneous Revenue	67,115	68,652	-	68,652	68,652
Investment Earnings	5,141	10,042	-	10,042	10,042
Total Revenues	3,003,448	3,075,226	-	3,075,226	3,075,226
Transfers In/(Out)	-	43,700	-	43,700	43,700
Fund Balance Decr/(Incr)	(105,176)	(100,992)	-	(100,992)	(94,809)
Total Funding	2,898,272	3,017,934	-	3,017,934	3,024,117

SUMMARY BY OBJECT

Department: Wireless Integrated Network

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	705,282	710,162	458,094	686,468	701,650
Overtime	19	-	20	100	100
Social Security & Medicare	53,810	54,328	34,369	52,515	52,515
Unemployment Insurance	554	496	342	367	367
Health Insurance Premiums	77,910	66,442	44,569	67,203	67,203
Workers Compensation	1,782	1,846	1,297	1,854	1,854
Life Insurance	341	340	215	340	340
Arizona State Retirement	82,035	81,668	52,686	81,003	81,003
Dental Insurance Premiums	965	945	668	1,053	1,053
Interdepartmental Salaries - Charged out/Credit	(26,058)	-	(39,808)	-	-
Interdepartmental Salaries - Charged in/Debit	21,648	35,281	14,709	24,818	24,818
Interdepartmental Fringe - Charged out/Credit	(5,183)	-	(7,834)	-	-
Interdepartmental Fringe - Charged in/Debit	10,214	13,870	7,936	11,316	11,316
Labor Distribution Fringe Charged out/Credit	(2,003)	(11,303)	(5,662)	-	-
Labor Distribution Fringe Charged in/Debit	1,019	2,134	572	3,913	3,913
Labor Distribution Salaries Charged out/Credit	(7,085)	(41,180)	(20,318)	-	-
Labor Distribution Salaries Charged in/Debit	3,888	7,519	8,054	14,422	14,422
Budgeted Benefits	-	-	-	-	3,001
HSA Contribution - Employer	-	10,000	11,500	12,000	12,000
HSA Expense Offset	-	-	-	-	(12,000)
Personnel Services Total	**919,138**	**932,548**	**561,409**	**957,372**	**963,555**
Office Supplies	1,461	5,500	1,709	5,500	5,500
Software Under $5M	4,109	-	21,151	-	-
Computer Equipment less than $1,000	728	-	-	-	-
Food Supplies	135	-	-	-	-
Medical & Lab Supplies	225	-	-	-	-
Fuel & Oil	1,884	-	137	2,563	2,563
Books, Subscriptions & Videos	149	500	-	500	500
Repair & Maintenance Supplies	40,757	131,480	11,858	130,000	130,000
Chemicals	822	-	286	-	-
Janitorial Supplies	58	-	9	-	-
Clothing, Uniforms, and Safety Apparel	1,873	2,000	1,420	-	-
Other Operation Supplies	-	2,000	-	2,000	2,000

SUMMARY BY OBJECT

Department: Wireless Integrated Network

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Tools & Equipment Under $1,000	-	5,000	1,068	5,500	5,500
Furniture Under $1,000	-	1,000	-	-	-
Accounting and Auditing Services	9,000	12,000	9,000	12,000	12,000
Software Maintenance and Support	37,430	35,000	35,331	35,000	35,000
In State Training	4,094	2,000	90	7,800	7,800
Out of State Training	615	2,000	-	2,000	2,000
Out of State Travel	3,001	8,000	-	2,200	2,200
Postage & Freight	136	2,200	110	2,200	2,200
Printing & Microfilming	619	130	2	620	620
Leases & Rental - Real Estate - Internal	53,995	51,358	45,892	55,809	55,809
Leases & Rental - Real Estate - External	58,971	65,129	33,128	66,572	66,572
R&M-Machinery & Equipment Services	1,155,207	1,151,409	917,139	1,150,050	1,150,050
R&M Building Services	225	119	1,900	-	-
Other Professional Services	-	341	-	-	-
Advertising	89	-	490	-	-
Interdepartmental Supplies & Services - Charged In/Debit	7,809	10,893	7,617	9,299	9,299
County Administrative Overhead	207,996	188,697	125,799	91,406	91,406
Parking Charges	-	-	-	840	840
Telephone & Internet	32,661	-	-	-	-
Electricity	43,372	56,627	37,217	63,760	63,760
Motor Pool Charges	46,821	61,824	30,773	55,872	55,872
Dues and Memberships	-	1,000	-	1,000	1,000
Other Miscellaneous Charges	1,595	840	860	-	-
General Liability Insurance Premiums	-	9,630	6,416	9,510	9,510
Property Damage Insurance Premiums	-	4,676	3,120	4,858	4,858
Computer Hardware - ISF Charges	20,148	13,432	8,952	16,456	16,456
Server and Storage - ISF Charges	17,033	32,550	21,704	46,785	46,785
Software - ISF Charges	6,810	6,141	4,096	5,862	5,862
Internet Charges - External	-	800	1,224	1,690	1,690
Mobile Devices - External	-	16,200	3,209	5,000	5,000
ISF- IT Port Charges	-	85,248	54,760	97,680	97,680
Office Machines & Computers - Non-Capital	5,436	-	-	-	-
Other Machines & Equipment - Non-Capital	6,634	-	125	-	-
Inventory Adjustment	3,881	-	-	-	-
Operating Expenses Total	**1,775,779**	**1,965,724**	**1,386,592**	**1,890,332**	**1,890,332**

SUMMARY BY OBJECT

Department: Wireless Integrated Network

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Telecommunication Equipment - Capital	-	-	-	43,700	43,700
Other Machines & Equipment - Capital	-	-	28,529	126,530	126,530
Capital Equipment > $5,000 Total	**-**	**-**	**28,529**	**170,230**	**170,230**
EXPENDITURE OBJECTS TOTAL	**2,694,917**	**2,898,272**	**1,976,530**	**3,017,934**	**3,024,117**
REVENUE OBJECTS					
General Government Fees	1,708,344	1,723,392	1,751,310	1,802,592	1,802,592
Interdepartmental Revenue	1,206,513	1,207,800	901,890	1,193,940	1,193,940
Charges for Services Total	**2,914,857**	**2,931,192**	**2,653,200**	**2,996,532**	**2,996,532**
Interest Revenue Pooled Investments Operating	14,077	5,141	13,756	10,042	10,042
Investment Earnings Total	**14,077**	**5,141**	**13,756**	**10,042**	**10,042**
Rent and Royalties	67,951	67,115	60,448	68,652	68,652
Late Fees and Interest Charges on Overdue Receivable	14	-	-	-	-
Miscellaneous Revenue Total	**67,965**	**67,115**	**60,448**	**68,652**	**68,652**
REVENUE OBJECTS TOTAL	**2,996,899**	**3,003,448**	**2,727,404**	**3,075,226**	**3,075,226**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF WIRELESS INTEGRATED NETWORK IS:

- **WIN SUBSCRIBER SERVICES INTERNAL SERVICE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

WIN SUBSCRIBER SERVICES

Expenditures: **311,608** **Revenues:** **390,341**

FTEs: **2.00**

Function Statement: Provide maintenance for radios in the Pima County Wireless Integrated System.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	214,137	152,840	-	152,840	154,787
Operating Expenses	156,077	156,821	-	156,821	156,821
Depreciation	4,398	-	-	-	-
Total Expenditures	374,612	309,661	-	309,661	311,608
Revenues					
Charges for Services	396,748	388,580	-	388,580	388,580
Miscellaneous Revenue	69,000	-	-	-	-
Investment Earnings	2,744	1,761	-	1,761	1,761
Total Revenues	468,492	390,341	-	390,341	390,341
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(93,880)	(80,680)	-	(80,680)	(78,733)
Total Funding	374,612	309,661	-	309,661	311,608

Prior to fiscal year 2017/18, WIN Subscriber Services was a part of Telecommunications Internal Service Fund.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	169,621	877,700	311,608
Revenues	-	-	391,750	890,807	390,341
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: WIN Subscriber Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	134,845	131,839	87,727	131,839	135,135
Social Security & Medicare	9,944	10,086	6,624	10,086	10,086
Unemployment Insurance	104	92	64	71	71
Health Insurance Premiums	11,037	8,872	5,905	8,350	8,350
Workers Compensation	317	343	228	356	356
Life Insurance	69	68	44	68	68
Arizona State Retirement	15,123	15,162	10,089	15,557	15,557
Dental Insurance Premiums	100	98	66	102	102
Interdepartmental Salaries - Charged in/Debit	401	1,904	598	1,904	1,904
Interdepartmental Fringe - Charged in/Debit	181	842	273	842	842
Labor Distribution Fringe Charged out/Credit	(1,855)	(2,134)	(6,977)	(3,913)	(3,913)
Labor Distribution Fringe Charged in/Debit	2,839	11,303	9,639	-	-
Labor Distribution Salaries Charged out/Credit	(7,084)	(7,519)	(26,126)	(14,422)	(14,422)
Labor Distribution Salaries Charged in/Debit	10,283	41,181	35,581	-	-
Budgeted Benefits	-	-	-	-	651
NPL Related Pension Expense	(122,477)	-	-	-	-
HSA Contribution - Employer	-	2,000	2,000	2,000	2,000
HSA Expense Offset	-	-	-	-	(2,000)
Personnel Services Total	**53,827**	**214,137**	**125,735**	**152,840**	**154,787**
Office Supplies	247	500	62	500	500
Software Under $5M	-	500	-	500	500
Repair & Maintenance Supplies	33,364	90,000	31,729	90,000	90,000
Other Operation Supplies	-	1,000	-	1,000	1,000
Tools & Equipment Under $1,000	-	5,000	2,103	5,000	5,000
In State Training	275	-	-	-	-
Postage & Freight	623	1,300	189	1,300	1,300
Leases & Rental - Real Estate - Internal	1,824	1,825	1,216	1,963	1,963
R&M-Machinery & Equipment Services	393	1,000	-	1,000	1,000
R&M Building Services	75	-	-	-	-
Banking Credit Card Fees and Charges	17	100	139	200	200
Interdepartmental Supplies & Services - Charged In/Debit	-	100	209	-	-
County Administrative Overhead	60,888	46,053	30,704	39,880	39,880
Telephone & Internet	4,240	-	-	-	-

SUMMARY BY OBJECT

Department: WIN Subscriber Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Mileage Reimbursement	11	-	-	-	-
Computer Hardware - ISF Charges	3,013	1,679	1,120	2,057	2,057
Server and Storage - ISF Charges	-	-	-	5,848	5,848
Software - ISF Charges	908	768	512	733	733
Mobile Devices - External	-	3,144	1,220	3,144	3,144
ISF- IT Port Charges	-	3,108	2,072	3,696	3,696
Inventory Adjustment	1,996	-	-	-	-
Operating Expenses Total	**107,874**	**156,077**	**71,275**	**156,821**	**156,821**
Depreciation Expense	7,920	4,398	3,536	-	-
Depreciation Total	**7,920**	**4,398**	**3,536**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**169,621**	**374,612**	**200,546**	**309,661**	**311,608**
REVENUE OBJECTS					
General Government Fees	78,124	83,248	54,185	78,440	78,440
Interdepartmental Revenue	307,102	313,500	174,688	310,140	310,140
Charges for Services Total	**385,226**	**396,748**	**228,873**	**388,580**	**388,580**
Interest Revenue Pooled Investments Non Operating	1,779	2,744	2,850	1,761	1,761
Investment Earnings Total	**1,779**	**2,744**	**2,850**	**1,761**	**1,761**
Other Misc. Revenue Non Operating	4,720	69,000	237,389	-	-
NSF Check Charge Revenue Source	25	-	-	-	-
Miscellaneous Revenue Total	**4,745**	**69,000**	**237,389**	**-**	**-**
REVENUE OBJECTS TOTAL	**391,750**	**468,492**	**469,112**	**390,341**	**390,341**

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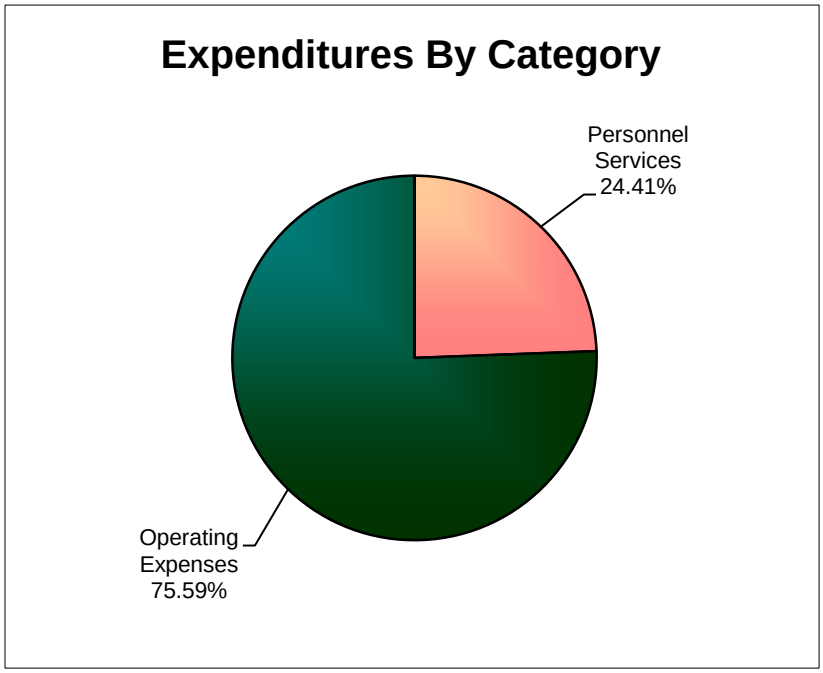
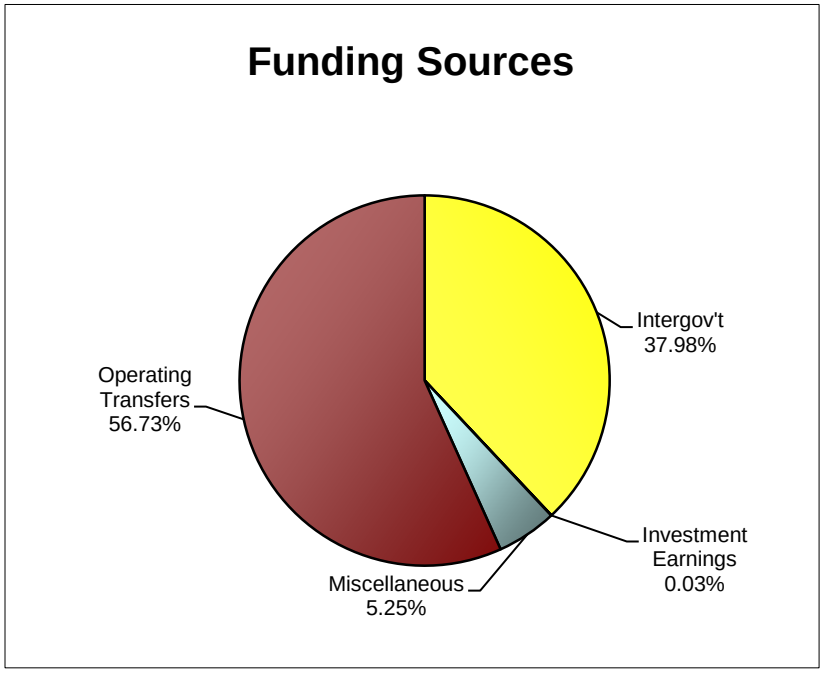
Attractions & Tourism - Special Revenue Fund

Revenue		1,274,386
Expenditures		2,788,845
Net Transfers		1,671,125
Fund Impact	$	156,666
FTEs		7.15

Function Statement: Facilitate business and tourism growth with various community partners located in Pima County and the state of Arizona. Serve as a marketing outreach agency promoting the quality of life of the region to create potential leisure and business opportunities with Pima County leased assets, meeting planners, conference attendees, and leisure visitors. Coordinate activities with both public and private sector partners.





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	2,264,591	1,251,480	1,147,125	134,014
Reverse Prior Year Operating Transfers			(1,147,125)	(1,147,125)
General Fund Operating Transfer			1,571,125	1,571,125
City of Gastronomy Adjustment	5,000			(5,000)
Nova Home Loans Bowl Adjustment	40,000			(40,000)
Visitor's Center Adjustment	279,000			(279,000)
Benefits Adjustment	(973)			973
Port Charges Adjustment	(492)			492
IT ISF Hardware Adjustment	1,512			(1,512)
IT ISF Server/Storage Adjustment	(1,446)			1,446
IT ISF Software Adjustment	(139)			139
Postage and Dues Adjustment	(370)			370
Job Path Adjustment	100,000		100,000	0
Rent & Royalties Adjustment		23,910		23,910
Misc. Revenue Adjustment		(1,004)		(1,004)
HSA One-time Offset	(6,000)			6,000
2.5% Salary/Benefits Increase Adjustment	8,162			(8,162)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	2,688,845	1,274,386	1,671,125	256,666
Full Time Equivalents (FTEs)	7.15			

Comments/Issues

The FTEs for Recommended Budget are 7.15, a 3.0 increase from the FY2017/18 Adopted Budget. Three positions are being added in FY 2018/19 for the purpose of operating the new Visitor's Center located in the Old court House. At this time, exact details on the new positions are still pending. Placeholder amounts are lump-summed for both personnel and operation costs.

The department's Recommended Budget reflects a $424,254 increase in expenditures from the fiscal year 2017/18 Adopted Budget. The increase primarily reflects anticipated expenditures of $279,000 for the new Visitor’s Center that is planned to open in fiscal year 2018/19. The tentative breakdown is $256,000 for personnel and $23,000 for operating costs. Additional increases are due to an increase for Job Path of $100,000, new Outside Agencies: City of Gastronomy and Nova Home Loans Bowl, which are supported for $5,000 and $40,000 respectively, a 2.5 percent salary/benefits increase of $8,162 and increased ITD ISF Hardware charges of $1,512. Partial offsets to increases are anticipated one-time Health Savings Account (HSA) of $6,000, ITD ISF Server/Storage of $1,446, ITD ISF Software of $139, benefits of $973, Port charges of $492 and Postage/Dues decreases of $370. Outside Agency allocations account for $1,620,250 of expenditures of which $1,244,452 is supported by the General Fund.

The department's Recommended Budget reflects a $22,906 increase in revenue from the FY 2017/18 Adopted Budget due to an estimated increase of $23,910 for rent collections on leased properties partially offset by a $1,004 decrease for Miscellaneous Revenue.

Recommended Budget revenue sources:

Hotel/Motel Tax Revenues	1,118,688
Leased Properties Revenues	152,698
Miscellaneous Revenue	3,000
	1,274,386

Operating Transfers-in for the fiscal year 2018/19 Recommended Budget are for Outside Agency support, ITD leased software/hardware/storage, well repairs and opening and operating the new visitor's Center. Operating transfers of $1,144,452 were allocated for Outside Agencies. An increase of $45,000 is the result of $40,000 for the Nova Home Loans Bowl and $5,000 is to support the City of Gastronomy.

General Fund Support Operating Transfers-in for fiscal year 2018/19

Outside Agencies	
Ajo Chamber of Commerce	34,300
City of Gastronomy	5,000
Davis-Monthan 50	60,000
El Tour de Tucson	30,000
International Sonoran Desert Association	10,000
Job Path	326,675
Sun Corridor	514,527
Nova Home Loans Bowl	40,000
Tucson Botanical Gardens	36,400
Tucson Children's Museum	48,650
Tucson Meet Yourself	27,930
Tucson Pima Arts Council	110,970
Subtotal	1,244,452
Visitor's Center	279,000
Well Repair	20,000
County ITD Allocation	27,673
Total	1,571,125

The fiscal year 2018/19 Recommended Budget for the Functional Area Community Resources includes $5,257,359 for outside agencies. Department Budget allocations are as follows: $1,620,250 for Attractions & Tourism, $3,458,535 for Community Development & Neighborhood Conservation and $178,574 for Community & Economic Development Administration.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues- Special Revenue Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,908,161	2,161,066	2,308,758	2,310,511	2,788,845
Revenues	1,131,481	1,164,619	1,273,065	1,216,738	1,274,386
Transfers In/(Out)	651,767	969,147	1,136,712	1,197,125	1,671,125

Funding Summary By Department - Special Revenue Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	435,533	678,500	-	678,500	680,662
Operating Expenses	1,829,058	2,008,183	-	2,008,183	2,108,183
Total Expenditures	2,264,591	2,686,683	-	2,686,683	2,788,845
Revenues					
Intergovernmental	1,118,688	1,118,688	-	1,118,688	1,118,688
Investment Earnings	1,000	1,000	-	1,000	1,000
Miscellaneous	131,792	154,698	-	154,698	154,698
Total Revenues	1,251,480	1,274,386	-	1,274,386	1,274,386
Transfers In/(Out)	1,147,125	1,571,125	-	1,571,125	1,671,125
Fund Balance Decr/(Incr)	(134,014)	(158,828)	-	(158,828)	(156,666)
Total Funding	2,264,591	2,686,683	-	2,686,683	2,788,845

SUMMARY BY OBJECT

Department: Attractions & Tourism

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	279,200	281,913	167,394	272,553	279,368
Overtime	197	100	141	100	100
Temporary Help	-	3,198	-	3,354	3,354
Social Security & Medicare	24,503	21,811	12,304	21,107	21,107
Unemployment Insurance	250	199	127	148	148
Health Insurance Premiums	36,989	32,966	19,396	31,092	31,092
Workers Compensation	770	741	438	745	745
Life Insurance	135	136	83	136	136
Employer Paid Subsidy	311	360	180	384	384
Arizona State Retirement	32,439	32,420	19,267	32,161	32,161
Dental Insurance Premiums	828	847	520	849	849
Interdepartmental Salaries - Charged in/Debit	44,029	40,371	21,451	39,050	39,050
Interdepartmental Fringe - Charged in/Debit	17,971	16,471	8,991	14,821	14,821
Labor Distribution Fringe Charged out/Credit	(24,673)	(25,279)	(13,746)	-	-
Labor Distribution Fringe Charged in/Debit	24,673	25,279	13,746	-	-
Labor Distribution Salaries Charged out/Credit	(63,976)	(65,443)	(35,241)	-	-
Labor Distribution Salaries Charged in/Debit	63,976	65,443	35,241	-	-
Budgeted Benefits	-	-	-	256,000	257,347
Sick Payout	28,079	-	-	-	-
Vacation Payout	10,699	-	506	-	-
HSA Contribution - Employer	-	4,000	5,000	6,000	6,000
HSA Expense Offset	-	-	-	-	(6,000)
Personnel Services Total	**476,400**	**435,533**	**255,798**	**678,500**	**680,662**
Office Supplies	1,586	2,500	496	25,500	25,500
Software Under $5M	458	-	-	-	-
Food Supplies	-	-	401	500	500
Books, Subscriptions & Videos	-	150	-	150	150
Repair & Maintenance Supplies	18,180	24,800	4,334	26,760	26,760
Chemicals	3,249	3,150	1,639	3,150	3,150
Janitorial Supplies	12	-	-	-	-
Promotional Items	-	600	853	600	600
Other Operation Supplies	-	-	87	-	-
Tools & Equipment Under $1,000	324	-	-	-	-
Engineering Services	-	500	5,833	-	-
Software Maintenance and Support	763	-	-	-	-
Laboratory & X-ray Services	4,631	2,525	1,533	2,525	2,525

SUMMARY BY OBJECT

Department: Attractions & Tourism

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
In State Training	4,118	2,000	1,824	2,000	2,000
Out of State Training	-	1,500	-	1,500	1,500
In State Travel	1,371	500	536	500	500
Out of State Travel	-	2,500	-	2,500	2,500
Postage & Freight	89	300	127	240	240
Printing & Microfilming	5,743	7,500	4,406	7,500	7,500
Moving and Storage Fees	200	-	-	-	-
Leases & Rental - Real Estate - Internal	20,367	11,723	7,816	11,779	11,779
R&M-Machinery & Equipment Services	6,362	5,777	38	3,528	3,528
R&M Building Services	402	7,500	128	7,865	7,865
R&M Grounds and Landscaping	7,462	2,000	1,511	-	-
Other Professional Services	26,797	12,500	16	12,560	12,560
Lobbying Services	17,438	37,500	9,851	37,500	37,500
Advertising	42,516	55,000	12,151	100,000	100,000
Leases & Rental - Other (Mchnry, Equip, etc.)	2,942	4,724	2,382	3,396	3,396
Interdepartmental Supplies & Services - Charged In/Debit	21,248	19,200	15,674	24,600	24,600
Departmental Overhead - Charged In/Debit	14,320	11,052	6,495	12,716	12,716
Parking Charges	-	-	-	840	840
Telephone & Internet	11,825	-	-	-	-
Electricity	47,224	46,500	26,011	46,500	46,500
Mileage Reimbursement	-	250	-	250	250
Motor Pool Charges	9,601	10,302	6,111	9,104	9,104
Regulatory Permitting Fees	320	320	292	620	620
Dues and Memberships	2,546	2,900	1,820	2,590	2,590
Other Miscellaneous Charges	997	1,000	1,060	160	160
Payments to or on behalf of other governments	1,282	-	-	-	-
Payments To Agencies	1,516,246	1,508,250	809,578	1,620,250	1,620,250
Computer Hardware - ISF Charges	10,952	10,342	6,896	11,854	11,854
Server and Storage - ISF Charges	20,339	18,031	12,024	16,585	16,585
Software - ISF Charges	3,632	3,070	2,048	2,931	2,931
Mobile Devices - External	-	5,320	2,137	2,350	2,350
ISF- IT Port Charges	-	5,772	3,848	5,280	5,280
Other Machines & Equipment - Non-Capital	-	1,500	2,925	1,500	1,500
Operating Expenses Total	**1,825,542**	**1,829,058**	**952,881**	**2,008,183**	**2,008,183**
Other Machines & Equipment - Capital	6,816	-	-	-	-

SUMMARY BY OBJECT

Department: Attractions & Tourism

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Capital Equipment > $5,000 Total	**6,816**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**2,308,758**	**2,264,591**	**1,208,679**	**2,686,683**	**2,688,845**
REVENUE OBJECTS					
License & Permits	-	-	110	-	-
Licenses & Permits Total	**-**	**-**	**110**	**-**	**-**
State Revenue Hotel Motel Tax	1,113,258	1,118,688	438,456	1,118,688	1,118,688
Intergovernmental Total	**1,113,258**	**1,118,688**	**438,456**	**1,118,688**	**1,118,688**
Interest Revenue Pooled Investments Operating	2,166	1,000	1,401	1,000	1,000
Investment Earnings Total	**2,166**	**1,000**	**1,401**	**1,000**	**1,000**
Rent and Royalties	144,780	128,788	112,015	152,698	152,698
Other Misc. Revenue Operating	11,958	2,000	2,916	1,000	1,000
Late Fees and Interest Charges on Overdue Receivable	903	1,004	708	1,000	1,000
Miscellaneous Revenue Total	**157,641**	**131,792**	**115,639**	**154,698**	**154,698**
REVENUE OBJECTS TOTAL	**1,273,065**	**1,251,480**	**555,606**	**1,274,386**	**1,274,386**

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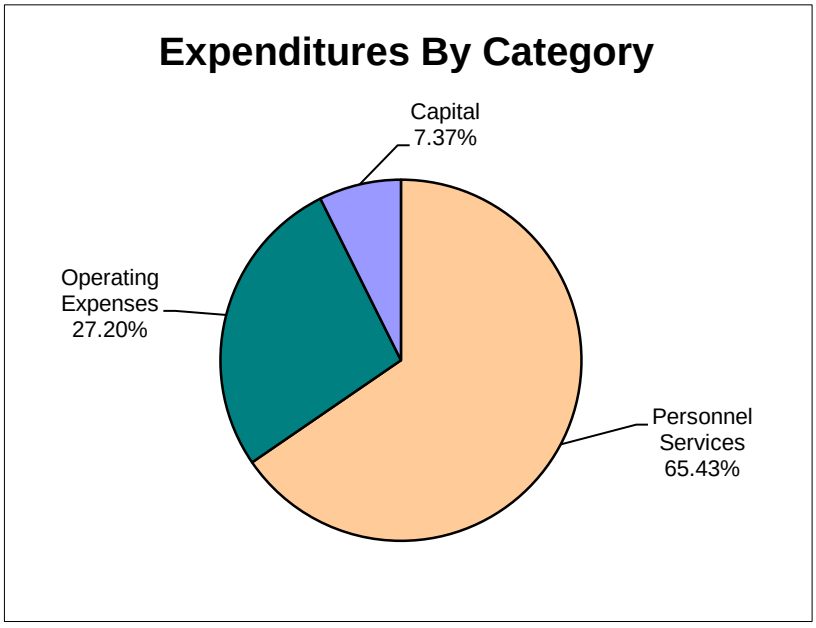
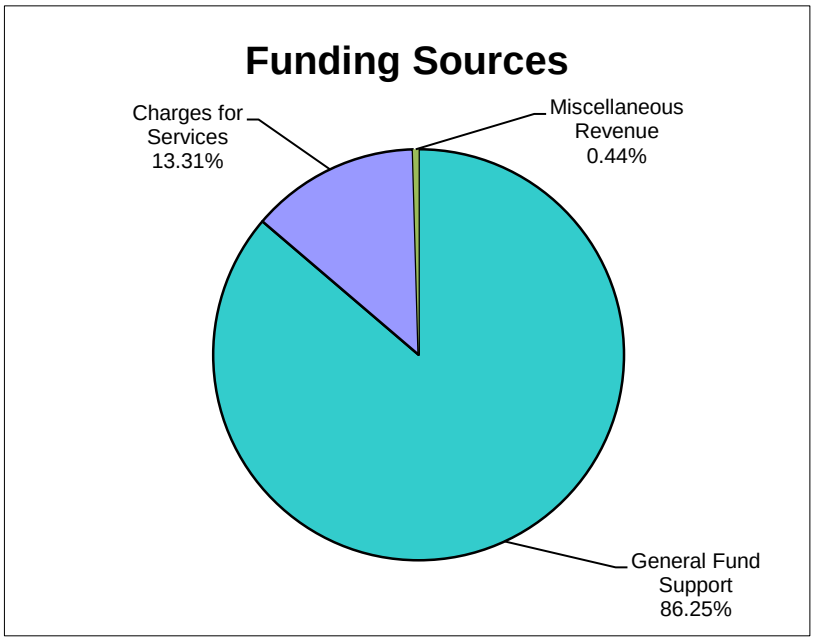
Communications Office - General Fund

Revenue	$	310,625
Expenditures		2,258,927
Fund Impact	$	(1,948,302)
FTEs		20.00

Function Statement: Provide information about County programs and activities to the County's constituents, the media and County employees utilizing mass communications vehicles, including broadcast, print and digital channels. Provide communications strategies and tools, graphic design, photography and video services and provide high-speed digital black/white & color printing, traditional offset and full service bindery to all departments within County government.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	2,052,081	302,425	-	(1,749,656)
Purchase New Printer	166,370			(166,370)
Maintenance Agreement for New Printer	40,951			(40,951)
Maintenance Agreement for FY 2017/18 Printer	40,951			(40,951)
IT ISF Software Adjustment	(244)			244
IT ISF Hardware Adjustment	2,646			(2,646)
IT ISF Server/Storage Adjustment	(12,539)			12,539
Port Charges Adjustment	2,916			(2,916)
Motor Pool Charges Adjustment	237			(237)
Eliminate Hootsuite Software Annual License	(46,878)			46,878
Personnel Services Adjustment	18,866			(18,866)
Benefits Adjustment	(6,114)			6,114
HSA One-time Offset	(30,000)			30,000
2.5% Salary/Benefits Increase Adjustment	29,684			(29,684)
Increase for Print Shop Charges for Services		5,500		5,500
Increase for Loop Jersey Sales		2,700		2,700
Supplemental Requests				
None Submitted				
Total Recommended Budget	2,258,927	310,625	-	(1,948,302)
Full Time Equivalents (FTEs)	20.00			

Comments/Issues

Recommended FTEs are 20.00, unchanged from the fiscal year 2017/18 Adopted Budget.

Revenue has been increased by $8,200 as a result of higher anticipated charges for services of $5,500 in the Print Shop and for Loop jersey sales of $2,700.

During the current fiscal year, a new printer was purchased, (along with the first year of annual maintenance) for the Print Shop using funding from Capital Projects. For fiscal year 2018/19, a second printer will be purchased for the Print Shop. This one time cost is included in the department's budget, along with the ongoing cost for the annual maintenance. The Recommended Budget also contains the ongoing cost for the maintenance of the printer purchased in the current year.

Recommended General Fund revenue sources:

Interdepartmental Revenue	290,625
General Government Fees	10,000
Miscellaneous Fees	10,000
	310,625

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	937,397	964,265	1,863,371	1,972,713	2,258,927
Revenues	1,510	-	304,221	264,524	310,625

Note: The Print Shop is included in the Communications Office during fiscal years 2016/2017 through 2018/2019. In fiscal years 2014/2015 and 2015/2016, the Print Shop is included with Finance & Risk Management.

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,454,126	1,478,443	-	1,478,443	1,478,127
Operating Expenses	597,955	614,430	-	614,430	614,430
Capital	-	166,370	-	166,370	166,370
Total Expenditures	2,052,081	2,259,243	-	2,259,243	2,258,927
Revenues					
Charges for Services	295,125	300,625	-	300,625	300,625
Miscellaneous Revenue	7,300	10,000	-	10,000	10,000
Total Revenues	302,425	310,625	-	310,625	310,625
General Fund Support	1,749,656	1,948,618	-	1,948,618	1,948,302
Total Funding	2,052,081	2,259,243	-	2,259,243	2,258,927

SUMMARY BY OBJECT

Department: Communications Office

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	974,024	1,002,269	651,668	1,023,670	1,048,454
Overtime	7,553	4,000	10,645	4,500	4,500
Social Security & Medicare	70,748	76,674	47,337	78,311	78,311
Unemployment Insurance	763	700	490	548	548
Health Insurance Premiums	218,616	191,261	121,581	177,237	177,237
Workers Compensation	9,366	10,770	6,418	12,066	12,066
Life Insurance	661	680	423	680	680
Employer Paid Subsidy	545	630	274	288	288
Arizona State Retirement	113,690	119,199	76,176	120,793	120,793
Dental Insurance Premiums	2,786	2,786	2,118	3,232	3,232
Interdepartmental Salaries - Charged in/Debit	12,370	12,948	11,481	22,140	22,140
Interdepartmental Fringe - Charged out/Credit	(869)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	3,111	3,209	2,525	4,978	4,978
Budgeted Benefits	-	-	-	-	4,900
Parking Subsidy	-	-	40	-	-
Vacation Payout	256	-	-	-	-
HSA Contribution - Employer	-	29,000	28,000	30,000	30,000
HSA Expense Offset	-	-	-	-	(30,000)
Personnel Services Total	**1,413,620**	**1,454,126**	**959,176**	**1,478,443**	**1,478,127**
Office Supplies	150,891	164,688	59,265	175,343	175,343
Software Under $5M	2,057	-	1,632	-	-
Computer Equipment less than $1,000	1,417	1,000	182	1,000	1,000
Books, Subscriptions & Videos	670	555	297	602	602
Repair & Maintenance Supplies	1,183	7,025	4,106	6,897	6,897
Janitorial Supplies	-	150	-	150	150
Promotional Items	5,926	7,300	13,371	15,000	15,000
Cameras, Film & Equipment	4,791	3,000	1,713	3,000	3,000
Other Operation Supplies	9,436	4,000	2,193	4,000	4,000
Tools & Equipment Under $1,000	244	100	935	100	100
Expert Witness & Interpreters	160	-	-	-	-
Software Maintenance and Support	18,391	108,840	80,699	42,672	42,672
In State Training	279	-	-	-	-
Out of State Training	-	-	1,102	650	650
Out of State Travel	-	-	660	1,250	1,250
Postage & Freight	2,691	3,600	993	3,600	3,600
Printing & Microfilming	44,479	50,100	13,235	50,100	50,100
Moving and Storage Fees	-	-	200	-	-

SUMMARY BY OBJECT

Department: Communications Office

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	112,110	117,000	47,422	208,894	208,894
R&M Building Services	577	1,500	1,898	-	-
Other Professional Services	4,800	7,500	2,300	5,100	5,100
Banking Credit Card Fees and Charges	72	-	355	2,400	2,400
Advertising	600	5,000	1,273	8,700	8,700
Laundry & Linen Services	1,157	1,200	651	1,200	1,200
Leases & Rental - Other (Mchnry, Equip, etc.)	18,277	30,000	9,018	9,500	9,500
Interdepartmental Supplies & Services - Charged In/Debit	74	-	208	-	-
Parking Charges	-	-	-	5,200	5,200
Telephone & Internet	23,462	-	-	-	-
Mileage Reimbursement	-	200	28	-	-
Motor Pool Charges	566	1,299	3,252	1,062	1,062
Dues and Memberships	390	515	400	525	525
Other Miscellaneous Charges	3	5,200	253	-	-
Payments to or on behalf of other governments	150	-	-	-	-
Computer Hardware - ISF Charges	18,868	12,012	8,016	14,748	14,748
Server and Storage - ISF Charges	8,441	35,512	23,680	22,971	22,971
Software - ISF Charges	6,356	5,373	3,584	5,130	5,130
Mobile Devices - External	-	7,082	2,778	3,516	3,516
ISF- IT Port Charges	-	18,204	12,136	21,120	21,120
Office Machines & Computers - Non-Capital	10,892	-	-	-	-
Other Machines & Equipment - Non-Capital	341	-	526	-	-
Operating Expenses Total	**449,751**	**597,955**	**298,361**	**614,430**	**614,430**
Office Machines & Computers - Capital	-	-	-	166,370	166,370
Capital Equipment > $5,000 Total	**-**	**-**	**-**	**166,370**	**166,370**
EXPENDITURE OBJECTS TOTAL	**1,863,371**	**2,052,081**	**1,257,537**	**2,259,243**	**2,258,927**
REVENUE OBJECTS					
General Government Fees	6,992	4,500	8,899	10,000	10,000
Interdepartmental Revenue	294,527	290,625	130,926	290,625	290,625
Charges for Services Total	**301,519**	**295,125**	**139,825**	**300,625**	**300,625**
Interest Revenue Pooled Investments Operating	1,910	-	-	-	-
Investment Earnings Total	**1,910**	**-**	**-**	**-**	**-**

SUMMARY BY OBJECT

Department: Communications Office

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Misc. Revenue Operating	792	7,300	11,359	10,000	10,000
Miscellaneous Revenue Total	**792**	**7,300**	**11,359**	**10,000**	**10,000**
REVENUE OBJECTS TOTAL	**304,221**	**302,425**	**151,184**	**310,625**	**310,625**

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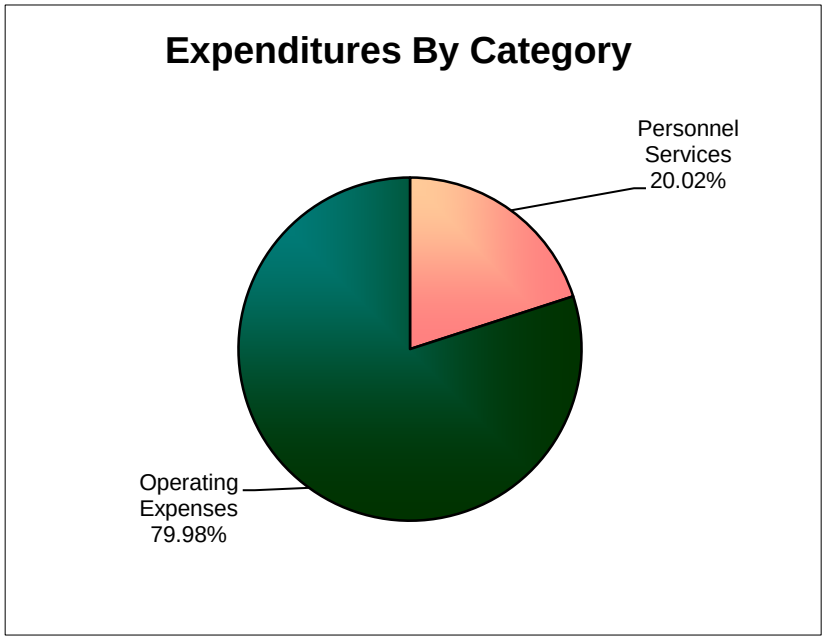
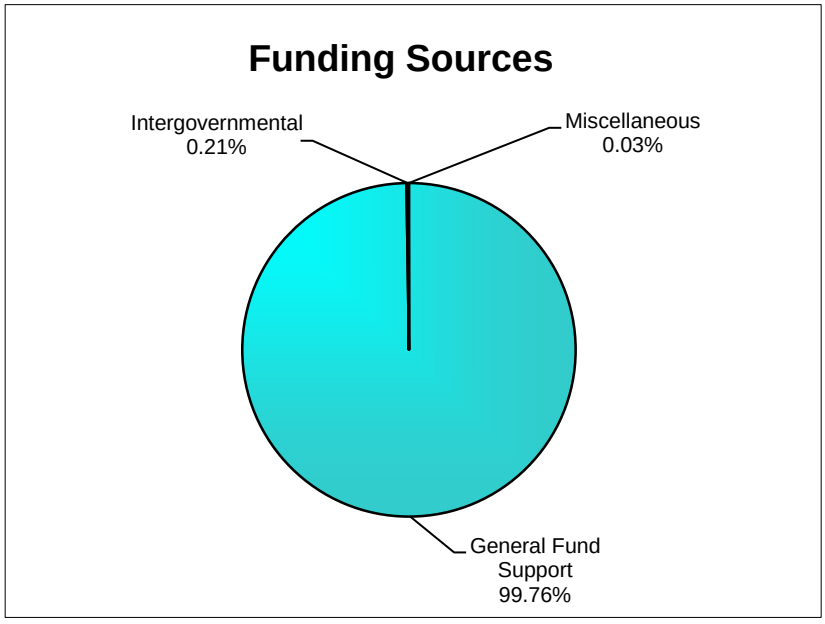
Community Development & Neighborhood Conservation - General Fund

Revenue	$	11,210
Expenditures		4,750,398
Net Transfers		(49,412)
Fund Impact	$	(4,788,600)
FTEs		14.50

Function Statement: Enhance the economic welfare of residents of Pima County by: promoting better human service delivery; promoting intergovernmental and community collaboration; encouraging regional planning to address priority issues; addressing critical human and community needs; and promoting infrastructure, economic, and social service development in low and moderate income communities.

Community Development and Neighborhood Conservation also operates the Housing Trust Fund (a special revenue fund), Neighborhood Conservation (a special revenue fund), and Community Development Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	4,528,145	11,200	(77,502)	(4,594,447)
Reverse Prior Year Transfer			77,502	77,502
Rent - 801 W. Congress Adjustment	64,365			(64,365)
Old Pueblo Community Services Outside Agency	25,000			(25,000)
ITD ISF Software Adjustment	2,722			(2,722)
Motor Pool Adjustment	(104)			104
MEC Outside Agency	40,000			(40,000)
Telecom Port Adjustment	4,248			(4,248)
ITD ISF Hardware Adjustment	7,938			(7,938)
ITD ISF Server/Storage Adjustment	23,779			(23,779)
Robles Food Bank Outside Agency	18,000			(18,000)
Benefits Adjustment	(1,789)			1,789
New Rent Primavera La Abuelitas		10		10
Transfer out to Grants			(49,412)	(49,412)
One Additional PCN Adjustment	43,606			(43,606)
HSA One-time Offset	(21,000)			21,000
2.5% Salary/Benefits Increase Adjustment	15,488			(15,488)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	4,750,398	11,210	(49,412)	(4,788,600)
Full Time Equivalents (FTEs)	14.50			

Comments/Issues

The Recommended Budget includes 14.50 FTEs, an increase of 2.50 FTEs from the fiscal year 2017/18 Adopted Budget. Two PCNs, Clerk Senior Unclassified, were added to the department. One part time in the Administration unit for a CDNC intern and the other full time to assist with increased workload demands in the department. One full time PCN, an Accounting Support Specialist Senior, is being added to CDNC as part of the reorganization for the grants function.

The department's Recommended Budget expenditures of $4,750,398 are $222,253 more than the fiscal year 2017/18 Adopted Budget. Expenditure increases include rent for the space at 801 W. Congress of $64,365 that was previously not budgeted, Outside Agency increases of $83,000, one added position of $43,606 to assist with tracking grant compliance, a 2.5 percent salary/benefits increase of $15,488 and ITD ISF charges for Ports, Software, Hardware and Server/Storage of $38,687. These increases are partially offset by decreases for the Health Savings Account One-time Offset of $21,000, Benefits decrease of $1,789 and decreased Motor Pool Charges of $104.

The department's Recommended Budget revenues are $10 more than the fiscal year 2017/18 Adopted Budget for the anticipated rent for Primavera La Abuelitas.

As in prior years, the department budgeted outside agency amounts by category. Funding of individual agencies will not be made until after the Outside Agency Committee meets in April.

The fiscal year 2018/19 Recommended Budget for the Functional Area Community Resources includes $5,257,359 for outside agencies. Department Budget allocations are as follows: $3,458,535 for Community Development & Neighborhood Conservation, $1,620,250 for Attractions & Tourism and $178,574 for Community & Economic Development Administration.

The Outside Agency Community Advisory Committee will recommend allocation of funds within the Outside Agency Program at a future date for the fiscal year 2018/19 Adopted Budget. The Outside Agency Program for Community Development & Neighborhood Conservation funds agencies that provide social and public services to address the most critical needs throughout the County. The department's outside agencies are organized into five service categories. These five service categories are: 1) Youth, Young Adult, and Family Support; 2) Senior Support; 3) Support, Shelter, and Domestic Violence Services; 4) Community Services; and 5) Emergency Food and Clothing.

The department did not submit any supplemental requests.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	4,460,779	4,154,338	4,002,112	4,227,305	4,750,398
Revenues	40,177	17,050	10,990	11,210	11,210
Transfers In/(Out)	(19,556)	69	(11,025)	59,025	(49,412)

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	833,092	956,676	-	956,676	951,164
Operating Expenses	3,695,053	3,799,234	-	3,799,234	3,799,234
Total Expenditures	4,528,145	4,755,910	-	4,755,910	4,750,398
Revenues					
Intergovernmental	10,000	10,000	-	10,000	10,000
Miscellaneous Revenue	1,200	1,210	-	1,210	1,210
Total Revenues	11,200	11,210	-	11,210	11,210
Transfers In/(Out)	(77,502)	(49,412)	-	(49,412)	(49,412)
General Fund Support	4,594,447	4,794,112	-	4,794,112	4,788,600
Total Funding	4,528,145	4,755,910	-	4,755,910	4,750,398

SUMMARY BY OBJECT

Department: Community Development & Neighborhood Conservation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	497,661	645,502	320,856	683,685	696,617
Overtime	1,789	35,000	366	2,500	2,500
Temporary Help	-	-	-	11,180	11,180
Social Security & Medicare	38,405	49,381	24,064	53,158	53,158
Unemployment Insurance	404	451	242	373	373
Health Insurance Premiums	92,483	94,706	30,655	69,149	69,149
Workers Compensation	1,241	1,679	838	1,876	1,876
Life Insurance	303	442	188	493	493
Arizona State Retirement	58,547	74,233	36,939	81,994	81,994
Dental Insurance Premiums	681	707	492	1,119	1,119
Interdepartmental Salaries - Charged out/Credit	-	-	(1,350)	(6,786)	(6,786)
Interdepartmental Salaries - Charged in/Debit	20,231	19,358	19,819	20,930	20,930
Interdepartmental Fringe - Charged out/Credit	(225)	-	(502)	(2,536)	(2,536)
Interdepartmental Fringe - Charged in/Debit	4,561	4,814	3,902	5,490	5,490
Labor Distribution Fringe Charged out/Credit	(36,967)	(65,876)	(18,676)	(44,894)	(44,894)
Labor Distribution Fringe Charged in/Debit	8,101	27,728	14,849	31,674	31,674
Labor Distribution Salaries Charged out/Credit	(87,004)	(159,533)	(49,414)	(111,022)	(111,022)
Labor Distribution Salaries Charged in/Debit	26,314	85,500	45,368	107,293	107,293
Budgeted Benefits	-	-	-	-	2,556
Vacation Payout	7,598	-	957	30,000	30,000
HSA Contribution - Employer	-	19,000	9,500	21,000	21,000
HSA Expense Offset	-	-	-	-	(21,000)
Personnel Services Total	**634,123**	**833,092**	**439,093**	**956,676**	**951,164**
Office Supplies	4,135	3,750	2,653	5,638	5,638
Software Under $5M	-	5,000	6,987	8,000	8,000
Computer Equipment less than $1,000	624	900	1,401	1,400	1,400
Food Supplies	198	4,600	102	2,200	2,200
Food Preparations Supplies	-	700	-	400	400
Books, Subscriptions & Videos	47	750	-	750	750
Repair & Maintenance Supplies	119	-	-	-	-
Promotional Items	-	3,000	-	1,000	1,000
Other Operation Supplies	385	500	-	500	500
Tools & Equipment Under $1,000	335	-	1,663	500	500

SUMMARY BY OBJECT

Department: Community Development & Neighborhood Conservation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Furniture Under $1,000	-	250	569	750	750
Accounting and Auditing Services	935	5,000	-	3,000	3,000
Software Maintenance and Support	2,733	10,000	1,257	3,500	3,500
In State Training	1,858	3,500	575	2,500	2,500
Out of State Training	481	7,500	1,035	2,750	2,750
In State Travel	917	5,000	-	2,750	2,750
Out of State Travel	4,632	10,000	2,647	7,000	7,000
Postage & Freight	277	2,000	293	1,500	1,500
Printing & Microfilming	116	1,800	476	1,300	1,300
Leases & Rental - Real Estate - Internal	21,456	17,628	11,752	81,993	81,993
R&M-Machinery & Equipment Services	184	-	-	-	-
R&M Grounds and Landscaping	386	-	-	-	-
Other Professional Services	32,008	55,000	394	45,143	45,143
Printing Costs for Promotional Items	-	1,000	-	-	-
Advertising	720	8,250	753	3,550	3,550
Leases & Rental - Other (Mchnry, Equip, etc.)	7,498	7,700	3,854	7,700	7,700
Interdepartmental Supplies & Services - Charged In/Debit	-	350	-	500	500
Telephone & Internet	22,222	-	-	-	-
Water & Sewer	228	300	98	300	300
Waste Disposal and Recycling	181	250	112	200	200
Mileage Reimbursement	36	950	-	550	550
Motor Pool Charges	1,056	3,250	70	1,500	1,500
Dues and Memberships	3,745	4,500	2,643	4,500	4,500
Other Miscellaneous Charges	3,189	-	-	-	-
Payments to or on behalf of other governments	300	500	-	500	500
Payments To Agencies	3,164,252	3,427,535	1,488,009	3,458,535	3,458,535
Job Training & Training Supplies	-	-	112	-	-
Computer Hardware - ISF Charges	47,085	41,519	27,680	49,457	49,457
Server and Storage - ISF Charges	29,760	27,033	18,024	50,812	50,812
Software - ISF Charges	15,891	12,666	8,448	15,388	15,388
Telephone Provider Charges - External	-	5,500	5,392	8,100	8,100
Internet Charges - External	-	-	-	516	516
Mobile Devices - External	-	-	1,714	1,932	1,932
ISF- IT Port Charges	-	16,872	11,248	21,120	21,120
Office Machines & Computers - Non-Capital	-	-	-	1,500	1,500
Operating Expenses Total	**3,367,989**	**3,695,053**	**1,599,961**	**3,799,234**	**3,799,234**

SUMMARY BY OBJECT

Department: Community Development & Neighborhood Conservation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS TOTAL	**4,002,112**	**4,528,145**	**2,039,054**	**4,755,910**	**4,750,398**
REVENUE OBJECTS					
City Revenue Other Operating	-	10,000	-	10,000	10,000
Intergovernmental Total	**-**	**10,000**	**-**	**10,000**	**10,000**
Rent and Royalties	10	-	10	10	10
Other Misc. Revenue Operating	10,980	1,200	1,069	1,200	1,200
Miscellaneous Revenue Total	**10,990**	**1,200**	**1,079**	**1,210**	**1,210**
REVENUE OBJECTS TOTAL	**10,990**	**11,200**	**1,079**	**11,210**	**11,210**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF COMMUNITY DEVELOPMENT & NEIGHBORHOOD CONSERVATION ARE:

- **HOUSING TRUST FUND SPECIAL REVENUE FUND**
- **COMMUNITY DEVELOPMENT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

HOUSING TRUST FUND

Expenditures: **46,000** **Revenues:** **240**

FTEs: **0.00**

Function Statement: The Pima County Housing Trust Fund provides assistance in financing the construction of affordable housing projects designed for low income households throughout Pima County. The Housing Trust Fund will leverage private financing, federal funds awarded to projects, and funding from the Industrial Development Authority of Pima County, as well as state funded grants. Counties are authorized to direct housing activities that are independent of federal programs, thereby granting housing trust funds the latitude to act as a source of non-federal matching funds for housing projects that receive federal assistance.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	-	46,000	-	46,000	46,000
Total Expenditures	-	46,000	-	46,000	46,000
Revenues					
Investment Earnings	-	240	-	240	240
Total Revenues	-	240	-	240	240
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	45,760	-	45,760	45,760
Total Funding	-	46,000	-	46,000	46,000

Information is for historical purposes only.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	46,000
Revenues	622	239	305	-	240
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Housing Trust Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Payments To Agencies	-	-	-	46,000	46,000
Operating Expenses Total	**-**	**-**	**-**	**46,000**	**46,000**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**46,000**	**46,000**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	305	-	223	240	240
Investment Earnings Total	**305**	**-**	**223**	**240**	**240**
REVENUE OBJECTS TOTAL	**305**	**-**	**223**	**240**	**240**

COMMUNITY DEVELOPMENT GRANTS

Expenditures: **6,014,183** **Revenues:** **6,957,087**

FTEs: **10.00**

Function Statement: Assist the low and moderate income households in unincorporated Pima County, Marana, South Tucson, and Sahuarita by aiding in the development of communities. Provide decent, safe, and sanitary housing. Create a suitable living environment and provide economic opportunities. Administer U.S Housing and Urban Development formula grant funds (ARRA) to prevent homelessness in Pima County.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,131,748	787,622	-	787,622	788,223
Operating Expenses	6,415,263	5,226,561	-	5,226,561	5,225,960
Total Expenditures	7,547,011	6,014,183	-	6,014,183	6,014,183
Revenues					
Intergovernmental	7,032,279	6,565,463	-	6,565,463	6,565,463
Miscellaneous Revenue	796,414	387,604	-	387,604	387,604
Investment Earnings	1,550	4,020	-	4,020	4,020
Total Revenues	7,830,243	6,957,087	-	6,957,087	6,957,087
Total Transfers In/(Out)	(832,498)	(1,280,588)	-	(1,280,588)	19,412
Fund Balance Decrease/(Increase)	549,266	337,684	-	337,684	(962,316)
Total Funding	7,547,011	6,014,183	-	6,014,183	6,014,183

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	4,373,871	4,265,425	4,026,350	6,146,737	6,014,183
Revenues	4,245,968	5,061,874	4,312,921	7,581,562	6,957,087
Net Operating Transfers In/(Out)	(69,264)	(74,686)	10,172	1,035,570	19,412

SUMMARY BY OBJECT

Department: Community Development Grants

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	391,441	687,144	323,933	527,713	539,903
Overtime	1,338	10,000	913	9,945	9,945
Temporary Help	14,545	-	-	-	-
Social Security & Medicare	30,254	52,567	23,875	40,370	40,370
Unemployment Insurance	323	480	245	282	282
Health Insurance Premiums	57,363	70,002	41,201	64,674	64,674
Workers Compensation	3,359	5,250	2,951	5,533	5,533
Life Insurance	297	408	210	340	340
Arizona State Retirement	46,201	77,885	37,927	62,271	62,271
Dental Insurance Premiums	1,223	1,456	1,075	1,585	1,585
Interdepartmental Salaries - Charged out/Credit	(2,841)	(3,073)	(3,406)	(19,655)	(19,655)
Interdepartmental Salaries - Charged in/Debit	59,857	75,178	34,163	56,430	56,430
Interdepartmental Fringe - Charged out/Credit	(1,105)	(1,229)	(1,332)	(7,764)	(7,764)
Interdepartmental Fringe - Charged in/Debit	18,876	24,497	14,289	14,948	14,948
Labor Distribution Fringe Charged out/Credit	(26,381)	(64,277)	(25,974)	(72,354)	(72,354)
Labor Distribution Fringe Charged in/Debit	55,487	102,426	29,077	85,577	85,577
Labor Distribution Salaries Charged out/Credit	(76,504)	(182,449)	(76,648)	(213,799)	(213,799)
Labor Distribution Salaries Charged in/Debit	138,102	256,483	77,143	217,526	217,526
Budgeted Benefits	-	-	-	-	2,411
Paid Parental Leave	-	-	4,953	-	-
Vacation Payout	165	-	-	-	-
HSA Contribution - Employer	-	19,000	11,121	14,000	14,000
HSA Expense Offset	-	-	-	-	(14,000)
Personnel Services Total	**712,000**	**1,131,748**	**495,716**	**787,622**	**788,223**
Office Supplies	2,093	16,242	1,948	10,669	10,669
Software Under $5M	901	200	-	198	198
Computer Equipment less than $1,000	157	2,000	-	-	-
Food Supplies	431	800	-	-	-
Books, Subscriptions & Videos	-	-	356	-	-
Repair & Maintenance Supplies	13,547	-	8,716	-	-
Clothing, Uniforms, and Safety Apparel	250	1,000	633	989	989
Other Operation Supplies	847	2,100	741	1,628	1,628
Tools & Equipment Under $1,000	707	500	1,126	539	539

SUMMARY BY OBJECT

Department: Community Development Grants

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Archaeological Historic Preservation Services	14,730	-	2,375	-	-
Engineering Services	5,710	-	2,288	-	-
Accounting and Auditing Services	3,604	8,150	-	8,033	5,116
Software Maintenance and Support	10,619	10,300	179	-	-
In State Training	3,849	15,016	1,778	13,057	13,057
Out of State Training	300	16,800	2,851	5,156	5,156
In State Travel	1,676	3,900	5,878	6,270	6,270
Out of State Travel	11,219	46,945	7,657	23,991	23,991
Postage & Freight	1,305	1,680	484	3,423	3,423
Printing & Microfilming	579	1,575	25	1,489	1,489
Security	-	600	-	494	494
R&M-Machinery & Equipment Services	508	500	9	538	538
R&M Building Services	297	-	-	-	-
R&M Grounds and Landscaping	695	100	-	55	55
Other Professional Services	1,220,157	1,782,338	600,485	1,545,812	1,548,128
Advertising	3,384	2,900	3,552	2,826	2,826
CAA Client Assistance - Rent/Mortgage	35,944	15,000	4,340	12,947	12,947
Telephone & Internet	3,599	6,000	-	-	-
Electricity	15,810	16,000	11,630	16,000	16,000
Mileage Reimbursement	291	4,100	37	2,979	2,979
Motor Pool Charges	35,210	46,572	26,970	55,533	55,533
Regulatory Permitting Fees	2,848	-	-	-	-
Dues and Memberships	4,454	7,800	95	5,245	5,245
Other Miscellaneous Charges	3,699	100	1,920	99	99
Payments to or on behalf of other governments	115,092	117,100	84,644	125,000	125,000
Payments To Agencies	17,564	260,048	-	86,799	86,799
Payments To Grant Sub Recipients	1,775,163	4,001,862	746,985	3,292,357	3,292,357
Other Insurance Premiums	46	35	-	35	35
Job Support Services & Supplies	-	18,000	-	-	-
CAA Client Assistance - Utilities	210	4,000	-	4,400	4,400
Telephone Provider Charges - External	-	1,000	-	-	-
Mobile Devices - External	-	-	1,513	-	-
Office Machines & Computers - Non-Capital	1,844	4,000	-	-	-
Other Machines & Equipment - Non-Capital	5,011	-	-	-	-
Operating Expenses Total	**3,314,350**	**6,415,263**	**1,519,215**	**5,226,561**	**5,225,960**
EXPENDITURE OBJECTS TOTAL	**4,026,350**	**7,547,011**	**2,014,931**	**6,014,183**	**6,014,183**

SUMMARY BY OBJECT

Department: Community Development Grants

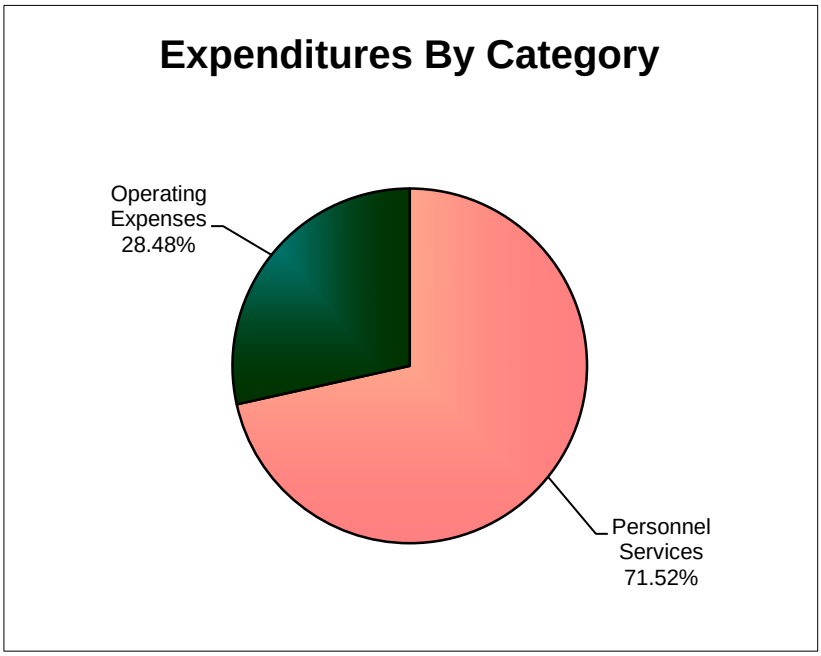
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
City Revenue Other Operating	-	27,000	-	15,000	15,000
Federal Grant Revenue	3,803,329	5,104,957	1,616,487	4,623,463	4,623,463
Federal Grant Revenue Pass Through State	128,983	123,940	78,475	412,000	412,000
Federal Grant Revenue Pass Through Municipality	52,239	1,776,382	768,477	1,515,000	1,515,000
Intergovernmental Total	**3,984,551**	**7,032,279**	**2,463,439**	**6,565,463**	**6,565,463**
Interest Revenue Pooled Investments Operating	3,806	1,550	3,637	4,020	4,020
Investment Earnings Total	**3,806**	**1,550**	**3,637**	**4,020**	**4,020**
Program Revenue Other Non-Government	260,713	495,000	275,897	275,000	275,000
Other Non-Government Grant	60,804	106,397	45,775	105,000	105,000
Federal Through Other Non-Government Grant	3,047	-	10,178	7,604	7,604
Other Misc. Revenue Operating	-	-	40	-	-
PayFor Performance Grant Revenue	-	195,017	-	-	-
Miscellaneous Revenue Total	**324,564**	**796,414**	**331,890**	**387,604**	**387,604**
REVENUE OBJECTS TOTAL	**4,312,921**	**7,830,243**	**2,798,966**	**6,957,087**	**6,957,087**

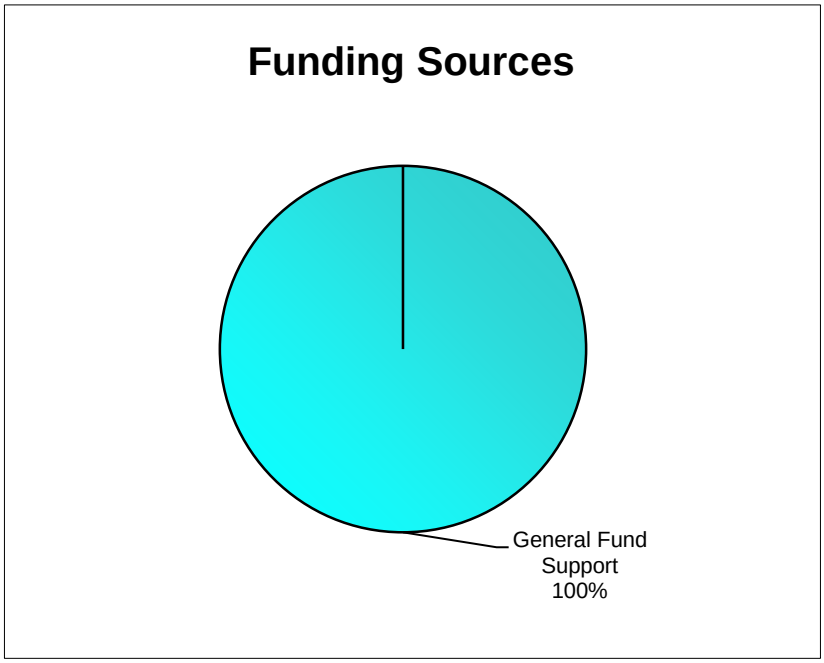
Community & Economic Development Administration - General Fund

Revenue		-
Expenditures		753,390
Fund Impact	$	(753,390)
FTEs		3.00

Function Statement: Administrate, policy direction and support services for eight departments whose mission is to enhance the economic and cultural well-being of all constituents in Pima County. Provide community services including public libraries, affordable housing, community development, emergency financial assistance, education and job training, and social, youth and human services.

Community & Economic Development Administration also operates Community & Economic Development Grants, a special revenue fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	572,961	-	-	(572,961)
Additional PCN	73,450			
ITD ISF Software Adjustment	(18)			18
Motor Pool Adjustment	(120)			120
Telecom Port Adjustment	2,808			(2,808)
ITD ISF Hardware Adjustment	(38,612)			38,612
ITD ISF Server/Storage Adjustment	27,391			(27,391)
Benefits Adjustment	(878)			878
Data Replication Module	92,300			(92,300)
Operating Transfer Out Grants Match			(60,000)	(60,000)
Two PCNs from HD Unit 2933	498,127			(498,127)
Four PCNs to GMI	(483,152)			483,152
Move Transfer Out Grants Match to GMI			60,000	60,000
HSA One-time Offset	(5,000)			5,000
2.5% Salary/Benefits Increase Adjustment	14,133			(14,133)
				0
Supplemental Requests				
Package B: CED Grants and Data Supplemental FY1819				127,884
Total Recommended Budget	753,390	-	-	(753,390)
Full Time Equivalents (FTEs)	3.00			

Comments/Issues

The Recommended Budget FTEs are 3.00, a net 1.0 decrease from the fiscal year 2017/18 Adopted Budget. The department moved one position to the new Grants Management & Innovation Department for fiscal year 2018/19. The Chief Deputy County Administrator and one Assistant County Administrator now reside in this department.

The fiscal year 2018/19 Recommended Budget expenditures are $180,429 over the fiscal year 2017/18 Adopted Budget resulting from significant changes fiscal year 2018/19. The movement of personnel into the department increased expenditures by $571,577 and the movement of personnel out of the department decreased expenditures by $483,152 with a net result of expenditures increasing by $88,425. Other changes include increases for Telecom Port Charges of $2,808, ITD ISF Server/Storage Charges of $27,391, a new Data Replication Module for the Grants and Data Office for $92,300 and a 2.5 percent Salary/Benefits of $14,133 are partially offset by adjustments for ITD ISF Software of $18, Motor Pool Charges of $120, a Benefits decrease of $878, a one-time Health Savings Account Offset of $5,000 and ITD ISF Hardware Adjustment of $38,612. The net change for non-personnel changes is $92,004. In summary, total increases in expenditures are $708,209 and total decrease in expenditures are $527,780 with a net increase to expenditures of $180,429.

The fiscal year 2018/19 Recommended Budget for the Functional Area Community Resources includes $5,257,359 for outside agencies. Department Budget allocations are as follows: $178,574 for Community & Economic Development Administration, $3,458,535 for Community Development & Neighborhood Conservation and $1,620,250 for Attractions & Tourism.

The department submitted one request for supplemental funding. Supplemental Package B requests $127,884 to expend current services to include the Justice & Law Departments. The department requests funding for an additional 1.5 FTEs for a program coordinator and a grant writer, an increase to the base salary for three existing PCNs and additional supplies and services to support the added positions. This supplemental package is not recommended.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	443,864	371,437	365,157	606,230	753,390
Revenues	411	519	-	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	291,389	529,683	118,696	648,379	538,816
Operating Expenses	281,572	214,574	9,188	223,762	214,574
Total Expenditures	572,961	744,257	127,884	872,141	753,390
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	572,961	744,257	127,884	872,141	753,390
Total Funding	572,961	744,257	127,884	872,141	753,390

SUMMARY BY OBJECT

Department: Community & Economic Development Administration

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	242,264	255,104	173,353	472,000	483,800
Overtime	5,689	10,100	625	100	100
Social Security & Medicare	18,083	19,516	13,289	26,894	26,894
Unemployment Insurance	194	179	135	252	252
Health Insurance Premiums	28,959	29,352	18,516	26,568	26,568
Workers Compensation	598	663	472	1,274	1,274
Life Insurance	128	136	91	102	102
Employer Paid Subsidy	210	270	-	-	-
Arizona State Retirement	28,553	29,337	20,007	55,696	55,696
Dental Insurance Premiums	535	413	416	368	368
Interdepartmental Salaries - Charged out/Credit	(41,027)	(45,310)	(24,497)	(42,900)	(42,900)
Interdepartmental Salaries - Charged in/Debit	56	100	19	100	100
Interdepartmental Fringe - Charged out/Credit	(14,856)	(15,521)	(8,601)	(15,821)	(15,821)
Interdepartmental Fringe - Charged in/Debit	20	50	6	50	50
Labor Distribution Fringe Charged out/Credit	-	-	(618)	-	-
Labor Distribution Salaries Charged out/Credit	-	-	(2,090)	-	-
Budgeted Benefits	-	-	-	-	2,333
Vacation Payout	8,414	-	7,062	-	-
HSA Contribution - Employer	-	7,000	6,000	5,000	5,000
HSA Expense Offset	-	-	-	-	(5,000)
Personnel Services Total	**277,820**	**291,389**	**204,185**	**529,683**	**538,816**
Office Supplies	1,425	4,100	961	800	800
Software Under $5M	314	1,061	-	250	250
Computer Equipment less than $1,000	945	-	-	-	-
Food Supplies	1,296	3,000	724	3,000	3,000
Books, Subscriptions & Videos	-	800	-	800	800
Promotional Items	1,397	1,500	2,096	2,500	2,500
Other Operation Supplies	-	104	-	104	104
In State Training	500	3,010	-	500	500
Out of State Training	-	2,439	-	-	-
In State Travel	530	3,009	923	500	500
Out of State Travel	2,041	4,933	242	2,500	2,500
Postage & Freight	96	700	17	300	300
Printing & Microfilming	14	1,650	70	650	650
Other Professional Services	19	5,000	4	5,000	5,000

SUMMARY BY OBJECT

Department: Community & Economic Development Administration

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Interdepartmental Supplies & Services - Charged In/Debit	20	-	-	-	-
Telephone & Internet	1,632	-	-	-	-
Motor Pool Charges	8,048	8,664	5,254	8,664	8,664
Dues and Memberships	-	1,250	-	750	750
Other Miscellaneous Charges	1,440	6,625	560	1,500	1,500
Payments to or on behalf of other governments	-	600	-	600	600
Payments To Agencies	51,084	178,574	37,019	178,574	178,574
Computer Hardware - ISF Charges	4,156	39,810	26,544	184	184
Server and Storage - ISF Charges	11,018	13,471	8,984	6,286	6,286
Software - ISF Charges	1,362	384	256	56	56
ISF- IT Port Charges	-	888	592	1,056	1,056
Operating Expenses Total	**87,337**	**281,572**	**84,246**	**214,574**	**214,574**
EXPENDITURE OBJECTS TOTAL	**365,157**	**572,961**	**288,431**	**744,257**	**753,390**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF COMMUNITY & ECONOMIC DEVELOPMENT ADMINISTRATION IS:

- **COMMUNITY & ECONOMIC DEVELOPMENT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

COMMUNITY & ECONOMIC DEVELOPMENT GRANTS

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Solicit, report, and manage federal, state, and private grant funding opportunities for the division of Community and Health Services. Collect, maintain, and analyze administrative data related to the grants secured by Grants Development Office.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	-	-	-	-
Operating Expenses	625,000	-	-	-	-
Total Expenditures	625,000	-	-	-	-
Revenues					
Intergovernmental	625,000	-	-	-	-
Total Revenues	625,000	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	625,000	-	-	-	-

This information is for historical purposes only.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	422,540	813,579	-
Revenues	-	-	422,540	789,596	-
Net Operating Transfers In/(Out)	-	-	-	54,264	-

Note: These grants were moved to the new Grants Management & Innovation Department.

SUMMARY BY OBJECT

Department: Community & Economic Development Grants

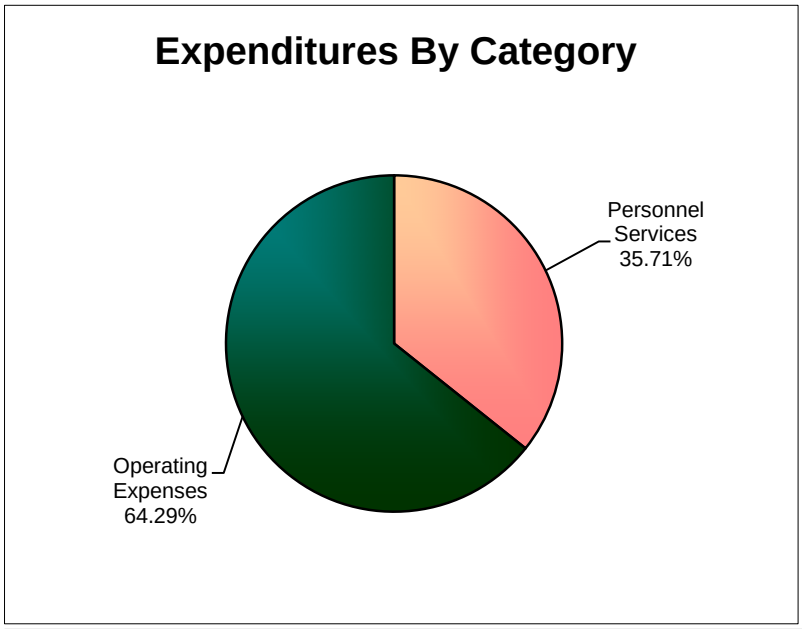
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	9,062	-	-
Social Security & Medicare	-	-	678	-	-
Unemployment Insurance	-	-	6	-	-
Health Insurance Premiums	-	-	639	-	-
Workers Compensation	-	-	23	-	-
Life Insurance	-	-	5	-	-
Arizona State Retirement	-	-	1,042	-	-
Dental Insurance Premiums	-	-	7	-	-
Interdepartmental Salaries - Charged in/Debit	-	-	3,679	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	1,446	-	-
Labor Distribution Fringe Charged out/Credit	-	-	(734)	-	-
Labor Distribution Fringe Charged in/Debit	-	-	1,352	-	-
Labor Distribution Salaries Charged out/Credit	-	-	(2,742)	-	-
Labor Distribution Salaries Charged in/Debit	-	-	4,833	-	-
HSA Contribution - Employer	-	-	462	-	-
Personnel Services Total	**-**	**-**	**19,758**	**-**	**-**
In State Travel	-	-	245	-	-
Out of State Travel	-	-	6,360	-	-
Motor Pool Charges	-	-	642	-	-
Payments To Agencies	422,540	625,000	99,488	-	-
Operating Expenses Total	**422,540**	**625,000**	**106,735**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**422,540**	**625,000**	**126,493**	**-**	**-**
REVENUE OBJECTS					
Federal Grant Revenue	-	-	6,360	-	-
Tribal Grant Revenue	422,540	625,000	157,913	-	-
Intergovernmental Total	**422,540**	**625,000**	**164,273**	**-**	**-**
REVENUE OBJECTS TOTAL	**422,540**	**625,000**	**164,273**	**-**	**-**

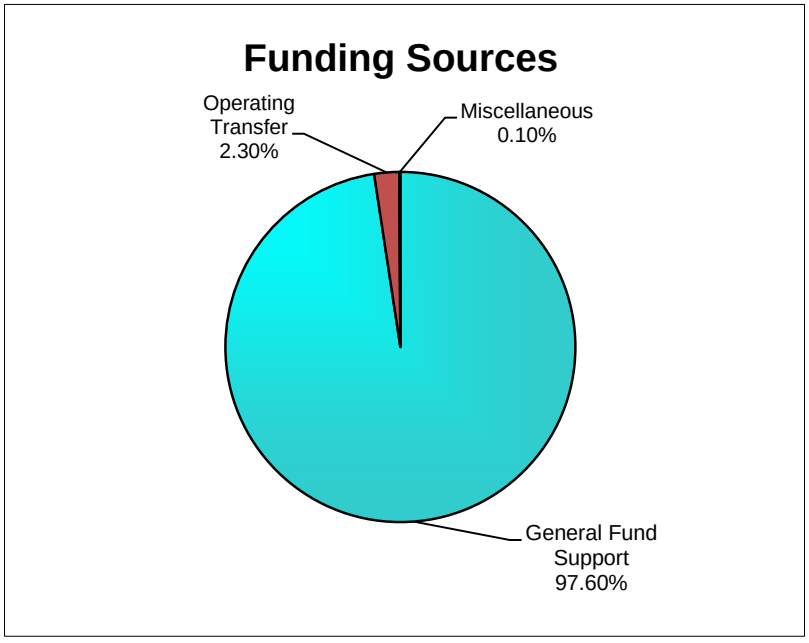
Community Services Employment & Training - General Fund

Revenue	8,000
Expenditures	7,736,368
Net Transfers	178,000
Fund Impact	$ (7,550,368)
FTEs	70.52

Function Statement: Improve the economic and social sustainability of Pima County by: developing skilled workers for quality jobs; assisting employers to meet workforce and recruitment needs; mitigating the impact of layoffs through employment services; addressing basic housing and energy needs of low-income individuals and households; helping youth develop into successful, healthy, productive adults; coordinating service delivery to maximize access to public, community, and faith based resources; and helping persons with barriers such as homelessness, legal issues, lack of literacy transition into our economic talent pool.

Community Services also operates Employment & Training and Pima Vocational High School (both are special revenue funds).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	7,521,379	30,200	178,000	(7,313,179)
ITD ISF Software Adjustment	(47,240)			47,240
Motor Pool Adjustment	(2,336)			2,336
Telecom Port Adjustment	10,848			(10,848)
ITD ISF Hardware Adjustment	83,538			(83,538)
ITD ISF Server/Storage Adjustment	166,250			(166,250)
Benefits Adjustment	(4,853)			4,853
Decreased Planned Workshops		(22,200)		(22,200)
HSA One-time Offset	(38,000)			38,000
2.5% Salary/Benefits Increase Adjustment	46,782			(46,782)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	7,736,368	8,000	178,000	(7,550,368)
Full Time Equivalents (FTEs)	70.52			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 70.52, a decrease of 0.45 FTEs from the fiscal year 2017/18 Adopted Budget. Summer Youth FTEs were minimally decreased to accomodate the department's base budget.

The department's fiscal year 2018/19 Recommended Budget reflects a $214,989 increase in expenditures over the fiscal year 2017/18 Adopted Budget. The increase primarily reflects a net increase to Port and ITD ISF Software, Hardware and Server/Storage charges of $213,396 and a 2.5 percent Salary/Benefits increase of $46,782 partially offset by decreased benefits costs of $4,853, a one-time Health Savings Account (HSA) offset of $38,000 and decreased anticipated Motor Pool charges of $2,336.

The department's fiscal year 2018/19 Recommended Budget reflects a $22,200 decrease in revenue from the fiscal year 2017/18 Adopted Budget. The decrease revenue results from the department planning and holding less workshops in fiscal year 2018/19.

Community Services budgeted an Operating Transfer In from Regional Wastewater Reclamation Department (RWRD) of $178,000. This transfer is for the funding of the Summer Youth program for RWRD type summer work.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	5,788,629	6,149,936	6,490,219	7,383,322	7,736,368
Revenues	944	1,929	1,846	30,200	8,000
Transfers In/(Out)	(5,908)	130,566	130,000	181,597	178,000

Note: FY 2015/16 includes $200 of Non-General Fund revenue shown due to Unit 2256 being in Bureau 009.

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,806,421	2,754,198	-	2,754,198	2,762,980
Operating Expenses	4,714,958	4,973,388	-	4,973,388	4,973,388
Total Expenditures	7,521,379	7,727,586	-	7,727,586	7,736,368
Revenues					
Miscellaneous Revenue	30,200	8,000	-	8,000	8,000
Total Revenues	30,200	8,000	-	8,000	8,000
Transfers In/(Out)	178,000	178,000	-	178,000	178,000
General Fund Support	7,313,179	7,541,586	-	7,541,586	7,550,368
Total Funding	7,521,379	7,727,586	-	7,727,586	7,736,368

SUMMARY BY OBJECT

Department: Community Services Employment & Training

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,413,205	1,701,732	998,190	1,667,359	1,706,417
Overtime	8,492	851	3,156	2,515	2,515
Shift Differential	2	-	-	-	-
Temporary Help	624,800	798,306	268,111	861,531	861,531
Social Security & Medicare	153,883	191,254	94,267	193,461	193,461
Unemployment Insurance	1,598	1,749	952	1,354	1,354
Health Insurance Premiums	217,844	203,291	120,551	183,520	183,520
Workers Compensation	5,598	7,165	3,773	7,601	7,601
Life Insurance	984	1,190	670	1,122	1,122
Arizona State Retirement	165,027	196,386	113,384	193,960	193,960
Dental Insurance Premiums	3,285	3,689	2,598	4,223	4,223
Interdepartmental Salaries - Charged out/Credit	(96,031)	(64,778)	(41,027)	-	-
Interdepartmental Salaries - Charged in/Debit	46,649	2,000	33,339	6,500	6,500
Interdepartmental Fringe - Charged out/Credit	(28,917)	(29,879)	(19,230)	-	-
Interdepartmental Fringe - Charged in/Debit	12,922	565	10,206	2,800	2,800
Labor Distribution Fringe Charged out/Credit	(135,353)	(145,069)	(103,300)	(154,298)	(154,298)
Labor Distribution Fringe Charged in/Debit	28,448	72,914	12,608	38,664	38,664
Labor Distribution Salaries Charged out/Credit	(362,363)	(423,960)	(267,545)	(420,631)	(420,631)
Labor Distribution Salaries Charged in/Debit	95,600	248,015	35,469	117,517	117,517
Budgeted Benefits	-	-	-	-	7,724
Parking Subsidy	20	-	-	-	-
Sick Payout	-	-	-	6,000	6,000
Vacation Payout	-	-	229	3,000	3,000
HSA Contribution - Employer	-	41,000	32,000	38,000	38,000
HSA Expense Offset	-	-	-	-	(38,000)
Personnel Services Total	**2,155,693**	**2,806,421**	**1,298,401**	**2,754,198**	**2,762,980**
Office Supplies	14,717	16,100	6,708	17,650	17,650
Software Under $5M	187	-	21,253	-	-
Computer Equipment less than $1,000	1,572	2,000	2,714	1,000	1,000
Food Supplies	8,835	12,640	3,859	9,040	9,040
Books, Subscriptions & Videos	4,131	10,000	1,899	4,895	4,895
Repair & Maintenance Supplies	13,280	6,100	4,490	7,250	7,250
Janitorial Supplies	208	900	1,082	1,250	1,250

SUMMARY BY OBJECT

Department: Community Services Employment & Training

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	2,016	3,650	2,281	3,250	3,250
Promotional Items	-	2,000	1,428	1,500	1,500
Arts & Crafts	6,748	7,500	2,035	5,900	5,900
Cameras, Film & Equipment	1,952	-	-	-	-
Other Operation Supplies	6,917	4,000	1,565	3,500	3,500
Tools & Equipment Under $1,000	4,059	2,000	2,549	2,000	2,000
Furniture Under $1,000	10,113	-	1,902	-	-
Signage Supplies & Services	2,573	-	-	-	-
Accounting and Auditing Services	31,475	10,400	-	12,700	12,700
Software Maintenance and Support	8,952	16,000	7,208	77,275	77,275
In State Training	6,033	280	1,679	200	200
Out of State Training	1,608	3,500	-	3,400	3,400
In State Travel	6,795	-	3,459	100	100
Out of State Travel	2,969	-	324	-	-
Postage & Freight	889	735	172	795	795
Printing & Microfilming	5,841	16,375	2,360	13,976	13,976
Security	7,674	12,650	35,106	18,750	18,750
Moving and Storage Fees	5,953	2,000	1,807	2,500	2,500
Leases & Rental - Real Estate - Internal	171,424	174,308	294,571	165,100	165,100
Leases & Rental - Real Estate - External	31,008	-	4,945	-	-
R&M-Machinery & Equipment Services	5,757	4,900	4,747	4,050	4,050
R&M Building Services	39,754	32,900	33,064	33,500	33,500
R&M Grounds and Landscaping	6,366	9,200	15,810	10,400	10,400
Other Professional Services	45,533	88,444	15,812	79,933	79,933
Advertising	157	200	36	300	300
Leases & Rental - Other (Mchnry, Equip, etc.)	2,194	-	2,021	1,000	1,000
CAA Client Assistance - Rent/Mortgage	75,760	100,000	56,473	91,000	91,000
Interdepartmental Supplies & Services - Charged In/Debit	3,266	700	3,093	1,900	1,900
Telephone & Internet	202,611	-	-	-	-
Electricity	33,001	46,100	39,562	36,500	36,500
Water & Sewer	3,949	4,250	4,713	3,500	3,500
Natural Gas	2,052	2,500	1,390	2,500	2,500
Waste Disposal and Recycling	3,969	2,950	3,257	2,380	2,380
Mileage Reimbursement	121	1,141	308	1,508	1,508
Motor Pool Charges	15,928	20,440	17,352	20,100	20,100
Regulatory Permitting Fees	649	-	-	500	500
Dues and Memberships	2,301	7,300	2,864	6,700	6,700

SUMMARY BY OBJECT

Department: Community Services Employment & Training

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Miscellaneous Charges	487	536	570	500	500
Payments to or on behalf of other governments	246,140	113,000	87,166	113,000	113,000
Payments To Agencies	2,189,367	2,407,260	773,111	2,317,000	2,317,000
Payments To Grant Sub Recipients	-	-	7,906	-	-
Interest Expense - Pooled Investments	(1)	25	91	200	200
Community Services Case Management	5,750	-	-	-	-
Job Training & Training Supplies	67,263	72,500	52,240	68,200	68,200
Job Support Services & Supplies	61,455	63,600	23,422	60,200	60,200
CAA Client Assistance - Utilities	5,830	-	3,750	-	-
Client Assistance - Other	1,280	-	229	-	-
Computer Hardware - ISF Charges	506,608	687,778	458,520	771,316	771,316
Server and Storage - ISF Charges	278,335	423,518	282,344	589,768	589,768
Software - ISF Charges	170,715	209,176	139,448	161,936	161,936
Telephone Provider Charges - External	-	42,846	33,278	40,670	40,670
Internet Charges - External	-	8,700	280	-	-
Mobile Devices - External	-	12,340	7,562	9,020	9,020
ISF- IT Port Charges	-	49,516	112,281	193,776	193,776
Operating Expenses Total	**4,334,526**	**4,714,958**	**2,588,096**	**4,973,388**	**4,973,388**
EXPENDITURE OBJECTS TOTAL	**6,490,219**	**7,521,379**	**3,886,497**	**7,727,586**	**7,736,368**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	(69)	-	164	-	-
Investment Earnings Total	**(69)**	**-**	**164**	**-**	**-**
Other Misc. Revenue Operating	1,915	30,200	7,038	8,000	8,000
Miscellaneous Revenue Total	**1,915**	**30,200**	**7,038**	**8,000**	**8,000**
REVENUE OBJECTS TOTAL	**1,846**	**30,200**	**7,202**	**8,000**	**8,000**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF COMMUNITY SERVICES EMPLOYMENT & TRAINING ARE:

- **EMPLOYMENT & TRAINING GRANTS SPECIAL REVENUE FUND**
- **PIMA VOCATIONAL HIGH SCHOOL GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

EMPLOYMENT & TRAINING GRANTS

Expenditures: **16,785,500** **Revenues:** **16,404,880**

FTEs: **55.00**

Function Statement: Reduce poverty and unemployment through job training and job search assistance. Provide youth with basic education and work experience along with employability classes. Target youth at risk to prevent their involvement in gang violence. Assist residents with shelter, job search, and employability classes through the homeless program.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	3,437,369	3,621,895	-	3,621,895	3,616,720
Operating Expenses	15,648,142	13,160,255	-	13,160,255	13,160,255
Capital Equipment >$5,000	-	8,525	-	8,525	8,525
Total Expenditures	19,085,511	16,790,675	-	16,790,675	16,785,500
Revenues					
Intergovernmental	17,715,288	15,586,217	-	15,586,217	15,581,570
Miscellaneous Revenue	1,035,113	821,838	-	821,838	823,310
Total Revenues	18,750,401	16,408,055	-	16,408,055	16,404,880
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	335,110	382,620	-	382,620	380,620
Total Funding	19,085,511	16,790,675	-	16,790,675	16,785,500

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	12,789,163	13,873,110	13,714,875	19,962,359	16,785,500
Revenues	12,271,980	13,098,693	12,742,980	19,666,443	16,404,880
Net Operating Transfers In/(Out)	129,906	(566)	-	19,173	-

SUMMARY BY OBJECT

Department: Employment & Training Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,751,912	2,119,151	1,291,736	2,129,414	2,176,788
Overtime	8,820	-	6,087	-	-
Temporary Help	235	63,960	1,474	67,080	67,080
Social Security & Medicare	134,834	167,007	95,745	168,031	168,031
Unemployment Insurance	1,422	1,526	963	1,175	1,175
Health Insurance Premiums	291,362	283,385	166,607	265,210	265,210
Workers Compensation	4,401	5,677	3,384	5,929	5,929
Life Insurance	1,454	1,800	1,057	1,798	1,798
Employer Paid Subsidy	468	540	368	576	576
Arizona State Retirement	204,735	246,153	149,256	253,909	253,909
Dental Insurance Premiums	4,776	5,193	3,330	5,192	5,192
Interdepartmental Salaries - Charged out/Credit	(6,086)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	82,321	71,894	57,984	-	-
Interdepartmental Fringe - Charged out/Credit	(2,523)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	25,864	28,522	21,378	-	-
Labor Distribution Fringe Charged out/Credit	(136,786)	(189,451)	(120,316)	(146,438)	(146,438)
Labor Distribution Fringe Charged in/Debit	249,575	303,609	216,543	303,384	303,384
Labor Distribution Salaries Charged out/Credit	(417,521)	(620,816)	(345,462)	(444,517)	(444,517)
Labor Distribution Salaries Charged in/Debit	704,469	878,219	591,178	876,859	876,859
Budgeted Benefits	-	-	-	-	9,368
Sick Payout	26,455	-	-	22,000	22,000
Vacation Payout	25,386	-	-	50,376	50,376
HSA Contribution - Employer	-	71,000	48,333	61,917	61,917
HSA Expense Offset	-	-	-	-	(61,917)
Personnel Services Total	**2,955,573**	**3,437,369**	**2,189,645**	**3,621,895**	**3,616,720**
Office Supplies	58,982	56,267	29,638	56,633	56,633
Software Under $5M	6,448	15,476	2,833	5,125	5,125
Computer Equipment less than $1,000	15,270	8,874	2,349	16,590	16,590
Food Supplies	3,412	3,450	-	2,145	2,145
Books, Subscriptions & Videos	23	-	27	25	25
Repair & Maintenance Supplies	701	850	191	755	755
Clothing, Uniforms, and Safety Apparel	2,069	5,150	119	3,025	3,025
Cameras, Film & Equipment	413	-	-	-	-

SUMMARY BY OBJECT

Department: Employment & Training Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Operation Supplies	287	250	(18)	20,324	20,324
Animal Control Supplies (food & other)	-	-	50	-	-
Tools & Equipment Under $1,000	904	250	272	-	-
Furniture Under $1,000	8,420	-	1,318	4,185	4,185
Public Art Program Management Services	-	-	-	125	125
Accounting and Auditing Services	-	24,538	-	604	604
Software Maintenance and Support	93,599	145,234	72,556	157,154	157,154
In State Training	3,764	2,574	4,341	4,943	4,943
Out of State Training	6,088	18,237	350	7,261	7,261
In State Travel	9,093	7,425	10,974	14,133	14,133
Out of State Travel	20,160	18,045	16,753	23,487	23,487
Postage & Freight	6,860	8,862	3,307	5,417	5,417
Printing & Microfilming	14,029	14,430	10,908	13,349	13,349
Security	24,580	11,313	-	20,776	20,776
Moving and Storage Fees	983	-	316	841	841
Leases & Rental - Real Estate - Internal	221,274	234,680	24,029	229,659	229,659
Leases & Rental - Real Estate - External	28,289	273,377	-	39,999	39,999
R&M-Machinery & Equipment Services	12,321	8,125	5,350	10,456	10,456
R&M Building Services	10,030	4,152	722	13,677	13,677
R&M Grounds and Landscaping	11,714	8,921	-	11,210	11,210
Other Professional Services	47,479	19,097	25,537	47,581	47,581
Advertising	1,609	100	41	1,188	1,188
Laundry & Linen Services	454	-	286	120	120
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	622	-	-
CAA Client Assistance - Rent/Mortgage	249,403	275,294	157,912	229,850	229,850
Departmental Overhead - Charged In/Debit	1,618	-	2,731	400	400
Telephone & Internet	26,466	-	-	17,823	17,823
Electricity	18,518	10,564	-	19,081	19,081
Water & Sewer	4,880	1,408	-	4,800	4,800
Waste Disposal and Recycling	1,067	546	-	1,198	1,198
Mileage Reimbursement	1,942	4,080	629	2,116	2,116
Motor Pool Charges	23,009	19,811	9,269	21,595	21,595
Dues and Memberships	400	1,500	2,450	1,500	1,500
Other Miscellaneous Charges	-	2,750	18	-	-
Payments to or on behalf of other governments	271,411	369,381	88,962	70,000	70,000

SUMMARY BY OBJECT

Department: Employment & Training Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Payments To Agencies	13,624	2,630,807	-	-	-
Payments To Grant Sub Recipients	1,335,763	1,558,644	2,198,952	4,792,242	4,792,242
Community Services Case Management	3,038,256	2,970,093	684,859	66,478	66,478
Job Training & Training Supplies	3,015,629	4,012,402	1,712,463	2,798,053	2,798,053
Job Support Services & Supplies	430,590	704,089	293,497	528,128	528,128
CAA Client Assistance - Utilities	780,426	912,039	2,017,472	2,609,084	2,609,084
CAA Client Assistance - Commodities	115,605	173,280	127,297	129,610	129,610
Client Assistance - Other	24,596	83,000	13,035	152,418	152,418
Homeless Support Services	752,064	820,327	394,519	985,529	985,529
Telephone Provider Charges - External	-	4,834	7,518	483	483
Internet Charges - External	-	5,040	-	-	-
Mobile Devices - External	-	18,731	9,591	5,476	5,476
ISF- IT Port Charges	-	143,345	-	8,024	8,024
Office Machines & Computers - Non-Capital	27,457	36,500	9,287	5,575	5,575
Other Machines & Equipment - Non-Capital	86	-	-	5	5
Operating Expenses Total	**10,742,065**	**15,648,142**	**7,943,332**	**13,160,255**	**13,160,255**
Office Machines & Computers - Capital	17,237	-	-	8,525	8,525
Capital Equipment > $5,000 Total	**17,237**	**-**	**-**	**8,525**	**8,525**
EXPENDITURE OBJECTS TOTAL	**13,714,875**	**19,085,511**	**10,132,977**	**16,790,675**	**16,785,500**
REVENUE OBJECTS					
State Revenue Grants	768	41,700	102,898	469,684	469,684
City Revenue Other Operating	5,000	-	4,994	5,000	5,000
Federal Grant Revenue	2,483,896	3,686,161	2,320,973	2,827,834	2,830,788
Municipal Grant Revenue	49,278	45,077	19,448	93,712	93,293
Federal Grant Revenue Pass Through State	9,512,068	13,637,181	6,720,350	12,114,270	12,107,088
Federal Grant Revenue Pass Through Municipality	1,275	106,129	52,443	75,717	75,717
Federal Through Other Government Grant	-	199,040	87,370	-	-
Intergovernmental Total	**12,052,285**	**17,715,288**	**9,308,476**	**15,586,217**	**15,581,570**
Federal Grant Revenue Pass Through Educational Institution	425,087	659,958	453,494	473,854	475,326
Program Revenue Other Non-Government	-	52,345	-	-	-
Other Non-Government Grant	241,167	322,810	190,796	242,786	242,786

SUMMARY BY OBJECT

Department: Employment & Training Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Federal Through Other	-	-	218,332	92,048	92,048
Non-Government Grant Donations	332	-	1,068	-	-
Other Misc. Revenue Operating	24,109	-	43,087	13,150	13,150
Miscellaneous Revenue Total	**690,695**	**1,035,113**	**906,777**	**821,838**	**823,310**
REVENUE OBJECTS TOTAL	**12,742,980**	**18,750,401**	**10,215,253**	**16,408,055**	**16,404,880**

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PIMA VOCATIONAL HIGH SCHOOL

Expenditures: **1,193,952** **Revenues:** **1,070,163**

FTEs: **14.48**

Function Statement: Administer and coordinate vocational training services for low income and disadvantaged youth in Pima County.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	815,127	788,775	-	788,775	781,552
Operating Expenses	370,502	412,400	-	412,400	412,400
Total Expenditures	1,185,629	1,201,175	-	1,201,175	1,193,952
Revenues					
Intergovernmental	1,035,490	1,064,063	-	1,064,063	1,064,063
Investment Earnings	2,200	2,800	-	2,800	2,800
Miscellaneous Revenue	2,000	3,300	-	3,300	3,300
Total Revenues	1,039,690	1,070,163	-	1,070,163	1,070,163
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	145,939	131,012	-	131,012	123,789
Total Funding	1,185,629	1,201,175	-	1,201,175	1,193,952

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	754,582	818,217	852,199	1,063,182	1,193,952
Revenues	825,250	872,340	915,428	920,221	1,070,163
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Pima Vocational High School

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	476,816	573,480	322,218	560,596	572,933
Overtime	38	-	10	-	-
Social Security & Medicare	37,422	43,871	26,002	42,886	42,886
Unemployment Insurance	394	401	262	300	300
Health Insurance Premiums	98,765	92,143	51,450	87,023	87,023
Workers Compensation	1,217	1,491	916	1,514	1,514
Life Insurance	371	475	244	475	475
Arizona State Retirement	56,626	65,950	38,582	64,723	64,723
Dental Insurance Premiums	1,535	1,505	1,189	1,953	1,953
Interdepartmental Salaries - Charged in/Debit	1,833	6,200	267	7,129	7,129
Interdepartmental Fringe - Charged in/Debit	528	2,600	85	2,238	2,238
Labor Distribution Fringe Charged out/Credit	(20,053)	(26,359)	(21,524)	(26,354)	(26,354)
Labor Distribution Fringe Charged in/Debit	11,482	16,290	15,985	16,212	16,212
Labor Distribution Salaries Charged out/Credit	(45,197)	(57,583)	(36,115)	(57,583)	(57,583)
Labor Distribution Salaries Charged in/Debit	26,012	35,663	22,477	35,663	35,663
Budgeted Benefits	-	-	-	-	2,440
Sick Payout	3,124	-	-	-	-
Vacation Payout	4,316	-	2,406	-	-
Teacher Performance Pay PVHS	15,376	36,000	24,926	30,000	30,000
HSA Contribution - Employer	-	23,000	15,833	22,000	22,000
HSA Expense Offset	-	-	-	-	(22,000)
Personnel Services Total	**670,605**	**815,127**	**465,213**	**788,775**	**781,552**
Office Supplies	7,513	17,500	6,388	30,000	30,000
Software Under $5M	-	-	1,560	-	-
Computer Equipment less than $1,000	853	3,500	41	1,500	1,500
Food Supplies	1,862	1,000	1,996	2,000	2,000
Food Preparations Supplies	23	-	-	100	100
Books, Subscriptions & Videos	770	800	918	1,000	1,000
Repair & Maintenance Supplies	-	300	-	500	500
Classroom Educational Testing Supplies	975	-	-	1,000	1,000
Clothing, Uniforms, and Safety Apparel	3,243	5,000	3,015	5,000	5,000
Arts & Crafts	-	1,000	-	1,000	1,000
Other Operation Supplies	157	-	269	-	-

SUMMARY BY OBJECT

Department: Pima Vocational High School

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Signage Supplies & Services	-	-	185	-	-
Software Maintenance and Support	1	8,300	7,479	1,300	1,300
Medical Professional Services	-	-	70	200	200
In State Training	11,379	5,700	-	12,200	12,200
In State Travel	-	-	-	750	750
Postage & Freight	202	300	141	300	300
Printing & Microfilming	2,262	900	1,665	3,200	3,200
Security	13,574	15,600	9,172	15,600	15,600
Moving and Storage Fees	506	-	-	500	500
Leases & Rental - Real Estate - Internal	3,152	-	2,423	44,408	44,408
R&M-Machinery & Equipment Services	95	2,000	120	-	-
R&M Building Services	-	10,000	-	10,000	10,000
Other Professional Services	102,811	264,900	58,890	236,900	236,900
Advertising	215	-	222	250	250
Leases & Rental - Other (Mchnry, Equip, etc.)	1,190	-	655	1,200	1,200
Interdepartmental Supplies & Services - Charged In/Debit	-	-	33	-	-
Telephone & Internet	21,865	-	-	-	-
Electricity	-	10,000	-	-	-
Water & Sewer	2,126	3,000	1,441	3,000	3,000
Waste Disposal and Recycling	364	500	-	500	500
Mileage Reimbursement	64	-	-	-	-
Motor Pool Charges	-	100	-	-	-
Regulatory Permitting Fees	336	250	-	500	500
Dues and Memberships	1,877	2,000	2,829	2,500	2,500
Other Miscellaneous Charges	3,298	-	-	5,500	5,500
Job Training & Training Supplies	804	-	838	1,000	1,000
Job Support Services & Supplies	-	700	407	1,500	1,500
Client Assistance - Other	77	-	-	-	-
Telephone Provider Charges - External	-	2,500	674	1,008	1,008
ISF- IT Port Charges	-	14,652	17,760	27,984	27,984
Office Machines & Computers - Non-Capital	-	-	4,512	-	-
Operating Expenses Total	**181,594**	**370,502**	**123,703**	**412,400**	**412,400**
EXPENDITURE OBJECTS TOTAL	**852,199**	**1,185,629**	**588,916**	**1,201,175**	**1,193,952**
REVENUE OBJECTS					
State Revenue	888,249	868,000	462,843	915,000	915,000

SUMMARY BY OBJECT

Department: Pima Vocational High School

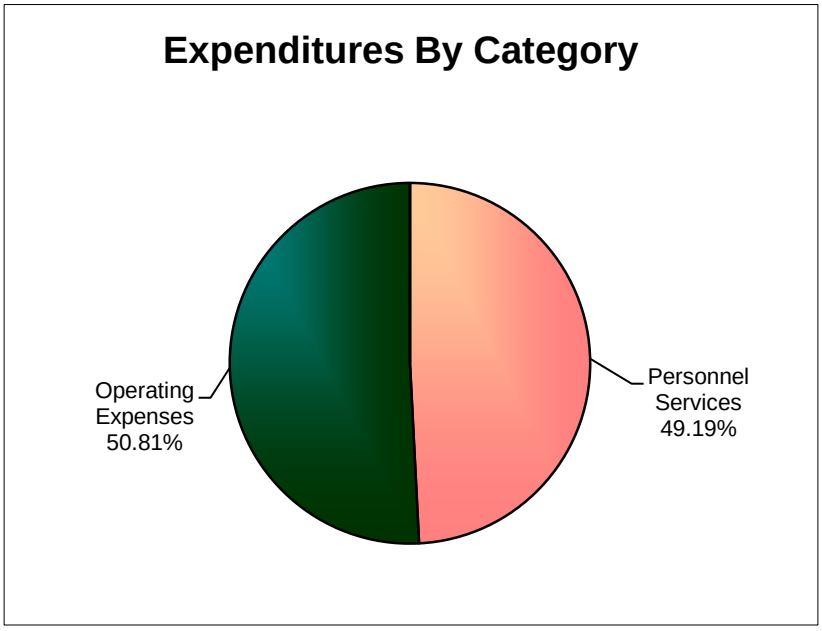
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Federal Grant Revenue Pass Through State	21,159	167,490	8,702	149,063	149,063
Intergovernmental Total	**909,408**	**1,035,490**	**471,545**	**1,064,063**	**1,064,063**
Interest Revenue Pooled Investments Operating	3,280	2,200	2,574	3,300	3,300
Investment Earnings Total	**3,280**	**2,200**	**2,574**	**3,300**	**3,300**
Donations	-	300	-	-	-
Other Misc. Revenue Operating	2,740	1,700	1,512	2,800	2,800
Miscellaneous Revenue Total	**2,740**	**2,000**	**1,512**	**2,800**	**2,800**
REVENUE OBJECTS TOTAL	**915,428**	**1,039,690**	**475,631**	**1,070,163**	**1,070,163**

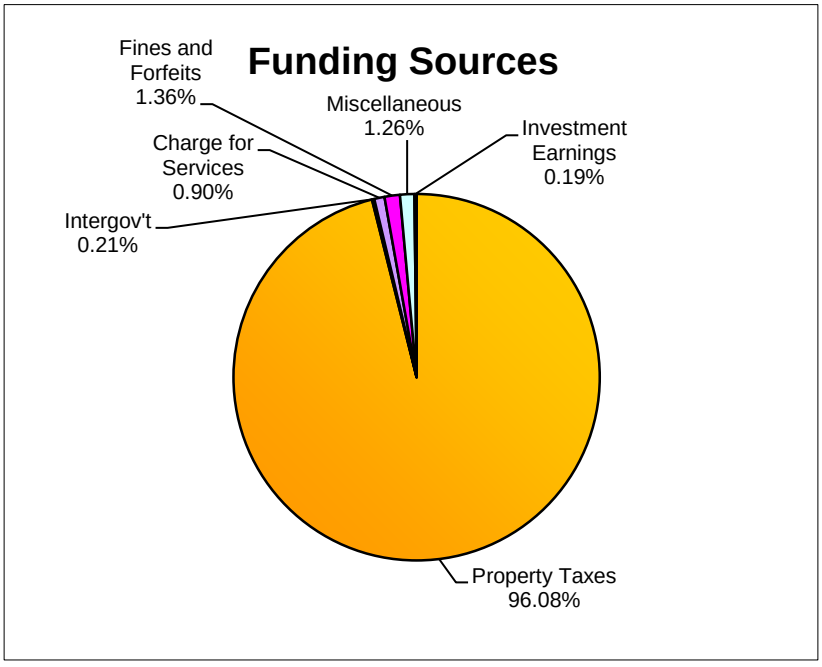
County Free Library - Special Revenue Fund

Revenue	$	44,246,264
Expenditures		42,664,321
Net Transfers		(4,994,385)
Fund Impact	$	(3,412,442)
FTEs		392.50

Function Statement: Provide Pima County residents with free and equitable access to the information resources needed for full participation in the community and for the enrichment of individual lives.

The County Free Library also operates the County Free Library Grants (a special revenue fund).





Recommended Budget - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	42,084,325	41,894,819	(4,921,015)	(5,110,521)
Reverse Prior Year Operating Transfer			4,921,015	4,921,015
Salary and Benefits Adjustment Increase	430,092			(430,092)
Miscellaneous Operating Increase	7,319			(7,319)
Internet Charges Increase	178,250			(178,250)
ITD ISF Software Increase	993			(993)
ITD ISF Hardware Increase	294,084			(294,084)
ITD ISF Server Storage Increase	582,078			(582,078)
Port Charge Increase	119,328			(119,328)
R&M Buildings Increase	(383,110)			383,110
Software <$5M Decrease	(239,026)			239,026
Book Subscriptions Decrease	(182,300)			182,300
Lease Rental - Other Decrease	(96,000)			96,000
General Liability Insurance Decrease	(38,226)			38,226
Revenue Adj - Increased Property Tax Collections		2,126,945		2,126,945
Intergovernmental Revenue Increase		6,000		6,000
Charge for Services (E-Rate) Increase		120,000		120,000
Donations Increase		53,500		53,500
Investment Earnings Increase		45,000		45,000
Operating Transfer - CIP			(4,895,322)	(4,895,322)
Operating Transfer - PimaCore COPS			(99,063)	(99,063)
HSA One-time Offset	(418,000)			418,000
2.5% Salary/Benefits Increase Adjustment	324,514			(324,514)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	42,664,321	44,246,264	(4,994,385)	(3,412,442)
Full Time Equivalents (FTEs)	392.50			

Comments/Issues

The Recommended FTEs are 392.5, a 2.50 FTE increase from the fiscal year 2017/18 Adopted Budget for two recommended positions and increases to multi-fill positions.

The fiscal year 2018/19 Recommended Budget reflects a $579,996 increase in expenditures over the fiscal year 2017/18 Adopted Budget. ITD ISF charges for Software, Hardware and Server Storage along with Port charges increased a net of $996,483. Port charges increased to $44 per month from $37. Salary and benefits increased $754,606 due to gaining 2.50 FTEs and hourly minimum wage increases and a 2.5 percent increase. Internet charges increased by $178,250 due to upgraded services and various miscellaneous operating costs increased a net of $7,319. Increases are partially offset by anticipated decreases for a one-time Health Savings Account (HSA) offset of $418,000, R&M Buildings of $383,100 due to several completed CIPs that resulted in reduced need for building repairs. Software less than $5m decreased $239,026 due to existing software contracts that are in place and less need for new software. Book Subscriptions decreased $182,300 reflecting funding and purchasing contract capacity. Leased Rental- Other decreased $96,000 due to new lease contracts for Toshiba copiers and General Liability Insurance decreased $38,226 as charged by Risk Management.

The fiscal year 2018/19 Recommended Budget reflects a $2,351,445 increase in revenues over the fiscal year 2017/18 Adopted Budget. The proposed property tax rate of $0.5153 was used to determine the fiscal year 2018/19 Recommended Budget revenues. This is a $0.01 increase over fiscal year 2017/18 Adopted Budget. The Secondary Net Assessed Value increase 5.25% from the fiscal year 2017/18 value of $8,074,957,717. The proposed rate increase along with the increased Secondary Net Assessed Value contributed to an anticipated increase of $2,126,945 for property tax collections. Additional increases are anticipated for the Federal E-Rate Program of $120,000 due to reimbursements for internet service lines. Donations of $53,500 support the Oro Valley Library Programming, Plaza Project and Literacy Support. Investment Earnings of $45,000 reflects anticipated improvement in the economy affecting allocations and Intergovernmental Revenue of $6,000. The E-Rate Program is administered by the Universal Service Administrative Company under the direction of the Federal Communication Commission to aide schools and libraries with telecommunications and internet access costs.

A one cent change in the property tax rate = $881,164.

Recommended revenue sources:

Secondary Property Tax	42,511,264
Intergovernmental Revenue	91,500
Charge for Services	400,000
Fines	600,000
Donations	526,000
Miscellaneous	32,500
Investment Earnings	85,000
	44,246,264

Operating Transfers:	In(Out)
Flowing Wells Library	(354,102)
SE Library	(2,524,220)
Sahuarita Branch Library	(1,530,000)
Wilmot Library Roof	(225,000)
IT - CIP	(262,000)
PimaCore COPS	(99,063)
Net Operating Transfers	(4,994,385)

Pursuant to the Intergovernmental Agreement between the Pima County Free Library District and Pima County for Cooperative Support Services Contract No. 01-30-P-138083-00606 (dated June 6, 2006, recorded in Docket 12824 at Page 955 on June 13, 2006), employees performing work for the Pima County Free Library District are Pima County employees assigned to do work for the Pima County Free Library District. For budgetary purposes only, these employees are shown as FTEs within the Pima County Free Library District. The actual status of these employees during the course of the Intergovernmental Agreement will continue to be as Pima County employees, subject to the Pima County Personnel Policies and Merit Rules. The Intergovernmental Agreement terminates on June 5, 2031.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	32,776,144	35,784,493	38,014,741	41,202,040	42,664,321
Revenues	34,620,211	40,040,142	42,177,129	44,307,423	44,246,264
Transfers In/(Out)	(888,878)	(248,381)	(1,049,753)	(3,712,305)	(4,994,385)

Funding Summary By Department - Special Revenue Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	20,651,524	21,081,616	-	21,081,616	20,988,130
Operating Expenses	21,432,801	21,676,191	-	21,676,191	21,676,191
Total Expenditures	42,084,325	42,757,807	-	42,757,807	42,664,321
Revenues					
Property Taxes	40,384,319	42,511,264	-	42,511,264	42,511,264
Intergovernmental	85,500	91,500	-	91,500	91,500
Charge for Services	280,000	400,000	-	400,000	400,000
Fines and Forfeits	600,000	600,000	-	600,000	600,000
Miscellaneous Revenue	505,000	558,500	-	558,500	558,500
Investment Earnings	40,000	85,000	-	85,000	85,000
Total Revenues	41,894,819	44,246,264	-	44,246,264	44,246,264
Transfers In/(Out)	(4,921,015)	(4,994,385)	-	(4,994,385)	(4,994,385)
Fund Balance Decr/(Incr)	5,110,521	3,505,928	-	3,505,928	3,412,442
Total Funding	42,084,325	42,757,807	-	42,757,807	42,664,321

SUMMARY BY OBJECT

Department: Library

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	11,144,795	12,538,227	7,402,675	13,227,344	13,498,294
Overtime	54	44,000	40	-	-
Shift Differential	23,252	20,000	14,206	25,000	25,000
Temporary Help	2,422,070	2,634,151	1,590,113	2,217,536	2,217,536
Holiday Worked Pay	197	-	32	-	-
Social Security & Medicare	1,018,835	1,159,709	668,223	1,181,452	1,181,452
Unemployment Insurance	10,690	10,603	6,725	8,266	8,266
Health Insurance Premiums	1,978,221	1,827,228	1,086,448	1,771,654	1,771,654
Workers Compensation	34,716	41,200	24,732	43,766	43,766
Life Insurance	9,367	10,397	6,068	11,143	11,143
Employer Paid Subsidy	4,163	4,950	3,015	4,416	4,416
Arizona State Retirement	1,307,896	1,441,541	862,037	1,560,361	1,560,361
Dental Insurance Premiums	39,101	40,418	25,492	40,470	40,470
Interdepartmental Salaries - Charged out/Credit	(97)	-	(82)	-	-
Interdepartmental Salaries - Charged in/Debit	335,458	325,500	211,244	331,408	331,408
Interdepartmental Fringe - Charged out/Credit	(288)	-	(7)	-	-
Interdepartmental Fringe - Charged in/Debit	117,845	127,100	79,427	125,300	125,300
Labor Distribution Fringe Charged out/Credit	(289)	(2,570,000)	(8,500)	-	-
Labor Distribution Fringe Charged in/Debit	289	241,400	8,501	-	-
Labor Distribution Salaries Charged out/Credit	(1,009)	(241,400)	(85,634)	-	-
Labor Distribution Salaries Charged in/Debit	1,009	2,570,000	85,637	-	-
Budgeted Benefits	-	-	-	-	53,564
Parking Subsidy	1,848	2,500	1,364	3,000	3,000
Paid Parental Leave	1,942	5,000	-	2,500	2,500
Sick Payout	61,211	25,000	14,962	65,000	65,000
Vacation Payout	40,340	25,000	28,296	45,000	45,000
HSA Contribution - Employer	-	369,000	304,667	418,000	418,000
HSA Expense Offset	-	-	-	-	(418,000)
Personnel Services Total	**18,551,616**	**20,651,524**	**12,329,681**	**21,081,616**	**20,988,130**
Office Supplies	140,984	195,000	90,895	183,000	183,000
Software Under $5M	30,994	316,682	131,817	77,656	77,656
Computer Equipment less than $1,000	4,303	50,000	42,609	50,000	50,000
Food Supplies	7,893	10,000	3,230	14,200	14,200

SUMMARY BY OBJECT

Department: Library

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Food Preparations Supplies	188	1,000	167	-	-
Fuel & Oil	59	200	288	300	300
Books, Subscriptions & Videos	4,657,575	5,676,000	3,022,456	5,493,700	5,493,700
Repair & Maintenance Supplies	131,096	129,100	85,878	164,500	164,500
Chemicals	1,789	6,000	7,209	13,500	13,500
Janitorial Supplies	1,502	500	69	1,500	1,500
Clothing, Uniforms, and Safety Apparel	1,308	2,500	1,798	2,500	2,500
Promotional Items	19,742	35,000	8,384	20,000	20,000
Arts & Crafts	36,795	35,000	10,854	58,100	58,100
Cameras, Film & Equipment	15,812	60,000	141,160	5,000	5,000
Other Operation Supplies	240	5,500	61	2,000	2,000
Tools & Equipment Under $1,000	47,642	50,000	8,973	50,000	50,000
Furniture Under $1,000	77,972	215,000	41,875	195,000	195,000
Signage Supplies & Services	1,641	5,000	-	2,000	2,000
Vandalism Repairs	-	1,500	2,105	1,000	1,000
Architectural Services	-	-	4,000	500	500
Engineering Services	2,660	2,500	-	500	500
Telecommunication Services	2,532	2,000	1,632	2,500	2,500
Accounting and Auditing Services	-	500	-	500	500
Software Maintenance and Support	723,365	600,000	472,183	650,000	650,000
In State Training	37,922	25,000	14,090	57,400	57,400
Out of State Training	17,352	25,000	10,373	36,000	36,000
In State Travel	3,683	-	2,716	4,000	4,000
Out of State Travel	357	3,000	-	3,000	3,000
Postage & Freight	55,293	75,000	26,187	60,000	60,000
Printing & Microfilming	36,031	65,000	15,926	45,000	45,000
Security	660,874	693,000	383,359	725,500	725,500
Moving and Storage Fees	5,758	5,500	417	11,000	11,000
Leases & Rental - Real Estate - Internal	506	3,500	178	-	-
Leases & Rental - Real Estate - External	105,274	107,000	74,050	109,000	109,000
R&M-Machinery & Equipment Services	57,294	105,000	90,557	213,500	213,500
R&M Building Services	1,029,681	1,918,260	614,109	936,900	936,900
R&M Grounds and Landscaping	67,400	72,200	63,517	67,600	67,600
Other Professional Services	393,055	679,300	193,677	548,700	548,700
Banking Credit Card Fees and Charges	3,425	2,500	1,815	4,000	4,000
Advertising	43,345	50,000	30,830	55,000	55,000
Leases & Rental - Other (Mchnry, Equip, etc.)	217,187	226,500	55,970	130,500	130,500

SUMMARY BY OBJECT

Department: Library

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Janitorial Services	-	-	-	598,250	598,250
Pest Control Services	-	-	-	10,700	10,700
Interdepartmental Supplies & Services - Charged In/Debit	77,868	85,520	61,377	85,667	85,667
Departmental Overhead - Charged In/Debit	31	100	98	-	-
County Administrative Overhead	4,113,540	3,120,038	2,080,024	3,118,926	3,118,926
PWA Overhead Expense	-	1,367	912	1,367	1,367
Parking Charges	-	-	-	5,500	5,500
Telephone & Internet	1,063,452	-	-	-	-
Electricity	784,719	854,500	592,240	830,000	830,000
Water & Sewer	97,455	99,300	61,092	106,000	106,000
Natural Gas	54,163	78,400	37,068	60,750	60,750
Waste Disposal and Recycling	24,696	27,700	12,230	27,050	27,050
Mileage Reimbursement	21,094	26,400	10,952	27,300	27,300
Motor Pool Charges	73,344	78,000	51,279	60,500	60,500
Dues and Memberships	61,525	61,900	40,143	60,160	60,160
Other Miscellaneous Charges	8,214	7,150	30,836	7,975	7,975
Misc. Non-Cash Adjustments	(45,848)	-	-	-	-
Payments to or on behalf of other governments	187,719	190,000	87,623	190,000	190,000
General Liability Insurance Premiums	166,152	182,048	124,272	143,822	143,822
Property Damage Insurance Premiums	60,636	64,597	43,064	67,104	67,104
Contingency	-	250,000	-	250,000	250,000
Radio	492	500	353	492	492
Computer Hardware - ISF Charges	2,131,368	2,040,079	1,360,056	2,334,163	2,334,163
Server and Storage - ISF Charges	1,020,476	1,330,523	887,016	1,912,601	1,912,601
Software - ISF Charges	380,697	251,888	167,928	252,881	252,881
Telephone Provider Charges - External	-	29,065	21,023	29,760	29,760
Internet Charges - External	-	349,080	311,712	527,330	527,330
Mobile Devices - External	-	7,500	6,217	13,605	13,605
ISF- IT Port Charges	-	761,904	508,242	881,232	881,232
Furniture - Non-Capital	51,290	70,000	4,062	70,000	70,000
Office Machines & Computers - Non-Capital	1,140	7,500	210,993	5,000	5,000
Other Machines & Equipment - Non-Capital	3,220	3,000	-	3,000	3,000
Operating Expenses Total	**18,977,972**	**21,432,801**	**12,366,226**	**21,676,191**	**21,676,191**
Land	40,711	-	-	-	-
Buildings	411,638	-	-	-	-

SUMMARY BY OBJECT

Department: Library

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Office Machines & Computers - Capital	32,804	-	-	-	-
Capital Equipment > $5,000 Total	**485,153**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**38,014,741**	**42,084,325**	**24,695,907**	**42,757,807**	**42,664,321**
REVENUE OBJECTS					
Real Property Taxes Current	38,328,920	38,444,434	23,552,499	40,550,669	40,550,669
Real PropertyTaxes PY Collections	272	1,000	396	1,600	1,600
Personal Property Taxes Current	1,101,352	1,022,585	813,324	1,248,595	1,248,595
Personal Property Taxes PY Collections	2,061	1,200	3,434	3,900	3,900
Real PropertyTaxes PY - Tax .013	(11,693)	-	-	-	-
Real PropertyTaxes PY - Tax .014	(19,160)	(3,000)	286	-	-
Real PropertyTaxes PY - Tax .015	828,577	(15,000)	4,295	(3,500)	(3,500)
Real PropertyTaxes PY - Tax .016	-	915,000	440,023	(15,500)	(15,500)
Real Property Taxes PY - Tax .017	-	-	-	707,000	707,000
Personal PropertyTaxes PY - Tax .014	1,128	-	-	-	-
Personal PropertyTaxes PY - Tax .015	11,134	4,600	1,104	-	-
Personal PropertyTaxes PY - Tax .016	-	13,500	7,252	4,400	4,400
Personal Property Taxes PY - Tax .017	-	-	-	14,100	14,100
Property Taxes Total	**40,242,591**	**40,384,319**	**24,822,613**	**42,511,264**	**42,511,264**
Federal Payments In Lieu of Tax	4,335	3,500	-	4,500	4,500
State Revenue	-	-	4,750	8,000	8,000
City Revenue Payments In Lieu of Tax	6,808	7,000	5,958	4,000	4,000
City Revenue Other Operating	68,616	75,000	45,947	75,000	75,000
Intergovernmental Total	**79,759**	**85,500**	**56,655**	**91,500**	**91,500**
E RATE for Libraries	722,721	280,000	-	400,000	400,000
Charges for Services Total	**722,721**	**280,000**	**-**	**400,000**	**400,000**
Other Fines	514,543	600,000	279,116	600,000	600,000
Fines & Forfeits Total	**514,543**	**600,000**	**279,116**	**600,000**	**600,000**
Interest Revenue Pooled Investments Operating	82,996	40,000	59,247	85,000	85,000
Investment Earnings Total	**82,996**	**40,000**	**59,247**	**85,000**	**85,000**
Donations	459,221	455,000	350,915	526,000	526,000
Other Misc. Revenue Operating	29,348	50,000	1,193	32,500	32,500

SUMMARY BY OBJECT

Department: Library

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Proceeds from Lease Purchase Agreement	45,950	-	45,950	-	-
Miscellaneous Revenue Total	**534,519**	**505,000**	**398,058**	**558,500**	**558,500**
REVENUE OBJECTS TOTAL	**42,177,129**	**41,894,819**	**25,615,689**	**44,246,264**	**44,246,264**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF COUNTY FREE LIBRARY IS:

- **COUNTY FREE LIBRARY GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

COUNTY FREE LIBRARY GRANTS

Expenditures: **116,500** **Revenues:** **116,500**

FTEs: **0.00**

Function Statement: Receive and administer grant funds for various library programs and activities.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	151,000	116,500	-	116,500	116,500
Total Expenditures	151,000	116,500	-	116,500	116,500
Revenues					
Intergovernmental	151,000	116,500	-	116,500	116,500
Total Revenues	151,000	116,500	-	116,500	116,500
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	151,000	116,500	-	116,500	116,500

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	121,989	98,366	145,799	151,000	116,500
Revenues	140,269	128,327	146,805	151,000	116,500
Net Operating Transfers In/(Out)	(1)	(50,000)	-	-	-

SUMMARY BY OBJECT

Department: County Free Library Grants Special Revenue Fund

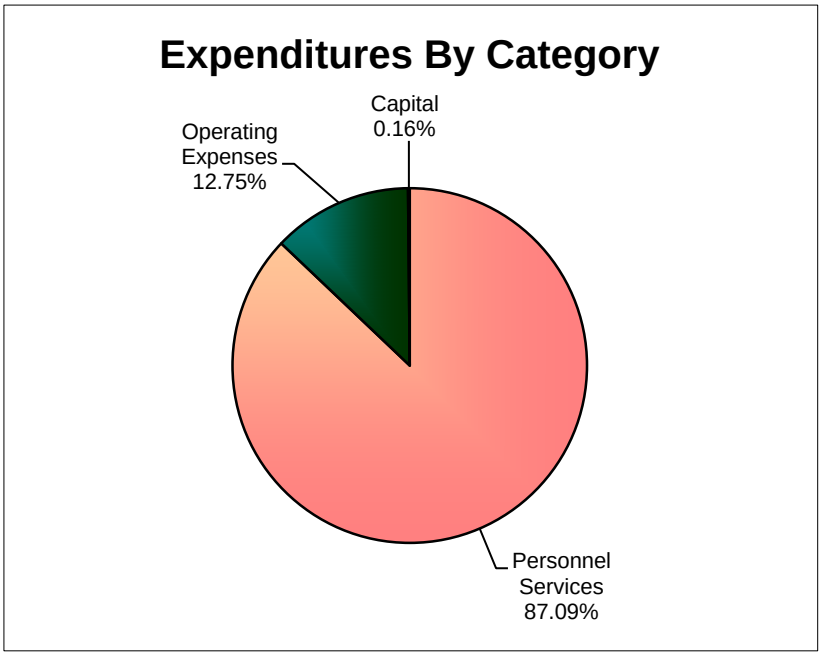
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	984	10,000	-	3,000	3,000
Software Under $5M	-	-	-	36,000	36,000
Computer Equipment less than $1,000	366	65,000	-	1,000	1,000
Books, Subscriptions & Videos	-	-	478	5,000	5,000
Promotional Items	952	-	-	-	-
Arts & Crafts	50	-	1,367	-	-
Tools & Equipment Under $1,000	2,386	-	-	-	-
Furniture Under $1,000	740	-	-	-	-
Software Maintenance and Support	9,117	-	-	-	-
In State Training	40,908	-	7,819	17,000	17,000
Out of State Training	-	-	10,834	-	-
In State Travel	-	51,000	-	-	-
Postage & Freight	-	-	1,556	-	-
Printing & Microfilming	571	10,000	2,944	2,500	2,500
Other Professional Services	34,400	15,000	6,500	2,000	2,000
Other Miscellaneous Charges	55,325	-	10,000	10,000	10,000
Furniture - Non-Capital	-	-	-	26,000	26,000
Office Machines & Computers - Non-Capital	-	-	-	14,000	14,000
Operating Expenses Total	**145,799**	**151,000**	**41,498**	**116,500**	**116,500**
EXPENDITURE OBJECTS TOTAL	**145,799**	**151,000**	**41,498**	**116,500**	**116,500**
REVENUE OBJECTS					
State Revenue Grants	50,908	51,000	36,896	27,000	27,000
Tribal Grant Revenue	16,377	-	-	-	-
Federal Grant Revenue Pass Through State	79,520	100,000	1,500	89,500	89,500
Intergovernmental Total	**146,805**	**151,000**	**38,396**	**116,500**	**116,500**
REVENUE OBJECTS TOTAL	**146,805**	**151,000**	**38,396**	**116,500**	**116,500**

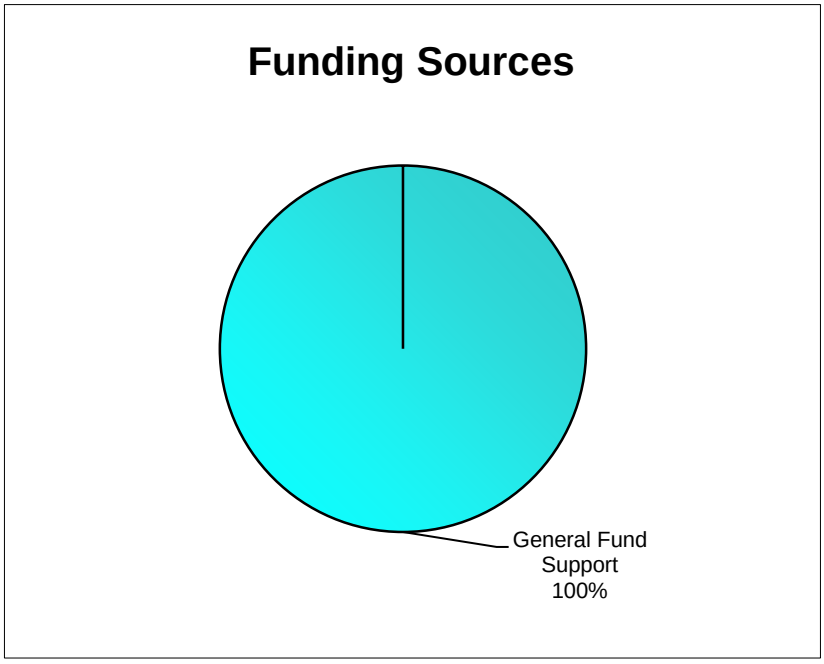
Grants Management & Innovation - General Fund

Revenue	-
Expenditures	3,845,690
Net Transfers	(60,000)
Fund Impact	$ (3,905,690)
FTEs	47.00

Function Statement: Impact Pima County grants development and policy with data utilization and analysis and the management of grants financial and compliance elements.

Grants Management & Innovation also operates Grants Management & Innovation Grants, a special revenue fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	-	-	-	-
New Department Adjustment	3,864,589			(3,864,589)
HSA One-time Offset	(78,000)			78,000
2.5% Salary/Benefits Increase Adjustment	59,101			(59,101)
Operating Transfer-out to Grants			(60,000)	(60,000)
Supplemental Requests				
				-
None Submitted				
Total Recommended Budget	3,845,690	-	(60,000)	(3,905,690)
Full Time Equivalents (FTEs)	47.00			

Comments/Issues

The Recommended Budget FTEs are 47.00. The Grants Management and Innovation Department is new for fiscal year 2018/19.

The fiscal year 2018/19 Recommended Budget expenditures are $3,845,690. The Grants Management and Innovation department is newly created for fiscal year 2018/19 by combining elements of the Community Economic and Development Grants and Data Office Unit and Finance Grants.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	3,845,690
Revenues	-	-	-	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	3,368,262	-	3,368,262	3,349,363
Operating Expenses	-	490,327	-	490,327	490,327
Capital Equipment>$5,000	-	6,000	-	6,000	6,000
Total Expenditures	-	3,864,589	-	3,864,589	3,845,690
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Transfers In/(Out)	-	-	-	-	(60,000)
General Fund Support	-	3,864,589	-	3,864,589	3,905,690
Total Funding	-	3,864,589	-	3,864,589	3,905,690

SUMMARY BY OBJECT

Department: Grants Management and Innovation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	2,657,214	2,706,559
Social Security & Medicare	-	-	-	203,277	203,277
Unemployment Insurance	-	-	-	1,422	1,422
Health Insurance Premiums	-	-	-	302,334	302,334
Workers Compensation	-	-	-	7,173	7,173
Life Insurance	-	-	-	1,597	1,597
Employer Paid Subsidy	-	-	-	288	288
Arizona State Retirement	-	-	-	313,551	313,551
Dental Insurance Premiums	-	-	-	5,685	5,685
Interdepartmental Salaries - Charged out/Credit	-	-	-	(151,191)	(151,191)
Interdepartmental Salaries - Charged in/Debit	-	-	-	1,550	1,550
Interdepartmental Fringe - Charged out/Credit	-	-	-	(70,500)	(70,500)
Interdepartmental Fringe - Charged in/Debit	-	-	-	700	700
Labor Distribution Fringe Charged out/Credit	-	-	-	(3,838)	(3,838)
Labor Distribution Salaries Charged out/Credit	-	-	-	(10,966)	(10,966)
Budgeted Benefits	-	-	-	-	9,756
Sick Payout	-	-	-	19,979	19,979
Vacation Payout	-	-	-	11,987	11,987
HSA Contribution - Employer	-	-	-	78,000	78,000
HSA Expense Offset	-	-	-	-	(78,000)
Personnel Services Total	**-**	**-**	**-**	**3,368,262**	**3,349,363**
Office Supplies	-	-	-	15,127	15,127
Software Under $5M	-	-	-	99,042	99,042
Computer Equipment less than $1,000	-	-	-	9,100	9,100
Books, Subscriptions & Videos	-	-	-	3,778	3,778
Repair & Maintenance Supplies	-	-	-	1,163	1,163
Other Operation Supplies	-	-	-	200	200
Tools & Equipment Under $1,000	-	-	-	300	300
In State Training	-	-	-	18,176	18,176
Out of State Training	-	-	-	7,200	7,200
In State Travel	-	-	-	9,000	9,000
Out of State Travel	-	-	-	20,000	20,000
Postage & Freight	-	-	-	300	300
Printing & Microfilming	-	-	-	1,600	1,600

SUMMARY BY OBJECT

Department: Grants Management and Innovation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	-	-	-	500	500
R&M Building Services	-	-	-	100,000	100,000
Advertising	-	-	-	6,768	6,768
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	-	15,959	15,959
Interdepartmental Supplies & Services - Charged In/Debit	-	-	-	400	400
Motor Pool Charges	-	-	-	4,376	4,376
Dues and Memberships	-	-	-	2,595	2,595
Computer Hardware - ISF Charges	-	-	-	81,814	81,814
Server and Storage - ISF Charges	-	-	-	34,576	34,576
Software - ISF Charges	-	-	-	21,189	21,189
Telephone Provider Charges - External	-	-	-	2,880	2,880
Mobile Devices - External	-	-	-	720	720
ISF- IT Port Charges	-	-	-	31,564	31,564
Office Machines & Computers - Non-Capital	-	-	-	2,000	2,000
Operating Expenses Total	**-**	**-**	**-**	**490,327**	**490,327**
Fixed Equipment - Capital	-	-	-	6,000	6,000
Capital Equipment > $5,000 Total	**-**	**-**	**-**	**6,000**	**6,000**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**3,864,589**	**3,845,690**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF GRANTS MANAGEMENT & INNOVATION IS:

- **GRANTS MANAGEMENT & INNOVATION GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

GRANTS MANAGEMENT & INNOVATION GRANTS

Expenditures: **1,249,941** **Revenues:** **1,189,941**

FTEs: **2.00**

Function Statement: Solicit, report, and manage federal, state, and private grant funding opportunities for the division of Community and Health Services. Collect, maintain, and analyze administrative data related to the grants secured by Grants Management and Innovation.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	219,764	-	219,764	215,764
Operating Expenses	-	1,034,177	-	1,034,177	1,034,177
Total Expenditures	-	1,253,941	-	1,253,941	1,249,941
Revenues					
Intergovernmental	-	1,189,941	-	1,189,941	1,189,941
Total Revenues	-	1,189,941	-	1,189,941	1,189,941
Total Transfers In/(Out)	-	16,300	-	16,300	16,300
Fund Balance Decrease/(Increase)	-	80,300	-	80,300	76,300
Total Funding	-	1,253,941	-	1,253,941	1,249,941

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	1,249,941
Revenues	-	-	-	-	1,189,941
Net Operating Transfers In/(Out)	-	-	-	-	16,300

Note: Prior to FY 2018/19 these grants were budgeted in CED Grants.

SUMMARY BY OBJECT

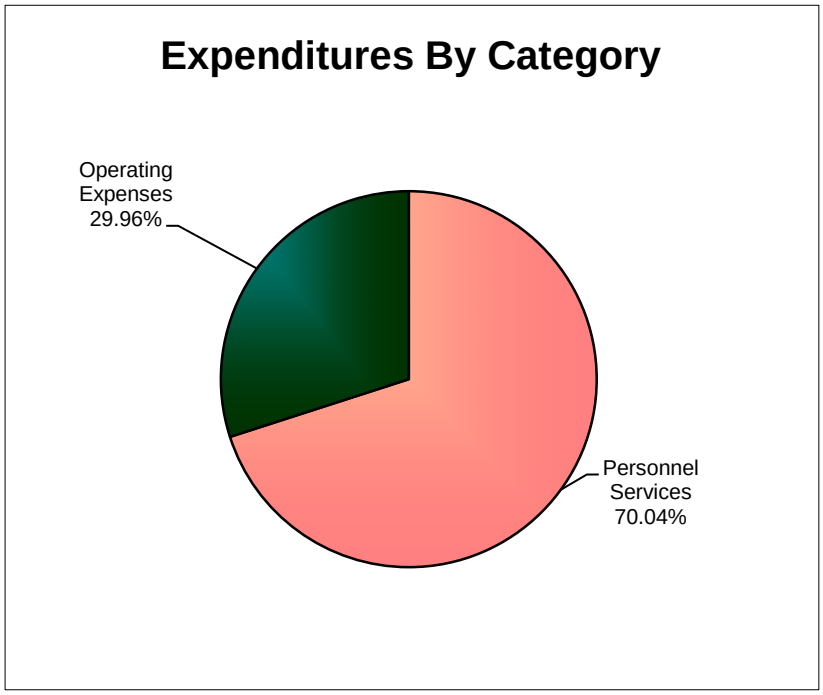
Department: Grants Management and Innovation Grants

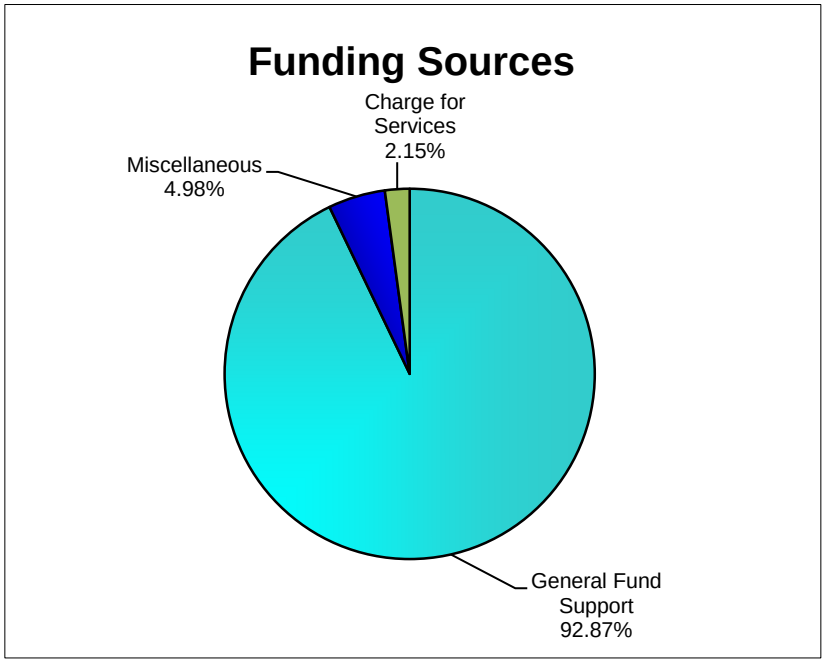
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	114,088	114,088
Social Security & Medicare	-	-	-	8,728	8,728
Unemployment Insurance	-	-	-	61	61
Health Insurance Premiums	-	-	-	8,700	8,700
Workers Compensation	-	-	-	308	308
Life Insurance	-	-	-	68	68
Arizona State Retirement	-	-	-	13,462	13,462
Dental Insurance Premiums	-	-	-	102	102
Interdepartmental Salaries - Charged in/Debit	-	-	-	42,287	42,287
Interdepartmental Fringe - Charged in/Debit	-	-	-	15,442	15,442
Labor Distribution Fringe Charged in/Debit	-	-	-	3,012	3,012
Labor Distribution Salaries Charged in/Debit	-	-	-	9,506	9,506
HSA Contribution - Employer	-	-	-	4,000	4,000
HSA Expense Offset	-	-	-	-	(4,000)
Personnel Services Total	**-**	**-**	**-**	**219,764**	**215,764**
Office Supplies	-	-	-	5,125	5,125
Software Under $5M	-	-	-	12,758	12,758
Fuel & Oil	-	-	-	1,467	1,467
In State Training	-	-	-	9,490	9,490
In State Travel	-	-	-	795	795
Out of State Travel	-	-	-	6,790	6,790
Other Professional Services	-	-	-	349,287	349,287
Advertising	-	-	-	4,328	4,328
Motor Pool Charges	-	-	-	7,704	7,704
Payments To Agencies	-	-	-	590,000	590,000
Payments To Grant Sub Recipients	-	-	-	46,433	46,433
Operating Expenses Total	**-**	**-**	**-**	**1,034,177**	**1,034,177**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**1,253,941**	**1,249,941**
REVENUE OBJECTS					
Federal Grant Revenue	-	-	-	599,941	599,941
Tribal Grant Revenue	-	-	-	590,000	590,000
Intergovernmental Total	**-**	**-**	**-**	**1,189,941**	**1,189,941**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**1,189,941**	**1,189,941**

Kino Sports Complex - General Fund

Revenue	$	30,179
Expenditures		423,169
Fund Impact	$	(392,990)
FTEs		6.00

Function Statement: Maintain the building and facility infrastructure of Sam Lena and Willie Blake, and other County departments. Provide landscaping services per Memorandums of Understanding (MOUs) including grounds, restrooms, parking lots, ramadas, exercise/walking paths, fencing, ball fields, snack bar, field and security lighting to enhance aesthetics and increase public use.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	954,540	146,179	-	(808,361)
Reverse Capital Equipment	(232,247)			232,247
YMCA Costs Moved to FM	(360,000)			360,000
Landscape YMCA	58,275			(58,275)
Benefits Adjustment	378			(378)
YMCA Revenues Moved to FM		(96,100)		(96,100)
Event Revenue Decrease		(19,900)		(19,900)
HSA One-time Offset	(3,000)			3,000
2.5% Salary/Benefits Increase Adjustment	5,223			(5,223)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	423,169	30,179	-	(392,990)
Full Time Equivalents (FTEs)	6.00			

Comments/Issues

The Recommended Budget FTEs are 6.00, the same as the fiscal year 2017/18 Adopted Budget.

The fiscal year 2018/19 Recommended Budget expenditures are $531,371 less than the fiscal year 2017/18 Adopted Budget. The recording of expenditures associated with the YMCA totaling $301,725 was moved to Facilities Management. The landscaping costs will remain with Kino Sports Complex. Base budget expenditures relating to one-time capital purchases of $232,247 for improvements at Kino Sports Complex have been reversed. Decreases including a one-time Health Savings Account (HSA) offset of $3,000 are partially offset by an increase for a 2.5 percent Salary/Benefits increase of $5,601.

The fiscal year 2018/19 Recommended Budget revenues are $116,000 less than the fiscal year 2017/18 Adopted Budget. The recording of revenues associated with the YMCA totaling $96,100 were moved to Facilities Management. Additionally, the Best Beads Show event will not happen in fiscal year 2018/19 reducing revenue by $19,900.

Under the agreement with the YMCA, Kino Sports Complex (KSC) is responsible for landscaping and parking lot maintenance.

Recommended General Fund revenue sources:

Landscaping Reimbursements	30,179
	30,179

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	584,478	722,788	871,962	537,953	423,169
Revenues	149,979	122,385	83,449	31,670	30,179
Transfers In/(Out)	-	(195,000)	-	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	330,477	294,146	-	294,146	296,369
Operating Expenses	376,063	126,800	-	126,800	126,800
Capital Equip >$5,000	248,000	-	-	-	-
Total Expenditures	954,540	420,946	-	420,946	423,169
Revenues					
Charges For Services	29,000	9,100	-	9,100	9,100
Miscellaneous Revenue	117,179	21,079	-	21,079	21,079
Total Revenues	146,179	30,179	-	30,179	30,179
General Fund Support	808,361	390,767	-	390,767	392,990
Total Funding	954,540	420,946	-	420,946	423,169

SUMMARY BY OBJECT

Department: Kino Sports Complex

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	84,649	102,229	81,244	150,002	154,362
Overtime	4,084	500	1,237	500	500
Temporary Help	44,297	71,032	12,470	24,398	24,398
Holiday Worked Pay	2,041	500	1,303	500	500
Social Security & Medicare	10,120	13,254	6,953	13,341	13,341
Unemployment Insurance	108	121	71	93	93
Health Insurance Premiums	21,224	31,176	19,120	13,082	13,082
Workers Compensation	5,996	7,794	4,307	8,542	8,542
Life Insurance	100	204	109	170	170
Arizona State Retirement	10,439	19,925	9,246	17,700	17,700
Dental Insurance Premiums	337	511	477	266	266
Interdepartmental Salaries - Charged in/Debit	13,344	5,367	1,440	250	250
Interdepartmental Fringe - Charged in/Debit	5,917	4,316	854	100	100
Labor Distribution Fringe Charged in/Debit	8,715	16,429	10,923	15,837	15,837
Labor Distribution Salaries Charged in/Debit	29,195	46,119	31,481	46,365	46,365
Budgeted Benefits	-	-	-	-	863
Vacation Payout	2,889	-	-	-	-
HSA Contribution - Employer	-	11,000	6,166	3,000	3,000
HSA Expense Offset	-	-	-	-	(3,000)
Personnel Services Total	**243,455**	**330,477**	**187,401**	**294,146**	**296,369**
Food Supplies	606	100	458	250	250
Fuel & Oil	2,333	1,100	964	1,000	1,000
Repair & Maintenance Supplies	40,302	55,000	8,248	30,000	30,000
Chemicals	31,964	50,000	21,457	20,000	20,000
Janitorial Supplies	1,398	1,000	839	1,000	1,000
Clothing, Uniforms, and Safety Apparel	1,011	1,000	-	700	700
Other Operation Supplies	11,506	8,000	6,557	7,500	7,500
Tools & Equipment Under $1,000	9,297	5,000	1,884	3,500	3,500
Signage Supplies & Services	165	500	-	-	-
Sports-Recreational Field Supplies	-	-	-	6,900	6,900
Engineering Services	2,800	-	-	-	-
In State Training	110	500	225	1,000	1,000
Postage & Freight	197	50	-	50	50
Security	168	200	-	200	200
R&M-Machinery & Equipment Services	1,982	5,200	38	4,000	4,000
R&M Building Services	80,172	45,627	(1)	15,000	15,000

SUMMARY BY OBJECT

Department: Kino Sports Complex

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M Grounds and Landscaping	148,656	15,000	3,111	10,000	10,000
Other Professional Services	-	500	-	-	-
Laundry & Linen Services	1,182	2,000	871	1,000	1,000
Leases & Rental - Other (Mchnry, Equip, etc.)	2,305	3,150	-	2,000	2,000
Pest Control Services	-	-	-	500	500
Interdepartmental Supplies & Services - Charged In/Debit	2,628	1,800	624	700	700
Departmental Overhead - Charged In/Debit	602	300	(23)	-	-
Telephone & Internet	2,869	-	-	-	-
Electricity	28,115	70,000	5,871	10,000	10,000
Water & Sewer	15,972	19,000	2,499	8,000	8,000
Natural Gas	7,386	7,900	-	-	-
Waste Disposal and Recycling	1,548	1,500	902	1,000	1,000
Regulatory Permitting Fees	-	-	195	-	-
Dues and Memberships	-	300	165	300	300
Other Miscellaneous Charges	75	-	16	-	-
Payments To Agencies	59,167	-	-	-	-
Server and Storage - ISF Charges	18,030	-	-	-	-
Solar Energy	69,299	77,286	14,238	-	-
Telephone Provider Charges - External	-	1,194	362	400	400
Mobile Devices - External	-	856	732	800	800
Kitchen & Laundry Equipment - Non-Capital	3,736	2,000	-	1,000	1,000
Other Machines & Equipment - Non-Capital	16,541	-	-	-	-
Operating Expenses Total	**562,122**	**376,063**	**70,232**	**126,800**	**126,800**
Land Improvements - Capital	-	190,000	-	-	-
Fixed Equipment - Capital	-	18,000	-	-	-
Motor Vehicles - Capital	46,881	-	-	-	-
Other Machines & Equipment - Capital	19,504	40,000	-	-	-
Capital Equipment > $5,000 Total	**66,385**	**248,000**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**871,962**	**954,540**	**257,633**	**420,946**	**423,169**
REVENUE OBJECTS					
Retail Events Revenue	16,320	25,000	-	-	-
Sports Events Revenue	16,752	8,500	5,912	12,600	12,600
Community and Charity Events Revenue	-	-	1,750	-	-
Concession Revenue	25	-	-	-	-

SUMMARY BY OBJECT

Department: Kino Sports Complex

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Revenue Discounts	(4,088)	(4,500)	(1,598)	(3,500)	(3,500)
Collections Revenue	-	-	425	-	-
Charges for Services Total	**29,009**	**29,000**	**6,489**	**9,100**	**9,100**
Rent and Royalties	35,235	96,100	4,741	-	-
Other Misc. Revenue Operating	19,205	21,079	15,810	21,079	21,079
Miscellaneous Revenue Total	**54,440**	**117,179**	**20,551**	**21,079**	**21,079**
REVENUE OBJECTS TOTAL	**83,449**	**146,179**	**27,040**	**30,179**	**30,179**

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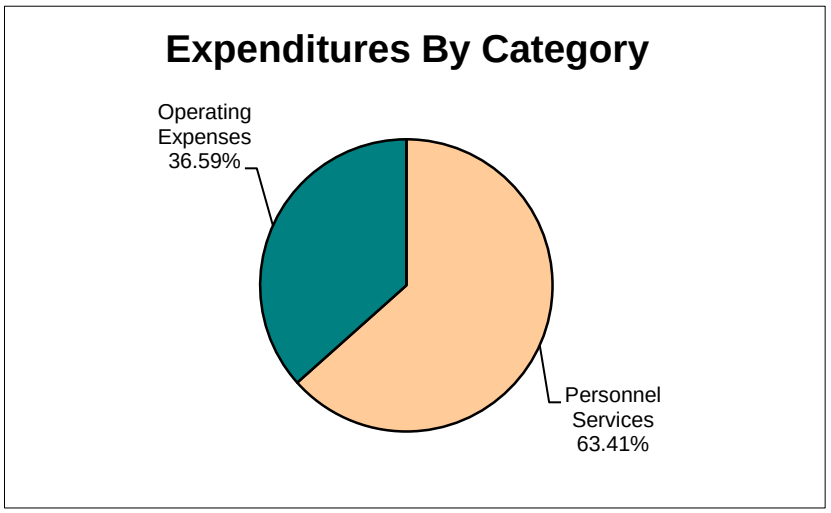
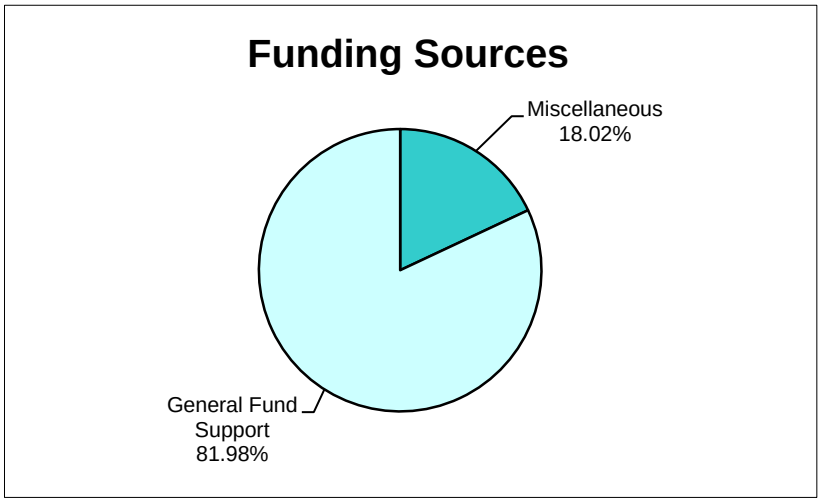
School Superintendent - General Fund

Revenue	$	310,250
Expenditures		1,722,125
Fund Impact	$	(1,411,875)
FTEs		14.00

Function Statement: Perform functions mandated by Title 11, 15, 16, 19, and 42 of Arizona Revised Statutes, Title 7 of the Arizona Administrative Code, and mandates from federal and state education officials. Administers all funds for public school district in Pima County, including the issuance of warrants for payroll and accounts payable. Provide financial information on school districts to the Pima County Board of Supervisors to set property tax rates and levies. Ensure all children in Pima County that are home-schooled or attend a private school must be registered with our office. Moreover, ensure that all certified educators in Pima County record their teaching and administrative credentials with this office as required by law. Conduct all school district governing board elections and any special elections called by any school district. Operates the Pima Accommodation District, educational services, school bus services for students in unorganized territory, and multi-district programs.

The School Superintendent also operates the School Reserve Fund (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	1,712,662	345,000	-	(1,367,662)
Reverse Reimbursement	(40,000)	(40,000)		-
School Reserve Reimbursement Adjustment	10,000	10,000		-
PCN 003818 Reallocation	9,594			(9,594)
Motor Pool Charges Adjustment	(859)			859
Career Shadow/Job Internship Program	30,000			(30,000)
Port Charges Adjustment	3,276			(3,276)
Benefits Adjustment	(2,868)			2,868
HSA One-time Offset	(18,000)			18,000
2.5% Salary/Benefits Increase Adjustment	18,320			(18,320)
School Reserve Related Reimbursements		(4,750)		(4,750)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	1,722,125	310,250	-	(1,411,875)
Full Time Equivalents (FTEs)	14.00			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 14.0, an increase of 1.00 FTE over the fiscal year 2017/18 Adopted Budget. During fiscal year 2017/18 a 0.50 FTE Program Specialist-Unclassified position was requested and created. As part of the Career Shadow/Job Internship Program the 0.50 FTE Program Specialist-Unclassified position was increased to 1.00 FTE.

For fiscal year 2018/19, the Recommended Budget expenditures increase by $9,463 over the fiscal year 2017/18 Adopted Budget. This consists of increases of $30,000 for Career Shadow/Job Internship Program, $18,320 for 2.5% Salary/Benefits increase, $9,594 for a position reallocation, and $3,276 for port charges. Decreases consist of $30,000 for School Reserve reimbursements, $18,000 for one-time HSA offset, $2,868 for benefits adjustments, and $859 for motor pool charges.

For fiscal year 2018/19, the Recommended Budget revenues decrease by $34,750 from the fiscal year 2017/18 Adopted Budget due to decreased reimbursements from the School Reserve.

The department is not participating in the Enterprise Software Licensing Agreement, the Leased Hardware, or the Server and Software Storage programs.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,460,336	1,416,241	1,465,392	1,632,841	1,722,125
Revenues	200,716	61,951	112,551	168,120	310,250

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,079,305	1,091,700	-	1,091,700	1,092,020
Operating Expenses	633,357	630,105	-	630,105	630,105
Total Expenditures	1,712,662	1,721,805	-	1,721,805	1,722,125
Revenues					
Miscellaneous	345,000	310,250	-	310,250	310,250
Total Revenues	345,000	310,250	-	310,250	310,250
General Fund Support	1,367,662	1,411,555	-	1,411,555	1,411,875
Total Funding	1,712,662	1,721,805	-	1,721,805	1,722,125

SUMMARY BY OBJECT

Department: School Superintendent

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	770,054	787,628	536,226	818,918	834,213
Overtime	576	-	170	-	-
Social Security & Medicare	57,533	60,254	39,140	62,647	62,647
Unemployment Insurance	550	551	362	438	438
Health Insurance Premiums	98,183	79,223	60,562	77,455	77,455
Workers Compensation	2,389	2,569	1,746	2,742	2,742
Life Insurance	451	442	296	476	476
Employer Paid Subsidy	234	270	184	288	288
Arizona State Retirement	82,686	79,694	60,396	105,717	105,717
Elected Official Retirement	13,727	18,001	6,376	-	-
Dental Insurance Premiums	1,905	1,673	1,399	1,789	1,789
Interdepartmental Salaries - Charged in/Debit	2,734	25,000	1,430	1,615	1,615
Interdepartmental Fringe - Charged out/Credit	(341)	10,000	-	-	-
Interdepartmental Fringe - Charged in/Debit	1,433	-	601	1,615	1,615
Budgeted Benefits	-	-	-	-	3,025
Parking Subsidy	-	-	28	-	-
Vacation Payout	6,927	-	-	-	-
HSA Contribution - Employer	-	14,000	15,833	18,000	18,000
HSA Expense Offset	-	-	-	-	(18,000)
Personnel Services Total	**1,039,041**	**1,079,305**	**724,749**	**1,091,700**	**1,092,020**
Office Supplies	5,059	9,845	2,392	20,417	20,417
Computer Equipment less than $1,000	-	-	1,721	-	-
Books, Subscriptions & Videos	770	630	427	492	492
Repair & Maintenance Supplies	1,744	-	467	-	-
Software Maintenance and Support	2,426	3,000	2,280	-	-
In State Training	956	1,800	222	2,500	2,500
Out of State Training	-	1,000	-	-	-
In State Travel	4	3,000	8	3,175	3,175
Out of State Travel	192	10,000	-	-	-
Postage & Freight	43,212	73,250	69,849	74,500	74,500
Printing & Microfilming	57,338	152,500	74,298	151,700	151,700
Security	20	20	20	20	20
Moving and Storage Fees	-	-	847	-	-
Leases & Rental - Real Estate - Internal	275	550	-	500	500
R&M-Machinery & Equipment Services	3,126	1,071	787	932	932
R&M Building Services	798	-	1,147	-	-

SUMMARY BY OBJECT

Department: School Superintendent

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Professional Services	10,272	44,250	72,129	35,300	35,300
Advertising	12,521	45,500	19,034	46,500	46,500
Leases & Rental - Other (Mchnry, Equip, etc.)	1,400	900	856	1,240	1,240
Interdepartmental Supplies & Services - Charged In/Debit	258	-	27	-	-
Telephone & Internet	18,180	17,316	-	-	-
Electricity	1,620	-	3,105	-	-
Mileage Reimbursement	2,480	3,250	2,424	4,500	4,500
Motor Pool Charges	9,530	10,916	6,225	8,897	8,897
Dues and Memberships	2,525	4,559	3,345	6,260	6,260
Payments to or on behalf of other governments	250,000	250,000	250,000	250,000	250,000
Radio	1,645	-	-	-	-
Telephone Provider Charges - External	-	-	1,112	-	-
Mobile Devices - External	-	-	574	1,080	1,080
ISF- IT Port Charges	-	-	11,544	20,592	20,592
Office Machines & Computers - Non-Capital	-	-	-	1,500	1,500
Operating Expenses Total	**426,351**	**633,357**	**524,840**	**630,105**	**630,105**
EXPENDITURE OBJECTS TOTAL	**1,465,392**	**1,712,662**	**1,249,589**	**1,721,805**	**1,722,125**
REVENUE OBJECTS					
Other Misc. Revenue Operating	112,551	345,000	168,120	310,250	310,250
Miscellaneous Revenue Total	**112,551**	**345,000**	**168,120**	**310,250**	**310,250**
REVENUE OBJECTS TOTAL	**112,551**	**345,000**	**168,120**	**310,250**	**310,250**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF SCHOOL SUPERINTENDENT IS:

- **SCHOOL RESERVE SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

SCHOOL RESERVE FUND

Expenditures: **1,669,000** **Revenues:** **1,669,000**

FTEs: **0.0**

Function Statement: Provide assistance in obtaining education grants/programs for Pima County.

Mandates: ARS 15-308, 15-101, 15-764, and 15-365

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	1,961,000	1,669,000	-	1,669,000	1,669,000
Total Expenditures	1,961,000	1,669,000	-	1,669,000	1,669,000
Revenues					
Intergovernmental	1,611,000	1,369,000	-	1,369,000	1,369,000
Miscellaneous	350,000	300,000	-	300,000	300,000
Total Revenues	1,961,000	1,669,000	-	1,669,000	1,669,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	1,961,000	1,669,000	-	1,669,000	1,669,000

As of FY 2013/14 revenue from federal forest fees for rural schools has been moved to the School Reserve Fund from the School Superintendent in the General Fund due to a new federal rule.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	2,179,853	1,911,254	2,223,062	1,961,000	1,669,000
Revenues	1,845,051	1,748,122	1,870,016	1,961,000	1,669,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

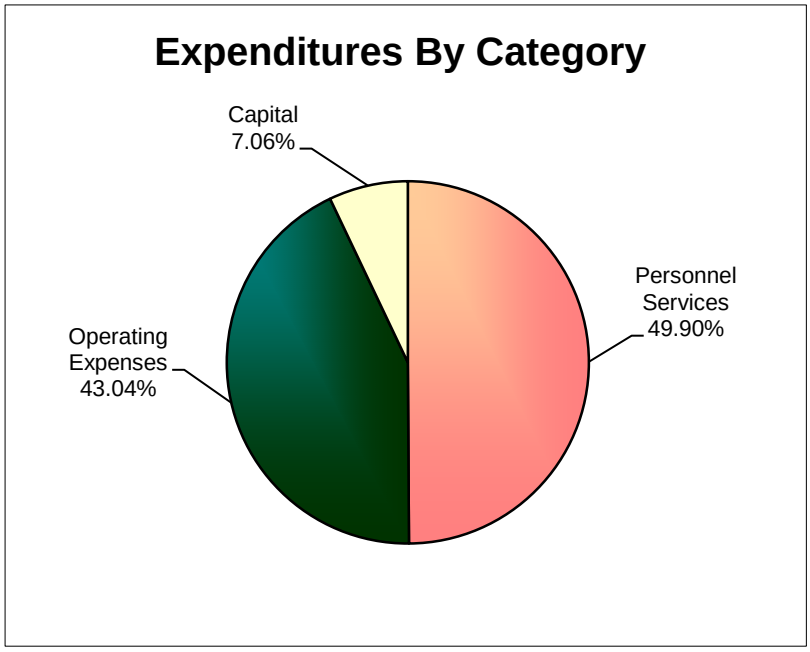
Department: School Reserve Grants Special Revenue Fund

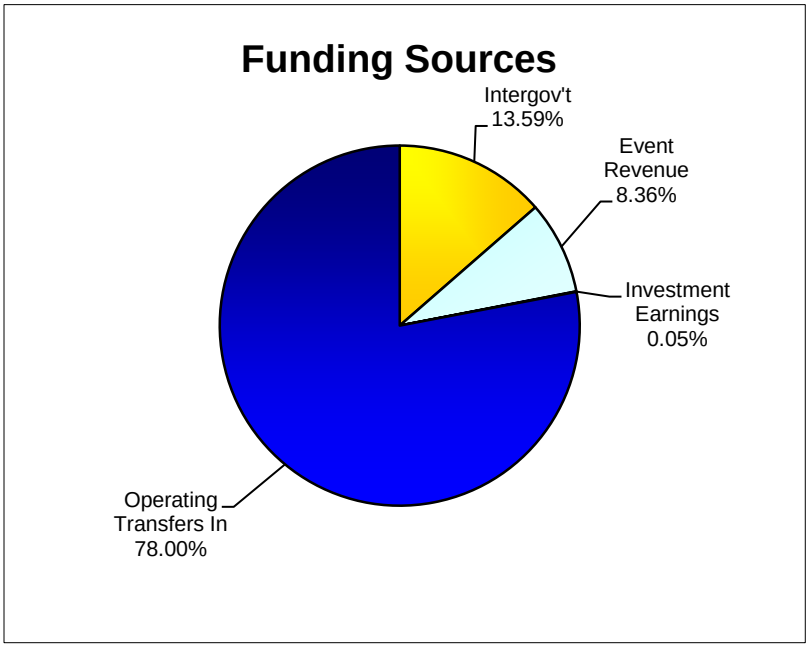
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
R&M-Machinery & Equipment	56,244	-	-	-	-
Services					
Other Professional Services	494,011	-	-	-	-
County Administrative Overhead	1,436,023	-	-	-	-
Motor Pool Charges	172,597	-	-	-	-
Other Miscellaneous Charges	-	1,961,000	-	1,669,000	1,669,000
Office Machines & Computers - Non-Capital	64,187	-	-	-	-
Operating Expenses Total	**2,223,062**	**1,961,000**	**-**	**1,669,000**	**1,669,000**
EXPENDITURE OBJECTS TOTAL	**2,223,062**	**1,961,000**	**-**	**1,669,000**	**1,669,000**
REVENUE OBJECTS					
Federal Revenue Operating	511,075	560,000	-	385,000	385,000
State Revenue	-	1,051,000	-	984,000	984,000
State Revenue Grants	653,691	-	-	-	-
Other Local Governments Other	705,250	-	-	-	-
Intergovernmental Total	**1,870,016**	**1,611,000**	**-**	**1,369,000**	**1,369,000**
Other Misc. Revenue Operating	-	350,000	-	300,000	300,000
Miscellaneous Revenue Total	**-**	**350,000**	**-**	**300,000**	**300,000**
REVENUE OBJECTS TOTAL	**1,870,016**	**1,961,000**	**-**	**1,669,000**	**1,669,000**

Stadium District - Special Revenue Fund

Revenue	$	2,394,530
Expenditures		5,164,328
Net Transfers		7,553,978
Fund Impact	$	4,784,180
FTEs		45.74

Function Statement: Provide venues for an array of community and revenue generating events to include sports, entertainment and cultural opportunities. Provide management and administrative oversight function at the Stadium District. Maintain the buildings and facility infrastructure of the Stadium District to the highest possible standard. Maintain natural grass athletic fields as well as landscaping of Stadium District common areas. Provide landscape maintenance services and best management practices for the Kino Environmental Restoration Project (KERP), in conjunction with Regional Flood Control and other state, and federal agencies.





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	5,611,862	2,387,200	1,954,270	(1,270,392)
Reverse Prior Year Transfers			(1,954,270)	(1,954,270)
GF to cover Cash Deficit			2,590,000	2,590,000
Hotel Motel			2,445,699	2,445,699
GF Support			2,177,931	2,177,931
Ball field Maintenance			1,058,002	1,058,002
COPS 2019 - Debt Service			(928,000)	(928,000)
KERP Support			189,602	189,602
Reclaimed Water Subsidy			32,236	32,236
COPS 2010			(11,492)	(11,492)
Admin Overhead Decrease	(736,788)			736,788
Miscellaneous Costs Decrease	(3,281)			3,281
Salary and Benefits Increase	95,249			(95,249)
Solar Increase	60,000			(60,000)
Sports Field Supplies Increase	45,832			(45,832)
Janitorial Services Increase	40,000			(40,000)
Electricity Increase	27,000			(27,000)
Interest Expense - Pooled Investments Increase	15,200			(15,200)
Capital Purchases increase	12,000			(12,000)
Events Revenue Net Increase		7,330		7,330
HSA One-time Offset	(47,000)			47,000
2.5% Salary/Benefits Increase Adjustment	44,254			(44,254)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	5,164,328	2,394,530	7,553,978	4,784,180
Full Time Equivalents (FTEs)	45.74			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 45.74, an increase of 1.49 FTEs from the fiscal year 2017/18 Adopted Budget. The department is adding one positions for fiscal year 2018/19 and slightly increasing multi-fill positions.

The fiscal year 2018/19 Recommended Budget expenditures decrease $447,534 from the fiscal year 2017/18 Adopted Budget. This is primarily due to a decrease of Administration Overhead of $736,788, a one-time Health Savings Account offset of $47,000 and other miscellaneous cost decreases of $3,281. Decreases are partially offset by a net increase for Salary and Benefits of $139,503 based on an additional 1.49 FTEs, increased minimum wage costs and a 2.5 percent Salary/Benefits increase, Anticipated Solar charges increase of $60,000 and Interest Expense increase of $15,200 due to interest charged on debt. Sports Fields Supplies increase of $45,832, Janitorial Services increased $40,000, Electricity increase of $27,000 are due to anticipated near capacity scheduling of events and increased Capital purchases of $12,000 for replacing aging equipment.

The fiscal year 2018/19 Recommended Budget revenues increase $7,330 from the fiscal year 2017/18 Adopted Budget primarily due to increased Events Revenue of $40,000 and new rates for Scheduled Events Discounts of $25,000 partially offset by the termination of the RV Tax in December of 2017 decreasing revenues by $37,200 and decreased anticipated collections of the Arizona Rental Car Surcharge by $20,470.

The Table below summarizes the operating transfers for the Stadium District:

	FY 2017/2018 Adopted	FY 2017/2018 Projected	FY 2018/2019 Recommended
General Fund Support			
General Fund - Ball Fields Maintenance Xfer In	1,058,002	1,058,002	1,058,002
General Fund - Stadium GF Support Xfer In	1,177,931	1,177,931	4,767,931
Total General Fund Support Net Xfers	2,235,933	2,235,933	5,825,933
Other Transfers			
General Fund - Hotel Tax Proceeds Xfer In	2,377,212	2,377,212	2,445,699
RWRD - Reclaimed Water Cost Subsidy	17,660	17,660	32,236
Debt Service - COPs 2019 (Xfer Out)	-	-	(928,000)
General Fund - Debt Service (Xfer Out)	(2,855,125)	(2,854,249)	-
Debt Service - COPs 2010 (Xfer Out)	(11,012)	(11,012)	(11,492)
Regional Flood Control - KERP Xfer In	189,602	189,602	189,602
Total Other Transfers Net Xfers	(281,663)	(280,787)	1,728,045
Net Transfers	1,954,270	1,955,146	7,553,978

The operating transfer to the Stadium for hotel/motel tax revenue is expected to increase from $2,377,212 budgeted in fiscal year 2017/18 to $2,445,699 budgeted for fiscal year 2018/19.

Pursuant to the Intergovernmental Agreement between Pima County and the Pima County Stadium District for Personnel and Services Contract No. 01-57-P-132729-0603 (dated June 17, 2003, recorded in Docket 12080 at Page 213 on June 26, 2003), employees performing work for the Pima County Stadium District are Pima County employees assigned to do work for the Pima County Stadium District. For budgetary purposes only, these employees are shown as FTEs within the Pima County Stadium District. The actual status of these employees during the course of the Intergovernmental Agreement will continue to be as Pima County employees, subject to the Pima County Personnel Policies and Merit Rules. This Agreement terminates on February 1, 2022 and is subject to an automatic successive five-year renewal unless otherwise earlier terminated.

Recommended revenue sources:

Car Rental Surcharge	1,479,530
Special Events Revenue	910,000
Pooled Investment Interest	5,000
	2,394,530

Recommended capital expenditures:

Rebuild infields (10 fields)	50,000
Replacement countertops and carpeting	100,000
Sweeper, Progators, and resurfacing machine	125,000
Industrial washing machine and kitchen fryer	20,000
Exercise equipment	40,000
Shade structure	30,000
	365,000

The department did not submit any requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	4,690,321	4,853,380	5,741,288	5,652,364	5,164,328
Revenues	2,486,093	2,614,496	2,658,344	2,500,756	2,394,530
Transfers In/(Out)	2,630,097	1,598,389	1,965,822	1,955,146	7,553,978

Funding Summary By Department - Special Revenue Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,482,808	2,578,057	-	2,578,057	2,575,311
Operating Expenses	2,776,054	2,224,017	-	2,224,017	2,224,017
Capital Equipment >$5,000	353,000	365,000	-	365,000	365,000
Total Expenditures	5,611,862	5,167,074	-	5,167,074	5,164,328
Revenues					
Intergovernmental	1,537,200	1,479,530	-	1,479,530	1,479,530
Charges for Services	845,000	910,000	-	910,000	910,000
Investment Earnings	5,000	5,000	-	5,000	5,000
Total Revenues	2,387,200	2,394,530	-	2,394,530	2,394,530
Transfers In/(Out)	1,954,270	7,553,978	-	7,553,978	7,553,978
Fund Balance Decr/(Incr)	1,270,392	(4,781,434)	-	(4,781,434)	(4,784,180)
Total Funding	5,611,862	5,167,074	-	5,167,074	5,164,328

SUMMARY BY OBJECT

Department: Stadium District

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,268,841	1,570,135	988,549	1,631,056	1,668,006
Overtime	29,430	-	13,287	15,000	15,000
Temporary Help	161,414	150,700	81,164	150,706	150,706
Holiday Worked Pay	9,816	-	9,659	5,000	5,000
Social Security & Medicare	109,524	131,644	81,089	136,304	136,304
Unemployment Insurance	1,155	1,203	818	954	954
Health Insurance Premiums	249,854	249,969	168,112	232,521	232,521
Workers Compensation	45,873	56,523	35,665	60,946	60,946
Life Insurance	1,019	1,291	780	1,325	1,325
Arizona State Retirement	153,755	180,565	115,962	192,466	192,466
Dental Insurance Premiums	2,628	2,919	2,288	3,414	3,414
Interdepartmental Salaries - Charged in/Debit	112,755	100,357	82,846	93,824	93,824
Interdepartmental Fringe - Charged out/Credit	(176)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	38,767	38,304	30,431	32,263	32,263
Labor Distribution Fringe Charged out/Credit	(23,228)	(16,429)	(9,666)	(15,837)	(15,837)
Labor Distribution Fringe Charged in/Debit	14,515	-	(1,258)	-	-
Labor Distribution Salaries Charged out/Credit	(60,300)	(46,119)	(26,814)	(46,365)	(46,365)
Labor Distribution Salaries Charged in/Debit	31,108	-	(4,669)	-	-
Budgeted Benefits	-	-	-	-	7,304
Sick Payout	-	600	2,446	25,000	25,000
Vacation Payout	5,236	4,145	5,754	12,480	12,480
HSA Contribution - Employer	-	57,001	44,333	47,000	47,000
HSA Expense Offset	-	-	-	-	(47,000)
Personnel Services Total	**2,151,986**	**2,482,808**	**1,620,776**	**2,578,057**	**2,575,311**
Office Supplies	12,718	18,100	6,844	17,100	17,100
Software Under $5M	1,837	10,000	662	2,500	2,500
Computer Equipment less than $1,000	2,248	10,250	1,572	250	250
Food Supplies	5,657	5,000	6,542	5,000	5,000
Food Preparations Supplies	336	1,200	-	1,000	1,000
Medical & Lab Supplies	147	500	-	500	500
Fuel & Oil	4,176	6,600	4,938	6,600	6,600
Books, Subscriptions & Videos	-	1,400	-	800	800
Repair & Maintenance Supplies	256,908	285,000	177,806	275,000	275,000
Chemicals	117,652	149,500	74,580	144,500	144,500

SUMMARY BY OBJECT

Department: Stadium District

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Janitorial Supplies	21,524	32,000	4,644	32,000	32,000
Clothing, Uniforms, and Safety Apparel	10,409	15,000	5,211	14,000	14,000
Promotional Items	13,539	4,000	-	4,500	4,500
Other Operation Supplies	51,243	64,050	52,423	60,000	60,000
Tools & Equipment Under $1,000	47,103	21,150	10,354	25,350	25,350
Furniture Under $1,000	-	7,000	24,711	7,000	7,000
Signage Supplies & Services	37,490	45,000	3,081	35,000	35,000
Vandalism Repairs	1,948	5,000	-	3,000	3,000
Sports-Recreational Field Supplies	-	-	-	45,832	45,832
Engineering Services	-	500	3,315	-	-
Accounting and Auditing Services	14,500	15,000	14,500	15,000	15,000
Software Maintenance and Support	4,870	9,500	5,791	5,000	5,000
Medical Professional Services	500	500	2,385	2,500	2,500
In State Training	5,505	3,000	2,225	4,700	4,700
Postage & Freight	1,764	1,900	2,192	2,050	2,050
Printing & Microfilming	12,397	3,200	2,515	3,700	3,700
Security	25,106	14,500	21,827	27,500	27,500
R&M-Machinery & Equipment Services	103,576	98,750	45,622	104,500	104,500
R&M Building Services	138,995	135,000	119,272	125,344	125,344
R&M Grounds and Landscaping	218,978	80,300	29,821	80,000	80,000
Other Professional Services	501	2,500	4,433	1,500	1,500
Banking Credit Card Fees and Charges	5,998	4,000	2,098	4,000	4,000
Advertising	6,833	15,000	4,197	8,200	8,200
Laundry & Linen Services	9,293	8,000	5,057	8,300	8,300
Leases & Rental - Other (Mchnry, Equip, etc.)	72,097	30,500	29,211	50,000	50,000
Satellite and Cable Charges	-	-	-	3,500	3,500
Janitorial Services	-	-	-	40,000	40,000
Pest Control Services	-	-	-	2,000	2,000
Interdepartmental Supplies & Services - Charged In/Debit	7,774	8,800	11,698	8,700	8,700
Departmental Overhead - Charged In/Debit	278	1,500	2,830	6,000	6,000
County Administrative Overhead	893,952	736,788	491,192	-	-
Telephone & Internet	64,617	-	-	-	-
Electricity	331,086	320,500	224,912	347,500	347,500
Water & Sewer	187,457	149,500	109,742	140,000	140,000
Natural Gas	10,023	12,000	5,873	12,000	12,000
Waste Disposal and Recycling	45,365	57,500	30,174	45,000	45,000
Mileage Reimbursement	-	-	23	-	-

SUMMARY BY OBJECT

Department: Stadium District

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Motor Pool Charges	8,518	11,400	6,635	30,420	30,420
Regulatory Permitting Fees	2,860	7,800	3,545	6,800	6,800
Dues and Memberships	4,155	3,800	1,095	4,000	4,000
Other Miscellaneous Charges	7,939	1,000	12,093	9,250	9,250
Payments to or on behalf of other governments	1,837	-	-	-	-
General Liability Insurance Premiums	20,664	23,307	18,448	23,355	23,355
Property Damage Insurance Premiums	16,980	27,045	18,032	28,095	28,095
Other Insurance Premiums	6,384	4,360	-	-	-
Interest Expense - Pooled Investments	25,262	10,000	23,292	25,200	25,200
Computer Hardware - ISF Charges	23,767	32,335	21,560	37,249	37,249
Server and Storage - ISF Charges	-	25,988	17,328	31,092	31,092
Software - ISF Charges	8,173	9,595	6,400	9,526	9,526
Solar Energy	-	100,000	47,655	160,000	160,000
Telephone Provider Charges - External	-	13,500	5,894	12,000	12,000
Internet Charges - External	-	17,500	-	6,500	6,500
Mobile Devices - External	-	31,500	14,591	34,500	34,500
ISF- IT Port Charges	-	41,736	27,824	49,104	49,104
Fixed Equipment - Non-Capital	-	1,000	-	-	-
Furniture - Non-Capital	-	5,000	-	10,000	10,000
Office Machines & Computers - Non-Capital	-	2,500	-	3,000	3,000
Kitchen & Laundry Equipment - Non-Capital	-	5,000	3,666	5,000	5,000
Other Machines & Equipment - Non-Capital	18,455	12,200	32,496	-	-
Sports-Recreational Field Equipment - Non-Capital	-	-	-	12,000	12,000
Operating Expenses Total	**2,891,394**	**2,776,054**	**1,804,827**	**2,224,017**	**2,224,017**
Land Improvements - Capital	590,574	80,000	73,820	50,000	50,000
Fixed Equipment - Capital	-	28,000	-	100,000	100,000
Motor Vehicles - Capital	46,881	175,000	-	125,000	125,000
Kitchen & Laundry Equipment - Capital	13,416	20,000	-	20,000	20,000
Other Machines & Equipment - Capital	47,037	50,000	-	40,000	40,000
Sports-Recreational Field Equipment - Capital	-	-	-	30,000	30,000
Capital Equipment > $5,000 Total	**697,908**	**353,000**	**73,820**	**365,000**	**365,000**
EXPENDITURE OBJECTS TOTAL	**5,741,288**	**5,611,862**	**3,499,423**	**5,167,074**	**5,164,328**

SUMMARY BY OBJECT

Department: Stadium District

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
State Revenue Car Rental Surcharge	1,446,298	1,500,000	784,184	1,479,530	1,479,530
State Revenue RV Space Surcharge	161,346	37,200	63,936	-	-
Intergovernmental Total	**1,607,644**	**1,537,200**	**848,120**	**1,479,530**	**1,479,530**
Retail Events Revenue	174,653	175,000	167,748	175,000	175,000
Sports Events Revenue	731,637	670,000	729,099	670,000	670,000
Community and Charity Events Revenue	58,077	50,000	46,179	50,000	50,000
Concession Revenue	209,248	85,000	121,557	85,000	85,000
Entertainment Events Revenue	50,397	55,000	52,756	95,000	95,000
Revenue Discounts	(179,874)	(190,000)	(145,557)	(165,000)	(165,000)
Charges for Services Total	**1,044,138**	**845,000**	**971,782**	**910,000**	**910,000**
Interest Revenue Pooled Investments Operating	5,232	5,000	1,199	5,000	5,000
Investment Earnings Total	**5,232**	**5,000**	**1,199**	**5,000**	**5,000**
Other Misc. Revenue Operating	1,255	-	1,052	-	-
NSF Check Charge Revenue Source	75	-	-	-	-
Miscellaneous Revenue Total	**1,330**	**-**	**1,052**	**-**	**-**
Cash Proceeds - Sale of Capital Assets	-	-	5,461	-	-
Gain or Loss on Disposal of Assets Total	**-**	**-**	**5,461**	**-**	**-**
REVENUE OBJECTS TOTAL	**2,658,344**	**2,387,200**	**1,827,614**	**2,394,530**	**2,394,530**

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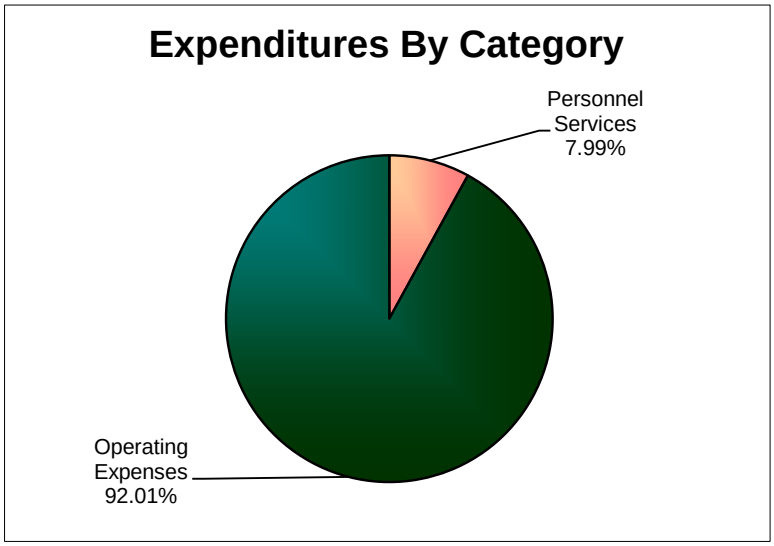
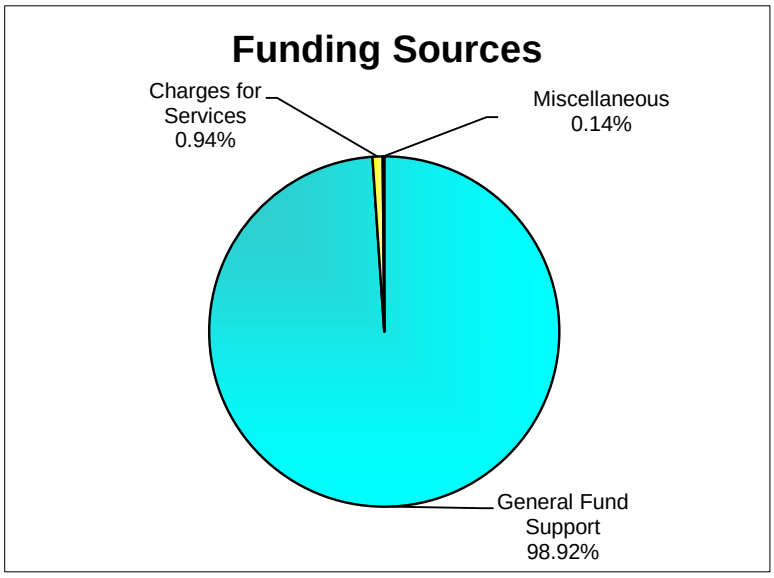
Behavioral Health – General Fund

Revenue	$	529,745
Expenditures		49,097,703
Fund Impact	$	(48,567,958)
FTEs		55.63

Function Statement: Ensure the County's compliance with statutory obligations regarding health care and mental health care by funding of, and adjudicating claims for, the County's Title 36 mental health responsibilities. Provide lease oversight of County-owned equipment at Kino Campus BHP and CRC. Fund and administer the Pima County Restoration to Competency Program housed at the Pima County Adult Detention Center and fund services provided for program patients at the Arizona State Hospital. Fund the County's responsibility for forensic evidence collection related to sexual assault or child abuse pursuant to ARS 13-1414. Oversee the health care services provided to the populations at the Pima County adult and juvenile detention centers by monitoring the performance of health care providers under contract with Pima County to provide such services ensuring the provision of quality health care and the reduction of Pima County liability.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	40,816,182	69,765		(40,746,417)
Reverse prior year allocation of UAMC-South	(15,000,000)			15,000,000
IT ISF Software Adjustment	6,525			(6,525)
Port Charges Adjustment	3,984			(3,984)
ITD ISF Hardware Adjustment	4,158			(4,158)
ITD ISF Server/Storage Adjustment	8,099			(8,099)
Benefits Adjustment	(5,658)			5,658
Miscellaneous Adjustment	(1,954)			1,954
Additional Annual Cost for Correctional Healthcare Contract	5,788,742			(5,788,742)
Public Fiduciary Transfer from Public Defense Svcs	2,468,168	459,980		(2,008,188)
ABOR Payment for Banner - UMC South	15,000,000			(15,000,000)
HSA One-time Offset	(70,000)			70,000
2.5% Salary/Benefits Increase Adjustment	79,457			(79,457)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	49,097,703	529,745	-	(48,567,958)
Full Time Equivalents (FTEs)	55.63			

Comments/Issues

The recommended FTEs are 55.63, an increase of 42.63 over the fiscal year 2017/18 Adopted Budget. The Public Fiduciary transferred to Behavioral Health from Public Defense Services that resulted in a transfer of 31.00 FTEs. The creation of a health oversight team resulted in a 3.00 FTE increase. The remaining 8.63 FTE increase is related to the Health department withdrawing their organizational support and Behavioral Health opening up functions, once occupied by Health personnel, to be created and filled.

The fiscal year 2018/19 Recommended Budget expenditures increased $8,281,521 over fiscal year 2017/18 Adopted Book. Expenditures increases totaling $8,359,133 reflect the transfer of the Public Fiduciary from the Public Defense Services of $2,468,168, additional annual cost for correctional healthcare contract of $5,788,742, a 2.5 percent salary/benefits increase of $79,457, increases in IT ISF software, hardware, server/storage adjustments of $18,782, and port charges of $3,984. This is partially offset by a one-time HSA offset of $70,000, decrease in benefits of $5,658, and miscellaneous adjustment of $1,954.

The Recommended Budget revenues for fiscal year 2018/19 increased by $459,980 over fiscal year 2017/18 Adopted Book primarily due to the transfer of the Public Fiduciary from the Public Defense Services.

Budgeted mandated payments to the state include $1,215,782 for Sexually Violent Persons (SVP) and is unchanged from the fiscal year 2017/18 Adopted Budget. The Seriously Mentally III (SMI) contribution to the state program is $3,064,936 and is unchanged from fiscal year 2017/18 Adopted Budget.

Budgeted state mandated local services include $4,110,657 for behavioral health and $1,553,118 for Restoration to Competency (RTC). The fiscal year 2018/19 behavioral health amount is a decrease of $789,343 from the fiscal year 2017/18 Adopted Budget amount due to salary adjustments. RTC is a decrease of $154,034 from the 2017/18 Adopted Budget.

The Inmate Health Care contracted budgeted at $17,938,742 provides for Juvenile Detention and Adult Detention healthcare. There is an increase of $5,901,561 over fiscal year 2017/18.

The department provides oversight for agreements with Southern Arizona Center Against Sexual Assault (SACASA) and Southern Arizona Children's Advocacy Center (SACAC). Fiscal year 2018/19 funding for SACASA and SACAC is $691,530 and remains unchanged from fiscal year 2017/18.

Recommended General Fund revenue sources:

Juvenile Court Fees	35,000
Adult Detention Health Care Copays	34,765
General Government Fees	20,000
Fiduciary Fee	439,980
	529,745

The Recommended Budget includes no General Fund capital expenditures for fiscal year 2018/19.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	36,792,987	31,277,255	32,833,290	40,922,117	49,097,703
Revenues	307,960	207,561	396,715	308,485	529,745
Transfers In/(Out)	(11,308)	-	-	-	-

In fiscal year 2014/15 the Office of Medical Services was renamed Behavioral Health. Also, beginning in fiscal year 2018/19, the Public Fiduciary will be located in Behavioral Health. Prior to that, they were located with the Public Defense Services department.

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,352,713	3,914,435	-	3,914,435	3,923,892
Operating Expenses	39,463,469	30,173,811	-	30,173,811	45,173,811
Total Expenditures	40,816,182	34,088,246	-	34,088,246	49,097,703
Revenues					
Charges for Services	-	459,980	-	459,980	459,980
Miscellaneous Revenue	69,765	69,765	-	69,765	69,765
Total Revenues	69,765	529,745	-	529,745	529,745
General Fund Support	40,746,417	33,558,501	-	33,558,501	48,567,958
Total Funding	40,816,182	34,088,246	-	34,088,246	49,097,703

The County Administrator's Recommended Budget includes the $15.0 million payment to ABOR for Banner - University Medical Center South, formerly known as University of Arizona Medical Center South Campus Hospital.

SUMMARY BY OBJECT

Department: Behavioral Health

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	674,388	772,410	792,678	2,932,809	2,999,154
Overtime	847	-	1,356	-	-
Special Assignment Pay	-	9,540	-	-	-
Social Security & Medicare	51,128	59,090	58,796	224,361	224,361
Unemployment Insurance	530	540	590	1,569	1,569
Health Insurance Premiums	86,165	79,808	104,663	319,328	319,328
Workers Compensation	1,787	2,008	3,176	9,436	9,436
Life Insurance	378	442	439	1,902	1,902
Employer Paid Subsidy	-	-	138	1,248	1,248
Arizona State Retirement	78,105	88,827	90,675	345,461	345,461
Dental Insurance Premiums	1,149	1,190	1,990	7,506	7,506
Interdepartmental Salaries - Charged out/Credit	-	-	-	(94,534)	(94,534)
Interdepartmental Salaries - Charged in/Debit	118,217	207,250	142,694	98,176	98,176
Interdepartmental Fringe - Charged out/Credit	(106)	-	-	(28,360)	(28,360)
Interdepartmental Fringe - Charged in/Debit	58,935	76,106	56,227	25,013	25,013
Labor Distribution Fringe Charged out/Credit	-	-	(58)	-	-
Labor Distribution Fringe Charged in/Debit	-	2,250	58	-	-
Labor Distribution Salaries Charged out/Credit	-	-	(223)	-	-
Labor Distribution Salaries Charged in/Debit	-	21,653	223	-	-
Budgeted Benefits	-	6,824	-	-	13,112
Parking Subsidy	-	-	-	520	520
Vacation Payout	2,086	6,775	6,169	-	-
HSA Contribution - Employer	-	18,000	28,583	70,000	70,000
HSA Expense Offset	-	-	-	-	(70,000)
Personnel Services Total	**1,073,609**	**1,352,713**	**1,288,174**	**3,914,435**	**3,923,892**
Office Supplies	7,269	13,100	6,992	25,200	25,200
Software Under $5M	80,253	25,000	54,064	100,000	100,000
Computer Equipment less than $1,000	-	2,500	243	-	-
Books, Subscriptions & Videos	1,767	-	1,286	900	900
Repair & Maintenance Supplies	14,988	1,100	9,565	17,000	17,000
Classroom Educational Testing Supplies	2,104	-	98	-	-
Other Operation Supplies	570	-	-	-	-
Tools & Equipment Under $1,000	-	1,000	55,775	-	-

SUMMARY BY OBJECT

Department: Behavioral Health

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Furniture Under $1,000	-	-	19,855	-	-
Lawyers	3,839	-	1,440	-	-
Telecommunication Services	-	-	7,070	-	-
Accounting and Auditing Services	206	1,000	-	2,000	2,000
Software Maintenance and Support	-	-	-	22,100	22,100
Medical Professional Services	432,308	1,005,600	195,385	957,100	957,100
Patient Transportation	109,153	473,500	13,773	422,064	422,064
Outside Hospitals Clinics	1,796,090	3,284,647	1,006,450	3,243,834	3,243,834
Medical Services for Inmates	10,484,117	12,870,644	7,095,950	18,730,026	18,730,026
Other Support Care	42,500	27,616	17,000	27,700	27,700
In State Training	595	-	216	4,750	4,750
Postage & Freight	352	1,000	398	7,800	7,800
Printing & Microfilming	-	2,000	10	2,400	2,400
Moving and Storage Fees	-	-	2,522	-	-
R&M-Machinery & Equipment Services	6	15,950	185	15,750	15,750
R&M Building Services	9,749	-	78,014	24,600	24,600
Other Professional Services	153,101	1,375,930	89,972	738,687	738,687
Burials	-	-	-	271,000	271,000
Advertising	2,613	2,000	4,391	2,700	2,700
Leases & Rental - Other (Mchnry, Equip, etc.)	2,194	-	1,152	1,224	1,224
Interdepartmental Supplies & Services - Charged In/Debit	227	-	179	-	-
Departmental Overhead - Charged In/Debit	-	-	-	450	450
Telephone & Internet	11,462	-	-	-	-
Water & Sewer	-	-	-	1,200	1,200
Waste Disposal and Recycling	15	-	-	-	-
Mileage Reimbursement	3,376	3,500	2,161	3,500	3,500
Motor Pool Charges	-	2,500	-	37,998	37,998
Dues and Memberships	15,438	25,000	93	1,880	1,880
Other Miscellaneous Charges	2,685	1,000	1,120	3,360	3,360
Payments to or on behalf of other governments	3,570,904	4,513,218	2,313,385	4,480,718	4,480,718
Payments To Agencies	15,000,000	15,760,234	8,750,000	760,530	15,760,530
Other Insurance Premiums	-	-	-	200	200
Computer Hardware - ISF Charges	6,602	14,444	9,632	75,895	75,895
Server and Storage - ISF Charges	2,928	21,347	15,664	130,350	130,350
Software - ISF Charges	2,270	1,535	1,024	22,135	22,135
Telephone Provider Charges - External	-	-	506	-	-
Internet Charges - External	-	6,000	-	-	-

SUMMARY BY OBJECT

Department: Behavioral Health

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Mobile Devices - External	-	5,000	3,164	1,800	1,800
ISF- IT Port Charges	-	7,104	4,736	36,960	36,960
Operating Expenses Total	**31,759,681**	**39,463,469**	**19,763,470**	**30,173,811**	**45,173,811**
EXPENDITURE OBJECTS TOTAL	**32,833,290**	**40,816,182**	**21,051,644**	**34,088,246**	**49,097,703**
REVENUE OBJECTS					
Federal Revenue Operating	189	-	-	-	-
State Revenue	265,000	-	234,286	-	-
Intergovernmental Total	**265,189**	**-**	**234,286**	**-**	**-**
General Government Fees	150	-	-	20,000	20,000
Fiduciary Fees	-	-	-	439,980	439,980
Charges for Services Total	**150**	**-**	**-**	**459,980**	**459,980**
Other Misc. Revenue Operating	131,376	69,765	50,336	69,765	69,765
Miscellaneous Revenue Total	**131,376**	**69,765**	**50,336**	**69,765**	**69,765**
REVENUE OBJECTS TOTAL	**396,715**	**69,765**	**284,622**	**529,745**	**529,745**

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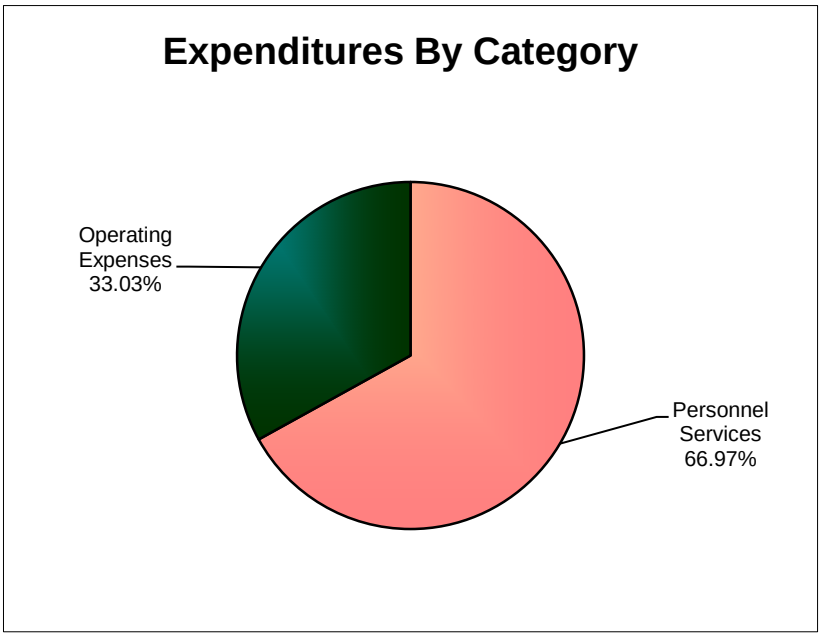
Pima County FY 2018/2019 Recommended Budget

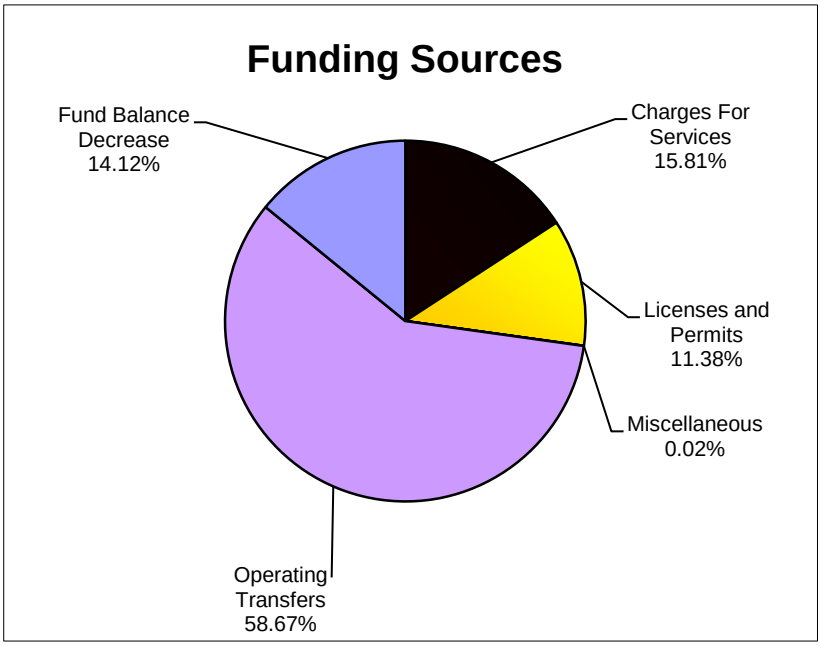
Health - Special Revenue Fund

Revenue	$	4,741,960
Expenditures		15,036,042
Net Transfers		7,833,398
Fund Impact	$	(2,460,684)
FTEs		182.70

Function Statement: Facilitate access to care for all Pima County residents; promote a safe, healthy, and prepared Pima County; stimulate collaboration across Pima County on issues of community health, safety, and well-being; and grow and sustain a public health workforce that is prepared and knowledgeable.

Health also operates Health Grants (a special revenue fund) and Pima Animal Care Center (a special revenue fund which is presented in a separate section).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	15,844,226	4,563,735	10,028,673	(1,251,818)
Reverse Prior Year Transfer			(10,028,673)	
Base General Fund Subsidy			10,225,223	
Decrease in Net Salary and Benefits	(95,559)			95,559
Decrease in Net Interdepartmental Salary and Fringe	(35,547)			35,547
Increase in Net Labor and Distribution Salary and Fringe	749,395			(749,395)
Decrease in Software Less Than $5M	(125,000)			125,000
Decrease in Drugs and Pharmaceuticals	(134,652)			134,652
Decrease in Software Maintenance and Support	(60,000)			60,000
Decrease in Lab and X-ray Services	(132,200)			132,200
Decrease in Repair and Maintenance Buildings	(182,276)			182,276
Increase in Department Overhead	114,943			(114,943)
Decrease in Electricty	(58,670)			58,670
Decrease in Payments to Government	(147,780)			147,780
Decrease in General Liability Insurance Premium	(69,865)			69,865
Decrease in IT ISF Hardware	(110,248)			110,248
Increase in IT ISF Server/Storage	229,088			(229,088)
Decrease in Motor Pool Charges	(175,000)			175,000
Decrease in Net Miscellaneous Operating Expenses	(57,984)			57,984
Decrease in State Revenue		(75,000)		(75,000)
Increase in License & Permit		253,225		253,225
Transfer Out to Debt Service - 2010 COPS			(59,724)	(59,724)
Transfer Out to Health Grants			(2,332,101)	(2,332,101)
Transfer Salaries & Benefits to CED Admin	(498,127)			498,127
HSA One-time Offset	(241,000)			241,000
2.5% Salary/Benefits Increase Adjustment	222,298			(222,298)
Supplemental Requests				
None Submitted				
Total Recommended Budget	15,036,042	4,741,960	7,833,398	(2,460,684)
Full Time Equivalents (FTEs)	182.70			

Comments/Issues

FTEs in the department decreased from 184.00 in fiscal year 2017/18 to 182.70 for fiscal year 2018/19 and the decrease is related to a restructure involving transfer of FTEs to a health oversight committee under Behavioral Health.

The fiscal year 2018/19 Recommended Budget expenditures are $808,184 lower than the fiscal year 2017/18 Adopted Budget. Expenditures increases totaling $1,315,724 reflect the increases of net labor and distribution salary and fringe of $749,395, department overhead of $114,943, and a 2.5 percent salary and benefits increase adjustment of $222,298. These increases are offset by a net $2,123,908 in salary and benefits of $95,559, net interdepartmental salary and fringe of $35,547, software less than $5 million of $125,000, drugs and pharmaceuticals of $134,652, software maintenance and support of $60,000, lab and x-ray services of $132,200, repair and maintenance buildings of $182,276, electricity of $58,670, payments to government of $147,780, general liability insurance premium of $69,865, IT ISF hardware of $110,248, motor pool charges of $175,000, transfer of salaries and benefits of Deputy County Administrator and Assistant County Adminstrator to Community Resources of $498,127, HSA one-time offset of $241,000 and a net miscellaneous operating expenses of $57,984.

The Recommended Budget revenues for fiscal year 2018/19 are an increase of $178,225 due to increases in license and permit of $253,225 which is offset by a $75,000 decrease in state revenue.

Operating transfers out are budgeted for grants match of $2,332,101 and the funding of COPs 2010 debt of $59,724.

The General Fund Support amount for fiscal year 2018/19 is $10,225,223 a $196,550 increase over the fiscal year 2017/18 Adopted Budget subsidy of $10,028,673.

Recommended revenue sources:

Licenses & Permits	1,983,225
Charges for Services	2,755,735
Miscellaneous Revenues	3,000
	4,741,960

The Recommended Budget includes no capital expenditures.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	12,170,512	12,736,704	12,683,925	14,180,019	15,036,042
Revenues	4,071,030	4,061,442	4,113,250	4,151,346	4,741,960
Transfers In/(Out)	9,957,621	9,948,544	9,254,999	11,348,008	7,833,398

Funding Summary By Department - Special Revenue Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	9,967,913	10,088,075	-	10,088,075	10,069,373
Operating Expenses	5,701,313	4,966,669	-	4,966,669	4,966,669
Capital	175,000	-	-	-	-
Total Expenditures	15,844,226	15,054,744	-	15,054,744	15,036,042
Revenues					
Licenses and Permits	1,730,000	1,983,225	-	1,983,225	1,983,225
Intergovernmental	75,000	-	-	-	-
Charges for Services	2,755,735	2,755,735	-	2,755,735	2,755,735
Miscellaneous	3,000	3,000	-	3,000	3,000
Total Revenues	4,563,735	4,741,960	-	4,741,960	4,741,960
Transfers In/(Out)	8,292,284	7,869,618	-	7,869,618	7,833,398
Fund Balance Decr/(Incr)	2,988,207	2,443,166	-	2,443,166	2,460,684
Total Funding	15,844,226	15,054,744	-	15,054,744	15,036,042

SUMMARY BY OBJECT

Department: Health

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	7,760,588	9,170,162	5,183,512	8,690,338	8,875,944
Overtime	18,849	-	17,252	-	-
On Call Pay	16,912	-	9,336	-	-
Shift Differential	12	-	-	-	-
Temporary Help	12,698	36,225	4,973	17,207	17,207
Holiday Worked Pay	1,709	-	1,749	-	-
Special Assignment Pay	22,961	2,080	18,625	-	-
Social Security & Medicare	578,159	690,370	376,237	662,545	662,545
Unemployment Insurance	6,215	6,437	3,904	4,659	4,659
Health Insurance Premiums	1,205,498	1,136,330	666,032	1,082,032	1,082,032
Workers Compensation	84,319	102,373	57,239	109,606	109,606
Life Insurance	5,244	6,216	3,431	6,320	6,320
Employer Paid Subsidy	1,171	1,620	1,078	2,016	2,016
Arizona State Retirement	908,849	1,056,038	600,174	1,022,485	1,022,485
Dental Insurance Premiums	20,533	20,923	13,529	21,881	21,881
Interdepartmental Salaries - Charged out/Credit	(133,940)	-	(144,644)	(132,144)	(132,144)
Interdepartmental Salaries - Charged in/Debit	50,341	-	29,220	99,229	99,229
Interdepartmental Fringe - Charged out/Credit	(32,968)	-	(32,663)	(33,036)	(33,036)
Interdepartmental Fringe - Charged in/Debit	21,327	-	12,691	30,404	30,404
Labor Distribution Fringe Charged out/Credit	(409,029)	(726,721)	(237,320)	(521,568)	(521,568)
Labor Distribution Fringe Charged in/Debit	27,392	64,288	15,653	25,512	25,512
Labor Distribution Salaries Charged out/Credit	(1,639,935)	(2,047,321)	(677,986)	(1,317,943)	(1,317,943)
Labor Distribution Salaries Charged in/Debit	95,615	223,892	65,146	77,532	77,532
Budgeted Benefits	-	-	-	-	36,692
Paid Parental Leave	5,956	-	3,162	-	-
Sick Payout	25,675	-	5,736	-	-
Vacation Payout	64,829	-	14,306	-	-
HSA Contribution - Employer	-	225,001	178,142	241,000	241,000
HSA Expense Offset	-	-	-	-	(241,000)
Personnel Services Total	**8,718,980**	**9,967,913**	**6,188,514**	**10,088,075**	**10,069,373**
Office Supplies	71,279	74,146	33,127	75,000	75,000
Software Under $5M	2,927	225,000	994	100,000	100,000
Computer Equipment less than $1,000	2,080	3,585	1,451	2,902	2,902

SUMMARY BY OBJECT

Department: Health

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Food Supplies	5,752	2,000	1,318	-	-
Food Preparations Supplies	1,425	-	1,222	-	-
Drugs & Pharmaceuticals	193,030	935,184	187,305	800,532	800,532
Medical & Lab Supplies	84,582	85,200	23,434	80,200	80,200
Fuel & Oil	12	-	-	-	-
Books, Subscriptions & Videos	7,839	3,028	4,268	6,184	6,184
Repair & Maintenance Supplies	45,187	25,350	11,390	30,000	30,000
Chemicals	2,568	3,600	2,953	2,500	2,500
Janitorial Supplies	913	2,400	1,860	2,616	2,616
Clothing, Uniforms, and Safety Apparel	5,956	-	377	-	-
Promotional Items	794	30,500	6,420	6,840	6,840
Arts & Crafts	39	-	-	-	-
Cameras, Film & Equipment	353	-	34	-	-
Other Operation Supplies	16,270	5,250	10,615	7,568	7,568
Animal Control Supplies (food & other)	-	-	61	1,720	1,720
Tools & Equipment Under $1,000	4,808	14,430	5,376	14,430	14,430
Furniture Under $1,000	6,057	-	4,089	3,287	3,287
Signage Supplies & Services	1,305	-	896	-	-
Telecommunication Services	1,476	-	1,987	3,800	3,800
Accounting and Auditing Services	3,818	-	-	-	-
Software Maintenance and Support	93,590	126,500	30,197	66,500	66,500
Medical Professional Services	26,925	16,000	17,240	23,410	23,410
Laboratory & X-ray Services	21,339	192,200	12,026	60,000	60,000
Health Care Consultants	8,400	30,500	34,000	12,000	12,000
Patient Transportation	2,373	1,750	165	300	300
Outside Hospitals Clinics	1,259	-	-	-	-
Other Support Care	5,400	10,000	-	10,000	10,000
In State Training	7,699	3,500	3,115	1,705	1,705
Out of State Training	5,917	-	2,509	-	-
In State Travel	6,120	8,500	3,595	5,200	5,200
Out of State Travel	20,733	3,000	12,597	10,244	10,244
Postage & Freight	18,230	22,550	11,677	25,000	25,000
Printing & Microfilming	11,484	31,550	8,436	20,000	20,000
Security	62,372	72,300	28,257	52,300	52,300
Moving and Storage Fees	1,075	-	388	-	-
Leases & Rental - Real Estate - Internal	863,113	722,758	591,672	768,494	768,494
Leases & Rental - Real Estate - External	68,372	149,640	27,152	119,016	119,016
R&M-Machinery & Equipment Services	61,427	67,237	36,325	56,366	56,366

SUMMARY BY OBJECT

Department: Health

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M Building Services	121,892	253,260	35,703	70,984	70,984
R&M Grounds and Landscaping	3,673	6,500	2,574	3,348	3,348
Other Professional Services	83,904	23,841	34,697	19,358	19,358
Investigative Services	-	2,250	-	100	100
Banking Credit Card Fees and Charges	28,138	33,300	19,783	38,760	38,760
Advertising	17,510	33,834	14,790	7,712	7,712
Leases & Rental - Other (Mchnry, Equip, etc.)	20,013	7,000	10,928	16,791	16,791
Intradepartmental Supplies & Services - Charged Out/Credit	(94,473)	-	(4,799)	-	-
Departmental Overhead - Charged Out/Credit	(542,319)	(560,097)	(233,749)	(445,154)	(445,154)
Interdepartmental Supplies & Services - Charged In/Debit	8,773	-	5,959	3,588	3,588
Intradepartmental Supplies & Services - Charged In/Debit	77	-	-	-	-
Telephone & Internet	287,367	-	-	-	-
Electricity	77,680	123,100	36,218	64,430	64,430
Water & Sewer	3,840	9,640	1,585	3,999	3,999
Natural Gas	1,653	2,750	1,427	-	-
Waste Disposal and Recycling	3,141	5,750	1,174	2,240	2,240
Mileage Reimbursement	10,847	23,050	6,374	8,760	8,760
Motor Pool Charges	255,840	300,200	202,706	315,506	315,506
Regulatory Permitting Fees	51	-	51	-	-
Dues and Memberships	4,588	28,759	6,398	-	-
Other Miscellaneous Charges	10,314	5,000	2,510	1,805	1,805
Payments to or on behalf of other governments	415,495	497,780	154,245	350,000	350,000
Payments To Agencies	11,254	-	5,626	-	-
Payments To Grant Sub Recipients	13,875	-	4,625	-	-
General Liability Insurance Premiums	184,560	214,700	96,560	144,835	144,835
Property Damage Insurance Premiums	50,136	21,388	42,368	63,544	63,544
Malpractice Insurance Premiums	118,524	148,527	113,704	170,556	170,556
Bad Debt Expense AP05 (Finance Only)	206	-	-	-	-
Client Assistance - Other	155	-	-	-	-
Radio	14,760	12,627	10,590	14,760	14,760
Computer Hardware - ISF Charges	520,593	662,478	314,096	552,230	552,230
Server and Storage - ISF Charges	409,139	409,139	268,768	638,227	638,227
Software - ISF Charges	169,353	202,495	93,904	157,173	157,173
Telephone Provider Charges - External	-	-	35,597	55,696	55,696

SUMMARY BY OBJECT

Department: Health

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Internet Charges - External	-	59,400	3,589	7,166	7,166
Mobile Devices - External	-	69,000	34,860	64,445	64,445
ISF- IT Port Charges	-	237,984	123,136	267,696	267,696
Fixed Equipment - Non-Capital	-	-	845	-	-
Furniture - Non-Capital	5,844	-	-	-	-
Office Machines & Computers - Non-Capital	4,105	-	-	-	-
Medical & Laboratory Equipment - Non-Capital	-	-	6,039	-	-
Other Machines & Equipment - Non-Capital	139	-	151	-	-
Telecommunication Equipment - Non-Capital	-	-	337	-	-
Operating Expenses Total	**3,964,945**	**5,701,313**	**2,571,897**	**4,966,669**	**4,966,669**
Motor Vehicles - Capital	-	175,000	-	-	-
Capital Equipment > $5,000 Total	**-**	**175,000**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**12,683,925**	**15,844,226**	**8,760,411**	**15,054,744**	**15,036,042**
REVENUE OBJECTS					
License & Permits	1,767,639	1,730,000	1,274,835	1,983,225	1,983,225
Licenses & Permits Total	**1,767,639**	**1,730,000**	**1,274,835**	**1,983,225**	**1,983,225**
Federal Revenue Operating	3,619	-	-	-	-
State Revenue	75,000	75,000	18,750	-	-
Intergovernmental Total	**78,619**	**75,000**	**18,750**	**-**	**-**
Health Fees	2,072,229	2,755,735	1,447,283	2,755,735	2,755,735
Charges for Services Total	**2,072,229**	**2,755,735**	**1,447,283**	**2,755,735**	**2,755,735**
Interest Revenue Pooled Investments Operating	40,323	-	28,001	-	-
Investment Earnings Total	**40,323**	**-**	**28,001**	**-**	**-**
Rent and Royalties	129,781	3,000	2,551	3,000	3,000
Other Misc. Revenue Operating	24,096	-	1,916	-	-
NSF Check Charge Revenue Source	563	-	475	-	-
Miscellaneous Revenue Total	**154,440**	**3,000**	**4,942**	**3,000**	**3,000**
REVENUE OBJECTS TOTAL	**4,113,250**	**4,563,735**	**2,773,811**	**4,741,960**	**4,741,960**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF HEALTH IS:

- **HEALTH GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

HEALTH GRANTS SPECIAL REVENUE FUND

Expenditures: **10,925,051** **Revenues:** **8,594,196**

FTEs: **101.05**

Function Statement: Obtain grant funding for Health Department mandated and necessary services. Manage and administer grant programs.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	8,625,278	7,514,110	-	7,514,110	7,477,258
Operating Expenses	3,665,169	3,412,187	-	3,412,187	3,447,793
Total Expenditures	12,290,447	10,926,297	-	10,926,297	10,925,051
Revenues					
Intergovernmental	9,991,197	7,825,708	-	7,825,708	7,789,488
Miscellaneous Revenue	112,912	804,708	-	804,708	804,708
Total Revenues	10,104,109	8,630,416	-	8,630,416	8,594,196
Total Transfers In/(Out)	1,678,531	2,295,881	-	2,295,881	2,332,101
Fund Balance Decrease/(Increase)	507,807	-	-	-	(1,246)
Total Funding	12,290,447	10,926,297	-	10,926,297	10,925,051

Operating Transfers In have been budgeted in accordance with new procedures in accounting for grants match that began in fiscal year 2014/15.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	9,842,222	9,470,625	9,484,449	9,554,664	10,925,051
Revenues	9,231,484	8,754,878	8,091,069	8,628,267	8,594,196
Net Operating Transfers In/(Out)	577,601	759,218	770,698	1,078,531	2,332,101

SUMMARY BY OBJECT

Department: Health Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	3,498,608	4,339,711	2,236,391	4,117,280	4,212,730
Overtime	2,795	-	2,518	-	-
Temporary Help	51,945	150,379	26,446	53,764	53,764
Special Assignment Pay	6,290	-	4,545	-	-
Social Security & Medicare	265,552	343,492	167,863	319,087	319,087
Unemployment Insurance	2,809	3,141	1,700	2,232	2,232
Health Insurance Premiums	651,279	635,935	346,178	590,681	590,681
Workers Compensation	17,896	25,961	13,302	26,332	26,332
Life Insurance	2,911	3,600	1,837	3,671	3,671
Employer Paid Subsidy	(8)	-	-	-	-
Arizona State Retirement	409,778	501,060	260,367	488,577	488,577
Dental Insurance Premiums	9,812	10,756	6,934	11,880	11,880
Interdepartmental Salaries - Charged out/Credit	(1,297)	-	923	-	-
Interdepartmental Salaries - Charged in/Debit	46,631	25,003	24,932	-	-
Interdepartmental Fringe - Charged out/Credit	(1,017)	-	261	-	-
Interdepartmental Fringe - Charged in/Debit	21,697	10,336	11,067	-	-
Labor Distribution Fringe Charged out/Credit	(116,947)	(216,593)	(87,517)	(147,223)	(147,223)
Labor Distribution Fringe Charged in/Debit	501,611	811,148	309,148	610,518	610,518
Labor Distribution Salaries Charged out/Credit	(289,489)	(241,542)	(226,462)	(326,326)	(326,326)
Labor Distribution Salaries Charged in/Debit	1,409,075	2,075,815	839,322	1,613,637	1,612,467
Budgeted Benefits	-	-	-	-	18,868
Paid Parental Leave	-	-	8,785	-	-
Sick Payout	1,054	-	-	-	-
Vacation Payout	20,559	-	5,522	-	-
HSA Contribution - Employer	-	147,076	98,692	150,000	150,000
HSA Expense Offset	-	-	-	-	(150,000)
Personnel Services Total	**6,511,544**	**8,625,278**	**4,052,754**	**7,514,110**	**7,477,258**
Office Supplies	41,415	131,950	16,542	120,193	128,690
Software Under $5M	10,341	3,160	331	4,264	1,800
Computer Equipment less than $1,000	2,717	10,025	401	9,750	9,750
Food Supplies	6,106	200	5,424	7,824	7,824
Food Preparations Supplies	170	-	451	-	-
Drugs & Pharmaceuticals	117,851	154,623	77,480	153,162	154,416

SUMMARY BY OBJECT

Department: Health Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Medical & Lab Supplies	43,955	88,270	32,096	72,593	82,067
Fuel & Oil	723	460	677	500	500
Books, Subscriptions & Videos	34,913	25,570	8,681	52,960	52,960
Repair & Maintenance Supplies	7,816	5,209	2,234	5,535	5,535
Classroom Educational Testing Supplies	-	1,550	-	-	-
Chemicals	-	-	170	-	-
Janitorial Supplies	320	250	-	-	-
Clothing, Uniforms, and Safety Apparel	4,680	1,150	9,653	2,618	2,627
Promotional Items	81,641	37,894	12,876	51,262	59,699
Arts & Crafts	17	-	63	75	75
Cameras, Film & Equipment	2,014	1,200	601	-	-
Other Operation Supplies	67,963	97,990	13,748	223,825	223,825
Animal Control Supplies (food & other)	309	-	16	-	-
Tools & Equipment Under $1,000	12,523	28,545	5,035	23,299	23,299
Furniture Under $1,000	821	500	1,615	2,498	2,498
Signage Supplies & Services	3,522	-	-	-	-
Telecommunication Services	-	-	224	1,960	1,960
Project Management Services	-	-	50	-	-
Software Maintenance and Support	2,905	-	4,957	4,040	4,040
Medical Professional Services	168,080	211,077	78,616	210,901	210,656
Laboratory & X-ray Services	238,979	227,951	119,111	217,164	217,164
Health Care Consultants	8,384	-	5,115	-	-
Patient Transportation	797	-	1,569	-	-
Outside Hospitals Clinics	-	95,481	-	-	-
Indigent Healthcare	-	250	-	-	-
Other Support Care	786	-	1,054	-	-
In State Training	39,675	28,346	11,562	22,488	22,488
Out of State Training	17,614	3,725	18,473	11,777	11,777
In State Travel	38,974	27,180	9,664	18,977	18,977
Out of State Travel	53,913	22,101	52,655	50,668	50,668
Postage & Freight	2,795	14,052	1,297	24,943	24,943
Printing & Microfilming	18,717	35,252	10,623	37,543	36,989
Security	44,491	16,385	43,019	50,607	50,607
Moving and Storage Fees	1,985	200	-	840	840
Leases & Rental - Real Estate - Internal	62,152	79,517	52,149	65,069	65,069
Leases & Rental - Real Estate - External	94,475	101,251	50,484	121,660	121,660
R&M-Machinery & Equipment Services	7,270	5,150	2,461	5,127	5,127

SUMMARY BY OBJECT

Department: Health Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M Building Services	57,032	22,401	18,776	32,260	32,260
Other Professional Services	353,454	443,768	159,374	439,390	439,390
Investigative Services	10	-	-	-	-
Data Processing	-	55,745	-	-	-
Printing Costs for Promotional Items	2,817	-	-	-	-
Advertising	169,067	62,765	58,341	17,196	17,196
Leases & Rental - Other (Mchnry, Equip, etc.)	7,094	9,830	1,682	3,223	3,223
Interdepartmental Supplies & Services - Charged In/Debit	-	-	255	-	-
Departmental Overhead - Charged In/Debit	542,317	560,063	233,752	446,373	457,571
Telephone & Internet	59,125	-	-	-	-
Electricity	1,292	-	-	-	-
Water & Sewer	146	-	-	-	-
Natural Gas	33	-	-	-	-
Waste Disposal and Recycling	1,844	-	588	1,411	1,411
Mileage Reimbursement	23,647	25,856	15,257	25,451	25,451
Motor Pool Charges	41,390	43,804	31,093	40,620	40,620
Dues and Memberships	5,619	4,349	5,899	5,213	5,213
Other Miscellaneous Charges	4,040	7,078	913	51,816	51,816
Payments to or on behalf of other governments	225	-	-	-	-
Payments To Grant Sub Recipients	452,345	927,328	238,438	724,918	724,918
Client Assistance - Other	16	-	-	-	-
Radio	641	-	-	-	-
Telephone Provider Charges - External	-	978	890	978	978
Mobile Devices - External	-	44,740	29,744	49,216	49,216
Furniture - Non-Capital	1,003	-	-	-	-
Office Machines & Computers - Non-Capital	7,507	-	-	-	-
Medical & Laboratory Equipment - Non-Capital	65	-	-	-	-
Other Machines & Equipment - Non-Capital	367	-	-	-	-
Operating Expenses Total	**2,972,905**	**3,665,169**	**1,446,179**	**3,412,187**	**3,447,793**
EXPENDITURE OBJECTS TOTAL	**9,484,449**	**12,290,447**	**5,498,933**	**10,926,297**	**10,925,051**
REVENUE OBJECTS					
Federal Revenue Operating	20	-	-	-	-
State Revenue Grants	2,339,539	2,677,964	1,764,882	2,533,020	2,533,020
Addressing Services	-	-	-	19,260	19,260
Federal Grant Revenue	58,454	70,000	19,217	70,000	70,000

SUMMARY BY OBJECT

Department: Health Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Federal Grant Revenue Pass Through State	4,922,258	6,370,315	3,507,537	5,180,506	5,144,286
Federal Through Other Government Grant	23,309	872,918	12,242	22,922	22,922
Intergovernmental Total	**7,343,580**	**9,991,197**	**5,303,878**	**7,825,708**	**7,789,488**
Interest Revenue Pooled Investments Operating	1,304	-	559	-	-
Investment Earnings Total	**1,304**	**-**	**559**	**-**	**-**
Federal Grant Revenue Pass Through Educational Institution	28,275	-	20,886	-	-
Other Non-Government Grant	70,315	112,912	95,333	71,579	71,579
Federal Through Other Non-Government Grant	645,773	-	396,870	733,129	733,129
Other Misc. Revenue Operating	1,822	-	2,825	-	-
Miscellaneous Revenue Total	**746,185**	**112,912**	**515,914**	**804,708**	**804,708**
REVENUE OBJECTS TOTAL	**8,091,069**	**10,104,109**	**5,820,351**	**8,630,416**	**8,594,196**

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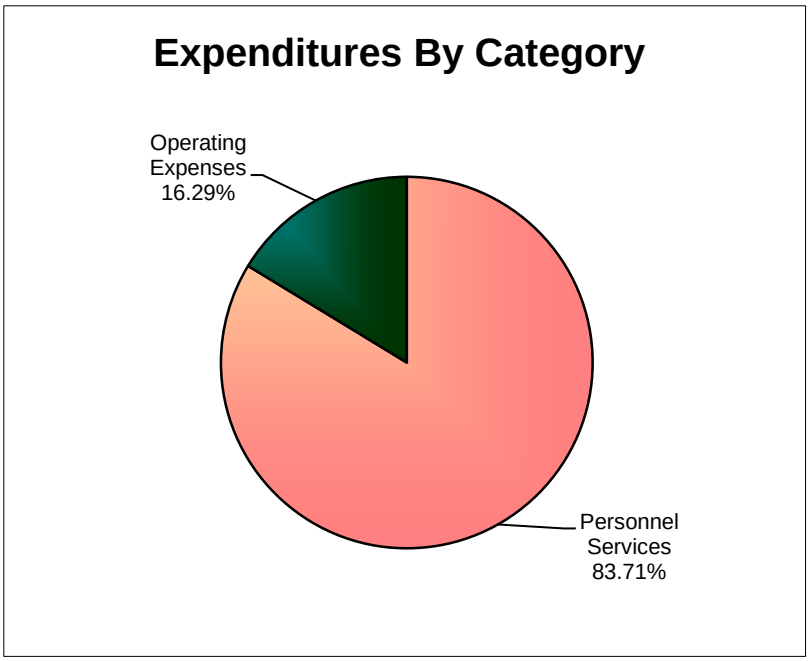
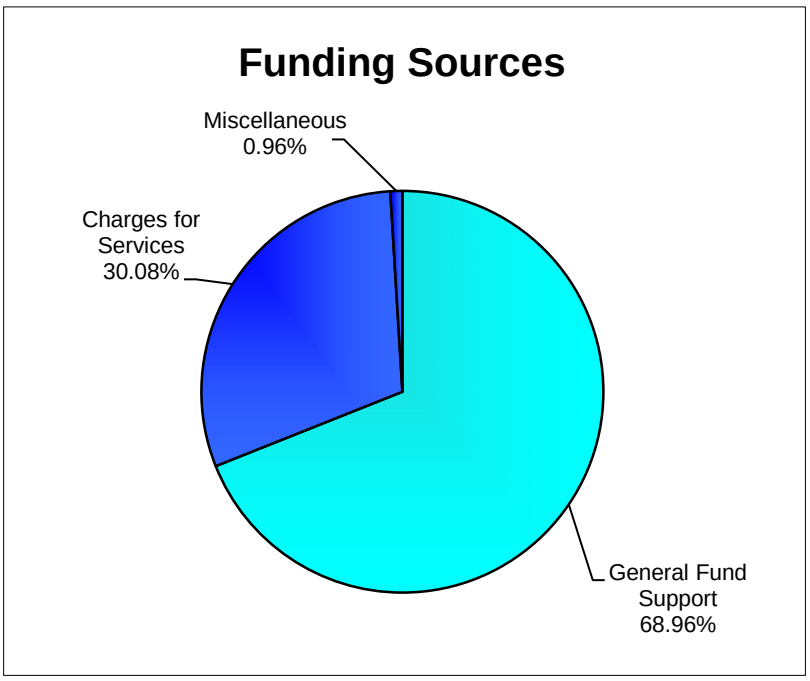
Medical Examiner – General Fund

Revenue	$ 1,224,500
Expenditures	3,944,048
Fund Impact	$ (2,719,548)
FTEs	32.00

Function Statement: Perform death investigations regarding individuals whose deaths fall under the jurisdiction of the office of the Medical Examiner-Forensic Science Center as mandated by ARS 11-591, et seq.

Medical Examiner also operates Medical Examiner Special Revenue Fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	3,846,635	1,830,700	-	(2,015,935)
Vacation & Retirement Payouts/Salary Sharing	57,385			(57,385)
Motor Pool Charges Adjustment	1,176			(1,176)
Port Charges Adjustment	3,504			(3,504)
IT ISF Software Adjustment	(697)			697
IT ISF Hardware Adjustment	7,560			(7,560)
IT ISF Server/Storage Adjustment	4,826			(4,826)
Benefits Adjustment	(6,138)			6,138
HSA One-time Offset	(43,000)			43,000
2.5% Salary/Benefits Increase Adjustment	72,797			(72,797)
Pinal County Contract		(354,000)		(354,000)
Pathology Related Services		(250,000)		(250,000)
Miscellaneous Services		(2,200)		(2,200)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	3,944,048	1,224,500	-	(2,719,548)
Full Time Equivalents (FTEs)	32.00			

Comments/Issues

Recommended FTEs are 32.00, no change from the fiscal year 2017/18 Adopted Budget.

The Recommended Budget is $3,944,048, an increase of $97,413 or 2.53 percent over the fiscal year 2017/18 Adopted Budget.

Effective fiscal year 2017/18, the department name was changed to Medical Examiner from Forensic Science Center.

Requested General Fund revenue sources:

Medical Examiner Services Internal to Pima County	5,500
Medical Examiner Services External to Pima County	1,180,000
Interdepartmental Revenue	1,000
Tissue Service (DNA), Miscellaneous Services	38,000
	1,224,500

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	3,493,954	3,556,802	3,585,093	4,202,959	3,944,048
Revenues	1,523,434	1,684,009	1,519,150	1,028,035	1,224,500

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	3,202,946	3,271,762	-	3,271,762	3,301,559
Operating Expenses	643,689	642,489	-	642,489	642,489
Total Expenditures	3,846,635	3,914,251	-	3,914,251	3,944,048
Revenues					
Charges For Services	1,791,700	1,186,500	-	1,186,500	1,186,500
Miscellaneous	39,000	38,000	-	38,000	38,000
Total Revenues	1,830,700	1,224,500	-	1,224,500	1,224,500
General Fund Support	2,015,935	2,689,751	-	2,689,751	2,719,548
Total Funding	3,846,635	3,914,251	-	3,914,251	3,944,048

SUMMARY BY OBJECT

Department: Medical Examiner

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	2,334,748	2,394,948	1,598,998	2,431,387	2,492,170
Overtime	617	500	122	500	500
Shift Differential	6,714	7,000	4,293	6,500	6,500
Holiday Worked Pay	13,561	14,000	10,948	12,000	12,000
Social Security & Medicare	152,856	158,153	94,644	159,778	159,778
Unemployment Insurance	1,851	1,674	1,202	1,301	1,301
Health Insurance Premiums	283,253	248,366	177,101	248,149	248,149
Workers Compensation	11,987	12,987	8,649	14,044	14,044
Life Insurance	1,064	1,087	713	1,087	1,087
Arizona State Retirement	273,417	275,419	185,593	286,904	286,904
Dental Insurance Premiums	4,652	4,676	2,964	4,337	4,337
Interdepartmental Salaries - Charged out/Credit	-	-	(584)	-	-
Interdepartmental Salaries - Charged in/Debit	2,737	16,000	2,164	1,000	1,000
Interdepartmental Fringe - Charged out/Credit	-	-	(186)	-	-
Interdepartmental Fringe - Charged in/Debit	1,294	5,600	1,001	500	500
Budgeted Benefits	-	-	-	-	12,014
Sick Payout	-	9,266	-	23,330	23,330
Vacation Payout	4,097	11,270	288	37,945	37,945
HSA Contribution - Employer	-	42,000	41,667	43,000	43,000
HSA Expense Offset	-	-	-	-	(43,000)
Personnel Services Total	**3,092,848**	**3,202,946**	**2,129,577**	**3,271,762**	**3,301,559**
Office Supplies	7,816	9,000	4,529	9,200	9,200
Software Under $5M	24,192	25,000	20,000	-	-
Computer Equipment less than $1,000	-	-	411	-	-
Medical & Lab Supplies	29,268	28,000	8,420	28,000	28,000
Books, Subscriptions & Videos	694	-	2,260	5,479	5,479
Repair & Maintenance Supplies	1,830	4,000	1,658	4,000	4,000
Chemicals	4,412	7,000	1,764	5,000	5,000
Janitorial Supplies	1,959	1,200	654	1,700	1,700
Clothing, Uniforms, and Safety Apparel	16,774	22,000	7,064	15,000	15,000
Cameras, Film & Equipment	123	-	-	-	-
Other Operation Supplies	203	500	31	500	500
Tools & Equipment Under $1,000	-	1,500	433	1,500	1,500
Transcription Services	19,219	51,381	10,281	50,660	50,660
Software Maintenance and Support	1,662	13,500	-	38,500	38,500
Laboratory & X-ray Services	134,152	202,684	80,090	202,061	202,061

SUMMARY BY OBJECT

Department: Medical Examiner

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
In State Training	-	-	26	-	-
Out of State Training	-	-	-	500	500
Out of State Travel	4,959	-	-	500	500
Postage & Freight	2,535	5,000	1,686	5,000	5,000
Printing & Microfilming	339	3,000	335	3,000	3,000
R&M-Machinery & Equipment	6,675	16,752	1,864	14,000	14,000
Services					
Other Professional Services	49	500	46	500	500
Investigative Services	222	250	57	250	250
Banking Credit Card Fees and Charges	725	500	530	800	800
Advertising	230	3,000	19	3,000	3,000
Laundry & Linen Services	5,254	6,000	2,976	6,000	6,000
Leases & Rental - Other (Mchnry, Equip, etc.)	321	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	507	3,000	351	2,339	2,339
Telephone & Internet	27,139	-	-	-	-
Waste Disposal and Recycling	7,271	7,000	1,882	7,000	7,000
Mileage Reimbursement	8	-	214	-	-
Motor Pool Charges	31,593	31,368	21,562	34,400	34,400
Dues and Memberships	5,492	-	6,202	5,500	5,500
Other Miscellaneous Charges	244	235	175	300	300
Radio	2,460	2,952	1,412	2,000	2,000
Computer Hardware - ISF Charges	54,719	51,260	34,176	58,900	58,900
Server and Storage - ISF Charges	76,405	76,744	51,160	81,600	81,600
Software - ISF Charges	18,615	15,352	10,232	14,700	14,700
Telephone Provider Charges - External	-	-	59	700	700
Mobile Devices - External	-	27,339	6,172	12,000	12,000
ISF- IT Port Charges	-	24,672	14,208	24,900	24,900
Medical & Laboratory Equipment - Non-Capital	3,234	3,000	-	3,000	3,000
Other Machines & Equipment - Non-Capital	945	-	1,104	-	-
Operating Expenses Total	**492,245**	**643,689**	**294,043**	**642,489**	**642,489**
EXPENDITURE OBJECTS TOTAL	**3,585,093**	**3,846,635**	**2,423,620**	**3,914,251**	**3,944,048**
REVENUE OBJECTS					
General Government Fees	14,229	5,500	3,792	5,500	5,500
Health Fees	1,468,171	1,786,200	663,767	1,180,000	1,180,000
Interdepartmental Revenue	-	-	530	1,000	1,000
Charges for Services Total	**1,482,400**	**1,791,700**	**668,089**	**1,186,500**	**1,186,500**

SUMMARY BY OBJECT

Department: Medical Examiner

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Misc. Revenue Operating	36,750	39,000	14,000	38,000	38,000
Late Fees and Interest Charges on Overdue Receivable	-	-	5	-	-
Miscellaneous Revenue Total	**36,750**	**39,000**	**14,005**	**38,000**	**38,000**
REVENUE OBJECTS TOTAL	**1,519,150**	**1,830,700**	**682,094**	**1,224,500**	**1,224,500**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF MEDICAL EXAMINER IS:

- **MEDICAL EXAMINER SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

MEDICAL EXAMINER SPECIAL REVENUE FUND

Expenditures: **65,080** **Revenues:** **70,500**

FTEs: **0.00**

Function Statement: Manage and administer education and training programs for the Medical Examiner.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	65,080	65,080	-	65,080	65,080
Total Expenditures	65,080	65,080	-	65,080	65,080
Revenues					
Charges for Services	30,000	30,000	-	30,000	30,000
Miscellaneous Revenue	40,000	40,000	-	40,000	40,000
Investment Earnings	500	500	-	500	500
Total Revenues	70,500	70,500	-	70,500	70,500
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(5,420)	(5,420)	-	(5,420)	(5,420)
Total Funding	65,080	65,080	-	65,080	65,080

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	23,372	29,925	24,386	33,757	65,080
Revenues	58,392	74,122	60,902	53,101	70,500
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Medical Examiner Special Revenue

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Books, Subscriptions & Videos	-	1,500	-	1,500	1,500
In State Training	545	-	5,610	-	-
Out of State Training	-	4,000	2,550	4,000	4,000
Out of State Travel	9,591	50,000	8,824	45,000	45,000
Mileage Reimbursement	-	-	66	-	-
Dues and Memberships	14,250	9,580	7,660	14,580	14,580
Operating Expenses Total	**24,386**	**65,080**	**24,710**	**65,080**	**65,080**
EXPENDITURE OBJECTS TOTAL	**24,386**	**65,080**	**24,710**	**65,080**	**65,080**
REVENUE OBJECTS					
General Government Fees	22,425	30,000	19,299	30,000	30,000
Charges for Services Total	**22,425**	**30,000**	**19,299**	**30,000**	**30,000**
Interest Revenue Pooled Investments Operating	1,272	500	1,086	500	500
Investment Earnings Total	**1,272**	**500**	**1,086**	**500**	**500**
Other Misc. Revenue Operating	37,205	40,000	14,085	40,000	40,000
Miscellaneous Revenue Total	**37,205**	**40,000**	**14,085**	**40,000**	**40,000**
REVENUE OBJECTS TOTAL	**60,902**	**70,500**	**34,470**	**70,500**	**70,500**

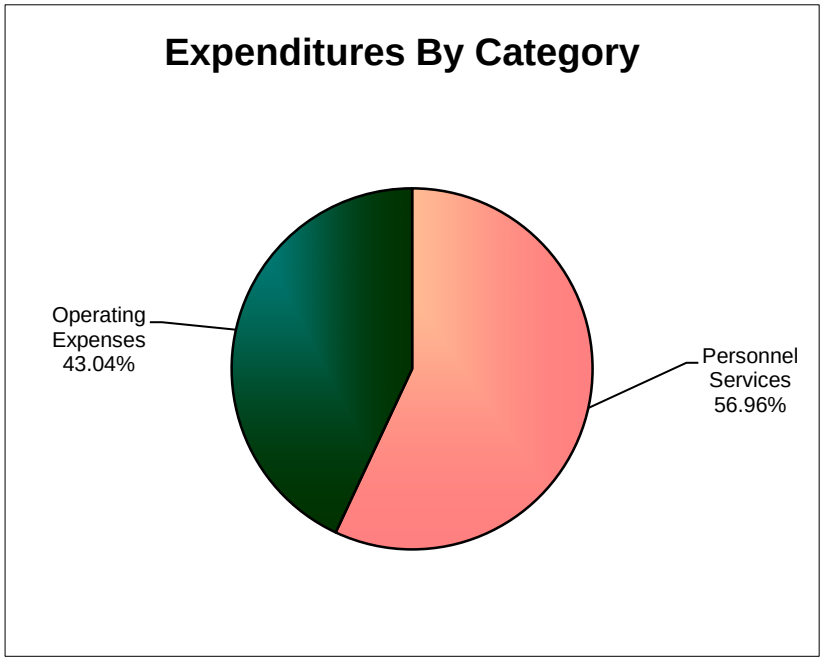
Pima County FY 2018/2019 Recommended Budget

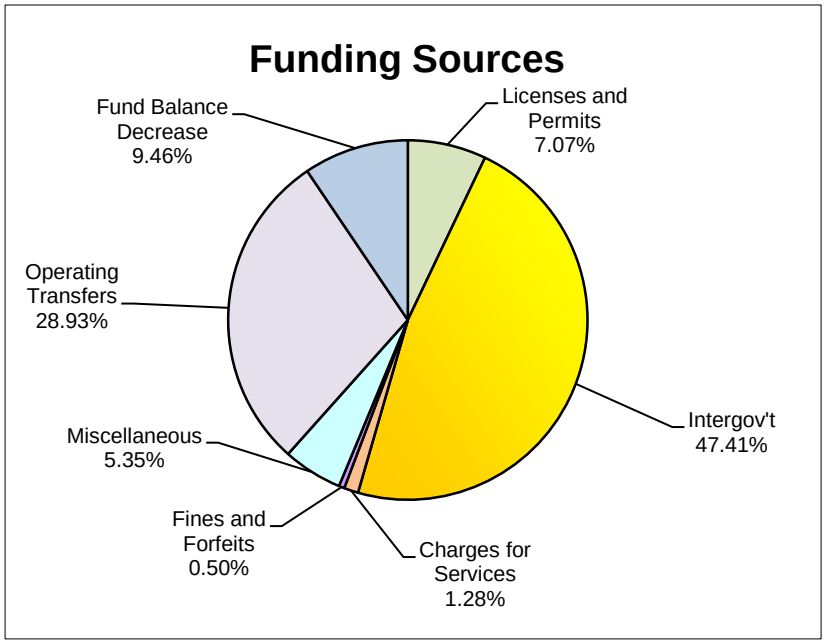
Pima Animal Care Center - Special Revenue Fund

Revenue	$	6,100,000
Expenditures		9,900,456
Net Transfers		2,776,413
Fund Impact	$	(1,024,043)
FTEs		92.63

Function Statement: Protect public health and safety through education and enforcement of animal control laws and ordinances. Protect the welfare of animals through enforcement of animal welfare and cruelty laws and ordinances, and sheltering abandoned animals. Improve public health through promotion of the human/animal bond.

Pima Animal Care Center also operates PAC Development Program (a special revenue fund), PAC Donations (a special revenue fund) and PAC Grants (a special revenue fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	9,426,331	6,559,573	2,431,679	(435,079)
Reverse Prior Year Transfer			(2,431,679)	(2,431,679)
Increase in Shelter Cleaning Service	575,000			(575,000)
Increase in Animal Food	233,427			(233,427)
Increase in Medical and Laboratory Supply	118,000			(118,000)
Increase in Electricity	100,000			(100,000)
Increase in Drugs and Pharmaceuticals	80,197			(80,197)
Increase in Water and Sewer	62,520			(62,520)
Increase in Software Less Than $5M	61,050			(61,050)
Decrease in Administrative Overhead	(682,156)			682,156
Decrease in Motor Pool Charges	(95,353)			95,353
Decrease in Job Service Supplies	(95,000)			95,000
Net Increase in Other Operating Expense	20,152			(20,152)
Increase in Salary and Benefits	488,432			(488,432)
Decrease in Interdepartment Salary and Fringe	(313,731)			313,731
Decrease in Labor Distribution Salary and Fringe	(107,299)			107,299
Net Increase in Other Personnel Expense	54,600			(54,600)
HSA One-time Offset	(115,000)			115,000
2.5% Salary/Benefits Increase Adjustment	89,286			(89,286)
Decrease in City Revenue		(193,771)		(193,771)
Decrease in Other Local Governments		(249,376)		(249,376)
Decrease in Animal Care/Veterinary Fees		(10,300)		(10,300)
Increase in License & Permit		151,754		151,754
Decrease in Donations		(100,000)		(100,000)
Decrease in Miscellaneous Revenue-Operating		(57,880)		(57,880)
Operating Transfer Out to Debt Service - 2010 COPs			(21,836)	(21,836)
Operating Transfer Out to PACC Grants			(65,863)	(65,863)
Operating Transfer In from General Fund			2,864,112	2,864,112
Total Recommended Budget	9,900,456	6,100,000	2,776,413	(1,024,043)
Full Time Equivalents (FTEs)	92.63			

Comments/Issues

Recommended FTEs are 92.63 FTEs which is a 1.63 FTE increase from the fiscal year 2017/18 Adopted Budget of 91.00 FTE. The department separated from the Health department as of fiscal year 2017/18. This created a need for additional positions to support the new Pima Animal Care Center and additional responsibilities tied with the growth of services.

The fiscal year 2018/19 General Fund support increased $410,771 over fiscal year 2017/18 to $2,864,112 due to increases in a compensation/classification study, port charges, hardware/server/storage, and a one-time offset revenue loss that are offset by decreases in software expenses, self insurance rate, motor pool charges and benefits.

The fiscal year 2018/19 Recommended Budget expenditures increased overall by $474,125 over fiscal year 2017/18 to $9,900,456. Expenditure increases totaling $1,882,664 reflect increases to shelter cleaning services by $575,000, salary and benefits of $488,432, animal food of $233,427, medical and labratory supply of $118,000, electricity of $100,000, a 2.5 percent salary/benefits increase of $89,286, drugs and pharmaceuticals of $80,197, water and sewer of $62,520, software less than $5 million of $61,050, and net other expenditure increases of $74,752. These expenditure increases are offset by $1,408,539 in decreases to administrative overhead by $682,156, interdepartmental salary and fringe of $313,731, a one-time HSA offset of $115,000, motor pool charges of $95,353, and job service supplies of $95,000.

The fiscal year 2018/19 Recommended Budget decrease in revenues of $459,573 is due to a decrease in city revenue of $193,771, an additional jurisdiction withdrawing from County enforcement services of $249,376, animal care/veterinary fees of $10,300, donations of $100,000 and miscellaneous revenue of $57,880 that is offset by an increase of $151,754 in licenses and permits.

Operating transfers out are budgeted for fiscal year 2018/19 for $21,836 for Debt Service - COPs 2010 and $65,863 for grants match.

Recommended revenue sources:

Licenses & Permits	700,000
Intergovernmental	4,693,380
Charges for Services	127,100
Fines & Forfeits	49,400
Miscellaneous Revenue	530,120
	6,100,000

The department did not submit requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	8,945,440	8,860,115	9,262,579	9,426,331	9,900,456
Revenues	6,605,358	8,087,392	6,478,610	6,209,573	6,100,000
Transfers In/(Out)	2,116,788	2,178,102	2,431,679	2,473,910	2,776,413

Funding Summary By Department - Special Revenue Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	5,543,121	5,665,123	-	5,665,123	5,639,409
Operating Expenses	3,883,210	4,261,047	-	4,261,047	4,261,047
Total Expenditures	9,426,331	9,926,170	-	9,926,170	9,900,456
Revenues					
Licenses and Permits	548,246	700,000	-	700,000	700,000
Intergovernmental	5,136,527	4,693,380	-	4,693,380	4,693,380
Charges for Services	113,900	127,100	-	127,100	127,100
Fines and Forfeits	72,900	49,400	-	49,400	49,400
Miscellaneous Revenue	688,000	530,120	-	530,120	530,120
Total Revenues	6,559,573	6,100,000	-	6,100,000	6,100,000
Transfers In/(Out)	2,431,679	2,776,413	-	2,776,413	2,776,413
Fund Balance Decr/(Incr)	435,079	1,049,757	-	1,049,757	1,024,043
Total Funding	9,426,331	9,926,170	-	9,926,170	9,900,456

SUMMARY BY OBJECT

Department: Pima Animal Care

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	3,099,910	3,424,180	2,003,448	3,572,770	3,647,318
Overtime	188,766	111,500	157,131	387,730	387,730
On Call Pay	9,614	-	6,240	9,600	9,600
Shift Differential	13,745	14,000	4,987	15,865	15,865
Holiday Worked Pay	46,768	38,000	34,624	57,200	57,200
Special Assignment Pay	947	-	2,124	-	-
Social Security & Medicare	258,712	263,050	168,848	274,151	274,151
Unemployment Insurance	2,711	2,405	1,691	1,921	1,921
Health Insurance Premiums	581,017	539,422	321,922	526,394	526,394
Workers Compensation	57,829	55,827	39,349	54,900	54,900
Life Insurance	2,862	3,091	1,763	3,193	3,193
Employer Paid Subsidy	235	270	184	288	288
Arizona State Retirement	389,619	393,782	254,874	421,587	421,587
Dental Insurance Premiums	6,940	7,195	5,155	8,555	8,555
Interdepartmental Salaries - Charged out/Credit	-	-	(203)	-	-
Interdepartmental Salaries - Charged in/Debit	194,456	250,000	16,898	31,750	31,750
Interdepartmental Fringe - Charged out/Credit	(165)	-	(163)	-	-
Interdepartmental Fringe - Charged in/Debit	83,404	104,000	7,790	8,519	8,519
Labor Distribution Fringe Charged out/Credit	(2,472)	-	575	-	-
Labor Distribution Fringe Charged in/Debit	(30)	16,699	148	-	-
Labor Distribution Salaries Charged out/Credit	(5,496)	-	3,275	-	-
Labor Distribution Salaries Charged in/Debit	431,559	190,600	416	100,000	100,000
Budgeted Benefits	-	-	-	-	14,738
Paid Parental Leave	4,672	-	7,598	-	-
Sick Payout	33,591	2,800	12,383	19,500	19,500
Vacation Payout	56,714	3,900	32,864	40,000	40,000
Initial Appearance Pay	360	-	67	-	-
Uniform Allowance	17,400	14,400	12,240	16,200	16,200
HSA Contribution - Employer	-	108,000	86,834	115,000	115,000
HSA Expense Offset	-	-	-	-	(115,000)
Personnel Services Total	**5,473,668**	**5,543,121**	**3,183,062**	**5,665,123**	**5,639,409**
Office Supplies	20,620	19,435	15,551	27,100	27,100
Software Under $5M	3,861	3,500	3,226	64,550	64,550

SUMMARY BY OBJECT

Department: Pima Animal Care

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Computer Equipment less than $1,000	1,638	100	164	1,500	1,500
Food Supplies	3,926	1,000	397	1,100	1,100
Drugs & Pharmaceuticals	199,681	136,503	51,583	216,700	216,700
Medical & Lab Supplies	268,372	157,000	117,835	275,000	275,000
Fuel & Oil	260	-	3	-	-
Books, Subscriptions & Videos	234	-	-	-	-
Repair & Maintenance Supplies	31,839	36,064	7,370	37,000	37,000
Chemicals	-	3,200	-	-	-
Janitorial Supplies	116,995	500	-	500	500
Clothing, Uniforms, and Safety Apparel	6,022	24,000	17,645	24,600	24,600
Promotional Items	-	-	1,250	-	-
Cameras, Film & Equipment	1,870	1,400	-	1,800	1,800
Other Operation Supplies	1,598	5,100	1,515	5,600	5,600
Animal Control Supplies (food & other)	158,945	-	323	2,640	2,640
Tools & Equipment Under $1,000	4,482	4,300	449	4,300	4,300
Signage Supplies & Services	1,962	-	924	1,200	1,200
Vandalism Repairs	10	-	-	-	-
Shelter Cleaning Supplies (PACC)	-	100,000	69,372	120,000	120,000
Animal Litter (PACC)	-	10,000	9,340	14,500	14,500
Animal Microchips (PACC)	-	85,000	26,733	56,200	56,200
PACC Field Services Supplies	-	4,500	1,555	5,700	5,700
Animal Food (PACC)	-	45,000	40,784	278,427	278,427
Animal Sheltering Supplies (PACC)	-	13,000	5,854	13,000	13,000
Veterinary Medical Testing and Supply (PACC)	-	100,000	79,516	110,000	110,000
Animal Vaccination Supplies (PACC)	-	65,000	35,842	65,000	65,000
Lawyers	92,900	98,740	49,370	119,282	119,282
Information Technology Services	2,654	-	-	2,500	2,500
Software Maintenance and Support	20,644	26,670	14,582	20,540	20,540
Laboratory & X-ray Services	1,568	30,000	927	2,000	2,000
Veterinary Services	81,656	50,000	147,070	50,000	50,000
In State Training	25	12,500	510	-	-
Out of State Training	550	17,000	329	-	-
Out of State Travel	2,085	24,000	13,949	3,000	3,000
Postage & Freight	94,203	73,500	54,581	96,560	96,560
Printing & Microfilming	31,196	25,500	20,402	35,813	35,813
Security	1,207	-	282	-	-
Moving and Storage Fees	-	-	180	-	-
Leases & Rental - Real Estate - Internal	8,585	20,696	-	1,000	1,000

SUMMARY BY OBJECT

Department: Pima Animal Care

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Leases & Rental - Real Estate - External	400	-	-	-	-
R&M-Machinery & Equipment Services	28,545	5,000	18,650	28,850	28,850
R&M Building Services	32,238	37,000	12,435	30,000	30,000
R&M Grounds and Landscaping	5,912	7,000	1,890	6,700	6,700
Other Professional Services	65,218	25,300	14,819	24,500	24,500
Banking Credit Card Fees and Charges	33,818	30,000	18,794	32,900	32,900
Printing Costs for Promotional Items	275	-	-	-	-
Advertising	14,099	11,000	5,539	6,000	6,000
Leases & Rental - Other (Mchnry, Equip, etc.)	8,370	-	5,918	8,400	8,400
Shelter Cleaning Services (PACC)	-	95,000	360,096	670,000	670,000
Cremation Services (PACC)	-	36,000	17,400	36,000	36,000
Emergency Veterinary Services (PACC)	-	10,000	1,448	10,000	10,000
Interdepartmental Supplies & Services - Charged In/Debit	9,139	1,000	7,689	-	-
Intradepartmental Supplies & Services - Charged In/Debit	79,769	49,755	-	-	-
County Administrative Overhead	763,092	682,156	227,385	-	-
Telephone & Internet	73,762	-	-	-	-
Electricity	136,533	150,000	80,372	250,000	250,000
Water & Sewer	26,972	27,000	16,431	89,520	89,520
Natural Gas	32,854	40,000	14,374	50,000	50,000
Waste Disposal and Recycling	6,734	2,200	4,628	6,200	6,200
Mileage Reimbursement	475	500	939	1,200	1,200
Motor Pool Charges	329,752	402,318	230,001	306,965	306,965
Regulatory Permitting Fees	200	-	-	200	200
Dues and Memberships	210	275	150	210	210
Other Miscellaneous Charges	2,879	2,000	1,412	2,900	2,900
Payments to or on behalf of other governments	545	-	87	-	-
Payments To Agencies	596,723	600,000	95,417	600,000	600,000
General Liability Insurance Premiums	55,752	64,001	42,664	52,174	52,174
Property Damage Insurance Premiums	6,084	1,313	872	1,365	1,365
Interest Expense - Pooled Investments	(1)	2,000	3,421	5,900	5,900
Job Support Services & Supplies	135,922	95,000	14,475	-	-
Bad Debt Expense AP05 (Finance Only)	25,278	-	-	-	-
Radio	17,220	17,220	12,355	15,744	15,744
Computer Hardware - ISF Charges	101,885	101,419	67,616	116,422	116,422

SUMMARY BY OBJECT

Department: Pima Animal Care

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Server and Storage - ISF Charges	-	86,783	57,856	127,168	127,168
Software - ISF Charges	33,144	30,321	20,216	28,943	28,943
Telephone Provider Charges - External	-	-	3,470	10,347	10,347
Internet Charges - External	-	19,600	160	8,080	8,080
Mobile Devices - External	-	26,873	16,620	32,367	32,367
ISF- IT Port Charges	-	31,968	21,312	44,880	44,880
Furniture - Non-Capital	518	-	-	-	-
Office Machines & Computers - Non-Capital	3,483	-	-	-	-
Other Machines & Equipment - Non-Capital	97	-	87	-	-
Telecommunication Equipment - Non-Capital	1,427	-	-	-	-
Operating Expenses Total	**3,788,911**	**3,883,210**	**2,186,411**	**4,261,047**	**4,261,047**
EXPENDITURE OBJECTS TOTAL	**9,262,579**	**9,426,331**	**5,369,473**	**9,926,170**	**9,900,456**
REVENUE OBJECTS					
License & Permits	728,056	548,246	397,956	700,000	700,000
Licenses & Permits Total	**728,056**	**548,246**	**397,956**	**700,000**	**700,000**
State Revenue	1,920	2,500	1,408	2,500	2,500
City Revenue Other Operating	4,420,769	4,653,651	3,281,449	4,459,880	4,459,880
Other Local Governments Other	478,670	480,376	135,676	231,000	231,000
Intergovernmental Total	**4,901,359**	**5,136,527**	**3,418,533**	**4,693,380**	**4,693,380**
Animal Control Impound Fees	13,920	12,000	3,747	6,800	6,800
Animal Control Fees for Duplicates	3,775	4,400	1,499	2,500	2,500
Animal Control Fees for Transfers	842	1,200	381	750	750
Animal Control Adoptions	56,794	61,000	40,899	98,000	98,000
Animal Control Fees	8,865	9,000	6,540	14,000	14,000
Animal Control Owner Pick Up	1,190	1,400	573	200	200
Animal Control Vaccinations	5,104	5,200	675	1,500	1,500
Animal Control Euthanasia	45	100	120	100	100
Animal Control Microchip Fees	4,619	4,500	528	1,500	1,500
Veterinary Medical Tests	1,185	1,100	303	250	250
Veterinary Medical Procedures	13,465	14,000	440	1,500	1,500
Charges for Services Total	**109,804**	**113,900**	**55,705**	**127,100**	**127,100**
Animal Control Citations	19,891	4,500	11,349	-	-
Animal Control Late Penalties	59,200	67,000	25,864	48,000	48,000
Other Fines	1,202	1,400	1,078	1,400	1,400
Judgments & Resititutions	23,100	-	-	-	-

SUMMARY BY OBJECT

Department: Pima Animal Care

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Fines & Forfeits Total	**103,393**	**72,900**	**38,291**	**49,400**	**49,400**
Interest Operating	1,719	-	51	-	-
Interest Revenue Pooled Investments Operating	7,615	-	51	-	-
Investment Earnings Total	**9,334**	**-**	**102**	**-**	**-**
Donations	589,278	600,000	438,565	500,000	500,000
Overages & Shortages Operating	1,093	-	79,362	-	-
Other Misc. Revenue Operating	35,193	88,000	29,227	30,120	30,120
NSF Check Charge Revenue Source	1,100	-	1,250	-	-
Miscellaneous Revenue Total	**626,664**	**688,000**	**548,404**	**530,120**	**530,120**
REVENUE OBJECTS TOTAL	**6,478,610**	**6,559,573**	**4,458,991**	**6,100,000**	**6,100,000**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF PIMA ANIMAL CARE CENTER ARE:

- **PAC DEVELOPMENT PROGRAM SPECIAL REVENUE FUND**
- **PAC DONATIONS SPECIAL REVENUE FUND**
- **PAC GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS ARE PROVIDED ON THE FOLLOWING PAGES.

PACC DEVELOPMENT PROGRAM SPECIAL REVENUE

Expenditures: **115,131** **Revenues:** **0**

FTEs: **1.00**

Function Statement: Pima Animal Care Center administers the receipt and disbursement of funds as required under the terms of donations and bequests.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	52,347	52,200		52,200	52,344
Operating Expenses	-	62,787	-	62,787	62,787
Total Expenditures	52,347	114,987	-	114,987	115,131
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	52,347	114,987	-	114,987	115,131
Total Funding	52,347	114,987	-	114,987	115,131

As of fiscal year 2017/18, the PACC Develepment Program and Donations fund separated into their own special revenue funds.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	750	61,409	52,446	115,131
Revenues	-	-	(52)	-	-
Net Operating Transfers In/(Out)	-	-	(796)	-	-

SUMMARY BY OBJECT

Department: PAC Development Program SR

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	23,894	38,210	16,141	38,210	39,165
Overtime	135	-	151	1,100	1,100
Shift Differential	-	-	6	10	10
Holiday Worked Pay	138	-	-	-	-
Social Security & Medicare	1,829	2,923	1,317	2,923	2,923
Unemployment Insurance	20	27	13	20	20
Health Insurance Premiums	2,704	4,611	1,996	4,240	4,240
Workers Compensation	59	99	45	103	103
Life Insurance	23	34	15	34	34
Arizona State Retirement	2,776	4,394	1,875	4,509	4,509
Dental Insurance Premiums	25	49	21	51	51
Interdepartmental Salaries - Charged in/Debit	245	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	92	-	-	-	-
Budgeted Benefits	-	-	-	-	189
Vacation Payout	-	-	1,021	-	-
HSA Contribution - Employer	-	2,000	500	1,000	1,000
HSA Expense Offset	-	-	-	-	(1,000)
Personnel Services Total	**31,940**	**52,347**	**23,101**	**52,200**	**52,344**
Books, Subscriptions & Videos	7,920	-	-	-	-
Engineering Services	2,091	-	-	-	-
Other Professional Services	19,410	-	-	62,687	62,687
Departmental Overhead - Charged In/Debit	49	-	-	-	-
Interest Expense - Pooled Investments	(1)	-	99	100	100
Operating Expenses Total	**29,469**	**-**	**99**	**62,787**	**62,787**
EXPENDITURE OBJECTS TOTAL	**61,409**	**52,347**	**23,200**	**114,987**	**115,131**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	(52)	-	-	-	-
Investment Earnings Total	**(52)**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**(52)**	**-**	**-**	**-**	**-**

PACC DONATIONS SPECIAL REVENUE

Expenditures: **500,000** **Revenues:** **505,000**

FTEs: **0.00**

Function Statement: Pima Animal Care Center administers the receipt and disbursement of funds as required under the terms of donations and bequests.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	-		-	-
Operating Expenses	-	500,000	-	500,000	500,000
Total Expenditures	-	500,000	-	500,000	500,000
Revenues					
Investment Earnings	4,000	5,000	-	5,000	5,000
Miscellaneous Revenue	-	500,000	-	500,000	500,000
Total Revenues	4,000	505,000	-	505,000	505,000
Total Transfers In/(Out)	(556,000)	(395,441)	-	(395,441)	(395,441)
Fund Balance Decrease/(Increase)	552,000	390,441	-	390,441	390,441
Total Funding	-	500,000	-	500,000	500,000

This Fund was established in fiscal year 2015/2016 for the Burson and Rasmussen bequests in excess of $1.4 million. This fund will be used to track expenditures and earnings for all large future special donations and existing bequests left to Pima Animal Care Center.

As of fiscal year 2017/18, the PACC Develepment Program and Donations fund separated into their own special revenue funds.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	500,000
Revenues	-	1,457,339	99,796	19,088	505,000
Net Operating Transfers In/(Out)	-	-	-	556,000	(395,441)

SUMMARY BY OBJECT

Department: PAC Donations Special Revenue

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Animal Sheltering Supplies (PACC)	-	-	-	500,000	500,000
Operating Expenses Total	**-**	**-**	**-**	**500,000**	**500,000**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**500,000**	**500,000**
REVENUE OBJECTS					
Interest Operating	-	-	3,396	-	-
Interest Revenue Pooled Investments Operating	1,121	4,000	5,686	5,000	5,000
Investment Earnings Total	**1,121**	**4,000**	**9,082**	**5,000**	**5,000**
Donations	5,000	-	10,004	500,000	500,000
Other Misc. Revenue Operating	93,675	-	-	-	-
Miscellaneous Revenue Total	**98,675**	**-**	**10,004**	**500,000**	**500,000**
REVENUE OBJECTS TOTAL	**99,796**	**4,000**	**19,086**	**505,000**	**505,000**

PACC GRANTS SPECIAL REVENUE

Expenditures: **1,831,031** **Revenues:** **1,355,727**

FTEs: **15.00**

Function Statement: Pima Animal Care Center administers the receipt and disbursement of funds as required under the terms of grant funds awarded.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	392,867	831,613		831,613	818,797
Operating Expenses	473,708	999,418	-	999,418	1,012,234
Total Expenditures	866,575	1,831,031	-	1,831,031	1,831,031
Revenues					
Miscellaneous Revenue	310,575	1,355,727	-	1,355,727	1,355,727
Total Revenues	310,575	1,355,727	-	1,355,727	1,355,727
Total Transfers In/(Out)	556,000	475,304	-	475,304	475,304
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	866,575	1,831,031	-	1,831,031	1,831,031

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	544,678	1,831,031
Revenues	-	-	-	280,074	1,355,727
Net Operating Transfers In/(Out)	-	-	-	556,079	461,304

SUMMARY BY OBJECT

Department: PAC Adv Grants

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	149,346	147,804	116,967	616,352	621,516
Overtime	484	-	1,476	-	-
Shift Differential	5	-	2	-	-
Holiday Worked Pay	657	-	822	-	-
Social Security & Medicare	11,028	11,307	8,897	47,152	47,152
Unemployment Insurance	115	103	89	330	330
Health Insurance Premiums	18,450	15,534	11,561	63,010	63,010
Workers Compensation	363	384	311	5,764	5,764
Life Insurance	129	136	97	510	510
Arizona State Retirement	17,278	16,997	13,716	72,730	72,730
Dental Insurance Premiums	188	196	129	765	765
Interdepartmental Salaries - Charged out/Credit	-	-	(593)	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(205)	-	-
Labor Distribution Fringe Charged out/Credit	(640)	-	-	(9,249)	(9,249)
Labor Distribution Fringe Charged in/Debit	454	147,804	(723)	9,249	9,249
Labor Distribution Salaries Charged out/Credit	(2,018)	-	-	(27,646)	(27,646)
Labor Distribution Salaries Charged in/Debit	1,459	48,602	(3,691)	27,646	33,646
Budgeted Benefits	-	-	-	-	1,020
HSA Contribution - Employer	-	4,000	4,372	25,000	25,000
HSA Expense Offset	-	-	-	-	(25,000)
Personnel Services Total	**197,298**	**392,867**	**153,227**	**831,613**	**818,797**
Office Supplies	328	-	12	10,160	23,413
Computer Equipment less than $1,000	-	5,000	-	13,928	13,928
Drugs & Pharmaceuticals	12,281	-	1,454	52,129	52,129
Medical & Lab Supplies	33,557	-	12,360	47,663	47,663
Books, Subscriptions & Videos	-	-	1,079	-	-
Repair & Maintenance Supplies	-	5,350	-	-	-
Clothing, Uniforms, and Safety Apparel	-	-	2,500	-	-
Promotional Items	513	-	490	12,500	12,500
Other Operation Supplies	1,714	-	-	-	-
Animal Control Supplies (food & other)	9,763	-	853	32,453	32,016
Tools & Equipment Under $1,000	-	-	-	2,322	2,322
Animal Microchips (PACC)	-	-	1,659	-	-

SUMMARY BY OBJECT

Department: PAC Adv Grants

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Animal Sheltering Supplies (PACC)	-	98,769	2,963	749,754	749,754
Veterinary Medical Testing and Supply (PACC)	-	-	514	-	-
Animal Vaccination Supplies (PACC)	-	-	1,316	-	-
Software Maintenance and Support	1,503	-	-	-	-
Medical Professional Services	-	-	-	7,000	7,000
Laboratory & X-ray Services	-	-	-	2,762	2,762
Veterinary Services	-	-	136	14,385	14,385
In State Training	2,480	3,000	-	6,210	6,210
Printing & Microfilming	713	-	-	-	-
Other Professional Services	13,950	34,943	-	-	-
Advertising	4,037	-	16,415	26,500	26,500
Emergency Veterinary Services (PACC)	-	311,301	-	-	-
Telephone & Internet	957	-	-	-	-
Mileage Reimbursement	-	-	-	467	467
Motor Pool Charges	-	-	-	20,000	20,000
Other Miscellaneous Charges	(10)	-	-	-	-
Payments to or on behalf of other governments	10	-	-	-	-
Payments To Agencies	5,000	14,385	-	-	-
Payments To Grant Sub Recipients	12,500	-	36,000	-	-
Interest Expense - Pooled Investments	-	-	33	-	-
Mobile Devices - External	-	960	406	1,185	1,185
Operating Expenses Total	**99,296**	**473,708**	**78,190**	**999,418**	**1,012,234**
EXPENDITURE OBJECTS TOTAL	**296,594**	**866,575**	**231,417**	**1,831,031**	**1,831,031**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	-	-	913	-	-
Investment Earnings Total	**-**	**-**	**913**	**-**	**-**
Other Non-Government Grant	219,489	310,575	175,686	1,355,727	1,355,727
Miscellaneous Revenue Total	**219,489**	**310,575**	**175,686**	**1,355,727**	**1,355,727**
REVENUE OBJECTS TOTAL	**219,489**	**310,575**	**176,599**	**1,355,727**	**1,355,727**

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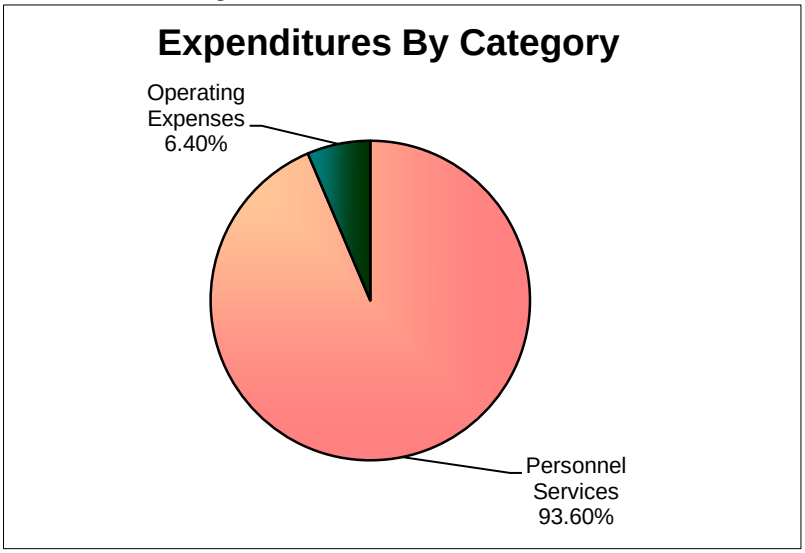
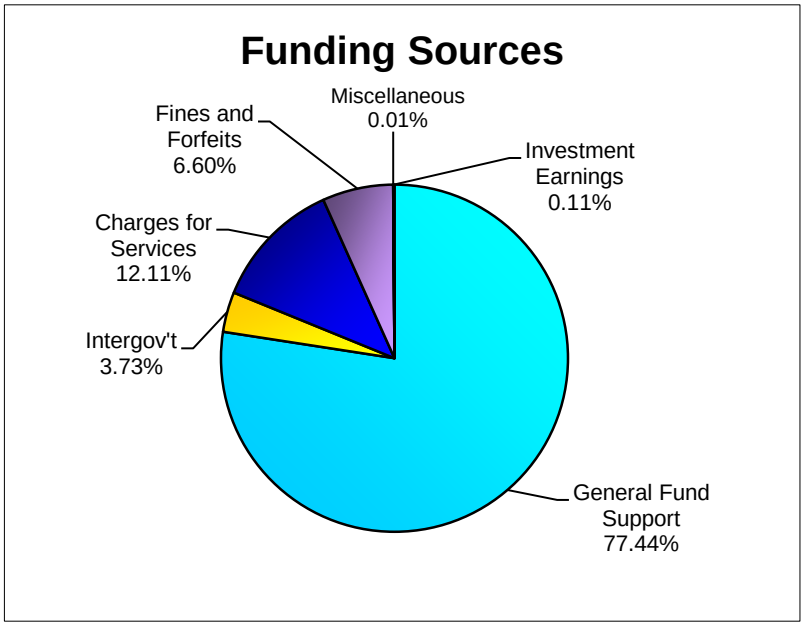
Clerk of the Superior Court – General Fund

Revenue	$ 2,463,094
Expenditures	10,916,463
Fund Impact	$ (8,453,369)
FTEs	199.00

Function Statement: Maintain and hold accessible for the public and the court all records of the Pima County divisions of the Superior Court. Assist the public and all parties dealing with the court system. Establish, execute, and administer policies and procedures in compliance with the statutes of the state of Arizona and the Judicial Merit System. Coordinate with the Presiding Judge and Court Administrator the prompt and orderly disposition of the business of the court. Collect and disburse fees. Monitor the department's revenue and expenditures. Provide clerk services during trials and other proceedings. Receive, record, and disburse all court ordered payments of child support, spousal maintenance, and special paternity. Maintain permanent civil, probate, criminal, and child support case files.

The Clerk of the Superior Court also operates nine special revenue funds, one of which is a grants fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	10,857,071	2,497,869	-	(8,359,202)
Two Additional Courtroom Clerk Positions	103,604			(103,604)
Motor Pool Charges Adjustment	(1,307)			1,307
Port Charges Adjustment	26,616			(26,616)
Benefits Adjustment	(38,981)			38,981
HSA One-time Offset	(241,000)			241,000
2.5% Salary/Benefits Increase Adjustment	210,460			(210,460)
Decrease in Fines & Fees Collected		(34,775)		(34,775)
Supplemental Requests				
None Submitted				
Total Recommended Budget	10,916,463	2,463,094	-	(8,453,369)
Full Time Equivalents (FTEs)	199.00			

Comments/Issues

Recommended FTEs are 199.00, an increase of two positions from the fiscal year 2017/18 Adopted Budget. This addition was the result of the County Administrator's approval for two courtroom clerk positions that were necessary to support an increase in court commissioners in Superior Court.

Revenue has been decreased as a result of lower passport fees collected and a small decrease in Title IV-D child support reimbursements. The department has noted that this is a more realistic budgeting approach as is supported by past history. It should be noted that passport processing at Development Services has adversely affected the Clerk of the Court's volume.

The department continues to transfer significant General Fund salary costs to their various special revenue funds. For fiscal year 2018/19, the department is budgeting $572,766 for transfer. However, the department is being careful not to create negative fund balances in their special revenue funds. Recent fiscal year activity has been lower than budgeted and the situation is stable.

The department is budgeting expenditures in two special revenue funds that are basically inactive (FARE and Victim Location). The purpose is to spend the small existing fund balances.

Recommended General Fund revenue sources:

Court Fees	1,290,138
Jury Fees	31,800
Superior Court Fines	270,571
Forfeitures	450,000
Federal Child Support Reimbursement	407,253
Collection Fees	938
Interest	12,394
	2,463,094

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	11,044,427	10,197,599	10,725,681	10,960,675	10,916,463
Revenues	2,480,891	2,225,767	2,379,653	2,497,869	2,463,094
Transfers In(Out)	(32,700)	-	-	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	10,196,021	10,248,737	-	10,248,737	10,218,197
Operating Expenses	661,050	698,266	-	698,266	698,266
Total Expenditures	10,857,071	10,947,003	-	10,947,003	10,916,463
Revenues					
Intergovernmental	413,869	407,253	-	407,253	407,253
Charges for Services	1,350,000	1,321,938	-	1,321,938	1,321,938
Fines and Forfeits	725,000	720,571	-	720,571	720,571
Miscellaneous Revenue	1,500	938	-	938	938
Investment Earnings	7,500	12,394	-	12,394	12,394
Total Revenues	2,497,869	2,463,094	-	2,463,094	2,463,094
General Fund Support	8,359,202	8,483,909	-	8,483,909	8,453,369
Total Funding	10,857,071	10,947,003	-	10,947,003	10,916,463

SUMMARY BY OBJECT

Department: Clerk of the Superior Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	7,348,430	7,851,747	4,854,832	7,814,732	7,990,361
Overtime	5,742	8,500	3,261	6,500	6,500
Temporary Help	-	-	17,819	-	-
Holiday Worked Pay	-	500	-	500	500
Special Assignment Pay	13,936	17,500	7,942	16,500	16,500
Social Security & Medicare	549,308	600,659	367,770	597,827	597,827
Unemployment Insurance	5,761	5,486	3,689	4,180	4,180
Health Insurance Premiums	1,377,988	1,168,152	774,960	1,127,131	1,127,131
Workers Compensation	37,265	40,876	26,799	45,030	45,030
Life Insurance	6,395	6,657	4,164	6,759	6,759
Employer Paid Subsidy	9,022	9,900	7,006	10,464	10,464
Arizona State Retirement	846,245	889,636	556,694	912,660	912,660
Elected Official Retirement	13,569	18,001	-	18,001	18,001
Dental Insurance Premiums	20,174	19,999	13,335	20,219	20,219
Interdepartmental Salaries - Charged out/Credit	(168,976)	(673,592)	-	(572,766)	(572,766)
Interdepartmental Salaries - Charged in/Debit	3,597	-	2,845	-	-
Interdepartmental Fringe - Charged out/Credit	(873)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	1,661	-	1,012	-	-
Labor Distribution Salaries Charged in/Debit	1	-	-	-	-
Budgeted Benefits	-	-	-	-	34,831
Parking Subsidy	7,220	-	4,910	-	-
Elected Officials Retirement '2014'	4,500	-	11,977	-	-
Sick Payout	26,874	-	86,974	-	-
Vacation Payout	36,045	-	38,544	-	-
HSA Contribution - Employer	-	232,000	217,666	241,000	241,000
HSA Expense Offset	-	-	-	-	(241,000)
Personnel Services Total	**10,143,884**	**10,196,021**	**7,002,199**	**10,248,737**	**10,218,197**
Office Supplies	135,390	133,600	61,618	123,100	123,100
Software Under $5M	-	-	297	1,500	1,500
Computer Equipment less than $1,000	563	500	798	1,500	1,500
Food Supplies	364	1,500	241	1,500	1,500
Books, Subscriptions & Videos	426	1,000	328	1,000	1,000
Repair & Maintenance Supplies	2,342	7,750	434	8,000	8,000
Janitorial Supplies	142	200	-	200	200
Cameras, Film & Equipment	-	-	168	-	-
Other Operation Supplies	-	500	18	500	500

SUMMARY BY OBJECT

Department: Clerk of the Superior Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Tools & Equipment Under $1,000	2,611	10,250	2,941	10,050	10,050
Furniture Under $1,000	475	1,500	941	2,250	2,250
Signage Supplies & Services	467	-	-	-	-
Accounting and Auditing Services	261	-	-	8,500	8,500
Software Maintenance and Support	10,628	12,000	9,199	12,100	12,100
Laboratory & X-ray Services	-	-	108	200	200
In State Training	298	500	-	500	500
In State Travel	1,493	1,200	989	1,350	1,350
Out of State Travel	941	-	317	-	-
Postage & Freight	84,323	89,300	46,866	87,800	87,800
Printing & Microfilming	15,725	16,300	5,024	16,000	16,000
Security	20,534	18,000	12,252	20,000	20,000
Leases & Rental - Real Estate - External	339	1,000	-	1,000	1,000
R&M-Machinery & Equipment Services	21,647	28,200	11,928	29,200	29,200
R&M Building Services	1,364	5,600	-	3,500	3,500
Other Professional Services	9,630	12,500	9,484	13,700	13,700
Advertising	8,273	10,500	4,549	10,500	10,500
Interdepartmental Supplies & Services - Charged In/Debit	396	750	215	750	750
Telephone & Internet	138,564	37,450	-	-	-
Electricity	(1)	-	-	-	-
Waste Disposal and Recycling	465	1,000	-	1,000	1,000
Mileage Reimbursement	1,243	1,200	720	1,200	1,200
Motor Pool Charges	9,747	18,850	7,164	18,850	18,850
Dues and Memberships	7,968	10,000	7,747	10,500	10,500
Bad Debt Expense	-	7,400	-	7,400	7,400
Other Miscellaneous Charges	105,179	107,000	57,506	109,000	109,000
Job Training & Training Supplies	-	500	-	500	500
Telephone Provider Charges - External	-	-	11,757	29,500	29,500
Mobile Devices - External	-	-	5,409	6,000	6,000
ISF- IT Port Charges	-	125,000	88,208	159,616	159,616
Operating Expenses Total	**581,797**	**661,050**	**347,226**	**698,266**	**698,266**
EXPENDITURE OBJECTS TOTAL	**10,725,681**	**10,857,071**	**7,349,425**	**10,947,003**	**10,916,463**
REVENUE OBJECTS					
Federal Revenue Operating	388,827	413,869	166,720	407,253	407,253
Intergovernmental Total	**388,827**	**413,869**	**166,720**	**407,253**	**407,253**
General Government Fees	219,546	350,000	87,757	300,000	300,000
Other Court Fees	988,344	975,000	612,459	990,138	990,138

SUMMARY BY OBJECT

Department: Clerk of the Superior Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Jury Fees	16,311	25,000	40,622	31,800	31,800
Charges for Services Total	**1,224,201**	**1,350,000**	**740,838**	**1,321,938**	**1,321,938**
Superior Court Fines	244,279	275,000	112,997	270,571	270,571
Forfeits	505,726	450,000	315,838	450,000	450,000
Fines & Forfeits Total	**750,005**	**725,000**	**428,835**	**720,571**	**720,571**
Interest Operating	16,156	7,500	14,070	12,394	12,394
Investment Earnings Total	**16,156**	**7,500**	**14,070**	**12,394**	**12,394**
Other Misc. Revenue Operating	464	1,500	123	938	938
Miscellaneous Revenue Total	**464**	**1,500**	**123**	**938**	**938**
REVENUE OBJECTS TOTAL	**2,379,653**	**2,497,869**	**1,350,586**	**2,463,094**	**2,463,094**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF THE CLERK OF THE SUPERIOR COURT ARE:

- **CLERK OF THE SUPERIOR COURT ADDRESS CONFIDENTIALITY FEE SPECIAL REVENUE FUND**
- **CLERK OF THE SUPERIOR COURT CHILD SUPPORT INCENTIVE SPECIAL REVENUE FUND**
- **CLERK OF THE SUPERIOR COURT DOCUMENT STORAGE AND RETRIEVAL SPECIAL REVENUE FUND**
- **CLERK OF THE SUPERIOR COURT FARE SPECIAL REVENUE FUND**
- **CLERK OF THE SUPERIOR COURT LOCAL COURT AUTOMATION SPECIAL REVENUE FUND**
- **CLERK OF THE SUPERIOR COURT SPOUSAL MAINTENANCE ENFORCEMENT SPECIAL REVENUE FUND**
- **CLERK OF THE SUPERIOR COURT TIME PAY FEES SPECIAL REVENUE FUND**
- **CLERK OF THE SUPERIOR COURT VICTIM LOCATION SPECIAL REVENUE FUND**
- **CLERK OF THE SUPERIOR COURT JUDICIAL COLLECTION ENHANCEMENT SPECIAL REVENUE FUND - GRANTS**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

COC ADDRESS CONFIDENTIALITY FEE

Expenditures: **1,000** **Revenues:** **1,000**

FTEs: **0.00**

Function Statement: The Address Confidentiality Fee is assessed on all domestic violence cases per statute to defray the costs of the administration of victim address confidentiality.

Mandates: ARS 12-116.05

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	1,000	1,000	-	1,000	1,000
Total Expenditures	1,000	1,000	-	1,000	1,000
Revenues					
Charges for Services	1,000	1,000	-	1,000	1,000
Total Revenues	1,000	1,000	-	1,000	1,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	1,000	1,000	-	1,000	1,000

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	1,000	1,000
Revenues	607	606	830	525	1,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk Of The Superior Court Address Confidentiality Fee

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	1,000	-	1,000	1,000
Operating Expenses Total	**-**	**1,000**	**-**	**1,000**	**1,000**
EXPENDITURE OBJECTS TOTAL	**-**	**1,000**	**-**	**1,000**	**1,000**
REVENUE OBJECTS					
General Government Fees	813	1,000	312	1,000	1,000
Charges for Services Total	**813**	**1,000**	**312**	**1,000**	**1,000**
Interest Revenue Pooled Investments Operating	17	-	16	-	-
Investment Earnings Total	**17**	**-**	**16**	**-**	**-**
REVENUE OBJECTS TOTAL	**830**	**1,000**	**328**	**1,000**	**1,000**

COC CHILD SUPPORT INCENTIVE

Expenditures: **18,226** **Revenues:** **23,486**

FTEs: **1.00**

Function Statement: Receive, record, and disburse all court ordered payments for child support, spousal maintenance, and special paternity cases.

Mandates: ARS 12-282 and 46-442

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	25,146	17,533	-	17,533	18,226
Total Expenditures	25,146	17,533	-	17,533	18,226
Revenues					
Intergovernmental	24,936	23,452	-	23,452	23,452
Investment Earnings	200	34	-	34	34
Total Revenues	25,136	23,486	-	23,486	23,486
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	10	(5,953)	-	(5,953)	(5,260)
Total Funding	25,146	17,533	-	17,533	18,226

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	33,781	16,141	26,688	17,550	18,226
Revenues	23,870	23,794	21,528	17,550	23,486
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Child Support Incentive SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	20,011	24,537	15,220	23,148	23,727
Social Security & Medicare	1,470	1,877	1,134	1,771	1,771
Unemployment Insurance	15	17	10	12	12
Health Insurance Premiums	5,941	13,779	16	20	20
Workers Compensation	50	64	39	63	63
Life Insurance	34	34	24	34	34
Arizona State Retirement	2,313	2,822	1,764	2,732	2,732
Dental Insurance Premiums	43	49	183	266	266
Interdepartmental Salaries - Charged out/Credit	(3,321)	(18,033)	-	(10,513)	(10,513)
Budgeted Benefits	-	-	-	-	114
Parking Subsidy	-	-	108	-	-
Vacation Payout	132	-	-	-	-
Personnel Services Total	**26,688**	**25,146**	**18,498**	**17,533**	**18,226**
Software Maintenance and Support	-	-	295	-	-
Interest Expense - Pooled Investments	-	-	59	-	-
Operating Expenses Total	**-**	**-**	**354**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**26,688**	**25,146**	**18,852**	**17,533**	**18,226**
REVENUE OBJECTS					
Federal Revenue Operating	21,590	24,936	10,601	23,452	23,452
Intergovernmental Total	**21,590**	**24,936**	**10,601**	**23,452**	**23,452**
Interest Revenue Pooled Investments Operating	(62)	200	-	34	34
Investment Earnings Total	**(62)**	**200**	**-**	**34**	**34**
REVENUE OBJECTS TOTAL	**21,528**	**25,136**	**10,601**	**23,486**	**23,486**

COC DOCUMENT STORAGE & RETRIEVAL

Expenditures: **368,902** **Revenues:** **220,399**

FTEs: **2.00**

Function Statement: Maintain all court records of the Pima County Superior Court and have them accessible to the public and the court.

Mandates: ARS 12-284.01

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	411,763	317,594	-	317,594	316,541
Operating Expenses	65,223	52,361	-	52,361	52,361
Total Expenditures	476,986	369,955	-	369,955	368,902
Revenues					
Charges for Services	233,834	217,743	-	217,743	217,743
Investment Earnings	3,713	2,656	-	2,656	2,656
Total Revenues	237,547	220,399	-	220,399	220,399
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	239,439	149,556	-	149,556	148,503
Total Funding	476,986	369,955	-	369,955	368,902

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	434,118	613,801	221,661	228,100	368,902
Revenues	241,574	224,373	215,318	221,506	220,399
Net Operating Transfers In/(Out)	35,137	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Docu Storage & Retrieval SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	116,482	96,768	51,268	64,996	66,621
Overtime	57	-	-	-	-
Special Assignment Pay	809	-	939	-	-
Social Security & Medicare	8,674	7,403	3,764	4,972	4,972
Unemployment Insurance	92	68	39	35	35
Health Insurance Premiums	19,063	13,796	9,528	13,510	13,510
Workers Compensation	837	252	137	176	176
Life Insurance	118	102	54	68	68
Arizona State Retirement	13,639	11,128	6,024	7,670	7,670
Dental Insurance Premiums	444	315	209	317	317
Interdepartmental Salaries - Charged in/Debit	22,500	278,931	5,148	222,850	222,850
Interdepartmental Fringe - Charged in/Debit	-	-	2,346	-	-
Budgeted Benefits	-	-	-	-	322
Parking Subsidy	261	-	173	-	-
HSA Contribution - Employer	-	3,000	3,000	3,000	3,000
HSA Expense Offset	-	-	-	-	(3,000)
Personnel Services Total	**182,976**	**411,763**	**82,629**	**317,594**	**316,541**
Repair & Maintenance Supplies	-	3,000	16,371	10,000	10,000
Tools & Equipment Under $1,000	-	10,000	-	5,000	5,000
Software Maintenance and Support	3,130	-	3,618	-	-
Postage & Freight	-	4,000	-	2,000	2,000
Printing & Microfilming	-	2,500	-	2,500	2,500
R&M-Machinery & Equipment Services	1,741	10,000	9,546	10,000	10,000
Other Professional Services	8,093	-	2,200	-	-
Interdepartmental Supplies & Services - Charged In/Debit	-	-	126	-	-
Office Machines & Computers - Non-Capital	-	10,000	-	10,000	10,000
Capital Lease Principal Payment	24,374	24,965	12,408	12,708	12,708
Capital Lease Interest Payment	1,347	758	453	153	153
Operating Expenses Total	**38,685**	**65,223**	**44,722**	**52,361**	**52,361**
EXPENDITURE OBJECTS TOTAL	**221,661**	**476,986**	**127,351**	**369,955**	**368,902**
REVENUE OBJECTS					
General Government Fees	212,815	233,834	132,844	217,743	217,743
Charges for Services Total	**212,815**	**233,834**	**132,844**	**217,743**	**217,743**
Interest Revenue Pooled Investments Operating	2,503	3,713	1,766	2,656	2,656

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Docu Storage & Retrieval SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Investment Earnings Total	**2,503**	**3,713**	**1,766**	**2,656**	**2,656**
REVENUE OBJECTS TOTAL	**215,318**	**237,547**	**134,610**	**220,399**	**220,399**

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COC FARE

Expenditures: **4,310** **Revenues:** **0**

FTEs: **0.00**

Function Statement: Funds provided by the Arizona Office of the Courts (AOC) for the start up of participation in the statewide collection effort known as Fine/Fee and Restitution Enforcement Program (FARE).

Mandates: ARS 12-289

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	-	4,310	-	4,310	4,310
Total Expenditures	-	4,310	-	4,310	4,310
Revenues					
Charges for Services	233,834	-	-	-	-
Investment Earnings	-	-	-	-	-
Total Revenues	233,834	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(233,834)	4,310	-	4,310	4,310
Total Funding	-	4,310	-	4,310	4,310

Funding was provided on a one time basis by the AOC for two full time positions to start up the program. For fiscal year 2016/17 all activities have been transferrd to the Clerk of the Superior Court General Fund. Budgeted expenditures in fiscal year 2018/19 are to spend existing fund balance.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	53,821	-	-	4,310
Revenues	-	58,088	33	25	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court - FARE

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	-	-	1,810	1,810
R&M-Machinery & Equipment Services	-	-	-	2,500	2,500
Operating Expenses Total	**-**	**-**	**-**	**4,310**	**4,310**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**4,310**	**4,310**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	33	-	24	-	-
Investment Earnings Total	**33**	**-**	**24**	**-**	**-**
REVENUE OBJECTS TOTAL	**33**	**-**	**24**	**-**	**-**

COC LOCAL COURT AUTOMATION FUND

Expenditures: **457,949** **Revenues:** **211,249**

FTEs: **3.00**

Function Statement: Utilize funds provided by a fee on all civil filings for the purpose of improving court automation and information technology.

Mandates: Pima County Ordinance Number 2003-10

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	483,253	432,773	-	432,773	432,226
Operating Expenses	62,223	25,723	-	25,723	25,723
Total Expenditures	545,476	458,496	-	458,496	457,949
Revenues					
Charges for Services	214,717	208,242	-	208,242	208,242
Investment Earnings	3,000	3,007	-	3,007	3,007
Total Revenues	217,717	211,249	-	211,249	211,249
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	327,759	247,247	-	247,247	246,700
Total Funding	545,476	458,496	-	458,496	457,949

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	445,316	367,550	254,924	300,109	457,949
Revenues	215,241	212,070	208,546	213,130	211,249
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Local Court Auto SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	141,026	148,697	98,954	148,697	152,415
Overtime	12	-	29	-	-
Social Security & Medicare	10,268	11,375	7,006	11,375	11,375
Unemployment Insurance	113	104	72	80	80
Health Insurance Premiums	31,075	22,410	18,699	26,568	26,568
Workers Compensation	349	387	258	402	402
Life Insurance	99	102	68	102	102
Arizona State Retirement	16,408	17,100	11,403	17,546	17,546
Dental Insurance Premiums	140	147	97	153	153
Interdepartmental Salaries - Charged in/Debit	22,500	278,931	-	222,850	222,850
Budgeted Benefits	-	-	-	-	735
Parking Subsidy	205	-	173	-	-
Vacation Payout	(1)	-	-	-	-
HSA Contribution - Employer	-	4,000	5,000	5,000	5,000
HSA Expense Offset	-	-	-	-	(5,000)
Personnel Services Total	**222,194**	**483,253**	**141,759**	**432,773**	**432,226**
Office Supplies	-	1,000	-	-	-
Software Under $5M	-	5,000	-	-	-
Computer Equipment less than $1,000	-	5,000	-	-	-
Repair & Maintenance Supplies	-	1,000	-	-	-
Tools & Equipment Under $1,000	-	1,500	-	-	-
Postage & Freight	-	1,000	-	-	-
R&M-Machinery & Equipment Services	6,048	2,000	7,292	-	-
Telephone & Internet	960	-	-	-	-
Mobile Devices - External	-	-	560	-	-
Office Machines & Computers - Non-Capital	-	20,000	-	-	-
Capital Lease Principal Payment	24,229	24,816	24,816	25,417	25,417
Capital Lease Interest Payment	1,493	907	906	306	306
Operating Expenses Total	**32,730**	**62,223**	**33,574**	**25,723**	**25,723**
EXPENDITURE OBJECTS TOTAL	**254,924**	**545,476**	**175,333**	**458,496**	**457,949**
REVENUE OBJECTS					
General Government Fees	205,420	214,717	127,281	208,242	208,242
Charges for Services Total	**205,420**	**214,717**	**127,281**	**208,242**	**208,242**
Interest Revenue Pooled Investments Operating	3,126	3,000	1,977	3,007	3,007

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Local Court Auto SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Investment Earnings Total	**3,126**	**3,000**	**1,977**	**3,007**	**3,007**
REVENUE OBJECTS TOTAL	**208,546**	**217,717**	**129,258**	**211,249**	**211,249**

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COC SPOUSAL MAINTENANCE ENFORCEMENT FUND

Expenditures: **31,000** **Revenues:** **23,172**

FTEs: **0**

Function Statement: Utilize funds provided by a fee on all filings of a petition, answer for annulment, dissolution of marriage, or legal separation, for enhancing enforcement of spousal maintenance orders.

Mandates: ARS 12-289

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	17,436	6,000	-	6,000	6,000
Operating Expenses	6,025	25,000	-	25,000	25,000
Capital Equipment > $5,000	-	-	-	-	-
Total Expenditures	23,461	31,000	-	31,000	31,000
Revenues					
Charges for Services	23,075	22,761	-	22,761	22,761
Investment Earnings	400	411	-	411	411
Total Revenues	23,475	23,172	-	23,172	23,172
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(14)	7,828	-	7,828	7,828
Total Funding	23,461	31,000	-	31,000	31,000

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	14,568	15,297	8,489	6,025	31,000
Revenues	22,685	23,808	23,153	22,685	23,172
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Spousal Maint Enforcement SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Temporary Help	7,215	14,851	-	-	-
Social Security & Medicare	553	1,136	-	-	-
Unemployment Insurance	7	10	-	-	-
Health Insurance Premiums	14	10	-	-	-
Workers Compensation	16	39	-	-	-
Arizona State Retirement	684	1,390	-	-	-
Interdepartmental Salaries - Charged in/Debit	-	-	-	6,000	6,000
Personnel Services Total	**8,489**	**17,436**	**-**	**6,000**	**6,000**
Software Under $5M	-	6,025	-	-	-
R&M Building Services	-	-	-	25,000	25,000
Operating Expenses Total	**-**	**6,025**	**-**	**25,000**	**25,000**
EXPENDITURE OBJECTS TOTAL	**8,489**	**23,461**	**-**	**31,000**	**31,000**
REVENUE OBJECTS					
Other Court Fees	22,694	23,075	13,846	22,761	22,761
Charges for Services Total	**22,694**	**23,075**	**13,846**	**22,761**	**22,761**
Interest Revenue Pooled Investments Operating	459	400	426	411	411
Investment Earnings Total	**459**	**400**	**426**	**411**	**411**
REVENUE OBJECTS TOTAL	**23,153**	**23,475**	**14,272**	**23,172**	**23,172**

COC TIME PAY FEES

Expenditures: 261,236 **Revenues:** 253,492

FTEs: 1.00

Function Statement: Assess fees which are used to improve case processing and administration.

Mandates: ARS 12-116

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	76,262	100,123	-	100,123	99,236
Operating Expenses	165,000	82,000	-	82,000	82,000
Capital Equipment > $5,000	95,000	80,000	-	80,000	80,000
Total Expenditures	336,262	262,123	-	262,123	261,236
Revenues					
Charges for Services	259,705	251,937	-	251,937	251,937
Investment Earnings	3,500	1,555	-	1,555	1,555
Total Revenues	263,205	253,492	-	253,492	253,492
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	73,057	8,631	-	8,631	7,744
Total Funding	336,262	262,123	-	262,123	261,236

A time payment fee in the amount of twenty dollars shall be assessed on each person who pays a court ordered penalty, fine, or sanction on a time payment basis. Eleven dollars of the time payment fee shall be deposited with the state treasurer for the judicial collection enhancement fund. Two dollars of the time payment fee shall be deposited with the state treasurer for the public defender training fund. Seven dollars of the time payment fee shall be kept by the court imposing the fee to be utilized by the court to improve, maintain and enhance the ability to collect and manage monies assessed or received by the court.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	833,659	440,695	359,944	283,726	261,236
Revenues	316,055	305,775	250,506	251,597	253,492
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Time Pay Fees SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	36,604	37,173	24,731	37,173	38,102
Special Assignment Pay	1,015	-	1,572	-	-
Social Security & Medicare	2,819	2,844	1,944	2,844	2,844
Unemployment Insurance	28	26	19	20	20
Health Insurance Premiums	11,026	4,631	6,778	9,660	9,660
Workers Compensation	92	97	69	100	100
Life Insurance	36	34	24	34	34
Arizona State Retirement	4,373	4,275	3,023	4,386	4,386
Dental Insurance Premiums	274	266	177	266	266
Interdepartmental Salaries - Charged in/Debit	34,332	20,279	23,773	34,254	34,254
Interdepartmental Fringe - Charged in/Debit	9,599	5,637	6,549	9,386	9,386
Budgeted Benefits	-	-	-	-	184
HSA Contribution - Employer	-	1,000	2,000	2,000	2,000
HSA Expense Offset	-	-	-	-	(2,000)
Personnel Services Total	**100,198**	**76,262**	**70,659**	**100,123**	**99,236**
Office Supplies	382	-	-	-	-
Software Under $5M	44,933	45,000	68,627	30,000	30,000
Computer Equipment less than $1,000	34,279	-	7,368	-	-
Repair & Maintenance Supplies	-	-	1,611	-	-
Tools & Equipment Under $1,000	4,770	-	-	-	-
Furniture Under $1,000	1,324	-	-	-	-
Software Maintenance and Support	55,540	39,500	-	12,000	12,000
Postage & Freight	-	-	47	-	-
R&M-Machinery & Equipment Services	895	-	-	-	-
Other Professional Services	14,906	-	2,543	-	-
Interest Expense - Pooled Investments	(1)	-	1,152	-	-
Office Machines & Computers - Non-Capital	32,131	80,500	27,700	40,000	40,000
Capital Lease Principal Payment	20,732	-	-	-	-
Capital Lease Interest Payment	147	-	-	-	-
Operating Expenses Total	**210,038**	**165,000**	**109,048**	**82,000**	**82,000**
Office Machines & Computers - Capital	49,708	95,000	18,133	80,000	80,000
Capital Equipment > $5,000 Total	**49,708**	**95,000**	**18,133**	**80,000**	**80,000**
EXPENDITURE OBJECTS TOTAL	**359,944**	**336,262**	**197,840**	**262,123**	**261,236**

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Time Pay Fees SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Court Fees	250,008	259,705	154,375	251,937	251,937
Charges for Services Total	**250,008**	**259,705**	**154,375**	**251,937**	**251,937**
Interest Revenue Pooled Investments Operating	498	3,500	1,401	1,555	1,555
Investment Earnings Total	**498**	**3,500**	**1,401**	**1,555**	**1,555**
REVENUE OBJECTS TOTAL	**250,506**	**263,205**	**155,776**	**253,492**	**253,492**

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COC VICTIM LOCATION FUND

Expenditures: **3,000** **Revenues:** **0**

FTEs: **0.00**

Function Statement: Use funds provided by interest earned from amounts held in trust for victims of crime in order to improve victim location efforts.

Mandates: ARS 12-287

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	3,729	3,000	-	3,000	3,000
Total Expenditures	3,729	3,000	-	3,000	3,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	3,729	3,000	-	3,000	3,000
Total Funding	3,729	3,000	-	3,000	3,000

During fiscal year 2003/04, interest from amounts held in trust were no longer paid on these deposits, therefore eliminating the funding source for the department. Budgeted expenditures are to utilize existing fund balance. (Note: Revenue received reflects interest paid on the existing fund balance from the Local Government Investment Pool.)

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	(3,601)	-	-	3,729	3,000
Revenues	37	52	65	55	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of Superior Court Victim Location Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	3,729	-	3,000	3,000
Operating Expenses Total	**-**	**3,729**	**-**	**3,000**	**3,000**
EXPENDITURE OBJECTS TOTAL	**-**	**3,729**	**-**	**3,000**	**3,000**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	65	-	48	-	-
Investment Earnings Total	**65**	**-**	**48**	**-**	**-**
REVENUE OBJECTS TOTAL	**65**	**-**	**48**	**-**	**-**

COC JUDICIAL COLLECTION ENHANCEMENT FUND

Expenditures: **25,846** **Revenues:** **27,846**

FTEs: **.75**

Function Statement: Actively pursue any grant funding that becomes available from federal, state, or private sources that can be used to enhance the operations of the court.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	27,227	-	27,227	25,227
Operating Expenses	-	619	-	619	619
Total Expenditures	-	27,846	-	27,846	25,846
Revenues					
Intergovernmental	-	27,846	-	27,846	27,846
Total Revenues	-	27,846	-	27,846	27,846
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	(2,000)
Total Funding	-	27,846	-	27,846	25,846

Funding was awarded on a one time basis by the Arizona Criminal Justice Commission from Department of Justice federal funds to start up the program in fiscal year 2017/18. To date the amount has not been received therefore expenditures and revenue are budgeted in fiscal year 2018/19 for the complete project.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	25,846
Revenues	-	-	-	-	27,846
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

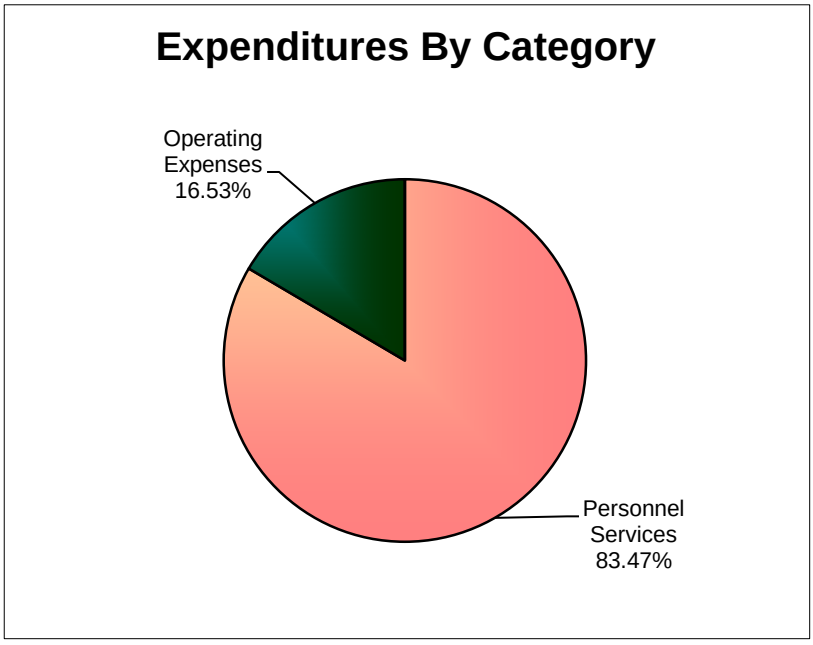
Department: COC Judicial Collection Enhancement Fund

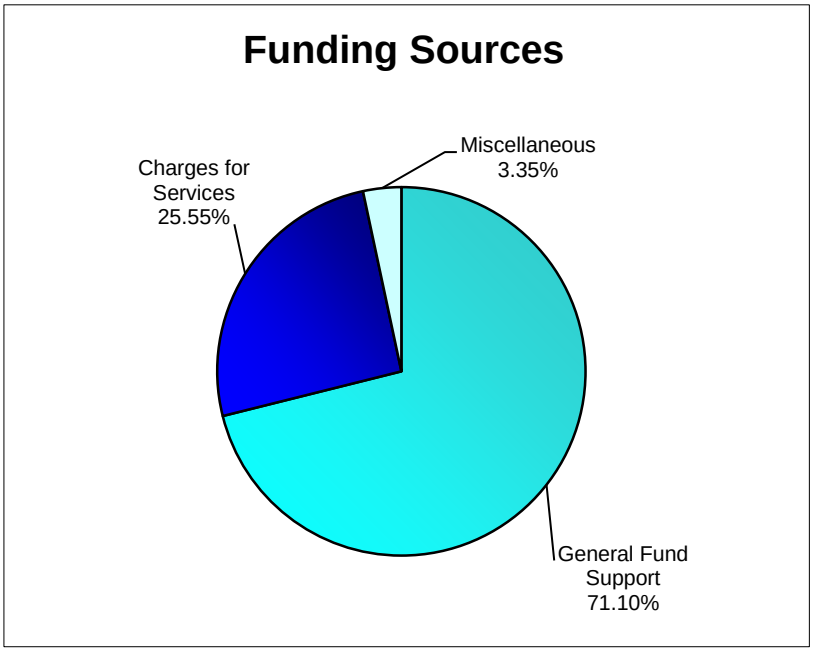
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	17,360	17,360
Social Security & Medicare	-	-	-	1,328	1,328
Unemployment Insurance	-	-	-	9	9
Health Insurance Premiums	-	-	-	4,350	4,350
Workers Compensation	-	-	-	47	47
Life Insurance	-	-	-	34	34
Arizona State Retirement	-	-	-	2,048	2,048
Dental Insurance Premiums	-	-	-	51	51
HSA Contribution - Employer	-	-	-	2,000	2,000
HSA Expense Offset	-	-	-	-	(2,000)
Personnel Services Total	**-**	**-**	**-**	**27,227**	**25,227**
Office Supplies	-	-	-	619	619
Operating Expenses Total	**-**	**-**	**-**	**619**	**619**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**27,846**	**25,846**
REVENUE OBJECTS					
Federal Revenue Operating	-	-	-	27,846	27,846
Intergovernmental Total	**-**	**-**	**-**	**27,846**	**27,846**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**27,846**	**27,846**

Constables – General Fund

Revenue	$	388,424
Expenditures		1,344,095
Fund Impact	$	(955,671)
FTEs		13.00

Function Statement: Act as Peace Officer for the Justice Courts. Serve criminal and civil summons. Evict tenants under writs of restitution. Collect debts on writs of execution. Serve restraining orders. Perform arrests and bring defendants to court on civil warrants.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	1,335,427	388,424	-	(947,003)
IT ISF Software Adjustment	(227)			227
IT ISF Hardware Adjustment	2,457			(2,457)
IT ISF Server/Storage Adjustment	(295)			295
Port Charges Adjustment	1,320			(1,320)
Personnel Services Adjustment	8,099			(8,099)
Benefits Adjustment	(6,033)			6,033
HSA One-time Offset	(21,000)			21,000
2.5% Salary/Benefits Increase Adjustment	24,347			(24,347)
Total Recommended Budget	1,344,095	388,424	-	(955,671)
Full Time Equivalents (FTEs)	13.00			

Comments/Issues

Recommended FTEs are unchanged from the fiscal year 2017/18 Adopted Budget.

During the past few fiscal years, the department has received cash awards from the Arizona Constables Ethics, Standards, and Training Board. To date, in fiscal year 2017/18, $11,109 has been received to upgrade vehicles. These awards are strictly one time only and cannot be anticipated, therefore they are not budgeted. The department will continue to apply for this funding.

The Constables have continued the trend of exceeding their budgeted revenue for the sixth consecutive year in fiscal year 2016/17. The final actual revenue amount was $478,797, which was $90,373 over budget. It should be noted that the majority of the increased revenue is evidenced in fee collections and not the result of the previously mentioned awards from the Arizona Constables Ethics, Standards, and Training Board.

Recommended General Fund revenue sources:

Court Fees	343,424
Miscellaneous Revenue	45,000
	388,424

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,216,206	1,245,363	1,267,539	1,346,536	1,344,095
Revenues	463,565	544,578	478,797	401,888	388,424

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,116,551	1,118,613	-	1,118,613	1,121,960
Operating Expenses	218,876	222,135	-	222,135	222,135
Capital	-	-	-	-	-
Total Expenditures	1,335,427	1,340,748	-	1,340,748	1,344,095
Revenues					
Charges for Services	343,424	343,424	-	343,424	343,424
Miscellaneous	45,000	45,000	-	45,000	45,000
Total Revenues	388,424	388,424	-	388,424	388,424
General Fund Support	947,003	952,324	-	952,324	955,671
Total Funding	1,335,427	1,340,748	-	1,340,748	1,344,095

SUMMARY BY OBJECT

Department: Constables

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	693,357	733,010	490,469	734,029	752,379
Overtime	377	-	-	-	-
Social Security & Medicare	51,322	56,080	36,075	56,158	56,158
Unemployment Insurance	86	514	55	394	394
Health Insurance Premiums	128,033	112,739	83,731	119,797	119,797
Workers Compensation	21,482	24,042	16,186	24,675	24,675
Life Insurance	459	442	308	442	442
Arizona State Retirement	23,601	29,045	19,063	45,361	45,361
Elected Official Retirement	119,217	129,572	66,505	113,995	113,995
Dental Insurance Premiums	2,461	2,107	1,832	2,762	2,762
Interdepartmental Salaries - Charged in/Debit	1,649	-	21	-	-
Interdepartmental Fringe - Charged in/Debit	918	-	24	-	-
Budgeted Benefits	-	10,000	-	-	5,997
Parking Subsidy	72	-	90	-	-
Elected Officials Retirement '2014'	7,872	-	20,954	-	-
HSA Contribution - Employer	-	19,000	20,833	21,000	21,000
HSA Expense Offset	-	-	-	-	(21,000)
Personnel Services Total	**1,050,906**	**1,116,551**	**756,146**	**1,118,613**	**1,121,960**
Office Supplies	5,485	5,464	3,214	5,464	5,464
Software Under $5M	2,000	-	-	-	-
Computer Equipment less than $1,000	799	-	-	-	-
Books, Subscriptions & Videos	-	500	-	500	500
Law Enforcement Supplies	2,176	200	-	200	200
Repair & Maintenance Supplies	850	325	-	325	325
Clothing, Uniforms, and Safety Apparel	6,570	2,700	651	2,700	2,700
Cameras, Film & Equipment	-	565	-	565	565
Other Operation Supplies	254	-	-	-	-
Tools & Equipment Under $1,000	-	700	-	700	700
Other Judicial Services	22	-	-	-	-
In State Training	142	5,550	-	5,550	5,550
Out of State Training	-	3,750	-	3,750	3,750
In State Travel	-	4,250	-	4,250	4,250
Out of State Travel	-	3,750	-	3,750	3,750
Postage & Freight	11,316	11,320	6,656	11,320	11,320
Printing & Microfilming	492	1,700	283	1,700	1,700
Leases & Rental - Real Estate - Internal	-	300	-	300	300

SUMMARY BY OBJECT

Department: Constables

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M-Machinery & Equipment	5,082	716	2,769	716	716
Services					
Other Professional Services	243	600	309	600	600
Banking Credit Card Fees and Charges	2	-	1	-	-
Advertising	-	800	-	800	800
Leases & Rental - Other (Mchnry, Equip, etc.)	407	-	1,266	-	-
Telephone & Internet	18,500	13,710	-	-	-
Mileage Reimbursement	681	-	27	12,836	12,836
Motor Pool Charges	93,551	106,656	61,803	93,824	93,824
Dues and Memberships	2,995	2,850	2,995	2,850	2,850
Other Miscellaneous Charges	6,439	-	5,623	-	-
Bad Debt Expense AP05 (Finance Only)	140	-	-	-	-
Radio	8,364	8,364	6,001	8,364	8,364
Computer Hardware - ISF Charges	23,268	13,463	8,976	15,920	15,920
Server and Storage - ISF Charges	15,157	16,253	10,832	15,958	15,958
Software - ISF Charges	7,264	4,990	3,328	4,763	4,763
Telephone Provider Charges - External	-	-	1,331	6,914	6,914
Mobile Devices - External	-	-	3,899	6,296	6,296
ISF- IT Port Charges	-	9,400	6,612	11,220	11,220
Office Machines & Computers - Non-Capital	4,332	-	-	-	-
Other Machines & Equipment - Non-Capital	102	-	-	-	-
Operating Expenses Total	**216,633**	**218,876**	**126,576**	**222,135**	**222,135**
EXPENDITURE OBJECTS TOTAL	**1,267,539**	**1,335,427**	**882,722**	**1,340,748**	**1,344,095**
REVENUE OBJECTS					
State Revenue	11,201	-	7,399	-	-
Intergovernmental Total	**11,201**	**-**	**7,399**	**-**	**-**
Other Court Fees	337,080	343,424	271,105	343,424	343,424
Collections Revenue	16	-	1,295	-	-
Charges for Services Total	**337,096**	**343,424**	**272,400**	**343,424**	**343,424**
Interest Operating	27,841	-	-	-	-
Investment Earnings Total	**27,841**	**-**	**-**	**-**	**-**
Other Misc. Revenue Operating	102,653	45,000	43,793	45,000	45,000
Other Misc. Revenue Non Operating	-	-	1	-	-
Late Fees and Interest Charges on Overdue Receivable	6	-	-	-	-

SUMMARY BY OBJECT

Department: Constables

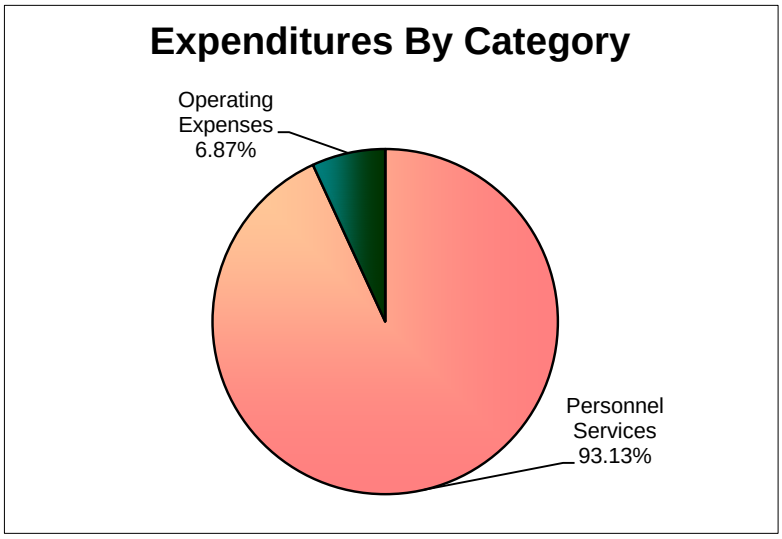
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Miscellaneous Revenue Total	**102,659**	**45,000**	**43,794**	**45,000**	**45,000**
REVENUE OBJECTS TOTAL	**478,797**	**388,424**	**323,593**	**388,424**	**388,424**

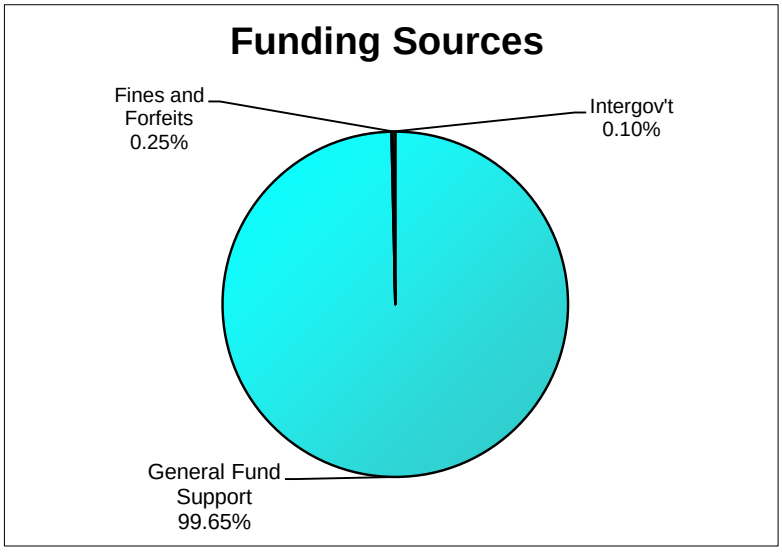
County Attorney – General Fund

Revenue	$	84,900
Expenditures		23,603,274
Net Transfers		(126,478)
Fund Impact	$	(23,644,852)
FTEs		339.00

Function Statement: Represent the state in felony matters occurring throughout Pima County and in all misdemeanor cases occurring in unincorporated areas of Pima County. Provide legal advice to the Board of Supervisors, County departments, and other entities. Provide advocacy and crisis intervention for victims and witnesses via the Victim Witness Program. Investigate and prosecute racketeering crime and administer resources for all Pima County law enforcement agencies via the Antiracketeering Program. Assist County residents in collecting bad check restitution via the Bad Check Program. Operate 88-Crime telephone hotline 24 hours a day. Support and administer youth related programs working with nonprofit agencies. Provide community protection by working with neighborhoods in order to reduce trends in youth violence, increase public safety, and reduce crime. Administer the Adult Diversion Program as an alternative to prosecution.

The County Attorney also operates 11 special revenue funds, one of which is a grant fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	23,485,005	84,900	(126,478)	(23,526,583)
Motor Pool Charges Adjustment	9,715			(9,715)
IT ISF Software Adjustment	(79,413)			79,413
IT ISF Hardware Adjustment	68,985			(68,985)
IT ISF Server/Storage Adjustment	(12,954)			12,954
Port Charges Adjustment	27,122			(27,122)
Benefits Adjustment	(43,343)			43,343
HSA One-time Offset	(341,001)			341,001
2.5% Salary/Benefits Increase Adjustment	489,158			(489,158)
Supplemental Requests				
Package B: Digital Evidence Processing				
Package C: Charging Unit Staffing				
Package D: Victim Advocates Overtime				
Package E: Contingency to Ensure Adequate Victim Services Staffing				
Total Recommended Budget	23,603,274	84,900	(126,478)	(23,644,852)
Full Time Equivalents (FTEs)	339.00			

Comments/Issues

Recommended FTEs are 339.00, a decrease of 2.00 from the fiscal year 2017/18 Adopted Budget. The department unfunded two PCNs to cover rising operating expenses for software purchases and renewal costs not factored into Central ITD allocations, facilities maintenance costs for necessary building maintenance projects and aging furniture replacement, various utility costs due to 24 hour / 7 day operations, maintenance/repair costs of vehicle fleet, and rising costs of expert witnesses.

Recommended General Fund revenue sources:

Fines and Forfeits	60,000
City of Tucson Victim Services	24,900
	84,900

The department submitted four requests for supplemental funding. None are recommended.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	22,164,759	21,565,419	23,094,413	23,485,005	23,603,274
Revenues	160,100	162,874	118,585	97,997	84,900
Operating Transfers In (Out)	(173,159)		(129,017)	(126,509)	(126,478)

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	21,575,719	21,832,913	758,936	22,591,849	21,981,070
Operating Expenses	1,909,286	1,622,204	73,538	1,695,742	1,622,204
Total Expenditures	23,485,005	23,455,117	832,474	24,287,591	23,603,274
Revenues					
Intergovernmental	24,900	24,900	-	24,900	24,900
Fines and Forfeits	60,000	60,000	-	60,000	60,000
Total Revenues	84,900	84,900	-	84,900	84,900
Transfers In (Out)	(126,478)	(126,478)		(126,478)	(126,478)
General Fund Support	23,526,583	23,496,695	832,474	24,329,169	23,644,852
Total Funding	23,485,005	23,455,117	832,474	24,287,591	23,603,274

SUMMARY BY OBJECT

Department: County Attorney

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	15,510,227	17,055,118	10,634,026	16,975,505	17,380,363
Overtime	52,051	31,400	49,000	31,400	31,400
On Call Pay	20,207	25,300	13,997	21,800	21,800
Shift Differential	172	3,000	1,364	2,500	2,500
Temporary Help	14,930	215,350	9,543	386,129	386,129
Holiday Worked Pay	8,214	4,500	5,767	4,500	4,500
Special Assignment Pay	263,604	247,596	183,669	247,596	247,596
Social Security & Medicare	1,187,320	1,320,202	805,991	1,325,253	1,325,253
Unemployment Insurance	12,496	12,085	8,131	9,289	9,289
Health Insurance Premiums	2,386,701	1,868,892	1,368,823	1,862,321	1,862,321
Workers Compensation	34,682	38,898	24,803	40,831	40,831
Life Insurance	10,140	9,508	6,752	9,882	9,882
Employer Paid Subsidy	7,795	9,000	5,820	9,024	9,024
Arizona State Retirement	1,789,062	1,917,149	1,214,968	1,946,837	1,946,837
AZ Public Safety Retirement - County Attorney	206,481	220,639	211,099	298,971	298,971
Elected Official Retirement	21,910	29,064	-	29,064	29,064
Public Safety Retirement	4,158	-	-	-	-
Dental Insurance Premiums	36,631	34,314	24,612	35,723	35,723
Interdepartmental Salaries - Charged out/Credit	(1,817,534)	(1,787,096)	(760,466)	(1,347,121)	(1,347,121)
Interdepartmental Salaries - Charged in/Debit	20,997	6,800	14,364	14,800	14,800
Interdepartmental Fringe - Charged in/Debit	8,715	-	6,001	-	-
Labor Distribution Fringe Charged out/Credit	(408,735)	(523,000)	(288,150)	(592,810)	(592,810)
Labor Distribution Fringe Charged in/Debit	579,388	523,000	350,989	564,000	564,000
Labor Distribution Salaries Charged out/Credit	(1,178,991)	(1,676,000)	(826,595)	(2,247,582)	(2,247,582)
Labor Distribution Salaries Charged in/Debit	1,431,500	1,671,000	760,782	1,864,000	1,864,000
Budgeted Benefits	-	-	-	-	84,300
Parking Subsidy	12,815	-	8,458	-	-
Elected Officials Retirement '2014'	7,266	-	19,339	-	-
Paid Parental Leave	36,632	-	7,970	-	-
Sick Payout	5,562	-	20,081	-	-
Vacation Payout	78,212	-	52,606	-	-
Initial Appearance Pay	53,730	-	37,310	-	-
HSA Contribution - Employer	-	319,000	362,333	341,001	341,001
HSA Expense Offset	-	-	-	-	(341,001)

SUMMARY BY OBJECT

Department: County Attorney

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Personnel Services Total	**20,396,338**	**21,575,719**	**14,333,387**	**21,832,913**	**21,981,070**
Office Supplies	255,909	195,050	159,317	195,050	195,050
Software Under $5M	19,169	16,900	33,421	16,900	16,900
Computer Equipment less than $1,000	14,583	12,690	7,977	10,120	10,120
Food Supplies	519	-	387	-	-
Fuel & Oil	-	-	5	-	-
Books, Subscriptions & Videos	90,135	39,980	57,403	36,800	36,800
Law Enforcement Supplies	12,951	11,000	1,289	6,398	6,398
Repair & Maintenance Supplies	20,420	3,600	884	3,600	3,600
Janitorial Supplies	1,650	600	880	600	600
Clothing, Uniforms, and Safety Apparel	1,253	-	1,781	-	-
Promotional Items	962	-	2,025	-	-
Other Operation Supplies	1,810	400	597	400	400
Tools & Equipment Under $1,000	49,591	8,750	1,212	8,750	8,750
Furniture Under $1,000	165,234	-	11,127	-	-
Signage Supplies & Services	471	-	-	-	-
Other Judicial Services	-	-	905	-	-
Court Reporters	51,546	34,000	27,022	30,000	30,000
Expert Witness & Interpreters	36,160	49,000	44,302	35,000	35,000
Miscellaneous Legal Expenses	505	-	25	-	-
Witness Travel	72,837	55,000	26,686	37,100	37,100
Software Maintenance and Support	239,861	67,102	183,358	67,102	67,102
In State Training	46,686	49,561	22,723	33,561	33,561
Out of State Training	7,192	2,800	17,587	2,800	2,800
In State Travel	20,609	1,600	13,234	1,000	1,000
Out of State Travel	67,160	19,000	10,197	16,000	16,000
Postage & Freight	54,326	59,300	27,666	51,000	51,000
Printing & Microfilming	13,408	18,600	9,927	13,000	13,000
Security	172	-	-	-	-
Moving and Storage Fees	443	-	324	-	-
Leases & Rental - Real Estate - Internal	-	1,900	-	-	-
Leases & Rental - Real Estate - External	21,065	17,300	14,202	17,300	17,300
R&M-Machinery & Equipment Services	64,675	50,700	23,073	50,200	50,200
R&M Building Services	51,519	15,500	8,690	15,500	15,500
R&M Grounds and Landscaping	2,763	-	1,954	-	-
Other Professional Services	154,146	140,834	96,255	125,834	125,834
Investigative Services	483	500	150	500	500

SUMMARY BY OBJECT

Department: County Attorney

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Advertising	4,946	-	1,850	-	-
Laundry & Linen Services	15	-	71	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	1,812	-	40	-	-
Interdepartmental Supplies & Services - Charged Out/Credit	(201,924)	(114,070)	(190,116)	(336,780)	(336,780)
Interdepartmental Supplies & Services - Charged In/Debit	1,037	2,500	1,894	2,000	2,000
Telephone & Internet	265,938	-	-	-	-
Electricity	56,934	52,920	41,692	52,920	52,920
Water & Sewer	2,266	2,400	1,223	2,400	2,400
Natural Gas	800	500	477	500	500
Waste Disposal and Recycling	1,225	900	409	900	900
Mileage Reimbursement	13,989	9,460	8,523	6,160	6,160
Motor Pool Charges	394,833	347,000	268,641	362,079	362,079
Dues and Memberships	60,022	48,150	67,722	43,090	43,090
Other Miscellaneous Charges	52,897	46,440	32,371	46,440	46,440
Payments to or on behalf of other governments	630	-	-	-	-
Other Insurance Premiums	823	-	390	-	-
Interest Expense - Pooled Investments	-	-	237	-	-
Radio	30,044	28,080	21,886	28,080	28,080
Computer Hardware - ISF Charges	225,559	185,239	119,456	254,224	254,224
Server and Storage - ISF Charges	58,362	61,262	72,112	48,308	48,308
Software - ISF Charges	102,604	82,554	68,056	22,667	22,667
Telephone Provider Charges - External	-	93,286	19,824	28,735	28,735
Internet Charges - External	-	-	2,105	-	-
Mobile Devices - External	-	-	45,448	78,366	78,366
ISF- IT Port Charges	-	187,298	136,290	203,900	203,900
Office Machines & Computers - Non-Capital	32,415	3,700	59,293	3,700	3,700
Operating Expenses Total	**2,645,440**	**1,909,286**	**1,586,479**	**1,622,204**	**1,622,204**
Office Machines & Computers - Capital	52,635	-	28,511	-	-
Capital Equipment > $5,000 Total	**52,635**	**-**	**28,511**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**23,094,413**	**23,485,005**	**15,948,377**	**23,455,117**	**23,603,274**
REVENUE OBJECTS					
State Revenue	8,245	-	4,352	-	-
City Revenue Other Operating	24,900	24,900	12,450	24,900	24,900

SUMMARY BY OBJECT

Department: County Attorney

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Intergovernmental Total	**33,145**	**24,900**	**16,802**	**24,900**	**24,900**
Other Court Fees	762	-	-	-	-
Charges for Services Total	**762**	**-**	**-**	**-**	**-**
Other Fines	67,035	60,000	23,536	60,000	60,000
Fines & Forfeits Total	**67,035**	**60,000**	**23,536**	**60,000**	**60,000**
Interest Operating	2,687	-	-	-	-
Interest Revenue Pooled Investments Operating	(313)	-	-	-	-
Investment Earnings Total	**2,374**	**-**	**-**	**-**	**-**
Other Misc. Revenue Operating	15,269	-	8,739	-	-
Miscellaneous Revenue Total	**15,269**	**-**	**8,739**	**-**	**-**
REVENUE OBJECTS TOTAL	**118,585**	**84,900**	**49,077**	**84,900**	**84,900**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF THE COUNTY ATTORNEY ARE:

- **COUNTY ATTORNEY BAD CHECK PROGRAM SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY CJEF/REINVENTING JUSTICE SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY CONSUMER PROTECTION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY CRIMINAL DEFERRED PROSECUTION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY DTAP CONTRIBUTION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY EMPLOYER SANCTIONS SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY FILL THE GAP SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY LAW ENFORCEMENT ANTIRACKETEERING SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY VICTIM RESTITUTION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY VICTIM WITNESS COMPENSATION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

PCA BAD CHECK PROGRAM

Expenditures: 78,873 **Revenues:** 81,100

FTEs: 2.00

Function Statement: Assist Pima County residents and businesses by collecting restitution for victims who receive bad checks. Ensures that defendants are held accountable and provides a diversion option from prosecution via the Bad Check Program.

Mandates: ARS 13-1811

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	128,667	66,887	-	66,887	66,028
Operating Expenses	19,775	12,845	-	12,845	12,845
Total Expenditures	148,442	79,732	-	79,732	78,873
Revenues					
Fines & Forfeits	150,000	81,000	-	81,000	81,000
Investment Earnings	300	100	-	100	100
Total Revenues	150,300	81,100	-	81,100	81,100
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(1,858)	(1,368)	-	(1,368)	(2,227)
Total Funding	148,442	79,732	-	79,732	78,873

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	85,166	53,807	69,508	148,442	78,873
Revenues	69,745	45,548	42,854	150,300	81,100
Net Operating Transfers In/(Out)	-	-		-	-

SUMMARY BY OBJECT

Department: PCA Bad Check Program

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	111,486	92,212	23,973	92,212	93,165
Overtime	4	-	3	-	-
Special Assignment Pay	6,527	6,500	1,589	2,500	2,500
Social Security & Medicare	9,021	7,054	1,889	7,054	7,054
Unemployment Insurance	92	64	20	49	49
Health Insurance Premiums	13,517	9,925	6,248	8,880	8,880
Workers Compensation	273	225	57	234	234
Life Insurance	71	34	23	34	34
Arizona State Retirement	13,766	10,604	2,939	10,881	10,881
Dental Insurance Premiums	102	49	31	51	51
Interdepartmental Salaries - Charged in/Debit	43	-	21	-	-
Interdepartmental Fringe - Charged in/Debit	23	-	24	-	-
Labor Distribution Fringe Charged out/Credit	(19,673)	(36,000)	(12,491)	(54,897)	(54,897)
Labor Distribution Fringe Charged in/Debit	1,231	36,000	-	36,000	36,000
Labor Distribution Salaries Charged out/Credit	(85,032)	(138,000)	(24,969)	(176,111)	(176,111)
Labor Distribution Salaries Charged in/Debit	2,653	138,000	-	138,000	138,000
Budgeted Benefits	-	-	-	-	188
HSA Contribution - Employer	-	2,000	2,000	2,000	2,000
HSA Expense Offset	-	-	-	-	(2,000)
Personnel Services Total	**54,104**	**128,667**	**1,357**	**66,887**	**66,028**
Office Supplies	967	500	880	1,000	1,000
Software Maintenance and Support	3,996	6,900	3,996	6,900	6,900
In State Travel	30	-	-	-	-
Postage & Freight	1,427	2,000	-	-	-
Printing & Microfilming	-	500	-	-	-
Leases & Rental - Real Estate - External	385	-	-	-	-
R&M-Machinery & Equipment Services	500	500	215	500	500
Other Professional Services	262	1,300	65	800	800
Investigative Services	1,100	1,200	800	1,200	1,200
Telephone & Internet	352	-	-	-	-
Judgments & Damages	106	-	-	-	-
Dues and Memberships	570	875	570	945	945
Other Miscellaneous Charges	5,709	5,000	145	1,000	1,000

SUMMARY BY OBJECT

Department: PCA Bad Check Program

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Telephone Provider Charges - External	-	1,000	30	500	500
Operating Expenses Total	**15,404**	**19,775**	**6,701**	**12,845**	**12,845**
EXPENDITURE OBJECTS TOTAL	**69,508**	**148,442**	**8,058**	**79,732**	**78,873**
REVENUE OBJECTS					
Other Fines	42,768	150,000	19,015	81,000	81,000
Fines & Forfeits Total	**42,768**	**150,000**	**19,015**	**81,000**	**81,000**
Interest Revenue Pooled Investments Operating	86	300	55	100	100
Investment Earnings Total	**86**	**300**	**55**	**100**	**100**
REVENUE OBJECTS TOTAL	**42,854**	**150,300**	**19,070**	**81,100**	**81,100**

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PCA CJEF/REINVENTING JUSTICE

Expenditures: **1,589,905** **Revenues:** **442,832**

FTEs: **19.00**

Function Statement: Enhance prosecutorial efforts and support and administer youth related programs designed to reduce trends in youth violence, increase public safety and reduce crime.

Mandates: ARS 41-2401, ARS 8-321, ARS 11-365

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	827,828	1,405,754	-	1,405,754	1,411,453
Operating Expenses	276,876	158,452		158,452	158,452
Capital Equipment > $5,000	30,600	20,000	-	20,000	20,000
Total Expenditures	1,135,304	1,584,206	-	1,584,206	1,589,905
Revenues					
Intergovernmental	435,832	435,832	-	435,832	435,832
Investment Earnings	7,000	7,000	-	7,000	7,000
Total Revenues	442,832	442,832	-	442,832	442,832
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	692,472	1,141,374	-	1,141,374	1,147,073
Total Funding	1,135,304	1,584,206	-	1,584,206	1,589,905

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	407,454	248,112	401,117	254,794	1,589,905
Revenues	378,848	443,035	365,147	444,917	442,832
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: PCA CJEF/Reinventing Justice

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	270,196	662,934	311,378	858,905	873,684
Overtime	552	-	270	-	-
On Call Pay	1,458	-	1,412	1,500	1,500
Special Assignment Pay	-	-	750	-	-
Social Security & Medicare	19,769	50,715	22,959	65,707	65,707
Unemployment Insurance	215	463	233	460	460
Health Insurance Premiums	34,891	27,860	29,127	47,944	47,944
Workers Compensation	594	1,518	717	2,074	2,074
Life Insurance	239	204	221	408	408
Employer Paid Subsidy	90	-	184	288	288
Arizona State Retirement	31,428	76,238	35,583	99,854	99,854
Dental Insurance Premiums	1,039	896	654	1,053	1,053
Labor Distribution Fringe Charged out/Credit	(34,731)	(51,000)	(28,167)	(51,000)	(51,000)
Labor Distribution Fringe Charged in/Debit	11,195	51,000	-	74,512	74,512
Labor Distribution Salaries Charged out/Credit	(106,158)	(87,000)	(93,471)	(147,000)	(147,000)
Labor Distribution Salaries Charged in/Debit	40,428	87,000	-	439,049	439,049
Budgeted Benefits	-	-	-	-	2,920
Parking Subsidy	72	-	30	-	-
HSA Contribution - Employer	-	7,000	9,333	12,000	12,000
HSA Expense Offset	-	-	-	-	(12,000)
Personnel Services Total	**271,277**	**827,828**	**291,213**	**1,405,754**	**1,411,453**
Office Supplies	-	10,000	-	-	-
Software Under $5M	336	7,500	-	-	-
Computer Equipment less than $1,000	4,271	18,060	16	-	-
Food Supplies	329	-	-	-	-
Law Enforcement Supplies	-	2,000	-	-	-
Tools & Equipment Under $1,000	-	3,000	-	-	-
Court Reporters	2,310	-	-	-	-
Expert Witness & Interpreters	10,245	20,000	-	-	-
Software Maintenance and Support	3,688	47,856	-	47,856	47,856
In State Training	2,136	9,000	3,431	3,000	3,000
Out of State Training	11,739	-	23,690	-	-
In State Travel	982	-	-	-	-
Out of State Travel	52,428	50,000	5,506	40,000	40,000
R&M-Machinery & Equipment Services	158	4,000	2,205	-	-
Other Professional Services	29,053	-	4,537	-	-

SUMMARY BY OBJECT

Department: PCA CJEF/Reinventing Justice

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Advertising	-	-	624	-	-
Telephone & Internet	9,206	-	-	-	-
Dues and Memberships	985	1,380	4,135	1,380	1,380
Other Miscellaneous Charges	1,974	-	-	-	-
Telephone Provider Charges - External	-	7,960	-	-	-
Mobile Devices - External	-	-	7,167	10,000	10,000
ISF- IT Port Charges	-	6,120	4,440	6,216	6,216
Furniture - Non-Capital	-	20,000	-	10,000	10,000
Office Machines & Computers - Non-Capital	-	70,000	39,484	40,000	40,000
Operating Expenses Total	**129,840**	**276,876**	**95,235**	**158,452**	**158,452**
Office Machines & Computers - Capital	-	30,600	-	20,000	20,000
Capital Equipment > $5,000 Total	**-**	**30,600**	**-**	**20,000**	**20,000**
EXPENDITURE OBJECTS TOTAL	**401,117**	**1,135,304**	**386,448**	**1,584,206**	**1,589,905**
REVENUE OBJECTS					
State Revenue	355,326	435,832	95,638	435,832	435,832
Intergovernmental Total	**355,326**	**435,832**	**95,638**	**435,832**	**435,832**
Interest Revenue Pooled Investments Operating	7,768	7,000	5,459	7,000	7,000
Investment Earnings Total	**7,768**	**7,000**	**5,459**	**7,000**	**7,000**
Other Misc. Revenue Operating	2,053	-	2,085	-	-
Miscellaneous Revenue Total	**2,053**	**-**	**2,085**	**-**	**-**
REVENUE OBJECTS TOTAL	**365,147**	**442,832**	**103,182**	**442,832**	**442,832**

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PCA CONSUMER PROTECTION

Expenditures: **33,198** **Revenues:** **0**

FTEs: **1.00**

Function Statement: Investigate and prosecute consumer fraud cases and recover restitution for victims.

Mandates: ARS 44-1521

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	33,116	33,198	-	33,198	33,198
Total Expenditures	33,116	33,198	-	33,198	33,198
Revenues					
Investment Earnings	500	-	-	-	-
Total Revenues	500	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	32,616	33,198	-	33,198	33,198
Total Funding	33,116	33,198	-	33,198	33,198

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	119	-	33,198
Revenues	-	-	13,680	500	-
Net Operating Transfers In/(Out)	-	-	-	-	-

Note: The primary authority for Consumer Fraud is with the Attorney General's Office. The AG has delegated the authority for certain cases to the County Attorney. The amount of program activity is contingent upon cases either initiated or delegated by the AG. Often these cases involve additional criminal charges not covered by these program funds and therefore charged to other funding sources.

SUMMARY BY OBJECT

Department: PCA Consumer Protection

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	9,472	27,726	-	27,726	27,726
Social Security & Medicare	683	2,121	-	2,121	2,121
Unemployment Insurance	7	19	-	15	15
Health Insurance Premiums	3,971	-	-	-	-
Workers Compensation	21	61	-	64	64
Life Insurance	11	-	-	-	-
Arizona State Retirement	1,098	3,189	-	3,272	3,272
Dental Insurance Premiums	83	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(5,835)	(9,000)	-	-	-
Labor Distribution Fringe Charged in/Debit	-	9,000	-	-	-
Labor Distribution Salaries Charged out/Credit	(9,472)	(16,000)	-	-	-
Labor Distribution Salaries Charged in/Debit	-	16,000	-	-	-
Parking Subsidy	80	-	-	-	-
Personnel Services Total	**119**	**33,116**	**-**	**33,198**	**33,198**
EXPENDITURE OBJECTS TOTAL	**119**	**33,116**	**-**	**33,198**	**33,198**
REVENUE OBJECTS					
State Revenue	13,680	-	-	-	-
Intergovernmental Total	**13,680**	**-**	**-**	**-**	**-**
Interest Revenue Pooled Investments Operating	-	500	-	-	-
Investment Earnings Total	**-**	**500**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**13,680**	**500**	**-**	**-**	**-**

PCA CRIMINAL DEFERRED PROSECUTION

Expenditures: 0 **Revenues:** 60,000

FTEs: 0.00

Function Statement: The Deferred Prosecution Program allows some types of nonviolent offenders to enter the program instead of being prosecuted through the criminal justice system.

Mandates: ARS 11-363

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Total Expenditures	-	-	-	-	-
Revenues					
Fines & Forfeits	60,000	60,000	-	60,000	60,000
Total Revenues	60,000	60,000	-	60,000	60,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(60,000)	(60,000)	-	(60,000)	(60,000)
Total Funding	-	-	-	-	-

The Deferred Prosecution special revenue fund was established in fiscal year 2014/15 to authorize the Pima County Attorney to deposit deferred prosecution fees into the Deferred Prosecution Fund and to control and use monies in the Deferred Prosecution Fund in the administration of the Pima County Attorney's Deferred Prosecution Program.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	-
Revenues	56,202	7,610	76,815	65,739	60,000
Net Operating Transfers In/(Out)	-	-		-	-

SUMMARY BY OBJECT

Department: PCA Criminal Deferred Prosecution

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Fines	76,241	60,000	57,550	60,000	60,000
Fines & Forfeits Total	**76,241**	**60,000**	**57,550**	**60,000**	**60,000**
Interest Revenue Pooled Investments Operating	798	-	925	-	-
Investment Earnings Total	**798**	**-**	**925**	**-**	**-**
Other Misc. Revenue Operating	(224)	-	-	-	-
Miscellaneous Revenue Total	**(224)**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**76,815**	**60,000**	**58,475**	**60,000**	**60,000**

PCA DTAP CONTRIBUTION

Expenditures: **892,217** **Revenues:** **1,347,918**

FTEs: **5.00**

Function Statement: Enables drug addicted criminal defendants to plead guilty to an offense and then enter a residential, therapeutic community treatment system for three years as an alternative to a prison sentence.

Mandates: ARS 11-532

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	428,465	-	428,465	418,465
Operating Expenses	300,000	473,752	-	473,752	473,752
Total Expenditures	300,000	902,217	-	902,217	892,217
Revenues					
Intergovernmental	250,000	1,287,918	-	1,287,918	1,287,918
Miscellaneous Revenue	4,000	60,000	-	60,000	60,000
Total Revenues	254,000	1,347,918	-	1,347,918	1,347,918
Total Transfers In/(Out)	-	30,000	-	30,000	30,000
Fund Balance Decrease/(Increase)	46,000	(475,701)	-	(475,701)	(485,701)
Total Funding	300,000	902,217	-	902,217	892,217

The Drug Treatment Alternative to Prison (DTAP) Program was established in fiscal year 2012/13 to enable drug addicted criminal defendants to plead guilty to an offense and then enter a residential, therapeutic community treatment system for three years as an alternative to a prison sentence. The program begins with three months of in-patient, residential drug treatment followed by wraparound recovery support services managed by a resources specialist, including transitional housing, literacy services, higher education, job training and placement services, and counseling, accompanied by drug testing, probation monitoring and regular court hearings.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	76,282	16,775	7,905	300,000	892,217
Revenues	250,904	8,238	2,115	592,043	1,347,918
Net Operating Transfers In/(Out)	-	-	(1,520)	30,000	30,000

SUMMARY BY OBJECT

Department: PCA DTAP Contribution

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	221,500	221,500
Social Security & Medicare	-	-	-	16,945	16,945
Unemployment Insurance	-	-	-	119	119
Health Insurance Premiums	-	-	-	21,750	21,750
Workers Compensation	-	-	-	563	563
Life Insurance	-	-	-	170	170
Arizona State Retirement	-	-	-	26,137	26,137
Dental Insurance Premiums	-	-	-	255	255
Interdepartmental Salaries - Charged in/Debit	-	-	36,806	98,516	98,516
Interdepartmental Fringe - Charged in/Debit	-	-	23,547	32,510	32,510
Labor Distribution Fringe Charged out/Credit	-	-	(2,489)	-	-
Labor Distribution Fringe Charged in/Debit	-	-	976	-	-
Labor Distribution Salaries Charged out/Credit	-	-	(5,181)	-	-
Labor Distribution Salaries Charged in/Debit	-	-	1,911	-	-
HSA Contribution - Employer	-	-	-	10,000	10,000
HSA Expense Offset	-	-	-	-	(10,000)
Personnel Services Total	**-**	**-**	**55,570**	**428,465**	**418,465**
Office Supplies	-	-	17	-	-
Food Supplies	-	-	98	-	-
Medical & Lab Supplies	-	-	580	-	-
Clothing, Uniforms, and Safety Apparel	-	-	326	-	-
Other Operation Supplies	-	-	1,108	-	-
Medical Professional Services	-	-	3,829	-	-
Laboratory & X-ray Services	-	-	2,432	-	-
In State Training	-	-	125	-	-
Out of State Travel	777	-	1,173	-	-
Other Professional Services	1,410	300,000	48,787	473,752	473,752
Other Miscellaneous Charges	-	-	1,141	-	-
Payments to or on behalf of other governments	-	-	84	-	-
Payments To Agencies	5,718	-	-	-	-
Furniture - Non-Capital	-	-	1,416	-	-
Operating Expenses Total	**7,905**	**300,000**	**61,116**	**473,752**	**473,752**
EXPENDITURE OBJECTS TOTAL	**7,905**	**300,000**	**116,686**	**902,217**	**892,217**

SUMMARY BY OBJECT

Department: PCA DTAP Contribution

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
State Revenue	-	250,000	585,902	1,287,918	1,287,918
Intergovernmental Total	**-**	**250,000**	**585,902**	**1,287,918**	**1,287,918**
Interest Revenue Pooled Investments Operating	2,115	-	2,141	-	-
Investment Earnings Total	**2,115**	**-**	**2,141**	**-**	**-**
Other Misc. Revenue Operating	-	4,000	-	60,000	60,000
Miscellaneous Revenue Total	**-**	**4,000**	**-**	**60,000**	**60,000**
REVENUE OBJECTS TOTAL	**2,115**	**254,000**	**588,043**	**1,347,918**	**1,347,918**

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PCA EMPLOYER SANCTIONS

Expenditures: **98,231** **Revenues:** **3,000**

FTEs: **1.75**

Function Statement: As of January 1, 2008, under the Legal Arizona Workers Act, employers in Arizona are subject to civil penalties, including revocation of all Arizona business licenses, for knowingly or intentionally employing an "unauthorized alien," someone who is not a U.S. citizen or permanent resident, and who is not otherwise legally authorized to work in the United States. The Act requires the County Attorney to investigate allegations that an employer has violated the Act. If a complaint is determined to be accurate and valid, the Pima County Attorney is required to notify local law enforcement and United States Immigration and Customs Enforcement (ICE) of the unauthorized alien. The County Attorney is then required to file an action for sanctions against the employer in Pima County Superior Court. The Pima County Attorney is also required to determine if an employer has previously been found to have violated the Legal Arizona Workers Act, and whether the employer is still in a probationary period related to any prior offenses.

Mandates: ARS 23-212 and ARS 23-212.01

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	109,113	98,231	-	98,231	98,231
Operating Expenses	8,000	-	-	-	-
Total Expenditures	117,113	98,231	-	98,231	98,231
Revenues					
Investment Earnings	3,000	3,000	-	3,000	3,000
Total Revenues	3,000	3,000	-	3,000	3,000
Total Transfers In/(Out)	-	-	-	-	
Fund Balance Decrease/(Increase)	114,113	95,231	-	95,231	95,231
Total Funding	117,113	98,231	-	98,231	98,231

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	6,681	6,807	1	-	98,231
Revenues	102,185	1,127	691	3,000	3,000
Net Operating Transfers In/(Out)	-	(1,000,000)		-	-

SUMMARY BY OBJECT

Department: PCA Employer Sanctions

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	91,354	-	82,041	82,041
Social Security & Medicare	-	6,988	-	6,276	6,276
Unemployment Insurance	-	64	-	44	44
Workers Compensation	-	201	-	189	189
Arizona State Retirement	-	10,506	-	9,681	9,681
Personnel Services Total	**-**	**109,113**	**-**	**98,231**	**98,231**
Motor Pool Charges	1	6,000	-	-	-
Telephone Provider Charges - External	-	2,000	-	-	-
Operating Expenses Total	**1**	**8,000**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**1**	**117,113**	**-**	**98,231**	**98,231**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	691	3,000	509	3,000	3,000
Investment Earnings Total	**691**	**3,000**	**509**	**3,000**	**3,000**
REVENUE OBJECTS TOTAL	**691**	**3,000**	**509**	**3,000**	**3,000**

PCA FILL THE GAP

Expenditures: **1,061,461** **Revenues:** **417,128**

FTEs: **19.00**

Function Statement: Utilize funds provided by the state and County for the purpose of improving criminal case processing.

Mandates: ARS 12-102.01

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	995,693	1,012,372	-	1,012,372	1,015,661
Operating Expenses	66,779	45,800	-	45,800	45,800
Total Expenditures	1,062,472	1,058,172	-	1,058,172	1,061,461
Revenues					
Intergovernmental	429,960	411,128	-	411,128	411,128
Investment Earnings	5,700	6,000	-	6,000	6,000
Total Revenues	435,660	417,128	-	417,128	417,128
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	626,812	641,044	-	641,044	644,333
Total Funding	1,062,472	1,058,172	-	1,058,172	1,061,461

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	233,265	414,937	213,990	444,630	1,061,461
Revenues	372,604	430,545	359,968	435,660	417,128
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: PCA Fill the Gap

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	501,173	765,023	293,173	798,836	807,427
Overtime	460	-	298	857	857
Shift Differential	2	-	-	-	-
Holiday Worked Pay	487	-	541	-	-
Special Assignment Pay	3,078	-	3,246	2,800	2,800
Social Security & Medicare	37,675	58,524	22,108	61,111	61,111
Unemployment Insurance	398	535	222	428	428
Health Insurance Premiums	77,792	68,518	37,225	43,949	43,949
Workers Compensation	1,121	1,758	698	1,906	1,906
Life Insurance	340	340	214	272	272
Employer Paid Subsidy	322	540	157	-	-
Arizona State Retirement	58,969	87,978	34,312	94,262	94,262
Dental Insurance Premiums	1,509	1,477	770	951	951
Labor Distribution Fringe Charged out/Credit	(119,648)	(85,000)	(31,510)	(125,000)	(125,000)
Labor Distribution Fringe Charged in/Debit	-	85,000	-	125,000	125,000
Labor Distribution Salaries Charged out/Credit	(365,945)	(210,000)	(109,544)	(410,000)	(410,000)
Labor Distribution Salaries Charged in/Debit	-	210,000	-	410,000	410,000
Budgeted Benefits	-	-	-	-	1,698
Parking Subsidy	579	-	383	-	-
Paid Parental Leave	1,586	-	-	-	-
Vacation Payout	-	-	1,577	-	-
Initial Appearance Pay	1,700	-	700	-	-
HSA Contribution - Employer	-	11,000	10,917	7,000	7,000
HSA Expense Offset	-	-	-	-	(7,000)
Personnel Services Total	**201,598**	**995,693**	**265,487**	**1,012,372**	**1,015,661**
Office Supplies	644	-	-	-	-
Software Under $5M	-	-	-	10,500	10,500
Expert Witness & Interpreters	-	2,500	-	-	-
Witness Travel	-	2,000	-	-	-
In State Training	143	500	-	-	-
Out of State Training	-	1,000	-	-	-
In State Travel	253	1,500	-	-	-
Out of State Travel	-	1,000	-	-	-
Telephone & Internet	11,352	-	-	-	-
Dues and Memberships	-	1,235	620	1,840	1,840
Telephone Provider Charges - External	-	5,500	120	1,000	1,000

SUMMARY BY OBJECT

Department: PCA Fill the Gap

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
ISF- IT Port Charges	-	11,544	5,328	7,460	7,460
Office Machines & Computers - Non-Capital	-	40,000	-	25,000	25,000
Operating Expenses Total	**12,392**	**66,779**	**6,068**	**45,800**	**45,800**
EXPENDITURE OBJECTS TOTAL	**213,990**	**1,062,472**	**271,555**	**1,058,172**	**1,061,461**
REVENUE OBJECTS					
State Revenue	355,012	429,960	313,541	411,128	411,128
Intergovernmental Total	**355,012**	**429,960**	**313,541**	**411,128**	**411,128**
Interest Revenue Pooled Investments Operating	4,956	5,700	4,385	6,000	6,000
Investment Earnings Total	**4,956**	**5,700**	**4,385**	**6,000**	**6,000**
REVENUE OBJECTS TOTAL	**359,968**	**435,660**	**317,926**	**417,128**	**417,128**

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PCA LAW ENFORCEMENT ANTIRACKETEERING

Expenditures: **8,123,681** **Revenues:** **3,320,000**

FTEs: **11.00**

Function Statement: Administer antiracketeering revolving funds for their proper use and intended purposes for local law enforcement agencies.

Mandates: ARS 13-2314.03

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,156,384	563,299	-	563,299	566,873
Operating Expenses	6,589,634	7,536,808	-	7,536,808	7,536,808
Capital Equipment > $5,000	50,000	20,000	-	20,000	20,000
Total Expenditures	7,796,018	8,120,107	-	8,120,107	8,123,681
Revenues					
Intergovernmental	70,000	120,000	-	120,000	120,000
Fines and Forfeits	2,750,000	3,000,000	-	3,000,000	3,000,000
Miscellaneous Revenue	500,000	150,000	-	150,000	150,000
Investment Earnings	50,000	50,000	-	50,000	50,000
Total Revenues	3,370,000	3,320,000	-	3,320,000	3,320,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	4,426,018	4,800,107	-	4,800,107	4,803,681
Total Funding	7,796,018	8,120,107	-	8,120,107	8,123,681

Pima County Attorney, by statute, is the fiduciary agent for all local law enforcement agencies Racketeer Influenced and Corrupt Organizations Act (RICO) funds. As such, expenditures and revenue are dependent on actions initiated by each local law enforcement agency. Miscellaneous revenues are asset seizures resulting from racketeering cases and shared among participating law enforcement agencies. The County Attorney Antiracketeering Fund, Sheriff State RICO Fund, and Sheriff Federal RICO Fund share a pool of antiracketeering dollars along with all of the other participating local law enforcement agencies. These funds are received, recorded and administered by the County Attorney. For information purposes only, the Sheriff's funds show operating transfers from the County Attorney's subfund. The County Attorney has also budgeted for these expenditures in the Antiracketeering Fund along with budgeted expenditures for all other local law enforcement agencies.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	5,542,710	4,482,987	3,888,306	6,078,018	8,123,681
Revenues	5,279,394	4,877,947	4,025,596	3,375,568	3,320,000
Net Operating Transfers In/(Out)	(5,381)	1,076	-	-	-

SUMMARY BY OBJECT

Department: PCA Law Enforcement Antiracketeering

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	412,371	890,052	174,003	367,720	373,827
Overtime	94	-	569	-	-
On Call Pay	1,703	-	1,178	-	-
Holiday Worked Pay	77	-	-	-	-
Special Assignment Pay	12,217	13,500	4,072	-	-
Social Security & Medicare	31,278	68,089	13,061	28,131	28,131
Unemployment Insurance	331	622	135	197	197
Health Insurance Premiums	62,070	69,790	24,430	25,786	25,786
Workers Compensation	973	2,112	445	924	924
Life Insurance	299	340	131	170	170
Employer Paid Subsidy	166	270	23	-	-
Arizona State Retirement	52,162	99,832	21,397	43,391	43,391
AZ Public Safety Retirement - County Attorney	1,445	-	23,583	34,553	34,553
Public Safety Retirement	-	-	1,715	-	-
Dental Insurance Premiums	695	777	394	419	419
Labor Distribution Fringe Charged out/Credit	(74,733)	(135,000)	(47,513)	(110,000)	(110,000)
Labor Distribution Fringe Charged in/Debit	6,284	135,000	13,126	128,897	128,897
Labor Distribution Salaries Charged out/Credit	(226,979)	(390,000)	(71,329)	(225,000)	(225,000)
Labor Distribution Salaries Charged in/Debit	10,267	390,000	25,851	263,111	263,111
Budgeted Benefits	-	-	-	-	2,467
Parking Subsidy	564	-	348	-	-
HSA Contribution - Employer	-	11,000	7,333	5,000	5,000
HSA Expense Offset	-	-	-	-	(5,000)
Personnel Services Total	**291,284**	**1,156,384**	**192,952**	**563,299**	**566,873**
Office Supplies	6,056	20,000	601	1,000	1,000
Software Under $5M	100,548	30,000	19,040	1,000	1,000
Computer Equipment less than $1,000	6,074	30,000	2,863	-	-
Food Supplies	4,862	8,000	1,198	2,000	2,000
Fuel & Oil	190,914	160,000	56,367	-	-
Books, Subscriptions & Videos	507	5,000	-	-	-
Law Enforcement Supplies	30,392	60,000	15,449	-	-
Repair & Maintenance Supplies	-	10,000	-	-	-
Clothing, Uniforms, and Safety Apparel	2,187	10,000	-	-	-
Promotional Items	1,558	10,000	2,506	1,500	1,500
Cameras, Film & Equipment	-	2,000	-	-	-

SUMMARY BY OBJECT

Department: PCA Law Enforcement Antiracketeering

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Operation Supplies	4,429	16,000	298	-	-
Animal Control Supplies (food & other)	972	10,000	860	2,500	2,500
Tools & Equipment Under $1,000	13,502	60,690	45,462	-	-
Court Reporters	-	3,000	-	-	-
Expert Witness & Interpreters	-	15,000	-	-	-
Law Enforcement Services	-	5,000	-	-	-
Extradition & Investigation	-	5,000	-	-	-
Witness Travel	-	6,000	-	-	-
Telecommunication Services	-	5,000	-	-	-
Software Maintenance and Support	21,844	150,000	1,094	-	-
Medical Professional Services	-	2,500	-	-	-
Laboratory & X-ray Services	-	8,000	-	-	-
Veterinary Services	2,297	10,000	2,211	4,000	4,000
In State Training	2,444	30,000	-	-	-
Out of State Training	595	15,000	-	-	-
In State Travel	307	25,000	-	-	-
Out of State Travel	13,423	35,000	17,225	15,000	15,000
Postage & Freight	1,117	5,000	1,083	1,000	1,000
Printing & Microfilming	1,640	18,000	42	1,000	1,000
Towing Services	10,445	10,000	2,202	-	-
Security	-	3,000	-	-	-
Leases & Rental - Real Estate - Internal	41,849	65,000	8,208	-	-
Leases & Rental - Real Estate - External	335	1,000	300	-	-
R&M-Machinery & Equipment Services	7,187	100,000	21,875	-	-
R&M Building Services	12,765	75,000	13,470	-	-
Other Professional Services	220,603	150,000	78,258	165,450	165,450
Investigative Services	105,167	81,524	37,060	-	-
Printing Costs for Promotional Items	3,656	-	-	-	-
Advertising	4,266	5,000	758	1,000	1,000
Leases & Rental - Computer Hardware & Software-ITD USE ONLY	828	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	530,744	2,000,000	16,913	-	-
Telephone & Internet	152,782	-	-	-	-
Electricity	-	2,000	-	-	-
Water & Sewer	-	600	-	-	-
Waste Disposal and Recycling	-	800	-	-	-
Mileage Reimbursement	429	3,000	-	-	-
Regulatory Permitting Fees	-	1,000	-	-	-

SUMMARY BY OBJECT

Department: PCA Law Enforcement Antiracketeering

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Judgments & Damages	31,184	30,000	7	30,000	30,000
Dues and Memberships	4,424	25,000	-	-	-
Other Miscellaneous Charges	1,811,048	2,500,000	2,624	3,000	3,000
Payments to or on behalf of other governments	-	19,520	1,332,288	6,965,286	6,965,286
Payments To Agencies	130,050	440,000	21,000	325,000	325,000
Property Damage Insurance Premiums	-	8,000	-	-	-
Telephone Provider Charges - External	-	187,304	23,270	1,000	1,000
Internet Charges - External	-	1,680	-	-	-
Mobile Devices - External	-	-	2,027	5,000	5,000
ISF- IT Port Charges	-	11,016	-	2,072	2,072
Furniture - Non-Capital	5,837	-	-	-	-
Office Machines & Computers - Non-Capital	3,257	50,000	-	5,000	5,000
Law Enforcement Equipment - Non-Capital	41,290	-	10,795	-	-
Other Machines & Equipment - Non-Capital	5,682	50,000	-	5,000	5,000
Operating Expenses Total	**3,529,496**	**6,589,634**	**1,737,354**	**7,536,808**	**7,536,808**
Office Machines & Computers - Capital	67,526	50,000	-	20,000	20,000
Capital Equipment > $5,000 Total	**67,526**	**50,000**	**-**	**20,000**	**20,000**
EXPENDITURE OBJECTS TOTAL	**3,888,306**	**7,796,018**	**1,930,306**	**8,120,107**	**8,123,681**
REVENUE OBJECTS					
Federal Revenue Operating	12,733	70,000	75,568	120,000	120,000
Intergovernmental Total	**12,733**	**70,000**	**75,568**	**120,000**	**120,000**
Forfeits	3,680,833	2,750,000	2,350,608	3,000,000	3,000,000
Fines & Forfeits Total	**3,680,833**	**2,750,000**	**2,350,608**	**3,000,000**	**3,000,000**
Interest Revenue Pooled Investments Operating	59,889	50,000	44,254	50,000	50,000
Investment Earnings Total	**59,889**	**50,000**	**44,254**	**50,000**	**50,000**
Other Misc. Revenue Operating	272,141	500,000	66,598	150,000	150,000
Miscellaneous Revenue Total	**272,141**	**500,000**	**66,598**	**150,000**	**150,000**
REVENUE OBJECTS TOTAL	**4,025,596**	**3,370,000**	**2,537,028**	**3,320,000**	**3,320,000**

PCA VICTIM RESTITUTION

Expenditures: **15,000** **Revenues:** **15,000**

FTEs: **0.00**

Function Statement: Utilize funds provided by interest earned from amounts held in trust for victims of crime in order to assist eligible victims with medical, counseling, funeral expenses, and lost wages.

Mandates: ARS 12-286

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	15,000	15,000	-	15,000	15,000
Total Expenditures	15,000	15,000	-	15,000	15,000
Revenues					
Investment Earnings	15,000	15,000	-	15,000	15,000
Total Revenues	15,000	15,000	-	15,000	15,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	15,000	15,000	-	15,000	15,000

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	4,379	2,784	3,250	15,000	15,000
Revenues	2,383	3,424	4,841	15,000	15,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: PCA Victim Restitution

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Accounting and Auditing Services	2,437	-	-	-	-
In State Training	-	-	392	-	-
Out of State Travel	813	3,000	-	5,000	5,000
Victims Compensation	-	12,000	-	10,000	10,000
Operating Expenses Total	**3,250**	**15,000**	**392**	**15,000**	**15,000**
EXPENDITURE OBJECTS TOTAL	**3,250**	**15,000**	**392**	**15,000**	**15,000**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	4,841	15,000	3,761	15,000	15,000
Investment Earnings Total	**4,841**	**15,000**	**3,761**	**15,000**	**15,000**
REVENUE OBJECTS TOTAL	**4,841**	**15,000**	**3,761**	**15,000**	**15,000**

PCA VICTIM WITNESS COMPENSATION

Expenditures: **370,655** **Revenues:** **352,771**

FTEs: **3.00**

Function Statement: Administer and distribute crime victim compensation funds to victims in a timely manner.

Mandates: ARS 11-538

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	99,156	197,009	-	197,009	195,719
Operating Expenses	170,000	174,936	-	174,936	174,936
Total Expenditures	269,156	371,945	-	371,945	370,655
Revenues					
Intergovernmental	129,116	232,771	-	232,771	232,771
Fines & Forfeits	20,000	20,000	-	20,000	20,000
Miscellaneous Revenue	100,000	100,000	-	100,000	100,000
Total Revenues	249,116	352,771	-	352,771	352,771
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	20,040	19,174	-	19,174	17,884
Total Funding	269,156	371,945	-	371,945	370,655

Revenues for this fund are State Victim Witness Compensation funds. Miscellaneous revenue consists of restitution from the courts and donations from the diversion programs.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	104,343	97,948	90,417	269,156	370,655
Revenues	147,795	136,978	174,295	287,464	352,771
Net Operating Transfers In/(Out)	-	-	(1,015)	-	-

SUMMARY BY OBJECT

Department: PCA Victim Witness Compensation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	34,643	72,728	23,602	141,519	143,782
Overtime	1	-	6	-	-
Social Security & Medicare	2,642	5,564	1,763	10,826	10,826
Unemployment Insurance	24	51	16	76	76
Health Insurance Premiums	12,107	9,921	6,600	22,848	22,848
Workers Compensation	74	175	52	368	368
Life Insurance	36	34	24	68	68
Employer Paid Subsidy	234	270	184	288	288
Arizona State Retirement	4,064	8,364	2,716	16,699	16,699
Dental Insurance Premiums	49	49	32	317	317
Labor Distribution Fringe Charged out/Credit	(10,567)	(15,000)	-	(40,000)	(40,000)
Labor Distribution Fringe Charged in/Debit	17,234	15,000	32,598	40,000	40,000
Labor Distribution Salaries Charged out/Credit	(12,559)	(26,000)	-	(100,000)	(100,000)
Labor Distribution Salaries Charged in/Debit	28,278	26,000	62,982	100,000	100,000
Budgeted Benefits	-	-	-	-	447
Parking Subsidy	6	-	-	-	-
HSA Contribution - Employer	-	2,000	2,000	4,000	4,000
HSA Expense Offset	-	-	-	-	(4,000)
Personnel Services Total	**76,266**	**99,156**	**132,575**	**197,009**	**195,719**
Out of State Training	-	-	4,343	5,000	5,000
Out of State Travel	-	-	-	4,936	4,936
Judgments & Damages	13,151	10,000	17,737	50,000	50,000
Victims Compensation	1,000	160,000	-	115,000	115,000
Operating Expenses Total	**14,151**	**170,000**	**22,080**	**174,936**	**174,936**
EXPENDITURE OBJECTS TOTAL	**90,417**	**269,156**	**154,655**	**371,945**	**370,655**
REVENUE OBJECTS					
State Revenue	76,011	129,116	99,646	232,771	232,771
Intergovernmental Total	**76,011**	**129,116**	**99,646**	**232,771**	**232,771**
Other Fines	13,239	20,000	7,529	20,000	20,000
Fines & Forfeits Total	**13,239**	**20,000**	**7,529**	**20,000**	**20,000**
Other Misc. Revenue Operating	85,045	100,000	34,630	100,000	100,000
Miscellaneous Revenue Total	**85,045**	**100,000**	**34,630**	**100,000**	**100,000**
REVENUE OBJECTS TOTAL	**174,295**	**249,116**	**141,805**	**352,771**	**352,771**

PCA GRANTS

Expenditures: **4,513,637** **Revenues:** **4,395,225**

FTEs: **43.00**

Function Statement: Receive and administer grant funds for various crime prevention and victim support programs.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	3,872,305	3,322,842	-	3,322,842	3,286,970
Operating Expenses	1,728,507	1,226,667	-	1,226,667	1,226,667
Capital Equipment > $5,000	72,000	-	-	-	-
Total Expenditures	5,672,812	4,549,509	-	4,549,509	4,513,637
Revenues					
Intergovernmental	5,546,327	4,125,638	-	4,125,638	4,105,864
Miscellaneous Revenue	-	300,000	-	300,000	289,361
Investment Earnings	-	-	-	-	-
Total Revenues	5,546,327	4,425,638	-	4,425,638	4,395,225
Total Transfers In/(Out)	126,478	126,478	-	126,478	126,478
Fund Balance Decrease/(Increase)	(203,844)	(2,607)	-	(2,607)	(8,066)
Total Funding	5,672,812	4,549,509	-	4,549,509	4,513,637

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	2,856,802	3,339,580	3,196,826	3,323,852	4,513,637
Revenues	2,447,495	3,390,558	3,306,151	3,218,000	4,395,225
Net Operating Transfers In/(Out)	175,122	94,307	330,329	126,509	126,478

SUMMARY BY OBJECT

Department: County Attorney Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	994,192	2,294,093	719,367	2,249,437	2,284,401
Overtime	18,833	20,000	12,256	20,000	20,000
On Call Pay	1,854	-	1,653	-	-
Shift Differential	135	-	(13)	-	-
Holiday Worked Pay	921	-	305	-	-
Special Assignment Pay	10,942	154	3,931	-	-
Social Security & Medicare	77,441	175,510	54,004	172,080	172,080
Unemployment Insurance	814	1,606	548	1,206	1,206
Health Insurance Premiums	177,633	234,959	99,120	220,506	220,506
Workers Compensation	2,259	5,106	1,671	5,212	5,212
Life Insurance	822	1,409	581	1,631	1,631
Employer Paid Subsidy	45	-	284	288	288
Arizona State Retirement	120,332	259,557	85,252	255,733	255,733
AZ Public Safety Retirement - County Attorney	21,707	80,874	(1,276)	69,974	69,974
Dental Insurance Premiums	3,007	4,248	2,323	4,233	4,233
Interdepartmental Salaries - Charged out/Credit	(11,016)	-	-	(11,015)	(11,015)
Interdepartmental Salaries - Charged in/Debit	193,953	537,391	62,565	165,838	165,838
Interdepartmental Fringe - Charged out/Credit	(5,607)	-	901	(5,606)	(5,606)
Interdepartmental Fringe - Charged in/Debit	85,350	196,398	35,536	76,806	76,806
Labor Distribution Fringe Charged out/Credit	(283,553)	(270,000)	(244,708)	(135,284)	(135,284)
Labor Distribution Fringe Charged in/Debit	342,138	270,000	249,652	138,762	138,762
Labor Distribution Salaries Charged out/Credit	(625,708)	(510,000)	(458,112)	(378,883)	(378,883)
Labor Distribution Salaries Charged in/Debit	1,097,726	510,000	730,499	394,174	394,174
Budgeted Benefits	-	-	-	-	6,914
Parking Subsidy	1,206	-	628	-	-
Paid Parental Leave	3,415	-	-	-	-
Vacation Payout	8,308	-	1,687	-	-
Initial Appearance Pay	3,580	-	2,000	-	-
HSA Contribution - Employer	-	61,000	28,429	77,750	77,750
HSA Expense Offset	-	-	-	-	(77,750)
Personnel Services Total	**2,240,729**	**3,872,305**	**1,389,083**	**3,322,842**	**3,286,970**
Office Supplies	2,869	10,164	505	4,495	4,495
Computer Equipment less than $1,000	-	5,270	-	600	600

SUMMARY BY OBJECT

Department: County Attorney Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Food Supplies	567	-	94	281	281
Drugs & Pharmaceuticals	295	-	28	-	-
Medical & Lab Supplies	1,350	-	-	775	775
Books, Subscriptions & Videos	246	-	35	-	-
Repair & Maintenance Supplies	7,483	-	-	-	-
Classroom Educational Testing Supplies	16	-	-	16	16
Clothing, Uniforms, and Safety Apparel	309	-	284	228	228
Other Operation Supplies	3,088	-	1,040	2,391	2,391
Furniture Under $1,000	325	-	-	-	-
Medical Professional Services	78,491	587,408	2,767	79,210	79,210
Laboratory & X-ray Services	-	-	5,532	-	-
Other Support Care	49,641	-	-	49,640	49,640
In State Training	19,050	20,266	3,599	45,072	45,072
Out of State Training	4,864	-	10,297	-	-
In State Travel	1,045	-	-	587	587
Out of State Travel	17,320	101,754	26,874	6,424	6,424
Postage & Freight	36,586	40,000	30,000	40,000	40,000
Printing & Microfilming	1,807	12,000	1,368	10,329	10,329
Leases & Rental - Real Estate - External	1,683	3,000	888	3,000	3,000
Other Professional Services	425,818	260,462	123,306	360,508	360,508
Telephone & Internet	6,140	-	-	-	-
Motor Pool Charges	-	10,000	-	-	-
Judgments & Damages	92,882	100,000	85,518	100,000	100,000
Dues and Memberships	-	-	500	-	-
Other Miscellaneous Charges	7,491	-	698	4,974	4,974
Payments to or on behalf of other governments	330	-	24	181	181
Payments To Agencies	(12)	-	-	-	-
Victims Compensation	191,063	500,000	174,430	500,000	500,000
Client Assistance - Other	-	53,523	-	250	250
Telephone Provider Charges - External	-	14,160	-	-	-
Mobile Devices - External	-	-	3,179	6,292	6,292
ISF- IT Port Charges	-	-	-	1,920	1,920
Furniture - Non-Capital	3,539	-	-	2,221	2,221
Office Machines & Computers - Non-Capital	1,811	10,500	2,273	7,273	7,273
Operating Expenses Total	**956,097**	**1,728,507**	**473,239**	**1,226,667**	**1,226,667**
Motor Vehicles - Capital	-	60,000	-	-	-

SUMMARY BY OBJECT

Department: County Attorney Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Office Machines & Computers - Capital	-	12,000	-	-	-
Capital Equipment > $5,000 Total	**-**	**72,000**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**3,196,826**	**5,672,812**	**1,862,322**	**4,549,509**	**4,513,637**
REVENUE OBJECTS					
State Revenue Grants	710,239	975,096	622,617	713,569	698,969
Federal Grant Revenue	2,586,921	4,571,231	1,095,917	3,412,069	3,406,895
Intergovernmental Total	**3,297,160**	**5,546,327**	**1,718,534**	**4,125,638**	**4,105,864**
Other Non-Government Grant	-	-	-	300,000	289,361
Other Misc. Revenue Operating	8,991	-	279	-	-
Miscellaneous Revenue Total	**8,991**	**-**	**279**	**300,000**	**289,361**
REVENUE OBJECTS TOTAL	**3,306,151**	**5,546,327**	**1,718,813**	**4,425,638**	**4,395,225**

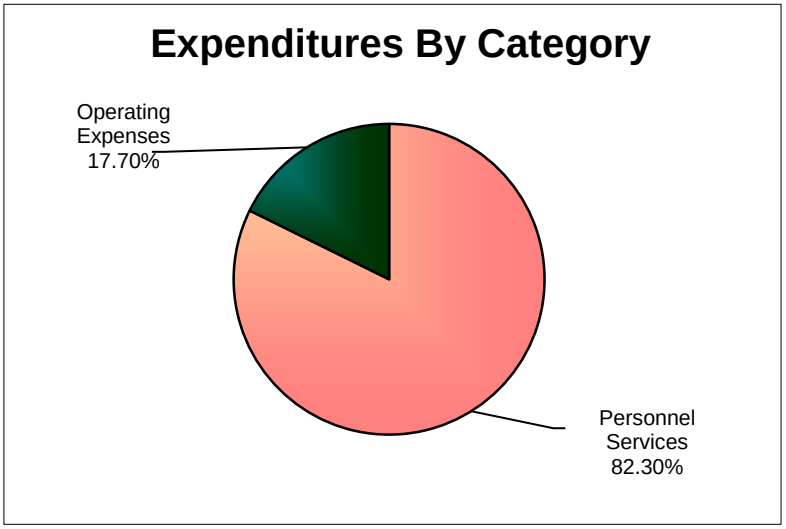
Pima County FY 2018/2019 Recommended Budget

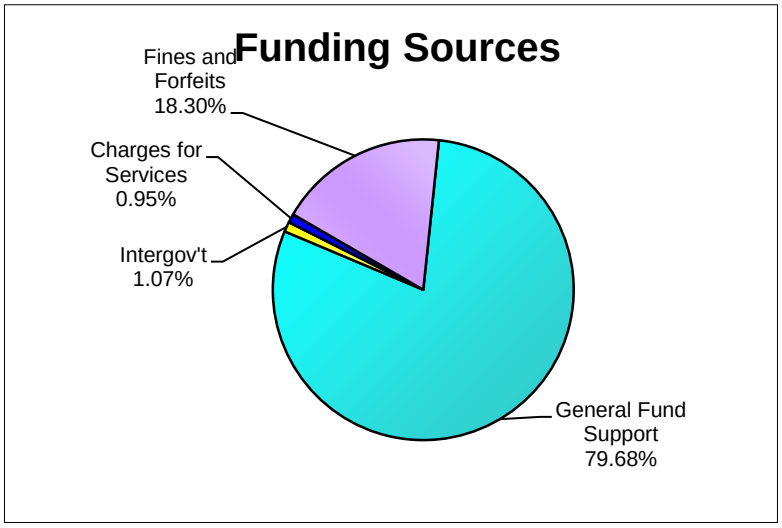
Justice Court Ajo – General Fund

Revenue	$	142,972
Expenditures		703,532
Fund Impact	$	(560,560)
FTEs		9.75

Function Statement: Provide prompt and consistent delivery of services to the public, litigants, and attorneys within the judicial precinct in compliance with court mandates. Provide prompt and orderly disposition of civil, criminal, and traffic cases. Maintain orderly, complete, and accurate records. Collect, record, and disburse fees and fines in accordance with statutes, County ordinances, court orders, and policies and guidelines established by the Administrative Office of the Courts. Issue marriage licenses. Prepare various reports prescribed by law. Provide general information to the public regarding various County departments. Serve and protect society while offering selected offenders the opportunity to become law-abiding and productive citizens.Prepare various reports prescribed by law. Provide general information to the public regarding various County departments.

Justice Court Ajo also operates five special revenue funds, one of which is a grants fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	701,886	138,952	-	(562,934)
Elected Official Salary Increase	691			(691)
Benefits Adjustment	1,140			(1,140)
Motor Pool Charges Adjustment	(1,320)			1,320
Court Filing Increase		4,020		4,020
HSA One-time Offset	(11,000)			11,000
2.5% Salary/Benefits Increase Adjustment	12,135			(12,135)
Supplemental Requests				
None Submitted				
Total Recommended Budget	703,532	142,972	-	(560,560)
Full Time Equivalents (FTEs)	9.75			

Comments/Issues

Recommended FTEs are 9.75, a decrease of 1.25 from fiscal year 2017/18 Adopted Budget. This decrease reflects an adjustment which provides a more realistic budget for personnel services.
The state legislature approved salary increases of 1.5 percent in fiscal year 2016/17 and 1.5 percent in fiscal year 2017/18 for Superior Court judges, Justices of the Peace, and court commissioners. The fiscal year 2018/2019 Recommended Budget includes the final half year adjustment for these increases.

Recommended General Fund revenue sources:

Justice Court Traffic Fines	6,668
Justice of the Peace Salary Reimbursement	7,516
Administrative, Filing, and Forfeiture Fees	128,758
Miscellaneous Collections	30
	142,972

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	665,501	611,597	656,708	701,886	703,532
Revenues	168,440	152,852	164,693	138,952	142,972

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	567,661	577,841		577,841	578,976
Operating Expenses	134,225	124,556		124,556	124,556
Total Expenditures	701,886	702,397	-	702,397	703,532
Revenues					
Intergovernmental	7,824	7,516	-	7,516	7,516
Charges for Services	4,529	6,668	-	6,668	6,668
Fines and Forfeits	126,526	128,758	-	128,758	128,758
Miscellaneous	73	30	-	30	30
Total Revenues	138,952	142,972	-	142,972	142,972
General Fund Support	562,934	559,425	-	559,425	560,560
Total Funding	701,886	702,397	-	702,397	703,532

SUMMARY BY OBJECT

Department: Ajo Justice Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	384,723	400,346	248,586	393,737	403,581
Overtime	3,460	2,500	1,240	2,500	2,500
On Call Pay	10	-	898	1,000	1,000
Shift Differential	488	-	386	500	500
Temporary Help	-	-	4,132	-	-
Holiday Worked Pay	151	-	50	-	-
Social Security & Medicare	29,566	30,626	19,196	30,120	30,120
Unemployment Insurance	248	279	152	211	211
Health Insurance Premiums	69,745	60,421	44,280	62,793	62,793
Workers Compensation	3,810	4,114	2,663	4,218	4,218
Life Insurance	377	374	228	374	374
Arizona State Retirement	31,545	32,826	20,444	32,929	32,929
Correction Officer Retirement - Judicial Employees	8,012	9,102	6,216	12,862	12,862
Elected Official Retirement	17,192	17,128	11,748	17,646	17,646
Dental Insurance Premiums	955	945	627	951	951
Interdepartmental Salaries - Charged in/Debit	1,649	-	4,390	5,000	5,000
Interdepartmental Fringe - Charged in/Debit	711	-	1,919	2,000	2,000
Budgeted Benefits	-	-	-	-	2,291
Vacation Payout	356	-	41	-	-
HSA Contribution - Employer	-	9,000	11,000	11,000	11,000
HSA Expense Offset	-	-	-	-	(11,000)
Personnel Services Total	**552,998**	**567,661**	**378,196**	**577,841**	**578,976**
Office Supplies	8,065	14,554	7,376	12,500	12,500
Books, Subscriptions & Videos	1,307	1,600	1,509	1,600	1,600
Law Enforcement Supplies	401	2,000	427	1,000	1,000
Repair & Maintenance Supplies	1,719	3,429	6,629	6,000	6,000
Clothing, Uniforms, and Safety Apparel	804	1,000	380	1,000	1,000
Cameras, Film & Equipment	-	-	947	-	-
Other Judicial Services	3,236	9,000	2,266	6,061	6,061
Lawyers	22,250	21,039	20,000	22,250	22,250
Expert Witness & Interpreters	417	2,951	80	1,000	1,000
Miscellaneous Legal Expenses	-	-	625	1,500	1,500
In State Training	7,428	14,000	2,977	9,300	9,300
Out of State Training	994	-	-	-	-
In State Travel	-	-	594	-	-
Postage & Freight	2,499	3,095	777	2,095	2,095
Printing & Microfilming	1,094	2,500	109	1,000	1,000

SUMMARY BY OBJECT

Department: Ajo Justice Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	-	1,000	402	-	-
R&M Building Services	1,575	-	-	-	-
Other Professional Services	3,675	-	-	-	-
Banking Credit Card Fees and Charges	3,810	3,500	2,609	4,000	4,000
Advertising	-	250	-	250	250
Leases & Rental - Other (Mchnry, Equip, etc.)	2,710	2,000	1,267	2,000	2,000
Interdepartmental Supplies & Services - Charged In/Debit	1,708	2,000	4,791	5,000	5,000
Telephone & Internet	7,288	8,500	-	-	-
Electricity	9,769	12,000	5,025	10,000	10,000
Water & Sewer	1,205	1,500	710	1,500	1,500
Natural Gas	443	500	292	500	500
Waste Disposal and Recycling	560	1,200	960	1,200	1,200
Mileage Reimbursement	1,115	3,607	930	2,500	2,500
Motor Pool Charges	17,714	20,000	11,592	20,000	20,000
Dues and Memberships	100	500	90	500	500
Bad Debt Expense	45	-	-	-	-
Other Miscellaneous Charges	3	-	-	-	-
Payments To Agencies	-	-	794	1,000	1,000
Radio	1,776	2,500	1,300	2,500	2,500
Telephone Provider Charges - External	-	-	3,907	6,000	6,000
Internet Charges - External	-	-	661	1,000	1,000
ISF- IT Port Charges	-	-	651	1,300	1,300
Operating Expenses Total	**103,710**	**134,225**	**80,677**	**124,556**	**124,556**
EXPENDITURE OBJECTS TOTAL	**656,708**	**701,886**	**458,873**	**702,397**	**703,532**
REVENUE OBJECTS					
State Revenue	15,031	7,824	4,047	7,516	7,516
Intergovernmental Total	**15,031**	**7,824**	**4,047**	**7,516**	**7,516**
General Government Fees	2,866	952	1,649	2,597	2,597
Other Court Fees	12,799	2,123	7,874	2,055	2,055
Probation Fees	699	1,010	1,318	1,608	1,608
Attorneys Fees	534	444	391	408	408
Court Copy Fees	3	-	146	-	-
Charges for Services Total	**16,901**	**4,529**	**11,378**	**6,668**	**6,668**
Justice Court Traffic Fines	132,691	126,526	74,893	128,758	128,758
Fines & Forfeits Total	**132,691**	**126,526**	**74,893**	**128,758**	**128,758**

SUMMARY BY OBJECT

Department: Ajo Justice Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Overages & Shortages Operating	27	-	22	-	-
Other Misc. Revenue Operating	43	73	8	30	30
Miscellaneous Revenue Total	**70**	**73**	**30**	**30**	**30**
REVENUE OBJECTS TOTAL	**164,693**	**138,952**	**90,348**	**142,972**	**142,972**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF JUSTICE COURT AJO ARE:

- **JUSTICE COURT AJO $1 ALLOCATION SB 1398 SPECIAL REVENUE FUND**
- **JUSTICE COURT AJO COURT AUTOMATION SPECIAL REVENUE FUND**
- **JUSTICE COURT AJO FARE SPECIAL REVENUE FUND**
- **JUSTICE COURT AJO TIME PAY FEES SPECIAL REVENUE FUND**
- **JUSTICE COURT AJO GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

JCA $1 ALLOCATION SB 1398

Expenditures: 1,000 **Revenues:** 5,000

FTEs: 0.00

Function Statement: Assessment used to improve collections, automation, case processing and the administration of justice.

Mandates: ARS 12-116.04

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	-	1,000	-	1,000	1,000
Total Expenditures	-	1,000	-	1,000	1,000
Revenues					
Fines and Forfeits	1,000	5,000	-	5,000	5,000
Total Revenues	1,000	5,000	-	5,000	5,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(1,000)	(4,000)	-	(4,000)	(4,000)
Total Funding	-	1,000	-	1,000	1,000

On July 20, 2011, all Arizona courts began collecting a new $13 penalty assessment of which $1 is to be distributed to the justice courts pursuant to Senate Bill 1398. In order to account for these funds, each justice court has created a new special revenue fund. By statute, these funds are to be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, to improve court automation and to improve case processing or the administration of justice.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	1,000
Revenues	1,448	-	5,110	1,000	5,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCA $1 Allocation SB 1398

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Other Miscellaneous Charges	-	-	-	1,000	1,000
Operating Expenses Total	**-**	**-**	**-**	**1,000**	**1,000**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**1,000**	**1,000**
REVENUE OBJECTS					
Other Fines	5,110	1,000	-	5,000	5,000
Fines & Forfeits Total	**5,110**	**1,000**	**-**	**5,000**	**5,000**
REVENUE OBJECTS TOTAL	**5,110**	**1,000**	**-**	**5,000**	**5,000**

JC AJO COURT AUTOMATION

Expenditures: 8,000 **Revenues:** 8,000

FTEs: 0.00

Function Statement: This fund was established via a local ordinance passed by the Board of Supervisors for the purpose of providing the court with automation enhancements.

Mandates: Pima County Ordinance 2007-40

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	8,000	8,000	-	8,000	8,000
Total Expenditures	8,000	8,000	-	8,000	8,000
Revenues					
Charges for Services	8,000	8,000	-	8,000	8,000
Total Revenues	8,000	8,000	-	8,000	8,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	8,000	8,000	-	8,000	8,000

The Court Automation Fee is a $10.00 fee assessed in all Justice Court fillings including civil, small claims, forcible detainers, civil traffic and criminal traffic. This fee was approved by the Pima County Board of Supervisors on May 15, 2007.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	8,000	8,000
Revenues	8,370	7,897	7,750	8,000	8,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCA Court Automation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Software Under $5M	-	8,000	-	8,000	8,000
Operating Expenses Total	**-**	**8,000**	**-**	**8,000**	**8,000**
EXPENDITURE OBJECTS TOTAL	**-**	**8,000**	**-**	**8,000**	**8,000**
REVENUE OBJECTS					
Other Court Fees	7,750	8,000	4,410	8,000	8,000
Charges for Services Total	**7,750**	**8,000**	**4,410**	**8,000**	**8,000**
REVENUE OBJECTS TOTAL	**7,750**	**8,000**	**4,410**	**8,000**	**8,000**

JC AJO FARE SPECIAL REVENUE

Expenditures: 5,000 **Revenues:** 1,000

FTEs: 0.00

Function Statement: This fund comprises monies returned to the court from the Arizona Supreme Court resulting from unspent contributions to the statewide collection effort known as FARE (Fine/Fee and Restitution Enforcement Program). Funds are utilized to provide for equipment enhancements not otherwise available to the court.

Mandates: AOC Administrative Order 2003-126

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	5,000	5,000		5,000	5,000
Total Expenditures	5,000	5,000	-	5,000	5,000
Revenues					
Charges for Services	1,000	-	-	-	-
Other Miscellaneous Revenue	-	1,000		1,000	1,000
Total Revenues	1,000	1,000	-	1,000	1,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	4,000	4,000	-	4,000	4,000
Total Funding	5,000	5,000	-	5,000	5,000

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	6,094	-	-	5,000	5,000
Revenues	849	838	625	1,436	1,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCA FARE

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
R&M Building Services	-	5,000	-	5,000	5,000
Operating Expenses Total	**-**	**5,000**	**-**	**5,000**	**5,000**
EXPENDITURE OBJECTS TOTAL	**-**	**5,000**	**-**	**5,000**	**5,000**
REVENUE OBJECTS					
Other Court Fees	-	1,000	-	-	-
Charges for Services Total	**-**	**1,000**	**-**	**-**	**-**
Other Misc. Revenue Operating	625	-	1,436	1,000	1,000
Miscellaneous Revenue Total	**625**	**-**	**1,436**	**1,000**	**1,000**
REVENUE OBJECTS TOTAL	**625**	**1,000**	**1,436**	**1,000**	**1,000**

JC AJO TIME PAY FEES

Expenditures: 7,000 **Revenues:** 3,000

FTEs: 0.00

Function Statement: Assess fees which are used to improve case processing and administration.

Mandates: ARS 12-116

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	10,000	7,000	-	7,000	7,000
Total Expenditures	10,000	7,000	-	7,000	7,000
Revenues					
Charges for Services	5,000	3,000	-	3,000	3,000
Total Revenues	5,000	3,000	-	3,000	3,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	5,000	4,000	-	4,000	4,000
Total Funding	10,000	7,000	-	7,000	7,000

A time payment fee in the amount of twenty dollars shall be assessed on each person who pays a court ordered penalty, fine, or sanction on a time payment basis. $11 of the time payment fee shall be deposited with the state treasurer for the judicial collection enhancement fund. $2 of the time payment fee shall be deposited with the state treasurer for the public defender training fund. $7 of the time payment fee shall be kept by the court imposing the fee to be utilized by the court to improve, maintain, and enhance the ability to collect and manage monies assessed or received by the court.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,125	-	11,960	11,198	7,000
Revenues	3,826	3,594	3,788	5,000	3,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCA Time Pay Fees

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
R&M-Machinery & Equipment Services	-	10,000	-	-	-
Office Machines & Computers - Non-Capital	11,960	-	5,980	7,000	7,000
Operating Expenses Total	**11,960**	**10,000**	**5,980**	**7,000**	**7,000**
EXPENDITURE OBJECTS TOTAL	**11,960**	**10,000**	**5,980**	**7,000**	**7,000**
REVENUE OBJECTS					
Other Court Fees	2,875	5,000	1,694	3,000	3,000
Charges for Services Total	**2,875**	**5,000**	**1,694**	**3,000**	**3,000**
Interest Revenue Pooled Investments Operating	913	-	691	-	-
Investment Earnings Total	**913**	**-**	**691**	**-**	**-**
REVENUE OBJECTS TOTAL	**3,788**	**5,000**	**2,385**	**3,000**	**3,000**

JC AJO Grants

Expenditures: 8,450 **Revenues:** 8,450

FTEs: 0.00

Function Statement: Actively pursue any grant funding that becomes available from federal, state, or private sources that can be used to enhance the operations of the Justice Court Ajo.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	15,000	8,450	-	8,450	8,450
Total Expenditures	15,000	8,450	-	8,450	8,450
Revenues					
Miscellaneous Revenue	15,000	8,450	-	8,450	8,450
Total Revenues	15,000	8,450	-	8,450	8,450
Total Transfers In/(Out)		-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	15,000	8,450	-	8,450	8,450

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures			3,678	8,337	8,450
Revenues			8,680	19,700	8,450
Net Operating Transfers In/(Out)			-	-	-

SUMMARY BY OBJECT

Department: Justice Court Ajo Grants

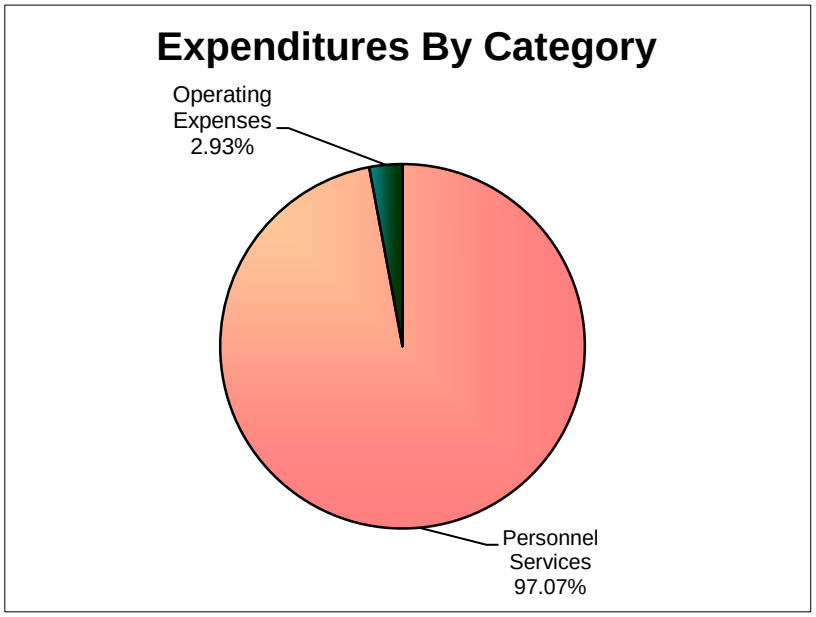
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	15,000	-	8,450	8,450
In State Training	3,678	-	4,168	-	-
Operating Expenses Total	**3,678**	**15,000**	**4,168**	**8,450**	**8,450**
EXPENDITURE OBJECTS TOTAL	**3,678**	**15,000**	**4,168**	**8,450**	**8,450**
REVENUE OBJECTS					
Other Non-Government Grant	8,680	15,000	7,600	8,450	8,450
Miscellaneous Revenue Total	**8,680**	**15,000**	**7,600**	**8,450**	**8,450**
REVENUE OBJECTS TOTAL	**8,680**	**15,000**	**7,600**	**8,450**	**8,450**

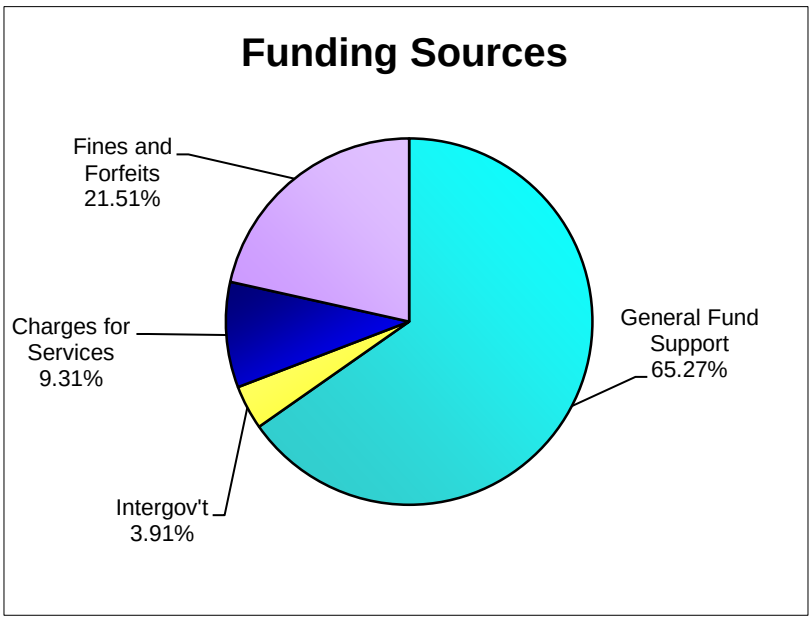
Justice Court Green Valley – General Fund

Revenue	$	187,119
Expenditures		538,755
Fund Impact	$	(351,636)
FTEs		8.50

Function Statement: Serve public, litigants, and attorneys by the prompt and orderly disposition of civil, criminal, and traffic cases. Maintain orderly, complete, and accurate records. Prepare statistical reports and other reports as prescribed by law. Collect, record, and disburse fees and fines in accordance with statutes, court orders, and policies. Follow court performance guidelines set by court rules, statutes, administrative orders and guidelines established by the Administrative Office of the Arizona Supreme Court. Meet ethical standards for court staff and judges, as written and enforced by the Commission on Judicial Conduct. Follow financial management practices that meet the minimum accounting standards set and enforced by the State Auditor General. Adhere to operational guidelines recommended by the Court Services Division of the Arizona Supreme Court.

Justice Court Green Valley also operates six special revenue funds.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	548,250	187,119	-	(361,131)
Elected Official Salary Increase	899			(899)
Port Charges adjustment	540			(540)
Benefits Adjustment	(3,035)			3,035
HSA One-time Offset	(14,000)			14,000
2.5% Salary/Benefits Increase Adjustment	6,101			(6,101)
Supplemental Requests				
Package B: Court Security				
Total Recommended Budget	538,755	187,119	-	(351,636)
Full Time Equivalents (FTEs)	8.50			

Comments/Issues

Recommended FTEs are 8.50, unchanged from the fiscal year 2017/18 Adopted Budget.

The state legislature approved salary increases of 1.5 percent in fiscal year 2016/17 and 1.5 percent in fiscal year 2017/18 for Superior Court judges, Justices of the Peace, and court commissioners. The fiscal year 2018/2019 Recommended Budget includes the final half year adjustment for these increases.

Requested General Fund revenue sources:

Intergovernmental	21,060
Charges for Services	50,172
Fines & Forfeits	115,887
	187,119

The department submitted one request for supplemental funding. It is not recommended.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	513,826	491,296	540,404	552,617	538,755
Revenues	233,508	202,660	212,305	172,060	187,119

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	524,090	530,861		530,861	522,962
Operating Expenditures	24,160	15,793	24,500	40,293	15,793
Total Expenditures	548,250	546,654	24,500	571,154	538,755
Revenues					
Intergovernmental	21,060	21,060	-	21,060	21,060
Charges for Services	50,172	50,172	-	50,172	50,172
Fines and Forfeits	115,887	115,887	-	115,887	115,887
Total Revenues	187,119	187,119	-	187,119	187,119
General Fund Support	361,131	359,535	24,500	384,035	351,636
Total Funding	548,250	546,654	24,500	571,154	538,755

SUMMARY BY OBJECT

Department: Green Valley Justice Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	352,908	374,562	207,028	363,498	368,592
Overtime	83	-	-	-	-
Special Assignment Pay	-	-	594	-	-
Social Security & Medicare	25,715	28,654	14,711	27,808	27,808
Unemployment Insurance	205	262	115	195	195
Health Insurance Premiums	74,381	55,005	44,319	66,648	66,648
Workers Compensation	794	861	476	857	857
Life Insurance	272	289	154	306	306
Arizona State Retirement	30,088	32,236	17,866	31,435	31,435
Elected Official Retirement	22,233	22,149	12,283	22,940	22,940
Dental Insurance Premiums	992	752	569	674	674
Interdepartmental Salaries - Charged in/Debit	4,988	961	1,013	1,500	1,500
Interdepartmental Fringe - Charged in/Debit	2,183	359	434	1,000	1,000
Labor Distribution Fringe Charged in/Debit	-	-	(68)	-	-
Labor Distribution Salaries Charged in/Debit	-	-	(179)	-	-
Budgeted Benefits	-	-	-	-	1,007
HSA Contribution - Employer	-	8,000	9,500	14,000	14,000
HSA Expense Offset	-	-	-	-	(14,000)
Personnel Services Total	**514,842**	**524,090**	**308,815**	**530,861**	**522,962**
Office Supplies	4,204	1,000	1,864	1,500	1,500
Books, Subscriptions & Videos	178	200	186	200	200
Repair & Maintenance Supplies	503	300	69	300	300
Clothing, Uniforms, and Safety Apparel	76	-	-	-	-
Other Judicial Services	2,971	-	4,093	-	-
Expert Witness & Interpreters	4,154	3,300	2,133	-	-
Miscellaneous Legal Expenses	-	500	-	500	500
Accounting and Auditing Services	-	-	-	4,127	4,127
Laboratory & X-ray Services	-	100	42	100	100
In State Training	400	800	825	800	800
In State Travel	1,257	1,400	1,065	1,830	1,830
Postage & Freight	1,694	-	-	-	-
Printing & Microfilming	351	1,500	275	500	500
Security	(168)	-	-	-	-
Leases & Rental - Real Estate - External	827	-	-	-	-
R&M-Machinery & Equipment Services	546	2,000	168	820	820

SUMMARY BY OBJECT

Department: Green Valley Justice Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M Building Services	334	200	1,004	200	200
Banking Credit Card Fees and Charges	1,126	1,000	496	-	-
Laundry & Linen Services	-	200	16	100	100
Jury Pay	584	840	-	840	840
Leases & Rental - Other (Mchnry, Equip, etc.)	130	-	-	-	-
Jury Cost - Mileage	-	600	-	600	600
Interdepartmental Supplies & Services - Charged In/Debit	1,702	350	644	1,000	1,000
Telephone & Internet	3,264	-	-	-	-
Mileage Reimbursement	1,082	300	294	350	350
Dues and Memberships	-	25	125	125	125
Other Miscellaneous Charges	347	100	154	200	200
Computer Hardware - ISF Charges	-	1,638	1,096	1,161	1,161
ISF- IT Port Charges	-	7,807	5,624	540	540
Operating Expenses Total	**25,562**	**24,160**	**20,173**	**15,793**	**15,793**
EXPENDITURE OBJECTS TOTAL	**540,404**	**548,250**	**328,988**	**546,654**	**538,755**
REVENUE OBJECTS					
State Revenue	19,504	21,060	3,001	21,060	21,060
Intergovernmental Total	**19,504**	**21,060**	**3,001**	**21,060**	**21,060**
Other Court Fees	59,443	50,172	37,613	50,172	50,172
Charges for Services Total	**59,443**	**50,172**	**37,613**	**50,172**	**50,172**
Justice Court Traffic Fines	133,358	115,887	80,410	115,887	115,887
Fines & Forfeits Total	**133,358**	**115,887**	**80,410**	**115,887**	**115,887**
REVENUE OBJECTS TOTAL	**212,305**	**187,119**	**121,024**	**187,119**	**187,119**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF JUSTICE COURT GREEN VALLEY ARE:

- **JUSTICE COURT GREEN VALLEY $1 ALLOCATION SB 1398 SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY ADDRESS CONFIDENTIALITY SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY COURT AUTOMATION SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY FARE SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY PHOTO TRAFFIC ENFORCEMENT SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY TIME PAY FEES SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

JCG $1 ALLOCATION SB 1398

Expenditures: **9,750** **Revenues:** **1,000**

FTEs: **0.00**

Function Statement: Assessment used to improve collections, automation, case processing and the administration of justice.

Mandates: ARS 12-116.04

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	-	9,750	-	9,750	9,750
Total Expenditures	-	9,750	-	9,750	9,750
Revenues					
Fines and Forfeits	1,000	1,000	-	1,000	1,000
Total Revenues	1,000	1,000	-	1,000	1,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(1,000)	8,750	-	8,750	8,750
Total Funding	-	9,750	-	9,750	9,750

On July 20, 2011, all Arizona courts began collecting a new $13.00 penalty assessment of which $1.00 is to be distributed to the justice courts pursuant to Senate Bill 1398. In order to account for these funds, each justice court has created a new special revenue fund. By statute, these funds are to be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts; to improve court automation and to improve case processing or the administration of justice.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	9,750
Revenues	4,331	-	14,335	-	1,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCG $1 Allocation SB 1398

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	-	-	1,000	1,000
Other Judicial Services	-	-	-	4,000	4,000
Expert Witness & Interpreters	-	-	-	4,000	4,000
Postage & Freight	-	-	-	750	750
Operating Expenses Total	**-**	**-**	**-**	**9,750**	**9,750**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**9,750**	**9,750**
REVENUE OBJECTS					
Other Fines	14,335	1,000	-	1,000	1,000
Fines & Forfeits Total	**14,335**	**1,000**	**-**	**1,000**	**1,000**
REVENUE OBJECTS TOTAL	**14,335**	**1,000**	**-**	**1,000**	**1,000**

JCG ADDRESS CONFIDENTIALITY FUND

Expenditures: 0 **Revenues:** 5

FTEs: 0.00

Function Statement: The Address Confidentiality Fee is assessed on all domestic violence cases per statute to defray the costs of the administration of victim address confidentiality.

Mandates: ARS 12-116.05

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Total Expenditures	-	-	-	-	-
Revenues					
Charges for Services	15	5	-	5	5
Total Revenues	15	5	-	5	5
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(15)	(5)	-	(5)	(5)
Total Funding	-	-	-	-	-

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	-
Revenues	-	-	-	11	5
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCG Address Confidentiality

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Court Fees	-	15	-	5	5
Charges for Services Total	**-**	**15**	**-**	**5**	**5**
REVENUE OBJECTS TOTAL	**-**	**15**	**-**	**5**	**5**

JCG COURT AUTOMATION FUND

Expenditures: **32,290** **Revenues:** **18,600**

FTEs: **0.00**

Function Statement: This fund was established via a local ordinance passed by the Board of Supervisors for the purpose of providing the court with automation enhancements.

Mandates: Pima County Ordinance 2007-40

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	17,950	32,290	-	32,290	32,290
Total Expenditures	17,950	32,290	-	32,290	32,290
Revenues					
Charges for Services	12,207	18,600	-	18,600	18,600
Total Revenues	12,207	18,600	-	18,600	18,600
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	5,743	13,690	-	13,690	13,690
Total Funding	17,950	32,290	-	32,290	32,290

The Court Automation Fee is a $10.00 fee that is assessed in all Justice Court filings including civil, small claims, forcible detainers, civil traffic and criminal traffic. This fee was approved by the Pima County Board of Supervisors on May 15, 2007.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	10,615	28,062	13,628	28,573	32,290
Revenues	18,082	18,312	17,057	18,672	18,600
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCG Court Automation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	-	-	2,041	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	1,168	-	-
Personnel Services Total	**-**	**-**	**3,209**	**-**	**-**
Office Supplies	(1)	2,600	1,013	3,600	3,600
Computer Equipment less than $1,000	131	300	550	1,750	1,750
Repair & Maintenance Supplies	-	-	2,939	-	-
Cameras, Film & Equipment	-	-	2,297	-	-
R&M-Machinery & Equipment Services	13,267	13,400	13,270	13,450	13,450
R&M Building Services	168	-	-	-	-
Banking Credit Card Fees and Charges	-	1,000	85	1,500	1,500
Leases & Rental - Other (Mchnry, Equip, etc.)	-	650	390	650	650
Interdepartmental Supplies & Services - Charged In/Debit	-	-	1,044	-	-
Other Miscellaneous Charges	63	-	-	-	-
Computer Hardware - ISF Charges	-	-	-	2,000	2,000
Mobile Devices - External	-	-	569	840	840
ISF- IT Port Charges	-	-	-	8,500	8,500
Operating Expenses Total	**13,628**	**17,950**	**22,157**	**32,290**	**32,290**
EXPENDITURE OBJECTS TOTAL	**13,628**	**17,950**	**25,366**	**32,290**	**32,290**
REVENUE OBJECTS					
Other Court Fees	14,659	12,207	10,766	18,600	18,600
Charges for Services Total	**14,659**	**12,207**	**10,766**	**18,600**	**18,600**
Interest Revenue Pooled Investments Operating	2,316	-	1,477	-	-
Investment Earnings Total	**2,316**	**-**	**1,477**	**-**	**-**
Other Misc. Revenue Operating	82	-	-	-	-
Miscellaneous Revenue Total	**82**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**17,057**	**12,207**	**12,243**	**18,600**	**18,600**

JCG FARE SPECIAL REVENUE

Expenditures: **1,700** **Revenues:** **308**

FTEs: **0.00**

Function Statement: This fund comprises monies returned to the court from the Arizona Supreme Court resulting from unspent contributions to the statewide collection effort known as FARE (Fine/Fee and Restitution Enforcement Program). Funds are utilized to provide equipment enhancements not otherwise available to the court.

Mandates: AOC Administrative Order 2003-126

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	-	-	-	-
Operating Expenses	-	1,700	-	1,700	1,700
Total Expenditures	-	1,700	-	1,700	1,700
Revenues					
Charges for Services	400	308	-	308	308
Total Revenues	400	308	-	308	308
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(400)	1,392	-	1,392	1,392
Total Funding	-	1,700	-	1,700	1,700

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	521	-	-	1,700
Revenues	1,165	774	573	308	308
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCG FARE

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Postage & Freight	-	-	-	1,200	1,200
Printing & Microfilming	-	-	-	500	500
Operating Expenses Total	**-**	**-**	**-**	**1,700**	**1,700**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**1,700**	**1,700**
REVENUE OBJECTS					
Other Court Fees	573	400	308	308	308
Charges for Services Total	**573**	**400**	**308**	**308**	**308**
REVENUE OBJECTS TOTAL	**573**	**400**	**308**	**308**	**308**

JCG PHOTO TRAFFIC ENFORCEMENT

Expenditures: 0 **Revenues:** 639

FTEs: 0.00

Function Statement: This fund was established via a local ordinance passed by the Board of Supervisors for the purpose of providing the courts with funds to cover the increased costs to the Justice Court associated with processing citations issued through the Photo Traffic Enforcement program.

Mandates: Pima County Ordinance 2008-116 and 2009-28

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Total Expenditures	-	-	-	-	-
Revenues					
Charges for Services	300	639	-	639	639
Total Revenues	300	639	-	639	639
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(300)	(639)	-	(639)	(639)
Total Funding	-	-	-	-	-

This program ended in fiscal year 2013/14, but the department still has revenue in the fund. The department sought an opinion from the County Attorney who indicated that since the department is still processing these cases that it would be appropriate to expend the funds.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	77	8,037	-	-	-
Revenues	977	845	900	289	639
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCG Photo Traffic Enforcement

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Court Fees	900	300	281	639	639
Charges for Services Total	**900**	**300**	**281**	**639**	**639**
REVENUE OBJECTS TOTAL	**900**	**300**	**281**	**639**	**639**

JCG TIME PAY FEES

Expenditures: **16,000** **Revenues:** **9,855**

FTEs: **0.00**

Function Statement: Assess fees which are used to improve case processing and administration.

Mandates: ARS 12-116

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	-		-	-
Operating Expenses	20,820	16,000	-	16,000	16,000
Total Expenditures	20,820	16,000	-	16,000	16,000
Revenues					
Charges for Services	7,500	9,855	-	9,855	9,855
Total Revenues	7,500	9,855	-	9,855	9,855
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	13,320	6,145	-	6,145	6,145
Total Funding	20,820	16,000	-	16,000	16,000

A time payment fee in the amount of $20 shall be assessed on each person who pays a court ordered penalty, fine, or sanction on a time payment basis. $11 of the time payment fee shall be deposited with the state treasurer for the Judicial Collection Enhancement Fund. $2 of the time payment fee shall be deposited with the state treasurer for the Public Defender Training fund. $7 of the time payment fee shall be kept by the court imposing the fee to be utilized by the court to improve, maintain, and enhance the ability to collect and manage monies assessed or received by the court.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	49,948	33,885	20,820	16,000
Revenues	8,592	8,864	9,582	10,246	9,855
Net Operating Transfers In/(Out)	-	(9,030)		-	-

SUMMARY BY OBJECT

Department: JCG Time Pay Fees

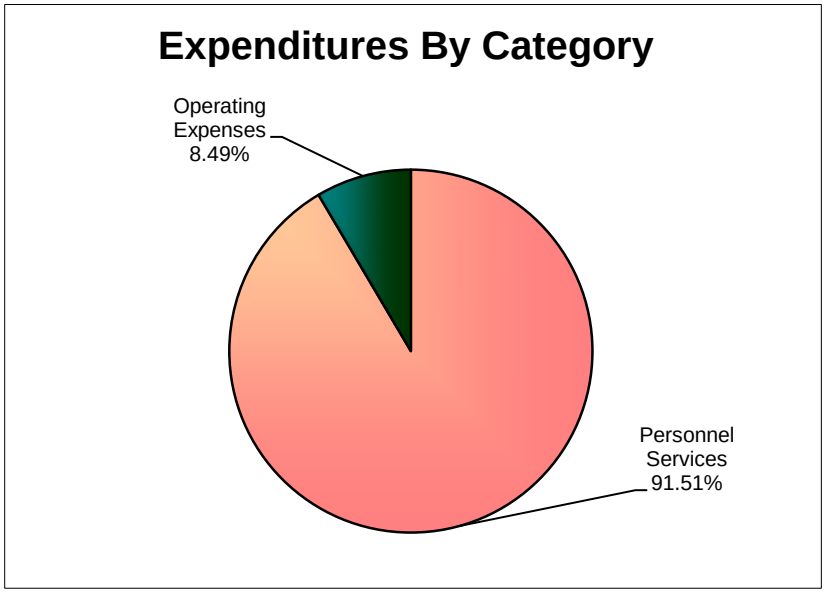
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	41	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	18	-	-	-	-
Personnel Services Total	**59**	**-**	**-**	**-**	**-**
Office Supplies	1,715	-	-	-	-
Security	32,086	20,820	(1)	16,000	16,000
Dues and Memberships	25	-	-	-	-
Operating Expenses Total	**33,826**	**20,820**	**(1)**	**16,000**	**16,000**
EXPENDITURE OBJECTS TOTAL	**33,885**	**20,820**	**(1)**	**16,000**	**16,000**
REVENUE OBJECTS					
Other Court Fees	9,582	7,500	5,691	9,855	9,855
Charges for Services Total	**9,582**	**7,500**	**5,691**	**9,855**	**9,855**
REVENUE OBJECTS TOTAL	**9,582**	**7,500**	**5,691**	**9,855**	**9,855**

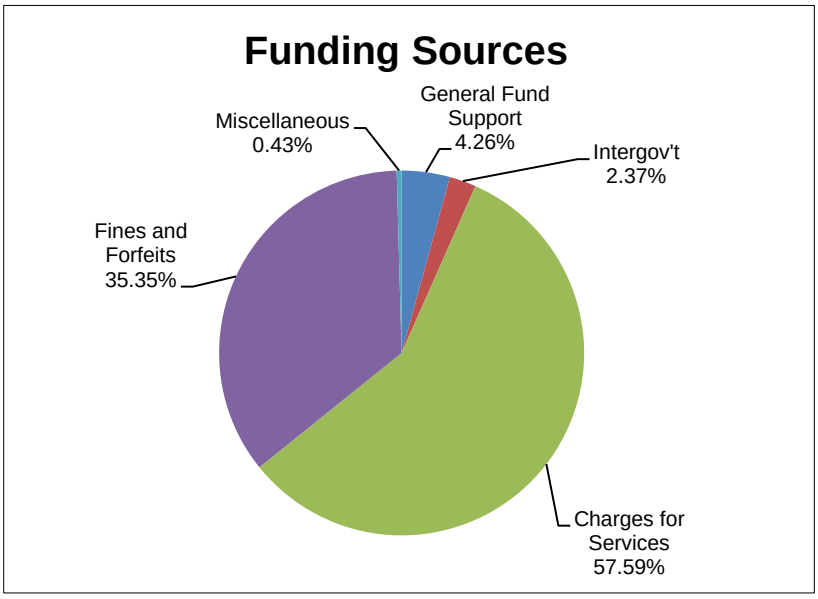
Justice Courts Tucson – General Fund

Revenue	$	6,866,692
Expenditures		7,172,365
Fund Impact	$	(305,673)
FTEs		116.00

Function Statement: Serve public, litigants, and attorneys by the prompt and orderly disposition of civil, criminal, and traffic cases. Maintain orderly, complete, and accurate records. Prepare statistical reports and other reports as prescribed by law. Collect, record, and disburse fees and fines in accordance with statutes, court orders, and policies. Follow court performance guidelines set by court rules, statutes, administrative orders and guidelines established by the Administrative Office of the Supreme Court. Meet ethical standards for court staff and judges, as written and enforced by the Commission on Judicial Conduct. Follow financial management practices that meet the minimum accounting standards set and enforced by the State Auditor General. Adhere to operational guidelines reviewed by the Court Services Division of the Supreme Court. Provide a safe and secure environment for employees, elected officials, and the public.

Justice Courts Tucson also operates four special revenue funds, one of which is a grant fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	7,160,699	6,866,692	-	(294,007)
Elected Official Salary Increase	7,741			(7,741)
Motor Pool Charges Adjustment	51			(51)
Port Charges Adjustment	6,684			(6,684)
Benefits Adjustment	(22,988)			22,988
2.5% Salary/Benefits Increase Adjustment	150,178			(150,178)
HSA One-time Offset	(130,000)			130,000
Supplemental Requests				
None Submitted				
Total Recommended Budget	7,172,365	6,866,692	-	(305,673)

Full Time Equivalents (FTEs)	116.00

Comments/Issues

Recommended FTEs are 116.00, increased by 1.00 from the fiscal year 2017/18 Adopted Budget. This is due to the Court's reorganization under new administration, which has included new positions for Court Operations Managers in the Court's Administration unit. The Court has repurposed some positions in special revenue funds and elsewhere in the General Fund to allow for the increased administrative staffing.

The state legislature approved salary increases of 1.5 percent in fiscal year 2016/17 and 1.5 percent in fiscal year 2017/18 for Superior Court judges, Justices of the Peace, and court commissioners. The fiscal year 2018/19 Recommended Budget includes the final half year adjustment for these increases.

Recommended General Fund revenue sources:

Justice of the Peace Salary Reimbursement	169,680
Charges for Services	4,130,500
Fines and Forfeits	2,535,512
Miscellaneous	31,000
	6,866,692

The department submitted no request for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	6,755,317	6,841,645	7,070,644	7,160,699	7,172,365
Revenues	6,459,287	6,639,457	6,837,331	6,866,692	6,866,692

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	6,536,194	6,543,206	-	6,543,206	6,563,384
Operating Expenses	624,505	608,981	-	608,981	608,981
Total Expenditures	7,160,699	7,152,187	-	7,152,187	7,172,365
Revenues					
Intergovernmental	169,680	169,680	-	169,680	169,680
Charges for Services	3,930,500	4,130,500	-	4,130,500	4,130,500
Fines and Forfeits	2,710,512	2,535,512	-	2,535,512	2,535,512
Miscellaneous	56,000	31,000	-	31,000	31,000
Total Revenues	6,866,692	6,866,692	-	6,866,692	6,866,692
General Fund Support	294,007	285,495	-	285,495	305,673
Total Funding	7,160,699	7,152,187	-	7,152,187	7,172,365

SUMMARY BY OBJECT

Department: Tucson Consolidated Justice Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	4,648,954	4,935,664	3,140,728	5,239,767	5,364,195
Overtime	42,747	-	21,778	-	-
Shift Differential	3,336	-	2,413	-	-
Temporary Help	3,999	-	-	27,664	27,664
Holiday Worked Pay	4,527	-	3,690	-	-
Special Assignment Pay	3,395	-	4,455	-	-
Social Security & Medicare	353,377	377,579	232,180	402,959	402,959
Unemployment Insurance	3,113	3,452	1,956	2,818	2,818
Health Insurance Premiums	783,212	662,390	441,640	647,807	647,807
Workers Compensation	10,883	11,861	7,674	13,201	13,201
Life Insurance	3,717	3,886	2,434	3,906	3,906
Employer Paid Subsidy	3,471	3,960	2,226	3,456	3,456
Arizona State Retirement	456,765	472,109	306,561	530,402	530,402
Elected Official Retirement	164,399	195,394	57,069	199,202	199,202
Corrections Officer Retirement	-	-	-	9,712	9,712
Dental Insurance Premiums	10,371	9,668	6,986	10,989	10,989
Interdepartmental Salaries - Charged out/Credit	(126,465)	(276,569)	(61,385)	(108,589)	(108,589)
Interdepartmental Salaries - Charged in/Debit	4,066	-	5,930	-	-
Interdepartmental Fringe - Charged out/Credit	(44,893)	-	(27,042)	(44,407)	(44,407)
Interdepartmental Fringe - Charged in/Debit	1,666	-	2,574	-	-
Labor Distribution Fringe Charged out/Credit	(3,945)	-	-	(159,733)	(159,733)
Labor Distribution Fringe Charged in/Debit	21,811	5,000	-	5,000	5,000
Labor Distribution Salaries Charged out/Credit	(12,281)	-	-	(378,948)	(378,948)
Labor Distribution Salaries Charged in/Debit	60,759	8,000	-	8,000	8,000
Budgeted Benefits	-	-	-	-	25,750
Parking Subsidy	8,348	-	5,954	-	-
Elected Officials Retirement '2014'	23,279	-	64,705	-	-
Paid Parental Leave	5,740	-	-	-	-
Sick Payout	53,470	-	-	-	-
Vacation Payout	24,412	-	7,039	-	-
HSA Contribution - Employer	-	123,800	119,584	130,000	130,000
HSA Expense Offset	-	-	-	-	(130,000)
Personnel Services Total	**6,512,233**	**6,536,194**	**4,349,149**	**6,543,206**	**6,563,384**
Office Supplies	60,991	67,490	51,269	67,490	67,490

SUMMARY BY OBJECT

Department: Tucson Consolidated Justice Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Software Under $5M	-	-	5,150	-	-
Computer Equipment less than $1,000	2,343	-	1,529	-	-
Food Supplies	928	-	248	-	-
Medical & Lab Supplies	70	-	-	-	-
Books, Subscriptions & Videos	8,888	7,000	9,849	7,000	7,000
Law Enforcement Supplies	8,955	1,000	1,154	1,000	1,000
Repair & Maintenance Supplies	1,481	3,500	3,389	3,500	3,500
Janitorial Supplies	1,229	2,900	573	2,900	2,900
Clothing, Uniforms, and Safety Apparel	4,564	3,000	880	3,000	3,000
Cameras, Film & Equipment	969	-	-	-	-
Other Operation Supplies	-	2,000	121	2,000	2,000
Tools & Equipment Under $1,000	5,669	27,100	1,923	17,100	17,100
Furniture Under $1,000	6,925	-	12,062	-	-
Signage Supplies & Services	295	-	296	-	-
Other Judicial Services	107,851	96,000	62,747	96,000	96,000
Lawyers	-	-	340	-	-
Expert Witness & Interpreters	49,758	60,000	32,055	60,000	60,000
Law Enforcement Services	-	700	-	700	700
Telecommunication Services	-	1,000	1,800	-	-
Software Maintenance and Support	-	200	-	200	200
Medical Professional Services	1,625	6,000	-	6,000	6,000
In State Training	9,873	15,500	730	15,500	15,500
In State Travel	20,004	500	11,437	500	500
Out of State Travel	401	-	-	-	-
Postage & Freight	38,168	42,400	28,678	42,400	42,400
Printing & Microfilming	22,248	48,400	12,559	46,200	46,200
Security	504	-	-	-	-
Leases & Rental - Real Estate - Internal	157	-	-	-	-
R&M-Machinery & Equipment Services	4,607	6,730	3,055	6,730	6,730
R&M Building Services	2,955	8,500	3,535	8,500	8,500
Other Professional Services	8,242	7,300	8,291	7,300	7,300
Banking Credit Card Fees and Charges	15,654	60,000	67,916	50,000	50,000
Advertising	1,519	2,200	1,764	2,200	2,200
Laundry & Linen Services	436	2,000	508	2,000	2,000
Interdepartmental Supplies & Services - Charged In/Debit	462	-	411	-	-
Departmental Overhead - Charged In/Debit	-	-	21	-	-
Telephone & Internet	130,852	-	-	-	-

SUMMARY BY OBJECT

Department: Tucson Consolidated Justice Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Mileage Reimbursement	298	100	204	100	100
Motor Pool Charges	746	644	245	695	695
Dues and Memberships	2,945	-	386	-	-
Other Miscellaneous Charges	27,701	6,300	13,970	6,300	6,300
Telephone Provider Charges - External	-	4,100	668	4,100	4,100
Mobile Devices - External	-	-	3,243	-	-
ISF- IT Port Charges	-	141,941	89,263	149,566	149,566
Furniture - Non-Capital	6,699	-	-	-	-
Office Machines & Computers - Non-Capital	1,495	-	83	-	-
Other Machines & Equipment - Non-Capital	(96)	-	51	-	-
Operating Expenses Total	**558,411**	**624,505**	**432,403**	**608,981**	**608,981**
EXPENDITURE OBJECTS TOTAL	**7,070,644**	**7,160,699**	**4,781,552**	**7,152,187**	**7,172,365**
REVENUE OBJECTS					
State Revenue	169,366	169,680	45,956	169,680	169,680
Intergovernmental Total	**169,366**	**169,680**	**45,956**	**169,680**	**169,680**
General Government Fees	1,228,746	900,000	871,532	1,300,000	1,300,000
Other Court Fees	2,929,706	3,030,000	2,121,214	2,830,000	2,830,000
Jury Fees	49	500	-	500	500
Charges for Services Total	**4,158,501**	**3,930,500**	**2,992,746**	**4,130,500**	**4,130,500**
Justice Court Criminal Fines	168,821	211,000	86,872	156,000	156,000
Justice Court Traffic Fines	2,272,636	2,459,512	1,476,031	2,359,512	2,359,512
Forfeits	24,954	40,000	6,390	20,000	20,000
Fines & Forfeits Total	**2,466,411**	**2,710,512**	**1,569,293**	**2,535,512**	**2,535,512**
Interest Revenue Pooled Investments Operating	1,502	-	1,547	-	-
Investment Earnings Total	**1,502**	**-**	**1,547**	**-**	**-**
Rent and Royalties	500	-	-	-	-
Overages & Shortages Operating	-	-	76	-	-
Other Misc. Revenue Operating	41,050	56,000	3,541	31,000	31,000
Other Misc. Revenue Non Operating	1	-	-	-	-
Miscellaneous Revenue Total	**41,551**	**56,000**	**3,617**	**31,000**	**31,000**
REVENUE OBJECTS TOTAL	**6,837,331**	**6,866,692**	**4,613,159**	**6,866,692**	**6,866,692**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF JUSTICE COURTS TUCSON ARE:

- **JUSTICE COURT TUCSON $1 ALLOCATION SB 1398 SPECIAL REVENUE FUND**
- **JUSTICE COURT TUCSON COURT AUTOMATION SPECIAL REVENUE FUND**
- **JUSTICE COURT TUCSON FARE SPECIAL REVENUE FUND**
- **JUSTICE COURT TUCSON TIME PAY FEES SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS ARE PROVIDED ON THE FOLLOWING PAGES.

JCT $1 ALLOCATION SB 1398

Expenditures: **187,893** **Revenues:** **100,000**

FTEs: **0.00**

Function Statement: Assessment used to improve collections, automation, case processing and the administration of justice.

Mandates: ARS 12-116.04

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	39,735	67,893		67,893	67,893
Other Operating Supplies	200,000	120,000	-	120,000	120,000
Total Expenditures	239,735	187,893	-	187,893	187,893
Revenues					
Charges for Services	-	-	-	-	-
Fines & Forfeits	100,000	100,000	-	100,000	100,000
Total Revenues	100,000	100,000	-	100,000	100,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	139,735	87,893	-	87,893	87,893
Total Funding	239,735	187,893	-	187,893	187,893

On July 20, 2011, all Arizona courts began collecting a new $13 penalty assessment of which $1 is to be distributed to the justice courts pursuant to Senate Bill 1398. In order to account for these funds, each justice court has created a new special revenue fund. By statute, these funds are to be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, to improve court automation and to improve case processing or the administration of justice.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	69,139	129,845	239,735	187,893
Revenues	107,952	81,921	54,427	100,000	100,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCT $1 Allocation SB 1398

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Temporary Help	-	27,664	-	-	-
Social Security & Medicare	-	2,116	-	-	-
Unemployment Insurance	-	19	-	-	-
Health Insurance Premiums	-	4,611	-	-	-
Workers Compensation	-	61	-	-	-
Life Insurance	-	34	-	-	-
Arizona State Retirement	-	3,181	-	-	-
Dental Insurance Premiums	-	49	-	-	-
Labor Distribution Fringe Charged in/Debit	-	-	-	56,711	56,711
Labor Distribution Salaries Charged in/Debit	-	-	-	11,182	11,182
HSA Contribution - Employer	-	2,000	-	-	-
Personnel Services Total	**-**	**39,735**	**-**	**67,893**	**67,893**
Other Operation Supplies	-	200,000	-	120,000	120,000
Other Judicial Services	8,194	-	(400)	-	-
Banking Credit Card Fees and Charges	-	-	22,209	-	-
Payments To Agencies	121,651	-	77,972	-	-
Operating Expenses Total	**129,845**	**200,000**	**99,781**	**120,000**	**120,000**
EXPENDITURE OBJECTS TOTAL	**129,845**	**239,735**	**99,781**	**187,893**	**187,893**
REVENUE OBJECTS					
Other Fines	54,427	100,000	41,812	100,000	100,000
Fines & Forfeits Total	**54,427**	**100,000**	**41,812**	**100,000**	**100,000**
REVENUE OBJECTS TOTAL	**54,427**	**100,000**	**41,812**	**100,000**	**100,000**

JCT COURT AUTOMATION FUND

Expenditures: 1,015,097 **Revenues:** 500,000

FTEs: 9.00

Function Statement: This fund was established via a local ordinance passed by the Board of Supervisors for the purpose of providing the court with automation enhancements.

Mandates: Pima County Ordinance 2007-40

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	483,747	731,416		731,416	730,097
Operating Expenses	335,000	185,000	-	185,000	185,000
Capital equipment > $5,000	150,000	100,000		100,000	100,000
Total Expenditures	968,747	1,016,416	-	1,016,416	1,015,097
Revenues					
Charges for Services	450,000	500,000	-	500,000	500,000
Total Revenues	450,000	500,000	-	500,000	500,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	518,747	516,416	-	516,416	515,097
Total Funding	968,747	1,016,416	-	1,016,416	1,015,097

The Court Automation Fee is a $10.00 fee that is assessed in all Justice Court filings including civil, small claims, forcible detainers, civil traffic and criminal traffic. This fee was approved by the Pima County Board of Supervisors on May 15, 2007 and increased from $5.00 to $10.00 in September, 2008.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	468,157	547,700	582,139	968,747	1,015,097
Revenues	497,675	495,466	507,836	459,333	500,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCT Court Automation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	198,781	241,730	144,976	362,816	370,064
Overtime	29	-	1	-	-
Temporary Help	35,229	23,338	22,788	58,692	58,692
Special Assignment Pay	3,012	-	1,530	-	-
Social Security & Medicare	18,417	20,278	10,107	32,245	32,245
Unemployment Insurance	191	185	125	226	226
Health Insurance Premiums	26,758	24,304	21,123	43,737	43,737
Workers Compensation	590	689	440	1,138	1,138
Life Insurance	159	170	111	272	272
Arizona State Retirement	26,066	27,799	17,138	42,625	42,625
Dental Insurance Premiums	371	364	301	623	623
Interdepartmental Salaries - Charged out/Credit	-	-	(212)	-	-
Interdepartmental Salaries - Charged in/Debit	34	142,890	-	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(41)	-	-
Interdepartmental Fringe - Charged in/Debit	17	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(24,392)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	-	-	-	42,746	42,746
Labor Distribution Salaries Charged out/Credit	(81,586)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	-	-	-	136,296	136,296
Budgeted Benefits	-	-	-	-	1,433
Vacation Payout	4,370	-	-	-	-
HSA Contribution - Employer	-	2,000	3,833	10,000	10,000
HSA Expense Offset	-	-	-	-	(10,000)
Personnel Services Total	**208,046**	**483,747**	**222,220**	**731,416**	**730,097**
Office Supplies	364	-	16,324	-	-
Software Under $5M	61,170	150,000	4,160	50,000	50,000
Computer Equipment less than $1,000	1,763	10,000	1,601	10,000	10,000
Books, Subscriptions & Videos	1,963	-	2,532	-	-
Cameras, Film & Equipment	-	-	487	-	-
Other Operation Supplies	18	-	-	-	-
Tools & Equipment Under $1,000	2,741	10,000	-	10,000	10,000
Furniture Under $1,000	1,977	-	-	-	-
Software Maintenance and Support	53,587	-	17,632	-	-

SUMMARY BY OBJECT

Department: JCT Court Automation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
In State Training	8,995	-	-	-	-
In State Travel	-	-	1,559	-	-
Postage & Freight	-	-	1,418	-	-
R&M-Machinery & Equipment Services	3,946	15,000	8,274	15,000	15,000
R&M Building Services	-	-	653	-	-
Other Professional Services	12,000	-	9,660	-	-
Banking Credit Card Fees and Charges	72,561	-	-	-	-
Telephone & Internet	41,095	-	-	-	-
Office Machines & Computers - Non-Capital	24,531	150,000	4,515	100,000	100,000
Other Machines & Equipment - Non-Capital	1,201	-	-	-	-
Operating Expenses Total	**287,912**	**335,000**	**68,815**	**185,000**	**185,000**
Office Machines & Computers - Capital	86,181	-	30,510	-	-
Other Machines & Equipment - Capital	-	150,000	-	100,000	100,000
Capital Equipment > $5,000 Total	**86,181**	**150,000**	**30,510**	**100,000**	**100,000**
EXPENDITURE OBJECTS TOTAL	**582,139**	**968,747**	**321,545**	**1,016,416**	**1,015,097**
REVENUE OBJECTS					
Other Court Fees	495,406	450,000	353,929	500,000	500,000
Charges for Services Total	**495,406**	**450,000**	**353,929**	**500,000**	**500,000**
Interest Revenue Pooled Investments Operating	12,430	-	10,069	-	-
Investment Earnings Total	**12,430**	**-**	**10,069**	**-**	**-**
REVENUE OBJECTS TOTAL	**507,836**	**450,000**	**363,998**	**500,000**	**500,000**

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JCT FARE SPECIAL REVENUE

Expenditures: 182,631 **Revenues:** 150,000

FTEs: 0.00

Function Statement: This fund comprises monies returned to the court from the Arizona Supreme Court resulting from unspent contributions to the statewide collection effort known as FARE (Fine/Fee and Restitution Enforcement Program). These funds are utilized to provide equipment enhancements not otherwise available to the court.

Mandates: AOC Administrative Order 2003-126

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	33,041	182,631	-	182,631	182,631
Operating Expenses	46,964	-	-	-	-
Total Expenditures	80,005	182,631	-	182,631	182,631
Revenues					
Intergovernmental	15,000	150,000	-	150,000	150,000
Total Revenues	15,000	150,000	-	150,000	150,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	65,005	32,631	-	32,631	32,631
Total Funding	80,005	182,631	-	182,631	182,631

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	80,005	182,631
Revenues	-	-	-	15,000	150,000
Net Operating Transfers In/(Out)	-	-	-	-	-

Note: The FARE Special Revenue Fund is a rather limited-use fund whose revenue stream is not guaranteed. Because of the uncertain nature of revenue in this fund, Justice Court Tucson has not been able to budget regular costs in this special revenue fund, reserving it only for one-time expenses and limited-duration projects.

SUMMARY BY OBJECT

Department: JCT FARE

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	27,664	-	-	-
Social Security & Medicare	-	2,116	-	-	-
Unemployment Insurance	-	19	-	-	-
Workers Compensation	-	61	-	-	-
Arizona State Retirement	-	3,181	-	-	-
Labor Distribution Fringe Charged in/Debit	-	-	-	48,927	48,927
Labor Distribution Salaries Charged in/Debit	-	-	-	133,704	133,704
Personnel Services Total	**-**	**33,041**	**-**	**182,631**	**182,631**
Other Operation Supplies	-	46,964	-	-	-
Operating Expenses Total	**-**	**46,964**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**-**	**80,005**	**-**	**182,631**	**182,631**
REVENUE OBJECTS					
Other Court Fees	-	15,000	-	150,000	150,000
Charges for Services Total	**-**	**15,000**	**-**	**150,000**	**150,000**
Other Misc. Revenue Non Operating	-	-	196,971	-	-
Miscellaneous Revenue Total	**-**	**-**	**196,971**	**-**	**-**
REVENUE OBJECTS TOTAL	**-**	**15,000**	**196,971**	**150,000**	**150,000**

JCT TIME PAY FEES

Expenditures: 392,327 **Revenues:** 250,000

FTEs: 9.50

Function Statement: Assess fees which are used to improve case processing and administration.

Mandates: ARS 12-116

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	258,408	394,341		394,341	392,327
Operating Expenses	-	-	-	-	-
Total Expenditures	258,408	394,341	-	394,341	392,327
Revenues					
Charges for Services	250,000	250,000	-	250,000	250,000
Total Revenues	250,000	250,000	-	250,000	250,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	8,408	144,341	-	144,341	142,327
Total Funding	258,408	394,341	-	394,341	392,327

A time payment fee in the amount of $20 shall be assessed on each person who pays a court ordered penalty, fine, or sanction on a time payment basis. $11 of the time payment fee shall be deposited with the state treasurer for the judicial collection enhancement fund. $2 of the time payment fee shall be deposited with the state treasurer for the public defender training fund. $7 of the time payment fee shall be kept by the court imposing the fee to be utilized by the court to improve, maintain, and enhance the ability to collect and manage monies assessed or received by the court.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	229,617	226,580	232,348	258,408	392,327
Revenues	249,489	253,611	285,807	250,000	250,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCT Time Pay Fees

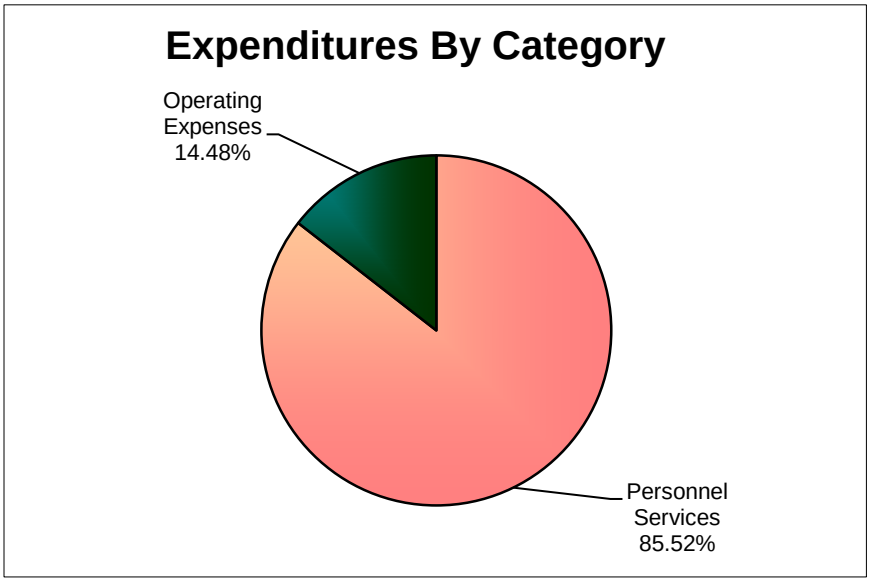
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	53,226	111,696	91,107	209,550	214,547
Overtime	733	-	385	-	-
Temporary Help	143,567	108,420	40,564	61,492	61,492
Social Security & Medicare	14,872	16,839	9,837	20,735	20,735
Unemployment Insurance	156	154	99	145	145
Health Insurance Premiums	6,396	9,442	17,886	29,976	29,976
Workers Compensation	419	485	295	642	642
Life Insurance	62	68	110	238	238
Arizona State Retirement	8,918	7,206	10,831	24,727	24,727
Dental Insurance Premiums	129	98	257	470	470
Interdepartmental Salaries - Charged out/Credit	-	-	(6,332)	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(1,228)	-	-
Labor Distribution Fringe Charged in/Debit	-	-	-	10,702	10,702
Labor Distribution Salaries Charged in/Debit	-	-	-	27,664	27,664
Budgeted Benefits	-	-	-	-	989
Parking Subsidy	1,354	-	344	-	-
Vacation Payout	874	-	1,249	-	-
HSA Contribution - Employer	-	4,000	5,000	8,000	8,000
HSA Expense Offset	-	-	-	-	(8,000)
Personnel Services Total	**230,706**	**258,408**	**170,404**	**394,341**	**392,327**
Other Professional Services	1,642	-	-	-	-
Operating Expenses Total	**1,642**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**232,348**	**258,408**	**170,404**	**394,341**	**392,327**
REVENUE OBJECTS					
Other Court Fees	285,807	250,000	198,290	250,000	250,000
Charges for Services Total	**285,807**	**250,000**	**198,290**	**250,000**	**250,000**
REVENUE OBJECTS TOTAL	**285,807**	**250,000**	**198,290**	**250,000**	**250,000**

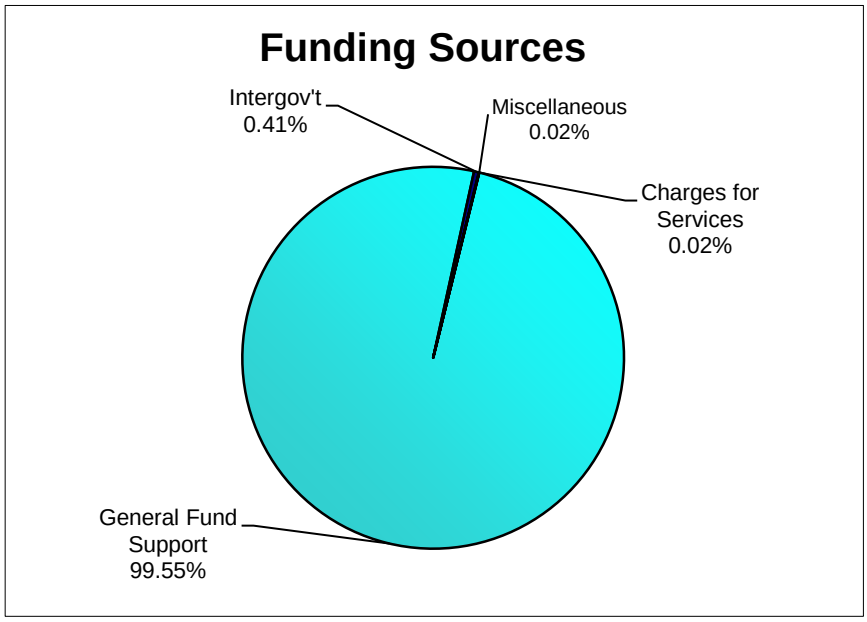
Juvenile Court – General Fund

Revenue	$ 107,300
Expenditures	24,065,146
Net Transfers	-
Fund Impact	$ (23,957,846)
FTEs	349.00

Function Statement: Exercise jurisdiction, under federal and state constitutions, laws, and rules of the court, over all children under the age of 18 years who are referred to the court for reasons of mental health, incorrigibility, or delinquency and for all families involved in matters of dependency, severance, and adoption. Promote the interests and safety of the community, promote the rehabilitation of children and their families, facilitate the protection of children who are abused or neglected, and provide services to those children and families involved with the court in accordance with the due process of law. Work actively with, and provide leadership to, the community, the public, and private agencies to promote justice, education, and prevention of juvenile delinquency and abuse.

Juvenile Court also operates four special revenue funds, one of which is a grants fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	23,545,243	107,300	(38,868)	(23,476,811)
Reverse Fiscal Year 2017/2018 Operating Transfer			38,868	38,868
Elected Official Salary Increase	9,954			(9,954)
Motor Pool Charges Adjustment	(10,908)			10,908
Port Charges Adjustment	71,340			(71,340)
Benefits Adjustment	500,728			(500,728)
HSA One-time Offset	(458,002)			458,002
2.5% Salary/Benefits Increase Adjustment	406,791			(406,791)
Supplemental Requests				
None Submitted				
Total Recommended Budget	24,065,146	107,300	-	(23,957,846)
Full Time Equivalents (FTEs)	349.00			

Comments/Issues

Recommended FTEs are 349.00, unchanged from the fiscal year 2017/18 Adopted Budget.

The average daily detention population has experienced a slight increase in calendar year 2017 to 50 (20 percent occupancy rate). The 2015 amount was 43 (17 percent occupancy rate) and the 2016 amount increased to 49 (19 percent occupancy rate).

The state legislature approved salary increases of 1.5 percent in fiscal year 2016/17 and 1.5 percent in fiscal year 2017/18 for Superior Court judges. This increase also affects court commissioners. The fiscal year 2018/19 Recommended Budget includes the final half year adjustment for these increases.

Recommended General Fund revenue sources:

Arizona Department of Education National School Lunch Program	100,000
Adoption Fees	5,200
Miscellaneous Revenue	2,000
Interest	100
	107,300

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	22,788,049	22,307,284	23,013,885	23,545,243	24,065,146
Revenues	104,339	108,852	117,968	115,506	107,300
Transfers In(Out)	-	(13,355)	(19,960)	(39,779)	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	20,408,644	20,631,354	-	20,631,354	20,580,143
Operating Expenses	3,136,599	3,485,003	-	3,485,003	3,485,003
Total Expenditures	23,545,243	24,116,357	-	24,116,357	24,065,146
Revenues					
Intergovernmental	100,000	98,000	-	98,000	98,000
Charges for Services	5,200	5,200	-	5,200	5,200
Miscellaneous Revenue	2,000	4,000	-	4,000	4,000
Investment Earnings	100	100	-	100	100
Total Revenues	107,300	107,300	-	107,300	107,300
Transfers In (Out)	(38,868)	-	-	-	0
General Fund Support	23,476,811	24,009,057	-	24,009,057	23,957,846
Total Funding	23,545,243	24,116,357	-	24,116,357	24,065,146

SUMMARY BY OBJECT

Department: Juvenile Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	12,695,552	14,856,120	8,165,006	14,669,206	14,985,042
Overtime	232,464	60,000	185,253	60,000	60,000
Shift Differential	89,578	80,000	61,237	60,000	60,000
Temporary Help	157,643	134,398	89,813	175,182	175,182
Special Assignment Pay	8,994	-	8,301	-	-
Vacancy Saving	-	(1,472,230)	-	(1,574,357)	(1,574,357)
Social Security & Medicare	927,700	1,143,695	593,442	1,133,119	1,133,119
Unemployment Insurance	10,388	10,473	6,372	7,943	7,943
Health Insurance Premiums	2,330,253	2,212,478	1,247,070	2,040,728	2,040,728
Workers Compensation	318,902	392,780	218,596	402,580	402,580
Life Insurance	10,108	11,752	6,413	11,786	11,786
Employer Paid Subsidy	855	1,080	598	864	864
Arizona State Retirement	899,598	950,014	558,216	943,582	943,582
Correction Officer Retirement - Judicial Employees	916,380	1,387,369	691,593	1,993,271	1,993,271
Elected Official Retirement	186,633	188,166	90,838	189,503	189,503
Corrections Officer Retirement	1,825	-	(2,213)	-	-
Dental Insurance Premiums	37,607	39,143	26,269	43,457	43,457
Interdepartmental Salaries - Charged in/Debit	55,045	-	50,555	-	-
Interdepartmental Fringe - Charged out/Credit	(324)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	16,760	-	14,994	-	-
Labor Distribution Fringe Charged out/Credit	(14,817)	(22,145)	(3,881)	(9,456)	(9,456)
Labor Distribution Fringe Charged in/Debit	27,763	12,125	23,497	12,389	12,389
Labor Distribution Salaries Charged out/Credit	(36,165)	(53,557)	(8,594)	(19,422)	(19,422)
Labor Distribution Salaries Charged in/Debit	60,982	32,980	61,655	32,977	32,977
Budgeted Benefits	-	-	-	-	90,955
Elected Officials Retirement '2014'	15,564	-	41,596	-	-
Paid Parental Leave	5,080	-	12,845	-	-
Sick Payout	14,082	-	10,251	-	-
Vacation Payout	52,109	-	34,279	-	-
HSA Contribution - Employer	-	444,003	339,742	458,002	458,002
HSA Expense Offset	-	-	-	-	(458,002)
Personnel Services Total	**19,020,559**	**20,408,644**	**12,523,743**	**20,631,354**	**20,580,143**
Office Supplies	72,270	76,943	41,619	79,025	79,025
Software Under $5M	94,734	10,000	7,656	10,000	10,000

SUMMARY BY OBJECT

Department: Juvenile Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Computer Equipment less than $1,000	50,752	10,000	2,277	10,000	10,000
Food Supplies	142,636	138,338	93,378	142,400	142,400
Food Preparations Supplies	7,966	5,960	3,764	9,300	9,300
Medical & Lab Supplies	2,826	-	(89)	-	-
Fuel & Oil	30	-	-	-	-
Books, Subscriptions & Videos	26,161	28,257	14,127	22,305	22,305
Law Enforcement Supplies	9,346	-	7,343	5,600	5,600
Repair & Maintenance Supplies	49,384	52,831	36,077	45,797	45,797
Chemicals	18	-	-	-	-
Janitorial Supplies	60,714	56,944	36,330	64,110	64,110
Clothing, Uniforms, and Safety Apparel	24,899	16,900	14,718	18,400	18,400
Arts & Crafts	607	-	597	300	300
Cameras, Film & Equipment	95	-	462	-	-
Other Operation Supplies	26,059	1,000	2,500	1,000	1,000
Tools & Equipment Under $1,000	31,207	27,300	14,470	30,722	30,722
Furniture Under $1,000	37,754	-	5,219	-	-
Signage Supplies & Services	1,503	-	-	-	-
Court Reporters	98,979	102,670	50,471	90,000	90,000
Expert Witness & Interpreters	61,277	70,000	24,873	60,000	60,000
Extradition & Investigation	336	-	-	-	-
Information Technology Services	15,000	-	-	-	-
Accounting and Auditing Services	348	-	-	-	-
Software Maintenance and Support	113,622	95,000	92,702	104,000	104,000
Medical Professional Services	76,615	84,830	53,589	92,180	92,180
In State Training	43,075	15,000	21,309	15,000	15,000
Out of State Training	8,317	3,000	27,922	3,000	3,000
In State Travel	523	3,000	986	3,000	3,000
Postage & Freight	22,883	10,000	13,464	19,000	19,000
Printing & Microfilming	1,771	-	1,486	-	-
Security	145,943	147,091	71,425	149,650	149,650
Moving and Storage Fees	1,755	-	1,058	-	-
Leases & Rental - Real Estate - Internal	57,828	70,361	462	-	-
Leases & Rental - Real Estate - External	195,548	205,882	145,092	220,658	220,658
R&M-Machinery & Equipment Services	172,533	49,213	65,493	47,116	47,116
R&M Building Services	432,142	150,127	84,381	152,526	152,526
R&M Grounds and Landscaping	7,704	-	3,894	5,000	5,000
Other Professional Services	37,317	42,648	31,192	39,000	39,000
Advertising	730	-	776	-	-

SUMMARY BY OBJECT

Department: Juvenile Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Laundry & Linen Services	645	-	328	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	15,911	7,580	27,508	76,684	76,684
Interdepartmental Supplies & Services - Charged In/Debit	6,321	-	7,398	-	-
Telephone & Internet	298,178	-	-	-	-
Electricity	556,382	572,606	291,982	509,751	509,751
Water & Sewer	99,553	96,966	66,829	98,170	98,170
Natural Gas	183,703	198,056	140,311	198,070	198,070
Waste Disposal and Recycling	19,635	14,179	11,095	14,199	14,199
Mileage Reimbursement	3,251	3,100	2,986	3,100	3,100
Motor Pool Charges	354,047	354,631	245,654	350,665	350,665
Regulatory Permitting Fees	246	-	-	-	-
Dues and Memberships	6,493	-	6,771	-	-
Other Miscellaneous Charges	5,712	-	1,345	-	-
Other Insurance Premiums	870	-	144	-	-
Interest Expense - Pooled Investments	-	-	23	-	-
Radio	95,448	95,448	69,355	95,448	95,448
Solar Energy	80,415	-	158,594	322,154	322,154
Telephone Provider Charges - External	-	7,957	5,402	5,555	5,555
Internet Charges - External	-	21,696	6,286	12,586	12,586
Mobile Devices - External	-	14,045	1,644	11,116	11,116
ISF- IT Port Charges	-	257,040	171,384	328,416	328,416
Furniture - Non-Capital	13,102	-	(162)	-	-
Office Machines & Computers - Non-Capital	21,353	20,000	-	20,000	20,000
Law Enforcement Equipment - Non-Capital	4,160	-	4,179	-	-
Kitchen & Laundry Equipment - Non-Capital	-	-	2,604	-	-
Other Machines & Equipment - Non-Capital	5,553	-	-	-	-
Operating Expenses Total	**3,904,185**	**3,136,599**	**2,192,683**	**3,485,003**	**3,485,003**
Office Machines & Computers - Capital	26,043	-	-	-	-
Kitchen & Laundry Equipment - Capital	10,101	-	-	-	-
Other Machines & Equipment - Capital	52,997	-	-	-	-
Capital Equipment > $5,000 Total	**89,141**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**23,013,885**	**23,545,243**	**14,716,426**	**24,116,357**	**24,065,146**

SUMMARY BY OBJECT

Department: Juvenile Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
Federal Revenue Operating	103,139	100,000	56,312	96,000	96,000
State Revenue	3,891	-	1,955	2,000	2,000
Intergovernmental Total	**107,030**	**100,000**	**58,267**	**98,000**	**98,000**
Other Court Fees	2,566	5,200	5,320	5,200	5,200
Collections Revenue	-	-	861	-	-
Charges for Services Total	**2,566**	**5,200**	**6,181**	**5,200**	**5,200**
Judgments & Resititutions	69	-	447	-	-
Fines & Forfeits Total	**69**	**-**	**447**	**-**	**-**
Interest Revenue Pooled Investments Operating	456	100	238	100	100
Investment Earnings Total	**456**	**100**	**238**	**100**	**100**
Other Misc. Revenue Operating	7,847	2,000	5,023	4,000	4,000
Miscellaneous Revenue Total	**7,847**	**2,000**	**5,023**	**4,000**	**4,000**
REVENUE OBJECTS TOTAL	**117,968**	**107,300**	**70,156**	**107,300**	**107,300**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF JUVENILE COURT ARE:

- **JUVENILE COURT PROBATION SERVICES SPECIAL REVENUE FUND**
- **JUVENILE COURT TITLE IV-E SPECIAL REVENUE FUND**
- **JUVENILE COURT VICTIM RESTITUTION SPECIAL REVENUE FUND**
- **JUVENILE COURT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

JUVENILE COURT PROBATION SERVICES

Expenditures: 649,174 **Revenues:** 180,270

FTEs: 10.25

Function Statement: Supervise and monitor adjudicated juvenile offender compliance with conditions of probation in a manner which protects the community. Hold the juvenile accountable and provide services that promote the rehabilitation of the juvenile.

Mandates: ARS 8-351, ARS 8-358

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	731,937	574,167	-	574,167	561,169
Operating Expenses	48,339	88,005	-	88,005	88,005
Total Expenditures	780,276	662,172	-	662,172	649,174
Revenues					
Charges for Services	188,111	175,500	-	175,500	175,500
Investment Earnings	3,116	4,770	-	4,770	4,770
Total Revenues	191,227	180,270	-	180,270	180,270
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	589,049	481,902	-	481,902	468,904
Total Funding	780,276	662,172	-	662,172	649,174

Probation Services fees collected shall be deposited in a special revenue fund. Interest earned on these monies shall accrue to the fund. Monies in the fund shall be expended primarily to pay for training, salaries, and employee related benefits of Juvenile Court personnel.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	311,289	217,580	157,424	225,795	649,174
Revenues	199,871	203,476	185,691	205,041	180,270
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Juvenile Court Probation Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	97,877	487,631	83,310	359,431	362,773
Overtime	26	-	11	-	-
Temporary Help	-	-	-	18,051	18,051
Social Security & Medicare	7,138	37,305	5,942	28,878	28,878
Unemployment Insurance	78	341	61	202	202
Health Insurance Premiums	29,811	70,456	22,520	54,084	54,084
Workers Compensation	2,437	17,285	2,277	13,803	13,803
Life Insurance	112	442	88	306	306
Employer Paid Subsidy	144	270	-	-	-
Arizona State Retirement	11,433	14,916	9,581	15,768	15,768
Correction Officer Retirement - Judicial Employees	-	77,220	-	65,540	65,540
Dental Insurance Premiums	595	1,071	558	1,104	1,104
Interdepartmental Salaries - Charged in/Debit	-	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	-	-	-
Labor Distribution Fringe Charged out/Credit	2,717	-	-	-	-
Labor Distribution Fringe Charged in/Debit	(2,717)	-	-	-	-
Labor Distribution Salaries Charged out/Credit	4,602	-	-	-	-
Labor Distribution Salaries Charged in/Debit	(4,602)	-	-	-	-
Budgeted Benefits	-	-	-	-	660
HSA Contribution - Employer	-	25,000	6,000	17,000	17,000
HSA Expense Offset	-	-	-	-	(17,000)
Personnel Services Total	**149,651**	**731,937**	**130,348**	**574,167**	**561,169**
Office Supplies	-	2,800	176	2,800	2,800
Computer Equipment less than $1,000	-	13,043	-	13,227	13,227
Food Supplies	1,213	-	1,315	1,400	1,400
Food Preparations Supplies	65	-	90	-	-
Fuel & Oil	53	-	29	-	-
Law Enforcement Supplies	-	7,500	-	8,000	8,000
Janitorial Supplies	1	-	-	-	-
Clothing, Uniforms, and Safety Apparel	-	-	-	8,250	8,250
Other Operation Supplies	11	5,000	86	25,000	25,000
Out of State Training	-	1,500	-	1,500	1,500
In State Travel	960	5,000	-	5,000	5,000

SUMMARY BY OBJECT

Department: Juvenile Court Probation Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Postage & Freight	-	8,600	-	-	-
Printing & Microfilming	382	-	238	-	-
Other Professional Services	-	-	12,500	17,500	17,500
Investigative Services	153	-	9	-	-
Telephone & Internet	4,896	-	-	-	-
Other Miscellaneous Charges	39	-	-	-	-
ISF- IT Port Charges	-	4,896	3,552	5,328	5,328
Operating Expenses Total	**7,773**	**48,339**	**17,995**	**88,005**	**88,005**
EXPENDITURE OBJECTS TOTAL	**157,424**	**780,276**	**148,343**	**662,172**	**649,174**
REVENUE OBJECTS					
Probation Fees	180,349	188,111	100,623	175,500	175,500
Charges for Services Total	**180,349**	**188,111**	**100,623**	**175,500**	**175,500**
Interest Revenue Pooled Investments Operating	5,342	3,116	4,010	4,770	4,770
Investment Earnings Total	**5,342**	**3,116**	**4,010**	**4,770**	**4,770**
REVENUE OBJECTS TOTAL	**185,691**	**191,227**	**104,633**	**180,270**	**180,270**

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JUVENILE COURT TITLE IV-E

Expenditures: 436,472 **Revenues:** 238,000

FTEs: 2.00

Function Statement: Determine eligibility and provide services under the guidelines of the federal Title IV-E program.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	115,112	93,683		93,683	92,172
Operating Expenses	285,450	344,300	-	344,300	344,300
Total Expenditures	400,562	437,983	-	437,983	436,472
Revenues					
Intergovernmental	203,318	225,000	-	225,000	225,000
Investment Earnings	8,656	13,000	-	13,000	13,000
Total Revenues	211,974	238,000	-	238,000	238,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	188,588	199,983	-	199,983	198,472
Total Funding	400,562	437,983	-	437,983	436,472

Revenue is derived via cost reimbursement from the federal government through the Administrative Office of the Courts.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	338,886	81,637	96,504	174,536	436,472
Revenues	323,447	200,736	266,968	63,910	238,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Juvenile Court Title IV-E

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	5,281	56,308	-	56,308	56,716
Temporary Help	11,842	34,358	5,641	16,320	16,320
Social Security & Medicare	1,303	6,936	432	5,556	5,556
Unemployment Insurance	13	63	6	39	39
Health Insurance Premiums	866	4,611	16	4,370	4,370
Workers Compensation	441	1,062	153	642	642
Life Insurance	6	34	-	34	34
Arizona State Retirement	1,728	9,691	535	8,363	8,363
Dental Insurance Premiums	3	49	-	51	51
Labor Distribution Fringe Charged out/Credit	(550)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	(1,504)	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(2,504)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	(2,777)	-	-	-	-
Budgeted Benefits	-	-	-	-	81
HSA Contribution - Employer	-	2,000	-	2,000	2,000
HSA Expense Offset	-	-	-	-	(2,000)
Personnel Services Total	**14,148**	**115,112**	**6,783**	**93,683**	**92,172**
Office Supplies	-	4,000	351	2,000	2,000
Food Supplies	4,486	5,000	4,474	5,300	5,300
Food Preparations Supplies	217	150	97	500	500
Books, Subscriptions & Videos	(1)	-	-	-	-
Repair & Maintenance Supplies	-	300	-	500	500
Janitorial Supplies	-	1,000	-	1,000	1,000
Arts & Crafts	-	-	20	-	-
Other Operation Supplies	1,208	20,000	1,215	10,000	10,000
Information Technology Services	500	-	-	-	-
Software Maintenance and Support	-	-	15,000	-	-
Medical Professional Services	27,135	-	31,155	65,000	65,000
In State Training	4,734	20,000	764	10,000	10,000
Out of State Training	31,370	15,000	18,203	30,000	30,000
In State Travel	1,274	-	-	-	-
Leases & Rental - Real Estate - Internal	625	-	-	-	-
Other Professional Services	10,808	220,000	30,370	220,000	220,000
Operating Expenses Total	**82,356**	**285,450**	**101,649**	**344,300**	**344,300**
EXPENDITURE OBJECTS TOTAL	**96,504**	**400,562**	**108,432**	**437,983**	**436,472**

SUMMARY BY OBJECT

Department: Juvenile Court Title IV-E

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
Federal Revenue Operating	254,932	203,318	51,910	225,000	225,000
Intergovernmental Total	**254,932**	**203,318**	**51,910**	**225,000**	**225,000**
Interest Revenue Pooled Investments Operating	12,036	8,656	9,084	13,000	13,000
Investment Earnings Total	**12,036**	**8,656**	**9,084**	**13,000**	**13,000**
REVENUE OBJECTS TOTAL	**266,968**	**211,974**	**60,994**	**238,000**	**238,000**

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JUVENILE COURT VICTIM RESTITUTION

Expenditures: 30,000 **Revenues:** 2,400

FTEs: 0.00

Function Statement: Provide productive work situations for detainees, allowing the detainees to earn money to satisfy restitution orders.

Mandates: ARS 8-346, Board of Supervisors Resolution 2001-22

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	-	30,000	-	30,000	30,000
Total Expenditures	-	30,000	-	30,000	30,000
Revenues					
Fines & Forfeits	7,000	7,000	-	7,000	7,000
Miscellaneous Revenue	(5,000)	(5,000)	-	(5,000)	(5,000)
Investment Earnings	400	400	-	400	400
Total Revenues	2,400	2,400	-	2,400	2,400
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(2,400)	27,600	-	27,600	27,600
Total Funding	-	30,000	-	30,000	30,000

The fund consists of state and local appropriations and grants, gifts, devises, and donations from any public or private source. The County Attorney or the court may direct the payment of monies from the fund to the victim for unpaid charitable work done by the juvenile to pay restitution that was ordered by the Juvenile Court or that the juvenile agreed to pay as part of a diversion program administered by the County Attorney or the Juvenile Court.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	15,619	30,000	30,000
Revenues	5,491	(2,592)	4,333	2,636	2,400
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Juvenile Court Victim Restitution

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Other Miscellaneous Charges	15,619	-	18,146	30,000	30,000
Operating Expenses Total	**15,619**	**-**	**18,146**	**30,000**	**30,000**
EXPENDITURE OBJECTS TOTAL	**15,619**	**-**	**18,146**	**30,000**	**30,000**
REVENUE OBJECTS					
Superior Court Fines	4,326	7,000	2,495	7,000	7,000
Fines & Forfeits Total	**4,326**	**7,000**	**2,495**	**7,000**	**7,000**
Interest Revenue Pooled Investments Operating	674	400	426	400	400
Investment Earnings Total	**674**	**400**	**426**	**400**	**400**
Other Misc. Revenue Operating	(667)	(5,000)	5,190	(5,000)	(5,000)
Miscellaneous Revenue Total	**(667)**	**(5,000)**	**5,190**	**(5,000)**	**(5,000)**
REVENUE OBJECTS TOTAL	**4,333**	**2,400**	**8,111**	**2,400**	**2,400**

JUVENILE COURT GRANTS

Expenditures: **8,714,559** **Revenues:** **8,736,247**

FTEs: **87.50**

Function Statement: Actively pursue any grant funding that becomes available and collaborate with other agencies for federal, state, or private sources that can be used to enhance the operations of the Juvenile Court.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	4,966,516	5,395,854		5,395,854	5,354,937
Operating Expenses	3,621,389	3,359,622	-	3,359,622	3,359,622
Total Expenditures	8,587,905	8,755,476	-	8,755,476	8,714,559
Revenues					
Intergovernmental	8,455,221	8,530,210	-	8,530,210	8,508,061
Miscellaneous Revenue	50,000	233,286		233,286	227,286
Investment Earnings	1,387	900	-	900	900
Total Revenues	8,506,608	8,764,396	-	8,764,396	8,736,247
Total Transfers In/(Out)	38,868	-	-	-	-
Fund Balance Decrease/(Increase)	42,429	(8,920)	-	(8,920)	(21,688)
Total Funding	8,587,905	8,755,476	-	8,755,476	8,714,559

In addition to grants, this fund is used to account for the receipt and disbursal of funds from the State for juvenile probation.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	7,150,676	7,314,174	6,516,527	6,775,771	8,714,559
Revenues	7,214,284	7,276,954	6,538,080	6,777,651	8,736,247
Net Operating Transfers In/(Out)	-	13,355	19,960	38,868	-

SUMMARY BY OBJECT

Department: Juvenile Court Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	2,731,364	3,360,844	1,916,693	3,547,678	3,617,341
Overtime	3,940	-	7,823	-	-
Shift Differential	5,347	-	3,766	-	-
Special Assignment Pay	415	-	1,747	-	-
Social Security & Medicare	206,082	257,102	144,402	271,396	271,396
Unemployment Insurance	2,182	2,350	1,464	1,901	1,901
Health Insurance Premiums	534,981	529,044	323,689	581,447	581,447
Workers Compensation	76,662	97,027	57,275	108,943	108,943
Life Insurance	2,328	2,854	1,582	3,398	3,398
Employer Paid Subsidy	370	270	368	864	864
Arizona State Retirement	172,994	199,679	125,704	218,153	218,153
Correction Officer Retirement - Judicial Employees	264,909	379,161	200,293	560,308	560,308
Dental Insurance Premiums	7,930	8,617	6,294	10,876	10,876
Interdepartmental Fringe - Charged out/Credit	(518)	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(26,165)	(12,125)	(28,277)	(32,975)	(32,975)
Labor Distribution Fringe Charged in/Debit	15,274	16,106	8,659	9,456	9,456
Labor Distribution Salaries Charged out/Credit	(58,478)	(32,980)	(77,928)	(37,013)	(37,013)
Labor Distribution Salaries Charged in/Debit	38,942	42,567	24,873	19,422	19,422
Budgeted Benefits	-	-	-	-	21,420
Paid Parental Leave	2,096	-	6,213	-	-
Sick Payout	26,802	-	11,995	-	-
Vacation Payout	37,919	-	34,753	-	-
HSA Contribution - Employer	-	116,000	86,555	132,000	132,000
HSA Expense Offset	-	-	-	-	(132,000)
Personnel Services Total	**4,045,376**	**4,966,516**	**2,857,943**	**5,395,854**	**5,354,937**
Office Supplies	9,025	47,950	6,476	43,045	43,045
Computer Equipment less than $1,000	3,942	-	-	-	-
Food Supplies	3,807	-	249	-	-
Food Preparations Supplies	101	-	26	-	-
Medical & Lab Supplies	31	-	184	-	-
Books, Subscriptions & Videos	437	-	-	-	-
Law Enforcement Supplies	-	6,000	-	6,000	6,000
Repair & Maintenance Supplies	131	12	41	25	25
Classroom Educational Testing Supplies	1,316	-	-	-	-

SUMMARY BY OBJECT

Department: Juvenile Court Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Janitorial Supplies	304	100	229	170	170
Clothing, Uniforms, and Safety Apparel	10,558	-	6,518	-	-
Arts & Crafts	168	-	18	-	-
Other Operation Supplies	7,592	140,815	2,983	44,473	44,473
Tools & Equipment Under $1,000	1,165	4,416	261	-	-
Furniture Under $1,000	5,129	-	291	-	-
Information Technology Services	20,000	-	500	-	-
Software Maintenance and Support	23,750	-	-	-	-
Medical Professional Services	2,033,241	3,191,573	47,357	3,056,981	3,056,981
In State Training	18,252	3,911	5,939	-	-
Out of State Training	39,289	25,000	7,416	-	-
In State Travel	-	1,669	-	1,669	1,669
Out of State Travel	-	11,000	-	-	-
Postage & Freight	7,713	2,000	1,429	2,000	2,000
Printing & Microfilming	864	-	-	-	-
Leases & Rental - Real Estate - Internal	1,225	-	-	-	-
Leases & Rental - Real Estate - External	-	41,250	-	39,083	39,083
R&M-Machinery & Equipment Services	7,593	1,531	1,136	2,000	2,000
R&M Building Services	5,448	5,452	3,299	5,534	5,534
R&M Grounds and Landscaping	-	-	313	-	-
Other Professional Services	120,466	59,352	32,701	72,352	72,352
Advertising	35,845	-	3,000	-	-
Laundry & Linen Services	46	-	-	-	-
Telephone & Internet	31,069	-	-	-	-
Electricity	6,325	6,674	3,513	5,980	5,980
Water & Sewer	2,010	1,956	1,348	2,010	2,010
Natural Gas	866	1,019	303	1,020	1,020
Waste Disposal and Recycling	272	280	177	290	290
Mileage Reimbursement	2,392	3,612	1,327	7,198	7,198
Dues and Memberships	500	-	-	-	-
Other Miscellaneous Charges	3,477	1,500	4,783	-	-
Other Insurance Premiums	294	-	-	-	-
Interest Expense - Pooled Investments	(2)	-	158	-	-
Radio	28,536	28,536	20,474	28,536	28,536
Solar Energy	-	-	1,923	3,895	3,895
Mobile Devices - External	-	11,301	7,011	11,605	11,605
ISF- IT Port Charges	-	24,480	17,760	25,756	25,756

SUMMARY BY OBJECT

Department: Juvenile Court Grants Special Revenue Fund

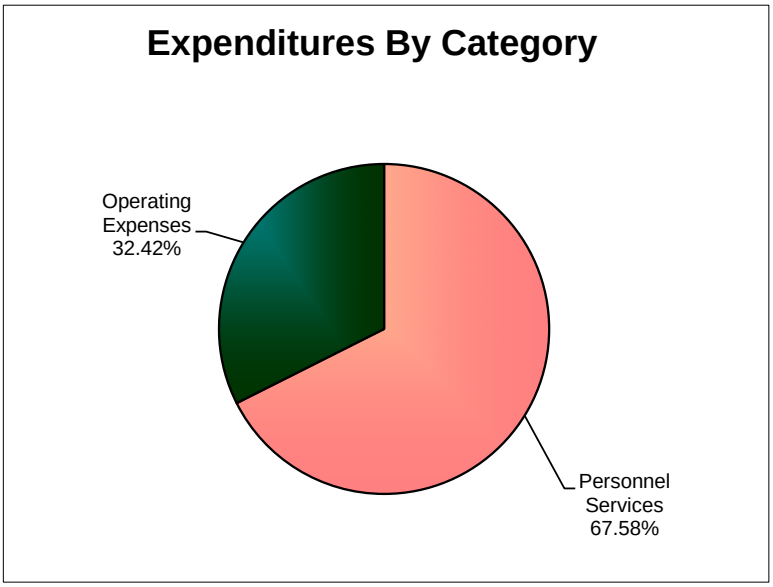
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Office Machines & Computers - Non-Capital	37,974	-	-	-	-
Operating Expenses Total	**2,471,151**	**3,621,389**	**179,143**	**3,359,622**	**3,359,622**
EXPENDITURE OBJECTS TOTAL	**6,516,527**	**8,587,905**	**3,037,086**	**8,755,476**	**8,714,559**
REVENUE OBJECTS					
State Revenue	5,789,783	7,691,263	2,012,156	7,706,468	7,699,275
State Revenue Grants	76,015	84,385	73,400	79,866	77,019
Federal Grant Revenue	294,262	324,809	200,312	397,121	390,117
Other Government Grant	15,000	50,000	5,000	5,000	5,000
Federal Grant Revenue Pass Through State	311,059	304,764	150,727	341,755	336,650
Intergovernmental Total	**6,486,119**	**8,455,221**	**2,441,595**	**8,530,210**	**8,508,061**
Interest Revenue Pooled Investments Operating	461	1,387	1,787	900	900
Investment Earnings Total	**461**	**1,387**	**1,787**	**900**	**900**
State Grant Revenue Pass Through Educational Institution	-	-	42,647	233,286	227,286
Other Non-Government Grant	50,000	50,000	-	-	-
Other Misc. Revenue Operating	1,500	-	-	-	-
Miscellaneous Revenue Total	**51,500**	**50,000**	**42,647**	**233,286**	**227,286**
REVENUE OBJECTS TOTAL	**6,538,080**	**8,506,608**	**2,486,029**	**8,764,396**	**8,736,247**

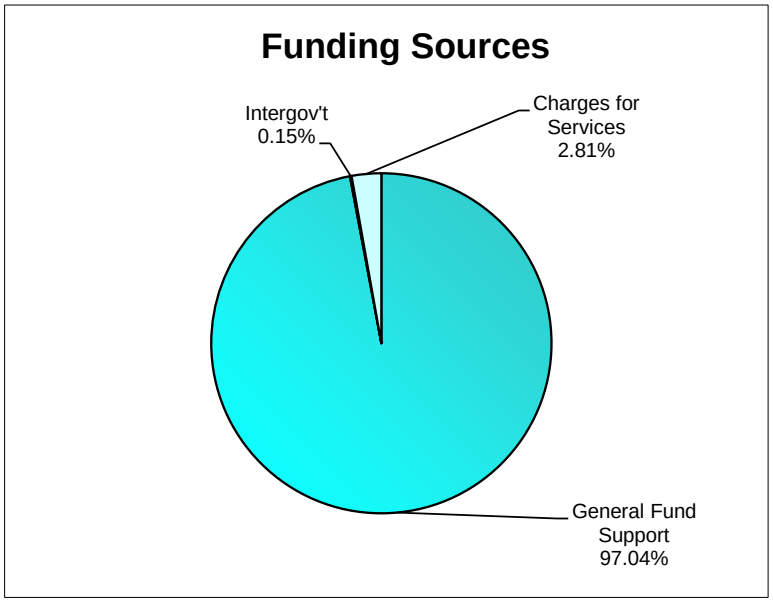
Public Defense Services – General Fund

Revenue	$ 898,250
Expenditures	30,342,889
Fund Impact	$ (29,444,639)
FTEs	265.35

Function Statement: Pima County established and funded Public Defender Services in order to ensure that every person appointed by the courts is represented by a well-trained, skilled attorney and comprises six departments; Public Defender, Office of Court Appointed Counsel, Legal Defender, Office of Children's Counsel, Mental Health Defender, and Legal Advocate. In this way, Pima County protects the rights afforded to its citizens by the Constitutions of the United States and the State of Arizona. This includes representation in Juvenile Court, Justice Courts, Superior Court, Arizona Court of Appeals, Arizona Supreme Court and Federal Court, including the United States Supreme Court.

Public Defense Services also operates three special revenue funds.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	32,448,698	1,358,320	-	(31,090,378)
Motor Pool Charges Adjustment	(7,256)			7,256
IT ISF Software Adjustment	316			(316)
IT ISF Hardware Adjustment	63,126			(63,126)
IT ISF Server/Storage Adjustment	258,477			(258,477)
Port Charges Adjustment	37,116			(37,116)
Benefits Adjustment	(47,969)			47,969
Public Fiduciary Reorganization	(2,468,168)	(460,070)		2,008,098
HSA One-time Offset	(350,000)			350,000
2.5% Salary/Benefits Increase Adjustment	408,549			(408,549)
Supplemental Requests				
None Submitted				
Total Recommended Budget	30,342,889	898,250	-	(29,444,639)
Full Time Equivalents (FTEs)	265.35			

Comments/Issues

Recommended FTEs are 265.35, decreased by 5.40 over fiscal year 2017/18 Adopted Budget due to a combination of the following: 32.00 FTEs decrease from Public Fiduciary, 5.00 FTEs decrease from Office of Court Appointed Counsel and Public Defender Juvenile, 4.00 FTEs increase from PD Felony and PDS Administration, and 27.60 FTEs from new hires for the new units of Legal Advocate. The cost of the new hires in the new units will be absorbed by offsets from all the other bureaus' costs.

On January 29, 2018, the County Administrator issued a memo for reassignment of Public Fiduciary from PDS to the Behavioral Health department. PDS will have a unified departmental budget with each of the six offices (PD, LD, OCC, MHD, LA, and OCAC) having individual detailed bureau-level budgets.

PDS has an additional bureau called Legal Advocate which includes three new units: LA Felony, LA Misdemeanor, and LD Adult Dependency.

The department's fiscal year 2017/18 actual expenditures are on track to meet budget for the first time in 10 years. Previously OCAC's expenditures have contributed to the department exceeding budget. PDS' performance improvement was recognized in the County Administrator's memorandum dated September 19, 2017.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	29,656,247	29,544,026	31,286,254	32,504,706	30,342,889
Revenues	1,170,026	1,170,848	1,672,260	1,413,848	898,250

Note: The amounts shown above for fiscal years 2014/15 to 2016/17 are the combined data for former departments including Public Defender, Legal Defender, and Office of Court Appointed Counsel.

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	20,756,101	20,446,481	-	20,446,481	20,505,030
Operating Expenses	11,692,597	9,837,859	-	9,837,859	9,837,859
Total Expenditures	32,448,698	30,284,340	-	30,284,340	30,342,889
Revenues					
Intergovernmental	69,200	46,240	-	46,240	46,240
Charges for Services	1,288,500	851,480		851,480	851,480
Miscellaneous	530	530	-	530	530
Total Revenues	1,358,230	898,250	-	898,250	898,250
General Fund Support	31,090,468	29,386,090	-	29,386,090	29,444,639
Total Funding	32,448,698	30,284,340	-	30,284,340	30,342,889

SUMMARY BY OBJECT

Department: Public Defense Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	14,535,136	15,410,665	10,073,187	15,213,332	15,554,455
Overtime	291	-	495	-	-
Temporary Help	42,159	94,350	9,555	90,216	90,216
Holiday Worked Pay	131	-	-	-	-
Special Assignment Pay	46,162	52,000	31,662	41,600	41,600
Social Security & Medicare	1,115,368	1,180,985	744,170	1,164,699	1,164,699
Unemployment Insurance	11,827	10,840	7,604	8,188	8,188
Health Insurance Premiums	2,018,567	1,706,266	1,145,502	1,607,391	1,607,391
Workers Compensation	58,991	64,190	41,171	66,076	66,076
Life Insurance	8,843	9,171	5,924	8,969	8,969
Employer Paid Subsidy	7,699	8,100	4,835	5,856	5,856
Arizona State Retirement	1,691,222	1,775,111	1,164,601	1,796,545	1,796,545
Dental Insurance Premiums	32,604	30,575	22,020	30,204	30,204
Interdepartmental Salaries - Charged in/Debit	6,046	5,981	5,708	2,015	2,015
Interdepartmental Fringe - Charged out/Credit	(251)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	2,280	2,365	2,261	1,050	1,050
Labor Distribution Fringe Charged out/Credit	1,613	(3,144)	(488)	-	-
Labor Distribution Fringe Charged in/Debit	(1,613)	3,144	488	-	-
Labor Distribution Salaries Charged out/Credit	7,890	(8,514)	(1,046)	-	-
Labor Distribution Salaries Charged in/Debit	(7,890)	8,514	1,046	-	-
Budgeted Benefits	-	-	-	-	67,426
Parking Subsidy	5,114	5,200	3,160	1,040	1,040
Paid Parental Leave	24,618	-	26,664	-	-
Sick Payout	237,404	-	2,837	-	-
Vacation Payout	150,452	-	53,329	-	-
Initial Appearance Pay	52,310	59,300	37,110	59,300	59,300
HSA Contribution - Employer	-	341,002	316,433	350,000	350,000
HSA Expense Offset	-	-	-	-	(350,000)
Personnel Services Total	**20,046,973**	**20,756,101**	**13,698,228**	**20,446,481**	**20,505,030**
Office Supplies	56,572	65,201	33,027	68,955	68,955
Software Under $5M	1,390	-	3,868	-	-
Computer Equipment less than $1,000	2,571	7,600	-	600	600
Fuel & Oil	5	-	19	-	-
Books, Subscriptions & Videos	10,416	15,505	6,686	14,377	14,377

SUMMARY BY OBJECT

Department: Public Defense Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Repair & Maintenance Supplies	2,133	1,890	3,915	1,800	1,800
Clothing, Uniforms, and Safety Apparel	521	200	521	466	466
Tools & Equipment Under $1,000	3,889	-	11,895	1,000	1,000
Furniture Under $1,000	-	-	14,938	-	-
Signage Supplies & Services	2,640	-	-	-	-
Court Reporters	203,852	244,734	121,868	228,600	228,600
Lawyers	7,120,678	7,726,683	3,278,805	5,989,794	5,989,794
Expert Witness & Interpreters	651,745	572,275	333,150	709,060	709,060
Transcription Services	135,443	179,540	102,926	178,544	178,544
Witness Travel	1,305	15,024	2,903	7,500	7,500
Process Service	23,731	19,063	11,883	26,360	26,360
Software Maintenance and Support	19,602	21,600	10,405	-	-
Laboratory & X-ray Services	1,750	1,100	1,275	1,400	1,400
In State Training	14,550	34,850	3,436	10,800	10,800
Out of State Training	18,474	43,632	21,227	18,000	18,000
In State Travel	-	1,538	473	-	-
Out of State Travel	1,654	2,400	5,863	4,300	4,300
Postage & Freight	47,948	50,800	29,363	43,700	43,700
Printing & Microfilming	68,085	83,905	24,899	73,875	73,875
Security	170	185	-	170	170
Moving and Storage Fees	578	-	128	-	-
R&M-Machinery & Equipment Services	14,863	14,134	7,442	13,624	13,624
R&M Building Services	10,091	8,479	9,427	8,710	8,710
R&M Grounds and Landscaping	2,852	1,050	2,005	1,050	1,050
Other Professional Services	361,940	368,042	149,239	324,026	324,026
Burials	321,285	284,000	171,894	-	-
Investigative Services	167,919	218,510	85,915	196,800	196,800
Advertising	1,813	2,280	1,005	1,980	1,980
Laundry & Linen Services	2,953	2,950	1,309	2,600	2,600
Leases & Rental - Other (Mchnry, Equip, etc.)	8,328	19,145	9,865	19,373	19,373
Interdepartmental Supplies & Services - Charged In/Debit	1,408	900	686	643	643
Departmental Overhead - Charged In/Debit	298	229	125	-	-
Telephone & Internet	186,791	705	-	-	-
Water & Sewer	4,148	4,200	1,807	3,000	3,000
Natural Gas	676	900	355	700	700
Waste Disposal and Recycling	1,942	1,770	587	1,225	1,225
Mileage Reimbursement	38,008	42,950	19,373	40,600	40,600
Motor Pool Charges	196,992	212,337	130,834	152,196	152,196

SUMMARY BY OBJECT

Department: Public Defense Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Dues and Memberships	57,187	68,475	61,880	75,665	75,665
Other Miscellaneous Charges	3,755	4,600	2,425	2,950	2,950
Other Insurance Premiums	501	850	156	1,500	1,500
Computer Hardware - ISF Charges	391,236	434,970	289,992	440,803	440,803
Server and Storage - ISF Charges	936,440	600,045	400,034	759,771	759,771
Software - ISF Charges	130,752	122,052	81,376	108,290	108,290
Telephone Provider Charges - External	-	-	483	-	-
Mobile Devices - External	-	18,715	13,354	103,996	103,996
ISF- IT Port Charges	-	172,584	125,208	199,056	199,056
Fixed Equipment - Non-Capital	415	-	-	-	-
Furniture - Non-Capital	-	-	1,611	-	-
Office Machines & Computers - Non-Capital	6,986	-	-	-	-
Operating Expenses Total	**11,239,281**	**11,692,597**	**5,591,860**	**9,837,859**	**9,837,859**
EXPENDITURE OBJECTS TOTAL	**31,286,254**	**32,448,698**	**19,290,088**	**30,284,340**	**30,342,889**
REVENUE OBJECTS					
Federal Revenue Operating	21,275	31,200	9,275	19,240	19,240
State Revenue	64,454	38,000	38,978	27,000	27,000
Intergovernmental Total	**85,729**	**69,200**	**48,253**	**46,240**	**46,240**
General Government Fees	31,560	10,000	26,785	-	-
Attorneys Fees	967,627	767,000	478,459	784,971	784,971
Court Staff Fees	327,135	61,500	41,131	66,509	66,509
Fiduciary Fees	233,219	450,000	253,178	-	-
Collections Revenue	250	-	997	-	-
Charges for Services Total	**1,559,791**	**1,288,500**	**800,550**	**851,480**	**851,480**
Other Misc. Revenue Operating	26,740	530	11,519	530	530
Miscellaneous Revenue Total	**26,740**	**530**	**11,519**	**530**	**530**
REVENUE OBJECTS TOTAL	**1,672,260**	**1,358,230**	**860,322**	**898,250**	**898,250**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF PUBLIC DEFENSE SERVICES ARE:

- **PUBLIC DEFENSE SERVICES LEGAL DEFENDER TRAINING SPECIAL REVENUE FUND**
- **PUBLIC DEFENSE SERVICES PUBLIC DEFENDER FILL THE GAP SPECIAL REVENUE FUND**
- **PUBLIC DEFENSE SERVICES PUBLIC DEFENDER TRAINING SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

PDS LEGAL DEFENDER TRAINING FUND

Expenditures: **17,200** **Revenues:** **17,200**

FTEs: **0.00**

Function Statement: Utilize state funding for continuing legal education for Legal Defender attorneys to meet the annual training requirements of the Arizona State Bar.

Mandates: ARS 12-117

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	29,000	17,200		17,200	17,200
Total Expenditures	29,000	17,200	-	17,200	17,200
Revenues					
Intergovernmental	18,800	17,000	-	17,000	17,000
Investment Earnings	200	200	-	200	200
Total Revenues	19,000	17,200	-	17,200	17,200
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	10,000	-	-	-	-
Total Funding	29,000	17,200	-	17,200	17,200

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	23,257	25,728	24,131	29,000	17,200
Revenues	28,013	25,817	14,613	19,000	17,200
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Legal Defender Training Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
In State Training	22,755	26,000	4,406	14,000	14,000
Out of State Training	856	3,000	3,272	3,000	3,000
Dues and Memberships	520	-	1,015	200	200
Operating Expenses Total	**24,131**	**29,000**	**8,693**	**17,200**	**17,200**
EXPENDITURE OBJECTS TOTAL	**24,131**	**29,000**	**8,693**	**17,200**	**17,200**
REVENUE OBJECTS					
State Revenue	14,193	18,800	16,397	17,000	17,000
Intergovernmental Total	**14,193**	**18,800**	**16,397**	**17,000**	**17,000**
Interest Revenue Pooled Investments Operating	318	200	227	200	200
Investment Earnings Total	**318**	**200**	**227**	**200**	**200**
Other Misc. Revenue Operating	102	-	1,102	-	-
Miscellaneous Revenue Total	**102**	**-**	**1,102**	**-**	**-**
REVENUE OBJECTS TOTAL	**14,613**	**19,000**	**17,726**	**17,200**	**17,200**

PDS PUBLIC DEFENDER FILL THE GAP

Expenditures: **516,175** **Revenues:** **251,000**

FTEs: **0.00**

Function Statement: Utilize funds provided by the state and County for the purpose of improving criminal case processing.

Mandates: ARS 12-102.01

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	10,400	-	10,400	10,400
Operating Expenses	572,651	505,775	-	505,775	505,775
Total Expenditures	572,651	516,175	-	516,175	516,175
Revenues					
Intergovernmental	240,000	248,000	-	248,000	248,000
Miscellaneous Revenue	1,600	3,000	-	3,000	3,000
Total Revenues	241,600	251,000	-	251,000	251,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	331,051	265,175	-	265,175	265,175
Total Funding	572,651	516,175	-	516,175	516,175

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	425,322	244,132	197,901	572,651	516,175
Revenues	262,067	258,985	248,303	251,366	251,000
Net Operating Transfers In/(Out)		-	(5,003)	-	-

SUMMARY BY OBJECT

Department: Public Defender Fill the Gap Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	(951)	-	-	-	-
Social Security & Medicare	(72)	-	-	-	-
Unemployment Insurance	(1)	-	-	-	-
Workers Compensation	(2)	-	-	-	-
Employer Paid Subsidy	(8)	-	-	-	-
Arizona State Retirement	(109)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	1,343	-	6,113	8,000	8,000
Interdepartmental Fringe - Charged in/Debit	395	-	1,760	2,400	2,400
Personnel Services Total	**595**	**-**	**7,873**	**10,400**	**10,400**
Office Supplies	432	1,000	-	-	-
Software Under $5M	18,015	-	450	-	-
Computer Equipment less than $1,000	546	-	-	-	-
Tools & Equipment Under $1,000	3,586	-	-	-	-
Furniture Under $1,000	7,749	-	-	-	-
Software Maintenance and Support	83,451	94,775	88,801	94,775	94,775
In State Training	148	-	-	-	-
Out of State Training	4,762	6,000	-	6,000	6,000
Out of State Travel	25	5,000	4,067	5,000	5,000
Postage & Freight	133	-	-	-	-
R&M-Machinery & Equipment Services	1,430	-	-	-	-
R&M Building Services	1,218	200,000	31,386	200,000	200,000
Other Professional Services	11,066	200,000	867	200,000	200,000
Leases & Rental - Other (Mchnry, Equip, etc.)	63	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	46	-	964	-	-
Telephone & Internet	55,835	-	-	-	-
Other Miscellaneous Charges	840	-	560	-	-
Mobile Devices - External	-	57,000	48,129	-	-
Furniture - Non-Capital	7,961	-	-	-	-
Other Machines & Equipment - Non-Capital	-	8,876	-	-	-
Operating Expenses Total	**197,306**	**572,651**	**175,224**	**505,775**	**505,775**
EXPENDITURE OBJECTS TOTAL	**197,901**	**572,651**	**183,097**	**516,175**	**516,175**
REVENUE OBJECTS					
State Revenue	245,147	240,000	248,074	248,000	248,000

SUMMARY BY OBJECT

Department: Public Defender Fill the Gap Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Intergovernmental Total	**245,147**	**240,000**	**248,074**	**248,000**	**248,000**
Interest Revenue Pooled Investments Operating	3,056	1,600	3,116	3,000	3,000
Investment Earnings Total	**3,056**	**1,600**	**3,116**	**3,000**	**3,000**
Other Misc. Revenue Operating	100	-	444	-	-
Miscellaneous Revenue Total	**100**	**-**	**444**	**-**	**-**
REVENUE OBJECTS TOTAL	**248,303**	**241,600**	**251,634**	**251,000**	**251,000**

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PDS PUBLIC DEFENDER TRAINING FUND

Expenditures: **50,200** **Revenues:** **50,200**

FTEs: **0.00**

Function Statement: Utilize state funding for continuing legal education for Public Defender attorneys to meet the annual training requirements of the Arizona State Bar.

Mandates: ARS 12-117

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	66,000	50,200	-	50,200	50,200
Total Expenditures	66,000	50,200	-	50,200	50,200
Revenues					
Intergovernmental	55,200	50,000	-	50,000	50,000
Investment Earnings	200	200	-	200	200
Total Revenues	55,400	50,200	-	50,200	50,200
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	10,600	-	-	-	-
Total Funding	66,000	50,200	-	50,200	50,200

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	70,453	58,093	76,033	66,000	50,200
Revenues	81,860	60,537	42,457	56,202	50,200
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Public Defender Training Special Revenue Fund

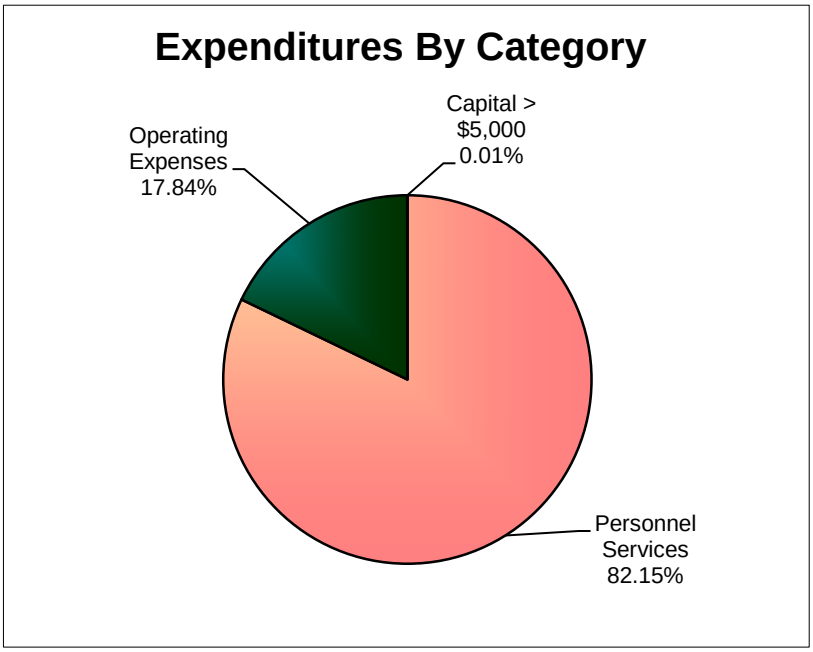
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Books, Subscriptions & Videos	317	-	-	-	-
In State Training	62,729	56,000	23,265	40,000	40,000
Out of State Training	11,417	10,000	23,174	10,000	10,000
Motor Pool Charges	140	-	373	-	-
Dues and Memberships	1,430	-	1,065	200	200
Operating Expenses Total	**76,033**	**66,000**	**47,877**	**50,200**	**50,200**
EXPENDITURE OBJECTS TOTAL	**76,033**	**66,000**	**47,877**	**50,200**	**50,200**
REVENUE OBJECTS					
State Revenue	41,153	55,200	48,357	50,000	50,000
Intergovernmental Total	**41,153**	**55,200**	**48,357**	**50,000**	**50,000**
Interest Revenue Pooled Investments Operating	369	200	199	200	200
Investment Earnings Total	**369**	**200**	**199**	**200**	**200**
Other Misc. Revenue Operating	935	-	802	-	-
Miscellaneous Revenue Total	**935**	**-**	**802**	**-**	**-**
REVENUE OBJECTS TOTAL	**42,457**	**55,400**	**49,358**	**50,200**	**50,200**

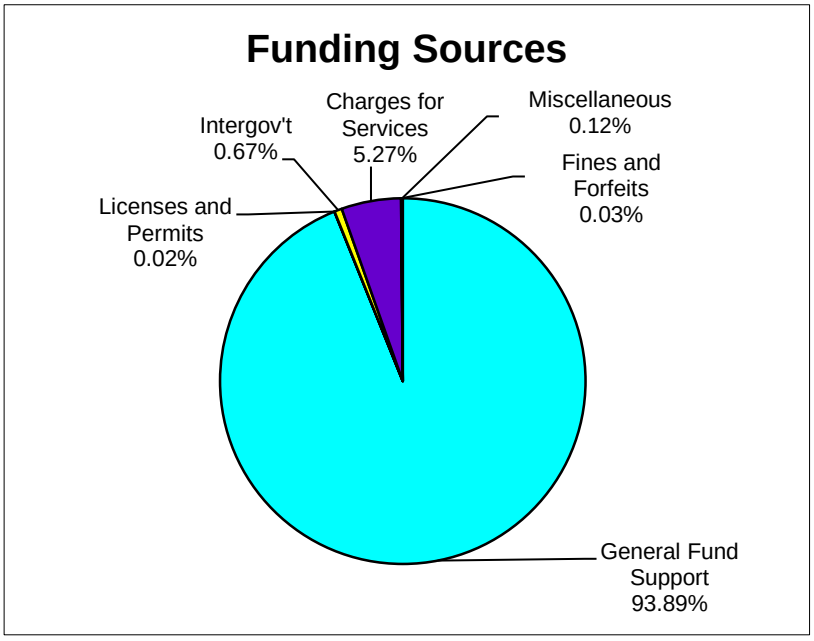
Sheriff – General Fund

Revenue	$9,335,500
Expenditures	152,956,251
Net Transfers	-
Fund Impact	$ (143,620,751)
FTEs	1,489.00

Function Statement: Provide law enforcement and public safety services to Pima County. Provide safe and secure detainment of inmates. Provide support services for law enforcement and corrections personnel.

The Sheriff also operates nine special revenue funds, one of which is a grants fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	151,948,712	9,245,500	-	(142,703,212)
SIR Adjustment Correction (fiscal year 2017/18)	246,296			(246,296)
SIR Adjustment (fiscal year 2018/19)	(784,334)			784,334
Motor Pool Charges Adjustment	(701,544)			701,544
IT ISF Software Adjustment	135,650			(135,650)
IT ISF Hardware Adjustment	254,016			(254,016)
IT ISF Server/Storage Adjustment	47,870			(47,870)
Port Charges Adjustment	93,738			(93,738)
Benefits Adjustment	1,097,296			(1,097,296)
HSA One-time Offset	(1,944,008)			1,944,008
2.5% Salary/Benefits Increase Adjustment	2,562,559			(2,562,559)
Increase Revenue for Correctional Housing		90,000		90,000
Supplemental Requests				
None Submitted				
Total Recommended Budget	152,956,251	9,335,500	-	(143,620,751)
Full Time Equivalents (FTEs)	1,489.00			

Comments/Issues

Recommended FTEs are 1,489.00, a decrease of 0.25 from the fiscal year 2017/18 Adopted Budget. This decrease was the net result of the unfunding of four vacant positions to transfer funding to operating supplies and the addition of 15 part time correction officer positions. The 15 new positions are budgeted at 25 percent with the purpose of hiring retired officers to fill in as needed.

Revenue is $90,000 higher than the fiscal year 2017/18 Adopted Budget. This is the net result of increases in correctional housing reimbursements and amounts received from the federal Social Security Administration for notification of inmates, which were partially offset by lower collections from the towing program and a decrease in revenue from the Work Furlough/Release programs.

During fiscal year 2014/15, the Sheriff began billing the state of Arizona for the cost of housing inmates in the custody of the Arizona Department of Detention who are being prosecuted in Pima County for crimes related to their incarceration. During the first year, the department received $887,488 in reimbursements from this new revenue source. In fiscal year 2016/17, the department received reimbursements from the state totaling $808,356. The amount budgeted for State Revenue was decreased to $600,000 in fiscal year 2017/18 due to lower future estimates, but now has been increased to $700,000 in fiscal year 2018/19.

After a long period without communication, the department recently received information regarding the submission of eligible expenses associated with the federal State Criminal Alien Assistance Program (SCAAP). This federal program provided payments to states that incurred correctional officer salary costs generated from the incarceration of undocumented criminal aliens. Originally, the annual practice was to budget $300,000 for this revenue, but in recent years it was decreased to $225,000 due to a recent history of lower reimbursed submitted expenses. Despite the recent communication, it is unlikely the department will be receiving any revenue during the current fiscal year. However, the department has budgeted SCAAP revenue of $225,000 in fiscal year 2018/19.

Recommended General Fund revenue sources:

Correctional Housing	7,100,000
Federal Revenue (Inmate Notification to Social Security)	100,000
Estimated Federal SCAAP Revenue	225,000
State Revenue (Correctional Housing)	700,000
Sheriff Fees	955,000
Jury Fees	500
Fines & Forfeits	50,000
Miscellaneous Revenue	180,000
Business Licenses & Permits	25,000
	9,335,500

The Recommended Budget includes General Fund capital expenditures of $20,000 for law enforcement equipment.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	138,016,064	143,174,438	147,961,013	149,053,847	152,956,251
Revenues	10,182,521	9,149,592	9,822,637	9,007,795	9,335,500
Transfers In(Out)	160,512	159,436	263,815	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	125,583,248	125,033,722	-	125,033,722	125,652,273
Operating Expenses	26,355,464	27,283,978	-	27,283,978	27,283,978
Capital > $5,000	10,000	20,000	-	20,000	20,000
Total Expenditures	151,948,712	152,337,700	-	152,337,700	152,956,251
Revenues					
Intergovernmental	925,000	1,025,000	-	1,025,000	1,025,000
Charges for Services	7,950,500	8,055,500	-	8,055,500	8,055,500
Licenses and Permits	25,000	25,000	-	25,000	25,000
Fines and Forfeits	0	50,000	-	50,000	50,000
Miscellaneous	345,000	180,000	-	180,000	180,000
Total Revenues	9,245,500	9,335,500	-	9,335,500	9,335,500
Transfers In (Out)	-	-	-	-	-
General Fund Support	142,703,212	143,002,200	-	143,002,200	143,620,751
Total Funding	151,948,712	152,337,700	-	152,337,700	152,956,251

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	68,173,385	71,261,459	44,425,734	70,326,291	71,998,953
Overtime	3,005,105	1,493,800	1,803,334	1,810,848	1,810,848
On Call Pay	1,318,699	982,116	616,922	1,012,401	1,012,401
Shift Differential	648,277	596,100	424,069	643,600	643,600
Temporary Help	73,944	172,796	31,529	301,486	301,486
Holiday Worked Pay	1,244,288	1,243,100	919,155	1,218,735	1,218,735
Special Assignment Pay	57,910	54,600	39,431	61,200	61,200
Social Security & Medicare	5,677,188	5,535,359	3,631,375	5,478,173	5,478,173
Unemployment Insurance	60,094	50,622	36,823	38,322	38,322
Health Insurance Premiums	12,672,822	10,808,163	6,764,099	9,891,760	9,891,760
Workers Compensation	2,362,140	2,330,917	1,622,226	2,376,181	2,376,181
Life Insurance	49,539	50,395	31,396	50,296	50,296
Employer Paid Subsidy	2,444	3,150	1,215	1,824	1,824
Arizona State Retirement	2,048,337	2,000,888	1,276,493	2,038,608	2,038,608
Elected Official Retirement	18,133	23,694	8,393	-	-
Public Safety Retirement	18,048,208	20,724,100	13,345,494	19,082,350	19,082,350
Corrections Officer Retirement	4,898,468	5,531,362	3,509,976	7,019,630	7,019,630
Dental Insurance Premiums	197,496	195,860	125,281	193,373	193,373
Interdepartmental Salaries - Charged out/Credit	(272,231)	(267,330)	(66,851)	(96,616)	(96,616)
Interdepartmental Salaries - Charged in/Debit	169,450	5,000	117,841	185,000	185,000
Interdepartmental Fringe - Charged out/Credit	(132,772)	(123,545)	(38,752)	(59,219)	(59,219)
Interdepartmental Fringe - Charged in/Debit	77,513	1,000	55,976	91,000	91,000
Labor Distribution Fringe Charged out/Credit	(1,301,427)	(160,000)	(1,076,645)	(262,239)	(262,239)
Labor Distribution Fringe Charged in/Debit	669,269	311,942	623,637	717,625	717,625
Labor Distribution Salaries Charged out/Credit	(1,930,975)	(209,000)	(1,619,235)	(362,035)	(362,035)
Labor Distribution Salaries Charged in/Debit	506,021	50,791	770,478	55,298	55,298
Budgeted Benefits	-	-	-	-	889,897
Parking Subsidy	1,044	-	592	-	-
Paid Parental Leave	165,222	-	123,519	-	-
Sick Payout	429,492	-	245,560	33,872	33,872
Vacation Payout	394,634	-	189,409	220,000	220,000
Initial Appearance Pay	160,935	-	96,163	-	-
Uniform Allowance	1,043,552	1,008,900	729,721	1,021,950	1,021,950
HSA Contribution - Employer	-	1,907,009	1,796,335	1,944,008	1,944,008
HSA Expense Offset	-	-	-	-	(1,944,008)

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Personnel Services Total	**120,536,204**	**125,583,248**	**80,560,693**	**125,033,722**	**125,652,273**
Office Supplies	308,810	361,286	166,720	361,286	361,286
Software Under $5M	17,555	50,000	90,534	81,865	81,865
Computer Equipment less than $1,000	175,654	50,000	2,476	50,000	50,000
Food Supplies	2,395,838	2,638,000	1,368,724	2,540,000	2,540,000
Food Preparations Supplies	106,717	121,500	59,060	121,500	121,500
Drugs & Pharmaceuticals	-	3,100	-	3,100	3,100
Medical & Lab Supplies	219,198	189,000	95,017	192,000	192,000
Fuel & Oil	105,264	170,000	80,647	165,000	165,000
Books, Subscriptions & Videos	34,000	30,500	23,469	32,000	32,000
Law Enforcement Supplies	543,179	791,258	354,015	781,058	781,058
Repair & Maintenance Supplies	497,519	350,510	182,422	401,510	401,510
Classroom Educational Testing Supplies	2,326	4,000	256	4,000	4,000
Chemicals	5,847	3,000	3,955	7,000	7,000
Janitorial Supplies	589,289	590,000	316,107	590,000	590,000
Clothing, Uniforms, and Safety Apparel	289,293	363,000	113,964	345,140	345,140
Promotional Items	34,663	10,000	6,250	20,000	20,000
Cameras, Film & Equipment	29,209	10,000	3,778	10,000	10,000
Other Operation Supplies	2,198	20,000	3,968	20,000	20,000
Animal Control Supplies (food & other)	9,317	12,000	8,886	20,000	20,000
Tools & Equipment Under $1,000	139,373	146,000	62,772	146,000	146,000
Furniture Under $1,000	31,466	2,000	9,083	2,000	2,000
Signage Supplies & Services	5,872	-	2,188	-	-
Vandalism Repairs	125	-	-	-	-
Shelter Cleaning Supplies (PACC)	-	-	-	20,000	20,000
Animal Sheltering Supplies (PACC)	-	-	661	1,000	1,000
Court Reporters	-	3,500	-	3,500	3,500
Lawyers	23,234	-	1,920	-	-
Expert Witness & Interpreters	1,495	-	-	-	-
Miscellaneous Legal Expenses	1,240	5,000	-	5,000	5,000
Transcription Services	300,980	160,000	148,340	300,000	300,000
Law Enforcement Services	199,680	180,000	108,851	184,600	184,600
Extradition & Investigation	133,956	130,000	58,387	130,000	130,000
Telecommunication Services	943	-	185	-	-
Information Technology Services	560	-	-	-	-
Accounting and Auditing Services	13,162	12,000	-	12,000	12,000
Software Maintenance and Support	971,595	900,000	897,344	975,000	975,000
Medical Professional Services	3,450	22,100	1,150	21,500	21,500

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Laboratory & X-ray Services	63,263	70,000	33,965	70,300	70,300
Veterinary Services	60,570	44,200	24,102	55,000	55,000
Medical Services for Inmates	-	-	1,037	-	-
Other Support Care	-	-	3,920	-	-
In State Training	8,074	-	8,017	-	-
Out of State Training	832	-	3,850	-	-
In State Travel	2,038	5,000	799	5,000	5,000
Out of State Travel	8,136	10,000	757	10,000	10,000
Postage & Freight	64,659	66,000	28,990	66,000	66,000
Printing & Microfilming	34,733	95,589	13,422	85,589	85,589
Towing Services	47,114	42,000	17,150	42,000	42,000
Security	60,782	58,800	36,632	59,920	59,920
Moving and Storage Fees	249	-	-	-	-
Leases & Rental - Real Estate - Internal	3	-	(1)	-	-
Leases & Rental - Real Estate - External	144,645	133,950	93,626	138,423	138,423
R&M-Machinery & Equipment Services	1,718,888	1,230,011	1,479,222	2,321,678	2,321,678
R&M Building Services	215,934	202,098	120,679	224,196	224,196
R&M Grounds and Landscaping	58,860	5,000	39,787	57,903	57,903
Other Professional Services	229,072	130,000	82,520	175,000	175,000
Appraisal Services	-	-	5,000	-	-
Investigative Services	4,041	20,000	1,915	19,000	19,000
Banking Credit Card Fees and Charges	7,231	10,000	4,808	11,250	11,250
Advertising	2,139	5,000	1,841	5,300	5,300
Laundry & Linen Services	33,906	29,000	19,342	29,000	29,000
Leases & Rental - Other (Mchnry, Equip, etc.)	84,762	99,900	34,916	84,937	84,937
Satellite and Cable Charges	-	-	-	3,782	3,782
Interdepartmental Supplies & Services - Charged Out/Credit	-	-	15	-	-
Interdepartmental Supplies & Services - Charged In/Debit	45,216	-	39,174	60,000	60,000
Departmental Overhead - Charged In/Debit	834	-	1,266	-	-
Telephone & Internet	1,851,015	-	-	-	-
Electricity	1,330,819	1,255,301	970,781	1,365,820	1,365,820
Water & Sewer	706,094	581,000	450,235	710,000	710,000
Natural Gas	161,646	201,900	91,773	200,900	200,900
Waste Disposal and Recycling	116,874	121,500	63,682	121,500	121,500
Mileage Reimbursement	458	1,000	231	500	500
Motor Pool Charges	7,042,104	7,188,985	4,668,674	6,793,643	6,793,643

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Regulatory Permitting Fees	1,865	-	16	-	-
Dues and Memberships	19,266	9,000	20,940	10,000	10,000
Other Miscellaneous Charges	52,313	40,000	33,021	40,300	40,300
Payments to or on behalf of other governments	66	-	-	-	-
General Liability Insurance Premiums	1,958,112	-	1,629,392	-	-
Property Damage Insurance Premiums	172,164	-	126,104	-	-
Malpractice Insurance Premiums	156,877	-	113,704	-	-
Other Insurance Premiums	78,877	2,626,436	46,243	2,088,398	2,088,398
Job Training & Training Supplies	500	-	-	-	-
Bad Debt Expense AP05 (Finance Only)	45,216	-	-	-	-
Radio	943,177	944,448	678,199	944,448	944,448
Computer Hardware - ISF Charges	890,194	1,241,364	533,904	1,054,876	1,054,876
Server and Storage - ISF Charges	1,031,950	321,519	214,344	369,389	369,389
Software - ISF Charges	289,108	303,677	202,448	439,327	439,327
Solar Energy	113,331	100,000	60,665	115,000	115,000
Telephone Provider Charges - External	-	400,000	180,369	400,000	400,000
Internet Charges - External	-	-	5,462	1,700	1,700
Mobile Devices - External	-	750,000	498,112	750,000	750,000
ISF- IT Port Charges	-	685,032	453,472	807,840	807,840
Aircraft Equipment - Non-Capital	9,863	-	-	-	-
Motor Vehicles - Non-Capital	1,600	-	-	-	-
Furniture - Non-Capital	6,068	-	1,585	-	-
Office Machines & Computers - Non-Capital	18,127	-	1,249	-	-
Law Enforcement Equipment - Non-Capital	41,440	-	15,494	-	-
Kitchen & Laundry Equipment - Non-Capital	6,812	-	6,707	-	-
Other Machines & Equipment - Non-Capital	8,274	-	5,669	-	-
Telecommunication Equipment - Non-Capital	-	-	85	-	-
Capital Lease Principal Payment	156,521	-	-	-	-
Capital Lease Interest Payment	3,991	-	-	-	-
Operating Expenses Total	**27,303,710**	**26,355,464**	**17,340,440**	**27,283,978**	**27,283,978**
Motor Vehicles - Capital	8,244	-	-	-	-
Aircraft Equipment - Capital	-	-	22,919	-	-
Office Machines & Computers - Capital	83,363	-	-	-	-
Law Enforcement Equipment - Capital	8,495	10,000	20,811	20,000	20,000

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Machines & Equipment - Capital	20,997	-	-	-	-
Capital Equipment > $5,000 Total	**121,099**	**10,000**	**43,730**	**20,000**	**20,000**
EXPENDITURE OBJECTS TOTAL	**147,961,013**	**151,948,712**	**97,944,863**	**152,337,700**	**152,956,251**
REVENUE OBJECTS					
License & Permits	23,226	25,000	14,269	25,000	25,000
Licenses & Permits Total	**23,226**	**25,000**	**14,269**	**25,000**	**25,000**
Federal Revenue Operating	323,593	325,000	109,280	325,000	325,000
State Revenue	808,356	600,000	743,491	700,000	700,000
Other Local Governments Other	9,371	-	1,818	-	-
Intergovernmental Total	**1,141,320**	**925,000**	**854,589**	**1,025,000**	**1,025,000**
General Government Fees	140	-	-	-	-
Other Court Fees	312	-	45	-	-
Jury Fees	80	500	67	500	500
Sheriffs Fees	869,595	950,000	490,351	855,000	855,000
Correctional Housing	7,340,593	7,000,000	4,165,400	7,100,000	7,100,000
Collections Revenue	163	-	91,940	100,000	100,000
Charges for Services Total	**8,210,883**	**7,950,500**	**4,747,803**	**8,055,500**	**8,055,500**
Justice Court Traffic Fines	1,790	-	2,161	-	-
Judgments & Resititutions	2,000	-	6,617	50,000	50,000
Fines & Forfeits Total	**3,790**	**-**	**8,778**	**50,000**	**50,000**
Interest Operating	26,017	-	-	-	-
Interest Revenue Pooled Investments Operating	2,954	-	2,165	-	-
Investment Earnings Total	**28,971**	**-**	**2,165**	**-**	**-**
Overages & Shortages Operating	25	-	5	-	-
Other Misc. Revenue Operating	413,916	345,000	118,064	180,000	180,000
Late Fees and Interest Charges on Overdue Receivable	506	-	-	-	-
Miscellaneous Revenue Total	**414,447**	**345,000**	**118,069**	**180,000**	**180,000**
Proceeds Sale Other Fixed Assets	-	-	3,679	-	-
Gain or Loss on Disposal of Assets Total	**-**	**-**	**3,679**	**-**	**-**
REVENUE OBJECTS TOTAL	**9,822,637**	**9,245,500**	**5,749,352**	**9,335,500**	**9,335,500**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF THE SHERIFF ARE:

- **SHERIFF AZ TRAFFIC VIOLATIONS SPECIAL REVENUE FUND**
- **SHERIFF CNA ANTIRACKETEERING SPECIAL REVENUE FUND**
- **SHERIFF COMMISSARY OPERATIONS SPECIAL REVENUE FUND**
- **SHERIFF CRIMINAL JUSTICE ENHANCEMENT SPECIAL REVENUE FUND**
- **SHERIFF FEDERAL RICO SPECIAL REVENUE FUND**
- **SHERIFF INMATE WELFARE SPECIAL REVENUE FUND**
- **SHERIFF LAW ENFORCEMENT ENHANCEMENT SPECIAL REVENUE FUND**
- **SHERIFF STATE RICO SPECIAL REVENUE FUND**
- **SHERIFF GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

SHERIFF AZ TRAFFIC VIOLATIONS FUND

Expenditures: **100,000** **Revenues:** **100,000**

FTEs: **0.00**

Function Statement: Enhance funding for law enforcement safety equipment through proceeds received from an assessment on traffic violations (criminal and civil) and violations of game and fish statutes.

Mandates: ARS 12-116.04

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	100,000	100,000	-	100,000	100,000
Total Expenditures	100,000	100,000	-	100,000	100,000
Revenues					
Intergovernmental	100,000	100,000	-	100,000	100,000
Total Revenues	100,000	100,000	-	100,000	100,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	100,000	100,000	-	100,000	100,000

On July 20, 2011, all Arizona courts began collecting a new $13.00 penalty assessment of which $4.00 is to be distributed to the Sheriff pursuant to Senate Bill 1398. In order to account for these funds, a new special revenue fund was created during fiscal year 2011/12. The assessment is on every fine, penalty and forfeiture imposed and collected by the courts for criminal offenses and civil penalties for a civil traffic violation and fine, penalty or forfeiture for a violation of the motor vehicle statutes and for a violation of the game and fish statutes. By statute, these funds are to be used to supplement funds available for law enforcement safety equipment.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	3,225	175,239	70,020	100,000	100,000
Revenues	47,395	45,148	33,855	100,000	100,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Sheriff AZ Traffic Violation Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Law Enforcement Supplies	-	50,000	-	50,000	50,000
Clothing, Uniforms, and Safety Apparel	32,956	50,000	17,752	50,000	50,000
Law Enforcement Equipment - Non-Capital	37,064	-	-	-	-
Operating Expenses Total	**70,020**	**100,000**	**17,752**	**100,000**	**100,000**
EXPENDITURE OBJECTS TOTAL	**70,020**	**100,000**	**17,752**	**100,000**	**100,000**
REVENUE OBJECTS					
State Revenue	33,218	100,000	17,855	100,000	100,000
Intergovernmental Total	**33,218**	**100,000**	**17,855**	**100,000**	**100,000**
Sheriffs Fees	4	-	-	-	-
Charges for Services Total	**4**	**-**	**-**	**-**	**-**
Other Misc. Revenue Operating	633	-	-	-	-
Miscellaneous Revenue Total	**633**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**33,855**	**100,000**	**17,855**	**100,000**	**100,000**

SHERIFF CNA ANTIRACKETEERING FUND

Expenditures: 100,000 **Revenues:** 100,000

FTEs: 0.00

Function Statement: Enhance law enforcement and public safety services through forfeiture proceeds. Note: The Counter Narcotics Alliance (CNA) Antiracketeering Fund is used to account for expenditures of funds that have been received from forfeitures associated with narcotics cases.

Mandates: Federal and State Forfeiture Guidelines

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	100,000	-	100,000	100,000
Total Expenditures	-	100,000	-	100,000	100,000
Revenues					
Intergovernmental	-	100,000	-	100,000	100,000
Total Revenues	-	100,000	-	100,000	100,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	100,000	-	100,000	100,000

During fiscal year 2013/14 the Sheriff ended the association with the Counter Narcotics Alliance. In fiscal year 2017/18, the Sheriff reinstated the relationship with the organization. Revenue is received for reimbursements of related overtime from the city of Tucson who are the administrators of the alliance.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	108,000	100,000
Revenues	-	-	-	108,000	100,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Sheriff CNA Antiracketeering Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Overtime	-	-	-	100,000	100,000
Labor Distribution Fringe Charged in/Debit	-	-	24,938	-	-
Labor Distribution Salaries Charged in/Debit	-	-	31,444	-	-
Personnel Services Total	**-**	**-**	**56,382**	**100,000**	**100,000**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**56,382**	**100,000**	**100,000**
REVENUE OBJECTS					
City Revenue Other Operating	-	-	52,161	100,000	100,000
Intergovernmental Total	**-**	**-**	**52,161**	**100,000**	**100,000**
REVENUE OBJECTS TOTAL	**-**	**-**	**52,161**	**100,000**	**100,000**

SHERIFF COMMISSARY OPERATIONS

Expenditures: 729,000 **Revenues:** 2,263,000

FTEs: 0.00

Function Statement: Operate jail commissary and account for revenue, expenditures, and operating results. Profits generated from the operation of the commissary are to be transferred to the Inmate Welfare Fund.

Mandates: ARS 31-121

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	735,980	729,000	-	729,000	729,000
Total Expenditures	735,980	729,000	-	729,000	729,000
Revenues					
Charges for Services	1,520,000	662,000	-	662,000	662,000
Miscellaneous Revenue	630,000	1,600,000		1,600,000	1,600,000
Investment Earnings	1,000	1,000	-	1,000	1,000
Total Revenues	2,151,000	2,263,000	-	2,263,000	2,263,000
Total Transfers In/(Out)	(1,400,000)	(1,500,000)	-	(1,500,000)	(1,500,000)
Fund Balance Decrease/(Increase)	(15,020)	(34,000)	-	(34,000)	(34,000)
Total Funding	735,980	729,000	-	729,000	729,000

Operating transfers represent annual funding for the Sheriff Inmate Welfare Fund.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	507,828	569,994	602,068	735,980	729,000
Revenues	1,999,640	2,053,095	2,159,025	2,151,000	2,263,000
Net Operating Transfers In/(Out)	(1,400,000)	(1,400,000)	(1,400,000)	(1,400,000)	(1,500,000)

SUMMARY BY OBJECT

Department: Sheriff Commissary Operations

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Food Supplies	576,166	679,980	238,595	500,000	500,000
Other Operation Supplies	-	-	91,557	140,000	140,000
Postage & Freight	12,869	45,000	6,064	10,000	10,000
Telephone & Internet	2,084	-	-	-	-
Electricity	6,709	7,000	4,850	70,000	70,000
Water & Sewer	2,252	2,000	1,282	2,000	2,000
Natural Gas	1,988	2,000	1,081	2,000	2,000
Telephone Provider Charges - External	-	-	3,518	5,000	5,000
Operating Expenses Total	**602,068**	**735,980**	**346,947**	**729,000**	**729,000**
EXPENDITURE OBJECTS TOTAL	**602,068**	**735,980**	**346,947**	**729,000**	**729,000**
REVENUE OBJECTS					
General Government Fees	10,352	10,000	6,836	12,000	12,000
Sheriffs Fees	12,265	10,000	-	-	-
Culture & Recreation Fees	1,694,768	1,500,000	307,039	650,000	650,000
Charges for Services Total	**1,717,385**	**1,520,000**	**313,875**	**662,000**	**662,000**
Interest Revenue Pooled Investments Operating	616	1,000	699	1,000	1,000
Investment Earnings Total	**616**	**1,000**	**699**	**1,000**	**1,000**
Other Misc. Revenue Operating	441,024	630,000	1,045,467	1,600,000	1,600,000
Miscellaneous Revenue Total	**441,024**	**630,000**	**1,045,467**	**1,600,000**	**1,600,000**
REVENUE OBJECTS TOTAL	**2,159,025**	**2,151,000**	**1,360,041**	**2,263,000**	**2,263,000**

SHERIFF CRIMINAL JUSTICE ENHANCEMENT FUND

Expenditures: **800,000** **Revenues:** **302,400**

FTEs: **0.00**

Function Statement: Enhance County jail facilities and operations through penalty assessment on all fines and forfeitures collected by the courts.

Mandates: ARS 12-116.01, 41-2401

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	300,000	300,000	-	300,000	300,000
Capital > $5,000	500,000	500,000	-	500,000	500,000
Total Expenditures	800,000	800,000	-	800,000	800,000
Revenues					
Intergovernmental	300,000	300,000	-	300,000	300,000
Investment Earnings	2,400	2,400	-	2,400	2,400
Total Revenues	302,400	302,400	-	302,400	302,400
Total Transfers In/(Out)			-	-	-
Fund Balance Decrease/(Increase)	497,600	497,600	-	497,600	497,600
Total Funding	800,000	800,000	-	800,000	800,000

Operating transfers out in fiscal years 2014/15 and 2015/16 are to Capital Projects for various improvement projects at the Mission Road Detention Center.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	273,320	361,593	158,025	550,000	800,000
Revenues	401,382	380,019	377,226	305,000	302,400
Net Operating Transfers In/(Out)	(155,000)	(373,466)	-	-	-

SUMMARY BY OBJECT

Department: Sheriff Criminal Justice Enhancement Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	-	-	1,898	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	888	-	-
Personnel Services Total	**-**	**-**	**2,786**	**-**	**-**
Computer Equipment less than $1,000	1,122	-	697	-	-
Law Enforcement Supplies	-	100,000	12,742	100,000	100,000
Repair & Maintenance Supplies	-	-	3,753	-	-
Clothing, Uniforms, and Safety Apparel	28,754	-	91,995	-	-
Software Maintenance and Support	-	-	190	-	-
In State Training	20,828	-	11,250	-	-
Out of State Training	20,662	-	32,131	-	-
In State Travel	899	-	946	-	-
Out of State Travel	6,334	-	-	-	-
R&M-Machinery & Equipment Services	3,300	100,000	597	100,000	100,000
R&M Building Services	-	100,000	17,385	100,000	100,000
Interdepartmental Supplies & Services - Charged In/Debit	-	-	137	-	-
Other Miscellaneous Charges	-	-	1,170	-	-
Law Enforcement Equipment - Non-Capital	46,537	-	-	-	-
Operating Expenses Total	**128,436**	**300,000**	**172,993**	**300,000**	**300,000**
Land Improvements - Capital	29,589	-	-	-	-
Other Machines & Equipment - Capital	-	500,000	-	500,000	500,000
Capital Equipment > $5,000 Total	**29,589**	**500,000**	**-**	**500,000**	**500,000**
EXPENDITURE OBJECTS TOTAL	**158,025**	**800,000**	**175,779**	**800,000**	**800,000**
REVENUE OBJECTS					
State Revenue	370,799	300,000	197,837	300,000	300,000
Intergovernmental Total	**370,799**	**300,000**	**197,837**	**300,000**	**300,000**
Interest Revenue Pooled Investments Operating	5,038	2,400	4,477	2,400	2,400
Investment Earnings Total	**5,038**	**2,400**	**4,477**	**2,400**	**2,400**
Other Misc. Revenue Operating	1,389	-	108	-	-
Miscellaneous Revenue Total	**1,389**	**-**	**108**	**-**	**-**

SUMMARY BY OBJECT

Department: Sheriff Criminal Justice Enhancement Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS TOTAL	**377,226**	**302,400**	**202,422**	**302,400**	**302,400**

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SHERIFF FEDERAL RICO

Expenditures: **1,080,000** **Revenues:** **0**

FTEs: **0.00**

Function Statement: Enhance law enforcement and public safety services through forfeiture proceeds. Note: The Federal Racketeering Influenced Corrupt Organizations (RICO) Fund is used to account for expenditure of funds that are received from forfeitures of funds initiated by the federal Department of the Treasury or federal Department of Justice.

Mandates: Federal Antiracketeering Guidelines

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	480,000	580,000	-	580,000	580,000
Capital Equipment > $5,000	500,000	500,000	-	500,000	500,000
Total Expenditures	980,000	1,080,000	-	1,080,000	1,080,000
Total Transfers In/(Out)	980,000	1,080,000	-	1,080,000	1,080,000
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	980,000	1,080,000	-	1,080,000	1,080,000

The County Attorney Law Enforcement Antiracketeering Fund, Sheriff State RICO Fund, and Sheriff Federal RICO Fund share a pool of antiracketeering dollars. These funds are received and recorded in the County Attorney's sub fund. For information purposes only, these summaries show the offsets as operating transfers from the County Attorney's sub fund. The County Attorney has also budgeted these fund expenditures in the Antiracketeering Fund.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	(1)	980,000	1,080,000
Revenues	1	5	5	6	-
Net Operating Transfers In/(Out)	-	-	-	980,000	1,080,000

SUMMARY BY OBJECT

Department: Sheriff Federal RICO Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Law Enforcement Supplies	-	-	24,378	580,000	580,000
Investigative Services	-	480,000	-	-	-
Interdepartmental Supplies & Services - Charged Out/Credit	(25,397)	-	-	-	-
Payments to or on behalf of other governments	-	-	(24,378)	-	-
Interest Expense - Pooled Investments	(1)	-	-	-	-
Operating Expenses Total	**(25,398)**	**480,000**	**-**	**580,000**	**580,000**
Motor Vehicles - Capital	25,397	-	-	-	-
Law Enforcement Equipment - Capital	-	500,000	-	500,000	500,000
Capital Equipment > $5,000 Total	**25,397**	**500,000**	**-**	**500,000**	**500,000**
EXPENDITURE OBJECTS TOTAL	**(1)**	**980,000**	**-**	**1,080,000**	**1,080,000**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	5	-	6	-	-
Investment Earnings Total	**5**	**-**	**6**	**-**	**-**
REVENUE OBJECTS TOTAL	**5**	**-**	**6**	**-**	**-**

SHERIFF INMATE WELFARE FUND

Expenditures: **1,837,885** **Revenues:** **35,000**

FTEs: **7.00**

Function Statement: This fund utilizes an operating transfer of profits from the jail commissary. Funds may be used for the education and welfare of inmates.

Mandates: ARS 31-121, 31-161

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	423,780	355,074		355,074	345,971
Operating Expenses	841,987	991,914	-	991,914	991,914
Capital > $5,000	500,000	500,000		500,000	500,000
Total Expenditures	1,765,767	1,846,988	-	1,846,988	1,837,885
Revenues					
Miscellaneous Revenue	100,000	25,000		25,000	25,000
Investment Earnings	5,000	10,000	-	10,000	10,000
Total Revenues	105,000	35,000	-	35,000	35,000
Total Transfers In/(Out)	1,055,000	1,500,000	-	1,500,000	1,500,000
Fund Balance Decrease/(Increase)	605,767	311,988	-	311,988	302,885
Total Funding	1,765,767	1,846,988	-	1,846,988	1,837,885

Operating transfers represent a net amount which includes an annual $120,000 transfer out to the General Fund for inmate health costs and transfers in from the profits realized in Sheriff Commissary Operations.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,078,890	1,017,913	1,570,452	1,765,767	1,837,885
Revenues	144,656	119,259	33,645	105,000	35,000
Net Operating Transfers In/(Out)	1,280,000	629,871	1,094,677	1,055,000	1,500,000

SUMMARY BY OBJECT

Department: Sheriff Inmate Welfare Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	205,664	289,654	87,572	247,486	250,740
Overtime	3,573	-	185	-	-
Shift Differential	1	-	-	-	-
Holiday Worked Pay	811	-	-	-	-
Social Security & Medicare	16,517	22,227	6,276	18,933	18,933
Unemployment Insurance	175	203	65	133	133
Health Insurance Premiums	41,754	52,846	19,219	44,641	44,641
Workers Compensation	3,408	2,423	223	653	653
Life Insurance	152	272	68	238	238
Arizona State Retirement	14,765	27,964	10,091	29,203	29,203
Corrections Officer Retirement	18,144	11,682	-	-	-
Dental Insurance Premiums	604	609	390	787	787
Interdepartmental Salaries - Charged out/Credit	(6,513)	-	(17,484)	-	-
Interdepartmental Salaries - Charged in/Debit	2,969	-	2,670	-	-
Interdepartmental Fringe - Charged out/Credit	(2,418)	-	(6,563)	-	-
Interdepartmental Fringe - Charged in/Debit	1,149	-	1,366	-	-
Labor Distribution Fringe Charged out/Credit	(1,380)	-	(93)	-	-
Labor Distribution Salaries Charged out/Credit	(2,866)	-	(282)	-	-
Budgeted Benefits	-	-	-	-	643
Sick Payout	7,837	-	-	-	-
Vacation Payout	4,279	-	-	-	-
Uniform Allowance	900	900	-	-	-
HSA Contribution - Employer	-	15,000	5,000	13,000	13,000
HSA Expense Offset	-	-	-	-	(13,000)
Personnel Services Total	**309,525**	**423,780**	**108,703**	**355,074**	**345,971**
Office Supplies	34	-	-	-	-
Software Under $5M	842	-	160	-	-
Computer Equipment less than $1,000	5,807	-	11,279	10,000	10,000
Food Supplies	59,657	100,000	33,146	100,000	100,000
Food Preparations Supplies	45	-	-	-	-
Books, Subscriptions & Videos	32,169	40,000	16,473	40,000	40,000
Repair & Maintenance Supplies	48,101	108,487	13,309	100,000	100,000
Janitorial Supplies	22	-	-	-	-
Clothing, Uniforms, and Safety Apparel	3,801	-	2,414	-	-

SUMMARY BY OBJECT

Department: Sheriff Inmate Welfare Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Arts & Crafts	3,620	10,000	7,862	15,000	15,000
Cameras, Film & Equipment	287,669	-	3,941	-	-
Animal Control Supplies (food & other)	-	-	2,712	-	-
Tools & Equipment Under $1,000	223	-	11,925	20,000	20,000
Furniture Under $1,000	13,684	-	-	-	-
Animal Sheltering Supplies (PACC)	-	-	1,015	-	-
Law Enforcement Services	131,176	-	40,253	66,914	66,914
Software Maintenance and Support	671	20,000	-	10,000	10,000
Laboratory & X-ray Services	7,623	15,000	-	15,000	15,000
Health Care Consultants	14,080	-	43,525	75,000	75,000
Veterinary Services	-	-	200	-	-
Postage & Freight	1,253	-	681	2,000	2,000
Security	-	7,000	-	-	-
R&M-Machinery & Equipment Services	278,329	330,000	123,364	300,000	300,000
R&M Building Services	29,118	20,000	13,328	70,000	70,000
R&M Grounds and Landscaping	5,579	-	-	-	-
Other Professional Services	142,968	150,000	72,046	150,000	150,000
Banking Credit Card Fees and Charges	13,379	15,000	11,826	15,000	15,000
Advertising	19	-	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	2,505	3,000	1,089	3,000	3,000
Interdepartmental Supplies & Services - Charged In/Debit	-	-	190	-	-
Departmental Overhead - Charged In/Debit	-	-	420	-	-
Telephone & Internet	16,777	18,500	-	-	-
Motor Pool Charges	-	5,000	-	-	-
Other Miscellaneous Charges	8,688	-	938	-	-
Payments To Agencies	1,000	-	-	-	-
Other Insurance Premiums	296	-	592	-	-
Internet Charges - External	-	-	13,596	-	-
Office Machines & Computers - Non-Capital	2,313	-	-	-	-
Operating Expenses Total	**1,111,448**	**841,987**	**426,284**	**991,914**	**991,914**
Office Machines & Computers - Capital	63,631	-	-	-	-
Law Enforcement Equipment - Capital	5,989	-	-	-	-
Kitchen & Laundry Equipment - Capital	79,859	-	174,821	-	-
Other Machines & Equipment - Capital	-	500,000	243,471	500,000	500,000

SUMMARY BY OBJECT

Department: Sheriff Inmate Welfare Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Capital Equipment > $5,000 Total	**149,479**	**500,000**	**418,292**	**500,000**	**500,000**
EXPENDITURE OBJECTS TOTAL	**1,570,452**	**1,765,767**	**953,279**	**1,846,988**	**1,837,885**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	10,426	5,000	7,697	10,000	10,000
Investment Earnings Total	**10,426**	**5,000**	**7,697**	**10,000**	**10,000**
Other Misc. Revenue Operating	23,219	100,000	13,340	25,000	25,000
Miscellaneous Revenue Total	**23,219**	**100,000**	**13,340**	**25,000**	**25,000**
REVENUE OBJECTS TOTAL	**33,645**	**105,000**	**21,037**	**35,000**	**35,000**

SHERIFF LAW ENFORCEMENT ENHANCEMENT FUND

Expenditures: **70,000** **Revenues:** **120,000**

FTEs: **0.00**

Function Statement: Enhance County jail facilities and operations through penalty assessment on all fines and forfeitures collected by the courts.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	-	25,000		25,000	25,000
Operating Expenses	100,000	45,000	-	45,000	45,000
Total Expenditures	100,000	70,000	-	70,000	70,000
Revenues					
Intergovernmental	100,000	100,000	-	100,000	100,000
Miscellaneous Revenue	-	20,000		20,000	20,000
Total Revenues	100,000	120,000	-	120,000	120,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	(50,000)	-	(50,000)	(50,000)
Total Funding	100,000	70,000	-	70,000	70,000

This program was originally part of Sheriff Grants but was separated during fiscal year 2014/15. The operating transfer in fiscal year 2014/15 reflects initial funding transferred from grants. The operating transfer out during fiscal year 2016/17 represents Federal revenue received for inmate notification to Social Security Administration that was transferred to the General Fund.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	55,375	215,517	64,710	100,000	70,000
Revenues	246,766	272,784	87,365	100,000	120,000
Net Operating Transfers In/(Out)	146,797	-	-	-	-

SUMMARY BY OBJECT

Department: Sheriff Law Enforcement Enhancement Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Overtime	-	-	-	25,000	25,000
Labor Distribution Fringe Charged out/Credit	-	-	(3)	-	-
Labor Distribution Fringe Charged in/Debit	(1)	-	3,250	-	-
Labor Distribution Salaries Charged in/Debit	-	-	3,686	-	-
Personnel Services Total	**(1)**	**-**	**6,933**	**25,000**	**25,000**
Medical & Lab Supplies	-	-	47	-	-
Law Enforcement Supplies	-	70,000	26	45,000	45,000
Repair & Maintenance Supplies	-	-	94	-	-
Other Operation Supplies	4,381	-	-	-	-
Animal Control Supplies (food & other)	-	-	761	-	-
Tools & Equipment Under $1,000	4,531	-	738	-	-
Animal Sheltering Supplies (PACC)	-	-	226	-	-
Law Enforcement Services	-	-	1,500	-	-
Veterinary Services	-	-	1,308	-	-
In State Training	13,596	30,000	8,232	-	-
Out of State Training	9,394	-	5,392	-	-
In State Travel	3,285	-	567	-	-
Out of State Travel	4,037	-	-	-	-
Leases & Rental - Real Estate - Internal	2,153	-	-	-	-
Leases & Rental - Real Estate - External	12,000	-	-	-	-
Payments to or on behalf of other governments	72	-	-	-	-
Law Enforcement Equipment - Non-Capital	-	-	3,675	-	-
Operating Expenses Total	**53,449**	**100,000**	**22,566**	**45,000**	**45,000**
Law Enforcement Equipment - Capital	11,262	-	-	-	-
Capital Equipment > $5,000 Total	**11,262**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**64,710**	**100,000**	**29,499**	**70,000**	**70,000**
REVENUE OBJECTS					
Federal Revenue Operating	5,141	-	5,403	-	-
State Revenue	47,417	100,000	31,100	100,000	100,000
Intergovernmental Total	**52,558**	**100,000**	**36,503**	**100,000**	**100,000**
Interest Revenue Pooled Investments Operating	1,515	-	1,172	-	-

SUMMARY BY OBJECT

Department: Sheriff Law Enforcement Enhancement Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Investment Earnings Total	**1,515**	**-**	**1,172**	**-**	**-**
Donations	7,411	-	13,000	20,000	20,000
Other Misc. Revenue Operating	25,881	-	11,578	-	-
Miscellaneous Revenue Total	**33,292**	**-**	**24,578**	**20,000**	**20,000**
REVENUE OBJECTS TOTAL	**87,365**	**100,000**	**62,253**	**120,000**	**120,000**

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SHERIFF STATE RICO

Expenditures: **980,000** **Revenues:** **100,000**

FTEs: **0.00**

Function Statement: Enhance law enforcement and public safety services through forfeiture proceeds. Note: The State Racketeering Influenced Corrupt Organizations (RICO) Fund is used to account for expenditures of funds that have been received from forfeitures of funds initiated by the State Attorney General or the County Attorney.

Mandates: State Antiracketeering Guidelines

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	480,000	480,000	-	480,000	480,000
Capital > $5,000	500,000	500,000	-	500,000	500,000
Total Expenditures	980,000	980,000	-	980,000	980,000
Revenues					
Intergovernmental	100,000	100,000	-	100,000	100,000
Total Revenues	100,000	100,000	-	100,000	100,000
Total Transfers In/(Out)	717,488	880,000	-	880,000	880,000
Fund Balance Decrease/(Increase)	162,512	-	-	-	-
Total Funding	980,000	980,000	-	980,000	980,000

The County Attorney Law Enforcement Antiracketeering Fund, Sheriff State RICO Fund, and Sheriff Federal RICO Fund share a pool of antiracketeering dollars. These funds are received and recorded in the County Attorney's sub fund. For information purposes only, these summaries show the offsets as operating transfers from the County Attorney's sub fund. The County Attorney has also budgeted for these fund expenditures in the Antiracketeering Fund. Intergovernmental revenue represents antiracketeering amounts received directly from the State Attorney General's Office.

In October 2012, the department entered into a capital lease agreement to purchase 600 tasers at a total $802,560 over 5 years. An annual operating transfer to the General Fund of $162,512 from the Sheriff's State RICO Antiracketeering Fund was scheduled to be made to cover the cost. The lease agreement has been fulfilled with the final transfer taking place in fiscal year 2016/17.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	(865,109)	(81,708)	(93,884)	980,000	980,000
Revenues	35,292	31,584	718	100,000	100,000
Net Operating Transfers In/(Out)	(637,241)	(160,088)	(160,088)	880,000	880,000

SUMMARY BY OBJECT

Department: Sheriff State Rico Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	-	-	1,017	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	398	-	-
Personnel Services Total	**-**	**-**	**1,415**	**-**	**-**
Software Under $5M	-	-	1,710	-	-
Law Enforcement Supplies	34,013	-	43,564	-	-
Repair & Maintenance Supplies	34	-	-	-	-
Clothing, Uniforms, and Safety Apparel	41,947	-	108,132	-	-
Law Enforcement Services	-	-	-	480,000	480,000
In State Training	92,028	-	56,890	-	-
Out of State Training	56,532	-	38,116	-	-
In State Travel	7,300	-	5,158	-	-
Out of State Travel	7,111	-	1,948	-	-
R&M-Machinery & Equipment Services	2,250	-	5,200	-	-
R&M Building Services	-	-	12,068	-	-
Investigative Services	4,400	480,000	-	-	-
Interdepartmental Supplies & Services - Charged Out/Credit	(505,347)	-	(16,913)	-	-
Payments to or on behalf of other governments	-	-	(167,845)	-	-
Payments To Agencies	145,307	-	10,000	-	-
Interest Expense - Pooled Investments	(1)	-	743	-	-
Aircraft Equipment - Non-Capital	5,230	-	-	-	-
Office Machines & Computers - Non-Capital	-	-	5,364	-	-
Operating Expenses Total	**(109,196)**	**480,000**	**104,135**	**480,000**	**480,000**
Law Enforcement Equipment - Capital	15,312	500,000	-	500,000	500,000
Capital Equipment > $5,000 Total	**15,312**	**500,000**	**-**	**500,000**	**500,000**
EXPENDITURE OBJECTS TOTAL	**(93,884)**	**980,000**	**105,550**	**980,000**	**980,000**
REVENUE OBJECTS					
State Revenue	-	100,000	-	100,000	100,000
Intergovernmental Total	**-**	**100,000**	**-**	**100,000**	**100,000**
Interest Revenue Pooled Investments Operating	11	-	-	-	-
Investment Earnings Total	**11**	**-**	**-**	**-**	**-**

SUMMARY BY OBJECT

Department: Sheriff State Rico Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Misc. Revenue Operating	707	-	1,145	-	-
Miscellaneous Revenue Total	**707**	**-**	**1,145**	**-**	**-**
REVENUE OBJECTS TOTAL	**718**	**100,000**	**1,145**	**100,000**	**100,000**

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SHERIFF GRANTS

Expenditures: **5,040,799** **Revenues:** **5,040,799**

FTEs: **15.00**

Function Statement: Actively pursue any grant funding that becomes available from federal, state, or private sources that can be used to enhance the operations of the department.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	4,160,387	3,545,326	-	3,545,326	3,556,304
Operating Expenses	839,338	1,179,495	-	1,179,495	1,179,495
Capital > $5,000	887,000	305,000	-	305,000	305,000
Total Expenditures	5,886,725	5,029,821	-	5,029,821	5,040,799
Revenues					
Intergovernmental	5,886,725	5,029,821		5,029,821	5,040,799
Total Revenues	5,886,725	5,029,821	-	5,029,821	5,040,799
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	5,886,725	5,029,821	-	5,029,821	5,040,799

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	4,319,741	4,670,630	4,640,093	4,910,056	5,040,799
Revenues	4,252,514	4,622,253	4,613,910	4,870,541	5,040,799
Net Operating Transfers In/(Out)	(146,797)	-	25,146	-	-

SUMMARY BY OBJECT

Department: Sheriff Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	783,306	1,552,990	393,851	715,816	733,712
Overtime	48,543	1,606,769	15,717	1,825,351	1,825,351
On Call Pay	28,987	-	15,553	-	-
Shift Differential	1,179	-	959	-	-
Holiday Worked Pay	245	-	306	-	-
Special Assignment Pay	-	600	-	7,200	7,200
Social Security & Medicare	67,906	119,309	33,987	55,690	55,690
Unemployment Insurance	710	1,092	346	390	390
Health Insurance Premiums	92,348	157,864	36,821	70,782	70,782
Workers Compensation	19,760	29,429	8,821	14,017	14,017
Life Insurance	559	1,189	299	510	510
Arizona State Retirement	49,788	104,965	31,518	50,955	50,955
Public Safety Retirement	154,492	290,693	38,857	42,916	42,916
Corrections Officer Retirement	-	24,280	-	27,547	27,547
Dental Insurance Premiums	1,896	2,940	1,043	2,230	2,230
Interdepartmental Salaries - Charged in/Debit	1,103	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	456	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(151,330)	(106,942)	(66,204)	(22,670)	(22,670)
Labor Distribution Fringe Charged in/Debit	784,875	160,000	491,120	328,905	328,905
Labor Distribution Salaries Charged out/Credit	(140,963)	(50,791)	(111,618)	(55,298)	(55,298)
Labor Distribution Salaries Charged in/Debit	1,568,775	209,000	925,515	462,035	462,035
Budgeted Benefits	-	-	-	-	7,082
Paid Parental Leave	-	-	2,020	-	-
Sick Payout	26,363	-	20,861	-	-
Vacation Payout	12,369	-	5,742	-	-
Uniform Allowance	2,100	6,000	1,050	4,950	4,950
HSA Contribution - Employer	-	51,000	11,000	14,000	14,000
HSA Expense Offset	-	-	-	-	(14,000)
Personnel Services Total	**3,353,467**	**4,160,387**	**1,857,564**	**3,545,326**	**3,556,304**
Computer Equipment less than $1,000	166,162	-	-	-	-
Food Supplies	33,272	40,000	18,599	50,000	50,000
Fuel & Oil	2,103	14,652	2,437	-	-
Law Enforcement Supplies	18,880	652,568	1,526	695,417	695,417
Repair & Maintenance Supplies	14,457	-	5,737	-	-

SUMMARY BY OBJECT

Department: Sheriff Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Animal Control Supplies (food & other)	126	-	-	-	-
Tools & Equipment Under $1,000	4,359	-	2,360	-	-
Law Enforcement Services	-	8,200	1,800	8,160	8,160
Software Maintenance and Support	7,027	-	38,638	300,000	300,000
Veterinary Services	1,240	-	-	-	-
In State Training	19,650	5,000	13,128	7,000	7,000
Out of State Training	-	7,710	-	7,710	7,710
In State Travel	4,700	26,208	-	26,208	26,208
Out of State Travel	1,750	-	1,538	-	-
Postage & Freight	486	-	378	-	-
Printing & Microfilming	261	-	-	-	-
Security	504	-	336	-	-
Leases & Rental - Real Estate - Internal	(115)	-	-	-	-
Leases & Rental - Real Estate - External	75,883	-	-	-	-
R&M-Machinery & Equipment Services	14,659	-	1,818	-	-
R&M Building Services	28,848	-	1,817	-	-
R&M Grounds and Landscaping	294	-	240	-	-
Telephone & Internet	1,495	-	-	-	-
Electricity	20,729	-	-	-	-
Water & Sewer	2,495	-	-	-	-
Natural Gas	309	-	-	-	-
Waste Disposal and Recycling	2,541	5,000	763	5,000	5,000
Motor Pool Charges	112,840	80,000	30,912	80,000	80,000
Dues and Memberships	950	-	1,000	-	-
Office Machines & Computers - Non-Capital	3,534	-	-	-	-
Law Enforcement Equipment - Non-Capital	21,661	-	24,144	-	-
Telecommunication Equipment - Non-Capital	1,570	-	-	-	-
Operating Expenses Total	**562,670**	**839,338**	**147,171**	**1,179,495**	**1,179,495**
Motor Vehicles - Capital	210,863	52,000	-	55,000	55,000
Aircraft Equipment - Capital	120,792	130,000	120,792	-	-
Office Machines & Computers - Capital	31,519	130,000	-	-	-
Law Enforcement Equipment - Capital	360,782	575,000	101,175	250,000	250,000
Capital Equipment > $5,000 Total	**723,956**	**887,000**	**221,967**	**305,000**	**305,000**
EXPENDITURE OBJECTS TOTAL	**4,640,093**	**5,886,725**	**2,226,702**	**5,029,821**	**5,040,799**

SUMMARY BY OBJECT

Department: Sheriff Grants Special Revenue Fund

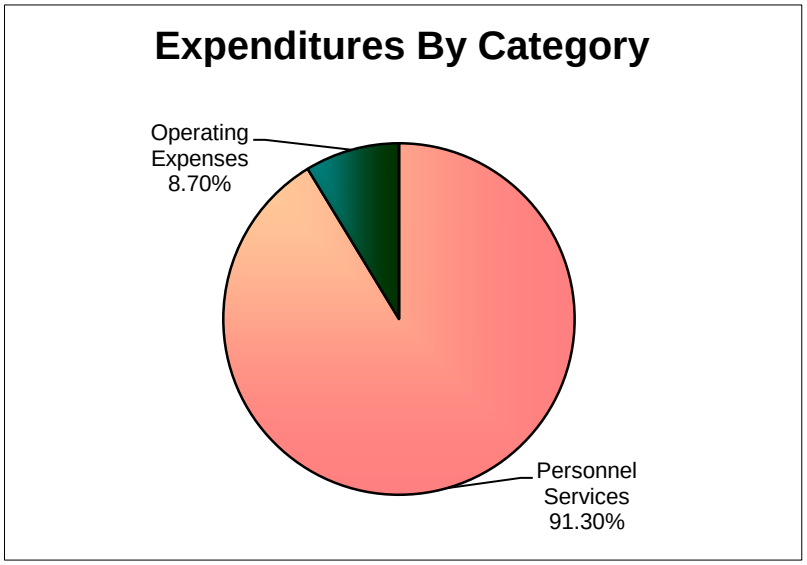
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
Federal Revenue Operating	64,086	90,192	27,237	110,210	110,210
State Revenue Grants	1,166,410	847,574	1,096,071	1,402,018	1,408,677
Federal Grant Revenue	1,014,467	1,759,419	602,632	1,390,784	1,395,103
Federal Grant Revenue Pass Through State	2,173,659	3,025,939	814,320	2,033,208	2,033,208
Federal Grant Revenue Pass Through Municipality	192,621	163,601	23,241	93,601	93,601
Intergovernmental Total	**4,611,243**	**5,886,725**	**2,563,501**	**5,029,821**	**5,040,799**
Other Misc. Revenue Operating	2,667	-	-	-	-
Miscellaneous Revenue Total	**2,667**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**4,613,910**	**5,886,725**	**2,563,501**	**5,029,821**	**5,040,799**

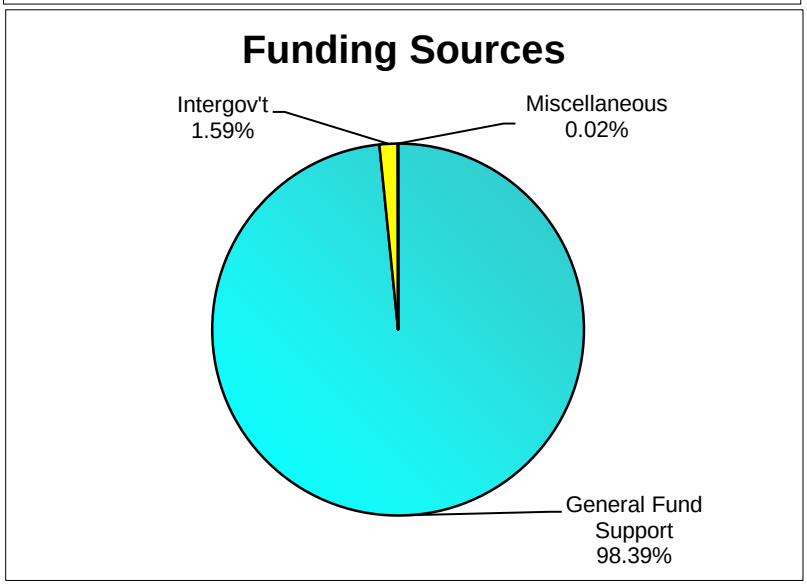
Superior Court – General Fund

Revenue	$ 497,200
Expenditures	30,734,342
Fund Impact	$ (30,237,142)
FTEs	395.50

Function Statement: Adjudicate cases in which exclusive jurisdiction is not vested in another court. Provide administrative services and automated information systems to the court. Provide interpreting services to non-English speaking and hearing impaired defendants, witnesses, and victims. Provide custody/visitation evaluation and mediation, marriage/divorce counseling, and custody evaluations. Provide library facilities and assist in the retrieval of information. Provide jurors for Superior Court, Justice Courts, and Tucson Municipal Court. Publish the daily calendar, collect and analyze statistics, and manage the daily calendars for Superior Court divisions. Conduct investigations of defendants and provide supervision of probationers. Provide information about arrestees and detainees to the judicial divisions and monitor compliance with conditions of release.

Superior Court also operates Mandated Services (a General Fund department) and eight special revenue funds, one of which is a grants fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	30,204,485	495,000	-	(29,709,485)
Elected Official Salary Increase	36,142			(36,142)
Motor Pool Charges Adjustment	91,581			(91,581)
Probation Restitution Staff Addition	63,285			(63,285)
Domestic Violence Arrest Staff Addition	55,756			(55,756)
Port Charges Adjustment	75,432			(75,432)
Benefits Adjustment	112,343			(112,343)
HSA One-time Offset	(489,001)			489,001
2.5% Salary/Benefits Increase Adjustment	584,319			(584,319)
Increase in Miscellaneous Revenue		2,200		2,200
Supplemental Requests				
None Submitted				
Total Recommended Budget	30,734,342	497,200	-	(30,237,142)
Full Time Equivalents (FTEs)	395.50			

Comments/Issues

Recommended FTEs are 395.50, a decrease of 1.50 positions from the fiscal year 2017/18 Adopted Budget. This decrease is a net result of the elimination of 3.50 positions along with the County Administrator's approval to increase necessary staff for Probation Restitution and Domestic Violence Arrest teams.

Revenue has increased by $2,200 as a result of additional miscellaneous revenue from staff and vendor reimbursements.

The state legislature approved salary increases of 1.5 percent in fiscal year 2016/17 and 1.5 percent in fiscal year 2017/18 for Superior Court judges. This increase also affects court commissioners. The fiscal year 2018/19 Recommended Budget includes the final half year adjustment for these increases.

The Courts Fill the Gap special revenue fund will provide funding of $801.953 for Superior Court, $261,394 for the Clerk of the Superior Court, $257,310 for Justice Courts Tucson, $24,046 for Justice Court Green Valley, and $16,046 for Justice Court Green Ajo. Expenditures for each entity are based on a submitted plan to the Arizona Administrative Office of the Courts.

Recommended General Fund revenue sources:

Federal Child Support Reimbursement	490,000
Collections Revenue	1,000
Miscellaneous Revenue	6,200
	497,200

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	29,713,547	29,266,000	29,791,162	30,323,526	30,734,342
Revenues	473,422	485,954	491,031	495,000	497,200
Transfers In(Out)	-	(3,887)	-	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	27,721,627	27,965,707		27,965,707	28,061,025
Operating Expenses	2,482,858	2,673,317		2,673,317	2,673,317
Total Expenditures	30,204,485	30,639,024	-	30,639,024	30,734,342
Revenues					
Intergovernmental	495,000	490,000		490,000	490,000
Charges for Services	-	1,000		1,000	1,000
Miscellaneous Revenue	-	6,200	-	6,200	6,200
Total Revenues	495,000	497,200	-	497,200	497,200
General Fund Support	29,709,485	30,141,824	-	30,141,824	30,237,142
Total Funding	30,204,485	30,639,024	-	30,639,024	30,734,342

SUMMARY BY OBJECT

Department: Superior Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	19,104,325	20,610,054	12,727,551	20,580,271	21,054,485
Overtime	12,015	14,600	13,616	11,600	11,600
Shift Differential	11,261	11,400	8,429	11,500	11,500
Temporary Help	101,196	141,249	128,598	180,053	180,053
Special Assignment Pay	40,154	26,400	31,481	31,650	31,650
Vacancy Saving	-	(791,725)	-	(665,396)	(665,396)
Social Security & Medicare	1,210,613	1,581,155	808,127	1,581,968	1,581,968
Unemployment Insurance	13,364	14,503	8,505	11,108	11,108
Health Insurance Premiums	2,813,856	2,452,626	1,567,712	2,356,491	2,356,491
Workers Compensation	153,907	170,766	112,940	191,950	191,950
Life Insurance	12,519	13,281	8,199	13,315	13,315
Employer Paid Subsidy	8,791	10,170	5,616	7,872	7,872
Arizona State Retirement	1,646,986	1,832,638	1,106,834	1,891,823	1,891,823
Correction Officer Retirement - Judicial Employees	378,751	455,593	296,177	656,541	656,541
Elected Official Retirement	678,595	759,838	231,682	746,558	746,558
Corrections Officer Retirement	-	-	1	10,012	10,012
Dental Insurance Premiums	40,673	40,956	28,858	44,244	44,244
Interdepartmental Salaries - Charged out/Credit	(4,490)	-	(20,984)	-	-
Interdepartmental Salaries - Charged in/Debit	20,674	-	19,150	-	-
Interdepartmental Fringe - Charged out/Credit	(1,447)	-	(4,395)	-	-
Interdepartmental Fringe - Charged in/Debit	8,792	-	8,507	-	-
Labor Distribution Fringe Charged out/Credit	(115,844)	(37,319)	(53,787)	(51,504)	(51,504)
Labor Distribution Fringe Charged in/Debit	101,535	-	1,395	-	-
Labor Distribution Salaries Charged out/Credit	(306,518)	(77,887)	(121,229)	(133,350)	(133,350)
Labor Distribution Salaries Charged in/Debit	265,662	34,328	3,028	-	-
Budgeted Benefits	-	-	-	-	110,105
Parking Subsidy	4,771	-	2,821	-	-
Elected Officials Retirement '2014'	113,051	-	271,322	-	-
Paid Parental Leave	-	-	3,370	-	-
Sick Payout	80,493	-	41,082	-	-
Vacation Payout	60,335	-	39,314	-	-
HSA Contribution - Employer	-	459,001	421,251	489,001	489,001
HSA Expense Offset	-	-	-	-	(489,001)

SUMMARY BY OBJECT

Department: Superior Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Personnel Services Total	**26,454,020**	**27,721,627**	**17,695,171**	**27,965,707**	**28,061,025**
Office Supplies	161,689	191,942	100,233	152,407	152,407
Software Under $5M	28,143	38,752	59,230	32,400	32,400
Computer Equipment less than $1,000	39,503	17,250	28,877	16,400	16,400
Food Supplies	5,051	2,695	3,056	4,150	4,150
Food Preparations Supplies	463	-	356	-	-
Medical & Lab Supplies	7,955	12,450	8,850	7,700	7,700
Fuel & Oil	-	75	42	-	-
Books, Subscriptions & Videos	245,760	242,815	115,463	246,500	246,500
Law Enforcement Supplies	30,619	12,935	18,065	18,008	18,008
Repair & Maintenance Supplies	17,238	29,980	23,907	25,650	25,650
Classroom Educational Testing Supplies	3,123	600	237	2,100	2,100
Chemicals	215	-	679	-	-
Janitorial Supplies	4,046	5,600	2,072	5,323	5,323
Clothing, Uniforms, and Safety Apparel	12,341	9,350	8,683	10,850	10,850
Promotional Items	1,369	500	470	1,000	1,000
Arts & Crafts	291	-	-	-	-
Cameras, Film & Equipment	2,391	-	1,390	-	-
Other Operation Supplies	4,386	6,880	2,662	7,050	7,050
Tools & Equipment Under $1,000	17,755	11,590	3,064	12,828	12,828
Furniture Under $1,000	18,120	8,850	18,530	10,250	10,250
Other Judicial Services	44,877	46,000	27,500	45,000	45,000
Lawyers	-	5,000	-	5,000	5,000
Telecommunication Services	-	-	494	-	-
Accounting and Auditing Services	743	-	-	1,000	1,000
Software Maintenance and Support	495,873	239,085	489,892	280,500	280,500
Medical Professional Services	28,373	22,035	19,995	30,850	30,850
Laboratory & X-ray Services	13,995	92,000	20,832	30,360	30,360
Other Support Care	123,945	135,000	44,423	132,903	132,903
In State Training	48,334	36,325	17,484	61,013	61,013
Out of State Training	4,963	4,800	8,946	6,235	6,235
In State Travel	8,545	15,080	11,308	14,680	14,680
Out of State Travel	6,963	5,160	6,380	5,474	5,474
Postage & Freight	63,885	73,825	36,163	64,595	64,595
Printing & Microfilming	10,094	16,867	5,592	15,474	15,474
Security	516	750	311	500	500
Leases & Rental - Real Estate - External	99,969	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	86,086	99,622	142,287	91,266	91,266
R&M Building Services	83,482	36,644	24,540	40,000	40,000
R&M Grounds and Landscaping	170	-	-	-	-
Other Professional Services	168,106	112,001	78,318	92,918	92,918
Investigative Services	7,795	8,630	4,066	7,800	7,800
Advertising	3,510	3,305	579	2,875	2,875
Laundry & Linen Services	2,484	2,100	795	2,100	2,100
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	163	-	-
Interdepartmental Supplies & Services - Charged In/Debit	5,244	6,045	2,544	5,000	5,000
Telephone & Internet	399,921	-	-	-	-
Electricity	68,064	45,000	31,056	48,000	48,000
Water & Sewer	12,723	10,800	6,158	12,800	12,800
Natural Gas	8,799	-	-	-	-
Waste Disposal and Recycling	4,655	3,980	1,876	4,800	4,800
Mileage Reimbursement	24,341	26,135	12,791	26,198	26,198
Motor Pool Charges	349,502	341,777	238,534	433,258	433,258
Dues and Memberships	18,371	19,690	29,804	20,765	20,765
Other Miscellaneous Charges	11,156	14,172	7,553	12,200	12,200
Other Insurance Premiums	142	475	-	150	150
Radio	82,458	82,656	59,371	82,260	82,260
Solar Energy	38,860	40,368	33,079	38,856	38,856
Telephone Provider Charges - External	-	7,024	4,082	5,237	5,237
Mobile Devices - External	-	16,095	65,195	58,640	58,640
ISF- IT Port Charges	-	318,648	239,760	438,494	438,494
Furniture - Non-Capital	-	1,000	-	1,000	1,000
Office Machines & Computers - Non-Capital	162,307	2,500	5,918	1,500	1,500
Other Machines & Equipment - Non-Capital	1,225	-	94	1,000	1,000
Operating Expenses Total	**3,090,934**	**2,482,858**	**2,073,749**	**2,673,317**	**2,673,317**
Office Machines & Computers - Capital	10,996	-	-	-	-
Other Machines & Equipment - Capital	235,212	-	27,183	-	-
Capital Equipment > $5,000 Total	**246,208**	**-**	**27,183**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**29,791,162**	**30,204,485**	**19,796,103**	**30,639,024**	**30,734,342**
REVENUE OBJECTS					
Federal Revenue Operating	482,511	495,000	195,127	490,000	490,000

SUMMARY BY OBJECT

Department: Superior Court

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Intergovernmental Total	**482,511**	**495,000**	**195,127**	**490,000**	**490,000**
Collections Revenue	-	-	1,698	1,000	1,000
Charges for Services Total	**-**	**-**	**1,698**	**1,000**	**1,000**
Other Misc. Revenue Operating	8,520	-	4,741	6,200	6,200
Miscellaneous Revenue Total	**8,520**	**-**	**4,741**	**6,200**	**6,200**
Cash Proceeds - Sale of Capital Assets	-	-	5,225	-	-
Gain or Loss on Disposal of Assets Total	**-**	**-**	**5,225**	**-**	**-**
REVENUE OBJECTS TOTAL	**491,031**	**495,000**	**206,791**	**497,200**	**497,200**

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SUPERIOR COURT MANDATED SERVICES

Expenditures: **1,791,498** **Revenues:** **365,000**

FTEs: **2.50**

Function Statement: Provide arbitrators, judges, court reporting services, interpreters, medical professional services, jurors, and other services mandated by statute.

Mandates: ARS 8, 12, 13, 21, 25, 31, and 41

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	214,529	201,695		201,695	203,229
Operating Expenses	1,576,350	1,588,269	-	1,588,269	1,588,269
Total Expenditures	1,790,879	1,789,964	-	1,789,964	1,791,498
Revenues					
Charges for Services	150,000	130,000	-	130,000	130,000
Miscellaneous Revenue	215,000	235,000	-	235,000	235,000
Total Revenues	365,000	365,000	-	365,000	365,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	1,425,879	1,424,964	-	1,424,964	1,426,498
Total Funding	1,790,879	1,789,964	-	1,789,964	1,791,498

Mandated Services is a part of the General Fund and the difference between expenditures and revenue is covered by the General Fund.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,532,873	1,636,255	1,818,961	1,790,879	1,791,498
Revenues	357,048	345,764	365,564	365,000	365,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Mandated Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	92,536	143,493	88,987	118,019	120,969
Overtime	8	-	65	-	-
Shift Differential	-	-	1	-	-
Social Security & Medicare	6,696	10,977	6,500	9,028	9,028
Unemployment Insurance	71	100	67	63	63
Health Insurance Premiums	23,634	38,184	15,956	22,719	22,719
Workers Compensation	222	373	231	319	319
Life Insurance	70	102	69	102	102
Arizona State Retirement	10,625	16,502	10,240	13,926	13,926
Dental Insurance Premiums	471	798	496	798	798
Labor Distribution Fringe Charged out/Credit	(11,122)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	17,116	-	-	10,721	10,721
Labor Distribution Salaries Charged out/Credit	(20,592)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	32,057	-	-	24,000	24,000
Budgeted Benefits	-	-	-	-	584
Vacation Payout	179	-	-	-	-
HSA Contribution - Employer	-	4,000	2,000	2,000	2,000
HSA Expense Offset	-	-	-	-	(2,000)
Personnel Services Total	**151,971**	**214,529**	**124,612**	**201,695**	**203,229**
Office Supplies	12,483	11,000	7,634	12,000	12,000
Janitorial Supplies	10	-	10	-	-
Arbitrators	5,600	8,000	3,640	7,000	7,000
Other Judicial Services	43,640	32,000	25,733	43,700	43,700
Court Reporters	19,569	10,000	6,754	20,000	20,000
Expert Witness & Interpreters	260,679	250,000	133,081	236,000	236,000
Grand Jury Expense	161,223	160,000	94,514	160,000	160,000
Software Maintenance and Support	26,758	27,000	20,069	27,000	27,000
Medical Professional Services	374,250	306,000	156,850	328,536	328,536
Other Support Care	245	-	-	-	-
In State Travel	514	-	-	-	-
Postage & Freight	36,000	36,000	18,000	36,000	36,000
Printing & Microfilming	2,717	100	-	1,000	1,000
Other Professional Services	94,230	92,000	51,921	103,346	103,346
Jury Pay	275,901	258,000	130,747	276,000	276,000
Jury Cost - Mileage	350,520	385,000	180,113	336,437	336,437
Interdepartmental Supplies & Services - Charged Out/Credit	1,760	650	5,136	650	650

SUMMARY BY OBJECT

Department: Superior Court Mandated Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Mileage Reimbursement	891	600	405	600	600
Operating Expenses Total	**1,666,990**	**1,576,350**	**834,607**	**1,588,269**	**1,588,269**
EXPENDITURE OBJECTS TOTAL	**1,818,961**	**1,790,879**	**959,219**	**1,789,964**	**1,791,498**
REVENUE OBJECTS					
Jury Fees	128,219	150,000	59,273	130,000	130,000
Charges for Services Total	**128,219**	**150,000**	**59,273**	**130,000**	**130,000**
Overages & Shortages Operating	27	-	-	-	-
Other Misc. Revenue Operating	237,318	215,000	112,025	235,000	235,000
Miscellaneous Revenue Total	**237,345**	**215,000**	**112,025**	**235,000**	**235,000**
REVENUE OBJECTS TOTAL	**365,564**	**365,000**	**171,298**	**365,000**	**365,000**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF THE SUPERIOR COURT ARE:

- **SUPERIOR COURT CHILD SUPPORT VISITATION SPECIAL REVENUE FUND**
- **SUPERIOR COURT CONCILIATION SPECIAL REVENUE FUND**
- **SUPERIOR COURT COUNTY LAW LIBRARY SPECIAL REVENUE FUND**
- **SUPERIOR COURT FILL THE GAP SPECIAL REVENUE FUND**
- **SUPERIOR COURT LOCAL COURT AUTOMATION SPECIAL REVENUE FUND**
- **SUPERIOR COURT PROBATE SPECIAL REVENUE FUND**
- **SUPERIOR COURT PROBATION SERVICES SPECIAL REVENUE FUND**
- **SUPERIOR COURT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

SUPERIOR COURT CHILD SUPPORT VISITATION

Expenditures: **133,000** **Revenues:** **96,000**

FTEs: **0.00**

Function Statement: Establish, maintain, and enhance programs designed to expedite the processing of petitions. Establish, enforce, and modify court orders involving children.

Mandates: ARS 25-412

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	98,250	133,000	-	133,000	133,000
Total Expenditures	98,250	133,000	-	133,000	133,000
Revenues					
Charges for Services	100,000	95,000	-	95,000	95,000
Investment Earnings	500	1,000	-	1,000	1,000
Total Revenues	100,500	96,000	-	96,000	96,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(2,250)	37,000	-	37,000	37,000
Total Funding	98,250	133,000	-	133,000	133,000

Seventy-five percent of the amounts collected for subsequent case filing fees for post-adjudication petitions in domestic relations cases shall be deposited in the Expedited Child Support and Visitation Fund. The fund can be used to establish, maintain, and enhance programs designed to expedite the processing of petitions and establish, enforce, and modify court orders involving children.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	253,601	124,114	15,999	98,250	133,000
Revenues	130,707	99,865	87,627	100,500	96,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Child Support Visitation SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Lawyers	15,999	40,600	8,794	30,000	30,000
Medical Professional Services	-	33,750	-	35,000	35,000
Laboratory & X-ray Services	-	7,450	-	8,000	8,000
Other Professional Services	-	16,450	-	60,000	60,000
Operating Expenses Total	**15,999**	**98,250**	**8,794**	**133,000**	**133,000**
EXPENDITURE OBJECTS TOTAL	**15,999**	**98,250**	**8,794**	**133,000**	**133,000**
REVENUE OBJECTS					
Other Court Fees	87,079	100,000	53,296	95,000	95,000
Charges for Services Total	**87,079**	**100,000**	**53,296**	**95,000**	**95,000**
Interest Revenue Pooled Investments Operating	548	500	747	1,000	1,000
Investment Earnings Total	**548**	**500**	**747**	**1,000**	**1,000**
REVENUE OBJECTS TOTAL	**87,627**	**100,500**	**54,043**	**96,000**	**96,000**

SUPERIOR COURT CONCILIATION

Expenditures: 562,659 **Revenues:** 556,188

FTEs: 9.75

Function Statement: Provide custody and visitation mediations, evaluations, and conciliation counseling. Administer the Judicial Supervision, Parent Information, Domestic Education and Mediation, and Children's Issues and Education programs.

Mandates: ARS 25-381, 25-354, and 25-413

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	526,924	543,110	-	543,110	537,259
Operating Expenses	11,500	25,400	-	25,400	25,400
Total Expenditures	538,424	568,510	-	568,510	562,659
Revenues					
Charges for Services	508,202	552,988	-	552,988	552,988
Miscellaneous Revenue	1,100	1,000	-	1,000	1,000
Investment Earnings	1,250	2,200	-	2,200	2,200
Total Revenues	510,552	556,188	-	556,188	556,188
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	27,872	12,322	-	12,322	6,471
Total Funding	538,424	568,510	-	568,510	562,659

The revenue and expenditures in this fund are generated from fees charged for the various services that are provided as ordered by the judge.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	658,869	554,936	479,443	538,424	562,659
Revenues	497,635	497,796	498,816	510,552	556,188
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Conciliation Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	360,904	419,931	252,388	411,522	419,160
Overtime	4	-	15	-	-
Special Assignment Pay	4,299	4,745	-	-	-
Social Security & Medicare	27,243	32,125	18,543	31,481	31,481
Unemployment Insurance	288	294	188	221	221
Health Insurance Premiums	77,708	65,312	42,007	57,528	57,528
Workers Compensation	1,424	1,726	1,027	1,827	1,827
Life Insurance	307	331	210	340	340
Employer Paid Subsidy	256	270	184	288	288
Arizona State Retirement	42,437	48,292	29,071	48,559	48,559
Dental Insurance Premiums	411	597	828	1,319	1,319
Labor Distribution Fringe Charged out/Credit	(14,919)	(6,468)	(39)	(5,731)	(5,731)
Labor Distribution Salaries Charged out/Credit	(28,766)	(54,731)	(200)	(19,244)	(19,244)
Budgeted Benefits	-	-	-	-	1,511
Parking Subsidy	386	-	346	-	-
Vacation Payout	2,054	-	-	-	-
HSA Contribution - Employer	-	14,500	13,833	15,000	15,000
HSA Expense Offset	-	-	-	-	(15,000)
Personnel Services Total	**474,036**	**526,924**	**358,401**	**543,110**	**537,259**
Office Supplies	-	-	-	2,600	2,600
Books, Subscriptions & Videos	226	-	-	-	-
In State Training	-	-	-	1,500	1,500
Out of State Training	-	-	-	600	600
In State Travel	-	-	-	1,800	1,800
Postage & Freight	-	-	-	350	350
Printing & Microfilming	1,360	7,500	85	2,400	2,400
Security	3,823	4,000	3,693	4,000	4,000
Other Professional Services	-	-	-	8,000	8,000
Advertising	-	-	-	2,000	2,000
Mileage Reimbursement	-	-	-	250	250
Dues and Memberships	-	-	-	1,800	1,800
Other Miscellaneous Charges	-	-	-	100	100
Interest Expense - Pooled Investments	(2)	-	351	-	-
Operating Expenses Total	**5,407**	**11,500**	**4,129**	**25,400**	**25,400**
EXPENDITURE OBJECTS TOTAL	**479,443**	**538,424**	**362,530**	**568,510**	**562,659**

REVENUE OBJECTS

SUMMARY BY OBJECT

Department: Superior Court Conciliation Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Court Fees	157,105	158,000	93,727	182,988	182,988
Conciliation Fees	338,651	350,202	177,434	370,000	370,000
Charges for Services Total	**495,756**	**508,202**	**271,161**	**552,988**	**552,988**
Interest Operating	2,882	1,100	2,282	2,200	2,200
Interest Revenue Pooled Investments Operating	(731)	150	-	-	-
Investment Earnings Total	**2,151**	**1,250**	**2,282**	**2,200**	**2,200**
Other Misc. Revenue Operating	909	1,100	945	1,000	1,000
Miscellaneous Revenue Total	**909**	**1,100**	**945**	**1,000**	**1,000**
REVENUE OBJECTS TOTAL	**498,816**	**510,552**	**274,388**	**556,188**	**556,188**

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SUPERIOR COURT COUNTY LAW LIBRARY

Expenditures: 631,735 **Revenues:** 295,000

FTEs: 1.00

Function Statement: Provide access to current legal materials and information.

Mandates: ARS 12-305

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	115,455	86,635	-	86,635	84,635
Operating Expenses	292,790	547,100	-	547,100	547,100
Total Expenditures	408,245	633,735	-	633,735	631,735
Revenues					
Charges for Services	255,072	245,000	-	245,000	245,000
Miscellaneous Revenue	44,000	45,000	-	45,000	45,000
Investment Earnings	3,600	5,000	-	5,000	5,000
Total Revenues	302,672	295,000	-	295,000	295,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	105,573	338,735	-	338,735	336,735
Total Funding	408,245	633,735	-	633,735	631,735

There shall be set apart in a County Law Library Fund, 7.62 percent of all fees collected by the Clerk of the Superior Court. The County Law Library Fund shall be used for the purpose of enhancing legal research capabilities in the County Law Library.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	313,306	353,427	303,283	408,245	631,735
Revenues	296,478	288,557	287,999	302,672	295,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court County Law Library Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	41,868	-	41,868	41,868
Social Security & Medicare	-	3,203	-	3,203	3,203
Unemployment Insurance	-	29	-	22	22
Health Insurance Premiums	-	4,611	-	4,350	4,350
Workers Compensation	-	1,143	-	1,315	1,315
Life Insurance	-	34	-	34	34
Arizona State Retirement	-	4,815	-	4,940	4,940
Dental Insurance Premiums	-	49	-	51	51
Labor Distribution Fringe Charged in/Debit	22,231	23,572	15,500	11,786	11,786
Labor Distribution Salaries Charged in/Debit	32,388	34,131	21,789	17,066	17,066
HSA Contribution - Employer	-	2,000	-	2,000	2,000
HSA Expense Offset	-	-	-	-	(2,000)
Personnel Services Total	**54,619**	**115,455**	**37,289**	**86,635**	**84,635**
Books, Subscriptions & Videos	225,450	265,000	104,556	230,000	230,000
Tools & Equipment Under $1,000	605	-	-	-	-
Postage & Freight	12	100	7	100	100
R&M-Machinery & Equipment Services	15,277	24,000	4,998	15,000	15,000
R&M Building Services	-	-	-	300,000	300,000
Leases & Rental - Other (Mchnry, Equip, etc.)	1,768	1,650	958	2,000	2,000
Telephone & Internet	2,618	-	-	-	-
ISF- IT Port Charges	-	2,040	-	-	-
Office Machines & Computers - Non-Capital	649	-	-	-	-
Other Machines & Equipment - Non-Capital	2,285	-	-	-	-
Operating Expenses Total	**248,664**	**292,790**	**110,519**	**547,100**	**547,100**
EXPENDITURE OBJECTS TOTAL	**303,283**	**408,245**	**147,808**	**633,735**	**631,735**
REVENUE OBJECTS					
Other Court Fees	240,499	255,072	127,444	245,000	245,000
Charges for Services Total	**240,499**	**255,072**	**127,444**	**245,000**	**245,000**
Interest Operating	225	100	176	300	300
Interest Revenue Pooled Investments Operating	3,801	3,500	2,774	4,700	4,700
Investment Earnings Total	**4,026**	**3,600**	**2,950**	**5,000**	**5,000**
Other Misc. Revenue Operating	43,474	44,000	29,873	45,000	45,000

SUMMARY BY OBJECT

Department: Superior Court County Law Library Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Miscellaneous Revenue Total	**43,474**	**44,000**	**29,873**	**45,000**	**45,000**
REVENUE OBJECTS TOTAL	**287,999**	**302,672**	**160,267**	**295,000**	**295,000**

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SUPERIOR COURT FILL THE GAP

Expenditures: **1,360,749** **Revenues:** **1,219,246**

FTEs: **9.75**

Function Statement: Utilize funds provided by the state and County (from fee collection set asides) for the purpose of improving criminal case processing.

Mandates: ARS 12-102.01 and 12-102.02

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,041,006	1,056,843	-	1,056,843	1,062,839
Operating Expenses	489,070	297,910	-	297,910	297,910
Total Expenditures	1,530,076	1,354,753	-	1,354,753	1,360,749
Revenues					
Intergovernmental	1,203,007	1,209,246	-	1,209,246	1,209,246
Investment Earnings	9,300	10,000	-	10,000	10,000
Total Revenues	1,212,307	1,219,246	-	1,219,246	1,219,246
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	317,769	135,507	-	135,507	141,503
Total Funding	1,530,076	1,354,753	-	1,354,753	1,360,749

The Courts Fill the Gap special revenue fund will provide funding of $801.953 for Superior Court, $261,394 for the Clerk of the Superior Court, $257,310 for Justice Courts Tucson, $24,046 for Justice Court Green Valley, and $16,046 for Justice Court Green Ajo. Expenditures for each entity are based on a submitted plan to the Arizona Administrative Office of the Courts.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,208,263	988,187	1,024,778	1,280,787	1,360,749
Revenues	1,044,008	1,051,875	1,002,156	1,212,307	1,219,246
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Fill the Gap Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	449,612	465,420	293,548	466,338	476,955
Overtime	41	-	8	-	-
Shift Differential	3,247	-	1,644	-	-
Temporary Help	1,193	9,106	760	25,772	25,772
Social Security & Medicare	32,653	34,995	20,939	36,364	36,364
Unemployment Insurance	240	332	144	262	262
Health Insurance Premiums	45,165	38,050	25,410	36,312	36,312
Workers Compensation	7,993	9,303	5,614	10,439	10,439
Life Insurance	305	306	189	306	306
Arizona State Retirement	41,887	41,756	27,163	42,885	42,885
Correction Officer Retirement - Judicial Employees	13,462	19,569	9,596	28,635	28,635
Dental Insurance Premiums	657	679	354	572	572
Interdepartmental Salaries - Charged out/Credit	-	-	(840)	-	-
Interdepartmental Salaries - Charged in/Debit	220,774	249,289	42,700	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(251)	-	-
Interdepartmental Fringe - Charged in/Debit	32,494	53,033	19,059	-	-
Labor Distribution Fringe Charged out/Credit	(19,157)	(7,191)	-	(7,902)	(7,902)
Labor Distribution Fringe Charged in/Debit	52,297	34,116	19,536	120,287	120,287
Labor Distribution Salaries Charged out/Credit	(59,289)	(22,233)	-	(22,564)	(22,564)
Labor Distribution Salaries Charged in/Debit	177,921	108,476	60,899	312,137	312,137
Budgeted Benefits	-	-	-	-	2,379
Parking Subsidy	261	-	173	-	-
Vacation Payout	1,464	-	-	-	-
HSA Contribution - Employer	-	6,000	6,500	7,000	7,000
HSA Expense Offset	-	-	-	-	(7,000)
Personnel Services Total	**1,003,220**	**1,041,006**	**533,145**	**1,056,843**	**1,062,839**
Office Supplies	10,820	18,410	6,325	9,468	9,468
Computer Equipment less than $1,000	-	200,000	-	100,000	100,000
Other Operation Supplies	-	100,000	-	100,000	100,000
Other Judicial Services	-	-	3,296	3,300	3,300
Postage & Freight	-	-	464	2,321	2,321
Security	-	-	18,645	15,500	15,500

SUMMARY BY OBJECT

Department: Superior Court Fill the Gap Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	6,338	154,193	4,396	54,328	54,328
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	5,980	7,400	7,400
Interdepartmental Supplies & Services - Charged In/Debit	3,341	16,467	2,528	5,593	5,593
Telephone & Internet	243	-	-	-	-
Other Miscellaneous Charges	816	-	685	-	-
Operating Expenses Total	**21,558**	**489,070**	**42,319**	**297,910**	**297,910**
EXPENDITURE OBJECTS TOTAL	**1,024,778**	**1,530,076**	**575,464**	**1,354,753**	**1,360,749**
REVENUE OBJECTS					
State Revenue	990,181	1,203,007	858,266	1,209,246	1,209,246
Intergovernmental Total	**990,181**	**1,203,007**	**858,266**	**1,209,246**	**1,209,246**
Interest Revenue Pooled Investments Operating	11,946	9,300	8,221	10,000	10,000
Investment Earnings Total	**11,946**	**9,300**	**8,221**	**10,000**	**10,000**
Other Misc. Revenue Operating	29	-	-	-	-
Miscellaneous Revenue Total	**29**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**1,002,156**	**1,212,307**	**866,487**	**1,219,246**	**1,219,246**

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SUPERIOR COURT LOCAL COURT AUTOMATION FUND

Expenditures: 629,933 **Revenues:** 355,500

FTEs: 2.00

Function Statement: Utilize funds provided by a fee on all civil filings for the purpose of improving court automation and information technology.

Mandates: Pima County Ordinance Number 2003-10

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	168,321	161,188	-	161,188	162,933
Operating Expenses	498,946	437,000	-	437,000	437,000
Capital Equipment > $5,000	49,000	30,000	-	30,000	30,000
Total Expenditures	716,267	628,188	-	628,188	629,933
Revenues					
Charges for Services	360,043	350,000	-	350,000	350,000
Investment Earnings	4,700	5,500	-	5,500	5,500
Total Revenues	364,743	355,500	-	355,500	355,500
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	351,524	272,688	-	272,688	274,433
Total Funding	716,267	628,188	-	628,188	629,933

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	607,222	554,063	278,295	716,267	629,933
Revenues	360,687	345,821	349,022	364,743	355,500
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Local Court Automation Fund SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	81,178	130,638	83,237	125,094	128,221
Social Security & Medicare	6,088	9,994	6,188	9,570	9,570
Unemployment Insurance	64	91	63	67	67
Health Insurance Premiums	2,477	8,852	6,637	9,290	9,290
Workers Compensation	194	340	218	338	338
Life Insurance	47	68	44	68	68
Arizona State Retirement	9,319	15,023	9,573	14,761	14,761
Dental Insurance Premiums	41	315	-	-	-
Interdepartmental Salaries - Charged out/Credit	-	-	(512)	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(100)	-	-
Labor Distribution Fringe Charged out/Credit	-	-	(399)	-	-
Labor Distribution Fringe Charged in/Debit	-	-	399	-	-
Labor Distribution Salaries Charged out/Credit	-	-	(2,048)	-	-
Labor Distribution Salaries Charged in/Debit	-	-	2,048	-	-
Budgeted Benefits	-	-	-	-	618
HSA Contribution - Employer	-	3,000	2,000	2,000	2,000
HSA Expense Offset	-	-	-	-	(2,000)
Personnel Services Total	**99,408**	**168,321**	**107,348**	**161,188**	**162,933**
Software Under $5M	51,948	23,748	32,702	12,000	12,000
Computer Equipment less than $1,000	7,717	52,000	-	35,000	35,000
Software Maintenance and Support	12,474	273,198	-	375,000	375,000
Other Professional Services	31,644	-	-	-	-
Office Machines & Computers - Non-Capital	-	150,000	-	15,000	15,000
Operating Expenses Total	**103,783**	**498,946**	**32,702**	**437,000**	**437,000**
Office Machines & Computers - Capital	75,104	49,000	-	30,000	30,000
Capital Equipment > $5,000 Total	**75,104**	**49,000**	**-**	**30,000**	**30,000**
EXPENDITURE OBJECTS TOTAL	**278,295**	**716,267**	**140,050**	**628,188**	**629,933**
REVENUE OBJECTS					
General Government Fees	343,993	360,043	180,995	350,000	350,000
Charges for Services Total	**343,993**	**360,043**	**180,995**	**350,000**	**350,000**

SUMMARY BY OBJECT

Department: Superior Court Local Court Automation Fund SRF

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Interest Revenue Pooled Investments Operating	5,029	4,700	4,429	5,500	5,500
Investment Earnings Total	**5,029**	**4,700**	**4,429**	**5,500**	**5,500**
REVENUE OBJECTS TOTAL	**349,022**	**364,743**	**185,424**	**355,500**	**355,500**

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SUPERIOR COURT PROBATE

Expenditures: **2,500** **Revenues:** **125**

FTEs: **0.00**

Function Statement: Provide services to the probate bench as ordered by the court.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	5,000	2,500	-	2,500	2,500
Total Expenditures	5,000	2,500	-	2,500	2,500
Revenues					
Investment Earnings	125	125	-	125	125
Total Revenues	125	125	-	125	125
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	4,875	2,375	-	2,375	2,375
Total Funding	5,000	2,500	-	2,500	2,500

Revenue is generated for this special revenue fund based on administrative orders of the Presiding Judge of the Superior Court.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	34	-	-	5,000	2,500
Revenues	81	113	142	125	125
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Probate Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Other Professional Services	-	5,000	-	2,500	2,500
Interdepartmental Supplies & Services - Charged In/Debit	-	-	727	-	-
Operating Expenses Total	**-**	**5,000**	**727**	**2,500**	**2,500**
EXPENDITURE OBJECTS TOTAL	**-**	**5,000**	**727**	**2,500**	**2,500**
REVENUE OBJECTS					
Interest Revenue Pooled Investments Operating	142	125	104	125	125
Investment Earnings Total	**142**	**125**	**104**	**125**	**125**
REVENUE OBJECTS TOTAL	**142**	**125**	**104**	**125**	**125**

SUPERIOR COURT PROBATION SERVICES

Expenditures: **2,295,640** **Revenues:** **2,202,031**

FTEs: **32.10**

Function Statement: Serve and protect society, including the victims of crimes, while providing selected offenders the opportunity to become law-abiding and productive citizens.

Mandates: ARS 12-267

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,055,153	1,964,699		1,964,699	1,946,958
Operating Expenses	432,729	348,682	-	348,682	348,682
Total Expenditures	2,487,882	2,313,381	-	2,313,381	2,295,640
Revenues					
Charges for Services	2,479,882	2,171,781	-	2,171,781	2,171,781
Miscellaneous Revenue	3,000	23,750		23,750	23,750
Investment Earnings	5,000	6,500	-	6,500	6,500
Total Revenues	2,487,882	2,202,031	-	2,202,031	2,202,031
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	111,350	-	111,350	93,609
Total Funding	2,487,882	2,313,381	-	2,313,381	2,295,640

This fund is used to account for the receipt and disbursal of funds from many special revenue activities pertaining to adult probation including compact supervision fees, drug court program fees, and adult probation fees.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	2,965,495	2,504,566	1,734,723	2,444,329	2,295,640
Revenues	2,296,007	2,134,188	2,050,767	2,487,882	2,202,031
Net Operating Transfers In/(Out)	200	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Probation Services Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,017,261	1,455,200	561,859	1,273,386	1,294,400
Overtime	30,209	-	26,483	30,000	30,000
Shift Differential	67	-	22	-	-
Temporary Help	138,296	15,010	52,285	33,393	33,393
Vacancy Saving	-	(94,233)	-	-	-
Social Security & Medicare	91,585	112,471	48,487	99,969	99,969
Unemployment Insurance	960	1,028	483	699	699
Health Insurance Premiums	159,303	159,535	83,182	162,924	162,924
Workers Compensation	41,601	53,823	24,099	44,553	44,553
Life Insurance	843	1,158	416	1,053	1,053
Employer Paid Subsidy	526	990	154	384	384
Arizona State Retirement	23,220	21,346	15,549	28,837	28,837
Correction Officer Retirement - Judicial Employees	181,880	299,511	101,608	339,366	339,366
Dental Insurance Premiums	2,048	2,629	1,128	2,288	2,288
Interdepartmental Salaries - Charged out/Credit	(79,731)	-	(40,477)	-	-
Interdepartmental Fringe - Charged out/Credit	(11,496)	-	(9,199)	-	-
Labor Distribution Fringe Charged out/Credit	(76,991)	(3,513)	(9,638)	(19,641)	(19,641)
Labor Distribution Fringe Charged in/Debit	39,374	9,533	9,057	-	-
Labor Distribution Salaries Charged out/Credit	(210,388)	(33,023)	(43,321)	(79,512)	(79,512)
Labor Distribution Salaries Charged in/Debit	21,666	10,488	11,108	-	-
Budgeted Benefits	-	-	-	-	8,245
Parking Subsidy	255	-	45	-	-
Paid Parental Leave	3,001	-	-	-	-
Sick Payout	15,706	-	-	-	-
Vacation Payout	19,664	-	9,799	-	-
HSA Contribution - Employer	-	43,200	23,039	47,000	47,000
HSA Expense Offset	-	-	-	-	(47,000)
Personnel Services Total	**1,408,859**	**2,055,153**	**866,168**	**1,964,699**	**1,946,958**
Office Supplies	254	1,000	843	10,000	10,000
Computer Equipment less than $1,000	17	-	-	-	-
Fuel & Oil	35	-	10	-	-
Books, Subscriptions & Videos	-	-	310	5,000	5,000
Law Enforcement Supplies	1	17,200	-	10,700	10,700
Repair & Maintenance Supplies	1,287	1,500	6,036	1,500	1,500

SUMMARY BY OBJECT

Department: Superior Court Probation Services Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	-	5,500	722	5,500	5,500
Promotional Items	34	-	-	-	-
Other Operation Supplies	28	-	90	5,000	5,000
Tools & Equipment Under $1,000	2,455	-	-	-	-
Laboratory & X-ray Services	1,098	2,500	-	2,500	2,500
In State Training	13,106	17,000	9,261	10,000	10,000
Out of State Training	676	-	-	-	-
In State Travel	2,391	-	1,973	2,500	2,500
Out of State Travel	638	-	-	-	-
Postage & Freight	-	100	35	250	250
R&M-Machinery & Equipment Services	739	1,500	1,810	1,500	1,500
Other Professional Services	23,254	10,000	6,349	33,000	33,000
Telephone & Internet	(1)	-	-	-	-
Waste Disposal and Recycling	528	500	612	500	500
Mileage Reimbursement	6,670	6,500	2,907	6,500	6,500
Motor Pool Charges	6,279	1,500	5,552	8,532	8,532
Dues and Memberships	2,351	2,500	2,605	2,700	2,700
Other Miscellaneous Charges	1,027	-	9	-	-
Other Insurance Premiums	262,997	275,000	184,180	225,000	225,000
Interest Expense - Pooled Investments	-	-	1,147	-	-
Internet Charges - External	-	26,109	3,851	12,000	12,000
Mobile Devices - External	-	64,320	-	6,000	6,000
Operating Expenses Total	**325,864**	**432,729**	**228,302**	**348,682**	**348,682**
EXPENDITURE OBJECTS TOTAL	**1,734,723**	**2,487,882**	**1,094,470**	**2,313,381**	**2,295,640**
REVENUE OBJECTS					
General Government Fees	47,592	50,000	12,764	48,000	48,000
Other Court Fees	21,719	20,000	7,345	20,500	20,500
Probation Fees	1,978,292	2,409,882	937,253	2,103,281	2,103,281
Charges for Services Total	**2,047,603**	**2,479,882**	**957,362**	**2,171,781**	**2,171,781**
Interest Revenue Pooled Investments Operating	941	5,000	4,536	6,500	6,500
Investment Earnings Total	**941**	**5,000**	**4,536**	**6,500**	**6,500**
Other Misc. Revenue Operating	2,223	1,500	120	2,250	2,250
Other Misc. Revenue Non Operating	-	1,500	29,434	21,500	21,500
Miscellaneous Revenue Total	**2,223**	**3,000**	**29,554**	**23,750**	**23,750**
REVENUE OBJECTS TOTAL	**2,050,767**	**2,487,882**	**991,452**	**2,202,031**	**2,202,031**

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SUPERIOR COURT GRANTS

Expenditures: **13,145,776** **Revenues:** **13,126,801**

FTEs: **190.90**

Function Statement: Actively pursue any grant funding that becomes available from federal, state, or private sources that can be used to enhance the operations of the court.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	11,010,837	11,999,588	-	11,999,588	12,013,446
Operating Expenses	1,067,420	1,132,330	-	1,132,330	1,132,330
Total Expenditures	12,078,257	13,131,918	-	13,131,918	13,145,776
Revenues					
Intergovernmental	12,075,749	13,131,919	-	13,131,919	13,126,801
Total Revenues	12,075,749	13,131,919	-	13,131,919	13,126,801
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	2,508	(1)	-	(1)	18,975
Total Funding	12,078,257	13,131,918	-	13,131,918	13,145,776

In addition to grants, this fund is used to account for the receipt and disbursal of funds from the State for adult probation.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	10,521,734	10,856,699	11,192,228	12,305,558	13,145,776
Revenues	10,395,759	10,942,955	11,225,826	12,340,988	13,126,801
Net Operating Transfers In/(Out)	-	188	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	7,293,276	7,966,802	4,972,197	8,228,608	8,425,061
Overtime	43,262	-	25,871	43,900	43,900
Shift Differential	28,455	-	18,254	23,450	23,450
Temporary Help	84,878	117,307	54,317	81,515	81,515
Special Assignment Pay	4,170	-	3,392	6,300	6,300
Social Security & Medicare	556,823	617,125	380,568	634,445	634,445
Unemployment Insurance	5,784	5,648	3,797	4,448	4,448
Health Insurance Premiums	1,396,024	1,247,833	805,339	1,201,136	1,201,136
Workers Compensation	233,605	253,519	163,766	265,281	265,281
Life Insurance	5,789	6,268	3,913	6,386	6,386
Employer Paid Benefit Fees	23	-	-	-	-
Employer Paid Subsidy	363	540	177	-	-
Arizona State Retirement	273,836	325,778	195,700	325,460	325,460
Correction Officer Retirement - Judicial Employees	1,045,847	1,211,843	781,323	1,778,364	1,778,364
Public Safety Retirement	661	-	-	-	-
Corrections Officer Retirement	-	-	3,136	10,513	10,513
Dental Insurance Premiums	21,979	22,211	15,384	24,010	24,010
Interdepartmental Salaries - Charged out/Credit	(390,791)	(724,799)	(398,940)	(529,178)	(541,548)
Interdepartmental Salaries - Charged in/Debit	11,015	-	-	-	-
Interdepartmental Fringe - Charged out/Credit	(146,519)	(280,258)	(164,511)	(173,880)	(165,329)
Interdepartmental Fringe - Charged in/Debit	5,607	-	(901)	-	-
Labor Distribution Fringe Charged out/Credit	(143,697)	(78,534)	(61,184)	(159,153)	(159,153)
Labor Distribution Fringe Charged in/Debit	155,708	65,804	89,515	87,813	87,813
Labor Distribution Salaries Charged out/Credit	(294,326)	(201,459)	(147,055)	(362,824)	(362,824)
Labor Distribution Salaries Charged in/Debit	423,296	201,909	219,622	252,994	252,994
Budgeted Benefits	-	-	-	-	71,224
Parking Subsidy	333	-	163	-	-
Paid Parental Leave	2,539	-	11,072	-	-
Sick Payout	58,969	-	48,122	-	-
Vacation Payout	59,883	-	58,717	-	-
Uniform Allowance	1,050	-	-	-	-
HSA Contribution - Employer	-	253,300	223,649	250,000	250,000
AmeriCorp Temporary Help Stipend	1,762	-	12,144	-	-
HSA Expense Offset	-	-	-	-	(250,000)

SUMMARY BY OBJECT

Department: Superior Court Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Personnel Services Total	**10,739,604**	**11,010,837**	**7,317,547**	**11,999,588**	**12,013,446**
Office Supplies	6,116	8,500	3,578	20,500	20,500
Computer Equipment less than $1,000	337	-	2,525	2,280	2,280
Food Supplies	277	-	48	-	-
Medical & Lab Supplies	3,252	-	2,989	-	-
Books, Subscriptions & Videos	7,143	1,000	675	16,500	16,500
Law Enforcement Supplies	3,681	16,000	2,557	-	-
Repair & Maintenance Supplies	15	-	-	-	-
Classroom Educational Testing Supplies	1,120	-	-	-	-
Promotional Items	912	500	-	-	-
Other Operation Supplies	351	1,500	133	6,000	6,000
Tools & Equipment Under $1,000	25	-	-	-	-
Furniture Under $1,000	609	-	-	-	-
Medical Professional Services	3,960	-	(1,234)	-	-
Laboratory & X-ray Services	132,479	330,000	53,460	405,000	405,000
Other Support Care	169,201	569,800	77,914	498,950	498,950
In State Training	17,394	16,000	4,612	42,500	42,500
Out of State Training	3,239	-	-	-	-
In State Travel	1,221	500	1,992	2,500	2,500
Out of State Travel	734	-	-	-	-
Postage & Freight	26	-	232	100	100
Printing & Microfilming	1,216	-	43	-	-
Leases & Rental - Real Estate - External	-	-	649	-	-
Other Professional Services	92,796	112,370	104,099	127,000	127,000
Advertising	95	-	-	-	-
Telephone & Internet	542	1,000	-	-	-
Mileage Reimbursement	1,696	2,000	922	4,250	4,250
Dues and Memberships	1,385	1,250	1,400	1,500	1,500
Other Miscellaneous Charges	1,693	4,500	1,142	4,500	4,500
Payments to or on behalf of other governments	(12)	-	-	-	-
Payments To Agencies	12	-	-	-	-
General Liability Insurance Premiums	-	2,500	-	-	-
Mobile Devices - External	-	-	54	750	750
Furniture - Non-Capital	1,109	-	-	-	-
Operating Expenses Total	**452,624**	**1,067,420**	**257,790**	**1,132,330**	**1,132,330**
EXPENDITURE OBJECTS TOTAL	**11,192,228**	**12,078,257**	**7,575,337**	**13,131,918**	**13,145,776**

REVENUE OBJECTS

SUMMARY BY OBJECT

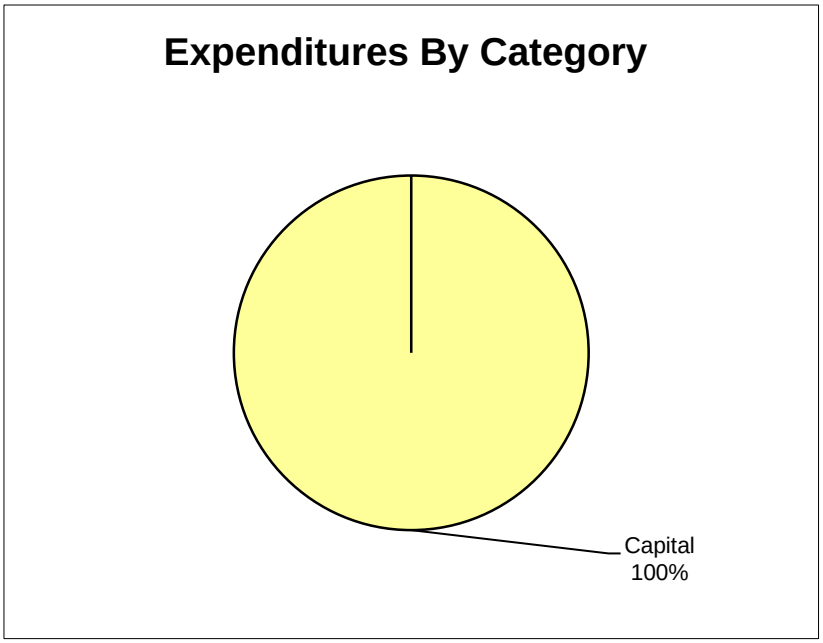
Department: Superior Court Grants Special Revenue Fund

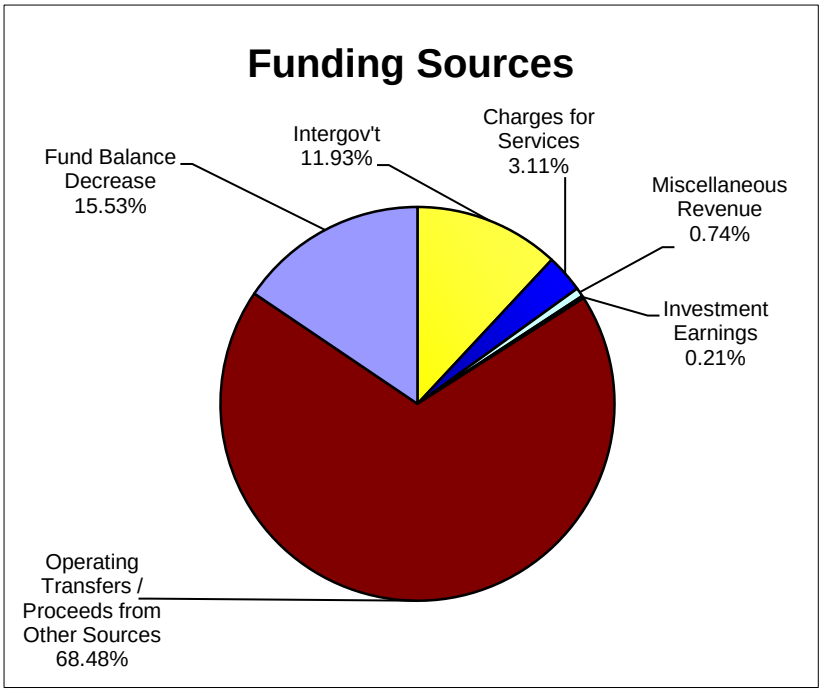
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
State Revenue	10,491,890	11,409,630	4,637,042	12,138,727	12,138,727
State Revenue Grants	242,927	283,176	153,310	297,606	300,158
Federal Grant Revenue	87,549	13,000	50,376	326,559	323,382
Municipal Grant Revenue	75,000	-	-	-	-
Tribal Grant Revenue	-	16,000	-	-	-
Federal Grant Revenue Pass Through State	319,221	340,691	133,287	355,427	350,934
Federal Through Other Government Grant	8,342	13,252	10,692	13,600	13,600
Intergovernmental Total	**11,224,929**	**12,075,749**	**4,984,707**	**13,131,919**	**13,126,801**
Other Non-Government Grant	-	-	2,557	-	-
Other Misc. Revenue Operating	601	-	2,109	-	-
Other Misc. Revenue Non Operating	296	-	-	-	-
Miscellaneous Revenue Total	**897**	**-**	**4,666**	**-**	**-**
REVENUE OBJECTS TOTAL	**11,225,826**	**12,075,749**	**4,989,373**	**13,131,919**	**13,126,801**

Capital Projects - Capital Projects Fund

Revenue	$ 27,992,340
Expenditures	175,155,871
Net Transfers/ Bonds	108,193,967
Fund Impact	$ (38,969,564)
FTEs	0.00

Function Statement: The Capital Projects budget reflects anticipated funding for the construction of Pima County capital improvement projects (excluding Wastewater Reclamation enterprise fund projects and internal service fund projects for Parking Garages, and Fleet Services), as detailed in the proposed fiscal year 2018/19 of the Five Year Capital Improvement Program.





Recommended Budget Summary - Capital Projects Fund

	Total Expenditures	Total Revenues	Operating Transfers/ Proceeds from Other Sources	Net Fund Impact
FY 2017/2018 Adopted	131,287,852	20,564,097	112,061,494	1,337,739
Increase in Construction Projects	43,868,019			(43,868,019)
Increase in Other Local Governments		6,312,500		6,312,500
Increase in Impact Fees		1,896,500		1,896,500
Decrease in RTA Sales Tax		1,621,636		1,621,636
Increase in Miscellaneous Revenue		519,687		519,687
Increase in Utility Relocations		444,916		444,916
Decrease in State Revenue		(2,414,228)		(2,414,228)
Decrease in City Participation		(940,397)		(940,397)
Decrease in Investment Earnings		(12,371)		(12,371)
Reverse FY 2016/17 Operating Transfers/Bond Sales			(112,061,494)	(112,061,494)
Bond Proceeds - General Obligation, 2019 COPs			35,000,000	35,000,000
Bond Proceeds - Transportation, 2019 HURF			25,000,000	25,000,000
Operating Transfer-Ins:				
Transportation Grants - Capital Projects			8,926,497	8,926,497
Regional Flood Control - Capital Projects			8,500,000	8,500,000
General Fund - Old Courthouse			8,065,000	8,065,000
Transportation - Capital Projects			7,585,000	7,585,000
Finance Grants			6,294,693	6,294,693
Facilities Renewal Fund			5,500,000	5,500,000
County Free Library - Various Projects			4,895,322	4,895,322
General Fund - Northwest County Service Center			3,300,000	3,300,000
General Fund - Gap Housing and Services Bldg			1,050,000	1,050,000
General Fund - Defense Services Bld.			1,050,000	1,050,000
General Fund - Old Courthouse - Visit Tucson			800,000	800,000
Risk Management - Capital Projects			650,000	650,000
Finance Special Revenue - January 8th Memorial			638,960	638,960
Regional Flood Control Canoa Ranch In-Lieu			600,000	600,000
General Fund - Parking Lot Paving Rejuvenation			500,000	500,000
General Fund - Public Service Center 6th Floor TI			499,000	499,000
General Fund - Public Service Center 7th Floor TI			476,000	476,000
Parks Special Programs - Capital Projects			300,000	300,000
General Fund - Sports Park Upgrades			175,000	175,000
General Fund - Treasurer Relocation			150,000	150,000

Recommended Budget Summary - Capital Projects Fund

	Total Expenditures	Total Revenues	Operating Transfers/ Proceeds from Other Sources	Net Fund Impact
Operating Transfer-Outs:				
Debt Service - Old Courthouse COPs 2018			(9,361,505)	(9,361,505)
Transportation - Thornydale/HURF			(1,575,000)	(1,575,000)
Debt Service - TR COPs 2019			(825,000)	(825,000)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	175,155,871	27,992,340	108,193,967	(38,969,564)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

A complete list of projects (including Fleet Services and Regional Wastewater Reclamation) for the Recommended Capital Improvement Budget follows.

Other Funding Sources planned in the fiscal year 2018/19 Recommended Budget are General Obligation Bond/COPS proceeds of $35,000,000, and Transportation Bond proceeds of $25,000,000. Operating Transfer In from other funds are $59,955,472.

Recommended revenue and other funding sources:

State Program Funding	11,289,248
Impact Fees	5,448,500
RTA Sales Tax	3,242,673
Other Local Government	6,372,103
Investment Earnings	369,900
Miscellaneous Revenue	1,269,916
Bond Proceeds - Certificates of Participation	35,000,000
Bond Proceeds - Transportation	25,000,000
	87,992,340

A change in accounting procedure now requires Federal operating revenue related to Capital Projects to be recorded in the department receiving the Federal program funding. The funds are then recorded as an Operating Transfer In to the Capital Projects Fund for the intended projects. Departments impacted by this change are Parks and Recreation, Transportation, and Sheriff's Department.

The department submitted no requests for supplemental funding.

SUMMARY BY OBJECT

Department: Capital Projects

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	153	-	-
Social Security & Medicare	-	-	11	-	-
Health Insurance Premiums	-	-	31	-	-
Workers Compensation	-	-	4	-	-
Arizona State Retirement	-	-	18	-	-
Dental Insurance Premiums	-	-	1	-	-
Interdepartmental Salaries - Charged in/Debit	402,693	-	312,297	-	-
Interdepartmental Fringe - Charged in/Debit	141,899	-	108,527	-	-
Labor Distribution Fringe Charged out/Credit	-	-	(65)	-	-
Labor Distribution Fringe Charged in/Debit	757,578	-	268,907	-	-
Labor Distribution Salaries Charged in/Debit	1,983,334	-	691,249	-	-
Personnel Services Total	**3,285,504**	**-**	**1,381,133**	**-**	**-**
Office Supplies	21,343	-	-	-	-
Computer Equipment less than $1,000	-	-	5,488	-	-
Food Supplies	292	-	368	-	-
Fuel & Oil	29	-	-	-	-
Law Enforcement Supplies	-	-	4,722	-	-
Repair & Maintenance Supplies	189,763	-	100,164	-	-
Chemicals	162	-	-	-	-
Janitorial Supplies	1,340	-	2,688	-	-
Clothing, Uniforms, and Safety Apparel	757	-	-	-	-
Arts & Crafts	7,200	-	-	-	-
Cameras, Film & Equipment	-	-	13,120	-	-
Other Operation Supplies	71,169	-	7,041	-	-
Tools & Equipment Under $1,000	490,295	-	115,118	-	-
Furniture Under $1,000	497,068	-	134,827	-	-
Signage Supplies & Services	11,246	-	12,777	-	-
Animal Sheltering Supplies (PACC)	-	-	118,136	-	-
Veterinary Medical Testing and Supply (PACC)	-	-	7,999	-	-
Archaeological Historic Preservation Services	873,487	-	280,151	-	-
Architectural Services	1,607,470	-	897,298	-	-
Engineering Services	7,374,291	-	6,557,259	-	-
Construction Management Services	8,188,725	-	1,170,933	-	-

SUMMARY BY OBJECT

Department: Capital Projects

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Telecommunication Services	317,846	-	81,948	-	-
Project Management Services	-	-	10,988	-	-
Public Art Program Management Services	52,916	-	8,850	-	-
Accounting and Auditing Services	-	-	3,240	-	-
Title Fees and Services	52,416	-	8,569	-	-
In State Training	8,800	-	-	-	-
Postage & Freight	6,370	-	9,146	-	-
Printing & Microfilming	12,053	-	8,057	-	-
Security	609	-	-	-	-
Moving and Storage Fees	5,823	-	11,489	-	-
Leases & Rental - Real Estate - Internal	802	-	17	-	-
Leases & Rental - Real Estate - External	199	-	17,282	-	-
R&M-Machinery & Equipment Services	11,387	-	28,291	-	-
R&M Building Services	2,981,647	-	869,751	-	-
R&M Grounds and Landscaping	8,149,911	-	3,720,842	-	-
Other Professional Services	7,780,021	-	2,787,750	-	-
Appraisal Services	-	-	4,800	-	-
Environmental Studies	7,978	-	4,891	-	-
Advertising	19,912	-	4,473	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	34,448	-	31,560	-	-
Departmental Overhead - Charged Out/Credit	-	-	(106)	-	-
Interdepartmental Supplies & Services - Charged In/Debit	174,127	-	44,143	-	-
Intradepartmental Supplies & Services - Charged In/Debit	-	-	3,914	-	-
Departmental Overhead - Charged In/Debit	1,304,598	-	416,694	-	-
Electricity	1,554,208	-	95,288	-	-
Water & Sewer	14,896	-	12,088	-	-
Waste Disposal and Recycling	663	-	924	-	-
Mileage Reimbursement	231	-	-	-	-
Regulatory Permitting Fees	300,007	-	71,772	-	-
Other Miscellaneous Charges	1,227,752	-	107,729	-	-
Payments to or on behalf of other governments	4,615	-	-	-	-
Payments To Agencies	-	-	1,225,158	-	-
Interest Expense - Pooled Investments	(1)	-	6,626	-	-

SUMMARY BY OBJECT

Department: Capital Projects

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Telephone Provider Charges - External	-	-	13,062	-	-
Furniture - Non-Capital	23,845	-	14,192	-	-
Office Machines & Computers - Non-Capital	-	-	25,117	-	-
Kitchen & Laundry Equipment - Non-Capital	1,962	-	-	-	-
Other Machines & Equipment - Non-Capital	42,135	-	2,030	-	-
Telecommunication Equipment - Non-Capital	7,351	-	-	-	-
Easements Under $100,000	14,824	-	12,797	-	-
Operating Expenses Total	**43,448,988**	**-**	**19,091,461**	**-**	**-**
Land	787,712	-	740,705	-	-
Land Improvements - Capital	636,085	-	756,644	-	-
Right of Way & Easements	388,737	-	801,713	-	-
Infrastructure	370,000	-	-	-	-
Fixed Equipment - Capital	239,780	-	97,914	-	-
Motor Vehicles - Capital	24,913	-	-	-	-
Telecommunication Equipment - Capital	-	-	52,894	-	-
Office Machines & Computers - Capital	632,511	-	5,908	-	-
Other Machines & Equipment - Capital	325,688	-	-	-	-
Construction Projects	23,781,669	131,287,852	14,181,832	175,259,329	175,155,871
Capital Equipment > $5,000 Total	**27,187,095**	**131,287,852**	**16,637,610**	**175,259,329**	**175,155,871**
EXPENDITURE OBJECTS TOTAL	**73,921,587**	**131,287,852**	**37,110,204**	**175,259,329**	**175,155,871**
REVENUE OBJECTS					
State Revenue	4,626,490	13,703,476	3,127,217	11,289,248	11,289,248
City Revenue Other Operating	1,814,371	1,000,000	405,321	59,603	59,603
Other Local Governments Other	-	-	-	6,312,500	6,312,500
RTA - Sales Tax-At-Grade Railroad Safety/Bridge Deficiencies	153,970	-	-	-	-
RTA - Sales Tax-Elderly & Pedestrian Safety Improvements	23,195	-	14,876	-	-
RTA - Sales Tax-Greenways, Pathways, Bikeways & Sidewalks	1,129,314	347,503	105,370	159,656	159,656
RTA - Sales Tax-Intersection Safety & Capacity Improvements	1,035,001	-	-	-	-
RTA - Sales Tax-Roadway Element	11,450,715	1,273,534	650,887	3,083,017	3,083,017
Intergovernmental Total	**20,233,056**	**16,324,513**	**4,303,671**	**20,904,024**	**20,904,024**
Impact Fees	5,205,584	3,552,000	3,696,458	5,448,500	5,448,500

SUMMARY BY OBJECT

Department: Capital Projects

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Charges for Services Total	**5,205,584**	**3,552,000**	**3,696,458**	**5,448,500**	**5,448,500**
Interest Operating	541,051	266,796	431,316	267,300	267,300
Interest Revenue Pooled Investments Operating	367,582	98,837	256,273	102,600	102,600
Market Adjustments Operating	(157,642)	16,638	(134,995)	-	-
Investment Earnings Total	**750,991**	**382,271**	**552,594**	**369,900**	**369,900**
Other Misc. Revenue Operating	533,159	305,313	233,238	825,000	825,000
Utility Relocation	617,391	-	-	444,916	444,916
Miscellaneous Revenue Total	**1,150,550**	**305,313**	**233,238**	**1,269,916**	**1,269,916**
REVENUE OBJECTS TOTAL	**27,340,181**	**20,564,097**	**8,785,961**	**27,992,340**	**27,992,340**

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS
Fiscal Year 2018/2019

Project	FY 2018/19
Transportation	
Local Road Repair Projects FY 18/19	19,526,525
Valencia Road Wade Road to Ajo Highway	12,755,055
Broadway Blvd. Euclid to Campbell RTA17	12,000,000
Valencia Road Extension Houghton Road to Old Spanish Trail	12,000,000
Pavement Repair and Rehabilitation, FY 18/19	6,704,000
Cortaro Farms Road Camino de Oeste to Thornydale	6,170,084
Aerospace Parkway Nogales Hwy to Vicinity of World View Entry	6,010,537
Houghton Road I-10 to Golf Links Road RTA 32	5,590,000
Thornydale Road Cortaro Farms Road to Camino Del Norte	3,445,756
Bopp Road Sarasota Boulevard at Kinney Road Improvements	3,300,000
Kolb Road Sabino Road to Sunrise Drive	3,189,960
Ina Road Sidewalks Shannon Road to La Cholla Blvd.	1,141,777
Tangerine Road I-10 to La Canada Drive	900,000
Ajo Airport Perimeter Security Fence	744,240
Speedway Blvd. Painted Hills Road to Camino Del Oeste	741,000
South Camino De La Tierra - Highway Drive-Curtis Road Pave	604,382
Wilmot Road Valencia Road to DMAFB Entrance	526,000
Benson Highway at Columbus Blvd. Intersection Improvements	459,000
South Houghton Road Camino Aurelia to I-10	417,000
Sign Panel Replacement	413,926
Benson Highway at Drexel Road Intersection Improvements	365,000
Tanque Verde Road at Tanque Verde Loop Road	320,000
Durable Pavement Marking Upgrade Project	251,000
El Paso Southwest Greenway	159,656
White Pistor	153,206
2017-2018 Development Impact Fee Study	103,500
Bus Stop Improvement 2 Program	60,000
Speed Management Study	50,000
La Cholla Blvd. Overton Road to Tangerine	9,618
King Canyon Trailhead Parking	1,000
Transportation Total	98,112,222
Facilities Management	
Old Court House Renovations & Tenant Improvements	8,460,000
Old Courthouse - Core & Shell	7,152,838
110/130/150 W Congress Building Exterior Facade Upgrades	4,200,000
Northwest County Service Center	3,300,000
Southeast Library - UA Tech Park	2,524,220
New Pima Animal Care Center	2,323,554
Administration East Bldg 10th and 11th Floors, Demolition and Abatement	1,650,000
New Sahuarita Branch Library	1,530,000
January 8 Memorial in El Presidio Park	1,500,000
Banner UA Medical Center Improvements	1,200,000
Public Works Energy Management System	1,100,000
Defense Services Building - Juvenile Courts	1,050,000
Gap Housing and Service Building	1,050,000
Administration West Bldg 5th Floor Improvements	996,002
Administration East Bldg 2nd Floor Renovation	500,000
Interior Improvements - Floors, Ceilings, Walls	500,000
Public Works Retrofit with LED	500,000
Parking Lot Paving Rejuvenation	500,000
Public Service Center 6th Floor Tenant Improvements	499,000
Public Service Center Floors LL-7 Tenant Improvements	476,000
Flowing Wells Branch Library Addition	354,102

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS
Fiscal Year 2018/2019

Project	FY 2018/19
Rillito Racetrack Building Improvements	300,000
Kino YMCA Pool Restoration	285,000
Exterior Building Improvements	250,000
Wilmot Library Roofing	225,000
Main Library Lighting Retrofit	200,000
Treasurer Relocation - 33 N. Stone Ave Tenant Improvements	150,000
Mission Road Fire Alarm Upgrade	150,000
Silverbell Archaeology Project	125,623
Tuberculosis Clinic Remodel	80,000
Pre-Trial Mail Modular Building	50,000
Facilities Management Total	43,181,339
Regional Flood Control District	
El Corazon de los Tres Rios Del Norte	3,700,000
Santa Cruz River Maintenance	2,000,000
Urban Drainage	2,000,000
Catalina Ridge Drainage Channel Improvements	1,750,000
Tresoro Nueve Acquisition	1,612,775
Airport Wash - El Vado Wash Drainage Improvements	1,300,000
Arroyo Chico Detention Basin USACOE	1,271,000
El Rio Golf Course Drainage Improvement	753,542
Floodprone Land Acquisition Program	600,000
Canoa Ranch Restoration	600,000
Riparian Mitigation Project Acquisition	500,000
Rillito River Maintenance Projects	500,000
Continental Ranch Bank Protection	500,000
Ruthrauff, Gardner Lane UPRR Culvert	440,000
Green Valley Drainage Way 6 Repairs	420,000
Santa Cruz River Irvington to Drexel Improvements	390,000
Santa Cruz River Living River Management Plan	390,000
Rillito River Upper Bank at Hacienda Del Sol	355,000
El Rio Preserve Bank Protection	210,000
Tres Rios del Norte USACOE Study	50,000
Property Rights Assessments for Santa Cruz River	25,800
Pantano Wash Ft. Lowell Park to Tanque Verde Road	20,000
Regional Flood Control District Total	19,388,117
Kino Sports Complex	
Kino South Sports Complex	10,959,514
Kino Sports Complex Total	10,959,514
Public Works Administration	
Sunset Campus Entry	1,675,000
Public Works Administration Total	1,675,000
Community Development & Neighborhood Conservation	
5 Points Business Coalition	409,447
TMM Family Services Senior-Veteran Rental Housing	125,300
City of South Tucson Land Acquisition	75,000
The Marist on Cathedral Square	60,499
Country Club-Glenn Treat Avenue Improvements	20,000
Community Development & Neighborhood Conservation Total	690,246

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS
Fiscal Year 2018/2019

Project	FY 2018/19
Environmental Quality	
Ina Road Landfill Closure	656,542
Environmental Quality Total	656,542
Information Technology	
Library Network Lifecycle	262,000
Information Technology Total	262,000
Natural Resources, Parks & Recreation	
Sports Park Upgrades 2017	104,428
Manzanita Splash Pad	35,800
SE Community Park	5,663
Natural Resources, Parks & Recreation	145,891
Office of Sustainability and Conservation	
Anza Trail - Llano Grande Campsite	50,000
Sunset Campus Archaeology	30,000
Tumamoc Hill Acquisition	5,000
Office of Sustainability and Conservation Total	85,000
Fleet Services	
Houghton Road Fuel Island	1,266,555
Ajo Way Fuel Island	948,500
Ina Road Fuel Island	150,000
Fleet Services Total	2,365,055
Regional Wastewater Reclamation	
Minor Rehabilitation Projects FY 18/19	9,995,000
Old Nogales Interceptor Aug - New Aerospace Corridor Sewer	6,810,453
Tres Rios WRF - BioGas Cleaning & Utilization Project	5,267,500
Tres Rios WRF - Nutrient Recovery Project	4,434,996
System-wide Treatment Rehabilitation Program	3,000,000
Twin Peaks - Blue Bonnet Road Gravity Sewer	2,714,939
CRRPS Facility Modifications	2,021,483
ADOT West Ruthrauff Road & I-10 Sewer Modifications	1,863,397
Sewer Manhole Rehabilitation #9	1,599,000
Pima County Fairgrounds Connection to Existing Conveyance System	967,025
Avra Valley WRF - SCADA & Automation Improvements FY 17/18	521,596
Tres Rios WRF - Headworks Odor Control Improvements	500,000
Tres Rios WRF - Blower Modifications	480,000
State Prison Pump Station Rehabilitation fiscal year 2013/14	452,986
Speedway Boulevard Area Capacity Augmentation Alignment Study	400,000
Continental Ranch Regions Pump Station - Second Force Main	150,000
Sewer Utility Minor Modification Projects 2018/2019	100,000
Facilities Modification - IPS Mobile Implementation	81,700
Minor Rehabilitation Projects fiscal year 2017/18	5,000
ADOT West Ajo Way & I-19 Sewer Modifications	1,000
Green Valley WRF - Disk Filter Cover & Crane	1,000
Green Valley WRF - Grit Removal System Replacement & Upgrade	1,000
Ina Road Existing Plant SCADA Upgrades	1,000

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS
Fiscal Year 2018/2019

Project	FY 2018/19
SCADA Emergency Operations Center	1,000
Sewer Manhole Rehabilitation #8	1,000
Sewer Utility Minor Modification Projects 2017/2018	1,000
System Wide Treatment Rehabilitation & Enhancement	1,000
System-Wide Conveyance Rehabilitation Program	1,000
Tres Rios WRF - Bldg 9, Expand Laboratory Floor Space	1,000
ADOT Ina Road & I-10 Sewer Modifications	100
Regional Wastewater Reclamation Total	41,375,175
Total Capital Improvement Projects	**218,896,101**
Less: Fleet Services	**(2,365,055)**
Less: Regional Wastewater Reclamation	**(41,375,175)**
Total FY 2018/19 Recommended Capital Projects Fund	**175,155,871**

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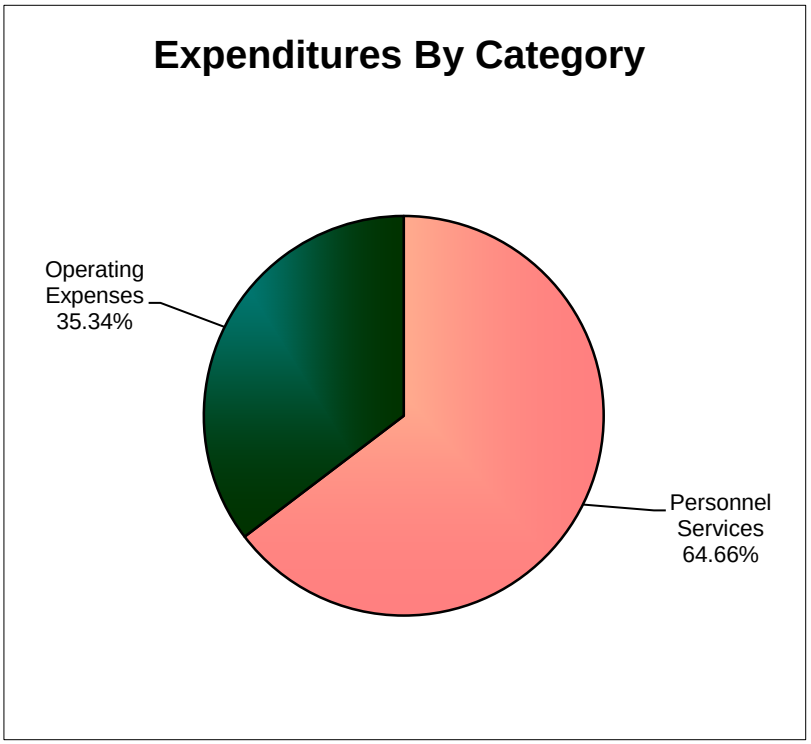
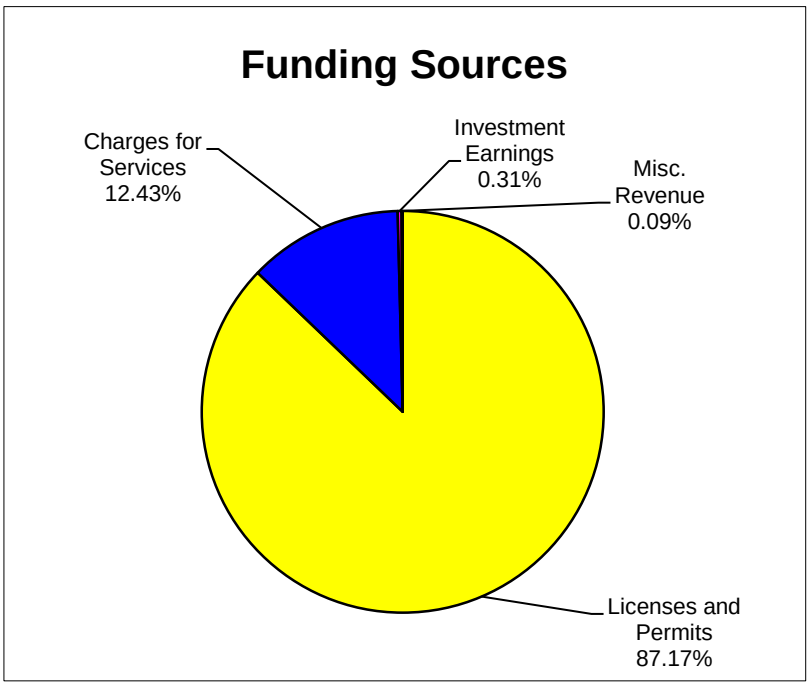
Development Services - Enterprise Fund

Revenue	$	8,101,475
Expenditures		6,911,803
Net Transfers		(767,585)
Fund Impact	$	422,087
FTEs		55.50

Function Statement: Provide planning and permitting services, and administer related codes. Assign addresses, review plans, issue permits, perform inspections, and enforce codes. Participate in regional planning and economic development efforts.





Recommended Budget Summary - Enterprise Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	6,918,170	7,758,075	(767,735)	72,170
Reverse Prior Year Operating Transfers			767,735	767,735
Decrease in Personnel Expenses	(451,565)			451,565
Increase in Departmental Overhead	442,710			(442,710)
ITD ISF Server/Storage Adjustment	125,983			(125,983)
Decrease in Interdepartmental Supplies & Services Charged Out/In	(113,031)			113,031
Decrease in Vacancy Savings Expense	(59,288)			59,288
Motor Pool Charges Adjustment	(33,014)			33,014
Increase in R & M for Machines, Equipment, & Buildings	27,850			(27,850)
ITD ISF Hardware Adjustment	18,144			(18,144)
Port Charges Adjustment	17,544			(17,544)
Decrease in Books and Subscriptions	(16,500)			16,500
Increase in Leases & Rentals	16,208			(16,208)
Increase in Credit Card Fees	14,853			(14,853)
Increase in Software and Software Maintenance & Support	13,900			(13,900)
Decrease in General Liability Insurance Premium	(12,282)			12,282
Decrease in Miscellaneous Charges	(10,760)			10,760
Decrease in Training	(8,880)			8,880
Increase in Parking Charges	7,400			(7,400)
Decrease in Printing & Microfilming	(5,500)			5,500
Increase in Various Object Changing less than $5,000	3,227			(3,227)
ITD ISF Software Adjustment	(906)			906
Increase in General Government Fees		210,929		210,929
Increase in Licenses & Permits		138,471		138,471
Decrease in Miscellaneous Non-Operating Revenue		(16,000)		(16,000)
Increase in Interest Pool Revenue		10,000		10,000
Transfer Out to General Fund			(751,500)	(751,500)
Transfer Out to Debt Services			(16,085)	(16,085)
HSA One-time Offset	(76,000)			76,000
2.5% Salary/Benefits Increase Adjustment	93,540			(93,540)
Supplemental Requests				
None Submitted				-

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
Total Recommended Budget	6,911,803	8,101,475	(767,585)	422,087
Full Time Equivalents (FTEs)	55.50			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 55.50, a net decrease of 0.50 FTE under the fiscal year 2017/18 Adopted Budget due to the following personnel changes: 1.00 FTE added as a Principal Planner for projecting increases in the construction market, 5.00 FTEs transferred in from the Regional Wastewater District for providing additional permit and development review support services, 2.00 FTEs transferred out to Environmental Quality for additional code compliance and enforcement activities, 0.50 FTE reduced from full-time to part-time, and 4.00 FTEs eliminated due to increasing efficiencies.

The vacancy savings allocation for fiscal year 2018/19 is a one-time savings to assist departments in offsetting the costs of the ITD Internal Service Fund, which may include Computer Hardware, Software, Server/Storage, and Telecommunication costs.

The fiscal year 2018/19 Recommended Budget expenditures of $6,911,803 is a decrease of $6,367, or 0.09 percent under the fiscal year 2017/18 Adopted Budget. Decreases totaling $787,726 include personnel, interdepartmental supplies & services charged out/in, vacancy savings, motor pool charges adjustment, books & subscriptions, general liability insurance premiums, miscellaneous charges, training, printing & microfilming, ITD ISF software adjustment, and an HSA one-time offset. Partially offsetting the decreases are increases of $781,359 consisting of overhead charges, ITD ISF server/storage adjustment, R & M for machines, equipment, & buildings, ITD ISF hardware adjustment, port charges adjustment, leases & rentals, credit card fees, software & software maintenance support, parking fees, other various objects changing less than $5,000 and a 2.5 percent salary/benefits increase adjustment.

The fiscal year 2018/19 Recommended Budget revenue of 8,101,475 is an increase of $343,400, or 4.43 percent over the fiscal year 2017/18 Adopted Budget. The requested revenue includes an increase of 2.43 percent due to projected increases in the construction market and the Board of Supervisors approved annual 2 percent increase on permits, planning, and review fees.

The fiscal year 2018/19 Recommended Budget includes a $750,000 operating transfer to General Fund as an installment of the repayment of support to Development Services received from General Fund during the economic downturn. The $16,085 operating transfer to Debt Service represents the department's share of fiscal year 2018/19 PimaCore related debt service. The $1,500 operating transfer goes to a prepaid Recorder's Account.

Recommended revenue sources:

Building Permits	$ 7,062,003
Planning & Review Fees	1,007,372
Investment Earnings	25,000
Other Miscellaneous Revenue	7,100
	$ 8,101,475

The department submitted no request for supplemental funding.

Five Year History of Expenditures and Revenues - Enterprise Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	6,887,764	6,690,148	6,091,445	6,269,280	6,911,803
Revenues	6,377,221	6,274,227	8,100,977	8,128,815	8,101,475
Transfers In/(Out)	(71,618)	(570,438)	(515,956)	(781,881)	(767,585)

Funding Summary By Department - Enterprise Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	4,962,211	4,451,358	-	4,451,358	4,468,898
Operating Expenses	1,955,959	2,442,905	-	2,442,905	2,442,905
Total Expenditures	6,918,170	6,894,263	-	6,894,263	6,911,803
Revenues					
Charges For Services	796,443	1,007,372	-	1,007,372	1,007,372
Licenses & Permits	6,923,532	7,062,003	-	7,062,003	7,062,003
Miscellaneous Revenue	23,100	7,100	-	7,100	7,100
Investment Earnings	15,000	25,000	-	25,000	25,000
Total Revenues	7,758,075	8,101,475	-	8,101,475	8,101,475
Transfers In/(Out)	(767,735)	(767,585)	-	(767,585)	(767,585)
Fund Balance Decr/(Incr)	(72,170)	(439,627)	-	(439,627)	(422,087)
Total Funding	6,918,170	6,894,263	-	6,894,263	6,911,803

SUMMARY BY OBJECT

Department: Development Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	3,202,837	3,595,200	2,092,368	3,372,008	3,450,107
Overtime	5,988	9,300	5,102	9,300	9,300
Vacancy Saving	-	-	-	(59,288)	(59,288)
Social Security & Medicare	238,361	274,197	155,729	257,318	257,318
Unemployment Insurance	2,539	2,511	1,588	1,805	1,805
Health Insurance Premiums	423,068	367,842	242,084	377,805	377,805
Workers Compensation	27,275	33,797	14,881	33,510	33,510
Life Insurance	1,765	1,902	1,127	1,902	1,902
Employer Paid Subsidy	1,365	1,350	1,096	1,920	1,920
Arizona State Retirement	374,017	413,449	240,982	397,443	397,443
Dental Insurance Premiums	8,408	8,407	5,246	7,659	7,659
Interdepartmental Salaries - Charged out/Credit	(196,112)	(260,113)	(196,563)	(359,779)	(359,779)
Interdepartmental Salaries - Charged in/Debit	339,080	474,523	235,404	366,158	366,158
Interdepartmental Fringe - Charged out/Credit	(57,757)	(81,084)	(67,177)	(137,694)	(137,694)
Interdepartmental Fringe - Charged in/Debit	10,378	46,670	28,956	61,930	61,930
Labor Distribution Fringe Charged out/Credit	-	-	(334)	(11,470)	(11,470)
Labor Distribution Fringe Charged in/Debit	-	-	334	11,470	11,470
Labor Distribution Salaries Charged out/Credit	-	-	(702)	(28,070)	(28,070)
Labor Distribution Salaries Charged in/Debit	-	-	702	28,070	28,070
Budgeted Benefits	-	-	-	-	15,441
Parking Subsidy	297	260	369	780	780
Sick Payout	6,415	-	15,111	28,262	28,262
Vacation Payout	11,229	-	17,589	14,319	14,319
NPL Related Pension Expense	(200,458)	-	-	-	-
HSA Contribution - Employer	-	74,000	66,667	76,000	76,000
HSA Expense Offset	-	-	-	-	(76,000)
Personnel Services Total	**4,198,695**	**4,962,211**	**2,860,559**	**4,451,358**	**4,468,898**
Office Supplies	3,362	8,000	2,052	8,015	8,015
Software Under $5M	11,671	-	681	7,950	7,950
Books, Subscriptions & Videos	397	23,350	17,600	6,850	6,850
Promotional Items	-	-	82	-	-
Tools & Equipment Under $1,000	116	-	371	-	-
Furniture Under $1,000	-	-	1,533	1,500	1,500
Expert Witness & Interpreters	200	500	-	200	200

SUMMARY BY OBJECT

Department: Development Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Accounting and Auditing Services	10,200	14,300	10,400	10,500	10,500
Software Maintenance and Support	22,652	23,300	24,594	29,250	29,250
In State Training	10,087	32,960	6,790	24,080	24,080
Out of State Training	1,199	-	-	-	-
Out of State Travel	2,058	-	535	2,100	2,100
Postage & Freight	5,338	6,000	4,566	7,000	7,000
Printing & Microfilming	1,548	9,000	1,070	3,500	3,500
Moving and Storage Fees	32	-	-	-	-
Leases & Rental - Real Estate - Internal	240,449	247,489	165,000	263,197	263,197
Leases & Rental - Real Estate - External	59	-	-	-	-
R&M-Machinery & Equipment Services	4,328	3,000	24,338	7,500	7,500
R&M Building Services	-	-	-	23,350	23,350
Other Professional Services	20,995	24,000	12,940	22,900	22,900
Banking Credit Card Fees and Charges	123,391	115,199	71,006	130,052	130,052
Advertising	3,934	6,500	1,597	4,000	4,000
Leases & Rental - Other (Mchnry, Equip, etc.)	8,961	9,931	4,788	10,431	10,431
Interdepartmental Supplies & Services - Charged Out/Credit	-	-	(92,272)	(124,640)	(124,640)
Departmental Overhead - Charged Out/Credit	(194,259)	(270,949)	(205,171)	-	-
Interdepartmental Supplies & Services - Charged In/Debit	52	8,839	72,365	20,448	20,448
Departmental Overhead - Charged In/Debit	9,748	4,804	62,877	122,534	122,534
County Administrative Overhead	662,136	714,343	476,232	714,701	714,701
PWA Overhead Expense	280,908	270,841	180,560	324,514	324,514
Parking Charges	-	-	-	7,400	7,400
Telephone & Internet	65,992	-	-	-	-
Motor Pool Charges	140,922	160,586	77,379	127,572	127,572
Regulatory Permitting Fees	150	-	50	150	150
Dues and Memberships	6,308	3,050	5,238	7,400	7,400
Other Miscellaneous Charges	25,049	10,760	4,719	-	-
Payments To Agencies	7,500	11,250	3,750	11,250	11,250
General Liability Insurance Premiums	39,312	45,584	30,376	33,302	33,302
Property Damage Insurance Premiums	4,764	-	-	-	-
Bad Debt Expense AP05 (Finance Only)	28,129	11,640	250	11,640	11,640
Computer Hardware - ISF Charges	128,987	152,405	101,592	170,549	170,549
Server and Storage - ISF Charges	173,396	203,095	135,392	329,078	329,078

SUMMARY BY OBJECT

Department: Development Services

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Software - ISF Charges	42,679	36,078	24,056	35,172	35,172
Telephone Provider Charges - External	-	-	2,512	1,920	1,920
Mobile Devices - External	-	24,816	13,768	24,708	24,708
ISF- IT Port Charges	-	45,288	30,192	62,832	62,832
Operating Expenses Total	**1,892,750**	**1,955,959**	**1,273,808**	**2,442,905**	**2,442,905**
EXPENDITURE OBJECTS TOTAL	**6,091,445**	**6,918,170**	**4,134,367**	**6,894,263**	**6,911,803**
REVENUE OBJECTS					
License & Permits	6,986,752	6,923,532	4,202,408	7,062,003	7,062,003
Licenses & Permits Total	**6,986,752**	**6,923,532**	**4,202,408**	**7,062,003**	**7,062,003**
General Government Fees	1,065,660	796,443	814,250	1,007,372	1,007,372
Jury Fees	-	-	62	-	-
Collections Revenue	22,144	-	4,450	-	-
Charges for Services Total	**1,087,804**	**796,443**	**818,762**	**1,007,372**	**1,007,372**
Judgments & Resititutions	1,080	-	5,533	-	-
Fines & Forfeits Total	**1,080**	**-**	**5,533**	**-**	**-**
Interest Revenue Pooled Investments Non Operating	18,807	15,000	19,654	25,000	25,000
Investment Earnings Total	**18,807**	**15,000**	**19,654**	**25,000**	**25,000**
Other Misc. Revenue Non Operating	7,129	23,100	13,912	7,100	7,100
NSF Check Charge Revenue Source	100	-	50	-	-
Late Fees and Interest Charges on Overdue Receivable	(695)	-	-	-	-
Miscellaneous Revenue Total	**6,534**	**23,100**	**13,962**	**7,100**	**7,100**
REVENUE OBJECTS TOTAL	**8,100,977**	**7,758,075**	**5,060,319**	**8,101,475**	**8,101,475**

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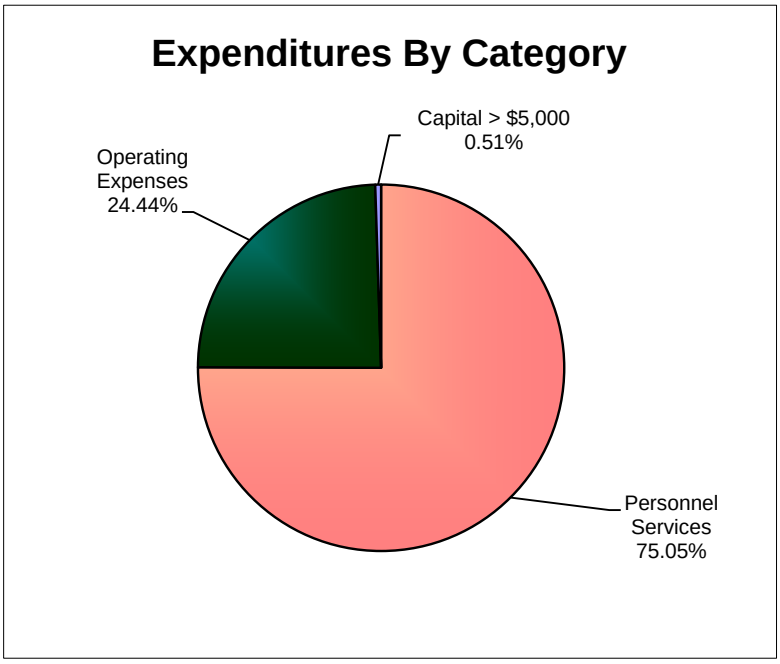
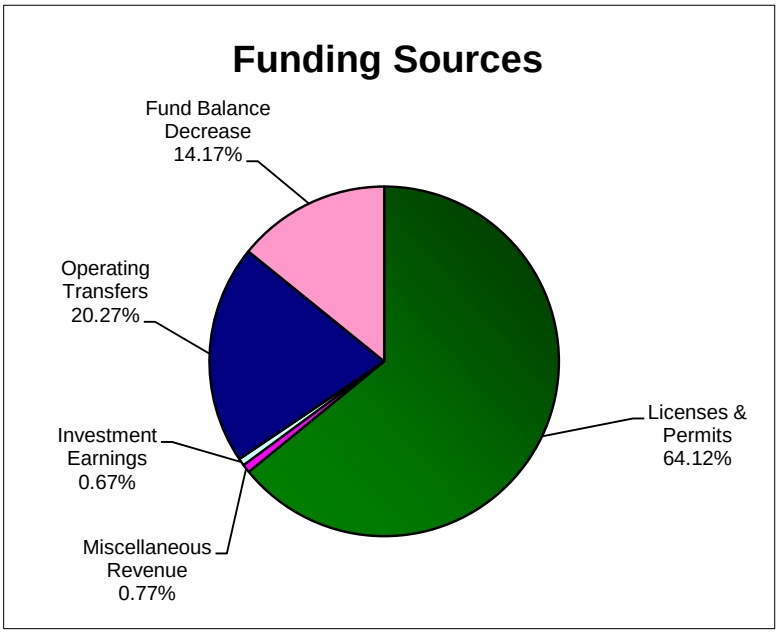
Environmental Quality - Special Revenue Fund

Revenue	$	2,296,598
Expenditures		3,503,295
Net Transfers		710,289
Fund Impact	$	(496,408)
FTEs		33.00

Function Statement: Implement federal, state, and local regulations regarding water, wastewater, onsite disposal systems, and solid waste within Pima County. Implement storm water management programs and conduct storm water sampling pursuant to Pima County's Municipal Separate Storm Sewer System (NPDES) permit.

Environmental Quality also operates Solid Waste Management (General Fund), Tire Fund (a special revenue fund), and Environmental Quality Grants (a special revenue fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	3,500,657	2,242,347	707,060	(551,250)
Reverse Prior Year Transfer			(707,060)	(707,060)
Increase in Printing and Microfilm	23,227			
Decrease in R&M Buildings	(24,702)			
Net Increase in Interdepartmental Supplies and Services	122,052			(122,052)
Net Increase Department Overhead	(253,453)			253,453
Increase in Motor Pool Charges	17,592			(17,592)
Increase in IT ISF Server/Storage	29,948			(29,948)
Net Increase Other Operating Expenses	3,053			(3,053)
Increase in Salary and Benefits	138,652			(138,652)
Net Decrease in Interdepartmental Salary and Fringe	(119,384)			
Net Increase in Labor and Distribution Salary and Fringe	68,093			
Net Increase in Other Personnel Expenses	236			
HSA One-time Offset	(46,000)			46,000
2.5% Salary/Benefits Increase Adjustment	48,638			(48,638)
Decrease in Medical and Laboratory Equipment	(5,314)			
License & Permit		53,181		53,181
Miscellaneous Revenue Operating		(3,220)		(3,220)
Interest Revenue Pooled Investments Operating		4,290		4,290
Transfer from General Fund - Air Quality Program			459,774	
Transfer from General Fund - Wildcat Dumping			250,515	
Total Recommended Budget	3,503,295	2,296,598	710,289	(496,408)
Full Time Equivalents (FTEs)	33.00			

Comments/Issues

The Recommended FTEs are 33.0, a 2.0 FTE increase from the fiscal year 2017/18 Adopted budget due to a memorandum of understanding between Development Services Department and Environmental Quality. Three PCNs transferred from Development Services Department to Environmental Quality to improve customer service by creating work efficiencies. This increase was offset by a one PCN transfer from Environmental Quality to Development Services Department for engineering services.

The Recommended Budget expenditures are $3,503,295, an increase of $2,638 over the fiscal year 2017/18 Adopted Budget. The net increases of $451,491 include $23,227 in printing and micofilm, $122,052 in net decrease in interdepartmental supplies and services, $17,592 in motor pool charges, $29,948 in IT ISF server/storage, $3,053 in net operating expenses, $138,652 in salary and benefits, $68,093 in net increase in labor and distribution salary and fringe, $48,638 in a 2.5 percent salary/benefits increase and $236 in net increase in other personnel expenses. These increases are partially offset by $488,853 in decreases in R&M buildings of $24,702, department overhead of $253,453, interdepartment salary and fringe of $119,384, a one-time HSA offset of $46,000, and medical and labratory equipment capital of $5,341.

The General Fund Subsidies include the Wildcat Dumping Program of $250,515 which is unchanged from the fiscal year 2017/18 Adopted Budget and the Air Monitoring Program of $459,774 which increased $3,229 over the fiscal year 2017/18 Adopted Budget.

The fiscal year 2018/19 Recommended Budget revenues reflect a $54,251 increase from the fiscal year 2017/18 Adopted Budget. Increases to license and permits of $53,181 and investment earnings of $4,290 are partially offset by a $3,220 decrease in miscellaneous revenue.

Recommended revenue sources:

License & Permit	248
Air Quality & Part 70 Air Quality Permits	1,336,278
On-Site Inspections Approval and Alternative Septic Systems	266,908
Water/Sewer Plan Review/System Permits	300,968
Solid/Liquid/Hazardous Waste	341,636
Investment Earnings	23,500
Well Monitoring	17,000
Miscellaneous Revenue	10,060
	2,296,598

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	2,448,768	2,945,926	3,002,471	3,199,549	3,503,295
Revenues	2,164,442	2,257,891	2,359,734	2,340,588	2,296,598
Transfers In/(Out)	536,641	601,939	678,308	708,660	710,289

Funding Summary By Department - Special Revenue Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,538,961	2,626,558	-	2,626,558	2,629,196
Operating Expenses	938,382	856,099	-	856,099	856,099
Capital Equipment > $5,000	23,314	18,000	-	18,000	18,000
Total Expenditures	3,500,657	3,500,657	-	3,500,657	3,503,295
Revenues					
Licenses & Permits	2,192,857	2,246,038	-	2,246,038	2,246,038
Investment Earnings	19,210	23,500	-	23,500	23,500
Miscellaneous Revenue	30,280	27,060	-	27,060	27,060
Total Revenues	2,242,347	2,296,598	-	2,296,598	2,296,598
Transfers In/(Out)	707,060	710,289	-	710,289	710,289
Fund Balance Decr/(Incr)	551,250	493,770	-	493,770	496,408
Total Funding	3,500,657	3,500,657	-	3,500,657	3,503,295

SUMMARY BY OBJECT

Department: Environmental Quality

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,723,156	1,887,853	1,140,847	2,003,350	2,043,957
Overtime	817	1,000	898	1,500	1,500
Holiday Worked Pay	210	-	-	-	-
Social Security & Medicare	127,751	144,237	85,039	153,165	153,165
Unemployment Insurance	1,360	1,320	867	1,072	1,072
Health Insurance Premiums	237,837	209,863	132,890	195,701	195,701
Workers Compensation	25,164	30,643	18,439	37,752	37,752
Life Insurance	992	1,054	648	1,122	1,122
Employer Paid Subsidy	1,498	1,890	1,074	1,710	1,710
Arizona State Retirement	200,656	217,103	131,306	236,394	236,394
Dental Insurance Premiums	3,406	3,444	2,502	3,793	3,793
Interdepartmental Salaries - Charged out/Credit	(195,643)	(185,285)	(184,980)	(336,765)	(336,765)
Interdepartmental Salaries - Charged in/Debit	110,656	138,153	108,922	198,537	198,537
Interdepartmental Fringe - Charged out/Credit	(58,219)	(56,963)	(60,832)	(111,329)	(111,329)
Interdepartmental Fringe - Charged in/Debit	17,072	18,112	26,109	44,190	44,190
Labor Distribution Fringe Charged out/Credit	(220,301)	(212,614)	(154,011)	(209,213)	(209,213)
Labor Distribution Fringe Charged in/Debit	213,377	219,884	145,429	235,605	235,605
Labor Distribution Salaries Charged out/Credit	(618,087)	(578,666)	(413,099)	(620,710)	(620,710)
Labor Distribution Salaries Charged in/Debit	602,450	600,974	394,993	691,989	691,989
Budgeted Benefits	-	-	-	-	8,031
Sick Payout	14,013	34,553	17,682	30,226	30,226
Vacation Payout	8,894	18,406	8,630	22,469	22,469
HSA Contribution - Employer	-	44,000	38,584	46,000	46,000
HSA Expense Offset	-	-	-	-	(46,000)
Personnel Services Total	**2,197,059**	**2,538,961**	**1,441,937**	**2,626,558**	**2,629,196**
Office Supplies	5,769	9,328	3,306	9,520	9,520
Software Under $5M	7,257	5,155	15	5,330	5,330
Computer Equipment less than $1,000	111	700	-	-	-
Medical & Lab Supplies	8,987	5,804	1,118	5,150	5,150
Books, Subscriptions & Videos	1,071	2,478	1,771	2,372	2,372
Repair & Maintenance Supplies	7,364	1,644	1,076	1,465	1,465
Clothing, Uniforms, and Safety Apparel	64	1,879	3,087	515	515
Promotional Items	2,724	3,000	-	3,000	3,000

SUMMARY BY OBJECT

Department: Environmental Quality

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Cameras, Film & Equipment	-	-	1,229	660	660
Other Operation Supplies	770	554	735	1,000	1,000
Tools & Equipment Under $1,000	6,212	189	2,850	7,800	7,800
Furniture Under $1,000	1,414	-	-	-	-
Accounting and Auditing Services	382	468	-	500	500
Software Maintenance and Support	2,877	3,000	2,784	2,981	2,981
Laboratory & X-ray Services	207	45	45	7,200	7,200
In State Training	5,347	4,548	4,048	11,100	11,100
Out of State Training	-	2,226	2,410	12,050	12,050
In State Travel	2,108	3,252	11	4,411	4,411
Out of State Travel	821	4,325	4,234	4,332	4,332
Postage & Freight	(712)	1,835	3,768	1,800	1,800
Printing & Microfilming	1,790	1,995	1,649	25,222	25,222
Leases & Rental - Real Estate - Internal	101,736	101,736	67,824	101,736	101,736
R&M-Machinery & Equipment Services	5,918	14,682	3,945	5,500	5,500
R&M Building Services	70,032	31,465	92	6,763	6,763
Other Professional Services	8,146	33,804	69,100	28,000	28,000
Lobbying Services	3,489	7,500	1,970	7,500	7,500
Banking Credit Card Fees and Charges	19,795	25,541	11,586	29,000	29,000
Advertising	13,757	21,980	3,147	14,436	14,436
Leases & Rental - Other (Mchnry, Equip, etc.)	2,016	1,773	1,033	2,000	2,000
Interdepartmental Supplies & Services - Charged Out/Credit	(70,090)	(52,642)	(23,891)	(54,654)	(54,654)
Intradepartmental Supplies & Services - Charged Out/Credit	-	(4,824)	-	(5,273)	(5,273)
Departmental Overhead - Charged Out/Credit	(282,186)	(241,971)	(243,349)	(446,905)	(446,905)
Interdepartmental Supplies & Services - Charged In/Debit	1,595	946	6,435	125,010	125,010
Intradepartmental Supplies & Services - Charged In/Debit	-	4,824	-	5,273	5,273
Departmental Overhead - Charged In/Debit	41,989	48,519	73,368	-	-
County Administrative Overhead	409,332	317,928	211,968	321,704	321,704
PWA Overhead Expense	13,416	24,307	16,216	8,636	8,636
Parking Charges	-	-	-	10,230	10,230
Telephone & Internet	63,863	-	-	-	-
Electricity	13,904	16,600	11,757	17,000	17,000
Mileage Reimbursement	225	320	55	200	200
Motor Pool Charges	120,160	137,904	87,151	155,496	155,496

SUMMARY BY OBJECT

Department: Environmental Quality

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Regulatory Permitting Fees	10,335	10,000	10,000	10,000	10,000
Dues and Memberships	633	620	-	920	920
Other Miscellaneous Charges	8,920	12,961	6,036	-	-
Payments to or on behalf of other governments	350	-	-	350	350
Payments To Agencies	11,254	11,250	5,626	11,250	11,250
General Liability Insurance Premiums	26,796	55,868	37,232	37,581	37,581
Property Damage Insurance Premiums	5,772	2,218	1,472	2,305	2,305
Computer Hardware - ISF Charges	74,513	77,104	51,408	86,743	86,743
Server and Storage - ISF Charges	-	139,230	92,832	169,178	169,178
Software - ISF Charges	24,064	20,342	13,568	18,685	18,685
Telephone Provider Charges - External	-	7,290	3,801	7,398	7,398
Mobile Devices - External	-	28,046	18,784	37,197	37,197
ISF- IT Port Charges	-	30,636	20,424	36,432	36,432
Office Machines & Computers - Non-Capital	6,395	-	-	-	-
Other Machines & Equipment - Non-Capital	6,088	-	-	-	-
Operating Expenses Total	**766,780**	**938,382**	**593,726**	**856,099**	**856,099**
Office Machines & Computers - Capital	-	-	6,885	-	-
Medical & Laboratory Equipment - Capital	30,062	23,314	-	18,000	18,000
Other Machines & Equipment - Capital	8,570	-	-	-	-
Capital Equipment > $5,000 Total	**38,632**	**23,314**	**6,885**	**18,000**	**18,000**
EXPENDITURE OBJECTS TOTAL	**3,002,471**	**3,500,657**	**2,042,548**	**3,500,657**	**3,503,295**
REVENUE OBJECTS					
License & Permits	2,275,989	2,192,857	2,056,917	2,246,038	2,246,038
Licenses & Permits Total	**2,275,989**	**2,192,857**	**2,056,917**	**2,246,038**	**2,246,038**
Collections Revenue	-	-	4,370	-	-
Charges for Services Total	**-**	**-**	**4,370**	**-**	**-**
Other Fines	36,444	-	-	-	-
Fines & Forfeits Total	**36,444**	**-**	**-**	**-**	**-**
Interest Revenue Pooled Investments Operating	23,390	19,210	16,485	23,500	23,500
Investment Earnings Total	**23,390**	**19,210**	**16,485**	**23,500**	**23,500**
Other Misc. Revenue Operating	22,978	29,680	11,897	26,500	26,500

SUMMARY BY OBJECT

Department: Environmental Quality

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Other Misc. Revenue Non Operating	-	-	22	-	-
NSF Check Charge Revenue Source	26	-	-	-	-
Late Fees and Interest Charges on Overdue Receivable	907	600	529	560	560
Miscellaneous Revenue Total	**23,911**	**30,280**	**12,448**	**27,060**	**27,060**
REVENUE OBJECTS TOTAL	**2,359,734**	**2,242,347**	**2,090,220**	**2,296,598**	**2,296,598**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF ENVIRONMENTAL QUALITY ARE:

- **SOLID WASTE MANAGEMENT GENERAL FUND**
- **TIRE SPECIAL REVENUE FUND**
- **ENVIRONMENTAL QUALITY GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS ARE PROVIDED ON THE FOLLOWING PAGES.

SOLID WASTE MANAGEMENT GENERAL FUND

Expenditures: **1,421,339** **Revenues:** **0**

FTEs: **3.00**

Function Statement: Plan, manage, and perform solid waste compliance, closure, and temporary closure and remediation activities. Comply with all environmental monitoring requirements for various permits. Remediation includes investigation, design, and construction for remedial activities associated with waste sites.

Mandates: ARS 49-701-49-881, administrative rules R18-13-201 through R18-13-2703, 40 CFR 258.1 through 258.75, Appendix I, Appendix II to Part 258 and ARS 49 Chapter 3.

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	312,550	305,669	-	305,669	308,423
Operating Expenses	1,048,730	1,112,916	-	1,112,916	1,112,916
Total Expenditures	1,361,280	1,418,585	-	1,418,585	1,421,339
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
General Fund Support	1,361,280	1,418,585	-	1,418,585	1,421,339
Total Funding	1,361,280	1,418,585	-	1,418,585	1,421,339

The Solid Waste Management Department's Recommended Budget expenditures increased by $60,059 due to increases in motor pool, landfill monitoring, hardware/server/storage and salaries that are partially offset by reductions in software, port charges, and benefits.

Beginning with the fiscal year 2014/15 Recommended Budget, Solid Waste became a General Fund function of Environmental Quality.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,285,049	1,204,650	1,271,525	1,289,423	1,421,339
Revenues	12,052	12,719	-	2	-
Net Operating Transfers In/(Out)	(4,270)	(12,714)	-	-	-

SUMMARY BY OBJECT

Department: Solid Waste Management General Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	221,112	225,518	150,056	225,518	231,157
Social Security & Medicare	16,617	17,252	11,033	17,252	17,252
Unemployment Insurance	175	158	112	121	121
Health Insurance Premiums	24,775	20,390	13,476	19,210	19,210
Workers Compensation	1,925	2,063	1,376	2,325	2,325
Life Insurance	105	102	68	102	102
Arizona State Retirement	25,881	25,935	17,257	26,611	26,611
Dental Insurance Premiums	542	532	354	532	532
Interdepartmental Salaries - Charged in/Debit	4,468	16,645	5,242	14,631	14,631
Interdepartmental Fringe - Charged in/Debit	1,831	2,538	2,325	2,220	2,220
Labor Distribution Fringe Charged out/Credit	(1,094)	(1,120)	(710)	(1,122)	(1,122)
Labor Distribution Salaries Charged out/Credit	(5,604)	(5,731)	(3,638)	(5,731)	(5,731)
Budgeted Benefits	-	-	-	-	1,115
Sick Payout	-	2,689	-	-	-
Vacation Payout	-	1,579	-	-	-
HSA Contribution - Employer	-	4,000	4,000	4,000	4,000
HSA Expense Offset	-	-	-	-	(4,000)
Personnel Services Total	**290,733**	**312,550**	**200,951**	**305,669**	**308,423**
Office Supplies	306	500	106	320	320
Software Under $5M	-	-	826	-	-
Food Preparations Supplies	6	-	-	-	-
Fuel & Oil	-	-	49	-	-
Books, Subscriptions & Videos	9	117	-	-	-
Repair & Maintenance Supplies	1,930	4,205	503	2,667	2,667
Chemicals	-	-	81	-	-
Janitorial Supplies	352	144	-	350	350
Clothing, Uniforms, and Safety Apparel	-	55	-	-	-
Archaeological Historic Preservation Services	-	-	4,919	-	-
Accounting and Auditing Services	3,528	5,904	-	3,530	3,530
Software Maintenance and Support	1,200	2,246	900	1,200	1,200
Laboratory & X-ray Services	9,341	9,000	5,285	9,450	9,450
In State Training	671	630	146	680	680
Postage & Freight	43	230	-	100	100
Printing & Microfilming	3	3,872	-	1,500	1,500
Leases & Rental - Real Estate - External	4,197	7,300	7,270	7,300	7,300

SUMMARY BY OBJECT

Department: Solid Waste Management General Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	11,786	6,600	2,185	7,700	7,700
R&M Building Services	2,385	1,927	1,349	1,500	1,500
R&M Grounds and Landscaping	36,005	131,246	-	222,000	222,000
Other Professional Services	753,600	774,387	491,040	758,657	758,657
Advertising	161	500	525	500	500
Leases & Rental - Other (Mchnry, Equip, etc.)	2,090	8,481	1,775	6,489	6,489
Janitorial Services	-	-	-	2,853	2,853
Pest Control Services	-	-	-	460	460
Interdepartmental Supplies & Services - Charged In/Debit	2,352	3,037	6,154	3,037	3,037
Parking Charges	-	-	-	840	840
Telephone & Internet	15,011	-	-	-	-
Electricity	2,872	3,000	932	4,000	4,000
Natural Gas	660	720	404	720	720
Waste Disposal and Recycling	432	500	234	500	500
Motor Pool Charges	18,105	21,432	12,579	20,616	20,616
Regulatory Permitting Fees	25,393	32,650	18,354	25,500	25,500
Dues and Memberships	-	845	845	845	845
Other Miscellaneous Charges	862	840	577	-	-
Computer Hardware - ISF Charges	7,029	4,364	2,912	4,931	4,931
Server and Storage - ISF Charges	78,193	7,881	5,256	9,952	9,952
Software - ISF Charges	2,270	1,151	768	1,099	1,099
Telephone Provider Charges - External	-	-	660	996	996
Internet Charges - External	-	10,260	6,336	9,600	9,600
Mobile Devices - External	-	2,486	830	1,440	1,440
ISF- IT Port Charges	-	2,220	1,480	1,584	1,584
Operating Expenses Total	**980,792**	**1,048,730**	**575,280**	**1,112,916**	**1,112,916**
EXPENDITURE OBJECTS TOTAL	**1,271,525**	**1,361,280**	**776,231**	**1,418,585**	**1,421,339**
REVENUE OBJECTS					
Other Misc. Revenue Operating	31	-	2	-	-
Miscellaneous Revenue Total	**31**	**-**	**2**	**-**	**-**
REVENUE OBJECTS TOTAL	**31**	**-**	**2**	**-**	**-**

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TIRE SPECIAL REVENUE FUND

Expenditures: **1,308,000** **Revenues:** **1,288,149**

FTEs: **0.00**

Function Statement: Compliance with A.R.S. Title 44, Article 8, Waste Tire Disposal to oversee contract for the planning, management and compliance of the Tire Recycling program.

Mandates: ARS 49-701-49-881, ARS 44-1301 through 1307, administrative rules R18-13-201 through R18-13-2703, 40 CFR 258.1 through 258.75, Appendix I and Appendix II to Part 258.

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	11,851	11,853	-	11,853	11,853
Operating Expenses	1,296,149	1,296,147	-	1,296,147	1,296,147
Total Expenditures	1,308,000	1,308,000	-	1,308,000	1,308,000
Revenues					
Intergovernmental	1,100,000	1,274,149	-	1,274,149	1,274,149
Investment Earnings	8,000	14,000	-	14,000	14,000
Total Revenues	1,108,000	1,288,149	-	1,288,149	1,288,149
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	200,000	19,851	-	19,851	19,851
Total Funding	1,308,000	1,308,000	-	1,308,000	1,308,000

The Tire Fund program provides for the collection and recycling of waste tires.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	1,112,775	1,031,567	1,072,019	1,165,286	1,308,000
Revenues	1,241,032	1,223,886	1,260,881	1,276,638	1,288,149
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Tire Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	-	3,350	49	3,350	3,350
Interdepartmental Fringe - Charged in/Debit	(1)	1,650	13	1,650	1,650
Labor Distribution Fringe Charged in/Debit	1,094	1,120	710	1,122	1,122
Labor Distribution Salaries Charged in/Debit	5,604	5,731	3,638	5,731	5,731
Personnel Services Total	**6,697**	**11,851**	**4,410**	**11,853**	**11,853**
Office Supplies	944	1,500	-	1,500	1,500
Janitorial Supplies	89	-	-	-	-
R&M Building Services	-	150	-	-	-
R&M Grounds and Landscaping	-	175,928	198	167,067	167,067
Pest Control Services	-	-	-	150	150
Departmental Overhead - Charged In/Debit	-	-	15	-	-
Electricity	3,515	5,171	2,622	5,171	5,171
Waste Disposal and Recycling	1,060,024	1,113,025	544,604	1,121,884	1,121,884
Regulatory Permitting Fees	750	375	-	375	375
Operating Expenses Total	**1,065,322**	**1,296,149**	**547,439**	**1,296,147**	**1,296,147**
EXPENDITURE OBJECTS TOTAL	**1,072,019**	**1,308,000**	**551,849**	**1,308,000**	**1,308,000**
REVENUE OBJECTS					
State Revenue	1,248,757	1,100,000	664,671	1,274,149	1,274,149
Intergovernmental Total	**1,248,757**	**1,100,000**	**664,671**	**1,274,149**	**1,274,149**
Interest Revenue Pooled Investments Operating	12,124	8,000	8,809	14,000	14,000
Investment Earnings Total	**12,124**	**8,000**	**8,809**	**14,000**	**14,000**
REVENUE OBJECTS TOTAL	**1,260,881**	**1,108,000**	**673,480**	**1,288,149**	**1,288,149**

ENVIRONMENTAL QUALITY GRANTS SPECIAL REVENUE FUND

Expenditures: **1,038,844** **Revenues:** **1,155,205**

FTEs: **7.00**

Function Statement: Obtain grant funding for mandated and necessary services in the Environmental Quality Department. Administer grant programs and services in accordance with grant guidelines.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	488,286	603,475	-	603,475	605,029
Operating Expenses	661,566	327,565	-	327,565	327,565
Capital Equipment > $5,000	139,508	106,250	-	106,250	106,250
Total Expenditures	1,289,360	1,037,290	-	1,037,290	1,038,844
Revenues					
Intergovernmental	1,289,124	1,037,901	-	1,037,901	1,155,205
Total Revenues	1,289,124	1,037,901	-	1,037,901	1,155,205
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	236	(611)	-	(611)	(116,361)
Total Funding	1,289,360	1,037,290	-	1,037,290	1,038,844

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	829,257	787,923	862,575	1,531,232	1,038,844
Revenues	832,875	516,159	933,298	1,531,232	1,155,205
Net Operating Transfers In/(Out)	65,623	-	2,163	-	-

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SUMMARY BY OBJECT

Department: Environmental Quality Special Revenue Grants

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	335,833	391,801	223,726	471,045	480,691
Overtime	83	-	42	-	-
Social Security & Medicare	26,527	29,973	16,245	35,472	35,472
Unemployment Insurance	279	273	166	285	285
Health Insurance Premiums	43,185	37,821	31,708	57,327	57,327
Workers Compensation	3,303	3,995	1,917	4,155	4,155
Life Insurance	246	272	157	337	337
Employer Paid Subsidy	777	900	610	1,360	1,360
Arizona State Retirement	38,183	44,199	25,198	54,144	54,144
Dental Insurance Premiums	653	631	386	588	588
Labor Distribution Fringe Charged out/Credit	(67,833)	(72,723)	(31,335)	(65,583)	(65,583)
Labor Distribution Fringe Charged in/Debit	74,761	65,451	39,915	58,336	58,336
Labor Distribution Salaries Charged out/Credit	(211,753)	(241,928)	(92,859)	(213,821)	(213,821)
Labor Distribution Salaries Charged in/Debit	227,391	219,621	110,964	189,830	189,830
Budgeted Benefits	-	-	-	-	1,908
HSA Contribution - Employer	-	8,000	8,000	10,000	10,000
HSA Expense Offset	-	-	-	-	(10,000)
Personnel Services Total	**471,635**	**488,286**	**334,840**	**603,475**	**605,029**
Office Supplies	372	1,153	637	600	600
Software Under $5M	192	1,500	-	200	200
Computer Equipment less than $1,000	997	-	-	1,075	1,075
Medical & Lab Supplies	7,164	6,500	511	8,000	8,000
Books, Subscriptions & Videos	-	-	55	-	-
Repair & Maintenance Supplies	26,518	16,499	19,996	34,250	34,250
Classroom Educational Testing Supplies	21	-	-	50	50
Chemicals	1,383	-	-	1,385	1,385
Clothing, Uniforms, and Safety Apparel	830	500	1,702	1,750	1,750
Promotional Items	3,179	5,000	2,832	6,030	6,030
Cameras, Film & Equipment	-	-	4,978	5,000	5,000
Other Operation Supplies	2,874	3,500	2,390	8,525	8,525
Tools & Equipment Under $1,000	2,299	-	3,942	8,450	8,450
Software Maintenance and Support	4,304	-	6,750	13,500	13,500
In State Training	-	-	543	900	900
Out of State Travel	12,919	11,500	3,370	12,925	12,925
Postage & Freight	192	860	790	1,555	1,555

SUMMARY BY OBJECT

Department: Environmental Quality Special Revenue Grants

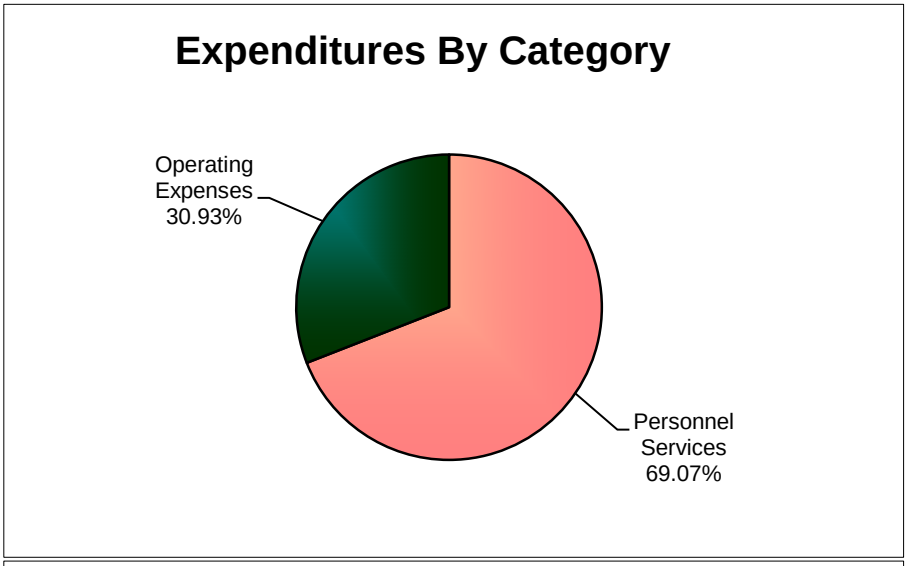
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Printing & Microfilming	631	7,004	2,087	2,650	2,650
Leases & Rental - Real Estate - Internal	910	24,000	220	1,850	1,850
R&M-Machinery & Equipment Services	-	1,500	4,972	5,000	5,000
R&M Building Services	2,054	140	847	2,295	2,295
R&M Grounds and Landscaping	-	1,000	-	1,500	1,500
Other Professional Services	59,053	314,133	7,907	60,550	60,550
Advertising	12,176	21,330	1,320	12,150	12,150
Leases & Rental - Other (Mchnry, Equip, etc.)	(2)	-	144	75	75
Departmental Overhead - Charged In/Debit	129,212	187,191	74,904	129,000	129,000
Electricity	-	14,650	-	-	-
Mileage Reimbursement	-	200	-	-	-
Motor Pool Charges	1,495	9,500	-	1,500	1,500
Other Miscellaneous Charges	2,440	4,420	755	2,500	2,500
Computer Hardware - ISF Charges	-	1,500	-	-	-
Software - ISF Charges	-	500	-	-	-
Internet Charges - External	-	3,500	-	-	-
Mobile Devices - External	-	5,605	-	-	-
ISF- IT Port Charges	-	3,950	-	-	-
Office Machines & Computers - Non-Capital	9,460	-	-	1,500	1,500
Other Machines & Equipment - Non-Capital	-	14,431	2,757	2,800	2,800
Operating Expenses Total	**280,673**	**661,566**	**144,409**	**327,565**	**327,565**
Office Machines & Computers - Capital	-	-	10,884	18,000	18,000
Medical & Laboratory Equipment - Capital	72,365	47,241	73,836	88,250	88,250
Other Machines & Equipment - Capital	37,902	92,267	-	-	-
Capital Equipment > $5,000 Total	**110,267**	**139,508**	**84,720**	**106,250**	**106,250**
EXPENDITURE OBJECTS TOTAL	**862,575**	**1,289,360**	**563,969**	**1,037,290**	**1,038,844**
REVENUE OBJECTS					
State Revenue Grants	213,641	649,328	156,702	210,122	210,122
Federal Grant Revenue	719,657	639,796	491,558	827,779	945,083
Intergovernmental Total	**933,298**	**1,289,124**	**648,260**	**1,037,901**	**1,155,205**
REVENUE OBJECTS TOTAL	**933,298**	**1,289,124**	**648,260**	**1,037,901**	**1,155,205**

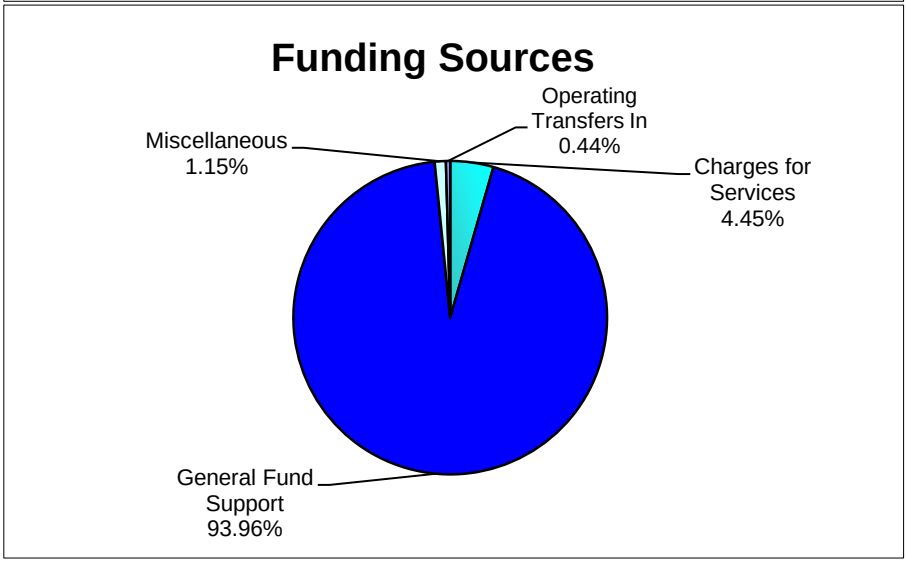
Natural Resources, Parks & Recreation - General Fund

Revenue	$	1,012,175
Expenditures		18,070,563
Net Transfers		69,756
Fund Impact	$	(16,988,632)
FTEs		279.15

Function Statement: Manage Pima County's natural resources, urban parks, and recreational programs; lead community efforts to conserve the Sonoran Desert and enhance the urban environment and quality of life; provide quality recreation experiences, open space conservation, community education programs, and leisure activities while supporting Pima County's Sustainability Programs such as water conservation, green building, and recycling.

Natural Resources, Parks & Recreation also operates Parks Special Programs (a special revenue fund) and Parks & Recreation Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	17,606,783	989,550	29,442	(16,587,791)
Reverse Net Operating Transfers			(29,442)	(29,442)
Increase for Section 10 Program	255,399			(255,399)
Motor Pool Charges Adjustment	138,948			(138,948)
Increase for Manzanita Splash Pad	72,208			(72,208)
ITD ISF Server/Storage Adjustment	52,526			(52,526)
Decrease for Mission Gardens Program being transferred to SUS	(50,000)			50,000
ITD ISF Hardware Adjustment	27,972			(27,972)
Benefits Adjustment	(18,388)			18,388
Port Charges Adjustment	12,168			(12,168)
ITD ISF Software Adjustment	106			(106)
Increase Revenue for Gilbert Ray Campground		22,625		22,625
Transfer In received from Regional Wastewater District			59,468	59,468
Transfer In received from Regional Flood Control District			20,000	20,000
Transfer Out sent to Grants			(9,712)	(9,712)
HSA One-time Offset	(313,000)			313,000
2.5% Salary/Benefits Increase Adjustment	285,841			(285,841)
Supplemental Requests				
None				-
Total Recommended Budget	18,070,563	1,012,175	69,756	(16,988,632)
Full Time Equivalents (FTEs)	279.15			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 279.15, a decrease of 0.20 FTEs from the fiscal year 2017/18 Adopted Budget.

The fiscal year 2018/19 Recommended Budget expenditures of $18,070,563 is an increase of $463,780, or 2.63 percent over the fiscal year 2017/18 Adopted Budget. Increases of $845,168 are due to the addition of the Section 10 Program, motor pool charges adjustment, the addition of the Manzanita Splash Pad, ITD ISF expenses adjustments, port charges

adjustment, and a 2.5 percent salary/benefits increase adjustment. Partially offsetting these increases are decreases of $381,388 consisting of the elimination of the Mission Gardens Program being transferred to the Office of Sustainability & Conservation, benefits adjustment, and an HSA one-time offset.

The department will continue to provide the staff for maintenance of the Loop while charging the Regional Flood Control District for these services using interdepartmental salaries and benefits transfers.

The fiscal year 2018/19 Recommended Budget revenues of $1,012,175 is an increase of $22,625, or 2.29 percent over the fiscal year 2017/18 Adopted Budget due to increased revenues from the Gilbert Ray Campground.

The fiscal year 2018/19 Recommended Budget net operating transfers of $69,756 are due to $59,468 operating transfers in from the Regional Wastewater Reclamation Department for a reclaimed water reimbursement and the Tucson Clean & Beautiful Program, $20,000 operating transfers in from the Regional Flood Control District for the Tucson Clean & Beautiful project, and $9,712 operating transfers out for matching grants.

Recommended General Fund revenue sources:

Ramada and Facility Fees	706,575
Rents and Royalties	120,350
Culture and Recreation Fees	97,450
Other Miscellaneous - Operating	87,800
	1,012,175

The department submitted no requests for supplemental funding for this fund.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	16,962,754	16,694,955	17,321,866	17,471,483	18,070,563
Revenues	1,284,522	1,221,517	1,280,933	1,102,619	1,012,175
Transfers In/(Out)	(11,779)	104,352	80,208	(93,521)	69,756

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplementals	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	12,548,138	12,507,727	-	12,507,727	12,480,568
Operating Expenses	5,058,645	5,589,995	-	5,589,995	5,589,995
Total Expenditures	17,606,783	18,097,722	-	18,097,722	18,070,563
Revenues					
Charges For Services	797,800	804,025	-	804,025	804,025
Licenses & Permits	600	-	-	-	-
Miscellaneous	191,150	208,150	-	208,150	208,150
Total Revenues	989,550	1,012,175	-	1,012,175	1,012,175
Net Transfers In/(Out)	29,442	69,756	-	69,756	69,756
General Fund Support	16,587,791	17,015,791	-	17,015,791	16,988,632
Total Funding	17,606,783	18,097,722	-	18,097,722	18,070,563

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	8,046,047	8,777,898	5,384,862	8,637,879	8,876,560
Overtime	33,124	-	17,240	31,275	31,275
On Call Pay	12,799	-	7,895	12,800	12,800
Temporary Help	1,732,214	1,814,040	995,890	1,879,934	1,879,934
Election Pay	-	-	-	200	200
Holiday Worked Pay	32,600	2,000	18,440	27,255	27,255
Social Security & Medicare	741,679	809,067	477,715	803,540	803,540
Unemployment Insurance	7,807	7,396	4,836	5,631	5,631
Health Insurance Premiums	1,708,112	1,478,123	918,435	1,413,585	1,413,585
Workers Compensation	348,329	388,412	236,864	417,258	417,258
Life Insurance	6,676	6,780	4,411	7,647	7,647
Employer Paid Subsidy	788	1,080	344	576	576
Arizona State Retirement	980,452	1,050,272	634,554	1,056,536	1,056,536
Dental Insurance Premiums	21,194	20,775	13,725	22,364	22,364
Interdepartmental Salaries - Charged out/Credit	(1,553,337)	(1,669,686)	(1,082,066)	(1,491,843)	(1,491,843)
Interdepartmental Salaries - Charged in/Debit	44,853	18,250	21,972	36,350	36,350
Interdepartmental Fringe - Charged out/Credit	(614,930)	(560,497)	(433,786)	(548,780)	(548,780)
Interdepartmental Fringe - Charged in/Debit	21,239	4,350	10,891	15,550	15,550
Labor Distribution Fringe Charged out/Credit	(348,107)	(153,485)	(235,423)	(310,938)	(310,938)
Labor Distribution Fringe Charged in/Debit	336,334	217,848	223,761	319,710	319,710
Labor Distribution Salaries Charged out/Credit	(1,212,461)	(460,227)	(725,011)	(1,151,544)	(1,151,544)
Labor Distribution Salaries Charged in/Debit	1,183,927	503,242	702,715	1,009,742	1,009,742
Budgeted Benefits	-	-	-	-	47,160
Paid Parental Leave	4,314	-	9,340	-	-
Sick Payout	70,454	-	33,509	-	-
Vacation Payout	64,396	-	35,140	-	-
HSA Contribution - Employer	-	292,500	259,666	313,000	313,000
HSA Expense Offset	-	-	-	-	(313,000)
Personnel Services Total	**11,668,503**	**12,548,138**	**7,535,919**	**12,507,727**	**12,480,568**
Office Supplies	53,241	50,715	21,205	42,438	42,438
Software Under $5M	11,742	-	16,922	13,750	13,750
Computer Equipment less than $1,000	-	-	3,434	1,000	1,000
Food Supplies	24,534	27,000	16,080	26,000	26,000

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Food Preparations Supplies	99	400	80	150	150
Drugs & Pharmaceuticals	-	1,000	-	2,000	2,000
Fuel & Oil	2,771	6,350	1,511	4,400	4,400
Books, Subscriptions & Videos	1,664	1,800	778	1,200	1,200
Repair & Maintenance Supplies	869,900	874,365	473,059	813,647	813,647
Chemicals	143,544	123,410	88,621	157,800	157,800
Janitorial Supplies	97,879	83,135	55,759	80,250	80,250
Clothing, Uniforms, and Safety Apparel	77,706	59,297	43,422	57,805	57,805
Promotional Items	683	-	98	-	-
Arts & Crafts	28,656	50,550	16,932	33,600	33,600
Cameras, Film & Equipment	2,248	-	-	2,000	2,000
Other Operation Supplies	68,774	18,100	28,577	39,561	39,561
Animal Control Supplies (food & other)	1,606	3,000	3,669	4,500	4,500
Tools & Equipment Under $1,000	108,431	68,385	46,529	79,317	79,317
Furniture Under $1,000	30,057	-	1,968	9,500	9,500
Signage Supplies & Services	43,591	28,700	16,214	34,800	34,800
Vandalism Repairs	2,293	2,700	751	2,000	2,000
Archaeological Historic Preservation Services	3,400	-	2,403	3,000	3,000
Engineering Services	1,990	-	-	-	-
Software Maintenance and Support	30	-	45	50	50
Laboratory & X-ray Services	2,200	8,300	1,372	1,150	1,150
In State Training	25,363	12,043	13,577	19,350	19,350
Out of State Training	1,846	-	250	-	-
In State Travel	4,331	-	5,315	3,000	3,000
Out of State Travel	2,732	-	4,630	2,800	2,800
Postage & Freight	2,595	3,200	851	1,900	1,900
Printing & Microfilming	13,452	15,500	4,639	12,200	12,200
Security	6,250	5,550	2,386	9,708	9,708
Leases & Rental - Real Estate - Internal	25,951	120,010	-	-	-
Leases & Rental - Real Estate - External	3,500	3,500	7,000	3,500	3,500
R&M-Machinery & Equipment Services	125,029	94,850	63,313	66,950	66,950
R&M Building Services	200,243	670,797	56,774	622,800	622,800
R&M Grounds and Landscaping	396,417	21,800	128,750	164,500	164,500
Other Professional Services	139,663	232,800	77,563	185,510	185,510
Appraisal Services	3,500	-	-	-	-
Investigative Services	2,042	5,000	1,236	2,000	2,000
Environmental Studies	-	-	-	9,000	9,000

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Banking Credit Card Fees and Charges	4,068	1,500	9,794	9,700	9,700
Printing Costs for Promotional Items	-	500	-	500	500
Advertising	12,366	1,800	10,338	8,000	8,000
Leases & Rental - Other (Mchnry, Equip, etc.)	12,473	-	9,389	66,040	66,040
Interdepartmental Supplies & Services - Charged Out/Credit	(229,429)	(415,435)	(205,285)	(255,803)	(255,803)
Departmental Overhead - Charged Out/Credit	(543,886)	(552,002)	(336,084)	(477,163)	(477,163)
Interdepartmental Supplies & Services - Charged In/Debit	182,128	190,525	145,996	176,000	176,000
Departmental Overhead - Charged In/Debit	-	-	334	-	-
Telephone & Internet	254,062	-	-	-	-
Electricity	733,674	780,225	499,703	769,700	769,700
Water & Sewer	1,007,852	860,600	679,722	939,440	939,440
Natural Gas	20,226	30,100	15,246	21,200	21,200
Waste Disposal and Recycling	86,192	80,299	45,470	83,850	83,850
Mileage Reimbursement	3,387	2,600	2,601	2,600	2,600
Motor Pool Charges	799,496	729,446	580,137	886,214	886,214
Regulatory Permitting Fees	3,795	2,060	3,988	4,470	4,470
Dues and Memberships	23,487	8,600	16,236	16,760	16,760
Other Miscellaneous Charges	3,357	3,000	2,571	3,000	3,000
Payments to or on behalf of other governments	9,392	-	712	1,300	1,300
Payments To Agencies	40,000	90,000	20,000	-	-
Other Insurance Premiums	-	-	100	-	-
Current Paid Losses	-	-	100	-	-
Job Training & Training Supplies	-	-	1,690	-	-
Bad Debt Expense AP05 (Finance Only)	168	-	-	-	-
Computer Hardware - ISF Charges	226,046	180,444	119,392	207,063	207,063
Server and Storage - ISF Charges	110,687	125,867	82,344	178,544	178,544
Software - ISF Charges	75,823	54,501	36,080	54,723	54,723
Solar Energy	34,034	-	29,076	60,000	60,000
Telephone Provider Charges - External	-	40,010	34,096	39,523	39,523
Internet Charges - External	-	44,404	29,915	52,498	52,498
Mobile Devices - External	-	118,036	74,162	116,203	116,203
ISF- IT Port Charges	-	77,308	50,764	87,648	87,648
Fixed Equipment - Non-Capital	1,144	-	152	-	-
Furniture - Non-Capital	1,086	-	-	-	-

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Office Machines & Computers - Non-Capital	1,199	-	1,765	-	-
Other Machines & Equipment - Non-Capital	83,612	12,000	34,145	24,849	24,849
Operating Expenses Total	**5,486,392**	**5,058,645**	**3,200,362**	**5,589,995**	**5,589,995**
Land Improvements - Capital	61,630	-	-	-	-
Buildings	-	-	10,348	-	-
Other Machines & Equipment - Capital	105,341	-	25,955	-	-
Capital Equipment > $5,000 Total	**166,971**	**-**	**36,303**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**17,321,866**	**17,606,783**	**10,772,584**	**18,097,722**	**18,070,563**
REVENUE OBJECTS					
License & Permits	3,125	600	2,670	-	-
Licenses & Permits Total	**3,125**	**600**	**2,670**	**-**	**-**
Culture & Recreation Fees	132,943	95,450	85,755	97,450	97,450
Facility Fees	932,094	702,350	607,848	706,575	706,575
Collections Revenue	-	-	4,318	-	-
Charges for Services Total	**1,065,037**	**797,800**	**697,921**	**804,025**	**804,025**
Judgments & Resititutions	350	-	240	-	-
Fines & Forfeits Total	**350**	**-**	**240**	**-**	**-**
Interest Operating	(610)	-	38	-	-
Interest Revenue Pooled Investments Operating	460	-	-	-	-
Investment Earnings Total	**(150)**	**-**	**38**	**-**	**-**
Rent and Royalties	98,670	116,350	42,081	120,350	120,350
Other Misc. Revenue Operating	113,786	74,800	89,875	87,800	87,800
NSF Check Charge Revenue Source	-	-	25	-	-
Late Fees and Interest Charges on Overdue Receivable	115	-	175	-	-
Miscellaneous Revenue Total	**212,571**	**191,150**	**132,156**	**208,150**	**208,150**
REVENUE OBJECTS TOTAL	**1,280,933**	**989,550**	**833,025**	**1,012,175**	**1,012,175**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF NATURAL RESOURCES PARKS AND RECREATION ARE:

- **NATURAL RESOURCES PARKS AND RECREATION SPECIAL PROGRAMS FUND**
- **NATURAL RESOURCES PARKS & RECREATION GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

NATURAL RESOURCES PARKS AND RECREATION SPECIAL PROGRAMS

Expenditures: 2,580,063 **Revenues:** 85,745

FTEs: 4.50

Function Statement: Manage and implement various planning, design, and construction projects which include Capital Improvement Programs (CIP), bond, grant, and other funded capital projects. Collect impact fees from small development areas to provide for the planning, design, and construction of district and regional parks. Collect the Starr Pass environmental enhancement fee to fund improvements to Tucson Mountain Park. Accumulate funds for connections to the reclaimed water system. Operate and maintain the Pima Pineapple Cactus Conservation Bank.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Requested	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	234,163	247,779	-	247,779	249,993
Operating Expenses	1,637,950	1,763,403	-	1,763,403	1,763,403
Debt Service	566,667	566,667	-	566,667	566,667
Total Expenditures	2,438,780	2,577,849	-	2,577,849	2,580,063
Revenues					
Charge for Services	94,000	-	-	-	-
Miscellaneous Revenue	-	85,745	-	85,745	85,745
Total Revenues	94,000	85,745	-	85,745	85,745
Total Transfers In/(Out)	(234,228)	(372,410)	-	(372,410)	(372,410)
Fund Balance Decrease/(Increase)	2,579,008	2,864,514	-	2,864,514	2,866,728
Total Funding	2,438,780	2,577,849	-	2,577,849	2,580,063

Budgeted expenditures include wildlife corridor conservation efforts along the Santa Cruz River; continued long term monitoring requirements under the USFW agreement to maintain the County established Pima Pineapple Cactus mitigation credit bank on this endangered species; Starr Pass environmental enhancement fees are being captured and utilized to repay general fund for the Painted Hills open space acquisitions; continued operation of Pima County's Native Plant Nursery; Tucson Mountain Park Trail Development.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	419,358	503,146	2,584,342	2,607,596	2,580,063
Revenues	1,116,651	1,154,489	1,428,810	606,168	85,745
Net Operating Transfers In/(Out)	(411,330)	542,758	(350,757)	(329,228)	(372,410)

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation Special Programs

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	106,604	161,545	87,482	151,873	156,226
Overtime	92	-	740	-	-
Temporary Help	12,571	22,241	11,919	22,241	22,241
Holiday Worked Pay	363	-	453	-	-
Social Security & Medicare	9,016	14,059	7,551	13,319	13,319
Unemployment Insurance	93	129	74	93	93
Health Insurance Premiums	16,104	12,573	9,423	11,850	11,850
Workers Compensation	2,821	3,449	1,875	3,269	3,269
Life Insurance	99	102	81	136	136
Arizona State Retirement	12,418	18,578	10,165	17,921	17,921
Dental Insurance Premiums	52	98	242	266	266
Interdepartmental Salaries - Charged out/Credit	(1,198)	(1,958)	(1,230)	(1,992)	(1,992)
Interdepartmental Salaries - Charged in/Debit	523	-	274	-	-
Interdepartmental Fringe - Charged out/Credit	(319)	(653)	(353)	(697)	(697)
Interdepartmental Fringe - Charged in/Debit	163	-	95	-	-
Labor Distribution Fringe Charged out/Credit	(414)	-	(157)	-	-
Labor Distribution Fringe Charged in/Debit	9,218	-	6,591	-	-
Labor Distribution Salaries Charged out/Credit	(1,262)	-	(441)	-	-
Labor Distribution Salaries Charged in/Debit	23,081	-	10,190	26,500	26,500
Budgeted Benefits	-	-	-	-	861
Vacation Payout	132	-	-	-	-
HSA Contribution - Employer	-	4,000	2,833	3,000	3,000
HSA Expense Offset	-	-	-	-	(3,000)
Personnel Services Total	**190,157**	**234,163**	**147,807**	**247,779**	**249,993**
Office Supplies	787	-	375	-	-
Computer Equipment less than $1,000	298	-	-	-	-
Food Supplies	-	-	14	-	-
Repair & Maintenance Supplies	44,060	602,300	7,614	739,850	739,850
Chemicals	108	-	409	-	-
Janitorial Supplies	82	-	42	-	-
Clothing, Uniforms, and Safety Apparel	7,862	9,000	776	13,700	13,700
Promotional Items	-	-	609	-	-
Other Operation Supplies	608	3,150	146	13,570	13,570

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation Special Programs

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Tools & Equipment Under $1,000	282	-	887	-	-
Furniture Under $1,000	1,299	-	-	-	-
Signage Supplies & Services	3,241	-	-	-	-
Archaeological Historic Preservation Services	-	-	1,428	-	-
In State Training	410	-	-	-	-
Printing & Microfilming	24	-	765	-	-
Leases & Rental - Real Estate - Internal	2,006	-	-	-	-
R&M-Machinery & Equipment Services	112	-	61	-	-
R&M Grounds and Landscaping	15,120	-	5,881	-	-
Other Professional Services	10,182	881,000	27,998	799,000	799,000
Advertising	693	-	385	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	2,850	-	-
Interdepartmental Supplies & Services - Charged Out/Credit	(826)	-	(17)	-	-
Departmental Overhead - Charged Out/Credit	(431)	-	(387)	(867)	(867)
Interdepartmental Supplies & Services - Charged In/Debit	4,256	-	2,173	-	-
Departmental Overhead - Charged In/Debit	392	-	190	-	-
Telephone & Internet	336	-	-	-	-
Water & Sewer	173,901	135,000	136,554	190,000	190,000
Waste Disposal and Recycling	112	-	-	-	-
Motor Pool Charges	8,150	7,500	5,460	8,150	8,150
Regulatory Permitting Fees	250	-	-	-	-
Dues and Memberships	120	-	-	-	-
Other Miscellaneous Charges	291	-	11	-	-
Payments to or on behalf of other governments	75	-	-	-	-
Mobile Devices - External	-	-	505	-	-
Other Machines & Equipment - Non-Capital	2,571	-	-	-	-
Operating Expenses Total	**276,371**	**1,637,950**	**194,729**	**1,763,403**	**1,763,403**
Land	2,077,694	-	72,225	-	-
Land Improvements - Capital	40,120	-	-	-	-
Capital Equipment > $5,000 Total	**2,117,814**	**-**	**72,225**	**-**	**-**
Debt Note Retirement - Debt Note Expense	-	566,667	566,667	566,667	566,667
Debt Service Total	**-**	**566,667**	**566,667**	**566,667**	**566,667**

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation Special Programs

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS TOTAL	**2,584,342**	**2,438,780**	**981,428**	**2,577,849**	**2,580,063**
REVENUE OBJECTS					
License & Permits	35	-	-	-	-
Licenses & Permits Total	**35**	**-**	**-**	**-**	**-**
General Government Fees	83,721	35,000	38,055	-	-
Culture & Recreation Fees	640	5,000	-	-	-
Interdepartmental Revenue	-	54,000	-	-	-
Facility Fees	138,620	-	1,760	-	-
Charges for Services Total	**222,981**	**94,000**	**39,815**	**-**	**-**
Interest Revenue Pooled Investments Operating	17,930	-	13,357	-	-
Investment Earnings Total	**17,930**	**-**	**13,357**	**-**	**-**
Rent and Royalties	12,000	-	9,000	12,000	12,000
Donations	20,533	-	16,278	8,500	8,500
Other Misc. Revenue Operating	1,155,331	-	522,781	65,245	65,245
Miscellaneous Revenue Total	**1,187,864**	**-**	**548,059**	**85,745**	**85,745**
REVENUE OBJECTS TOTAL	**1,428,810**	**94,000**	**601,231**	**85,745**	**85,745**

PARKS & RECREATION GRANTS SPECIAL REVENUE FUND

Expenditures: 186,255 **Revenues:** 426,543

FTEs: 0.0

Function Statement: Natural Resources Parks and Recreation Grants administers the receipt and disbursement of funds as required under the terms of grant funds awarded.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Requested	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	19,000	48,000	-	48,000	48,000
Operating Expenses	363,000	138,255	-	138,255	138,255
Total Expenditures	382,000	186,255	-	186,255	186,255
Revenues					
Intergovernmental	329,400	426,538	-	426,538	426,538
Investment Earnings	600	5	-	5	5
Miscellaneous	10,000	-	-	-	-
Total Revenues	340,000	426,543	-	426,543	426,543
Total Transfers In/(Out)	(208,000)	(240,288)	-	(240,288)	(240,288)
Fund Balance Decrease/(Increase)	250,000	-	-	-	-
Total Funding	382,000	186,255	-	186,255	186,255

For fiscal year 2018/2019 grant funds are budgeted for open space access, emergency management services, habitat restoration, and wildlife protection.

The operating transfer in is for Grants match.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	64,261	52,773	45,631	409,192	186,255
Revenues	385,940	37,874	49,558	383,246	426,543
Net Operating Transfers In/(Out)	(322,057)	8,777	3,054	(189,714)	(240,288)

SUMMARY BY OBJECT

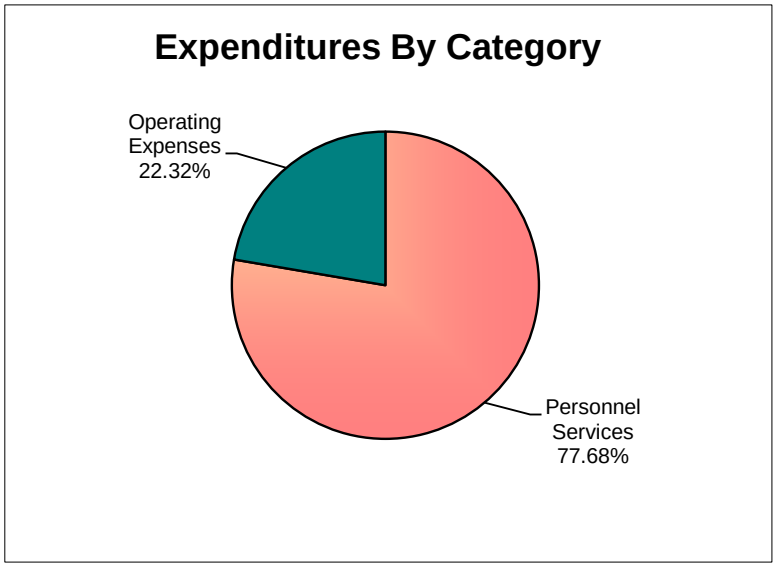
Department: Parks & Recreation Grants Special Revenue Fund

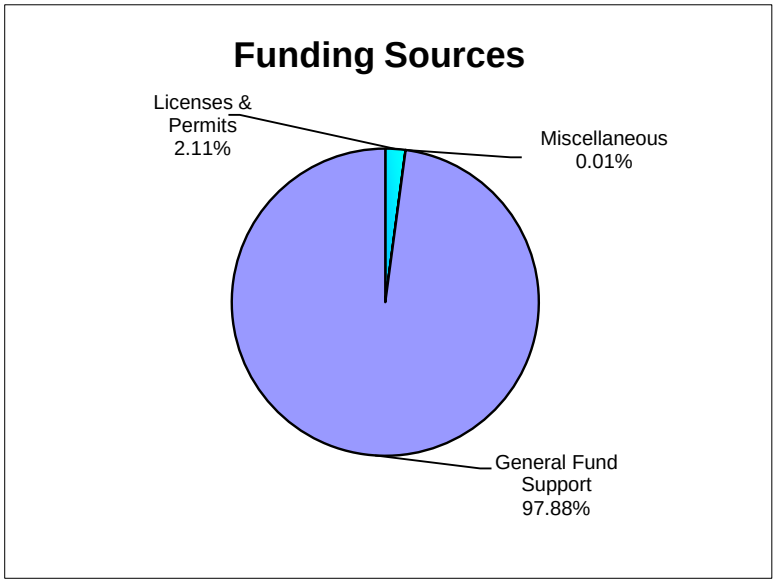
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Labor Distribution Fringe Charged in/Debit	2,111	5,700	3,611	14,125	14,125
Labor Distribution Salaries Charged in/Debit	4,872	13,300	8,647	33,875	33,875
Personnel Services Total	**6,983**	**19,000**	**12,258**	**48,000**	**48,000**
Repair & Maintenance Supplies	15,837	173,000	3,846	15,250	15,250
Other Operation Supplies	-	-	-	120,005	120,005
Furniture Under $1,000	-	-	4,572	-	-
Archaeological Historic Preservation Services	2,417	-	-	-	-
Leases & Rental - Real Estate - Internal	5,151	150,000	-	-	-
R&M Grounds and Landscaping	1,500	-	35,000	-	-
Other Professional Services	7,974	40,000	5,250	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	776	2,000	2,000
Interdepartmental Supplies & Services - Charged In/Debit	626	-	3,783	1,000	1,000
Other Machines & Equipment - Non-Capital	5,143	-	-	-	-
Operating Expenses Total	**38,648**	**363,000**	**53,227**	**138,255**	**138,255**
Other Machines & Equipment - Capital	-	-	8,923	-	-
Capital Equipment > $5,000 Total	**-**	**-**	**8,923**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**45,631**	**382,000**	**74,408**	**186,255**	**186,255**
REVENUE OBJECTS					
State Revenue Grants	8,224	299,400	88,952	150,000	150,000
Federal Grant Revenue	35,169	30,000	15,584	26,538	26,538
Federal Grant Revenue Pass Through State	-	-	-	250,000	250,000
Intergovernmental Total	**43,393**	**329,400**	**104,536**	**426,538**	**426,538**
Interest Revenue Pooled Investments Operating	30	600	172	5	5
Investment Earnings Total	**30**	**600**	**172**	**5**	**5**
Other Non-Government Grant	6,135	10,000	55,581	-	-
Miscellaneous Revenue Total	**6,135**	**10,000**	**55,581**	**-**	**-**
REVENUE OBJECTS TOTAL	**49,558**	**340,000**	**160,289**	**426,543**	**426,543**

Office of Sustainability and Conservation - General Fund

Revenue	$	39,150
Expenditures		1,846,959
Fund Impact	$	(1,807,809)
Expenditures		
FTEs		17.90

Function Statement: Promote a sustainable and livable community and the conservation of Pima County's natural and cultural resources through the implementation of Board-adopted policies that promote environmental, social, and economic well-being of the region. Provide management, technical and administrative services to all County departments and review of outside agency projects as appropriate in the implementation of the Sustainable Action Plan for County operations; compliance with the Multi-Species Conservation Plan (MSCP) Section 10 Permit; conservation and preservation of cultural and historic resources; compliance with Federal, State and County historic preservation laws and policies; participation and review of local, State and Federal, and inter-jurisdictional projects to protect County conservation and Office of Sustainability interests and assets; ensure that County owned or acquired water resources and interests are maintained.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	1,629,887	250	-	(1,629,637)
Section 10 Permit Expenses and Revenues	142,837	38,900		(103,937)
Mission Gardens Activities (from Parks)	50,000			(50,000)
IT ISF Servers/Storage Adjustment	9,413			(9,413)
IT ISF Hardware Adjustment	4,158			(4,158)
Port Charges Adjustment	2,292			(2,292)
IT ISF Software Adjustment	1,151			(1,151)
Motor Pool Charges Adjustment	734			(734)
Benefits Adjustment	(2,895)			2,895
HSA One-time Offset	(24,000)			24,000
2.5% Salary/Benefits Increase Adjustment	33,382			(33,382)
Supplemental Requests				
None Submitted				
Total Recommended Budget	1,846,959	39,150	-	(1,807,809)
Full Time Equivalents (FTEs)	17.90			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 17.90, unchanged from the fiscal year 2017/18 Adopted Budget.

The fiscal year 2018/19 Recommended Budget expenditures of $1,846,959 is an increase of $217,072, or 13.32%, over the fiscal year 2017/18 Adopted Budget due to increases in Section 10 Permit expenses, Mission Gardens activities moved from Parks, and increases in ITD ISF, port, and Motor Pool charges. Offsetting the increases is a decrease of $2,895 due to benefits adjustments.

The fiscal year 2018/19 Recommended Budget revenues of $39,150 increases from the FY 2017/18 Adopted Budget due to Section 10 Permit fees.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	199,174	1,217,691	1,508,305	1,796,306	1,846,959
Revenues	309	131	-	3,130	39,150
Transfers In/(Out)	(4,988)	(1,437)	(7,369)	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	1,327,571	1,425,320	-	1,425,320	1,434,702
Operating Expense	302,316	412,257	-	412,257	412,257
Total Expenditures	1,629,887	1,837,577	-	1,837,577	1,846,959
Revenues					
Licenses & Permits	-	38,900	-	38,900	38,900
Miscellaneous	250	250	-	250	250
Total Revenues	250	39,150	-	39,150	39,150
General Fund Support	1,629,637	1,798,427	-	1,798,427	1,807,809
Total Funding	1,629,887	1,837,577	-	1,837,577	1,846,959

SUMMARY BY OBJECT

Department: Office of Sustainability and Conservation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,115,318	1,217,047	753,626	1,202,962	1,230,834
Overtime	18	-	146	-	-
Social Security & Medicare	83,816	93,105	55,509	92,027	92,027
Unemployment Insurance	885	851	558	644	644
Health Insurance Premiums	133,135	116,496	72,829	110,317	110,317
Workers Compensation	2,739	3,165	1,964	3,247	3,247
Life Insurance	568	612	373	612	612
Employer Paid Subsidy	55	270	-	-	-
Arizona State Retirement	130,295	139,961	86,689	141,950	141,950
Dental Insurance Premiums	2,572	2,520	1,625	2,536	2,536
Interdepartmental Salaries - Charged out/Credit	(85,315)	(204,061)	(82,120)	(127,533)	(127,533)
Interdepartmental Salaries - Charged in/Debit	90	-	2,908	-	-
Interdepartmental Fringe - Charged out/Credit	(24,192)	(66,395)	(21,079)	(39,442)	(39,442)
Interdepartmental Fringe - Charged in/Debit	(74)	-	1,043	-	-
Labor Distribution Fringe Charged out/Credit	(162,336)	(168,733)	(109,320)	(168,733)	(168,733)
Labor Distribution Fringe Charged in/Debit	159,313	168,733	109,320	168,733	168,733
Labor Distribution Salaries Charged out/Credit	(508,669)	(521,750)	(337,227)	(521,750)	(521,750)
Labor Distribution Salaries Charged in/Debit	500,897	521,750	337,227	521,750	521,750
Budgeted Benefits	-	-	-	-	5,510
Paid Parental Leave	7,674	-	-	-	-
Sick Payout	-	-	-	7,000	7,000
Vacation Payout	4,442	-	-	7,000	7,000
HSA Contribution - Employer	-	24,000	20,584	24,000	24,000
HSA Expense Offset	-	-	-	-	(24,000)
Personnel Services Total	**1,361,231**	**1,327,571**	**894,655**	**1,425,320**	**1,434,702**
Office Supplies	863	6,080	433	5,000	5,000
Software Under $5M	3,388	7,020	1,198	3,500	3,500
Computer Equipment less than $1,000	215	-	-	-	-
Medical & Lab Supplies	-	-	50	-	-
Fuel & Oil	-	-	17	-	-
Books, Subscriptions & Videos	-	3,000	1,815	3,000	3,000
Repair & Maintenance Supplies	10,523	500	2,318	500	500
Clothing, Uniforms, and Safety Apparel	-	500	729	300	300

SUMMARY BY OBJECT

Department: Office of Sustainability and Conservation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Cameras, Film & Equipment	-	-	583	-	-
Other Operation Supplies	46	-	73	-	-
Tools & Equipment Under $1,000	324	4,680	2,098	1,500	1,500
Furniture Under $1,000	-	-	5,190	-	-
Archaeological Historic Preservation Services	29,858	100,000	8,602	100,000	100,000
Software Maintenance and Support	2,478	-	-	-	-
In State Training	845	4,400	190	3,000	3,000
In State Travel	-	1,250	312	1,750	1,750
Out of State Travel	270	-	-	-	-
Postage & Freight	96	540	68	440	440
Printing & Microfilming	617	10,000	317	1,302	1,302
Moving and Storage Fees	-	-	58	-	-
Leases & Rental - Real Estate - Internal	-	-	45	-	-
R&M-Machinery & Equipment Services	2,931	7,000	830	5,000	5,000
R&M Building Services	-	4,000	504	-	-
Other Professional Services	1	15,157	6,150	64,601	64,601
Environmental Studies	19,404	109,186	37,603	109,186	109,186
Advertising	32	300	1,069	300	300
Leases & Rental - Other (Mchnry, Equip, etc.)	462	-	-	-	-
Interdepartmental Supplies & Services - Charged Out/Credit	-	(79,356)	-	-	-
Departmental Overhead - Charged Out/Credit	(16,462)	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	8,095	(9,284)	710	-	-
Departmental Overhead - Charged In/Debit	-	-	437	-	-
Telephone & Internet	10,578	-	-	-	-
Waste Disposal and Recycling	-	-	26	-	-
Motor Pool Charges	9,493	25,116	6,897	10,992	10,992
Dues and Memberships	543	-	-	-	-
Other Miscellaneous Charges	843	1,680	606	1,000	1,000
Computer Hardware - ISF Charges	22,838	24,349	16,232	28,507	28,507
Server and Storage - ISF Charges	31,074	42,289	28,192	51,702	51,702
Software - ISF Charges	7,719	6,909	4,608	8,061	8,061
Mobile Devices - External	-	2,344	1,350	1,000	1,000
ISF- IT Port Charges	-	10,656	6,216	11,616	11,616
Furniture - Non-Capital	-	4,000	-	-	-
Office Machines & Computers - Non-Capital	-	-	2,399	-	-

SUMMARY BY OBJECT

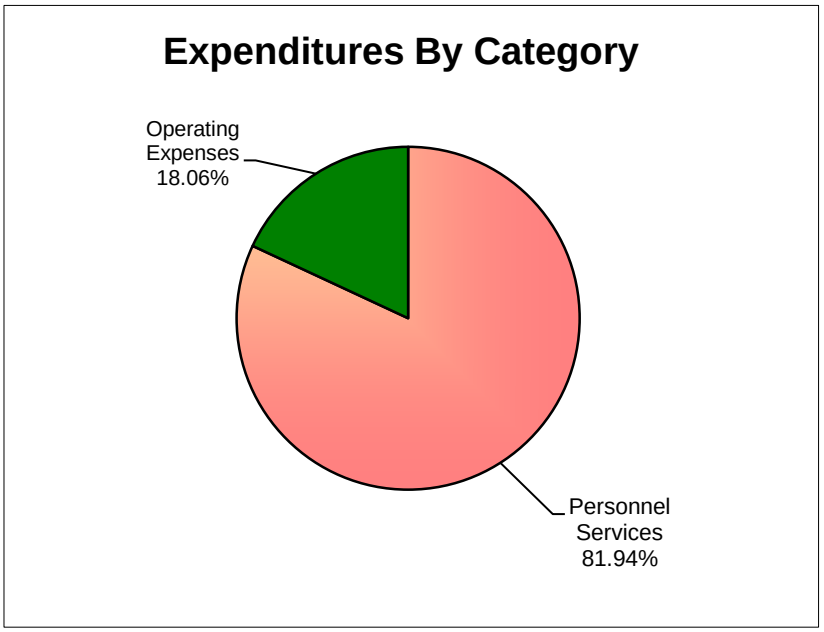
Department: Office of Sustainability and Conservation

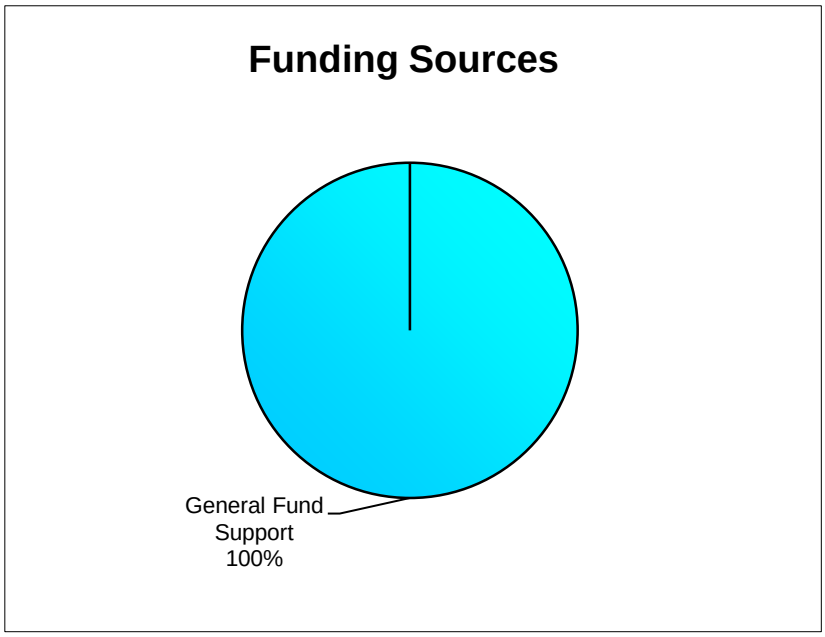
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Operating Expenses Total	**147,074**	**302,316**	**137,925**	**412,257**	**412,257**
EXPENDITURE OBJECTS TOTAL	**1,508,305**	**1,629,887**	**1,032,580**	**1,837,577**	**1,846,959**
REVENUE OBJECTS					
License & Permits	-	-	1,440	38,900	38,900
Licenses & Permits Total	**-**	**-**	**1,440**	**38,900**	**38,900**
Rent and Royalties	-	250	-	250	250
Miscellaneous Revenue Total	**-**	**250**	**-**	**250**	**250**
REVENUE OBJECTS TOTAL	**-**	**250**	**1,440**	**39,150**	**39,150**

Public Works Administration - General Fund

Revenue	$	0
Expenditures		2,883,642
Fund Impact	$	(2,883,642)
FTEs		28.63

Function Statement: Provide executive management, administrative, capital project management, human resources support & real property services for Development Services, Environmental Quality, Flood Control, Natural Resources Parks & Recreation, Sustainability & Conservation, Transportation, and Wastewater Reclamation.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2017/2018 Adopted	2,941,714	-	-	(2,941,714)
Decrease for Base Budget Adjustment	(103,836)			103,836
ITD ISF Server/Storage Adjustment	31,615			(31,615)
Motor Pool Charges Adjustment	(9,879)			9,879
ITD ISF Hardware Adjustment	6,615			(6,615)
Port Charges Adjustment	5,640			(5,640)
Benefits Adjustment	(4,076)			4,076
ITD ISF Software Adjustment	2,077			(2,077)
HSA One-time Offset	(40,000)			40,000
2.5% Salary/Benefits Increase Adjustment	53,772			(53,772)
Supplemental Requests				
None submitted				-
Total Recommended Budget	2,883,642	-	-	(2,883,642)
Full Time Equivalents (FTEs)	28.63			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 28.63, a decrease of 1.37 FTEs from the fiscal year 2017/18 Adopted Budget due to decreasing the hours of a Program Manager from 1.00 FTE to 0.63 FTE, and eliminating a vacant position of 1.00 FTE due to operating the Public Works Administration department more efficiently. The decrease in personnel expense due to the reduction in positions accounts for $33,947 of the base budget adjustment of $103,836.

The fiscal year 2018/19 Recommended Budget expenditures of $2,883,642 is a decrease of $58,072, or 1.97 percent under the fiscal year 2017/18 Adopted Budget primarily due to the department choosing a base budget adjustment reflecting increased efficiency. Other decreases include a motor pool charges adjustment, a benefits adjustment, and an HSA one-time offset. These decreases are partially offset by increases from an ITD ISF expenses adjustment, port charges adjustment, and a 2.5 percent salary/benefits increase adjustment.

The fiscal year 2018/19 Recommended Budget includes no operating transfers.

The department submitted no request for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures *	141,900	2,143,819	2,348,217	2,527,243	2,883,642
Revenues *	188	-	-	-	-
Transfers In/(Out)	-	-	(2,409)	-	-

Funding Summary By Department - General Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	2,386,968	2,348,945	-	2,348,945	2,362,717
Operating Expenses	554,746	520,925	-	520,925	520,925
Total Expenditures	2,941,714	2,869,870	-	2,869,870	2,883,642
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	2,941,714	2,869,870	-	2,869,870	2,869,870
Total Funding	2,941,714	2,869,870	-	2,869,870	2,869,870

* Note: The Actuals for fiscal year 2014/15 are net expenditures. Beginning fiscal year 2017/18, Public Works Administration, Real Property Services, and Project Management Office were combined and will be presented as one department defined as Public Works Administration. All amounts shown here are a combination of the three departments.

SUMMARY BY OBJECT

Department: Public Works Administration

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,935,202	2,214,267	1,245,549	2,081,534	2,126,430
Overtime	194	350	(2)	350	350
Social Security & Medicare	141,759	163,552	89,560	155,037	155,037
Unemployment Insurance	1,560	1,539	936	1,114	1,114
Health Insurance Premiums	228,098	216,627	122,192	186,353	186,353
Workers Compensation	8,620	9,924	5,699	10,085	10,085
Life Insurance	887	1,020	567	985	985
Employer Paid Subsidy	1,270	1,260	808	1,126	1,126
Arizona State Retirement	225,448	253,285	143,245	245,621	245,621
Dental Insurance Premiums	4,004	4,144	2,384	3,640	3,640
Interdepartmental Salaries - Charged out/Credit	(367,589)	(349,000)	(227,219)	(332,000)	(332,000)
Interdepartmental Salaries - Charged in/Debit	3,723	-	2,173	1,200	1,200
Interdepartmental Fringe - Charged out/Credit	(127,473)	(175,000)	(77,355)	(117,000)	(117,000)
Interdepartmental Fringe - Charged in/Debit	1,479	-	959	300	300
Labor Distribution Fringe Charged out/Credit	(44,072)	(49,568)	(23,768)	(49,568)	(49,568)
Labor Distribution Fringe Charged in/Debit	44,073	49,568	23,767	49,568	49,568
Labor Distribution Salaries Charged out/Credit	(154,333)	(165,996)	(88,539)	(165,996)	(165,996)
Labor Distribution Salaries Charged in/Debit	154,333	165,996	88,538	165,996	165,996
Budgeted Benefits	-	-	-	-	8,876
Sick Payout	39,837	-	2,418	44,600	44,600
Vacation Payout	12,932	-	8,468	26,000	26,000
HSA Contribution - Employer	-	45,000	32,833	40,000	40,000
HSA Expense Offset	-	-	-	-	(40,000)
Personnel Services Total	**2,109,952**	**2,386,968**	**1,353,213**	**2,348,945**	**2,362,717**
Office Supplies	4,299	14,540	2,407	9,400	9,400
Software Under $5M	809	9,108	551	-	-
Computer Equipment less than $1,000	457	5,000	80	500	500
Food Supplies	76	500	-	500	500
Medical & Lab Supplies	-	-	22	-	-
Books, Subscriptions & Videos	11,530	17,720	1,041	16,500	16,500
Repair & Maintenance Supplies	240	-	1	300	300
Clothing, Uniforms, and Safety Apparel	148	-	-	200	200
Promotional Items	-	400	-	-	-

SUMMARY BY OBJECT

Department: Public Works Administration

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Tools & Equipment Under $1,000	1,550	-	34	1,650	1,650
Furniture Under $1,000	8,752	13,000	6,191	3,000	3,000
Title Fees and Services	1,800	10,000	3,940	2,000	2,000
Software Maintenance and Support	763	20,850	1,507	17,200	17,200
In State Training	11,143	26,569	7,758	14,900	14,900
Out of State Training	4,077	22,000	829	11,500	11,500
In State Travel	1,342	7,000	-	3,100	3,100
Out of State Travel	118	14,000	-	20,500	20,500
Postage & Freight	-	1,600	-	850	850
Printing & Microfilming	416	3,700	14	1,300	1,300
Moving and Storage Fees	100	-	-	-	-
Leases & Rental - Real Estate - Internal	(1)	-	-	-	-
R&M-Machinery & Equipment Services	4,295	12,068	4,365	7,000	7,000
R&M Building Services	276	7,485	44	3,500	3,500
Other Professional Services	29,186	105,782	39,021	140,000	140,000
Appraisal Services	-	23,000	300	5,000	5,000
Advertising	2,056	6,500	689	2,500	2,500
Leases & Rental - Other (Mchnry, Equip, etc.)	1,821	3,500	1,005	4,000	4,000
Departmental Overhead - Charged Out/Credit	(52,463)	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	223	-	118	-	-
Departmental Overhead - Charged In/Debit	-	-	114	-	-
Parking Charges	-	-	-	4,600	4,600
Telephone & Internet	25,285	-	-	-	-
Mileage Reimbursement	-	100	-	100	100
Motor Pool Charges	32,278	31,321	18,545	29,600	29,600
Dues and Memberships	11,618	23,601	9,205	13,325	13,325
Other Miscellaneous Charges	3,898	3,420	2,712	-	-
Computer Hardware - ISF Charges	50,122	39,159	26,112	46,000	46,000
Server and Storage - ISF Charges	60,018	82,165	54,784	114,100	114,100
Software - ISF Charges	15,890	10,746	7,168	13,000	13,000
Mobile Devices - External	-	5,376	4,325	9,300	9,300
ISF- IT Port Charges	-	19,536	12,693	24,500	24,500
Furniture - Non-Capital	-	15,000	-	1,000	1,000
Operating Expenses Total	**232,122**	**554,746**	**205,575**	**520,925**	**520,925**
Land	423	-	-	-	-
Office Machines & Computers - Capital	5,720	-	-	-	-

SUMMARY BY OBJECT

Department: Public Works Administration

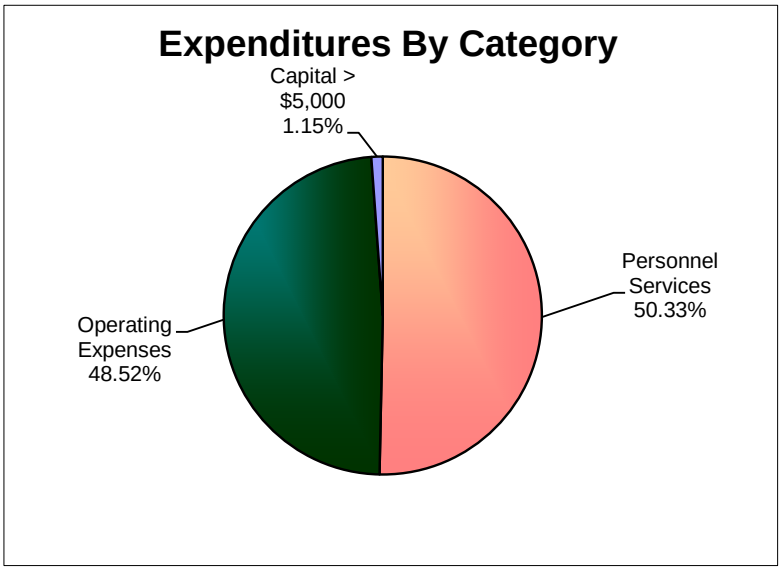
	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Capital Equipment > $5,000 Total	6,143	-	-	-	-
EXPENDITURE OBJECTS TOTAL	2,348,217	2,941,714	1,558,788	2,869,870	2,883,642

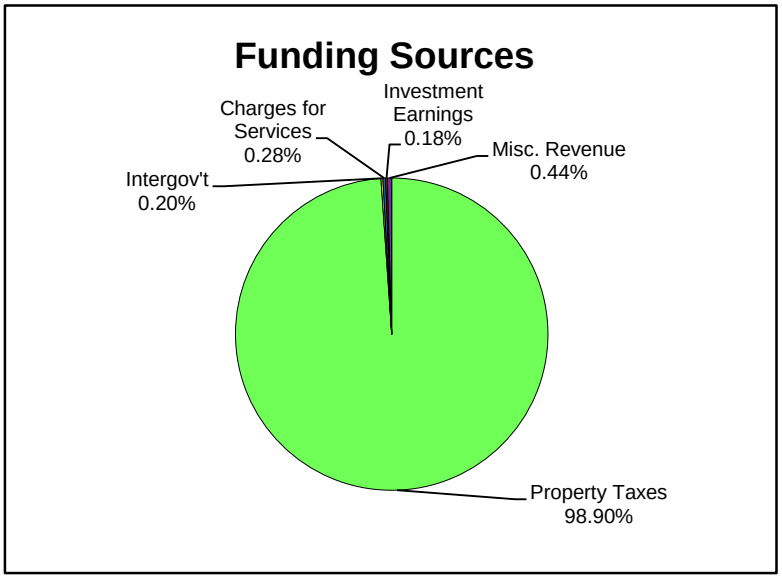
Regional Flood Control District - Special Revenue Fund

Revenue	$	25,275,711
Expenditures		16,471,563
Net Transfers		(8,771,197)
Fund Impact	$	32,951
FTEs		60.48

Function Statement: Protect public health, safety, and welfare by implementing structural flood control solutions and providing comprehensive non-structural flood prevention services and oversight of floodplain management requirements of the Federal Flood Insurance Program. Enhance natural floodplain characteristics and community environmental quality by preserving and protecting riparian habitat resources. Support Pima County's Section 10(a) permit application to the U.S. Fish and Wildlife Service and fulfill the mission pertaining to riparian elements set forth by the Board of Supervisors in the Sonoran Desert Conservation Plan.

Flood Control also operates the Canoa Ranch In-Lieu Fund (a special revenue fund) and the Regional Flood Control Grants (a special revenue fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	16,548,778	23,156,893	(8,404,443)	(1,796,328)
Reverse Prior Year Operating Transfers			8,404,443	8,404,443
Increase in Non-Medical Professional Services	434,126			(434,126)
Decrease in Overhead	(241,843)			241,843
Decrease in Repair & Maintenance	(240,922)			240,922
Decrease in Personnel Expense	(208,049)			208,049
Increase in Engineering Services	87,000			(87,000)
ITD ISF Server/Storage Adjustment	63,279			(63,279)
Decrease in Non-Capital Equipment Expenses	(32,008)			32,008
Decrease in Expenses for Insurance	(16,426)			16,426
ITD ISF Hardware Adjustment	14,931			(14,931)
Increase in Software & Software Maintenance Support	14,715			(14,715)
Increase in Printing & Microfilming	10,000			(10,000)
Motor Pool Charges Adjustment	8,820			(8,820)
Port Charges Adjustment	7,692			(7,692)
ITD ISF Software Adjustment	2,076			(2,076)
Increase in Supplies & Other Miscellaneous Expenses	1,150			(1,150)
Increase in Property Tax Current		2,243,303		2,243,303
Decrease in Real Property Taxes Collections		(143,100)		(143,100)
Increase in Donations		10,000		10,000
Increase in Miscellaneous Revenues		7,062		7,062
Increase in Rent & Royalties		1,553		1,553
Transfer Out to Capital Improvements Programs			(8,500,000)	(8,500,000)
Transfer Out to the Stadium District			(189,602)	(189,602)
Transfer Out to Debt Service - PimaCore, COPs 2010			(69,124)	(69,124)
Transfer Out to General Fund - Tucson Clean & Beautiful			(20,000)	(20,000)
Transfer In from Capital Improvements Programs			17,529	17,529
Transfer Out to Special Revenue			(10,000)	(10,000)
HSA One-time Offset	(89,000)			89,000
2.5% Salary/Benefits Increase Adjustment	107,244			(107,244)
Supplemental Requests				
None Submitted				-

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
Total Recommended Budget	16,471,563	25,275,711	(8,771,197)	32,951

Full Time Equivalents (FTEs)	60.48

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 60.48, an increase of 1.28 FTEs over the fiscal year 2017/18 Adopted Budget due to adding a Special Staff Assistant Sr. and increasing part-time employees' hours.

Pursuant to the Intergovernmental Agreement between Pima County and the Regional Flood Control District Cost Sharing Agreement for Cooperative Support Services Contract No. CTN-FC-16-194, employees performing work for the Regional Flood Control District are Pima County employees assigned to do work for the Regional Flood Control District. For budgetary purposes only, these employees are shown as FTEs within the Regional Flood Control District. The actual status of these employees during the course of the Intergovernmental Agreement will continue to be as Pima County employees, subject to the Pima County Personnel Policies and Merit Rules. The Intergovernmental Agreement terminates on June 5, 2021.

The fiscal year 2018/19 Recommended Budget expenditures of $16,471,563 is a decrease of $77,215, or 0.47 percent under the fiscal year 2017/18 Adopted Budget. The decreases consist of overhead, repair & maintenance, personnel, non-capital equipment, insurance expense, and an HSA one-time offset for a total of $828,248. These decreases are partially offset by increases that total $751,033, consisting of non-medical professional services, engineering services, ITD ISF charges, software & software maintenance support services, printing & microfilming, motor pool charges, port charges, supplies & other miscellaneous expenses, and a 2.5 percent salary/benefits increase adjustment.

Projected fiscal year 2018/19 property tax collections of $25,016,551 increased $2,100,203 from fiscal year 2017/18 Adopted Budget based on a tax rate of $0.3335 which is $0.0200 over fiscal year 2017/18, and an increase in the Taxable Net Assessed Value from $7,373,372,757 in fiscal year 2017/18 to $7,576,148,151 in fiscal year 2018/19. The change in Taxable Net Assessed Value of $202,775,394 represents a 2.75 percent increase over fiscal year 2017/18. Included in the budgeted revenues are collections of $428,800 for taxes due from previous years.

A one cent change in the property tax is equal to a $737,264 change in Real Property Tax Revenue.

The fiscal year 2018/19 Recommended Budget net operating transfers-out of $8,771,197 is due to $8,500,000 operating transfers-out to the Capital Improvements Program, $189,602 operating transfers-out to the Stadium District, $69,124 operating transfers-out to Debt Services for PimaCore COPs 2010, $20,000 operating transfers-out to Tucson Clean & Beautiful, $17,529 operating transfers-in from Capital Improvements Program, and $10,000 operating transfers-out to Special Revenue.

Recommended revenue sources:

Real Property Taxes - Fiscal Year 2018/19	25,016,551
Sale of Manuals	70,100
Property/Caretaker Rents	71,553
Other Revenues	72,507
Investment Earnings	45,000
	25,275,711

Recommended capital expenditures:

Wood Chipper Shredders	32,000
John Deere Utility Gator	30,000
300 Gallon Water Wagon	18,000
Gooseneck Heave Equipment Trailer (2)	17,000
John Deere Utility Tractor	16,000
Heated Pressure Washer Power Tool	16,000
ALERT Weather Station Packages (2)	14,000
Electronic Survey Equipment	10,000
Water Resources Electronic Survey Equipment	10,000
Toro Pro Force Pull Behind Blower	8,000
Flatbed Trailer	6,500
200 Gallon Chemical Sprayer	6,500
Druck Pressure Transducer Tester	6,000
	190,000

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	14,084,830	14,576,212	14,654,210	16,341,502	16,471,563
Revenues	20,972,131	21,958,290	23,860,358	23,243,562	25,275,711
Transfers In/(Out)	(10,290,249)	(8,577,052)	(6,569,552)	(8,586,272)	(8,771,197)

Funding Summary By Department - Special Revenue Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	8,478,835	8,270,786	-	8,270,786	8,289,030
Operating Expenses	7,879,943	7,992,533	-	7,992,533	7,992,533
Capital > $5,000	190,000	190,000	-	190,000	190,000
Total Expenditures	16,548,778	16,453,319	-	16,453,319	16,471,563
Revenues					
Property Taxes	22,916,348	25,016,551	-	25,016,551	25,016,551
Licenses & Permits	1,100	1,100	-	1,100	1,100
Intergovernmental	49,970	50,000	-	50,000	50,000
Charges for Services	70,000	71,600	-	71,600	71,600
Fines & Forfeits	-	2,500	-	2,500	2,500
Investment Earnings	45,000	45,000	-	45,000	45,000
Miscellaneous Revenue	74,475	88,960	-	88,960	88,960
Total Revenues	23,156,893	25,275,711	-	25,275,711	25,275,711
Transfers In/(Out)	(8,404,443)	(8,771,197)	-	(8,771,197)	(8,771,197)
Fund Balance Decr/(Incr)	1,796,328	(51,195)	-	(51,195)	(32,951)
Total Funding	16,548,778	16,453,319	-	16,453,319	16,471,563

SUMMARY BY OBJECT

Department: Regional Flood Control District

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	3,703,626	4,004,716	2,386,007	3,923,565	4,013,107
Overtime	15	-	15	-	-
Shift Differential	-	750	-	-	-
Temporary Help	23,492	67,351	2,028	38,722	38,722
Social Security & Medicare	275,027	310,599	176,268	302,049	302,049
Unemployment Insurance	2,955	2,847	1,803	2,118	2,118
Health Insurance Premiums	524,631	451,474	275,022	419,402	419,402
Workers Compensation	61,665	73,442	40,721	75,197	75,197
Life Insurance	1,869	1,937	1,167	2,005	2,005
Employer Paid Subsidy	3,244	3,870	2,326	3,744	3,744
Arizona State Retirement	433,377	457,987	279,201	464,370	464,370
Dental Insurance Premiums	6,693	6,720	4,201	6,624	6,624
Interdepartmental Salaries - Charged in/Debit	1,730,372	2,182,363	1,174,799	2,110,264	2,110,264
Interdepartmental Fringe - Charged out/Credit	(1,114)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	622,700	830,779	434,060	833,726	833,726
Labor Distribution Fringe Charged out/Credit	(701)	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(2,206)	-	-	-	-
Budgeted Benefits	-	-	-	-	17,702
Parking Subsidy	522	-	346	-	-
Sick Payout	5,437	-	32,654	-	-
Vacation Payout	3,281	-	10,354	-	-
HSA Contribution - Employer	-	84,000	75,333	89,000	89,000
HSA Expense Offset	-	-	-	-	(89,000)
Personnel Services Total	**7,394,885**	**8,478,835**	**4,896,305**	**8,270,786**	**8,289,030**
Office Supplies	28,211	31,050	9,005	31,050	31,050
Software Under $5M	70,288	12,935	16,166	-	-
Computer Equipment less than $1,000	8,772	4,930	163	-	-
Food Supplies	1,489	1,500	516	1,500	1,500
Food Preparations Supplies	3	-	-	-	-
Medical & Lab Supplies	-	-	1,225	-	-
Fuel & Oil	160	-	-	-	-
Books, Subscriptions & Videos	-	2,400	472	-	-
Repair & Maintenance Supplies	152,939	159,538	103,839	159,538	159,538
Chemicals	26,898	24,728	11,911	24,728	24,728
Janitorial Supplies	24,344	28,716	14,855	29,716	29,716

SUMMARY BY OBJECT

Department: Regional Flood Control District

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	9,837	10,489	5,391	10,489	10,489
Promotional Items	-	-	5	-	-
Cameras, Film & Equipment	-	2,750	324	5,930	5,930
Other Operation Supplies	143	-	-	-	-
Tools & Equipment Under $1,000	35,248	58,100	30,282	58,100	58,100
Furniture Under $1,000	9,698	-	10,644	-	-
Signage Supplies & Services	12,546	6,101	5,768	6,101	6,101
Vandalism Repairs	2,135	680	1,229	680	680
PACC Field Services Supplies	-	-	4,617	-	-
Transcription Services	-	-	720	720	720
Archaeological Historic Preservation Services	4,181	-	2,499	4,535	4,535
Engineering Services	119,095	560,000	34,686	647,000	647,000
Process Service	3,087	-	883	5,000	5,000
Accounting and Auditing Services	-	500	-	-	-
Title Fees and Services	580	-	-	145	145
Software Maintenance and Support	58,071	95,550	33,222	123,200	123,200
Laboratory & X-ray Services	4,396	8,000	2,778	8,000	8,000
In State Training	10,830	8,000	737	8,000	8,000
Out of State Training	1,165	22,000	250	17,000	17,000
In State Travel	1,908	4,000	287	4,000	4,000
Out of State Travel	5,771	4,000	1,067	5,000	5,000
Postage & Freight	13,212	10,000	5,935	15,000	15,000
Printing & Microfilming	18,395	10,000	10,492	20,000	20,000
Security	170	763	170	763	763
Leases & Rental - Real Estate - Internal	189,262	216,831	128,543	204,699	204,699
R&M-Machinery & Equipment Services	44,031	93,580	42,450	119,658	119,658
R&M Building Services	48,543	90,000	8,139	95,000	95,000
R&M Grounds and Landscaping	1,265,941	1,593,616	1,013,659	1,321,616	1,321,616
Other Professional Services	701,785	861,613	239,772	1,295,739	1,295,739
Lobbying Services	45,630	65,000	15,835	65,000	65,000
Banking Credit Card Fees and Charges	338	150	5	-	-
Advertising	9,111	10,000	14,279	10,000	10,000
Laundry & Linen Services	-	450	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	3,167	10,000	18,094	24,758	24,758
Interdepartmental Supplies & Services - Charged In/Debit	112,052	124,324	75,831	125,658	125,658
Departmental Overhead - Charged In/Debit	615,307	614,977	384,680	577,406	577,406

SUMMARY BY OBJECT

Department: Regional Flood Control District

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
County Administrative Overhead	1,985,940	1,411,146	940,764	1,262,907	1,262,907
PWA Overhead Expense	421,104	681,554	454,368	625,521	625,521
Parking Charges	-	-	-	7,560	7,560
Telephone & Internet	61,792	-	-	-	-
Electricity	36,219	33,394	22,664	32,394	32,394
Water & Sewer	123,956	124,565	92,458	126,065	126,065
Natural Gas	131	600	350	150	150
Waste Disposal and Recycling	19,534	42,920	13,705	42,920	42,920
Mileage Reimbursement	-	-	109	-	-
Motor Pool Charges	228,953	239,873	184,278	248,693	248,693
Regulatory Permitting Fees	2,500	3,000	3,000	3,000	3,000
Dues and Memberships	9,660	10,000	9,140	10,000	10,000
Other Miscellaneous Charges	9,025	25,840	5,670	840	840
Payments to or on behalf of other governments	2,807	-	2,450	3,000	3,000
Payments To Agencies	8,000	37,766	11,750	37,766	37,766
General Liability Insurance Premiums	69,384	78,392	52,264	57,415	57,415
Property Damage Insurance Premiums	14,052	5,581	3,720	8,132	8,132
Other Insurance Premiums	3,192	-	50	2,000	2,000
Job Training & Training Supplies	-	-	870	-	-
Computer Hardware - ISF Charges	129,129	112,652	75,104	127,583	127,583
Server and Storage - ISF Charges	148,415	152,522	101,680	215,801	215,801
Software - ISF Charges	40,863	26,867	17,912	28,943	28,943
Telephone Provider Charges - External	-	500	1,111	-	-
Mobile Devices - External	-	42,346	16,247	42,346	42,346
ISF- IT Port Charges	-	35,076	23,384	42,768	42,768
Furniture - Non-Capital	1,140	-	-	-	-
Office Machines & Computers - Non-Capital	2,147	4,000	-	3,000	3,000
Other Machines & Equipment - Non-Capital	29,281	64,078	24,953	38,000	38,000
Operating Expenses Total	**7,005,963**	**7,879,943**	**4,309,426**	**7,992,533**	**7,992,533**
Office Machines & Computers - Capital	46,604	-	-	-	-
Other Machines & Equipment - Capital	206,758	190,000	31,145	190,000	190,000
Capital Equipment > $5,000 Total	**253,362**	**190,000**	**31,145**	**190,000**	**190,000**
EXPENDITURE OBJECTS TOTAL	**14,654,210**	**16,548,778**	**9,236,876**	**16,453,319**	**16,471,563**
REVENUE OBJECTS					
Real Property Taxes Current	23,117,133	22,344,448	13,828,685	24,587,751	24,587,751

SUMMARY BY OBJECT

Department: Regional Flood Control District

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Real PropertyTaxes PY Collections	230	700	315	1,000	1,000
Real PropertyTaxes PY - Tax .013	(8,211)	-	-	-	-
Real PropertyTaxes PY - Tax .014	(13,357)	(1,800)	201	-	-
Real PropertyTaxes PY - Tax .015	502,916	(9,000)	2,631	(1,900)	(1,900)
Real PropertyTaxes PY - Tax .016	-	582,000	283,060	(9,300)	(9,300)
Real Property Taxes PY - Tax .017	-	-	-	439,000	439,000
Property Taxes Total	**23,598,711**	**22,916,348**	**14,114,892**	**25,016,551**	**25,016,551**
License & Permits	615	1,100	615	1,100	1,100
Licenses & Permits Total	**615**	**1,100**	**615**	**1,100**	**1,100**
Federal Payments In Lieu of Tax	2,806	1,980	-	1,980	1,980
State Revenue Payments In Lieu of Tax	-	70	-	100	100
City Revenue Payments In Lieu of Tax	4,406	2,920	3,696	2,920	2,920
Other Local Governments Other	61,263	45,000	58,229	45,000	45,000
Intergovernmental Total	**68,475**	**49,970**	**61,925**	**50,000**	**50,000**
General Government Fees	28,928	70,000	186,285	70,100	70,100
Collections Revenue	-	-	8,948	1,500	1,500
Charges for Services Total	**28,928**	**70,000**	**195,233**	**71,600**	**71,600**
Other Fines	50	-	3,900	2,500	2,500
Judgments & Resititutions	-	-	82	-	-
Fines & Forfeits Total	**50**	**-**	**3,982**	**2,500**	**2,500**
Interest Operating	-	-	7,489	-	-
Interest Revenue Pooled Investments Operating	70,993	45,000	49,899	45,000	45,000
Market Adjustments Operating	-	-	(8,076)	-	-
Investment Earnings Total	**70,993**	**45,000**	**49,312**	**45,000**	**45,000**
Rent and Royalties	73,499	70,000	52,420	71,553	71,553
Donations	-	-	34,112	10,000	10,000
Other Misc. Revenue Operating	18,787	4,150	4,381	7,082	7,082
NSF Check Charge Revenue Source	-	25	-	25	25
Late Fees and Interest Charges on Overdue Receivable	300	300	175	300	300
Miscellaneous Revenue Total	**92,586**	**74,475**	**91,088**	**88,960**	**88,960**
Proceeds Sale of Land	-	-	645	-	-
Gain or Loss on Disposal of Assets Total	**-**	**-**	**645**	**-**	**-**
REVENUE OBJECTS TOTAL	**23,860,358**	**23,156,893**	**14,517,692**	**25,275,711**	**25,275,711**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF REGIONAL FLOOD CONTROL ARE:

- **CANOA RANCH IN-LIEU FEE SPECIAL REVENUE FUND**
- **REGIONAL FLOOD CONTROL DISTRICT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

CANOA RANCH IN-LIEU FEE SPECIAL REVENUE FUND

Expenditures: 442,685 **Revenues:** 1,000,000

FTEs: 0.00

Function Statement: Administer and manage a compensatory mitigation in-lieu fee program in cooperation with the U.S. Army Corps of Engineers. Responsibilities include, but are not limited to, managing land acquisition and ownership; receiving 404 mitigation checks and depositing them into the ILF bank; planning, designing, constructing and maintaining ecosystem restoration within the Canoa Ranch ILF project site; maintaining financial documentation for credits sold and project expenditures; monitoring and reporting on site conditions and the financial information of ILF bank; and implementing adaptive management as warranted for a successful project.

Mandates: ARS 48-3603 mandates the duties and services of county flood control districts including flood control and ecosystem restoration design, construction and maintenance, floodplain management regulations for public and private improvements, flood warning systems, groundwater recharge and preservation of floodplains. ARS 48-3616 and 3621 mandate flood control services for planning, engineering, construction, operation and maintenance of flood control infrastructure, ecosystem restoration, and storm drains including cooperation with state and federal agencies.

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	132,500	132,500	-	132,500	132,500
Operating Expenses	708,000	310,185	-	310,185	310,185
Total Expenditures	840,500	442,685	-	442,685	442,685
Revenues					
Charges for Services	1,000,000	1,000,000	-	1,000,000	1,000,000
Total Revenues	1,000,000	1,000,000	-	1,000,000	1,000,000
Total Transfers In/(Out)	(400,000)	(600,000)	-	(600,000)	(600,000)
Fund Balance Decrease/(Increase)	240,500	42,685	-	42,685	42,685
Total Funding	840,500	442,685	-	442,685	442,685

The Special Revenue Fund was newly created in spring 2014 in order to implement the partnership with the Army Corps of Engineers.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	174,877	21,634	41,661	280,652	442,685
Revenues	(317)	(1,114)	(1,784)	300,000	1,000,000
Net Operating Transfers In/(Out)	-	-	-	(400,000)	(600,000)

SUMMARY BY OBJECT

Department: Canoa Ranch In-Lieu Fee Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	8,074	92,000	-	92,000	92,000
Interdepartmental Fringe - Charged in/Debit	3,555	40,500	-	40,500	40,500
Labor Distribution Fringe Charged in/Debit	479	-	-	-	-
Labor Distribution Salaries Charged in/Debit	1,587	-	-	-	-
Personnel Services Total	**13,695**	**132,500**	**-**	**132,500**	**132,500**
Engineering Services	-	400,000	-	-	-
R&M Grounds and Landscaping	19,067	150,000	-	150,000	150,000
Other Professional Services	-	100,000	-	100,000	100,000
Interdepartmental Supplies & Services - Charged In/Debit	5,249	15,000	-	15,000	15,000
Departmental Overhead - Charged In/Debit	3,010	43,000	-	43,000	43,000
Waste Disposal and Recycling	639	-	-	-	-
Interest Expense - Pooled Investments	1	-	2,152	2,185	2,185
Operating Expenses Total	**27,966**	**708,000**	**2,152**	**310,185**	**310,185**
EXPENDITURE OBJECTS TOTAL	**41,661**	**840,500**	**2,152**	**442,685**	**442,685**
REVENUE OBJECTS					
General Government Fees	-	1,000,000	-	1,000,000	1,000,000
Charges for Services Total	**-**	**1,000,000**	**-**	**1,000,000**	**1,000,000**
Interest Revenue Pooled Investments Operating	(1,784)	-	-	-	-
Investment Earnings Total	**(1,784)**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**(1,784)**	**1,000,000**	**-**	**1,000,000**	**1,000,000**

REGIONAL FLOOD CONTROL DISTRICT GRANTS SPECIAL REVENUE FUND

Expenditures: **0** **Revenues:** **1,209,581**

FTEs: **0.00**

Function Statement: Administer grant programs and services in accordance with the riparian protection policy adopted by the Board of Supervisors and ensure the programs are considered and incorporated into County planning, projects, and development.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	7,500	-	-	-	-
Operating Expenses	100,000	-	-	-	-
Total Expenditures	107,500	-	-	-	-
Revenues					
Intergovernmental	-	1,209,581	-	1,209,581	1,209,581
Total Revenues	-	1,209,581	-	1,209,581	1,209,581
Total Transfers In/(Out)	107,500	-	-	-	-
Fund Balance Decrease/(Increase)	-	(1,209,581)	-	(1,209,581)	(1,209,581)
Total Funding	107,500	-	-	-	-

The Regional Flood Control grant section will administer one grant totaling $1,209,581 from Flood Control for fiscal year 2018/19.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	95,720	232,782	131,899	167,500	-
Revenues	54,243	99,411	163,741	60,000	1,209,581
Net Operating Transfers In/(Out)	22,905	116,602	8,077	107,500	-

SUMMARY BY OBJECT

Department: Regional Flood Control District Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	361	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	119	-	-	-	-
Labor Distribution Fringe Charged in/Debit	222	2,250	-	-	-
Labor Distribution Salaries Charged in/Debit	619	5,250	-	-	-
Personnel Services Total	**1,321**	**7,500**	**-**	**-**	**-**
Other Professional Services	130,501	100,000	41,395	-	-
Departmental Overhead - Charged In/Debit	77	-	-	-	-
Operating Expenses Total	**130,578**	**100,000**	**41,395**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**131,899**	**107,500**	**41,395**	**-**	**-**
REVENUE OBJECTS					
State Revenue Grants	-	-	-	1,209,581	1,209,581
Federal Grant Revenue	163,741	-	32,743	-	-
Intergovernmental Total	**163,741**	**-**	**32,743**	**1,209,581**	**1,209,581**
REVENUE OBJECTS TOTAL	**163,741**	**-**	**32,743**	**1,209,581**	**1,209,581**

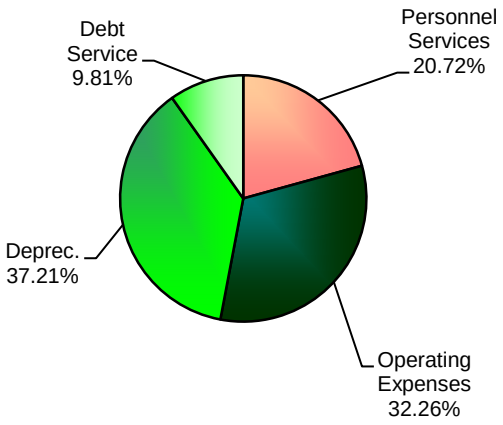
Regional Wastewater - Enterprise Fund

Function Statement: Protect the public health, safety, and the environment by the safe delivery, treatment and reuse of waste water.

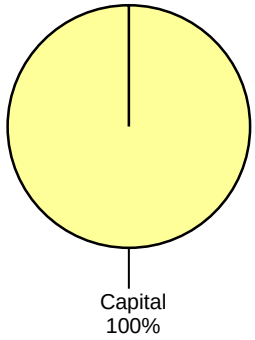
Non-Capital		
Revenue	$	172,329,380
Expenditures		152,035,591
Net Transfers		(18,908,693)
Fund Impact	$	1,385,096
FTEs		451.00

Capital		
Net Transfers	$	-
Expenditures		41,375,175
Bond Sales		45,000,000
Fund Impact	$	3,624,825
FTEs		0.00

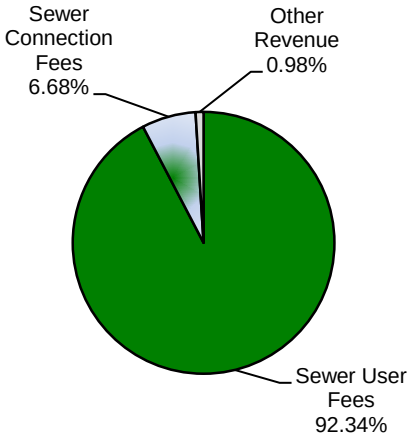
Non-Capital Expenditures By Category



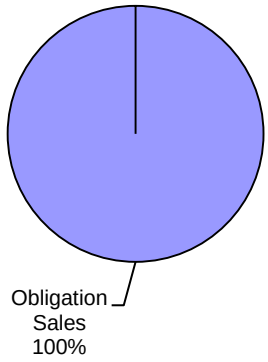
Capital Expenditures By Category



Non-Capital Funding Sources



Capital Funding Sources



Recommended Budget Summary - Enterprise Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	151,540,303	172,431,432	(23,982,776)	(3,091,647)
Regional Wastewater Reclamation				
Increase in Personnel Charges In, DSD	166,756			(166,756)
Decrease in Personnel Expense, 6 FTEs to DSD	(778,035)			778,035
Decrease in Sewer Plan Revenue, to DSD		(95,000)		(95,000)
Increase in Depreciation	1,678,701			(1,678,701)
Increase due to eliminating Dept Overhead Credit	1,206,035			(1,206,035)
Increase in Non-Medical Professional Services, increase to City of Tucson contract for billing	668,664			(668,664)
Increase in Repair and Maintenance of Buildings	454,675			(454,675)
Decrease in Public Works Overhead	(653,863)			653,863
Decrease in Electricity and Solar Energy	(515,881)			515,881
Decrease in Overtime and Other Special Pay	(294,152)			294,152
Decrease in Interdepartmental Charges, IT Accela	(290,010)			290,010
Decrease in Chemicals	(235,647)			235,647
Decrease in SIR Charges	(142,811)			142,811
Decrease for Benefits Adjustment	(124,620)			124,620
Decrease in County Administrative Overhead	(107,554)			107,554
Decrease in Equipment Leases	(65,346)			65,346
Decrease in Charges Out to CIP	(44,709)			44,709
Decrease in Office Supplies and Miscellaneous	(20,702)			20,702
Increase in IT ISF Server/Storage Charges	399,020			(399,020)
Increase in IT ISF Hardware Charges	112,266			(112,266)
Increase in Port Charges	103,188			(103,188)
Decrease in IT ISF Software Charges	(7,672)			7,672
Vacancy Savings Allowance, used to offset IT ISF Charges increase	(482,182)			482,182
Increase in Connection Fees		134,083		134,083
Increase in Interest Earnings		20,000		20,000
Decrease in Sewer User Fees		(216,260)		(216,260)
Decrease in Miscellaneous Revenue		(9,875)		(9,875)
Reverse Prior Year Operating Transfers			23,982,776	23,982,776
Reclaimed Water Reimbursements:				
Operating Transfer to Special Revenue - NRPR			(115,547)	(115,547)
Operating Transfer to GF - NRPR			(39,468)	(39,468)
Operating Transfer to Special Revenue - KSC			(32,236)	(32,236)
Operating Transfer to RFCD			(17,529)	(17,529)

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
Operating Transfer to GF - Summer Youth Program			(178,000)	(178,000)
Operating Transfer to Special Revenue - NRPR, Native Plant Nursery			(25,000)	(25,000)
Operating Transfer to GF - Tucson Clean & Beautiful			(20,000)	(20,000)
Operating Transfer to Debt Service - COPs 2015			(12,327,125)	(12,327,125)
Operating Transfer to Debt Service - COPs 2016A			(5,751,000)	(5,751,000)
Operating Transfer to Debt Service - COPs 2010			(402,788)	(402,788)
Increase in Debt Premium Expense	866,802			(866,802)
Decrease in Debt Service Note Expense	(1,411,967)			1,411,967
Increase in DS Revenue - Interest Earnings		65,000		65,000
HSA One-time Offset	(608,002)			608,002
2.5% Salary/Benefits Increase Adjustment	622,334			(622,334)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	152,035,591	172,329,380	(18,908,693)	1,385,096
Full Time Equivalents (FTEs)	451.00			

Comments/Issues

FTEs in the department are 451.00, a decrease of six positions from the fiscal year 2017/18 Adopted Budget due to positions moved to the Development Services Department in order to consolidate sewer plan permit activities.

The fiscal year 2018/19 Recommended Budget expenditures of $152,035,591 are $495,288, or 0.33%, higher than the fiscal year 2017/18 Adopted Budget.

The Recommended Budget includes net expenditure increases of $2,766,968 for operating and depreciation cost increases and are partially offset by net expenditure decreases of $2,271,680 from Personnel Services and Debt Service.

Operating costs increases net to $1,088,267 and are primarily for the loss of a department overhead credit. Depreciation costs increased by $1,678,701 over the fiscal year 2017/18 Adopted Budget.

Personnel Services have a net decrease of $1,726,515 primarily consisting of decreases for moving six FTEs to Developmental Services Department (DSD), less overtime and special pay, a one-time Health Savings Account offset and interdepartmental charges partially offset by a 2.5 percent Salary/Benefits increase and Personnel Charges in from DSD.

The Regional Wastewater Reclamation District recommended Debt Service expenditures are $14,907,715, a decrease of $545,165, or 3.53%, from fiscal year 2017/18.

Department recommended revenues of $172,329,380 is a decrease of $102,052, or 0.06%, from the fiscal year 2017/18 Adopted Budget, with Connections Fees higher by $134,038, and Sewer User Fees lower by $216,260. The loss of Sewer Plan Revenue of $95,000 to Development Services Department, and the lower miscellaneous revenues, are partially offset by the increase in Interest Earnings in the operating and Debt Service Funds.

The Recommended Budget includes operating transfers out for Debt Service totaling $18,480,913 for the payment of Certificates of Participation. The fiscal year 2018/19 principal payments of $45,142,021 for Sewer Revenue Obligations are capitalized, and do not appear as an expenditure in the operations budget.

The Recommended Budget includes operating transfers out totaling $204,780 for Reimbursement of Reclaimed Water. The closure of the Randolph facility eliminated a source of water for grounds and other uses for several departments resulting in rate increases for which they receive offsets, specifically: Parks Special Revenue of $115,547, and to Kino Stadium District of $32,236, Parks General Fund of $39,468, and Flood Control District of $17,529.

The Recommended Budget also includes operating transfers totaling $198,000 to the General Fund, with $178,000 for community programs and $20,000 for Tucson Clean & Beautiful.

The other operating transfer out is $25,000 for the Native Plant Nursery.

Recommended revenue sources:

Sewer User Fees	159,135,336
Connection Fees	11,504,784
Sanitation Fees	310,000
General Government Fees	25,000
Interdepartmental Revenue	12,000
License & Permits	20,000
Fines & Forfeits	5,000
Miscellaneous Revenue	222,260
Investment Earnings	1,095,000
	172,329,380

The Recommended Budget includes $41,375,175 of proposed capital projects and is noted here for illustrative purposes. Funding comes from bonds or obligations, existing cash balances, and various wastewater fees. Sewer Revenue Obligations of $45,000,000 will be used to finance capital projects in fiscal year 2018/19. Ultimately, the costs associated with construction will be capitalized at year end and recorded on the department's balance sheet as assets which result in zero net costs in this fund. For a detailed listing of projects, see Summary of Active Capital Improvement Projects in the Capital Projects section.

Recommended capital expenditures:

Motor Grader (Caterpillar 140M Class)	320,000
Sewer Inspection CC Television Van	310,000
Perforated Fine Screen	270,000
Rodder Unit (2)	260,000
John Deere 3 Yard Wheel Loader	180,000
Water Truck, 4,000 Gallon	165,000
Digester Mixer	125,000
Parkson Bar Screen	125,000
100 HP Submersible Pump	98,000
Recharge Basin Motorized Valve (4)	98,000
Avra Rotor Gearbox Retrofit (4)	96,000
New Monitor Well AV-07	80,000
Zeb-Revo 3D Handheld Realtime Laser Scanner	80,000
65' Manual Lift Tow-able Trailer	68,500
Fairbanks Morris RAS Pump (3)	66,000
Backhoe Loader	65,000
Teledyne Isco Laserflow Meter (4)	64,000
Well Pump, Piping, Fittings, Seal, CT (2)	64,000
New Monitor Well GV-03	50,000
MARS6 Microwave Digester	45,000
Purge and Trap Module with Autosampler	41,000
Sludge Loading Pump	34,000
Reverse Osmosis Water Purification System	32,000
Utility Golf Carts (2)	28,000
Cart (2)	28,000
Portable Ground Penetrating Radar	26,500
New Infiltration Well for Purge Water (3)	24,000
Panel View Terminals (4)	24,000
Vaughn Scum Pump	16,000
Well Pump, Piping, Fittings, Seal, SC	16,000
Tipping Bucket Rain Gauge with Telemetry (3)	15,030
Quail Creek Influent Pump	15,000
Safety Equipment Vending Machine	6,000
Tool Crib Vending Machine	6,000
	2,941,030

Note: Due to accounting rules for enterprise funds, Wastewater Reclamation Recommended Budget reflects only annual depreciation costs of capital items that cost $5,000 or more. The Summary by Object Department Report shows capital items that cost $5,000 or more and the offset by contra expenditure accounts. The amounts offset are recorded as assets in the financial statements of the Enterprise Fund and depreciation expense is reported over the life of each asset.

Five Year History of Expenditures and Revenues - Enterprise Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	185,950,911	151,428,327	152,999,601	153,333,542	152,035,591
Revenues	179,257,610	176,266,149	173,692,830	180,889,730	172,329,380
Transfers In/(Out)	(21,421,644)	(23,256,541)	(26,048,285)	(24,124,251)	(18,908,693)

Funding Summary By Department - Enterprise Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	33,224,171	31,483,324	-	31,483,324	31,497,656
Operating Expenses	47,954,044	49,042,311	-	49,042,311	49,042,311
Capital Equip. > $5,000	2,220,359	2,941,030	-	2,941,030	2,941,030
Debt Service	15,452,880	14,907,715	-	14,907,715	14,907,715
Contra Assets	(2,220,359)	(2,941,030)	-	(2,941,030)	(2,941,030)
Depreciation	54,909,208	56,587,909	-	56,587,909	56,587,909
Total Expenditures	151,540,303	152,021,259	-	152,021,259	152,035,591
Revenues					
Charges For Services	159,489,596	159,482,336	-	159,482,336	159,482,336
Licenses & Permits	20,000	20,000	-	20,000	20,000
Sewer Connection Fees	11,680,701	11,504,784	-	11,504,784	11,504,784
Fines and Forfeits	8,000	5,000	-	5,000	5,000
Miscellaneous Revenue	223,135	222,260	-	222,260	222,260
Investment Earnings	1,010,000	1,095,000	-	1,095,000	1,095,000
Total Revenues	172,431,432	172,329,380	-	172,329,380	172,329,380
Transfers In/(Out)	(23,982,776)	(18,908,693)	-	(18,908,693)	(18,908,693)
Fund Balance Decr/(Incr)	3,091,647	(1,399,428)	-	(1,399,428)	(1,385,096)
Total Funding	151,540,303	152,021,259	-	152,021,259	152,035,591

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	21,731,701	22,881,781	14,122,424	22,423,887	22,943,500
Overtime	934,082	1,033,292	579,702	818,476	818,476
On Call Pay	135,110	156,347	93,780	145,029	145,029
Shift Differential	41,461	66,120	28,090	44,324	44,324
Temporary Help	17,315	52,572	5,793	51,542	51,542
Holiday Worked Pay	146,173	175,706	115,163	129,484	129,484
Special Assignment Pay	17,267	18,584	15,910	10,774	10,774
Vacancy Saving	-	1,247	-	(482,182)	(482,182)
Social Security & Medicare	1,676,544	1,752,751	1,110,570	1,717,486	1,717,486
Unemployment Insurance	17,758	16,029	11,306	12,027	12,027
Health Insurance Premiums	3,753,223	3,236,464	2,076,456	3,015,152	3,015,152
Workers Compensation	540,233	570,461	380,640	532,067	532,067
Life Insurance	14,542	15,453	9,409	15,200	15,200
Employer Paid Subsidy	4,737	5,490	3,911	5,184	5,184
Arizona State Retirement	2,602,936	2,631,946	1,715,559	2,642,428	2,642,428
Dental Insurance Premiums	51,869	51,454	35,190	54,030	54,030
Interdepartmental Salaries - Charged out/Credit	(14,082)	-	(49,109)	-	-
Interdepartmental Salaries - Charged in/Debit	820,403	750,559	422,577	882,768	882,768
Interdepartmental Fringe - Charged out/Credit	(4,614)	-	(9,853)	-	-
Interdepartmental Fringe - Charged in/Debit	178,765	219,811	101,781	214,303	214,303
Labor Distribution Fringe Charged out/Credit	(284,895)	(304,860)	(176,232)	(336,614)	(336,614)
Labor Distribution Fringe Charged in/Debit	301	290,010	(3,017)	-	-
Labor Distribution Salaries Charged out/Credit	(885,272)	(1,007,087)	(561,132)	(1,020,042)	(1,020,042)
Labor Distribution Salaries Charged in/Debit	1,066	-	(15,034)	-	-
Budgeted Benefits	-	-	-	(1)	102,720
Parking Subsidy	946	1,040	579	-	-
Paid Parental Leave	12,427	-	14,964	-	-
Sick Payout	40,084	-	98,161	-	-
Vacation Payout	75,843	-	112,245	-	-
NPL Related Pension Expense	(2,463,454)	-	-	-	-
HSA Contribution - Employer	-	609,001	557,918	608,002	608,002
HSA Expense Offset	-	-	-	-	(608,002)
Personnel Services Total	**29,162,469**	**33,224,171**	**20,797,751**	**31,483,324**	**31,497,656**
Office Supplies	106,083	155,926	59,813	117,757	117,757

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Software Under $5M	66,728	55,666	24,820	30,033	30,033
Computer Equipment less than $1,000	23,141	17,849	2,257	13,773	13,773
Food Supplies	36,205	28,373	22,276	35,490	35,490
Food Preparations Supplies	4,858	3,420	2,932	3,840	3,840
Medical & Lab Supplies	297,774	365,603	144,693	359,880	359,880
Fuel & Oil	42,086	49,006	23,498	43,120	43,120
Books, Subscriptions & Videos	25,198	18,770	7,269	15,054	15,054
Repair & Maintenance Supplies	2,129,943	1,700,066	1,450,068	1,821,249	1,821,249
Chemicals	3,586,307	4,416,404	2,396,562	4,180,757	4,180,757
Janitorial Supplies	60,213	73,284	40,526	70,967	70,967
Clothing, Uniforms, and Safety Apparel	125,504	110,558	68,401	117,687	117,687
Promotional Items	1,897	6,500	24,375	6,500	6,500
Arts & Crafts	-	-	518	-	-
Cameras, Film & Equipment	6,377	5,397	3,230	4,897	4,897
Other Operation Supplies	2,173	3,165	2,115	3,665	3,665
Tools & Equipment Under $1,000	250,755	283,922	148,439	276,753	276,753
Furniture Under $1,000	7,874	3,375	14,351	2,375	2,375
Signage Supplies & Services	9,660	12,595	1,346	9,595	9,595
Lawyers	-	25,000	-	25,000	25,000
Miscellaneous Legal Expenses	-	-	35	-	-
Transcription Services	1,149	-	-	-	-
Archaeological Historic Preservation Services	3,066	-	7,582	-	-
Engineering Services	145,879	270,000	54,041	260,000	260,000
Telecommunication Services	27,180	-	26,391	-	-
Information Technology Services	9,736	60,000	-	60,000	60,000
Process Service	35	-	-	-	-
Accounting and Auditing Services	16,819	20,800	15,160	16,900	16,900
Software Maintenance and Support	535,409	522,183	343,507	550,340	550,340
Laboratory & X-ray Services	48,163	34,672	16,102	24,672	24,672
In State Training	76,910	101,696	27,870	75,822	75,822
Out of State Training	6,899	8,500	453	8,500	8,500
In State Travel	2,976	8,280	1,099	11,980	11,980
Out of State Travel	10,766	27,692	5,378	22,160	22,160
Postage & Freight	27,725	34,139	8,563	28,929	28,929
Printing & Microfilming	19,351	67,250	11,317	44,100	44,100
Towing Services	1,584	7,875	-	5,659	5,659
Security	180,677	175,000	105,677	175,000	175,000
Moving and Storage Fees	120	-	194	-	-
Leases & Rental - Real Estate - Internal	307,086	313,555	207,106	299,738	299,738

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	2,349,172	2,236,291	1,126,251	2,159,955	2,159,955
R&M Building Services	3,703,651	3,657,846	1,066,998	4,112,521	4,112,521
R&M Grounds and Landscaping	231,854	246,500	200,757	235,204	235,204
Other Professional Services	10,380,368	10,642,744	5,813,049	11,331,408	11,331,408
Data Processing	1,221	-	-	-	-
Lobbying Services	56,239	50,000	16,857	50,000	50,000
Banking Credit Card Fees and Charges	126,471	95,000	49,081	112,000	112,000
Printing Costs for Promotional Items	75	-	-	-	-
Advertising	58,959	41,362	31,788	42,112	42,112
Laundry & Linen Services	124,636	131,223	74,162	124,084	124,084
Payments to Bond Escrow Agent	1	-	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	349,999	394,207	183,552	328,861	328,861
R&M-Transferred Exp From WW Projects	1,690,946	-	-	-	-
Departmental Overhead - Charged Out/Credit	(998,965)	(1,206,035)	(695,751)	-	-
Interdepartmental Supplies & Services - Charged In/Debit	48,244	45,299	134,061	41,778	41,778
Departmental Overhead - Charged In/Debit	102,518	113,813	61,036	1,200	1,200
County Administrative Overhead	6,601,044	4,727,754	3,151,840	4,620,200	4,620,200
PWA Overhead Expense	1,200,528	1,251,820	834,544	597,957	597,957
Telephone & Internet	772,391	11,650	-	2,000	2,000
Electricity	5,159,621	5,837,432	3,552,801	5,409,551	5,409,551
Water & Sewer	186,312	479,868	115,212	477,195	477,195
Natural Gas	61,244	91,200	55,295	96,558	96,558
Waste Disposal and Recycling	1,703,228	1,589,054	968,475	1,564,314	1,564,314
Mileage Reimbursement	652	5,000	681	3,140	3,140
Motor Pool Charges	2,015,008	2,183,324	1,430,106	2,218,957	2,218,957
Regulatory Permitting Fees	125,342	186,500	123,145	178,750	178,750
Dues and Memberships	144,179	156,600	143,332	162,250	162,250
Other Miscellaneous Charges	11,968	18,540	6,954	12,520	12,520
Payments to or on behalf of other governments	55,006	55,000	54,871	55,000	55,000
Payments To Agencies	15,000	15,000	7,500	15,000	15,000
General Liability Insurance Premiums	827,352	954,379	636,256	789,840	789,840
Property Damage Insurance Premiums	372,144	559,640	373,096	581,368	581,368
Other Insurance Premiums	102,228	-	-	-	-
Bad Debt Expense AP05 (Finance Only)	780,171	381,000	-	421,500	421,500

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Radio	126,476	124,968	84,576	116,988	116,988
Computer Hardware - ISF Charges	770,048	839,405	559,600	951,671	951,671
Server and Storage - ISF Charges	1,159,115	1,144,506	763,008	1,543,526	1,543,526
Software - ISF Charges	255,619	225,296	150,200	217,624	217,624
Solar Energy	406,926	430,000	166,210	342,000	342,000
Telephone Provider Charges - External	-	38,210	17,865	38,590	38,590
Internet Charges - External	-	25,043	28,164	49,040	49,040
Mobile Devices - External	-	140,126	82,789	145,030	145,030
ISF- IT Port Charges	-	746,364	497,576	849,552	849,552
Fixed Equipment - Non-Capital	4,359	21,000	-	-	-
Furniture - Non-Capital	3,247	-	-	-	-
Office Machines & Computers - Non-Capital	10,745	6,094	-	27,600	27,600
Medical & Laboratory Equipment - Non-Capital	35,444	8,000	4,308	5,500	5,500
Other Machines & Equipment - Non-Capital	149,193	55,500	34,074	92,775	92,775
Telecommunication Equipment - Non-Capital	-	16,000	-	-	-
Easements Under $100,000	1,000	35,000	-	35,000	35,000
Inventory Clearing	188,970	120,000	(104,522)	120,000	120,000
Damaged/Obsolete Inventory	21,114	40,000	3,229	40,000	40,000
Inventory Adjustment	13,372	-	(479)	-	-
Operating Expenses Total	**49,708,741**	**47,954,044**	**27,070,511**	**49,042,311**	**49,042,311**
Land Improvements - Capital	56,115	158,000	97,345	-	-
Buildings	-	105,000	9,132	-	-
Fixed Equipment - Capital	419,851	570,288	41,908	845,000	845,000
Motor Vehicles - Capital	283,545	749,881	-	1,424,500	1,424,500
Telecommunication Equipment - Capital	28,165	-	81,747	-	-
Furniture - Capital	5,073	-	-	-	-
Office Machines & Computers - Capital	34,736	36,495	9,964	-	-
Medical & Laboratory Equipment - Capital	97,345	147,500	46,167	118,000	118,000
Other Machines & Equipment - Capital	166,863	453,195	173,670	553,530	553,530
Gain (Loss) Sale CA	5,035,830	-	91,720	-	-
Capital Equipment > $5,000 Total	**6,127,523**	**2,220,359**	**551,653**	**2,941,030**	**2,941,030**
Land - Contra	-	(158,000)	-	-	-
Buildings & Other - Contra	(56,115)	(105,000)	-	-	-
Sewage Conveyance - Contra	(10,503)	(1,103,864)	-	-	-

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Equipment & Machinery - Contra	(856,134)	(787,495)	(123,885)	(1,516,530)	(1,516,530)
Fleet Vehicle - Contra	(283,546)	(66,000)	-	(1,424,500)	(1,424,500)
Contra Expense Total	**(1,206,298)**	**(2,220,359)**	**(123,885)**	**(2,941,030)**	**(2,941,030)**
Bond Note Interest - Bond Note Expense	26,546,330	26,345,338	16,811,400	25,075,775	25,075,775
Fiscal Charges - Bond Note Expense	214,178	209,083	49,686	66,679	66,679
Amortized Debt Discount Expense	(12,035,260)	-	-	-	-
Amortized Debt Premium	-	(11,515,541)	(7,677,016)	(10,648,739)	(10,648,739)
Debt issuance Cost - Bond Note Expense	1,944,425	414,000	-	414,000	414,000
Debt Service Total	**16,669,673**	**15,452,880**	**9,184,070**	**14,907,715**	**14,907,715**
Depreciation Expense	52,537,493	54,909,208	35,305,938	56,587,909	56,587,909
Depreciation Total	**52,537,493**	**54,909,208**	**35,305,938**	**56,587,909**	**56,587,909**
EXPENDITURE OBJECTS TOTAL	**152,999,601**	**151,540,303**	**92,786,038**	**152,021,259**	**152,035,591**
REVENUE OBJECTS					
License & Permits	13,150	20,000	10,742	20,000	20,000
Licenses & Permits Total	**13,150**	**20,000**	**10,742**	**20,000**	**20,000**
General Government Fees	118,531	120,000	71,030	25,000	25,000
Sanitation Fees	362,929	310,000	362,505	310,000	310,000
Sewer User Fees	156,622,871	159,351,596	106,179,257	159,135,336	159,135,336
Interdepartmental Revenue	14,105	18,000	4,165	12,000	12,000
Collections Revenue	603	-	-	-	-
Connection Fees Nonparticipation	13,116,324	11,370,701	8,892,333	11,504,784	11,504,784
Charges for Services Total	**170,235,363**	**171,170,297**	**115,509,290**	**170,987,120**	**170,987,120**
Other Fines	2,362	8,000	-	5,000	5,000
Judgments & Resititutions	4,022	-	-	-	-
Fines & Forfeits Total	**6,384**	**8,000**	**-**	**5,000**	**5,000**
Interest Non Operating	490,905	240,000	549,291	260,000	260,000
Interest Revenue Pooled Investments Non Operating	1,005,352	720,000	592,231	785,000	785,000
Market Adjustments Non Operating	(105,256)	50,000	(240,196)	50,000	50,000
Investment Earnings Total	**1,391,001**	**1,010,000**	**901,326**	**1,095,000**	**1,095,000**
Rent and Royalties	192,500	172,885	101,655	172,060	172,060
Other Misc. Revenue Operating	176	-	-	-	-
Other Misc. Revenue Non Operating	889,268	50,000	419,127	50,000	50,000
NSF Check Charge Revenue Source	50	-	25	-	-
Late Fees and Interest Charges on Overdue Receivable	(207)	250	-	200	200

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Miscellaneous Revenue Total	**1,081,787**	**223,135**	**520,807**	**222,260**	**222,260**
Proceeds Sale of Land	818,821	-	-	-	-
Proceeds Sale Other Fixed Assets	(12,767)	-	-	-	-
Cash Proceeds - Sale of Capital Assets	159,091	-	7,759	-	-
Gain or Loss on Disposal of Assets Total	**965,145**	**-**	**7,759**	**-**	**-**
REVENUE OBJECTS TOTAL	**173,692,830**	**172,431,432**	**116,949,924**	**172,329,380**	**172,329,380**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF REGIONAL WASTEWATER RECLAMATION IS:

- **REGIONAL WASTEWATER GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

REGIONAL WASTEWATER GRANTS SPECIAL REVENUE FUND

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Administer grant programs and services in accordance with Regional Wastewater Reclamation District Advisory Committee and Board of Supervisors policies and ensure the programs are considered and incorporated into County planning, projects, and development.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Operating Expenses	40,000	-	-	-	-
Total Expenditures	40,000	-	-	-	-
Revenues					
Miscellaneous Revenue	40,000	-	-	-	-
Total Revenues	40,000	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	40,000	-	-	-	-

Ensure intergovernmental financial document quality, coordination, department review and compliance with State and Federal regulations. Provide Capital Improvement Plan (CIP) and program financial services including documentation of project expenditures and project progress; development of reimbursement requests from federal, state and local agencies, and compilation of audit files/audit capable documentation.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	108,770	-	202,175	95,000	-
Revenues	35,000	-	204,491	95,000	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Regional Wastewater Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Labor Distribution Fringe Charged in/Debit	-	-	972	-	-
Labor Distribution Salaries Charged in/Debit	-	-	2,186	-	-
Personnel Services Total	**-**	**-**	**3,158**	**-**	**-**
Office Supplies	95	-	29	-	-
Food Supplies	-	-	284	-	-
Medical & Lab Supplies	3,227	-	131	-	-
Books, Subscriptions & Videos	-	-	10	-	-
Repair & Maintenance Supplies	16,116	-	6,784	-	-
Chemicals	893	-	-	-	-
Janitorial Supplies	19	-	-	-	-
Clothing, Uniforms, and Safety Apparel	213	-	160	-	-
Promotional Items	32,428	-	10,934	-	-
Tools & Equipment Under $1,000	4,302	-	2,541	-	-
Signage Supplies & Services	549	-	-	-	-
Engineering Services	-	40,000	-	-	-
In State Travel	3,587	-	7,830	-	-
Out of State Travel	1,072	-	335	-	-
Postage & Freight	2,590	-	93	-	-
Printing & Microfilming	4,314	-	580	-	-
Leases & Rental - Real Estate - External	1,500	-	-	-	-
R&M-Machinery & Equipment Services	-	-	1,500	-	-
Other Professional Services	3,629	-	25,312	-	-
Advertising	20	-	20	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	2,167	-	2,319	-	-
Electricity	608	-	-	-	-
Mileage Reimbursement	-	-	220	-	-
Regulatory Permitting Fees	6,629	-	1,672	-	-
Dues and Memberships	216	-	-	-	-
Other Miscellaneous Charges	698	-	25	-	-
Other Machines & Equipment - Non-Capital	2,700	-	-	-	-
Operating Expenses Total	**87,572**	**40,000**	**60,779**	**-**	**-**
Medical & Laboratory Equipment - Capital	82,962	-	-	-	-
Other Machines & Equipment - Capital	31,641	-	-	-	-

SUMMARY BY OBJECT

Department: Regional Wastewater Grants Special Revenue Fund

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Capital Equipment > $5,000 Total	**114,603**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**202,175**	**40,000**	**63,937**	**-**	**-**
REVENUE OBJECTS					
Other Non-Government Grant	204,191	40,000	63,990	-	-
Other Misc. Revenue Operating	300	-	-	-	-
Miscellaneous Revenue Total	**204,491**	**40,000**	**63,990**	**-**	**-**
REVENUE OBJECTS TOTAL	**204,491**	**40,000**	**63,990**	**-**	**-**

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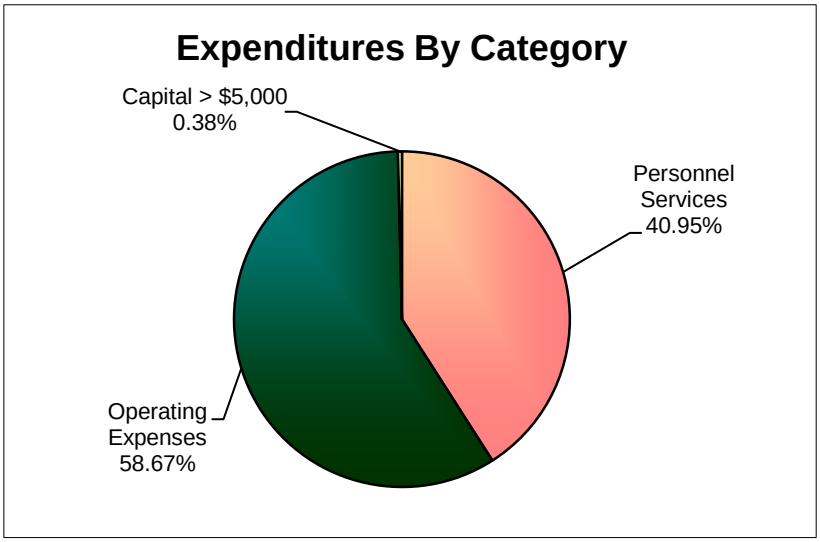
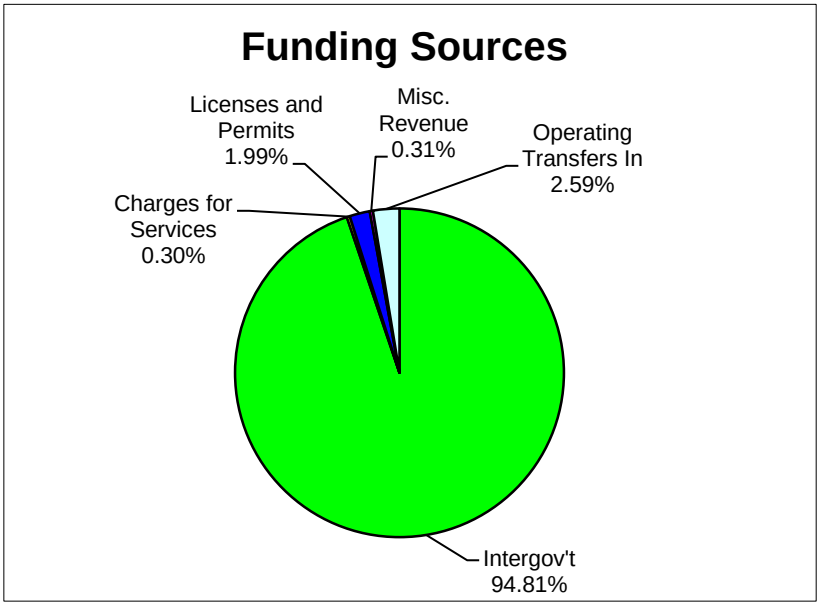
Transportation - Special Revenue Fund

Revenue	$ 63,878,399
Expenditures	43,448,454
Net Transfers	(24,745,618)
Fund Impact	$ (4,315,673)
FTEs	269.95

Function Statement: Provide and maintain an effective transportation network through timely, cost-effective and helpful service delivery by recasting transportation through strategic organizational, technological, process and policy changes resulting in enhanced functionality. Department goals address: centralizing and developing an analytics model reflecting planning to better the performance of network; recasting standards and shifting towards performance options and substantive policy SOPs; and consolidating customer interface/community relations for improved response to requests.

Transportation also operates Transportation Grants (a special revenue fund) and Transportation Property Road Tax (a special revenue fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2017/2018 Adopted	43,493,572	62,014,600	(19,880,860)	(1,359,832)
Reverse Prior Year Operating Transfers			19,880,860	19,880,860
Decrease in Repair & Maintenance	(2,107,507)			2,107,507
Decrease in Personnel Expenses	(904,753)			904,753
Increase in Software Less Than $5M	855,890			(855,890)
Increase in Signals & Lighting Expenses	841,620			(841,620)
Increase in Pavements Expenses	613,200			(613,200)
Increase in Marking Materials Expenses	480,000			(480,000)
Increase in Aggregates Expenses	470,600			(470,600)
Decrease in purchasing of Capital Equipment	(316,700)			316,700
Decrease in Public Works Overhead	(308,207)			308,207
Decrease in Insurance Expenses	(253,978)			253,978
Increase in Departmental Overhead	162,500			(162,500)
Increase in Signage Expenses	148,000			(148,000)
ITD ISF Server/Storage Adjustment	114,904			(114,904)
Motor Pool Charges Adjustment	91,000			(91,000)
Increase in County Administrative Overhead	82,402			(82,402)
Decrease in Non-Capital Furniture & Equipment	(59,263)			59,263
ITD ISF Hardware Adjustment	42,902			(42,902)
Decrease in Apparel & Uniforms	(38,151)			38,151
Port Charges Adjustment	37,620			(37,620)
Increase in Security Expenses	32,594			(32,594)
Decrease in Mobile Device Expenses	(13,000)			13,000
Increase in Dues & Memberships	11,000			(11,000)
Decrease in Supplies & Other Miscellaneous Expenses	(4,886)			4,886
ITD ISF Software Adjustment	262			(262)
Increase in Highway User Revenue (HURF)		1,813,000		1,813,000
Decrease in Federal Operating Revenue		(183,000)		(183,000)
Increases in Licenses and Permits		155,800		155,800
Decrease in Highway & Street Fees		(137,000)		(137,000)
Increase in Impact Fees		130,000		130,000
Increase in Arizona State Revenue		49,999		49,999
Increase in Federal In-Lieu Tax Revenue		40,000		40,000
Decrease in Miscellaneous Revenue		(5,000)		(5,000)
Operating Transfers Out to Debt Service - Bond Retirement			(18,822,445)	(18,822,445)
Operating Transfers Out to Capital Projects			(7,585,000)	(7,585,000)
Operating Transfers In from Capital Projects			1,575,000	1,575,000
Operating Transfers In from General Fund - Graffiti Abatement			120,662	120,662
Operating Transfers Out to Other Special Rev - NRPR, Native Plant Nursery			(25,000)	(25,000)
Operating Transfers Out to Grants - Matching Funds			(8,835)	(8,835)

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
HSA One-time Offset	(383,001)			383,001
2.5% Salary/Benefits Increase Adjustment	359,834			(359,834)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	43,448,454	63,878,399	(24,745,618)	(4,315,673)
Full Time Equivalents (FTEs)	269.95			

Comments/Issues

The fiscal year 2018/19 Recommended Budget FTEs are 269.95, a decrease of 16.05 FTEs from the fiscal year 2017/18 Adopted Budget due to eliminating vacant positions in order to increase available funding for arterial road work.

The fiscal year 2018/19 Recommended Budget expenditures of $43,448,454 is a decrease of $45,118, or 0.10 percent over the FY 2017/18 Adopted Budget. These decreases of $4,389,446 are due to repair & maintenance, personnel, capital equipment purchases, public works overhead, insurance expenses, non-capital furniture & equipment, apparel & uniforms, mobile devices, supplies & other miscellaneous expenses, and an HSA one-time offset. Partially offsetting these decreases are increases of $4,344,328 consisting of software less than $5M, signals & lighting, pavement, marking materials, aggregates, departmental overhead, ITD ISF expenses adjustments, signage expenses, motor pool charges adjustment, County administrative overhead, port charges adjustment, security expenses, dues & memberships, and a 2.5 percent salary/benefits increase adjustment.

The fiscal year 2018/19 Recommended Budget revenue of $63,878,399 is an increase of $1,863,799, or 3.01 percent over the FY 2017/18 Adopted Budget. Increases of $2,188,799 are due to a new Federal grant revenue of Highway User Revenue Funds of $1,813,000, licenses & permits of $155,800, impact fees of $130,000, Arizona State revenue of $49,999, and Federal in-lieu tax of $40,000. Partially offsetting these increases are decreases of $325,000 due to Federal operating revenue of $183,000, highway & street fees of $137,000, and miscellaneous revenue of $5,000.

The fiscal year 2018/19 Recommended Budget operating transfers out of $26,441,280 are $18,822,445 to Debt Service for the Bond Retirement Program, $7,585,000 to Capital Projects, $25,000 to Natural Resources Parks & Recreation for the Native Plant Nursery Program, and $8,835 to Transportation Grants for fund matching.

The fiscal year 2018/19 Recommended Budget operating transfers in of $1,695,662 are due to receiving $1,575,000 from Capital Projects and $120,662 from the General Fund for the Graffiti Abatement Program.

Recommended revenue sources:

Highway User Fees	$ 47,492,000
Vehicle License Tax (VLT)	14,586,000
Licenses and Permits	1,307,000
Miscellaneous Revenue	255,749
Charges for Services	197,650
Federal Transportation Funding	40,000
	$ 63,878,399

Recommended capital expenditures:

Analytics Traffic Count Data Equipment	$	153,800
Density Gauge		12,000
	$	165,800

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	39,022,431	39,798,422	40,779,783	41,988,096	43,448,454
Revenues	55,492,542	58,063,649	61,463,142	63,384,981	63,878,399
Transfers In/(Out)	(19,329,026)	(18,207,121)	(23,573,526)	(19,297,799)	(24,745,618)

Funding Summary By Department - Special Revenue Fund

	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	18,718,150	17,813,397	-	17,813,397	17,790,230
Operating Expenses	24,292,922	25,492,424	-	25,492,424	25,492,424
Capital > $5,000	482,500	165,800	-	165,800	165,800
Total Expenditures	43,493,572	43,471,621	-	43,471,621	43,448,454
Revenues					
Intergovernmental	60,451,000	62,170,999	-	62,170,999	62,170,999
Charges For Services	204,650	197,650	-	197,650	197,650
Licenses & Permits	1,151,200	1,307,000	-	1,307,000	1,307,000
Miscellaneous Revenue	207,750	202,750	-	202,750	202,750
Total Revenues	62,014,600	63,878,399	-	63,878,399	63,878,399
Transfers In/(Out)	(19,880,860)	(24,745,618)	-	(24,745,618)	(24,745,618)
Fund Balance Decr/(Incr)	1,359,832	4,338,840	-	4,338,840	4,315,673
Total Funding	43,493,572	43,471,621	-	43,471,621	43,448,454

SUMMARY BY OBJECT

Department: Transportation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	12,619,534	13,460,779	8,185,841	12,903,503	13,203,945
Overtime	358,170	443,480	210,234	375,000	375,000
On Call Pay	158,207	187,688	86,580	217,688	217,688
Shift Differential	1,773	4,500	1,465	5,500	5,500
Temporary Help	131,118	219,365	65,117	242,329	242,329
Holiday Worked Pay	15,302	22,748	10,423	27,748	27,748
Special Assignment Pay	16,978	16,936	8,493	16,936	16,936
Social Security & Medicare	986,750	1,073,325	632,507	1,003,449	1,003,449
Unemployment Insurance	10,487	9,559	6,450	7,033	7,033
Health Insurance Premiums	2,398,884	2,125,440	1,291,475	1,885,299	1,885,299
Workers Compensation	526,714	537,800	366,995	599,820	599,820
Life Insurance	8,879	9,481	5,632	9,068	9,068
Employer Paid Subsidy	2,371	3,150	1,811	3,072	3,072
Arizona State Retirement	1,527,523	1,552,477	981,776	1,531,166	1,531,166
Dental Insurance Premiums	38,111	39,032	24,973	37,245	37,245
Interdepartmental Salaries - Charged out/Credit	(57,706)	(83,688)	(65,127)	(59,702)	(59,702)
Interdepartmental Salaries - Charged in/Debit	564,882	622,010	327,174	522,010	522,010
Interdepartmental Fringe - Charged out/Credit	(23,785)	(32,866)	(27,112)	(32,866)	(32,866)
Interdepartmental Fringe - Charged in/Debit	77,310	89,569	59,093	95,350	95,350
Labor Distribution Fringe Charged out/Credit	(1,796,524)	(1,308,164)	(1,046,784)	(1,308,164)	(1,308,164)
Labor Distribution Fringe Charged in/Debit	1,189,103	828,172	858,604	821,555	821,555
Labor Distribution Salaries Charged out/Credit	(4,008,997)	(3,804,643)	(2,201,559)	(3,720,643)	(3,720,643)
Labor Distribution Salaries Charged in/Debit	2,412,013	2,303,000	1,715,128	2,248,000	2,248,000
Budgeted Benefits	-	-	-	-	59,392
Parking Subsidy	151	-	239	-	-
Paid Parental Leave	10,381	-	10,258	-	-
Sick Payout	21,869	-	42,027	-	-
Vacation Payout	32,089	-	47,853	-	-
HSA Contribution - Employer	-	399,000	349,500	383,001	383,001
HSA Expense Offset	-	-	-	-	(383,001)
Personnel Services Total	**17,221,587**	**18,718,150**	**11,949,066**	**17,813,397**	**17,790,230**
Office Supplies	28,362	35,850	15,128	28,200	28,200
Software Under $5M	22,214	818,015	3,251	1,673,905	1,673,905

SUMMARY BY OBJECT

Department: Transportation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Computer Equipment less than $1,000	2,839	9,082	1,519	4,850	4,850
Food Supplies	1,847	2,700	3,525	2,700	2,700
Food Preparations Supplies	215	-	614	-	-
Medical & Lab Supplies	1,185	8,425	4,511	8,425	8,425
Fuel & Oil	1,300	7,575	2,047	4,093	4,093
Books, Subscriptions & Videos	8,385	22,775	13,361	24,650	24,650
Repair & Maintenance Supplies	2,401,132	2,159,007	1,097,941	339,500	339,500
Chemicals	10,841	10,825	6,560	10,825	10,825
Janitorial Supplies	12,175	18,150	6,411	18,150	18,150
Clothing, Uniforms, and Safety Apparel	31,478	73,150	10,316	34,999	34,999
Promotional Items	7,998	3,500	7,338	9,096	9,096
Cameras, Film & Equipment	253	2,850	1,159	2,850	2,850
Other Operation Supplies	54,677	71,100	35,633	71,100	71,100
Tools & Equipment Under $1,000	68,833	71,775	33,756	44,800	44,800
Furniture Under $1,000	6,089	4,000	4,138	4,000	4,000
Signage Supplies & Services	5,757	1,800	2,037	149,800	149,800
Aggregates for Non-Pavement Construction (TR Only)	-	-	-	470,600	470,600
Pavement - (TR Only)	-	-	-	613,200	613,200
Street or Pavement Markings (TR Only)	-	-	-	480,000	480,000
Street Signals and Lighting (TR Only)	-	-	-	841,620	841,620
Engineering Services	100,993	44,000	275,820	49,999	49,999
Telecommunication Services	21,132	-	-	-	-
Public Art Program Management Services	1,245	91,625	-	91,625	91,625
Accounting and Auditing Services	14,977	15,000	-	15,000	15,000
Title Fees and Services	580	200	290	290	290
Software Maintenance and Support	60,008	122,600	69,504	119,600	119,600
In State Training	39,888	24,520	19,654	26,520	26,520
Out of State Training	670	-	-	-	-
In State Travel	2,203	6,000	706	7,500	7,500
Out of State Travel	404	750	1,867	1,750	1,750
Postage & Freight	6,984	15,118	4,921	6,838	6,838
Printing & Microfilming	13,869	17,750	7,094	17,750	17,750
Security	55,789	50,000	97,979	82,594	82,594
Moving and Storage Fees	226	500	1,024	500	500
Leases & Rental - Real Estate - Internal	214,851	211,421	141,098	211,421	211,421
Leases & Rental - Real Estate - External	7,104	6,000	17	7,500	7,500

SUMMARY BY OBJECT

Department: Transportation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	647,262	685,600	395,755	685,600	685,600
R&M Building Services	270,654	272,338	138,306	472,338	472,338
R&M Grounds and Landscaping	2,592,435	2,750,209	1,507,943	2,262,209	2,262,209
Other Professional Services	89,743	125,372	26,857	125,372	125,372
Data Processing	2,995	-	-	3,000	3,000
Lobbying Services	38,656	55,000	11,896	52,000	52,000
Banking Credit Card Fees and Charges	86,926	80,972	49,073	80,972	80,972
Printing Costs for Promotional Items	-	500	-	1,000	1,000
Advertising	3,495	7,200	2,758	6,700	6,700
Laundry & Linen Services	44,464	50,500	24,481	50,500	50,500
Leases & Rental - Other (Mchnry, Equip, etc.)	981,940	773,350	514,138	773,350	773,350
Interdepartmental Supplies & Services - Charged Out/Credit	(2,935,843)	(2,157,588)	(1,911,025)	(2,157,588)	(2,157,588)
Departmental Overhead - Charged Out/Credit	(1,241,807)	(1,122,249)	(390,004)	(959,749)	(959,749)
Interdepartmental Supplies & Services - Charged In/Debit	2,793,666	1,955,383	1,906,731	1,956,849	1,956,849
Departmental Overhead - Charged In/Debit	82,116	186,336	84,704	186,336	186,336
County Administrative Overhead	2,984,664	2,247,294	1,498,200	2,329,696	2,329,696
PWA Overhead Expense	661,476	1,066,107	710,736	757,900	757,900
Telephone & Internet	276,396	-	-	-	-
Electricity	484,027	570,000	352,753	570,000	570,000
Water & Sewer	178,334	165,200	114,145	165,200	165,200
Natural Gas	9,907	11,550	5,363	11,550	11,550
Waste Disposal and Recycling	76,163	61,125	34,996	61,125	61,125
Mileage Reimbursement	3,169	5,400	440	5,400	5,400
Motor Pool Charges	3,254,453	3,532,762	2,427,578	3,623,762	3,623,762
Regulatory Permitting Fees	1,435	1,650	1,000	1,650	1,650
Dues and Memberships	20,302	27,523	10,606	38,523	38,523
Other Miscellaneous Charges	15,617	44,270	10,981	44,270	44,270
Payments To Agencies	6,218,974	6,582,301	141,636	6,582,301	6,582,301
General Liability Insurance Premiums	1,225,896	1,293,636	862,424	1,039,139	1,039,139
Property Damage Insurance Premiums	33,816	5,956	3,968	6,187	6,187
Other Insurance Premiums	30,144	8,643	5,560	8,931	8,931
Job Support Services & Supplies	-	1,500	-	-	-
Bad Debt Expense AP05 (Finance Only)	11,724	2,000	-	-	-
Radio	106,074	132,972	75,844	132,972	132,972
Computer Hardware - ISF Charges	315,607	318,049	212,032	360,951	360,951

SUMMARY BY OBJECT

Department: Transportation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Server and Storage - ISF Charges	166,217	234,025	156,016	348,929	348,929
Software - ISF Charges	103,065	82,903	55,272	83,165	83,165
Telephone Provider Charges - External	-	36,915	27,846	36,915	36,915
Internet Charges - External	-	3,500	830	3,500	3,500
Mobile Devices - External	-	116,035	70,041	103,035	103,035
ISF- IT Port Charges	-	112,332	75,176	149,952	149,952
Fixed Equipment - Non-Capital	1,293	-	-	-	-
Furniture - Non-Capital	3,679	-	1,414	-	-
Office Machines & Computers - Non-Capital	11,915	6,000	2,635	12,232	12,232
Other Machines & Equipment - Non-Capital	70,988	34,288	9,857	-	-
Telecommunication Equipment - Non-Capital	67,737	-	2,540	-	-
Easements Under $100,000	-	-	3,852	-	-
Inventory Clearing	(12,555)	-	(6,483)	-	-
Operating Expenses Total	**22,983,722**	**24,292,922**	**11,098,090**	**25,492,424**	**25,492,424**
Land	1,043	-	4,896	-	-
Fixed Equipment - Capital	-	15,000	-	-	-
Telecommunication Equipment - Capital	45,604	-	-	-	-
Furniture - Capital	-	10,000	-	-	-
Office Machines & Computers - Capital	24,724	9,500	-	-	-
Other Machines & Equipment - Capital	503,103	448,000	6,378	165,800	165,800
Capital Equipment > $5,000 Total	**574,474**	**482,500**	**11,274**	**165,800**	**165,800**
EXPENDITURE OBJECTS TOTAL	**40,779,783**	**43,493,572**	**23,058,430**	**43,471,621**	**43,448,454**
REVENUE OBJECTS					
License & Permits	1,295,917	1,151,200	672,735	1,307,000	1,307,000
Licenses & Permits Total	**1,295,917**	**1,151,200**	**672,735**	**1,307,000**	**1,307,000**
Federal Revenue Operating	-	183,000	-	-	-
Federal Payments In Lieu of Tax	39,886	-	-	40,000	40,000
State Revenue	102,109	3,000	81,109	52,999	52,999
State Revenue Highway User Fees	45,355,951	45,679,000	26,546,195	47,492,000	47,492,000
State Revenue Vehicle License Tax	14,086,550	14,586,000	9,346,467	14,586,000	14,586,000
RTA Sales Tax	-	-	9,974	-	-
State Aviation Distribution	-	-	51,182	-	-
Intergovernmental Total	**59,584,496**	**60,451,000**	**36,034,927**	**62,170,999**	**62,170,999**
General Government Fees	25,835	2,650	192	2,650	2,650

SUMMARY BY OBJECT

Department: Transportation

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
Highways & Street Fees	5,000	137,000	-	-	-
Impact Fees	58,950	65,000	42,225	195,000	195,000
Collections Revenue	278	-	35,917	-	-
Charges for Services Total	**90,063**	**204,650**	**78,334**	**197,650**	**197,650**
Judgments & Resititutions	642	-	2,639	-	-
Fines & Forfeits Total	**642**	**-**	**2,639**	**-**	**-**
Interest Revenue Pooled Investments Operating	27,412	-	17,486	-	-
Investment Earnings Total	**27,412**	**-**	**17,486**	**-**	**-**
Rent and Royalties	64,119	115,000	53,933	115,000	115,000
Other Misc. Revenue Operating	153,360	91,200	157,788	86,200	86,200
NSF Check Charge Revenue Source	25	-	50	-	-
Late Fees and Interest Charges on Overdue Receivable	600	1,550	200	1,550	1,550
Miscellaneous Revenue Total	**218,104**	**207,750**	**211,971**	**202,750**	**202,750**
Proceeds Sale of Land	246,508	-	-	-	-
Gain or Loss on Disposal of Assets Total	**246,508**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**61,463,142**	**62,014,600**	**37,018,092**	**63,878,399**	**63,878,399**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF TRANSPORTATION IS:

- **TRANSPORTATION PROPERTY ROAD TAX SPECIAL REVENUE FUND**
- **TRANSPORTATION GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

TRANSPORTATION PROPERTY ROAD TAX

Expenditures: 0 **Revenues:** 20,681,092

FTEs: 0.00

Function Statement: Administer the interests of the Transportation Department by affording centralized coordination of Property Road Tax.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
None	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Property Taxes	19,526,525	20,636,092	-	20,636,092	20,636,092
Investment Earnings	-	45,000	-	45,000	45,000
Total Revenues	19,526,525	20,681,092	-	20,681,092	20,681,092
Total Transfers In/(Out)	(19,339,857)	(30,514,938)	-	(30,514,938)	(30,514,938)
Fund Balance Decrease/(Increase)	(186,668)	9,833,846	-	9,833,846	9,833,846
Total Funding	-	-	-	-	-

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	-	-	-	-	-
Revenues	-	-	-	19,695,150	20,681,092
Net Operating Transfers In/(Out)	-	-	-	(19,526,525)	(30,514,938)

SUMMARY BY OBJECT

Department: Transportation Property Road Tax

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
REVENUE OBJECTS					
Real Property Taxes Current	-	19,020,595	11,653,065	19,673,331	19,673,331
Personal Property Taxes Current	-	505,930	402,433	605,761	605,761
Real Property Taxes PY - Tax .017	-	-	-	350,000	350,000
Personal Property Taxes PY - Tax .017	-	-	-	7,000	7,000
Property Taxes Total	**-**	**19,526,525**	**12,055,498**	**20,636,092**	**20,636,092**
Interest Revenue Pooled Investments Operating	-	-	29,348	45,000	45,000
Investment Earnings Total	**-**	**-**	**29,348**	**45,000**	**45,000**
REVENUE OBJECTS TOTAL	**-**	**19,526,525**	**12,084,846**	**20,681,092**	**20,681,092**

TRANSPORTATION GRANTS

Expenditures: 240,000 **Revenues:** 9,157,662

FTEs: 0.00

Function Statement: Administer the interests of the Transportation Department by affording centralized coordination of all grant financial activity.

Mandates: None

Funding Summary

Department	FY 2017/2018 Adopted	FY 2018/2019 Department Base Request	FY 2018/2019 Department Supplemental	FY 2018/2019 Department Total Request	FY 2018/2019 Administrator Recommended
Expenditures					
Personnel Services	101,500	35,000	-	35,000	35,000
Operating Expenses	220,963	205,000	-	205,000	205,000
Total Expenditures	322,463	240,000	-	240,000	240,000
Revenues					
Intergovernmental	2,137,638	9,157,662	-	9,157,662	9,157,662
Total Revenues	2,137,638	9,157,662	-	9,157,662	9,157,662
Total Transfers In/(Out)	(4,524,839)	(8,917,662)	-	(8,917,662)	(8,917,662)
Fund Balance Decrease/(Increase)	2,709,664	-	-	-	-
Total Funding	322,463	240,000	-	240,000	240,000

Transportation Grants department ensures intergovernmental financial document quality, coordination, department review and ensures compliance with state and federal regulations. Provide a Capital Improvement Plan (CIP) and Safe Routes to School programs financial services including documentation of project expenditures and project progress, development of reimbursement requests from federal, state, and local agencies, and compilation of audit files/audit capable documentation.

Five Year History of Expenditures and Revenues

	FY 2014/2015 Actual	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Projected	FY 2018/2019 Recommended
Expenditures	642,064	5,827,000	743,064	322,463	240,000
Revenues	10,246,806	15,340,283	7,132,429	2,137,638	9,157,662
Net Operating Transfers In/(Out)	(9,867,715)	(13,362,020)	(2,167,213)	(4,550,439)	(8,917,662)

SUMMARY BY OBJECT

Department: Transportation Grants

	2016/2017	2017/2018		2018/2019	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2018**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Labor Distribution Fringe Charged in/Debit	8,317	25,500	4,615	11,500	11,500
Labor Distribution Salaries Charged in/Debit	22,540	76,000	12,885	23,500	23,500
Personnel Services Total	**30,857**	**101,500**	**17,500**	**35,000**	**35,000**
Repair & Maintenance Supplies	16,975	-	-	-	-
Clothing, Uniforms, and Safety Apparel	32,405	22,624	3,406	-	-
Promotional Items	43,110	-	-	-	-
Other Operation Supplies	1,141	5,788	-	-	-
Tools & Equipment Under $1,000	72,496	-	8,021	-	-
Signage Supplies & Services	17,101	-	-	-	-
Engineering Services	317,897	-	-	50,000	50,000
Printing & Microfilming	23,375	22,352	5,005	5,000	5,000
R&M Building Services	(14,351)	-	-	-	-
R&M Grounds and Landscaping	2,899	-	-	-	-
Other Professional Services	184,807	169,353	74,915	150,000	150,000
Foster Home Care	14,352	-	-	-	-
Advertising	-	846	-	-	-
Operating Expenses Total	**712,207**	**220,963**	**91,347**	**205,000**	**205,000**
EXPENDITURE OBJECTS TOTAL	**743,064**	**322,463**	**108,847**	**240,000**	**240,000**
REVENUE OBJECTS					
State Revenue	45,594	1,995	718	-	-
State Revenue Grants	-	170,000	-	-	-
Federal Grant Revenue	3,934,520	-	-	-	-
Tribal Grant Revenue	16,038	-	-	-	-
Federal Grant Revenue Pass Through State	2,769,978	1,965,643	722,319	9,107,662	9,107,662
Federal Grant Revenue Pass Through Municipality	366,248	-	-	50,000	50,000
Intergovernmental Total	**7,132,378**	**2,137,638**	**723,037**	**9,157,662**	**9,157,662**
Interest Revenue Pooled Investments Operating	51	-	-	-	-
Investment Earnings Total	**51**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**7,132,429**	**2,137,638**	**723,037**	**9,157,662**	**9,157,662**

FISCAL YEAR 2018/2019

PIMA COUNTY

COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET

Supplemental Packages

TABLE OF CONTENTS

Summary of Supplemental Packages S-3

General Government Services

Elections S-7

Community Resources

Community & Economic Development Admin S-11

Justice & Law

County Attorney S-15

Justice Court Green Valley S-27

FOLLOWING IS A SUMMARY OF ALL DEPARTMENT SUPPLEMENTAL REQUESTS

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PIMA COUNTY
SUMMARY OF SUPPLEMENTAL PACKAGES
FISCAL YEAR 2018/2019

		Amount Requested				Amount Recommended		
Department		**Expenditure**	**Revenue**	**NGFI/NFI**	**Supplemental Request/Additional Funding**	**Expenditure**	**Revenue**	**NGFI/NFI**
GENERAL GOVERNMENT SERVICES								
General Fund Support								
Elections	**B**	47,883	0	47,883	Increase existing employee salaries by 5 percent for full-time employees due to additional demands of administering the increased volume of early ballots.	**0**	**0**	**0**
TOTAL GENERAL GOVERNMENT SERVICES GENERAL FUND		**47,883**	**0**	**47,883**		**0**	**0**	**0**
COMMUNITY RESOURCES								
General Fund Support								
Community & Economic Development Admin.	B	127,884	0	127,884	Increase the number of client departments serviced in FY 2018/19 and beyond by increasing staff and existing employee salaries/associated costs.	0	0	0
TOTAL COMMUNITY RESOURCES GENERAL FUND		**127,884**	**0**	**127,884**		**0**	**0**	**0**
HEALTH SERVICES								
General Fund Support								
None								
TOTAL HEALTH SERVICES GENERAL FUND SUPPORT		**0**	**0**	**0**		**0**	**0**	**0**
JUSTICE & LAW								
General Fund Support								
County Attorney	B	252,804	0	252,804	Increased volume of Digital Evidence Processing	0	0	0
County Attorney	C	352,959	0	352,959	Request for three felony prosecutors and support staff/operating costs to the Felony Charging Unit to expedite resolution of pending felony cases.	0	0	0
County Attorney	D	120,884	0	120,884	Victim Advocate Increase in Overtime Expenses	0	0	0
County Attorney	E	105,827	0	105,827	Contingency to ensure adequate victim services staffing and associated costs	0	0	0
Justice Court Green Valley	B	24,500	0	24,500	Maintain and train court security.	0	0	0
TOTAL JUSTICE & LAW GENERAL FUND		**856,974**	**0**	**856,974**		**0**	**0**	**0**

PIMA COUNTY
SUMMARY OF SUPPLEMENTAL PACKAGES
FISCAL YEAR 2018/2019

	Amount Requested				Amount Recommended		
Department	Expenditure	Revenue	NGFI/NFI	Supplemental Request/Additional Funding	Expenditure	Revenue	NGFI/NFI
Public Works							
General Fund Support							
None							
TOTAL PUBLIC WORKS GENERAL FUND	0	0	0		0	0	0
TOTAL PUBLIC WORKS NON-GENERAL FUND	0	0	0		0	0	0
TOTAL GENERAL FUND SUPPORT	1,032,741	0	1,032,741		0	0	0
TOTAL NON-GENERAL FUND SUPPORT	0	0	0		0	0	0
GRAND TOTAL - ALL FUNDS	1,032,741	0	1,032,741		0	0	0

FOLLOWING ARE THE SUPPLEMENTAL REQUESTS SUBMITTED BY THE DEPARTMENTS IN THE GENERAL GOVERNMENT SERVICES FUNCTIONAL AREA:

SUPPLEMENTAL REQUESTS

Department: Elections

Package: B - Elections

TYPE OF REQUEST

New Program	☐	Growth Related	☑	Expanded Program	☐	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2018/2019 Amount	Annualized Amount
General Fund		
Personnel Services	47,883	47,883
Total General Fund Expenditures	**47,883**	**47,883**
General Fund Support	**47,883**	**47,883**

Goals & Objectives

To adequately compensate employees for the additional demands of administering the increase volume of early ballots. A proposed 5% increase for full time employees.

Description

As fewer ballots are cast at the polls on Election Day, the volume of mail in ballots has greatly escalated. It is anticipated that in 2018 about 87% of ballots cast will be by mail.

Personnel

There will be no additional personnel services impacted by this request.

Supplies & Services

No additional supplies or services will be needed.

Capital

None

Revenue

None

Impact if not funded

As fewer ballots are cast at the polls on Election Day, the volume of mail in ballots has greatly escalated. It is anticipated that in FY 2018/19 about 87% of ballots cast will be by mail.

Mandates

There are no new mandates

Department: Elections

Package: B - Elections

Impact if Position(s) not Funded

1102

The department would not be able to maintain experienced personnel with specialized skills

1591

The department would not be able to maintain experienced personnel with specialized skills

1592

The department would not be able to maintain experienced personnel with specialized skills

1593

The department would not be able to maintain experienced personnel with specialized skills

1814

The department would not be able to maintain experienced personnel with specialized skills

4545

The department would not be able to maintain experienced personnel with specialized skills

FOLLOWING ARE THE SUPPLEMENTAL REQUESTS SUBMITTED BY THE DEPARTMENTS IN THE COMMUNITY RESOURCES FUNCTIONAL AREA:

SUPPLEMENTAL REQUESTS

Department: Community & Economic Development Administration

Package: B - CED Grants and Data Supplemental FY1819

TYPE OF REQUEST

New Program	☐	Growth Related	☑	Expanded Program	☑	Other	☐
Capital	☐	New Mandate	☑	Revenue Enhancement	☐		

	FY 2018/2019 Amount	Annualized Amount
General Fund		
Personnel Services	118,696	147,584
Operating Expenses	9,188	7,188
Total General Fund Expenditures	**127,884**	**154,772**
General Fund Support	**127,884**	**154,772**

Goals & Objectives

GDO increase the number of client Departments serviced in FY1819 and beyond.
GDO services expanding beyond Health and Community Services to include Justice and Law Departments and units.

Description

Supplemental request includes $9,188 in operational expenditures to support the increase of 1.5 FTE in FY1819 and also a request to increase the base salaries of the 3 existing PCN due to the increased responsibilities relating to GDO FY1819 expansion. The personnel portion of this request totals $118,880 which includes the requested salary increases and 1.5 FTE. One program coordinator to start 7/1/2018 and one grant writer to start 1/1/2019.

Personnel Services

The personnel portion of this request totals $118,880 which includes the requested salary increases and 1.5 FTE. One program coordinator to start 7/1/2018 and one grant writer to start 1/1/2019. Much of GDO's work over the past 1.5 fiscal years has been focused, for example, on the creation of a data warehouse that will interrelate jail data, homelessness, management information systems data, and community services and employment training data. The program coordinator to start 7/1 will provide critical support in the ongoing creation of this warehouse. An additional grant writer is required as GDO expands to serve additional Departments and units.

Supplies & Services

Supplemental request includes $9,188 in operational expenditures to support the increase of 1.5 FTE in FY1819 resulting from the expansion of GDO's scope of services.

Capital

None

Revenue

None

SUPPLEMENTAL REQUESTS

Department: Community & Economic Development Administration

Package: B - CED Grants and Data Supplemental FY1819

Impact if not funded

GDO cannot expand to provide additional services to the Justice and Law Departments and units.

Mandates

Grants programmatic compliance regulations driven by 2 CFR 200 require that non federal entities increase their capacity to deliver oversight of grant funded programs-one of GDO's chief responsibilities.

Impact if Position(s) not Funded

1845R-Program Coordinator start 7/1/2018

This position request is intended to support GDO's current data analytics and data governance work with Health and Community Services. Additionally this position will support expansion of data analytics and data governance services to Justice and Law Departments and units. Finally, this position will support continued work between GDO and ITD to interrelate data analytics generated by both Health and Community Services and Justice and Law Divisions through the creation and maintenance of a data warehouse. The effort to move from Health, Community, Justice, and Law data silos to reliable data systems will not be possible without additional staff resources.

1360R-Grant Writer start 1/1/2019

If not funded, GDO's capacity to write grants and support grants lifecycle activities for additional Departments and units will be diminished.

FOLLOWING ARE THE SUPPLEMENTAL REQUESTS SUBMITTED BY THE DEPARTMENTS IN THE JUSTICE AND LAW FUNCTIONAL AREA:

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: B - Digital Evidence Processing

TYPE OF REQUEST

New Program	☐	Growth Related	☑	Expanded Program	☑	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2018/2019 Amount	Annualized Amount
General Fund		
Personnel Services	207,884	207,884
Operating Expenses	44,920	9,720
Total General Fund Expenditures	**252,804**	**217,604**
General Fund Support	**252,804**	**217,604**

Goals & Objectives

The goals and objectives of the County Attorneys Office are to ensure public safety and to provide justice in the criminal cases we prosecute on behalf of the State of Arizona. It is imperative that we review all the evidence in each and every case to ensure that we hold accountable through prosecution those shown by the evidence to have committed crimes, that we are in a position to dismiss cases in which the evidence does not prove that the accused actually committed the crime. Additionally it is our goal and objective to fully meet our constitutional obligation to provide any potentially exculpatory evidence to defense counsel to ensure that every defendant accused of a crime receives a fair trial and adequate legal representation. Finally, it is our goal and objective to provide public transparency, which necessitates that we disclose public records to the public regarding the cases we prosecute. We must have sufficient staffing and software to achieve these goals and objectives.

Description

PCAO is experiencing data and information overload as the result of digital audio and video recordings provided to us by law enforcement agencies, private businesses, and community residents who are witnesses, victims, and perpetrators of crimes. This evidence comes primarily from body worn cameras, tablet devices used by inmates at the Pima County Adult Detention Facility, private security cameras used by retail businesses, and cell phones used by victims, other witnesses, and perpetrators of crimes. The sheer volume of this evidence has inundated and overwhelmed my office. We require additional funding both for staffing and software in order to process this greatly increased volume of digital evidence. We must review all the evidence in each criminal case. In many cases, digital recordings constituting evidence, must be redacted to remove confidential information, such as a victims address, prior to disclosure to defense counsel. Moreover, if a public records request is made for a digital recording, a separate redaction may have to be undertaken prior to release of the recording.

Several law enforcement agencies, most notably the Tucson Police Department, have begun to outfit their officers with body worn cameras. They have trained their officers to turn the body worn cameras (BWC) on during all incidents. This provides a huge quantity of video recordings, often from multiple officers recording for hours, in addition to law enforcement vehicle cameras, which also provide audio and video recordings of incidents. Each audio and video recording associated with a criminal case must be reviewed by my staff to determine what, if any, evidence it contains. The Tucson Police Department now utilizes 400 BWC and is expected to receive grant funding for another 197 BWC, which will further exacerbate the strain on our

Department: County Attorney

Package: B - Digital Evidence Processing

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resources.
Last year, the Jail piloted, and then transitioned to full implementation, a program of providing electronic tablets (iPads) to its inmates. The tablets are capable of making phone calls and sending text messages and emails. Inmates and their families pay for the services, so they do not impose a financial burden on the Jail. However, the vast quantity of recorded information generated through these devices has exponentially increased the workload for my staff members who review the monitored and recorded communications of Jail inmates. Previously, inmates were limited in the number and length of calls they could make. We had sufficient staffing to review all those inmate calls for evidentiary purposes. Both inculpatory and exculpatory information was revealed in the recordings of those calls. Now, our staffing level is woefully inadequate to keep up with the vast number of recorded calls, texts, and emails generated by Jail inmates.
More and more retail establishments, including convenience stores, department stores, and electronics stores, as well as private citizens have installed and are using security cameras. Recordings taken from these cameras can be used as evidence in law enforcement investigations and in criminal prosecutions of retail thefts, robberies, and assaults that take place at these businesses and residences. As with body worn camera footage, each retail establishment recording must be reviewed to determine what evidence it contains, and it must be disclosed to defense counsel. If a public records request is made for the recording, it must be separately reviewed for necessary redactions, then redacted, and subsequently produced. Again, these review and redaction processes significantly increase the amount of time necessary for my staff to complete this work. Because different retailers and citizens use a wide range of video formats, and there is no universal format, we require the appropriate software to review and redact each type of video format. Axon has software that can do all types. So, for efficiency purposes, we have had to acquire the license to use Axon software.

Both BWC footage and retail/resident video footage must be reviewed in real time and must be both downloaded and re-uploaded (following redaction) in real time. This uses significant staff labor and is extremely inefficient. Software and hardware enhancements are needed to expedite the downloading and uploading processes. Increased staffing is necessary in order to review and redact the footage.
With the ubiquity of cell phones containing emails, texts, social media posts, photos, videos, and other data, more and more law enforcement investigations involve the retrieval of such data from the cell phones of witnesses, victims, and perpetrators of crimes. Those data then must be reviewed for evidentiary purposes, disclosed to defense counsel, and produced in response to public records requests after appropriate redactions are made. This, too, demands an increasing amount of staff time.
In order to deal with the high volume of electronic evidence being presented by law enforcement agencies to PCAO, we are seeking a supplemental budget package to fund five support staff positions and associated specialized computer hardware and software totaling $253,667.

Personnel

We require five (5) additional Legal Processing Support (3139) personnel in the Criminal Division to review and redact electronic recordings for disclosure to defense counsel, for use at trial, and for disclosure in response to public records requests. The salary and ERE for these five positions will cost $41,749.32 each for a total of $208,747.

Supplies and Services

We require funding in the amount of $28,200 to pay for specialized computer equipment, as well as additional funding in the amount of $9,800 to pay for specialized redaction software that will allow expedited downloading of video and re-uploading of redacted video from and back to the cloud storage site in compressed format, rather than in real time. $6,920 to pay for operating supplies and services to include phones, port charges, office supplies and small tools and office equipment for the staff working with the digital evidence.

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: B - Digital Evidence Processing

Capital

No Capital Required.

Revenue

No Revenue Required

Impact if not funded

If this supplemental budget request is not funded, then we will lack sufficient resources to review all the digital evidence in every criminal case.

Mandates

Arizona Revised Statutes
1. A.R.S. 11-532 (Powers and Duties of the County Attorney): The County Attorney shall:
Attend the superior and other courts within the county and conduct all prosecutions for public offenses (Title 13 and A.R.S. 25-511(A): failure to provide support for a child is a class 6 felony) (A.R.S. 11-532(A)(1)-(2));
Attend upon the magistrates and advise the grand jury (A.R.S. 11-532(A)(3));
Draw indictments and informations (A.R.S. 11-532(A)(4)); and
Furnish the attorney general with facts, authorities and citations regarding criminal appeals (A.R.S. 11-532(B)).

Impact if Position(s) not Funded

5 - 3139 Legal Processing Support Positions

There will be an inability to meet the goals and objectives.

	FY 2018/2019 Estimated	FY 2019/2020 Estimated	FY 2020/2021 Estimated
Performance Measure			
Jail Calls Number-English only	21,000	25,150	28,923
Jail Calls Listen Hours	2,300	2,645	3,042
Jail Calls Redaction Hours	600	690	794
Jail Calls Disclosure Hours	570	656	755
Body Worn Camera Footage Hours	2,400	9,600	38,400
Body Worn Camera Footage Review Hours	800	3,200	12,800
Body Worn Camera Footage Redaction Hours	600	2,400	9,600
Body Worn Camera Footage Disclosure Hours	160	640	2,560
Defendant Taped Jail Visitation Hours-English only	700	805	926
Defendant Taped Jail Visitation review Hours	700	805	926
Defendant Taped Jail Visit Redaction Hours	400	460	529
Defendant Taped Jail Visit Disclousure Hours	300	345	397

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: C - Charging Unit Staffing

TYPE OF REQUEST

New Program	☐	Growth Related	☐	Expanded Program	☐	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2018/2019 Amount	Annualized Amount
General Fund		
Personnel Services	328,089	328,089
Operating Expenses	24,870	8,320
Total General Fund Expenditures	**352,959**	**336,409**
General Fund Support	**352,959**	**336,409**

Goals & Objectives

Review all felony cases presented by law enforcement to determine whether or not the admissible evidence is sufficient to file criminal charges

Description

This supplemental funding package is to expand the centralized Felony Charging Unit in order to expedite the resolution of felony cases. At present, approximately 50-60% of all felony cases presented by law enforcement agencies are charged and prosecuted. Of those, approximately half are negotiated to plea agreements by the prosecutors in the Felony Charging Unit, without those cases ever being assigned to trial teams. We believe more felony cases might be negotiated to plea agreements sooner by the prosecutors in the Felony Charging Unit if there were more prosecutors in that Unit, providing them with sufficient time to negotiate in person or by telephone with defense counsel.

Since we consolidated the issuing/charging function for most felony cases into the single, centralized Charging Unit five years ago, a full 55% of our cases have been disposed of via plea agreements without ever having been assigned to a trial team. (Previously, only 34% of our cases were disposed of via plea agreements before being assigned to a trial team.) In other words, the number of felony cases disposed of utilizing our Case Evaluation System (CES), has increased 62% as a result of the consolidation of the issuing function into the central Charging Unit. Ultimately, approximately 95% of all felony cases are resolved via plea agreements.

The time to disposition of felony cases is a significant cost driver of the criminal justice system. The faster we can negotiate the plea agreement with defense counsel in cases that can be resolved in that fashion, the shorter the time to disposition of those 95% of felony cases resolved, producing cost savings to the criminal justice system.

The Charging Unit is able to present plea offers to defense counsel in most felony cases by the time of the Arraignment (10 days following arrest for in-custody defendants and 20 days following arrest for out-of-custody defendants). We ask that the defendant accept the plea at or before the Case Management Conference (30 days following the Arraignment).

Nevertheless, the time to disposition of felony cases has been growing. A longer time to disposition of cases means more court hearings and more costs for indigent defense, the courts, and jail costs for in-custody defendants.

The reason for the increase in the time to disposition is that most pleas are not entered by the time of the

Case Management Conference. One reason for this is that our Felony Charging Unit prosecutors are booked with issuing appointments with the various law enforcement agencies/detectives all day long and do not have sufficient time to respond via telephone or in person to defense attorneys who make counter-offers to the original plea offer or who seek to confer regarding case details prior to advising their client whether to accept a pending plea offer. The primary form of communication they do have time to engage in is via email after business hours, which does not lend itself to back-and-forth conversations involving complicated exchanges of information and the type of questions and responses to questions necessary for successful negotiations in many cases.

We have only five prosecutors in my centralized Charging Unit, plus two other CES charging prosecutors in my Special Victims Bureau who specialize in sexual assault, child abuse, and domestic violence cases. We cannot afford to transfer prosecutors from my felony trial teams to the Charging Unit, because the felony trial team caseloads remain extremely high. Meanwhile, law enforcement presented these five Charging Unit prosecutors with approximately 11,100 felony cases in 2017, of which they issued approximately 6,400, leaving them precious little time to confer with defense attorneys for plea negotiations.

PCAO has only 50 felony prosecutors who handle more than 99% of all felony cases in Pima County. (The remaining 1% of felony cases are prosecuted by the Tucson Office of the Arizona Attorney Generals Office.) While the Board has provided funding to offset the loss of grant positions, we have not received funding to increase the number of felony prosecutors in more than a decade. The felony Trial prosecutors continually carry caseloads averaging over 60 cases each. The Felony Charging Unit prosecutors are handling in excess of 1,200 cases per year presented to my office from local law enforcement.

By contrast, the three public defense offices the Public Defender, Legal Defender, and Legal Advocate have 72 felony defense attorneys who handle 80% of the felony cases in Pima County. (The remaining 20% of felony cases are defended by Court Appointed Counsel (15%) and private attorneys (5%).) The number of felony cases per year per felony public defense attorney is 71.

One consequence of having an inadequate number of felony prosecutors is delay in disposition of cases. For defendants who are in custody in the Pima County Jail while their cases are pending resolution, the delay in the time to disposition of their cases is particularly expensive. As you may be aware, a large percentage of the Jail population is made up of felony pre-trial detainees.

Adding prosecutors to our Felony Charging Unit, which should facilitate expediting resolution of the pending felony cases, should result in some savings at the Jail and in other parts of the criminal justice system that would offset the personnel costs incurred. The estimated cost of $353,529 in supplemental funding for three attorney and two support staff positions and associated supplies and services to add to the Charging Unit.

We anticipate the entire cost for these positions will be offset by savings through reduced jail bed days of pre-trial felony defendants. Indeed, I estimate the savings just for Jail bed days will be on the order of $450,000 or more. (This does not include other savings that would be realized as a result of expediting case disposition.). This rough estimate of cost savings is calculated as follows:

Data for the past two calendar years reflects the following number of days following felony Arraignment to entry of the Plea Agreement:

30 days or less 11%
31-60 days 25-30%
61-90 days 17-20%
91-120 days 11%

Generally, there is a Case Management Conference 30 days following Arraignment. If the plea is not entered by time of the first Case Management Conference, then typically there is another Case Management Conference scheduled 60 days following the Arraignment and so on. So, cases generally reach plea agreements at 30 day intervals.

Jail bed days for pre-trial felony defendants cost approximately $100 per day or $3,000 per person every 30

days.
Each felony case that reaches entry of the Plea Agreement 30 days earlier, therefore would save approximately $3,000 in Jail costs (not including transportation costs and other criminal justice system costs for the court, prosecution, and indigent defense counsel).
Chief Byron Gwaltney provided a snapshot of the Jail population as of December 21, 2017, showing a total of 1,339 Felony Pre-Trial Detainees on that date. If 15% of those felony defendants cases could be expedited by 30 days, that would result in approximately 200 cases that could be pled 30 days earlier. Thus, 200 inmates x $3,000 in Jail costs for the month would yield a savings of $600,000 per year. Indeed, if only 12% of their cases could be expedited by 30 days, that would result in approximately 160 cases that could be pled 30 days earlier. Thus, 160 inmates x $3,000 in Jail costs for the month would yield a savings of $480,000 per year.
Adding three prosecutors plus support staff to the Charging Unit is anticipated to result in the ability to plead 12-15% of felony cases 30 days earlier, for a cost savings of between $480,000 and $600,000 per year.

Personnel

Three felony prosecutors, one paralegal, and one secretary to be added to the Felony Charging Unit in the Criminal Division of the County Attorneys Office. The cost for these personnel, including salary and ERE, would be $328,659.

Supplies & Services

We require funding in the amount of $12,900 to pay for specialized computer equipment, as well as additional funding in the amount of $2,450 to pay for a software that will allow expedited processing of thousands of felony cases. $9,520 to pay for operating supplies and services to include phones, port charges, office supplies, Attorney law books, Attorney Bar Dues and small tools and office equipment for the Attorneys and staff working in the Felony Charging Unit.

Capital

No Capital Required

Revenue

No Revenue Required

Impact if not funded

If this expansion of the Felony Charging Unit is not funded, then the time to disposition of felony cases will not be shortened, and no cost savings will be achieved.

Mandates

Arizona Revised Statutes
1. A.R.S. 11-532 (Powers and Duties of the County Attorney): The County Attorney shall:
Attend the superior and other courts within the county and conduct all prosecutions for public offenses (Title 13 and A.R.S. 25-511(A): failure to provide support for a child is a class 6 felony) (A.R.S. 11-532(A)(1)-(2));
Attend upon the magistrates and advise the grand jury (A.R.S. 11-532(A)(3));
Draw indictments and informations (A.R.S. 11-532(A)(4)); and
Furnish the attorney general with facts, authorities and citations regarding criminal appeals (A.R.S. 11-532(B)).

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: C - Charging Unit Staffing

Impact if Position(s) not Funded
7660 - 3 Attorney positions
3145 - Paralegal
3143 - Secretary
If the additional positions are not funded, there will continue to be delays in the disposition of many felony cases.

	FY 2018/2019 Estimated	FY 2019/2020 Estimated	FY 2020/2021 Estimated
Performance Measure			
Felony cases presented for review by law enforcement	11,131	11,150	11,500
Pending Felony Cases Resolved in 30 days or less	11%	14%	15%

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: D - Victim Advocates Overtime

TYPE OF REQUEST

New Program	☐	Growth Related	☐	Expanded Program	☐	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2018/2019 Amount	Annualized Amount
General Fund		
Personnel Services	120,884	120,884
Total General Fund Expenditures	**120,884**	**120,884**
General Fund Support	**120,884**	**120,884**

Goals & Objectives

- Provide court room support and assistance to victims and witnesses at legal proceedings, hearings, and trials
- Provide 24 hour/7 day a week crisis response to victims as requested by law enforcement

Personnel

Overtime for the 3146 Victim Advocate positions in the annualized amount of 120,884.

Captital

None Requested

Description

This supplemental budget request involves our Victim Advocate classification which was reviewed under the Fair Labor Standards Act and determined by the Pima County Human Resources Department not to meet the job duties test to remain an exempt classification. As such, our Victim Advocates became hourly employees in November 2016, which has resulted in increased costs related to additional payments for overtime necessary for staff Victim Advocates to perform essential duties. Victim Advocates provide victim services 24/7/365 for all crime victims in felony and juvenile cases. PCAO meets this demand by leveraging our resources with a ratio of one staff member to five volunteers, utilizing 173 trained community members who provide crisis advocacy services to crime victims on a voluntary basis. These trained volunteers contributed 23,162 hours last fiscal year, gifting Pima County with $446,563 in donated victim services. During FY 2015/16, volunteers provided 7,474 services to 1,820 victims (1,270 crisis victims on-scene and 550 victims in court or in the office). Even with the support of trained volunteers, our overtime expenditures associated with Victim Advocates has increased. Based on calculations from a calendar year of overtime and associated employee-related expenses, PCAO is seeking an adjustment of $120,884 to our budget to offset the additional costs associated with this change in Victim Advocates to non-exempt classification, which is necessary to provide victim services 24/7/365 during FY 2018/19.

Supplies & Services

None Requested

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: D - Victim Advocates Overtime

Revenue

None Requested

Impact if not funded

Should advocates not be able to utilize overtime pay, their capacity to provide the current level of services to crime victims would be greatly diminished.

Crisis Response:

Over half of our crisis calls come in between 5pm and 8am after work hours. Staff also respond to crisis calls on weekends and on holidays in order to maintain our 24 hour a day response every day of the year. Advocates are either responding to crime victims directly or in support of the volunteer units who are responding. With no overtime, the division would have to drastically reduce crisis response to victims in Pima County. This would have a negative effect not only on the safety and security of crime victims but would have a negative impact on their statutory right to information and services. It would also reduce the units ability to provide support to law enforcement and partnering victim services agencies in completing training for officers and forensic medical interviews and exams for sexual assault, strangulation and child abuse victims.

If crisis response continued to be prioritized while still requiring advocates to maintain a 40 hour work week, it would necessitate advocates flexing time off during their typical work day hours. This schedule would force a reduction of a number of important services provided during the daytime hours including ensuring victims are contacted regarding their rights, providing information about upcoming hearings, assisting victims with orders of protection, making reports to the Department of Child Safety, providing courtroom accompaniment and support to crime victims.

Criminal Justice System Advocacy:

Many of the criminal justice advocacy services that are provided by the Victim Services Division extend to after-hours work. Crime victims who are receiving support during trial may need additional support at the end of the day. Advocates may end up working with victims and witnesses to provide emotional support well after the close of the trial day. Many crime victims are employed in positions where they are unable to take calls during the work day. In these cases, advocates must reach out after hours. If overtime hours were eliminated, an advocates ability to meet the needs of crime victims throughout the criminal justice process would be compromised.

Miscellaneous:

Elimination of overtime would have a ripple effect on many other areas of the Victim Services Division. Limited to a 40 hour work week, with all of the duties currently required of advocates, they would not be able to enter all of the contacts and services into the respective databases or complete appropriate research of cases. Reduction in these tasks could result in an inability to report accurate numbers to grant funders and possible miscommunication and misinformation to victims. The ability of staff to participate in continuing education would be effected. This would be a detriment to continuing to provide best practice services to crime victims. Staff would not be able to provide support to the biannual evening community training which occurs for a three month time period and serves to maintain the Victim Services volunteer program. A reduced volunteer program would have a devastating effect on the ability to provide comprehensive services to crime victims.

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: D - Victim Advocates Overtime

Mandates

U.S. Department of Labor published changes to the Fair Labor Standard Act (FLSA)
Pima County Merit System Rules and Personnel Policies
A.R.S. 13-4404 through A.R.S. 13-4442

	FY 2018/2019 Estimated	FY 2019/2020 Estimated	FY 2020/2021 Estimated
Performance Measure			
Total number of victim contacts by advocates	50,064	51,000	53,000
Total number of victims served by victim advocates	10,163	10,500	10,750

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: E - Contingency to Ensure Adequate Victim Services Staffing

TYPE OF REQUEST

New Program	☐	Growth Related	☑	Expanded Program	☑	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2018/2019 Amount	Annualized Amount
General Fund		
Personnel Services	102,079	102,079
Operating Expenses	3,748	2,288
Total General Fund Expenditures	**105,827**	**104,367**
General Fund Support	**105,827**	**104,367**

Goals & Objectives

- Provide court room support and assistance to victims and witnesses at legal proceedings, hearings, and trials
- Provide 24 hour/7 day a week crisis response to victims as requested by law enforcement

Personnel

Salary and ERE for two FTE Victim Advocates, at a cost of $102,378.

Description

In addition to providing crisis advocacy to victims of felony crimes at crime scenes 24 hours a day 365 days a year, the Victim Services Division also provides court advocacy to victims of felony crimes, as well as misdemeanor victims of domestic violence. Moreover, the Victim Services Division administers the Victim Compensation Program. Through a well-orchestrated scheduling operation, we provide staff back-up for all volunteer shifts, thereby ensuring that all calls for service can be responded to in a timely fashion. Moreover, the County Attorneys Office stretches the county funding allocated to our Victim Services Program by seeking and obtaining as much grant funding as possible to pay for our staff victim advocates.

This year, through the federal Victims of Crime Act (VOCA) grant program, we obtained funding for salaries and benefits for 10 FTEs, including three Assistant Advocate positions that were previously funded through a grant from the Arizona Criminal Justice Commission (ACJC), and seven Victim Advocate positions previously funded by VOCA, as well as professional training programs. The award runs from the federal fiscal year that started last October through September 30, 2020. This grant will help us sustain our ongoing efforts in the Victim Services Division.

Unfortunately, we failed to obtain Federal Government funding of the STOP grant that we had hoped would continue to pay for two staff Victim Advocate positions required to sustain our ongoing Victim Services Program and to ensure coverage with crime-scene advocacy for all victims of intimate partner DV who are at elevated risk or high risk for serious physical injury or death, including victims in misdemeanor cases who screen in at elevated or high risk to suffer future extreme violence.

We are in the process of seeking private grant funding for these two Victim Advocate staff positions. We have submitted applications to more than a dozen private foundations as part of a coalition in which our Office has taken the lead and is collaborating with Emerge! Center Against Domestic Abuse and with the Tucson Police Department, the Pima County Sheriffs Department, and Southern Arizona Legal Aid to reduce the lethality,

Department: County Attorney

Package: E - Contingency to Ensure Adequate Victim Services Staffing

harm, and incidence of domestic violence cases in Pima County.
But, because do not know whether we will be successful in obtaining any private grant funding, we are seeking a contingent supplemental budget allocation to cover the costs of two Victim Advocate positions totaling $106,126.

Supplies & Services

We require funding in the amount of 3,748 to pay for operating supplies and services to include general software, phones, port charges, office supplies and small tools and office equipment for the staff working with the digital evidence.

Capital

None Requested

Revenue

None Requested

Impact if not funded

If this supplemental budget request is not funded, and if we do not obtain private grants, then we will lack sufficient resources to provide services to all crime victims, including victims of domestic violence who are at elevated or high risk for serious physical injury or death.

Mandates

A.R.S. 13-4404 through A.R.S. 13-4442

Impact if Position(s) not Funded

3146 Victim Advocate - 2 positions total

If the positions in this supplemental budget request are not funded, and if we do not obtain private grants, then we will lack sufficient resources to provide 24/7/365 services to all crime victims, including victims of domestic violence who are at elevated or high risk for serious physical injury or death.

	FY 2018/2019 Estimated	FY 2019/2020 Estimated	FY 2020/2021 Estimated
Performance Measure			
Total number of victim contacts by advocates	50,064	51,000	53,000
Total number of victims served by victim advocates	10,163	10,500	10,750

SUPPLEMENTAL REQUESTS

Department: Justice Court Green Valley

Package: B - Court Security

TYPE OF REQUEST

New Program	☐	Growth Related	☐	Expanded Program	☐	Other	☑
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2018/2019 Amount	Annualized Amount
General Fund		
Operating Expenses	24,500	24,500
Total General Fund Expenditures	**24,500**	**24,500**
General Fund Support	**24,500**	**24,500**

Goals & Objectives

- Maintain Court Security
- Provide court security for the protection and safety of staff, attorneys, and users of the court system
- Provide training to court security officer that is valuable and improves skill set
- Maintain a list of persons that are possible security threats to ensure safety of court users
- Work on maintaining compliance with the newly adopted AZ Supreme Court Security Standards
- Monitor security cameras to ensure all surroundings are being monitored to ensure the safety of all court users

Description

Currently the Green Valley Justice Court Security Officer schedule is from 7:45 a.m. to 4:45 p.m. with an unpaid lunch hour. This current schedule leaves the court vulnerable to security breaches during the lunch hour and just before the Court's closing at 5:00 p.m. Requests for protective orders and scheduled hearings currently go well past 5:00 p.m. The unsecured time gap leaving staff, the judge, and other parties without court security. The Court has been using local JCEF (Judicial Collection Enhancement Funds) and FTG (Fill the Gap Funds) for court security expenses. The reduction in court filings have adversely impacted the amount of special revenue funds received from these sources. If this supplemental package is not approved, and the special revenue funds continue to decrease, there will not be funds to pay for security related expenses.

Personnel Services

NA

Supplies & Services

Provide court security for the protection and safety of staff, attorneys, and users of the court system.

Capital

NA

SUPPLEMENTAL REQUESTS

Department: Justice Court Green Valley

Package: B - Court Security

Revenue

NA

Impact if not funded

Currently the Green Valley Justice Court Security Officer schedule is from 7:45 a.m. to 4:45 p.m. with an unpaid lunch hour. This current schedule leaves the court vulnerable to security breaches during the lunch hour and just before the Court's closing at 5:00 p.m. Requests for protective orders and scheduled hearings currently go well past 5:00 p.m. The unsecured time gap leaving staff, the judge, and other parties without court security. The Court has been using local JCEF (Judicial Collection Enhancement Funds) and FTG (Fill the Gap Funds) for court security expenses. The reduction in court filings have adversely impacted the amount of special revenue funds received from these sources. If this supplemental package is not approved, and the special revenue funds continue to decrease, there will not be funds to pay for security related expenses.

Mandates

Mandates - Administrative Order 2017-15
On July 1, 2015 the Arizona Supreme Court adopted the Court Security Standards recommended by the Security Standards Committee. Attached is a copy of Administrative Order 2017-15 which outlines the requirements for implementing the phased three-year period. The required security assessment was completed on June 5, 2017 and based on the assessment an enhanced security plan of action was developed and is ready for implementation. Funding for this supplemental request will be used to implement the recommendations from the security assessment.