FISCAL YEAR 2019/2020

COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET

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MEMORANDUM

Date: April 25, 2019

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

Re: **Transmittal of the Recommended Fiscal Year 2019/2020 Budget**

Introduction

This memorandum transmits the Recommended Fiscal Year (FY) 2019/20 Budget for Pima County. These recommendations are based on information available in April 2019. **As of today, the Governor and the State Legislature have not adopted a State budget for FY 2019/20. It is likely the final budget adopted by the State will have impacts on Pima County's final budget and may change the recommendations made in this memorandum.** It is also possible additional relevant information will become available for the Board of Supervisors as it deliberates on the budget prior to final adoption on June 18, 2019.

On March 5, 2019, and revised on April 23, 2019, the Board approved holding four public hearings on the budget. These hearings will be held on the dates shown in the budget schedule below. In total, the Board will hold six public hearings regarding the budget, totaling approximately 17 hours, before the Final Budget Adoption. The budget hearings will be televised, as well as available for viewing through the internet.

Working budget drafts, including budgets submitted by all County departments, have been available on the County Budget website since February 6, 2019. These reports receive weekly updates throughout the budget process and include the following:

- Recommended Summary by Object Reports for both revenue and expenditures;
- Recommended Detail Line Item by Unit Reports for revenue and expenditures;
- Recommended Positions by Unit.

The above financial reports include the FY 2017/18 actual amounts, FY 2018/19 Adopted Budget, FY 2018/19 year-to-date amounts as of the date of the report and the FY 2019/20 Recommended Budget. The reports also include two columns of variances that compare the FY 2018/19 Adopted Budget to the FY 2019/20 Recommended Budget and the FY 2018/19 Adopted Budget to the FY 2018/19 year-to-date expenditures and revenue.

In addition to these reports, the County Budget website includes budget-related communications issued to the Board and County departments throughout the FY 2019/20 budget process to date. This information can be accessed on the County's home page (www.pima.gov) by clicking on the County Budget link.

Significant dates in the budget adoption and tax levy processes are as follows:

May 14, 2019	Board of Supervisors Budget Hearing (morning and afternoon sessions)
May 15, 2019	Board of Supervisors Budget Hearing (morning and afternoon session)
May 21, 2019	Tentative Budget Adoption (Sets Budget Ceiling)
June 18, 2019	Truth in Taxation Hearing (Pima County, Regional Flood Control District and County Free Library)
June 18, 2019	Final Budget Adoption
August 19, 2019	Tax Levy Adoption (Date set by state statute)

The documents shown below follow this budget memorandum.

- Budget schedules showing fund balances, expenditures, revenues, transfers and other financing sources.

- A summary of each department's budget, including a description of the budget on a line-item account basis.

The County's base operating budget for all funds set forth in this recommendation includes projected continuing and new cost shifts, revenue reductions and revenue sharing.

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I. OVERVIEW OF RECOMMENDED BUDGET

Pima County's FY 2019/20 Recommended Budget continues the conservative approach to budgeting that has been followed since the start of the last recession. During this time, the County adjusted its budget in response to reduced revenues and increased service demands. It implemented various initiatives to address redundancy and improve efficiency. The centralization of core internal services such as Finance and Information Technology, increased efficiency and reduced cost. The size of the workforce shrank, primarily through normal attrition. Priorities were re-evaluated and items of discretionary spending were reduced where appropriate. Department and agency budgets were incrementally reduced over time through a managed, thoughtful process.

The primary property tax base in Pima County will increase in FY 2019/20 by 4.75 percent. This is the fifth time in ten years the property tax base has increased. Between FY 2009/10 and FY 2014/15, the County's primary net assessed value declined 16.3 percent. The FY 2019/20 net assessed value is still below the FY 2009/10 value. It is expected the property tax base will continue to increase modestly for the next few years.

FY 2019/20 significant budget highlights include the following:

- The projected General Fund available ending balance for FY 2018/19 is $73,238,533, an increase of $32,895,975 over the budgeted FY 2018/19 General Fund Reserve of $40,342,558. This amount represents the beginning fund balance for FY 2019/20.

- It is recommended that the FY 2018/19 ending balance be allocated primarily to the following purposes:

    - $15,000,000 to fund the contract payment to Banner Health on behalf of the Banner–University of Arizona Medical Center South Campus;

    - $10,796,935 for forecasted and potential election related costs;

    - $5,000,000 for Transportation Pavement Preservation Funding;

    - $780,558 to fund the State's shift of costs to the County for the Arizona Department of Revenue;

    - $871,156 to fund miscellaneous one-time expenditure adjustments;

    - $40,789,884 to fund the total General Fund Budget Reserve, for FY 2019/20.

- It is recommended that the General Fund primary property tax rate be reduced $0.0700 from the FY 2018/19 rate of $4.0696 to $3.9996. Budgeted FY 2019/20 primary property tax collections from all sources total $351,046,676.

- Assuming the Board adopts the reduced General Fund primary property tax rate to $3.9996 per $100 of net assessed value, recommended General Fund revenues and transfers-in for FY 2019/20 are projected to be $593,591,845, which is $36,954,148, or 6.6 percent, more than the current year.

- Excluding primary property taxes, General Government Revenues from all other sources are projected to increase $6,595,281.

- The value of the net primary property tax base is projected to increase 4.75 percent. While the valuation is increasing, the proposed General Fund primary property tax rate is recommended to decrease by $0.0700 per $100 of net assessed value. This will result in an increase in the net General Fund primary property tax levy of $10,007,571 over the FY 2018/19 levy.

- General Fund primary property tax revenues from all sources are projected to increase $9,862,767 at the reduced tax rate. Primary property tax revenues are different from the tax levy because of the impact of actual property tax collection rates, the amount of delinquent property tax collected and the associated penalties and interest collected on delinquent property taxes.

- Recommended General Fund expenditures and transfers-out for FY 2019/20 are projected to be $666,800,378, which is $19,487,946, or 3 percent more than the current year's adopted budget.

- Existing State budget cost transfers for FY 2019/20 have an annual budget impact of $86,780,469 million, or 25 percent of the recommended General Fund primary property tax rate of $3.9996.

- The recommended General Fund Budget Reserve totals $40,789,884, or 6.9 percent of recommended General Fund revenues and operating transfers-in.

- The Recommended Budget for the Library District for operating costs, grants and operating transfers-out is $52,787,625 a $5,012,419 increase from the current year, which includes an increase of $3,786,952 in the secondary property tax levy. The secondary property tax rate is recommended to increase two-cents from $0.5153 per $100 of net assessed value to $0.5353 to fund the Library District's Pay-As-You-Go Capital improvement Program.

- The Recommended Budget for Debt Service is $107,861,884, a $53,088,375 decrease from the current year. The recommended budget proposes the secondary

property tax rate remains at $0.6900 per $100 of net assessed value resulting in an increase of $2,732,897 in the secondary property tax levy.

- The Recommended Budget for the Regional Flood Control District (RFCD) for operating costs, special fund and operating transfers-out is $34,637,508, an $8,334,534 increase from the current year, which includes an increase of $1,229,185 in the secondary property tax levy. The recommended budget proposes the secondary property tax rate remains at $0.3335 per $100 of net assessed value.

- The combined primary and secondary recommended County property tax rate (excluding the Fire District Assistance Tax) is $5.5584 per $100 of net assessed value and is a decrease of $0.0500 from FY 2018/19. The resulting combined County levy (excluding the Fire District Assistance Tax) is $482,627,575, a $17,756,605 increase over the current year.

- The combined, total Recommended County Expenditure Budget for FY 2019/20 is $1,309,392,644 and is $24,707,965, or 1.9 percent, less than the current year Adopted Budget.

II. ISSUES SIGNIFICANTLY IMPACTING THE COUNTY BUDGET

This section contains a series of brief descriptions of some of the major issues that impact Pima County's FY 2019/20 Recommended Budget. Further details are contained in various memoranda accessed via the County Administrator Memoranda FY 2019/20 page on the County Budget website.

A. Pay-As-You-Go Capital Improvement Funding (PAYGO)

In 2012, Maricopa County financed their South Court Tower at an approximate cost of $330 million from their primary property tax revenues. They continue to finance capital improvements in information technology, facilities management and parks, through the General Fund, which is primarily supported by primary property tax revenues. Funding capital improvements through annual tax revenues is simply known as Pay-As-You-Go (PAYGO) Capital Financing. I have now begun the process of transitioning our Capital Improvement Program financing from bond or debt supported to PAYGO funding. This transition will be fully complete within the next five years.

This transition is complete for the Library and RFCDs. Beginning in this budget year, $0.0400 cents of the Library tax rate is now permanently dedicated for PAYGO capital facilities. The library at the Southeast Regional Park off Houghton Road and Mary Ann Cleveland Way and the new Sahuarita Library will be the first facilities built using this funding strategy. In addition, $0.0400 of the Regional Flood Control tax rate will also be dedicated to PAYGO capital facilities.

For the General Fund, this process was started in small amounts in the current fiscal year using one-time primary levy funds, but you will see increasing reliance on PAYGO Capital Financing next year and in the coming few years using recurring funding. This transition is made possible by the rapidly declining secondary property tax rate and levy for debt service. Table 1 below shows the estimated secondary property tax levy for debt service for the next five fiscal years as well as how the fund grows over the next few fiscal years.

Table 1: Pay As You Go General Fund Primary Tax Levy.

	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24
Debt Service[1] Secondary Tax Collection Rate	0.690	0.690	0.520	0.470	0.320	0.220
Secondary Tax Levy Decrease[2]			0.170	0.050	0.150	0.100
1/2 of Decrease[3]			0.085	0.025	0.075	0.050
Cumulative Decrease			0.085	0.110	0.185	0.235
Primary Tax Levy of 1 cent		$851,771	$899,641	$936,616	$975,579	$1,013,237
Primary PAYGO Levy by Fiscal Year			$7,646,947	$10,302,777	$18,048,218	$23,811,063
Primary Tax Levy NAV Increase[4]			$19,953,148	$15,438,883	$16,232,546	$15,691,878
Primary Growth PAYGO 1/2 of NAV Increase			$9,976,574	$7,719,442	$8,116,273	$7,845,939
Total Available for Pay as you go[5]			**$17,623,521**	**$18,022,219**	**$26,164,491**	**$31,657,002**

[1] Secondary property tax rate necessary to pay principal and interest payments for all County outstanding general obligation bond debt.
[2] Year to year secondary debt service tax rate difference.
[3] As the debt service tax rate decreases only one half of the decrease will be used to build the PAYGO general fund in the primary tax levy. The remaining half will be used to decrease the overall County tax rate.
[4] As the tax base expands or grows one half of the growth per year will be dedicated to the PAYGO fund until the annual recurring revenues in the fund equal $50,000,000 per year.
[5] Annual amounts per fiscal year available in the PAYGO fund.

The listed tax rates are necessary to complete the early and rapid repayment of our outstanding bond indebtedness. As the secondary debt service rate decreases, I will begin transferring approximately half of the reduction to the primary property tax rate, where the amount levied can be segregated into a separate PAYGO Capital account with a goal of raising, over a period of time, the amount generated to $50 million per year, which should sustain capital expansion and replacement without future debt financing.

While a reduction in the debt service tax rate levy will assist in building a PAYGO Capital Fund, it will also be necessary to reserve a component of the annual tax base growth, as well as allow the primary property tax rate to continue to be reduced over time. This simply means that the primary property tax rate will not decrease as much as it could, based on continued tax base growth. Once achieved, the secondary property tax rate for the debt service will eventually be zero. This milestone could easily be reached in the next seven years. At that time County General Obligation Bond debt will have been retired. In addition, it is likely that within five years, the County would be able to continue to meet Truth in Taxation standards, assuming continuing modest expansion of the tax base. This should reduce the non-PAYGO primary property tax rate of $4.0696 to $3.6400 within the next five years or sooner, lower than it has been since FY 2012/13.

Because of expenditure limitation requirements it is also likely that this annual capital financing will have to be financed using short-term three-year limit debt instruments to ensure the County does not exceed the constitutionally imposed expenditure limit. In other words, after all of County debt has been retired, we will continue to see Certificates of Participation issued for debt periods of no longer than three years, which meets the Auditor General's definition of debt and allows an appropriate offset to the annually calculated constitutional expenditure limit.

B. Pavement Preservation and Repair Funding for Local Roads

I am recommending for the first time that a specific line item in the Transportation Department budget contain a funding category entitled Pavement Preservation and Repair Contracts. For Fiscal Year 2019/20, I am recommending a combined allocation of $26.0 million ($20.0 million in Transportation's operating budget and $6.0 million in the Capital Projects budget). This is a significant investment in road repair and pavement rehabilitation. I will also recommend that appropriations continue to be made specifically for road repair and preservation in future budget years based on the PAYGO funding plan described in more detail earlier in this memorandum.

Table 2 below identifies the projected amounts available in the funding category, which will include a General Fund PAYGO allocation, growth in revenues from the Highway User Revenue Fund (HURF) and Vehicle License Tax, reduced Debt Service associated with the retirement of 1997 HURF Revenue Bonds, as well as departmental operational savings. In addition, the Board also has the option to levy up to a $0.2500 per $100 of net assessed

value primary property tax for roads.

Table 2: Five-Year Road Repair Funding Options.

Fiscal Year	Transportation Budget[1]	General Fund[2]	Taxable Net Assessed Value[3]	Road Tax 25 Cent/$100 of Assessed Value[4]	Total
2019/20	$21,000,000[5]	$5,000,000	$8,729,964,923	$21,294,284	$47,294,284
2020/21	16,000,000	10,000,000	9,220,262,449	22,823,097	48,823,097
2021/22	16,000,000	15,000,000	9,599,633,472	23,763,654	54,763,654
2022/23	21,000,000	20,000,000	9,998,506,728	24,749,060	65,749,060
2023/24	23,000,000	25,000,000	$10,384,094,456	25,708,070	73,708,070
Total	**$97,000,000**	**$75,000,000**		**$118,338,165**	**$290,338,165**

[1] Forecasted Transportation Budget amount from annual growth in Highway User Revenue Fund HURF)/ Transportation Vehicle License Tax (VLT) and department operational savings.
[2] General Fund amount from growth in Taxable Net Assessed Value; funding applied to regional arterial/collectors and recreational gateway roads in unincorporated area.
[3] Taxable Net Assessed Value growth assumptions including new construction are as follows:
FY 2020/2021: 5.62%
FY 2021/2022: 4.11%
FY 2022/2023: 4.16%
FY 2023/2024: 3.86%
[4] Road Tax assessed at 25-cents/$100 of Taxable Net Assessed Value; funding applied to regional arterial/collectors and recreational gateway roads in unincorporated area.
[5] Includes $6 million from previously reallocated 1997 HURF Bonds.

If the Board were to readopt the $0.2500 primary property road tax and added these funds to the available funding identified in the budget, nearly $300 million could be invested in road repair and pavement rehabilitation over the next five fiscal years.

The General Fund column that increases at $5 million per year is directly dependent on the Board adopting and approving the transition I have proposed in capital debt financing to Capital PAYGO financing. If the Board does not approve this program, then the increasing General Fund contributions to pavement repair and rehabilitation as shown in the previous table will not be possible.

As can be seen in Column 2, Transportation Budget, the allocation from the Transportation budget significantly increases from year to year based on HURF growth, debt service reduction and operational efficiencies. Regarding the rapid retirement of the Highway User Revenue bond debt, the total indebtedness of this authorization of $350 million stands at approximately $65 million as of March 31, 2019. Hence, this debt is being rapidly retired which allows for accelerated reduction in the principal and interest payments. Table 3 below demonstrates how these principal and interest payments are reduced from the 2018 base year, which is the highest amount of HURF allocated each fiscal year for debt service payments.

Table 3: 1997 HURF Authorization Debt Service Payments as of 4/4/2019.

Fiscal Year	Principal	Interest	Total Debt Service Payments	Cumulative Decrease from 2018 Base FY
2017/18	$15,105,000	$3,597,502	$18,702,502	
2018/19	14,820,000	3,680,545	18,500,545	$201,957
2019/20	14,405,000	3,998,906	18,403,906	298,596
2020/21	12,610,000	3,328,906	15,938,906	2,763,596
2021/22	12,090,000	2,723,606	14,813,606	3,888,896
2022/23	7,650,000	2,132,106	9,782,106	8,920,396
2023/24	7,905,000	1,875,906	9,780,906	8,921,596
2024/25	$5,120,000	$1,617,582	$6,737,582	$11,964,920

C. State Cost Shifts

The shifting of the State of Arizona's Budget Costs to Pima County continues to have direct, adverse impacts on the programs and services provided by the County in FY 2019/20.

Overall FY 2019/20 State cost shifts total nearly $86.8 million, or 25 percent of the proposed General Fund primary property tax rate of $3.9996 per $100 of net assessed value. A detailed list of these State cost transfers is shown in Table 4 below.

Table 4: Continuing FY 2019/20 State Cost Transfers to Pima County.

Description	Amount Required From Pima County
Arizona Department of Revenue Operating Cost	$780,558
Restoration to Competency	787,306
Constables – Salaries and Benefits	1,168,138
Justice Courts – JP Salaries and Benefits	1,365,264
Behavioral Health System State Contribution	3,064,936
Arizona Health Care Cost Containment System	16,599,000
Superior/Juvenile Court – Salaries and Benefits	19,323,967
Arizona Long Term Care System	43,691,300
Total	**$86,780,469**

D. Employee Compensation

1. 2.0 Percent County-wide Salary Adjustment

The last Countywide employee salary adjustments were approved by the Board of Supervisors at the adoption of the FY 2018/19 budget. At that time, eligible employees received a 2.5 percent salary adjustment effective July 8, 2018 and employees earning $50,000 or less per year received an additional 1.0 percent salary adjustment effective January 6, 2019. Eligible sheriff deputies and corrections officers within a specified hourly salary range also received retention incentive adjustments of 5.0 percent in addition to the general salary adjustment of 2.5 percent.

In forming my FY 2019/20 budget recommendations related to employee compensation, I considered various options. The option that I have chosen to recommend to the Board is a 2.0 percent across the board salary adjustment for all eligible County employees effective on September 1, 2019. I believe this adjustment strikes a balance between our need to continue to adequately compensate County employees for the value of the services they provide and the additional funds required to fund the ongoing year-to-year costs.

The FY 2019/20 County-wide cost of this proposed salary adjustment is $6.5 million including associated benefits. The cost to the General Fund is $4.5 million. This lump-sum amount is currently budgeted in the Non-Departmental Unit of the General Fund and will be distributed to departments if this salary adjustment is approved by the Board. Starting in FY 2020/21 the annual ongoing cost of this salary adjustment plus benefits will total $7.8 million.

Salary adjustments result in additional benefits costs paid by the County on behalf of its employees. These benefits are paid on an employee's salary, overtime, on-call pay and other premium pays. Variable benefits impacted by the salary adjustments include Social Security and Medicare, workers' compensation, County retirement contributions and unemployment insurance. For every dollar increase in compensation, associated additional benefits increases range from 20 cents to 79 cents, depending on the classification, retirement system and hire date of the employee.

If the Board approves this recommended salary adjustment, employee eligibility requirements will be sent to departments in a separate memorandum.

2. 1.0 Percent Salary Adjustment for Eligible County Employees

To make the employee compensation adjustment more equitable for those employees compensated at the lower end of the County's salary scale I recommend to the Board an additional 1.0 percent salary adjustment be approved for all eligible County employees whose annual compensation is $45,000 or less effective on January 5, 2020. These employees would receive the equivalent of an overall effective 2.2 percent salary adjustment in FY

2019/20 that would be annualized to 3 percent in FY 2020/21 and onward. This additional equity salary adjustment will positively impact 2,816 or 45 percent of all eligible County employees.

The Countywide cost of this additional salary adjustment in FY 2019/20 is $543,195 ($450,008 in salaries plus $93,187 in benefits). The cost to the General Fund is $353,604. This lump-sum amount is currently budgeted in the Non-Departmental Unit of the General Fund and will be distributed to departments if this salary adjustment is approved by the Board. Starting in FY 2020/21, the annual cost of this salary adjustment plus benefits will total $1.1 million.

If the Board approves this recommended salary adjustment, employee eligibility requirements will be sent to departments in a separate memorandum.

3. *Sheriff Deputy Salary Range Increase*

As the Board knows, I directed County Staff to increase the starting base minimum salary of our corrections officers by $2 an hour (from $19.50 per hour to $21.50 per hour) effective February 3, 2019. This increase was in response to difficulties experienced by the Sheriff's Office in attracting qualified candidates to the competitive application process to become a corrections officer in Pima County. This salary adjustment places starting correction officers in Pima County as the highest paid in the State among all counties and higher than the beginning salary of State of Arizona corrections officers. This adjustment appears to be having the desired effect of attracting additional applicants to the Sheriff's recruiting efforts.

We are seeing similar issues in regards to sheriff deputy recruitment. Attracting and hiring qualified sheriff deputies continues to be an issue for the Sheriff. I have been working with the Sheriff to develop a plan to improve our chances of attracting these qualified applicants.

To put this plan in place I am recommending increasing the hourly salary range for the Sheriff Deputy existing classification from the current range of $23.50 to $29.84 to a new range of $25.50 to $31.84 effective the start of the first pay period in July. This will allow topped-out deputies above the present range to receive the County pay increase identified in this communication. In addition, there are approximately 94 deputies in the middle of the pay range. I have indicated to the Sherriff the opportunity to adjust their compensation mid-fiscal year.

This hourly salary range adjustment will positively impact 154 sheriff deputies. The estimated incremental cost of this hourly salary range adjustment plus benefits totals $1.1 million. The estimated impact of this adjustment will be absorbed within the Sheriff's FY 2019/20 recommended budget. The Sheriff has instituted several cost saving measures in FY 2017/18 and FY 2018/19. As of the end of February 2019, the Sheriff is forecasted to come in a net $3.8 million under budgeted expenditures at year-end. Sufficient annual

savings will carry over into FY 2019/20 and future years to make these salary adjustments possible.

E. Employee Benefits

Prior to any of the salary adjustments described above, overall FY 2019/20 County benefits costs are expected to increase by a net of $2.0 million over FY 2018/19 (from $155.2 million to $157.2 million). This net additional cost is primarily driven by significant increases in the County's required Public Safety Retirement contribution rates and smaller County contribution rate increases for the Arizona State Retirement System (ASRS).

If the Board approves the recommended salary adjustments, overall FY 2019/20 County benefit cost will increase another $2.0 million to $159.2 million. This increase reflects the impacts on variable employee benefit costs as a result of these salary adjustments.

Based on the continued strong performance of the Health Benefits Insurance Trust Fund over the past year, the FY 2019/20 benefit projections positively reflect that the County will not be increasing Employee Health Benefit premium costs for both the County and the employees in the next fiscal year. Additionally, for the second year in a row, the costs associated with the County's contributions to eligible employees' Health Savings Accounts (HSAs) will be funded out of the Health Benefits Insurance Trust Fund rather than being charged directly to the individual County departments. The Health Benefits Insurance Trust Fund will also fund the costs associated with the implementation of the new Short Term Disability benefit.

The annual cost of all benefits as a percentage of employee compensation varies widely by employee type. For example, a County employee in the ASRS retirement system receives employer paid benefits equal to 33 percent of their salary. For certain Public Safety employees, this percentage increases to as much as 98 percent of the cost of their salary.

III. GENERAL FUND ENDING FUND BALANCE: FY 2018/19

A. Positive Ending Fund Balance

The recommended General Fund ending balance for FY 2018/19 is $73,238,533. This is a projected increase of $32,895,975 over the FY 2018/19 budgeted General Fund Reserve of $40,342,558. This ending balance represents approximately 13 percent of FY 2018/19 projected General Fund revenues plus operating transfers-in. This ending fund balance is within the recommended guidelines of the Government Finance Officers Association and represents the FY 2019/20 Beginning Fund Balance.

B. Recommended Uses of General Fund Ending Balance

The information contained in Table 5 below represents my recommendations for use of the

$73,238,533 of non-recurring, one-time resources, projected as the available ending balance of the General Fund on June 30, 2019.

Table 5: Recommended Allocation of FY 2018/19 General Fund Ending Balance.

Recommendation	Amount
Banner–University Medical Center South Campus	$15,000,000
FY 2019/20 Elections	10,796,935
Transportation Pavement Preservation Funding	5,000,000
State Cost Shift: Arizona Department of Revenue	780,558
Miscellaneous One-Time Expenditures	871,156
General Fund Reserve	40,789,884
TOTAL	**$73,238,533**

IV. GENERAL FUND SUBMITTED BASE BUDGET: FY 2019/20

A. General Fund Base Budget Revenues (Before my recommended adjustments below)

If the current General Fund primary property tax rate of $4.0696 were to be continued into FY 2019/20, projected FY 2019/20 base budget revenues and operating transfers-in to the General Fund total $599,554,244. This is a $42,916,547 or a 7.7 percent, increase from the current year adopted budgeted revenues and operating transfers-in to the General Fund.

Below is a brief discussion of each category of projected General Fund base revenues.

1. *General Government Revenues Other Than Property Taxes*

Excluding General Fund primary property tax revenues, projected FY 2019/20 base budget General Government revenues from all other sources is $184,908,258, a $6,595,281, or 3.7 percent increase from the current Adopted Budget.

The largest revenue stream in this category – State Shared Sales Tax – is projected to increase by $5.0 million, or 4.1 percent, to $126.0 million, reflecting continued growth in the local economy. Vehicle License Tax revenue is also projected to show continued improvement next year with an overall increase of $1.7 million, or 5.9 percent.

2. *Primary Property Tax Revenues*

a. Annual Five-percent Cap on Taxable Net Assessed Value Increases

Seven years ago, Arizona voters approved a Constitutional amendment that substantially limits future overall appreciation of the existing property tax base by setting a five percent cap on taxable net assessed value increases from year to year. Previously, the market dictated increases in taxable net assessed value.

b. Primary Property Tax Revenues (Before recommended primary property tax rate adjustments)

The taxable net assessed value for FY 2019/20 totals $8.7 billion. This is a net increase of $396.1 million, or 4.75 percent, over the current year and represents the fifth annual increase in taxable net assessed value since FY 2009/10. While this amount represents an increase from FY 2018/19, the taxable net assessed value is still $225.7 million, or 2.8 percent less than ten years ago in FY 2009/10. In FY 2019/20, the market value of existing property in the County will increase by 3.67 percent. New construction will add 1.05 percent to the property tax base.

Assuming the General Fund primary property tax rate for FY 2019/20 continues at the current rate of $4.0696 per $100 of taxable net assessed value, that the resulting General Fund primary levy is $355.3 million. This is $16.1 million or 4.75 percent more than the amount levied in the FY 2018/19 year's Adopted Budget.

In addition to the collection of current year property taxes, the County receives revenue for the payment of delinquent property taxes from prior years and associated interest and penalties.

Together with the projected primary property tax collection next year, the total base General Fund property tax revenues projected for FY 2019/20 are $357 million. This amount is $15.8 million, or 4.64 percent more than the total General Fund primary property tax revenues adopted in the FY 2018/19 Adopted Budget. The majority of the difference between the levy amount and the revenues collected is attributable to the overall collection rate and reductions in the forecasted collections of penalties and interest on delinquent property tax collections.

The State Truth in Taxation statute determines the County's neutral primary property tax levy each year. A neutral levy and corresponding tax rate is defined as the previous year's levy plus additions to the tax base from new construction. Pursuant to statute, the County's FY 2019/20 neutral primary rate is $3.9257 per $100 of taxable net assessed value, or $0.1439 less than the current year $4.0696 General Fund primary tax rate. The resulting neutral primary levy is $12.6 million, or 3.5 percent less than the levy produced by the current year's General Fund primary tax rate. If the current year primary rate remains unchanged, the County would be required to hold a Truth in Taxation hearing prior to the final budget adoption.

This statutory benchmark is more restrictive than the County's Maximum Allowable Primary Levy Limit imposed by the Arizona Constitution, which is indexed to reflect a modest annual rate of inflation of two percent. The Maximum Allowable Primary Levy Limit imposed by the Arizona Constitution allows the County's primary rate to be increased to $5.1263, or $1.0567 higher than the current year's General Fund rate. The resulting constitution capped

levy is $447.5 million, which is $92.2 million, or 26.0 percent greater than the levy produced by the current year's primary property tax rate.

The above discussion assumes that the General Fund primary property tax rate will remain unchanged from FY 2018/19. As I have indicated earlier in this memorandum, I will be proposing to adjust the FY 2019/20 General Fund property tax rate by $0.0700 per $100 of taxable net assessed value to $3.9996. This discussion can be found in Section VI below.

3. Departmental Revenues

Base budget General Fund revenues from departments and operating transfers-in for FY 2019/20 are projected to total $57.6 million. This is a $20.5 million net increase from the current year's budget.

Significant increases/decreases in base General Fund departmental revenues and operating transfers-in include the following:

- $9.6 million cash operating transfer-in from Fleet Services to fund current and future year payments for Certificates of Participation debt service.
- $7.2 million increase in revenue as the result of moving the accounting of the Pima Animal Care Center's operating budget from the current special revenue fund to the General Fund.
- $2.6 million increase in recording fee revenue from the Recorder.
- $1.1 million of net miscellaneous revenue adjustments.

4. General Fund Submitted Base Budget Expenditures (Before my recommended adjustments below)

The amount required in FY 2019/20 to fund department submitted General Fund-supported base budgets for both expenditures and transfers-out is $599.1 million and is $48.2 million, or 7.5 percent less than the current year's adopted budget. This base amount represents FY 2018/19 adopted departmental budgets adjusted for increased election costs, the movement of the Pima Animal Care Center budget into the General Fund, increased benefit costs, impacts to base costs pursuant to Board adopted budget policies and prior directives, and decreases in base one-time expenditures in the current year. Details regarding specific base expenditure adjustments can be found in the individual department analyses that follow this memorandum.

B. County Staffing Decreases

Over the past several years, Pima County has taken significant actions to maintain an effective and efficient workforce while incrementally reducing unnecessary or redundant positions primarily through attrition.

The overall County workforce has shrunk by over 1,275 Full-Time Equivalents (FTEs), or 15 percent from peak staffing in FY 2007/08, as shown in Table 6 below. In addition to decreases in staffing, the County instituted significant changes in the way it budgets and accounts for vacant positions and staff turnover. Staffing is also controlled by having departments budget only for positions they can reasonably expect to fill during the course of the fiscal year.

FY 2019/20 total budgeted FTEs decreased by a net of 8.0 from FY 2018/19. The majority of the decrease in FTEs occurs in the Special Revenue Funds. The decrease represents the net of various increases and decreases in the funded FTE counts within the various County departments. Descriptions of changes in the number of FTEs are included in the individual department descriptions in this book.

Table 6: Total Budgeted FTE Positions, FY 2007/08
Adopted Budget through FY 2019/20 Recommended Budget.

Fiscal Year	Budgeted FTEs	Change in Budgeted FTEs	Cumulative Change in Budgeted FTEs
2007/08	8,396		
2008/09	8,113	(283)	(283)
2009/10	7,838	(275)	(558)
2010/11	7,753	(85)	(643)
2011/12	7,361	(392)	(1,035)
2012/13	7,314	(47)	(1,082)
2013/14	7,329	15	(1,067)
2014/15	7,255	(74)	(1,141)
2015/16	7,061	(194)	(1,335)
2016/17	7,114	53	(1,282)
2017/18	7,056	(58)	(1,340)
2018/19	7,129	73	(1,267)
2019/20	7,121	(8)	(1,275)

V. RECOMMENDED ADJUSTMENTS TO GENERAL FUND BASE EXPENDITURES

Table 7 below details the FY 2019/20 expenditure adjustments required to fund Banner University Medical Center, Pay-as-you-Go pavement repair and rehabilitation funding, a 2.0 percent and 1.0 percent salary adjustment plus benefits, additional ongoing State-related cost shifts and fully fund a 6.9 percent General Fund Budget Reserve.

Table 7: Recommended Adjustments to FY 2019/20 Submitted Base Expenditures and Operating Transfers-out.

Proposed FY 2019/20 Base Expenditures and Operating Transfers-out	**$599,096,941**
Banner-University Medical Center South Campus	15,000,000
Pay-As-You-Go Pavement Repair and Rehabilitation	5,000,000
Potential Salary and Benefit Adjustments	5,947,935
Ongoing State Cost Shifts – Arizona Department of Revenue Costs	780,558
County Attorney Digital Evidence Disclosure	185,060
Fund 6.9 Percent General Fund Budget Reserve	40,789,884
Total FY 2019/20 Recommended Expenditures and Operating Transfers-out	**$666,800,378**

The Recommended General Fund budget totals $666,800,378 and consists of $616,202,490 expenditures and $50,597,888 operating transfers-out to other County departments and funds.

I am also recommending a General Fund Budget Reserve of $40,789,884. This amount represents 6.9 percent of recommended revenues and operating transfers-in. This reserve meets the Government Finance Officers Association recommendation of a minimum set aside and retains a reserve capacity for any emergency funding during the course of the coming fiscal year.

VI. RECOMMENDED ADJUSTMENT TO GENERAL FUND SUBMITTED BASE REVENUES

A. Reduce General Fund Primary Property Tax Rate by 7-Cents

Base General Fund revenues plus operating transfers-in prior to the General Fund primary property tax rate reduction totals $599,554,244. This base number plus the FY 2018/19 ending fund balance of $73,238,533 discussed in Section III.A above, is sufficient to fund the $666,800,378 of General Fund recommended expenditures and operating transfers. These funds will also support a 7-cent reduction in the General Fund primary property tax rate to $3.9996 per $100 of taxable net assessed value. This reduction in the tax rate will result in a decrease of $5,962,399 in FY 2019/20 General Fund primary property tax revenues. Table 8 below shows this revenue adjustment between the base revenues and operating transfers-in and the County Administrator recommended revenues and operating transfers-in.

Table 8: Recommended Adjustments to FY2019/20 Submitted Base Revenues and Operating Transfers-in.

Proposed FY 2019/20 Base Revenues and Operating Transfers-in	**$599,554,244**
$0.0700 Reduction in the General Fund Primary Property Tax Rate (now $4.0696)	($5,962,399)
Total FY 2019/20 Recommended Revenues and Operating Transfers-in	**$593,591,845**

As I mentioned in Section IV.A.2.b above, State Truth in Taxation statutes determines the County's neutral combined primary property tax levy each year. If the General Fund primary property tax rate remained the same as in FY 2018/19, the General Fund primary property tax rate would total $4.0696 per $100 of Taxable Net Assessed Value. The FY 2019/20 Truth in Taxation, tax rate is $3.9257. Reducing the General Fund primary property tax rate by the proposed 7-cents to $3.9996, would result in the General Fund primary rate being $0.0739 over the Truth in Taxation rate. Thus, if the recommended primary property tax rate is adopted by the Board, the County will be required to hold a Truth in Taxation Hearing for the primary property tax prior to the final budget adoption.

VII. THE OVERALL BUDGET

A. Special Districts and Debt Service

1. *County Library District*

The Library District is funded by a dedicated secondary property tax and serves the entire County. In FY 2019/20, the Pima County Public Library budget includes the operation of a Main Library, 25 branches, a nonprofit support center, a bookmobile and online services, including a dynamic web portal, Infoline, "Ask a Librarian," online homework help, employment and career help, full-text magazine and journal articles and downloadable e-books, audiobooks, video and music.

The Library has a collection of 1.2 million catalogued items, which will be borrowed 7 million times in the course of a year. The Library provides 1,200 computers that generate 1.5 million computer sessions by the public and welcomes on average 5.5 million visitors through its doors annually. The Library offers an increasing number of digital items to its patrons, including e-books and downloadable audiobooks, as well as streaming video. Community groups use library facilities to hold meetings of civic and educational interest and these facilities are gathering places where people interact, share information and engage in creating content through 21st Century Skills.

The County Library District property tax base is increasing for the fifth year in a row. The tax base is projected to increase 4.75 percent in FY 2019/20.

The FY 2019/20 Recommended Budget for operating costs, grants and operating transfers-out is $52,787,625, which is a $5,012,419 increase from the FY 2018/19 budgeted amount of $47,775,206. The budget will fund increased operating expenses for salaries and benefits, other internal service charges and maintenance costs.

Beginning in this budget year, $0.0400 cents of the Library tax rate is now permanently dedicated for PAYGO capital facilities. The library at the Southeast Regional Park at Houghton Road and Mary Ann Cleveland Way and the new Sahuarita Library will be the first facilities built using this funding strategy. In total, nine PAYGO Capital improvement Projects are scheduled in FY 2019/20. In addition to the two previously mentioned projects, Library capital improvement projects include Wilmot Library Roofing, Martha Cooper Library Expansion, Valencia Library Chiller Replacement, Library Network Improvements, Library Interior Improvements, Library Exterior Improvements, and Library Parking Lot Improvements.

The recommended Library District secondary property tax rate for FY 2019/20 of $0.5353 per $100 of taxable net assessed value is a $0.0200 increase from the tax rate for FY 2018/19. The recommended tax rate is projected to provide $46,252,421 in revenues that will be supplemented by a projected $1,793,600 from fines, interest, grants and miscellaneous revenue and $4,741,604 from the Library District fund balance in order to meet the recommended overall budget of $52,787,625.

2. *Debt Service Fund*

The total Recommended FY 2019/20 Debt Service Fund budget is $107,861,884, a $53,088,375 decrease from the current fiscal year. The Debt Service Fund includes payments on the County's General Obligation debt, the Street and Highway Revenue Bond debt, and Certificates of Participation debt, all of which are long-term debt.

a. General Obligation Debt Service

The County's General Obligation Debt Service is funded by a secondary property tax levy. The FY 2019/20 recommended General Obligation debt service of $60,521,227, an increase of $2,391,895 over FY 2018/19, will fund the existing debt service.

As originally planned when the 1997 Bond Program began, the debt service on new bond sales supported by the secondary tax levy was being offset by ongoing reductions in debt service for existing outstanding bonds. As the 1997 bonds were being retired, 2004, 2006, and 2014 bonds were sold, incurring new debt. The County issued the final General Obligation Bond Authorization in FY 2016/17.

I recommend the General Obligation Debt Service secondary property tax rate remain at $0.6900 per $100 of taxable net assessed value for FY 2019/20. The rate is expected to

decrease $0.17 cents in FY 2020/21 to $0.5200. All General Obligation debt is projected to be completely paid off in FY 2028/29.

b. Street and Highway Revenue Debt Service

The 1997 Transportation Bond authorization provides for the sale of Street and Highway Revenue bonds with the debt service being repaid from the HURF revenues the Transportation Department receives from the State of Arizona. The recommended Street and Highway Revenue Bond debt service of $18,093,617, a $495,446 decrease from FY2018/19, will fund the existing debt service.

c. Certificates of Participation Debt Service

The Certificates of Participation (COPs) debt service of $29,247,040, a decrease of $54,984,824 from FY 2018/19, includes COPs issued in prior years for the acquisition or construction of County facilities such as the Public Service Center, the Fleet Services Facility, the Historic Courthouse, Transportation Local Road Repair Program and various sewer projects. The COPs debt service is paid from funds other than the General Obligation debt service tax levy.

d. Sewer Debt Service

In addition to the debt service included in the Debt Service Fund, Pima County has additional debt service in the Regional Wastewater Reclamation Enterprise Fund. This debt service is paid for with sewer system revenues with no impact on the overall Debt Service Tax Rate. As of June 30, 2019, the amount of outstanding sewer revenue debt will be $479,727,871. In addition to this sewer debt, another $9,446,220 of the remaining County debt consists of COPs issued to pay for sewer projects. In total, debt for sewer infrastructure is approximately 53 percent of all County debt.

e. Overall Pima County Debt

Pima County issues four types of investment debt: General Obligation Bonds, Street and Highway User Revenue Bonds, Sewer Revenue Debt and Certificates of Participation. The County's investment debt is not a traditional long-term debt. Rather, it is relatively short-term debt and always limited to 15-year repayment schedules.

Pima County's investment debt peaked in FY 2012/13 at $1.35 billion from all sources. Because the County limits its investment debt to 15-year repayment schedules, at the end of FY 2018/19 current investment debt will be reduced to approximately $915.1 million, which consists of approximately $847 million of existing debt plus three new debt issues totaling approximately $68 million. It is anticipated that total debt at the end of FY 2019/20 will equal $870.6 million. This is a 35.5 percent reduction in just seven years.

3. *Regional Flood Control District*

For the fifth consecutive year, the value of the Regional Flood Control District (RFCD) property tax base is forecasted to increase. The RFCD taxable net assessed value will increase 4.86 percent in FY 2019/20.

The recommended operating budget for the two components of the RFCD is $16,847,906, a net decrease of $66,342 from the current year budget. This amount includes $16,405,221 for Flood Control Operations and $442,685 of expenditures related to the Canoa Ranch In-Lieu Special Revenue Fund. The department does not have any grants budgeted in FY 2019/20.

The RFCD recommended budget also includes operating transfers-out totaling $17,789,602, an increase of $8,400,876 over the current year. These transfers include the following:

- $17,500,000 transfer to the Capital Projects Fund to fund the District's Pay-As-You-Go Capital Improvement Program.
- $189,602 to the Stadium District for operating and maintenance costs of the Kino Environmental Restoration Project.
- $80,000 in funding for the County's Native Plant Nursery.
- $20,000 in funding for Tucson Clean and Beautiful.

I recommend the RFCD FY2019/20 secondary property tax rate remain at $0.3335 per $100 of taxable net assessed value.

B. Annual Capital Projects Fund Budget and Capital Improvement Plan Budget

As set forth in Table 9 below, the FY 2019/20 recommended Capital Improvement Plan of$202,085,242 consists of the Capital Projects Fund Budget of $131,336,737, Capital Projects of Regional Wastewater Reclamation of $48,001,306, Information Technology – Internal Service Fund of $19,550,000, and Fleet Services of $3,197,199. A complete list of projects for the Recommended Capital Improvement Plan is included in the Capital Projects section of this Recommended Budget Book.

Table 9: Recommended FY 2019/20 Capital Projects Fund Budget and Capital Improvement Plan.

Capital Improvement Plan	FY 2018/19 Bond and Non-Bond Project Budgets	FY 2019/20 Bond and Non-Bond Project Budgets	Difference	1997 Bonds	2004/2014 Bonds	Non-Bonds
Capital Projects Fund						
Transportation	$87,285,697	$53,146,979	$(34,138,718)	$20,829,754	-	$32,317,225
Facilities Management	43,181,339	41,178,398	(2,002,941)	-	$750,000	40,428,398
Kino Sports Complex	10,959,514	14,427,083	3,467,569	-	-	14,427,083
Flood Control District	19,388,117	18,996,947	(391,170)	-	136,947	18,860,000
Parks and Recreation	145,891	2,125,330	1,979,439	-	-	2,125,330
Information Technology	262,000	262,000	-	-	-	262,000
Community Development	690,246	-	(690,246)	-	-	-
Environmental Quality	656,542	-	(656,542)	-	-	-
Public Works Administration	1,675,000	1,200,000	(475,000)	-	-	1,200,000
Office of Sustainability and Conservation	85,000	-	(85,000)	-	-	-
Total Capital Projects Fund	**$164,329,346**	**$131,336,737**	**$(32,992,609)**	**$20,829,754**	**$886,947**	**$109,620,036**
Wastewater Reclamation	41,375,175	48,001,306	6,626,131	-	-	48,001,306
Fleet Services	2,365,055	3,197,199	832,144	-	-	3,197,199
Information Technology Internal Service Fund		19,550,000	19,550,000	-	-	19,550,000
Total Capital Improvement Plan	**$208,069,576**	**$202,085,242**	**$(5,984,334)**	**$20,829,754**	**$886,947**	**$180,368,541**

1. *Capital Projects Fund Budget*

The recommended $131,336,737 Capital Projects Fund Budget for FY 2019/20 is a decrease of $32,992,609, or 20.1 percent, from the current year's budget of $164,329,346.

Of the total Capital Projects Fund, $20,829,754 is funded through 1997 bonds, $886,947 is funded through 2004/2014 bonds and the remaining $109,620,036 is funded through other non-bond sources including State Revenue, Regional Transportation Authority (RTA) Sales Taxes, Impact Fees, Grants, Certificates of Participation (COPs), and General Funds.

The Department of Transportation has budgeted $53.1 million for 28 projects. The projects include $10.2 million for Valencia Road (Wade Road to Ajo Highway), $9.7 million for Broadway Boulevard (Euclid Avenue to Country Club Road), and $9 million for Valencia Road (Houghton Road to Old Spanish Trail). Funding for the FY 2019/20 Department of Transportation Capital Program consists of $20.8 million in 1997 HURF Bonds, $9.8 million in Impact Fees, $9 million in COPS, $5.9 million in Grants, $3.9 million in RTA Funding, $2.6 million in State Revenue and $1.1 million from various other funding sources.

Facilities Management has budgeted $41.2 million for 21 projects. This year's recommended budget includes $14.6 million for the renovation of the Historic Pima County Courthouse,

funded by Other Local Governments and COPs, and $5.7 million for a new Sahuarita Branch Library, funded by the Library District.

The RFCD has budgeted $19 million for 19 projects, including $3.1 million for CDO Wash North Bank (Thornydale to I-10) funded with Tax Levy Revenue and developer funds, $1.8 million for Catalina Ridge Drainage Channel Improvements funded by Tax Levy Revenue and Other Local Governments, $1.7 million for El Corazon de los Tres Rios Del Norte and $1.5 million for Santa Cruz River Maintenance Projects, both funded with the Tax Levy Revenue.

2. *Regional Wastewater Reclamation Capital Budget*

The FY 2019/20 recommended capital budget for the Regional Wastewater Reclamation Department (RWRD) is $48,001,306, an increase of $6,626,131 from FY 2018/19. The FY 2019/20 capital program is planned to be funded with RWRD Obligations. Conveyance projects total $31 million, including $10 million for Minor Rehabilitation Projects, $6 million for Gravity Sewer Installation at Twin Peaks and Blue Bonnet and $3.6 million for a Capacity Augmentation Alignment Study on Speedway Boulevard. Treatment projects total $16.8 million and include $4.3 million for an Anammox Treatment Process Project, $4.2 million for a Biogas Cleaning and Utilization Project and $3.8 million for Nutrient Recovery at the Tres Rios Water Reclamation Facility.

3. *Fleet Services Capital Budget*

The FY 2019/20 recommended capital budget for Fleet Services is $3,197,199, an increase of $832,144 from FY 2018/19. The recommended budget includes $1.7 million for the Ina Road Fuel Island that will be funded through Fleet Operations.

VIII. COMBINED TOTAL COUNTY BUDGET

A. Combined County Property Tax Rate and Levy

The combined primary and secondary property taxes levied by the County fund 37 percent of the total County Recommended Budget expenditures. These are the only County revenues over which the Board has substantial control. The remainder of the County budget is supported almost entirely by charges for services and intergovernmental revenues, primarily State revenue sharing and grants.

As discussed in Section VI above, it is recommended that the County's General Fund primary property tax rate be reduced by 7 cents from the FY 2018/19 rate of $4.0696 per $100 of taxable net assessed value to $3.9996 per $100 of taxable net assessed value. Pursuant to State Truth in Taxation statutes, the levy produced by the General Fund primary tax rate will exceed the neutral primary levy. A Truth in Taxation hearing will be required to be noticed and held at the same time as Final Budget Adoption. The County's FY 2019/20 neutral levy tax rate is $3.9257 per $100 of taxable net assessed value.

The County controls three secondary property tax rates and their associated levies: Library District, RFCD and Debt Service. It is recommended the Library District property tax rate be increased by $.0200 per $100 of taxable net assessed value, the RFCD and the Debt Service property tax rates will remain the same. The net of these changes in the secondary property tax rates and increased taxable net assessed values will produce$7.75 million of additional secondary tax levies in FY 2019/20.

The RFCD and the Library District secondary property tax levies are subject to Truth in Taxation requirements similar to those in place for the County's primary property tax levy as described above. The impact to each district is as follows:

The Library District's FY 2019/20 neutral secondary property tax rate is $0.4971 per $100 of taxable net assessed value. The secondary property tax rate being recommended is $0.5353 per $100 of taxable net assessed value. If the Board adopts the recommended property tax rate, pursuant to statute, the Library District will be required to issue a Truth in Taxation Notice and hold a Truth in Taxation public hearing prior to the final budget adoption.

The RFCD FY 2019/20 neutral secondary property tax rate is $0.3028 per $100 of taxable net assessed value. The secondary property tax rate being recommended is $0.3335 per $100 of taxable net assessed value. If the Board adopts the recommended property tax rate, pursuant to statute, the RFCD will be required to issue a Truth in Taxation Notice and hold a Truth in Taxation public hearing prior to the final budget adoption.

The result of these recommendations is a combined County property tax rate of $5.5584 per $100 of taxable net assessed value, a decrease of $0.0500 from the FY 2018/19 tax rates. The FY 2019/20 recommended primary and secondary County tax rates are summarized in Table 10 below.

Table 10: Combined Recommended County Property Tax Rate.

Description	FY 2018/19 Adopted Rates	FY 2019/20 Recommended Rates	Difference
General Fund Primary	$4.0696	$3.9996	($0.0700)
Library District	0.5153	0.5353	0.0200
Debt Service	0.6900	0.6900	-
RFCD	0.3335	0.3335	-
TOTAL	**$5.6084**	**$5.5584**	**($0.0500)**

For the fifth time in last ten years, the value of the County's overall property tax base will increase next fiscal year. Consequently, the rates recommended above will be applied to a primary tax base that is 4.75 percent more than the current year base and to secondary tax bases that range from an increase of 4.75 percent (Debt Service and Library District) to an

increase of 4.86 percent (RFCD). These net increases in the tax base, combined with recommended primary and secondary property tax rates, result in the recommended combined County property tax levies increasing by $17,756,605, or 3.8 percent, more than the current year levies as shown in Table 11 below.

Table 11: Combined Recommended County Property Tax Levy.

Description	FY 2018/19 Adopted Levies	FY 2019/20 Recommended Levies	Difference
General Fund Primary	$339,156,105	$349,163,676	$10,007,571
Library District	42,944,550	46,731,502	3,786,952
Debt Service	57,503,861	60,236,758	2,732,897
RFCD	25,266,454	26,495,639	1,229,185
TOTAL	**$464,870,970**	**$482,627,575**	**$17,756,605**

B. Combined County Budget

The FY 2019/20 Combined Recommended County Expenditure Budget is reflected in the budget schedules and departmental budget summaries that follow this memorandum totals $1,309,392,644. This is a $24,707,965, or 1.9 percent, decrease from the FY 2018/19 Adopted Budget of$1,334,100,609.

CHH/lab

c: Jan Lesher, Chief Deputy County Administrator
Tom Burke, Deputy County Administrator for Administration
Carmine DeBonis, Deputy County Administrator for Public Works

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BUDGET SCHEDULES

This section includes copies of Pima County's Budget Reports for fiscal year 2019/20:

Summary Schedule of Estimated Revenues and Expenditures/Expenses

Summary of Revenue by Fund and Category

Summary of Other Financing Sources and Interfund Transfers

Summary of Expenditures by Fund and Department

Summary of Revenue by Functional Area and Department

Summary of Expenditures by Functional Area and Department

Summary of Personnel by Fund and Department

Summary of Full-Time Employees and Personnel Compensation

Summary of Tax Levy and Tax Rate Information

PIMA COUNTY
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2019/2020
Recommended Budget

Fiscal Year		Sch	FUNDS					
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Enterprise Funds Available	Total All Funds
2019	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	585,335,097	261,352,651	160,950,259	164,329,346	162,133,256	1,334,100,609
2020	Fund Balance/Net Position at July 1**		73,208,533	62,851,229	3,492,507	73,565,529	162,503,497	375,621,295
2020	Primary Property Tax Revenue	B	351,046,676	266,627	-	-	-	351,313,303
2020	Secondary Property Tax Revenue	B	-	72,520,264	59,650,724	-	-	132,170,988
2020	Estimated Revenues Other than Property Taxes	C	230,023,848	203,308,106	470,000	22,675,365	188,068,639	644,545,958
2020	Other Financing Sources	D	-	100,000	-	61,000,000	45,000,000	106,100,000
2020	Interfund Transfers In	D	12,521,321	30,943,587	45,895,006	47,250,716	-	136,610,630
2020	Interfund Transfers (Out)	D	50,597,888	60,087,442	-	9,185,283	8,115,478	127,986,091
2020	Total Financial Resources Available		616,202,490	309,902,371	109,508,237	195,306,327	387,456,658	1,618,376,083
2020	Budgeted Expenditures/Expenses***	E	616,202,490	284,103,448	107,861,884	131,336,737	169,888,085	1,309,392,644

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

*** Fiscal year 2019/20 amounts do not include the impact of the following Capital Improvement Programs: Fleet Services ($3,197,199), Information Technology ($19,550,000), and Regional Wastewater ($48,001,306).

Summary of Revenues by Fund and Category
Fiscal Year 2019/2020

Source of Revenues	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
GENERAL FUND		
Property Tax		
Real Property Taxes	325,981,343	335,849,211
Personal Property Taxes	10,048,026	10,008,465
Penalties on Delinquent Taxes	476,000	460,000
Interest on Delinquent Taxes	4,678,540	4,729,000
Total Property Tax	**341,183,909**	**351,046,676**
Licenses & Permits		
Licenses and Permits	3,523,900	4,299,320
Total Licenses & Permits	**3,523,900**	**4,299,320**
Intergovernmental		
Federal Grants & Aid	4,767,040	4,857,067
State Grants & Aid	1,128,256	2,121,926
Sales Tax & Use	121,025,000	126,000,000
Shared Vehicle License Tax	29,460,000	31,200,000
Alcoholic Beverages	74,000	56,400
Other Local Government	724,900	5,889,900
Transient Lodging Tax	5,873,112	5,836,320
Total Intergovernmental	**163,052,308**	**175,961,613**
Charges for Services		
Interdepartmental Fees	291,625	291,625
Health Fees	1,180,000	1,200,000
Court Fees	5,237,285	5,478,226
Collections Fees	101,000	102,000
General Government	5,000,945	7,546,240
Correctional Housing	7,100,000	7,219,508
Sheriff Department Fees	855,000	625,492
Facility Fees	715,675	833,575
Other Miscellaneous Fees	537,430	684,350
Contributions for Administrative Overhead	16,655,900	15,566,043
Total Charges for Services	**37,674,860**	**39,547,059**
Fines & Forfeits		
Justice Court Fines & Forfeits	2,760,157	2,507,915
Superior Court Fines & Forfeits	270,571	236,016
Other Fines & Forfeits	580,000	614,668
Total Fines & Forfeits	**3,610,728**	**3,358,599**
Investment Earnings		
Investment Earnings	922,894	1,598,744
Total Investment Earnings	**922,894**	**1,598,744**

Summary of Revenues by Fund and Category
Fiscal Year 2019/2020

Source of Revenues	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
Miscellaneous		
Rents & Royalties	1,539,728	1,534,532
Other Miscellaneous Revenue	3,005,445	3,729,981
Overages & Shortages	(3,000)	(6,000)
Total Miscellaneous	**4,542,173**	**5,258,513**
TOTAL GENERAL FUND REVENUE	**554,510,772**	**581,070,524**
SPECIAL REVENUE FUNDS		
Attractions & Tourism		
Intergovernmental	1,118,688	1,111,680
Charges for Services	0	16,000
Investment Earnings	1,000	1,000
Miscellaneous Revenue	154,698	155,660
Total Attractions & Tourism	**1,274,386**	**1,284,340**
Clerk of the Superior Court		
Intergovernmental	51,298	70,884
Charges for Services	701,683	689,699
Investment Earnings	7,663	8,712
Total Clerk of the Superior Court	**760,644**	**769,295**
Community Development & Neighborhood Conservation		
Intergovernmental	6,245,463	6,334,719
Investment Earnings	4,260	10,300
Miscellaneous Revenue	387,604	493,000
Total Community Development & Neighborhood Conservation	**6,637,327**	**6,838,019**
Community Services, Employment & Training		
Intergovernmental	16,645,633	18,572,910
Investment Earnings	3,300	5,500
Miscellaneous Revenue	826,110	617,068
Total Community Services, Employment & Training	**17,475,043**	**19,195,478**
County Administrator		
Intergovernmental	-	596,948
Investment Earnings	5,300	10,200
Miscellaneous Revenue	1,033,042	1,700,000
Total County Administrator	**1,038,342**	**2,307,148**
County Attorney		
Intergovernmental	6,593,513	6,274,346
Fines & Forfeits	3,161,000	2,905,000
Investment Earnings	81,100	138,200
Miscellaneous Revenue	599,361	448,644
Total County Attorney	**10,434,974**	**9,766,190**

Summary of Revenues by Fund and Category
Fiscal Year 2019/2020

Source of Revenues	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
County Free Library		
Property Taxes	42,511,264	46,252,421
Intergovernmental	208,000	201,300
Fines & Forfeits	600,000	550,000
Charges for Services	400,000	410,200
Investment Earnings	85,000	125,000
Miscellaneous Revenue	558,500	507,100
Total County Free Library	**44,362,764**	**48,046,021**
Elections		
Intergovernmental	54,000	-
Total Elections	**54,000**	**-**
Environmental Quality		
Licenses & Permits	2,246,038	2,425,500
Intergovernmental	2,429,354	2,352,873
Investment Earnings	37,500	57,500
Miscellaneous Revenue	27,060	22,000
Total Environmental Quality	**4,739,952**	**4,857,873**
Facilities Management		
Investment Earnings	44,896	13,753
Miscellaneous Revenue	6,164,917	5,579,877
Total Facilities Management	**6,209,813**	**5,593,630**
Finance and Risk Management		
Intergovernmental	6,000,000	10,000,000
Miscellaneous Revenue	-	235,000
Total Finance and Risk Management	**6,000,000**	**10,235,000**
Grants Management & Innovation		
Intergovernmental	1,189,941	1,092,485
Total Grants Management & Innovation	**1,189,941**	**1,092,485**
Health		
Licenses & Permits	1,983,225	2,232,406
Intergovernmental	7,789,488	9,498,437
Charges for Services	2,755,735	2,427,298
Investment Earnings	-	81,881
Miscellaneous Revenue	807,708	987,558
Total Health	**13,336,156**	**15,227,580**
Justice Court Ajo		
Charges for Services	11,000	12,000
Fines & Forfeits	5,000	2,500
Miscellaneous Revenue	9,450	1,500
Total Justice Court Ajo	**25,450**	**16,000**

Summary of Revenues by Fund and Category
Fiscal Year 2019/2020

Source of Revenues	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
Justice Court Green Valley		
Charges for Services	29,407	29,068
Fines & Forfeits	1,000	1,000
Total Justice Court Green Valley	**30,407**	**30,068**
Justice Court Tucson		
Charges for Services	900,000	900,000
Fines & Forfeits	100,000	60,000
Total Justice Court Tucson	**1,000,000**	**960,000**
Juvenile Court		
Intergovernmental	8,733,061	8,101,617
Charges for Services	175,500	170,000
Fines & Forfeits	7,000	6,000
Investment Earnings	19,070	32,025
Miscellaneous Revenue	222,286	152,417
Total Juvenile Court	**9,156,917**	**8,462,059**
Medical Examiner		
Intergovernmental	-	124,541
Charges for Services	30,000	30,000
Investment Earnings	500	2,200
Miscellaneous Revenue	40,000	38,300
Total Medical Examiner	**70,500**	**195,041**
Non Departmental		
Property Taxes	232,042	270,317
Total Non Departmental	**232,042**	**270,317**
Natural Resources, Parks & Recreation		
Intergovernmental	426,538	25,000
Charges for Services	-	305,145
Investment Earnings	5	58,197
Miscellaneous Revenue	85,745	1,152,535
Total Natural Resources, Parks & Recreation	**512,288**	**1,540,877**
Office of Emergency Mgmt. & Homeland Security		
Intergovernmental	609,585	682,058
Total Office of Emergency Mgmt. & Homeland Security	**609,585**	**682,058**
Office of Sustainability and Conservation		
Intergovernmental	-	20,000
Total Office of Sustainability and Conservation	**-**	**20,000**

Summary of Revenues by Fund and Category
Fiscal Year 2019/2020

Source of Revenues	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
Pima Animal Care Center		
Licenses & Permits	700,000	-
Intergovernmental	4,693,380	-
Charges for Services	127,100	-
Fines & Forfeits	49,400	-
Investment Earnings	5,000	10,000
Miscellaneous Revenue	2,385,847	672,069
Total Pima Animal Care Center	**7,960,727**	**682,069**
Public Defense Services		
Intergovernmental	315,000	328,000
Investment Earnings	3,400	3,530
Total Public Defense Services	**318,400**	**331,530**
Recorder		
Charges for Services	820,385	706,400
Investment Earnings	5,100	-
Total Recorder	**825,485**	**706,400**
Regional Flood Control District		
Property Taxes	25,016,551	26,267,843
Licenses & Permits	1,100	21,100
Intergovernmental	1,259,581	75,080
Charges for Services	1,071,600	1,100,100
Fines & Forfeits	2,500	2,500
Investment Earnings	45,000	50,000
Miscellaneous Revenue	88,960	91,325
Total Regional Flood Control District	**27,485,292**	**27,607,948**
Rocking K South CFD		
Property Taxes	10	10
Total Rocking K South CFD	**10**	**10**
School Superintendent		
Intergovernmental	1,369,000	3,910,025
Miscellaneous Revenue	300,000	-
Total School Superintendent	**1,669,000**	**3,910,025**
Sheriff		
Intergovernmental	5,740,799	4,426,498
Charges for Services	662,000	2,612,000
Investment Earnings	13,400	22,000
Miscellaneous Revenue	1,645,000	65,000
Total Sheriff	**8,061,199**	**7,125,498**

Summary of Revenues by Fund and Category
Fiscal Year 2019/2020

Source of Revenues	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
Stadium District		
Intergovernmental	1,479,530	1,587,000
Charges for Services	910,000	1,395,611
Investment Earnings	5,000	2,500
Miscellaneous Revenue	-	23,280
Total Stadium District	**2,394,530**	**3,008,391**
Superior Court		
Intergovernmental	14,336,047	14,182,991
Charges for Services	3,414,769	3,299,386
Investment Earnings	30,325	46,800
Miscellaneous Revenue	69,750	52,650
Total Superior Court	**17,850,891**	**17,581,827**
Treasurer		
Charges for Services	50,000	50,000
Investment Earnings	3,000	3,000
Miscellaneous Revenue	20,000	20,000
Total Treasurer	**73,000**	**73,000**
Transportation		
Property Taxes	357,000	(3,700)
Licenses & Permits	1,307,000	1,307,000
Intergovernmental	71,328,661	72,474,709
Charges for Services	197,650	195,000
Investment Earnings	45,000	33,863
Miscellaneous Revenue	202,750	268,431
Total Transportation	**73,438,061**	**74,275,303**
Wireless Integrated Network		
Charges for Services	2,996,532	3,301,200
Investment Earnings	10,042	32,662
Miscellaneous Revenue	68,652	69,655
Total Wireless Integrated Network	**3,075,226**	**3,403,517**
TOTAL SPECIAL REVENUE FUNDS	**268,302,352**	**276,094,997**
DEBT SERVICE		
Property Taxes	56,958,195	59,650,724
Investment Earnings	245,000	470,000
TOTAL DEBT SERVICE	**57,203,195**	**60,120,724**
CAPITAL PROJECTS		
Intergovernmental	20,904,024	15,429,352
Charges for Services	5,448,500	5,691,500
Investment Earnings	369,900	538,550
Miscellaneous Revenue	1,269,916	1,015,963

Summary of Revenues by Fund and Category
Fiscal Year 2019/2020

Source of Revenues	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
TOTAL CAPITAL PROJECTS	**27,992,340**	**22,675,365**
ENTERPRISE FUNDS		
Development Services		
Licenses & Permits	7,062,003	7,045,953
Charges for Services	1,007,372	1,020,000
Investment Earnings	-	85,000
Miscellaneous Revenue	32,100	8,100
Total Development Services	**8,101,475**	**8,159,053**
Facilities Management Parking Garages		
Licenses & Permits	-	6,000
Charges for Services	2,391,600	2,449,900
Investment Earnings	11,646	10,000
Miscellaneous Revenue	5,850	1,850
Total Facilities Management Parking Garages	**2,409,096**	**2,467,750**
Regional Wastewater Reclamation		
Licenses & Permits	20,000	20,000
Charges for Services	170,987,120	176,057,169
Fines & Forfeits	5,000	2,500
Investment Earnings	1,095,000	1,130,000
Miscellaneous Revenue	222,260	232,167
Total Regional Wastewater Reclamation	**172,329,380**	**177,441,836**
TOTAL ENTERPRISE FUNDS	**182,839,951**	**188,068,639**
GRAND TOTAL ALL FUNDS	**1,090,848,610**	**1,128,030,249**

THE FOLLOWING IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY

INTERNAL SERVICE FUNDS		
Facilities Management		
Charges for Services	**-**	169,550
Total Facilities Management	**-**	**169,550**
Fleet Services		
Charges for Services	19,101,549	17,915,630
Fines & Forfeits	5,000	-
Investment Earnings	190,000	262,500
Miscellaneous Revenue	202,500	153,200
Gain or Loss on Disposal of Assets	(62,003)	107,993
Total Fleet Services	**19,437,046**	**18,439,323**

Summary of Revenues by Fund and Category
Fiscal Year 2019/2020

Source of Revenues	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
Health Benefits Trust Fund		
Charges for Services	56,570,287	65,554,350
Investment Earnings	390,929	1,135,844
Miscellaneous Revenue	1,595,187	3,592,727
Total Health Benefits Trust Fund	**58,556,403**	**70,282,921**
Risk Management		
Charges for Services	15,487,884	10,213,693
Investment Earnings	820,197	745,059
Miscellaneous Revenue	25,318	27,523
Total Risk Management	**16,333,399**	**10,986,275**
IT: Computer Hardware Software		
Charges for Services	21,345,259	22,143,536
Investment Earnings	-	37,220
Miscellaneous Revenue	48,000	34,554
Total IT: Computer Hardware Software	**21,393,259**	**22,215,310**
Telecommunications		
Charges for Services	6,507,072	7,587,000
Investment Earnings	-	13,446
Total Telecommunications	**6,507,072**	**7,600,446**
Wireless Integrated Network		
Charges for Services	388,580	388,772
Investment Earnings	1,761	1,761
Total Wireless Integrated Network	**390,341**	**390,533**
TOTAL INTERNAL SERVICE FUNDS	**122,617,520**	**130,084,358**
TOTAL ALL FUNDS (INCL. INTERNAL SERVICE FUNDS)	**1,213,466,130**	**1,258,114,607**

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2019/2020

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2019/20	INTERFUND TRANSFERS 2019/20 IN	INTERFUND TRANSFERS 2019/20 OUT
General Fund			
Attractions & Tourism			827,532
Capital Projects - Debt Service - COPs 2018 A			7,492,909
Capital Projects - Public Defender 16th Fl Tenant Remodel - 33 N. Stone			560,477
Capital Projects - Raytheon Airport Buffer			1,200,000
Capital Projects - Rillito Park Lighting			365,000
Community Development Grants - County Match			24,706
County Administrator Grants - Re-entry Housing			1,991,000
County Attorney Grants - County Match			143,207
Debt Service - COPs 2013 A			3,331,502
Debt Service - COPs 2014			3,538,783
Debt Service - COPs 2016			4,470,626
Debt Service - COPs 2020 B			536,583
Development Services - Loan Repayment		750,000	
Development Services - Recorder		3,500	
Environmental Quality - Air Quality			455,787
Environmental Quality - Wildcat Dump Enforcement			276,822
Finance & Risk Management - Grants - Interest Expense			25,000
Fleet Services - COPS 2013 A		9,599,611	
Grants Management and Innovation - Grants - County Match			36,673
Health - General Fund Support			10,788,654
Improvement Districts Formation Fund			20,000
Information Technology - Enterprise Software			145,055
Information Technology - Server & Storage			830,017
Office of Emergency Management Grants - County Match			596,272
Parks Special Programs - Deferred Maintenance			900,000
Parks Special Programs - Native Plant Nursery			60,000
Parks Special Programs - Painted Hills		500,000	
Pima Animal Care - Donations		100,000	
Pima Animal Care - Grant - County Match			5,000
Regional Flood Control - Tucson Clean & Beautiful		20,000	
Regional Wastewater Reclamation - Pima Association of Governments		54,840	
Regional Wastewater Reclamation - Reclaimed Water Subsidy - NRPR		44,984	
Regional Wastewater Reclamation - Summer Youth Funding - CS		178,000	
Regional Wastewater Reclamation - Tucson Clean & Beautiful - NRPR		20,000	
Sheriff - Vehicle Impound Revenue		400,000	
Sheriff Inmate Welfare Fund - Inmate Health		120,000	
Stadium District - Ball Fields Maintenance			1,500,000
Stadium District - General Fund Support			2,177,931
Stadium District - Hotel Tax Proceeds			2,362,320
Stadium District - Sam Lena & Willie Blake Parks			415,057
Stadium District - The Event Center			400,313
Transportation - Graffiti Abatement			120,662
Transportation - Pima Association of Governments		130,386	
Transportation - Transportation Pavement Preservation			5,000,000
Wireless Integrated Network - Loan Repayment		600,000	
Total General Fund		**12,521,321**	**50,597,888**
Special Revenue Funds			
Attractions & Tourism - General Fund Support		827,532	

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2019/2020

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2019/20	INTERFUND TRANSFERS 2019/20 IN	INTERFUND TRANSFERS 2019/20 OUT
Community Development Grants - County Match		24,706	
Community Facility District - Rocking K South	100,000		
County Administrator Grants - Re-Entry Housing		1,991,000	
County Attorney Grants - County Match		143,207	
County Free Library			
Capital Projects - Various			9,883,000
Parks Special Programs - Native Plant Nursery			20,000
Total County Free Library			9,903,000
Environmental Quality			
General Fund - Air Quality		455,787	
General Fund - Wildcat Dump Enforcement		276,822	
Total Environmental Quality		732,609	
Finance & Risk Management			
Capital Projects - January 8th Memorial			1,447,000
Grants - Interest Expense		25,000	
Total Finance & Risk Management		25,000	1,447,000
Grants Management and Innovation - Grants - County Match		36,673	
Health			
General Fund Support - Health		10,788,654	
Health Grants - County Match			1,956,738
Total Health		10,788,654	1,956,738
Health Grants - County Match		1,956,738	
Improvement Districts Formation Fund - General Fund		20,000	
Office of Emergency Management Grants - County Match		596,272	
Parks Special Programs			
Capital Projects - 36th Street Park Trail			1,135,330
Capital Projects - Canoa Ranch Tradesman House			125,000
Capital Projects - Los Ninos Pools Rehab 2020			200,000
Capital Projects - SERP Shotgun Range Lighting			50,000
General Fund - Deferred Maintenance		900,000	
General Fund - Native Plant Nursery		60,000	
General Fund - Painted Hills			500,000
Library - Native Plant Nursery		20,000	
Regional Flood Control - Native Plant Nursery		80,000	
Regional Wastewater Reclamation - Native Plant Nursery		30,000	
Regional Wastewater Reclamation - Reclaimed Water Subsidy		128,859	
Transportation - Native Plant Nursery		30,000	
Total Parks Special Programs		1,248,859	2,010,330

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2019/2020

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2019/20	INTERFUND TRANSFERS 2019/20 IN	INTERFUND TRANSFERS 2019/20 OUT
Pima Animal Care - Donations			
Pima Animal Care - Grants - County Match			324,243
General Fund - Pima Animal Care			100,000
Total Pima Animal Care			424,243
Pima Animal Care - Grants			
Pima Animal Care - Donations - Community Cats - County Match		324,243	
General Fund - County Match		5,000	
Total Pima Animal Care Grants		329,243	
Regional Flood Control			
General Fund - Tucson Clean & Beautiful - NRPR			20,000
Parks Special Programs - Native Plant Nursery			80,000
Regional Flood Control - Capital Projects			16,000,000
Regional Flood Control - Reclaimed Water Subsidy		8,581	
Regional Flood Control - Riparian Mitigation Project Acquisition Fund			500,000
Stadium District - KERP			189,602
Total Regional Flood Control		8,581	16,789,602
Regional Flood Control Canoa Ranch In-Lieu Fee - Capital Projects			1,000,000
Sheriff - General Fund - Inmate Welfare Fund			120,000
Sheriff - General Fund - Vehicle Impound Revenue			400,000
Stadium District			
Debt Service - COPs 2014			827,420
Debt Service - COPs 2019			1,738,000
General Fund - Ball Fields Maintenance		1,500,000	
General Fund - General Fund Support		2,177,931	
General Fund - Hotel Tax Proceeds		2,362,320	
General Fund - The Event Center		400,313	
General Fund - Sam Lena & Willie Blake Parks		415,057	
Regional Flood Control - KERP		189,602	
Regional Wastewater Reclamation - Reclaimed Water Subsidy		48,628	
Total Stadium District		7,093,851	2,565,420
Transportation			
Capital Projects			25,000
Debt Service - COPs 2018 B			180,626
Debt Service - Transportation Bonds			16,647,967
General Fund - Graffiti Abatement		120,662	
General Fund - Pima Association of Governments			130,386
General Fund - Transportation Pavement Preservation		5,000,000	
Parks Special Programs - Native Plant Nursery			30,000
Total Transportation		5,120,662	17,013,979
Transportation Grants - Capital Projects			5,857,130
Wireless Integrated Network - General Fund - PCWIN Loan Repayment			600,000
Total Special Revenue Funds	**100,000**	**30,943,587**	**60,087,442**

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2019/2020

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2019/20	INTERFUND TRANSFERS 2019/20 IN	INTERFUND TRANSFERS 2019/20 OUT
Capital Projects			
Bond Proceeds - 2020 COPs - Valencia Rd. Extension	16,000,000		
Bond Proceeds - 2020 B COPs	45,000,000		
County Free Library - Various		9,883,000	
Debt Service - 2018 A COPS - OCH			8,025,200
Debt Service - 2020 B COPS FM Projects			335,083
Debt Service - 2020 A TR Valencia Rd. Extension			825,000
Development Services - Public Works Building		1,316,900	
Finance Special Revenue - January 8th Memorial		1,447,000	
General Fund - Debt Service - 2018 A COPS - OCH		7,492,909	
General Fund - Public Defender 16th Fl Tenant Remodel - 33 N. Stone		560,477	
General Fund - Raytheon Airport Buffer		1,200,000	
General Fund - Rillito Park Lighting - Field 10		365,000	
Parks Special Programs - 36th Street Park Trail		1,135,330	
Parks Special Programs - Canoa Ranch Tradesman House		125,000	
Parks Special Programs - Los Ninos Pools Rehab 2020		200,000	
Parks Special Programs - SERP Shotgun Range Lighting		50,000	
Regional Flood Control - Capital Projects		16,000,000	
Regional Flood Control - Riparian Mitigation Project Acquisition Fund		500,000	
Regional Flood Control - Historic Canoa Ranch Restoration		1,000,000	
Regional Wastewater Reclamation - Valencia Rd Wade Rd to Ajo Highway		92,970	
Transportation		25,000	
Transportation Grants - Various Projects		5,857,130	
Total Capital Projects	**61,000,000**	**47,250,716**	**9,185,283**
Debt Service			
Capital Projects - COPs 2018 A		8,025,200	
Capital Projects - COPS 2020B FM Projects		335,083	
Capital Projects - Valencia Rd. Extension		825,000	
General Fund - COPs 2013 A		3,331,502	
General Fund - COPs 2014		3,538,783	
General Fund - COPs 2016		4,470,626	
General Fund - COPS 2020 B Debt Service		536,583	
Parking Garages - COPs 2014		634,897	
Regional Wastewater - COPs 2018 B		4,803,319	
Stadium District - COPs 2014		827,420	
Stadium District - COPs 2019		1,738,000	
Transportation - COPS 2018 B		180,626	
Transportation - Transportation Bonds		16,647,967	
Total Debt Service		**45,895,006**	
Enterprise Funds			
Development Services			
Capital Projects - Public Works Building			1,316,900
General Fund - Recorder			3,500
General Fund - Loan Repayment			750,000
Total Development Services			2,070,400
Parking Garages - Debt Service - COPs 2014			634,897

PIMA COUNTY
SUMMARY OF OTHER FINANCING SOURCES AND INTERFUND TRANSFERS
FISCAL YEAR 2019/2020

FUND/DEPARTMENT	PROCEEDS FROM OTHER FINANCING SOURCES 2019/20	INTERFUND TRANSFERS 2019/20 IN	INTERFUND TRANSFERS 2019/20 OUT
Regional Wastewater Reclamation			
Capital Projects - Valencia Rd Wade Rd to Ajo Highway			92,970
Debt Service - COPs 2018 B			4,803,319
General Fund - Summer Youth Funding - CS			178,000
General Fund - Tucson Clean & Beautiful - NRPR			20,000
General Fund Pima Association of Governments			54,840
Parks - Reclaimed Water Subsidy			128,859
Parks Special Programs - Native Plant Nursery			30,000
Parks Special Programs - Reclaimed Water Subsidy - NRPR			44,984
Regional Flood Control - Reclaimed Water Subsidy			8,581
Regional Wastewater Proceeds - Sewer Obligation Bonds	45,000,000		
Stadium District - Reclaimed Water Subsidy			48,628
Total Regional Wastewater Reclamation	45,000,000		5,410,181
Total Enterprise Funds	**45,000,000**		**8,115,478**
Grand Total	**106,100,000**	**136,610,630**	**127,986,091**

THE FOLLOWING IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY
Internal Service Funds

Fleet Services			
General Fund - COPS 2013 A			9,599,611
Total Fleet Services			9,599,611
Computer Hardware/Software			
General Fund - Enterprise Software		145,055	
General Fund - Server & Storage		830,017	
Total Computer Hardware/Software		975,072	
Total Internal Service Funds		**975,072**	**9,599,611**

Summary of Expenditures by Fund and Department
Fiscal Year 2019/2020

Fund/Functional Area/Department	Adopted Expenditures/ Expenses 2018/2019	Expense Adjustments Approved 2018/2019	Recommended Expenditures/ Expenses 2019/2020
GENERAL FUND			
General Government Services			
Analytics & Data Governance	-	-	2,642,495
Assessor	8,726,593	-	8,015,945
Board of Supervisors	2,600,465	-	2,623,119
County Administrator	2,477,208	-	4,637,098
Clerk of the Board	1,613,129	-	1,661,751
Elections	6,508,425	-	6,509,072
Facilities Management	23,120,222	-	23,498,590
Finance & Risk Management	16,258,796	-	16,264,653
Finance Contingency	42,873,555	-	44,861,712
Non Departmental	65,598,972	-	73,513,863
General Government Revenue	223,050	-	113,550
General Government Services Administration	1,779,848	-	363,805
Human Resources	3,394,645	-	3,549,154
Information Technology	13,691,976	-	14,627,509
Office of Emergency Management & Homeland Security	649,529	-	641,527
Procurement	2,496,386	-	2,519,672
Recorder	5,576,626	-	6,213,736
Treasurer	2,601,365	-	2,612,974
TOTAL General Government Services	**200,190,790**	**-**	**214,870,225**
Community Resources			
Community Development & Neighborhood Conservation	4,763,229	-	4,748,969
Community & Economic Development Administration	753,390	-	829,748
Communications and Graphic Services	2,329,191	-	2,165,242
Community Services, Employment & Training	7,740,133	-	7,926,218
Grants Management & Innovation	3,848,775	-	4,265,234
Kino Sports Complex	424,157	-	-
School Superintendent	1,751,900	-	1,765,641
TOTAL Community Resources	**21,610,775**	**-**	**21,701,052**
Health Services			
Behavioral Health	45,168,659	-	44,755,025
Medical Examiner	3,948,818	-	4,369,047
Pima Animal Care	-	-	11,592,222
TOTAL Health Services	**49,117,477**	**-**	**60,716,294**
Justice & Law			
Clerk of the Superior Court	10,975,029	-	11,030,892
Constables	1,599,352	-	1,670,548
Justice Court Ajo	733,337	-	734,337
Justice Court Green Valley	576,107	-	580,087
Justice Court Tucson	7,504,350	-	7,539,485
Juvenile Court	24,466,149	-	22,099,389
County Attorney	23,685,561	-	23,995,768
Public Defense Services	32,846,259	-	32,582,836

Summary of Expenditures by Fund and Department
Fiscal Year 2019/2020

Fund/Functional Area/Department	Adopted Expenditures/ Expenses 2018/2019	Expense Adjustments Approved 2018/2019	Recommended Expenditures/ Expenses 2019/2020
Superior Court	33,983,678	-	36,072,869
Sheriff	153,783,136	-	157,644,167
TOTAL Justice & Law	**290,152,958**	**-**	**293,950,378**
Public Works			
Environmental Quality	1,421,339	-	1,404,455
Natural Resources, Parks & Recreation	18,109,824	-	19,003,718
Public Works Administration	2,884,703	-	2,751,385
Office of Sustainability and Conservation	1,847,231	-	1,804,983
TOTAL Public Works	**24,263,097**	**-**	**24,964,541**
GENERAL FUND	**585,335,097**	**-**	**616,202,490**
SPECIAL REVENUE FUNDS			
General Government Services			
County Administrator	2,548,042	-	4,301,948
Elections	54,000	-	-
Facilities Management	545,000	-	6,810,000
Finance & Risk Management	6,071,547	-	10,034,500
Non Departmental	247,278	-	259,444
Office of Emergency Management & Homeland Security	1,169,666	-	1,278,330
Recorder	1,285,201	-	598,675
Rocking K South CFD	100,000	-	100,000
Treasurer	467,226	-	350,000
Wireless Integrated Network	3,024,117	-	3,071,573
TOTAL General Government Services	**15,512,077**	**-**	**26,804,470**
Community Resources			
Community Development & Neighborhood Conservation	6,960,183	-	7,247,219
Community Services, Employment & Training	17,979,452	-	19,388,648
Attractions & Tourism	2,750,845	-	1,561,520
Grants Management & Innovation	1,249,941	-	1,129,158
County Free Library	42,780,821	-	42,884,625
Stadium District	5,164,328	-	9,038,480
School Superintendent	1,669,000	-	3,910,025
TOTAL Community Resources	**78,554,570**	**-**	**85,159,675**
Health Services			
Medical Examiner	65,080	-	189,621
Health	25,981,613	-	28,657,517
Pima Animal Care	12,291,231	-	1,001,312
TOTAL Health Services	**38,337,924**	**-**	**29,848,450**
Justice & Law			
Clerk of the Superior Court	1,171,469	-	1,090,180
Justice Court Ajo	29,450	-	25,933
Justice Court Green Valley	59,740	-	61,290
Justice Court Tucson	1,777,948	-	1,826,829
Juvenile Court	9,830,205	-	8,990,882
County Attorney	16,776,858	-	16,120,960

Summary of Expenditures by Fund and Department
Fiscal Year 2019/2020

Fund/Functional Area/Department	Adopted Expenditures/ Expenses 2018/2019	Expense Adjustments Approved 2018/2019	Recommended Expenditures/ Expenses 2019/2020
Public Defense Services	583,575	-	503,955
Superior Court	18,761,992	-	18,118,684
Sheriff	10,737,684	-	9,199,818
TOTAL Justice & Law	**59,728,921**	**-**	**55,938,531**
Public Works			
Environmental Quality	5,850,139	-	5,851,814
Regional Flood Control District	16,914,248	-	16,847,906
Natural Resources, Parks & Recreation	2,766,318	-	4,914,649
Office of Sustainability and Conservation	-	-	20,000
Transportation	43,688,454	-	58,717,953
TOTAL Public Works	**69,219,159**	**-**	**86,352,322**
TOTAL SPECIAL REVENUE FUNDS	**261,352,651**	**-**	**284,103,448**
DEBT SERVICE FUNDS			
General Government Services			
Debt Service	160,950,259	-	107,861,884
TOTAL General Government Services	**160,950,259**	**-**	**107,861,884**
TOTAL DEBT SERVICE FUNDS	**160,950,259**	**-**	**107,861,884**
CAPITAL PROJECTS FUNDS			
Public Works			
Capital Projects	164,329,346	-	131,336,737
TOTAL Public Works	**164,329,346**	**-**	**131,336,737**
TOTAL CAPITAL PROJECTS FUNDS	**164,329,346**	**-**	**131,336,737**
ENTERPRISE FUNDS			
General Government Services			
Facilities Management	3,185,862	-	3,345,212
TOTAL General Government Services	**3,185,862**	**-**	**3,345,212**
Public Works			
Development Services	6,911,803	-	6,657,845
Regional Wastewater Reclamation	152,035,591	-	159,885,028
TOTAL Public Works	**158,947,394**	**-**	**166,542,873**
TOTAL ENTERPRISE FUNDS	**162,133,256**	**-**	**169,888,085**
TOTAL ALL FUNCTIONAL AREAS	**1,334,100,609**	**-**	**1,309,392,644**
THE FOLLOWING IS PROVIDED FOR INFORMATION PURPOSES ONLY			
INTERNAL SERVICE FUNDS			
Facilities Management	-	-	899,251
Finance & Risk Management	16,654,230	-	9,895,794
Fleet Services	18,308,496	-	20,155,046
Human Resources	66,049,403	-	74,723,466
Information Technology	33,366,387	-	30,231,056
Wireless Integrated Network	311,608	-	421,438
TOTAL INTERNAL SERVICE FUNDS	**134,690,124**	**-**	**136,326,051**

Summary of Expenditures by Fund and Department
Fiscal Year 2019/2020

Fund/Functional Area/Department	Adopted Expenditures/ Expenses 2018/2019	Expense Adjustments Approved 2018/2019	Recommended Expenditures/ Expenses 2019/2020
TOTAL ALL FUNDS (Incl. Internal Service Funds)	**1,468,790,733**	**-**	**1,445,718,695**

Summary of Revenues by Functional Area and Department
Fiscal Year 2019/2020

Functional Area/Department	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
GENERAL GOVERNMENT SERVICES		
Assessor	500	500
County Administrator	1,038,342	2,307,148
Clerk of the Board	2,100	2,500
Elections	887,100	1,313,100
Facilities Management	10,865,415	10,428,128
Finance & Risk Management	6,020,000	10,255,000
Finance Contingency		-
Debt Service	57,203,195	60,120,724
Non Departmental	4,062,569	3,744,317
General Government Revenue	519,496,886	535,954,934
Human Resources	62,820	50,820
Information Technology	709,118	769,118
Office of Emergency Management & Homeland Security	609,585	682,058
Procurement	-	-
Recorder	3,322,415	5,813,690
Rocking K South CFD	10	10
Treasurer	73,000	73,000
Wireless Integrated Network	3,075,226	3,403,517
TOTAL GENERAL GOVERNMENT SERVICES	**607,428,281**	**634,918,564**
COMMUNITY RESOURCES		
Community Development & Neighborhood Conservation	6,648,537	6,879,229
Community & Economic Development Administration	-	-
Communications and Graphic Services	310,625	300,625
Community Services, Employment & Training	17,483,043	19,203,478
Attractions & Tourism	1,274,386	1,284,340
Grants Management & Innovation	1,189,941	1,092,485
Kino Sports Complex	30,179	-
County Free Library	44,362,764	48,046,021
Stadium District	2,394,530	3,008,391
School Superintendent	1,979,250	4,220,275
TOTAL COMMUNITY RESOURCES	**75,673,255**	**84,034,844**
HEALTH SERVICES		
Behavioral Health	69,765	312,000
Medical Examiner	1,295,000	1,439,541
Health	13,336,156	15,227,580
Pima Animal Care	7,960,727	7,898,922
TOTAL HEALTH SERVICES	**22,661,648**	**24,878,043**
JUSTICE & LAW		
Clerk of the Superior Court	3,223,738	3,158,974
Constables	388,424	373,424
Justice Court Ajo	168,422	165,307
Justice Court Green Valley	217,526	217,187
Justice Court Tucson	7,866,692	7,826,692

Summary of Revenues by Functional Area and Department
Fiscal Year 2019/2020

Functional Area/Department	Adopted Revenues 2018/2019	Recommended Revenues 2019/2020
Juvenile Court	9,264,217	8,591,159
County Attorney	10,519,874	9,851,090
Public Defense Services	1,676,630	1,691,840
Superior Court	18,713,091	18,228,827
Sheriff	17,396,699	16,360,998
TOTAL JUSTICE & LAW	**69,435,313**	**66,465,498**
PUBLIC WORKS		
Capital Projects	27,992,340	22,675,365
Environmental Quality	4,739,952	4,857,873
Development Services	8,101,475	8,159,053
Regional Flood Control District	27,485,292	27,607,948
Natural Resources, Parks & Recreation	1,524,463	2,641,352
Public Works Administration	-	40,000
Office of Sustainability and Conservation	39,150	34,570
Transportation	73,438,061	74,275,303
Regional Wastewater Reclamation	172,329,380	177,441,836
TOTAL PUBLIC WORKS	**315,650,113**	**317,733,300**
TOTAL ALL FUNCTIONAL AREAS	**1,090,848,610**	**1,128,030,249**
THE FOLLOWING IS PROVIDED FOR INFORMATION PURPOSES ONLY		
GENERAL GOVERNMENT SERVICES		
Facilities Management	-	169,550
Finance & Risk Management	16,333,399	10,986,275
Fleet Services	19,437,046	18,439,323
Human Resources	58,556,403	70,282,921
Information Technology	27,900,331	29,815,756
Wireless Integrated Network	390,341	390,533
TOTAL GENERAL GOVERNMENT SERVICES TOTAL	**122,617,520**	**130,084,358**
ALL FUNDS (INCL. INTERNAL SERVICE FUNDS)	**1,213,466,130**	**1,258,114,607**

Summary of Expenditures by Functional Area and Department
Fiscal Year 2019/2020

Functional Area/Department	Adopted Expenditures/ Expenses 2018/2019	Expense Adjustments Approved 2018/2019	Recommended Expenditures/ Expenses 2019/2020
General Government Services			
Analytics & Data Governance	-	-	2,642,495
Assessor	8,726,593	-	8,015,945
Board of Supervisors	2,600,465	-	2,623,119
County Administrator	5,025,250	-	8,939,046
Clerk of the Board	1,613,129	-	1,661,751
Elections	6,562,425	-	6,509,072
Facilities Management	26,851,084	-	33,653,802
Finance & Risk Management	22,330,343	-	26,299,153
Finance Contingency	42,873,555	-	44,861,712
Debt Service	160,950,259	-	107,861,884
Non Departmental	65,846,250	-	73,773,307
General Government Revenue	223,050	-	113,550
General Government Services Administration	1,779,848	-	363,805
Human Resources	3,394,645	-	3,549,154
Information Technology	13,691,976	-	14,627,509
Office of Emergency Management & Homeland Security	1,819,195	-	1,919,857
Procurement	2,496,386	-	2,519,672
Recorder	6,861,827	-	6,812,411
Rocking K South CFD	100,000	-	100,000
Treasurer	3,068,591	-	2,962,974
Wireless Integrated Network	3,024,117	-	3,071,573
TOTAL GENERAL GOVERNMENT SERVICES	**379,838,988**	-	**352,881,791**
Community Resources			
Community Development & Neighborhood	11,723,412	-	11,996,188
Conservation	753,390	-	829,748
Community & Economic Development Administration	2,329,191	-	2,165,242
Communications and Graphic Services			
Community Services, Employment & Training	25,719,585	-	27,314,866
Attractions & Tourism	2,750,845	-	1,561,520
Grants Management & Innovation	5,098,716	-	5,394,392
Kino Sports Complex	424,157	-	-
County Free Library	42,780,821	-	42,884,625
Stadium District	5,164,328	-	9,038,480
School Superintendent	3,420,900	-	5,675,666
TOTAL COMMUNITY RESOURCES	**100,165,345**	-	**106,860,727**
Health Services			
Behavioral Health	45,168,659	-	44,755,025
Medical Examiner	4,013,898	-	4,558,668
Health	25,981,613	-	28,657,517
Pima Animal Care	12,291,231	-	12,593,534
TOTAL HEALTH SERVICES	**87,455,401**	-	**90,564,744**
Justice & Law		-	
Clerk of the Superior Court	12,146,498	-	12,121,072

Summary of Expenditures by Functional Area and Department

Fiscal Year 2019/2020

Functional Area/Department	Adopted Expenditures/ Expenses 2018/2019	Expense Adjustments Approved 2018/2019	Recommended Expenditures/ Expenses 2019/2020
Constables	1,599,352	-	1,670,548
Justice Court Ajo	762,787	-	760,270
Justice Court Green Valley	635,847	-	641,377
Justice Court Tucson	9,282,298	-	9,366,314
Juvenile Court	34,296,354	-	31,090,271
County Attorney	40,462,419	-	40,116,728
Public Defense Services	33,429,834	-	33,086,791
Superior Court	52,745,670	-	54,191,553
Sheriff	164,520,820	-	166,843,985
TOTAL JUSTICE & LAW	**349,881,879**	-	**349,888,909**
Public Works			
Capital Projects	164,329,346	-	131,336,737
Environmental Quality	7,271,478	-	7,256,269
Development Services	6,911,803	-	6,657,845
Regional Flood Control District	16,914,248	-	16,847,906
Natural Resources, Parks & Recreation	20,876,142	-	23,918,367
Public Works Administration	2,884,703	-	2,751,385
Office of Sustainability and Conservation	1,847,231	-	1,824,983
Transportation	43,688,454	-	58,717,953
Regional Wastewater Reclamation	152,035,591	-	159,885,028
TOTAL PUBLIC WORKS	**416,758,996**	-	**409,196,473**
TOTAL ALL FUNCTIONAL AREAS	**1,334,100,609**	-	**1,309,392,644**
THE FOLLOWING IS PROVIDED FOR INFORMATION PURPOSES ONLY			
General Government Services			
Facilities Management	-	-	899,251
Finance & Risk Management	16,654,230	-	9,895,794
Fleet Services	18,308,496	-	20,155,046
Human Resources	66,049,403	-	74,723,466
Information Technology	33,366,387	-	30,231,056
Wireless Integrated Network	311,608	-	421,438
TOTAL GENERAL GOVERNMENT SERVICES	**134,690,124**	-	**136,326,051**
TOTAL ALL FUNDS (Incl. Internal Service Funds)	**1,468,790,733**	-	**1,445,718,695**

Summary of Personnel by Fund and Department
Fiscal Year 2019/2020

Functional Area/Department	Adopted 2018/2019	Recommended 2019/2020	2019/2020 Vs 2018/2019
GENERAL FUND			
General Government Services			
Analytics & Data Governance	-	20.50	20.50
Assessor	131.50	133.00	1.50
Board of Supervisors	23.83	24.60	0.78
County Administrator	18.55	18.73	0.18
Clerk of the Board	18.00	18.00	-
Elections	51.75	60.25	8.50
Facilities Management	167.60	171.60	4.00
Finance & Risk Management	164.80	164.80	-
General Government Services Administration	13.00	2.00	(11.00)
Human Resources	32.00	33.00	1.00
Information Technology	99.00	109.00	10.00
Procurement	30.00	30.00	-
Recorder	76.20	65.25	(10.95)
Treasurer	34.50	34.50	-
TOTAL GENERAL GOVERNMENT SERVICES	**860.73**	**885.23**	**24.50**
Community Resources			
Community Development & Neighborhood Conservation	14.50	15.50	1.00
Community & Economic Development Administration	3.00	3.00	-
Communications and Graphic Services	21.00	21.00	-
Community Services, Employment & Training	70.52	68.62	(1.90)
Grants Management & Innovation	47.00	49.00	2.00
Kino Sports Complex	6.00	-	(6.00)
School Superintendent	14.00	14.00	-
TOTAL COMMUNITY RESOURCES	**176.02**	**171.12**	**(4.90)**
Health Services			
Behavioral Health	24.63	22.63	(2.00)
Medical Examiner	32.00	33.00	1.00
Pima Animal Care	-	97.00	97.00
TOTAL HEALTH SERVICES	**56.63**	**152.63**	**96.00**
Justice & Law			
Clerk of the Superior Court	199.00	199.00	-
Constables	13.00	14.00	1.00
Justice Court Ajo	9.75	9.75	-
Justice Court Green Valley	8.50	9.00	0.50
Justice Court Tucson	116.00	116.00	-
Juvenile Court	349.00	317.50	(31.50)
County Attorney	338.00	344.00	6.00
Public Defense Services	296.35	295.03	(1.32)
Superior Court	398.00	421.40	23.40
Sheriff	1,489.00	1,489.00	-
TOTAL JUSTICE & LAW	**3,216.60**	**3,214.68**	**(1.92)**
Public Works			
Environmental Quality	3.00	3.00	-
Natural Resources, Parks & Recreation	279.15	279.15	-
Public Works Administration	28.63	27.63	(1.00)
Office of Sustainability and Conservation	17.90	17.90	-
TOTAL PUBLIC WORKS	**328.68**	**327.68**	**(1.00)**

Summary of Personnel by Fund and Department
Fiscal Year 2019/2020

Functional Area/Department	Adopted 2018/2019	Recommended 2019/2020	2019/2020 Vs 2018/2019
GENERAL FUND	**4,638.64**	**4,751.32**	**112.68**
SPECIAL REVENUE FUNDS			
General Government Services			
County Administrator	2.00	2.00	-
Office of Emergency Management & Homeland Security	8.00	8.00	-
Recorder	5.00	6.00	1.00
Wireless Integrated Network	10.00	10.00	-
TOTAL GENERAL GOVERNMENT SERVICES	**25.00**	**26.00**	**1.00**
Community Resources			
Community Development & Neighborhood Conservation	10.00	10.00	-
Community Services, Employment & Training	69.48	70.95	1.48
Attractions & Tourism	4.15	4.15	-
Grants Management & Innovation	2.00	2.00	-
County Free Library	392.50	404.50	12.00
Stadium District	45.74	60.55	14.81
TOTAL COMMUNITY RESOURCES	**523.87**	**552.15**	**28.29**
Health Services			
Medical Examiner	-	1.00	1.00
Health	283.75	310.95	27.20
Pima Animal Care	107.63	15.00	(92.63)
TOTAL HEALTH SERVICES	**391.38**	**326.95**	**(64.43)**
Justice & Law			
Clerk of the Superior Court	7.75	7.48	(0.28)
Justice Court Tucson	18.50	17.00	(1.50)
Juvenile Court	99.75	90.25	(9.50)
County Attorney	104.75	104.75	-
Superior Court	245.50	233.25	(12.25)
Sheriff	22.00	23.00	1.00
TOTAL JUSTICE & LAW	**498.25**	**475.73**	**(22.53)**
Public Works			
Environmental Quality	40.00	44.00	4.00
Regional Flood Control District	60.47	61.37	0.90
Natural Resources, Parks & Recreation	4.50	4.50	-
Transportation	269.95	217.00	(52.95)
TOTAL PUBLIC WORKS	**374.92**	**326.87**	**(48.05)**
TOTAL SPECIAL REVENUE FUNDS	**1,813.41**	**1,707.70**	**(105.72)**
ENTERPRISE FUNDS			
General Government Services			
Facilities Management	5.00	5.00	-
TOTAL GENERAL GOVERNMENT SERVICES	**5.00**	**5.00**	**-**
Public Works			
Development Services	55.50	53.50	(2.00)
Regional Wastewater Reclamation	451.00	442.00	(9.00)
TOTAL PUBLIC WORKS	**506.50**	**495.50**	**(11.00)**
TOTAL ENTERPRISE FUNDS	**511.50**	**500.50**	**(11.00)**

Summary of Personnel by Fund and Department
Fiscal Year 2019/2020

Functional Area/Department	Adopted 2018/2019	Recommended 2019/2020	2019/2020 Vs 2018/2019
TOTAL ALL FUNDS	**6,963.56**	**6,959.52**	**(4.04)**
THE FOLLOWING IS PROVIDED FOR INFORMATION PURPOSES ONLY			
INTERNAL SERVICE FUNDS			
Facilities Management	-	8.00	8.00
Finance & Risk Management	21.00	6.00	(15.00)
Fleet Services	56.00	57.00	1.00
Human Resources	14.00	20.00	6.00
Information Technology	73.00	73.00	-
Wireless Integrated Network	2.00	2.00	-
TOTAL INTERNAL SERVICE FUNDS	**166.00**	**166.00**	**-**
TOTAL ALL FUNDS (INCL. INTERNAL SERVICE FUNDS)	**7,129.56**	**7,125.52**	**(4.04)**

Note: Slight differences between reports are due to rounding.

Full-Time Employees and Personnel Compensation
Fiscal Year 2019/2020

Fund/Department	Full-Time Equivalent (FTE) 2019/2020	Employees Salaries & Hourly Costs 2019/2020	Retirement Costs 2019/2020	Health Care Costs 2019/2020	Other Benefit Costs 2019/2020	Total Estimated Personnel Compensation 2019/2020
GENERAL FUND						
General Government Services						
Analytics & Data Governance	20.50	1,661,514	201,132	147,521	96,324	2,106,491
Assessor	133.00	5,578,454	712,053	976,460	(417,791)	6,849,176
Board of Supervisors	24.60	1,464,570	359,291	192,717	89,815	2,106,393
Clerk of the Board	18.00	885,428	106,663	155,049	57,251	1,204,391
County Administrator	18.73	1,843,721	215,571	141,775	108,213	2,309,280
Elections	60.25	2,133,088	125,811	209,231	109,347	2,577,477
Facilities Management	171.60	8,604,660	1,021,404	1,394,739	817,157	11,837,960
Finance & Risk Management	164.80	9,831,946	1,183,062	1,357,867	664,447	13,037,322
General Government Services Administration	2.00	269,165	32,596	26,977	13,871	342,609
Human Resources	33.00	1,857,334	224,321	248,253	119,123	2,449,031
Information Technology	109.00	8,107,626	980,641	970,434	588,106	10,646,807
Procurement	30.00	1,773,547	212,975	245,327	107,881	2,339,730
Recorder	65.25	2,817,642	229,996	247,679	133,615	3,428,932
Treasurer	34.50	1,681,568	240,978	252,457	86,469	2,261,472
Total General Government Services	885.23	48,510,263	5,846,494	6,566,486	2,573,828	63,497,071
Community Resources						
Communications and Graphic Services	21.00	1,127,732	134,812	214,162	73,720	1,550,426
Community & Economic Development Administration	3.00	488,874	59,203	31,275	25,373	604,725
Community Development & Neighborhood Conservation	15.50	754,093	88,154	96,231	55,181	993,659
Community Services, Employment & Training	68.62	2,471,177	191,512	214,222	178,927	3,055,838
Grants Management & Innovation	49.00	2,821,495	341,682	398,587	213,896	3,775,660
School Superintendent	14.00	806,641	135,497	105,030	48,659	1,095,827
Total Community Resources	171.12	8,470,012	950,860	1,059,507	595,756	11,076,135
Health Services						
Behavioral Health	22.63	1,395,306	165,147	185,360	82,919	1,828,732
Medical Examiner	33.00	2,620,660	315,061	292,287	209,080	3,437,088
Pima Animal Care	97.00	4,401,246	478,424	625,245	290,989	5,795,904
Total Health Services	152.63	8,417,212	958,632	1,102,892	582,988	11,061,724

Full-Time Employees and Personnel Compensation
Fiscal Year 2019/2020

Fund/Department	Full-Time Equivalent (FTE) 2019/2020	Employees Salaries & Hourly Costs 2019/2020	Retirement Costs 2019/2020	Health Care Costs 2019/2020	Other Benefit Costs 2019/2020	Total Estimated Personnel Compensation 2019/2020
Justice & Law						
Clerk of the Superior Court	199.00	7,889,881	985,810	1,430,162	422,667	10,728,520
Constables	14.00	795,505	401,730	150,342	62,925	1,410,502
County Attorney	344.00	18,102,590	2,492,182	2,111,920	1,130,689	23,837,381
Justice Court Ajo	9.75	391,519	89,865	76,952	21,032	579,368
Justice Court Green Valley	9.00	372,457	65,117	76,130	16,734	530,438
Justice Court Tucson	116.00	5,436,369	1,067,180	833,673	306,420	7,643,642
Juvenile Court	317.50	12,337,966	3,230,207	2,254,541	1,039,750	18,862,464
Public Defense Services	295.03	17,111,118	2,053,235	2,099,363	1,079,039	22,342,755
Sheriff	1,489.00	80,436,596	32,076,201	11,806,318	7,326,474	131,645,589
Superior Court	421.40	21,953,547	4,976,563	3,041,248	1,502,682	31,474,040
Total Justice & Law	3,214.68	164,827,548	47,438,090	23,880,649	12,908,412	249,054,699
Public Works						
Environmental Quality	3.00	231,155	27,993	22,927	17,011	299,086
Natural Resources, Parks & Recreation	279.15	11,108,179	1,144,567	1,780,349	976,321	15,009,416
Office of Sustainability and Conservation	17.90	1,225,667	148,310	129,763	93,448	1,597,188
Public Works Administration	27.63	2,122,495	254,238	199,778	172,852	2,749,363
Total Public Works	327.68	14,687,496	1,575,108	2,132,817	1,259,632	19,655,053
TOTAL GENERAL FUND	**4,751.32**	**244,912,531**	**56,769,184**	**34,742,351**	**17,920,616**	**354,344,682**
SPECIAL REVENUE FUNDS						
General Government Services						
County Administrator	2.00	135,000	16,349	21,375	6,887	179,611
Office of Emergency Management & Homeland Security	8.00	548,106	66,375	98,611	36,288	749,380
Recorder	6.00	460,524	55,769	53,110	29,272	598,675
Wireless Integrated Network	-	715,098	86,586	91,822	45,644	939,150
Total General Government Services	16.00	1,858,728	225,079	264,918	118,091	2,466,816
Community Resources						
Attractions & Tourism	4.15	471,153	33,658	16,859	85,433	607,103
Community Development & Neighborhood Conservation	10.00	535,319	63,655	84,475	51,104	734,553

Full-Time Employees and Personnel Compensation
Fiscal Year 2019/2020

Fund/Department	Full-Time Equivalent (FTE) 2019/2020	Employees Salaries & Hourly Costs 2019/2020	Retirement Costs 2019/2020	Health Care Costs 2019/2020	Other Benefit Costs 2019/2020	Total Estimated Personnel Compensation 2019/2020
Community Services, Employment & Training	70.95	2,958,697	355,759	521,019	164,748	4,000,223
County Free Library	404.50	16,338,682	1,682,278	2,297,976	993,234	21,312,170
Grants Management & Innovation	2.00	111,078	13,452	17,729	4,990	147,249
School Superintendent	-	1,339,198	-	-	-	1,339,198
Stadium District	60.55	2,393,136	255,598	417,691	176,877	3,243,302
Total Community Resources	552.15	24,147,263	2,404,400	3,355,749	1,476,386	31,383,798
Health Services						
Health	310.95	14,283,870	1,718,081	2,198,537	867,627	19,068,115
Medical Examiner	1.00	27,051	3,276	3,170	1,190	34,687
Pima Animal Care	15.00	602,673	72,984	86,891	38,722	801,270
Total Health Services	326.95	14,913,594	1,794,341	2,288,598	907,539	19,904,072
Justice & Law						
Clerk of the Superior Court	7.48	296,108	34,322	59,580	14,345	404,355
County Attorney	104.75	4,865,660	619,791	398,395	320,827	6,204,673
Justice Court Tucson	17.00	716,390	80,664	126,821	33,008	956,883
Juvenile Court	90.25	3,714,149	750,404	682,052	274,109	5,420,714
Sheriff	23.00	1,802,738	275,388	103,483	79,398	2,261,007
Superior Court	233.25	10,675,595	2,418,274	1,726,645	848,630	15,669,144
Total Justice & Law	475.73	22,070,640	4,178,843	3,096,976	1,570,317	30,916,776
Public Works						
Environmental Quality	44.00	2,610,374	314,640	333,976	255,928	3,514,918
Natural Resources, Parks & Recreation	4.50	182,622	19,233	18,886	15,062	235,803
Regional Flood Control District	61.38	4,075,228	484,632	482,665	443,142	5,485,667
Transportation	217.00	10,981,489	1,247,094	1,910,565	1,226,791	15,365,939
Total Public Works	326.88	17,849,713	2,065,599	2,746,092	1,940,923	24,602,327
TOTAL SPECIAL REVENUE FUNDS	**1,697.70**	**80,839,938**	**10,668,262**	**11,752,333**	**6,013,256**	**109,273,789**

Full-Time Employees and Personnel Compensation
Fiscal Year 2019/2020

Fund/Department	Full-Time Equivalent (FTE) 2019/2020	Employees Salaries & Hourly Costs 2019/2020	Retirement Costs 2019/2020	Health Care Costs 2019/2020	Other Benefit Costs 2019/2020	Total Estimated Personnel Compensation 2019/2020
ENTERPRISE FUNDS						
General Government Services						
Parking Garages	5.00	198,965	23,748	35,099	8,677	266,489
Total General Government Services	5.00	198,965	23,748	35,099	8,677	266,489
Public Works						
Development Services	53.50	3,392,557	407,447	436,040	273,761	4,509,805
Regional Wastewater Reclamation	442.00	23,276,226	2,678,769	3,461,932	1,690,270	31,107,197
Total Public Works	495.50	26,668,783	3,086,216	3,897,972	1,964,031	35,617,002
TOTAL ENTERPRISE FUNDS	**500.50**	**26,867,748**	**3,109,964**	**3,933,071**	**1,972,708**	**35,883,491**
GRAND TOTAL ALL FUNDS	**6,949.52**	**352,620,217**	**70,547,410**	**50,427,755**	**25,906,580**	**499,501,962**

THE FOLLOWING IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY

INTERNAL SERVICE FUNDS						
Facilities Management	8.00	462,274	55,166	23,086	43,113	583,639
Finance & Risk Management	6.00	394,659	47,784	42,721	28,899	514,063
Fleet Services	57.00	2,778,334	333,809	464,309	266,390	3,842,842
Human Resources	20.00	1,035,785	125,415	173,896	9,235,896	10,570,992
Information Technology	73.00	4,847,517	583,846	671,178	311,466	6,414,007
Wireless Integrated Network	2.00	134,891	16,335	18,125	10,092	179,443
TOTAL INTERNAL SERVICE FUNDS	166.00	9,653,460	1,162,355	1,393,315	9,895,856	22,104,986

Note: Slight FTE differences between reports are due to rounding.

PIMA COUNTY
SUMMARY OF TAX LEVY AND TAX RATE INFORMATION
Fiscal Year 2019/2020

	2018/2019 FISCAL YEAR	2019/2020 FISCAL YEAR
Maximum allowable primary property tax levy per A.R.S. §42-17051 (A).	**$ 434,204,154**	**$ 447,524,191**
Amount received from primary property taxation in fiscal year 2018/19 in excess of the sum of that year's maximum allowable primary property tax levy A.R.S. §42-17102 (A) (18).		
Property Tax Levy Amount		
Primary Property Taxes		
General Fund Primary	$ 339,156,105	$ 349,163,676
Total Primary Property Taxes	**$ 339,156,105**	**$ 349,163,676**
Secondary Property Taxes		
General Fund-Override election	$ -	$ -
Debt Service	$ 57,503,861	$ 60,236,758
Flood Control District	$ 25,266,454	$ 26,495,639
Library District	$ 42,944,550	$ 46,731,502
Fire Assistance District	$ 3,675,247	$ 3,849,915
Total Secondary Property Taxes	**$ 129,390,112**	**$ 137,313,814**
Total Property Tax Levy Amounts	**$ 468,546,217**	**$ 486,477,490**
Property taxes collected *		
Primary Property Taxes		
2018/19 year's levy	$332,379,500	
Prior years' levy	$5,475,200	
Total Primary Property Taxes	**$ 337,854,700**	
Secondary property taxes		
2018/19 year's levy	$ 126,799,773	
Prior years' levy	$ 1,845,318	
Total Secondary Property Taxes	**$ 128,645,091**	
Total Property Taxes Collected	**$ 466,499,791**	
Property Tax Rates		
County Tax Rate		
Primary property tax rate		
General Fund Primary	$ 4.0696	$ 3.9996
Total Primary Property Taxes	**$ 4.0696**	**$ 3.9996**
Secondary Property Tax Rates		
General Fund-Override election	$ -	$ -
Debt Service	$ 0.6900	$ 0.6900
Flood Control District	$ 0.3335	$ 0.3335
Library District	$ 0.5153	$ 0.5353
Fire District Assistance	$ 0.0441	$ 0.0441
Total Secondary Property Taxes	**$ 1.5829**	**$ 1.6029**
Total County Tax Rate	**$ 5.6525**	**$ 5.6025**
Special Assessment district tax rates		
Secondary property tax rates	See Second Page	See Second Page

* Includes actual property taxes collected as of the date the proposed budget was prepared plus estimated property tax for the remainder of the fiscal year.

PIMA COUNTY
SUMMARY OF TAX LEVY AND TAX RATE INFORMATION (Continued)
Fiscal Year 2019/2020

	2018/2019 FISCAL YEAR	2019/2020 FISCAL YEAR
Special Assessment District Tax Rates		
Secondary Property Tax Rates (Continued)		
Street Lighting Improvement Districts		
Cardinal Est.	$ 1.4696	$ 1.8067
Carriage Hills Est. No. 1	$ 0.2508	$ 0.2476
Carriage Hills Est. No. 3	$ 0.1165	$ 0.1102
Desert Steppes	$ 0.2068	$ 0.2048
Hermosa Hills Estates	$ 0.1143	$ 0.1356
Lakeside #1	$ 0.2471	$ 0.2936
Littletown	$ 0.9260	$ 0.7595
Longview Est. #1	$ 0.2595	$ 0.2566
Longview Est. #2	$ 0.2048	$ 0.2531
Mañana Grande B	$ 0.2392	$ 0.2365
Mañana Grande C	$ 0.3230	$ 0.3188
Midvale Park	$ 0.1699	$ 0.1814
Mortimore Addition	$ 0.6264	$ 0.6260
Oaktree No. 1	$ 2.2258	$ 2.6973
Oaktree No. 2	$ 2.4881	$ 3.0105
Oaktree No. 3	$ 2.4201	$ 3.2302
Orange Grove Valley	$ 0.3570	$ 0.3508
Peach Valley	$ 0.4088	$ 0.5305
Peppertree Ranch	$ 0.0785	$ 0.0737
Rolling Hills	$ 0.2009	$ 0.2003
Salida Del Sol	$ 1.9796	$ 2.4011
Other Improvement Districts		
Hayhook Ranch Improvement District	$ 4.1257	$ 5.6254
Community Facilities Districts		
Rocking K South		
Maintenance & Operation	$ 0.3000	$ 0.3000

BUDGET FORMAT

The County Administrator's Recommended Budget Book is organized by **Functional Areas.** These functional areas are:

General Government Services

Community Resources

Health Services

Justice & Law

Public Works

Within each functional area, the departments are arranged in alphabetical order, with individual tabs for each department.

Each department's budget is presented in a traditional line item format.

The information presented includes:

- A **Summary Page** describing the department's function and mandates, and graphs that present the department's expenditures by object category and funding by source.

- A **Recommended Budget Summary** showing changes in the department's expenditures, revenues, operating transfers and net fund impact starting with the fiscal year 2018/19 Adopted Budget and ending with the fiscal year 2019/20 County Administrator's Recommended Budget, followed by pertinent comments and issues.

- A **Five Year History of Expenditures and Revenues** for the department's operating budget and for any special fund or grant that the department administers. This history covers actual expenditure, revenue, and operating transfer data for fiscal year 2015/16, fiscal year 2016/17, and fiscal year 2017/18, projected expenditure, revenue, and transfer data for fiscal year 2018/19; and the County Administrator's fiscal year 2019/20 Recommended Budget.

- A **Funding Summary** that includes information regarding the department's fiscal year 2018/19 Adopted Budget, and fiscal year 2019/20 base budget request, supplemental requests, and the County Administrator's Recommended Budget.

- A **Summary by Object** by Department.

Note: Special department programs or grants, under the management of the primary operating department, are presented in a subsection following the primary operating department. Each presentation includes a Funding Summary; a Five Year History of Expenditures, Revenues, and Transfers; and a Summary by Object.

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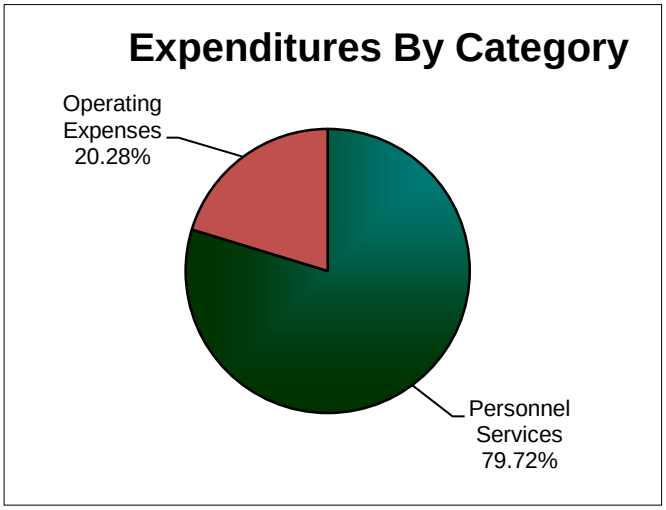
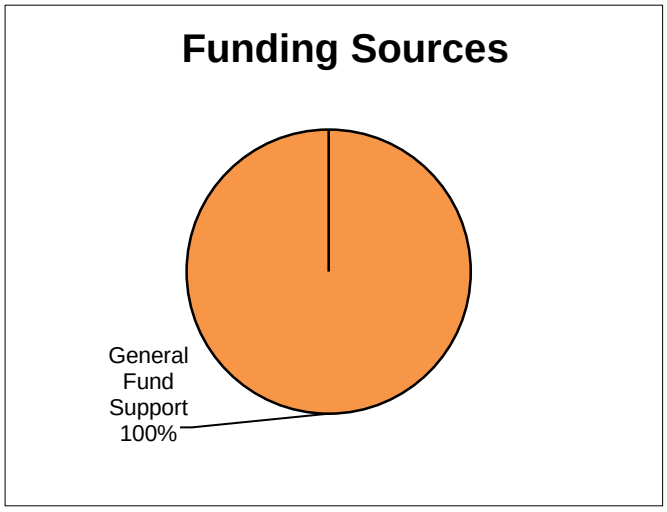
Analytics and Data Governance - General Fund

Revenue	$	-
Expenditures		2,642,495
Fund Impact	$	(2,642,495)
FTEs		20.50

Function Statement: To provide Pima County with reliable information, analyses and insights that support and enhance the quality and delivery of services and address public needs. We will do this through:

1. Developing and communicating policies for ensuring effective data collection, usage, and analyses.
2. Defining standards for the quality of the data captured and metrics for review and improvement.
3. Collaborating with all departments to identify data needs and resolve issues with data quality.
4. Consolidating data related to the activities of Pima County representing a single version of the truth.
5. Delivering trusted data and analyses facilitating data-driven decision making.
6. Providing transparency into county activities through the delivery of high quality and reliable information.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	-	-	-	-
Expenditure Transfer from Gen Gov Svcs Admin	1,255,200			(1,255,200)
Increase in Operational Support	851,000			(851,000)
Three Positions from Information Technology	340,921			(340,921)
Two New Positions Created in FY 2018/19	168,472			(168,472)
HSA FY 2018/19 Offset Add Back	24,000			(24,000)
Server/Storage Adjustment	21,134			(21,134)
Port Charges Adjustment	8,400			(8,400)
Software Adjustment	5,202			(5,202)
Benefits Adjustment	4,806			(4,806)
Hardware Adjustment	1,101			(1,101)
Salary Increase Adjustment	260			(260)
HSA Offset	(38,001)			38,001
Supplemental Requests				
None Submitted				-
Total Recommended Budget	2,642,495	-	-	(2,642,495)
Full Time Equivalents (FTEs)	20.50			

Comments/Issues

Analytics and Data Governance (ADG) was previously assigned under General Government Services Administration (GGSA) in fiscal year 2018/19. As of fiscal year 2019/20, the unit has separated into their own department.

The fiscal year 2019/20 Recommended Budget FTEs are 20.50 including a 10.00 FTE transfer from GGSA. The additional 10.50 FTE increase is due to a 3.00 FTE transfer from Information Technology Department, 5.50 FTE for new positions due to increase of support services for the unit, and 2.00 FTE for new positions that were created in fiscal year 2018/19 for information technology support.

For fiscal year 2019/20, the Recommended Budget expenditures for the newly created department, ADG, are $2,642,495. This includes an expenditure transfer of $1,255,200 from GGSA. Additional increases are related to the expansion of the department to support the 10.50 FTE increase of $1 million, and $300,000 due to software enhancements including related consulting services.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	2,642,495
Revenues	-	-	-	-	-
Transfers In/(Out)	-	-	-	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	2,106,491	-	2,106,491	2,106,491
Operating Expenses	-	536,004	-	536,004	536,004
Total Expenditures	-	2,642,495	-	2,642,495	2,642,495
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	-	2,642,495	-	2,642,495	2,642,495
Total Funding	-	2,642,495	-	2,642,495	2,642,495

SUMMARY BY OBJECT

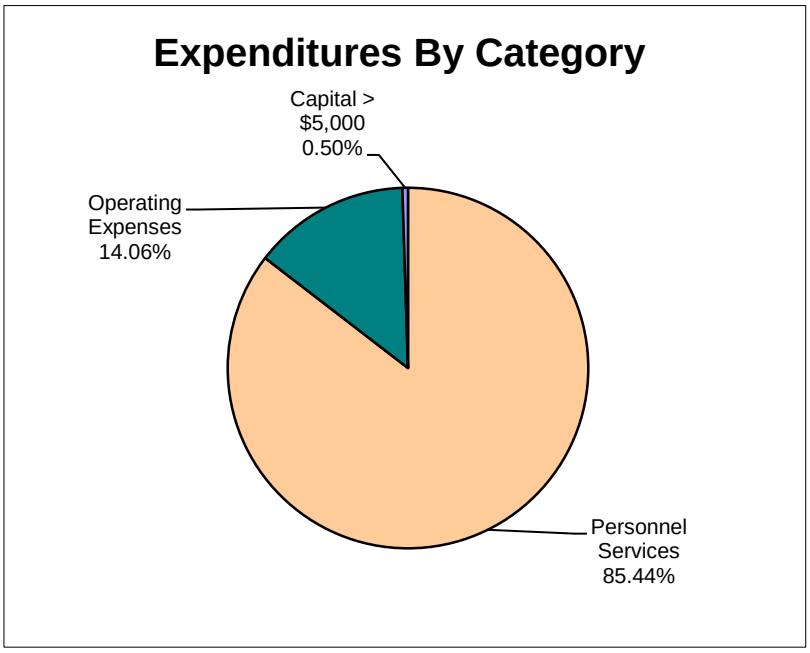
Department: Analytics and Data

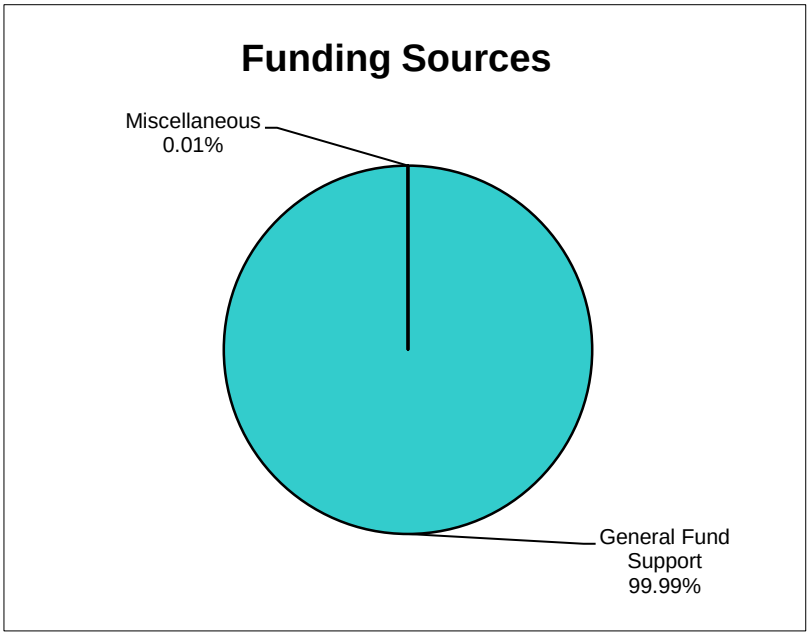
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	1,661,314	1,661,314
Special Assignment Pay	-	-	-	200	200
Social Security & Medicare	-	-	-	126,410	126,410
Unemployment Insurance	-	-	-	757	757
Health Insurance Premiums	-	-	-	109,520	109,520
Workers Compensation	-	-	-	3,986	3,986
Life Insurance	-	-	-	713	713
Employer Paid Subsidy	-	-	-	672	672
Arizona State Retirement	-	-	-	201,132	201,132
Dental Insurance Premiums	-	-	-	1,700	1,700
Budgeted Benefits	-	-	-	87	87
HSA Contribution - Employer	-	-	-	38,001	38,001
HSA Expense Offset	-	-	-	(38,001)	(38,001)
Personnel Services Total	**-**	**-**	**-**	**2,106,491**	**2,106,491**
Office Supplies	-	-	-	8,711	8,711
Software Under $5M	-	-	-	210,080	210,080
Books, Subscriptions & Videos	-	-	-	2,000	2,000
Repair & Maintenance Supplies	-	-	-	2,000	2,000
Tools & Equipment Under $1,000	-	-	-	2,000	2,000
Furniture Under $1,000	-	-	-	2,450	2,450
Software Maintenance and Support	-	-	-	120,500	120,500
In State Training	-	-	-	30,000	30,000
R&M-Machinery & Equipment Services	-	-	-	20,000	20,000
Other Professional Services	-	-	-	75,000	75,000
Advertising	-	-	-	2,000	2,000
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	-	2,000	2,000
Computer Hardware - ISF Charges	-	-	-	4,527	4,527
Server and Storage - ISF Charges	-	-	-	21,134	21,134
Software - ISF Charges	-	-	-	5,202	5,202
ISF- IT Port Charges	-	-	-	8,400	8,400
Office Machines & Computers - Non-Capital	-	-	-	20,000	20,000
Operating Expenses Total	**-**	**-**	**-**	**536,004**	**536,004**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**2,642,495**	**2,642,495**

Assessor – General Fund

Revenue	$	500
Expenditures		8,015,945
Fund Impact	$	(8,015,445)
FTEs		133.00

Function Statement: Locate, identify, list, value, and defend all real and personal property in Pima County. Annually value and add to the tax roll all new construction, additions, changes in ownership, subdivisions, and parcel splits. Educate and assist the public in the valuation and appeals process.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	8,726,593	500	-	(8,726,093)
HSA FY 2018/19 Offset Add Back	190,001			(190,001)
Motor Pool Charges Adjustment	(36,864)			36,864
Port Charges Adjustment	12,288			(12,288)
Software Adjustment	(8,220)			8,220
FY19/20 1% Salary Increase Allocation (half year)	14,557			(14,557)
Benefits Adjustment	13,591			(13,591)
HSA Offset	(196,001)			196,001
Budget Savings Reduction	(700,000)			700,000
Supplemental Requests				
None Submitted				-
Total Recommended Budget	8,015,945	500	-	(8,015,445)
Full Time Equivalents (FTEs)	133.00			

Comments/Issues

The fiscal year 2019/20 Recommended FTEs are 133.00, increased by 1.50 from the fiscal year 2018/19 Adopted Budget. The department converted various part-tme positions to full-time due to increased construction across the county.

The fiscal year 2019/20 Recommended Budget expenditures is $8,015,945, a net decrease of $710,648, or 8.14%, from the fiscal year 2018/19 Adopted Budget. The decrease consists of motor pool charges, software adjustment, HSA offset, and budget saving reduction. The decrease is offset by increases which consist of HSA FY2018/19 offset add back, port charges, FY19/20 1% salary increase allocation (half year), and benefits adjustment. Based on the department's actual expenditures in the past years, the fiscal year 2019/20 Recommended budget is reduced by $700,000.

The fiscal year 2019/20 Recommended Budget revenues of $500 remain unchanged from the fiscal year 2018/19 Adopted Budget.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	7,678,291	7,593,033	7,555,697	8,726,593	8,015,945
Revenues	3,310	1,293	572	500	500

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended Budget
Expenditures					
Personnel Services	7,777,570	6,849,176		6,849,176	6,849,176
Operating Expenses	939,023	1,126,769	-	1,126,769	1,126,769
Capital	10,000	40,000	-	40,000	40,000
Total Expenditures	8,726,593	8,015,945	-	8,015,945	8,015,945
Revenues					
Miscellaneous	500	500	-	500	500
Total Revenues	500	500	-	500	500
General Fund Support	8,726,093	8,015,445	-	8,015,445	8,015,445
Total Funding	8,726,593	8,015,945	-	8,015,945	8,015,945

SUMMARY BY OBJECT

Department: Assessor

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	4,579,573	5,720,066	2,924,202	5,544,820	5,544,820
Overtime	1,406	-	1,060	-	-
Temporary Help	5,586	17,153	-	33,634	33,634
Social Security & Medicare	333,408	428,665	214,254	426,752	426,752
Unemployment Insurance	3,317	2,998	1,548	2,544	2,544
Health Insurance Premiums	727,738	834,028	438,661	780,459	780,459
Workers Compensation	20,228	25,181	13,255	23,180	23,180
Life Insurance	3,469	4,450	2,207	4,450	4,450
Employer Paid Subsidy	5,230	5,376	3,736	5,760	5,760
Arizona State Retirement	517,400	650,022	340,974	664,998	664,998
Elected Official Retirement	-	18,001	-	47,055	47,055
Dental Insurance Premiums	13,732	15,868	9,272	15,524	15,524
Interdepartmental Salaries - Charged in/Debit	26,924	-	28,762	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(985)	-	-
Interdepartmental Fringe - Charged in/Debit	10,224	-	9,365	-	-
Labor Distribution Fringe Charged out/Credit	(164)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	164	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(831)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	831	-	-	-	-
Budgeted Benefits	-	55,762	-	(700,000)	(700,000)
Parking Subsidy	5,217	-	4,909	-	-
Elected Officials Retirement '2014'	18,000	-	32,086	-	-
Paid Parental Leave	7,126	-	2,458	-	-
Sick Payout	4,075	-	8,160	-	-
Vacation Payout	25,590	-	22,020	-	-
HSA Contribution - Employer	137,442	190,001	87,798	196,001	196,001
HSA Expense Offset	-	(190,001)	(87,798)	(196,001)	(196,001)
Personnel Services Total	**6,445,685**	**7,777,570**	**4,055,944**	**6,849,176**	**6,849,176**
Office Supplies	23,523	17,033	8,691	24,757	24,757
Software Under $5M	4,323	5,000	1,914	15,000	15,000
Computer Equipment less than $1,000	80,203	8,100	9,765	8,100	8,100
Books, Subscriptions & Videos	47,809	48,000	94,553	211,000	211,000
Repair & Maintenance Supplies	3,248	2,500	2,246	2,500	2,500

SUMMARY BY OBJECT

Department: Assessor

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	762	-	521	-	-
Cameras, Film & Equipment	949	-	520	-	-
Tools & Equipment Under $1,000	121	-	-	-	-
Furniture Under $1,000	453	2,400	19,049	2,400	2,400
Lawyers	62,200	35,000	36,955	40,000	40,000
Telecommunication Services	-	-	11,807	-	-
Software Maintenance and Support	53,241	70,000	54,626	70,000	70,000
In State Training	14,175	12,420	17,820	12,420	12,420
In State Travel	20	-	-	-	-
Postage & Freight	208,214	201,432	157,749	227,949	227,949
Printing & Microfilming	7,645	12,500	9,096	12,500	12,500
Moving and Storage Fees	-	-	661	-	-
R&M-Machinery & Equipment Services	67,855	13,200	5,991	13,200	13,200
R&M Building Services	3,000	-	-	-	-
Other Professional Services	207,078	152,257	101,021	136,100	136,100
Leases & Rental - Other (Mchnry, Equip, etc.)	4	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	464	-	305	-	-
Parking Charges	-	-	7,308	-	-
Motor Pool Charges	126,634	146,004	95,789	109,140	109,140
Dues and Memberships	14,144	9,200	4,640	9,200	9,200
Other Miscellaneous Charges	11,515	12,000	4,326	12,000	12,000
Software - ISF Charges	38,171	56,103	37,408	56,103	56,103
Mobile Devices - External	9,382	8,500	10,260	18,000	18,000
ISF- IT Port Charges	112,776	127,374	89,408	146,400	146,400
Office Machines & Computers - Non-Capital	12,103	-	3,000	-	-
Operating Expenses Total	**1,110,012**	**939,023**	**785,429**	**1,126,769**	**1,126,769**
Office Machines & Computers - Capital	-	10,000	-	40,000	40,000
Capital Equipment > $5,000 Total	**-**	**10,000**	**-**	**40,000**	**40,000**
EXPENDITURE OBJECTS TOTAL	**7,555,697**	**8,726,593**	**4,841,373**	**8,015,945**	**8,015,945**
REVENUE OBJECTS					
Other Misc. Revenue - Governmental and Agency Funds	572	500	712	500	500
Miscellaneous Revenue Total	**572**	**500**	**712**	**500**	**500**
REVENUE OBJECTS TOTAL	**572**	**500**	**712**	**500**	**500**

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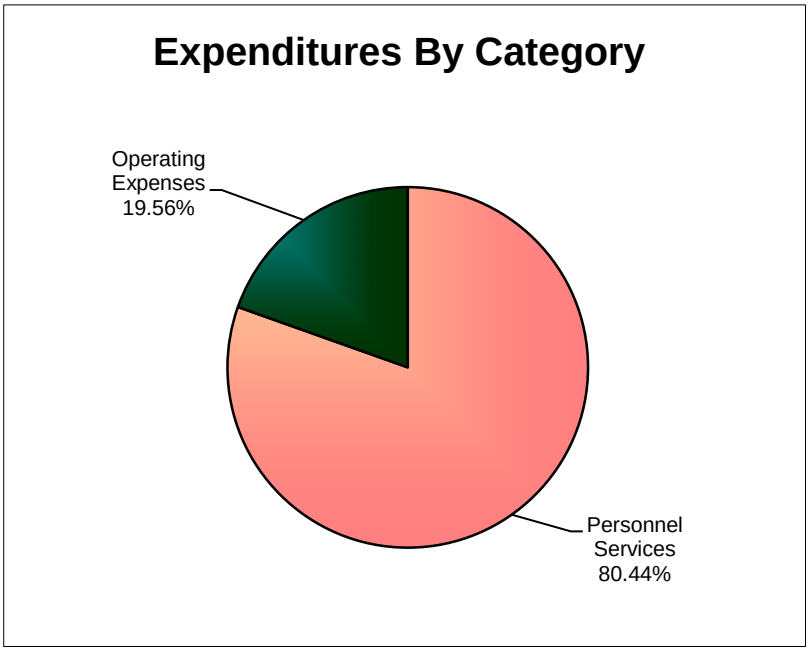
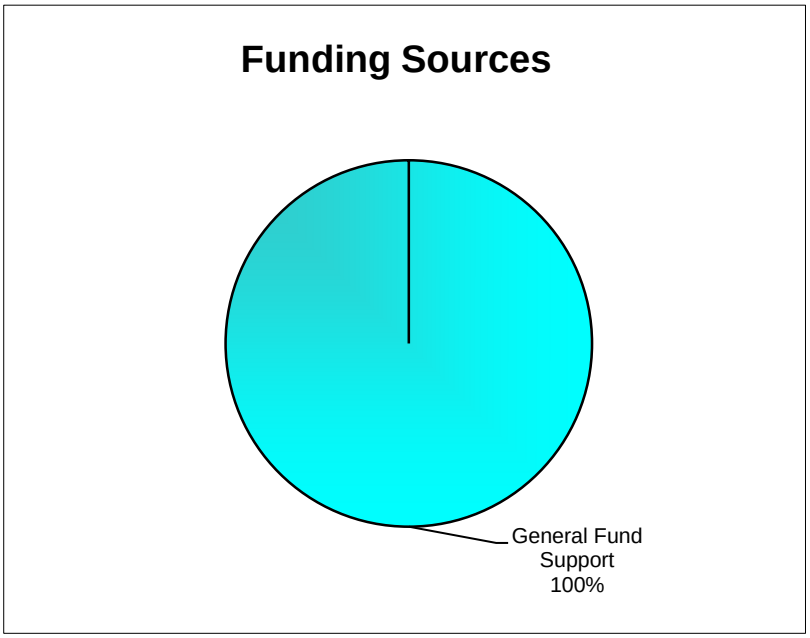
Board of Supervisors – General Fund

Revenue	$ -
Expenditures	2,623,119
Fund Impact	$ (2,623,119)
FTEs	24.60

Function Statement: Fulfill the duties and responsibilities set forth in Arizona Revised Statutes. Fund and maintain public health and safety. Lay out, maintain, and manage roads and bridges within the County. Provide health care and legal services to the indigent population of the County. Supervise the official conduct of all County officers charged with assessing, collecting, safekeeping, managing, or disbursing public revenues. Initiate and support state legislation beneficial to Pima County. Pursue federal and state funding to support services for County residents. Respond to constituents' problems, suggestions, inquiries, or complaints. Establish policies and goals to be carried out and achieved by County departments. Set spending limits and approve budgets of all County departments.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	2,600,465	-	-	(2,600,465)
HSA FY 2018/19 Offset Add Back	38,000			(38,000)
Equalization Adjustment	7,983			(7,983)
Port Charges Adjustment	5,664			(5,664)
Hardware Adjustment	3,381			(3,381)
Benefits Adjustment	2,352			(2,352)
Software Adjustment	2,055			(2,055)
FY 19/20 1% Salary Increase Allocation (half year)	1,390			(1,390)
Server/Storage Adjustment	631			(631)
HSA Offset	(33,000)			33,000
Motor Pool Charges Adjustment	(5,802)			5,802
Supplemental Requests				
None Submitted				-
Total Recommended Budget	2,623,119	-	-	(2,623,119)
Full Time Equivalents (FTEs)	24.60			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 24.60, an increase of a 0.72 FTE over the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $2,623,119, are an increase of $22,654, or 0.87%, over the fiscal year 2018/19 Adopted Budget. These increases consist of an HSA fiscal year 2018/19 offset add back, an equalization adjustment, port charges, hardware, benefits, software, the fiscal year 2019/20 1% salary increase allocation (half year) expenses, and server/storage charges. Partially offsetting these increases are decreases from an HSA offset and motor pool charges.

The supervisors' individual district budgets have been equalized at $481,303, per district. An additional $216,604, is budgeted in the administration center to cover common costs. All districts have sufficient funding.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,846,062	1,992,683	2,080,046	2,600,465	2,623,119
Revenues	75	10	-	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	2,142,989	2,109,993	-	2,109,993	2,109,993
Operating Expenses	457,476	513,126	-	513,126	513,126
Total Expenditures	2,600,465	2,623,119	-	2,623,119	2,623,119
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	2,600,465	2,623,119	-	2,623,119	2,623,119
Total Funding	2,600,465	2,623,119	-	2,623,119	2,623,119

SUMMARY BY OBJECT

Department: Board of Supervisors

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,346,508	1,482,001	913,597	1,456,198	1,456,198
Temporary Help	1,646	-	5,092	8,372	8,372
Social Security & Medicare	99,252	110,834	67,324	112,039	112,039
Unemployment Insurance	706	775	354	668	668
Health Insurance Premiums	156,138	170,199	96,698	159,717	159,717
Workers Compensation	3,531	3,913	2,486	3,515	3,515
Life Insurance	777	884	510	884	884
Employer Paid Subsidy	252	-	128	384	384
Arizona State Retirement	110,723	124,840	77,577	123,920	123,920
Elected Official Retirement	36,446	90,101	64,237	235,371	235,371
Dental Insurance Premiums	2,575	2,740	2,526	3,935	3,935
Interdepartmental Salaries - Charged out/Credit	(992)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	1,527	2,700	101	2,700	2,700
Interdepartmental Fringe - Charged out/Credit	(282)	-	(275)	-	-
Interdepartmental Fringe - Charged in/Debit	482	900	37	900	900
Budgeted Benefits	-	153,102	-	1,390	1,390
Parking Subsidy	-	-	268	-	-
Elected Officials Retirement '2014'	54,000	-	96,258	-	-
Paid Parental Leave	738	-	4,445	-	-
Vacation Payout	2,285	-	1,636	-	-
HSA Contribution - Employer	27,750	38,000	17,867	33,000	33,000
HSA Expense Offset	-	(38,000)	(17,867)	(33,000)	(33,000)
Personnel Services Total	**1,844,062**	**2,142,989**	**1,332,999**	**2,109,993**	**2,109,993**
Office Supplies	19,688	28,615	10,027	28,200	28,200
Software Under $5M	291	1,000	763	1,000	1,000
Computer Equipment less than $1,000	-	3,000	-	3,000	3,000
Food Supplies	2,297	4,500	1,173	4,500	4,500
Fuel & Oil	1	-	-	-	-
Books, Subscriptions & Videos	2,351	4,700	1,872	4,700	4,700
Repair & Maintenance Supplies	1,401	9,800	14	9,800	9,800
Cameras, Film & Equipment	-	1,250	1,217	1,250	1,250
Other Operation Supplies	132	11,200	-	11,200	11,200
Tools & Equipment Under $1,000	4,011	7,200	-	7,200	7,200
Furniture Under $1,000	2,519	-	990	-	-
Signage Supplies & Services	-	-	644	-	-
In State Training	294	2,750	26	2,750	2,750

SUMMARY BY OBJECT

Department: Board of Supervisors

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Out of State Training	-	3,750	-	3,750	3,750
In State Travel	1,177	11,000	88	11,000	11,000
Out of State Travel	2,779	14,000	63	14,000	14,000
Postage & Freight	748	8,950	179	8,950	8,950
Printing & Microfilming	-	4,100	7	4,100	4,100
Moving and Storage Fees	-	500	-	500	500
Leases & Rental - Real Estate - External	-	250	-	250	250
R&M-Machinery & Equipment Services	1,009	2,800	474	2,800	2,800
R&M Building Services	4,488	5,000	-	5,000	5,000
Other Professional Services	1,322	3,600	108	3,600	3,600
Advertising	1,800	2,000	-	2,000	2,000
Leases & Rental - Other (Mchnry, Equip, etc.)	869	-	984	-	-
Parking Charges	-	-	560	-	-
Mileage Reimbursement	2,201	12,500	2,060	12,500	12,500
Motor Pool Charges	30,263	46,000	18,392	46,000	46,000
Dues and Memberships	10,613	12,200	4,277	12,200	12,200
Other Miscellaneous Charges	2,968	65,529	1,474	109,863	109,863
Payments To Grant Sub Recipients	-	3,000	-	3,000	3,000
Computer Hardware - ISF Charges	47,061	54,243	36,168	57,624	57,624
Server and Storage - ISF Charges	39,003	64,281	42,856	64,912	64,912
Software - ISF Charges	14,201	13,922	9,288	15,977	15,977
Telephone Provider Charges - External	643	700	452	700	700
Mobile Devices - External	15,558	17,300	9,448	17,300	17,300
ISF- IT Port Charges	25,752	32,736	21,824	38,400	38,400
Furniture - Non-Capital	-	2,750	-	2,750	2,750
Office Machines & Computers - Non-Capital	-	2,000	-	2,000	2,000
Other Machines & Equipment - Non-Capital	450	350	77	350	350
Telecommunication Equipment - Non-Capital	94	-	-	-	-
Operating Expenses Total	**235,984**	**457,476**	**165,505**	**513,126**	**513,126**
EXPENDITURE OBJECTS TOTAL	**2,080,046**	**2,600,465**	**1,498,504**	**2,623,119**	**2,623,119**

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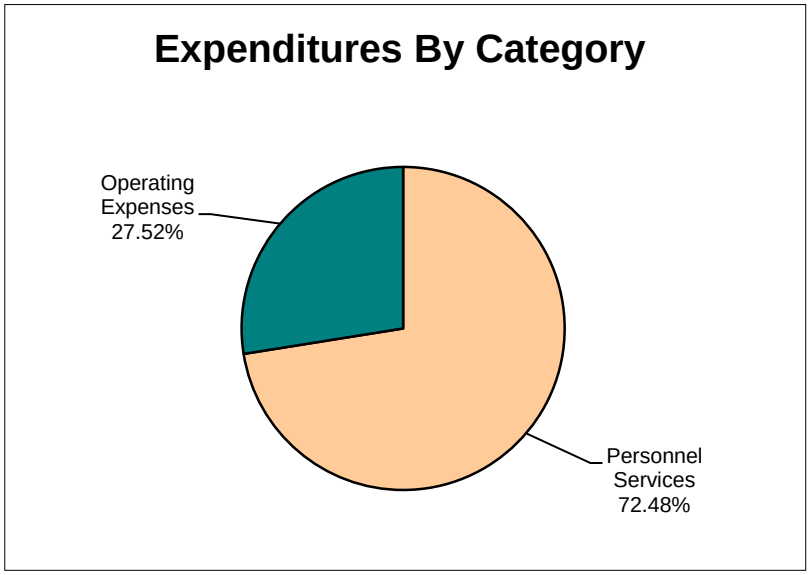
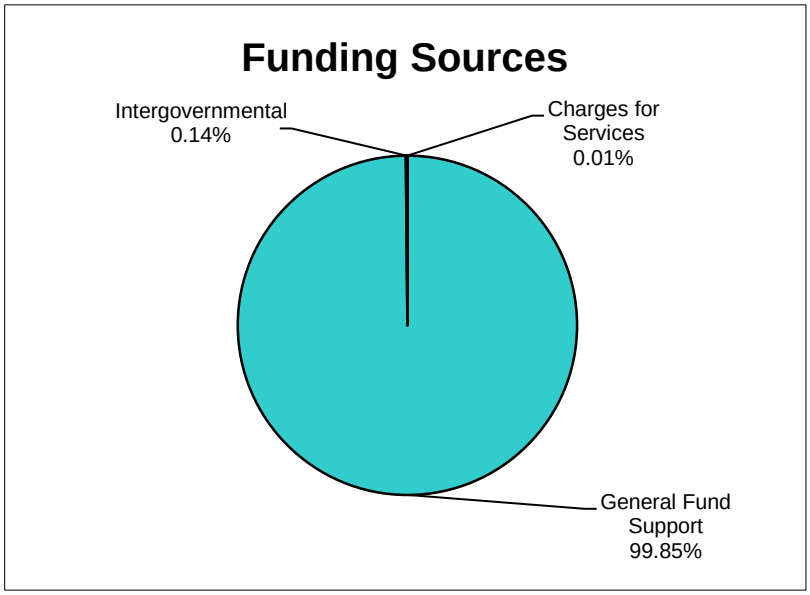
Clerk of the Board – General Fund

Revenue	$	2,500
Expenditures		1,661,751
Fund Impact	$	(1,659,251)
FTEs		18.00

Function Statement: Record and publish all proceedings of the Board of Supervisors. Preserve and file all accounts acted upon by the Board. Administer and direct activities of the Pima County Records Management Program. Serve as the official filing office for all litigation and claims against Pima County. Process, preserve, and file all petitions, appeals, various licenses, and applications. Publicize and codify ordinances for inclusion in the Pima County Code. Administer and direct compliance to requirements for boards, commissions, and committees. Discharge statutory requirements for special taxing districts and State Board of Equalization Hearing Officers. Perform all other duties required by law, rule, or order of the Board.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	1,613,129	2,100	-	(1,611,029)
Salary Increase Adjustment	27,105			(27,105)
HSA FY 2018/19 Offset Add back	23,000			(23,000)
Granicus Annual Subscription	9,000			(9,000)
Server/Storage Adjustment	5,965			(5,965)
FY 19/20 1% Salary Increase Allocation (half year)	2,787			(2,787)
Benefits Adjustment	2,781			(2,781)
Port Charges Adjustment	2,376			(2,376)
Hardware Adjustment	1,808			(1,808)
Software Adjustment	1,233			(1,233)
HSA Offset	(26,000)			26,000
Motor Pool Adjustment	(1,433)			1,433
Special Event, Liquor, and Bingo License Fees		400		400
Supplemental Requests				
None Submitted				-
Total Recommended Budget	1,661,751	2,500	-	(1,659,251)
Full Time Equivalents (FTEs)	18.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 18.00, which is unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $1,661,751, are an increase of $48,622, or 3.01%, over the fiscal year 2018/19 Adopted Budget primarily due to increases in salary, HSA fiscal year 2018/19 offset add back, Granicus annual subscription, server/storage, fiscal year 2019/20 salary increase allocation (half year), benefits, port charges, hardware, and software expenses. These increases are partially offset by decreases in HSA offset and motor pool charges.

Recommended revenue sources:

Liquor Licenses	$	2,400
Miscellaneous Copy Fees		100
	$	2,500

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,356,355	1,474,922	1,488,978	1,581,649	1,661,751
Revenues	2,725	4,682	2,449	2,125	2,500

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,188,612	1,204,391	-	1,204,391	1,204,391
Operating Expenses	424,517	457,360	-	457,360	457,360
Total Expenditures	1,613,129	1,661,751	-	1,661,751	1,661,751
Revenues					
Intergovernmental	2,000	2,400	-	2,400	2,400
Charges For Services	100	100	-	100	100
Total Revenues	2,100	2,500	-	2,500	2,500
General Fund Support	1,611,029	1,659,251	-	1,659,251	1,659,251
Total Funding	1,613,129	1,661,751	-	1,661,751	1,661,751

SUMMARY BY OBJECT

Department: Clerk of the Board

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	821,087	869,285	541,820	885,428	885,428
Overtime	86	-	(6)	-	-
Temporary Help	-	-	6,827	-	-
Social Security & Medicare	58,965	64,691	39,801	67,380	67,380
Unemployment Insurance	598	452	293	402	402
Health Insurance Premiums	129,509	124,104	80,447	129,049	129,049
Workers Compensation	2,142	2,284	1,499	2,114	2,114
Life Insurance	583	612	371	578	578
Employer Paid Subsidy	677	1,056	392	384	384
Arizona State Retirement	94,444	99,785	64,935	106,663	106,663
Dental Insurance Premiums	1,600	1,625	1,051	1,700	1,700
Interdepartmental Salaries - Charged in/Debit	146	390	641	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(185)	-	-
Interdepartmental Fringe - Charged in/Debit	96	130	258	-	-
Budgeted Benefits	-	4,677	-	932	932
Parking Subsidy	65	-	463	360	360
Sick Payout	-	14,600	-	6,200	6,200
Vacation Payout	1,072	4,921	5,051	3,201	3,201
HSA Contribution - Employer	23,333	23,000	15,145	26,000	26,000
HSA Expense Offset	-	(23,000)	(15,145)	(26,000)	(26,000)
Personnel Services Total	**1,134,403**	**1,188,612**	**743,658**	**1,204,391**	**1,204,391**
Office Supplies	4,463	6,500	4,422	6,500	6,500
Software Under $5M	-	-	332	-	-
Food Supplies	2,299	-	1,050	-	-
Books, Subscriptions & Videos	6,809	6,000	3,629	6,185	6,185
Repair & Maintenance Supplies	204	-	224	-	-
Cameras, Film & Equipment	7,857	11,000	2,188	9,500	9,500
Other Operation Supplies	-	-	275	-	-
Tools & Equipment Under $1,000	-	1,805	-	-	-
Furniture Under $1,000	434	-	-	-	-
Expert Witness & Interpreters	280	-	-	-	-
Software Maintenance and Support	59,867	62,800	56,410	81,800	81,800
In State Training	242	1,000	9	1,000	1,000
In State Travel	4,528	3,500	435	3,500	3,500
Postage & Freight	910	2,000	731	2,000	2,000
Printing & Microfilming	757	11,500	413	11,500	11,500
R&M-Machinery & Equipment Services	20,755	25,189	15,821	25,909	25,909

SUMMARY BY OBJECT

Department: Clerk of the Board

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M Building Services	90	-	-	-	-
Other Professional Services	75,648	98,800	37,431	103,013	103,013
Advertising	24,907	26,000	1,550	26,000	26,000
Laundry & Linen Services	1,064	1,115	669	1,115	1,115
Leases & Rental - Other (Mchnry, Equip, etc.)	35,964	40,000	34,566	40,000	40,000
Interdepartmental Supplies & Services - Charged Out/Credit	(5,957)	(6,000)	(5,708)	(6,000)	(6,000)
Interdepartmental Supplies & Services - Charged In/Debit	32	-	76	-	-
Parking Charges	-	-	11	-	-
Waste Disposal and Recycling	262	-	-	-	-
Mileage Reimbursement	2,392	2,700	569	2,700	2,700
Motor Pool Charges	10,419	9,924	5,964	7,685	7,685
Dues and Memberships	485	1,430	625	1,630	1,630
Other Miscellaneous Charges	10	-	-	-	-
Other Insurance Premiums	-	320	186	600	600
Computer Hardware - ISF Charges	55,443	59,790	39,864	61,834	61,834
Server and Storage - ISF Charges	24,026	32,169	21,448	39,249	39,249
Software - ISF Charges	4,990	8,427	5,632	9,660	9,660
Mobile Devices - External	1,631	2,180	894	2,180	2,180
ISF- IT Port Charges	13,764	16,368	10,912	19,800	19,800
Operating Expenses Total	**354,575**	**424,517**	**240,628**	**457,360**	**457,360**
EXPENDITURE OBJECTS TOTAL	**1,488,978**	**1,613,129**	**984,286**	**1,661,751**	**1,661,751**
REVENUE OBJECTS					
State Revenue Alcoholic Beverages	2,400	2,000	2,025	2,400	2,400
Intergovernmental Total	**2,400**	**2,000**	**2,025**	**2,400**	**2,400**
General Government Fees	49	100	93	100	100
Charges for Services Total	**49**	**100**	**93**	**100**	**100**
REVENUE OBJECTS TOTAL	**2,449**	**2,100**	**2,118**	**2,500**	**2,500**

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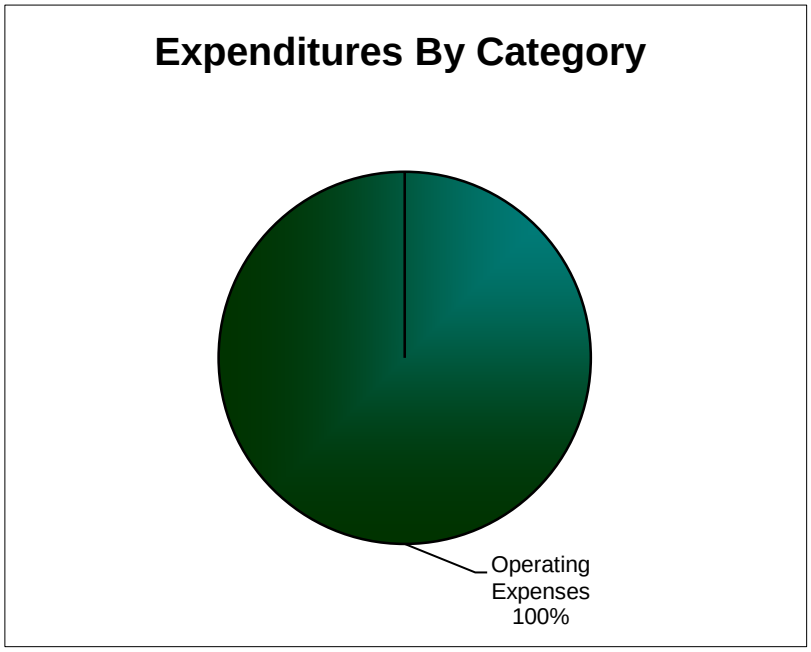
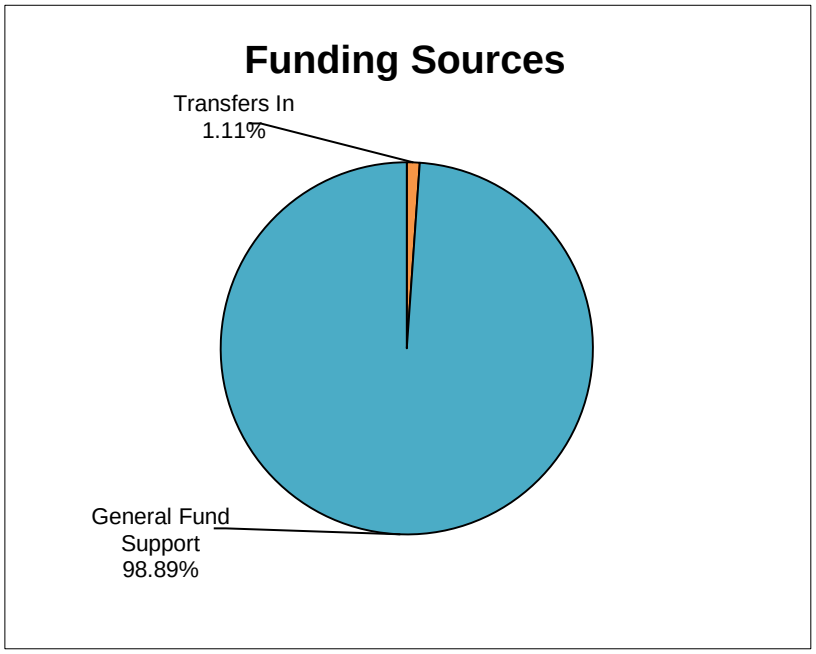
Contingency – General Fund

Revenue	$ -
Expenditures	44,861,712
Net Transfers	500,000
Fund Impact	$ (44,361,712)
FTEs	0.00

Function Statement: Provide funding for emergencies or unforeseen needs that may arise during the year. Maintain reserve funds that may be reallocated by the Board of Supervisors during the year.





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	42,873,555	-	997,957	(41,875,598)
Reverse FY 2018/19 Operating Transfers			(997,957)	(997,957)
Reverse FY 2018/19 General Fund Reserve	(40,342,558)			40,342,558
Reverse FY 2018/19 Budget Stabilization	(2,530,997)			2,530,997
Elections	2,000,000			(2,000,000)
General Contingency	744,994			(744,994)
Attorney, Judgments & Damages	525,000			(525,000)
Operating Costs for New Facilities - Face Mgmt.	200,000			(200,000)
Juvenile Court Probation Relocation	162,887			(162,887)
Maximo Upgrade	150,000			(150,000)
Emerge! Center	100,000			(100,000)
Higher Ground	39,000			(39,000)
PPEP Amado Opioid Program	37,000			(37,000)
Ajo AZ Utilities Increase	32,947			(32,947)
Humane Borders	30,000			(30,000)
PCOA Senior Companion Program	30,000			(30,000)
Southern Arizona Adaptive Sports	20,000			(20,000)
Operating Transfer In - Painted Hills			500,000	500,000
General Fund Reserve	40,789,884			(40,789,884)
Supplemental Requests				
None Submitted				-
Total Recommended	44,861,712	-	500,000	(44,361,712)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

The General Fund Reserve is budgeted at $40,789,884 or 6.80% of the General Fund Base operating revenues and transfers in for fiscal year 2019/20.

There are potential elections next year that have yet been definitively scheduled. The County and the department realize the importance of funding these potential elections and have taken the conservative approach of allocating $2 million in the County's Budget Stabilization Fund to cover the cost of these potential elections. If the elections materialize and this additional funding is needed, it will be made available and moved to the Elections operating budget.

The Budget Stabilization Fund includes expenditure reserves for:

Elections	$ 2,000,000
General Contingency	744,994
Attorney, Judgments & Damages	525,000
Operating Costs New Facilities-FM	200,000
Juvenile Court Probation Relocation	162,887
Maximo Upgrade	150,000
Emerge Center	100,000
Higher Ground/Tucson Community Schools	39,000
PPEP Amado Opioid Program	37,000
Ajo AZ Utilities Increase	32,947
Humane Borders	30,000
PCOA Senior Companion Program	30,000
Southern Arizona Adaptive Sports	20,000
	$ 4,071,828

No supplemental requests were submitted, as this is not an operating department.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	8,580,758	10,260,287	3,456,623	4,708,182	44,861,712
Revenues	148,904	1,462,062	2,008,447	1,865,100	-
Transfers In/(Out)	3,406,233	(3,118,431)	(1,302,270)	(2,166,156)	500,000

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	42,873,555	2,071,828	-	2,071,828	44,861,712
Total Expenditures	42,873,555	2,071,828	-	2,071,828	44,861,712
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Transfers In/(Out)	997,957	1,000,000		1,000,000	500,000
General Fund Support	41,875,598	1,071,828	-	1,071,828	44,361,712
Total Funding	42,873,555	2,071,828	-	2,071,828	44,861,712

The FY 2019/2020 Administrator Recommended column includes the proposed General Fund Reserve.

SUMMARY BY OBJECT

Department: Finance Contingency

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Computer Equipment less than $1,000	3,041	-	299	-	-
Food Supplies	513	-	-	-	-
Tools & Equipment Under $1,000	2,908	-	-	-	-
Court Reporters	385	-	-	-	-
Lawyers	20,436	525,000	79,710	525,000	525,000
Miscellaneous Legal Expenses	-	-	3,751	-	-
R&M-Machinery & Equipment Services	456	-	135	-	-
Other Professional Services	206,127	-	-	-	-
Appraisal Services	-	-	60,000	-	-
Printing Costs for Promotional Items	15,476	-	-	-	-
Advertising	40,000	-	-	-	-
Motor Pool Charges	248	-	-	-	-
Judgments & Damages	-	-	4,792	-	-
Other Miscellaneous Charges	35,000	-	32,692	-	-
Payments to or on behalf of other governments	1,726,800	-	1,726,800	-	-
Payments To Agencies	271,676	30,000	49,349	197,000	197,000
Other Interest Charges	33,520	-	-	-	-
Contingency	39,008	41,320,598	179,733	1,349,828	44,139,712
Office Machines & Computers - Non-Capital	-	-	6,628	-	-
Operating Expenses Total	**2,395,594**	**41,875,598**	**2,143,889**	**2,071,828**	**44,861,712**
Office Machines & Computers - Capital	-	-	7,378	-	-
Capital Equipment > $5,000 Total	**-**	**-**	**7,378**	**-**	**-**
Debt Note Retirement - Debt Note Expense	952,025	943,694	943,693	-	-
Bond Note Interest - Bond Note Expense	109,004	54,263	54,262	-	-
Debt Service Total	**1,061,029**	**997,957**	**997,955**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**3,456,623**	**42,873,555**	**3,149,222**	**2,071,828**	**44,861,712**
REVENUE OBJECTS					
State Revenue	1,226,900	-	1,726,900	-	-
Intergovernmental Total	**1,226,900**	**-**	**1,726,900**	**-**	**-**
Interest - Governmental and Agency Funds	52,960	-	26,480	-	-
Investment Earnings Total	**52,960**	**-**	**26,480**	**-**	**-**

SUMMARY BY OBJECT

Department: Finance Contingency

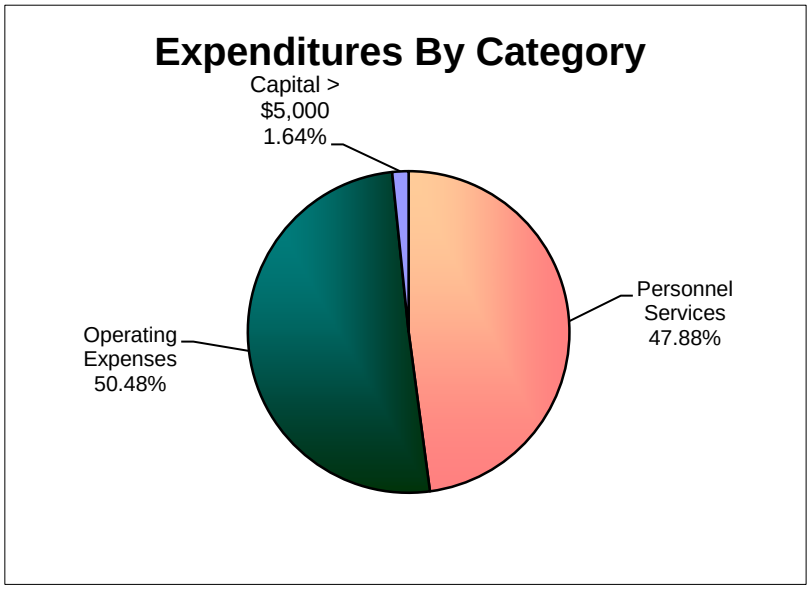
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Misc. Revenue - Governmental and Agency Funds	656,513	-	51,712	-	-
Late Fees and Interest Charges on Overdue Receivable	1,432	-	478	-	-
Credit Card Rebates	70,642	-	59,530	-	-
Miscellaneous Revenue Total	**728,587**	**-**	**111,720**	**-**	**-**
REVENUE OBJECTS TOTAL	**2,008,447**	**-**	**1,865,100**	**-**	**-**

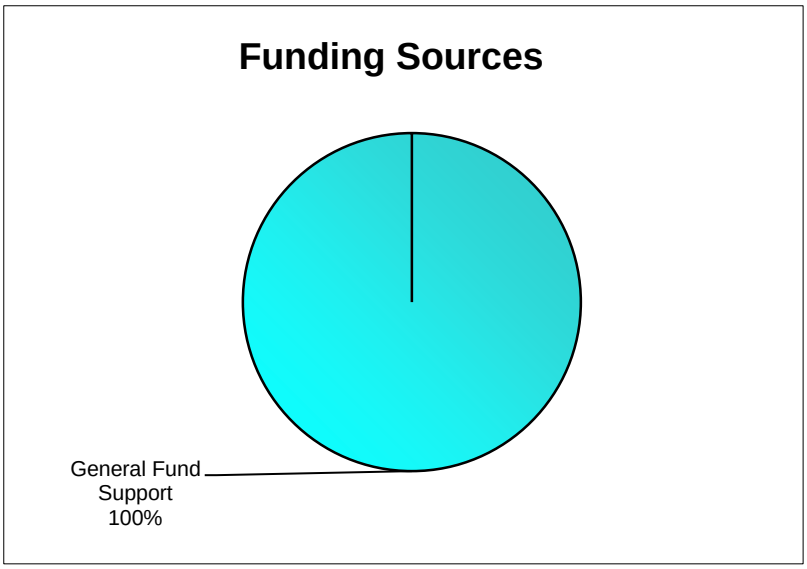
County Administrator – General Fund

Revenue	$ -
Expenditures	4,637,098
Net Transfers	(1,805,774)
Fund Impact	$ (6,442,872)
FTEs	18.73

Function Statement: Carry out the policies and goals established by the Board of Supervisors. Provide information and technical assistance to the Board. Administer and oversee all non-elected official department operations. Provide management, coordination, and communication on all legislative issues and intergovernmental needs. Provide recommendations and oversight for sustainable systemic reform efforts across Pima County's criminal justice system, including collaborative efforts with cities, state, and federal agencies, communities, and tribal communities.

County Administrator also operates County Administrator Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	2,477,208	-	(1,500,000)	(3,977,208)
Outside Agency Adjustment	1,655,300			(1,655,300)
PAG - Outside Agency Adjustment	298,000			(298,000)
Position moved from GGS Admin	185,567			(185,567)
Jail Navigator Position budget authority adjustment	76,053			(76,053)
HSA FY 2018/19 Offset Add back	28,000			(28,000)
Server/Storage Adjustment	6,728			(6,728)
Benefits Adjustment	5,816			(5,816)
Hardware Adjustment	2,359			(2,359)
Port Charges Adjustment	1,320			(1,320)
1% Salary Increase Adjustment	785			(785)
Software Adjustment	156			(156)
Motor Pool Charges Adjustment	(1,291)			1,291
HSA Offset	(23,000)			23,000
Jail Navigator Position to Sheriff	(75,903)			75,903
Reverse in Grants transfer			1,500,000	1,500,000
Transfer in from TR - PAG			130,386	130,386
Transfer in from WW - PAG			54,840	54,840
Transfer out to Grants			(1,991,000)	(1,991,000)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	4,637,098	-	(1,805,774)	(6,442,872)
Full Time Equivalents (FTEs)	18.73			

Comments/Issues

The fiscal year 2019/20 Recommeneded Budget FTEs are 18.73, an increase of 0.18 FTE over the fiscal year 2018/19 Adopted Budget due to transfer in of one position from General Government Services, a decrease in hours in an existing position, and one position transfered to the Sheriff Department.

The fiscal year 2019/20 Recommended Budget expenditures are $4,637,098 is an increase of $2,159,890, or 87.19%, over the fiscal year 2018/19 Adopted Budget primarily due to the addition of the Outside Agency $1,953,300.

The fiscal year 2019/20 Recommended revenues remain unchanged at zero from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Operating Transfers yield a net of ($1,805,774) for an increase of $305,774, or 20.38%, from the fiscal year 2018/19 Adopted Budget.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,466,546	1,880,364	1,896,383	2,402,386	4,637,098
Revenues	515	2,315	100	80	-
Transfers In/(Out)	-	-	-	(1,680,000)	(1,805,774)

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,997,974	2,196,119	-	2,196,119	2,196,119
Operating Expenses	404,234	2,365,979	-	2,365,979	2,365,979
Capital > $5,000	75,000	75,000	-	75,000	75,000
Total Expenditures	2,477,208	4,637,098	-	4,637,098	4,637,098
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Transfers In/(Out)	(1,500,000)	(1,805,774)	-	(1,805,774)	(1,805,774)
General Fund Support	3,977,208	6,442,872	-	6,442,872	6,442,872
Total Funding	2,477,208	4,637,098	-	4,637,098	4,637,098

SUMMARY BY OBJECT

Department: County Administrator

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,405,488	1,724,242	1,072,471	1,828,421	1,828,421
Overtime	157	-	179	-	-
Temporary Help	-	-	6,657	9,690	9,690
Special Assignment Pay	-	5,610	-	5,610	5,610
Social Security & Medicare	88,487	112,296	65,861	120,788	120,788
Unemployment Insurance	1,030	884	570	816	816
Health Insurance Premiums	114,396	125,517	71,579	118,775	118,775
Workers Compensation	3,913	7,500	3,120	4,929	4,929
Life Insurance	504	646	354	646	646
Employer Paid Subsidy	1,134	768	656	1,056	1,056
Arizona State Retirement	161,419	194,961	125,794	215,571	215,571
Dental Insurance Premiums	2,663	2,372	1,875	2,978	2,978
Interdepartmental Salaries - Charged out/Credit	(141,729)	(152,500)	(85,555)	(156,136)	(156,136)
Interdepartmental Salaries - Charged in/Debit	13,984	-	2,953	-	-
Interdepartmental Fringe - Charged out/Credit	(27,374)	(30,502)	(15,203)	(33,078)	(33,078)
Interdepartmental Fringe - Charged in/Debit	5,025	-	1,019	-	-
Labor Distribution Fringe Charged out/Credit	167	-	(2,235)	-	-
Labor Distribution Fringe Charged in/Debit	(17)	-	-	18,053	18,053
Labor Distribution Salaries Charged out/Credit	(534)	-	(8,823)	-	-
Labor Distribution Salaries Charged in/Debit	(85)	-	-	58,000	58,000
Budgeted Benefits	-	6,180	-	-	-
Sick Payout	4,222	-	-	-	-
Vacation Payout	3,057	-	500	-	-
HSA Contribution - Employer	17,962	28,000	12,544	23,000	23,000
HSA Expense Offset	-	(28,000)	(12,544)	(23,000)	(23,000)
Personnel Services Total	**1,653,869**	**1,997,974**	**1,241,772**	**2,196,119**	**2,196,119**
Office Supplies	8,467	13,000	6,126	13,000	13,000
Computer Equipment less than $1,000	292	500	1,832	1,500	1,500
Food Supplies	1,894	2,500	1,919	2,500	2,500
Food Preparations Supplies	11	-	7	-	-
Fuel & Oil	25	-	-	-	-
Books, Subscriptions & Videos	16,133	11,750	10,075	11,750	11,750
Repair & Maintenance Supplies	903	6,000	225	6,500	6,500

SUMMARY BY OBJECT

Department: County Administrator

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	215	-	-	-	-
Other Operation Supplies	-	1,400	1,023	1,400	1,400
Tools & Equipment Under $1,000	-	1,000	1,165	2,000	2,000
Lawyers	505	-	505	-	-
Miscellaneous Legal Expenses	98	-	-	-	-
Architectural Services	6,661	-	-	-	-
Title Fees and Services	580	-	-	-	-
In State Training	624	22,000	1,112	20,312	20,312
Out of State Training	-	20,000	-	18,000	18,000
In State Travel	1,029	7,300	1,197	7,300	7,300
Out of State Travel	6,859	16,000	12,447	16,000	16,000
Postage & Freight	927	3,000	514	2,500	2,500
Printing & Microfilming	3,426	8,000	859	8,000	8,000
Leases & Rental - Real Estate - Internal	-	1,000	-	1,000	1,000
Leases & Rental - Real Estate - External	-	1,200	-	1,200	1,200
R&M-Machinery & Equipment Services	-	1,150	236	1,650	1,650
R&M Building Services	-	2,150	140	2,150	2,150
Other Professional Services	16,221	110,000	1,560	102,057	102,057
Appraisal Services	-	-	6,957	4,500	4,500
Advertising	361	-	293	100	100
Leases & Rental - Other (Mchnry, Equip, etc.)	5,988	-	2,326	1,500	1,500
Interdepartmental Supplies & Services - Charged In/Debit	6	500	20	500	500
Mileage Reimbursement	742	3,700	226	3,700	3,700
Motor Pool Charges	1,688	3,000	815	3,098	3,098
Dues and Memberships	36,160	37,000	17,257	33,000	33,000
Other Miscellaneous Charges	5,912	4,000	1,914	4,515	4,515
Payments To Agencies	-	-	-	1,953,300	1,953,300
Other Insurance Premiums	60	-	-	-	-
Computer Hardware - ISF Charges	43,845	49,515	33,016	52,188	52,188
Server and Storage - ISF Charges	51,093	44,598	29,736	51,326	51,326
Software - ISF Charges	11,130	10,991	7,328	12,633	12,633
Mobile Devices - External	6,451	3,500	5,090	5,000	5,000
ISF- IT Port Charges	14,208	18,480	12,320	19,800	19,800
Office Machines & Computers - Non-Capital	-	-	1,143	1,000	1,000
Other Machines & Equipment - Non-Capital	-	1,000	3,097	1,000	1,000

SUMMARY BY OBJECT

Department: County Administrator

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Operating Expenses Total	**242,514**	**404,234**	**162,480**	**2,365,979**	**2,365,979**
Land	-	75,000	-	75,000	75,000
Capital Equipment > $5,000 Total	**-**	**75,000**	**-**	**75,000**	**75,000**
EXPENDITURE OBJECTS TOTAL	**1,896,383**	**2,477,208**	**1,404,252**	**4,637,098**	**4,637,098**
REVENUE OBJECTS					
General Government Fees	-	-	80	-	-
Charges for Services Total	**-**	**-**	**80**	**-**	**-**
Other Misc. Revenue - Governmenta and Agency Funds	100	-	-	-	-
Miscellaneous Revenue Total	**100**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**100**	**-**	**80**	**-**	**-**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF COUNTY ADMINISTRATOR IS:

- **COUNTY ADMINISTRATOR GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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COUNTY ADMINISTRATOR GRANTS

Expenditures: **4,301,948** **Revenues:** **2,307,148**

FTEs: **2.00**

Function Statement: Manage and administer grant programs for Couny Administrator.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	897,062	1,317,046	-	1,317,046	1,317,046
Operating Expenses	1,650,980	2,984,902	-	2,984,902	2,984,902
Total Expenditures	2,548,042	4,301,948	-	4,301,948	4,301,948
Revenues					
Miscellaneous Revenue	1,033,042	1,700,000	-	1,700,000	1,700,000
Federal Grant Revenue	-	596,948	-	596,948	596,948
Investment Earnings	5,300	10,200	-	10,200	10,200
Total Revenues	1,038,342	2,307,148	-	2,307,148	2,307,148
Total Transfers In/(Out)	1,500,000	1,991,000	-	1,991,000	1,991,000
Fund Balance Decrease/(Increase)	9,700	3,800	-	3,800	3,800
Total Funding	2,548,042	4,301,948	-	4,301,948	4,301,948

Grant activity for fiscal years 2015/16 through 2019/20 reflects participation in the MacArthur Foundation's Safety and Justice Challenge Grant. The SAMHSA U MATTTER grant was awarded in October 2018 and is not reflected in fiscal year 2018/19 Adopted Budget.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	135,604	352,185	726,574	1,948,313	4,301,948
Revenues	125,000	347,163	755,405	976,371	2,307,148
Net Operating Transfers In/(Out)	(5,215)	(680)	2,805	1,680,000	1,991,000

SUMMARY BY OBJECT

Department: County Administrator Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	32,513	82,500	50,250	135,000	135,000
Social Security & Medicare	2,366	6,312	3,716	10,327	10,327
Unemployment Insurance	24	44	25	62	62
Health Insurance Premiums	3,008	6,525	6,972	17,375	17,375
Workers Compensation	85	223	136	324	324
Life Insurance	22	51	25	68	68
Arizona State Retirement	3,741	9,735	5,930	16,349	16,349
Dental Insurance Premiums	4	77	26	106	106
Interdepartmental Salaries - Charged out/Credit	(4,432)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	450,583	554,115	350,406	672,150	672,150
Interdepartmental Fringe - Charged out/Credit	(1,971)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	163,256	237,480	110,760	310,794	310,794
Labor Distribution Fringe Charged out/Credit	(154)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	532	-	2,235	34,491	34,491
Labor Distribution Salaries Charged in/Debit	4,182	-	8,823	120,000	120,000
Parking Subsidy	20	-	-	-	-
HSA Contribution - Employer	692	3,000	1,070	4,000	4,000
HSA Expense Offset	-	(3,000)	(1,070)	(4,000)	(4,000)
Personnel Services Total	**654,471**	**897,062**	**539,304**	**1,317,046**	**1,317,046**
Office Supplies	123	2,000	940	44,844	44,844
Computer Equipment less than $1,000	-	-	480	-	-
Food Supplies	1,114	6,000	1,589	-	-
Promotional Items	998	-	-	-	-
Other Operation Supplies	950	-	-	-	-
Tools & Equipment Under $1,000	543	-	785	-	-
Furniture Under $1,000	-	-	902	-	-
In State Training	714	-	2,734	-	-
Out of State Training	852	-	655	-	-
In State Travel	-	-	110	60,947	60,947
Out of State Travel	17,385	12,800	9,623	150,948	150,948
Printing & Microfilming	51	-	5	-	-
Security	828	-	-	-	-
Moving and Storage Fees	-	-	137	-	-

SUMMARY BY OBJECT

Department: County Administrator Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M-Machinery & Equipment	-	-	236	-	-
Services					
Other Professional Services	26,418	1,620,180	80,516	1,676,355	1,676,355
Advertising	-	-	28	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	1,311	-	-	-	-
Dues and Memberships	490	-	-	-	-
Other Miscellaneous Charges	70	-	-	-	-
Payments to or on behalf of other governments	-	-	40,738	-	-
Payments To Agencies	20,000	-	2,500	1,051,808	1,051,808
Mobile Devices - External	256	-	340	-	-
Furniture - Non-Capital	-	-	1,715	-	-
Office Machines & Computers - Non-Capital	-	10,000	1,143	-	-
Operating Expenses Total	**72,103**	**1,650,980**	**145,176**	**2,984,902**	**2,984,902**
EXPENDITURE OBJECTS TOTAL	**726,574**	**2,548,042**	**684,480**	**4,301,948**	**4,301,948**
REVENUE OBJECTS					
Federal Grant Revenue	-	-	-	596,948	596,948
Intergovernmental Total	**-**	**-**	**-**	**596,948**	**596,948**
Interest Revenue Pooled Investments - GOV, AGCY Funds	8,953	5,300	5,764	10,200	10,200
Investment Earnings Total	**8,953**	**5,300**	**5,764**	**10,200**	**10,200**
Federal Grant Revenue Pass Through	36,638	-	-	-	-
Educational Institution					
Other Non-Government Grant	709,814	1,033,042	507,111	1,700,000	1,700,000
Miscellaneous Revenue Total	**746,452**	**1,033,042**	**507,111**	**1,700,000**	**1,700,000**
REVENUE OBJECTS TOTAL	**755,405**	**1,038,342**	**512,875**	**2,307,148**	**2,307,148**

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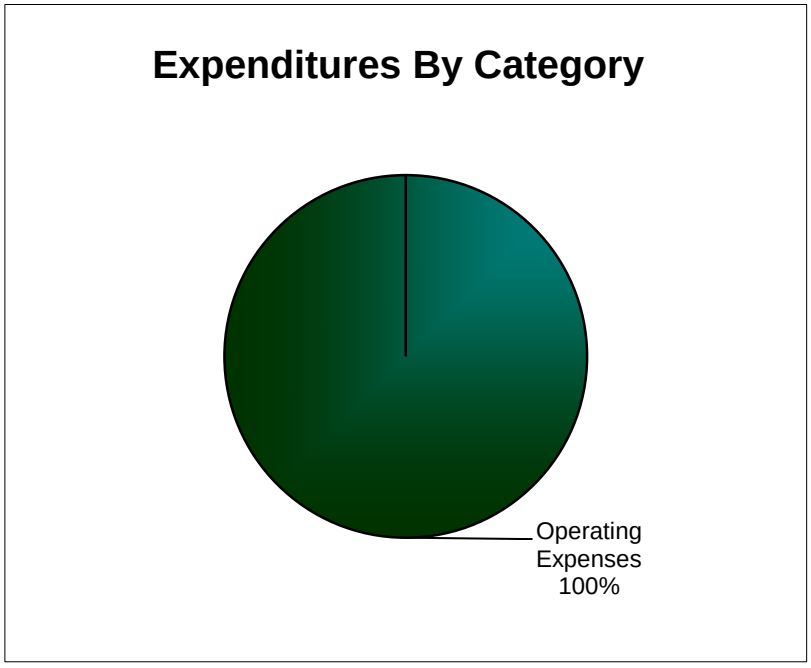
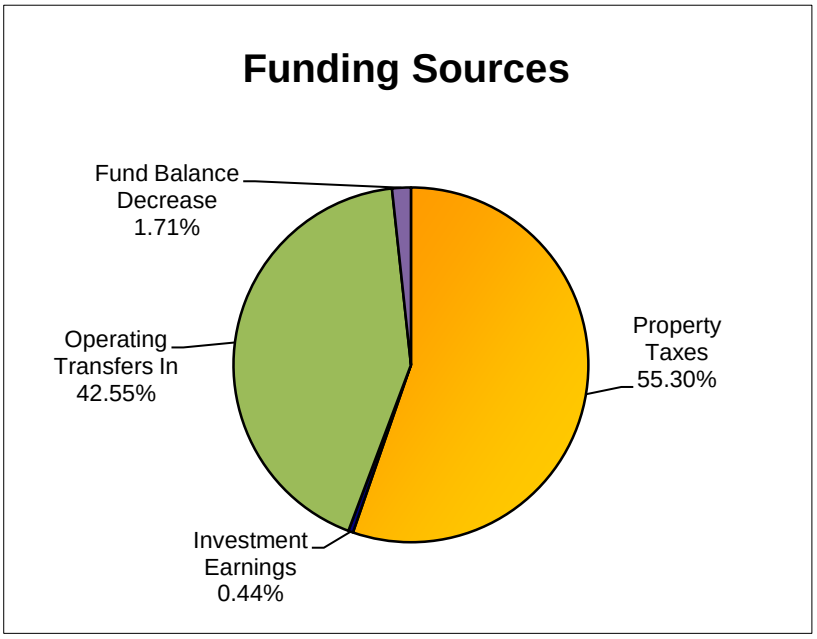
Debt Service – Debt Service Fund

Revenue	$ 60,120,724
Expenditures	107,861,884
Net Transfers	45,895,006
Fund Impact	$ (1,846,154)
FTEs	0.00

Function Statement: Account for the accumulation of resources for, and the payment of, various long term debt principal and interest.





Recommended Budget Summary - Debt Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	160,950,259	57,203,195	102,960,274	(786,790)
Reverse FY 2018/19 Operating Transfers			(102,960,274)	(102,960,274)
General Obligation Bonds	2,391,895			(2,391,895)
Certificates of Participation (COPs)	(54,984,824)			54,984,824
Transportation Bonds	(495,446)			495,446
Current Year Real & Personal Property Tax Revenue		2,801,929		2,801,929
Interest Pooled Investments-Operating		225,000		225,000
Delinquent Real & Personal Property Taxes		(109,400)		(109,400)
Operating Transfers In - Transportation - Transp. Bonds			16,647,967	16,647,967
Operating Transfers In - Capital Projects - COPs 2018 A			8,025,200	8,025,200
Operating Transfers In - COPs 2018 B			4,983,945	4,983,945
Operating Transfers In - General Fund - COPs 2016			4,470,626	4,470,626
Operating Transfers In - General Fund - COPs 2014			3,538,783	3,538,783
Operating Transfers In - General Fund - COPs 2013 A			3,331,502	3,331,502
Operating Transfers In - Stadium District - COPs 2019			1,738,000	1,738,000
Operating Transfers In - Stadium District - COPs 2014			827,420	827,420
Operating Transfers In - Capital Projects - COPs 2020 A			825,000	825,000
Operating Transfers In - Parking Garages - COPs 2014			634,897	634,897
Operating Transfers In - General Fund - COPs 2020 B			536,583	536,583
Operating Transfers In - Capital Projects - COPs 2020 B			335,083	335,083
Supplemental Requests				
None Submitted				-
Total Recommended Budget	107,861,884	60,120,724	45,895,006	(1,846,154)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

Revenue is derived from a secondary tax levy on real and personal property and is affected by changes in taxable net assessed value. The fiscal year 2019/20 taxable net assessed value is $8,729,964,923. This is a $396,072,017, or 4.75%, increase over the statutory valuation for the fiscal year 2018/19 Adopted Budget. New construction added 1.05% to the tax base, and the taxable value of previously existing property increased by 3.67% over fiscal year 2018/19.

The tax rate of $0.6900 per $100 of taxable net assessed value is unchanged from the fiscal year 2018/19 rate. Fiscal year 2019/20 current year property tax revenues of $58,772,224 represent a $2,801,929 increase over fiscal year 2018/19, while anticipated revenue of $878,500 from delinquent property taxes is a $109,400 decrease from fiscal year 2018/19. A one cent change in the property tax rate is equal to a $851,771 change in revenue.

The Debt Service Fund balance is an aggregate of General Obligation, Transportation, and Certificates of Participation (COPs) debt.

Transportation bond and COPs related debt service are covered by operating transfers from those department receiving sale proceeds.

Sale of $61,000,000 Certificates of Participation and $100,000 General Obligation bonds are planned for fiscal year 2019/20.

Recommended revenue sources:

Secondary Tax - Real and Personal Property	$ 59,650,724
Interest	470,000
	$ 60,120,724

No supplemental requests were submitted, as this is not an operating department.

Five Year History of Expenditures and Revenues - Debt Service Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	120,777,717	119,425,072	116,867,359	158,951,420	107,861,884
Revenues	53,009,095	54,960,779	56,494,323	57,583,088	60,120,724
Transfers In/(Out)	54,698,853	59,705,644	60,024,351	99,856,640	45,895,006

Note: Operating transfers for fiscal years 2015/16 through 2017/18 include operating transfers in from the General Fund and various other departments for the debt service on the 2007, 2010, 2013 and 2014 Certificates of Participation. Fiscal year 2018/19 operating transfers include transfers in from the General Fund and various departments for 2010, 2013 and 2014 Certificates of Participation. Operating transfers for fiscal years 2015/16 through 2016/17 include transfers from the Stadium District via the General Fund for debt service on the Jail Facility Certificates of Participation. Fiscal years 2015/16 through 2018/19 operating transfers include transfers in from the General Fund and various departments for the debt service on 2015 Certificates of Participation. Fiscal years 2016/17 through 2018/19 also include operating transfers in from the General Fund and Regional Wastewater Management for 2016 Certificates of Participation. Fiscal year 2017/18 also includes operating transfers in from the General Fund for 2013 Refunding and 2018 Certificates of Participation. Operating transfers for fiscal year 2019/20 include operating transfers in from the General Fund and various other departments for the debt service on the 2013, 2014, 2016, 2018, 2019 and 2020 Certificates of Participation.

Funding Summary By Department - Debt Service Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended Budget
Expenditures					
Operating Expenses	160,950,259	107,861,884	-	107,861,884	107,861,884
Total Expenditures	160,950,259	107,861,884	-	107,861,884	107,861,884
Revenues					
Property Taxes	56,958,195	59,650,724	-	59,650,724	59,650,724
Investment Earnings	245,000	470,000	-	470,000	470,000
Total Revenues	57,203,195	60,120,724	-	60,120,724	60,120,724
Transfers In/(Out)	102,960,274	45,895,006	-	45,895,006	45,895,006
Fund Balance Decr/(Incr)	786,790	1,846,154	-	1,846,154	1,846,154
Total Funding	160,950,259	107,861,884	-	107,861,884	107,861,884

SUMMARY BY OBJECT

Department: Debt Service

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Capital Lease Principal Payment	35,605,000	74,485,000	63,562,500	22,650,001	22,650,001
Capital Lease Interest Payment	5,617,458	9,732,714	4,756,586	6,582,939	6,582,939
Operating Expenses Total	**41,222,458**	**84,217,714**	**68,319,086**	**29,232,940**	**29,232,940**
Debt Note Retirement - Debt Note Expense	60,400,000	63,470,000	31,737,500	66,830,000	66,830,000
Bond Note Interest - Bond Note Expense	14,515,825	13,241,645	8,549,888	11,778,174	11,778,174
Fiscal Charges - Bond Note Expense	11,690	20,900	5,920	20,770	20,770
Debt issuance Cost - Bond Note Expense	717,386	-	-	-	-
Debt Service Total	**75,644,901**	**76,732,545**	**40,293,308**	**78,628,944**	**78,628,944**
EXPENDITURE OBJECTS TOTAL	**116,867,359**	**160,950,259**	**108,612,394**	**107,861,884**	**107,861,884**
REVENUE OBJECTS					
Real Property Taxes Current	53,650,977	54,298,393	32,470,367	57,084,615	57,084,615
Real PropertyTaxes PY Collections	1,295	2,000	6,656	2,600	2,600
Personal Property Taxes Current	1,477,311	1,671,902	1,181,169	1,687,609	1,687,609
Personal Property Taxes PY Collections	10,737	5,400	27,353	4,400	4,400
Real PropertyTaxes PY - Tax .014	471	-	-	-	-
Real PropertyTaxes PY - Tax .015	(285)	(4,100)	(1,547)	-	-
Real PropertyTaxes PY - Tax .016	838,528	(21,000)	(44)	(1,700)	(1,700)
Real Property Taxes PY - Tax .017	-	980,000	557,859	(16,800)	(16,800)
Real Property Taxes PY - Tax .018	-	-	-	856,000	856,000
Personal PropertyTaxes PY - Tax .015	4,444	-	-	-	-
Personal PropertyTaxes PY - Tax .016	20,966	6,200	12,134	-	-
Personal Property Taxes PY - Tax .017	-	19,400	34,645	6,600	6,600
Personal Property Taxes PY - Tax .018	-	-	-	27,400	27,400
Property Taxes Total	**56,004,444**	**56,958,195**	**34,288,592**	**59,650,724**	**59,650,724**
Federal Payments In Lieu of Tax	4,703	-	-	-	-
City Revenue Payments In Lieu of Tax	8,253	-	9,612	-	-
Intergovernmental Total	**12,956**	**-**	**9,612**	**-**	**-**
Interest - Governmental and Agency Funds	9,787	-	7,891	-	-
Interest Revenue Pooled Investments - GOV, AGCY Funds	467,135	245,000	337,813	470,000	470,000

SUMMARY BY OBJECT

Department: Debt Service

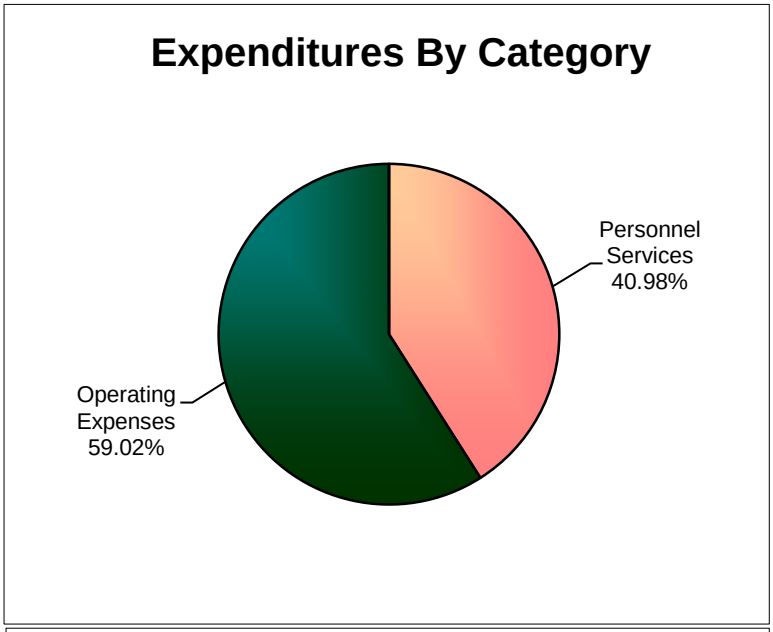
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Investment Earnings Total	**476,922**	**245,000**	**345,704**	**470,000**	**470,000**
Other Misc. Revenue - Governmental and Agency Funds	1	-	5,370	-	-
Miscellaneous Revenue Total	**1**	**-**	**5,370**	**-**	**-**
REVENUE OBJECTS TOTAL	**56,494,323**	**57,203,195**	**34,649,278**	**60,120,724**	**60,120,724**

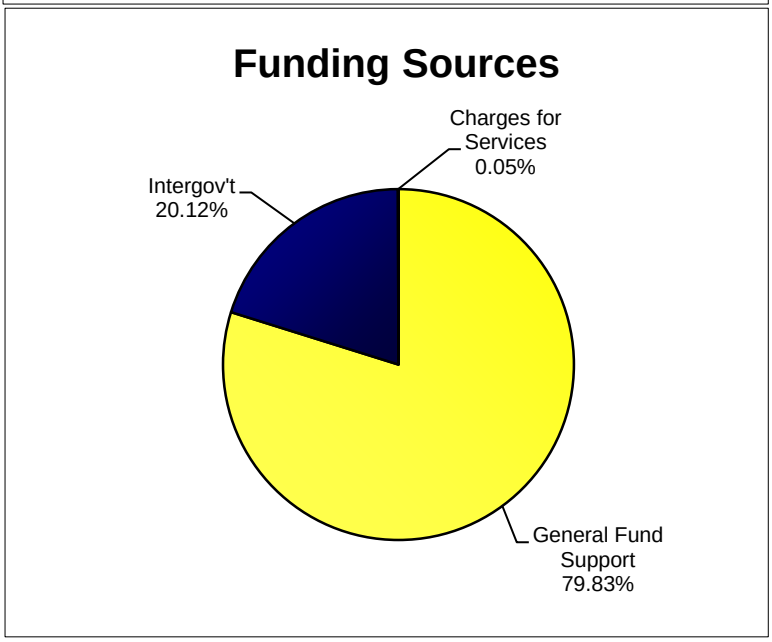
Elections - General Fund

Revenue	$	1,313,100
Expenditures		6,509,072
Fund Impact	$	(5,195,972)
FTEs		60.25

Function Statement: Conduct fair, honest, and efficient elections pursuant to all federal and state laws and regulations. Provide election support to all jurisdictions (cities, towns, school districts, fire districts, and any other special district within Pima County). Serve as the filing office for candidate nomination filings and campaign finance reports. Responsible for all reprecincting and redistricting as required by the Board of Supervisors. Conduct community outreach to the Hispanic and Native American communities. Provide assistance to ensure compliance with the Americans with Disabilities Act and the Voting Rights Act.

Elections operates Elections Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	6,508,425	833,100	-	(5,675,325)
Exp Adj for FY1920 Primary/Gen Elections	7,042,443			(7,042,443)
HSA FY 2018/19 Offset Add back	17,000			(17,000)
Port Charges Adjustment	9,216			(9,216)
FY 19/20 1% Salary Increase Allocation (half year)	4,268			(4,268)
Benefits Adjustment	2,059			(2,059)
IT ISF Hardware Adjustment	2,044			(2,044)
IT ISF Software Adjustment	134			(134)
Exp Adj for FY1819 Primary/Gen Elections	(5,004,600)			5,004,600
Elections reductions - move to Budget Stabilization	(2,000,000)			2,000,000
HSA Offset	(55,001)			55,001
IT ISF Server/Storage Adjustment	(10,952)			10,952
Motor Pool Charges Adjustment	(5,964)			5,964
Rev Adj for FY1819 Primary/Gen Elections		(833,100)		(833,100)
Rev Adj for FY1920 Elections		1,313,100		1,313,100
				-
Supplemental Requests				
Package B - 5% Salary Increase - This package was not recommended				-
Total Recommended	6,509,072	1,313,100	-	(5,195,972)
Full Time Equivalents (FTEs)	60.25			

Comments/Issues

The fiscal year Recommended Budget FTEs are 60.25, an increase of 8.50 FTEs over the fiscal year 2018/19 Adopted Budget. The increase is due to additional temporary personnel for one more scheduled election.

The fiscal year 2019/20 Recommended Budget expenditures of $6,509,072 are a negligible increase of $647 over the fiscal year 2019/20 Adopted Budget. Increases of $2,072,564 are primarily due to net increase in elections costs associated with printing sample ballots for Presidential Preference Election, Statewide Elections, local government elections and increased staffing to handle the increase in early balloting. The remaining increases are attributed to health savings account offset add-back, port charges adjustment, the second portion of the 1% salary increase granted in fiscal year 2018/19, benefits adjustment, and hardware and software adjustments. These increases are offset by decreases of $2,071,917 due to elections reductions, fiscal year 2019/20 health savings account offset, information technology server/storage adjustment and motor pool charges adjustment.

There are potential elections during fiscal year 2019/20 that have not been scheduled. The County and the department realize the importance of funding these potential elections and have taken the conservative approach of allocating $2 million in the County's Budget Stabilization Fund to cover the cost of these potential elections. If the elections materialize and this additional funding is needed, it will be made available and moved to the Elections operating budget.

The fiscal year 2019/20 Recommended Budget revenues of $1,313,100 are an increase of $480,000, or 57.62% over the fiscal year 2018/19 Adopted Budget due to state reimbursements for sample ballots for Primary Elections, General Gubernatorial Elections and local government elections.

Recommended revenue sources:

Intergovernmental	$ 1,310,000
Charges for Services	3,000
Miscellaneous Revenue	100
	$ 1,313,100

The department submitted one request for supplemental funding. Supplemental Package B requests of $53,518 to fund a five percent pay increase for full-time employees to compensate for the additional demands of administering the increased volume of early ballots. As fewer ballots are cast at the polls on Election Day, the volume of mail in ballots has greatly escalated. It is anticipated that in fiscal year 2019/20 about eighty seven percent of ballots cast will be by mail. This package was not recommended.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	3,618,214	3,709,040	1,568,687	4,875,770	6,509,072
Revenues	865,961	1,463,300	272,392	1,087,730	1,313,100

Funding Summary By Department - General Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	3,497,682	3,667,477	-	3,667,477	2,667,477
Operating Expenses	3,010,743	4,841,595	-	4,841,595	3,841,595
Total Expenditures	6,508,425	8,509,072	-	8,509,072	6,509,072
Revenues					
Intergovernmental	830,000	1,310,000	-	1,310,000	1,310,000
Charges for Services	3,000	3,000	-	3,000	3,000
Miscellaneous Revenue	100	100	-	100	100
Total Revenues	833,100	1,313,100	-	1,313,100	1,313,100
General Fund Support	5,675,325	7,195,972	-	7,195,972	5,195,972
Total Funding	6,508,425	8,509,072	-	8,509,072	6,509,072

SUMMARY BY OBJECT

Department: Elections

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	654,841	792,220	461,188	818,122	818,122
Overtime	4,139	150,000	163,770	190,000	190,000
Temporary Help	59,855	993,722	276,789	1,039,966	539,966
Election Pay	8,260	1,000,000	778,813	1,000,000	500,000
Holiday Worked Pay	159	40,000	11,400	40,000	40,000
Special Assignment Pay	3,183	45,000	-	45,000	45,000
Social Security & Medicare	53,104	134,991	69,094	142,145	142,145
Unemployment Insurance	526	942	493	847	847
Health Insurance Premiums	60,193	70,518	41,863	154,230	154,230
Workers Compensation	1,998	4,873	4,521	4,627	4,627
Life Insurance	431	509	312	1,189	1,189
Employer Paid Subsidy	-	100	160	384	384
Arizona State Retirement	76,776	116,332	69,508	122,811	122,811
Correction Officer Retirement - Judicial Employees	-	3,000	-	3,000	3,000
Dental Insurance Premiums	1,151	1,257	1,147	2,656	2,656
Interdepartmental Salaries - Charged out/Credit	(1,942)	-	(543)	-	-
Interdepartmental Salaries - Charged in/Debit	2,222	40,000	14,450	40,000	40,000
Interdepartmental Fringe - Charged out/Credit	(171)	-	(47)	-	-
Interdepartmental Fringe - Charged in/Debit	1,067	100,000	31,787	50,000	50,000
Labor Distribution Fringe Charged out/Credit	-	(3,000)	(1,821)	-	-
Labor Distribution Fringe Charged in/Debit	-	3,000	1,821	-	-
Budgeted Benefits	-	4,218	-	-	-
Sick Payout	-	-	-	1,500	1,500
Vacation Payout	-	-	374	11,000	11,000
HSA Contribution - Employer	11,000	17,000	8,112	55,001	55,001
HSA Expense Offset	-	(17,000)	(8,112)	(55,001)	(55,001)
Personnel Services Total	**936,792**	**3,497,682**	**1,925,079**	**3,667,477**	**2,667,477**
Office Supplies	3,690	22,454	23,316	27,800	27,800
Software Under $5M	664	1,000	663	1,000	1,000
Computer Equipment less than $1,000	3,870	131,000	-	1,000	1,000
Food Supplies	92	190	-	190	190
Medical & Lab Supplies	1	100	99	100	100
Fuel & Oil	-	250	-	-	-
Books, Subscriptions & Videos	15	1,050	108	1,050	1,050

SUMMARY BY OBJECT

Department: Elections

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Repair & Maintenance Supplies	6,963	20,000	5,560	25,000	25,000
Chemicals	23	-	71	250	250
Janitorial Supplies	363	500	105	500	500
Clothing, Uniforms, and Safety Apparel	-	750	267	750	750
Cameras, Film & Equipment	-	30,076	-	29,989	29,989
Other Operation Supplies	12,109	15,000	9,586	15,000	15,000
Tools & Equipment Under $1,000	555	1,000	-	21,723	21,723
Furniture Under $1,000	1,953	-	-	-	-
Accounting and Auditing Services	189	-	-	-	-
Software Maintenance and Support	19,236	124,906	83,458	224,969	224,969
In State Training	-	-	895	-	-
Out of State Training	1,661	3,000	-	4,500	4,500
In State Travel	429	400	967	4,470	4,470
Out of State Travel	7,209	6,500	2,517	9,000	9,000
Postage & Freight	1,281	70,850	112,285	105,950	105,950
Printing & Microfilming	277,183	1,821,000	1,055,940	2,486,500	1,486,500
Moving and Storage Fees	-	50,000	35,733	50,000	50,000
Leases & Rental - Real Estate - Internal	11,389	-	-	-	-
Leases & Rental - Real Estate - External	6,299	174,700	142,865	175,500	175,500
R&M-Machinery & Equipment Services	1,317	20,020	7,490	20,020	20,020
R&M Grounds and Landscaping	-	2,000	-	2,000	2,000
Other Professional Services	69,199	135,850	5,796	63,950	63,950
Advertising	344	500	5	500	500
Leases & Rental - Other (Mchnry, Equip, etc.)	5,086	5,100	1,658	5,100	5,100
Pest Control Services	-	2,500	-	2,500	2,500
Interdepartmental Supplies & Services - Charged Out/Credit	40	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	850	1,873	846	2,500	2,500
Parking Charges	-	100	11	100	100
Electricity	-	14,000	-	14,000	14,000
Waste Disposal and Recycling	467	1,000	1,393	1,500	1,500
Mileage Reimbursement	-	20,000	12,899	20,000	20,000
Motor Pool Charges	27,336	46,769	16,254	47,000	47,000
Dues and Memberships	4,069	2,279	645	2,204	2,204
Other Miscellaneous Charges	31	400	-	400	400
Computer Hardware - ISF Charges	31,513	36,427	24,288	38,471	38,471
Server and Storage - ISF Charges	44,443	50,201	33,472	39,249	39,249
Software - ISF Charges	8,828	9,526	6,352	9,660	9,660

SUMMARY BY OBJECT

Department: Elections

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Mobile Devices - External	9,418	107,000	56,026	154,200	154,200
ISF- IT Port Charges	55,056	65,472	43,648	76,800	76,800
Office Machines & Computers - Non-Capital	4,668	-	-	1,153,500	1,153,500
Other Machines & Equipment - Non-Capital	12,755	-	-	2,700	2,700
Telecommunication Equipment - Non-Capital	1,301	15,000	-	-	-
Operating Expenses Total	**631,895**	**3,010,743**	**1,685,218**	**4,841,595**	**3,841,595**
EXPENDITURE OBJECTS TOTAL	**1,568,687**	**6,508,425**	**3,610,297**	**8,509,072**	**6,509,072**
REVENUE OBJECTS					
State Revenue	-	200,000	321,734	1,185,000	1,185,000
City Revenue Other Operating	89,997	-	192,850	-	-
Other Local Governments Other	180,895	630,000	569,625	125,000	125,000
Intergovernmental Total	**270,892**	**830,000**	**1,084,209**	**1,310,000**	**1,310,000**
General Government Fees	1,225	3,000	3,421	3,000	3,000
Charges for Services Total	**1,225**	**3,000**	**3,421**	**3,000**	**3,000**
Other Misc. Revenue - Governmental and Agency Funds	275	100	2	100	100
Miscellaneous Revenue Total	**275**	**100**	**2**	**100**	**100**
REVENUE OBJECTS TOTAL	**272,392**	**833,100**	**1,087,632**	**1,313,100**	**1,313,100**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF ELECTIONS IS:

- **ELECTIONS GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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ELECTIONS GRANTS SPECIAL REVENUE FUND

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Utilize Help America Vote Act (HAVA) block grant funds for voting machines, voter education, poll worker recruitment and training, and other approved projects. Use HAVA voting equipment funds for the purchase of voting equipment.

Mandates: Help America Vote Act

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	54,000	-	-	-	-
Total Expenditures	54,000	-	-	-	-
Revenues					
Intergovernmental	54,000	-	-	-	-
Total Revenues	54,000	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	-	-	-	-	-
Total Funding	54,000	-	-	-	-

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	33,500	11,167	95,874	45,000	-
Revenues	36,748	263,601	95,873	47,500	-
Net Operating Transfers In/(Out)	-	(260,514)	-	-	-

SUMMARY BY OBJECT

Department: Elections Grants Special Revenue Fund

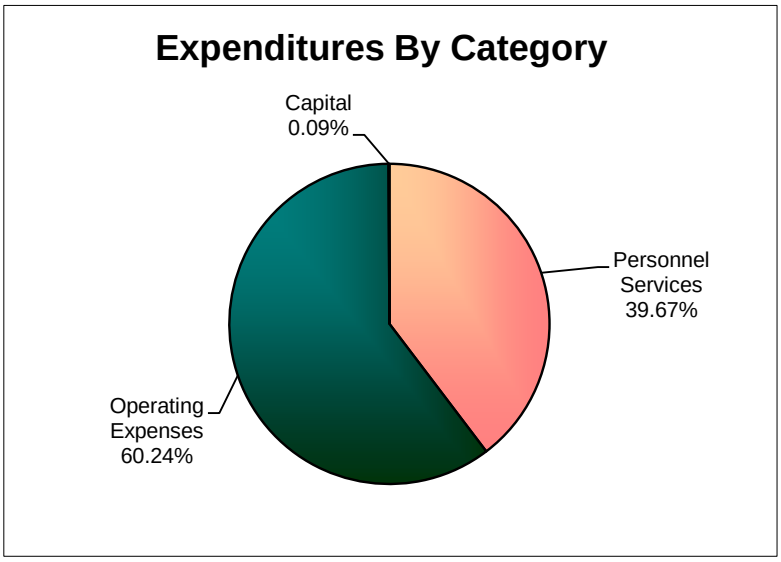
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Computer Equipment less than $1,000	95,874	-	-	-	-
Software Maintenance and Support	-	54,000	-	-	-
Operating Expenses Total	**95,874**	**54,000**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**95,874**	**54,000**	**-**	**-**	**-**
REVENUE OBJECTS					
Federal Grant Revenue Pass Through State	95,873	54,000	-	-	-
Intergovernmental Total	**95,873**	**54,000**	**-**	**-**	**-**
Interest Revenue Pooled Investments - GOV, AGCY Funds	-	-	1,996	-	-
Investment Earnings Total	**-**	**-**	**1,996**	**-**	**-**
REVENUE OBJECTS TOTAL	**95,873**	**54,000**	**1,996**	**-**	**-**

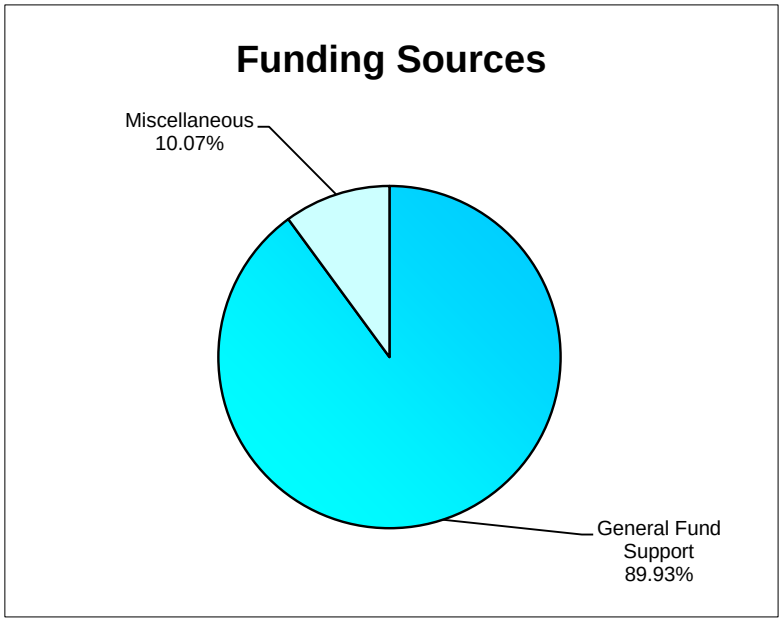
Facilities Management - General Fund

Revenue	$ 2,366,748
Expenditures	23,498,590
Fund Impact	$ (21,131,842)
FTEs	171.60

Function Statement: Provide for well planned and well maintained Pima County government facilities through efficient and cost effective management, programs, and delivery of service. Perform new and remodel construction. Operate and manage Pima County's eight self-supporting, revenue generating parking garage/lot facilities in order to offer safe, secure parking for employees and the public.

Facilities Management, also, operates the Facilities Renewal Fund (a Special Revenue Fund), the Parking Garages (an Enterprise Rund), and Risk Management's Safety and Loss Prevention and Environmental Liability and Property (an Internal Service Fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	23,120,222	2,246,506	-	(20,873,716)
HSA FY 2018/19 Offset Add back	242,000			(242,000)
O&M Adjustment	230,000			(230,000)
Historical Courthouse Adjustment	200,000			(200,000)
Trade Maintenance Salary Adjustment	180,000			(180,000)
Two Positions moved from IT	178,682			(178,682)
Two New Positions	124,744			(124,744)
Downtown Tuc PTP Business Improv Dist Adj	96,164			(96,164)
1% Salary Increase Adjustment	26,080			(26,080)
Port Charges Adjustment	22,680			(22,680)
Hardware Adjustment	10,850			(10,850)
Motor Pool Charges moved from IT	7,332			(7,332)
Software Adjustment	715			(715)
Event Center Adjustment	(418,000)			418,000
HSA Offset	(246,000)			246,000
Motor Pool Charges Adjustment	(146,496)			146,496
Utilities Adjustment	(115,000)			115,000
Server/Storage Adjustment	(11,274)			11,274
Benefits Adjustment	(4,109)			4,109
O&M Reimbursements Adjustment		120,242		120,242
Supplemental Requests				
None Submitted				-
Total Recommended Budget	23,498,590	2,366,748	-	(21,131,842)
Full Time Equivalents (FTEs)	171.60			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 171.60, an increase of 4.00 FTEs from the fiscal year 2018/19 Adopted Budget due to the addition of two new positions and two positions moved from Information Technology (IT).

The fiscal year 2019/20 Recommended Budget expenditures of $23,498,590 is an increase of $378,368, or 1.64%, over the fiscal year 2018/19 Adopted Budget. The increases of $1,319,247 is due to the Downtown Tucson Partnership (DTP) Business Improvement District, software, hardware, and server/storage, port charges, operation and maintenance primarily for the Historical Courthouse, and salary. These were offset by decreases of $940,879 in motor pool charges, the transfer of the Event Center to Kino Sports Complex, utilities, benefits, and a net decrease in HSA Offset.

The fiscal year 2019/20 Recommended Budget revenue of $2,366,748 increased by $120,242, or 5.35%, due to increases in reimbursements for utilities, Accelerate Diagnostics, and the operating agreement with the City of Tucson for 36% of the Publics Works Building.

Recommended revenue resources:

Utility and Repair & Maintenance Reimbursements	$	1,656,744
Rents		710,004
	$	2,366,748

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	18,573,755	20,703,186	21,172,081	21,967,260	23,498,590
Revenues	3,980,988	4,510,605	1,950,704	2,455,145	2,366,748
Transfers In/(Out)	1,606,055	1,487,232	-	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	8,740,509	9,321,004	-	9,321,004	9,321,004
Operating Expenses	14,379,713	14,156,586	-	14,156,586	14,156,586
Capital	-	21,000	-	21,000	21,000
Total Expenditures	23,120,222	23,498,590	-	23,498,590	23,498,590
Revenues					
Miscellaneous	2,246,506	2,366,748	-	2,366,748	2,366,748
Total Revenues	2,246,506	2,366,748	-	2,366,748	2,366,748
Transfers In/(Out)	-	-	-	-	-
General Fund Support	20,873,716	21,131,842	-	21,131,842	21,131,842
Total Funding	23,120,222	23,498,590	-	23,498,590	23,498,590

SUMMARY BY OBJECT

Department: Facilities Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	6,866,560	7,960,027	4,829,620	8,439,967	8,439,967
Overtime	60,879	84,568	39,693	92,167	92,167
On Call Pay	32,739	34,348	21,776	34,348	34,348
Shift Differential	11,067	22,120	6,753	20,884	20,884
Holiday Worked Pay	7,578	10,382	6,260	11,054	11,054
Special Assignment Pay	1,920	-	4,176	6,240	6,240
Social Security & Medicare	519,801	594,239	360,197	644,988	644,988
Unemployment Insurance	5,231	4,160	2,643	3,848	3,848
Health Insurance Premiums	1,091,864	1,120,124	697,136	1,145,739	1,145,739
Workers Compensation	261,356	308,467	199,196	304,366	304,366
Life Insurance	4,852	5,711	3,296	5,813	5,813
Employer Paid Subsidy	4,389	4,608	2,312	3,264	3,264
Arizona State Retirement	800,925	916,606	578,826	1,021,404	1,021,404
Dental Insurance Premiums	18,714	19,548	13,147	21,797	21,797
Interdepartmental Salaries - Charged out/Credit	(1,177,758)	(1,099,712)	(877,176)	(1,173,470)	(1,173,470)
Interdepartmental Salaries - Charged in/Debit	8,698	8,686	4,857	6,961	6,961
Interdepartmental Fringe - Charged out/Credit	(512,185)	(474,363)	(351,398)	(498,827)	(498,827)
Interdepartmental Fringe - Charged in/Debit	3,261	2,920	1,670	2,345	2,345
Labor Distribution Fringe Charged out/Credit	(385,251)	(404,129)	(267,888)	(414,884)	(414,884)
Labor Distribution Fringe Charged in/Debit	194,667	147,082	133,516	159,325	159,325
Labor Distribution Salaries Charged out/Credit	(940,238)	(952,178)	(683,112)	(984,406)	(984,406)
Labor Distribution Salaries Charged in/Debit	471,634	352,110	326,548	386,000	386,000
Budgeted Benefits	-	36,152	-	1	1
Parking Subsidy	835	780	1,731	2,080	2,080
Sick Payout	76,162	23,253	14,918	50,000	50,000
Vacation Payout	60,576	15,000	51,517	30,000	30,000
Initial Appearance Pay	100	-	-	-	-
HSA Contribution - Employer	197,249	242,000	137,882	249,000	249,000
HSA Expense Offset	-	(242,000)	(137,882)	(249,000)	(249,000)
Personnel Services Total	**7,685,625**	**8,740,509**	**5,120,214**	**9,321,004**	**9,321,004**
Office Supplies	19,025	18,855	9,952	19,132	19,132
Software Under $5M	20,331	2,000	8,101	5,000	5,000
Computer Equipment less than $1,000	3,546	2,000	-	3,500	3,500

SUMMARY BY OBJECT

Department: Facilities Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Food Supplies	1,286	1,200	517	1,200	1,200
Fuel & Oil	3,276	1,550	1,104	1,750	1,750
Books, Subscriptions & Videos	5,507	4,728	1,812	5,160	5,160
Repair & Maintenance Supplies	913,710	847,394	508,446	944,615	944,615
Chemicals	36,240	39,910	18,241	33,210	33,210
Janitorial Supplies	22,919	22,508	13,160	24,148	24,148
Clothing, Uniforms, and Safety Apparel	35,653	40,183	19,907	41,433	41,433
Cameras, Film & Equipment	880	750	-	-	-
Other Operation Supplies	5	-	-	-	-
Animal Control Supplies (food & other)	1,488	-	-	-	-
Tools & Equipment Under $1,000	74,224	82,522	51,057	88,551	88,551
Furniture Under $1,000	12,155	-	16,036	5,500	5,500
Signage Supplies & Services	11,999	9,450	4,155	10,450	10,450
Vandalism Repairs	5,656	18,430	310	18,305	18,305
Expert Witness & Interpreters	435	-	-	-	-
Miscellaneous Legal Expenses	30,000	-	-	-	-
Engineering Services	87,884	2,000	12,671	2,000	2,000
Telecommunication Services	21,875	-	-	-	-
Information Technology Services	-	470	-	2,008	2,008
Software Maintenance and Support	92,066	79,936	51,855	78,903	78,903
In State Training	4,699	14,000	6,031	14,200	14,200
Out of State Training	1,750	-	-	-	-
In State Travel	723	1,400	538	1,700	1,700
Out of State Travel	4,115	-	-	-	-
Postage & Freight	1,530	3,400	1,953	2,934	2,934
Printing & Microfilming	375	1,325	113	1,125	1,125
Security	1,685,572	1,775,175	1,023,891	1,772,129	1,772,129
Moving and Storage Fees	1,798	5,000	-	8,000	8,000
Leases & Rental - Real Estate - External	413,280	411,482	306,009	430,739	430,739
R&M-Machinery & Equipment Services	178,241	240,051	70,525	260,921	260,921
R&M Building Services	2,739,382	850,784	202,743	1,208,432	1,208,432
R&M Grounds and Landscaping	126,029	62,970	40,724	108,090	108,090
Other Professional Services	30,150	43,800	11,203	61,676	61,676
Appraisal Services	1,200	-	4,500	-	-
Banking Credit Card Fees and Charges	1,267	960	34	960	960
Advertising	23,795	8,250	5,465	13,402	13,402
Leases & Rental - Other (Mchnry, Equip, etc.)	93,691	101,034	43,173	101,334	101,334

SUMMARY BY OBJECT

Department: Facilities Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Janitorial Services	-	1,651,789	940,289	1,467,811	1,467,811
Pest Control Services	-	26,898	11,851	28,699	28,699
Interdepartmental Supplies & Services - Charged Out/Credit	(379,258)	(281,900)	(211,416)	(278,200)	(278,200)
Intradepartmental Supplies & Services - Charged Out/Credit	(37,897)	(30,700)	(15,967)	(28,009)	(28,009)
Interdepartmental Supplies & Services - Charged In/Debit	501	200	280	-	-
Intradepartmental Supplies & Services - Charged In/Debit	21,933	18,050	10,419	19,450	19,450
Departmental Overhead - Charged In/Debit	2,642	3,515	1,569	2,868	2,868
Parking Charges	-	40,704	25,376	41,544	41,544
Electricity	3,762,435	4,573,683	2,609,165	4,404,941	4,404,941
Water & Sewer	444,573	491,206	332,149	517,660	517,660
Natural Gas	210,781	228,779	142,019	208,959	208,959
Waste Disposal and Recycling	125,848	136,294	59,352	110,223	110,223
Motor Pool Charges	730,963	774,147	440,298	554,952	554,952
Regulatory Permitting Fees	14,857	13,540	14,383	14,140	14,140
Dues and Memberships	4,176	2,839	1,347	3,304	3,304
Other Miscellaneous Charges	39,641	2,500	130	2,500	2,500
Payments to or on behalf of other governments	123	-	-	-	-
Payments To Agencies	355,000	355,000	180,000	276,164	276,164
Other Insurance Premiums	-	50	-	50	50
Bad Debt Expense AP05 (Finance Only)	4,063	-	-	-	-
Radio	14,265	14,760	10,887	15,480	15,480
Computer Hardware - ISF Charges	196,137	222,219	148,152	233,934	233,934
Server and Storage - ISF Charges	181,619	236,202	157,472	224,928	224,928
Software - ISF Charges	52,198	50,559	33,712	55,361	55,361
Solar Energy	691,565	888,767	353,323	696,878	696,878
Telephone Provider Charges - External	39,564	28,429	19,731	40,445	40,445
Internet Charges - External	7,080	7,112	5,646	7,112	7,112
Mobile Devices - External	73,992	72,626	42,062	75,885	75,885
ISF- IT Port Charges	137,640	158,928	105,952	189,000	189,000
Fixed Equipment - Non-Capital	3,618	-	-	-	-
Office Machines & Computers - Non-Capital	2,010	-	3,382	-	-
Medical & Laboratory Equipment - Non-Capital	4,254	-	-	-	-
Other Machines & Equipment - Non-Capital	17,962	-	6,776	-	-

SUMMARY BY OBJECT

Department: Facilities Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Operating Expenses Total	**13,430,042**	**14,379,713**	**7,862,565**	**14,156,586**	**14,156,586**
Fixed Equipment - Capital	47,695	-	-	-	-
Motor Vehicles - Capital	-	-	-	21,000	21,000
Other Machines & Equipment - Capital	8,719	-	-	-	-
Capital Equipment > $5,000 Total	**56,414**	**-**	**-**	**21,000**	**21,000**
EXPENDITURE OBJECTS TOTAL	**21,172,081**	**23,120,222**	**12,982,779**	**23,498,590**	**23,498,590**
REVENUE OBJECTS					
Collections Revenue	4,063	-	390	-	-
Charges for Services Total	**4,063**	**-**	**390**	**-**	**-**
Rent and Royalties	710,002	710,000	532,502	710,004	710,004
Other Misc. Revenue - Governmental and Agency Funds	1,235,382	1,536,506	1,218,407	1,656,744	1,656,744
Late Fees and Interest Charges on Overdue Receivable	1,257	-	-	-	-
Miscellaneous Revenue Total	**1,946,641**	**2,246,506**	**1,750,909**	**2,366,748**	**2,366,748**
REVENUE OBJECTS TOTAL	**1,950,704**	**2,246,506**	**1,751,299**	**2,366,748**	**2,366,748**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF FACILITIES MANAGEMENT ARE:

- **FACILITIES RENEWAL SPECIAL REVENUE FUND**
- **PARKING GARAGES ENTERPRISE FUND**
- **RISK MANAGEMENT INTERNAL SERVICE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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FACILITIES RENEWAL SPECIAL REVENUE FUND

Expenditures: **6,810,000** **Revenues:** **5,593,630**

FTEs: **0.00**

Function Statement: Provide funds and a comprehensive review, analysis, justification, and approval process to provide continuing reinvestment in maintenance and repair of County facilities.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	45,000	545,000	-	545,000	545,000
Operating Expenses	500,000	6,265,000	-	6,265,000	6,265,000
Total Expenditures	545,000	6,810,000	-	6,810,000	6,810,000
Revenues					
Miscellaneous Revenue	6,164,917	5,579,877	-	5,579,877	5,579,877
Investment Earnings	44,896	13,753	-	13,753	13,753
Total Revenues	6,209,813	5,593,630	-	5,593,630	5,593,630
Total Transfers In/(Out)	(5,500,000)	-	-	-	-
Fund Balance Decr/(Incr)	(164,813)	1,216,370	-	1,216,370	1,216,370
Total Funding	545,000	6,810,000	-	6,810,000	6,810,000

For County buildings managed by the Facilities Management Department, rent revenues received from County departments and external lessees are retained in the Facilities Renewal Fund. The difference between the rent received and the operating transfers out is retained in the Facilities Renewal Fund in order to accumulate funds for future major building repair and maintenance expenses.

There are no transfers to Capital Improvement Projects for fiscal year 2019/20 Recommended Budget, a decrease of $5,500,000 from the fiscal year 2018/19 Adopted Budget. This is due to the reclassification of the projects as routine maintenance projects, thus increasing operational expenses.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	383,701	477,985	525,615	595,000	6,810,000
Revenues	2,820,748	2,570,512	5,218,481	5,419,963	5,593,630
Net Operating Transfers In/(Out)	(2,784,940)	565,539	(8,215,900)	(4,813,894)	-

SUMMARY BY OBJECT

Department: Facilities Renewal Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Labor Distribution Fringe Charged in/Debit	8,829	13,551	6,499	213,408	213,408
Labor Distribution Salaries Charged in/Debit	21,555	31,449	16,072	331,592	331,592
Personnel Services Total	**30,384**	**45,000**	**22,571**	**545,000**	**545,000**
Computer Equipment less than $1,000	197	-	-	-	-
Books, Subscriptions & Videos	611	-	-	-	-
Repair & Maintenance Supplies	4,596	-	15,673	-	-
Janitorial Supplies	-	-	505	-	-
Tools & Equipment Under $1,000	31,121	-	-	-	-
Furniture Under $1,000	18,739	-	16,769	-	-
Architectural Services	12,332	-	-	-	-
Engineering Services	12,363	-	714	-	-
Telecommunication Services	6,281	-	2,640	-	-
Information Technology Services	-	-	2,482	-	-
Moving and Storage Fees	4,099	-	1,393	-	-
R&M-Machinery & Equipment Services	33,023	-	-	-	-
R&M Building Services	300,133	500,000	76,667	6,265,000	6,265,000
R&M Grounds and Landscaping	49,046	-	-	-	-
Other Professional Services	14,389	-	1,713	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	483	-	450	-	-
Interdepartmental Supplies & Services - Charged In/Debit	412	-	-	-	-
Intradepartmental Supplies & Services - Charged In/Debit	905	-	620	-	-
Waste Disposal and Recycling	15	-	-	-	-
Regulatory Permitting Fees	5,373	-	-	-	-
Solar Energy	-	-	19,079	-	-
Furniture - Non-Capital	1,113	-	-	-	-
Operating Expenses Total	**495,231**	**500,000**	**138,705**	**6,265,000**	**6,265,000**
Office Machines & Computers - Capital	-	-	7,626	-	-
Other Machines & Equipment - Capital	-	-	135,932	-	-
Capital Equipment > $5,000 Total	**-**	**-**	**143,558**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**525,615**	**545,000**	**304,834**	**6,810,000**	**6,810,000**
REVENUE OBJECTS					

SUMMARY BY OBJECT

Department: Facilities Renewal Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Interest Revenue Pooled Investments - GOV, AGCY Funds	39,896	44,896	12,818	13,753	13,753
Investment Earnings Total	**39,896**	**44,896**	**12,818**	**13,753**	**13,753**
Rent and Royalties	5,092,085	6,116,917	3,846,114	5,555,877	5,555,877
Other Misc. Revenue - Governmental and Agency Funds	86,184	48,000	19,079	24,000	24,000
Late Fees and Interest Charges on Overdue Receivable	316	-	-	-	-
Miscellaneous Revenue Total	**5,178,585**	**6,164,917**	**3,865,193**	**5,579,877**	**5,579,877**
REVENUE OBJECTS TOTAL	**5,218,481**	**6,209,813**	**3,878,011**	**5,593,630**	**5,593,630**

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PARKING GARAGES ENTERPRISE FUND

Expenditures: **3,345,212** **Revenues:** **2,467,750**

FTEs: **5.00**

Function Statement: Operate and manage Pima County's eight self-supporting, revenue generating parking garage/lot facilities in order to offer safe, secure parking for employees and the public.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	482,045	455,992	-	455,992	455,992
Operating Expenses	1,869,846	2,092,720	-	2,092,720	2,092,720
Depreciation	833,971	796,500	-	796,500	796,500
Total Expenditures	3,185,862	3,345,212	-	3,345,212	3,345,212
Revenues					
Charges for Services	2,391,600	2,449,900	-	2,449,900	2,449,900
Licenses & Permits	-	6,000		6,000	6,000
Miscellaneous Revenue	5,850	1,850	-	1,850	1,850
Investment Earnings	11,646	10,000	-	10,000	10,000
Total Revenues	2,409,096	2,467,750	-	2,467,750	2,467,750
Total Transfers In/(Out)	(640,250)	(634,897)	-	(634,897)	(634,897)
Fund Balance Decrease/(Increase)	1,417,016	1,512,359	-	1,512,359	1,512,359
Total Funding	3,185,862	3,345,212	-	3,345,212	3,345,212

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	2,348,889	2,840,338	2,820,078	3,068,710	3,345,212
Revenues	2,240,467	2,434,844	2,562,221	2,658,710	2,467,750
Net Operating Transfers In/(Out)	(272,401)	(641,450)	(639,373)	(640,150)	(634,897)

SUMMARY BY OBJECT

Department: Parking Garages Enterprise Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	192,593	195,033	94,168	196,102	196,102
Overtime	5,343	2,711	3,892	2,863	2,863
Shift Differential	57	-	20	-	-
Holiday Worked Pay	570	-	-	-	-
Special Assignment Pay	-	-	2,580	-	-
Social Security & Medicare	14,735	14,556	7,671	15,002	15,002
Unemployment Insurance	145	102	55	89	89
Health Insurance Premiums	42,541	39,298	19,683	27,099	27,099
Workers Compensation	1,788	1,801	557	471	471
Life Insurance	169	170	84	170	170
Arizona State Retirement	22,865	22,452	11,980	23,748	23,748
Dental Insurance Premiums	196	204	253	425	425
Interdepartmental Salaries - Charged out/Credit	-	-	(128)	-	-
Interdepartmental Salaries - Charged in/Debit	62	-	-	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(246)	-	-
Interdepartmental Fringe - Charged in/Debit	50	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(66,686)	(67,386)	(28,415)	(52,730)	(52,730)
Labor Distribution Fringe Charged in/Debit	113,977	125,468	59,516	106,623	106,623
Labor Distribution Salaries Charged out/Credit	(146,820)	(145,385)	(71,674)	(148,662)	(148,662)
Labor Distribution Salaries Charged in/Debit	255,917	291,560	146,517	284,272	284,272
Budgeted Benefits	-	941	-	-	-
Parking Subsidy	665	520	363	520	520
Vacation Payout	-	-	3,663	-	-
NPL Related Pension Expense	(16,355)	-	-	-	-
HSA Contribution - Employer	8,000	8,000	3,678	8,000	8,000
HSA Expense Offset	-	(8,000)	(3,678)	(8,000)	(8,000)
HBS OPEB Expense	(203)	-	-	-	-
LTD OPEB Expense	74	-	-	-	-
Personnel Services Total	**429,683**	**482,045**	**250,539**	**455,992**	**455,992**
Office Supplies	1,107	4,422	617	3,800	3,800
Software Under $5M	-	-	1,649	-	-
Computer Equipment less than $1,000	2,444	-	756	-	-
Food Supplies	292	220	121	220	220

SUMMARY BY OBJECT

Department: Parking Garages Enterprise Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Food Preparations Supplies	82	50	8	50	50
Fuel & Oil	115	200	34	90	90
Repair & Maintenance Supplies	67,257	46,565	24,095	46,765	46,765
Chemicals	343	1,000	464	500	500
Janitorial Supplies	4,159	5,050	736	4,550	4,550
Clothing, Uniforms, and Safety Apparel	2,139	1,050	-	1,050	1,050
Cameras, Film & Equipment	10,487	-	3,130	-	-
Other Operation Supplies	8,338	11,900	5,891	9,000	9,000
Tools & Equipment Under $1,000	642	4,775	-	2,950	2,950
Furniture Under $1,000	3,026	-	-	-	-
Signage Supplies & Services	212	19,850	-	20,000	20,000
Vandalism Repairs	-	7,500	-	2,640	2,640
Engineering Services	14,933	-	1,155	-	-
Telecommunication Services	1,018	-	-	-	-
Software Maintenance and Support	-	6,000	-	6,000	6,000
In State Training	-	-	400	-	-
Postage & Freight	-	750	160	750	750
Printing & Microfilming	123	5,600	33	3,950	3,950
Security	456,816	523,711	271,087	504,990	504,990
Leases & Rental - Real Estate - External	181,634	181,633	51,530	188,060	188,060
R&M-Machinery & Equipment Services	63,153	111,330	40,827	213,430	213,430
R&M Building Services	120,348	139,797	57,800	146,617	146,617
R&M Grounds and Landscaping	15,091	2,931	1,691	2,500	2,500
Other Professional Services	2,422	-	352	1,000	1,000
Banking Credit Card Fees and Charges	50,341	50,964	35,829	55,272	55,272
Advertising	-	2,000	80	2,000	2,000
Leases & Rental - Other (Mchnry, Equip, etc.)	1,656	-	1,391	540	540
Janitorial Services	-	10,924	34,750	78,949	78,949
Pest Control Services	-	780	280	780	780
Interdepartmental Supplies & Services - Charged In/Debit	2	-	-	-	-
Intradepartmental Supplies & Services - Charged In/Debit	5,392	17,300	698	6,500	6,500
County Administrative Overhead	69,720	69,283	46,192	68,957	68,957
Electricity	155,768	183,714	107,955	177,864	177,864
Water & Sewer	1,535	2,393	1,060	1,638	1,638
Natural Gas	2,829	539	2,410	2,609	2,609
Waste Disposal and Recycling	-	9,900	-	-	-
Dues and Memberships	595	-	-	595	595

SUMMARY BY OBJECT

Department: Parking Garages Enterprise Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Miscellaneous Charges	254,300	219,432	115,828	215,628	215,628
Payments to or on behalf of other governments	-	115,000	-	115,000	115,000
General Liability Insurance Premiums	13,824	10,464	6,984	11,269	11,269
Property Damage Insurance Premiums	24,972	25,926	17,280	40,527	40,527
Radio	984	1,968	706	2,064	2,064
Computer Hardware - ISF Charges	7,211	8,156	5,440	8,628	8,628
Server and Storage - ISF Charges	6,677	8,558	5,712	9,058	9,058
Software - ISF Charges	1,919	1,832	1,224	2,229	2,229
Telephone Provider Charges - External	3,942	8,018	2,567	4,027	4,027
Internet Charges - External	6,816	6,822	4,544	6,822	6,822
Mobile Devices - External	6,791	7,219	3,604	7,032	7,032
ISF- IT Port Charges	27,972	34,320	22,880	41,400	41,400
Other Machines & Equipment - Non-Capital	-	-	-	74,420	74,420
Operating Expenses Total	**1,599,427**	**1,869,846**	**879,950**	**2,092,720**	**2,092,720**
Gain (Loss) Sale CA	-	-	4,086	-	-
Capital Equipment > $5,000 Total	**-**	**-**	**4,086**	**-**	**-**
Depreciation Expense	790,968	833,971	536,741	796,500	796,500
Depreciation Total	**790,968**	**833,971**	**536,741**	**796,500**	**796,500**
EXPENDITURE OBJECTS TOTAL	**2,820,078**	**3,185,862**	**1,671,316**	**3,345,212**	**3,345,212**
REVENUE OBJECTS					
License & Permits	-	-	8,000	6,000	6,000
Licenses & Permits Total	**-**	**-**	**8,000**	**6,000**	**6,000**
Interdepartmental Revenue	270,023	265,440	169,616	242,416	242,416
Facility Fees	564,052	533,059	406,128	559,659	559,659
Bus Pass Fee	217,986	213,840	126,216	215,328	215,328
Parking Fee	1,471,566	1,379,261	1,034,849	1,432,497	1,432,497
Charges for Services Total	**2,523,627**	**2,391,600**	**1,736,809**	**2,449,900**	**2,449,900**
Interest Revenue Pooled Investments Non Op-Proprietary Funds	20,992	11,646	19,402	10,000	10,000
Investment Earnings Total	**20,992**	**11,646**	**19,402**	**10,000**	**10,000**
Overages and Shortages - Proprietary Funds	(88)	(150)	(80)	(150)	(150)
Other Misc. Revenue-Proprietary Funds	17,656	6,000	11,653	2,000	2,000
Late Fees and Interest Charges on Overdue Receivable	34	-	-	-	-

SUMMARY BY OBJECT

Department: Parking Garages Enterprise Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Miscellaneous Revenue Total	**17,602**	**5,850**	**11,573**	**1,850**	**1,850**
REVENUE OBJECTS TOTAL	**2,562,221**	**2,409,096**	**1,775,784**	**2,467,750**	**2,467,750**

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FM RISK MANAGEMENT INTERNAL SERVICE FUND

Expenditures: **899,251** **Revenues:** **169,550**

FTEs: **8.00**

Function Statement: Operate and manage Pima County's Risk Management Safety and Loss Prevention and Environment Liability and Property. Direct safety and loss consultations, inspections, training, and awareness. Comply with Environmental and other related laws and regulations.

Mandates: Pima County Code 3.04, Resolution 1987-175, Resolution 1990-110

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	583,939	-	583,939	583,939
Operating Expenses	-	311,696	-	311,696	311,696
Depreciation	-	3,616	-	3,616	3,616
Total Expenditures	-	899,251	-	899,251	899,251
Revenues					
Charges forServices	-	169,550	-	169,550	169,550
Total Revenues	-	169,550	-	169,550	169,550
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	729,701	-	729,701	729,701
Total Funding	-	899,251	-	899,251	899,251

The Finance Risk Management functions were reorganized in March 2019. The Safety and Loss Prevention and the Environmental Liability and Property programs were moved into Facilities Management. For a complete list of all Risk Management functions and a combined budget, refer to the Risk Management section.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	901,651	899,251
Revenues	-	-	-	233,387	169,550
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: FM - Facilities Internal

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	462,274	462,274
Social Security & Medicare	-	-	-	35,364	35,364
Unemployment Insurance	-	-	-	210	210
Health Insurance Premiums	-	-	-	18,086	18,086
Workers Compensation	-	-	-	1,643	1,643
Life Insurance	-	-	-	272	272
Employer Paid Subsidy	-	-	-	384	384
Arizona State Retirement	-	-	-	55,166	55,166
Dental Insurance Premiums	-	-	-	638	638
Interdepartmental Salaries - Charged in/Debit	-	-	-	200	200
Interdepartmental Fringe - Charged in/Debit	-	-	-	100	100
Sick Payout	-	-	-	2,824	2,824
Vacation Payout	-	-	-	6,778	6,778
HSA Contribution - Employer	-	-	-	5,000	5,000
HSA Expense Offset	-	-	-	(5,000)	(5,000)
Personnel Services Total	**-**	**-**	**-**	**583,939**	**583,939**
Computer Equipment less than $1,000	-	-	-	400	400
Medical & Lab Supplies	-	-	-	400	400
Books, Subscriptions & Videos	-	-	-	24,850	24,850
Repair & Maintenance Supplies	-	-	-	3,700	3,700
Clothing, Uniforms, and Safety Apparel	-	-	-	195,900	195,900
Other Operation Supplies	-	-	-	5,000	5,000
Tools & Equipment Under $1,000	-	-	-	3,700	3,700
Lawyers	-	-	-	10,000	10,000
Software Maintenance and Support	-	-	-	864	864
In State Training	-	-	-	2,575	2,575
Out of State Training	-	-	-	2,000	2,000
In State Travel	-	-	-	600	600
Out of State Travel	-	-	-	2,600	2,600
R&M-Machinery & Equipment Services	-	-	-	1,300	1,300
Other Professional Services	-	-	-	15,000	15,000
Advertising	-	-	-	880	880
Interdepartmental Supplies & Services - Charged In/Debit	-	-	-	50	50
Motor Pool Charges	-	-	-	24,852	24,852
Dues and Memberships	-	-	-	2,025	2,025
Current Paid Losses	-	-	-	15,000	15,000

SUMMARY BY OBJECT

Department: FM - Facilities Internal

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Operating Expenses Total	**-**	**-**	**-**	**311,696**	**311,696**
Depreciation Expense	-	-	-	3,616	3,616
Depreciation Total	**-**	**-**	**-**	**3,616**	**3,616**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**899,251**	**899,251**
REVENUE OBJECTS					
Self Insurance Risk Premiums	-	-	-	169,550	169,550
Charges for Services Total	**-**	**-**	**-**	**169,550**	**169,550**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**169,550**	**169,550**

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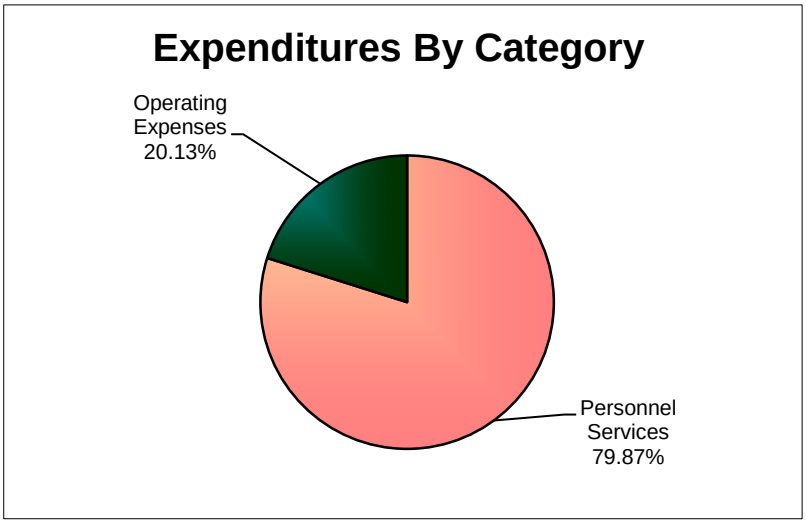
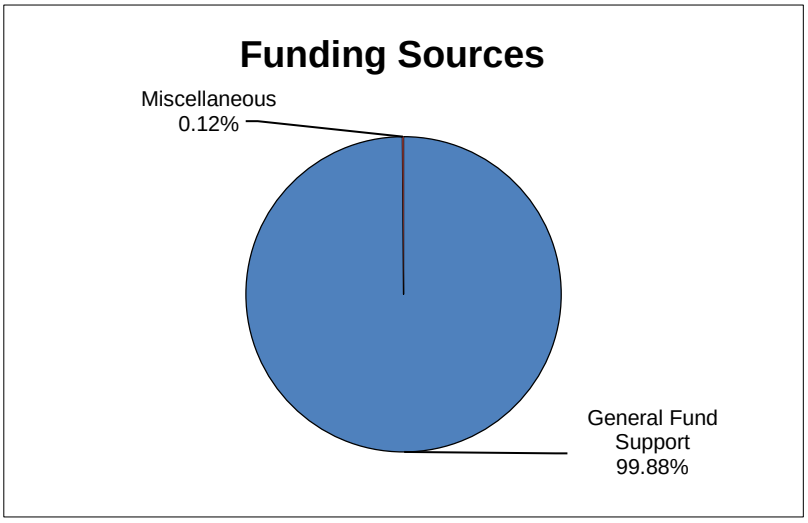
Finance – General Fund

Revenue	$ 20,000
Expenditures	16,264,653
Fund Impact	$ (16,244,653)
FTEs	164.80

Function Statement: Plan, organize, direct, and manage the operations of the Department of Finance and Risk Management, in order to accomplish the following: process payroll and accounts payable; monitor risk factors affecting finances and work force; prepare external and internal financial reports; prepare, coordinate and monitor County budgets; issue and administer the County's long term debt; coordinate mail services; perform internal audits; monitor and report on the capital improvement program; monitor cash position for all County departments; collect the County's non-tax, non-court imposed receivables; prepare tax levy and tax rate analysis; coordinate the tax assembly process; administer and coordinate tax assessment litigation; formation and collection functions of improvement districts; and assist departments with all accounting functions.

The Department of Finance and Risk Management also operates the Improvement Districts Formation Fund (a special revenue fund), January 8th memorial (a special revenue fund), Finance Grants Contingency (a special revenue fund), and Risk Management (an internal service fund) is for Administration, insurance and claims, and liability programs.





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	16,258,796	20,000	-	(16,238,796)
				-
HSA FY 2018/19 Offset Add back	240,000			(240,000)
Benefits Adjustment	26,518			(26,518)
Port Charges Adjustment	19,512			(19,512)
Hardware Adjustment	16,746			(16,746)
FY 2019/20 1% Salary Increase (half year)	10,801			(10,801)
Software Adjustment	8,370			(8,370)
HSA Offset	(231,000)			231,000
Server/Storage Adjustment	(76,949)			76,949
Motor Pool Charges Adjustment	(8,141)			8,141
Supplemental Requests				
None Submitted				-
Total Recommended	16,264,653	20,000	-	(16,244,653)
Full Time Equivalents (FTEs)	164.80			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 164.80, no change from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 the Recommended Budget expenditures of $16,264,653, are an increase of $5,857, or 3.60%, over the fiscal year 2018/19 Adopted Budget. Department expenditure increases of $321,947, consist of fiscal year 2018/19 HSA offsets add back, benefits adjustment, port charges adjustment, hardware adjustment, the second half of a salary increase allocation, and software adjustment. These increases were partially offset by expenditure decreases of $316,090, consisting of HSA offset for fiscal year 2019/20, server/storage charges, and motor pool adjustments.

The Fiscal year 2019/20 Recommended Budget revenues of $20,000 from miscellaneous revenue remain unchanged from the fiscal year 2018/19 Adopted Budget.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	16,609,239	16,806,463	16,364,478	15,658,158	16,264,653
Revenues	46,340	134,613	50,766	17,996	20,000
Transfers In/(Out)	-	-	(96,547)	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	13,039,035	12,990,622	-	12,990,622	12,990,622
Operating Expenses	3,219,761	3,274,031	-	3,274,031	3,274,031
Total Expenditures	16,258,796	16,264,653	-	16,264,653	16,264,653
Revenues					
Miscellaneous	20,000	20,000	-	20,000	20,000
Total Revenues	20,000	20,000	-	20,000	20,000
Transfers In/(Out)	-	6,268,109	-	6,268,109	-
General Fund Support	16,238,796	9,976,544	-	9,976,544	16,244,653
Total Funding	16,258,796	16,264,653	-	16,264,653	16,264,653

SUMMARY BY OBJECT

Department: Finance

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	10,101,480	9,869,557	5,908,486	9,756,741	9,756,741
Overtime	6,099	5,859	7,977	6,920	6,920
Temporary Help	2,534	33,580	3,547	65,285	65,285
Special Assignment Pay	2,426	-	-	-	-
Social Security & Medicare	736,569	739,403	436,840	750,093	750,093
Unemployment Insurance	7,404	5,185	3,201	4,480	4,480
Health Insurance Premiums	1,316,101	1,118,914	708,375	1,126,867	1,126,867
Workers Compensation	26,494	26,154	16,291	23,575	23,575
Life Insurance	5,776	5,605	3,309	5,572	5,572
Employer Paid Subsidy	8,514	8,544	5,568	8,448	8,448
Arizona State Retirement	1,162,879	1,142,170	699,773	1,183,062	1,183,062
Dental Insurance Premiums	24,641	20,991	14,436	22,439	22,439
Interdepartmental Salaries - Charged out/Credit	(110,192)	-	(519)	-	-
Interdepartmental Salaries - Charged in/Debit	7,655	-	29,272	7,500	7,500
Interdepartmental Fringe - Charged out/Credit	(42,586)	-	(3,265)	-	-
Interdepartmental Fringe - Charged in/Debit	3,107	-	10,023	2,780	2,780
Labor Distribution Fringe Charged out/Credit	(463,060)	(618,215)	(211,299)	(92,038)	(92,038)
Labor Distribution Fringe Charged in/Debit	457,494	611,562	207,562	80,238	80,238
Labor Distribution Salaries Charged out/Credit	(1,425,289)	(1,354,663)	(718,043)	(289,380)	(289,380)
Labor Distribution Salaries Charged in/Debit	1,404,396	1,349,156	704,511	244,200	244,200
Budgeted Benefits	-	42,673	-	-	-
Parking Subsidy	2,195	1,560	3,158	3,380	3,380
Paid Parental Leave	12,608	-	14,116	3,000	3,000
Sick Payout	-	15,500	56,776	50,773	50,773
Vacation Payout	43,558	15,500	27,061	26,687	26,687
HSA Contribution - Employer	239,461	240,000	134,361	231,000	231,000
HSA Expense Offset	-	(240,000)	(134,361)	(231,000)	(231,000)
Personnel Services Total	**13,530,264**	**13,039,035**	**7,927,156**	**12,990,622**	**12,990,622**
Office Supplies	48,620	69,828	21,306	75,413	75,413
Software Under $5M	1,804	14,125	11,852	58,566	58,566
Computer Equipment less than $1,000	1,543	2,378	759	4,600	4,600
Food Supplies	205	-	142	-	-
Books, Subscriptions & Videos	41,044	36,255	22,493	40,187	40,187

SUMMARY BY OBJECT

Department: Finance

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Repair & Maintenance Supplies	670	3,000	2,479	2,750	2,750
Janitorial Supplies	51	500	162	939	939
Promotional Items	2,150	-	1,265	2,000	2,000
Other Operation Supplies	2,554	250	1,382	-	-
Tools & Equipment Under $1,000	1,225	1,000	1,322	1,000	1,000
Furniture Under $1,000	8,107	10,200	3,474	9,075	9,075
Signage Supplies & Services	-	-	1,919	3,500	3,500
Lawyers	-	8,000	-	7,500	7,500
Accounting and Auditing Services	35	-	-	-	-
Software Maintenance and Support	1,077,774	1,117,146	629,391	1,048,527	1,048,527
In State Training	60,034	65,923	38,960	70,490	70,490
Out of State Training	2,930	11,000	-	14,600	14,600
In State Travel	95	-	610	-	-
Out of State Travel	7,145	8,136	1,025	13,268	13,268
Postage & Freight	244,190	264,761	308,952	266,755	266,755
Printing & Microfilming	120,852	203,947	64,874	198,199	198,199
Moving and Storage Fees	-	750	-	-	-
Leases & Rental - Real Estate - Internal	1,595	-	-	-	-
R&M-Machinery & Equipment Services	18,297	18,210	7,325	19,093	19,093
R&M Building Services	11,099	-	52	1,000	1,000
Other Professional Services	154,556	266,596	96,808	391,629	391,629
Appraisal Services	6,750	-	3,500	-	-
Banking Credit Card Fees and Charges	(292)	800	1,338	500	500
Printing Costs for Promotional Items	-	-	139	-	-
Advertising	19,248	18,050	5,296	12,120	12,120
Leases & Rental - Other (Mchnry, Equip, etc.)	16,978	17,918	8,562	21,794	21,794
Interdepartmental Supplies & Services - Charged In/Debit	3,024	700	333	1,200	1,200
Departmental Overhead - Charged In/Debit	164	-	-	-	-
Parking Charges	-	-	252	400	400
Electricity	424	4,800	-	3,600	3,600
Motor Pool Charges	15,483	20,802	9,981	20,938	20,938
Regulatory Permitting Fees	70	-	70	-	-
Dues and Memberships	9,589	6,425	2,565	4,965	4,965
Other Miscellaneous Charges	7,649	-	438	-	-
Payments to or on behalf of other governments	300	-	-	-	-
Computer Hardware - ISF Charges	334,737	327,362	218,320	313,682	313,682
Server and Storage - ISF Charges	362,386	498,350	332,240	421,401	421,401

SUMMARY BY OBJECT

Department: Finance

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Software - ISF Charges	96,718	78,770	52,608	79,140	79,140
Telephone Provider Charges - External	1,029	-	724	-	-
Internet Charges - External	(730)	-	1	-	-
Mobile Devices - External	1,763	600	461	600	600
ISF- IT Port Charges	138,528	137,280	91,520	162,600	162,600
Furniture - Non-Capital	1,611	-	-	-	-
Office Machines & Computers - Non-Capital	9,183	5,899	-	2,000	2,000
Other Machines & Equipment - Non-Capital	2,766	-	5,243	-	-
Telecommunication Equipment - Non-Capital	261	-	245	-	-
Operating Expenses Total	**2,834,214**	**3,219,761**	**1,950,388**	**3,274,031**	**3,274,031**
EXPENDITURE OBJECTS TOTAL	**16,364,478**	**16,258,796**	**9,877,544**	**16,264,653**	**16,264,653**
REVENUE OBJECTS					
General Government Fees	38,832	-	-	-	-
Charges for Services Total	**38,832**	**-**	**-**	**-**	**-**
Interest Revenue Pooled Investments - GOV, AGCY Funds	(5,884)	-	-	-	-
Investment Earnings Total	**(5,884)**	**-**	**-**	**-**	**-**
Sales Tax Collection Rental Property	-	-	(4)	-	-
Other Misc. Revenue - Governmental and Agency Funds	17,818	20,000	11,080	20,000	20,000
Miscellaneous Revenue Total	**17,818**	**20,000**	**11,076**	**20,000**	**20,000**
REVENUE OBJECTS TOTAL	**50,766**	**20,000**	**11,076**	**20,000**	**20,000**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF FINANCE ARE:

- **IMPROVEMENT DISTRICTS FORMATION SPECIAL REVENUE FUND**
- **JANUARY 8TH MEMORIAL SPECIAL REVENUE FUND**
- **FINANCE RISK MANAGEMENT INTERNAL SERVICE FUND**
- **FINANCE GRANTS CONTINGENCY SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS ARE PROVIDED ON THE FOLLOWING PAGES.

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IMPROVEMENT DISTRICTS FORMATION FUND

Expenditures: **9,500** **Revenues:** **0**

FTEs: **0.00**

Function Statement: Provide funding to cover the expenses of creating new improvement districts.

Mandates: None

Funding Summary By Department - Special Revenue Fund

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	11,680	9,500	-	9,500	9,500
Total Expenditures	11,680	9,500	-	9,500	9,500
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	20,000	20,000	-	20,000	20,000
Fund Balance Decr/(Incr)	(8,320)	(10,500)	-	(10,500)	(10,500)
Total Funding	11,680	9,500	-	9,500	9,500

The Improvement Districts Formation Fund has no budgeted FTEs. Personnel services expenditures are interdepartmental salaries from the Finance Department.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	2,339	11,230	1,236	1,000	9,500
Revenues	162	152	151	200	-
Net Operating Transfers In/(	-	-	-	20,000	20,000

SUMMARY BY OBJECT

Department: Improvement District Formation Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	99	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	42	-	-	-	-
Labor Distribution Fringe Charged in/Debit	252	2,539	53	2,000	2,000
Labor Distribution Salaries Charged in/Debit	774	9,141	187	7,500	7,500
Personnel Services Total	**1,167**	**11,680**	**240**	**9,500**	**9,500**
Departmental Overhead - Charged In/Debit	69	-	-	-	-
Operating Expenses Total	**69**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**1,236**	**11,680**	**240**	**9,500**	**9,500**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	151	-	141	-	-
Investment Earnings Total	**151**	**-**	**141**	**-**	**-**
REVENUE OBJECTS TOTAL	**151**	**-**	**141**	**-**	**-**

JANUARY 8TH MEMORIAL

Expenditures: 0 **Revenues:** 235,000

FTEs: 0.00

Function Statement: To manage and collect donation revenues to fund the January 8th memorial capital project.

Mandates: None

Funding Summary By Department - Special Revenue Fund

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Miscellaneous Revenue	-	235,000	-	235,000	235,000
Total Revenues	-	235,000	-	235,000	235,000
Total Transfers In/(Out)	(638,960)	(1,605,960)	-	(1,605,960)	(1,447,000)
Fund Balance Decr/(Incr)	638,960	1,370,960	-	1,370,960	1,212,000
Total Funding	-	-	-	-	-

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	-
Revenues	-	501,021	1,281,159	630,000	235,000
Net Operating Transfers In/(Out)	-	-	(500,000)	(638,960)	(1,447,000)

SUMMARY BY OBJECT

Department: January 8th Memorial

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	10,016	-	17,319	-	-
Investment Earnings Total	**10,016**	**-**	**17,319**	**-**	**-**
Donations	1,271,143	-	614,817	235,000	235,000
Miscellaneous Revenue Total	**1,271,143**	**-**	**614,817**	**235,000**	**235,000**
REVENUE OBJECTS TOTAL	**1,281,159**	**-**	**632,136**	**235,000**	**235,000**

FINANCE RISK MANAGEMENT

Expenditures: **9,895,794** **Revenues:** **10,986,275**

FTEs: **6.00**

Function Statement: Manage the Self Insurance Trust Fund and ensure that adequate reserves are maintained within the Fund. Process, manage and fund tort and property claims. Work with the County Attorney's Office for the defense and settlement of such claims. Procure insurance for the County and ensure adequate coverage is maintained, such as General Liability, Automotive, Property, Aviation, etc.

Mandates: None

Funding Summary By Department - Internal Service Fund

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	2,152,340	1,058,423	-	1,058,423	1,058,423
Operating Expenses	14,490,379	8,832,583	-	8,832,583	8,832,583
Capital Equipment > $5,000	10,000	-	-	-	-
Contra Expense	(10,000)	-	-	-	-
Depreciation	11,511	4,788	-	4,788	4,788
Total Expenditures	16,654,230	9,895,794	-	9,895,794	9,895,794
Revenues					
Intergovernmental	-	-	-	-	-
Charges for Services	15,487,884	10,213,693	-	10,213,693	10,213,693
Investment Earnings	820,197	745,059	-	745,059	745,059
Miscellaneous Revenue	25,318	27,523	-	27,523	27,523
None	-	-	-	-	-
Total Revenues	16,333,399	10,986,275	-	10,986,275	10,986,275
Total Transfers In/(Out)	(677,470)	-	-	-	-
Fund Balance Decr/(Incr)	998,301	(1,090,481)	-	(1,090,481)	(1,090,481)
Total Funding	16,654,230	9,895,794	-	9,895,794	9,895,794

The Finance Risk Management functions were reorganized in March 2019. The Safety and Loss Prevention and the Environmental Liability and Property programs were moved into Facilities Management. The Training and Data Management, Occupational Medicine, and Worker's Compensation programs were moved to Human Resources. For a complete list of all Risk Management functions and a combined budget, refer to the Risk Management section.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	26,791,398	9,158,767	15,680,195	9,950,911	9,895,794
Revenues	18,418,410	16,819,165	18,596,748	10,070,015	10,986,275
Net Operating Transfers In/(Out)	(180,755)	(192,525)	(242,385)	(651,519)	-

SUMMARY BY OBJECT

Department: Risk Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,138,646	1,207,353	711,075	394,579	394,579
Overtime	83	-	46	80	80
Social Security & Medicare	83,449	90,256	53,529	30,185	30,185
Unemployment Insurance	827	631	384	180	180
Health Insurance Premiums	85,775	85,944	55,258	34,721	34,721
Workers Compensation	3,882	4,029	2,428	947	947
Life Insurance	675	714	421	204	204
Employer Paid Subsidy	743	768	224	-	-
Arizona State Retirement	130,207	139,217	83,722	47,784	47,784
Dental Insurance Premiums	1,953	2,004	1,734	1,383	1,383
Interdepartmental Salaries - Charged in/Debit	584,028	586,875	264,704	511,536	511,536
Interdepartmental Fringe - Charged out/Credit	-	-	(49)	-	-
Interdepartmental Fringe - Charged in/Debit	2,575	1,788	2,099	1,900	1,900
Labor Distribution Fringe Charged out/Credit	3,515	-	-	-	-
Labor Distribution Fringe Charged in/Debit	1,797	6,502	3,689	6,900	6,900
Labor Distribution Salaries Charged out/Credit	6,398	-	-	-	-
Labor Distribution Salaries Charged in/Debit	13,715	20,813	13,344	24,024	24,024
Budgeted Benefits	-	5,446	-	-	-
Parking Subsidy	115	-	20	-	-
Sick Payout	1,946	-	4,190	-	-
Vacation Payout	5,932	-	9,141	4,000	4,000
NPL Related Pension Expense	(98,129)	-	-	-	-
HSA Contribution - Employer	17,000	19,000	11,312	8,000	8,000
HSA Expense Offset	-	(19,000)	(11,312)	(8,000)	(8,000)
HBS OPEB Expense	(1,215)	-	-	-	-
LTD OPEB Expense	442	-	-	-	-
Personnel Services Total	**1,984,359**	**2,152,340**	**1,205,959**	**1,058,423**	**1,058,423**
Office Supplies	5,514	6,400	4,645	8,630	8,630
Software Under $5M	37	33,232	-	2,520	2,520
Computer Equipment less than $1,000	986	150	704	600	600
Medical & Lab Supplies	1,589	3,000	(3)	-	-
Books, Subscriptions & Videos	7,496	32,832	16,451	4,700	4,700
Repair & Maintenance Supplies	21,666	9,500	13,049	700	700

SUMMARY BY OBJECT

Department: Risk Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Classroom Educational Testing Supplies	-	950	-	-	-
Janitorial Supplies	-	-	-	200	200
Clothing, Uniforms, and Safety Apparel	151,546	195,900	72,093	-	-
Other Operation Supplies	3,142	5,000	-	-	-
Animal Control Supplies (food & other)	-	600	-	-	-
Tools & Equipment Under $1,000	1,181	2,700	-	-	-
Furniture Under $1,000	-	-	102	-	-
Signage Supplies & Services	59	-	71	-	-
Lawyers	273,864	145,000	102,788	135,000	135,000
Telecommunication Services	544	-	-	-	-
Accounting and Auditing Services	15,600	17,000	15,900	17,000	17,000
TPA Service Fees	248,868	356,696	244,976	8,000	8,000
Software Maintenance and Support	145,146	79,857	68,844	-	-
Medical Professional Services	183,997	228,500	92,517	-	-
Laboratory & X-ray Services	103	-	-	-	-
In State Training	36,476	45,540	37,867	4,900	4,900
Out of State Training	3,696	2,700	2,825	900	900
In State Travel	-	3,300	663	1,300	1,300
Out of State Travel	3,676	3,000	4,258	1,400	1,400
Postage & Freight	812	800	649	800	800
Printing & Microfilming	806	1,000	93	900	900
Security	-	-	1,638	-	-
Leases & Rental - Real Estate - Internal	44,556	-	29,703	44,550	44,550
Leases & Rental - Real Estate - External	-	44,550	-	-	-
R&M-Machinery & Equipment Services	291,136	352,100	189,204	4,400	4,400
R&M Building Services	2,158	900	-	200	200
Other Professional Services	20,465	108,000	88,291	38,000	38,000
Appraisal Services	4,800	-	-	5,000	5,000
Banking Credit Card Fees and Charges	5,562	6,736	2,009	-	-
Advertising	2,447	1,171	2,697	1,320	1,320
Leases & Rental - Other (Mchnry, Equip, etc.)	122	-	366	820	820
Interdepartmental Supplies & Services - Charged In/Debit	143,139	65,095	64,894	127,579	127,579
Departmental Overhead - Charged In/Debit	188	-	79	300	300
County Administrative Overhead	1,069,824	1,071,134	714,088	988,143	988,143

SUMMARY BY OBJECT

Department: Risk Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Parking Charges	-	3,360	2,261	3,360	3,360
Motor Pool Charges	34,627	38,388	24,928	-	-
Dues and Memberships	5,166	4,360	4,390	2,869	2,869
Other Miscellaneous Charges	3,471	-	34	-	-
General Liability Insurance Premiums	1,537,808	1,639,016	1,031,235	1,851,911	1,851,911
Property Damage Insurance Premiums	1,124,470	1,189,272	828,335	1,384,032	1,384,032
Malpractice Insurance Premiums	309,995	321,961	213,163	331,683	331,683
Other Insurance Premiums	689,789	1,126,108	556,159	141,453	141,453
Current Paid Losses	4,594,150	6,675,076	3,176,452	2,968,790	2,968,790
Current Paid Losses - Gross Proceeds Paid to Attorney	2,959,376	475,000	1,635,000	600,000	600,000
Computer Hardware - ISF Charges	43,835	51,206	34,144	38,084	38,084
Server and Storage - ISF Charges	47,455	77,433	51,624	64,912	64,912
Software - ISF Charges	12,666	14,288	9,528	11,147	11,147
Claim Losses - Change in Actuarial Estimates	(414,656)	-	-	-	-
Mobile Devices - External	11,645	7,920	8,515	10,080	10,080
ISF- IT Port Charges	15,540	21,648	14,432	26,400	26,400
Furniture - Non-Capital	-	-	2,554	-	-
Office Machines & Computers - Non-Capital	15,214	-	-	-	-
Medical & Laboratory Equipment - Non-Capital	4,627	22,000	-	-	-
Operating Expenses Total	**13,686,379**	**14,490,379**	**9,364,215**	**8,832,583**	**8,832,583**
Other Machines & Equipment - Capital	-	10,000	-	-	-
Capital Equipment > $5,000 Total	**-**	**10,000**	**-**	**-**	**-**
Equipment & Machinery - Contra	-	(10,000)	-	-	-
Contra Expense Total	**-**	**(10,000)**	**-**	**-**	**-**
Depreciation Expense	9,457	11,511	5,230	4,788	4,788
Depreciation Total	**9,457**	**11,511**	**5,230**	**4,788**	**4,788**
EXPENDITURE OBJECTS TOTAL	**15,680,195**	**16,654,230**	**10,575,404**	**9,895,794**	**9,895,794**
REVENUE OBJECTS					
Self Insurance Risk Premiums	17,419,418	15,487,884	10,406,239	10,213,693	10,213,693
Charges for Services Total	**17,419,418**	**15,487,884**	**10,406,239**	**10,213,693**	**10,213,693**
Interest Non Operating - Proprietary Funds	1,077,094	678,191	869,456	665,479	665,479
Interest Revenue Pooled Investments Non Op-Proprietary Funds	200,809	95,806	176,607	79,580	79,580

SUMMARY BY OBJECT

Department: Risk Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Market Adjustments Non Operating-Proprietary Funds	(457,786)	46,200	178,077	-	-
Investment Earnings Total	**820,117**	**820,197**	**1,224,140**	**745,059**	**745,059**
Rent and Royalties	18,278	18,170	14,120	18,823	18,823
Other Misc. Revenue - Governmental and Agency Funds	303,400	-	2,833	-	-
Other Misc. Revenue-Proprietary Funds	35,535	7,148	205,900	8,700	8,700
Miscellaneous Revenue Total	**357,213**	**25,318**	**222,853**	**27,523**	**27,523**
REVENUE OBJECTS TOTAL	**18,596,748**	**16,333,399**	**11,853,232**	**10,986,275**	**10,986,275**

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FINANCE GRANTS CONTINGENCY

Expenditures: 10,025,000 **Revenues:** 10,000,000

FTEs: 0.00

Function Statement: Provide budget capacity for emergency or unforeseen grant needs that may arise during the year.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	6,059,867	10,025,000	-	10,025,000	10,025,000
Total Expenditures	6,059,867	10,025,000	-	10,025,000	10,025,000
Revenues					
Intergovernmental	6,000,000	10,000,000	-	10,000,000	10,000,000
Total Revenues	6,000,000	10,000,000	-	10,000,000	10,000,000
Total Transfers In/(Out)	(6,019,693)	25,000	-	25,000	25,000
Fund Balance Decrease/(Increase)	6,079,560	-	-	-	-
Total Funding	6,059,867	10,025,000	-	10,025,000	10,025,000

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	27,907	45,568	57,787	6,169,867	10,025,000
Revenues	-	-	-	6,000,000	10,000,000
Net Operating Transfers In/(Out)	27,908	-	57,786	(6,019,693)	25,000

SUMMARY BY OBJECT

Department: Finance Grants Special Revenue Fund

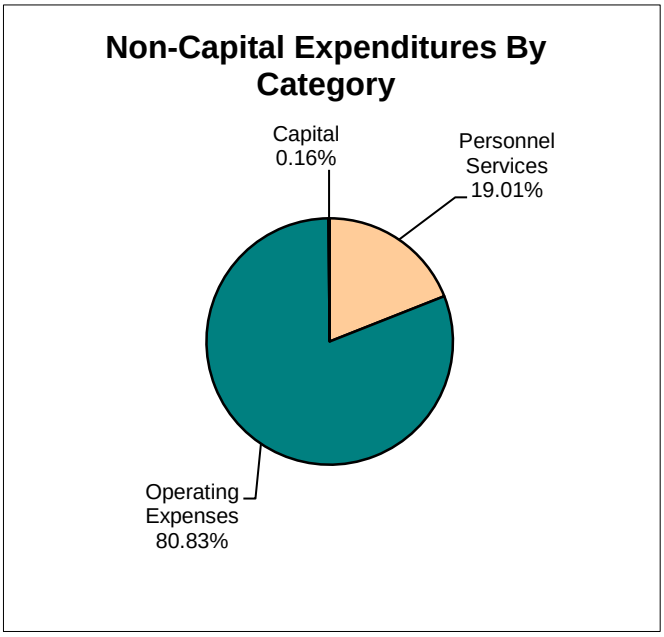
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interest Expense - Pooled Investments	57,787	25,000	90,466	25,000	25,000
Job Support Services & Supplies	-	6,034,867	-	10,000,000	10,000,000
Operating Expenses Total	**57,787**	**6,059,867**	**90,466**	**10,025,000**	**10,025,000**
EXPENDITURE OBJECTS TOTAL	**57,787**	**6,059,867**	**90,466**	**10,025,000**	**10,025,000**
REVENUE OBJECTS					
Federal Grant Revenue	-	6,000,000	-	10,000,000	10,000,000
Intergovernmental Total	**-**	**6,000,000**	**-**	**10,000,000**	**10,000,000**
REVENUE OBJECTS TOTAL	**-**	**6,000,000**	**-**	**10,000,000**	**10,000,000**

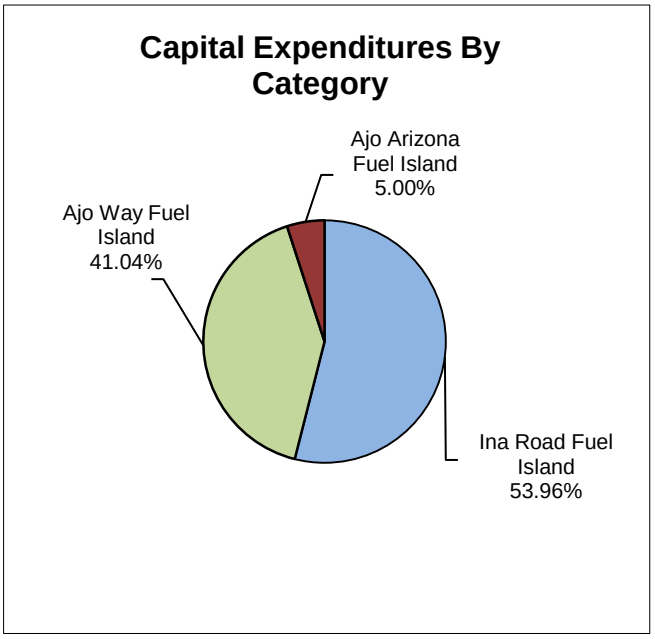
Fleet Services - Internal Service Fund

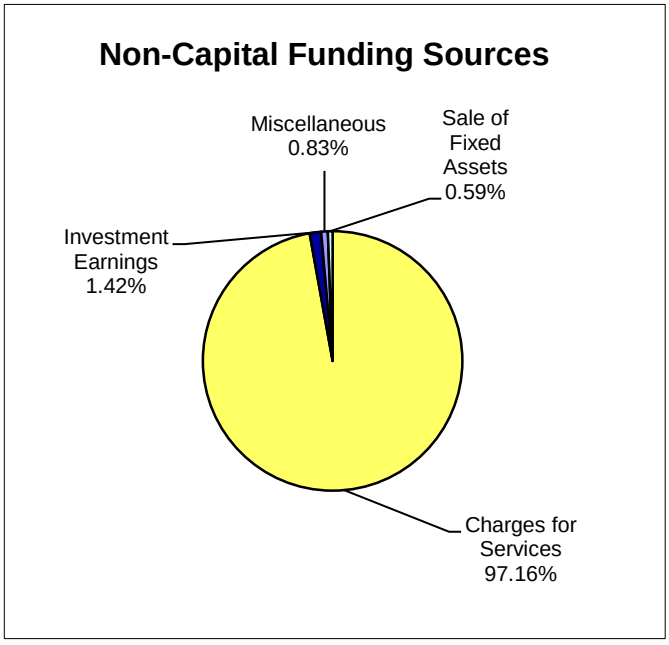
Function Statement: Purchase, maintain, and dispose of cars and light trucks, heavy trucks, and off-road heavy equipment. Provide fuel for all County vehicles and equipment from nine fueling sites located throughout the County and from mobile fuel trucks for off-road equipment. Maintain complete inventory and cost accounting records for all vehicles, equipment, fuel, and parts.

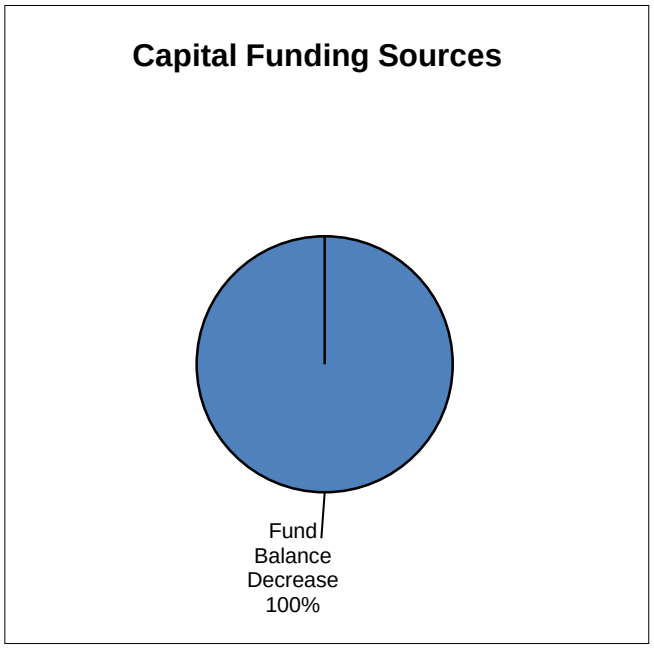
Non-Capital		
Revenue	$	18,439,323
Expenditures		20,155,046
Net Transfers		(9,599,611)
Fund Impact	$	(11,315,334)
FTEs		57.00

Capital		
COPs Proceeds	$	-
Expenditures		3,197,199
Fund Impact	$	(3,197,199)
FTEs		0.00









Recommended Budget Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	18,308,496	19,437,046	(11,873,571)	(10,745,021)
Reverse Prior Year Transfer			11,873,571	11,873,571
Depreciation Expense	996,195			(996,195)
Fuel and Oil	400,000			(400,000)
Repair and Maintenance Supplies	185,500			(185,500)
Repair and Maintenance Services & Grounds	128,198			(128,198)
Salary Increase Adjustment	116,554			(116,554)
HSA FY 2018/19 Offset Add Back	75,000			(75,000)
Benefits Adjustment	61,660			(61,660)
SIR Ajdustment	50,082			(50,082)
Motor Pool Charges Adjustment	48,151			(48,151)
Security	35,000			(35,000)
Gain on Sale of Capital Assets	32,893			(32,893)
Port Charges Adjustment	17,808			(17,808)
FY 19/20 1% Salary Increase Allocation (half year)	9,152			(9,152)
Hardware Charges Adjustment	5,032			(5,032)
Server/Storage Charges Adjustment	(96,701)			96,701
Overhead	(80,394)			80,394
HSA Offset	(75,000)			75,000
Miscellaneous Operational Supplies and Services	(62,545)			62,545
Software Charges Adjustment	(35)			35
Interdepartmental Revenue		1,176,618		1,176,618
Proceeds from Sale of Capital and Fixed Assets		169,996		169,996
Interest		142,500		142,500
Fleet Services External Revenue		53,000		53,000
Transportation Charges		(2,415,537)		(2,415,537)
Market Adjustments		(70,000)		(70,000)
Miscellaneous Revenues		(49,300)		(49,300)
Judgments & Restitutions		(5,000)		(5,000)
Transfer Out to the General Fund			(9,599,611)	(9,599,611)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	20,155,046	18,439,323	(9,599,611)	(11,315,334)
Full Time Equivalents (FTEs)	57.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 57.00, an increase of 1.00 FTE over the fiscal year 2018/19 Adopted Budget. The increase is due to the addition of a program coordinator to operate the GIS Telematics.

The fiscal year 2019/20 Recommended Budget expenditures of $20,155,046, are an increase of $1,846,550, or 10.09%, over the fiscal year 2018/19 Adopted Budget. These increases consist of depreciation, fuel and oil, repair and maintenance supplies, repair and maintenance services and grounds, salary, the HSA fiscal year 2018/19 offset add back, benefits, insurance premiums, motor pool charges, security, costs associated with the sale of capital assets, port, and hardware expenses for a total of $2,161,225. Partially offsetting these increases are decreases of $314,675, consisting of server/storage, overhead, HSA offset, miscellaneous operational supplies and services, and software expenses.

The fiscal year 2019/20 Recommended Budget revenue of $18,439,323, are a decrease of $997,723, or 5.13%, under the fiscal year 2018/19 Adopted Budget. These decreased revenues consist of transportation charges, market adjustments, miscellaneous revenue, and judgements and restitution revenues for a total of $2,539,837. Partially offsetting these decreases are increases of $1,542,114, consisting of interdepartmental revenue, proceeds from the sale of capital and fixed assets, interest, and Fleet Services' external revenues.

For the fiscal year 2019/20, the method of charging department's for the use of Fleet Service's vehicles will continue as follows: Motor pool charges to departments will consist of a fixed charge per vehicle per month which includes repair & maintenance, replacement, and overhead costs, plus actual charges for fuel consumption and actual rental fees for incidental use of motor pool vehicles.

Recommended revenue sources:

Transportation Charges to Other Departments	$ 15,331,315
Interdepartmental Charges for Service	2,452,815
Investment Earnings	262,500
Other Miscellaneous Revenue	153,200
Intergovernmental Agreements	131,500
Gain on Disposal of Assets	107,993
	$ 18,439,323

Recommended capital expenditures:

Fleet Motor Vehicles	$ 4,033,700
Law Enforcement Equipment	228,000
Gain on Sale of Capital Assets	32,893
Other Machines and Equipment	6,000
	$ 4,300,593

Note: Due to accounting rules for internal service funds, Fleet Services' Recommended Budget reflects only annual depreciation costs of capital items that cost $5,000 or more. While the Summary by Object report shows recommended capital purchases, capital items that cost $5,000 or more are offset by contra expenditure accounts.

The department includes $3,197,199, of proposed capital project costs, which include the Ina Road Fuel Island of $1,725,000, the Ajo Way Fuel Island of $1,312,199, and the Ajo Arizona Fuel Island of $160,000. Capital projects are noted here for informational purposes. Ultimately, the costs associated with the projects will be capitalized at year end and recorded on the department's balance sheet as assets which result in zero net costs in this fund. For a detailed listing of projects, see Summary of Active Capital Improvement Projects in the Capital Projects section.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	15,893,495	16,667,288	16,172,512	17,888,651	20,155,046
Revenues	19,263,912	20,255,284	22,006,668	20,010,674	18,439,323
Transfers In/(Out)	(2,272,968)	(1,842,560)	(2,205,554)	(11,876,407)	(9,599,611)

Funding Summary By Department - Internal Service Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	3,643,893	3,831,259	-	3,831,259	3,831,259
Operating Expenses	9,330,421	9,960,517	-	9,960,517	9,960,517
Capital Equipment	6,947,719	4,300,593		4,300,593	4,300,593
Contra	(6,947,719)	(4,267,700)		(4,267,700)	(4,267,700)
Depreciation	5,334,182	6,330,377	-	6,330,377	6,330,377
Total Expenditures	18,308,496	20,155,046	-	20,155,046	20,155,046
Revenues					
Charges For Services	19,101,549	17,915,630	-	17,915,630	17,915,630
Fines & Forfeits	5,000	-		-	-
Miscellaneous Revenue	202,500	153,200	-	153,200	153,200
Investment Earnings	190,000	262,500	-	262,500	262,500
Disposal of Property	(62,003)	107,993	-	107,993	107,993
Total Revenues	19,437,046	18,439,323	-	18,439,323	18,439,323
Transfers In/(Out)	(11,873,571)	(9,599,611)	-	(9,599,611)	(9,599,611)
Fund Balance Decr/(Incr)	10,745,021	11,315,334	-	11,315,334	11,315,334
Total Funding	18,308,496	20,155,046	-	20,155,046	20,155,046

SUMMARY BY OBJECT

Department: Fleet Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	2,226,416	2,488,736	1,530,114	2,614,442	2,614,442
Overtime	14,880	10,000	8,753	16,555	16,555
Shift Differential	-	209	-	300	300
Special Assignment Pay	112,295	162,236	69,058	144,037	144,037
Social Security & Medicare	173,447	198,498	120,591	211,023	211,023
Unemployment Insurance	1,718	1,387	859	1,258	1,258
Health Insurance Premiums	362,986	365,129	230,461	389,309	389,309
Workers Compensation	76,449	91,810	57,535	88,977	88,977
Life Insurance	1,715	1,869	1,158	1,937	1,937
Employer Paid Subsidy	376	-	192	288	288
Arizona State Retirement	270,083	306,179	190,335	333,809	333,809
Dental Insurance Premiums	4,982	5,141	3,454	5,953	5,953
Interdepartmental Salaries - Charged out/Credit	(44,763)	(31,341)	(30,029)	(45,211)	(45,211)
Interdepartmental Salaries - Charged in/Debit	30,437	34,978	24,264	41,416	41,416
Interdepartmental Fringe - Charged out/Credit	(10,881)	(15,185)	(7,724)	(24,348)	(24,348)
Interdepartmental Fringe - Charged in/Debit	14,477	11,730	9,534	16,560	16,560
Budgeted Benefits	-	11,114	-	-	-
Paid Parental Leave	2,977	1,403	3,013	3,000	3,000
Sick Payout	2,194	-	13,175	22,500	22,500
Vacation Payout	8,310	-	8,238	9,454	9,454
NPL Related Pension Expense	(120,196)	-	-	-	-
HSA Contribution - Employer	65,499	75,000	44,229	75,000	75,000
HSA Expense Offset	-	(75,000)	(44,229)	(75,000)	(75,000)
HBS OPEB Expense	(2,550)	-	-	-	-
LTD OPEB Expense	992	-	-	-	-
Personnel Services Total	**3,191,843**	**3,643,893**	**2,232,981**	**3,831,259**	**3,831,259**
Office Supplies	6,109	8,000	4,506	6,050	6,050
Software Under $5M	148	10,000	148	250	250
Computer Equipment less than $1,000	5,347	2,911	-	-	-
Fuel & Oil	3,107,577	2,800,000	2,061,817	3,200,000	3,200,000
Books, Subscriptions & Videos	6,917	10,000	6,642	7,000	7,000
Repair & Maintenance Supplies	1,781,846	2,564,500	1,840,696	2,750,000	2,750,000
Chemicals	23	150	69	25	25
Janitorial Supplies	285	370	1,548	1,397	1,397
Clothing, Uniforms, and Safety Apparel	616	150	-	600	600
Promotional Items	-	2,000	1,043	-	-

SUMMARY BY OBJECT

Department: Fleet Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Cameras, Film & Equipment	1,779	7,000	9,354	-	-
Other Operation Supplies	1,496	1,015	467	1,800	1,800
Tools & Equipment Under $1,000	11,855	18,232	5,050	11,063	11,063
Furniture Under $1,000	1,379	-	-	-	-
Signage Supplies & Services	412	845	-	-	-
Software Maintenance and Support	47,255	80,000	58,107	80,000	80,000
In State Training	2,295	5,950	1,076	3,100	3,100
Out of State Training	-	1,250	1,185	-	-
In State Travel	922	850	25	1,150	1,150
Out of State Travel	12,078	11,000	124	11,588	11,588
Postage & Freight	145	455	53	550	550
Printing & Microfilming	1,951	1,300	89	2,600	2,600
Towing Services	40,731	28,000	26,713	45,000	45,000
Security	103,440	75,000	65,072	110,000	110,000
R&M-Machinery & Equipment Services	599,054	850,000	570,340	1,000,198	1,000,198
R&M Building Services	42,002	50,000	33,115	60,000	60,000
R&M Grounds and Landscaping	4,496	40,000	3,838	8,000	8,000
Other Professional Services	797	10,000	85	1,000	1,000
Appraisal Services	5,755	7,300	3,467	2,000	2,000
Investigative Services	-	500	-	-	-
Advertising	3,185	1,630	956	1,433	1,433
Laundry & Linen Services	19,669	21,200	12,691	2,695	2,695
Leases & Rental - Other (Mchnry, Equip, etc.)	7,700	8,042	2,819	10,500	10,500
Janitorial Services	-	-	11,883	11,749	11,749
Pest Control Services	-	-	408	900	900
Interdepartmental Supplies & Services - Charged Out/Credit	-	-	(42)	-	-
Interdepartmental Supplies & Services - Charged In/Debit	6,790	5,900	4,423	7,178	7,178
County Administrative Overhead	641,064	655,317	436,880	577,189	577,189
PWA Overhead Expense	300	3,455	2,304	1,189	1,189
Parking Charges	-	10,920	6,440	9,240	9,240
Electricity	50,472	52,400	63,163	52,400	52,400
Water & Sewer	27,443	25,150	14,569	30,150	30,150
Natural Gas	12,401	15,000	7,638	13,000	13,000
Waste Disposal and Recycling	2,020	3,050	1,775	2,200	2,200
Motor Pool Charges	145,149	129,123	81,706	177,274	177,274
Regulatory Permitting Fees	1,225	-	-	1,300	1,300
Dues and Memberships	3,617	2,786	-	3,700	3,700
Other Miscellaneous Charges	32,860	31,160	11,219	23,750	23,750
General Liability Insurance Premiums	1,182,300	1,136,839	770,344	1,188,329	1,188,329

SUMMARY BY OBJECT

Department: Fleet Services

Object Name	2017/2018 Actual	2018/2019 Adopted	2018/2019 Actuals Thru Feb 28 2019	2019/2020 Requested	2019/2020 Recommended
Property Damage Insurance Premiums	10,692	29,773	7,400	28,365	28,365
Radio	8,420	6,888	4,434	7,224	7,224
Computer Hardware - ISF Charges	95,422	107,707	71,808	112,739	112,739
Server and Storage - ISF Charges	170,092	193,314	128,880	96,613	96,613
Software - ISF Charges	26,867	23,814	15,880	23,779	23,779
Solar Energy	144,858	155,000	76,007	150,000	150,000
Telephone Provider Charges - External	6,509	16,560	5,483	9,600	9,600
Internet Charges - External	346	300	176	1,000	1,000
Mobile Devices - External	7,954	19,223	4,606	9,250	9,250
ISF- IT Port Charges	68,820	86,592	57,728	104,400	104,400
Furniture - Non-Capital	2,832	-	-	-	-
Other Machines & Equipment - Non-Capital	-	2,500	-	-	-
Operating Expenses Total	**8,465,717**	**9,330,421**	**6,496,207**	**9,960,517**	**9,960,517**
Motor Vehicles - Capital	5,411,881	6,222,719	2,568,576	4,033,700	4,033,700
Law Enforcement Equipment - Capita	-	-	-	228,000	228,000
Other Machines & Equipment - Capital	1,132,000	725,000	210,282	6,000	6,000
Gain (Loss) Sale CA	(55,879)	-	(49,773)	32,893	32,893
Capital Equipment > $5,000 Total	**6,488,002**	**6,947,719**	**2,729,085**	**4,300,593**	**4,300,593**
Equipment & Machinery - Contra	(1,132,000)	(725,000)	(137,814)	(6,000)	(6,000)
Fleet Vehicle - Contra	(5,411,882)	(6,222,719)	(2,568,576)	(4,261,700)	(4,261,700)
Contra Expense Total	**(6,543,882)**	**(6,947,719)**	**(2,706,390)**	**(4,267,700)**	**(4,267,700)**
Depreciation Expense	4,570,832	5,334,182	2,930,147	6,330,377	6,330,377
Depreciation Total	**4,570,832**	**5,334,182**	**2,930,147**	**6,330,377**	**6,330,377**
EXPENDITURE OBJECTS TOTAL	**16,172,512**	**18,308,496**	**11,682,030**	**20,155,046**	**20,155,046**
REVENUE OBJECTS					
Fleet Services External Revenue	141,001	78,500	117,163	131,500	131,500
Transportation Charges	18,310,202	17,746,852	12,048,175	15,331,315	15,331,315
Interdepartmental Revenue	3,162,686	1,276,197	1,335,996	2,452,815	2,452,815
Charges for Services Total	**21,613,889**	**19,101,549**	**13,501,334**	**17,915,630**	**17,915,630**
Judgments & Resititutions	-	5,000	-	-	-
Fines & Forfeits Total	**-**	**5,000**	**-**	**-**	**-**
Interest Non Operating - Proprietary Funds	354,403	170,000	293,430	325,000	325,000
Interest Revenue Pooled Investments Non Op-Proprietary Funds	87,333	100,000	63,214	87,500	87,500

SUMMARY BY OBJECT

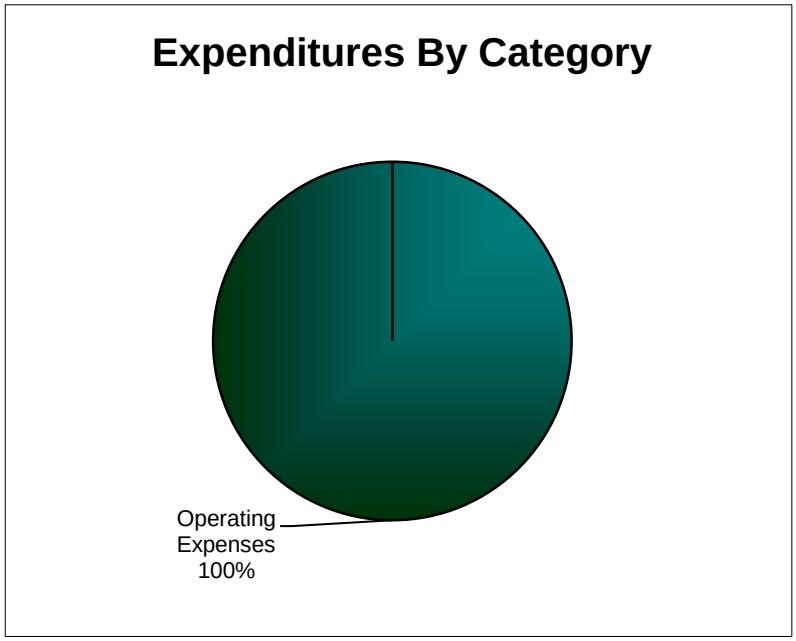
Department: Fleet Services

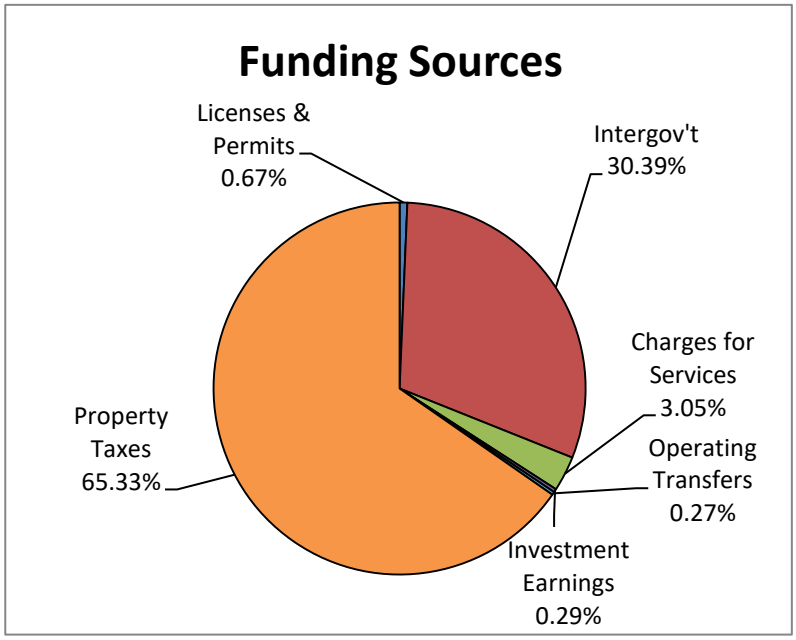
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Market Adjustments Non Operating-Proprietary Funds	(179,384)	(80,000)	72,742	(150,000)	(150,000)
Investment Earnings Total	**262,352**	**190,000**	**429,386**	**262,500**	**262,500**
Other Misc. Revenue-Proprietary Funds	130,428	202,500	240,596	153,200	153,200
Miscellaneous Revenue Total	**130,428**	**202,500**	**240,596**	**153,200**	**153,200**
Proceeds Sale Other Fixed Assets	(150,657)	(62,003)	(240,395)	(42,007)	(42,007)
Cash Proceeds - Sale of Capital Assets	150,656	-	245,018	150,000	150,000
Gain or Loss on Disposal of Assets Total	**(1)**	**(62,003)**	**4,623**	**107,993**	**107,993**
REVENUE OBJECTS TOTAL	**22,006,668**	**19,437,046**	**14,175,939**	**18,439,323**	**18,439,323**

General Government Revenues - General Fund

Revenue	$ 535,954,934
Expenditures	113,550
Net Transfers	(42,999,528)
Fund Impact	$ 492,841,856
FTEs	0.00

Function Statement: Record all revenue associated with the General Fund, other than department generated revenue. Account for Operating Transfers between the General Fund and other County funds.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	223,050	519,496,886	(58,801,652)	460,472,184
Increase in Accounting & Auditing	3,000			(3,000)
Decrease in Miscellaneous Charges	(2,500)			2,500
Decrease in Other Interest Charges	(110,000)			110,000
Increase in Current Year Real Property Tax Revenue		10,641,868		10,641,868
Decrease in Current Year Personal Property Tax Revenue		(78,561)		(78,561)
Decrease in Delinquent Real Property Taxes		(774,000)		(774,000)
Increase in Delinquent Personal Property Taxes		39,000		39,000
Decrease in Interest on Delinquent Real Property Taxes		(178,635)		(178,635)
Increase in Interest on Delinquent Personal Prop Taxes		229,095		229,095
Decrease in Penalties on Delinquent Real Property Taxes		(16,000)		(16,000)
Increase in Licenses & Permits		150,000		150,000
Increase in Federal Payments in Lieu		211,453		211,453
Increase in Sales and Use Tax		4,975,000		4,975,000
Decrease in Alcoholic Beverage Tax		(18,000)		(18,000)
Increase in Shared Vehicle License Tax		1,740,000		1,740,000
Decrease in Hotel/Motel Tax		(14,892)		(14,892)
Decrease in City Payments in Lieu		(5,000)		(5,000)
Decrease in General Government Fees		(15,923)		(15,923)
Decrease in Overhead General Fund		(1,293,499)		(1,293,499)
Increase in Overhead Public Works Administration		203,642		203,642
Increase in Pooled Investment Earnings		665,000		665,000
Decrease in Miscellaneous Operating Revenue		(2,500)		(2,500)
Reverse Out FY 2018/19 Net Operating Transfers			58,801,652	58,801,652
Attractions & Tourism			(827,532)	(827,532)
Capital Projects - Various Projects			(2,125,477)	(2,125,477)
Capital Projects - 2018 A COPs			(7,492,909)	(7,492,909)
Debt Service - COPs 2014			(3,538,783)	(3,538,783)
Debt Service - COPs 2016			(4,470,626)	(4,470,626)
Debt Service - COPs 2020 B			(536,583)	(536,583)
Development Services - Loan Repayment			750,000	750,000
Environmental Quality - Air Quality			(455,787)	(455,787)
Environmental Quality - Wildcat Dump Enforcement			(276,822)	(276,822)
Finance Grants - Interest Expense Reimbursements			(25,000)	(25,000)
Health - General Fund Support			(10,788,654)	(10,788,654)
Improvement Districts Formation Fund			(20,000)	(20,000)
Information Technology ISF - Enterprise Software			(145,055)	(145,055)
Information Technology ISF - Server & Storage			(830,017)	(830,017)

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
Parks Special Programs-Deferred Maintenance			(900,000)	(900,000)
Parks Special Programs-Native Plant Nursery			(60,000)	(60,000)
Sheriff Inmate Welfare Fund - Inmate Health			120,000	120,000
Stadium District - Ballfields Maintenance			(1,500,000)	(1,500,000)
Stadium District - General Fund Support			(2,177,931)	(2,177,931)
Stadium District - Hotel Tax Proceeds			(2,362,320)	(2,362,320)
Stadium District - Sam Lena & Willie Blake Parks			(415,057)	(415,057)
Stadium District - The Event Center			(400,313)	(400,313)
Transportation - Graffiti			(120,662)	(120,662)
Transportation - Pavement Preservation			(5,000,000)	(5,000,000)
Wireless Integrated Network - Loan Repayment			600,000	600,000
Supplemental Requests				
None Submitted				-
Total Recommended Budget	113,550	535,954,934	(42,999,528)	492,841,856
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

Note: Net Operating Transfers does not include transfers in of $9,599,611 from Fleet Services COPs 2013 A to Finance, $500,000 from Parks Special Programs to Contingency, $400,000 from Sheriff Vehicle Impound to Sheriff and Non Departmental, $178,000 from Regional Wastewater Reclamation to Community Services, $130,386 from Transportation to County Administrator Economic Development, $100,000 from Pima Animal Care Donations to Pima Animal Care, $64,984 from Regional Wastewater Reclamation to Natural Resources, Parks and Recreation, $54,840 from Regional Wastewater Reclamation to County Administrator Economic Development, $20,000 from Regional Flood Control District to Natural Resources, Parks and Recreation, and $3,500 from Development Services to the Recorder. Transfers out not included are $3,331,502 to Debt Service, $1,991,000 to County Administrator Grants, County Match funding to Office of Emergency Management Grants of $596,272, County Attorney Grants of $143,207, Grants Management and Innovation Grants of $36,673, Community Development Grants of $24,706, and Pima Animal Care Grants of $5,000.

Recommended revenue sources:

Real Property Taxes	$ 335,849,211
Sales and Use Tax	126,000,000
Shared Vehicle License Tax	31,200,000
Overhead Central Services Contribution	13,044,416
Personal Property Taxes	10,008,465
Interest on Delinquent Real Property Taxes	3,721,413
Miscellaneous Intergovernmental	3,697,000
Business Licenses and Permits	3,610,000

Recommended revenue sources continued:

Overhead Public Works Administration	2,521,627
Transient Lodging Excise Tax	2,362,320
Investment Earnings	1,575,000
Interest on Delinquent Personal Property Taxes	1,007,587
General Government Fees	846,895
Penalties on Delinquent Real Property Taxes	460,000
Alcoholic Beverages	54,000
Miscellaneous Charges	(3,000)
	$ 535,954,934

Pursuant to A.R.S. §42-17052 (A), the County's statutory taxable net assessed value for fiscal year 2019/20 of $8,729,964,923 is an increase of $396,072,017, or 4.75%, over the valuation for fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget revenues of $535,954,934 is an increase of $16,458,048, or 3.17%, over the fiscal year 2018/19 Adopted Budget due to increases in property tax, sales tax, and shared Vehicle License Tax.

The fiscal year 2019/20 primary tax rate of $3.9996 per $100 of net assessed value is a $0.07 decrease from the fiscal year 2018/19 Adopted Budget rate. The primary tax rate is above the County's Truth in Taxation rate of $3.9257 per $100 for fiscal year 2019/20. Current year real property tax revenues for fiscal year 2019/20 are expected to increase by $10,641,868, while current year personal property tax revenues decrease by $78,561. Real property delinquent property tax revenue is expected to decrease by $774,000 from the fiscal year 2018/19 Adopted Budget due to a smaller amount of delinquent real property taxes outstanding, while personal property delinquent property tax revenue is expected to increase by $39,000 over fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 state shared sales tax revenue is expected to be $126,000,000, an increase of $4,975,000, 4.11%, over the fiscal year 2018/19 Adopted Budget, Increased revenue is due to continued population, employment, and income growth result in statewide taxable sales and state shared revenue increasing at a slow but moderate pace.

The fiscal year 2019/20 Vehicle License Tax revenue of $31,200,000 is an increase of $1,740,000, or 5.91%, over the fiscal year 2018/19 Adopted Budget. New vehicle purchases along with growth in local population and income adds to the motor vehicle tax base, even as the taxable value of existing vehicles in the County decline by the statutory depreciation rate of 16.25% each year.

No supplemental requests were submitted, as this is not an operating department.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	274,388	178,665	95,149	223,050	113,550
Revenues	503,585,047	516,089,238	516,664,816	524,648,956	535,954,934
Transfers In/(Out)	(27,931,703)	(29,502,609)	(39,443,577)	(57,276,981)	(42,999,528)

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	223,050	113,550	-	113,550	113,550
Total Expenditures	223,050	113,550	-	113,550	113,550
Revenues					
Property Taxes	341,183,909	357,009,075	-	357,009,075	351,046,676
Licenses & Permits	3,460,000	3,610,000	-	3,610,000	3,610,000
Intergovernmental	156,424,759	163,313,320	-	163,313,320	163,313,320
Charges For Services	17,518,718	16,412,938	-	16,412,938	16,412,938
Investment Earnings	910,000	1,575,000	-	1,575,000	1,575,000
Miscellaneous	(500)	(3,000)	-	(3,000)	(3,000)
Total Revenues	519,496,886	541,917,333	-	541,917,333	535,954,934
Transfers In/(Out)	(58,801,652)	(37,997,693)	-	(37,997,693)	(42,999,528)
General Fund Support	(460,472,184)	(503,806,090)	-	(503,806,090)	(492,841,856)
Total Funding	223,050	113,550	-	113,550	113,550

SUMMARY BY OBJECT

Department: General Government Revenues

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Accounting and Auditing Services	3,093	-	-	3,000	3,000
Other Miscellaneous Charges	-	3,000	-	500	500
Other Interest Charges	92,056	220,000	67,911	110,000	110,000
Interest Expense - Pooled Investments	-	50	-	50	50
Operating Expenses Total	**95,149**	**223,050**	**67,911**	**113,550**	**113,550**
EXPENDITURE OBJECTS TOTAL	**95,149**	**223,050**	**67,911**	**113,550**	**113,550**
REVENUE OBJECTS					
Real Property Taxes Current	322,640,105	320,250,343	191,508,847	336,683,404	330,892,211
Real PropertyTaxes PY Collections	4,919	12,000	32,552	15,000	15,000
Real Property Taxes Interest	3,361,361	3,900,048	1,781,162	3,721,413	3,721,413
Real Property Taxes Penalties	509,847	476,000	232,203	460,000	460,000
Personal Property Taxes Current	8,883,997	9,860,826	6,966,476	9,953,471	9,782,265
Personal Property Taxes PY Collections	55,404	32,400	285,065	25,700	25,700
Personal Property Taxes Interest	1,285,453	778,492	910,425	1,007,587	1,007,587
Real PropertyTaxes PY - Tax .014	2,492	-	-	-	-
Real PropertyTaxes PY - Tax .015	(1,775)	(30,000)	(9,697)	-	-
Real PropertyTaxes PY - Tax .016	5,138,423	(121,000)	(272)	(10,000)	(10,000)
Real Property Taxes PY - Tax .017	-	5,870,000	3,354,773	(100,000)	(100,000)
Real Property Taxes PY - Tax .018	-	-	-	5,052,000	5,052,000
Personal PropertyTaxes PY - Tax .015	27,848	-	-	-	-
Personal PropertyTaxes PY - Tax .016	128,468	37,800	74,353	-	-
Personal Property Taxes PY - Tax .017	-	117,000	208,333	39,000	39,000
Personal Property Taxes PY - Tax .018	-	-	-	161,500	161,500
Property Taxes Total	**342,036,542**	**341,183,909**	**205,344,220**	**357,009,075**	**351,046,676**
License & Permits	3,260,018	3,460,000	1,634,738	3,610,000	3,610,000
Licenses & Permits Total	**3,260,018**	**3,460,000**	**1,634,738**	**3,610,000**	**3,610,000**
Federal Payments In Lieu of Tax	3,682,039	3,429,547	-	3,641,000	3,641,000
State Revenue Shared Sales Tax	115,777,243	121,025,000	76,086,732	126,000,000	126,000,000
State Revenue Alcoholic Beverages	54,000	72,000	75	54,000	54,000
State Revenue Payments In Lieu of Tax	-	1,000	-	1,000	1,000
State Revenue Vehicle License Tax	28,932,867	29,460,000	19,000,441	31,200,000	31,200,000
State Revenue Hotel Motel Tax	2,157,328	2,377,212	1,209,550	2,362,320	2,362,320

SUMMARY BY OBJECT

Department: General Government Revenues

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
City Revenue Payments In Lieu of Tax	52,579	60,000	56,694	55,000	55,000
Intergovernmental Total	**150,656,056**	**156,424,759**	**96,353,492**	**163,313,320**	**163,313,320**
General Government Fees	879,831	862,818	528,806	846,895	846,895
Overhead General Fund	15,446,203	14,337,915	9,558,576	13,044,416	13,044,416
PWA Overhead Revenue	3,296,292	2,317,985	1,545,360	2,521,627	2,521,627
Charges for Services Total	**19,622,326**	**17,518,718**	**11,632,742**	**16,412,938**	**16,412,938**
Forfeits	-	-	39,785	-	-
Fines & Forfeits Total	**-**	**-**	**39,785**	**-**	**-**
Interest Revenue Pooled Investments - GOV, AGCY Funds	1,079,377	910,000	917,113	1,575,000	1,575,000
Investment Earnings Total	**1,079,377**	**910,000**	**917,113**	**1,575,000**	**1,575,000**
Rent and Royalties	1,980	-	-	1,000	1,000
Overages and Shortages - Governmental and Agency Funds	(9,170)	(3,000)	9,805	(6,000)	(6,000)
Other Misc. Revenue - Governmental and Agency Funds	17,187	1,500	555	1,500	1,500
NSF Check Charge Revenue Source	500	1,000	350	500	500
Miscellaneous Revenue Total	**10,497**	**(500)**	**10,710**	**(3,000)**	**(3,000)**
REVENUE OBJECTS TOTAL	**516,664,816**	**519,496,886**	**315,932,800**	**541,917,333**	**535,954,934**

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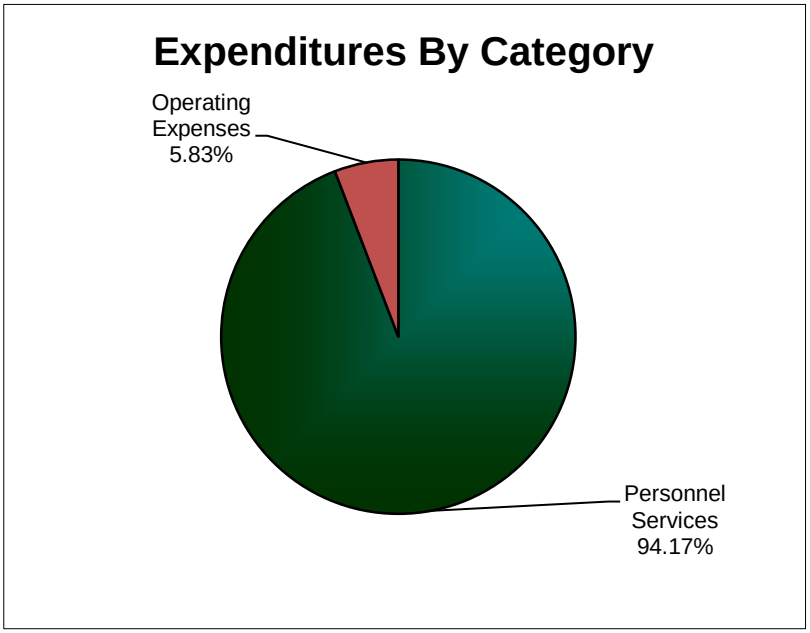
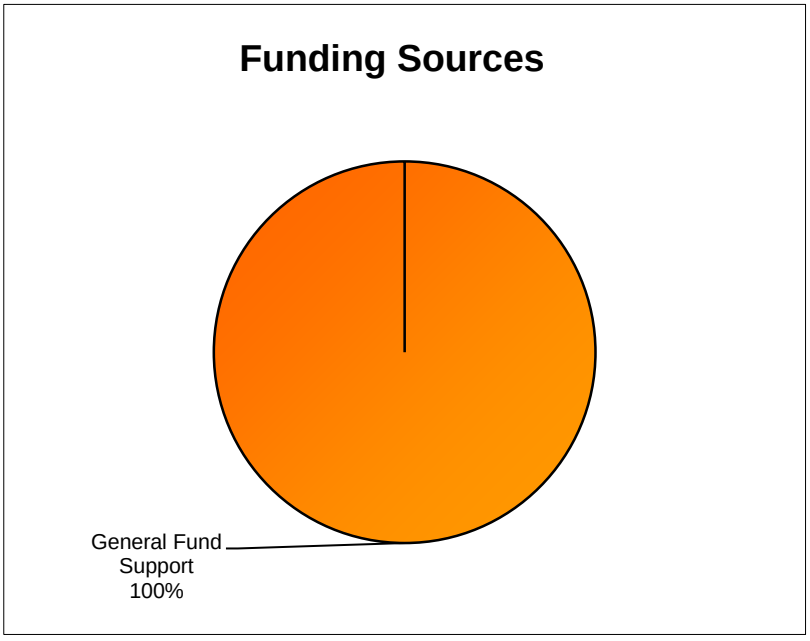
General Government Services Administration - General Fund

Revenue	$	-
Expenditures		363,805
Fund Impact	$	(363,805)
FTEs		2.00

Function Statement: Oversee Pima County central service departments. Provide policy direction, administrative oversight, and support for central service departments. Coordinate and manage the implementation of Board of Supervisors and County Administrator policies and directives as they pertain to central services departments.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	1,779,848	-	-	(1,779,848)
HSA FY 2018/19 Offset Add Back	4,000			(4,000)
Port Charges Adjustment	1,800			(1,800)
Server/Storage Adjustment	1,196			(1,196)
Benefits Adjustment	991			(991)
Hardware Adjustment	236			(236)
Software Adjustment	16			(16)
HSA Offset	(4,000)			4,000
One Position Moved	(165,082)			165,082
Analytics and Data Governance Move	(1,255,200)			1,255,200
Supplemental Requests				
None Submitted				-
Total Recommended Budget	363,805	-	-	(363,805)
Full Time Equivalents (FTEs)	2.00			

Comments/Issues

Beginning in fiscal year 2019/20, the Analytics and Data Governance (ADG) unit is no longer housed under General Government Services Administration and will be recognized as a separate department.

Fiscal year 2019/20 Recommended FTEs decreased by 11.00 from fiscal year 2018/19 Adopted Budget FTEs of 13.00. The decrease is a result of 1.00 FTE moving to the County Administrator and the remaining 10.00 FTEs related to ADG transitioning into their own department.

Fiscal year 2019/20 Recommended Budget expenditures are a decrease of $1,416,043, or 79.56%, under the fiscal year 2018/19 Adopted Budget as a result of Analytics and Data Governance transitioning from General Government Services Administration into their own department, and one position transfer to the County Administrator.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	359,025	1,194,792	2,061,465	363,805
Revenues	-	-	-	-	-
Transfers In/(Out)	-	-	-	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,572,268	342,609	-	342,609	342,609
Operating Expenses	207,580	21,196	-	21,196	21,196
Total Expenditures	1,779,848	363,805	-	363,805	363,805
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	1,779,848	363,805	-	363,805	363,805
Total Funding	1,779,848	363,805	-	363,805	363,805

SUMMARY BY OBJECT

Department: General Government Services Administration

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	554,144	1,240,644	752,196	269,165	269,165
Special Assignment Pay	250	-	148	-	-
Social Security & Medicare	36,351	88,402	50,608	16,502	16,502
Unemployment Insurance	397	656	407	123	123
Health Insurance Premiums	42,622	89,487	57,167	22,977	22,977
Workers Compensation	1,617	3,625	2,306	646	646
Life Insurance	164	510	259	68	68
Employer Paid Subsidy	137	-	448	-	-
Arizona State Retirement	63,756	144,561	88,727	32,596	32,596
Dental Insurance Premiums	869	1,308	1,096	532	532
Interdepartmental Salaries - Charged out/Credit	1,592	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	43,483	-	5,187	-	-
Interdepartmental Fringe - Charged out/Credit	313	-	(191)	-	-
Interdepartmental Fringe - Charged in/Debit	9,136	-	2,373	-	-
Budgeted Benefits	-	3,075	-	-	-
Sick Payout	-	-	5,083	-	-
Vacation Payout	-	-	7,510	-	-
HSA Contribution - Employer	4,000	28,000	11,308	4,000	4,000
HSA Expense Offset	-	(28,000)	(11,308)	(4,000)	(4,000)
Personnel Services Total	**758,831**	**1,572,268**	**973,324**	**342,609**	**342,609**
Office Supplies	7,629	39,890	1,015	4,000	4,000
Software Under $5M	303,692	105,220	29,581	-	-
Computer Equipment less than $1,000	7,171	-	-	-	-
Books, Subscriptions & Videos	827	-	1,287	-	-
Repair & Maintenance Supplies	435	-	4,789	-	-
Tools & Equipment Under $1,000	2,929	-	1,308	-	-
Furniture Under $1,000	18,882	4,125	1,040	-	-
Lawyers	565	-	540	-	-
Telecommunication Services	-	-	723	-	-
Software Maintenance and Support	21,836	-	69,555	-	-
In State Training	9,721	27,000	48,360	5,620	5,620
Out of State Training	-	-	4,386	-	-
In State Travel	108	-	5	-	-
Out of State Travel	2,021	-	202	-	-
Postage & Freight	-	-	7	-	-
Printing & Microfilming	52	100	-	100	100

SUMMARY BY OBJECT

Department: General Government Services Administration

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	573	-	528	-	-
Other Professional Services	1,251	-	2,018	-	-
Printing Costs for Promotional Items	-	-	139	-	-
Advertising	-	-	1,219	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	-	2,000	1,639	-	-
Interdepartmental Supplies & Services - Charged In/Debit	420	-	243	-	-
Dues and Memberships	920	-	-	-	-
Payments To Agencies	-	-	5,000	-	-
Computer Hardware - ISF Charges	21,283	1,679	1,504	2,482	2,482
Server and Storage - ISF Charges	462	462	2,224	4,529	4,529
Software - ISF Charges	768	768	736	1,115	1,115
Mobile Devices - External	1,331	-	957	1,550	1,550
ISF- IT Port Charges	-	6,336	-	1,800	1,800
Office Machines & Computers - Non-Capital	8,923	20,000	-	-	-
Operating Expenses Total	**411,799**	**207,580**	**179,005**	**21,196**	**21,196**
Office Machines & Computers - Capital	24,162	-	-	-	-
Capital Equipment > $5,000 Total	**24,162**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**1,194,792**	**1,779,848**	**1,152,329**	**363,805**	**363,805**

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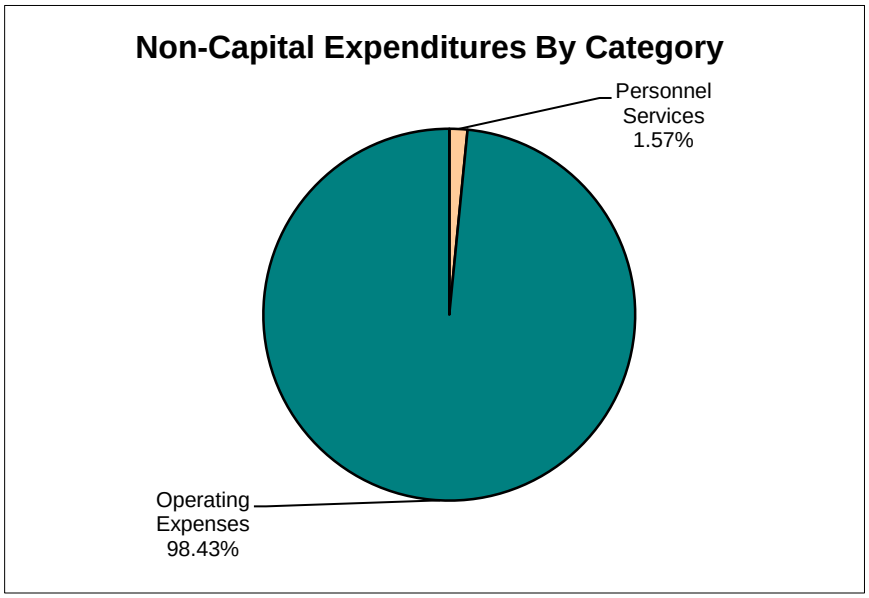
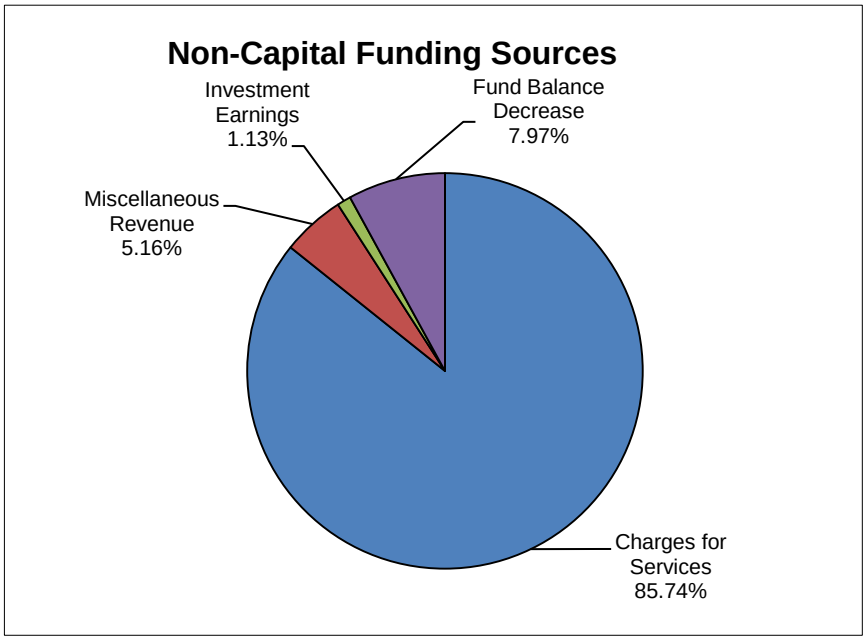
Health Benefits Trust Fund - Internal Service Fund

Revenue	$	63,816,827
Expenditures		69,346,389
Fund Impact	$	(5,529,562)
FTEs		14.00

Function Statement: To provide health related benefits to Pima County employees and their families through a plan of medical, pharmacy, dental, and life insurance, and various wellness and employee assistance programs, administered by a self-insurance Health Benefits Trust Internal Service Fund. By Arizona state law the Trust is overseen by a Board of Trustees, appointed by the Pima County Board of Supervisors, who are responsible for the funds deposited into the Trust by employees and the County. A third party administrator has been contracted to process medical claims under the program. The program was effective July 1, 2013.





Recommended Budget Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	66,049,403	58,556,403	-	(7,493,000)
Short Term Disability	2,000,000			(2,000,000)
Health Savings Accounts	1,407,391	1,420,333		12,942
Pima County Self-Insurance Dental Plan	443,086	358,029		(85,057)
Life Insurance	266,243	624,949		358,706
Medical Insurance - HDHP	164,181	1,927,243		1,763,062
Administration - Self Insurance	99,167	391,115		291,948
Stop Loss	87,850	-		(87,850)
Employee Assistance Program	15,496	(9,504)		(25,000)
Vision Plan	13,418	13,418		-
Cobra Fees	9,696			(9,696)
AFLAC Insurance	(10,453)	(10,453)		-
Other Insurance Benefits	(14,754)	(14,754)		-
Flexible Spending	(18,291)	(13,071)		5,220
Dental Insurance - DMO	(18,746)	(14,957)		3,789
Wellness	(73,000)			73,000
HDHP Pharmacy	(1,074,298)	2,000,000		3,074,298
HSA Employer Payment (revenue offset)		(1,411,924)		(1,411,924)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	69,346,389	63,816,827	-	(5,529,562)
Full Time Equivalents (FTEs)	14.00			

Comments/Issues

For several years Pima County has been strategically working on long-term approaches to reduce the rising cost of healthcare while still providing comprehensive healthcare for County employees. Previously, the contract negotiations and rate guarantees made a fully insured environment more advantageous. However, the time came where it was a financially sound decision to transition to a self-insurance model for County medical coverage via an internal service fund. This is the sixth year of the internal service fund which began operation July 1, 2013.

The fiscal year 2019/20 Recommended Budget FTEs are 14.00, unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $69,346,389 is an increase of $3,296,986, or 4.99%, from the fiscal year 2018/19 Adopted Budget. The increases of $4,506,528 are due primarily to the addition of short term disability, premium increases for self-insurance dental plan, life Insurance, High-Deductible Health Plan (HDHP) medical insurance, Stop Loss, Employee Assistance Program, vision, Cobra fees, and administration cost. These were offset by decreases of $1,209,542 in wellness, AFLAC, Flexible Spending Accounts, Dental DMO, HDHP Pharmacy, and other insurance benefits.

The fiscal year 2019/20 Recommended Budget revenues of $63,816,827 is an increase of $5,260,424, or 8.98%, from the fiscal year 2018/19 Adopted Budget. The increases are due to higher health premiums, fees, HSA contributions, interest, and miscellaneous revenue. In fiscal year 2018/19, a change in the source of the County's HSA contributions to employees' HSA accounts paid by the fund rather than by the individual County departments will be done in fiscal year 2019/20 as well. The fiscal year 2019/20 Recommended Budget HSA revenue offset of $9,108,705, is an increase of $1,411,924, or 18.17% over the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget revenues include $17,751,728 from employee contributions and $41,702,622 from employer contributions as follows:

	EMPLOYEE	EMPLOYER	TOTAL
Medical Insurance - HDHP	$ 7,200,726	$ 37,251,630	$ 44,452,356
Health Savings Accounts	7,594,270	43,317	7,637,587
Flexible Spending	84,149	4,028	88,177
Pima County Self-Insurance Dental Plan	1,554,014	909,883	2,463,897
Prepaid Dental Insurance	365,355	122,610	487,965
Vision Insurance	373,533	-	373,533
Employee Assistance Program - EAP	-	133,920	133,920
Wellness - Healthy Lifestyle Premium Discounts	(3,032,640)	3,032,640	-
AFLAC Insurances	897,192	-	897,192
Other Insurance Benefits (Life, AD&D)	2,715,129	204,594	2,919,723
	$ 17,751,728	$ 41,702,622	$ 59,454,350

The Recommended Budget revenues, also, includes $4,362,477 from investment income and miscellaneous revenue.

The fund submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	59,063,361	61,597,257	63,226,584	65,779,596	69,346,389
Revenues	65,111,751	70,603,058	69,542,112	61,940,026	63,816,827
Transfers In/(Out)	(3,300,000)	-	-	-	-

Funding Summary By Department - Internal Service Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplementals	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,018,579	1,090,163	-	1,090,163	1,090,163
Operating Expenses	65,030,824	68,256,226	-	68,256,226	68,256,226
Total Expenditures	66,049,403	69,346,389	-	69,346,389	69,346,389
Revenues					
Charges For Services	56,570,287	59,454,350	-	59,454,350	59,454,350
Miscellaneous Revenue	1,595,187	3,580,283	-	3,580,283	3,580,283
Investment Earnings	390,929	782,194	-	782,194	782,194
Total Revenues	58,556,403	63,816,827	-	63,816,827	63,816,827
Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	7,493,000	5,529,562	-	5,529,562	5,529,562
Total Funding	66,049,403	69,346,389	-	69,346,389	69,346,389

SUMMARY BY OBJECT

Department: Health Benefits Trust Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	575,503	713,238	413,773	745,379	745,379
Overtime	22	-	87	-	-
Social Security & Medicare	41,664	53,409	30,236	57,022	57,022
Unemployment Insurance	420	374	219	340	340
Health Insurance Premiums	76,883	86,076	72,675	118,415	118,415
Workers Compensation	1,500	1,885	1,123	1,789	1,789
Life Insurance	372	475	266	475	475
Employer Paid Subsidy	743	768	576	768	768
Arizona State Retirement	65,461	82,383	48,951	90,265	90,265
Dental Insurance Premiums	1,071	1,472	689	1,062	1,062
Interdepartmental Salaries - Charged in/Debit	1,016	1,000	385	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(136)	-	-
Interdepartmental Fringe - Charged in/Debit	436	350	133	-	-
Labor Distribution Fringe Charged in/Debit	14,657	15,349	9,696	15,346	15,346
Labor Distribution Salaries Charged in/Debit	56,777	58,819	38,646	59,302	59,302
Budgeted Benefits	-	2,981	-	-	-
Parking Subsidy	-	-	248	-	-
Vacation Payout	7,418	-	652	-	-
NPL Related Pension Expense	58,896	-	-	-	-
HSA Contribution - Employer	14,166	19,000	271,516	24,000	24,000
HSA Expense Offset	-	(19,000)	(12,846)	(24,000)	(24,000)
HBS OPEB Expense	(863)	-	-	-	-
LTD OPEB Expense	409	-	-	-	-
Personnel Services Total	**916,551**	**1,018,579**	**876,889**	**1,090,163**	**1,090,163**
Office Supplies	2,057	5,000	1,440	4,000	4,000
Software Under $5M	-	1,000	-	1,000	1,000
Food Supplies	55	2,000	2	-	-
Books, Subscriptions & Videos	-	750	-	750	750
Repair & Maintenance Supplies	(1)	-	2,038	-	-
Promotional Items	28	2,500	-	-	-
Other Operation Supplies	11	75,000	-	-	-
Tools & Equipment Under $1,000	-	-	1,457	-	-
Furniture Under $1,000	2,847	-	1,738	-	-
Accounting and Auditing Services	16,500	16,500	16,500	16,500	16,500
TPA Service Fees	2,987,680	2,622,170	1,523,497	2,579,652	2,579,652
Software Maintenance and Support	324,709	422,187	196,603	434,853	434,853

SUMMARY BY OBJECT

Department: Health Benefits Trust Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Dental Services	1,672,819	1,830,445	1,237,665	2,265,823	2,265,823
Outside Hospitals Clinics	35,738,576	39,002,032	24,246,661	38,042,889	38,042,889
In State Training	179	1,000	51	30,000	30,000
Out of State Training	-	2,500	-	2,500	2,500
In State Travel	-	500	-	1,000	1,000
Postage & Freight	577	4,000	1,828	2,500	2,500
Printing & Microfilming	1,172	6,000	66	2,000	2,000
Leases & Rental - Real Estate - Internal	27,180	27,174	18,119	27,174	27,174
R&M-Machinery & Equipment Services	-	-	106	-	-
Other Professional Services	384,963	394,464	150,992	518,518	518,518
Advertising	577	700	160	350	350
Leases & Rental - Other (Mchnry, Equip, etc.)	2,694	4,045	1,703	4,045	4,045
Interdepartmental Supplies & Services - Charged In/Debit	8	20	-	-	-
County Administrative Overhead	518,664	520,708	346,408	509,437	509,437
Mileage Reimbursement	159	500	-	500	500
Motor Pool Charges	-	-	-	350	350
Dues and Memberships	405	4,000	335	72,500	72,500
Other Miscellaneous Charges	25,095	148,000	25,145	32,000	32,000
Other Insurance Premiums	4,196,718	3,654,263	2,626,074	5,979,395	5,979,395
Vision Insurance Premiums - Operations	360,380	360,115	249,968	373,533	373,533
Dental Insurance Premiums - Operations	493,635	502,922	311,359	484,176	484,176
Computer Hardware - ISF Charges	29,512	33,292	22,200	34,864	34,864
Server and Storage - ISF Charges	24,199	38,385	25,592	30,192	30,192
Software - ISF Charges	7,676	7,327	4,888	7,431	7,431
Medical Claims Liability Offset - Actuary	300,000	-	(400,000)	-	-
Payment to HSA Agent Employer Contribution	7,678,167	7,768,781	4,905,188	9,180,705	9,180,705
Payment to HSA Agent Employee Contribution	7,502,078	7,551,120	4,959,852	7,594,270	7,594,270
Mobile Devices - External	2,722	1,920	1,343	2,519	2,519
ISF- IT Port Charges	7,992	9,504	6,336	10,800	10,800
Furniture - Non-Capital	-	10,000	-	10,000	10,000
Operating Expenses Total	**62,310,033**	**65,030,824**	**40,485,314**	**68,256,226**	**68,256,226**
EXPENDITURE OBJECTS TOTAL	**63,226,584**	**66,049,403**	**41,362,203**	**69,346,389**	**69,346,389**
REVENUE OBJECTS					
Employee Health Premiums	5,719,799	4,815,290	3,509,144	6,171,604	6,171,604

SUMMARY BY OBJECT

Department: Health Benefits Trust Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Employer Health Premiums	43,206,722	40,849,318	26,644,668	41,702,622	41,702,622
Vision Insurance Fee	364,034	363,768	247,352	377,064	377,064
Long-term Care Insurance	961	960	629	960	960
Life Insurance Fee	1,590,722	1,588,233	1,182,705	2,080,482	2,080,482
Accident Insurance Fee	709,713	718,640	497,249	847,604	847,604
Short Term Disability Fee	366,403	375,003	237,719	366,705	366,705
Cancer Insurance Fee	163,967	166,495	106,824	164,875	164,875
Hospital Insurance Fee	106,184	108,018	69,799	107,734	107,734
Critical Care Insurance Fee	37,150	37,442	26,270	40,430	40,430
Employer HSA Contribution Revenue	7,680,557	7,768,781	4,905,112	9,180,705	9,180,705
Employee HSA Contribution Revenue	7,502,215	7,551,120	4,959,814	7,594,270	7,594,270
HSA Revenue Offset	-	(7,772,781)	(4,901,657)	(9,180,705)	(9,180,705)
Charges for Services Total	**67,448,427**	**56,570,287**	**37,485,628**	**59,454,350**	**59,454,350**
Interest Non Operating - Proprietary Funds	420,374	332,500	354,000	479,590	479,590
Interest Revenue Pooled Investments Non Op-Proprietary Funds	186,800	58,429	192,355	302,604	302,604
Market Adjustments Non Operating-Proprietary Funds	(213,471)	-	87,754	-	-
Investment Earnings Total	**393,703**	**390,929**	**634,109**	**782,194**	**782,194**
Other Misc. Revenue-Proprietary Funds	1,699,982	1,595,187	1,866,847	3,580,283	3,580,283
Miscellaneous Revenue Total	**1,699,982**	**1,595,187**	**1,866,847**	**3,580,283**	**3,580,283**
REVENUE OBJECTS TOTAL	**69,542,112**	**58,556,403**	**39,986,584**	**63,816,827**	**63,816,827**

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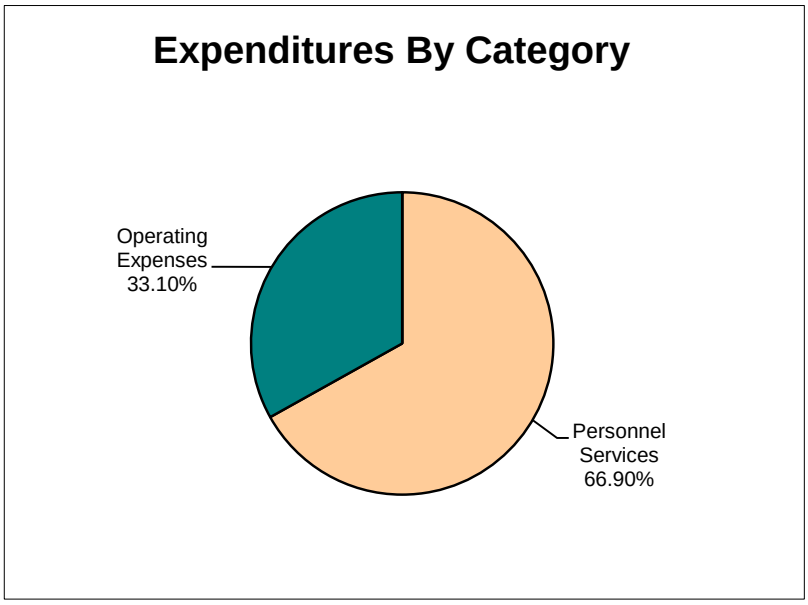
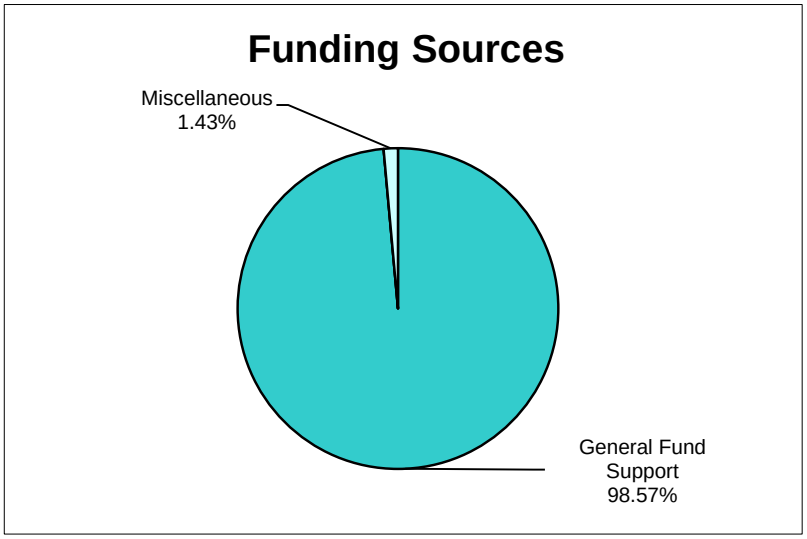
Human Resources - General Fund

Revenue	$	50,820
Expenditures		3,549,154
Fund Impact	$	(3,498,334)
FTEs		33.00

Function Statement: Recruit and retain a highly committed, highly competent, and results-oriented workforce and provide various employment related services and activities. Services include, but are not limited to, recruitment and selection, employment rights, classification and compensation, benefits administration, management training, personnel records management, and federal, state, and local labor reporting.

Human Resources administers the self-insurance Health Benefits Trust (an Internal Service Fund) which is presented in a separate section as well as the Risk Management's Occupational Medicine, Training and Data Management, and Worker's Compensation Programs (an Internal Service Fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	3,394,645	62,820	-	(3,331,825)
Other Prof Services Adjustment	75,000			(75,000)
HSA FY 2018/19 Offset Add back	53,000			(53,000)
New HR Position	45,204			(45,204)
In State Training Adjustment	20,000			(20,000)
Benefits Adjustment	5,076			(5,076)
Server/Storage Adjustment	4,186			(4,186)
Port Charges Adjustment	4,032			(4,032)
1% Salary Increase Adjustment	3,180			(3,180)
Hardware Adjustment	2,673			(2,673)
Software Adjustment	175			(175)
Motor Pool Charges Adjustment	(17)			17
Consignment Ticket Adjustment	(12,000)	(12,000)		-
HSA Offset	(46,000)			46,000
Supplemental Requests				
None Submitted				-
Total Recommended Budget	3,549,154	50,820	-	(3,498,334)
Full Time Equivalents (FTEs)	33.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 33.00, an increase of one FTE from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $3,549,154 is an increase of $154,509, or 4.55%, from the fiscal year 2018/19 Adopted Budget. Total increases of $212,526 are due to other professional services for background checks and outside investigations, staff training, software, sardware and server/storage allocations, port charges, and salary due to the addition of one new position. These were offset by decreases of $58,017 due to motor pool charges, consignment tickets, and the benefits HSA offset.

The fiscal year 2019/20 Recommended Budget revenues of $50,820 is a decrease of $12,000, or 19.1% from the fiscal year 2018/19 Adopted Budget due to decreased consignment ticket sales.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	2,998,701	2,877,877	2,842,056	3,201,973	3,549,154
Revenues	73,685	58,977	56,625	46,972	50,820

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplementals	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	2,391,888	2,374,383	-	2,374,383	2,374,383
Operating Expenses	1,002,757	1,174,771	-	1,174,771	1,174,771
Total Expenditures	3,394,645	3,549,154	-	3,549,154	3,549,154
Revenues					
Miscellaneous	62,820	50,820	-	50,820	50,820
Total Revenues	62,820	50,820	-	50,820	50,820
General Fund Support	3,331,825	3,498,334	-	3,498,334	3,498,334
Total Funding	3,394,645	3,549,154	-	3,549,154	3,549,154

SUMMARY BY OBJECT

Department: Human Resources

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,515,711	1,840,981	1,070,925	1,857,334	1,857,334
Overtime	471	100	49	-	-
Special Assignment Pay	1,079	-	-	-	-
Social Security & Medicare	109,317	137,808	77,947	142,064	142,064
Unemployment Insurance	1,114	967	573	847	847
Health Insurance Premiums	215,158	234,198	125,918	202,253	202,253
Workers Compensation	3,977	4,871	2,908	4,458	4,458
Life Insurance	875	1,088	629	1,122	1,122
Employer Paid Subsidy	2,498	2,592	1,728	2,592	2,592
Arizona State Retirement	172,838	212,923	125,751	224,321	224,321
Dental Insurance Premiums	3,320	3,731	2,671	4,040	4,040
Interdepartmental Salaries - Charged out/Credit	(147)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	52,313	1,000	902	-	-
Interdepartmental Fringe - Charged out/Credit	(68)	-	(610)	-	-
Interdepartmental Fringe - Charged in/Debit	11,577	300	348	-	-
Labor Distribution Fringe Charged out/Credit	(28,184)	(31,375)	(18,977)	(74,424)	(74,424)
Labor Distribution Fringe Charged in/Debit	13,527	16,026	9,282	59,078	59,078
Labor Distribution Salaries Charged out/Credit	(115,327)	(123,958)	(79,223)	(273,482)	(273,482)
Labor Distribution Salaries Charged in/Debit	58,550	66,400	40,578	214,180	214,180
Budgeted Benefits	-	7,225	-	-	-
Parking Subsidy	355	720	794	-	-
Vacation Payout	5,906	16,291	2,545	10,000	10,000
HSA Contribution - Employer	39,751	53,000	24,124	46,000	46,000
HSA Expense Offset	-	(53,000)	(24,124)	(46,000)	(46,000)
Personnel Services Total	**2,064,611**	**2,391,888**	**1,364,738**	**2,374,383**	**2,374,383**
Office Supplies	9,375	18,292	7,732	15,997	15,997
Software Under $5M	-	5,000	332	5,000	5,000
Computer Equipment less than $1,000	7,375	-	795	-	-
Books, Subscriptions & Videos	7,980	6,000	-	10,000	10,000
Repair & Maintenance Supplies	292	200	311	200	200
Tools & Equipment Under $1,000	13,365	-	-	-	-
Furniture Under $1,000	4,406	-	2,416	3,487	3,487
Lawyers	43,119	55,000	6,565	60,000	60,000

SUMMARY BY OBJECT

Department: Human Resources

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Telecommunication Services	2,031	-	-	-	-
Software Maintenance and Support	286,162	410,229	241,652	410,229	410,229
In State Training	5,902	1,000	5,280	30,000	30,000
Out of State Training	-	2,000	-	5,000	5,000
In State Travel	542	1,000	131	1,000	1,000
Out of State Travel	1,792	3,000	2,381	10,000	10,000
Postage & Freight	1,236	5,100	899	2,600	2,600
Printing & Microfilming	1,745	8,200	117	3,200	3,200
R&M-Machinery & Equipment Services	4,360	500	3,691	4,000	4,000
R&M Building Services	162	-	-	-	-
Other Professional Services	1,807	195	26,136	105,195	105,195
Banking Credit Card Fees and Charges	597	1,000	344	600	600
Printing Costs for Promotional Items	4,449	2,000	3,195	3,000	3,000
Advertising	7,569	16,508	80	20,000	20,000
Leases & Rental - Other (Mchnry, Equip, etc.)	2,984	10,000	1,860	10,000	10,000
Interdepartmental Supplies & Services - Charged In/Debit	226	200	24	200	200
Departmental Overhead - Charged In/Debit	52,304	-	-	-	-
Mileage Reimbursement	235	1,000	-	2,000	2,000
Motor Pool Charges	334	352	400	1,000	1,000
Dues and Memberships	1,384	1,800	1,809	3,000	3,000
Other Miscellaneous Charges	53,630	67,000	23,164	51,500	51,500
Job Training & Training Supplies	102,567	173,203	174,817	174,817	174,817
Job Support Services & Supplies	15,001	15,000	8,520	15,000	15,000
Computer Hardware - ISF Charges	54,596	61,022	40,688	64,639	64,639
Server and Storage - ISF Charges	44,768	65,255	43,504	69,441	69,441
Software - ISF Charges	14,201	12,457	8,312	17,091	17,091
Mobile Devices - External	2,978	2,760	1,851	3,475	3,475
ISF- IT Port Charges	23,532	27,984	18,656	33,600	33,600
Furniture - Non-Capital	-	20,000	2,952	30,000	30,000
Office Machines & Computers - Non-Capital	4,439	9,500	-	9,500	9,500
Operating Expenses Total	**777,445**	**1,002,757**	**628,614**	**1,174,771**	**1,174,771**
EXPENDITURE OBJECTS TOTAL	**2,842,056**	**3,394,645**	**1,993,352**	**3,549,154**	**3,549,154**
REVENUE OBJECTS					
Other Misc. Revenue - Governmental and Agency Funds	56,625	62,820	24,000	50,820	50,820
Miscellaneous Revenue Total	**56,625**	**62,820**	**24,000**	**50,820**	**50,820**

SUMMARY BY OBJECT

Department: Human Resources

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS TOTAL	**56,625**	**62,820**	**24,000**	**50,820**	**50,820**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF HUMAN RESOURCES ARE:

- **RISK MANAGEMENT INTERNAL SERVICE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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HR RISK MANAGEMENT INTERNAL SERVICE FUND

Expenditures: **5,377,077** **Revenues:** **6,466,094**

FTEs: **6.00**

Function Statement: Operate and manage Pima County's Occupational Safety Health Programs. Oversight and review of special medical evaluations. Work with third-party administrators on Workers' Compensation and unemployment claims.

Mandates: Pima County Code 3.04, Resolution 1987-175, Resolution 1990-110

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	374,472	-	374,472	374,472
Operating Expenses	-	5,002,605	-	5,002,605	5,002,605
Total Expenditures	-	5,377,077	-	5,377,077	5,377,077
Revenues					
Charges for Services	-	6,100,000	-	6,100,000	6,100,000
Investment Earnings Total		353,650		353,650	353,650
Miscellaneous Revenue	-	12,444	-	12,444	12,444
Total Revenues	-	6,466,094	-	6,466,094	6,466,094
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	(1,089,017)	-	(1,089,017)	(1,089,017)
Total Funding	-	5,377,077	-	5,377,077	5,377,077

The Risk Management functions were reorganized in March 2019. The Training and Data Management, Occupational Medicine, and Worker's Compensation programs were moved to Human Resources. For a complete list of all Risk Management functions and a combined budget, refer to the Risk Management section.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	5,779,967	5,377,077
Revenues	-	-	-	6,635,632	6,466,094
Net Operating Transfers In/(Out)	-	-	-	(199)	-

SUMMARY BY OBJECT

Department: Human Resources Internal Service Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	290,256	290,256
Overtime	-	-	-	150	150
Social Security & Medicare	-	-	-	22,204	22,204
Unemployment Insurance	-	-	-	133	133
Health Insurance Premiums	-	-	-	25,481	25,481
Workers Compensation	-	-	-	769	769
Life Insurance	-	-	-	204	204
Arizona State Retirement	-	-	-	35,150	35,150
Dental Insurance Premiums	-	-	-	425	425
Interdepartmental Salaries - Charged in/Debit	-	-	-	500	500
Interdepartmental Fringe - Charged in/Debit	-	-	-	200	200
HSA Contribution - Employer	-	-	-	6,000	6,000
HSA Expense Offset	-	-	-	(7,000)	(7,000)
Personnel Services Total	**-**	**-**	**-**	**374,472**	**374,472**
Medical & Lab Supplies	-	-	-	4,800	4,800
Books, Subscriptions & Videos	-	-	-	2,000	2,000
Repair & Maintenance Supplies	-	-	-	17,000	17,000
Classroom Educational Testing Supplies	-	-	-	950	950
Lawyers	-	-	-	5,000	5,000
TPA Service Fees	-	-	-	348,696	348,696
Software Maintenance and Support	-	-	-	99,125	99,125
Medical Professional Services	-	-	-	222,500	222,500
In State Training	-	-	-	48,225	48,225
Out of State Training	-	-	-	600	600
In State Travel	-	-	-	200	200
Out of State Travel	-	-	-	800	800
R&M-Machinery & Equipment Services	-	-	-	1,140	1,140
Banking Credit Card Fees and Charges	-	-	-	6,900	6,900
Advertising	-	-	-	1,320	1,320
Other Insurance Premiums	-	-	-	713,114	713,114
Current Paid Losses	-	-	-	3,501,202	3,501,202
Computer Hardware - ISF Charges	-	-	-	16,503	16,503
Software - ISF Charges	-	-	-	4,830	4,830
Medical & Laboratory Equipment - Non-Capital	-	-	-	7,700	7,700
Operating Expenses Total	**-**	**-**	**-**	**5,002,605**	**5,002,605**

SUMMARY BY OBJECT

Department: Human Resources Internal Service Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**5,377,077**	**5,377,077**
REVENUE OBJECTS					
Self Insurance Risk Premiums	-	-	-	6,100,000	6,100,000
Charges for Services Total	**-**	**-**	**-**	**6,100,000**	**6,100,000**
Interest Non Operating - Proprietary Funds	-	-	-	269,130	269,130
Interest Revenue Pooled Investments Non Op-Proprietary Funds	-	-	-	84,520	84,520
Investment Earnings Total	**-**	**-**	**-**	**353,650**	**353,650**
Other Misc. Revenue-Proprietary Funds	-	-	-	12,444	12,444
Miscellaneous Revenue Total	**-**	**-**	**-**	**12,444**	**12,444**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**6,466,094**	**6,466,094**

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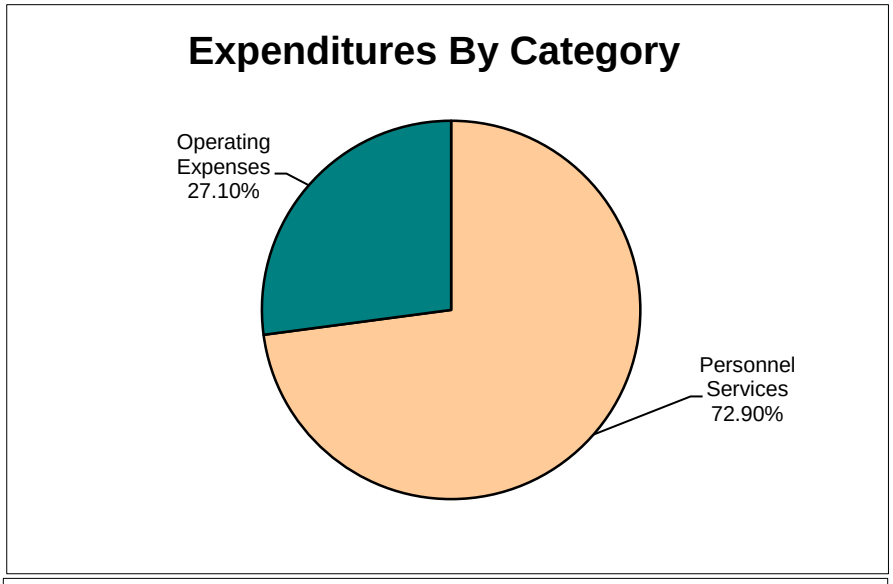
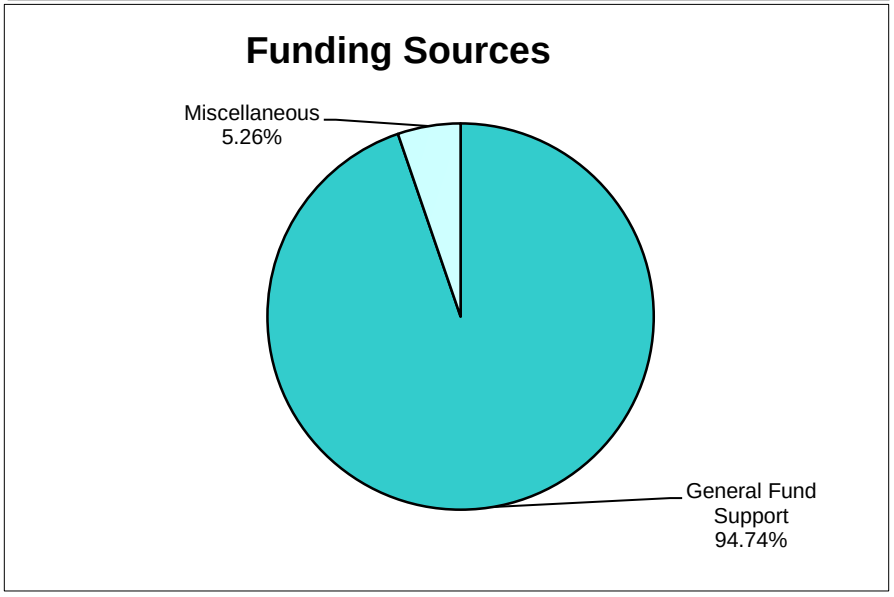
Information Technology – General Fund

Revenue	$ 769,118
Expenditures	14,627,509
Fund Impact	$ (13,858,391)
FTEs	109.00

Analyze, develop and implement application solutions County wide. Direct and manage the development and ongoing maintenance and support of application systems. Develop, implement and enforce Information Technology (IT) standards, asset and information security procedures. Manage franchise licensing and contract coordination for cable, fiber, cellular and competitive local exchange carriers. Project Management of IT projects across County departments. Oversight and preparation of budget and allocations for the Information Technology Department. Coordinate all Pima County IT activities with various agencies and the general public. Manage all enterprise GIS functions for the County.

Information Technology operates the Computer Hardware Software Fund and the Telecommunications Fund (Internal Service Funds which are presented in separate sections).





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	13,691,976	709,118	-	(12,982,858)
Ten New Positions for ERP Support	1,103,436			(1,103,436)
Three New Positions Added From FY 2018/19	152,761			(152,761)
HSA FY 2018/19 Offset Add back	149,001			(149,001)
Two Positions Transferred From School Superintendent	150,232			(150,232)
Server/Storage Adjustment	42,636			(42,636)
Benefits Adjustment	22,743			(22,743)
Port Charges Adjustment	13,104			(13,104)
Hardware Adjustment	9,985			(9,985)
FY 19/20 1% Salary Increase Allocation (half year)	1,521			(1,521)
Software Adjustment	658			(658)
Three positions transferred to ADG	(340,921)			340,921
Two positions and costs transferred to Facilities Mgmt.	(186,014)			186,014
HSA Offset	(173,002)			173,002
Motor Pool Charges Adjustment	(10,607)			10,607
Rent for rooftop towers and right-of-way licenses		60,000		60,000
Supplemental Requests				
None Submitted				-
Total Recommended	14,627,509	769,118	-	(13,858,391)
Full Time Equivalents (FTEs)	109.00			

Comments/Issues

The fiscal year 2019/20 Recommended FTEs are 109.00, an increase of 10.00 FTEs over the fiscal year 2018/19 Adopted Budget. Two positions were transferred in from the Superintendent of Schools and reclassified as IT - Application Developer Sr. to support the Superintendent of Schools Information Technology projects. Ten new FTEs were added to provide technical, analysis and project management staff needed for ERP system upgrading. Two new positions were created in fiscal year 2018/19 to support Information Technology Operations and are carried forward. Additionally, one position was split into two positions. These increases were offset by the transfer out of two positions to Facilities Management and three positions to the newly formed Analytics and Data Governance department.

The fiscal year 2019/20 Recommended Budget expenditures of $14,627,509 is an increase of $935,533, or 6.83% over the fiscal year 2018/19 Adopted Budget. The increases consist of an increase of 15 positions (ten new, three from fiscal year 2018/19, and two from Superintendent of Schools), server/storage adjustment, port charges adjustment, hardware adjustment, software adjustment, benefits adjustments, fiscal year 2018/19 HSA offset added back, and 1% percent salary adjustment for half a year, for a total of $1,646,077. Offsetting these increases are decreases of $710,544 consisting of reductions of motor pool charges, an HSA Offset and the decrease of five positions.

The fiscal year 2019/20 Recommended Budget revenue of $769,118 is an increase of $60,000, or 8.46%, over the fiscal year 2018/19 Adopted Budget due to increases in rent for rooftop towers and right-of-ways licenses.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	11,720,034	12,931,309	12,371,349	12,986,578	14,627,509
Revenues	460,402	682,918	761,994	773,665	769,118
Transfers In/(Out)	(87,549)	(200,000)	-	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	10,007,666	10,664,007	-	10,664,007	10,664,007
Operating Expenses	3,684,310	3,963,502	-	3,963,502	3,963,502
Total Expenditures	13,691,976	14,627,509	-	14,627,509	14,627,509
Revenues					
Charges for Services	-	-	-	-	-
Miscellaneous	709,118	769,118	-	769,118	769,118
Total Revenues	709,118	769,118	-	769,118	769,118
Transfers In/(Out)	-	-	-	-	-
General Fund Support	12,982,858	13,858,391	-	13,858,391	13,858,391
Total Funding	13,691,976	14,627,509	-	14,627,509	14,627,509

SUMMARY BY OBJECT

Department: Information Technology

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	6,850,863	7,628,889	4,384,153	8,096,540	8,096,539
Overtime	69	-	35	-	-
Special Assignment Pay	14,262	17,040	11,312	11,087	11,087
Social Security & Medicare	502,037	568,421	324,530	618,827	618,827
Unemployment Insurance	5,020	3,988	2,352	3,691	3,691
Health Insurance Premiums	796,433	779,286	463,601	793,432	793,432
Workers Compensation	17,937	20,127	12,001	19,434	19,435
Life Insurance	3,018	3,363	1,875	3,702	3,702
Employer Paid Subsidy	7,886	8,160	5,304	7,584	7,584
Arizona State Retirement	790,698	879,697	519,756	980,641	980,641
Dental Insurance Premiums	13,926	14,369	8,635	13,930	13,930
Interdepartmental Salaries - Charged out/Credit	(27,388)	-	(1,346)	-	-
Interdepartmental Salaries - Charged in/Debit	11,891	-	3,499	12,000	12,000
Interdepartmental Fringe - Charged out/Credit	(5,346)	-	(663)	-	-
Interdepartmental Fringe - Charged in/Debit	5,168	-	1,413	5,200	5,200
Labor Distribution Fringe Charged out/Credit	(1,123,016)	-	(282,231)	-	-
Labor Distribution Fringe Charged in/Debit	1,126,408	-	282,230	-	-
Labor Distribution Salaries Charged out/Credit	(3,549,237)	-	(904,425)	-	-
Labor Distribution Salaries Charged in/Debit	3,554,727	-	904,424	-	-
Budgeted Benefits	-	34,370	-	-	-
Parking Subsidy	-	-	358	-	-
Paid Parental Leave	10,165	-	4,443	-	-
Sick Payout	-	-	5,773	40,665	40,665
Vacation Payout	17,634	49,956	32,725	57,274	57,274
HSA Contribution - Employer	135,584	149,001	83,108	177,002	177,002
HSA Expense Offset	-	(149,001)	(83,108)	(177,002)	(177,002)
Personnel Services Total	**9,158,739**	**10,007,666**	**5,779,754**	**10,664,007**	**10,664,007**
Office Supplies	12,434	33,156	6,444	25,000	25,000
Software Under $5M	73,272	126,412	24,307	197,650	197,650
Computer Equipment less than $1,000	7,449	10,000	479	-	-
Fuel & Oil	659	-	-	-	-
Books, Subscriptions & Videos	2,803	48,513	14,238	29,200	29,200
Repair & Maintenance Supplies	14,274	2,500	4,970	10,000	10,000

SUMMARY BY OBJECT

Department: Information Technology

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Chemicals	33	-	-	-	-
Cameras, Film & Equipment	-	100	-	100	100
Other Operation Supplies	-	1,500	-	1,500	1,500
Tools & Equipment Under $1,000	-	2,000	505	2,000	2,000
Furniture Under $1,000	10,682	-	959	12,500	12,500
Expert Witness & Interpreters	-	-	130	-	-
TPA Service Fees	-	-	495	1,000	1,000
Software Maintenance and Support	2,032,897	1,824,292	1,383,215	2,016,634	2,016,634
In State Training	75,035	92,797	13,514	92,837	92,837
Out of State Training	16,426	16,100	10,689	13,400	13,400
In State Travel	1,002	2,250	1,505	3,250	3,250
Out of State Travel	2,560	30,100	897	24,100	24,100
Postage & Freight	208	500	38	500	500
Printing & Microfilming	69	1,000	19	500	500
Leases & Rental - Real Estate - External	19,872	10,938	8,898	19,938	19,938
R&M-Machinery & Equipment Services	8,697	102,620	1,638	75,000	75,000
R&M Building Services	24,167	-	1,312	-	-
Other Professional Services	422,045	728,099	543,741	729,473	729,473
Banking Credit Card Fees and Charges	47	-	28	-	-
Printing Costs for Promotional Items	-	-	135	-	-
Advertising	2,262	-	2,088	4,500	4,500
Leases & Rental - Other (Mchnry, Equip, etc.)	12,420	-	4,142	3,000	3,000
Janitorial Services	-	-	646	-	-
Interdepartmental Supplies & Services - Charged Out/Credit	(132,319)	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	3,586	-	593	1,000	1,000
Parking Charges	-	3,360	19	-	-
Electricity	5,076	6,000	3,288	6,000	6,000
Mileage Reimbursement	-	675	-	375	375
Motor Pool Charges	21,270	26,900	17,570	17,495	17,495
Dues and Memberships	7,405	400	1,190	7,400	7,400
Other Miscellaneous Charges	3,434	-	(135)	-	-
Computer Hardware - ISF Charges	244,900	268,902	179,272	279,359	279,359
Server and Storage - ISF Charges	132,177	158,139	105,432	200,775	200,775
Software - ISF Charges	54,885	46,529	31,024	49,416	49,416
Telephone Provider Charges - External	378	-	261	400	400
Mobile Devices - External	53,029	55,520	21,999	30,000	30,000
ISF- IT Port Charges	79,476	85,008	56,672	109,200	109,200

SUMMARY BY OBJECT

Department: Information Technology

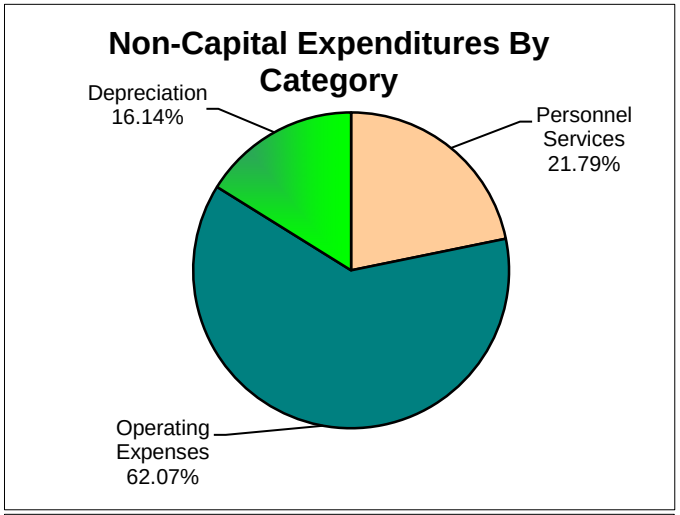
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Operating Expenses Total	**3,212,610**	**3,684,310**	**2,442,217**	**3,963,502**	**3,963,502**
EXPENDITURE OBJECTS TOTAL	**12,371,349**	**13,691,976**	**8,221,971**	**14,627,509**	**14,627,509**
REVENUE OBJECTS					
Rent and Royalties	759,424	709,118	733,623	769,118	769,118
Other Misc. Revenue - Governmental and Agency Funds	2,570	-	4,182	-	-
Late Fees and Interest Charges on Overdue Receivable	-	-	365	-	-
Miscellaneous Revenue Total	**761,994**	**709,118**	**738,170**	**769,118**	**769,118**
REVENUE OBJECTS TOTAL	**761,994**	**709,118**	**738,170**	**769,118**	**769,118**

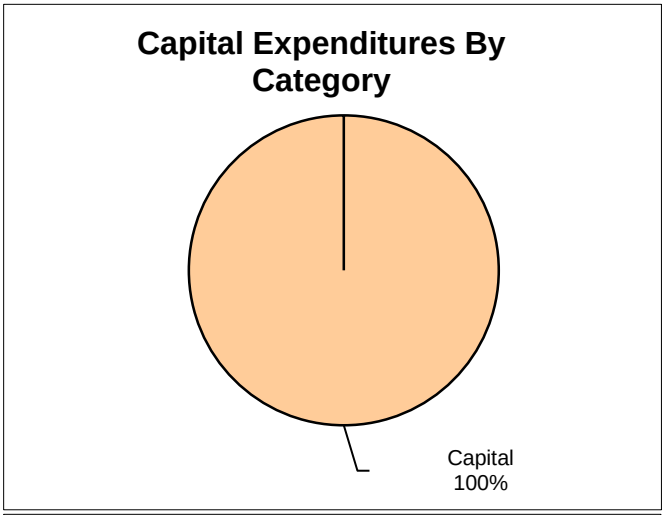
IT Computer Hardware, Software - Internal Service Fund

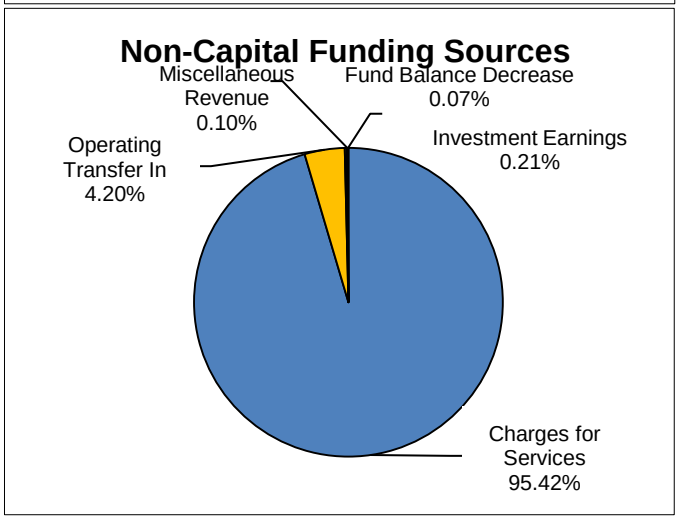
Manage franchise licensing and contract coordination for cable, fiber, cellular and competitive local exchange carriers. The County has adopted a plan that provides an Enterprise Software Agreement, desktop computer hardware and peripheral devices, and central server and storage capacity for all County departments, as requested. Purchases and services by the fund on behalf of individual user departments will be reimbursed to the fund through interdepartmental charges.

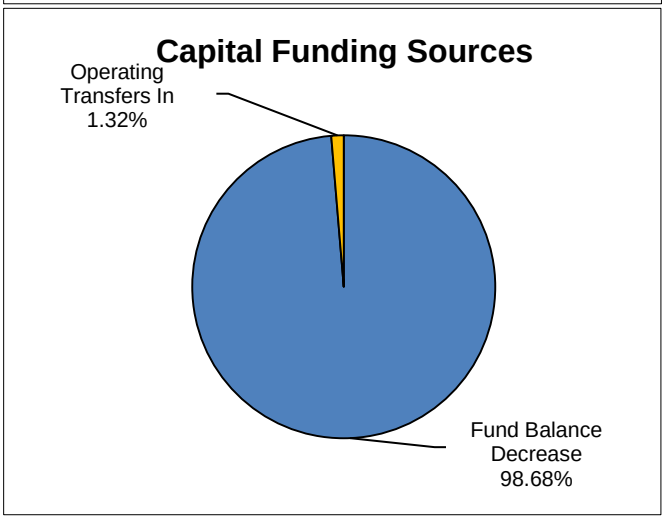
Non-Capital		
Revenue	$	22,215,310
Expenditures		23,206,214
Net Transfers In		975,072
Fund Impact	$	(15,832)
FTEs		59.00

Capital		
COP Proceeds	$	-
Expenditures		19,812,000
Net Transfers In	$	262,000
Fund Impact	$	19,550,000
FTEs		0.00









Recommended Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	25,659,748	21,393,259	7,787,710	3,521,221
Computer Hardware				
Remove Prior Year Transfer			(5,170,000)	(5,170,000)
Interdepartmental Revenue		587,010		587,010
Pooled Invenstment Revenue		13,424		13,424
Repair and Maintenance	295,535			(295,535)
Software	39,000			(39,000)
Employee training, travel, and other costs	33,850			(33,850)
Software Adjustment	20,767			(20,767)
Benefits Adjustment	7,435			(7,435)
Depreciation	4,369			(4,369)
Hardware Adjustment	4,324			(4,324)
Insurance	2,778			(2,778)
Server/Storage Adjustment	2,116			(2,116)
Equipment Leases & Rental	(1,707,378)			1,707,378
Non-Capital Equipment	(1,434,011)			1,434,011
Other Professional Services	(97,429)			97,429
Motor Pool Adjustment	(55,000)			55,000
Salaries and Benefit Savings for Vacant Positions	(43,516)			43,516
Port Charges Adjustment	(36,264)			36,264
Reversal of One-Time Benefit Increase	(12,188)			12,188
Server & Storage				
Reverse FY 2018/19 Transfers			(2,509,842)	(2,509,842)
Capital Equipment > $5,000	(10,500,000)			10,500,000
Contra Expense	10,500,000			(10,500,000)
Repair and Maintenance	1,033,742			(1,033,742)
Depreciation	748,325			(748,325)
Other Professional Services	74,800			(74,800)
Personnel Costs for FY 19/20 2.5% Pay Raise	50,327			(50,327)
Non-Capital Equipment	48,488			(48,488)
Server/Storage Adjustment	15,403			(15,403)
Benefits Adjustment	2,774			(2,774)
Hardware Adjustment	2,359			(2,359)
Software Adjustment	2,355			(2,355)
Equipment Leases & Rental	(1,426,166)			1,426,166
Software	(127,462)			127,462

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
Port Charges Adjustment	(10,680)			10,680
Motor Pool Adjustment	(5,000)			5,000
Employee training, travel, and other costs	(1,637)			1,637
Operating Transfer from General Fund			830,017	830,017
Interdepartmental Revenue		42,926		42,926
Interest from Pooled Investment		10,350		10,350
Enterprise Software				-
Remove Prior Year Transfer			(107,868)	(107,868)
Microsoft Enterprise Software Agreement	99,341			(99,341)
Enterprise Software Charges	15,747			(15,747)
Miscellaneous	(638)			638
Allocation Revenue Adjustment		168,341		168,341
Operating Transfer from General Fund			145,055	145,055
Supplemental Requests				
None Submitted				-
Total Recommended	23,206,214	22,215,310	975,072	(15,832)
Full Time Equivalents (FTEs)	59.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 59.00 and remain unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget total expenditures of $23,206,214 are a decrease of $2,453,534, or 9.56% under the fiscal year 2018/19 Adopted Budget. The budget is made up of three components, Computer Hardware, Server & Storage, and Enterprise Software.

The fiscal year 2019/20 Recommended Budget for Computer Hardware expenditures of $11,541,045 is a decrease of $2,975,612, or 20.50% under the fiscal year 2018/19 Adopted Budget. This is primarily due to decreases of $3,385,786 consisting of the decrease in the upgrading of life cycle managment of computer hardware that occurred in fiscal year 2018/19 and non-capital equipment primarily associated with several Sheriff Department purchases already made in fiscal year 2018/19. Other decreases were for other professional services related to costs associated with return shipments of computer hardware, motor pool charges, salaries and benefit savings for vacant positions budgeted at lower rate, port charges adjustment and the reversal of a one-time benefit increase from fiscal year 2018/19. These decreases were partially offset by an increase of $410,174 consisting of repair and maintenance, software, employee training, travel, and other costs, software adjustment, benefits adjustment, depreciation, hardware adjustment, insurance, and server/storage adjustment.

The fiscal year 2019/20 Recommended Budget for Server & Storage expenditures of $9,265,614 is an increase of $407,628, or 4.60% over the fiscal year 2018/19 Adopted Budget. The increases of $1,978,573 primarily consist of additional repair and maintenance, depreciation, other professional services, personnel costs for fiscal year 2018/19 pay raise carried over to fiscal year 2019/20, non-capital equipment, server/storage adjustment, benefits adjustment, hardware adjustment and software adjustment. These increases are partially offset by total decreases of $1,570,945 consiting of equipment leases and rental, software, port charges adjustment, motor pool adjustment and employee training, travel and other costs.

The fiscal year 2019/20 Recommended Budget for Server & Storage expenditures includes a decrease in capital purchases of $10,500,000. These reductions in expenses are offset by contra expenses which result in no fund impact. These changes are due to the reversal of budget for the up-front purchase of hardware in fiscal year 2018/19. Subsequent purchases will be funded by revenue from the department allocations and made periodically.

The fiscal year 2019/20 Recommended Budget for Enterprise Software expenditures of $2,399,555 is an increase of $114,450, or 5.01% over the fiscal year 2018/19 Adopted Budget. Total increases of $115,088 are due to an increase in the Microsoft Enterprise Server Agreement and for software maintenance and support for the eDiscovery and Library educational agreement. These increases are offset by a reduction of $638 for miscellaneous items.

The Recommended Budget includes $19,812,000 of proposed capital projects and is noted here for illustrative purposes. Libary District funds of $262,000 and fund balance will be used to finance capital projects in fiscal year 2019/20. Ultimately, the costs associated with construction will be capitalized at year end and recorded on the department's balance sheet as assets which result in zero net costs in this fund. For a detailed listing of projects, see Summary of Active Capital Improvement Projects in the Capital Projects section.

The fiscal year 2019/20 Recommended Budget revenues of $22,215,310 is an increase of $822,051, or 3.84% over the fiscal year 2018/19 Adopted Budget. This increase is due to increases in department allocation revenues.

The fiscal year 2019/20 Recommended Budget includes operating transfers of $975,072 from the General Fund. General Fund transfers of $830,017 are to Server & Storage and $145,055 are to Enterprise Software. These transfers are to cover the charges for Elected Official departments. Reduction in other General Fund transfers include $5,170,000 to Computer Hardware and $1,679,825 to Server & Storage from fiscal year 2018/19. These were one-time transfers for the upgrading of life cycle managment of hardware and servers and storage.

The department submitted no requests for supplemental funding for this fund.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	13,872,596	17,062,245	20,051,370	24,329,465	23,206,214
Revenues	17,131,538	17,959,936	17,353,869	21,441,585	22,215,310
Transfers In/(Out)	-	-	567,971	7,783,710	975,072

This internal service fund started November 2014.

Funding Summary By Department - Internal Service Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	5,052,288	5,057,120	-	5,057,120	5,057,120
Operating Expenses	17,613,661	14,402,601	-	14,402,601	14,402,601
Capital Equip. > $5,000	10,500,000	-		-	-
Contra Assets	(10,500,000)	-	-	-	-
Depreciation	2,993,799	3,746,493	-	3,746,493	3,746,493
Total Expenditures	25,659,748	23,206,214	-	23,206,214	23,206,214
Revenues					
Charges For Services	21,345,259	22,143,536	-	22,143,536	22,143,536
Investment Earnings	-	23,774	-	23,774	23,774
Miscellaneous Revenue	48,000	48,000	-	48,000	48,000
Total Revenues	21,393,259	22,215,310	-	22,215,310	22,215,310
Transfers In/(Out)	7,787,710	975,072	-	975,072	975,072
Fund Balance Decr/(Incr)	(3,521,221)	15,832	-	15,832	15,832
Total Funding	25,659,748	23,206,214	-	23,206,214	23,206,214

SUMMARY BY OBJECT

Department: IT - Computer Hardware/Storage/Software

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	3,413,426	3,820,255	2,301,281	3,793,954	3,793,954
Overtime	1,546	8,000	1,485	8,000	8,000
Shift Differential	6,075	9,280	3,703	7,000	7,000
Holiday Worked Pay	8,656	13,655	7,161	9,000	9,000
Special Assignment Pay	6,033	8,540	5,912	7,496	7,496
Social Security & Medicare	230,666	286,358	173,161	290,698	290,698
Unemployment Insurance	2,297	2,002	1,252	1,732	1,732
Health Insurance Premiums	394,081	412,110	268,224	431,339	431,339
Workers Compensation	8,231	10,106	7,470	11,625	11,625
Life Insurance	1,636	2,003	1,186	2,003	2,003
Employer Paid Subsidy	2,060	2,208	1,488	2,016	2,016
Arizona State Retirement	362,167	441,703	273,954	460,165	460,165
Dental Insurance Premiums	7,066	7,485	5,878	8,882	8,882
Interdepartmental Salaries - Charged in/Debit	25,820	-	13,282	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(131)	-	-
Interdepartmental Fringe - Charged in/Debit	3,892	-	2,069	-	-
Labor Distribution Fringe Charged out/Credit	(968)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	300	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(2,677)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	3,418	-	-	-	-
Budgeted Benefits	-	15,222	-	-	-
Paid Parental Leave	392	-	-	-	-
Sick Payout	(609)	1,361	21,844	6,000	6,000
Vacation Payout	921	12,000	19,415	17,210	17,210
NPL Related Pension Expense	993,256	-	-	-	-
HSA Contribution - Employer	70,833	90,000	52,432	90,001	90,001
HSA Expense Offset	-	(90,000)	(52,432)	(90,001)	(90,001)
HBS OPEB Expense	(2,280)	-	-	-	-
LTD OPEB Expense	481	-	-	-	-
Personnel Services Total	**5,536,719**	**5,052,288**	**3,108,634**	**5,057,120**	**5,057,120**
Office Supplies	5,058	1,260	4,130	5,500	5,500
Software Under $5M	177,581	275,000	466,583	186,538	186,538
Computer Equipment less than $1,000	1,496,835	53,576	1,283,748	44,550	44,550
Books, Subscriptions & Videos	415	7,450	261	4,100	4,100

SUMMARY BY OBJECT

Department: IT - Computer Hardware/Storage/Software

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Repair & Maintenance Supplies	410	50,000	743	50,000	50,000
Clothing, Uniforms, and Safety Apparel	-	-	166	-	-
Other Operation Supplies	(5)	25,000	-	50,000	50,000
Tools & Equipment Under $1,000	37,718	-	3,814	25,000	25,000
Furniture Under $1,000	12,692	-	21,303	-	-
Microsoft Enterprise Software Agreement - ITD USE ONLY	2,236,026	2,183,969	1,776,337	2,199,716	2,199,716
Telecommunication Services	4,072	-	-	-	-
Software Maintenance and Support	1,528,770	1,911,215	1,711,673	2,476,432	2,476,432
In State Training	59,799	35,150	11,039	73,000	73,000
Out of State Training	-	-	1,741	-	-
In State Travel	-	8,000	-	-	-
Out of State Travel	-	-	693	-	-
Postage & Freight	414	-	2,105	-	-
Printing & Microfilming	-	-	2	-	-
Moving and Storage Fees	3,616	-	536	-	-
Leases & Rental - Real Estate - Internal	186,301	387,190	267,225	412,263	412,263
R&M-Machinery & Equipment Services	59,112	832,799	395,488	1,720,000	1,720,000
R&M Building Services	1,406	-	4,115	-	-
Other Professional Services	149,215	682,477	5,503	659,848	659,848
Advertising	724	-	855	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	526	-	-
Leases & Rental - Computer Hardware & Software-ITD USE ONLY	7,322,692	3,756,232	4,107,392	597,615	597,615
Interdepartmental Supplies & Services - Charged Out/Credit	(17,343)	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	146	-	171	-	-
Parking Charges	-	6,720	4,200	6,720	6,720
Mileage Reimbursement	-	3,056	-	3,056	3,056
Motor Pool Charges	76,784	126,505	54,996	66,505	66,505
Other Miscellaneous Charges	6,986	23,800	-	-	-
General Liability Insurance Premiums	-	19,214	12,808	22,082	22,082
Property Damage Insurance Premiums	-	934	624	2,557	2,557
Interest Expense - Pooled Investments	-	1,006	3,594	368	368
Computer Hardware - ISF Charges	65,078	173,256	115,512	179,939	179,939
Server and Storage - ISF Charges	50,837	92,145	61,440	128,315	128,315
Software - ISF Charges	35,694	27,111	18,080	31,582	31,582

SUMMARY BY OBJECT

Department: IT - Computer Hardware/Storage/Software

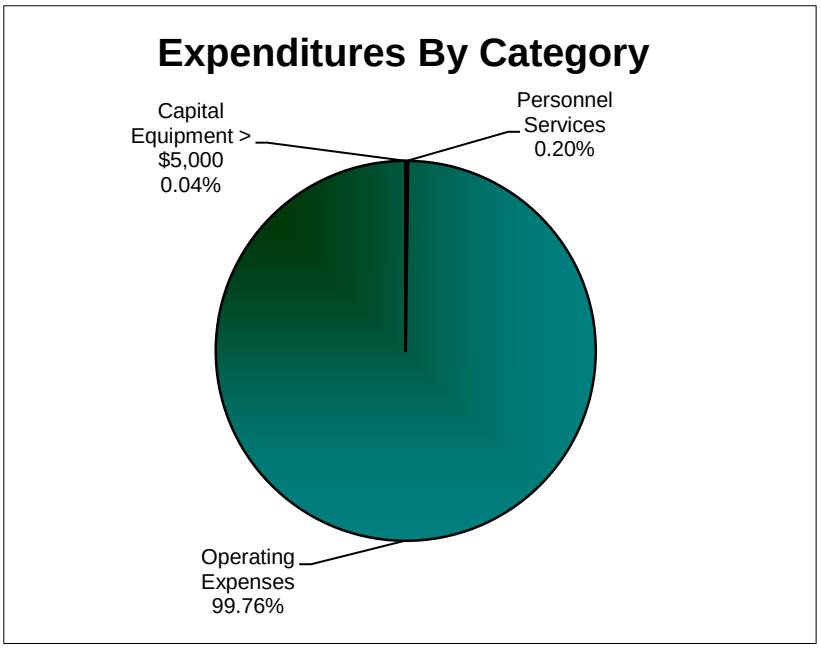
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Internet Charges - External	-	1,512	-	-	-
Mobile Devices - External	25,696	29,940	16,647	30,012	30,012
ISF- IT Port Charges	48,840	104,544	69,696	57,600	57,600
Furniture - Non-Capital	1,591	-	-	100,000	100,000
Office Machines & Computers - Non-Capital	393,104	6,794,600	1,460,695	5,269,303	5,269,303
Other Machines & Equipment - Non-Capital	9,290	-	2,017	-	-
Telecommunication Equipment - Non-Capital	-	-	2,940	-	-
Inventory Clearing	-	-	23	-	-
Inventory Adjustment	3,328	-	(3,328)	-	-
Operating Expenses Total	**13,982,882**	**17,613,661**	**11,886,093**	**14,402,601**	**14,402,601**
Office Machines & Computers - Capital	1,338,158	10,500,000	-	-	-
Other Machines & Equipment - Capital	18,310	-	-	-	-
Capital Equipment > $5,000 Total	**1,356,468**	**10,500,000**	**-**	**-**	**-**
Equipment & Machinery - Contra	(1,356,469)	(10,500,000)	-	-	-
Contra Expense Total	**(1,356,469)**	**(10,500,000)**	**-**	**-**	**-**
Depreciation Expense	531,770	2,993,799	459,147	3,746,493	3,746,493
Depreciation Total	**531,770**	**2,993,799**	**459,147**	**3,746,493**	**3,746,493**
EXPENDITURE OBJECTS TOTAL	**20,051,370**	**25,659,748**	**15,453,874**	**23,206,214**	**23,206,214**
REVENUE OBJECTS					
Interdepartmental Revenue	17,303,063	21,345,259	14,231,423	22,143,536	22,143,536
Charges for Services Total	**17,303,063**	**21,345,259**	**14,231,423**	**22,143,536**	**22,143,536**
Interest Revenue Pooled Investments Non Op-Proprietary Funds	2,146	-	42,576	23,774	23,774
Investment Earnings Total	**2,146**	**-**	**42,576**	**23,774**	**23,774**
Other Misc. Revenue-Proprietary Funds	48,660	48,000	41,751	48,000	48,000
Miscellaneous Revenue Total	**48,660**	**48,000**	**41,751**	**48,000**	**48,000**
REVENUE OBJECTS TOTAL	**17,353,869**	**21,393,259**	**14,315,750**	**22,215,310**	**22,215,310**

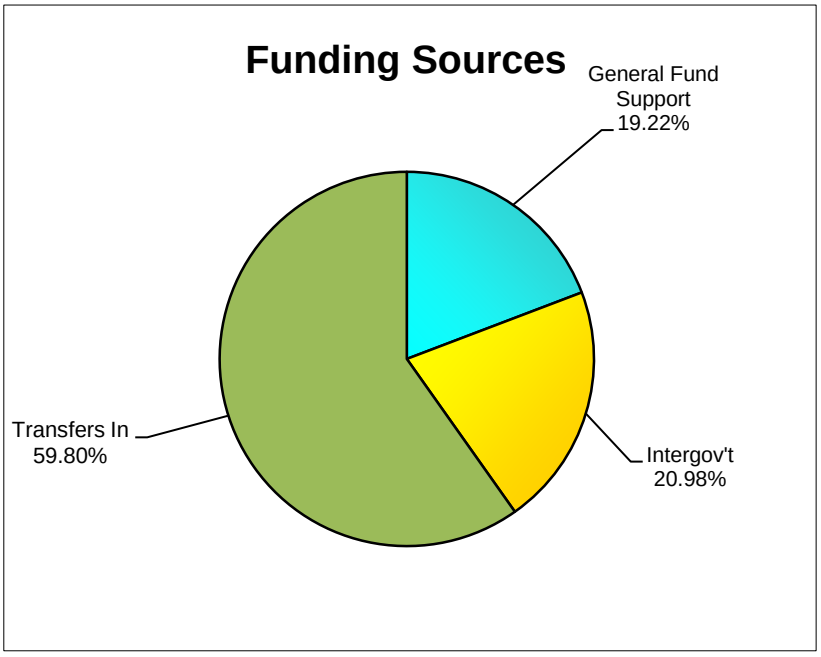
Non Departmental - General Fund

Revenue	$	3,474,000
Expenditures		13,223,563
Net Transfers		6,568,109
Fund Impact	$	(3,181,454)
FTEs		0.00

Function Statement: Maintain expenditure authority for various budget items such as distribution of Transient Lodging Excise Tax revenue to Visit Tucson, dues payments to various organizations, payments to Lobbyists, General Fund Self Insurance Reserve payments, Arizona Department of Revenue administrative costs, and other Special Project costs.

Other funds within Non Departmental are Improvement Districts (a special revenue fund), Mandated Payments (General Fund), Land Acquisition (a special revenue fund), and Rocking K South Community Facilities District (CFD) (a special revenue fund).





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	7,493,965	3,830,527	-	(3,663,438)
Miscellaneous Charges	5,942,138			(5,942,138)
FY 2019/20 ADOR Administrative Costs	780,558			(780,558)
Self Insurance Reserve Costs	63,786			(63,786)
County Supervisors Association	20,934			(20,934)
Personnel Costs	12,797			(12,797)
Reverse FY 2018/19 ADOR Administrative Costs	(1,039,000)			1,039,000
Visit Tucson - Hotel/Motel Tax Expenditures	(21,900)			21,900
Bond Oversight	(16,315)			16,315
Various operating expenditure	(7,000)			7,000
National Council of Elected County Execs	(5,000)			5,000
Arizona Technology Council	(1,400)			1,400
Vehicle Impound Towing Program		(300,000)		(300,000)
PCWIN Rural Metro Radios		(34,627)		(34,627)
Visit Tucson - Hotel/Motel Tax Revenues		(21,900)		(21,900)
Fleet Services - COPS 2013 A			9,599,611	300,000
Operating Transfer in from Sheriff Spec Rev Fund			300,000	(3,331,502)
Debt Service - COPs 2013 A			(3,331,502)	-
Supplemental Requests				
None Submitted				-
Total Recommended	13,223,563	3,474,000	6,568,109	(3,181,454)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget expenditures of $13,223,563 increased by $5,729,598, or 76.46%, over the fiscal year 2018/19 Adopted Budget. Increases were due to miscellaneous charges, self insurance reserve, County Supervisors Association, and personnel costs. These increases were partially offset by decreases from net ADOR Administrative Costs, hotel/motel tax, bond oversight, various operating expenditures, National Council of Elected County Executives, and Arizona Technology Council costs.

The fiscal year 2019/20 Recommended Budget includes payments for County Supervisors Association (CSA) dues of $115,000, Border Coalition dues of $13,577, General Fund Self Insurance Reserve costs of $2,725,196, Special Projects costs of $104,797, Lobbyist costs of $57,000, Bond Oversight costs of $5,500, and $780,558 to the Arizona Department of Revenue (ADOR) for operating costs.

No supplemental requests were submitted, as this is not an operating department.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	8,789,157	7,787,274	8,141,460	7,235,523	13,223,563
Revenues	3,769,738	3,949,597	3,884,964	3,837,806	3,474,000
Transfers In/(Out)	-	-	-	-	6,568,109

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	13,000	25,797	-	25,797	25,797
Operating Expenses	7,475,965	6,464,273	-	6,464,273	13,192,766
Capital Equipment > $5,000	5,000	5,000	-	5,000	5,000
Total Expenditures	7,493,965	6,495,070	-	6,495,070	13,223,563
Revenues					
Intergovernmental	3,495,900	3,474,000	-	3,474,000	3,474,000
Investment Earnings	400	-		-	-
Miscellaneous Revenue	334,227	-	-	-	-
Total Revenues	3,830,527	3,474,000	-	3,474,000	3,474,000
Transfers In/(Out)	-	300,000		300,000	6,568,109
General Fund Support	3,663,438	2,721,070	-	2,721,070	3,181,454
Total Funding	7,493,965	6,495,070	-	6,495,070	13,223,563

SUMMARY BY OBJECT

Department: Non Departmental

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	14,745	10,000	14,546	20,797	20,797
Interdepartmental Fringe - Charged in/Debit	3,091	3,000	3,227	5,000	5,000
Personnel Services Total	**17,836**	**13,000**	**17,773**	**25,797**	**25,797**
Office Supplies	216	600	-	500	500
Food Supplies	1,369	2,500	-	1,000	1,000
Clothing, Uniforms, and Safety Apparel	46	-	-	-	-
Furniture Under $1,000	303	-	-	-	-
Archaeological Historic Preservation Services	-	-	2,497	-	-
Engineering Services	-	-	2,100	3,000	3,000
Title Fees and Services	6,600	5,000	8,436	10,000	10,000
In State Training	695	-	69	2,000	2,000
In State Travel	219	-	-	1,000	1,000
Postage & Freight	25	3,000	8	1,500	1,500
Printing & Microfilming	80	5,000	246	2,000	2,000
Leases & Rental - Real Estate - Internal	507	11,715	-	4,500	4,500
Leases & Rental - Real Estate - External	602	2,500	-	2,500	2,500
Other Professional Services	21,250	27,000	-	25,000	25,000
Appraisal Services	150	30,000	8,000	20,000	20,000
Lobbying Services	49,048	57,000	21,144	57,000	57,000
Printing Costs for Promotional Items	19,657	5,000	405	2,500	2,500
Advertising	453	1,000	1,231	1,000	1,000
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	122	-	-
Departmental Overhead - Charged In/Debit	324	5,000	44	1,000	1,000
Motor Pool Charges	1,410	2,000	271	1,000	1,000
Dues and Memberships	115,513	116,543	115,918	129,577	129,577
Other Miscellaneous Charges	55	5,797	-	-	5,947,935
Payments to or on behalf of other governments	1,015,205	1,039,000	780,558	-	780,558
Payments To Agencies	3,272,177	3,495,900	1,682,485	3,474,000	3,474,000
General Liability Insurance Premiums	3,126,464	2,156,755	1,437,832	2,134,202	2,134,202
Property Damage Insurance Premiums	453,360	470,959	313,960	555,826	555,826
Malpractice Insurance Premiums	37,896	33,696	22,464	35,168	35,168
Operating Expenses Total	**8,123,624**	**7,475,965**	**4,397,790**	**6,464,273**	**13,192,766**

SUMMARY BY OBJECT

Department: Non Departmental

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Land	-	5,000	3,260	5,000	5,000
Capital Equipment > $5,000 Total	**-**	**5,000**	**3,260**	**5,000**	**5,000**
EXPENDITURE OBJECTS TOTAL	**8,141,460**	**7,493,965**	**4,418,823**	**6,495,070**	**13,223,563**
REVENUE OBJECTS					
State Revenue Hotel Motel Tax	3,172,541	3,495,900	1,682,484	3,474,000	3,474,000
Intergovernmental Total	**3,172,541**	**3,495,900**	**1,682,484**	**3,474,000**	**3,474,000**
Other Court Fees	21,512	-	2,161	-	-
Charges for Services Total	**21,512**	**-**	**2,161**	**-**	**-**
Justice Court Traffic Fines	12,068	-	4,918	-	-
Fines & Forfeits Total	**12,068**	**-**	**4,918**	**-**	**-**
Interest - Governmental and Agency Funds	2,817	400	399	-	-
Investment Earnings Total	**2,817**	**400**	**399**	**-**	**-**
Rent and Royalties	-	-	200	-	-
Other Misc. Revenue - Governmental and Agency Funds	676,026	334,227	320,837	-	-
Miscellaneous Revenue Total	**676,026**	**334,227**	**321,037**	**-**	**-**
REVENUE OBJECTS TOTAL	**3,884,964**	**3,830,527**	**2,010,999**	**3,474,000**	**3,474,000**

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OTHER FUNDS WITHIN NON DEPARTMENTAL ARE:

- **IMPROVEMENT DISTRICTS SPECIAL REVENUE FUND**
- **LAND ACQUISITION SPECIAL REVENUE FUND**
- **MANDATED PAYMENTS GENERAL FUND**
- **ROCKING K SOUTH COMMUNITY FACILITIES DISTRICT SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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IMPROVEMENT DISTRICTS

Expenditures: 259,444 **Revenues:** 270,317

FTEs: 0.00

Function Statement: The Board of Supervisors formed twenty-one (21) improvement districts for the purpose of purchasing energy for lighting of the public streets and parks, and one street improvement district to fund the maintenance of Hayhook Ranch Road. These lighting and road maintenance expenses are paid though the levy of ad valorem tax on property in the respective Districts.

Mandates: A.R.S. §48-952; A.R.S. §48-954; A.R.S. §48-955; A.S.R. §48-960; A.R.S. §42-17101

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	247,278	259,444	-	259,444	259,444
Total Expenditures	247,278	259,444	-	259,444	259,444
Revenues					
Property Taxes	232,042	270,317	-	270,317	270,317
Total Revenues	232,042	270,317	-	270,317	270,317
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	15,236	(10,873)	-	(10,873)	(10,873)
Total Funding	247,278	259,444	-	259,444	259,444

Prior to the fiscal year 2018/19 Recommended Budget, the Improvement District expenditures and revenues were accounted for in Agency spending and did not appear in budget documents. Beginning fiscal year 2018/19, these expenditures and revenues are included in the County budget as Special Revenue Funds.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	247,280	259,444
Revenues	-	-	-	231,954	270,317
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Improvement Districts

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Other Professional Services	-	-	-	55,000	55,000
Electricity	-	247,278	129,870	204,444	204,444
Interest Expense - Pooled Investments	-	-	2	-	-
Operating Expenses Total	**-**	**247,278**	**129,872**	**259,444**	**259,444**
EXPENDITURE OBJECTS TOTAL	**-**	**247,278**	**129,872**	**259,444**	**259,444**
REVENUE OBJECTS					
Real Property Taxes Current	-	232,042	130,454	266,414	266,414
Personal Property Taxes Current	-	-	454	3,903	3,903
Personal Property Taxes PY Collections	-	-	92	-	-
Real Property Taxes PY - Tax .017	-	-	1,498	-	-
Property Taxes Total	**-**	**232,042**	**132,498**	**270,317**	**270,317**
City Revenue Payments In Lieu of Tax	-	-	75	-	-
Intergovernmental Total	**-**	**-**	**75**	**-**	**-**
Interest Revenue Pooled Investments - GOV, AGCY Funds	-	-	636	-	-
Interest Revenue Pooled Investments Non Op-Proprietary Funds	-	-	391	-	-
Investment Earnings Total	**-**	**-**	**1,027**	**-**	**-**
REVENUE OBJECTS TOTAL	**-**	**232,042**	**133,600**	**270,317**	**270,317**

LAND ACQUISITION FUND

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Finance Land Acquisition Fund

Mandates:

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	-	-	-	-

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	-
Revenues	6,108	7,755	11,632	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Land Acquisition Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	11,632	-	3,404	-	-
Investment Earnings Total	**11,632**	**-**	**3,404**	**-**	**-**
REVENUE OBJECTS TOTAL	**11,632**	**-**	**3,404**	**-**	**-**

MANDATED PAYMENTS

Expenditures: 60,290,300 **Revenues:** 0

FTEs: 0.00

Function Statement: Account for the funding and payment of County General Fund mandated payments, primarily Arizona Health Care Cost Containment System payments to the State of Arizona.

Mandates: ARS Title 11, Chapter 2: Board of Supervisors, Article 7: Medical Facilities and Care of Indigents

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	58,105,007	60,290,300	-	60,290,300	60,290,300
Total Expenditures	58,105,007	60,290,300	-	60,290,300	60,290,300
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	58,105,007	60,290,300	-	60,290,300	60,290,300
Total Funding	58,105,007	60,290,300	-	60,290,300	60,290,300

Mandated Payments is a part of the General Fund and the difference between expenditures and revenues is covered by the General Fund.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	56,839,965	56,814,065	58,583,056	58,285,014	60,290,300
Revenues	-	-	-	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Mandated Payments General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Payments to or on behalf of other governments	58,583,056	58,105,007	40,103,958	60,290,300	60,290,300
Operating Expenses Total	**58,583,056**	**58,105,007**	**40,103,958**	**60,290,300**	**60,290,300**
EXPENDITURE OBJECTS TOTAL	**58,583,056**	**58,105,007**	**40,103,958**	**60,290,300**	**60,290,300**

ROCKING K SOUTH COMMUNITY FACILITIES DISTRICT - SPECIAL REVENUE FUND

Expenditures: **100,000** **Revenues:** **10**

FTEs: **0.00**

Function Statement: This Community Facilities District is formed to purchase infrastructure of the Rocking K South master plan development through the issuance of bonds, and to fund the operation, maintenance and administration of the District though the levy of ad valorem tax on property in the District.

Mandates: A.R.S. §48-716; A.R.S. §48-717; A.R.S. §48-719; A.R.S. §48-721; A.R.S. §48-723; A.R.S. §42-17101 et. seq.

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	50,000	50,000	-	50,000	50,000
Operating Expenses	50,000	50,000	-	50,000	50,000
Total Expenditures	100,000	100,000	-	100,000	100,000
Revenues					
Property Taxes	10	10	-	10	10
Total Revenues	10	10	-	10	10
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	99,990	99,990	-	99,990	99,990
Total Funding	100,000	100,000	-	100,000	100,000

Other Funding Sources planned in the fiscal year 2019/20 Recommended Budget are General Obligation Bond proceeds of $100,000.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	1,180	7,924	100,000	100,000
Revenues	-	-	85	100,228	10
Net Operating Transfer In/(Out)	-	-	29,927	-	-

SUMMARY BY OBJECT

Department: Rocking K South CFD

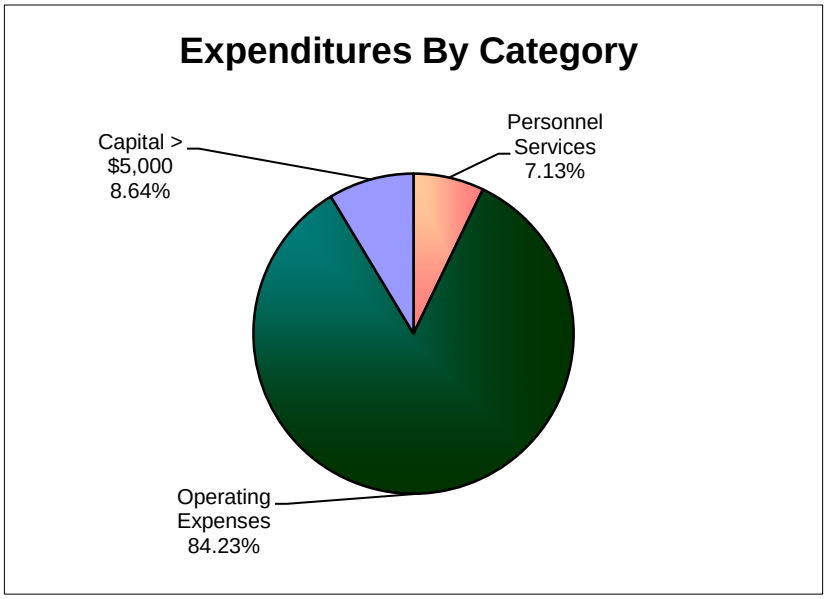
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	6,065	50,000	134	50,000	50,000
Interdepartmental Fringe - Charged in/Debit	1,858	-	41	-	-
Personnel Services Total	**7,923**	**50,000**	**175**	**50,000**	**50,000**
Other Professional Services	-	50,000	-	50,000	50,000
Interest Expense - Pooled Investments	1	-	-	-	-
Operating Expenses Total	**1**	**50,000**	**-**	**50,000**	**50,000**
EXPENDITURE OBJECTS TOTAL	**7,924**	**100,000**	**175**	**100,000**	**100,000**
REVENUE OBJECTS					
Real Property Taxes Current	-	10	-	10	10
Property Taxes Total	**-**	**10**	**-**	**10**	**10**
Interest Revenue Pooled Investments - GOV, AGCY Funds	85	-	218	-	-
Investment Earnings Total	**85**	**-**	**218**	**-**	**-**
REVENUE OBJECTS TOTAL	**85**	**10**	**218**	**10**	**10**

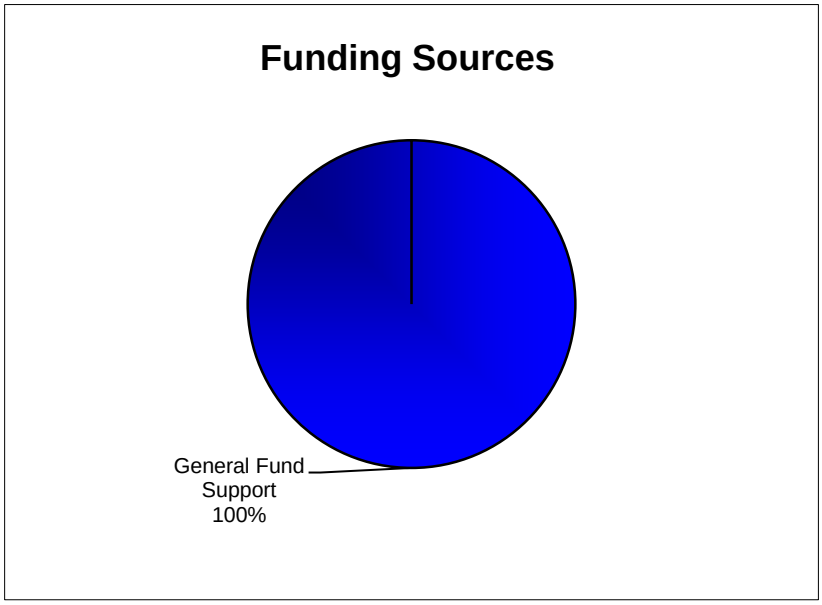
Office of Emergency Management & Homeland Security - General Fund

Revenue	$	-
Expenditures		641,527
Net Transfers		(596,272)
Fund Impact	$	(1,237,799)
FTEs		0.00

Function Statement: Establish and maintain the highest possible quality of emergency prevention, preparedness, response, mitigation, and recovery function to protect the lives and property of the residents of Pima County in the event of a natural or man-made disaster through planning; the conduct of training and exercises; maintenance of state-of-the-art Emergency Operations Center; and coordination and communications with all departments within Pima County, emergency response agencies at the local, state, tribal, and federal level, and the public at large.

Office of Emergency Management & Homeland Security also operates Office of Emergency Management Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	649,529	-	(560,081)	(1,209,610)
Reverse FY 2018/19 Operating Transfers			560,081	560,081
Hardware Adjustment	6,683			(6,683)
Sponsored Agency Radios Adjustment	5,832			(5,832)
Software Adjustment	441			(441)
Server/Storage Adjustment	(20,958)			20,958
Operating Transfer Out to OEM Grants			(596,272)	(596,272)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	641,527	-	(596,272)	(1,237,799)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs remain unchanged from the fiscal year 2018/19 Adopted Budget. The Office of Emergency Management Grants Recommended Budget includes 8.00 FTEs and is also unchanged from the fiscal year 2018/19 Adopted Budget.

The Recommended Budget expenditures of $641,527 are $8,002, or 1.23%, under the fiscal year 2018/19 Adopted Budget. The increase of $12,956 is due to hardware, sponsored agency radios, and software. This is offset by $20,958 in server/storage.

County Sponsored Agency radios are budgeted in the Office of Emergency Management & Homeland Security, as are payments to the Southern Arizona Rescue Association (SARA).

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	345,290	331,237	375,083	634,009	641,527
Revenues	10,085	4,275	4,878	-	-
Transfers In/(Out)	(454,891)	(622,277)	(605,994)	(561,940)	(596,272)

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	43,830	45,830	-	45,830	45,830
Operating Expenses	572,199	540,197	-	540,197	540,197
Capital > $5,000	33,500	55,500	-	55,500	55,500
Total Expenditures	649,529	641,527	-	641,527	641,527
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Transfers In/(Out)	(560,081)	(596,272)	-	(596,272)	(596,272)
General Fund Support	1,209,610	1,237,799	-	1,237,799	1,237,799
Total Funding	649,529	641,527	-	641,527	641,527

Note: No personnel budgeted in department but personnel charge-ins are identified for work performed by Facilities Management.

SUMMARY BY OBJECT

Department: Office of Emergency Management & Homeland Security

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	5,950	33,162	5,967	34,962	34,962
Interdepartmental Fringe - Charged in/Debit	2,668	10,668	2,412	10,868	10,868
Personnel Services Total	**8,618**	**43,830**	**8,379**	**45,830**	**45,830**
Office Supplies	105	1,600	293	2,600	2,600
Software Under $5M	-	500	-	500	500
Computer Equipment less than $1,000	-	1,000	839	1,000	1,000
Food Supplies	905	1,000	763	1,000	1,000
Fuel & Oil	1,821	250	-	1,000	1,000
Books, Subscriptions & Videos	-	500	-	500	500
Repair & Maintenance Supplies	770	5,760	189	4,760	4,760
Janitorial Supplies	-	2,000	-	2,000	2,000
Clothing, Uniforms, and Safety Apparel	376	500	-	500	500
Promotional Items	-	750	-	1,500	1,500
Other Operation Supplies	115	2,500	-	1,000	1,000
Tools & Equipment Under $1,000	-	1,700	131	1,700	1,700
Telecommunication Services	329	-	-	-	-
Accounting and Auditing Services	628	500	-	500	500
In State Training	400	2,500	150	2,500	2,500
In State Travel	-	1,200	-	1,200	1,200
Out of State Travel	-	750	-	750	750
Postage & Freight	101	470	86	470	470
Printing & Microfilming	34	500	3	500	500
Security	-	-	68	-	-
R&M-Machinery & Equipment Services	1,562	12,350	9,871	12,350	12,350
R&M Building Services	-	2,500	-	2,500	2,500
R&M Grounds and Landscaping	-	27,000	-	5,000	5,000
Other Professional Services	350	180	2,104	180	180
Advertising	-	-	424	-	-
Satellite and Cable Charges	-	-	698	493	493
Janitorial Services	-	-	370	-	-
Interdepartmental Supplies & Services - Charged In/Debit	2,308	1,300	2,496	1,300	1,300
Departmental Overhead - Charged In/Debit	22	-	-	-	-
Parking Charges	-	840	560	840	840
Electricity	657	1,500	445	1,500	1,500
Mileage Reimbursement	-	500	-	1,250	1,250

SUMMARY BY OBJECT

Department: Office of Emergency Management & Homeland Security

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Dues and Memberships	300	900	-	900	900
Other Miscellaneous Charges	988	360	2,500	360	360
Payments to or on behalf of other governments	15,000	94,682	65,649	94,682	94,682
Radio	69,110	68,472	47,441	74,304	74,304
Computer Hardware - ISF Charges	109,437	125,502	83,672	132,342	132,342
Server and Storage - ISF Charges	130,508	152,292	101,528	131,334	131,334
Software - ISF Charges	30,321	31,141	20,768	32,325	32,325
Internet Charges - External	319	-	-	-	-
Mobile Devices - External	(1)	-	-	-	-
Office Machines & Computers - Non-Capital	-	-	8,513	-	-
Other Machines & Equipment - Non-Capital	-	28,700	-	24,557	24,557
Operating Expenses Total	**366,465**	**572,199**	**349,561**	**540,197**	**540,197**
Office Machines & Computers - Capital	-	24,800	-	46,800	46,800
Other Machines & Equipment - Capital	-	8,700	-	8,700	8,700
Capital Equipment > $5,000 Total	**-**	**33,500**	**-**	**55,500**	**55,500**
EXPENDITURE OBJECTS TOTAL	**375,083**	**649,529**	**357,940**	**641,527**	**641,527**
REVENUE OBJECTS					
Other Misc. Revenue - Governmental and Agency Funds	4,878	-	-	-	-
Miscellaneous Revenue Total	**4,878**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**4,878**	**-**	**-**	**-**	**-**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF THE OFFICE OF EMERGENCY MANAGEMENT & HOMELAND SECURITY IS:

- **OFFICE OF EMERGENCY MANAGEMENT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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OFFICE OF EMERGENCY MANAGEMENT GRANTS

Expenditures: **1,278,330** **Revenues:** **682,058**

FTEs: **8.00**

Function Statement: Manage and administer grant programs for the Office of Emergency Management & Homeland Security.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	700,344	749,380	-	749,380	749,380
Operating Expenses	456,322	515,950	-	515,950	515,950
Capital Equipment > $5,000	13,000	13,000	-	13,000	13,000
Total Expenditures	1,169,666	1,278,330	-	1,278,330	1,278,330
Revenues					
Intergovernmental	609,585	682,058	-	682,058	682,058
Total Revenues	609,585	682,058	-	682,058	682,058
Total Transfers In/(Out)	560,081	596,272	-	596,272	596,272
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	1,169,666	1,278,330	-	1,278,330	1,278,330

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,485,287	1,249,898	1,313,482	1,177,878	1,278,330
Revenues	971,896	895,221	686,065	618,454	682,058
Net Operating Transfers In/(Out)	454,890	622,277	605,994	560,292	596,272

SUMMARY BY OBJECT

Department: Office of Emergency Management Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	505,375	525,366	339,549	548,106	548,106
Overtime	13	-	57	-	-
Social Security & Medicare	39,063	39,210	25,170	41,930	41,930
Unemployment Insurance	386	274	181	250	250
Health Insurance Premiums	68,461	66,894	51,727	85,611	85,611
Workers Compensation	3,895	4,311	2,978	5,134	5,134
Life Insurance	264	272	172	272	272
Arizona State Retirement	58,124	60,481	40,096	66,375	66,375
Dental Insurance Premiums	890	1,002	1,077	1,702	1,702
Interdepartmental Salaries - Charged in/Debit	-	-	1	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	1	-	-
Labor Distribution Fringe Charged out/Credit	6,135	-	(2,675)	-	-
Labor Distribution Fringe Charged in/Debit	(6,135)	-	2,675	-	-
Labor Distribution Salaries Charged out/Credit	(6,135)	-	(7,406)	-	-
Labor Distribution Salaries Charged in/Debit	6,135	-	7,406	-	-
Budgeted Benefits	-	2,534	-	-	-
Sick Payout	13,414	-	-	-	-
Vacation Payout	8,242	-	-	-	-
HSA Contribution - Employer	13,334	13,000	8,488	13,000	13,000
HSA Expense Offset	-	(13,000)	(8,488)	(13,000)	(13,000)
Personnel Services Total	**711,461**	**700,344**	**461,009**	**749,380**	**749,380**
Office Supplies	1,250	6,009	1,235	6,494	6,494
Software Under $5M	188,159	185,675	180,208	187,300	187,300
Computer Equipment less than $1,000	1,605	-	216	600	600
Food Supplies	2,422	-	992	3,465	3,465
Fuel & Oil	35	-	52	125	125
Repair & Maintenance Supplies	2,818	-	-	12,025	12,025
Clothing, Uniforms, and Safety Apparel	-	703	482	1,071	1,071
Promotional Items	914	1,538	-	1,538	1,538
Other Operation Supplies	1,496	5,934	784	12,288	12,288
Software Maintenance and Support	-	1,234	-	1,234	1,234
In State Training	1,025	2,965	727	6,591	6,591
Out of State Training	1,761	7,323	1,081	8,168	8,168
In State Travel	2,961	1,750	5,322	16,900	16,900

SUMMARY BY OBJECT

Department: Office of Emergency Management Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Out of State Travel	8,553	22,213	9,653	38,861	38,861
Printing & Microfilming	2,250	9,134	74	14,449	14,449
Leases & Rental - Real Estate - Internal	-	15,236	-	7,230	7,230
Leases & Rental - Real Estate - External	2,988	-	-	-	-
R&M-Machinery & Equipment Services	7,592	7,323	1,137	4,820	4,820
Other Professional Services	4,440	21,000	280	20,400	20,400
Leases & Rental - Other (Mchnry, Equip, etc.)	1,421	3,927	581	3,871	3,871
Mileage Reimbursement	-	511	-	511	511
Motor Pool Charges	41,188	44,816	31,499	38,412	38,412
Dues and Memberships	570	350	650	570	570
Other Miscellaneous Charges	865	8,660	654	9,260	9,260
Payments To Grant Sub Recipients	94,712	-	-	-	-
Job Training & Training Supplies	19,850	-	-	-	-
Radio	21,156	21,156	15,179	22,188	22,188
Mobile Devices - External	11,791	7,553	4,697	7,579	7,579
ISF- IT Port Charges	77,256	81,312	54,208	90,000	90,000
Office Machines & Computers - Non-Capital	-	-	16,565	-	-
Other Machines & Equipment - Non-Capital	102,943	-	-	-	-
Operating Expenses Total	**602,021**	**456,322**	**326,276**	**515,950**	**515,950**
Office Machines & Computers - Capital	-	-	-	13,000	13,000
Other Machines & Equipment - Capital	-	13,000	-	-	-
Capital Equipment > $5,000 Total	**-**	**13,000**	**-**	**13,000**	**13,000**
EXPENDITURE OBJECTS TOTAL	**1,313,482**	**1,169,666**	**787,285**	**1,278,330**	**1,278,330**
REVENUE OBJECTS					
Federal Grant Revenue Pass Through State	686,065	609,585	509,251	682,058	682,058
Intergovernmental Total	**686,065**	**609,585**	**509,251**	**682,058**	**682,058**
REVENUE OBJECTS TOTAL	**686,065**	**609,585**	**509,251**	**682,058**	**682,058**

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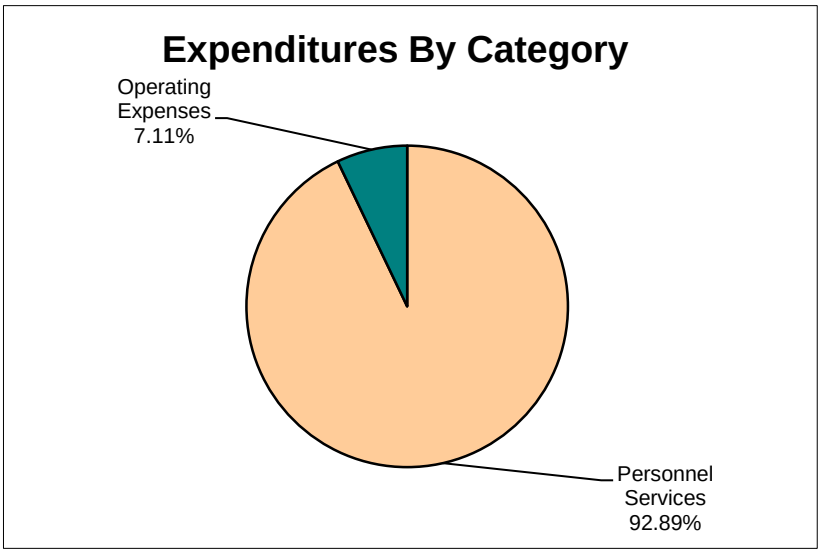
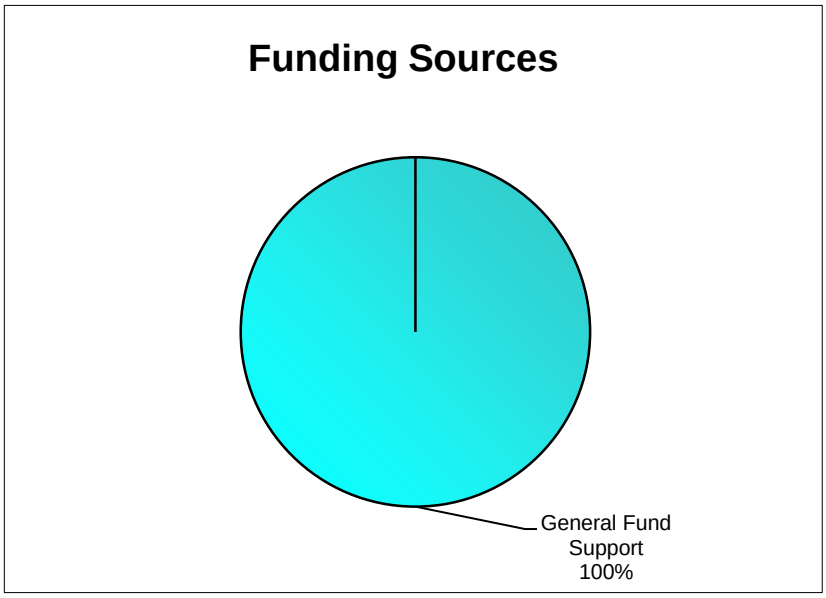
Procurement - General Fund

Revenue	$ -
Expenditures	2,519,672
Fund Impact	$ (2,519,672)
FTEs	30.00

Function Statement: Procure all materials and services, including design and construction, for County departments, except as specified by delegation pursuant to the Procurement Code or under the small purchase procedure. Administer the County Small Business Enterprise (SBE) and Disadvantaged Business Enterprise (DBE) Programs in accordance with County Code requirements for outreach, price preference, subcontractor goals, and compliance review. Ensure compliance with Code Ordinance, Chapter 11.38, Pima County Living Wage through assistance, review, and monitoring of eligible Pima County contracts. Manage the disposition of surplus personal property and the County contracts including the review approval process, storage and tracking of all County contracts. Provide vendor/business assistance and education to vendors concerning bid preparation, bonds and insurance, and the conduct of business with the County.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	2,496,386	-	-	(2,496,386)
HSA FY 2018/19 Offset Add back	43,000			(43,000)
Server/Storage Adjustment	11,238			(11,238)
Benefits Adjustment	5,380			(5,380)
Port Adjustment	3,168			(3,168)
Salary Increase Adjustment	2,803			(2,803)
Hardware Adjustment	2,516			(2,516)
Software Adjustment	166			(166)
Motor Pool Charges Adjustment	15			(15)
HSA Offset	(45,000)			45,000
Supplemental Requests				
None Submitted				-
Total Recommended Budget	2,519,672	-	-	(2,519,672)
Full Time Equivalents (FTEs)	30.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 30.00, remains unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $2,519,672 is an increase of $23,286, or 0.93%, from the fiscal year 2018/19 Adopted Budget due to salary and benefits, port charges, motor pool charges, and hardware, software, and storage.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	2,328,002	2,259,314	2,423,573	2,403,416	2,519,672
Revenues	-	-	5	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	2,335,176	2,340,614	-	2,340,614	2,340,614
Operating Expenses	161,210	179,058	-	179,058	179,058
Total Expenditures	2,496,386	2,519,672	-	2,519,672	2,519,672
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	2,496,386	2,519,672	-	2,519,672	2,519,672
Total Funding	2,496,386	2,519,672	-	2,519,672	2,519,672

SUMMARY BY OBJECT

Department: Procurement

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,659,191	1,750,431	1,128,633	1,773,347	1,773,347
Overtime	805	200	77	200	200
Social Security & Medicare	123,528	130,561	81,003	135,218	135,218
Unemployment Insurance	1,243	914	591	806	806
Health Insurance Premiums	224,829	219,416	125,554	200,327	200,327
Workers Compensation	7,475	8,243	5,618	8,703	8,703
Life Insurance	981	1,019	643	1,019	1,019
Employer Paid Subsidy	776	768	896	1,152	1,152
Arizona State Retirement	189,538	200,508	133,035	212,975	212,975
Dental Insurance Premiums	3,477	3,578	2,432	3,668	3,668
Interdepartmental Salaries - Charged in/Debit	473	655	172	655	655
Interdepartmental Fringe - Charged out/Credit	-	-	(786)	-	-
Interdepartmental Fringe - Charged in/Debit	309	229	55	229	229
Budgeted Benefits	-	8,642	-	939	939
Parking Subsidy	225	780	428	520	520
Sick Payout	26,732	4,615	-	192	192
Vacation Payout	7,112	4,617	4,292	664	664
HSA Contribution - Employer	40,500	43,000	25,575	45,000	45,000
HSA Expense Offset	-	(43,000)	(25,575)	(45,000)	(45,000)
Personnel Services Total	**2,287,194**	**2,335,176**	**1,482,643**	**2,340,614**	**2,340,614**
Office Supplies	4,612	8,185	3,332	5,630	5,630
Software Under $5M	1,102	2,000	-	1,500	1,500
Computer Equipment less than $1,000	1,014	1,000	-	1,000	1,000
Repair & Maintenance Supplies	-	50	131	50	50
Other Operation Supplies	65	-	-	100	100
Tools & Equipment Under $1,000	185	-	-	100	100
In State Training	5,052	13,100	5,310	16,400	16,400
In State Travel	-	500	-	200	200
Postage & Freight	162	750	81	400	400
Printing & Microfilming	356	625	36	625	625
Moving and Storage Fees	-	-	200	-	-
R&M-Machinery & Equipment Services	592	1,852	313	1,466	1,466
Other Professional Services	4,450	600	10,465	600	600
Advertising	1,198	2,800	3	2,600	2,600
Leases & Rental - Other (Mchnry, Equip, etc.)	3,503	3,010	1,838	3,114	3,114

SUMMARY BY OBJECT

Department: Procurement

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Interdepartmental Supplies & Services - Charged In/Debit	105	50	124	50	50
Mileage Reimbursement	435	565	100	650	650
Motor Pool Charges	80	113	329	415	415
Dues and Memberships	4,245	2,400	2,673	2,700	2,700
Other Miscellaneous Charges	-	400	-	400	400
Bad Debt Expense AP05 (Finance Only)	5	-	-	-	-
Computer Hardware - ISF Charges	42,977	49,025	32,696	51,541	51,541
Server and Storage - ISF Charges	31,115	37,069	24,720	48,307	48,307
Software - ISF Charges	12,666	11,724	7,832	11,890	11,890
Mobile Devices - External	2,924	2,688	1,583	2,920	2,920
ISF- IT Port Charges	19,536	22,704	15,136	26,400	26,400
Operating Expenses Total	**136,379**	**161,210**	**106,902**	**179,058**	**179,058**
EXPENDITURE OBJECTS TOTAL	**2,423,573**	**2,496,386**	**1,589,545**	**2,519,672**	**2,519,672**
REVENUE OBJECTS					
Other Misc. Revenue - Governmental and Agency Funds	5	-	-	-	-
Miscellaneous Revenue Total	**5**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**5**	**-**	**-**	**-**	**-**

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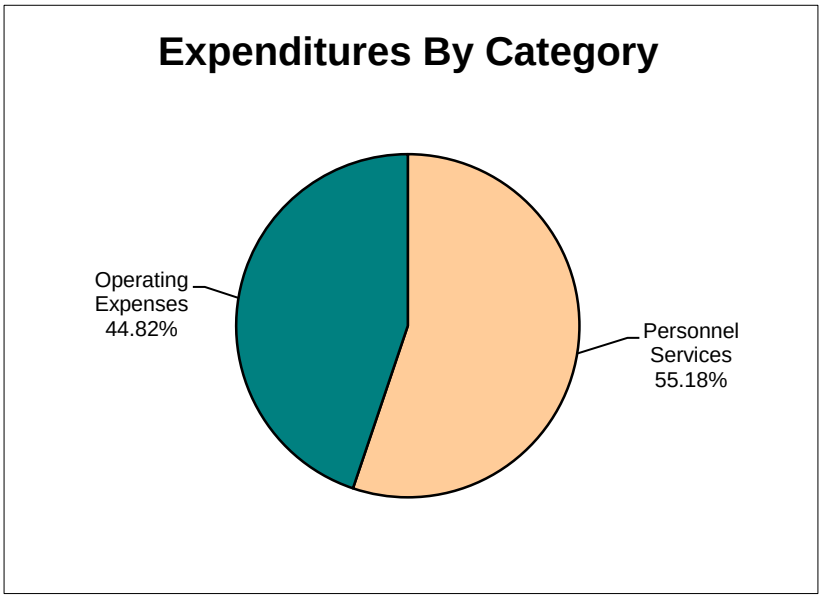
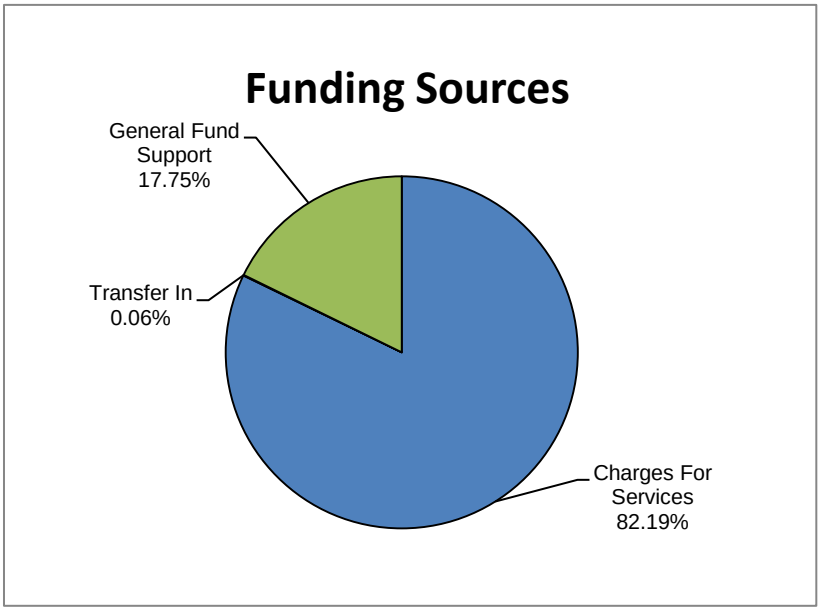
Recorder - General Fund

Revenue	$ 5,107,290
Expenditures	6,213,736
Net Transfers	3,500
Fund Impact	$ (1,102,946)
FTEs	65.25

Function Statement: Provide quality service to the public by ensuring prompt and efficient indexing and imaging of documents presented for public record. Provide expeditious retrieval and reproduction of documents previously recorded as required by the provisions of Title 11 of the Arizona Revised Statutes and the Public Records laws. Maintain voter registration rolls. Conduct early voting and other election related activities as mandated in Title 16 and Title 19 of the Arizona Revised Statutes in an efficient and cost effective manner for Pima County, the citizens of Pima County, and the other jurisdictions in the County using the Recorder's services.

The Recorder also operates Document Storage & Retrieval (a special revenue fund) and Recorder Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	5,576,626	2,496,930	1,500	(3,078,196)
Election costs	3,849,379			(3,849,379)
HSA FY 2018/19 Offset Add Back	48,000			(48,000)
Port Charges Adjustment	10,872			(10,872)
FY19/20 1% Salary Increase Allocation (half year)	9,636			(9,636)
Benefits Adjustment	2,871			(2,871)
Reverse FY18/19 Election Cost	(3,232,683)			3,232,683
HSA One-time Offset	(47,000)			47,000
Motor Pool Charges Adjustment	(3,965)			3,965
Revenue - A.R.S section 11-475		2,610,360		2,610,360
Operating transfer in			2,000	
Supplemental Requests				
None submitted				-
Total Recommended Budget	6,213,736	5,107,290	3,500	(1,102,946)
Full Time Equivalents (FTEs)	65.25			

Comments/Issues

Fiscal year 2019/20 recommended FTEs are 65.25, a decrease of 10.95 FTEs from the fiscal year 2018/19 Adopted Budget. The decrease is attributed to decreasing personnel requirements for countywide elections including primary and general elections planned in fiscal year 2019/20.

The fiscal year 2019/20 Recommended Budget has been developed based on information provided by the department pertaining to elections planned for the year. There is an election cost reversal of $3,232,683 for the previous year. An expenditure adjustment of $3,849,379 is added for planned regular elections, special elections, and related mailing costs for fiscal year 2019/20.

The fiscal year 2019/20 Recommended Budget expenditures of $6,213,736, an increase of $637,110, or 11.42%, over fiscal year 2018/19 Adopted Budget. This increase consists of election costs, HSA FY 2018/19 offset add back, port charges, FY19/20 1% salary increase allocation (half year), and benefit adjustments. The increase is offset by decreases which consist of reverse FY18/19 election cost, HSA one-time offset, and motor pool charges.

The fiscal year 2019/20 Recommended Budget revenue is $5,107,290, an increase of $2,610,360, or 104.54%, over fiscal year 2018/19 Adopted Budget due to additional fee schedule changes from A.R.S section 11-475.

Fiscal year 2019/20 Recommended Budget operating transfers is $3,500, an increase of $2,000, or 133.33%, over fiscal year 2018/19 Adopted budget. This a transfer in from the development services department.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	4,096,915	3,839,546	3,278,481	5,576,626	6,213,736
Revenues	2,739,510	3,253,257	3,366,581	2,496,930	5,107,290
Transfers In/(Out)	-	-	-	1,702	3,500

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended Budget
Expenditures					
Personnel Services	3,161,710	3,428,932	-	3,428,932	3,428,932
Operating Expenses	2,414,916	2,784,804	-	2,784,804	2,784,804
Total Expenditures	5,576,626	6,213,736	-	6,213,736	6,213,736
Revenues					
Charges For Services	2,496,930	5,107,290	-	5,107,290	5,107,290
Total Revenues	2,496,930	5,107,290	-	5,107,290	5,107,290
Transfers In/(Out)	1,500	3,500	-	3,500	3,500
General Fund Support	3,078,196	1,102,946	-	1,102,946	1,102,946
Total Funding	5,576,626	6,213,736	-	6,213,736	6,213,736

SUMMARY BY OBJECT

Department: Recorder

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,193,879	1,550,405	817,123	1,409,683	1,409,683
Overtime	1,940	-	150,908	669,688	669,688
Temporary Help	244,753	953,507	425,864	738,271	738,271
Holiday Worked Pay	-	-	9,960	-	-
Social Security & Medicare	108,361	188,397	104,689	164,322	164,322
Unemployment Insurance	1,016	1,321	723	981	981
Health Insurance Premiums	182,120	211,329	112,567	200,679	200,679
Workers Compensation	3,814	6,652	3,810	5,154	5,154
Life Insurance	1,049	1,324	713	1,290	1,290
Employer Paid Subsidy	2,351	2,880	1,504	2,592	2,592
Arizona State Retirement	139,490	183,954	119,637	182,941	182,941
Correction Officer Retirement - Judicial Employees	9	-	(9)	-	-
Elected Official Retirement	-	18,001	-	47,055	47,055
Dental Insurance Premiums	5,532	6,464	3,927	6,276	6,276
Interdepartmental Salaries - Charged in/Debit	14,869	-	6,588	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(499)	-	-
Interdepartmental Fringe - Charged in/Debit	5,884	-	2,323	-	-
Budgeted Benefits	-	37,476	-	-	-
Parking Subsidy	2,255	-	2,132	-	-
Elected Officials Retirement '2014'	18,000	-	32,086	-	-
Sick Payout	10,201	-	-	-	-
Vacation Payout	13,092	-	-	-	-
HSA Contribution - Employer	35,167	48,000	23,181	47,000	47,000
HSA Expense Offset	-	(48,000)	(23,181)	(47,000)	(47,000)
Personnel Services Total	**1,983,782**	**3,161,710**	**1,794,046**	**3,428,932**	**3,428,932**
Office Supplies	18,209	18,430	36,554	-	-
Software Under $5M	41,468	85,000	6,277	98,000	98,000
Computer Equipment less than $1,000	7,288	-	151	-	-
Fuel & Oil	-	-	184	-	-
Books, Subscriptions & Videos	790	-	5,347	-	-
Repair & Maintenance Supplies	5,492	4,050	292	-	-
Clothing, Uniforms, and Safety Apparel	195	-	-	-	-
Other Operation Supplies	-	-	5,675	-	-
Furniture Under $1,000	16,671	-	-	-	-
Lawyers	505	-	-	-	-
Telecommunication Services	4,040	-	-	-	-

SUMMARY BY OBJECT

Department: Recorder

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Software Maintenance and Support	98,036	-	3,374	-	-
In State Training	2,882	-	51	-	-
In State Travel	1,903	5,780	12	-	-
Out of State Travel	468	5,200	-	-	-
Postage & Freight	272,579	631,865	371,306	983,026	983,026
Printing & Microfilming	4,107	326,230	9,015	293,146	293,146
Security	300	750	497	-	-
Moving and Storage Fees	1,561	-	-	-	-
Leases & Rental - Real Estate - Internal	-	7,800	-	-	-
Leases & Rental - Real Estate - External	26	-	5,000	-	-
R&M-Machinery & Equipment Services	9,336	11,960	2,940	-	-
R&M Building Services	17,893	9,000	-	-	-
Other Professional Services	681,042	1,199,248	1,128,854	1,410,632	1,410,632
Banking Credit Card Fees and Charges	3,439	4,100	2,104	-	-
Advertising	634	25,650	6,237	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	824	-	3,378	-	-
Interdepartmental Supplies & Services - Charged In/Debit	1,600	-	177	-	-
Telephone & Internet	-	48,675	-	-	-
Waste Disposal and Recycling	-	-	180	-	-
Mileage Reimbursement	78	-	-	-	-
Motor Pool Charges	14,009	23,170	11,500	-	-
Dues and Memberships	8,322	6,800	605	-	-
Other Miscellaneous Charges	291	-	322	-	-
Telephone Provider Charges - External	2,964	-	1,984	-	-
Mobile Devices - External	10,614	-	7,261	-	-
ISF- IT Port Charges	61,716	1,208	48,928	-	-
Fixed Equipment - Non-Capital	3,895	-	-	-	-
Office Machines & Computers - Non-Capital	439	-	441	-	-
Other Machines & Equipment - Non-Capital	1,083	-	(931)	-	-
Operating Expenses Total	**1,294,699**	**2,414,916**	**1,657,715**	**2,784,804**	**2,784,804**
EXPENDITURE OBJECTS TOTAL	**3,278,481**	**5,576,626**	**3,451,761**	**6,213,736**	**6,213,736**
REVENUE OBJECTS					
General Government Fees	3,366,581	2,496,930	1,494,379	5,107,290	5,107,290

SUMMARY BY OBJECT

Department: Recorder

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Charges for Services Total	**3,366,581**	**2,496,930**	**1,494,379**	**5,107,290**	**5,107,290**
REVENUE OBJECTS TOTAL	**3,366,581**	**2,496,930**	**1,494,379**	**5,107,290**	**5,107,290**

OTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF THE RECORDER IS:

- **RECORDER DOCUMENT STORAGE & RETRIEVAL SPECIAL REVENUE FUND**
- **RECORDER GRANTS**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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RECORDER DOCUMENT STORAGE AND RETRIEVAL FUND

Expenditures: **598,675** **Revenues:** **706,400**

FTEs: **6.00**

Function Statement: Modernize the Recorder's document storage and retrieval system.

Mandates: ARS 11-475.01

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	501,501	598,675	-	598,675	598,675
Operating Expenses	603,700	-	-	-	-
Capital Equipment > $5,000	180,000	-	-	-	-
Total Expenditures	1,285,201	598,675	-	598,675	598,675
Revenues					
Charges for Services	820,385	706,400	-	706,400	706,400
Investment Earnings	5,100		-	-	-
Total Revenues	825,485	706,400	-	706,400	706,400
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	459,716	(107,725)	-	(107,725)	(107,725)
Total Funding	1,285,201	598,675	-	598,675	598,675

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	772,165	798,984	808,195	1,285,201	598,675
Revenues	698,783	757,035	740,332	825,485	706,400
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Recorder Document Storage & Retrieval Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	504,624	394,942	307,981	460,524	460,524
Social Security & Medicare	38,066	29,476	22,910	35,230	35,230
Unemployment Insurance	373	206	164	210	210
Health Insurance Premiums	39,482	27,040	29,787	44,110	44,110
Workers Compensation	1,334	1,040	833	1,105	1,105
Life Insurance	232	170	134	204	204
Employer Paid Subsidy	883	672	448	672	672
Arizona State Retirement	58,035	45,467	36,367	55,769	55,769
Dental Insurance Premiums	1,086	583	568	851	851
Budgeted Benefits	-	1,905	-	-	-
Vacation Payout	7,714	-	-	-	-
HSA Contribution - Employer	9,000	6,000	6,195	9,000	9,000
HSA Expense Offset	-	(6,000)	(6,195)	(9,000)	(9,000)
Personnel Services Total	**660,829**	**501,501**	**399,192**	**598,675**	**598,675**
Office Supplies	1,370	675	-	-	-
Software Under $5M	1,709	100,000	5,341	-	-
Computer Equipment less than $1,000	15,361	16,000	7,891	-	-
Books, Subscriptions & Videos	36	-	-	-	-
Repair & Maintenance Supplies	-	4,500	-	-	-
Tools & Equipment Under $1,000	-	1,500	-	-	-
Software Maintenance and Support	76,331	210,500	69,756	-	-
In State Training	28	4,500	-	-	-
R&M-Machinery & Equipment Services	104	12,000	25,812	-	-
Other Professional Services	4,050	97,750	-	-	-
Advertising	452	1,500	91	-	-
Telephone & Internet	-	10,000	-	-	-
Motor Pool Charges	-	775	-	-	-
Mobile Devices - External	1,871	-	1,224	-	-
Office Machines & Computers - Non-Capital	10,703	144,000	3,197	-	-
Other Machines & Equipment - Non-Capital	63	-	-	-	-
Operating Expenses Total	**112,078**	**603,700**	**113,312**	**-**	**-**
Office Machines & Computers - Capital	35,288	180,000	-	-	-
Capital Equipment > $5,000 Total	**35,288**	**180,000**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**808,195**	**1,285,201**	**512,504**	**598,675**	**598,675**

SUMMARY BY OBJECT

Department: Recorder Document Storage & Retrieval Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
General Government Fees	732,652	820,385	420,948	706,400	706,400
Charges for Services Total	**732,652**	**820,385**	**420,948**	**706,400**	**706,400**
Interest Revenue Pooled Investments - GOV, AGCY Funds	7,680	5,100	6,487	-	-
Investment Earnings Total	**7,680**	**5,100**	**6,487**	**-**	**-**
REVENUE OBJECTS TOTAL	**740,332**	**825,485**	**427,435**	**706,400**	**706,400**

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RECORDER GRANTS FUND

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Participate in financing statewide voter registration database.

Mandates: Help America Vote Act

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Intergovernmental	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase	-	-	-	-	-
Total Funding	-	-	-	-	-

Note: This grant ended in fiscal year 2015/2016. The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	22,768	-	11	-	-
Revenues	23,015	37	798	-	-
Net Operating Transfers In/(Out)	-	-	-	(3)	-

SUMMARY BY OBJECT

Department: Recorder Grants Special Revenue Fund

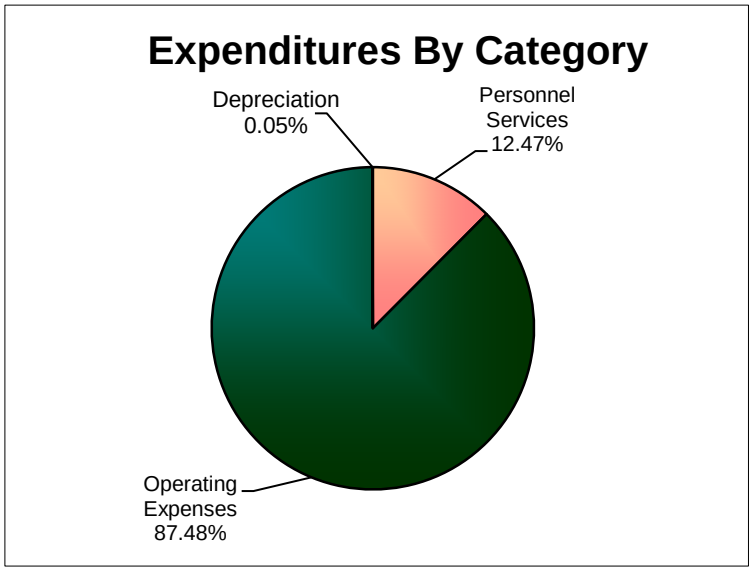
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Computer Equipment less than $1,000	798	-	-	-	-
Operating Expenses Total	**798**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**798**	**-**	**-**	**-**	**-**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	11	-	1	-	-
Investment Earnings Total	**11**	**-**	**1**	**-**	**-**
REVENUE OBJECTS TOTAL	**11**	**-**	**1**	**-**	**-**

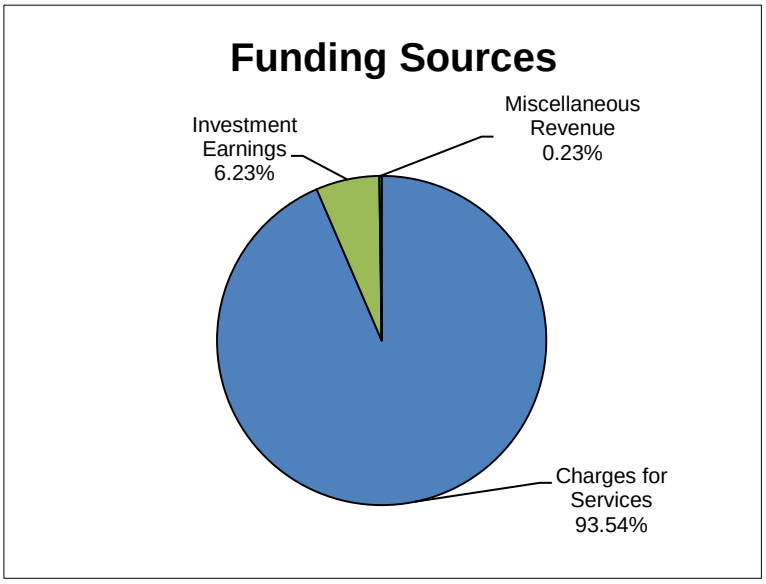
Risk Management - Internal Service Fund

Revenue	$ 17,621,919
Expenditures	16,172,122
Fund Impact	$ 1,449,797
FTEs	20.00

Function Statement: Direct the Risk Management program for the County, Regional Flood Control District, Stadium District and Library District including insurance procurement, trust fund management, risk analysis, safety and loss prevention consultations, inspections, and training. Manage Worker Compensation and Occupational Medicine programs. Comply with Environmental, Occupational Safety and Health Administration, and other related laws and regulations. Adjust tort and property claims, manage environmental and tort litigation, and provide funding for losses. Fund the Pima County employment insurance. (Pima County Code 3.04, Resolution 1987-175, Resolution 1990-110).

Risk Management is part of the Department of Finance and Risk Management.





Recommended Summary - Internal Service Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	16,654,230	16,333,399	(677,470)	(998,301)
Reverse FY 2018/19 Transfers			677,470	677,470
Fleet Service Reorg - personnel expenses moved	(400,198)			400,198
Fleet Service Reorg - operating expenses moved	(64,641)			64,641
Facilities Management - Risk Management Changes				
Personnel Services	583,939			(583,939)
Operating Expenses	311,696			(311,696)
Depreciation	3,616			(3,616)
Charges for Services		169,550		169,550
Finance - Risk Management Changes				
Contra Expense	10,000			(10,000)
Operating Expenses	(5,257,598)			5,257,598
Personnel Services	(1,029,276)			1,029,276
Capital Equipment > $5,000	(10,000)			10,000
Depreciation	(6,723)			6,723
Miscellaneous Revenue		2,205		2,205
Charges for Services		(5,274,191)		(5,274,191)
Investment Earnings		(75,138)		(75,138)
Human Resources - Risk Management Changes				
Operating Expenses	5,002,605			(5,002,605)
Personnel Services	374,472			(374,472)
Charges for Services		6,100,000		6,100,000
Investment Earnings		353,650		353,650
Miscellaneous Revenue		12,444		12,444
Supplemental Requests				
None Submitted				-
Total Recommended	16,172,122	17,621,919	-	1,449,797
Full Time Equivalents (FTEs)	20.00			

Comments/Issues

This section shows all risk management components across the County departments.

The fiscal year 2019/20 Recommended Budget FTEs are 20.00 this is a reduction of 1.00 FTE from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget total expenditures of $16,172,122 are a decrease of $482,108, or 2.89%, under the fiscal year 2018/19 Adopted Budget. The budget is made up of three components; Finance Risk Management, Human Resources Risk Management, and Facilities Risk Management.

The fiscal year 2019/20 Recommended Budget expenditures for Facilities Management Risk Management increased by $899,251 for personnel, operating expenses, and depreciation.

The fiscal year 2019/20 Recommended Budget expenditures for Finance Risk Management decreased by $6,293,597 for personnel, operating expenses, and depreciation. There was an additional decrease of $464,839 in personnel and operating expenses with the reorganization of the Telematics department to Fleet Services, which is no longer combined with the Risk Management reports.

The fiscal year 2019/20 Recommended Budget expenditures for Human Resources Risk Management increased by $5,377,077 for personnel, and operating expenses.

The fiscal year 2019/20 Recommended Budget revenues of $17,621,919 are an increase of $1,288,520, or 7.89%, over the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget revenues for Facilities Management Risk Management increased by $169,550 for charges for service.

The fiscal year 2019/20 Recommended Budget revenues for Finance Risk Management increased by $2,205 for miscellaneous. The total decreases of $5,349,329 include charges for service and investment earnings.

The fiscal year 2019/20 Recommended Budget revenues for Human Resources Risk Management increased by $6,466,094 for charges for service, investment earnings, and miscellaneous revenue.

The department submitted no requests for supplemental funding for this fund.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	26,791,398	9,158,767	15,680,195	16,632,529	16,172,122
Revenues	18,418,410	16,819,165	18,596,748	16,939,034	17,621,919
Transfers In/(Out)	(180,755)	(192,525)	(242,385)	(651,718)	-

Funding Summary By Department - Internal Service Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	2,152,340	2,016,834	-	2,016,834	2,016,834
Operating Expenses	14,490,379	14,146,884	-	14,146,884	14,146,884
Capital Equip. > $5,000	10,000	-	-	-	-
Contra Assets	(10,000)	-	-	-	-
Depreciation	11,511	8,404	-	8,404	8,404
Total Expenditures	16,654,230	16,172,122	-	16,172,122	16,172,122
Revenues					
Charges For Services	15,487,884	16,483,243	-	16,483,243	16,483,243
Miscellaneous Revenue	820,197	1,098,709	-	1,098,709	1,098,709
Investment Earnings	25,318	39,967	-	39,967	39,967
Total Revenues	16,333,399	17,621,919	-	17,621,919	17,621,919
Transfers In/(Out)	(677,470)	-	-	-	-
Fund Balance Decr/(Incr)	998,301	(1,449,797)	-	(1,449,797)	(1,449,797)
Total Funding	16,654,230	16,172,122	-	16,172,122	16,172,122

SUMMARY BY OBJECT

Department: FM - Facilities Internal

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	462,274	462,274
Social Security & Medicare	-	-	-	35,364	35,364
Unemployment Insurance	-	-	-	210	210
Health Insurance Premiums	-	-	-	18,086	18,086
Workers Compensation	-	-	-	1,643	1,643
Life Insurance	-	-	-	272	272
Employer Paid Subsidy	-	-	-	384	384
Arizona State Retirement	-	-	-	55,166	55,166
Dental Insurance Premiums	-	-	-	638	638
Interdepartmental Salaries - Charged in/Debit	-	-	-	200	200
Interdepartmental Fringe - Charged in/Debit	-	-	-	100	100
Sick Payout	-	-	-	2,824	2,824
Vacation Payout	-	-	-	6,778	6,778
HSA Contribution - Employer	-	-	-	5,000	5,000
HSA Expense Offset	-	-	-	(5,000)	(5,000)
Personnel Services Total	**-**	**-**	**-**	**583,939**	**583,939**
Computer Equipment less than $1,000	-	-	-	400	400
Medical & Lab Supplies	-	-	-	400	400
Books, Subscriptions & Videos	-	-	-	24,850	24,850
Repair & Maintenance Supplies	-	-	-	3,700	3,700
Clothing, Uniforms, and Safety Apparel	-	-	-	195,900	195,900
Other Operation Supplies	-	-	-	5,000	5,000
Tools & Equipment Under $1,000	-	-	-	3,700	3,700
Lawyers	-	-	-	10,000	10,000
Software Maintenance and Support	-	-	-	864	864
In State Training	-	-	-	2,575	2,575
Out of State Training	-	-	-	2,000	2,000
In State Travel	-	-	-	600	600
Out of State Travel	-	-	-	2,600	2,600
R&M-Machinery & Equipment Services	-	-	-	1,300	1,300
Other Professional Services	-	-	-	15,000	15,000
Advertising	-	-	-	880	880
Interdepartmental Supplies & Services - Charged In/Debit	-	-	-	50	50
Motor Pool Charges	-	-	-	24,852	24,852
Dues and Memberships	-	-	-	2,025	2,025
Current Paid Losses	-	-	-	15,000	15,000

SUMMARY BY OBJECT

Department: FM - Facilities Internal

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Operating Expenses Total	**-**	**-**	**-**	**311,696**	**311,696**
Depreciation Expense	-	-	-	3,616	3,616
Depreciation Total	**-**	**-**	**-**	**3,616**	**3,616**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**899,251**	**899,251**
REVENUE OBJECTS					
Self Insurance Risk Premiums	-	-	-	169,550	169,550
Charges for Services Total	**-**	**-**	**-**	**169,550**	**169,550**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**169,550**	**169,550**

SUMMARY BY OBJECT

Department: Risk Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,138,646	1,207,353	711,075	394,579	394,579
Overtime	83	-	46	80	80
Social Security & Medicare	83,449	90,256	53,529	30,185	30,185
Unemployment Insurance	827	631	384	180	180
Health Insurance Premiums	85,775	85,944	55,258	34,721	34,721
Workers Compensation	3,882	4,029	2,428	947	947
Life Insurance	675	714	421	204	204
Employer Paid Subsidy	743	768	224	-	-
Arizona State Retirement	130,207	139,217	83,722	47,784	47,784
Dental Insurance Premiums	1,953	2,004	1,734	1,383	1,383
Interdepartmental Salaries - Charged in/Debit	584,028	586,875	264,704	511,536	511,536
Interdepartmental Fringe - Charged out/Credit	-	-	(49)	-	-
Interdepartmental Fringe - Charged in/Debit	2,575	1,788	2,099	1,900	1,900
Labor Distribution Fringe Charged out/Credit	3,515	-	-	-	-
Labor Distribution Fringe Charged in/Debit	1,797	6,502	3,689	6,900	6,900
Labor Distribution Salaries Charged out/Credit	6,398	-	-	-	-
Labor Distribution Salaries Charged in/Debit	13,715	20,813	13,344	24,024	24,024
Budgeted Benefits	-	5,446	-	-	-
Parking Subsidy	115	-	20	-	-
Sick Payout	1,946	-	4,190	-	-
Vacation Payout	5,932	-	9,141	4,000	4,000
NPL Related Pension Expense	(98,129)	-	-	-	-
HSA Contribution - Employer	17,000	19,000	11,312	8,000	8,000
HSA Expense Offset	-	(19,000)	(11,312)	(8,000)	(8,000)
HBS OPEB Expense	(1,215)	-	-	-	-
LTD OPEB Expense	442	-	-	-	-
Personnel Services Total	**1,984,359**	**2,152,340**	**1,205,959**	**1,058,423**	**1,058,423**
Office Supplies	5,514	6,400	4,645	8,630	8,630
Software Under $5M	37	33,232	-	2,520	2,520
Computer Equipment less than $1,000	986	150	704	600	600
Medical & Lab Supplies	1,589	3,000	(3)	-	-
Books, Subscriptions & Videos	7,496	32,832	16,451	4,700	4,700
Repair & Maintenance Supplies	21,666	9,500	13,049	700	700

SUMMARY BY OBJECT

Department: Risk Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Classroom Educational Testing Supplies	-	950	-	-	-
Janitorial Supplies	-	-	-	200	200
Clothing, Uniforms, and Safety Apparel	151,546	195,900	72,093	-	-
Other Operation Supplies	3,142	5,000	-	-	-
Animal Control Supplies (food & other)	-	600	-	-	-
Tools & Equipment Under $1,000	1,181	2,700	-	-	-
Furniture Under $1,000	-	-	102	-	-
Signage Supplies & Services	59	-	71	-	-
Lawyers	273,864	145,000	102,788	135,000	135,000
Telecommunication Services	544	-	-	-	-
Accounting and Auditing Services	15,600	17,000	15,900	17,000	17,000
TPA Service Fees	248,868	356,696	244,976	8,000	8,000
Software Maintenance and Support	145,146	79,857	68,844	-	-
Medical Professional Services	183,997	228,500	92,517	-	-
Laboratory & X-ray Services	103	-	-	-	-
In State Training	36,476	45,540	37,867	4,900	4,900
Out of State Training	3,696	2,700	2,825	900	900
In State Travel	-	3,300	663	1,300	1,300
Out of State Travel	3,676	3,000	4,258	1,400	1,400
Postage & Freight	812	800	649	800	800
Printing & Microfilming	806	1,000	93	900	900
Security	-	-	1,638	-	-
Leases & Rental - Real Estate - Internal	44,556	-	29,703	44,550	44,550
Leases & Rental - Real Estate - External	-	44,550	-	-	-
R&M-Machinery & Equipment Services	291,136	352,100	189,204	4,400	4,400
R&M Building Services	2,158	900	-	200	200
Other Professional Services	20,465	108,000	88,291	38,000	38,000
Appraisal Services	4,800	-	-	5,000	5,000
Banking Credit Card Fees and Charges	5,562	6,736	2,009	-	-
Advertising	2,447	1,171	2,697	1,320	1,320
Leases & Rental - Other (Mchnry, Equip, etc.)	122	-	366	820	820
Interdepartmental Supplies & Services - Charged In/Debit	143,139	65,095	64,894	127,579	127,579
Departmental Overhead - Charged In/Debit	188	-	79	300	300
County Administrative Overhead	1,069,824	1,071,134	714,088	988,143	988,143

SUMMARY BY OBJECT

Department: Risk Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Parking Charges	-	3,360	2,261	3,360	3,360
Motor Pool Charges	34,627	38,388	24,928	-	-
Dues and Memberships	5,166	4,360	4,390	2,869	2,869
Other Miscellaneous Charges	3,471	-	34	-	-
General Liability Insurance Premiums	1,537,808	1,639,016	1,031,235	1,851,911	1,851,911
Property Damage Insurance Premiums	1,124,470	1,189,272	828,335	1,384,032	1,384,032
Malpractice Insurance Premiums	309,995	321,961	213,163	331,683	331,683
Other Insurance Premiums	689,789	1,126,108	556,159	141,453	141,453
Current Paid Losses	4,594,150	6,675,076	3,176,452	2,968,790	2,968,790
Current Paid Losses - Gross Proceeds Paid to Attorney	2,959,376	475,000	1,635,000	600,000	600,000
Computer Hardware - ISF Charges	43,835	51,206	34,144	38,084	38,084
Server and Storage - ISF Charges	47,455	77,433	51,624	64,912	64,912
Software - ISF Charges	12,666	14,288	9,528	11,147	11,147
Claim Losses - Change in Actuarial Estimates	(414,656)	-	-	-	-
Mobile Devices - External	11,645	7,920	8,515	10,080	10,080
ISF- IT Port Charges	15,540	21,648	14,432	26,400	26,400
Furniture - Non-Capital	-	-	2,554	-	-
Office Machines & Computers - Non-Capital	15,214	-	-	-	-
Medical & Laboratory Equipment - Non-Capital	4,627	22,000	-	-	-
Operating Expenses Total	**13,686,379**	**14,490,379**	**9,364,215**	**8,832,583**	**8,832,583**
Other Machines & Equipment - Capital	-	10,000	-	-	-
Capital Equipment > $5,000 Total	**-**	**10,000**	**-**	**-**	**-**
Equipment & Machinery - Contra	-	(10,000)	-	-	-
Contra Expense Total	**-**	**(10,000)**	**-**	**-**	**-**
Depreciation Expense	9,457	11,511	5,230	4,788	4,788
Depreciation Total	**9,457**	**11,511**	**5,230**	**4,788**	**4,788**
EXPENDITURE OBJECTS TOTAL	**15,680,195**	**16,654,230**	**10,575,404**	**9,895,794**	**9,895,794**
REVENUE OBJECTS					
Self Insurance Risk Premiums	17,419,418	15,487,884	10,406,239	10,213,693	10,213,693
Charges for Services Total	**17,419,418**	**15,487,884**	**10,406,239**	**10,213,693**	**10,213,693**
Interest Non Operating - Proprietary Funds	1,077,094	678,191	869,456	665,479	665,479
Interest Revenue Pooled Investments Non Op-Proprietary Funds	200,809	95,806	176,607	79,580	79,580

SUMMARY BY OBJECT

Department: Risk Management

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Market Adjustments Non Operating-Proprietary Funds	(457,786)	46,200	178,077	-	-
Investment Earnings Total	**820,117**	**820,197**	**1,224,140**	**745,059**	**745,059**
Rent and Royalties	18,278	18,170	14,120	18,823	18,823
Other Misc. Revenue - Governmental and Agency Funds	303,400	-	2,833	-	-
Other Misc. Revenue-Proprietary Funds	35,535	7,148	205,900	8,700	8,700
Miscellaneous Revenue Total	**357,213**	**25,318**	**222,853**	**27,523**	**27,523**
REVENUE OBJECTS TOTAL	**18,596,748**	**16,333,399**	**11,853,232**	**10,986,275**	**10,986,275**

SUMMARY BY OBJECT

Department: Human Resources Internal Service Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	290,256	290,256
Overtime	-	-	-	150	150
Social Security & Medicare	-	-	-	22,204	22,204
Unemployment Insurance	-	-	-	133	133
Health Insurance Premiums	-	-	-	25,481	25,481
Workers Compensation	-	-	-	769	769
Life Insurance	-	-	-	204	204
Arizona State Retirement	-	-	-	35,150	35,150
Dental Insurance Premiums	-	-	-	425	425
Interdepartmental Salaries - Charged in/Debit	-	-	-	500	500
Interdepartmental Fringe - Charged in/Debit	-	-	-	200	200
HSA Contribution - Employer	-	-	-	6,000	6,000
HSA Expense Offset	-	-	-	(7,000)	(7,000)
Personnel Services Total	**-**	**-**	**-**	**374,472**	**374,472**
Medical & Lab Supplies	-	-	-	4,800	4,800
Books, Subscriptions & Videos	-	-	-	2,000	2,000
Repair & Maintenance Supplies	-	-	-	17,000	17,000
Classroom Educational Testing Supplies	-	-	-	950	950
Lawyers	-	-	-	5,000	5,000
TPA Service Fees	-	-	-	348,696	348,696
Software Maintenance and Support	-	-	-	99,125	99,125
Medical Professional Services	-	-	-	222,500	222,500
In State Training	-	-	-	48,225	48,225
Out of State Training	-	-	-	600	600
In State Travel	-	-	-	200	200
Out of State Travel	-	-	-	800	800
R&M-Machinery & Equipment Services	-	-	-	1,140	1,140
Banking Credit Card Fees and Charges	-	-	-	6,900	6,900
Advertising	-	-	-	1,320	1,320
Other Insurance Premiums	-	-	-	713,114	713,114
Current Paid Losses	-	-	-	3,501,202	3,501,202
Computer Hardware - ISF Charges	-	-	-	16,503	16,503
Software - ISF Charges	-	-	-	4,830	4,830
Medical & Laboratory Equipment - Non-Capital	-	-	-	7,700	7,700
Operating Expenses Total	**-**	**-**	**-**	**5,002,605**	**5,002,605**

SUMMARY BY OBJECT

Department: Human Resources Internal Service Fund

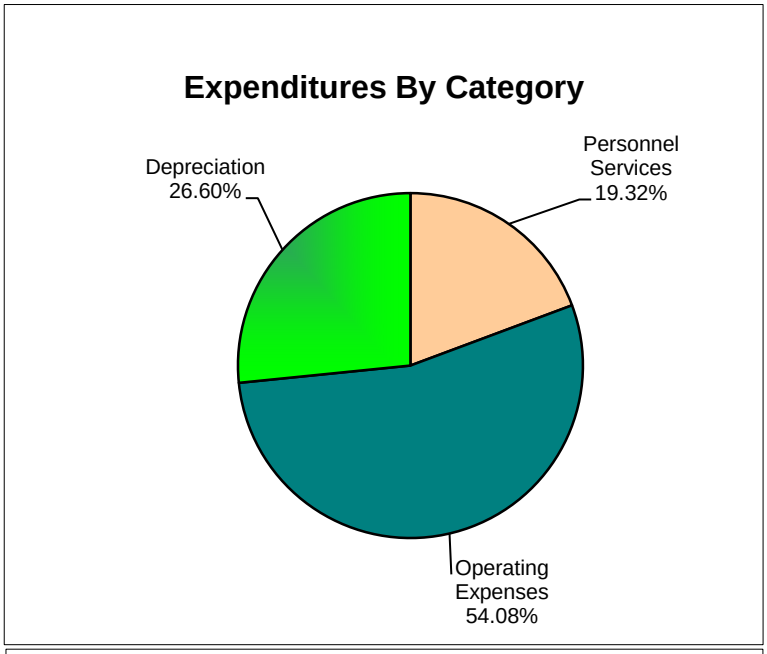
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**5,377,077**	**5,377,077**
REVENUE OBJECTS					
Self Insurance Risk Premiums	-	-	-	6,100,000	6,100,000
Charges for Services Total	**-**	**-**	**-**	**6,100,000**	**6,100,000**
Interest Non Operating - Proprietary Funds	-	-	-	269,130	269,130
Interest Revenue Pooled Investments Non Op-Proprietary Funds	-	-	-	84,520	84,520
Investment Earnings Total	**-**	**-**	**-**	**353,650**	**353,650**
Other Misc. Revenue-Proprietary Funds	-	-	-	12,444	12,444
Miscellaneous Revenue Total	**-**	**-**	**-**	**12,444**	**12,444**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**6,466,094**	**6,466,094**

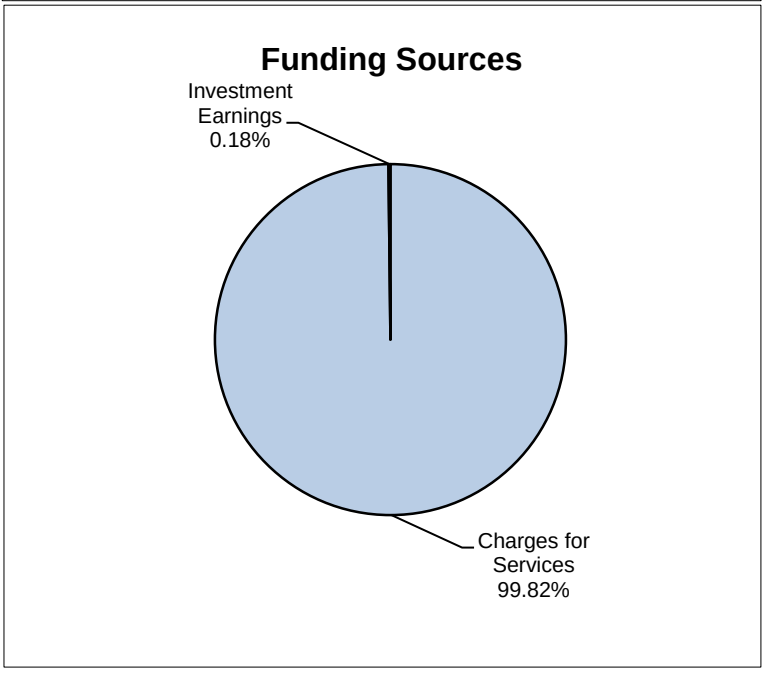
Telecommunications - Internal Service Fund

Revenue	$ 7,600,446
Expenditures	7,024,842
Fund Impact	$ (575,604)

Function Statement: Provide excellent quality voice and data communications services for all Pima County departments and offices through the County's high-speed network and high capacity storage infrastructure.

FTEs 14.00





Recommended Summary - Internal Services Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	7,706,639	6,507,072	(9,959)	(1,209,526)
Reverse Prior Year Transfer			9,959	9,959
Contra Expense Adjustment	4,240,000			(4,240,000)
Capital, Data Center switches	(3,640,000)			3,640,000
Capital, County Wireless	(600,000)			600,000
Fiber optic network Adjustment	100,000			(100,000)
Software Maintenance	70,525			(70,525)
Salary Increase Adjustment	22,956			(22,956)
Purchase and installation of software	20,000			(20,000)
Servers/Storage Adjustment	13,442			(13,442)
HSA FY 2018/19 Offset Add-back	3,000			(3,000)
Hardware Adjustment	2,516			(2,516)
Software Adjustment	1,632			(1,632)
Port Charges Adjustment	936			(936)
Depreciation Adjustment	(520,459)			520,459
Equipment Maintenance	(273,000)			273,000
County Administration Overhead	(47,204)			47,204
Telephone, Internet and Mobile Services	(41,824)			41,824
Motor Pool Adjustment	(15,000)			15,000
Facilities Management Rent	(7,523)			7,523
Fleet Charge Adjustment	(7,332)			7,332
HSA Offset	(3,000)			3,000
Miscellaneous Expenses	(1,462)			1,462
Allocation Revenues Adjustment		1,079,928		1,079,928
Pooled Investment Revenue		13,446		13,446
Supplemental Requests				
None Submitted				-
Total Recommended	7,024,842	7,600,446	-	575,604
Full Time Equivalents (FTEs)	14.00			

Comments/Issues

The fiscal year 2019/20 Recommended FTEs are 14.00, unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $7,024,842 are $681,797, or 8.85% below the fiscal year 2018/19 Adopted Budget. Decreases of $916,804 consist of depreciation expense, equipment maintenance, County Administration overhead, external internet and mobile services providers, in motor pool charges, and other miscellaneous expenses. These decreases are partially offset by Increases of $235,007 for services related to new fiber optic network redundancy, software maintenance, salaries, purchase and installation of BrightMetric's ShoreTel Reporting Software, server/storage charges, and various miscellaneous expenditures.

The fiscal year 2019/20 Recommended Budget revenues of $7,600,446 are an increase of $1,093,374, or 16.8% over the fiscal year 2018/19 Adopted Budget. These revenues consists of an increase in Interdepartmental revenue due to the rate increase for fiscal year 2019/20 and pooled investment earnings.

Telecommunications is funded by interdepartmental port charges of $50 per month for telephone and network communications infrastructure.

Recommended Revenue Sources:

Charges for Services	$ 7,587,000
Investment Earnings	13,446
	$ 7,600,446

The department submitted no transfers for the fiscal year 2019/20 Recommended Budget.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Internal Service Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	4,043,969	5,319,959	4,521,682	7,211,639	7,024,842
Revenues	5,287,690	4,821,329	5,482,916	6,539,548	7,600,446
Transfers In/(Out)	(13,106)	(16,720)	(12,849)	(9,766)	-

Funding Summary By Department - Internal Service Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,333,931	1,356,887	-	1,356,887	1,356,887
Operating Expenses	3,983,421	3,799,127	-	3,799,127	3,799,127
Capital	4,240,000	-	-	-	-
Contra Assets	(4,240,000)	-	-	-	-
Depreciation	2,389,287	1,868,828	-	1,868,828	1,868,828
Total Expenditures	7,706,639	7,024,842	-	7,024,842	7,024,842
Revenues					
Charges For Services	6,507,072	7,587,000	-	7,587,000	7,587,000
Investment Earnings	-	13,446	-	13,446	13,446
Total Revenues	6,507,072	7,600,446	-	7,600,446	7,600,446
Transfers In/(Out)	(9,959)	-	-	-	-
Fund Balance Decr/(Incr)	1,209,526	(575,604)	-	(575,604)	(575,604)
Total Funding	7,706,639	7,024,842	-	7,024,842	7,024,842

SUMMARY BY OBJECT

Department: IT Telecom

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	729,339	1,030,969	673,820	1,021,318	1,021,318
Special Assignment Pay	700	1,040	518	749	749
Social Security & Medicare	68,252	77,170	48,980	78,131	78,131
Unemployment Insurance	683	540	360	466	466
Health Insurance Premiums	106,345	95,568	80,284	126,838	126,838
Workers Compensation	2,450	2,724	1,830	2,451	2,451
Life Insurance	424	475	307	475	475
Employer Paid Subsidy	342	384	256	384	384
Arizona State Retirement	105,920	119,034	79,630	123,681	123,681
Dental Insurance Premiums	1,860	1,636	1,524	2,394	2,394
Interdepartmental Salaries - Charged in/Debit	626	-	1,478	-	-
Interdepartmental Fringe - Charged in/Debit	175	-	597	-	-
Budgeted Benefits	-	4,391	-	-	-
Paid Parental Leave	4,736	-	-	-	-
Vacation Payout	1,395	-	2,112	-	-
NPL Related Pension Expense	(193,823)	-	-	-	-
HSA Contribution - Employer	18,332	20,000	15,262	23,000	23,000
HSA Expense Offset	-	(20,000)	(15,262)	(23,000)	(23,000)
HBS OPEB Expense	(808)	-	-	-	-
LTD OPEB Expense	199	-	-	-	-
Personnel Services Total	**847,147**	**1,333,931**	**891,696**	**1,356,887**	**1,356,887**
Office Supplies	2,672	2,100	295	2,100	2,100
Software Under $5M	11,166	-	7,403	20,000	20,000
Computer Equipment less than $1,000	2,472	-	-	-	-
Books, Subscriptions & Videos	-	1,400	-	1,400	1,400
Repair & Maintenance Supplies	114,869	170,000	62,259	170,000	170,000
Clothing, Uniforms, and Safety Apparel	176	-	-	-	-
Cameras, Film & Equipment	-	-	44,087	-	-
Tools & Equipment Under $1,000	50,178	9,000	5,437	9,000	9,000
Furniture Under $1,000	2,406	-	-	-	-
Telecommunication Services	-	-	1,359	-	-
Software Maintenance and Support	425,712	972,475	701,484	1,043,000	1,043,000
In State Training	901	-	1,133	1,000	1,000
Postage & Freight	191	400	62	400	400
Leases & Rental - Real Estate - Internal	42,780	130,799	78,097	123,276	123,276
R&M-Machinery & Equipment Services	38,940	273,000	58,129	-	-

SUMMARY BY OBJECT

Department: IT Telecom

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M Building Services	436	-	100	-	-
Other Professional Services	46,647	124,800	34,718	224,800	224,800
Advertising	201	-	23	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	-	2,200	-	2,200	2,200
Leases & Rental - Computer Hardware & Software-ITD USE ONLY	948,609	954,151	948,082	954,151	954,151
Satellite and Cable Charges	-	-	3,319	5,000	5,000
Interdepartmental Supplies & Services - Charged In/Debit	379	344	180	344	344
County Administrative Overhead	168,948	148,676	99,119	101,472	101,472
Parking Charges	-	6,720	3,360	5,040	5,040
Mileage Reimbursement	-	1,000	36	1,000	1,000
Motor Pool Charges	30,225	50,000	21,230	27,668	27,668
Other Miscellaneous Charges	5,950	-	-	-	-
General Liability Insurance Premiums	28,500	6,257	4,176	5,179	5,179
Property Damage Insurance Premiums	1,188	304	200	600	600
Computer Hardware - ISF Charges	47,952	53,244	35,496	55,760	55,760
Server and Storage - ISF Charges	25,881	34,865	23,248	48,307	48,307
Software - ISF Charges	10,747	10,258	6,840	11,890	11,890
Telephone Provider Charges - External	325,508	528,664	208,439	630,000	630,000
Internet Charges - External	412,807	486,000	240,971	339,640	339,640
Mobile Devices - External	7,639	9,900	5,423	8,100	8,100
ISF- IT Port Charges	13,320	6,864	4,576	7,800	7,800
Office Machines & Computers - Non-Capital	25,983	-	39,068	-	-
Telecommunication Equipment - Non-Capital	22,588	-	1,251	-	-
Operating Expenses Total	**2,815,971**	**3,983,421**	**2,639,600**	**3,799,127**	**3,799,127**
Telecommunication Equipment - Capital	452,793	600,000	-	-	-
Office Machines & Computers - Capital	11,403	3,640,000	-	-	-
Capital Equipment > $5,000 Total	**464,196**	**4,240,000**	**-**	**-**	**-**
Equipment & Machinery - Contra	(464,196)	(4,240,000)	-	-	-
Contra Expense Total	**(464,196)**	**(4,240,000)**	**-**	**-**	**-**
Depreciation Expense	858,564	2,389,287	510,070	1,868,828	1,868,828
Depreciation Total	**858,564**	**2,389,287**	**510,070**	**1,868,828**	**1,868,828**
EXPENDITURE OBJECTS TOTAL	**4,521,682**	**7,706,639**	**4,041,366**	**7,024,842**	**7,024,842**

SUMMARY BY OBJECT

Department: IT Telecom

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Interdepartmental Revenue	5,448,324	6,507,072	4,336,464	7,587,000	7,587,000
Charges for Services Total	**5,448,324**	**6,507,072**	**4,336,464**	**7,587,000**	**7,587,000**
Interest Revenue Pooled Investments Non Op-Proprietary Funds	34,592	-	32,476	13,446	13,446
Investment Earnings Total	**34,592**	**-**	**32,476**	**13,446**	**13,446**
REVENUE OBJECTS TOTAL	**5,482,916**	**6,507,072**	**4,368,940**	**7,600,446**	**7,600,446**

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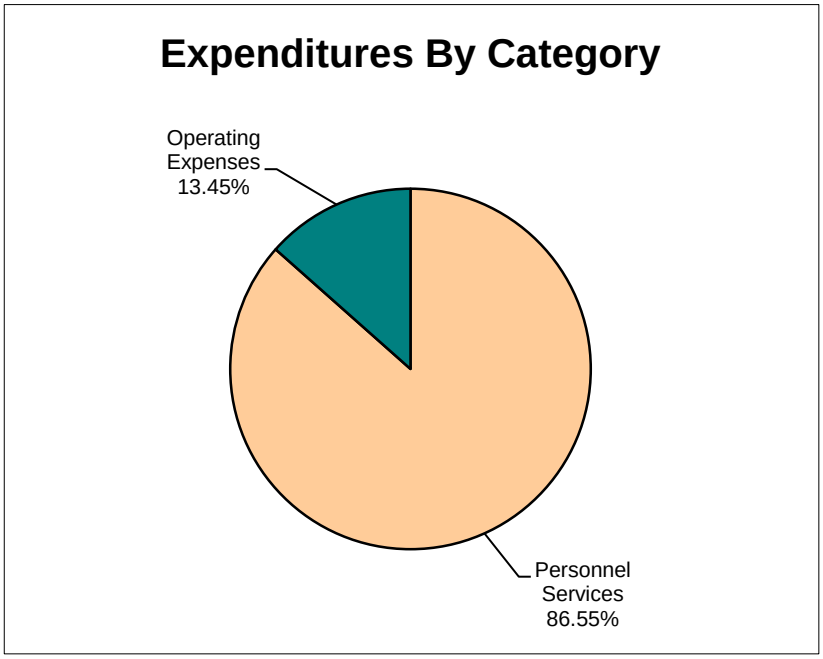
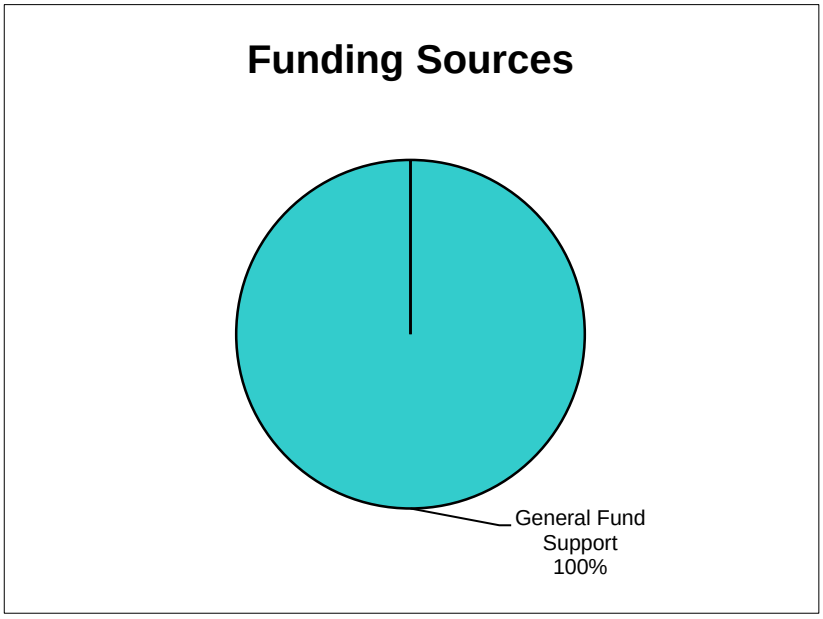
Treasurer - General Fund

Revenue	$ -
Expenditures	2,612,974
Fund Impact	$ (2,612,974)
FTEs	34.50

Function Statement: The Pima County Treasurer serves as Treasurer for Pima County and its political subdivisions. Custodian of public funds and ex-officio tax collector are the basic responsibilities of the Treasurer. Duties include custody, collection, disbursement and investment of public funds and the collection and distribution of property taxes.

The Treasurer also operates the Taxpayer Information Fund (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	2,601,365	-	-	(2,601,365)
HSA FY 2018/19 Offset Add Back	54,000			(54,000)
Port Charges Adjustment	5,040			(5,040)
Benefits Adjustment	4,288			(4,288)
Salary Increase Adjustment	3,376			(3,376)
Motor Pool Charges Adjustment	(2,095)			2,095
HSA One-time Offset	(53,000)			53,000
Supplemental Requests				
None Submitted				-
Total Recommended Budget	2,612,974	-	-	(2,612,974)
Full Time Equivalents (FTEs)	34.50			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 34.50, unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $2,612,974 are a $11,609 or 0.45 percent increase over the fiscal year 2018/19 Adopted Budget due to increases in port charges, benefits, salary increase, and Health Savings Account offset. These increases are offset by a decrease in motor pool charges.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures	2,366,932	2,073,735	2,045,810	2,422,292	2,612,974
Revenues	-	1,585	(1,093)	-	-

Funding Summary By Department - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures					
Personnel Services	2,263,671	2,261,472	-	2,261,472	2,261,472
Operating Expenses	337,694	351,502	-	351,502	351,502
Total Expenditures	2,601,365	2,612,974	-	2,612,974	2,612,974
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	2,601,365	2,612,974	-	2,612,974	2,612,974
Total Funding	2,601,365	2,612,974	-	2,612,974	2,612,974

SUMMARY BY OBJECT

Department: Treasurer

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,310,342	1,669,761	900,703	1,678,568	1,678,568
Overtime	2,395	-	2,379	3,000	3,000
Social Security & Medicare	96,187	125,175	68,790	128,363	128,363
Unemployment Insurance	900	876	472	765	765
Health Insurance Premiums	199,691	219,876	117,805	199,457	199,457
Workers Compensation	3,421	4,418	2,544	4,027	4,027
Life Insurance	917	1,189	607	1,155	1,155
Employer Paid Subsidy	1,158	1,344	560	384	384
Arizona State Retirement	142,359	184,041	101,671	193,923	193,923
Elected Official Retirement	-	18,001	-	-	-
Dental Insurance Premiums	2,903	3,035	2,332	3,455	3,455
Interdepartmental Salaries - Charged in/Debit	-	-	287	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(398)	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	108	-	-
Budgeted Benefits	-	35,955	-	-	-
Parking Subsidy	1,720	-	1,382	1,320	1,320
Elected Officials Retirement '2014'	18,000	-	32,086	47,055	47,055
Paid Parental Leave	-	-	4,654	-	-
Sick Payout	-	-	14,643	-	-
Vacation Payout	-	-	16,056	-	-
HSA Contribution - Employer	38,832	54,000	24,703	53,000	53,000
HSA Expense Offset	-	(54,000)	(24,703)	(53,000)	(53,000)
Personnel Services Total	**1,818,825**	**2,263,671**	**1,266,681**	**2,261,472**	**2,261,472**
Office Supplies	22,921	15,000	20,209	20,000	20,000
Fuel & Oil	578	500	480	650	650
Books, Subscriptions & Videos	27,340	26,000	21,018	30,000	30,000
Repair & Maintenance Supplies	-	-	77	-	-
Tools & Equipment Under $1,000	262	-	-	-	-
Lawyers	178	-	5,342	-	-
Software Maintenance and Support	1,901	-	740	-	-
In State Training	-	1,500	702	800	800
In State Travel	1,426	-	690	800	800
Postage & Freight	92,595	234,202	103,169	213,894	213,894
Printing & Microfilming	325	-	322	300	300
Moving and Storage Fees	10,031	-	7,823	9,000	9,000
Other Professional Services	979	-	1,027	1,500	1,500
Advertising	14,366	15,000	6,701	15,000	15,000

SUMMARY BY OBJECT

Department: Treasurer

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Interdepartmental Supplies & Services - Charged In/Debit	-	-	12	-	-
Motor Pool Charges	8,284	8,532	5,403	6,437	6,437
Dues and Memberships	8,840	-	730	5,000	5,000
Other Miscellaneous Charges	12	-	19	-	-
Telephone Provider Charges - External	4,770	-	3,305	4,980	4,980
Mobile Devices - External	1,097	-	752	1,141	1,141
ISF- IT Port Charges	31,080	36,960	24,640	42,000	42,000
Operating Expenses Total	**226,985**	**337,694**	**203,161**	**351,502**	**351,502**
EXPENDITURE OBJECTS TOTAL	**2,045,810**	**2,601,365**	**1,469,842**	**2,612,974**	**2,612,974**
REVENUE OBJECTS					
Other Misc. Revenue - Governmental and Agency Funds	(1,093)	-	-	-	-
Miscellaneous Revenue Total	**(1,093)**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**(1,093)**	**-**	**-**	**-**	**-**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF THE TREASURER IS:

- **TAXPAYER INFORMATION SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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TAXPAYER INFORMATION FUND

Expenditures: 350,000 **Revenues:** 73,000

FTEs: 0.00

Function Statement: Use monies in the fund to defray the cost of converting or upgrading an automatic public information system.

Mandates: ARS 11-495

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	247,000	50,000	-	50,000	50,000
Capital Equipment > $5,000	220,226	300,000	-	300,000	300,000
Total Expenditures	467,226	350,000	-	350,000	350,000
Revenues					
Charges for Services	50,000	50,000	-	50,000	50,000
Miscellaneous Revenue	20,000	20,000	-	20,000	20,000
Investment Earnings	3,000	3,000	-	3,000	3,000
Total Revenues	73,000	73,000	-	73,000	73,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	394,226	277,000	-	277,000	277,000
Total Funding	467,226	350,000	-	350,000	350,000

The Treasurer's Tax Collection System (TTCS) provides the Treasurer's Office with a fully integrated information system. The Tax Collection System enables staff to monitor cash flow, provide timely reporting, improve service to taxpayers, and continue to reduce costs.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	97,297	182,200	58,984	467,226	350,000
Revenues	82,923	9,443	27,393	73,000	73,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Taxpayer Information Special Revenue Fund

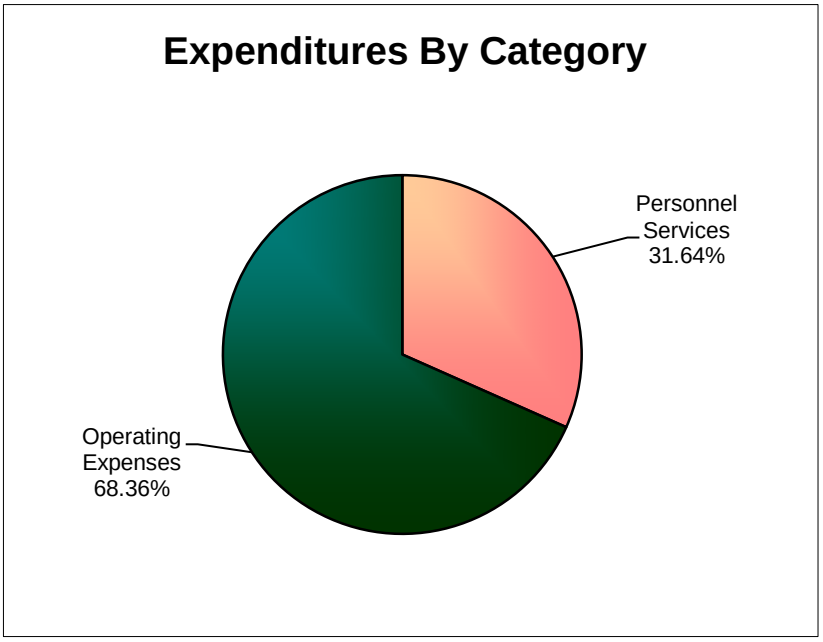
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Software Under $5M	-	-	487	50,000	50,000
Computer Equipment less than $1,000	13,498	-	1,596	-	-
Information Technology Services	-	150,000	-	-	-
Software Maintenance and Support	16,074	97,000	31,838	-	-
R&M-Machinery & Equipment Services	26,063	-	12,901	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	3,349	-	1,545	-	-
Operating Expenses Total	**58,984**	**247,000**	**48,367**	**50,000**	**50,000**
Office Machines & Computers - Capital	-	220,226	65,705	300,000	300,000
Capital Equipment > $5,000 Total	**-**	**220,226**	**65,705**	**300,000**	**300,000**
EXPENDITURE OBJECTS TOTAL	**58,984**	**467,226**	**114,072**	**350,000**	**350,000**
REVENUE OBJECTS					
General Government Fees	1,630	50,000	1,300	50,000	50,000
Charges for Services Total	**1,630**	**50,000**	**1,300**	**50,000**	**50,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	2,113	3,000	1,324	3,000	3,000
Investment Earnings Total	**2,113**	**3,000**	**1,324**	**3,000**	**3,000**
Other Misc. Revenue - Governmental and Agency Funds	1,550	-	200	-	-
NSF Check Charge Revenue Source	22,100	20,000	13,430	20,000	20,000
Miscellaneous Revenue Total	**23,650**	**20,000**	**13,630**	**20,000**	**20,000**
REVENUE OBJECTS TOTAL	**27,393**	**73,000**	**16,254**	**73,000**	**73,000**

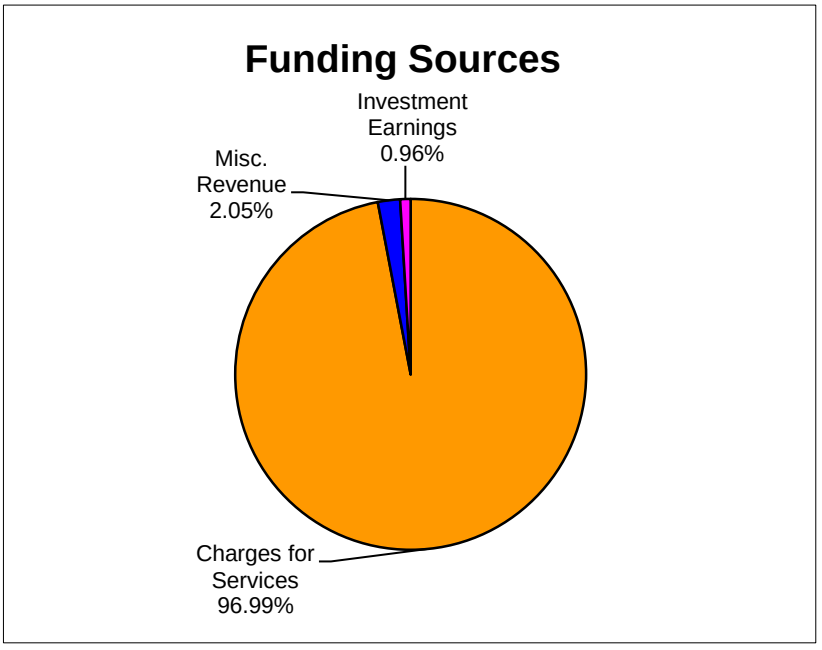
Wireless Integrated Network - Special Revenue Fund

Revenue	$	3,403,517
Expenditures		3,071,573
Net Transfers		(600,000)
Fund Impact	$	(268,056)
FTEs		10.00

Function Statement: Manage the nation's most advanced public safety radio system on behalf of a 22 member Pima County Business Cooperative. The Pima County Wireless Integrated Network (PCWIN) accomplishes this task through effective administration and liaison with local law enforcement, fire service, and public service organizations. PCWIN maintains the 800MHz voice radio network and administers the business cooperative that governs its operation.

Wireless Integrated Network also operates WIN Subscriber Services (an internal service fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	3,024,117	3,075,226	43,700	94,809
Reverse FY 2018/19 Operating Transfer			(43,700)	(43,700)
County Administrative Overhead	47,847			(47,847)
Leases & Rentals - Internal	43,273			(43,273)
R&M-Machinery & Equipment Svcs	27,416			(27,416)
Benefits Adjustment	16,716			(16,716)
Salaries Increase Adjustment	13,348			(13,348)
Port Charges Adjustment	13,320			(13,320)
HSA FY 2018/19 Offset Add Back	13,000			(13,000)
Repair & Maintenance Supplies	10,941			(10,941)
In state Training	7,200			(7,200)
Other Equipment - Capital	6,565			(6,565)
Misc Operating Expenses	2,065			(2,065)
SIR Adjustment	2,062			(2,062)
Clothing, Uniforms & Safety Apparel	2,000			(2,000)
Hardware Adjustment	1,258			(1,258)
Leases & Rentals - Other	1,164			(1,164)
Software Adjustment	83			(83)
Tools & Equipment < $1,000	(4,500)			4,500
Labor Distr Salaries/Benefits Chg In	(9,167)			9,167
HSA Offset	(13,000)			13,000
Motor Pool Charges Adjustment	(13,152)			13,152
Server/Storage Adjustment	(22,631)			22,631
Capital Equipment	(43,700)			43,700
Labor Distr Salaries/Benefits Chg Out	(54,652)			54,652
General Government Fees		228,108		228,108
Interdepartmental Revenue		76,560		76,560
Rent and Royalties		1,003		1,003
Interest Revenue-Pooled Investments Operating		22,620		22,620
Operating Transfer Out to General Fund-Repayment			(600,000)	(600,000)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	3,071,573	3,403,517	(600,000)	(268,056)
Full Time Equivalents (FTEs)	10.00			

Comments/Issues

The fiscal year 2019/20 Recommended budget FTEs are 10.00, which remains unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended budget expenditures of $3,071,573, are an increase of $47,456, or 1.57%, over the fiscal year 2018/19 Adopted Budget. The increase is due to increases in County Administrative overhead, leases and rentals, repair and maintenance-machinery & equipment services, port charges, repair and maintenance supplies, and other miscellaneous increases, These increases are partially offset by decreases in Telecom capital equipment, net personnel services, server/storage, motor pool charges, and tools and equipment.

The fiscal year 2019/20 Recommended budget revenues of $3,403,517, are an increase of $328,291, or 10.67%, over the fiscal year 2018/19 Adopted Budget.The increase is due to radio revenue external and internal to Pima County, rental revenue, and Investment earnings.

Recommended revenue sources:

Radio Revenue External to Pima County	$ 2,030,700
Radio Revenue Internal to Pima County	1,270,500
Rental Revenue	69,655
Investment Earnings	32,662
	$ 3,403,517

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,932,283	2,694,917	2,723,898	2,808,806	3,071,573
Revenues	2,959,572	2,996,899	3,098,370	3,166,779	3,403,517
Transfers In/(Out)	(756,351)	-	6,991	43,850	(600,000)

Note: Transfers for fiscal year 2015/16 include intrafund transfers.

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended Budget
Expenditures					
Personnel Services	963,555	929,800	-	929,800	929,800
Operating Expenses	1,890,332	2,008,678	-	2,008,678	2,008,678
Capital Equip > $5,000	170,230	133,095		133,095	133,095
Total Expenditures	3,024,117	3,071,573	-	3,071,573	3,071,573
Revenues					
Charges for Services	2,996,532	3,301,200	-	3,301,200	3,301,200
Miscellaneous Revenue	68,652	69,655	-	69,655	69,655
Investment Earnings	10,042	32,662	-	32,662	32,662
Total Revenues	3,075,226	3,403,517	-	3,403,517	3,403,517
Transfers In/(Out)	43,700	(600,000)	-	(600,000)	(600,000)
Fund Balance Decr/(Incr)	(94,809)	268,056	-	268,056	268,056
Total Funding	3,024,117	3,071,573	-	3,071,573	3,071,573

Summary by Object

Department: Wireless Integrated Network

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	674,890	701,650	459,322	714,998	714,998
Overtime	20	100	3	100	100
Social Security & Medicare	50,824	52,515	34,415	54,698	54,698
Unemployment Insurance	495	367	245	326	326
Health Insurance Premiums	68,165	67,203	51,184	78,822	78,822
Workers Compensation	1,868	1,854	1,245	1,716	1,716
Life Insurance	320	340	217	340	340
Employer Paid Subsidy	-	-	120	288	288
Arizona State Retirement	77,618	81,003	54,234	86,586	86,586
Dental Insurance Premiums	1,016	1,053	843	1,276	1,276
Interdepartmental Salaries - Charged out/Credit	(39,808)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	23,202	24,818	16,429	24,818	24,818
Interdepartmental Fringe - Charged out/Credit	(7,834)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	11,284	11,316	6,700	11,316	11,316
Labor Distribution Fringe Charged out/Credit	(19,984)	-	(6,045)	(14,040)	(14,040)
Labor Distribution Fringe Charged in/Debit	1,183	3,913	-	1,957	1,957
Labor Distribution Salaries Charged out/Credit	(73,210)	-	(22,014)	(40,612)	(40,612)
Labor Distribution Salaries Charged in/Debit	9,541	14,422	-	7,211	7,211
Budgeted Benefits	-	3,001	-	-	-
Vacation Payout	2,963	-	1,211	-	-
HSA Contribution - Employer	11,500	12,000	8,642	13,000	13,000
HSA Expense Offset	-	(12,000)	(8,642)	(13,000)	(13,000)
Personnel Services Total	**794,053**	**963,555**	**598,109**	**929,800**	**929,800**
Office Supplies	2,341	5,500	1,293	5,500	5,500
Software Under $5M	21,151	-	-	-	-
Computer Equipment less than $1,000	216	-	-	-	-
Medical & Lab Supplies	-	-	100	-	-
Fuel & Oil	137	2,563	440	2,599	2,599
Books, Subscriptions & Videos	-	500	-	500	500
Repair & Maintenance Supplies	14,821	130,000	6,323	140,941	140,941
Chemicals	286	-	-	290	290
Janitorial Supplies	9	-	-	-	-
Clothing, Uniforms, and Safety Apparel	1,420	-	216	2,000	2,000

Summary by Object

Department: Wireless Integrated Network

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Operation Supplies	-	2,000	-	2,000	2,000
Tools & Equipment Under $1,000	1,568	5,500	1,349	1,000	1,000
Accounting and Auditing Services	9,000	12,000	9,200	12,000	12,000
Software Maintenance and Support	35,331	35,000	36,609	35,000	35,000
In State Training	105	7,800	6,446	15,000	15,000
Out of State Training	-	2,000	-	2,000	2,000
In State Travel	-	-	368	-	-
Out of State Travel	-	2,200	-	2,200	2,200
Postage & Freight	175	2,200	347	2,215	2,215
Printing & Microfilming	64	620	208	620	620
Leases & Rental - Real Estate - Internal	63,012	55,809	54,508	99,082	99,082
Leases & Rental - Real Estate - External	45,412	66,572	32,398	67,088	67,088
R&M-Machinery & Equipment Services	1,147,871	1,150,050	949,764	1,177,466	1,177,466
R&M Building Services	2,883	-	-	140	140
Other Professional Services	765	-	-	-	-
Advertising	490	-	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	421	1,164	1,164
Satellite and Cable Charges	-	-	164	657	657
Pest Control Services	-	-	400	-	-
Interdepartmental Supplies & Services - Charged In/Debit	13,594	9,299	8,647	9,298	9,298
County Administrative Overhead	188,699	91,406	60,936	139,253	139,253
Parking Charges	-	840	560	840	840
Electricity	54,269	63,760	33,957	63,760	63,760
Motor Pool Charges	46,625	55,872	37,518	42,720	42,720
Dues and Memberships	571	1,000	240	1,000	1,000
Other Miscellaneous Charges	1,140	-	-	-	-
General Liability Insurance Premiums	9,624	9,510	6,344	10,697	10,697
Property Damage Insurance Premiums	4,680	4,858	3,232	5,733	5,733
Job Training & Training Supplies	-	-	190	-	-
Computer Hardware - ISF Charges	13,432	16,456	10,976	17,714	17,714
Server and Storage - ISF Charges	32,550	46,785	31,192	24,154	24,154
Software - ISF Charges	6,141	5,862	3,912	5,945	5,945
Internet Charges - External	1,836	1,690	1,224	1,690	1,690
Mobile Devices - External	5,419	5,000	3,315	5,412	5,412
ISF- IT Port Charges	82,140	97,680	64,768	111,000	111,000
Furniture - Non-Capital	1,485	-	-	-	-
Office Machines & Computers - Non-Capital	1,237	-	-	-	-

Summary by Object

Department: Wireless Integrated Network

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Machines & Equipment - Non-Capital	125	-	-	-	-
Inventory Adjustment	55,371	-	-	-	-
Operating Expenses Total	**1,865,995**	**1,890,332**	**1,367,565**	**2,008,678**	**2,008,678**
Telecommunication Equipment - Capital	-	43,700	-	-	-
Office Machines & Computers - Capital	35,321	-	-	-	-
Other Machines & Equipment - Capital	28,529	126,530	77,451	133,095	133,095
Capital Equipment > $5,000 Total	**63,850**	**170,230**	**77,451**	**133,095**	**133,095**
EXPENDITURE OBJECTS TOTAL	**2,723,898**	**3,024,117**	**2,043,125**	**3,071,573**	**3,071,573**
REVENUE OBJECTS					
General Government Fees	1,795,860	1,802,592	1,883,673	2,030,700	2,030,700
Interdepartmental Revenue	1,201,365	1,193,940	894,069	1,270,500	1,270,500
Charges for Services Total	**2,997,225**	**2,996,532**	**2,777,742**	**3,301,200**	**3,301,200**
Interest Revenue Pooled Investments - GOV, AGCY Funds	31,511	10,042	24,712	32,662	32,662
Investment Earnings Total	**31,511**	**10,042**	**24,712**	**32,662**	**32,662**
Rent and Royalties	69,273	68,652	60,075	69,655	69,655
Other Misc. Revenue - Governmenta and Agency Funds	358	-	-	-	-
Late Fees and Interest Charges on Overdue Receivable	3	-	-	-	-
Miscellaneous Revenue Total	**69,634**	**68,652**	**60,075**	**69,655**	**69,655**
REVENUE OBJECTS TOTAL	**3,098,370**	**3,075,226**	**2,862,529**	**3,403,517**	**3,403,517**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF WIRELESS INTEGRATED NETWORK IS:

- **WIN SUBSCRIBER SERVICES INTERNAL SERVICE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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WIN SUBSCRIBER SERVICES

Expenditures: **421,438** **Revenues:** **390,533**

FTEs: **2.00**

Function Statement: Provide maintenance for radios in the Pima County Wireless Integrated System.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	154,787	227,673	-	227,673	227,673
Operating Expenses	156,821	160,273	-	160,273	160,273
Depreciation	-	33,492	-	33,492	33,492
Total Expenditures	311,608	421,438	-	421,438	421,438
Revenues					
Charges for Services	388,580	388,772	-	388,772	388,772
Investment Earnings	1,761	1,761	-	1,761	1,761
Total Revenues	390,341	390,533	-	390,533	390,533
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	(78,733)	30,905	-	30,905	30,905
Total Funding	311,608	421,438	-	421,438	421,438

Prior to fiscal year 2017/18, WIN Subscriber Services was a part of Telecommunications Internal Service Fund.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	169,621	749,595	402,264	421,438
Revenues	-	391,750	951,073	426,531	390,533
Net Operating Transfers In/(	-	-	-	-	-

Summary by Object

Department: WIN Subscriber Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	120,569	135,135	90,211	134,891	134,891
Social Security & Medicare	9,198	10,086	6,751	10,319	10,319
Unemployment Insurance	87	71	48	62	62
Health Insurance Premiums	9,342	8,350	11,436	17,125	17,125
Workers Compensation	317	356	243	324	324
Life Insurance	61	68	45	68	68
Arizona State Retirement	14,013	15,557	10,652	16,335	16,335
Dental Insurance Premiums	119	102	212	319	319
Interdepartmental Salaries - Charged in/Debit	598	1,904	497	1,904	1,904
Interdepartmental Fringe - Charged in/Debit	273	842	171	842	842
Labor Distribution Fringe Charged out/Credit	(12,869)	(3,913)	(1,582)	(1,957)	(1,957)
Labor Distribution Fringe Charged in/Debit	29,241	-	7,627	14,040	14,040
Labor Distribution Salaries Charged out/Credit	(47,503)	(14,422)	(4,702)	(7,211)	(7,211)
Labor Distribution Salaries Charged in/Debit	108,365	-	26,715	40,612	40,612
Budgeted Benefits	-	651	-	-	-
NPL Related Pension Expense	25,765	-	-	-	-
HSA Contribution - Employer	2,000	2,000	688	1,000	1,000
HSA Expense Offset	-	(2,000)	(688)	(1,000)	(1,000)
HBS OPEB Expense	(212)	-	-	-	-
LTD OPEB Expense	109	-	-	-	-
Personnel Services Total	**259,473**	**154,787**	**148,324**	**227,673**	**227,673**
Office Supplies	599	500	431	500	500
Software Under $5M	378,018	500	-	500	500
Computer Equipment less than $1,000	54	-	-	-	-
Medical & Lab Supplies	131	-	-	-	-
Repair & Maintenance Supplies	38,537	90,000	54,620	90,000	90,000
Clothing, Uniforms, and Safety Apparel	-	-	175	-	-
Other Operation Supplies	-	1,000	-	-	-
Tools & Equipment Under $1,000	14,391	5,000	9,366	1,000	1,000
In State Training	17,168	-	-	-	-
In State Travel	850	-	-	-	-
Postage & Freight	365	1,300	332	1,300	1,300
Printing & Microfilming	2	-	-	-	-

Summary by Object

Department: WIN Subscriber Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Leases & Rental - Real Estate - Internal	1,824	1,963	1,311	-	-
R&M-Machinery & Equipment Services	-	1,000	33	1,000	1,000
R&M Building Services	-	-	158	-	-
Banking Credit Card Fees and Charges	175	200	26	200	200
Advertising	369	-	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	105	-	-
Interdepartmental Supplies & Services - Charged In/Debit	209	-	-	-	-
County Administrative Overhead	46,056	39,880	26,585	54,001	54,001
Computer Hardware - ISF Charges	1,679	2,057	1,376	2,214	2,214
Server and Storage - ISF Charges	-	5,848	3,904	3,019	3,019
Software - ISF Charges	768	733	496	743	743
Mobile Devices - External	1,894	3,144	1,017	1,596	1,596
ISF- IT Port Charges	3,108	3,696	2,464	4,200	4,200
Inventory Adjustment	(35,006)	-	-	-	-
Operating Expenses Total	**471,191**	**156,821**	**102,399**	**160,273**	**160,273**
Office Machines & Computers - Capital	132,867	-	-	-	-
Capital Equipment > $5,000 Total	**132,867**	**-**	**-**	**-**	**-**
Equipment & Machinery - Contra	(132,867)	-	-	-	-
Contra Expense Total	**(132,867)**	**-**	**-**	**-**	**-**
Depreciation Expense	18,931	-	22,324	33,492	33,492
Depreciation Total	**18,931**	**-**	**22,324**	**33,492**	**33,492**
EXPENDITURE OBJECTS TOTAL	**749,595**	**311,608**	**273,047**	**421,438**	**421,438**
REVENUE OBJECTS					
General Government Fees	110,611	78,440	53,890	77,672	77,672
Interdepartmental Revenue	310,431	310,140	182,978	311,100	311,100
Charges for Services Total	**421,042**	**388,580**	**236,868**	**388,772**	**388,772**
Interest Revenue Pooled Investments Non Op-Proprietary Funds	4,196	1,761	1,433	1,761	1,761
Investment Earnings Total	**4,196**	**1,761**	**1,433**	**1,761**	**1,761**
Other Misc. Revenue-Proprietary Funds	525,835	-	36,190	-	-
Miscellaneous Revenue Total	**525,835**	**-**	**36,190**	**-**	**-**
REVENUE OBJECTS TOTAL	**951,073**	**390,341**	**274,491**	**390,533**	**390,533**

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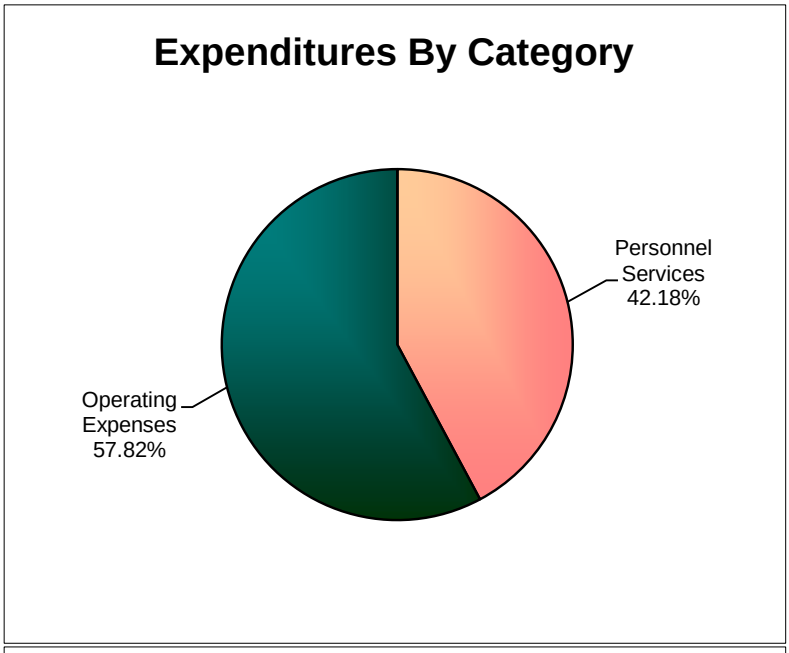
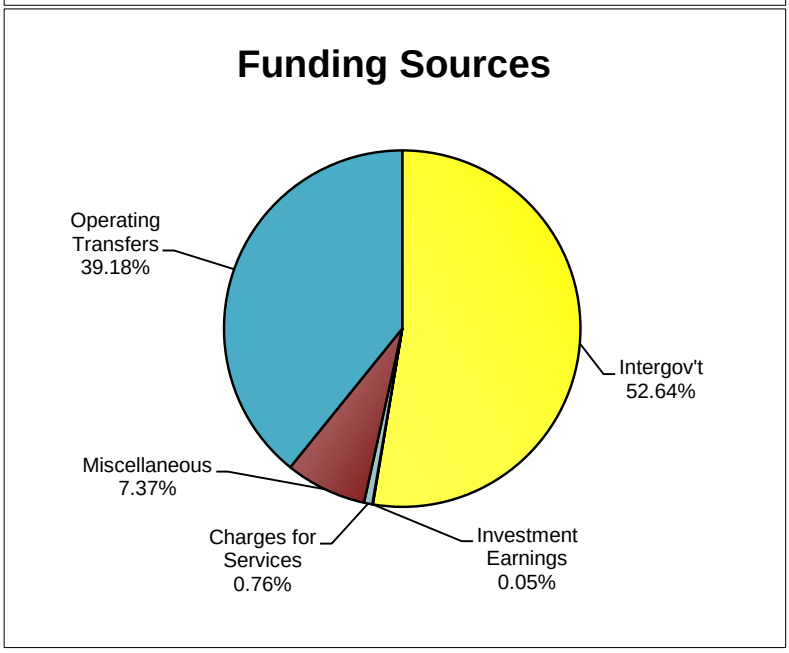
Attractions & Tourism - Special Revenue Fund

Revenue	$	1,284,340
Expenditures		1,561,520
Net Transfers		827,532
Fund Impact	$	550,352
FTEs		4.15

Function Statement: Facilitate business and tourism growth with a variety of community partners and our leased attractions located in Pima County and the state of Arizona. Serve as a marketing outreach agency promoting the quality of life of the region. Attract and grow potential leisure and business opportunities with Pima County leased assets, meeting planners, conference attendees, sports and leisure visitors. Coordinate activities with public and private sector partners.





Recommended Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	2,750,845	1,274,386	1,633,125	156,666
Reverse Prior Year Operating Transfers			(1,633,125)	(1,633,125)
General Fund Operating Transfer			827,532	827,532
Unallocated Outside Agencies	450,000			(450,000)
Increased Advertising for Loop	39,216			(39,216)
Printing, Promotional Items, Banking Credit Card Fees, Advertising for Visitor Center	30,000			(30,000)
Increased Rent Due to Move to 115 N Church	10,046			(10,046)
HSA FY 2018/19 Offset Add back	6,000			(6,000)
Security Adjustment	2,500			(2,500)
Benefits Adjustment	755			(755)
Pima County Fairgrounds Adjustments	731			(731)
Job Path Adjustment	(662,000)			662,000
Sun Corridor Adjustment	(650,000)			650,000
Tucson Pima Arts Council Adjustment	(110,970)			110,970
Davis-Monthan 50 Adjustment	(60,000)			60,000
Tucson Children's Museum Adjustment	(48,650)			48,650
Tucson Botanical Gardens Adjustment	(36,400)			36,400
Employee Health Care Costs and Charge In	(35,418)			35,418
Ajo Chamber of Commerce Adjustment	(34,300)			34,300
El Tour de Tucson Adjustment	(30,000)			30,000
Tucson Meet Yourself Adjustment	(27,930)			27,930
Miscellaneous Adjustments	(13,787)			13,787
International Sornoran Desert Adjustment	(10,000)			10,000
HSA Offset	(6,000)			6,000
ITD Allocation	(3,118)			3,118
Loop Store Revenue Adjustment		16,000		16,000
Rent and Royalties Adjustment		1,362		1,362
State Revenue Hotel Motel Tax Adjustment		(7,008)		(7,008)
Late Fees and Interest Charges on Overdue Receivables		(400)		(400)
Supplemental Requests				
None Submitted				-
Total Recommended	1,561,520	1,284,340	827,532	550,352
Full Time Equivalents (FTEs)	4.15			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs of 4.15 remain unchanged from fiscal year 2018/19 Adopted Budget.

The department's fiscal year 2019/20 Recommended Budget expenditures of $1,561,520 reflects an overall decrease of $1,189,325, or 43.2% from the fiscal year 2018/19 Adopted Budget. Decreases of $1,728,573 are primariliy due to the transfer of Outside Agency expenditures for Job Path, Sun Corridor, Davis Monthan and Ajo Chamber of Commerce to the County Administrator's budget. Additional decreases include Outside Agency payments for El Tour de Tucson, International Sonoran Desert, Tucson Botanical Gardens, Tucson Children's Museum, Tucson Meet Yourself and Tucson Pima Arts Council. Other reductions include employee health care costs and charge in from other departments, health savings account offset, information technology services, health savings account contributions and other various miscellaneous accounts. These decreases are partially offset by increases of $539,248 and include $450,000 for unallocated outside agencies, advertising for The Loop store, printing, promotional items, banking credit card fees and advertising for the new Visitor Center, increased rent due to the move to the restored Historic Pima County Courthouse, reversal of the FY 2018/19

The department's fiscal year 2019/20 Recommended Budget revenue of $1,284,340 is $9,954, or 0.78% over the fiscal year 2018/19 Adopted Budget. Increases of $17,362 are due to Loop store revenues and rent and royalties. These increases are partially offset by decreases of $7,408 for Aizona Hotel Motel Tax collections, late fees and interest charges on overdue receivables.

Recommended revenue sources:

Hotel/Motel Tax Revenues	$ 1,111,680
Leased Properties Revenues	154,060
Retail Events Revenue (Loop)	16,000
Miscellaneous Revenue	1,000
Interest Revenue from Pooled Investments	1,000
Late Fees and Interest Charges on Overdue Receivables	600
	$ 1,284,340

The fiscal year 2019/20 Recommended Budget Operating Transfers of $827,532 are $805,593, or 49.30% below the fiscal year 2018/19 Adopted Budget. These transfers are to support the new Pima County Visitor Center, the Nova Home Loan Bowl, information technology charges for software, hardware, server/storage, telecom, well repairs and maintenance, City of Gastronomy and an amount of $450,000 as an unallocated

General Fund Support Operating Transfers-in for fiscal year 2019/20:

Outside Agencies	$ 450,000
Non-Outside Agencies:	
Visitor's Center	$ 279,000
Nova Home Loans Bowl	40,000
County ITD Allocation	33,532
Well repair & maintenance	13,200
Well repair & maintenance	6,800
City of Gastronomy	5,000
Total Non-Outside Agencies	$ 377,532
Total Operating Transfers	$ 827,532

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues- Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	2,161,066	2,308,758	2,182,634	2,647,024	1,561,520
Revenues	1,164,619	1,273,065	1,219,313	1,296,720	1,284,340
Transfers In/(Out)	969,147	1,136,712	1,197,126	1,603,125	827,532

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	680,662	658,715	-	658,715	658,715
Operating Expenses	2,070,183	902,805	-	902,805	902,805
Total Expenditures	2,750,845	1,561,520	-	1,561,520	1,561,520
Revenues					
Intergovernmental	1,118,688	1,111,680	-	1,111,680	1,111,680
Charges for Services	-	16,000	-	16,000	16,000
Investment Earnings	1,000	1,000	-	1,000	1,000
Miscellaneous Revenue	154,698	155,660	-	155,660	155,660
Total Revenues	1,274,386	1,284,340	-	1,284,340	1,284,340
Transfers In/(Out)	1,633,125	827,532	-	827,532	827,532
Fund Balance Decr/(Incr)	(156,666)	(550,352)	-	(550,352)	(550,352)
Total Funding	2,750,845	1,561,520	-	1,561,520	1,561,520

SUMMARY BY OBJECT

Department: Attractions & Tourism

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	240,068	279,368	130,939	467,565	467,565
Overtime	209	100	-	-	-
Temporary Help	-	3,354	2,588	3,588	3,588
Social Security & Medicare	17,780	21,107	9,714	21,537	21,537
Unemployment Insurance	178	148	70	129	129
Health Insurance Premiums	25,744	31,092	9,454	12,859	12,859
Workers Compensation	626	745	353	676	676
Life Insurance	117	136	60	136	136
Employer Paid Subsidy	180	384	-	-	-
Arizona State Retirement	27,538	32,161	15,337	33,658	33,658
Dental Insurance Premiums	714	849	377	585	585
Interdepartmental Salaries - Charged in/Debit	34,595	39,050	21,470	37,400	37,400
Interdepartmental Fringe - Charged in/Debit	14,752	14,821	8,525	14,212	14,212
Labor Distribution Fringe Charged out/Credit	(16,117)	-	(131)	-	-
Labor Distribution Fringe Charged in/Debit	16,117	-	131	-	-
Labor Distribution Salaries Charged out/Credit	(44,007)	-	(487)	-	-
Labor Distribution Salaries Charged in/Debit	44,007	-	487	-	-
Budgeted Benefits	-	257,347	-	66,370	66,370
Vacation Payout	506	-	-	-	-
HSA Contribution - Employer	5,000	6,000	2,069	4,000	4,000
HSA Expense Offset	-	(6,000)	(2,069)	(4,000)	(4,000)
Personnel Services Total	**368,007**	**680,662**	**198,887**	**658,715**	**658,715**
Office Supplies	1,418	25,500	673	9,600	9,600
Food Supplies	1,154	500	-	500	500
Books, Subscriptions & Videos	-	150	7	150	150
Repair & Maintenance Supplies	7,289	26,760	7,130	27,140	27,140
Chemicals	3,108	3,150	1,657	3,650	3,650
Promotional Items	9,313	600	8,834	20,600	20,600
Other Operation Supplies	87	-	-	-	-
Tools & Equipment Under $1,000	454	-	-	-	-
Signage Supplies & Services	-	-	239	-	-
Software Maintenance and Support	765	-	-	-	-
Laboratory & X-ray Services	2,662	2,525	735	2,575	2,575
In State Training	2,689	2,000	490	2,000	2,000
Out of State Training	-	1,500	-	1,500	1,500
In State Travel	1,286	500	539	500	500

SUMMARY BY OBJECT

Department: Attractions & Tourism

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Out of State Travel	-	2,500	-	2,500	2,500
Postage & Freight	138	240	142	240	240
Printing & Microfilming	7,822	7,500	341	10,500	10,500
Security	2,540	-	-	2,500	2,500
Leases & Rental - Real Estate - Internal	11,724	11,779	7,855	21,825	21,825
R&M-Machinery & Equipment Services	86	3,528	26	3,528	3,528
R&M Building Services	388	7,865	-	7,037	7,037
R&M Grounds and Landscaping	1,511	-	-	-	-
Other Professional Services	921	12,560	2,362	12,560	12,560
Lobbying Services	19,820	37,500	10,126	37,500	37,500
Banking Credit Card Fees and Charges	-	-	1,089	5,000	5,000
Advertising	77,995	100,000	31,310	139,216	139,216
Leases & Rental - Other (Mchnry, Equip, etc.)	11,500	3,396	1,545	5,396	5,396
Pest Control Services	-	-	520	828	828
Interdepartmental Supplies & Services - Charged In/Debit	27,805	24,600	12,001	25,100	25,100
Departmental Overhead - Charged In/Debit	9,864	12,716	6,595	-	-
Parking Charges	-	840	566	840	840
Electricity	39,256	46,500	26,918	46,500	46,500
Mileage Reimbursement	55	250	-	250	250
Motor Pool Charges	9,179	9,104	5,901	7,832	7,832
Regulatory Permitting Fees	292	620	293	300	300
Dues and Memberships	1,860	2,590	1,100	2,590	2,590
Other Miscellaneous Charges	1,340	160	-	160	160
Payments to or on behalf of other governments	1,001	-	-	-	-
Payments To Agencies	1,515,144	1,682,250	918,920	462,731	462,731
Property Damage Insurance Premiums	1,000	-	-	-	-
Computer Hardware - ISF Charges	10,342	11,854	7,904	12,483	12,483
Server and Storage - ISF Charges	18,031	16,585	11,064	12,077	12,077
Software - ISF Charges	3,070	2,931	1,960	2,972	2,972
Mobile Devices - External	3,021	2,350	1,421	3,125	3,125
ISF- IT Port Charges	5,772	5,280	3,520	6,000	6,000
Other Machines & Equipment - Non-Capital	2,925	1,500	2,168	3,000	3,000
Operating Expenses Total	**1,814,627**	**2,070,183**	**1,075,951**	**902,805**	**902,805**
EXPENDITURE OBJECTS TOTAL	**2,182,634**	**2,750,845**	**1,274,838**	**1,561,520**	**1,561,520**

SUMMARY BY OBJECT

Department: Attractions & Tourism

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
License & Permits	605	-	-	-	-
Licenses & Permits Total	**605**	**-**	**-**	**-**	**-**
State Revenue Hotel Motel Tax	1,015,212	1,118,688	472,934	1,111,680	1,111,680
Intergovernmental Total	**1,015,212**	**1,118,688**	**472,934**	**1,111,680**	**1,111,680**
Retail Events Revenue	-	-	12,390	16,000	16,000
Charges for Services Total	**-**	**-**	**12,390**	**16,000**	**16,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	3,949	1,000	7,121	1,000	1,000
Investment Earnings Total	**3,949**	**1,000**	**7,121**	**1,000**	**1,000**
Rent and Royalties	189,777	152,698	95,489	154,060	154,060
Other Misc. Revenue - Governmental and Agency Funds	8,976	1,000	-	1,000	1,000
Late Fees and Interest Charges on Overdue Receivable	794	1,000	179	600	600
Miscellaneous Revenue Total	**199,547**	**154,698**	**95,668**	**155,660**	**155,660**
REVENUE OBJECTS TOTAL	**1,219,313**	**1,274,386**	**588,113**	**1,284,340**	**1,284,340**

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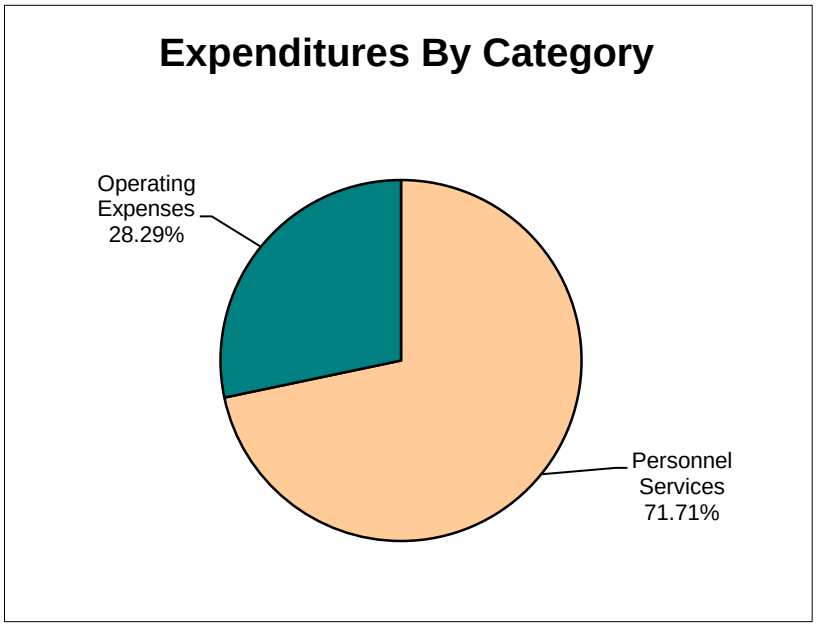
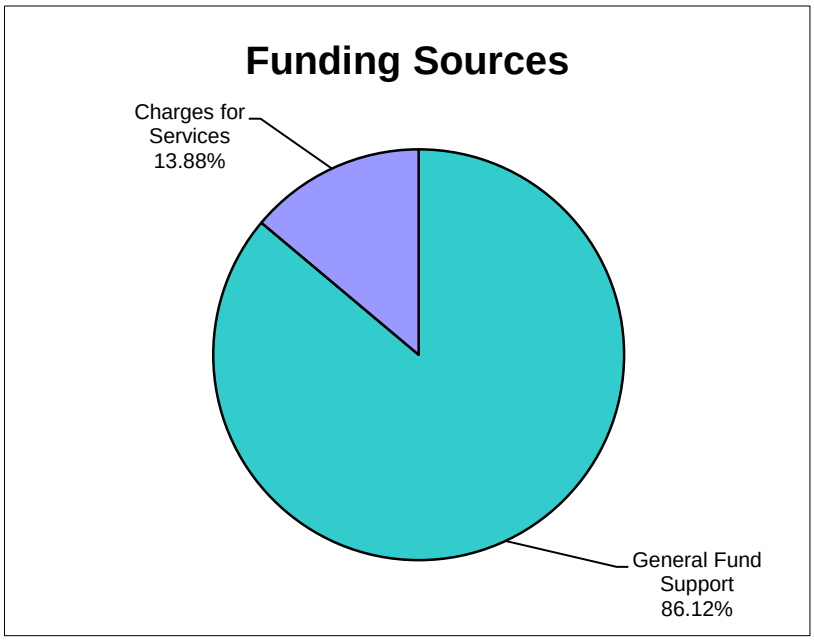
Communications Office - General Fund

Revenue	$	300,625
Expenditures		2,165,242
Fund Impact	$	(1,864,617)
FTEs		21.00

Function Statement: Provide information about County programs and activities to the County's constituents, the media and County employees utilizing mass communications vehicles, including broadcast, print and digital channels. Provide communication strategies and tools, graphic design, photography and video services, high-speed digital black/white & color printing, and traditional offset and full service bindery to all departments within County government.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	2,329,191	310,625	-	(2,018,566)
HSA FY 2018/19 Offset Add back	30,000			(30,000)
Server/Storage Adjustment	16,277			(16,277)
Port Adjustment	3,384			(3,384)
Benefits Adjustment	2,493			(2,493)
1% Salary Increase Adjustment (half year)	1,615			(1,615)
Hardware Adjustment	1,101			(1,101)
Motor Pool Charges Adjustment	779			(779)
Software Adjustment	72			(72)
Loop Store Adjustment	(21,300)	(10,000)		11,300
HSA Offset	(32,000)			32,000
Purchase of printer in FY2018/19 one-time cost	(166,370)			166,370
Supplemental Requests				
None Submitted				-
Total Recommended Budget	2,165,242	300,625	-	(1,864,617)
Full Time Equivalents (FTEs)	21.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs of 21 remain unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $2,165,242 is a decrease of $163,949, or 7.04%, from the fiscal year 2018/19 Adopted Budget. The decrease of $219,670 is due to a reduction of the one-time printer purchased in fiscal year 2018/19 and the move of the Loop Store to Attractions and Tourism. These were offset by increases of $55,721 to salary and benefits, port charges, motor pool charges, and hardware, software, and server/storage.

The fiscal year 2019/20 Recommended Budget revenues of $300,625 is a decrease of $10,000, or 3.22%, from the fiscal year 2018/19 Adopted Budget due to the move of the Loop Store to Attractions and Tourism on July 1, 2018.

Recommended revenue sources:

Interdepartmental Revenue	$	290,625
General Government Fees		10,000
	$	300,625

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	964,245	1,863,371	1,927,536	2,235,238	2,165,242
Revenues	-	304,221	264,973	300,613	300,625

Note: The Print Shop is included in the Communications Office during fiscal years 2016/2017 through 2019/2020. In fiscal year 2015/2016, the Print Shop is included with Finance & Risk Management.

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,548,391	1,552,626	-	1,552,626	1,552,626
Operating Expenses	614,430	612,616	-	612,616	612,616
Capital	166,370	-	-	-	-
Total Expenditures	2,329,191	2,165,242	-	2,165,242	2,165,242
Revenues					
Charges for Services	300,625	300,625	-	300,625	300,625
Miscellaneous Revenue	10,000	-	-	-	-
Total Revenues	310,625	300,625	-	300,625	300,625
General Fund Support	2,018,566	1,864,617	-	1,864,617	1,864,617
Total Funding	2,329,191	2,165,242	-	2,165,242	2,165,242

SUMMARY BY OBJECT

Department: Communications Office

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	984,864	1,101,745	713,924	1,113,232	1,113,232
Overtime	18,760	4,500	16,767	14,500	14,500
Social Security & Medicare	71,769	82,289	52,958	85,163	85,163
Unemployment Insurance	729	575	391	508	508
Health Insurance Premiums	182,720	181,587	118,969	182,162	182,162
Workers Compensation	9,812	12,207	9,120	14,729	14,729
Life Insurance	636	714	453	714	714
Employer Paid Subsidy	369	288	384	576	576
Arizona State Retirement	115,428	126,929	86,979	134,812	134,812
Dental Insurance Premiums	3,178	3,283	2,278	3,510	3,510
Interdepartmental Salaries - Charged in/Debit	20,304	22,140	4,473	1,500	1,500
Interdepartmental Fringe - Charged out/Credit	-	-	(810)	-	-
Interdepartmental Fringe - Charged in/Debit	4,795	4,978	1,463	700	700
Budgeted Benefits	-	5,156	-	-	-
Parking Subsidy	40	-	367	520	520
Paid Parental Leave	-	-	3,571	-	-
Vacation Payout	-	-	138	-	-
HSA Contribution - Employer	28,000	32,000	20,572	32,000	32,000
HSA Expense Offset	-	(30,000)	(20,572)	(32,000)	(32,000)
Personnel Services Total	**1,441,404**	**1,548,391**	**1,011,425**	**1,552,626**	**1,552,626**
Office Supplies	123,631	175,343	74,410	164,680	164,680
Software Under $5M	1,632	-	226	-	-
Computer Equipment less than $1,000	3,099	1,000	317	1,000	1,000
Books, Subscriptions & Videos	513	602	207	582	582
Repair & Maintenance Supplies	4,374	6,897	617	5,300	5,300
Janitorial Supplies	-	150	308	250	250
Promotional Items	42,427	15,000	-	-	-
Cameras, Film & Equipment	4,845	3,000	2,547	6,000	6,000
Other Operation Supplies	3,851	4,000	4,370	6,000	6,000
Tools & Equipment Under $1,000	935	100	-	100	100
Software Maintenance and Support	80,410	42,672	33,485	44,797	44,797
In State Training	200	-	-	-	-
Out of State Training	1,102	650	-	650	650
Out of State Travel	660	1,250	-	1,250	1,250
Postage & Freight	2,050	3,600	1,811	3,650	3,650
Printing & Microfilming	26,660	50,100	24,905	50,100	50,100
Moving and Storage Fees	200	-	-	-	-

SUMMARY BY OBJECT

Department: Communications Office

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	76,302	208,894	127,211	209,522	209,522
R&M Building Services	57	-	-	-	-
Other Professional Services	4,801	5,100	2,101	6,100	6,100
Banking Credit Card Fees and Charges	812	2,400	35	-	-
Advertising	7,438	8,700	50	1,312	1,312
Laundry & Linen Services	1,062	1,200	946	1,500	1,500
Leases & Rental - Other (Mchnry, Equip, etc.)	18,047	9,500	4,773	9,500	9,500
Interdepartmental Supplies & Services - Charged In/Debit	269	-	11	-	-
Parking Charges	-	5,200	659	1,000	1,000
Mileage Reimbursement	83	-	-	-	-
Motor Pool Charges	3,284	1,062	-	1,343	1,343
Dues and Memberships	400	525	400	525	525
Other Miscellaneous Charges	704	-	-	-	-
Computer Hardware - ISF Charges	12,012	14,748	9,784	16,702	16,702
Server and Storage - ISF Charges	35,512	22,971	15,336	39,249	39,249
Software - ISF Charges	5,373	5,130	3,432	9,660	9,660
Mobile Devices - External	4,657	3,516	2,322	3,644	3,644
ISF- IT Port Charges	18,204	21,120	14,080	28,200	28,200
Other Machines & Equipment - Non-Capital	526	-	3,646	-	-
Operating Expenses Total	**486,132**	**614,430**	**327,989**	**612,616**	**612,616**
Office Machines & Computers - Capital	-	166,370	175,100	-	-
Capital Equipment > $5,000 Total	**-**	**166,370**	**175,100**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**1,927,536**	**2,329,191**	**1,514,514**	**2,165,242**	**2,165,242**
REVENUE OBJECTS					
General Government Fees	13,119	10,000	6,933	10,000	10,000
Interdepartmental Revenue	223,124	290,625	184,222	290,625	290,625
Charges for Services Total	**236,243**	**300,625**	**191,155**	**300,625**	**300,625**
Other Misc. Revenue - Governmental and Agency Funds	28,730	10,000	(12)	-	-
Miscellaneous Revenue Total	**28,730**	**10,000**	**(12)**	**-**	**-**
REVENUE OBJECTS TOTAL	**264,973**	**310,625**	**191,143**	**300,625**	**300,625**

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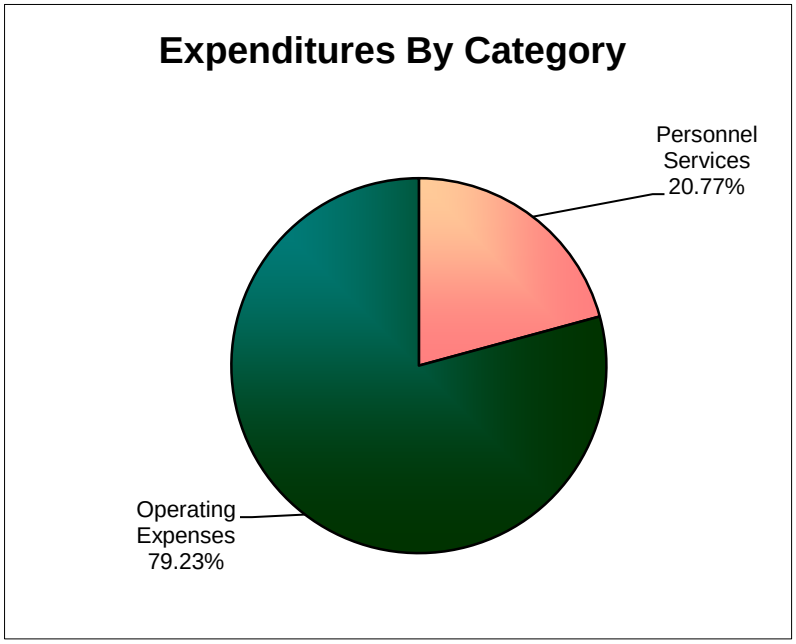
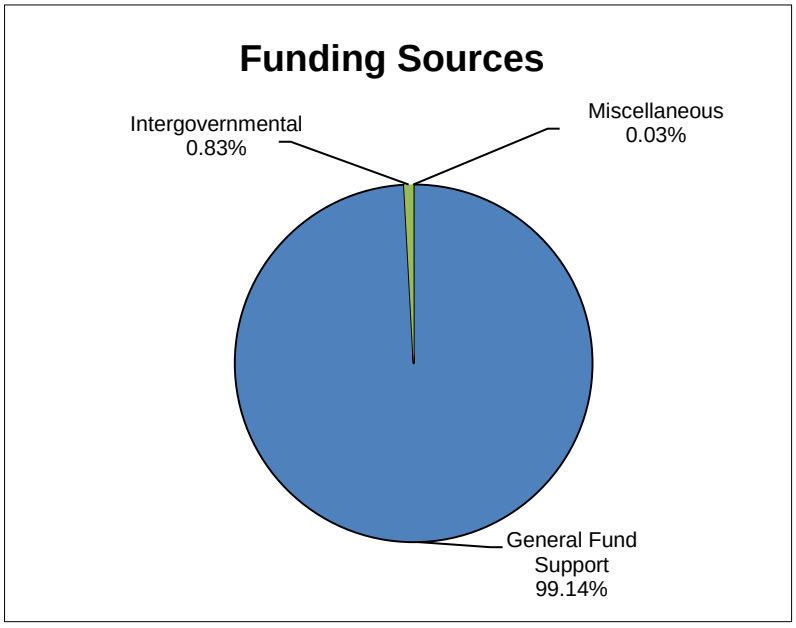
Community Development & Neighborhood Conservation - General Fund

Revenue	$	41,210
Expenditures		4,748,969
Net Transfers		(54,706)
Fund Impact	$	(4,762,465)
FTEs		15.50

Function Statement: Enhance the economic welfare of inhabitants of Pima County by: promoting an improved human services delivery system; supporting regional planning and cooperative arrangements to address priority issues; promoting intergovernmental and community collaboration; addressing critical human and community needs; and promoting infrastructure, economic, and social services development in low and moderate income communities.

Community Development and Neighborhood Conservation also operates the Housing Trust Fund (a special revenue fund), and Community Development Grants (a special revenue fund).





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	4,763,229	11,210	(49,412)	(4,801,431)
Reverse FY 2018/19 Operating Transfer			49,412	49,412
Transfer Out to OSR - PCA/Outside Agency			(30,000)	(30,000)
Transfer Out to OSR - Grants			(24,706)	(24,706)
Add'tl funding from City of Tucson		30,000		30,000
New PCN approved FY1920	51,022			(51,022)
NACCED Conference (One-Time)	25,000			(25,000)
HSA FY 2018/19 Offset Add back	21,000			(21,000)
Server/Storage Adjustment	12,591			(12,591)
Hardware Adjustment	3,302			(3,302)
Port Charges Adjustment	3,024			(3,024)
Benefits Adjustment	1,955			(1,955)
FY 2019/20 Salary Increase (half year)	1,403			(1,403)
Software Adjustment	217			(217)
Outside Agency reduced - PAG	(112,774)			112,774
HSA Offset	(21,000)			21,000
Supplemental Requests				
None Submitted				-
Total Recommended	4,748,969	41,210	(54,706)	(4,762,465)
Full Time Equivalents (FTEs)	15.50			

Comments/Issues

The fiscal year 2019/20 Recommended Budget includes 15.50 FTEs, an increase of 1.00 FTE from the fiscal year 2018/19 Adopted Budget. This position is for accounting support.

The fiscal year 2019/20 Recommended Budget expenditures of $4,748,969 are $14,260, or 0.30%, below the fiscal year 2018/19 Adopted Budget. Expenditure decreases of $133,744 include Outside Agency reductions for the Pima Association of Governments (PAG) move to the County Administrator and the Health Savings Account for fiscal year 2019/20. These decreases are partially offset by increases of $119,514 which include a new position for administration, one-time NACCED Conference fees, fiscal year 2018/19 offset add back, charges for ports, software, hardware and server/storage, a one percent salary increase and benefits increases.

The fiscal year 2019/20 Recommended Budget revenues of $41,420 are $30,000, or 267.62%, above the fiscal year 2018/19 Adopted Budget. This increase is due to additional revenues from City of Tucson.

As in prior years, the department budgeted Outside Agency amounts by category. Funding of individual agencies will not be made until after the Outside Agency Committee meets in April.

The fiscal year 2019/20 Adopted Budget net transfers out of $54,706 are $5,294, or 10.71%, more than the fiscal year 2018/19 Adopted Budget.

The department did not submit any supplemental requests.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	4,154,338	4,002,112	4,093,153	4,376,855	4,748,969
Revenues	17,050	10,990	11,079	51,210	41,210
Transfers In/(Out)	69	(11,025)	(50,994)	(49,520)	(54,706)

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	951,995	986,598	-	986,598	986,598
Operating Expenses	3,811,234	3,762,371	-	3,762,371	3,762,371
Total Expenditures	4,763,229	4,748,969	-	4,748,969	4,748,969
Revenues					
Intergovernmental	10,000	40,000	-	40,000	40,000
Miscellaneous Revenue	1,210	1,210	-	1,210	1,210
Total Revenues	11,210	41,210	-	41,210	41,210
Transfers In/(Out)	(49,412)	(54,706)	-	(54,706)	(54,706)
General Fund Support	4,801,431	4,762,465	-	4,762,465	4,762,465
Total Funding	4,763,229	4,748,969	-	4,748,969	4,748,969

SUMMARY BY OBJECT

Department: Community Development & Neighborhood Conservation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	498,041	697,311	408,613	739,633	739,633
Overtime	1,111	2,500	806	2,500	2,500
Temporary Help	-	11,180	1,133	11,960	11,960
Social Security & Medicare	37,338	53,158	30,489	57,497	57,497
Unemployment Insurance	366	373	219	342	342
Health Insurance Premiums	46,937	69,149	38,899	75,231	75,231
Workers Compensation	1,300	1,876	1,111	1,804	1,804
Life Insurance	294	493	236	476	476
Arizona State Retirement	57,258	81,994	47,691	88,154	88,154
Dental Insurance Premiums	680	1,119	570	1,062	1,062
Interdepartmental Salaries - Charged out/Credit	(2,949)	(6,786)	(4,989)	-	-
Interdepartmental Salaries - Charged in/Debit	39,846	20,930	2,142	4,000	4,000
Interdepartmental Fringe - Charged out/Credit	(1,099)	(2,536)	(1,662)	-	-
Interdepartmental Fringe - Charged in/Debit	7,290	5,490	499	2,000	2,000
Labor Distribution Fringe Charged out/Credit	(28,256)	(44,894)	(19,148)	(47,211)	(47,211)
Labor Distribution Fringe Charged in/Debit	20,445	31,674	13,077	44,507	44,507
Labor Distribution Salaries Charged out/Credit	(77,139)	(111,022)	(60,867)	(136,871)	(136,871)
Labor Distribution Salaries Charged in/Debit	61,347	107,293	40,208	126,514	126,514
Budgeted Benefits	-	2,693	-	-	-
Vacation Payout	957	30,000	74	15,000	15,000
HSA Contribution - Employer	10,334	21,000	8,988	21,000	21,000
HSA Expense Offset	-	(21,000)	(8,988)	(21,000)	(21,000)
Personnel Services Total	**674,101**	**951,995**	**499,101**	**986,598**	**986,598**
Office Supplies	5,059	5,638	1,461	5,637	5,637
Software Under $5M	6,987	8,000	3,728	8,000	8,000
Computer Equipment less than $1,000	1,401	1,400	-	1,400	1,400
Food Supplies	403	2,200	328	2,100	2,100
Food Preparations Supplies	-	400	-	400	400
Books, Subscriptions & Videos	98	750	523	750	750
Repair & Maintenance Supplies	73	-	42	-	-
Chemicals	-	-	493	-	-
Clothing, Uniforms, and Safety Apparel	538	-	-	500	500
Promotional Items	-	1,000	-	1,000	1,000

SUMMARY BY OBJECT

Department: Community Development & Neighborhood Conservation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Operation Supplies	-	500	-	500	500
Tools & Equipment Under $1,000	1,663	500	-	500	500
Furniture Under $1,000	569	750	-	1,750	1,750
Accounting and Auditing Services	850	3,000	-	3,000	3,000
Software Maintenance and Support	2,241	3,500	-	4,000	4,000
In State Training	770	2,500	1,680	2,500	2,500
Out of State Training	1,843	2,750	568	4,250	4,250
In State Travel	-	2,750	-	2,750	2,750
Out of State Travel	2,647	7,000	7,079	10,500	10,500
Postage & Freight	558	1,500	510	1,075	1,075
Printing & Microfilming	648	1,300	77	1,050	1,050
Leases & Rental - Real Estate - Internal	20,148	81,993	55,628	81,993	81,993
R&M-Machinery & Equipment Services	675	-	442	-	-
R&M Building Services	-	-	2,128	-	-
R&M Grounds and Landscaping	1,054	-	-	-	-
Other Professional Services	13,265	45,143	4,220	80,522	80,522
Advertising	1,720	3,550	-	3,050	3,050
Leases & Rental - Other (Mchnry, Equip, etc.)	6,426	7,700	1,879	7,700	7,700
Interdepartmental Supplies & Services - Charged In/Debit	4	500	-	500	500
Electricity	19	-	-	-	-
Water & Sewer	98	300	-	300	300
Waste Disposal and Recycling	182	200	112	200	200
Mileage Reimbursement	126	550	-	2,050	2,050
Motor Pool Charges	1,876	1,500	202	2,500	2,500
Dues and Memberships	4,211	4,500	2,678	6,200	6,200
Other Miscellaneous Charges	587	-	2,580	-	-
Payments to or on behalf of other governments	-	500	-	500	500
Payments To Agencies	3,233,062	3,470,535	1,628,275	3,357,761	3,357,761
Other Interest Charges	-	-	2,367	-	-
Job Training & Training Supplies	112	-	-	-	-
Computer Hardware - ISF Charges	41,519	49,457	32,976	52,759	52,759
Server and Storage - ISF Charges	27,033	50,812	33,880	63,403	63,403
Software - ISF Charges	12,666	15,388	10,264	15,605	15,605
Telephone Provider Charges - External	8,096	8,100	4,951	8,100	8,100
Internet Charges - External	-	516	-	516	516
Mobile Devices - External	2,953	1,932	1,759	1,850	1,850
ISF- IT Port Charges	16,872	21,120	14,080	25,200	25,200

SUMMARY BY OBJECT

Department: Community Development & Neighborhood Conservation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Office Machines & Computers - Non-Capital	-	1,500	-	-	-
Operating Expenses Total	**3,419,052**	**3,811,234**	**1,814,910**	**3,762,371**	**3,762,371**
EXPENDITURE OBJECTS TOTAL	**4,093,153**	**4,763,229**	**2,314,011**	**4,748,969**	**4,748,969**
REVENUE OBJECTS					
City Revenue Other Operating	-	10,000	-	40,000	40,000
Intergovernmental Total	**-**	**10,000**	**-**	**40,000**	**40,000**
Rent and Royalties	10	10	10	10	10
Other Misc. Revenue - Governmental and Agency Funds	11,069	1,200	3,106	1,200	1,200
Miscellaneous Revenue Total	**11,079**	**1,210**	**3,116**	**1,210**	**1,210**
REVENUE OBJECTS TOTAL	**11,079**	**11,210**	**3,116**	**41,210**	**41,210**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF COMMUNITY DEVELOPMENT & NEIGHBORHOOD CONSERVATION ARE:

- **HOUSING TRUST FUND OTHER SPECIAL REVENUE FUND**
- **NEIGHBORHOOD CONSERVATION FUND OTHER SPECIAL REVENUE FUND**
- **COMMUNITY DEVELOPMENT GRANT FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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HOUSING TRUST FUND

Expenditures: 47,000 **Revenues:** 250

FTEs: 0.00

Function Statement: The Pima County Housing Trust Fund provides assistance in financing the construction of affordable housing projects designed for low income households throughout Pima County. The Housing Trust Fund will leverage private financing, federal funds awarded to projects, and funding from the Industrial Development Authority of Pima County, as well as state funded grants. Counties are authorized to direct housing activities that are independent of federal programs, thereby granting housing trust funds the latitude to act as a source of non-federal matching funds for housing projects that receive federal assistance.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	46,000	47,000	-	47,000	47,000
Total Expenditures	46,000	47,000	-	47,000	47,000
Revenues					
Investment Earnings	240	250	-	250	250
Total Revenues	240	250	-	250	250
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	45,760	46,750	-	46,750	46,750
Total Funding	46,000	47,000	-	47,000	47,000

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	47,000
Revenues	239	305	455	441	250
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Housing Trust Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Payments To Agencies	-	46,000	-	47,000	47,000
Operating Expenses Total	**-**	**46,000**	**-**	**47,000**	**47,000**
EXPENDITURE OBJECTS TOTAL	**-**	**46,000**	**-**	**47,000**	**47,000**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	455	240	441	250	250
Investment Earnings Total	**455**	**240**	**441**	**250**	**250**
REVENUE OBJECTS TOTAL	**455**	**240**	**441**	**250**	**250**

NEIGHBORHOOD CONSERVATION

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Provide coordination and funding to address critical human needs and community stability.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Investment Earnings	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	-	-	-	-

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	-
Revenues	58	73	111	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Neighborhood Conservation Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	111	-	108	-	-
Investment Earnings Total	**111**	**-**	**108**	**-**	**-**
REVENUE OBJECTS TOTAL	**111**	**-**	**108**	**-**	**-**

COMMUNITY DEVELOPMENT GRANTS

Expenditures: 7,200,219 **Revenues:** 6,837,769

FTEs: 10.00

Function Statement: Assist the low and moderate income households in unincorporated Pima County, Marana, South Tucson, and Sahuarita by aiding in the development of communities. Provide decent, safe, and sanitary housing. Create a suitable living environment and provide economic opportunities. Administer U.S Housing and Urban Development formula grant funds (ARRA) to prevent homelessness in Pima County.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	788,223	729,087	-	729,087	729,087
Operating Expenses	6,125,960	6,471,132	-	6,471,132	6,471,132
Total Expenditures	6,914,183	7,200,219	-	7,200,219	7,200,219
Revenues					
Intergovernmental	6,245,463	6,334,719	-	6,334,719	6,334,719
Investment Earnings	4,020	10,050	-	10,050	10,050
Miscellaneous Revenue	387,604	493,000	-	493,000	493,000
Total Revenues	6,637,087	6,837,769	-	6,837,769	6,837,769
Total Transfers In/(Out)	(60,588)	24,706	-	24,706	24,706
Fund Balance Decrease/(Increase)	337,684	337,744	-	337,744	337,744
Total Funding	6,914,183	7,200,219	-	7,200,219	7,200,219

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	4,265,425	4,026,350	4,033,865	5,883,476	7,200,219
Revenues	5,061,874	4,312,921	5,124,579	6,081,618	6,837,769
Net Operating Transfers In/(Out)	(74,687)	10,172	(1,032,062)	(60,480)	24,706

SUMMARY BY OBJECT

Department: Community Development Grants

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	490,554	539,903	330,293	525,642	525,642
Overtime	1,754	9,945	948	9,677	9,677
Social Security & Medicare	36,030	40,370	23,995	40,211	40,211
Unemployment Insurance	363	282	176	239	239
Health Insurance Premiums	59,912	64,674	43,084	69,475	69,475
Workers Compensation	4,585	5,533	3,751	6,151	6,151
Life Insurance	322	340	211	340	340
Employer Paid Subsidy	-	-	168	288	288
Arizona State Retirement	57,185	62,271	39,116	63,655	63,655
Dental Insurance Premiums	1,592	1,585	991	1,542	1,542
Interdepartmental Salaries - Charged out/Credit	(6,606)	(19,655)	(5,145)	(19,422)	(19,422)
Interdepartmental Salaries - Charged in/Debit	44,858	56,430	4,029	50,540	50,540
Interdepartmental Fringe - Charged out/Credit	(2,531)	(7,764)	(1,835)	(7,672)	(7,672)
Interdepartmental Fringe - Charged in/Debit	17,974	14,948	815	13,571	13,571
Labor Distribution Fringe Charged out/Credit	(45,034)	(72,354)	(33,043)	(72,116)	(72,116)
Labor Distribution Fringe Charged in/Debit	52,129	85,577	39,111	62,410	62,410
Labor Distribution Salaries Charged out/Credit	(128,322)	(213,799)	(97,119)	(194,774)	(194,774)
Labor Distribution Salaries Charged in/Debit	140,588	217,526	117,782	161,997	161,997
Budgeted Benefits	-	2,411	-	2,333	2,333
Paid Parental Leave	4,953	-	-	-	-
Vacation Payout	219	-	-	15,000	15,000
HSA Contribution - Employer	11,121	14,000	8,796	15,000	15,000
HSA Expense Offset	-	(14,000)	(8,796)	(15,000)	(15,000)
Personnel Services Total	**741,646**	**788,223**	**467,328**	**729,087**	**729,087**
Office Supplies	2,296	10,669	1,111	17,542	17,542
Software Under $5M	-	198	-	209	209
Food Supplies	117	-	-	-	-
Books, Subscriptions & Videos	688	-	-	-	-
Repair & Maintenance Supplies	8,716	-	-	-	-
Clothing, Uniforms, and Safety Apparel	719	989	-	1,042	1,042
Other Operation Supplies	741	1,628	-	1,505	1,505
Tools & Equipment Under $1,000	1,129	539	-	463	463
Archaeological Historic Preservation Services	2,375	-	-	-	-

SUMMARY BY OBJECT

Department: Community Development Grants

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Engineering Services	2,288	-	-	-	-
Accounting and Auditing Services	9,871	5,116	-	5,402	5,402
Software Maintenance and Support	179	-	-	-	-
In State Training	7,353	13,057	5,968	12,749	12,749
Out of State Training	2,002	5,156	-	5,043	5,043
In State Travel	11,530	6,270	882	6,117	6,117
Out of State Travel	9,144	23,991	4,649	46,375	46,375
Postage & Freight	824	3,423	395	1,451	1,451
Printing & Microfilming	151	1,489	43	1,042	1,042
Security	-	494	-	521	521
R&M-Machinery & Equipment Services	427	538	263	462	462
R&M Building Services	1,000	-	(996)	-	-
R&M Grounds and Landscaping	27	55	-	74	74
Other Professional Services	1,034,648	1,548,128	554,749	1,202,880	1,202,880
Advertising	4,470	2,826	1,518	206	206
CAA Client Assistance - Rent/Mortgage	25,211	12,947	28,257	17,302	17,302
Electricity	17,401	16,000	11,600	40,000	40,000
Mileage Reimbursement	80	2,979	83	3,283	3,283
Motor Pool Charges	42,749	55,533	30,461	51,144	51,144
Dues and Memberships	420	5,245	1,520	5,509	5,509
Other Miscellaneous Charges	7,378	99	915	105	105
Payments to or on behalf of other governments	136,198	125,000	67,876	330,000	330,000
Payments To Agencies	-	986,799	4,097	537,300	537,300
Payments To Grant Sub Recipients	1,959,398	3,292,357	541,100	4,174,971	4,174,971
Other Insurance Premiums	-	35	-	35	35
CAA Client Assistance - Utilities	-	4,400	-	8,400	8,400
Mobile Devices - External	2,689	-	1,654	-	-
Operating Expenses Total	**3,292,219**	**6,125,960**	**1,256,145**	**6,471,132**	**6,471,132**
EXPENDITURE OBJECTS TOTAL	**4,033,865**	**6,914,183**	**1,723,473**	**7,200,219**	**7,200,219**
REVENUE OBJECTS					
City Revenue Other Operating	-	15,000	-	-	-
Federal Grant Revenue	3,357,914	4,623,463	1,243,729	4,763,385	4,763,385
Federal Grant Revenue Pass Through State	170,103	412,000	150,291	171,334	171,334
Federal Grant Revenue Pass Through Municipality	1,085,240	1,195,000	30,684	1,400,000	1,400,000
Intergovernmental Total	**4,613,257**	**6,245,463**	**1,424,704**	**6,334,719**	**6,334,719**

SUMMARY BY OBJECT

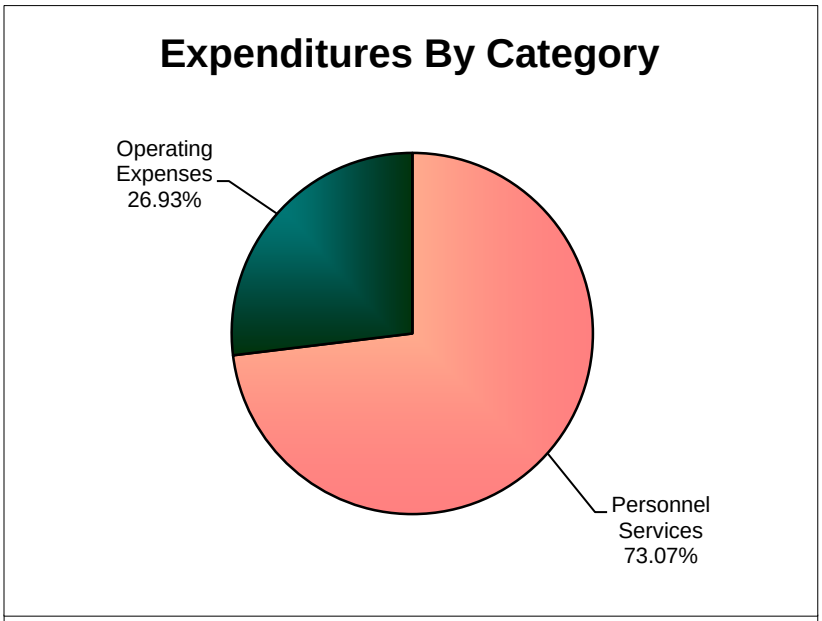
Department: Community Development Grants

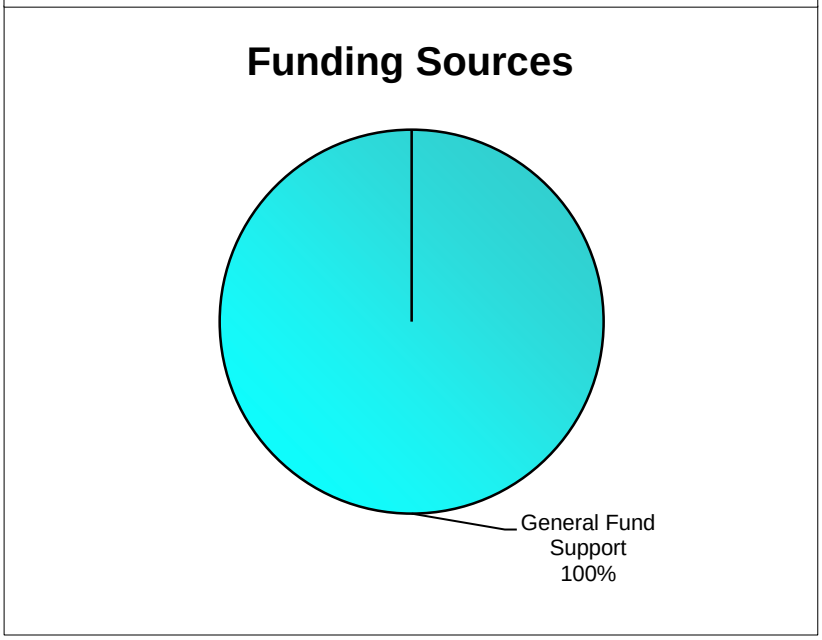
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Interest Revenue Pooled Investments - GOV, AGCY Funds	7,877	4,020	9,302	10,050	10,050
Investment Earnings Total	**7,877**	**4,020**	**9,302**	**10,050**	**10,050**
Program Revenue Other Non-Government	409,909	275,000	240,666	380,000	380,000
Other Non-Government Grant	77,211	105,000	46,034	105,000	105,000
Federal Through Other Non-Government Grant	10,578	7,604	-	8,000	8,000
Other Misc. Revenue - Governmental and Agency Funds	5,747	-	-	-	-
Miscellaneous Revenue Total	**503,445**	**387,604**	**286,700**	**493,000**	**493,000**
REVENUE OBJECTS TOTAL	**5,124,579**	**6,637,087**	**1,720,706**	**6,837,769**	**6,837,769**

Community & Economic Development Administration - General Fund

Revenue	$	-
Expenditures		829,748
Fund Impact	$	(829,748)
FTEs		3.00

Function Statement: Provide policy direction, administrative oversight and support for eleven departments, which offer the following services: public libraries; neighborhood and community development; leased properties, attractions and tourism; low income housing, emergency rent and utility assistance; sports recreation; academic and vocational education; job training recruitment and placement; sports administration and marketing; grants management; public health; behavioral health; animal care, shelter and control; and death investigative services.





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	753,390	-	-	(753,390)
Personnel increases	70,640			(70,640)
HSA FY 2018/19 Offset Add back	5,000			(5,000)
Server/Storage Adjustment	4,281			(4,281)
Miscellaneous Adjustments	3,439			(3,439)
Benefits Adjustment	1,849			(1,849)
Hardware Adjustment	79			(79)
Software Adjustment	6			(6)
HSA Offset	(5,000)			5,000
Motor Pool Charges Adjustment	(2,040)			2,040
Port Charges Adjustment	(1,896)			1,896
Supplemental Requests				
None Submitted				-
Total Recommended	829,748	-	-	(829,748)
Full Time Equivalents (FTEs)	3.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 3.00, this is no change from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $829,748 are $76,358, or 10.14%, more than the fiscal year 2018/19 Adopted Budget. The increase is due to the department not charging out their time to other departments creating an increase in personnel expenditures. Additional increases are from hardware, software, server/storage, and Port charges, benefit adjustments, and other miscellaneous expenditures. Decreases used to offset these increases are motor pool adjustments, an HSA fiscal year 2019/20 offset, and port charge adjustments.

The department did not submit any supplemental requests.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	371,437	365,157	539,340	754,070	829,748
Revenues	519	-	-	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	538,816	606,305	-	606,305	606,305
Operating Expenses	214,574	223,443	-	223,443	223,443
Total Expenditures	753,390	829,748	-	829,748	829,748
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
General Fund Support	753,390	829,748	-	829,748	829,748
Total Funding	753,390	829,748	-	829,748	829,748

SUMMARY BY OBJECT

Department: Community & Economic Development Administration

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	282,946	483,800	334,749	488,874	488,874
Overtime	1,451	100	-	-	-
Social Security & Medicare	21,377	26,894	15,886	28,077	28,077
Unemployment Insurance	212	252	178	223	223
Health Insurance Premiums	30,377	26,568	17,910	26,275	26,275
Workers Compensation	759	1,274	906	1,173	1,173
Life Insurance	146	102	70	102	102
Arizona State Retirement	32,706	55,696	39,502	59,203	59,203
Dental Insurance Premiums	639	368	549	798	798
Interdepartmental Salaries - Charged out/Credit	(40,107)	(42,900)	(5,577)	-	-
Interdepartmental Salaries - Charged in/Debit	1,095	100	1,091	1,091	1,091
Interdepartmental Fringe - Charged out/Credit	(13,651)	(15,821)	(1,402)	-	-
Interdepartmental Fringe - Charged in/Debit	502	50	489	489	489
Labor Distribution Fringe Charged out/Credit	(2,197)	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(7,169)	-	-	-	-
Budgeted Benefits	-	2,333	-	-	-
Vacation Payout	(1,352)	-	-	-	-
HSA Contribution - Employer	6,000	5,000	3,442	5,000	5,000
HSA Expense Offset	-	(5,000)	(3,442)	(5,000)	(5,000)
Personnel Services Total	**313,734**	**538,816**	**404,351**	**606,305**	**606,305**
Office Supplies	1,785	800	347	800	800
Software Under $5M	-	250	-	250	250
Computer Equipment less than $1,000	1,190	-	-	-	-
Food Supplies	724	3,000	1,058	3,000	3,000
Books, Subscriptions & Videos	-	800	-	800	800
Repair & Maintenance Supplies	524	-	1,257	1,000	1,000
Promotional Items	2,323	2,500	592	2,500	2,500
Other Operation Supplies	-	104	-	104	104
Furniture Under $1,000	66,701	-	-	-	-
Telecommunication Services	2,663	-	-	-	-
In State Training	995	500	-	500	500
In State Travel	1,140	500	-	500	500
Out of State Travel	242	2,500	-	2,500	2,500
Postage & Freight	23	300	-	300	300
Printing & Microfilming	153	650	4	650	650

SUMMARY BY OBJECT

Department: Community & Economic Development Administration

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M Building Services	9,240	-	-	-	-
Other Professional Services	3,725	5,000	-	5,000	5,000
Interdepartmental Supplies & Services - Charged In/Debit	17	-	29	50	50
Parking Charges	-	-	560	1,500	1,500
Motor Pool Charges	7,962	8,664	5,205	5,844	5,844
Dues and Memberships	-	750	-	750	750
Other Miscellaneous Charges	840	1,500	-	-	-
Payments to or on behalf of other governments	-	600	-	600	600
Payments To Agencies	69,154	178,574	40,415	178,574	178,574
Computer Hardware - ISF Charges	39,810	184	127	1,748	1,748
Server and Storage - ISF Charges	13,471	6,286	4,192	10,567	10,567
Software - ISF Charges	384	56	40	2,601	2,601
Mobile Devices - External	1,652	-	912	1,505	1,505
ISF- IT Port Charges	888	1,056	704	1,800	1,800
Operating Expenses Total	**225,606**	**214,574**	**55,442**	**223,443**	**223,443**
EXPENDITURE OBJECTS TOTAL	**539,340**	**753,390**	**459,793**	**829,748**	**829,748**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF COMMUNITY & ECONOMIC DEVELOPMENT ADMINISTRATION IS:

- **COMMUNITY & ECONOMIC DEVELOPMENT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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COMMUNITY & ECONOMIC DEVELOPMENT GRANTS

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Solicit, report, and manage federal, state, and private grant funding opportunities for the division of Community and Health Services. Collect, maintain, and analyze administrative data related to the grants secured by Grants Development Office.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Intergovernmental	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	-	-	-	-

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	422,540	179,223	-	-
Revenues	-	422,540	214,744	-	-
Net Operating Transfers In/(Out)	-	-	7,658	-	-

Note: These grants were moved to the new Grants Management & Innovation Department.

SUMMARY BY OBJECT

Department: Community & Economic Development Grants

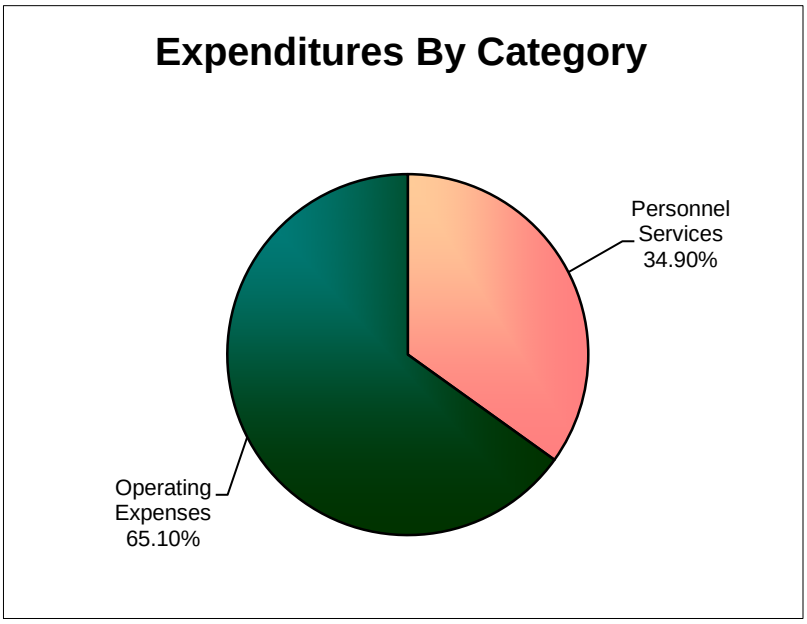
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	29,809	-	(1,192)	-	-
Social Security & Medicare	2,228	-	(89)	-	-
Unemployment Insurance	21	-	(1)	-	-
Health Insurance Premiums	2,102	-	(84)	-	-
Workers Compensation	77	-	(3)	-	-
Life Insurance	17	-	(1)	-	-
Arizona State Retirement	3,428	-	(137)	-	-
Dental Insurance Premiums	23	-	(1)	-	-
Interdepartmental Salaries - Charged in/Debit	6,048	-	1,104	-	-
Interdepartmental Fringe - Charged in/Debit	2,339	-	278	-	-
Labor Distribution Fringe Charged out/Credit	(6,381)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	8,581	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(22,708)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	29,877	-	-	-	-
HSA Contribution - Employer	462	-	-	-	-
Personnel Services Total	**55,923**	**-**	**(126)**	**-**	**-**
Engineering Services	1,224	-	-	-	-
In State Training	1,420	-	(70)	-	-
Out of State Training	3,120	-	-	-	-
In State Travel	763	-	-	-	-
Out of State Travel	14,019	-	-	-	-
Advertising	35	-	-	-	-
Motor Pool Charges	3,231	-	40	-	-
Payments To Agencies	99,488	-	-	-	-
Operating Expenses Total	**123,300**	**-**	**(30)**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**179,223**	**-**	**(156)**	**-**	**-**
REVENUE OBJECTS					
Federal Grant Revenue	56,831	-	5,642	-	-
Tribal Grant Revenue	157,913	-	-	-	-
Intergovernmental Total	**214,744**	**-**	**5,642**	**-**	**-**
REVENUE OBJECTS TOTAL	**214,744**	**-**	**5,642**	**-**	**-**

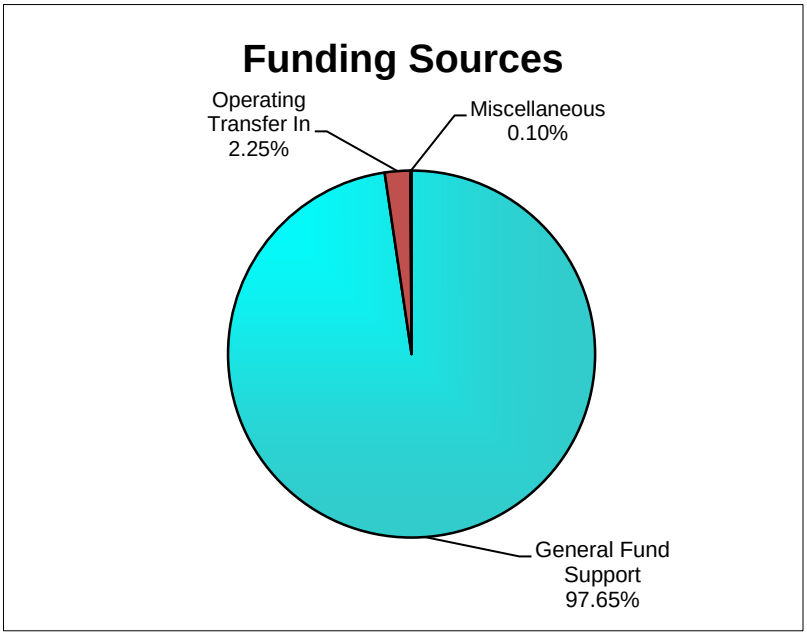
Community Services Employment & Training - General Fund

Revenue	$	8,000
Expenditures		7,926,218
Net Transfers		178,000
Fund Impact	$	(7,740,218)
FTEs		68.62

Function Statement: Improve the economic and social sustainability of Pima County by: developing skilled workers for quality jobs; assisting employers to meet workforce and recruitment needs; mitigating the impact of layoffs through employment services; addressing basic housing and energy needs of low-income individuals and households; helping youth develop into successful, healthy, productive adults; coordinating service delivery to maximize access to public, community, and faith based resources; and helping persons with barriers such as homelessness, legal issues, or lack of literacy transition into our economic talent pool.

Community Services also operates Employment & Training and Pima Vocational High School (both are special revenue funds).





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	7,740,133	8,000	178,000	(7,554,133)
Reverse FY 2018/19 Transfer			(178,000)	(178,000)
Transfer In From RWRD - Summer Youth			178,000	178,000
Server/Storage Adjustment	74,657			(74,657)
Hardware Adjustment	42,692			(42,692)
Software Adjustment	39,816			(39,816)
HSA FY 2018/19 Offset Add back	38,000			(38,000)
Port Charges Adjustment	29,808			(29,808)
FY1920 1% Salary Increase (half year)	4,128			(4,128)
Benefit Adjustment	3,457			(3,457)
HSA FY 2019/20 Offset	(39,000)			39,000
Motor Pool Charges Adjustment	(7,473)			7,473
Supplemental Requests				
Community Services - Package B				-
Total Recommended	7,926,218	8,000	178,000	(7,740,218)
Full Time Equivalents (FTEs)	68.62			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 68.62, a decrease of about 1.90 FTEs from the fiscal year 2018/19 Adopted Budget. Adult Services and Dropout were both reduced by 1.00 FTE, and the Las Artes increased their FTEs by 0.10.

The department's fiscal year 2019/20 Recommended Budget expenditures of $7,926,218 reflects a $186,085, or 2.40%, increase in expenditures over the fiscal year 2018/19 Adopted Budget. The increase primarily reflects a net increase to port and software, hardware and server/storage charges, partially offset by a decrease in HSA adjustments and an anticipated decrease motor pool charges.

The department's fiscal year 2019/20 Recommended Revenue Budget reflects no change from the fiscal year 2018/19 Adopted Budget.

Recommended General Fund Revenue Sources:

General Fund Support	$ 7,740,218
Operating Transfers In	178,000
Miscellaneous Revenue	8,000
	$ 7,926,218

Community Services budgeted an Operating Transfer In from Regional Wastewater Reclamation Department (RWRD) for $178,000. This transfer is for the funding of the Summer Youth program for RWRD summer work.

The department submitted one request for supplemental funding for $60,000. It is not recommended.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	6,149,936	6,490,219	6,648,377	7,744,359	7,926,218
Revenues	1,729	1,846	19,609	26,517	8,000
Transfers In/(Out)	130,566	130,000	170,882	171,895	178,000

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	2,766,745	2,766,608	-	2,766,608	2,766,608
Operating Expenses	4,973,388	5,159,610	-	5,159,610	5,159,610
Total Expenditures	7,740,133	7,926,218	-	7,926,218	7,926,218
Revenues					
Miscellaneous Revenue	8,000	8,000	-	8,000	8,000
Total Revenues	8,000	8,000	-	8,000	8,000
Transfers In/(Out)	178,000	178,000	-	178,000	178,000
General Fund Support	7,554,133	7,740,218	-	7,740,218	7,740,218
Total Funding	7,740,133	7,926,218	-	7,926,218	7,926,218

SUMMARY BY OBJECT

Department: Community Services Employment & Training

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,521,407	1,709,561	992,948	1,553,908	1,553,908
Overtime	6,870	2,515	1,775	6,000	6,000
Shift Differential	18	-	-	-	-
Temporary Help	618,732	861,531	324,224	911,269	911,269
Holiday Worked Pay	87	-	-	-	-
Social Security & Medicare	160,080	193,461	103,042	188,587	188,587
Unemployment Insurance	1,564	1,354	727	1,124	1,124
Health Insurance Premiums	182,138	183,520	100,077	175,222	175,222
Workers Compensation	6,281	7,601	4,278	6,835	6,835
Life Insurance	1,021	1,122	672	1,190	1,190
Arizona State Retirement	173,701	193,960	117,138	191,512	191,512
Dental Insurance Premiums	3,984	4,223	2,531	4,093	4,093
Interdepartmental Salaries - Charged out/Credit	(91,084)	-	(52,458)	-	-
Interdepartmental Salaries - Charged in/Debit	57,084	6,500	14,523	10,000	10,000
Interdepartmental Fringe - Charged out/Credit	(28,288)	-	(17,057)	-	-
Interdepartmental Fringe - Charged in/Debit	16,566	2,800	5,383	3,500	3,500
Labor Distribution Fringe Charged out/Credit	(167,409)	(154,298)	(91,752)	(111,828)	(111,828)
Labor Distribution Fringe Charged in/Debit	21,717	38,664	12,217	32,584	32,584
Labor Distribution Salaries Charged out/Credit	(438,037)	(420,631)	(270,015)	(301,273)	(301,273)
Labor Distribution Salaries Charged in/Debit	59,023	117,517	37,019	77,787	77,787
Budgeted Benefits	-	8,345	-	4,098	4,098
Sick Payout	-	6,000	53,079	6,000	6,000
Vacation Payout	229	3,000	13,270	6,000	6,000
HSA Contribution - Employer	32,000	38,000	18,809	39,000	39,000
HSA Expense Offset	-	(38,000)	(18,809)	(39,000)	(39,000)
Personnel Services Total	**2,137,684**	**2,766,745**	**1,351,621**	**2,766,608**	**2,766,608**
Office Supplies	6,842	17,650	6,042	14,300	14,300
Software Under $5M	21,585	-	16,969	-	-
Computer Equipment less than $1,000	3,728	1,000	2,245	1,000	1,000
Food Supplies	7,257	9,040	894	5,700	5,700
Food Preparations Supplies	-	-	82	-	-
Fuel & Oil	3	-	-	-	-
Books, Subscriptions & Videos	2,761	4,895	880	2,600	2,600

SUMMARY BY OBJECT

Department: Community Services Employment & Training

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Repair & Maintenance Supplies	15,954	7,250	5,131	7,550	7,550
Chemicals	741	-	740	-	-
Janitorial Supplies	1,190	1,250	599	900	900
Clothing, Uniforms, and Safety Apparel	3,094	3,250	931	1,400	1,400
Promotional Items	1,428	1,500	-	1,500	1,500
Arts & Crafts	4,365	5,900	3,439	5,900	5,900
Other Operation Supplies	2,065	3,500	1,038	3,000	3,000
Tools & Equipment Under $1,000	5,077	2,000	648	2,000	2,000
Furniture Under $1,000	5,518	-	503	-	-
Accounting and Auditing Services	16,507	12,700	-	19,500	19,500
Software Maintenance and Support	7,208	77,275	-	68,300	68,300
Other Support Care	583	-	-	-	-
In State Training	1,904	200	410	200	200
Out of State Training	395	3,400	2,000	3,400	3,400
In State Travel	5,234	100	4,213	100	100
Out of State Travel	324	-	252	-	-
Postage & Freight	507	795	221	546	546
Printing & Microfilming	4,133	13,976	3,930	9,550	9,550
Security	(19,318)	18,750	33,477	18,938	18,938
Moving and Storage Fees	2,558	2,500	1,375	1,400	1,400
Leases & Rental - Real Estate - Internal	177,692	165,100	222,083	131,100	131,100
Leases & Rental - Real Estate - External	5,145	-	7,846	-	-
R&M-Machinery & Equipment Services	14,238	4,050	3,655	9,550	9,550
R&M Building Services	42,883	33,500	3,938	140,459	140,459
R&M Grounds and Landscaping	5,937	10,400	10,710	7,800	7,800
Other Professional Services	30,645	79,933	14,767	60,933	60,933
Advertising	36	300	411	500	500
Leases & Rental - Other (Mchnry, Equip, etc.)	12,226	1,000	10,328	2,500	2,500
CAA Client Assistance - Rent/Mortgage	121,409	91,000	28,705	91,000	91,000
Janitorial Services	-	-	31,266	-	-
Pest Control Services	-	-	1,029	-	-
Interdepartmental Supplies & Services - Charged In/Debit	4,904	1,900	3,212	2,300	2,300
Electricity	34,411	36,500	36,336	41,100	41,100
Water & Sewer	1,411	3,500	4,627	3,500	3,500
Natural Gas	2,055	2,500	1,853	2,200	2,200
Waste Disposal and Recycling	3,427	2,380	2,694	4,356	4,356
Mileage Reimbursement	778	1,508	1,341	1,508	1,508

SUMMARY BY OBJECT

Department: Community Services Employment & Training

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Motor Pool Charges	19,593	20,100	17,108	26,550	26,550
Regulatory Permitting Fees	-	500	-	500	500
Dues and Memberships	3,314	6,700	2,987	2,200	2,200
Other Miscellaneous Charges	2,091	500	489	-	-
Payments to or on behalf of other governments	158,999	113,000	87,166	11,300	11,300
Payments To Agencies	2,094,610	2,317,000	581,368	2,342,330	2,342,330
Payments To Grant Sub Recipients	8,926	-	-	-	-
Interest Expense - Pooled Investments	-	200	239	250	250
Community Services Case Management	-	-	10	-	-
Job Training & Training Supplies	56,310	68,200	18,060	70,000	70,000
Job Support Services & Supplies	32,511	60,200	16,013	54,034	54,034
CAA Client Assistance - Utilities	18,252	-	831	-	-
CAA Client Assistance - Commodities	3,050	-	767	-	-
Client Assistance - Other	410	-	27	1,200	1,200
Computer Hardware - ISF Charges	687,778	771,316	514,216	814,008	814,008
Server and Storage - ISF Charges	423,518	589,768	393,184	664,425	664,425
Software - ISF Charges	209,176	161,936	107,960	201,752	201,752
Telephone Provider Charges - External	51,560	40,670	28,170	42,521	42,521
Internet Charges - External	464	-	368	-	-
Mobile Devices - External	12,918	9,020	7,519	11,550	11,550
ISF- IT Port Charges	168,373	193,776	129,184	248,400	248,400
Furniture - Non-Capital	-	-	2,068	2,000	2,000
Other Machines & Equipment - Non-Capital	-	-	4	-	-
Operating Expenses Total	**4,510,693**	**4,973,388**	**2,378,558**	**5,159,610**	**5,159,610**
EXPENDITURE OBJECTS TOTAL	**6,648,377**	**7,740,133**	**3,730,179**	**7,926,218**	**7,926,218**
REVENUE OBJECTS					
Judgments & Resititutions	41	-	-	-	-
Fines & Forfeits Total	**41**	**-**	**-**	**-**	**-**
Interest Revenue Pooled Investments - GOV, AGCY Funds	185	-	61	-	-
Investment Earnings Total	**185**	**-**	**61**	**-**	**-**
Other Misc. Revenue - Governmental and Agency Funds	19,383	8,000	26,517	8,000	8,000
Miscellaneous Revenue Total	**19,383**	**8,000**	**26,517**	**8,000**	**8,000**

SUMMARY BY OBJECT

Department: Community Services Employment & Training

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS TOTAL	**19,609**	**8,000**	**26,578**	**8,000**	**8,000**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF COMMUNITY SERVICES, EMPLOYMENT & TRAINING ARE:

- **EMPLOYMENT & TRAINING GRANTS SPECIAL REVENUE FUND**
- **PIMA VOCATIONAL HIGH SCHOOL OTHER SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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EMPLOYMENT & TRAINING GRANTS

Expenditures: 18,071,642 **Revenues:** 17,858,316

FTEs: 55.95

Function Statement: Reduce poverty and unemployment through job training and job search assistance. Provide youth with basic education and work experience along with employability classes. Target youth at risk to prevent their involvement in gang violence. Assist residents with shelter, job search, and employability classes through the homeless program.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	3,616,720	3,868,339	-	3,868,339	3,868,339
Operating Expenses	13,160,255	14,203,303	-	14,203,303	14,203,303
Capital Equipment >$5,000	8,525	-	-	-	-
Total Expenditures	16,785,500	18,071,642	-	18,071,642	18,071,642
Revenues					
Intergovernmental	15,581,570	17,244,248	-	17,244,248	17,244,248
Miscellaneous Revenue	823,310	614,068	-	614,068	614,068
Total Revenues	16,404,880	17,858,316	-	17,858,316	17,858,316
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	380,620	213,326	-	213,326	213,326
Total Funding	16,785,500	18,071,642	-	18,071,642	18,071,642

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	13,873,110	13,714,875	17,585,289	18,345,375	18,071,642
Revenues	13,098,693	12,742,980	17,366,411	17,905,394	17,858,316
Net Operating Transfers In/(Out)	(564)	3	7,118	6,105	-

SUMMARY BY OBJECT

Department: Employment & Training Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,991,425	2,176,788	1,382,697	2,319,495	2,319,495
Overtime	10,090	-	4,742	-	-
Temporary Help	17,456	67,080	26,904	28,397	28,397
Social Security & Medicare	148,796	168,031	104,832	179,306	179,306
Unemployment Insurance	1,467	1,175	758	1,069	1,069
Health Insurance Premiums	263,240	265,210	183,089	341,177	341,177
Workers Compensation	5,260	5,929	3,867	5,624	5,624
Life Insurance	1,616	1,798	1,103	2,209	2,209
Employer Paid Subsidy	558	576	456	864	864
Arizona State Retirement	227,807	253,909	160,142	283,301	283,301
Dental Insurance Premiums	5,152	5,192	3,877	6,485	6,485
Interdepartmental Salaries - Charged out/Credit	(20,337)	-	(10,619)	-	-
Interdepartmental Salaries - Charged in/Debit	104,271	-	34,705	-	-
Interdepartmental Fringe - Charged out/Credit	(1,631)	-	(1,192)	-	-
Interdepartmental Fringe - Charged in/Debit	31,750	-	10,444	-	-
Labor Distribution Fringe Charged out/Credit	(199,723)	(146,438)	(136,327)	(158,837)	(158,837)
Labor Distribution Fringe Charged in/Debit	355,197	303,384	219,700	345,919	345,919
Labor Distribution Salaries Charged out/Credit	(576,086)	(444,517)	(414,806)	(469,957)	(469,957)
Labor Distribution Salaries Charged in/Debit	977,746	876,859	656,329	960,903	960,903
Budgeted Benefits	-	9,368	-	22,384	22,384
Parking Subsidy	65	-	74	-	-
Sick Payout	-	22,000	3,093	-	-
Vacation Payout	-	50,376	11,146	-	-
HSA Contribution - Employer	48,898	61,917	36,481	86,000	86,000
HSA Expense Offset	-	(61,917)	(36,481)	(86,000)	(86,000)
Personnel Services Total	**3,393,017**	**3,616,720**	**2,245,014**	**3,868,339**	**3,868,339**
Office Supplies	53,490	56,633	37,206	56,306	56,306
Software Under $5M	4,305	5,125	-	3,000	3,000
Computer Equipment less than $1,000	12,834	16,590	8,565	26,347	26,347
Food Supplies	4	2,145	124	-	-
Books, Subscriptions & Videos	427	25	-	25	25
Law Enforcement Supplies	53	-	-	-	-
Repair & Maintenance Supplies	553	755	1,280	355	355

SUMMARY BY OBJECT

Department: Employment & Training Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	1,786	3,025	-	-	-
Arts & Crafts	345	-	-	-	-
Other Operation Supplies	528	20,324	53	5,865	5,865
Animal Control Supplies (food & other)	50	-	-	-	-
Tools & Equipment Under $1,000	3,387	-	486	-	-
Furniture Under $1,000	1,928	4,185	6,967	-	-
Public Art Program Management Services	-	125	-	-	-
Accounting and Auditing Services	-	604	-	1,500	1,500
Software Maintenance and Support	116,232	157,154	57,772	116,444	116,444
Other Support Care	4,810	-	-	-	-
In State Training	4,561	4,943	7,068	6,346	6,346
Out of State Training	669	7,261	8,040	30,942	30,942
In State Travel	22,295	14,133	10,109	15,950	15,950
Out of State Travel	20,396	23,487	29,777	15,925	15,925
Postage & Freight	7,710	5,417	3,981	9,437	9,437
Printing & Microfilming	15,176	13,349	8,743	17,788	17,788
Security	83,575	20,776	13,099	26,991	26,991
Moving and Storage Fees	316	841	67	941	941
Leases & Rental - Real Estate - Internal	299,344	229,659	110,914	286,002	286,002
Leases & Rental - Real Estate - External	572	39,999	6,218	29,659	29,659
R&M-Machinery & Equipment Services	10,021	10,456	3,289	7,169	7,169
R&M Building Services	10,486	13,677	61	11,237	11,237
R&M Grounds and Landscaping	13,869	11,210	-	6,415	6,415
Other Professional Services	26,818	47,581	630	28,731	28,731
Advertising	319	1,188	301	1,090	1,090
Laundry & Linen Services	286	120	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	1,604	-	2,234	-	-
CAA Client Assistance - Rent/Mortgage	313,686	229,850	115,359	323,935	323,935
Departmental Overhead - Charged In/Debit	-	400	-	-	-
Telephone & Internet	-	17,823	-	14,742	14,742
Electricity	20,881	19,081	7,541	19,496	19,496
Water & Sewer	6,682	4,800	885	23,867	23,867
Waste Disposal and Recycling	2,081	1,198	550	1,996	1,996
Mileage Reimbursement	2,162	2,116	1,564	3,369	3,369
Motor Pool Charges	18,117	21,595	7,782	24,440	24,440

SUMMARY BY OBJECT

Department: Employment & Training Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Dues and Memberships	3,525	1,500	660	1,500	1,500
Other Miscellaneous Charges	18	-	77	-	-
Payments to or on behalf of other governments	210,037	70,000	47,301	-	-
Payments To Agencies	4,622	-	-	-	-
Payments To Grant Sub Recipients	4,171,269	4,792,242	2,487,009	5,909,454	5,909,454
Community Services Case Management	1,410,083	66,478	778,421	172,399	172,399
Job Training & Training Supplies	3,180,234	2,798,053	1,845,697	2,317,267	2,317,267
Job Support Services & Supplies	480,030	528,128	308,802	954,416	954,416
CAA Client Assistance - Utilities	2,642,689	2,609,084	2,229,441	2,702,700	2,702,700
CAA Client Assistance - Commodities	213,774	129,610	52,249	82,875	82,875
Client Assistance - Other	26,585	152,418	30,346	150,352	150,352
Homeless Support Services	727,637	985,529	432,478	787,432	787,432
Telephone Provider Charges - External	11,278	483	5,283	450	450
Mobile Devices - External	17,548	5,476	11,278	8,148	8,148
ISF- IT Port Charges	-	8,024	-	-	-
Office Machines & Computers - Non-Capital	9,849	5,575	3,140	-	-
Other Machines & Equipment - Non-Capital	-	5	-	-	-
Telecommunication Equipment - Non-Capital	736	-	-	-	-
Operating Expenses Total	**14,192,272**	**13,160,255**	**8,682,847**	**14,203,303**	**14,203,303**
Office Machines & Computers - Capital	-	8,525	-	-	-
Capital Equipment > $5,000 Total	**-**	**8,525**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**17,585,289**	**16,785,500**	**10,927,861**	**18,071,642**	**18,071,642**
REVENUE OBJECTS					
State Revenue Grants	303,827	469,684	238,176	881,092	881,092
City Revenue Other Operating	9,994	5,000	-	-	-
Federal Grant Revenue	3,698,992	2,830,788	1,850,958	1,981,790	1,981,790
Municipal Grant Revenue	43,781	93,293	20,559	43,838	43,838
Federal Grant Revenue Pass Through State	11,898,636	12,107,088	4,726,932	14,262,991	14,262,991
Federal Grant Revenue Pass Through Municipality	82,338	75,717	59,893	74,537	74,537
Federal Through Other Government Grant	87,370	-	-	-	-
Intergovernmental Total	**16,124,938**	**15,581,570**	**6,896,518**	**17,244,248**	**17,244,248**

SUMMARY BY OBJECT

Department: Employment & Training Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Federal Grant Revenue Pass Through Educational Institution	593,886	475,326	573,429	168,809	168,809
Other Non-Government Grant	286,439	242,786	139,894	397,272	397,272
Federal Through Other Non-Government Grant	310,701	92,048	121,639	47,987	47,987
Donations	1,175	-	39	-	-
Other Misc. Revenue - Governmental and Agency Funds	49,272	13,150	19,333	-	-
Miscellaneous Revenue Total	**1,241,473**	**823,310**	**854,334**	**614,068**	**614,068**
REVENUE OBJECTS TOTAL	**17,366,411**	**16,404,880**	**7,750,852**	**17,858,316**	**17,858,316**

PIMA VOCATIONAL HIGH SCHOOL

Expenditures: 1,317,006 **Revenues:** 1,337,162

FTEs: 15.00

Function Statement: Administer and coordinate vocational training services for low income and disadvantaged youth in Pima County.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	781,552	828,658	-	828,658	828,658
Operating Expenses	412,400	488,348	-	488,348	488,348
Total Expenditures	1,193,952	1,317,006	-	1,317,006	1,317,006
Revenues					
Intergovernmental	1,064,063	1,328,662	-	1,328,662	1,328,662
Investment Earnings	3,300	5,500	-	5,500	5,500
Miscellaneous Revenue	2,800	3,000	-	3,000	3,000
Total Revenues	1,070,163	1,337,162	-	1,337,162	1,337,162
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	123,789	(20,156)	-	(20,156)	(20,156)
Total Funding	1,193,952	1,317,006	-	1,317,006	1,317,006

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	818,217	852,199	895,734	998,323	1,317,006
Revenues	872,340	915,428	884,162	1,081,166	1,337,162
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Pima Vocational High School

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	475,291	572,933	370,504	610,805	610,805
Overtime	11	-	-	-	-
Social Security & Medicare	37,335	42,886	28,524	46,727	46,727
Unemployment Insurance	369	300	206	278	278
Health Insurance Premiums	76,033	87,023	44,136	75,842	75,842
Workers Compensation	1,315	1,514	1,036	1,466	1,466
Life Insurance	362	475	265	475	475
Employer Paid Subsidy	-	-	24	-	-
Arizona State Retirement	57,687	64,723	44,141	72,458	72,458
AZ Public Safety Retirement - County Attorney	-	-	1,527	-	-
Dental Insurance Premiums	1,691	1,953	1,170	1,861	1,861
Interdepartmental Salaries - Charged out/Credit	-	-	(219)	-	-
Interdepartmental Salaries - Charged in/Debit	300	7,129	-	7,129	7,129
Interdepartmental Fringe - Charged out/Credit	-	-	(86)	-	-
Interdepartmental Fringe - Charged in/Debit	85	2,238	-	2,238	2,238
Labor Distribution Fringe Charged out/Credit	(34,286)	(26,354)	(23,887)	(28,297)	(28,297)
Labor Distribution Fringe Charged in/Debit	25,628	16,212	18,615	21,279	21,279
Labor Distribution Salaries Charged out/Credit	(66,054)	(57,583)	(70,752)	(64,101)	(64,101)
Labor Distribution Salaries Charged in/Debit	44,884	35,663	57,330	53,498	53,498
Budgeted Benefits	-	2,440	-	-	-
Vacation Payout	2,708	-	-	-	-
Teacher Performance Pay PVHS	27,294	30,000	13,043	27,000	27,000
HSA Contribution - Employer	15,833	22,000	9,484	18,000	18,000
HSA Expense Offset	-	(22,000)	(9,484)	(18,000)	(18,000)
Personnel Services Total	**666,486**	**781,552**	**485,577**	**828,658**	**828,658**
Office Supplies	8,475	30,000	5,643	8,500	8,500
Software Under $5M	1,560	-	2,411	500	500
Computer Equipment less than $1,000	102	1,500	1,829	-	-
Food Supplies	2,595	2,000	1,748	2,000	2,000
Food Preparations Supplies	-	100	2,073	-	-
Books, Subscriptions & Videos	918	1,000	801	1,000	1,000
Repair & Maintenance Supplies	-	500	70	-	-

SUMMARY BY OBJECT

Department: Pima Vocational High School

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Classroom Educational Testing Supplies	-	1,000	-	-	-
Janitorial Supplies	62	-	-	-	-
Clothing, Uniforms, and Safety Apparel	3,421	5,000	3,864	4,000	4,000
Arts & Crafts	-	1,000	138	1,000	1,000
Cameras, Film & Equipment	-	-	316	-	-
Other Operation Supplies	421	-	262	-	-
Signage Supplies & Services	185	-	-	-	-
Software Maintenance and Support	7,479	1,300	1,586	12,500	12,500
Medical Professional Services	70	200	-	-	-
Laboratory & X-ray Services	-	-	-	200	200
In State Training	-	12,200	65	11,000	11,000
In State Travel	-	750	-	750	750
Postage & Freight	208	300	111	300	300
Printing & Microfilming	2,540	3,200	1,424	3,200	3,200
Security	16,504	15,600	9,781	16,500	16,500
Moving and Storage Fees	-	500	-	-	-
Leases & Rental - Real Estate - Internal	4,727	44,408	354	44,408	44,408
R&M-Machinery & Equipment Services	120	-	97	-	-
R&M Building Services	19,770	10,000	-	10,000	10,000
R&M Grounds and Landscaping	22	-	-	-	-
Other Professional Services	106,700	236,900	73,779	291,500	291,500
Advertising	633	250	-	650	650
Leases & Rental - Other (Mchnry, Equip, etc.)	1,254	1,200	1,004	1,200	1,200
Interdepartmental Supplies & Services - Charged In/Debit	1,058	-	-	-	-
Water & Sewer	2,163	3,000	1,562	2,200	2,200
Waste Disposal and Recycling	-	500	-	-	-
Motor Pool Charges	12	-	-	50	50
Regulatory Permitting Fees	270	500	290	350	350
Dues and Memberships	2,816	2,500	672	3,000	3,000
Other Miscellaneous Charges	-	5,500	-	5,500	5,500
Job Training & Training Supplies	6,994	1,000	32,308	6,000	6,000
Job Support Services & Supplies	6,004	1,500	318	13,540	13,540
Telephone Provider Charges - External	1,013	1,008	709	1,100	1,100
ISF- IT Port Charges	26,640	27,984	18,656	32,400	32,400
Office Machines & Computers - Non-Capital	4,512	-	-	-	-

SUMMARY BY OBJECT

Department: Pima Vocational High School

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Machines & Equipment - Non-Capital	-	-	-	15,000	15,000
Operating Expenses Total	**229,248**	**412,400**	**161,871**	**488,348**	**488,348**
EXPENDITURE OBJECTS TOTAL	**895,734**	**1,193,952**	**647,448**	**1,317,006**	**1,317,006**
REVENUE OBJECTS					
State Revenue	790,356	915,000	525,071	1,082,000	1,082,000
Federal Grant Revenue Pass Through State	86,052	149,063	42,367	246,662	246,662
Intergovernmental Total	**876,408**	**1,064,063**	**567,438**	**1,328,662**	**1,328,662**
Interest Revenue Pooled Investments - GOV, AGCY Funds	5,215	3,300	5,187	5,500	5,500
Investment Earnings Total	**5,215**	**3,300**	**5,187**	**5,500**	**5,500**
Other Misc. Revenue - Governmental and Agency Funds	2,539	2,800	1,989	3,000	3,000
Miscellaneous Revenue Total	**2,539**	**2,800**	**1,989**	**3,000**	**3,000**
REVENUE OBJECTS TOTAL	**884,162**	**1,070,163**	**574,614**	**1,337,162**	**1,337,162**

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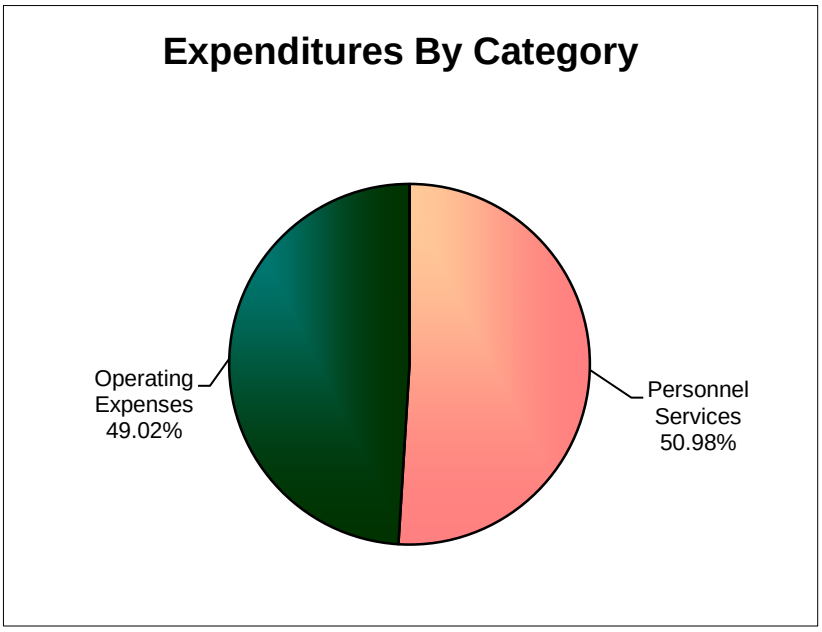
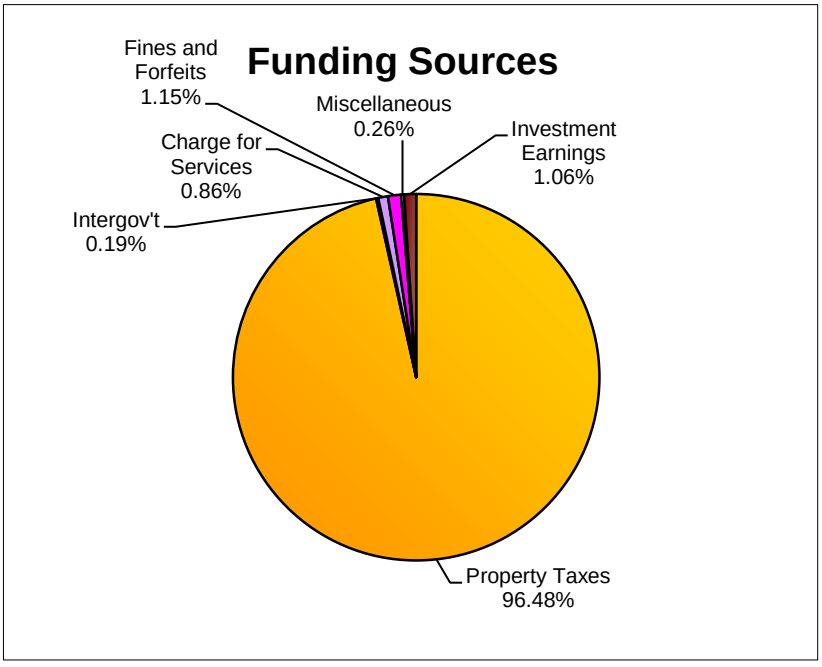
County Free Library - Special Revenue Fund

Revenue	$	47,937,721
Expenditures		42,776,325
Net Transfers		(9,903,000)
Fund Impact	$	(4,741,604)
FTEs		404.50

Function Statement: Provide Pima County residents with free and equitable access to the information resources needed for full participation in the community and for the enrichment of individual lives.

The County Free Library also operates the County Free Library Grants (a Special Revenue Fund).





Recommended - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	42,664,321	44,246,264	(4,994,385)	(3,412,442)
Reverse fiscal year 2018/19 operating transfers			4,994,385	4,994,385
Transfer Out to Capital Projects Fund - Capital Projects 2019/20			(9,883,000)	(9,883,000)
Transfer Out to Other Special Revenue - PR Native Plant Nursery			(20,000)	(20,000)
Personnel Increases	819,588			(819,588)
Maintenance - janitorial, landscaping, supplies	161,179			(161,179)
Port Charges adjustment	124,368			(124,368)
Hardware Adjustment	122,179			(122,179)
Career online scholarship program	77,425			(77,425)
Net various operating expense increases	55,174			(55,174)
Electricity	53,500			(53,500)
Other Professional Services	46,600			(46,600)
Signage Supplies & Service	38,000			(38,000)
Machinery & Equipment	30,000			(30,000)
Software Adjustment	25,877			(25,877)
Advertising	25,000			(25,000)
Insurance Premiums	23,904			(23,904)
Leases	18,500			(18,500)
Books, Subscriptions & Videos	14,700			(14,700)
Training & Travel	6,600			(6,600)
Pima County Overhead schedule	(829,774)			829,774
Replacement services move to CIP	(556,400)			556,400
Server/Storage Adjustment	(144,416)			144,416
Net Property Tax Adjustment		3,741,157		3,741,157
Pooled interest and operations interest allocations		40,000		40,000
E-Rate Reimbursement		10,200		10,200
Library Fines and Fees		(50,000)		(50,000)
Donations		(49,000)		(49,000)
Miscellaneous Revenue		(900)		(900)
Supplemental Requests				
None Submitted				-
Total Recommended	42,776,325	47,937,721	(9,903,000)	(4,741,604)
Full Time Equivalents (FTEs)	404.50			

Comments/Issues

The Recommended FTEs are 404.50, a 12 FTE increase from the fiscal year 2018/19 Adopted Budget. There were twelve new positions created.

The fiscal year 2019/20 Recommended Budget reflects a $112,004, or 0.26%, increase in expenditures over the fiscal year 2018/19 Adopted Budget. Increases are due to salary and benefits from the department gaining 12 FTEs and hourly minimum wage increases. Other increases include various miscellaneous and overhead operating costs, hardware, server/storage, port charges, software, maintenance costs, career scholarships, and electricity. Anticipated decreases for the fiscal year 2019/20 budget are from County overhead reduction, and reduced R&M Buildings costs, which is due to several completed capital projects that resulted in reduced need for building repair.

The fiscal year 2019/20 Recommended Budget reflects a $3,691,457, or 8.34%, increase in revenues over the fiscal year 2018/19 Adopted Budget. The proposed property tax rate of $0.5353 was used to determine the fiscal year 2019/20 Recommended Budget revenues. This is a $0.0200 increase from the fiscal year 2018/19 Adopted Budget. The Secondary Net Assessed Value increased 4.75% from the fiscal year 2018/19 value of $8,333,898,309. The proposed rate increase along with the increased Secondary Net Assessed Value contributed to an anticipated increases for property tax collections. Additional increases are anticipated for the Federal E-Rate Program, due to reimbursements for internet service lines. Investment Earnings which reflects anticipated improvement in the economy affecting allocations, and Intergovernmental Revenue. The E-Rate Program is administered by the Universal Service Administrative Company under the direction of the Federal Communication Commission to aide schools and libraries with telecommunications and internet access costs. Decreases are anticipated in fines and fees, donations and miscellaneous revenues.

A one cent change in the property tax rate = $851,771

Recommended revenue sources:

Secondary Property Tax	$	46,252,421
Fines		550,000
Donations		477,000
Charge for Services		410,200
Investment Earnings		125,000
Intergovernmental Revenue		93,000
Miscellaneous		30,100
	$	47,937,721

While the fiscal year 2019/20 tax rate has not yet been determined, a two cent increase over the fiscal year 2018/19 has been used in the development of the Recommended property tax revenues.

Recommended Operating Transfers:	In(Out)
Transfer Out to Capital Projects Fund - Capital Projects 2019/20	
New Sahuarita Branch Library	$ 5,740,000
Southeast Library	2,561,000
Wilmot Library Roofing	320,000
Library Network Lifecycle	262,000
Library Exterior Improvements - FY20	250,000
Library Parking Lot Improvements FY20	200,000
Martha Cooper Library Expansion	200,000
Valencia Library Chiller Replacement	200,000
Library Interior Improvements - FY20	150,000
Transfer Out to Other Special Revenue - PR Native Plant Nursery	(20,000)
Net Operating Transfers	$ 9,863,000

Pursuant to the Intergovernmental Agreement between the Pima County Free Library District and Pima County for Cooperative Support Services Contract No. 01-30-P-138083-00606 (dated June 6, 2006, recorded in Docket 12824 at Page 955 on June 13, 2006), employees performing work for the Pima County Free Library District are Pima County employees assigned to do work for the Pima County Free Library District. For budgetary purposes only, these employees are shown as FTEs within the Pima County Free Library District. The actual status of these employees during the course of the Intergovernmental Agreement will continue to be as Pima County employees, subject to the Pima County Personnel Policies and Merit Rules. The Intergovernmental Agreement terminates on June 5, 2031.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	35,784,493	38,014,741	37,619,460	40,564,678	42,776,325
Revenues	40,040,142	42,177,129	42,018,438	44,525,157	47,937,721
Transfers In/(Out)	(248,381)	(1,049,753)	(3,727,733)	(4,992,466)	(9,903,000)

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	20,988,130	21,807,718	-	21,807,718	21,807,718
Operating Expenses	21,676,191	20,968,607	-	20,968,607	20,968,607
Total Expenditures	42,664,321	42,776,325	-	42,776,325	42,776,325
Revenues					
Taxes	42,511,264	44,548,878	-	44,548,878	46,252,421
Intergovernmental	91,500	93,000	-	93,000	93,000
Charge for Services	400,000	410,200	-	410,200	410,200
Fines and Forfeits	600,000	550,000	-	550,000	550,000
Investment Earnings	85,000	125,000	-	125,000	125,000
Miscellaneous Revenue	558,500	507,100	-	507,100	507,100
Total Revenues	44,246,264	46,234,178	-	46,234,178	47,937,721
Transfers In/(Out)	(4,994,385)	(9,903,000)	-	(9,903,000)	(9,903,000)
Fund Balance Decr/(Incr)	(3,412,442)	(6,445,147)	-	(6,445,147)	(4,741,604)
Total Funding	35,839,437	29,886,031	-	29,886,031	33,293,117

SUMMARY BY OBJECT

Department: Library

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	11,080,053	13,498,294	7,434,481	13,967,486	13,967,486
Overtime	80	-	245	500	500
Shift Differential	21,466	25,000	13,618	25,000	25,000
Temporary Help	2,406,781	2,217,536	1,651,000	2,336,096	2,336,096
Holiday Worked Pay	90	-	-	500	500
Special Assignment Pay	-	-	-	2,600	2,600
Social Security & Medicare	1,002,980	1,181,452	674,659	1,241,610	1,241,610
Unemployment Insurance	9,897	8,266	4,858	7,403	7,403
Health Insurance Premiums	1,622,307	1,771,654	1,013,530	1,825,976	1,825,976
Workers Compensation	37,051	43,766	26,188	41,770	41,770
Life Insurance	9,082	11,143	5,887	11,517	11,517
Employer Paid Subsidy	4,436	4,416	2,632	4,128	4,128
Arizona State Retirement	1,290,354	1,560,361	890,994	1,682,278	1,682,278
Dental Insurance Premiums	38,093	40,470	26,453	41,838	41,838
Interdepartmental Salaries - Charged out/Credit	(279)	-	(36)	100	100
Interdepartmental Salaries - Charged in/Debit	329,092	331,408	223,793	372,848	372,848
Interdepartmental Fringe - Charged out/Credit	(24)	-	(355)	100	100
Interdepartmental Fringe - Charged in/Debit	118,399	125,300	79,441	128,000	128,000
Labor Distribution Fringe Charged out/Credit	(24,802)	-	(37,723)	(25,000)	(25,000)
Labor Distribution Fringe Charged in/Debit	24,798	-	37,727	25,000	25,000
Labor Distribution Salaries Charged out/Credit	(251,498)	-	(324,334)	(252,000)	(252,000)
Labor Distribution Salaries Charged in/Debit	251,499	-	324,340	252,000	252,000
Budgeted Benefits	-	53,564	-	14,968	14,968
Parking Subsidy	1,970	3,000	1,632	2,000	2,000
Paid Parental Leave	942	2,500	4,194	1,000	1,000
Sick Payout	(951)	65,000	7,315	50,000	50,000
Vacation Payout	53,162	45,000	15,987	50,000	50,000
Initial Appearance Pay	-	-	199	-	-
HSA Contribution - Employer	305,584	418,000	202,654	472,000	472,000
HSA Expense Offset	-	(418,000)	(202,654)	(472,000)	(472,000)
Personnel Services Total	**18,330,562**	**20,988,130**	**12,076,725**	**21,807,718**	**21,807,718**
Office Supplies	152,490	183,000	123,442	188,000	188,000
Software Under $5M	164,898	77,656	58,260	110,188	110,188

SUMMARY BY OBJECT

Department: Library

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Computer Equipment less than $1,000	56,085	50,000	14,645	50,000	50,000
Food Supplies	6,557	14,200	27,292	16,000	16,000
Food Preparations Supplies	202	-	65	100	100
Fuel & Oil	839	300	14	1,000	1,000
Books, Subscriptions & Videos	4,758,334	5,493,700	3,789,884	5,508,400	5,508,400
Repair & Maintenance Supplies	142,758	164,500	82,659	189,000	189,000
Chemicals	11,848	13,500	1,205	13,500	13,500
Janitorial Supplies	2,102	1,500	3,870	3,000	3,000
Clothing, Uniforms, and Safety Apparel	1,996	2,500	613	2,500	2,500
Promotional Items	19,613	20,000	11,386	20,000	20,000
Arts & Crafts	29,547	58,100	22,087	45,100	45,100
Cameras, Film & Equipment	141,160	5,000	10,507	5,000	5,000
Other Operation Supplies	388	2,000	-	-	-
Tools & Equipment Under $1,000	11,107	50,000	6,920	50,000	50,000
Furniture Under $1,000	262,228	195,000	29,167	125,000	125,000
Signage Supplies & Services	277	2,000	1	40,000	40,000
Vandalism Repairs	2,105	1,000	-	1,000	1,000
Architectural Services	7,658	500	-	500	500
Engineering Services	865	500	-	500	500
Telecommunication Services	3,250	2,500	-	5,000	5,000
Information Technology Services	4,714	-	-	-	-
Accounting and Auditing Services	-	500	-	500	500
Software Maintenance and Support	532,559	650,000	525,256	650,000	650,000
In State Training	27,325	57,400	35,488	52,500	52,500
Out of State Training	26,048	36,000	11,949	48,500	48,500
In State Travel	5,358	4,000	229	5,000	5,000
Out of State Travel	-	3,000	-	1,000	1,000
Postage & Freight	40,944	60,000	33,413	50,000	50,000
Printing & Microfilming	23,284	45,000	16,854	45,000	45,000
Security	674,349	725,500	359,773	728,500	728,500
Moving and Storage Fees	2,415	11,000	2,169	2,500	2,500
Leases & Rental - Real Estate - Internal	178	-	-	-	-
Leases & Rental - Real Estate - External	98,916	109,000	81,796	127,500	127,500
R&M-Machinery & Equipment Services	204,807	213,500	163,703	243,500	243,500
R&M Building Services	1,136,817	936,900	109,408	380,500	380,500
R&M Grounds and Landscaping	103,538	67,600	94,279	113,136	113,136
Other Professional Services	443,354	548,700	215,143	595,300	595,300

SUMMARY BY OBJECT

Department: Library

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Banking Credit Card Fees and Charges	3,090	4,000	2,949	4,000	4,000
Advertising	54,180	55,000	43,517	80,000	80,000
Leases & Rental - Other (Mchnry, Equip, etc.)	99,145	130,500	57,448	128,000	128,000
Janitorial Services	-	598,250	451,629	695,044	695,044
Pest Control Services	-	10,700	6,655	8,670	8,670
Interdepartmental Supplies & Services - Charged In/Debit	104,285	85,667	62,795	104,516	104,516
Departmental Overhead - Charged In/Debit	392	-	378	500	500
County Administrative Overhead	3,120,036	3,118,926	2,079,287	2,289,152	2,289,152
PWA Overhead Expense	1,368	1,367	-	1,500	1,500
Parking Charges	-	5,500	3,641	5,500	5,500
Electricity	843,723	830,000	573,625	883,500	883,500
Water & Sewer	95,887	106,000	65,673	106,350	106,350
Natural Gas	53,206	60,750	34,908	58,550	58,550
Waste Disposal and Recycling	23,499	27,050	10,114	26,500	26,500
Mileage Reimbursement	22,338	27,300	14,402	29,600	29,600
Motor Pool Charges	78,154	60,500	48,050	80,000	80,000
Dues and Memberships	59,040	60,160	45,118	66,937	66,937
Other Miscellaneous Charges	42,125	7,975	56,461	85,400	85,400
Payments to or on behalf of other governments	148,697	190,000	67,828	190,000	190,000
General Liability Insurance Premiums	186,408	143,822	95,888	152,242	152,242
Property Damage Insurance Premiums	64,596	67,104	44,728	82,588	82,588
Contingency	-	250,000	-	250,000	250,000
Radio	492	492	786	2,064	2,064
Computer Hardware - ISF Charges	2,040,079	2,334,163	1,556,112	2,456,342	2,456,342
Server and Storage - ISF Charges	1,330,523	1,912,601	1,275,072	1,768,185	1,768,185
Software - ISF Charges	251,888	252,881	168,592	278,758	278,758
Telephone Provider Charges - External	32,346	29,760	19,456	29,040	29,040
Internet Charges - External	483,318	527,330	334,613	517,560	517,560
Mobile Devices - External	9,866	13,605	7,099	15,285	15,285
ISF- IT Port Charges	762,210	881,232	587,488	1,005,600	1,005,600
Furniture - Non-Capital	29,375	70,000	12,462	140,000	140,000
Office Machines & Computers - Non-Capital	210,993	5,000	3,725	10,000	10,000
Other Machines & Equipment - Non-Capital	-	3,000	-	-	-
Telecommunication Equipment - Non-Capital	-	-	1,826	-	-

SUMMARY BY OBJECT

Department: Library

Object Name	2017/2018 Actual	2018/2019 Adopted	2018/2019 Actuals Thru Feb 28 2019	2019/2020 Requested	2019/2020 Recommended
Operating Expenses Total	**19,252,172**	**21,676,191**	**13,563,802**	**20,968,607**	**20,968,607**
Office Machines & Computers - Capital	36,726	-	-	-	-
Capital Equipment > $5,000 Total	**36,726**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**37,619,460**	**42,664,321**	**25,640,527**	**42,776,325**	**42,776,325**
REVENUE OBJECTS					
Real Property Taxes Current	38,728,176	40,550,669	24,249,231	42,631,452	44,286,079
Real PropertyTaxes PY Collections	586	1,600	3,381	2,000	2,000
Personal Property Taxes Current	1,066,393	1,248,595	882,108	1,260,326	1,309,242
Personal Property Taxes PY Collections	5,612	3,900	18,253	3,200	3,200
Real PropertyTaxes PY - Tax .014	292	-	-	-	-
Real PropertyTaxes PY - Tax .015	(210)	(3,500)	(1,139)	-	-
Real PropertyTaxes PY - Tax .016	617,272	(15,500)	(32)	(1,200)	(1,200)
Real Property Taxes PY - Tax .017	-	707,000	402,693	(12,200)	(12,200)
Real Property Taxes PY - Tax .018	-	-	-	640,000	640,000
Personal PropertyTaxes PY - Tax .015	3,271	-	-	-	-
Personal PropertyTaxes PY - Tax .016	15,431	4,400	8,933	-	-
Personal Property Taxes PY - Tax .017	-	14,100	25,007	25,300	4,800
Personal Property Taxes PY - Tax .018	-	-	-	-	20,500
Property Taxes Total	**40,436,823**	**42,511,264**	**25,588,435**	**44,548,878**	**46,252,421**
Federal Payments In Lieu of Tax	3,395	4,500	-	4,500	4,500
State Revenue	7,250	8,000	1,250	7,500	7,500
City Revenue Payments In Lieu of Tax	5,958	4,000	7,179	6,000	6,000
City Revenue Other Operating	67,468	75,000	45,249	75,000	75,000
Intergovernmental Total	**84,071**	**91,500**	**53,678**	**93,000**	**93,000**
E RATE for Libraries	281,898	400,000	34,303	410,200	410,200
Charges for Services Total	**281,898**	**400,000**	**34,303**	**410,200**	**410,200**
Other Fines	500,287	600,000	285,799	550,000	550,000
Fines & Forfeits Total	**500,287**	**600,000**	**285,799**	**550,000**	**550,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	140,545	85,000	147,728	125,000	125,000
Investment Earnings Total	**140,545**	**85,000**	**147,728**	**125,000**	**125,000**
Donations	514,903	526,000	268,295	477,000	477,000

SUMMARY BY OBJECT

Department: Library

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Misc. Revenue - Governmental and Agency Funds	13,961	32,500	580	30,100	30,100
Proceeds from Lease Purchase Agreement	45,950	-	45,950	-	-
Miscellaneous Revenue Total	**574,814**	**558,500**	**314,825**	**507,100**	**507,100**
REVENUE OBJECTS TOTAL	**42,018,438**	**44,246,264**	**26,424,768**	**46,234,178**	**47,937,721**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF COUNTY FREE LIBRARY IS:

- **COUNTY FREE LIBRARY GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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COUNTY FREE LIBRARY GRANTS

Expenditures: **108,300** **Revenues:** **108,300**

FTEs: **0.00**

Function Statement: Receive and administer grant funds for various library programs and activities.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	5,500	-	5,500	5,500
Operating Expenses	116,500	102,800	-	102,800	102,800
Total Expenditures	116,500	108,300	-	108,300	108,300
Revenues					
Intergovernmental	116,500	108,300	-	108,300	108,300
Total Revenues	116,500	108,300	-	108,300	108,300
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	116,500	108,300	-	108,300	108,300

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	98,366	145,799	88,707	194,245	108,300
Revenues	128,327	146,805	76,897	194,245	108,300
Net Operating Transfers In/(Out)	(50,000)	-	-	-	-

SUMMARY BY OBJECT

Department: County Free Library Grants Special Revenue Fund

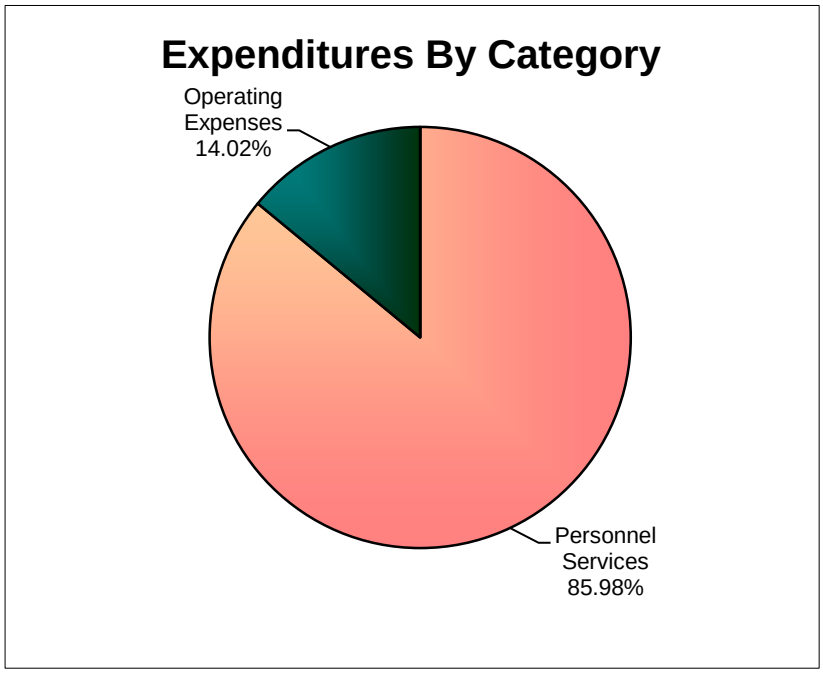
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Temporary Help	-	-	-	5,500	5,500
Personnel Services Total	**-**	**-**	**-**	**5,500**	**5,500**
Office Supplies	-	3,000	675	24,025	24,025
Software Under $5M	-	36,000	-	-	-
Computer Equipment less than $1,000	-	1,000	584	-	-
Books, Subscriptions & Videos	478	5,000	6,936	-	-
Arts & Crafts	1,367	-	-	-	-
Tools & Equipment Under $1,000	-	-	701	-	-
Furniture Under $1,000	12,509	-	37,306	-	-
In State Training	20,760	17,000	6,530	16,500	16,500
Out of State Training	12,034	-	-	-	-
Postage & Freight	1,556	-	-	-	-
Printing & Microfilming	2,944	2,500	-	2,500	2,500
R&M-Machinery & Equipment Services	4,000	-	1,244	-	-
Other Professional Services	10,504	2,000	21,590	49,775	49,775
Other Miscellaneous Charges	10,000	10,000	10,000	10,000	10,000
Furniture - Non-Capital	-	26,000	4,959	-	-
Office Machines & Computers - Non-Capital	12,555	14,000	11,841	-	-
Operating Expenses Total	**88,707**	**116,500**	**102,366**	**102,800**	**102,800**
EXPENDITURE OBJECTS TOTAL	**88,707**	**116,500**	**102,366**	**108,300**	**108,300**
REVENUE OBJECTS					
State Revenue Grants	72,997	27,000	100,498	25,000	25,000
Federal Grant Revenue Pass Through State	3,900	89,500	77,449	83,300	83,300
Intergovernmental Total	**76,897**	**116,500**	**177,947**	**108,300**	**108,300**
REVENUE OBJECTS TOTAL	**76,897**	**116,500**	**177,947**	**108,300**	**108,300**

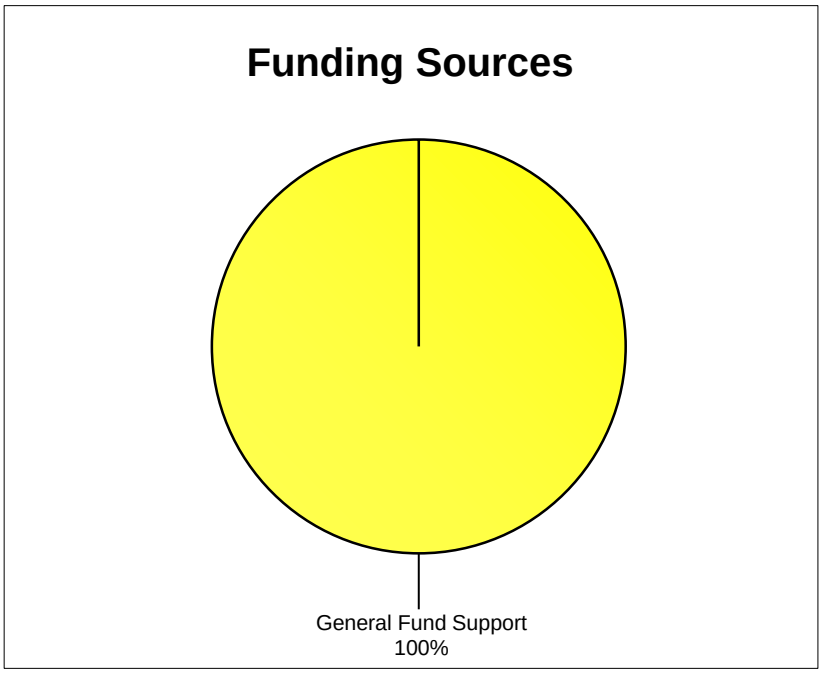
Grants Management & Innovation - General Fund

Revenue	$	-
Expenditures		4,265,234
Net Transfers		(36,673)
Fund Impact	$	(4,301,907)
FTEs		49.00

Standardize regarding County grants procedures and implement training; provide comprehensive support for grant award acquisition, implementation, and reporting; impact grant development and policy with data utilization and analysis; manage grant financial and compliance elements.

Grants Management & Innovation also operates Grants Management & Innovation Grants (a special revenue fund.)





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	3,848,775	-	(60,000)	(3,908,775)
Reverse Operating Transfer to Grants			60,000	60,000
Transfer in of two positions from Behavioral Health	166,700		-	(166,700)
Grants Managment Software	100,000			(100,000)
HSA FY 2018/19 Offset Add back	78,000			(78,000)
Server/Storage Adjustment	54,489			(54,489)
Budget one position above minimum rate	39,118			(39,118)
Budget two positions above minimum rate	34,884			(34,884)
Benefits Adjustment	7,594			(7,594)
Port Charges Adjustment	5,036			(5,036)
Hardware Adjustment	4,639			(4,639)
FY 19/20 1% Salary Increase Allocation (half year)	3,267			(3,267)
Software Adjustment	733			(733)
HSA Offset	(78,001)			78,001
Operating Transfers to Grants			(36,673)	(36,673)
Supplemental Requests				
None Submitted				-
Total Recommended	4,265,234	-	(36,673)	(4,301,907)
Full Time Equivalents (FTEs)	49.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs of 49.00 is 2.00 positions more than fiscal year 2018/19 Adopted Budget. These positions were transferred from Behavior Health and will continue to support the department but will be housed within Grants Management & Innovation.

The fiscal year 2019/20 Recommended Budget expenditures of $4,265,234 is $416,459, or 10.85%, above the fiscal year 2018/19 Adopted Budget. Increases are reflected in wages and benefits for the two added positions, increased benefits, a new grants management software package, port charges, hardware charges, software charges, and server/storage charges.

The fiscal year 2019/20 Operating Transfers-Out to support the Grants Management & Innovation Grants program are $36,673, a reduction of 38.9%.

The department did not submit any Supplemental Packages.

Five Year History of Expenditures and Revenues- Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	3,360,765	4,265,234
Revenues	-	-	-	-	-
Transfers In/(Out)	-	-	-	(60,000)	(36,673)

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	3,352,448	3,667,216	-	3,667,216	3,667,216
Operating Expenses	490,327	598,018	-	598,018	598,018
Capital Equipment	6,000	-	-	-	-
Total Expenditures	3,848,775	4,265,234	-	4,265,234	4,265,234
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Transfers In/(Out)	(60,000)	(36,673)	-	(36,673)	(36,673)
General Fund Support	3,908,775	4,301,907	-	4,301,907	4,301,907
Total Funding	3,848,775	4,265,234	-	4,265,234	4,265,234

SUMMARY BY OBJECT

Department: Grants Management and Innovation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	2,709,137	1,336,349	2,821,495	2,821,495
Overtime	-	-	802	-	-
Social Security & Medicare	-	203,277	97,205	215,844	215,844
Unemployment Insurance	-	1,422	716	1,287	1,287
Health Insurance Premiums	-	302,334	161,615	320,587	320,587
Workers Compensation	-	7,173	3,622	6,772	6,772
Life Insurance	-	1,597	726	1,665	1,665
Employer Paid Subsidy	-	288	336	384	384
Arizona State Retirement	-	313,551	158,041	341,682	341,682
Dental Insurance Premiums	-	5,685	4,065	6,912	6,912
Interdepartmental Salaries - Charged out/Credit	-	(151,191)	(56,084)	(110,000)	(110,000)
Interdepartmental Salaries - Charged in/Debit	-	1,550	601	8,500	8,500
Interdepartmental Fringe - Charged out/Credit	-	(70,500)	(19,447)	(40,000)	(40,000)
Interdepartmental Fringe - Charged in/Debit	-	700	244	3,000	3,000
Labor Distribution Fringe Charged out/Credit	-	(3,838)	(630)	(3,838)	(3,838)
Labor Distribution Fringe Charged in/Debit	-	-	-	44,860	44,860
Labor Distribution Salaries Charged out/Credit	-	(10,966)	(2,132)	(10,966)	(10,966)
Budgeted Benefits	-	10,263	-	-	-
Parking Subsidy	-	-	318	-	-
Sick Payout	-	19,979	-	33,502	33,502
Vacation Payout	-	11,987	2,871	25,530	25,530
HSA Contribution - Employer	-	78,000	32,342	78,000	78,000
HSA Expense Offset	-	(78,000)	(32,342)	(78,000)	(78,000)
Personnel Services Total	**-**	**3,352,448**	**1,689,218**	**3,667,216**	**3,667,216**
Office Supplies	-	15,127	5,937	14,700	14,700
Software Under $5M	-	99,042	74	78,059	78,059
Computer Equipment less than $1,000	-	9,100	-	9,100	9,100
Books, Subscriptions & Videos	-	3,778	2,311	3,778	3,778
Repair & Maintenance Supplies	-	1,163	125	1,163	1,163
Other Operation Supplies	-	200	-	200	200
Tools & Equipment Under $1,000	-	300	3,924	-	-
Furniture Under $1,000	-	-	868	-	-
Software Maintenance and Support	-	-	-	115,000	115,000
In State Training	-	18,176	1,285	21,801	21,801

SUMMARY BY OBJECT

Department: Grants Management and Innovation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Out of State Training	-	7,200	6,370	7,200	7,200
In State Travel	-	9,000	102	9,000	9,000
Out of State Travel	-	20,000	5,823	19,920	19,920
Postage & Freight	-	300	117	300	300
Printing & Microfilming	-	1,600	234	600	600
R&M-Machinery & Equipment Services	-	500	533	1,600	1,600
R&M Building Services	-	100,000	-	17,767	17,767
Other Professional Services	-	-	1	30,000	30,000
Advertising	-	6,768	91	6,500	6,500
Leases & Rental - Other (Mchnry, Equip, etc.)	-	15,959	4,047	15,900	15,900
Interdepartmental Supplies & Services - Charged In/Debit	-	400	73	400	400
Parking Charges	-	-	43	200	200
Motor Pool Charges	-	4,376	1,934	4,500	4,500
Dues and Memberships	-	2,595	-	2,700	2,700
Computer Hardware - ISF Charges	-	81,814	37,224	86,453	86,453
Server and Storage - ISF Charges	-	34,576	23,056	89,065	89,065
Software - ISF Charges	-	21,189	9,008	21,922	21,922
Telephone Provider Charges - External	-	2,880	-	-	-
Mobile Devices - External	-	720	1,327	3,590	3,590
ISF- IT Port Charges	-	31,564	15,136	36,600	36,600
Office Machines & Computers - Non-Capital	-	2,000	3,359	-	-
Operating Expenses Total	**-**	**490,327**	**123,002**	**598,018**	**598,018**
Fixed Equipment - Capital	-	6,000	-	-	-
Capital Equipment > $5,000 Total	**-**	**6,000**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**-**	**3,848,775**	**1,812,220**	**4,265,234**	**4,265,234**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF GRANTS MANAGEMENT & INNOVATION IS:

- **GRANTS MANAGEMENT & INNOVATION GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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GRANTS MANAGEMENT & INNOVATION GRANTS

Expenditures: **1,129,158** **Revenues:** **1,092,485**

FTEs: **2.00**

Function Statement: Solicit, report, and manage federal, state, and private grant funding opportunities for the division of Community and Health Services. Collect, maintain, and analyze administrative data related to the grants secured by Grants Management and Innovation.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	215,764	179,538	-	179,538	179,538
Operating Expenses	1,034,177	949,620	-	949,620	949,620
Total Expenditures	1,249,941	1,129,158	-	1,129,158	1,129,158
Revenues					
Intergovernmental	1,189,941	1,092,485	-	1,092,485	1,092,485
Total Revenues	1,189,941	1,092,485	-	1,092,485	1,092,485
Total Transfers In/(Out)	16,300	36,673	-	36,673	36,673
Fund Balance Decrease/(Increase)	43,700	-	-	-	-
Total Funding	1,249,941	1,129,158	-	1,129,158	1,129,158

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	768,399	1,129,158
Revenues	-	-	-	730,066	1,092,485
Net Operating Transfers In/(Out)	-	-	-	16,149	36,673

Note: Prior to FY 2018/19 these grants were budgeted in CED Grants.

SUMMARY BY OBJECT

Department: Grants Management and Innovation Grants

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	114,088	43,692	111,078	111,078
Social Security & Medicare	-	8,728	3,163	8,498	8,498
Unemployment Insurance	-	61	25	51	51
Health Insurance Premiums	-	8,700	6,465	13,729	13,729
Workers Compensation	-	308	118	267	267
Life Insurance	-	68	24	68	68
Arizona State Retirement	-	13,462	5,156	13,452	13,452
Dental Insurance Premiums	-	102	33	106	106
Interdepartmental Salaries - Charged out/Credit	-	-	(1,192)	-	-
Interdepartmental Salaries - Charged in/Debit	-	42,287	7,733	10,172	10,172
Interdepartmental Fringe - Charged out/Credit	-	-	(413)	-	-
Interdepartmental Fringe - Charged in/Debit	-	15,442	2,683	22,117	22,117
Labor Distribution Fringe Charged out/Credit	-	-	(11,336)	-	-
Labor Distribution Fringe Charged in/Debit	-	3,012	11,965	-	-
Labor Distribution Salaries Charged out/Credit	-	-	(33,069)	-	-
Labor Distribution Salaries Charged in/Debit	-	9,506	35,201	-	-
HSA Contribution - Employer	-	4,000	1,378	4,000	4,000
HSA Expense Offset	-	(4,000)	(1,378)	(4,000)	(4,000)
Personnel Services Total	**-**	**215,764**	**70,248**	**179,538**	**179,538**
Office Supplies	-	5,125	-	7,610	7,610
Software Under $5M	-	12,758	-	14,000	14,000
Fuel & Oil	-	1,467	-	1,176	1,176
Engineering Services	-	-	2,091	-	-
In State Training	-	9,490	350	-	-
In State Travel	-	795	17	695	695
Out of State Travel	-	6,790	-	-	-
Printing & Microfilming	-	-	1,070	-	-
Other Professional Services	-	349,287	5,602	322,006	322,006
Advertising	-	4,328	650	4,395	4,395
Motor Pool Charges	-	7,704	5,085	14,914	14,914
Payments To Agencies	-	590,000	34,000	525,000	525,000
Payments To Grant Sub Recipients	-	46,433	9,364	59,824	59,824
Operating Expenses Total	**-**	**1,034,177**	**58,229**	**949,620**	**949,620**

SUMMARY BY OBJECT

Department: Grants Management and Innovation Grants

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS TOTAL	**-**	**1,249,941**	**128,477**	**1,129,158**	**1,129,158**
REVENUE OBJECTS					
Federal Grant Revenue	-	599,941	29,964	567,485	567,485
Tribal Grant Revenue	-	590,000	130,124	525,000	525,000
Intergovernmental Total	**-**	**1,189,941**	**160,088**	**1,092,485**	**1,092,485**
REVENUE OBJECTS TOTAL	**-**	**1,189,941**	**160,088**	**1,092,485**	**1,092,485**

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Kino Sports Complex - General Fund

Revenue	$	-
Expenditures		-
Fund Impact	$	-
FTEs		0.00

Note: The Kino Sports Complex is included in the Stadium District as of fiscal year 2019/20. For more information, refer to the Stadium District tab.

The following pages are being provided for informational purposes only.

Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	424,157	30,179	-	(393,978)
Event Center Transfer In from Facilities Management	418,000			(418,000)
HSA FY 2018/19 Offset Add back	3,000			(3,000)
Salary Increase Adjustment	392			(392)
Move Base Budget to Stadium Dist SRF	(845,549)	(30,179)		815,370
Supplemental Requests				
None Submitted				-
Total Recommended Budget	-	-	-	-
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 0.00 a decrease of 6.00 under the fiscal year 2018/19 Adopted Budget due to Kino Sports Complex is included in the Stadium District as of fiscal year 2019/20.

The fiscal year 2019/20 Recommended Budget expenditures of $0.00 is a decrease of $424,157 under the fiscal year 2018/19 Adopted Budget as Kino Sports Complex is included in the Stadium District as of fiscal year 2019/20.

The fiscal year 2019/20 Recommended Budget revenues of $0.00 is a decrease of $30,179 under the fiscal year 2018/19 Adopted Budget as Kino Sports Complex is included in the Stadium District as of fiscal year 2019/20.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	722,788	871,962	577,071	859,979	-
Revenues	122,385	83,449	33,848	48,678	-
Transfers In/(Out)	(195,000)	-	-	-	-

The Kino Sports Complex is included in with the Stadium District as of fiscal year 2019/20.

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	297,357	-	-	-	-
Operating Expenses	126,800	-	-	-	-
Capital Equip >$5,000	-	-	-	-	-
Total Expenditures	424,157	-	-	-	-
Revenues					
Charges For Services	9,100	-	-	-	-
Miscellaneous Revenue	21,079	-	-	-	-
Total Revenues	30,179	-	-	-	-
General Fund Support	393,978	-	-	-	-
Total Funding	424,157	-	-	-	-

SUMMARY BY OBJECT

Department: Kino Sports Complex

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	133,451	155,188	75,616	-	-
Overtime	1,455	500	1,243	-	-
Temporary Help	35,629	24,398	20,475	-	-
Holiday Worked Pay	1,687	500	2,581	-	-
Social Security & Medicare	12,473	13,341	7,387	-	-
Unemployment Insurance	123	93	54	-	-
Health Insurance Premiums	33,066	13,082	18,718	-	-
Workers Compensation	7,608	8,542	5,051	-	-
Life Insurance	174	170	78	-	-
Arizona State Retirement	15,319	17,700	9,373	-	-
Dental Insurance Premiums	833	266	535	-	-
Interdepartmental Salaries - Charged in/Debit	3,072	250	2,117	-	-
Interdepartmental Fringe - Charged in/Debit	1,411	100	790	-	-
Labor Distribution Fringe Charged in/Debit	15,189	15,837	8,391	-	-
Labor Distribution Salaries Charged in/Debit	45,598	46,365	24,352	-	-
Budgeted Benefits	-	1,025	-	-	-
Paid Parental Leave	-	-	1,701	-	-
Vacation Payout	-	-	878	-	-
HSA Contribution - Employer	6,166	3,000	4,129	-	-
HSA Expense Offset	-	(3,000)	(4,129)	-	-
Personnel Services Total	**313,254**	**297,357**	**179,340**	**-**	**-**
Food Supplies	458	250	162	-	-
Fuel & Oil	2,182	1,000	925	-	-
Repair & Maintenance Supplies	29,130	30,000	19,227	-	-
Chemicals	39,405	20,000	9,843	-	-
Janitorial Supplies	8,947	1,000	17,258	-	-
Clothing, Uniforms, and Safety Apparel	3,822	700	269	-	-
Other Operation Supplies	10,108	7,500	5,918	-	-
Tools & Equipment Under $1,000	29,293	3,500	7,956	-	-
Furniture Under $1,000	781	-	-	-	-
Signage Supplies & Services	1,109	-	3,228	-	-
Sports-Recreational Field Supplies	-	6,900	3,859	-	-
In State Training	605	1,000	-	-	-
Postage & Freight	375	50	38	-	-
Security	-	200	-	-	-
R&M-Machinery & Equipment Services	1,758	4,000	8,373	-	-

SUMMARY BY OBJECT

Department: Kino Sports Complex

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M Building Services	(1)	15,000	-	-	-
R&M Grounds and Landscaping	6,959	10,000	447	-	-
Laundry & Linen Services	1,563	1,000	976	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	3,935	2,000	3,498	-	-
Janitorial Services	-	-	340	-	-
Pest Control Services	-	500	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	932	700	300	-	-
Departmental Overhead - Charged In/Debit	(23)	-	73	-	-
Electricity	8,882	10,000	5,367	-	-
Water & Sewer	4,220	8,000	2,591	-	-
Waste Disposal and Recycling	1,547	1,000	913	-	-
Motor Pool Charges	-	-	239	-	-
Regulatory Permitting Fees	195	-	245	-	-
Dues and Memberships	615	300	170	-	-
Other Miscellaneous Charges	16	-	-	-	-
Solar Energy	14,238	-	-	-	-
Telephone Provider Charges - External	511	400	309	-	-
Mobile Devices - External	1,191	800	644	-	-
Kitchen & Laundry Equipment - Non-Capital	5,360	1,000	3,523	-	-
Other Machines & Equipment - Non-Capital	34,168	-	-	-	-
Operating Expenses Total	**212,281**	**126,800**	**96,691**	**-**	**-**
Motor Vehicles - Capital	43,536	-	-	-	-
Other Machines & Equipment - Capital	8,000	-	15,579	-	-
Capital Equipment > $5,000 Total	**51,536**	**-**	**15,579**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**577,071**	**424,157**	**291,610**	**-**	**-**
REVENUE OBJECTS					
Facilities Rent Fees	-	-	11,164	-	-
Retail Events Revenue	480	-	-	-	-
Sports Events Revenue	7,983	12,600	9,299	-	-
Community and Charity Events Revenue	1,750	-	2,149	-	-
Revenue Discounts	(2,186)	(3,500)	(3,352)	-	-
Collections Revenue	-	-	425	-	-
Charges for Services Total	**8,027**	**9,100**	**19,685**	**-**	**-**

SUMMARY BY OBJECT

Department: Kino Sports Complex

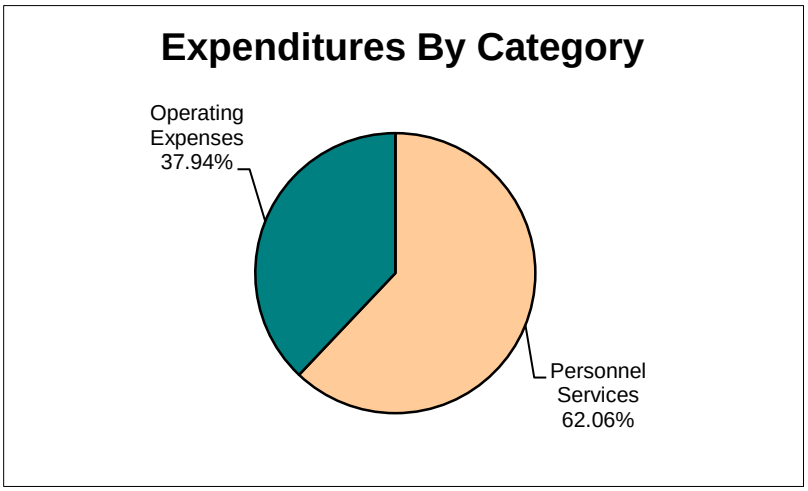
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Rent and Royalties	4,741	-	-	-	-
Other Misc. Revenue - Governmental and Agency Funds	21,080	21,079	10,710	-	-
Miscellaneous Revenue Total	**25,821**	**21,079**	**10,710**	**-**	**-**
Cash Proceeds - Sale of Capital Assets	-	-	2,538	-	-
Gain or Loss on Disposal of Assets Total	**-**	**-**	**2,538**	**-**	**-**
REVENUE OBJECTS TOTAL	**33,848**	**30,179**	**32,933**	**-**	**-**

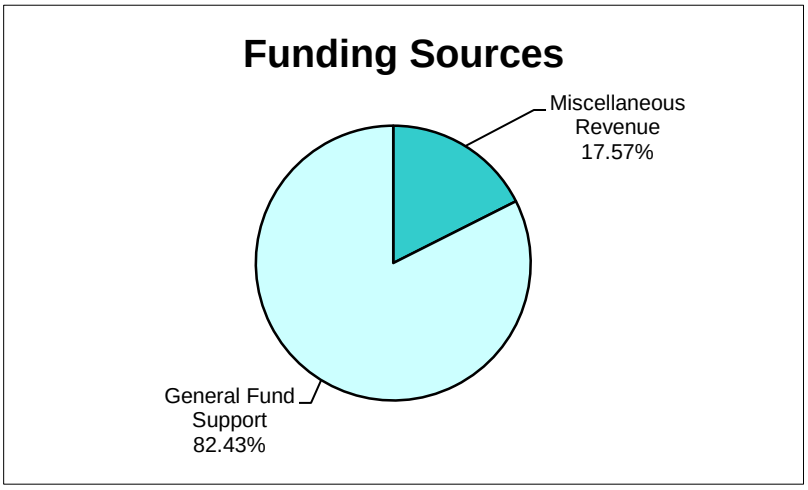
School Superintendent - General Fund

Revenue	$	310,250
Expenditures		1,765,641
Fund Impact	$	(1,455,391)
FTEs		14.00

Function Statement: Perform functions mandated by Title 11, 15, 16, 19, and 42 of Arizona Revised Statutes, Title 7 of the Arizona Administrative Code, and mandates from federal and state education officials. Administers all funds for public school districts in Pima County, including the issuance of warrants for payroll and accounts payable. Provide financial information on school districts to the Pima County Board of Supervisors to set property tax rates and levies. Ensure that all children in Pima County that are home-schooled or attend a private school must be registered with our office. Ensure that all certificated educators in Pima County record their teaching and administrative credentials with this office as required by law. Conduct all school district governing board elections and any special elections called by any school district. Operates the Pima Accommodation District, educational services, school bus services for students in unorganized territory, and multi-district programs.

The School Superintendent also operates a special revenue fund and grant fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	1,751,900	310,250	-	(1,441,650)
FY 2019/20 Elections	300,000			(300,000)
PCN 320849 Reallocation	48,902			(48,902)
New PCN-Program Specialist Unclassified	42,120			(42,120)
Salary Increase Adjustment	35,891			(35,891)
Professional Development	25,000			(25,000)
HSA FY 2018/19 Offset Add Back	18,000			(18,000)
Hardware Adjustment	11,809			(11,809)
Port Charges Adjustment	3,024			(3,024)
Benefits Adjustment	1,871			(1,871)
1% Salary Increase Allocation (half year)	951			(951)
Reverse FY 2018/19 Elections	(300,000)			300,000
Two PCNs moved to Information Technology	(152,119)			152,119
HSA Offset	(20,000)			20,000
Motor Pool Charges Adjustment	(1,708)			1,708
FY 2019/20 Elections		300,000		300,000
Reverse FY 2018/19 Elections		(300,000)		(300,000)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	1,765,641	310,250	-	(1,455,391)
Full Time Equivalents (FTEs)	14.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 14.00, and is unchanged from fiscal year 2018/19 Adopted Budget, although the makeup of the positions is changed. Two FTEs that formerly performed the IT function for the department were moved to Information Technology. One Finance Accountant-Principal position and one Program Specialist-Unclassified position were added.

The fiscal year 2019/20 Recommended Budget expenditures of $1,765,641, are an increase of $13,741, or 0.78%, over the fiscal year 2018/19 Adopted Budget. These increases consist of the fiscal year 2019/20 elections adjustment, a position reallocation, a newly added position, salary increases, professional development, HSA fiscal year 2018/19 offset add back, hardware, port charges, benefits, and the 1% salary increase allocation (half year) expenses for a total of $487,568. Partially offsetting these increases are decreases of $473,827, consisting of the reversal for fiscal year 2018/19 elections, two positons moved to the Information Technology department, HSA offset, and motor pool charges expenses.

The fiscal year 2019/20 Recommended Budget revenues are unchanged from the fiscal year 2018/19 Adopted

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,416,241	1,465,392	1,612,295	1,793,227	1,765,641
Revenues	61,951	112,551	168,120	310,250	310,250

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,121,795	1,095,827	-	1,095,827	1,095,827
Operating Expenses	630,105	669,814	-	669,814	669,814
Total Expenditures	1,751,900	1,765,641	-	1,765,641	1,765,641
Revenues					
Miscellaneous	310,250	310,250	-	310,250	310,250
Total Revenues	310,250	310,250	-	310,250	310,250
General Fund Support	1,441,650	1,455,391	-	1,455,391	1,455,391
Total Funding	1,751,900	1,765,641	-	1,765,641	1,765,641

SUMMARY BY OBJECT

Department: School Superintendent

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	779,190	834,770	514,498	806,641	806,641
Overtime	720	-	884	-	-
Special Assignment Pay	-	-	2,552	-	-
Social Security & Medicare	58,147	62,647	42,675	61,647	61,647
Unemployment Insurance	524	438	278	368	368
Health Insurance Premiums	86,396	77,455	51,558	86,030	86,030
Workers Compensation	2,589	2,742	1,909	2,371	2,371
Life Insurance	438	476	307	476	476
Employer Paid Subsidy	279	288	480	672	672
Arizona State Retirement	87,758	105,717	58,102	135,497	135,497
Elected Official Retirement	9,492	-	26,116	-	-
Dental Insurance Premiums	2,034	1,789	1,233	1,967	1,967
Interdepartmental Salaries - Charged in/Debit	1,573	1,615	560	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(175)	-	-
Interdepartmental Fringe - Charged in/Debit	667	1,615	251	-	-
Budgeted Benefits	-	32,243	-	158	158
Parking Subsidy	115	-	174	-	-
Sick Payout	-	-	32,291	-	-
Vacation Payout	22,839	-	26,509	-	-
HSA Contribution - Employer	15,333	18,000	10,090	19,000	19,000
HSA Expense Offset	-	(18,000)	(10,090)	(19,000)	(19,000)
Personnel Services Total	**1,068,094**	**1,121,795**	**760,202**	**1,095,827**	**1,095,827**
Office Supplies	4,467	20,417	9,888	20,417	20,417
Software Under $5M	-	-	65	-	-
Computer Equipment less than $1,000	1,721	-	-	-	-
Books, Subscriptions & Videos	598	492	313	492	492
Repair & Maintenance Supplies	467	-	-	-	-
Arts & Crafts	-	-	70	-	-
Software Maintenance and Support	2,280	-	-	-	-
In State Training	251	2,500	-	2,500	2,500
In State Travel	20	3,175	269	3,175	3,175
Postage & Freight	70,639	74,500	5,599	74,500	74,500
Printing & Microfilming	75,704	151,700	1,044	151,700	151,700
Security	20	20	-	20	20
Moving and Storage Fees	847	-	-	-	-
Leases & Rental - Real Estate - Internal	275	500	-	500	500

SUMMARY BY OBJECT

Department: School Superintendent

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	915	932	4,243	932	932
R&M Building Services	1,147	-	-	-	-
Other Professional Services	72,217	35,300	5,783	35,300	35,300
Advertising	19,034	46,500	26,328	46,500	46,500
Leases & Rental - Other (Mchnry, Equip, etc.)	1,288	1,240	1,727	1,240	1,240
Janitorial Services	-	-	1,225	-	-
Interdepartmental Supplies & Services - Charged In/Debit	138	-	65	-	-
Electricity	4,785	-	1,770	-	-
Mileage Reimbursement	2,990	4,500	151	4,500	4,500
Motor Pool Charges	9,485	8,897	5,956	7,189	7,189
Dues and Memberships	4,543	6,260	1,350	31,260	31,260
Payments to or on behalf of other governments	250,000	250,000	250,000	250,000	250,000
Computer Hardware - ISF Charges	-	-	-	11,809	11,809
Telephone Provider Charges - External	1,904	-	1,150	-	-
Mobile Devices - External	1,150	1,080	672	1,080	1,080
ISF- IT Port Charges	17,316	20,592	13,728	25,200	25,200
Office Machines & Computers - Non-Capital	-	1,500	-	1,500	1,500
Operating Expenses Total	**544,201**	**630,105**	**331,396**	**669,814**	**669,814**
EXPENDITURE OBJECTS TOTAL	**1,612,295**	**1,751,900**	**1,091,598**	**1,765,641**	**1,765,641**
REVENUE OBJECTS					
Other Misc. Revenue - Governmental and Agency Funds	168,120	310,250	178	310,250	310,250
Miscellaneous Revenue Total	**168,120**	**310,250**	**178**	**310,250**	**310,250**
REVENUE OBJECTS TOTAL	**168,120**	**310,250**	**178**	**310,250**	**310,250**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF SCHOOL SUPERINTENDENT ARE:

- **SCHOOL RESERVE SPECIAL REVENUE FUND**
- **SCHOOL RESERVE GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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SCHOOL RESERVE SPECIAL REVENUE FUND

Expenditures: **2,255,966** **Revenues:** **2,255,966**

FTEs: **0.00**

Function Statement: Provide assistance with education programs for Pima County.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	1,003,139	-	1,003,139	1,003,139
Operating Expenses	-	1,252,827	-	1,252,827	1,252,827
Total Expenditures	-	2,255,966	-	2,255,966	2,255,966
Revenues					
Intergovernmental	-	2,255,966	-	2,255,966	2,255,966
Total Revenues	-	2,255,966	-	2,255,966	2,255,966
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	-	-	-	-	-
Total Funding	-	2,255,966	-	2,255,966	2,255,966

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	2,255,966
Revenues	-	-	-	-	2,255,966
Net Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: School Reserve Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	1,003,139	1,003,139
Personnel Services Total	**-**	**-**	**-**	**1,003,139**	**1,003,139**
Other Operation Supplies	-	-	-	1,252,827	1,252,827
Operating Expenses Total	**-**	**-**	**-**	**1,252,827**	**1,252,827**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**2,255,966**	**2,255,966**
REVENUE OBJECTS					
Other Local Governments Other	-	-	-	2,255,966	2,255,966
Intergovernmental Total	**-**	**-**	**-**	**2,255,966**	**2,255,966**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**2,255,966**	**2,255,966**

SCHOOL RESERVE GRANTS SPECIAL REVENUE FUND

Expenditures: **1,654,059** **Revenues:** **1,654,059**

FTEs: **0.00**

Function Statement: Provide assistance in obtaining education grants/programs for Pima County.

Mandates: ARS 15-308, 15-101, 15-764, and 15-365

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	336,059	-	336,059	336,059
Operating Expenses	1,669,000	1,318,000	-	1,318,000	1,318,000
Total Expenditures	1,669,000	1,654,059	-	1,654,059	1,654,059
Revenues					
Intergovernmental	1,369,000	1,654,059	-	1,654,059	1,654,059
Miscellaneous	300,000	-	-	-	-
Total Revenues	1,669,000	1,654,059	-	1,654,059	1,654,059
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	-	-	-	-	-
Total Funding	1,669,000	1,654,059	-	1,654,059	1,654,059

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,911,254	2,223,062	2,323,837	1,669,000	1,654,059
Revenues	1,748,122	1,870,016	1,704,800	1,669,000	1,654,059
Net Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

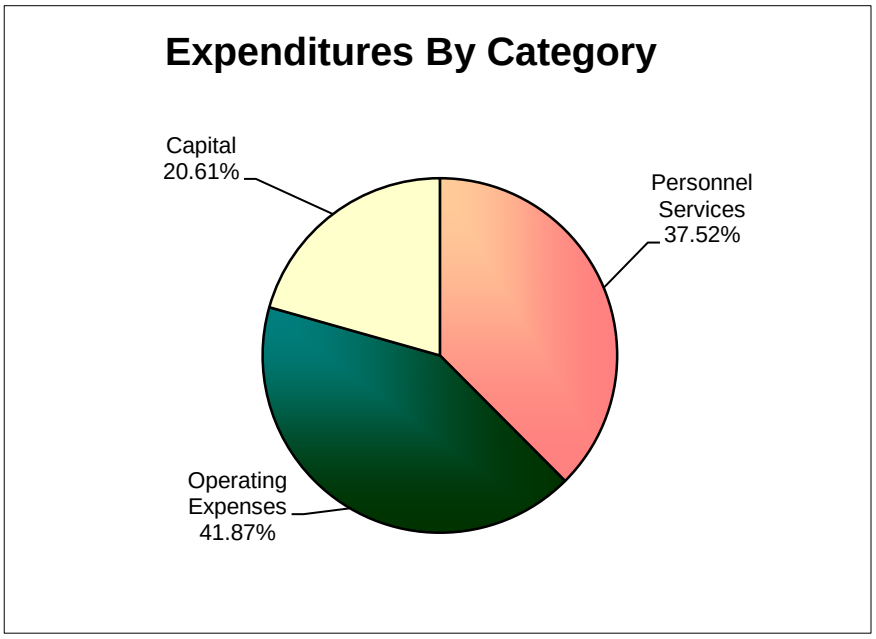
Department: School Reserve Grants Special Revenue Fund

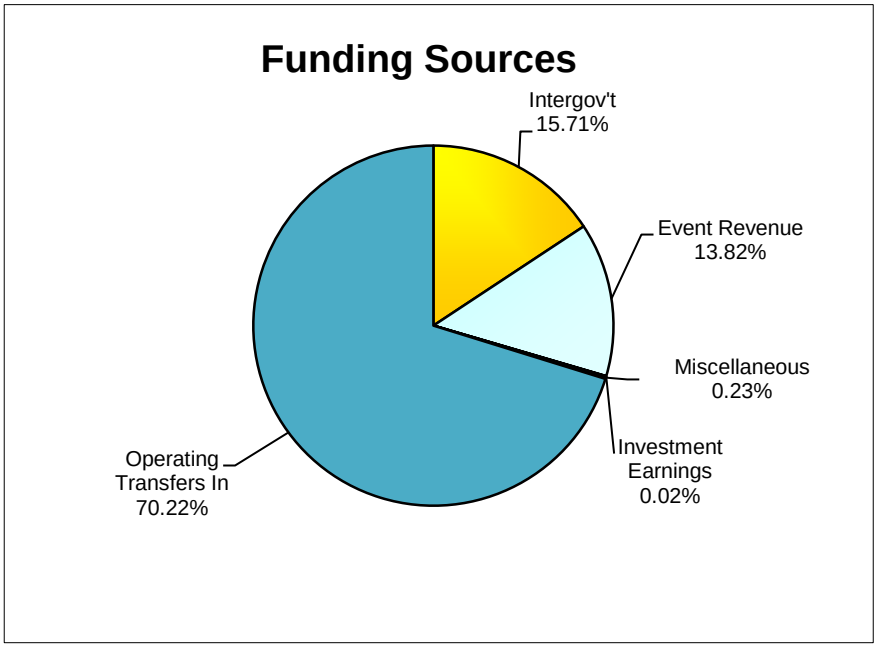
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	2,323,837	-	-	336,059	336,059
Personnel Services Total	**2,323,837**	**-**	**-**	**336,059**	**336,059**
Other Operation Supplies	-	-	-	1,318,000	1,318,000
Dues and Memberships	-	-	300	-	-
Other Miscellaneous Charges	-	1,669,000	-	-	-
Operating Expenses Total	**-**	**1,669,000**	**300**	**1,318,000**	**1,318,000**
EXPENDITURE OBJECTS TOTAL	**2,323,837**	**1,669,000**	**300**	**1,654,059**	**1,654,059**
REVENUE OBJECTS					
Federal Revenue Operating	184,640	385,000	-	400,330	400,330
State Revenue	-	984,000	-	953,729	953,729
State Revenue Grants	732,887	-	-	-	-
Other Local Governments Other	787,273	-	-	300,000	300,000
Intergovernmental Total	**1,704,800**	**1,369,000**	**-**	**1,654,059**	**1,654,059**
Other Misc. Revenue - Governmenta and Agency Funds	-	300,000	-	-	-
Miscellaneous Revenue Total	**-**	**300,000**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**1,704,800**	**1,669,000**	**-**	**1,654,059**	**1,654,059**

Stadium District - Special Revenue Fund

Revenue	$ 3,008,391
Expenditures	9,038,480
Net Transfers	4,528,431
Fund Impact	$ (1,501,658)
FTEs	60.55

Function Statement: Provide venues for an array of community and revenue generating events to include sports, entertainment and cultural opportunities. Provide management and administrative oversight function at the Stadium District. Maintain the buildings and facility infrastructure of the Stadium District to the highest possible standard. Maintain natural grass athletic fields as well as landscaping of Stadium District common areas. Provide landscape maintenance services and best management practices for the Kino Environmental Restoration Project (KERP), in conjunction with Regional Flood Control and other state, and federal agencies.





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	5,164,328	2,394,530	7,553,978	4,784,180
Reverse Prior Year Transfers			(7,553,978)	(7,553,978)
Hotel/Motel Tax			2,362,320	2,362,320
General Fund Support			2,177,931	2,177,931
Ball field Maintenance			1,500,000	1,500,000
COPS 2019 - Debt Service			(1,738,000)	(1,738,000)
KERP Support			189,602	189,602
Reclaimed Water Subsidy			48,628	48,628
COPS 2014 - Debt Service			(827,420)	(827,420)
Stadium South Expansion	2,710,543	115,000		(2,595,543)
Event Center moved from Kino Sports Complex	536,603	20,000	400,313	(116,290)
Landscaping Svc moved from Kino Sports Complex		14,280		14,280
Two parks moved from Kino Sports Complex	353,880	15,500	415,057	76,677
White Sox Revenue		(2,500)		(2,500)
Events Unit	208,188	344,111		135,923
KERP Unit	12,705			(12,705)
Stadium Administration	(73,042)			73,042
Stadium Field	125,275			(125,275)
AZ Car Rental Surcharge		107,470		107,470
Supplemental Requests				
None Submitted				-
Total Recommended Budget	9,038,480	3,008,391	4,528,431	(1,501,658)
Full Time Equivalents (FTEs)	60.55			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs of 60.55 is an increase of 14.81 FTEs over the fiscal year 2018/19 Adopted Budget due to the addition of 9.25 FTEs for the South Expansion and 6.00 FTEs moved from Kino Sports Complex offset by a decrease of 0.44 FTEs for existing positions.

The fiscal year 2019/20 Recommended Budget expenditures of $9,038,480 is an of increase $3,874,152, or 75.02%, over the fiscal year 2018/19 Adopted Budget primarily due to the opening of the new Stadium South Expansion, the entire budget from Kino Sports Complex (KSC) transferred in, as well as utilities, and salaries. The Event Center was moved into the Kino Sports Complex from Facilities Management as of July 1, 2018 and is included in the budget transferred in from KSC.

The fiscal year 2019/20 Recommended Budget revenues of $3,008,391 is an increase of $613,861, or 25.64%, from the fiscal year 2018/19 Adopted Budget. The increases of $616,366 is due to more scheduled events, the new Stadium South Expansion, AZ Car Rental Surcharge, and the addition of the Event Center, Landscaping Services, and the Sam Lena and Willie Blake Parks from the Kino Sports Complex. These increases were offset by a decrease of $2,500 in White Sox revenue.

The Table below summarizes the operating transfers for the Stadium District:

	FY 2018/2019 Adopted	FY 2018/2019 Projected	FY 2019/2020 Recommended
General Fund Support			
General Fund - Ball Fields Maintenance Transfer In	$ 1,058,002	$ 1,058,002	$ 1,500,000
General Fund - Stadium GF Support Transfer In	4,767,931	4,767,931	2,993,301
Total General Fund Support Net Transfers	5,825,933	5,825,933	4,493,301
Other Transfers			
General Fund - Hotel Tax Proceeds Transfer In	2,445,699	2,445,699	2,362,320
RWRD - Reclaimed Water Cost Subsidy	32,236	32,236	48,628
Debt Service - COPs 2019 (Transfer Out)	(928,000)	(928,000)	(1,738,000)
General Fund - Debt Service (Transfer Out)	-	(464,820)	-
Debt Service - COPs 2014 (Transfer Out)	-	-	(827,420)
Debt Service - COPs 2010 (Transfer Out)	(11,492)	(11,492)	-
Regional Flood Control - KERP Transfer In	189,602	189,602	189,602
Total Other Transfers Net Transfers	1,728,045	1,263,225	35,130
Net Transfers	$ 7,553,978	$ 7,089,158	$ 4,528,431

The fiscal year 2019/20 Recommended Budget operating transfer to the Stadium for hotel/motel tax revenue of $2,362,320 is a decrease of $83,379 from the fiscal year 2018/19 Adopted Budget.

Pursuant to the Intergovernmental Agreement between Pima County and the Pima County Stadium District for Personnel and Services Contract No. 01-57-P-132729-0603 (dated June 17, 2003, recorded in Docket 12080 at Page 213 on June 26, 2003), employees performing work for the Pima County Stadium District are Pima County employees assigned to do work for the Pima County Stadium District. For budgetary purposes only, these employees are shown as FTEs within the Pima County Stadium District. The actual status of these employees during the course of the Intergovernmental Agreement will continue to be as Pima County employees, subject to the Pima County Personnel Policies and Merit Rules. This Agreement terminates on February 1, 2022 and is subject to an automatic successive five-year renewal unless otherwise earlier terminated.

Recommended revenue sources:

Car Rental Surcharge	$ 1,587,000
Special Events Revenue	1,395,611
Miscellaneous Revenue	23,280
Pooled Investment Interest	2,500
	$ 3,008,391

Recommended capital expenditures:

Goals, goal post, scoreboards, benches, bleachers, dividers	$	635,400
Golf Carts, Progators, new field maintenance equipment		502,000
Televisions, vacuum, other equipment for South Expansion		369,500
Industrial washer & dryers, new concession equipment		266,100
Renovation of Stadium Field		50,000
Gym room partition/divider		25,000
New copier, printer, scanner for South Expansion building		15,000
	$	1,863,000

Note: $1,460,000 of Recommended Capital Expenditures are for the new Stadium South Expansion

The department did not submit any requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	4,853,380	5,741,288	5,406,690	5,157,206	9,038,480
Revenues	2,614,496	2,658,344	2,852,305	2,895,314	3,008,391
Transfers In/(Out)	1,598,389	1,965,822	1,776,774	7,089,158	4,528,431

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	2,575,311	3,391,526	-	3,391,526	3,391,526
Operating Expenses	2,224,017	3,783,954	-	3,783,954	3,783,954
Capital Equipment >$5,000	365,000	1,863,000	-	1,863,000	1,863,000
Total Expenditures	5,164,328	9,038,480	-	9,038,480	9,038,480
Revenues					
Intergovernmental	1,479,530	1,587,000	-	1,587,000	1,587,000
Charges for Services	910,000	1,395,611	-	1,395,611	1,395,611
Investment Earnings	5,000	2,500	-	2,500	2,500
Miscellaneous	0	23,280	-	23,280	23,280
Total Revenues	2,394,530	3,008,391	-	3,008,391	3,008,391
Transfers In/(Out)	7,553,978	4,528,431	-	4,528,431	4,528,431
Fund Balance Decr/(Incr)	(4,784,180)	1,501,658	-	1,501,658	1,501,658
Total Funding	5,164,328	9,038,480	-	9,038,480	9,038,480

SUMMARY BY OBJECT

Department: Stadium District

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,465,838	1,668,006	984,522	2,122,220	2,122,220
Overtime	14,205	15,000	4,056	20,000	20,000
Temporary Help	113,726	150,706	94,818	234,416	234,416
Holiday Worked Pay	12,206	5,000	9,331	16,500	16,500
Social Security & Medicare	120,086	136,304	82,897	179,397	179,397
Unemployment Insurance	1,188	954	600	1,069	1,069
Health Insurance Premiums	252,991	232,521	156,376	329,691	329,691
Workers Compensation	52,847	60,946	39,119	75,376	75,376
Life Insurance	1,163	1,325	749	1,869	1,869
Arizona State Retirement	173,367	192,466	117,364	255,598	255,598
Dental Insurance Premiums	3,457	3,414	2,173	4,835	4,835
Interdepartmental Salaries - Charged out/Credit	(679)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	110,213	93,824	70,919	110,334	110,334
Interdepartmental Fringe - Charged out/Credit	(241)	-	(251)	-	-
Interdepartmental Fringe - Charged in/Debit	36,295	32,263	24,530	37,890	37,890
Labor Distribution Fringe Charged out/Credit	(13,931)	(15,837)	(8,770)	-	-
Labor Distribution Fringe Charged in/Debit	(1,258)	-	379	-	-
Labor Distribution Salaries Charged out/Credit	(40,931)	(46,365)	(27,508)	-	-
Labor Distribution Salaries Charged in/Debit	(4,669)	-	3,157	-	-
Budgeted Benefits	-	7,304	-	2,331	2,331
Sick Payout	2,446	25,000	23,540	-	-
Vacation Payout	11,979	12,480	7,133	-	-
HSA Contribution - Employer	44,333	47,000	29,445	88,000	88,000
HSA Expense Offset	-	(47,000)	(29,445)	(88,000)	(88,000)
Personnel Services Total	**2,354,631**	**2,575,311**	**1,585,134**	**3,391,526**	**3,391,526**
Office Supplies	11,671	17,100	6,726	24,600	24,600
Software Under $5M	662	2,500	-	1,000	1,000
Computer Equipment less than $1,000	1,572	250	-	2,750	2,750
Food Supplies	10,841	5,000	64,848	9,600	9,600
Food Preparations Supplies	76	1,000	-	4,500	4,500
Medical & Lab Supplies	-	500	98	2,500	2,500
Fuel & Oil	7,557	6,600	5,334	14,000	14,000
Books, Subscriptions & Videos	-	800	33	600	600

SUMMARY BY OBJECT

Department: Stadium District

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Repair & Maintenance Supplies	213,823	275,000	183,896	369,100	369,100
Chemicals	103,917	144,500	63,818	307,500	307,500
Janitorial Supplies	12,041	32,000	6,100	66,150	66,150
Clothing, Uniforms, and Safety Apparel	12,918	14,000	5,468	21,000	21,000
Promotional Items	12,317	4,500	1,170	21,000	21,000
Other Operation Supplies	61,499	60,000	40,405	139,000	139,000
Tools & Equipment Under $1,000	25,872	25,350	12,646	65,600	65,600
Furniture Under $1,000	24,711	7,000	-	20,400	20,400
Signage Supplies & Services	9,889	35,000	-	57,500	57,500
Vandalism Repairs	-	3,000	-	8,000	8,000
Sports-Recreational Field Supplies	-	45,832	9,034	134,000	134,000
Engineering Services	3,315	-	-	-	-
Accounting and Auditing Services	14,500	15,000	14,500	15,000	15,000
Software Maintenance and Support	6,163	5,000	4,251	10,000	10,000
Medical Professional Services	2,385	2,500	2,567	5,000	5,000
In State Training	5,075	4,700	540	7,300	7,300
Postage & Freight	5,774	2,050	2,725	2,900	2,900
Printing & Microfilming	4,152	3,700	3,615	10,200	10,200
Security	29,117	27,500	22,916	36,900	36,900
R&M-Machinery & Equipment Services	124,109	104,500	29,213	147,500	147,500
R&M Building Services	236,752	125,344	48,921	305,000	305,000
R&M Grounds and Landscaping	87,633	80,000	10,533	154,000	154,000
Other Professional Services	9,742	1,500	15,482	4,000	4,000
Banking Credit Card Fees and Charges	4,044	4,000	3,158	4,000	4,000
Advertising	12,701	8,200	1,402	19,300	19,300
Laundry & Linen Services	8,549	8,300	5,046	12,600	12,600
Leases & Rental - Other (Mchnry, Equip, etc.)	41,921	50,000	75,207	84,500	84,500
Satellite and Cable Charges	-	3,500	5,589	5,000	5,000
Janitorial Services	-	40,000	39,038	80,000	80,000
Pest Control Services	-	2,000	4,567	14,700	14,700
Interdepartmental Supplies & Services - Charged In/Debit	11,955	8,700	6,027	9,050	9,050
Departmental Overhead - Charged In/Debit	2,556	6,000	-	-	-
County Administrative Overhead	736,788	-	-	-	-
Parking Charges	-	-	2	-	-
Electricity	285,947	347,500	174,534	505,500	505,500
Water & Sewer	229,456	140,000	151,706	338,500	338,500
Natural Gas	9,749	12,000	8,341	30,000	30,000

SUMMARY BY OBJECT

Department: Stadium District

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Waste Disposal and Recycling	46,100	45,000	29,164	49,700	49,700
Mileage Reimbursement	23	-	-	-	-
Motor Pool Charges	9,944	30,420	28,333	19,488	19,488
Regulatory Permitting Fees	11,630	6,800	7,342	12,800	12,800
Dues and Memberships	3,280	4,000	1,935	5,900	5,900
Other Miscellaneous Charges	16,805	9,250	117	9,250	9,250
General Liability Insurance Premiums	27,672	23,355	15,568	22,044	22,044
Property Damage Insurance Premiums	27,048	28,095	18,736	33,158	33,158
Interest Expense - Pooled Investments	48,741	25,200	37,304	25,200	25,200
Bad Debt Expense AP05 (Finance Only)	1,131	-	-	-	-
Computer Hardware - ISF Charges	32,335	37,249	24,840	39,215	39,215
Server and Storage - ISF Charges	25,988	31,092	20,728	37,740	37,740
Software - ISF Charges	9,595	9,526	6,352	9,289	9,289
Solar Energy	127,609	160,000	68,213	250,000	250,000
Telephone Provider Charges - External	8,873	12,000	6,189	11,320	11,320
Internet Charges - External	-	6,500	-	600	600
Mobile Devices - External	23,549	34,500	12,588	32,300	32,300
ISF- IT Port Charges	41,736	49,104	32,736	58,200	58,200
Furniture - Non-Capital	-	10,000	-	30,000	30,000
Office Machines & Computers - Non-Capital	-	3,000	-	8,000	8,000
Kitchen & Laundry Equipment - Non-Capital	10,480	5,000	-	25,000	25,000
Other Machines & Equipment - Non-Capital	62,558	-	7,006	11,000	11,000
Sports-Recreational Field Equipment - Non-Capital	-	12,000	15,237	24,000	24,000
Operating Expenses Total	**2,916,846**	**2,224,017**	**1,361,844**	**3,783,954**	**3,783,954**
Land Improvements - Capital	73,820	50,000	-	50,000	50,000
Fixed Equipment - Capital	-	100,000	-	25,000	25,000
Motor Vehicles - Capital	12,913	125,000	-	502,000	502,000
Office Machines & Computers - Capital	-	-	-	15,000	15,000
Kitchen & Laundry Equipment - Capital	-	20,000	-	266,100	266,100
Other Machines & Equipment - Capital	48,480	40,000	23,368	369,500	369,500
Sports-Recreational Field Equipment - Capital	-	30,000	-	635,400	635,400
Capital Equipment > $5,000 Total	**135,213**	**365,000**	**23,368**	**1,863,000**	**1,863,000**

SUMMARY BY OBJECT

Department: Stadium District

Object Name	2017/2018 Actual	2018/2019 Adopted	2018/2019 Actuals Thru Feb 28 2019	2019/2020 Requested	2019/2020 Recommended
EXPENDITURE OBJECTS TOTAL	**5,406,690**	**5,164,328**	**2,970,346**	**9,038,480**	**9,038,480**
REVENUE OBJECTS					
State Revenue Car Rental Surcharge	1,530,069	1,479,530	798,293	1,587,000	1,587,000
State Revenue RV Space Surcharge	70,890	-	-	-	-
Intergovernmental Total	**1,600,959**	**1,479,530**	**798,293**	**1,587,000**	**1,587,000**
Facilities Rent Fees	-	-	4,700	30,000	30,000
Retail Events Revenue	185,643	175,000	175,593	195,000	195,000
Sports Events Revenue	910,255	670,000	678,442	1,015,000	1,015,000
Community and Charity Events Revenue	65,010	50,000	53,987	87,500	87,500
Concession Revenue	172,437	85,000	152,797	190,000	190,000
Entertainment Events Revenue	86,782	95,000	140,627	155,000	155,000
Revenue Discounts	(179,123)	(165,000)	(200,039)	(276,889)	(276,889)
Charges for Services Total	**1,241,004**	**910,000**	**1,006,107**	**1,395,611**	**1,395,611**
Interest Revenue Pooled Investments - GOV, AGCY Funds	2,406	5,000	2,003	2,500	2,500
Investment Earnings Total	**2,406**	**5,000**	**2,003**	**2,500**	**2,500**
Rent and Royalties	-	-	13,374	9,000	9,000
Other Misc. Revenue - Governmental and Agency Funds	7,095	-	759	14,280	14,280
NSF Check Charge Revenue Source	-	-	25	-	-
Miscellaneous Revenue Total	**7,095**	**-**	**14,158**	**23,280**	**23,280**
Cash Proceeds - Sale of Capital Assets	841	-	-	-	-
Gain or Loss on Disposal of Assets Total	**841**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**2,852,305**	**2,394,530**	**1,820,561**	**3,008,391**	**3,008,391**

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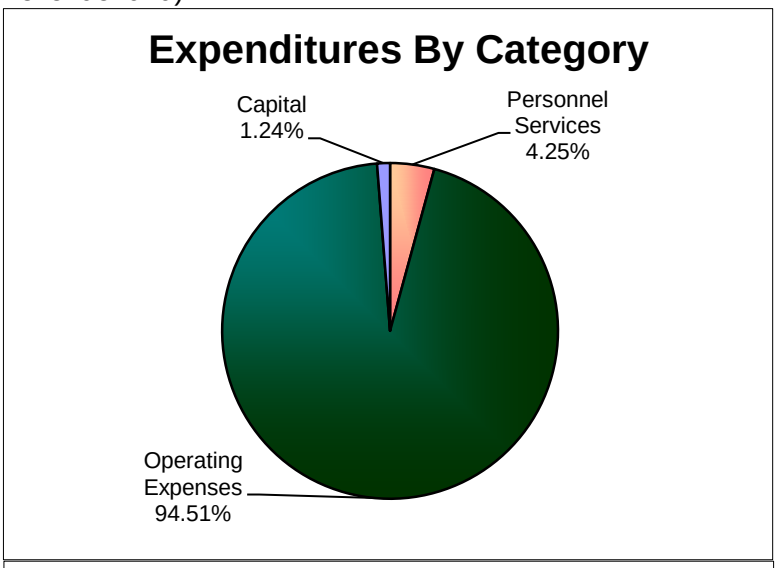
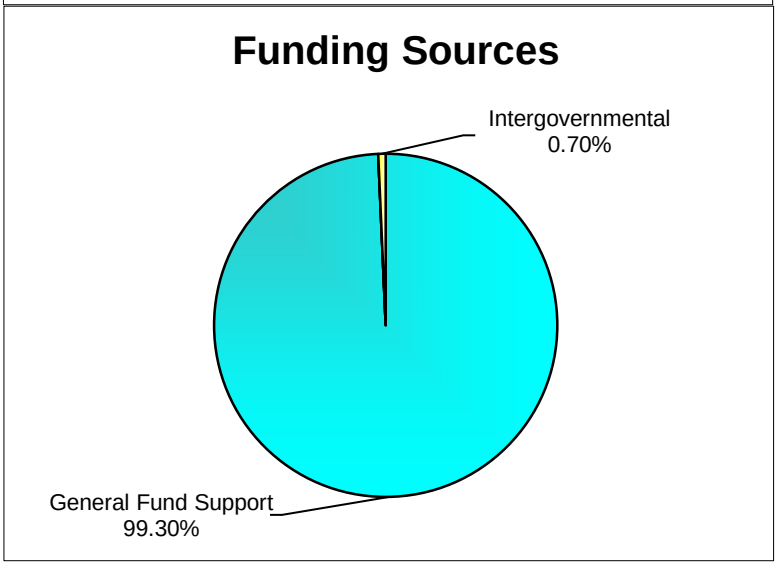
Behavioral Health – General Fund

Revenue	$ 312,000
Expenditures	44,755,025
Fund Impact	$ (44,443,025)
FTEs	22.63

Function Statement: Ensure the County's compliance with statutory obligations regarding health care and mental health care by funding of, and adjudicating claims for the County's Title 36 mental health responsibilities. Provide lease oversight of County-owned equipment at Kino Campus Banner Health Pavilion (BHP) and Crisis Response Center (CRC). Fund and administer the Pima County Restoration to Competency Program housed at the Pima County Adult Detention Center and fund services provided for program patients at the Arizona State Hospital (ASH). Fund the County's responsibility for forensic evidence collection related to sexual assault or child abuse pursuant to ARS 13-1414. Oversee the health care services provided to the populations at the Pima County adult and juvenile detention centers by monitoring the performance of health care providers under contract with Pima County to provide such services ensuring the provision of quality health care and the reduction of Pima County liability.

Behavioral Health also operates Behavioral Health Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	45,168,659	69,765		(45,098,894)
ABOR Payment for Banner - UMC South	15,000,000			(15,000,000)
HSA FY 2018/19 Offset Add Back	40,000			(40,000)
Server/Storage Adjustment	10,668			(10,668)
Benefits Adjustment	3,675			(3,675)
FY 2019/20 1% Salary Increase Adjustment	2,170			(2,170)
Hardware Adjustment	1,730			(1,730)
Port Charges Adjustment	1,512			(1,512)
Software Adjustment	114			(114)
HSA Offset	(36,000)			36,000
Two Positions Moved to Grants Mgmt and Innov	(166,700)			166,700
Three Positions Moved to Health Dept	(270,803)			270,803
Reverse Prior Year Allocation of UAMC-South	(15,000,000)			15,000,000
Restoration to Competency		242,235		242,235
Supplemental Requests				
None Submitted				-
Total Recommended Budget	44,755,025	312,000	-	(44,443,025)
Full Time Equivalents (FTEs)	22.63			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs in the department decreased by 2.00 from the fiscal year 2018/19 Adopted Budget FTEs of 24.63. Five positions were distributed between the Health Department and Grants Management and Innovation due to a reorganization that was implemented at the end of December 2018. These decreases are partially offset by adding an additional support staff in the current fiscal year and the department requesting for Program Manager and Program Coordinator positions assigned under the Behavioral Health Administration unit.

The fiscal year 2019/20 Recommended Budget expenditures decreased by $413,634. Base expenditure decreases were made to salary and benefits associated with the five position transfer to other departments totaling $437,503. Expenditure increases were made to hardware, server/storage, and software charges of $12,512, net HSA Offset of $4,000, benefits adjustment of $3,675, fiscal year 2019/20 1% salary increase allocation of $2,170, and port charges of $1,512.

The Recommended Budget revenue for fiscal year 2019/20 increased by $242,235 over fiscal year 2018/19 Adopted Budget primarily due to the recognition of revenue received for Restoration to Competency.

Budgeted mandated payments to the state are $716,507, unchanged from fiscal year 2018/19 Adopted Budget. As of fiscal year 2018/19 the County is no longer required to pay a share of the costs associated with the commitment of Sexually Violent Persons (SVP). The Seriously Mentally III (SMI) contribution to the State program is $3,064,936 and is unchanged from fiscal year 2018/19 Adopted Budget.

Budgeted state mandated local services include $3,347,037 for behavioral health, a decrease of $763,620 compared to fiscal year 2018/19 Adopted Budget. Restoration to Competency (RTC) is budgeted at $787,306, a $765,595 decrease compared to fiscal year 2018/19 Adopted Budget.

The Inmate Health Care contracted budget of $16,500,000 provides for Juvenile Detention and Adult Detention healthcare. This is a decrease of $485,495 from fiscal year 2018/19 Adopted Budget.

The department provides oversight for agreements with CODAC (for Southern Arizona Center Against Sexual Assault SACASA) and Southern Arizona Children's Advocacy Center (SACAC). Fiscal year 2019/20 funding for SACASA and SACAC is $209,081 and $255,000 respectively, and remains unchanged from fiscal year 2018/19. These contractual agreements help the County meet its mandate of forensic evidence collection for prosecution of certain crimes.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	2019/2020 Recommended
Expenditures	31,277,255	32,833,290	36,010,962	45,243,310	44,755,025
Revenues	207,561	396,715	641,837	194,964	312,000
Transfers In/(Out)	-	-	81,067	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	2019/2020 Department Base Request	2019/2020 Department Supplemental	2019/2020 Department Total Request	2019/2020 Recommended
Expenditures					
Personnel Services	2,030,063	1,903,568	-	1,903,568	1,903,568
Operating Expenses	43,138,596	42,296,457	-	42,296,457	42,296,457
Capital	-	555,000	-	555,000	555,000
Total Expenditures	45,168,659	44,755,025	-	44,755,025	44,755,025
Revenues					
Intergovernmental	-	312,000	-	312,000	312,000
Miscellaneous	69,765	-	-	-	-
Total Revenues	69,765	312,000	-	312,000	312,000
General Fund Support	45,098,894	44,443,025	-	44,443,025	44,443,025
Total Funding	45,168,659	44,755,025	-	44,755,025	44,755,025

The County Administrator's Recommended Budget includes the $15.0 million payment to ABOR for Banner - University Medical Center South, formerly known as University of Arizona Medical Center South Campus Hospital.

SUMMARY BY OBJECT

Department: Behavioral Health

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,211,931	1,538,055	903,748	1,395,306	1,395,306
Overtime	1,932	-	1,294	-	-
Social Security & Medicare	91,958	115,037	67,161	105,405	105,405
Unemployment Insurance	907	805	488	635	635
Health Insurance Premiums	160,689	185,154	114,798	151,360	151,360
Workers Compensation	4,901	5,963	3,789	5,597	5,597
Life Insurance	661	849	481	748	748
Employer Paid Subsidy	233	288	288	672	672
Arizona State Retirement	138,634	176,831	105,826	165,147	165,147
Dental Insurance Premiums	3,125	3,753	2,470	3,137	3,137
Interdepartmental Salaries - Charged out/Credit	-	(94,534)	(3,015)	(66,409)	(66,409)
Interdepartmental Salaries - Charged in/Debit	229,957	95,550	69,564	109,280	109,280
Interdepartmental Fringe - Charged out/Credit	-	(28,360)	(869)	(27,162)	(27,162)
Interdepartmental Fringe - Charged in/Debit	86,601	23,888	39,845	59,127	59,127
Labor Distribution Fringe Charged out/Credit	(2,223)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	58	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(18,006)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	223	-	-	-	-
Budgeted Benefits	-	6,784	-	725	725
Sick Payout	18,625	-	-	-	-
Vacation Payout	20,713	-	13,092	-	-
HSA Contribution - Employer	28,833	40,000	20,564	34,000	34,000
HSA Expense Offset	-	(40,000)	(20,564)	(34,000)	(34,000)
Personnel Services Total	**1,979,752**	**2,030,063**	**1,318,960**	**1,903,568**	**1,903,568**
Office Supplies	11,729	17,500	4,482	23,000	23,000
Software Under $5M	54,064	100,000	558	532,909	532,909
Computer Equipment less than $1,000	316	-	65	-	-
Food Supplies	-	-	162	-	-
Medical & Lab Supplies	-	-	12,118	-	-
Books, Subscriptions & Videos	1,482	-	-	22,275	22,275
Repair & Maintenance Supplies	15,373	17,000	7,406	-	-
Classroom Educational Testing Supplies	98	-	-	-	-
Other Operation Supplies	894	-	37	-	-

SUMMARY BY OBJECT

Department: Behavioral Health

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Tools & Equipment Under $1,000	56,282	-	-	-	-
Furniture Under $1,000	22,207	-	434	10,080	10,080
Lawyers	1,440	-	3,981	25,000	25,000
Miscellaneous Legal Expenses	-	-	415	-	-
Engineering Services	-	-	-	8,000	8,000
Telecommunication Services	7,070	-	-	-	-
Accounting and Auditing Services	187	2,000	-	-	-
Software Maintenance and Support	-	-	112,600	208,000	208,000
Medical Professional Services	398,992	957,100	302,671	310,000	310,000
Patient Transportation	22,213	422,064	67,062	150,000	150,000
Outside Hospitals Clinics	2,248,822	3,243,834	1,175,826	3,047,037	3,047,037
Medical Services for Inmates	12,457,132	17,776,782	7,179,764	16,500,000	16,500,000
Other Support Care	25,500	27,700	16,200	-	-
In State Training	216	-	2,048	50,000	50,000
Out of State Training	-	-	1,522	60,000	60,000
In State Travel	-	-	933	-	-
Out of State Travel	3,121	-	2,080	35,000	35,000
Postage & Freight	975	1,000	432	-	-
Printing & Microfilming	82	2,000	94	-	-
Moving and Storage Fees	2,522	-	-	-	-
R&M-Machinery & Equipment Services	425	15,000	135	-	-
R&M Building Services	78,014	-	-	-	-
Other Professional Services	119,509	736,593	48,127	500,000	500,000
Advertising	5,481	2,700	1,041	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	3,086	-	957	-	-
Interdepartmental Supplies & Services - Charged In/Debit	398	-	19	-	-
Parking Charges	-	-	109	-	-
Mileage Reimbursement	2,569	3,500	560	-	-
Motor Pool Charges	-	2,500	-	-	-
Dues and Memberships	498	-	505	-	-
Other Miscellaneous Charges	1,831	-	328	-	-
Payments to or on behalf of other governments	3,435,029	3,981,443	2,149,646	3,709,081	3,709,081
Payments To Agencies	15,000,000	15,760,530	10,000,000	-	15,000,000
Job Training & Training Supplies	503	-	26	-	-
Computer Hardware - ISF Charges	14,444	18,602	12,408	20,804	20,804
Server and Storage - ISF Charges	23,501	31,600	21,072	33,578	33,578
Software - ISF Charges	1,535	8,060	5,376	19,094	19,094
Telephone Provider Charges - External	759	-	526	-	-

SUMMARY BY OBJECT

Department: Behavioral Health

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Mobile Devices - External	5,770	-	2,368	-	-
ISF- IT Port Charges	7,104	11,088	7,392	12,599	12,599
Justice Reform Support	-	-	-	2,000,000	2,000,000
Office Machines & Computers - Non-Capital	-	-	-	10,000	10,000
Medical & Laboratory Equipment - Non-Capital	-	-	-	10,000	10,000
Telecommunication Equipment - Non-Capital	37	-	-	-	-
Operating Expenses Total	**34,031,210**	**43,138,596**	**21,141,485**	**27,296,457**	**42,296,457**
Fixed Equipment - Capital	-	-	-	555,000	555,000
Capital Equipment > $5,000 Total	**-**	**-**	**-**	**555,000**	**555,000**
EXPENDITURE OBJECTS TOTAL	**36,010,962**	**45,168,659**	**22,460,445**	**29,755,025**	**44,755,025**
REVENUE OBJECTS					
State Revenue	234,286	-	-	-	-
RTC Out of County Inmate Revenue	-	-	195,100	312,000	312,000
Intergovernmental Total	**234,286**	**-**	**195,100**	**312,000**	**312,000**
Refunds for COE Claims	-	-	17,119	-	-
Charges for Services Total	**-**	**-**	**17,119**	**-**	**-**
Other Misc. Revenue - Governmental and Agency Funds	407,551	69,765	46,452	-	-
Miscellaneous Revenue Total	**407,551**	**69,765**	**46,452**	**-**	**-**
REVENUE OBJECTS TOTAL	**641,837**	**69,765**	**258,671**	**312,000**	**312,000**

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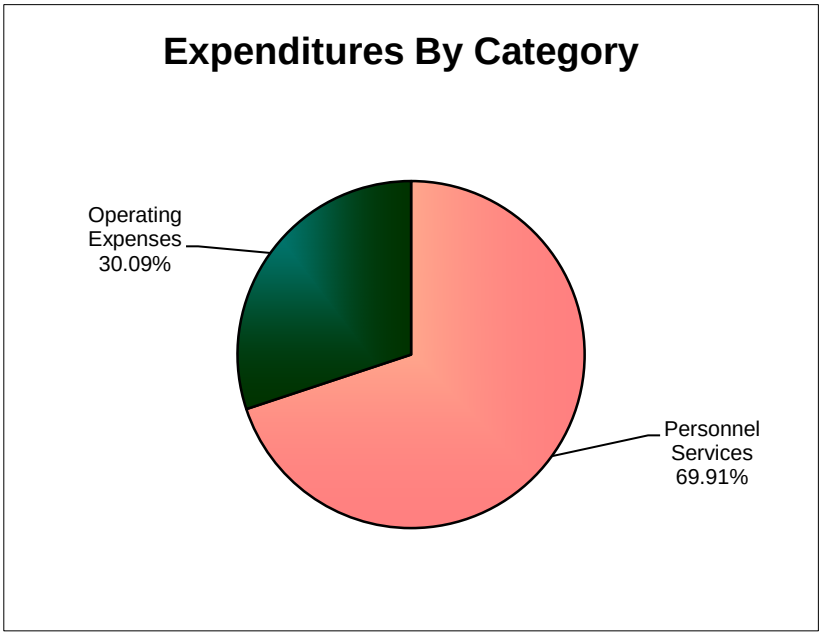
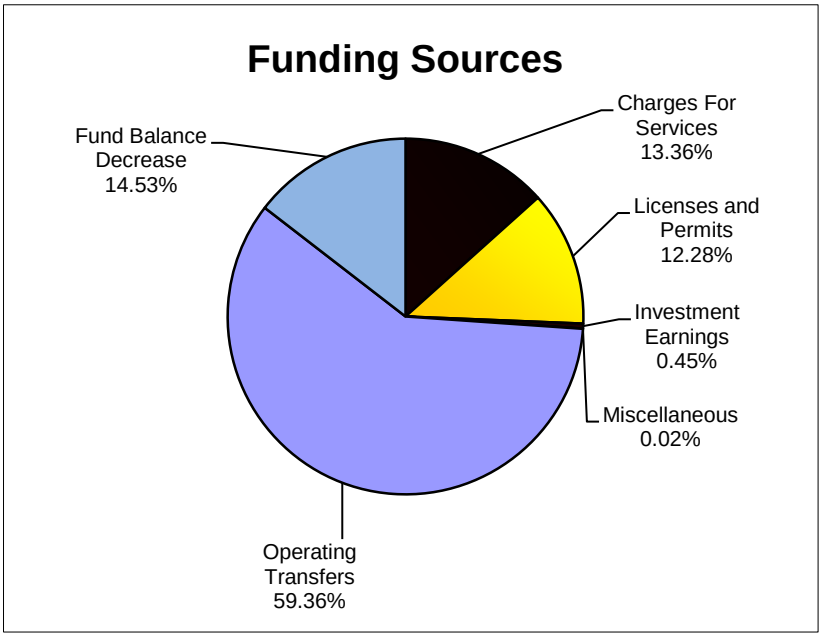
Health - Special Revenue Fund

Revenue	$	4,744,585
Expenditures		16,217,784
Net Transfers		8,831,916
Fund Impact	$	(2,641,283)
FTEs		194.10

Function Statement: Facilitate access to care for all Pima County residents; promote a safe, healthy, and prepared Pima County; stimulate collaboration across Pima County on issues of community health, safety, and well-being; and grow and sustain a public health workforce that is prepared and knowledgeable.

Health also operates Health Grants (a special revenue fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	15,056,562	4,741,960	7,833,398	(2,481,204)
Reverse Prior Year Operating Transfer			(7,833,398)	(7,833,398)
Base General Fund Subsidy			10,788,654	10,788,654
Salary & Wages Adjustment	372,122			(372,122)
Labor Distribution Salaries Charge In Adjustment	306,381			(306,381)
Three Positions Moved from Behavioral Health	270,803			(270,803)
General Liability Insurance Premiums Adjustment	131,980			(131,980)
Arizona State Retirement Adjustment	128,684			(128,684)
Labor Distribution Fringe Charge In Adjustment	127,196			(127,196)
Social Security & Medicare Adjustment	64,877			(64,877)
Leases & Rental - Real Estate Adjustment	59,508			(59,508)
Interdepartmental Salaries - Charge Out Adjustment	54,419			(54,419)
Software Maintenance and Support Adjustment	49,500			(49,500)
Other Professional Services Adjustment	43,803			(43,803)
Labor Distribution Fringe Charge Out Adjustment	41,550			(41,550)
Janitorial Services Adjustment	33,823			(33,823)
Hardware Adjustment	32,314			(32,314)
Payments to Agencies Adjustment	31,170			(31,170)
Health Insurance Premiums Adjustment	30,463			(30,463)
Miscellaneous Expenses Adjustment	14,905			(14,905)
Budgeted Benefits Adjustment	(38,918)			38,918
Labor Distribution Salaries Charge Out Adjustment	(43,149)			43,149
Payments To/On Behalf of Other Govts Adjustment	(45,228)			45,228
Drugs & Pharmaceuticals Adjustment	(58,854)			58,854
Medical & Lab Supplies Adjustment	(59,764)			59,764
R&M Building Services Adjustment	(68,956)			68,956
Interdepartmental Salaries - Charge In Adjustment	(71,157)			71,157
Software Under $5 Million Adjustment	(94,592)			94,592
Departmental Overhead - Charge Out Adjustment	(151,658)			151,658
License and Permits Adjustment		249,181		249,181
Interest Revenue Pooled Investments Adjustment		81,881		81,881
Health Fees Adjustment		(328,437)		(328,437)
Transfer Out to Health Grants			(1,956,738)	(1,956,738)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	16,217,784	4,744,585	8,831,916	(2,641,283)
Full Time Equivalents (FTEs)	194.10			

Comments/Issues

FTEs in the department increased by 11.40 from the fiscal year 2018/19 Adopted Budget FTEs of 182.70 due to a 5.00 FTE increase driven by the expansion of the Consumer Health and Food Safety program, a 3.00 FTE transfer from Behavioral Health due to organizational changes, 1.00 FTE increase in operational support due to an oversight in prior year budget, 1.00 FTE increase from Health Grants to Outreach, Prevention and Education, and 1.40 in multiple position adjustments.

The fiscal year 2019/20 Recommended Budget expenditures are $1,161,222, or 7.71%, higher than the fiscal year 2018/19 Adopted Budget. Expenditures increases are due to salary and wage, labor distribution salaries charge in, three position move from Behavioral Health, general liability insurance premiums, Arizona State Retirement, labor distribution fringe charge in, social security and medicare, leases and rental real estate, interdepartmental salaries charge out, software maintenance and support, other professional services, labor distribution fringe charge out, janitorial services, hardware, payments to agencies, health insurance premiums, and miscellaneous expenses. These increases are offset by decreases in departmental overhead, software under $5 million, interdepartmental salaries charge in, R&M building services, medical and laboratory supplies, drugs and pharmaceuticals, payments to/on behalf of other governments, labor distribution salaries charge out, and budgeted benefits.

The Recommended Budget revenues for fiscal year 2019/20 are an increase of $2,625, or 0.02%, due to increases in license and permits, and investment earnings which are offset by health fees.

Operating transfers out are budgeted for grants match of $1,956,738.

The General Fund Support amount for fiscal year 2019/20 is $10,788,654, a $563,431 increase over the fiscal year 2018/19 Adopted Budget subsidy of $10,225,223.

Recommended revenue sources:

Charges for Services	$	2,427,298
Licenses & Permits		2,232,406
Investment Earnings		81,881
Miscellaneous Revenue		3,000
	$	4,744,585

The Recommended Budget includes no capital expenditures.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	12,736,704	12,683,925	13,286,061	14,092,646	16,217,784
Revenues	4,061,442	4,113,250	4,622,583	4,882,778	4,744,585
Transfers In/(Out)	9,948,544	9,254,999	8,726,409	7,833,556	8,831,916

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	10,089,893	11,338,404	-	11,338,404	11,338,404
Operating Expenses	4,966,669	4,879,380	-	4,879,380	4,879,380
Total Expenditures	15,056,562	16,217,784	-	16,217,784	16,217,784
Revenues					
Charges for Services	2,755,735	2,427,298	-	2,427,298	2,427,298
Licenses and Permits	1,983,225	2,232,406	-	2,232,406	2,232,406
Investment Earnings	-	81,881	-	81,881	81,881
Miscellaneous	3,000	3,000	-	3,000	3,000
Total Revenues	4,741,960	4,744,585	-	4,744,585	4,744,585
Transfers In/(Out)	7,833,398	8,831,916	-	8,831,916	8,831,916
Fund Balance Decr/(Incr)	2,481,204	2,641,283	-	2,641,283	2,641,283
Total Funding	15,056,562	16,217,784	-	16,217,784	16,217,784

SUMMARY BY OBJECT

Department: Health

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	7,816,071	8,893,083	5,261,597	9,536,008	9,536,008
Overtime	28,777	-	15,725	4,662	4,662
On Call Pay	11,741	-	5,915	-	-
Shift Differential	6	-	3	-	-
Temporary Help	4,973	17,207	5,913	13,109	13,109
Election Pay	-	-	120	-	-
Holiday Worked Pay	1,749	-	1,552	-	-
Special Assignment Pay	28,134	-	22,857	1,200	1,200
Social Security & Medicare	572,354	662,545	392,894	727,422	727,422
Unemployment Insurance	5,768	4,659	2,843	4,356	4,356
Health Insurance Premiums	1,003,925	1,082,402	641,399	1,112,865	1,112,865
Workers Compensation	85,696	109,606	66,344	116,883	116,883
Life Insurance	5,180	6,320	3,576	6,523	6,523
Employer Paid Subsidy	1,651	2,016	1,200	2,016	2,016
Arizona State Retirement	904,620	1,022,485	628,707	1,151,169	1,151,169
AZ Public Safety Retirement - County Attorney	-	-	-	-	-
Dental Insurance Premiums	20,249	21,666	14,303	23,767	23,767
Interdepartmental Salaries - Charged out/Credit	(253,503)	(132,144)	(28,630)	(77,725)	(77,725)
Interdepartmental Salaries - Charged in/Debit	42,199	99,229	16,087	28,072	28,072
Interdepartmental Fringe - Charged out/Credit	(61,712)	(33,036)	(8,799)	(19,326)	(19,326)
Interdepartmental Fringe - Charged in/Debit	17,945	30,404	6,487	11,292	11,292
Labor Distribution Fringe Charged out/Credit	(404,392)	(521,568)	(322,857)	(480,018)	(480,018)
Labor Distribution Fringe Charged in/Debit	24,230	25,512	51,490	152,708	152,708
Labor Distribution Salaries Charged out/Credit	(1,134,965)	(1,317,943)	(956,599)	(1,361,092)	(1,361,092)
Labor Distribution Salaries Charged in/Debit	111,599	77,532	168,949	383,913	383,913
Budgeted Benefits	-	38,918	-	-	-
Paid Parental Leave	3,162	-	6,048	-	-
Sick Payout	503	-	19,481	-	-
Vacation Payout	13,747	-	21,570	-	-
Uniform Allowance	-	-	-	600	600
HSA Contribution - Employer	180,162	242,000	122,995	248,001	248,001
HSA Expense Offset	-	(241,000)	(122,995)	(248,001)	(248,001)
Personnel Services Total	**9,029,869**	**10,089,893**	**6,038,175**	**11,338,404**	**11,338,404**

SUMMARY BY OBJECT

Department: Health

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Office Supplies	49,506	75,000	41,139	49,432	49,432
Software Under $5M	2,502	100,000	2,785	5,408	5,408
Computer Equipment less than $1,000	8,549	2,902	995	-	-
Food Supplies	3,015	-	2,687	5,682	5,682
Food Preparations Supplies	1,670	-	611	-	-
Drugs & Pharmaceuticals	411,709	800,532	234,697	741,678	741,678
Medical & Lab Supplies	47,465	80,200	22,524	20,436	20,436
Books, Subscriptions & Videos	5,942	6,184	4,846	5,778	5,778
Law Enforcement Supplies	6,993	-	-	-	-
Repair & Maintenance Supplies	25,114	30,000	7,872	12,425	12,425
Chemicals	4,611	2,500	1,590	3,639	3,639
Janitorial Supplies	2,897	2,616	581	1,131	1,131
Clothing, Uniforms, and Safety Apparel	10,058	-	758	-	-
Promotional Items	19,508	6,840	-	4,480	4,480
Cameras, Film & Equipment	34	-	-	-	-
Other Operation Supplies	16,148	7,568	20,227	30,630	30,630
Animal Control Supplies (food & other)	61	1,720	-	-	-
Tools & Equipment Under $1,000	8,549	14,430	262	629	629
Furniture Under $1,000	4,658	3,287	3,014	5,810	5,810
Signage Supplies & Services	896	-	4,056	9,734	9,734
Miscellaneous Legal Expenses	1,018	-	-	-	-
Transcription Services	-	-	1,470	3,527	3,527
Law Enforcement Services	200	-	-	-	-
Telecommunication Services	4,012	3,800	6,310	9,657	9,657
Accounting and Auditing Services	8,574	-	-	-	-
Software Maintenance and Support	32,213	66,500	8,261	116,000	116,000
Medical Professional Services	29,315	23,410	14,771	30,221	30,221
Laboratory & X-ray Services	20,986	60,000	26,004	75,365	75,365
Health Care Consultants	36,100	12,000	1,300	2,400	2,400
Patient Transportation	165	300	-	-	-
Other Support Care	-	10,000	-	-	-
In State Training	5,873	1,705	3,497	5,090	5,090
Out of State Training	3,629	-	1,930	4,367	4,367
In State Travel	4,074	5,200	3,952	5,149	5,149
Out of State Travel	19,203	10,244	5,417	7,616	7,616
Postage & Freight	15,460	25,000	9,106	26,757	26,757
Printing & Microfilming	16,769	20,000	6,429	11,412	11,412
Security	50,462	52,300	30,292	53,205	53,205
Moving and Storage Fees	388	-	200	400	400

SUMMARY BY OBJECT

Department: Health

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Leases & Rental - Real Estate - Internal	887,508	768,494	591,672	828,002	828,002
Leases & Rental - Real Estate - External	63,020	119,016	48,455	126,132	126,132
R&M-Machinery & Equipment Services	48,415	56,366	28,577	65,432	65,432
R&M Building Services	64,120	70,984	130	2,028	2,028
R&M Grounds and Landscaping	5,502	3,348	3,947	7,464	7,464
Other Professional Services	74,606	19,358	38,641	63,161	63,161
Investigative Services	-	100	-	-	-
Banking Credit Card Fees and Charges	31,969	38,760	23,588	39,157	39,157
Printing Costs for Promotional Items	-	-	277	-	-
Advertising	22,549	7,712	3,535	4,385	4,385
Leases & Rental - Other (Mchnry, Equip, etc.)	20,398	16,791	10,503	21,238	21,238
Janitorial Services	-	-	18,985	33,823	33,823
Pest Control Services	-	-	623	1,068	1,068
Intradepartmental Supplies & Services - Charged Out/Credit	(15,083)	-	(2,549)	-	-
Departmental Overhead - Charged Out/Credit	(452,547)	(445,154)	(220,270)	(596,812)	(596,812)
Interdepartmental Supplies & Services - Charged In/Debit	10,664	3,588	3,543	5,481	5,481
Departmental Overhead - Charged In/Debit	41	-	-	172	172
Parking Charges	-	-	181	261	261
Electricity	52,721	64,430	36,067	62,040	62,040
Water & Sewer	2,337	3,999	2,002	2,830	2,830
Natural Gas	2,136	-	1,633	1,125	1,125
Waste Disposal and Recycling	2,218	2,240	1,412	2,352	2,352
Mileage Reimbursement	11,484	8,760	5,557	9,131	9,131
Motor Pool Charges	309,693	315,506	211,481	315,960	315,960
Regulatory Permitting Fees	51	-	1,001	2,402	2,402
Dues and Memberships	8,444	-	6,192	13,649	13,649
Other Miscellaneous Charges	13,127	1,805	12,518	28,739	28,739
Payments to or on behalf of other governments	439,002	350,000	188,490	304,772	304,772
Payments To Agencies	32,477	-	12,988	31,170	31,170
Payments To Grant Sub Recipients	4,625	-	-	-	-
General Liability Insurance Premiums	144,840	144,835	103,656	276,815	276,815
Property Damage Insurance Premiums	63,552	63,544	44,016	77,919	77,919
Malpractice Insurance Premiums	170,556	170,556	101,088	163,344	163,344
Other Insurance Premiums	-	-	150	-	-

SUMMARY BY OBJECT

Department: Health

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Bad Debt Expense AP05 (Finance Only)	190	-	-	-	-
Radio	14,760	14,760	10,590	15,480	15,480
Computer Hardware - ISF Charges	471,149	552,230	368,160	584,544	584,544
Server and Storage - ISF Charges	403,156	638,227	425,488	620,439	620,439
Software - ISF Charges	140,858	157,173	104,784	152,707	152,707
Telephone Provider Charges - External	52,261	55,696	21,980	31,892	31,892
Internet Charges - External	6,487	7,166	5,579	8,092	8,092
Mobile Devices - External	59,929	64,445	40,159	71,104	71,104
ISF- IT Port Charges	184,704	267,696	178,464	251,400	251,400
Fixed Equipment - Non-Capital	845	-	-	-	-
Office Machines & Computers - Non-Capital	7,411	-	1,010	2,424	2,424
Medical & Laboratory Equipment - Non-Capital	13,016	-	-	-	-
Other Machines & Equipment - Non-Capital	3,848	-	-	-	-
Telecommunication Equipment - Non-Capital	827	-	-	-	-
Operating Expenses Total	**4,256,192**	**4,966,669**	**2,901,886**	**4,879,380**	**4,879,380**
Motor Vehicles - Capital	-	-	352,951	-	-
Medical & Laboratory Equipment - Capital	-	-	12,816	-	-
Capital Equipment > $5,000 Total	**-**	**-**	**365,767**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**13,286,061**	**15,056,562**	**9,305,828**	**16,217,784**	**16,217,784**
REVENUE OBJECTS					
License & Permits	2,172,354	1,983,225	1,524,499	2,232,406	2,232,406
Licenses & Permits Total	**2,172,354**	**1,983,225**	**1,524,499**	**2,232,406**	**2,232,406**
State Revenue	18,750	-	-	-	-
Intergovernmental Total	**18,750**	**-**	**-**	**-**	**-**
Health Fees	2,352,141	2,755,735	1,575,348	2,427,298	2,427,298
Charges for Services Total	**2,352,141**	**2,755,735**	**1,575,348**	**2,427,298**	**2,427,298**
Interest Revenue Pooled Investments - GOV, AGCY Funds	66,241	-	64,809	81,881	81,881
Investment Earnings Total	**66,241**	**-**	**64,809**	**81,881**	**81,881**
Rent and Royalties	5,333	3,000	1,047	3,000	3,000
Donations	500	-	-	-	-
Overages and Shortages - Governmental and Agency Funds	165	-	-	-	-

SUMMARY BY OBJECT

Department: Health

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Misc. Revenue - Governmental and Agency Funds	6,724	-	24,538	-	-
NSF Check Charge Revenue Source	375	-	950	-	-
Miscellaneous Revenue Total	**13,097**	**3,000**	**26,535**	**3,000**	**3,000**
REVENUE OBJECTS TOTAL	**4,622,583**	**4,741,960**	**3,191,191**	**4,744,585**	**4,744,585**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF HEALTH IS:

- **HEALTH GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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HEALTH GRANTS SPECIAL REVENUE FUND

Expenditures: **12,439,733** **Revenues:** **10,482,995**

FTEs: **116.85**

Function Statement: Obtain grant funding for the Health Department as mandated and provide necessary services. Manage and administer grant programs.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	7,477,258	7,640,877	-	7,640,877	7,640,877
Operating Expenses	3,447,793	4,798,856	-	4,798,856	4,798,856
Total Expenditures	10,925,051	12,439,733	-	12,439,733	12,439,733
Revenues					
Intergovernmental	7,789,488	9,498,437	-	9,498,437	9,498,437
Miscellaneous Revenue	804,708	984,558	-	984,558	984,558
Total Revenues	8,594,196	10,482,995	-	10,482,995	10,482,995
Total Transfers In/(Out)	2,332,101	1,956,738	-	1,956,738	1,956,738
Fund Balance Decrease/(Increase)	(1,246)	-	-	-	-
Total Funding	10,925,051	12,439,733	-	12,439,733	12,439,733

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	9,470,625	9,484,449	9,240,243	9,686,562	12,439,733
Revenues	8,754,878	8,091,069	8,447,068	8,537,942	10,482,995
Net Operating Transfers In/(Out)	759,218	770,698	863,894	2,333,448	1,956,738

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SUMMARY BY OBJECT

Department: Health Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	3,372,660	4,212,730	2,363,235	4,702,580	4,702,580
Overtime	3,613	-	4,095	-	-
Temporary Help	44,739	53,764	25,908	26,311	26,311
Holiday Worked Pay	-	-	1,726	-	-
Special Assignment Pay	7,206	-	5,754	-	-
Social Security & Medicare	253,004	319,087	178,257	361,757	361,757
Unemployment Insurance	2,509	2,232	1,284	2,156	2,156
Health Insurance Premiums	516,842	590,681	345,302	665,993	665,993
Workers Compensation	19,875	26,332	14,699	24,638	24,638
Life Insurance	2,762	3,671	1,887	3,937	3,937
Employer Paid Subsidy	24	-	192	288	288
Arizona State Retirement	392,539	488,577	282,279	566,912	566,912
Dental Insurance Premiums	10,337	11,880	7,578	12,963	12,963
Interdepartmental Salaries - Charged out/Credit	923	-	66	-	-
Interdepartmental Salaries - Charged in/Debit	39,685	-	20,276	9,025	9,025
Interdepartmental Fringe - Charged out/Credit	261	-	(409)	-	-
Interdepartmental Fringe - Charged in/Debit	17,998	-	7,411	1,830	1,830
Labor Distribution Fringe Charged out/Credit	(115,492)	(147,223)	(95,321)	(112,656)	(112,656)
Labor Distribution Fringe Charged in/Debit	497,041	610,518	366,693	419,795	419,795
Labor Distribution Salaries Charged out/Credit	(310,474)	(326,326)	(281,602)	(315,823)	(315,823)
Labor Distribution Salaries Charged in/Debit	1,350,702	1,612,467	1,069,254	1,271,171	1,271,171
Budgeted Benefits	-	18,868	-	-	-
Paid Parental Leave	11,585	-	-	-	-
Sick Payout	4,992	-	(429)	-	-
Vacation Payout	5,522	-	18,049	-	-
HSA Contribution - Employer	98,673	150,000	69,381	171,678	171,678
HSA Expense Offset	-	(150,000)	(69,381)	(171,678)	(171,678)
Personnel Services Total	**6,227,526**	**7,477,258**	**4,336,184**	**7,640,877**	**7,640,877**
Office Supplies	32,389	128,690	16,570	156,687	156,687
Software Under $5M	2,266	1,800	3,985	4,113	4,113
Computer Equipment less than $1,000	12,844	9,750	653	1,954	1,954
Food Supplies	8,273	7,824	5,216	11,532	11,532
Food Preparations Supplies	829	-	35	-	-

SUMMARY BY OBJECT

Department: Health Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Drugs & Pharmaceuticals	225,844	154,416	181,822	457,043	457,043
Medical & Lab Supplies	98,876	82,067	28,232	40,790	40,790
Fuel & Oil	1,477	500	1,133	1,819	1,819
Books, Subscriptions & Videos	20,074	52,960	14,740	64,822	64,822
Repair & Maintenance Supplies	3,645	5,535	1,119	1,487	1,487
Classroom Educational Testing Supplies	1,395	-	-	-	-
Chemicals	189	-	-	-	-
Janitorial Supplies	163	-	264	-	-
Clothing, Uniforms, and Safety Apparel	23,907	2,627	6,220	4,090	4,090
Promotional Items	63,875	59,699	23,156	57,625	57,625
Arts & Crafts	841	75	-	75	75
Cameras, Film & Equipment	559	-	-	559	559
Other Operation Supplies	36,251	223,825	54,918	180,572	180,572
Animal Control Supplies (food & other)	113	-	-	-	-
Tools & Equipment Under $1,000	6,462	23,299	372	2,172	2,172
Furniture Under $1,000	1,615	2,498	374	-	-
Transcription Services	-	-	431	1,035	1,035
Telecommunication Services	224	1,960	1,778	2,438	2,438
Project Management Services	50	-	-	-	-
Software Maintenance and Support	4,957	4,040	-	-	-
Medical Professional Services	82,534	210,656	103,732	71,652	71,652
Laboratory & X-ray Services	267,015	217,164	146,401	373,121	373,121
Health Care Consultants	10,115	-	5,250	13,334	13,334
Patient Transportation	4,275	-	739	1,812	1,812
Other Support Care	1,054	-	-	-	-
In State Training	16,670	22,488	17,836	24,243	24,243
Out of State Training	35,938	11,777	28,959	62,981	62,981
In State Travel	20,206	18,977	14,113	22,432	22,432
Out of State Travel	86,948	50,668	76,834	110,349	110,349
Postage & Freight	2,301	24,943	1,463	17,175	17,175
Printing & Microfilming	14,959	36,989	15,523	31,968	31,968
Security	89,910	50,607	60,031	95,337	95,337
Moving and Storage Fees	-	840	549	-	-
Leases & Rental - Real Estate - Internal	54,389	65,069	54,049	67,019	67,019
Leases & Rental - Real Estate - External	71,864	121,660	49,284	105,489	105,489
R&M-Machinery & Equipment Services	8,598	5,127	5,048	10,163	10,163
R&M Building Services	37,431	32,260	(133)	-	-

SUMMARY BY OBJECT

Department: Health Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Professional Services	354,833	439,390	176,327	883,581	883,581
Advertising	127,162	17,196	82,558	117,913	117,913
Leases & Rental - Other (Mchnry, Equip, etc.)	2,805	3,223	1,690	51,853	51,853
Janitorial Services	-	-	11,366	20,064	20,064
Interdepartmental Supplies & Services - Charged In/Debit	587	-	-	-	-
Departmental Overhead - Charged In/Debit	452,553	457,571	220,272	597,762	597,762
Parking Charges	-	-	10	-	-
Waste Disposal and Recycling	588	1,411	-	-	-
Mileage Reimbursement	20,528	25,451	11,410	21,220	21,220
Motor Pool Charges	49,175	40,620	32,306	55,294	55,294
Dues and Memberships	7,586	5,213	10,294	19,410	19,410
Other Miscellaneous Charges	9,627	51,816	3,055	88,024	88,024
Payments To Grant Sub Recipients	585,846	724,918	265,270	844,009	844,009
Telephone Provider Charges - External	1,469	978	3,600	6,295	6,295
Mobile Devices - External	46,388	49,216	30,715	51,943	51,943
ISF- IT Port Charges	-	-	-	45,600	45,600
Furniture - Non-Capital	1,010	-	-	-	-
Office Machines & Computers - Non-Capital	1,235	-	-	-	-
Medical & Laboratory Equipment - Non-Capital	-	-	3,631	-	-
Other Machines & Equipment - Non-Capital	-	-	7,202	-	-
Operating Expenses Total	**3,012,717**	**3,447,793**	**1,780,402**	**4,798,856**	**4,798,856**
EXPENDITURE OBJECTS TOTAL	**9,240,243**	**10,925,051**	**6,116,586**	**12,439,733**	**12,439,733**
REVENUE OBJECTS					
Federal Revenue Operating	(20)	-	-	-	-
State Revenue	(18,750)	-	18,750	-	-
State Revenue Grants	2,547,413	2,533,020	1,854,380	3,900,907	3,900,907
Addressing Services	-	19,260	-	-	-
Federal Grant Revenue	56,582	70,000	8,398	849,091	849,091
Federal Grant Revenue Pass Through State	4,953,937	5,144,286	3,778,577	4,725,517	4,725,517
Federal Through Other Government Grant	22,228	22,922	12,330	22,922	22,922
Intergovernmental Total	**7,561,390**	**7,789,488**	**5,672,435**	**9,498,437**	**9,498,437**
Interest Revenue Pooled Investments - GOV, AGCY Funds	2,457	-	3,546	-	-

SUMMARY BY OBJECT

Department: Health Grants Special Revenue Fund

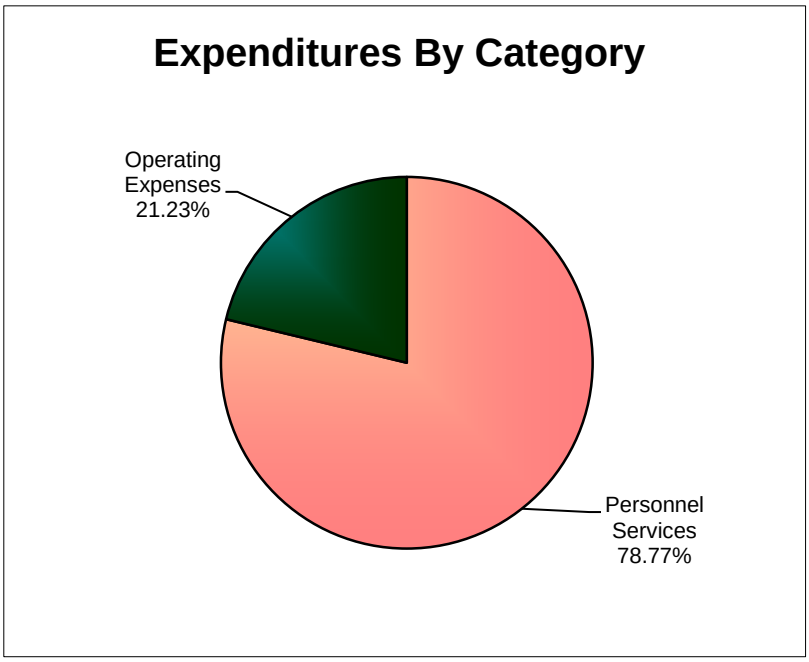
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Investment Earnings Total	**2,457**	**-**	**3,546**	**-**	**-**
Federal Grant Revenue Pass Through Educational Institution	34,704	-	14,007	-	-
Other Non-Government Grant	183,974	71,579	188,949	-	-
Federal Through Other Non-Government Grant	661,611	733,129	649,895	984,558	984,558
Other Misc. Revenue - Governmental and Agency Funds	2,932	-	70	-	-
Miscellaneous Revenue Total	**883,221**	**804,708**	**852,921**	**984,558**	**984,558**
REVENUE OBJECTS TOTAL	**8,447,068**	**8,594,196**	**6,528,902**	**10,482,995**	**10,482,995**

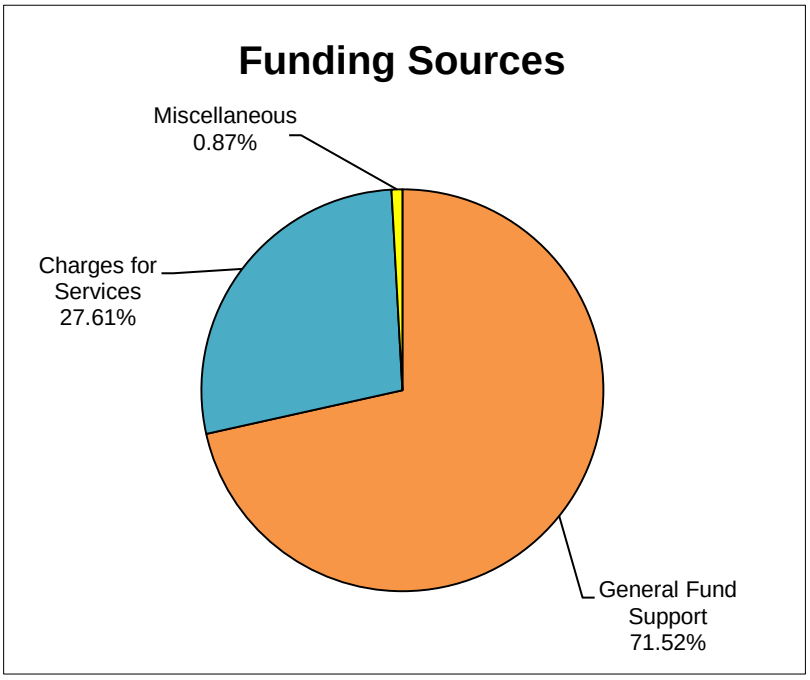
Medical Examiner – General Fund

Revenue	$ 1,244,500
Expenditures	4,369,047
Fund Impact	$ (3,124,547)
FTEs	33.00

Function Statement: Perform investigations regarding individuals whose deaths are under the jurisdiction of the office of the Medical Examiner as mandated by ARS 11-591, et seq.

Medical Examiner also operates Medical Examiner Special Revenue Fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	3,948,818	1,224,500	-	(2,724,318)
Indigent Burial Function from Public Defense Service	351,029	20,000		(331,029)
Forensic Pathologists' Salary Alignment	79,976			(79,976)
HSA FY 2018/19 Offset Add Back	43,000			(43,000)
Benefits Adjustment	7,610			(7,610)
FY 2019/20 1% Salary Increase Adjustment	5,333			(5,333)
Port Charge Adjustment	3,600			(3,600)
Hardware Adjustment	3,066			(3,066)
HSA Offset	(46,000)			46,000
Server/Storage Adjustment	(22,696)			22,696
Motor Pool Charges Adjustment	(4,524)			4,524
Software Adjustment	(165)			165
Supplemental Requests				
None Submitted				-
Total Recommended Budget	4,369,047	1,244,500	-	(3,124,547)
Full Time Equivalents (FTEs)	33.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 33.00, a 1.00 FTE increase over the fiscal year 2018/19 Adopted Budget. The position of Indigent Burial Coordinator was transferred as part of the Indigent Burial function from Public Defense Services.

The fiscal year 2019/20 Recommended Budget expenditures of $4,369,047, are an increase of $420,229, or 10.64 %, over the fiscal year 2018/19 Adopted Budget. These increased expenditures consist of Indigent Burial function from the Public Defense Service department, salaries, HSA fiscal year 2018/19 offset add back, benefits, port charges, and hardware expenses for a total of $493,614. Partially offsetting these increase are decreases of $73,385 resulting from HSA offset, server/storage, motor pool charges, and software expenses.

The fiscal year 2019/20 Recommended Budget revenues of $1,244,500, are an increase of $20,000, or 1.63%, over the fiscal year 2018/19 Adopted Budget due to collecting revenues from the Indigent Burial function.

Recommended revenue sources:

Medical Examiner Services External to Pima County	$	1,200,000
Tissue Service (DNA), Miscellaneous Services		37,900
Medical Examiner Services Internal to Pima County		5,500
Interdepartmental Revenue		1,000
NSF Charges		100
	$	1,244,500

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	3,556,802	3,585,093	3,762,531	4,385,238	4,369,047
Revenues	1,684,009	1,519,150	1,214,149	1,107,135	1,244,500

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended Budget
Expenditures					
Personnel Services	3,306,329	3,441,288	-	3,441,288	3,441,288
Operating Expenses	642,489	927,759	-	927,759	927,759
Total Expenditures	3,948,818	4,369,047	-	4,369,047	4,369,047
Revenues					
Charges For Services	1,186,500	1,206,500	-	1,206,500	1,206,500
Miscellaneous	38,000	38,000	-	38,000	38,000
Total Revenues	1,224,500	1,244,500	-	1,244,500	1,244,500
General Fund Support	2,724,318	3,124,547	-	3,124,547	3,124,547
Total Funding	3,948,818	4,369,047	-	4,369,047	4,369,047

SUMMARY BY OBJECT

Department: Medical Examiner

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	2,399,367	2,496,155	1,604,138	2,601,660	2,601,660
Overtime	93	500	226	500	500
Shift Differential	6,540	6,500	4,391	6,500	6,500
Holiday Worked Pay	13,688	12,000	10,935	12,000	12,000
Social Security & Medicare	154,345	159,778	101,644	168,333	168,333
Unemployment Insurance	1,768	1,301	906	1,186	1,186
Health Insurance Premiums	262,513	248,149	158,827	246,287	246,287
Workers Compensation	12,977	14,044	9,662	13,034	13,034
Life Insurance	1,063	1,087	711	1,087	1,087
Arizona State Retirement	278,206	286,904	193,299	315,061	315,061
Dental Insurance Premiums	4,497	4,337	3,381	4,840	4,840
Interdepartmental Salaries - Charged out/Credit	(584)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	7,999	1,000	4,710	3,000	3,000
Interdepartmental Fringe - Charged out/Credit	(186)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	3,011	500	2,240	1,200	1,200
Budgeted Benefits	-	12,799	-	-	-
Paid Parental Leave	-	-	14,128	-	-
Sick Payout	-	23,330	45,740	27,500	27,500
Vacation Payout	4,187	37,945	25,408	39,100	39,100
HSA Contribution - Employer	41,667	43,000	29,529	46,000	46,000
HSA Expense Offset	-	(43,000)	(29,529)	(46,000)	(46,000)
Personnel Services Total	**3,191,151**	**3,306,329**	**2,180,346**	**3,441,288**	**3,441,288**
Office Supplies	7,520	9,200	5,745	9,200	9,200
Software Under $5M	20,632	-	-	1,800	1,800
Computer Equipment less than $1,000	411	-	-	-	-
Medical & Lab Supplies	19,259	28,000	8,674	28,000	28,000
Books, Subscriptions & Videos	2,260	5,479	2,231	5,500	5,500
Repair & Maintenance Supplies	4,222	4,000	4,223	4,000	4,000
Chemicals	3,302	5,000	2,165	5,000	5,000
Janitorial Supplies	1,093	1,700	832	1,700	1,700
Clothing, Uniforms, and Safety Apparel	14,157	15,000	7,789	15,000	15,000
Other Operation Supplies	144	500	3,819	500	500
Tools & Equipment Under $1,000	783	1,500	-	1,500	1,500
Transcription Services	18,822	50,660	11,013	42,795	42,795
Engineering Services	7,080	-	-	-	-
Telecommunication Services	-	-	650	-	-

SUMMARY BY OBJECT

Department: Medical Examiner

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Software Maintenance and Support	-	38,500	27,240	43,950	43,950
Medical Professional Services	-	-	450	-	-
Laboratory & X-ray Services	145,062	202,061	88,807	200,260	200,260
Patient Transportation	500	-	-	-	-
In State Training	26	-	-	-	-
Out of State Training	-	500	-	500	500
Out of State Travel	-	500	-	500	500
Postage & Freight	2,681	5,000	1,565	5,000	5,000
Printing & Microfilming	849	3,000	63	3,000	3,000
Moving and Storage Fees	320	-	131	-	-
R&M-Machinery & Equipment Services	5,891	14,000	39,149	14,880	14,880
R&M Building Services	77,072	-	-	37,685	37,685
Other Professional Services	293	500	886	500	500
Burials	-	-	80,330	271,000	271,000
Investigative Services	142	250	85	250	250
Banking Credit Card Fees and Charges	1,277	800	1,045	800	800
Advertising	19	3,000	4	3,000	3,000
Laundry & Linen Services	4,846	6,000	2,486	6,000	6,000
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	651	1,285	1,285
Interdepartmental Supplies & Services - Charged In/Debit	722	2,339	399	2,300	2,300
Water & Sewer	-	-	181	-	-
Waste Disposal and Recycling	3,047	7,000	2,198	7,000	7,000
Mileage Reimbursement	214	-	-	-	-
Motor Pool Charges	32,898	34,400	23,190	26,040	26,040
Regulatory Permitting Fees	120	-	-	-	-
Dues and Memberships	6,202	5,500	5,143	5,500	5,500
Other Miscellaneous Charges	217	300	183	300	300
Radio	1,968	2,000	1,412	2,064	2,064
Computer Hardware - ISF Charges	51,260	58,900	39,216	61,886	61,886
Server and Storage - ISF Charges	76,744	81,600	54,384	58,874	58,874
Software - ISF Charges	15,352	14,700	9,776	14,490	14,490
Telephone Provider Charges - External	59	700	-	700	700
Mobile Devices - External	10,064	12,000	5,838	12,000	12,000
ISF- IT Port Charges	21,312	24,900	16,544	30,000	30,000
Medical & Laboratory Equipment - Non-Capital	4,568	3,000	-	3,000	3,000
Other Machines & Equipment - Non-Capital	1,104	-	-	-	-

SUMMARY BY OBJECT

Department: Medical Examiner

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Operating Expenses Total	**564,514**	**642,489**	**448,497**	**927,759**	**927,759**
Fixed Equipment - Capital	6,866	-	-	-	-
Office Machines & Computers - Capital	-	-	5,279	-	-
Medical & Laboratory Equipment - Capital	-	-	483,715	-	-
Capital Equipment > $5,000 Total	**6,866**	**-**	**488,994**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**3,762,531**	**3,948,818**	**3,117,837**	**4,369,047**	**4,369,047**
REVENUE OBJECTS					
General Government Fees	5,929	5,500	9,996	5,500	5,500
Health Fees	1,182,960	1,180,000	711,984	1,200,000	1,200,000
Interdepartmental Revenue	1,505	1,000	2,475	1,000	1,000
Charges for Services Total	**1,190,394**	**1,186,500**	**724,455**	**1,206,500**	**1,206,500**
Other Misc. Revenue - Governmental and Agency Funds	23,750	38,000	16,287	37,900	37,900
NSF Check Charge Revenue Source	-	-	50	100	100
Late Fees and Interest Charges on Overdue Receivable	5	-	-	-	-
Miscellaneous Revenue Total	**23,755**	**38,000**	**16,337**	**38,000**	**38,000**
REVENUE OBJECTS TOTAL	**1,214,149**	**1,224,500**	**740,792**	**1,244,500**	**1,244,500**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF MEDICAL EXAMINER ARE:

- **MEDICAL EXAMINER SPECIAL REVENUE FUND**
- **MEDICAL EXAMINER GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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MEDICAL EXAMINER SPECIAL REVENUE FUND

Expenditures: **65,080** **Revenues:** **70,500**

FTEs: **0.00**

Function Statement: Manage and administer education and training programs for the Medical Examiner.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	65,080	65,080	-	65,080	65,080
Total Expenditures	65,080	65,080	-	65,080	65,080
Revenues					
Charges for Services	30,000	30,000	-	30,000	30,000
Miscellaneous Revenue	40,000	38,300	-	38,300	38,300
Investment Earnings	500	2,200	-	2,200	2,200
Total Revenues	70,500	70,500	-	70,500	70,500
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(5,420)	(5,420)	-	(5,420)	(5,420)
Total Funding	65,080	65,080	-	65,080	65,080

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	29,925	24,386	33,519	25,951	65,080
Revenues	74,122	60,902	52,633	77,795	70,500
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Medical Examiner Special Revenue

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Books, Subscriptions & Videos	1,176	1,500	-	1,500	1,500
In State Training	6,793	-	191	-	-
Out of State Training	2,550	4,000	-	4,000	4,000
Out of State Travel	14,429	45,000	9,825	43,000	43,000
Mileage Reimbursement	146	-	850	2,000	2,000
Dues and Memberships	8,425	14,580	2,400	14,580	14,580
Operating Expenses Total	**33,519**	**65,080**	**13,266**	**65,080**	**65,080**
EXPENDITURE OBJECTS TOTAL	**33,519**	**65,080**	**13,266**	**65,080**	**65,080**
REVENUE OBJECTS					
General Government Fees	26,459	30,000	33,125	30,000	30,000
Charges for Services Total	**26,459**	**30,000**	**33,125**	**30,000**	**30,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	2,260	500	2,430	2,200	2,200
Investment Earnings Total	**2,260**	**500**	**2,430**	**2,200**	**2,200**
Other Misc. Revenue - Governmental and Agency Funds	23,900	40,000	16,310	38,275	38,275
Late Fees and Interest Charges on Overdue Receivable	14	-	-	25	25
Miscellaneous Revenue Total	**23,914**	**40,000**	**16,310**	**38,300**	**38,300**
REVENUE OBJECTS TOTAL	**52,633**	**70,500**	**51,865**	**70,500**	**70,500**

MEDICAL EXAMINER GRANTS SPECIAL REVENUE FUND

Expenditures: **124,541** **Revenues:** **124,541**

FTEs: **1.00**

Function Statement: Manage and administer grant programs for the Medical Examiner.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	34,687	-	34,687	34,687
Operating Expenses	-	89,854	-	89,854	89,854
Total Expenditures	-	124,541	-	124,541	124,541
Revenues					
Intergovernmental	-	124,541	-	124,541	124,541
Total Revenues	-	124,541	-	124,541	124,541
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	124,541	-	124,541	124,541

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	131,547	124,541
Revenues	-	-	-	116,257	124,541
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Medical Examiner Grants Special Revenue Fund

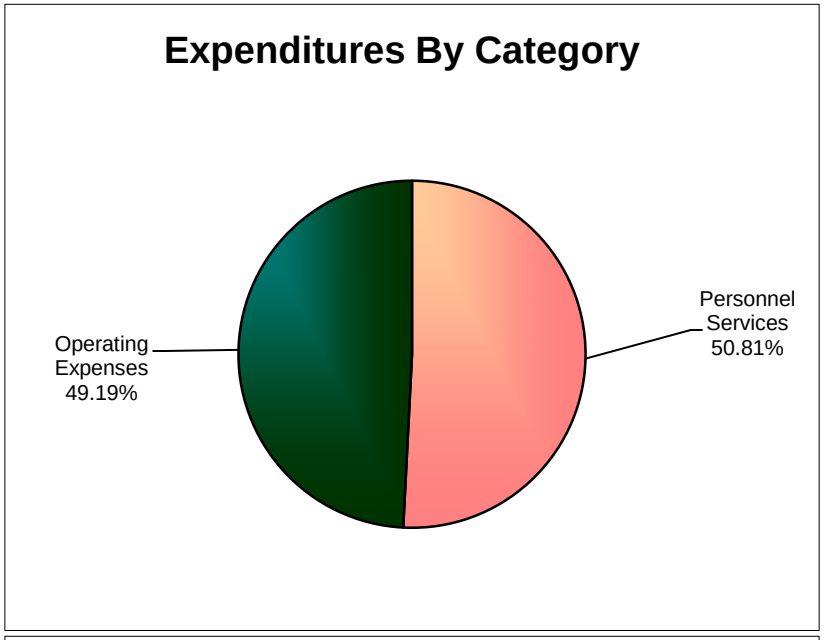
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	8,948	27,051	27,051
Social Security & Medicare	-	-	678	2,069	2,069
Unemployment Insurance	-	-	5	12	12
Health Insurance Premiums	-	-	444	2,170	2,170
Workers Compensation	-	-	24	65	65
Life Insurance	-	-	7	17	17
Arizona State Retirement	-	-	1,056	3,276	3,276
Dental Insurance Premiums	-	-	30	27	27
HSA Contribution - Employer	-	-	112	1,000	1,000
HSA Expense Offset	-	-	(112)	(1,000)	(1,000)
Personnel Services Total	**-**	**-**	**11,192**	**34,687**	**34,687**
Medical Professional Services	-	-	-	88,813	88,813
Waste Disposal and Recycling	-	-	-	1,041	1,041
Operating Expenses Total	**-**	**-**	**-**	**89,854**	**89,854**
Medical & Laboratory Equipment - Capital	-	-	9,500	-	-
Capital Equipment > $5,000 Total	**-**	**-**	**9,500**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**20,692**	**124,541**	**124,541**
REVENUE OBJECTS					
Federal Grant Revenue	-	-	3,493	124,541	124,541
Intergovernmental Total	**-**	**-**	**3,493**	**124,541**	**124,541**
REVENUE OBJECTS TOTAL	**-**	**-**	**3,493**	**124,541**	**124,541**

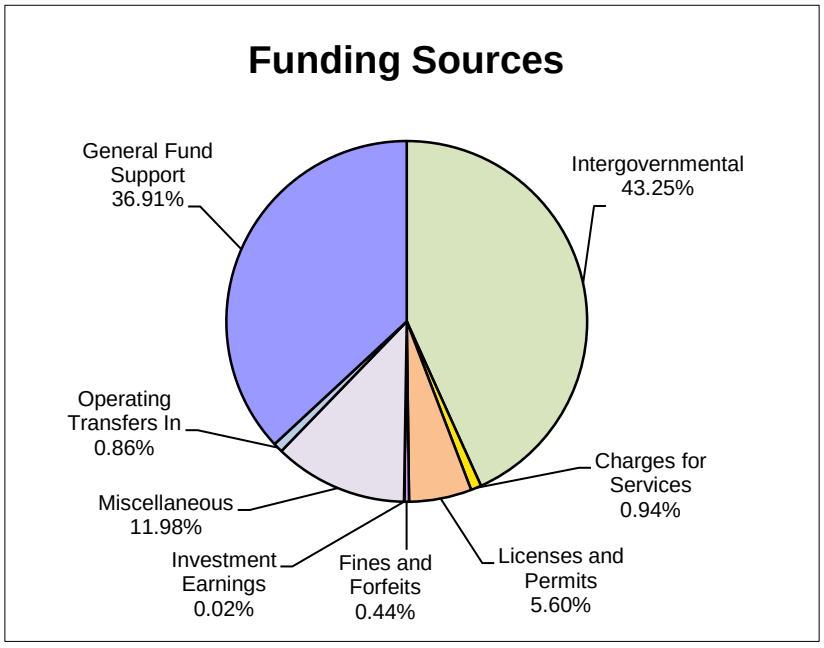
Pima Animal Care Center - General Fund

Revenue	$	7,216,853
Expenditures		11,592,222
Net Transfer		95,000
Fund Impact	$	(4,280,369)
FTEs		97.00

Function Statement: Protect public health and safety through education and enforcement of animal control laws and ordinances. Protect the welfare of animals through enforcement of animal welfare and cruelty laws and ordinances, and sheltering abandoned animals. Improve public health through promotion of the human/animal bond.

Pima Animal Care Center also operates PAC Development Program (a special revenue fund), PAC Donations (a special revenue fund) and PAC Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	-	-	-	-
Transfer from Special Revenue to General Func	9,844,852	6,100,000		(3,744,852)
Financial Reporting Adjustment	989,453	989,453		-
General Fund Subsidy Adjustment	660,316			(660,316)
HSA FY 2018/19 Offset Add Back	115,000			(115,000)
Server/Storage Adjustment	64,549			(64,549)
SIR Adjustment	30,760			(30,760)
FY 2018/19 2.5% Salary/Benefits Adjustment	23,107			(23,107)
FY 2019/20 1% Salary Increase (half year)	14,463			(14,463)
Port Charges Adjustment	12,024			(12,024)
Benefits Adjustment	9,448			(9,448)
Hardware Adjustment	6,211			(6,211)
FY 2018/19 1% Salary/Benefits Adjustment	3,450			(3,450)
Software Adjustment	410			(410)
Motor Pool Charges Adjustment	(54,821)			54,821
HSA FY 2019/20 Offset	(127,000)			127,000
Increase to Revenue		127,400		127,400
Transfer Out to Maddie's Fund Grant			(5,000)	(5,000)
Transfer In from Donations			100,000	100,000
Supplemental Requests				
None Submitted				-
Total Recommended Budget	11,592,222	7,216,853	95,000	(4,280,369)
Full Time Equivalents (FTEs)	97.00			

Comments/Issues

As of fiscal year 2019/20, Pima Animal Care Center (PACC) operations will be designated as a general fund program. In previous years, PACC operated as a special revenue fund collecting from participating jurisdictions to assist with the additional costs of providing services to Pima County residents. PACC has implemented strategies to identify as a No-Kill facility by striving for a 90% live release rate in saving animals' lives and finding homes for healthy animals. These changes will result in the County assuming additional financial responsibility and reducing the shared costs with participating jurisdictions.

As of fiscal year 2019/20, new units were created to identify fiduciary activities and fiduciary funds from participating jurisdictions due to changes in financial reporting. Budgeted expenditure and revenue collected for services and fees from customers located within the participating jurisdictions include the City of Tucson $886,587, Town of Oro Valley $100,438, and City of South Tucson $2,428.

The fiscal year 2019/20 Recommended Budget FTEs are 97.00 for the newly created general fund department. This includes a 91.63 FTE transfer from the special revenue fund PACC operations was previously designated under. The 5.37 increase is a result of a 2.00 FTE increase for animal care technicians to provide after hours intake and care to help reduce the need for outsourcing veterinary services, a 1.00 FTE transfer from the grants program for a program coordinator position to assist in veterinary services, a 1.00 FTE increase for a program coordinator to assist with volunteers, a 1.00 FTE increase for a human resource representative, and the remaining increase to adjust an existing position from part-time to full-time status.

The fiscal year 2019/20 Recommended Budget expenditures is $11,592,222. This includes an expenditure transfer of $9,844,852 from the special revenue fund PACC operations was previously designated under. The $1,747,370 increase includes increases to changes in financial reporting, general fund subsidy, server/storage, self insurance rate, fiscal year 2018/19 salary/benefits, salary increase, port charges, benefits, hardware, and software that are partially offset by decreases in motor pool charges, and net HSA offset.

The fiscal year 2019/20 Recommended Budget revenue is $7,216,853. This includes a revenue transfer of $6,100,000 from the special revenue fund PACC operations was previously designated under. The $1,116,853 increase is due to changes in financial reporting and the addition of Pascua Yaqui Tribe jurisdiction.

Operating transfers out are budgeted for fiscal year 2019/20 for $5,000 for Maddie's Fund grant.

Recommended revenue sources:

Intergovernmental	$ 5,015,500
Miscellaneous Revenue	1,389,639
Licenses & Permits	650,000
Charges for Services	109,400
Fines & Forfeits	50,500
Investment Earnings Total	1,814
	$ 7,216,853

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	11,592,222
Revenues	-	-	-	-	7,216,853
Transfers In/(Out)	-	-	-	-	95,000

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	5,889,475	-	5,889,475	5,889,475
Operating Expenses	-	5,702,747	-	5,702,747	5,702,747
Total Expenditures	-	11,592,222	-	11,592,222	11,592,222
Revenues					
Intergovernmental	-	5,015,500	-	5,015,500	5,015,500
Charges for Services	-	109,400	-	109,400	109,400
Licenses and Permits	-	650,000	-	650,000	650,000
Fines and Forfeits	-	50,500	-	50,500	50,500
Investment Earnings	-	1,814	-	1,814	1,814
Miscellaneous	-	1,389,639	-	1,389,639	1,389,639
Total Revenues	-	7,216,853	-	7,216,853	7,216,853
Transfers In/(Out)	-	95,000	-	95,000	95,000
General Fund Support	-	4,280,369	-	4,280,369	4,280,369
Total Funding	-	11,592,222	-	11,592,222	11,592,222

SUMMARY BY OBJECT

Department: Pima Animal Care General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	-	3,974,746	3,974,746
Overtime	-	-	-	170,500	170,500
Shift Differential	-	-	-	20,000	20,000
Temporary Help	-	-	-	218,000	218,000
Holiday Worked Pay	-	-	-	18,000	18,000
Social Security & Medicare	-	-	-	302,721	302,721
Unemployment Insurance	-	-	-	1,809	1,809
Health Insurance Premiums	-	-	-	498,245	498,245
Workers Compensation	-	-	-	58,658	58,658
Life Insurance	-	-	-	3,295	3,295
Employer Paid Subsidy	-	-	-	288	288
Arizona State Retirement	-	-	-	478,424	478,424
Dental Insurance Premiums	-	-	-	9,780	9,780
Interdepartmental Salaries - Charged in/Debit	-	-	-	66,409	66,409
Interdepartmental Fringe - Charged in/Debit	-	-	-	27,162	27,162
Budgeted Benefits	-	-	-	4,838	4,838
Sick Payout	-	-	-	6,000	6,000
Vacation Payout	-	-	-	15,000	15,000
Uniform Allowance	-	-	-	15,600	15,600
HSA Contribution - Employer	-	-	-	127,000	127,000
HSA Expense Offset	-	-	-	(127,000)	(127,000)
Personnel Services Total	**-**	**-**	**-**	**5,889,475**	**5,889,475**
Office Supplies	-	-	-	27,100	27,100
Software Under $5M	-	-	-	4,650	4,650
Computer Equipment less than $1,000	-	-	-	11,000	11,000
Drugs & Pharmaceuticals	-	-	-	150,000	150,000
Medical & Lab Supplies	-	-	-	215,000	215,000
Repair & Maintenance Supplies	-	-	-	32,000	32,000
Janitorial Supplies	-	-	-	500	500
Clothing, Uniforms, and Safety Apparel	-	-	-	14,500	14,500
Cameras, Film & Equipment	-	-	-	2,000	2,000
Other Operation Supplies	-	-	-	1,800	1,800
Tools & Equipment Under $1,000	-	-	-	500	500
Signage Supplies & Services	-	-	-	1,200	1,200
Shelter Cleaning Supplies (PACC)	-	-	-	140,000	140,000
Animal Litter (PACC)	-	-	-	20,000	20,000
Animal Microchips (PACC)	-	-	-	60,000	60,000

SUMMARY BY OBJECT

Department: Pima Animal Care General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
PACC Field Services Supplies	-	-	-	6,100	6,100
Animal Food (PACC)	-	-	-	226,100	226,100
Animal Sheltering Supplies (PACC)	-	-	-	4,500	4,500
Veterinary Medical Testing and Supply (PACC)	-	-	-	175,000	175,000
Animal Vaccination Supplies (PACC)	-	-	-	65,000	65,000
Lawyers	-	-	-	122,357	122,357
Software Maintenance and Support	-	-	-	26,400	26,400
Veterinary Services	-	-	-	75,000	75,000
In State Training	-	-	-	9,000	9,000
Out of State Training	-	-	-	5,000	5,000
Postage & Freight	-	-	-	93,250	93,250
Printing & Microfilming	-	-	-	33,000	33,000
R&M-Machinery & Equipment Services	-	-	-	24,300	24,300
R&M Building Services	-	-	-	25,000	25,000
R&M Grounds and Landscaping	-	-	-	10,000	10,000
Other Professional Services	-	-	-	44,500	44,500
Banking Credit Card Fees and Charges	-	-	-	35,000	35,000
Advertising	-	-	-	2,800	2,800
Shelter Cleaning Services (PACC)	-	-	-	770,000	770,000
Emergency Veterinary Services (PACC)	-	-	-	300,000	300,000
Janitorial Services	-	-	-	45,000	45,000
Pest Control Services	-	-	-	2,500	2,500
Interdepartmental Supplies & Services - Charged In/Debit	-	-	-	12,500	12,500
Electricity	-	-	-	250,000	250,000
Water & Sewer	-	-	-	85,000	85,000
Natural Gas	-	-	-	35,000	35,000
Waste Disposal and Recycling	-	-	-	8,700	8,700
Mileage Reimbursement	-	-	-	5,000	5,000
Motor Pool Charges	-	-	-	231,744	231,744
Payments to or on behalf of other governments	-	-	-	989,453	989,453
Payments To Agencies	-	-	-	600,000	600,000
General Liability Insurance Premiums	-	-	-	62,408	62,408
Property Damage Insurance Premiums	-	-	-	21,890	21,890
Interest Expense - Pooled Investments	-	-	-	2,000	2,000
Radio	-	-	-	18,060	18,060
Computer Hardware - ISF Charges	-	-	-	126,407	126,407

SUMMARY BY OBJECT

Department: Pima Animal Care General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Server and Storage - ISF Charges	-	-	-	191,716	191,716
Software - ISF Charges	-	-	-	47,187	47,187
Solar Energy	-	-	-	95,800	95,800
Telephone Provider Charges - External	-	-	-	8,275	8,275
Mobile Devices - External	-	-	-	31,350	31,350
ISF- IT Port Charges	-	-	-	100,200	100,200
Operating Expenses Total	**-**	**-**	**-**	**5,702,747**	**5,702,747**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**11,592,222**	**11,592,222**
REVENUE OBJECTS					
License & Permits	-	-	-	650,000	650,000
Licenses & Permits Total	**-**	**-**	**-**	**650,000**	**650,000**
State Revenue	-	-	-	2,500	2,500
City Revenue Other Operating	-	-	-	4,825,000	4,825,000
Other Local Governments Other	-	-	-	188,000	188,000
Intergovernmental Total	**-**	**-**	**-**	**5,015,500**	**5,015,500**
Animal Control Impound Fees	-	-	-	4,200	4,200
Animal Control Fees for Duplicates	-	-	-	4,000	4,000
Animal Control Fees for Transfers	-	-	-	300	300
Animal Control Adoptions	-	-	-	85,000	85,000
Animal Control Fees	-	-	-	12,000	12,000
Animal Control Owner Pick Up	-	-	-	200	200
Animal Control Vaccinations	-	-	-	750	750
Animal Control Microchip Fees	-	-	-	1,000	1,000
Veterinary Medical Tests	-	-	-	450	450
Veterinary Medical Procedures	-	-	-	1,500	1,500
Charges for Services Total	**-**	**-**	**-**	**109,400**	**109,400**
Animal Control Citations	-	-	-	10,000	10,000
Animal Control Late Penalties	-	-	-	39,000	39,000
Other Fines	-	-	-	1,500	1,500
Fines & Forfeits Total	**-**	**-**	**-**	**50,500**	**50,500**
Interest Revenue Pooled Investments - GOV, AGCY Funds	-	-	-	1,814	1,814
Investment Earnings Total	**-**	**-**	**-**	**1,814**	**1,814**
Donations	-	-	-	375,000	375,000
Other Misc. Revenue - Governmental and Agency Funds	-	-	-	1,014,639	1,014,639
Miscellaneous Revenue Total	**-**	**-**	**-**	**1,389,639**	**1,389,639**

SUMMARY BY OBJECT

Department: Pima Animal Care General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**7,216,853**	**7,216,853**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF PIMA ANIMAL CARE CENTER ARE:

- **PACC DEVELOPMENT PROGRAM SPECIAL REVENUE FUND**
- **PACC DONATIONS SPECIAL REVENUE FUND**
- **PACC GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS ARE PROVIDED ON THE FOLLOWING PAGES.

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PACC DEVELOPMENT PROGRAM SPECIAL REVENUE

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Pima Animal Care Center administers the receipt and disbursement of funds as required under the terms of donations and bequests.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	52,561	-		-	-
Operating Expenses	62,787	-	-	-	-
Total Expenditures	115,348	-	-	-	-
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	115,348	-	-	-	-
Total Funding	115,348	-	-	-	-

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	750	61,409	43,378	13,495	-
Revenues	-	(52)	(81)	-	-
Net Operating Transfers In/(Out)	-	(796)	5	-	-

SUMMARY BY OBJECT

Department: PAC Donations Special Revenue

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Animal Sheltering Supplies (PACC)	-	500,000	-	-	-
R&M Building Services	-	-	43	-	-
Advertising	-	-	11	-	-
Operating Expenses Total	**-**	**500,000**	**54**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**-**	**500,000**	**54**	**-**	**-**
REVENUE OBJECTS					
Interest - Governmental and Agency Funds	6,970	-	6,727	-	-
Interest Revenue Pooled Investments - GOV, AGCY Funds	10,997	5,000	9,445	10,000	10,000
Investment Earnings Total	**17,967**	**5,000**	**16,172**	**10,000**	**10,000**
Donations	10,004	500,000	2,000	-	-
Other Misc. Revenue - Governmental and Agency Funds	-	-	65,915	-	-
Miscellaneous Revenue Total	**10,004**	**500,000**	**67,915**	**-**	**-**
REVENUE OBJECTS TOTAL	**27,971**	**505,000**	**84,087**	**10,000**	**10,000**

PACC DONATIONS SPECIAL REVENUE

Expenditures: 0 **Revenues:** 10,000

FTEs: 0.00

Function Statement: Pima Animal Care Center administers the receipt and disbursement of funds as required under the terms of donations and bequests.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	-		-	-
Operating Expenses	500,000	-	-	-	-
Total Expenditures	500,000	-	-	-	-
Revenues					
Investment Earnings	5,000	10,000	-	10,000	10,000
Miscellaneous Revenue	500,000	-	-	-	-
Total Revenues	505,000	10,000	-	10,000	10,000
Total Transfers In/(Out)	(395,441)	(424,243)	-	(424,243)	(424,243)
Fund Balance Decrease/(Increase)	390,441	414,243	-	414,243	414,243
Total Funding	500,000	-	-	-	-

This Fund was established in fiscal year 2015/2016 for the Burson and Rasmussen bequests in excess of $1.4 million. This fund will be used to track expenditures and earnings for all large future special donations and existing bequests left to Pima Animal Care Center.

As of fiscal year 2017/18, the PACC Develepment Program and Donations fund separated into their own special revenue funds.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	1,054	-
Revenues	1,457,339	99,796	27,971	85,096	10,000
Net Operating Transfers In/(Out)	-	-	(164,598)	(395,441)	(424,243)

SUMMARY BY OBJECT

Department: PAC Development Program SR

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	28,618	39,346	8,298	-	-
Overtime	2,673	1,100	676	-	-
Shift Differential	8	10	1	-	-
Social Security & Medicare	2,446	2,923	670	-	-
Unemployment Insurance	23	20	5	-	-
Health Insurance Premiums	4,015	4,240	2,223	-	-
Workers Compensation	83	103	24	-	-
Life Insurance	27	34	9	-	-
Arizona State Retirement	3,599	4,509	1,061	-	-
Dental Insurance Premiums	31	51	12	-	-
Budgeted Benefits	-	225	-	-	-
Vacation Payout	1,021	-	-	-	-
HSA Contribution - Employer	834	1,000	539	-	-
HSA Expense Offset	-	(1,000)	(539)	-	-
Personnel Services Total	**43,378**	**52,561**	**12,979**	**-**	**-**
Other Professional Services	-	62,687	-	-	-
Interest Expense - Pooled Investments	-	100	517	-	-
Operating Expenses Total	**-**	**62,787**	**517**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**43,378**	**115,348**	**13,496**	**-**	**-**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	(81)	-	-	-	-
Investment Earnings Total	**(81)**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**(81)**	**-**	**-**	**-**	**-**

PACC GRANTS SPECIAL REVENUE

Expenditures: **1,001,312** **Revenues:** **672,069**

FTEs: **15.00**

Function Statement: Pima Animal Care Center administers the receipt and disbursement of funds as required under the terms of grant funds awarded.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	818,797	801,270		801,270	801,270
Operating Expenses	1,012,234	200,042	-	200,042	200,042
Total Expenditures	1,831,031	1,001,312	-	1,001,312	1,001,312
Revenues					
Miscellaneous Revenue	1,355,727	672,069	-	672,069	672,069
Total Revenues	1,355,727	672,069	-	672,069	672,069
Total Transfers In/(Out)	461,304	329,243	-	329,243	329,243
Fund Balance Decrease/(Increase)	14,000	-	-	-	-
Total Funding	1,831,031	1,001,312	-	1,001,312	1,001,312

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	390,502	866,987	1,001,312
Revenues	-	-	221,559	566,010	672,069
Net Operating Transfers In/(Out)	-	-	167,155	461,304	329,243

SUMMARY BY OBJECT

Department: PAC Adv Grants

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	214,863	621,516	364,610	602,673	602,673
Overtime	1,541	-	18,054	-	-
Shift Differential	1	-	430	-	-
Holiday Worked Pay	822	-	1,917	-	-
Social Security & Medicare	16,758	47,152	29,183	46,104	46,104
Unemployment Insurance	162	330	204	276	276
Health Insurance Premiums	22,886	63,010	40,683	70,891	70,891
Workers Compensation	809	5,764	4,727	6,717	6,717
Life Insurance	176	510	290	510	510
Arizona State Retirement	24,980	72,730	45,452	72,984	72,984
Dental Insurance Premiums	235	765	620	1,115	1,115
Interdepartmental Salaries - Charged out/Credit	(593)	-	-	-	-
Interdepartmental Fringe - Charged out/Credit	(205)	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(59)	(9,249)	1,168	-	-
Labor Distribution Fringe Charged in/Debit	(723)	9,249	(4,684)	-	-
Labor Distribution Salaries Charged out/Credit	(168)	(27,646)	3,546	-	-
Labor Distribution Salaries Charged in/Debit	(3,691)	33,646	(11,113)	-	-
Budgeted Benefits	-	1,020	-	-	-
Vacation Payout	5,154	-	1,282	-	-
HSA Contribution - Employer	4,995	25,000	7,651	16,000	16,000
HSA Expense Offset	-	(25,000)	(7,651)	(16,000)	(16,000)
Personnel Services Total	**287,943**	**818,797**	**496,369**	**801,270**	**801,270**
Office Supplies	904	23,413	115	13,170	13,170
Computer Equipment less than $1,000	-	13,928	-	5,999	5,999
Food Supplies	-	-	90	-	-
Drugs & Pharmaceuticals	1,729	52,129	8,572	15,374	15,374
Medical & Lab Supplies	12,802	47,663	8,982	17,500	17,500
Books, Subscriptions & Videos	1,216	-	-	-	-
Clothing, Uniforms, and Safety Apparel	2,500	-	-	-	-
Promotional Items	1,000	12,500	-	-	-
Other Operation Supplies	2,666	-	9,102	29,806	29,806
Animal Control Supplies (food & other)	1,708	32,016	3,812	34,000	34,000
Tools & Equipment Under $1,000	-	2,322	-	-	-

SUMMARY BY OBJECT

Department: PAC Adv Grants

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Animal Litter (PACC)	-	-	603	-	-
Animal Microchips (PACC)	2,172	-	-	-	-
PACC Field Services Supplies	-	-	6,951	-	-
Animal Food (PACC)	-	-	1,480	-	-
Animal Sheltering Supplies (PACC)	7,718	749,754	24,092	55,000	55,000
Veterinary Medical Testing and Supply (PACC)	514	-	-	-	-
Animal Vaccination Supplies (PACC)	9,466	-	-	-	-
Medical Professional Services	-	7,000	-	-	-
Laboratory & X-ray Services	-	2,762	-	-	-
Veterinary Services	1,396	14,385	68,165	10,000	10,000
In State Training	-	6,210	-	-	-
Investigative Services	-	-	-	13,617	13,617
Advertising	17,565	26,500	-	3,000	3,000
Mileage Reimbursement	-	467	-	-	-
Motor Pool Charges	-	20,000	-	-	-
Other Miscellaneous Charges	446	-	-	-	-
Payments To Agencies	1,260	-	5,235	-	-
Payments To Grant Sub Recipients	36,000	-	-	-	-
Interest Expense - Pooled Investments	33	-	-	-	-
Mobile Devices - External	951	1,185	1,421	2,576	2,576
Operating Expenses Total	**102,046**	**1,012,234**	**138,620**	**200,042**	**200,042**
EXPENDITURE OBJECTS TOTAL	**389,989**	**1,831,031**	**634,989**	**1,001,312**	**1,001,312**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	3,058	-	2,899	-	-
Investment Earnings Total	**3,058**	**-**	**2,899**	**-**	**-**
Other Non-Government Grant	228,797	1,355,727	391,443	672,069	672,069
Miscellaneous Revenue Total	**228,797**	**1,355,727**	**391,443**	**672,069**	**672,069**
REVENUE OBJECTS TOTAL	**231,855**	**1,355,727**	**394,342**	**672,069**	**672,069**

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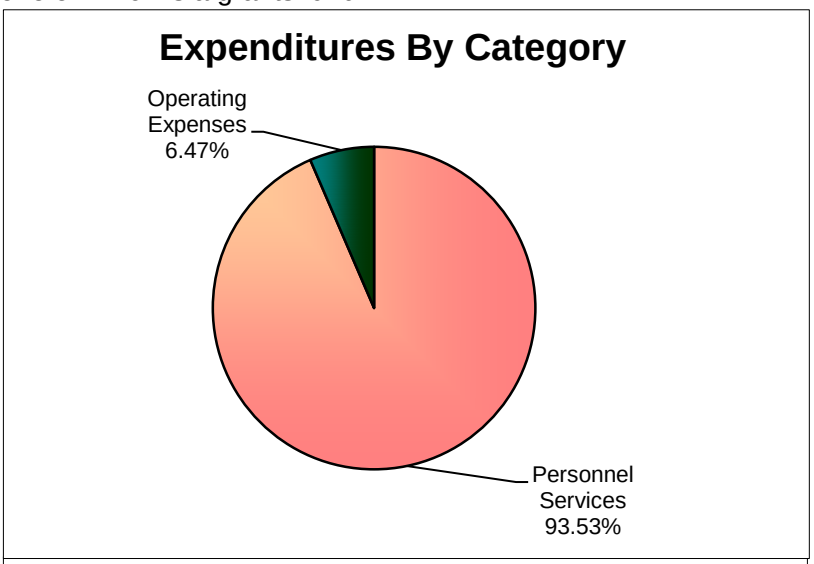
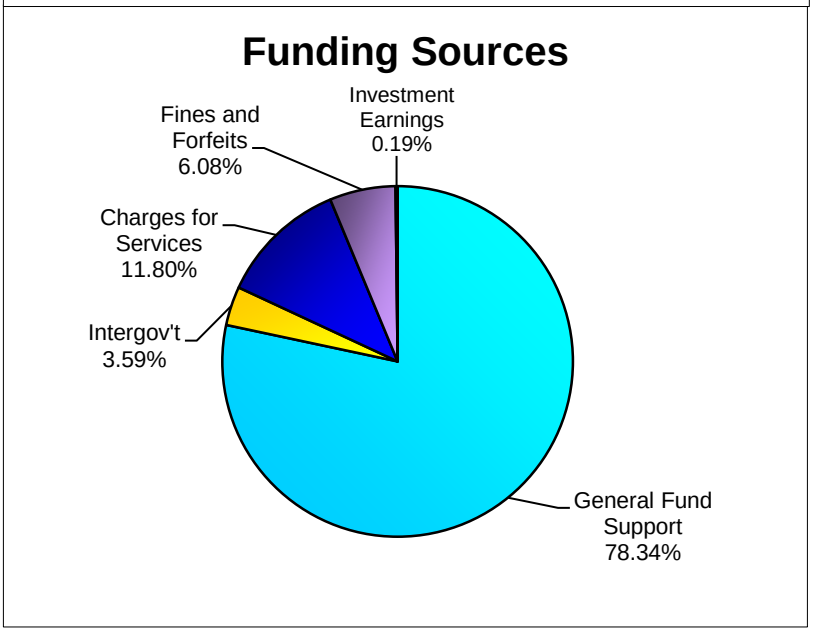
Clerk of the Superior Court – General Fund

Revenue	$ 2,389,679
Expenditures	11,030,892
Fund Impact	$ (8,641,213)
FTEs	199.00

Function Statement: Maintain and hold accessible for the public and the court all records of the Pima County divisions of the Superior Court. Assist the public and all parties dealing with the court system. Establish, execute, and administer policies and procedures in compliance with the statutes of the state of Arizona and the Judicial Merit System. Coordinate with the Presiding Judge and Court Administrator the prompt and orderly disposition of the business of the court. Collect and disburse fees. Monitor the department's revenue and expenditures. Provide clerk services during trials and other proceedings. Receive, record, and disburse all court ordered payments of child support, spousal maintenance, and special paternity. Maintain permanent civil, probate, criminal, and child support case files.

The Clerk of the Superior Court also operates nine special revenue funds, one of which is a grants fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	10,975,029	2,463,094	-	(8,511,935)
HSA FY 2018/19 Offset Add Back	241,000			(241,000)
Salary Increase Adjustment	32,289			(32,289)
Benefits Adjustment	24,092			(24,092)
Port Charges Adjustment	22,392			(22,392)
Motor Pool Charges Adjustment	(1,910)			1,910
HSA Offset	(262,000)			262,000
Investment Earnings Adjustment		8,936		8,936
Miscellaneous Revenue Adjustment		(471)		(471)
Intergovernmental Adjustment		(11,286)		(11,286)
Charges for Services Adjustment		(20,207)		(20,207)
Fines & Forfeits Adjustment		(50,387)		(50,387)
Supplemental Requests				
None Submitted	-			-
Total Recommended Budget	11,030,892	2,389,679	-	(8,641,213)
Full Time Equivalents (FTEs)	199.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 199.00, unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $11,030,892 is an increase of $55,863, or 0.51% over the fiscal year 2018/19 Adopted Budget. These increases of $319,773 are due to HSA fiscal year 2018/19 offset add back, salary increase, benefits, and port charges. Partially offsetting these increases are decreases of $263,910 due to HSA one-time offset and motor pool charges.

The fiscal year 2019/20 Recommended Budget revenue of $2,389,679 is a decrease of $73,415, or 2.98% under the fiscal year 2018/19 Adopted Budget. The decrease is due to reduction in Title IV-D child support reimbursements, a reduction in the collection of passport fees, and a decrease in forfeits and is partially offset by anticipated increases in investment earnings.

The department continues to allocate General Fund salary costs to their various special revenue funds. For fiscal year 2019/20, the department is budgeting $411,528.

Recommended revenue sources:

Court Fees	$	995,000
Forfeitures		434,168
Federal Child Support Reimbursement		395,967
Collection Fees		270,000
Superior Court Fines		236,016
Jury Fees		36,731
Interest		21,330
Miscellaneous		467
	$	2,389,679

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	10,197,599	10,725,681	10,701,874	10,975,029	11,030,892
Revenues	2,225,767	2,379,653	2,172,855	2,374,652	2,389,679
Transfers In(Out)	-	-	-	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	10,276,763	10,316,992	-	10,316,992	10,316,992
Operating Expenses	698,266	713,900	-	713,900	713,900
Total Expenditures	10,975,029	11,030,892	-	11,030,892	11,030,892
Revenues					
Intergovernmental	407,253	395,967	-	395,967	395,967
Charges for Services	1,321,938	1,301,731	-	1,301,731	1,301,731
Fines and Forfeits	720,571	670,184	-	670,184	670,184
Miscellaneous Revenue	938	467	-	467	467
Investment Earnings	12,394	21,330	-	21,330	21,330
Total Revenues	2,463,094	2,389,679	-	2,389,679	2,389,679
General Fund Support	8,511,935	8,641,213	-	8,641,213	8,641,213
Total Funding	10,975,029	11,030,892	-	11,030,892	11,030,892

SUMMARY BY OBJECT

Department: Clerk of the Superior Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	7,239,260	8,014,948	4,874,927	7,864,381	7,864,381
Overtime	6,349	6,500	4,078	8,000	8,000
Temporary Help	20,811	-	-	-	-
Holiday Worked Pay	-	500	-	500	500
Special Assignment Pay	12,845	16,500	10,688	17,000	17,000
Social Security & Medicare	543,577	597,827	366,396	599,202	599,202
Unemployment Insurance	5,350	4,180	2,635	3,571	3,571
Health Insurance Premiums	1,156,320	1,127,131	716,106	1,168,162	1,168,162
Workers Compensation	40,016	45,030	31,197	42,354	42,354
Life Insurance	6,217	6,759	4,108	6,759	6,759
Employer Paid Subsidy	10,848	10,464	7,532	11,040	11,040
Arizona State Retirement	829,314	912,660	575,212	938,659	938,659
Elected Official Retirement	-	18,001	5,729	47,151	47,151
Dental Insurance Premiums	19,960	20,219	14,080	21,741	21,741
Interdepartmental Salaries - Charged out/Credit	(121,073)	(572,766)	-	(411,528)	(411,528)
Interdepartmental Salaries - Charged in/Debit	4,709	-	2,655	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(538)	-	-
Interdepartmental Fringe - Charged in/Debit	1,792	-	1,311	-	-
Budgeted Benefits	-	68,810	-	-	-
Parking Subsidy	7,890	-	9,132	-	-
Elected Officials Retirement '2014'	18,000	-	24,295	-	-
Sick Payout	69,388	-	69,634	-	-
Vacation Payout	45,063	-	45,496	-	-
HSA Contribution - Employer	218,501	241,000	142,272	262,000	262,000
HSA Expense Offset	-	(241,000)	(142,272)	(262,000)	(262,000)
Personnel Services Total	**10,135,137**	**10,276,763**	**6,764,673**	**10,316,992**	**10,316,992**
Office Supplies	110,204	123,100	67,939	130,500	130,500
Software Under $5M	935	1,500	1,491	3,500	3,500
Computer Equipment less than $1,000	798	1,500	290	2,500	2,500
Food Supplies	492	1,500	119	1,500	1,500
Books, Subscriptions & Videos	755	1,000	431	1,000	1,000
Repair & Maintenance Supplies	677	8,000	605	8,000	8,000
Janitorial Supplies	143	200	-	200	200
Cameras, Film & Equipment	168	-	-	-	-
Other Operation Supplies	18	500	-	500	500
Tools & Equipment Under $1,000	4,497	10,050	8,912	12,050	12,050

SUMMARY BY OBJECT

Department: Clerk of the Superior Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Furniture Under $1,000	3,130	2,250	2,724	2,750	2,750
Accounting and Auditing Services	5,122	8,500	-	5,500	5,500
Software Maintenance and Support	9,199	12,100	11,057	12,600	12,600
Laboratory & X-ray Services	108	200	-	200	200
In State Training	-	500	-	500	500
In State Travel	2,039	1,350	2,054	2,000	2,000
Out of State Travel	317	-	1,216	-	-
Postage & Freight	71,497	87,800	44,784	87,600	87,600
Printing & Microfilming	11,547	16,000	7,461	16,000	16,000
Security	21,652	20,000	13,507	21,000	21,000
Leases & Rental - Real Estate - External	-	1,000	-	1,000	1,000
R&M-Machinery & Equipment Services	26,082	29,200	10,947	28,900	28,900
R&M Building Services	-	3,500	-	3,500	3,500
Other Professional Services	14,133	13,700	8,224	15,400	15,400
Advertising	7,600	10,500	2,983	10,000	10,000
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	389	500	500
Interdepartmental Supplies & Services - Charged In/Debit	395	750	90	750	750
Parking Charges	-	-	1,912	3,050	3,050
Waste Disposal and Recycling	1,406	1,000	-	1,000	1,000
Mileage Reimbursement	1,287	1,200	865	1,400	1,400
Motor Pool Charges	10,551	18,850	6,438	16,000	16,000
Dues and Memberships	7,747	10,500	8,768	10,500	10,500
Bad Debt Expense	-	7,400	-	7,400	7,400
Other Miscellaneous Charges	97,674	109,000	42,176	107,500	107,500
Job Training & Training Supplies	-	500	121	500	500
Telephone Provider Charges - External	17,539	29,500	13,569	32,600	32,600
Mobile Devices - External	6,713	6,000	2,376	6,000	6,000
ISF- IT Port Charges	132,312	159,616	105,952	160,000	160,000
Operating Expenses Total	**566,737**	**698,266**	**367,400**	**713,900**	**713,900**
EXPENDITURE OBJECTS TOTAL	**10,701,874**	**10,975,029**	**7,132,073**	**11,030,892**	**11,030,892**
REVENUE OBJECTS					
Federal Revenue Operating	389,660	407,253	192,649	395,967	395,967
Intergovernmental Total	**389,660**	**407,253**	**192,649**	**395,967**	**395,967**
General Government Fees	131,563	300,000	62,111	270,000	270,000
Other Court Fees	964,012	990,138	632,793	995,000	995,000
Jury Fees	62,082	31,800	14,347	36,731	36,731

SUMMARY BY OBJECT

Department: Clerk of the Superior Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Charges for Services Total	**1,157,657**	**1,321,938**	**709,251**	**1,301,731**	**1,301,731**
Superior Court Fines	193,197	270,571	104,800	236,016	236,016
Forfeits	396,779	450,000	180,455	434,168	434,168
Fines & Forfeits Total	**589,976**	**720,571**	**285,255**	**670,184**	**670,184**
Interest - Governmental and Agency Funds	35,439	12,394	9,003	21,330	21,330
Investment Earnings Total	**35,439**	**12,394**	**9,003**	**21,330**	**21,330**
Other Misc. Revenue - Governmental and Agency Funds	123	938	35	467	467
Miscellaneous Revenue Total	**123**	**938**	**35**	**467**	**467**
REVENUE OBJECTS TOTAL	**2,172,855**	**2,463,094**	**1,196,193**	**2,389,679**	**2,389,679**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF THE CLERK OF THE SUPERIOR COURT ARE:

- **COC ADDRESS CONFIDENTIALITY FEE**
- **COC CHILD SUPPORT INCENTIVE SPECIAL REVENUE FUND**
- **COC DOCUMENT STORAGE AND RETRIEVAL SPECIAL REVENUE FUND**
- **COC FARE SPECIAL REVENUE FUND**
- **COC LOCAL COURT AUTOMATION SPECIAL REVENUE FUND**
- **COC SPOUSAL MAINTENANCE ENFORCEMENT SPECIAL REVENUE FUND**
- **COC TIME PAY FEES SPECIAL REVENUE FUND**
- **COC VICTIM LOCATION SPECIAL REVENUE FUND**
- **COC JUDICIAL COLLECTION ENHANCEMENT FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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COC ADDRESS CONFIDENTIALITY FEE

Expenditures: 1,000 **Revenues:** 1,000

FTEs: 0.00

Function Statement: The Address Confidentiality Fee is assessed on all domestic violence cases per statute to defray the costs of the administration of victim address confidentiality.

Mandates: ARS 12-116.05

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	1,000	1,000	-	1,000	1,000
Total Expenditures	1,000	1,000	-	1,000	1,000
Revenues					
Charges for Services	1,000	1,000	-	1,000	1,000
Total Revenues	1,000	1,000	-	1,000	1,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	1,000	1,000	-	1,000	1,000

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	1,000	1,000
Revenues	606	830	637	1,040	1,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk Of The Superior Court Address Confidentiality Fee

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	1,000	-	1,000	1,000
Operating Expenses Total	**-**	**1,000**	**-**	**1,000**	**1,000**
EXPENDITURE OBJECTS TOTAL	**-**	**1,000**	**-**	**1,000**	**1,000**
REVENUE OBJECTS					
General Government Fees	603	1,000	487	1,000	1,000
Charges for Services Total	**603**	**1,000**	**487**	**1,000**	**1,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	34	-	38	-	-
Investment Earnings Total	**34**	**-**	**38**	**-**	**-**
REVENUE OBJECTS TOTAL	**637**	**1,000**	**525**	**1,000**	**1,000**

COC CHILD SUPPORT INCENTIVE

Expenditures: 24,297 **Revenues:** 24,226

FTEs: 1.00

Function Statement: Receive, record, and disburse all court ordered payments for child support, spousal maintenance, and special paternity cases.

Mandates: ARS 12-282 and 46-442

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	18,226	24,297	-	24,297	24,297
Total Expenditures	18,226	24,297	-	24,297	24,297
Revenues					
Intergovernmental	23,452	24,206	-	24,206	24,206
Investment Earnings	34	20	-	20	20
Total Revenues	23,486	24,226	-	24,226	24,226
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(5,260)	71	-	71	71
Total Funding	18,226	24,297	-	24,297	24,297

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	16,141	26,688	22,710	18,316	24,297
Revenues	23,794	21,528	27,451	23,486	24,226
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Child Support Incentive SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	22,698	23,727	17,616	26,437	26,437
Social Security & Medicare	1,687	1,771	1,305	2,010	2,010
Unemployment Insurance	15	12	8	12	12
Health Insurance Premiums	23	20	14	19	19
Workers Compensation	58	63	48	63	63
Life Insurance	35	34	24	34	34
Arizona State Retirement	2,633	2,732	2,100	3,183	3,183
Dental Insurance Premiums	195	266	-	-	-
Interdepartmental Salaries - Charged out/Credit	(5,367)	(10,513)	-	(7,461)	(7,461)
Budgeted Benefits	-	114	-	-	-
Parking Subsidy	185	-	174	-	-
Personnel Services Total	**22,162**	**18,226**	**21,289**	**24,297**	**24,297**
Office Supplies	252	-	-	-	-
Software Maintenance and Support	295	-	-	-	-
Interest Expense - Pooled Investments	1	-	70	-	-
Operating Expenses Total	**548**	**-**	**70**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**22,710**	**18,226**	**21,359**	**24,297**	**24,297**
REVENUE OBJECTS					
Federal Revenue Operating	27,576	23,452	12,959	24,206	24,206
Intergovernmental Total	**27,576**	**23,452**	**12,959**	**24,206**	**24,206**
Interest Revenue Pooled Investments - GOV, AGCY Funds	(125)	34	-	20	20
Investment Earnings Total	**(125)**	**34**	**-**	**20**	**20**
REVENUE OBJECTS TOTAL	**27,451**	**23,486**	**12,959**	**24,226**	**24,226**

COC DOCUMENT STORAGE & RETRIEVAL

Expenditures: **307,067** **Revenues:** **216,129**

FTEs: **2.00**

Function Statement: Maintain all court records of the Pima County Superior Court and have them accessible to the public and the court.

Mandates: ARS 12-284.01

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	316,541	242,567	-	242,567	242,567
Operating Expenses	52,361	64,500	-	64,500	64,500
Total Expenditures	368,902	307,067	-	307,067	307,067
Revenues					
Charges for Services	217,743	213,182	-	213,182	213,182
Investment Earnings	2,656	2,947	-	2,947	2,947
Total Revenues	220,399	216,129	-	216,129	216,129
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	148,503	90,938	-	90,938	90,938
Total Funding	368,902	307,067	-	307,067	307,067

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	613,801	221,661	155,884	172,255	307,067
Revenues	224,373	215,318	212,670	223,785	216,129
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Docu Storage & Retrieval SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	73,018	66,621	44,668	67,020	67,020
Overtime	35	-	15	-	-
Special Assignment Pay	1,566	-	1,237	-	-
Social Security & Medicare	5,363	4,972	3,312	5,097	5,097
Unemployment Insurance	55	35	24	30	30
Health Insurance Premiums	14,313	13,510	9,012	13,488	13,488
Workers Compensation	196	176	126	160	160
Life Insurance	76	68	45	68	68
Arizona State Retirement	8,611	7,670	5,444	8,068	8,068
Dental Insurance Premiums	314	317	212	319	319
Interdepartmental Salaries - Charged in/Debit	5,148	222,850	-	148,317	148,317
Interdepartmental Fringe - Charged in/Debit	2,346	-	-	-	-
Budgeted Benefits	-	322	-	-	-
Parking Subsidy	260	-	174	-	-
HSA Contribution - Employer	3,000	3,000	2,065	3,000	3,000
HSA Expense Offset	-	(3,000)	(2,065)	(3,000)	(3,000)
Personnel Services Total	**114,301**	**316,541**	**64,269**	**242,567**	**242,567**
Software Under $5M	-	-	12,653	10,000	10,000
Repair & Maintenance Supplies	371	10,000	-	10,000	10,000
Tools & Equipment Under $1,000	-	5,000	4,478	5,000	5,000
Software Maintenance and Support	3,618	-	-	-	-
Postage & Freight	-	2,000	-	2,000	2,000
Printing & Microfilming	-	2,500	-	2,500	2,500
R&M-Machinery & Equipment Services	9,546	10,000	8,088	10,000	10,000
Other Professional Services	2,200	-	1,325	15,000	15,000
Interdepartmental Supplies & Services - Charged In/Debit	126	-	-	-	-
Other Miscellaneous Charges	-	-	1,635	-	-
Office Machines & Computers - Non-Capital	-	10,000	-	10,000	10,000
Capital Lease Principal Payment	24,965	12,708	12,708	-	-
Capital Lease Interest Payment	757	153	153	-	-
Operating Expenses Total	**41,583**	**52,361**	**41,040**	**64,500**	**64,500**
EXPENDITURE OBJECTS TOTAL	**155,884**	**368,902**	**105,309**	**307,067**	**307,067**
REVENUE OBJECTS					
General Government Fees	208,989	217,743	139,359	213,182	213,182

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Docu Storage & Retrieval SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Charges for Services Total	**208,989**	**217,743**	**139,359**	**213,182**	**213,182**
Interest Revenue Pooled Investments - GOV, AGCY Funds	3,681	2,656	4,028	2,947	2,947
Investment Earnings Total	**3,681**	**2,656**	**4,028**	**2,947**	**2,947**
REVENUE OBJECTS TOTAL	**212,670**	**220,399**	**143,387**	**216,129**	**216,129**

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COC FARE

Expenditures: **4,310** **Revenues:** **0**

FTEs: **0.00**

Function Statement: Funds provided by the Arizona Office of the Courts (AOC) for the start up of participation in the statewide collection effort known as Fine/Fee and Restitution Enforcement Program (FARE).

Mandates: ARS 12-289

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	4,310	4,310	-	4,310	4,310
Total Expenditures	4,310	4,310	-	4,310	4,310
Revenues					
Charges for Services	-	-	-	-	-
Investment Earnings	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	4,310	4,310	-	4,310	4,310
Total Funding	4,310	4,310	-	4,310	4,310

Budgeted expenditures in fiscal year 2019/20 are to spend existing fund balance.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	53,821	-	-	4,310	4,310
Revenues	58,088	33	48	48	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court - FARE

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	1,810	-	1,810	1,810
R&M-Machinery & Equipment Services	-	2,500	-	2,500	2,500
Operating Expenses Total	**-**	**4,310**	**-**	**4,310**	**4,310**
EXPENDITURE OBJECTS TOTAL	**-**	**4,310**	**-**	**4,310**	**4,310**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	48	-	46	-	-
Investment Earnings Total	**48**	**-**	**46**	**-**	**-**
REVENUE OBJECTS TOTAL	**48**	**-**	**46**	**-**	**-**

COC LOCAL COURT AUTOMATION FUND

Expenditures: **358,862** **Revenues:** **208,097**

FTEs: **3.00**

Function Statement: Utilize funds provided by a fee on all civil filings for the purpose of improving court automation and information technology.

Mandates: Pima County Ordinance Number 2003-10

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	432,226	358,862	-	358,862	358,862
Operating Expenses	25,723	-	-	-	-
Total Expenditures	457,949	358,862	-	358,862	358,862
Revenues					
Charges for Services	208,242	204,760	-	204,760	204,760
Investment Earnings	3,007	3,337	-	3,337	3,337
Total Revenues	211,249	208,097	-	208,097	208,097
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	246,700	150,765	-	150,765	150,765
Total Funding	457,949	358,862	-	358,862	358,862

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	367,550	254,924	244,398	298,560	358,862
Revenues	212,070	208,546	204,497	212,969	208,097
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Local Court Auto SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	148,715	152,415	102,046	153,326	153,326
Overtime	29	-	46	-	-
Social Security & Medicare	10,525	11,375	7,219	11,660	11,660
Unemployment Insurance	106	80	53	70	70
Health Insurance Premiums	28,099	26,568	17,640	26,405	26,405
Workers Compensation	387	402	276	366	366
Life Insurance	102	102	68	102	102
Arizona State Retirement	17,135	17,546	12,076	18,457	18,457
Dental Insurance Premiums	146	153	101	159	159
Interdepartmental Salaries - Charged in/Debit	-	222,850	-	148,317	148,317
Budgeted Benefits	-	735	-	-	-
Parking Subsidy	260	-	174	-	-
HSA Contribution - Employer	5,000	5,000	3,442	5,000	5,000
HSA Expense Offset	-	(5,000)	(3,442)	(5,000)	(5,000)
Personnel Services Total	**210,504**	**432,226**	**139,699**	**358,862**	**358,862**
Computer Equipment less than $1,000	-	-	7,549	-	-
Repair & Maintenance Supplies	-	-	1,949	-	-
R&M-Machinery & Equipment Services	7,292	-	-	-	-
Mobile Devices - External	880	-	546	-	-
Office Machines & Computers - Non-Capital	-	-	23,293	-	-
Capital Lease Principal Payment	24,816	25,417	25,416	-	-
Capital Lease Interest Payment	906	306	306	-	-
Operating Expenses Total	**33,894**	**25,723**	**59,059**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**244,398**	**457,949**	**198,758**	**358,862**	**358,862**
REVENUE OBJECTS					
General Government Fees	200,618	208,242	134,412	204,760	204,760
Charges for Services Total	**200,618**	**208,242**	**134,412**	**204,760**	**204,760**
Interest Revenue Pooled Investments - GOV, AGCY Funds	3,879	3,007	3,151	3,337	3,337
Investment Earnings Total	**3,879**	**3,007**	**3,151**	**3,337**	**3,337**
REVENUE OBJECTS TOTAL	**204,497**	**211,249**	**137,563**	**208,097**	**208,097**

COC SPOUSAL MAINTENANCE ENFORCEMENT FUND

Expenditures: 26,047 **Revenues:** 23,163

FTEs: 0.00

Function Statement: Utilize funds provided by a fee on all filings of a petition, answer for annulment, dissolution of marriage, or legal separation, for enhancing enforcement of spousal maintenance orders.

Mandates: ARS 12-289

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	6,000	1,047	-	1,047	1,047
Operating Expenses	25,000	25,000	-	25,000	25,000
Total Expenditures	31,000	26,047	-	26,047	26,047
Revenues					
Charges for Services	22,761	22,369	-	22,369	22,369
Investment Earnings	411	794	-	794	794
Total Revenues	23,172	23,163	-	23,163	23,163
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	7,828	2,884	-	2,884	2,884
Total Funding	31,000	26,047	-	26,047	26,047

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	15,297	8,489	-	31,000	26,047
Revenues	23,808	23,153	22,575	24,061	23,163
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Spousal Maint Enforcement SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	-	6,000	-	1,047	1,047
Personnel Services Total	**-**	**6,000**	**-**	**1,047**	**1,047**
R&M Building Services	-	25,000	-	25,000	25,000
Operating Expenses Total	**-**	**25,000**	**-**	**25,000**	**25,000**
EXPENDITURE OBJECTS TOTAL	**-**	**31,000**	**-**	**26,047**	**26,047**
REVENUE OBJECTS					
Other Court Fees	21,653	22,761	14,302	22,369	22,369
Charges for Services Total	**21,653**	**22,761**	**14,302**	**22,369**	**22,369**
Interest Revenue Pooled Investments - GOV, AGCY Funds	922	411	1,030	794	794
Investment Earnings Total	**922**	**411**	**1,030**	**794**	**794**
REVENUE OBJECTS TOTAL	**22,575**	**23,172**	**15,332**	**23,163**	**23,163**

COC TIME PAY FEES

Expenditures: **353,711** **Revenues:** **296,680**

FTEs: **1.00**

Function Statement: Assess fees which are used to improve case processing and administration.

Mandates: ARS 12-116

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	99,236	55,916	-	55,916	55,916
Operating Expenses	82,000	197,795	-	197,795	197,795
Capital Equipment > $5,000	80,000	100,000	-	100,000	100,000
Total Expenditures	261,236	353,711	-	353,711	353,711
Revenues					
Intergovernmental	-	46,678	-	46,678	46,678
Charges for Services	251,937	248,388	-	248,388	248,388
Investment Earnings	1,555	1,614	-	1,614	1,614
Total Revenues	253,492	296,680	-	296,680	296,680
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	7,744	57,031	-	57,031	57,031
Total Funding	261,236	353,711	-	353,711	353,711

A time payment fee in the amount of twenty dollars shall be assessed on each person who pays a court ordered penalty, fine, or sanction on a time payment basis. Eleven dollars of the time payment fee shall be deposited with the state treasurer for the judicial collection enhancement fund. Two dollars of the time payment fee shall be deposited with the state treasurer for the public defender training fund. Seven dollars of the time payment fee shall be kept by the court imposing the fee to be utilized by the court to improve, maintain and enhance the ability to collect and manage monies assessed or received by the court.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	440,695	359,944	294,545	261,236	353,711
Revenues	305,755	250,506	243,508	303,115	296,680
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Time Pay Fees SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	37,168	38,102	25,539	38,330	38,330
Overtime	13	-	14	-	-
Special Assignment Pay	2,302	-	1,437	-	-
Social Security & Medicare	2,918	2,844	1,998	2,915	2,915
Unemployment Insurance	27	20	16	17	17
Health Insurance Premiums	10,187	9,660	6,448	9,649	9,649
Workers Compensation	103	100	74	91	91
Life Insurance	36	34	24	34	34
Arizona State Retirement	4,540	4,386	3,188	4,614	4,614
Dental Insurance Premiums	266	266	179	266	266
Interdepartmental Salaries - Charged out/Credit	(1,354)	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	36,322	34,254	169	-	-
Interdepartmental Fringe - Charged out/Credit	(182)	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	9,987	9,386	46	-	-
Budgeted Benefits	-	184	-	-	-
HSA Contribution - Employer	2,000	2,000	1,378	2,000	2,000
HSA Expense Offset	-	(2,000)	(1,378)	(2,000)	(2,000)
Personnel Services Total	**104,333**	**99,236**	**39,132**	**55,916**	**55,916**
Software Under $5M	79,655	30,000	-	-	-
Computer Equipment less than $1,000	14,681	-	71	-	-
Repair & Maintenance Supplies	17,611	-	-	-	-
Software Maintenance and Support	-	12,000	-	-	-
Postage & Freight	47	-	-	-	-
Other Professional Services	4,983	-	4,611	-	-
Interest Expense - Pooled Investments	(2)	-	2,780	-	-
Office Machines & Computers - Non-Capital	38,575	40,000	12,949	136,996	136,996
Capital Lease Principal Payment	-	-	-	5,932	5,932
Capital Lease Interest Payment	-	-	-	54,867	54,867
Operating Expenses Total	**155,550**	**82,000**	**20,411**	**197,795**	**197,795**
Office Machines & Computers - Capital	34,662	80,000	-	100,000	100,000
Capital Equipment > $5,000 Total	**34,662**	**80,000**	**-**	**100,000**	**100,000**
EXPENDITURE OBJECTS TOTAL	**294,545**	**261,236**	**59,543**	**353,711**	**353,711**

SUMMARY BY OBJECT

Department: Clerk of the Superior Court Time Pay Fees SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
State Revenue Grants	-	-	46,678	46,678	46,678
Intergovernmental Total	**-**	**-**	**46,678**	**46,678**	**46,678**
Other Court Fees	243,220	251,937	159,583	248,388	248,388
Charges for Services Total	**243,220**	**251,937**	**159,583**	**248,388**	**248,388**
Interest Revenue Pooled Investments - GOV, AGCY Funds	288	1,555	3,819	1,614	1,614
Investment Earnings Total	**288**	**1,555**	**3,819**	**1,614**	**1,614**
REVENUE OBJECTS TOTAL	**243,508**	**253,492**	**210,080**	**296,680**	**296,680**

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COC VICTIM LOCATION FUND

Expenditures: 3,000 **Revenues:** 0

FTEs: 0.00

Function Statement: Use funds provided by interest earned from amounts held in trust for victims of crime in order to improve victim location efforts.

Mandates: ARS 12-287

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	3,000	3,000	-	3,000	3,000
Total Expenditures	3,000	3,000	-	3,000	3,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	3,000	3,000	-	3,000	3,000
Total Funding	3,000	3,000	-	3,000	3,000

During fiscal year 2003/04, interest from amounts held in trust were no longer paid on these deposits, therefore eliminating the funding source for the department. Budgeted expenditures are to utilize existing fund balance. (Note: Revenue received reflects interest paid on the existing fund balance from the Local Government Investment Pool.)

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	3,000	3,000
Revenues	52	65	96	100	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Clerk of Superior Court Victim Location Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	3,000	-	3,000	3,000
Operating Expenses Total	**-**	**3,000**	**-**	**3,000**	**3,000**
EXPENDITURE OBJECTS TOTAL	**-**	**3,000**	**-**	**3,000**	**3,000**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	96	-	90	-	-
Investment Earnings Total	**96**	**-**	**90**	**-**	**-**
REVENUE OBJECTS TOTAL	**96**	**-**	**90**	**-**	**-**

COC JUDICIAL COLLECTION ENHANCEMENT FUND

Expenditures: 11,886 **Revenues:** 0

FTEs: 0.48

Function Statement: Actively pursue any grant funding that becomes available from federal, state, or private sources that can be used to enhance the operations of the court.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	25,227	11,886	-	11,886	11,886
Operating Expenses	619	-	-	-	-
Total Expenditures	25,846	11,886	-	11,886	11,886
Revenues					
Intergovernmental	27,846	-	-	-	-
Total Revenues	27,846	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(2,000)	11,886	-	11,886	11,886
Total Funding	25,846	11,886	-	11,886	11,886

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	7,468	25,846	11,886
Revenues	-	-	6,721	27,846	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

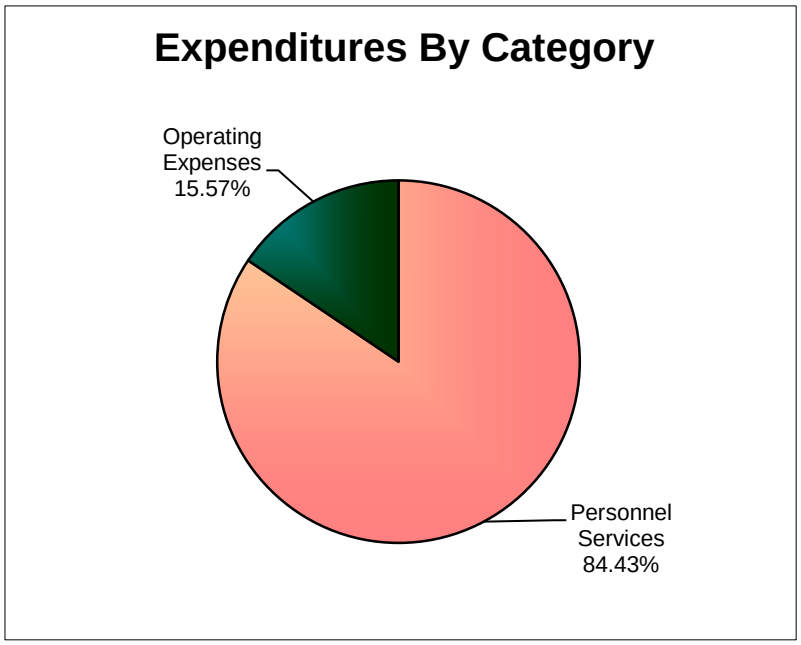
Department: COC Judicial Collection Enhancement Fund

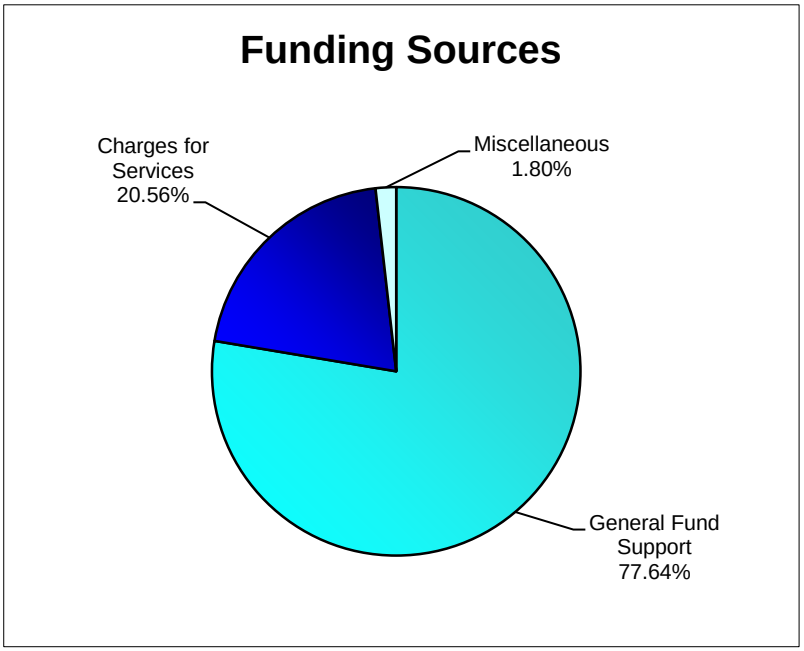
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	17,360	-	-	-
Temporary Help	3,364	-	12,546	10,995	10,995
Social Security & Medicare	257	1,328	959	841	841
Unemployment Insurance	2	9	7	5	5
Health Insurance Premiums	4	4,350	12	19	19
Workers Compensation	9	47	34	26	26
Life Insurance	-	34	8	-	-
Arizona State Retirement	-	2,048	-	-	-
Dental Insurance Premiums	-	51	-	-	-
HSA Contribution - Employer	-	2,000	-	-	-
HSA Expense Offset	-	(2,000)	-	-	-
Personnel Services Total	**3,636**	**25,227**	**13,566**	**11,886**	**11,886**
Office Supplies	305	619	-	-	-
Software Under $5M	510	-	-	-	-
Computer Equipment less than $1,000	3,017	-	-	-	-
Operating Expenses Total	**3,832**	**619**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**7,468**	**25,846**	**13,566**	**11,886**	**11,886**
REVENUE OBJECTS					
Federal Revenue Operating	6,721	27,846	4,319	-	-
Intergovernmental Total	**6,721**	**27,846**	**4,319**	**-**	**-**
REVENUE OBJECTS TOTAL	**6,721**	**27,846**	**4,319**	**-**	**-**

Constables – General Fund

Revenue	$ 373,424
Expenditures	1,670,548
Fund Impact	$ (1,297,124)
FTEs	14.00

Function Statement: Act as Peace Officer for the Justice Courts. Serve criminal and civil summons. Evict tenants under writs of restitution. Collect debts on writs of execution. Serve restraining orders. Perform arrests and bring defendants to court on civil warrants.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	1,599,352	388,424	-	(1,210,928)
Salary Increase Adjustment	55,000			(55,000)
HSA FY 2018/19 Offset Add back	21,000			(21,000)
Benefits Adjustment	13,857			(13,857)
Server/Storage Adjustment	5,943			(5,943)
Port charges Adjustment	1,512			(1,512)
Hardware Adjustment	1,022			(1,022)
Software Adjustment	810			(810)
FY 19/20 1% Salary Increase Allocation (half year)	730			(730)
HSA Offset	(23,000)			23,000
Motor Pool Charges Adjustment	(5,678)			5,678
Writ Fees Collected by Justice Courts		(15,000)		(15,000)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	1,670,548	373,424	-	(1,297,124)
Full Time Equivalents (FTEs)	14.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 14.00, an increase of 1.00 FTE over the fiscal year 2018/19 Adopted Budget due to the addition of a special staff assistant.

The fiscal year 2019/20 Recommended Budget expenditures of $1,670,548, are an increase of $71,196, or 4.45%, over the fiscal year 2018/19 Adopted Budget. Increases of $99,876, are the result of salaries, HSA fiscal year 2018/19 offset add back, benefits, server/storage, port charges, hardware, software and the fiscal year 2019/20 salary increase allocation (half year) expenses. These increases are partially offset by decreases of $28,678, due to an HSA offset and motor pool charges.

The fiscal year 2019/20 Recommended Budget revenues of $373,424, are a decrease of $15,000, or 3.86%, under the fiscal year 2018/19 Adopted Budget due to writ fees now being collected by the Justice Courts.

Recommended revenue sources:

Court Fees	$	343,424
Miscellaneous Revenue		30,000
	$	373,424

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,245,363	1,267,539	1,329,598	1,610,598	1,670,548
Revenues	544,578	478,797	474,012	402,714	373,424

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,377,217	1,410,502	-	1,410,502	1,410,502
Operating Expenses	222,135	260,046	-	260,046	260,046
Total Expenditures	1,599,352	1,670,548	-	1,670,548	1,670,548
Revenues					
Charges for Services	343,424	343,424	-	343,424	343,424
Miscellaneous	45,000	30,000	-	30,000	30,000
Total Revenues	388,424	373,424	-	373,424	373,424
General Fund Support	1,210,928	1,297,124	-	1,297,124	1,297,124
Total Funding	1,599,352	1,670,548	-	1,670,548	1,670,548

SUMMARY BY OBJECT

Department: Constables

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	736,873	752,927	495,166	795,505	795,505
Social Security & Medicare	54,133	56,158	36,307	60,815	60,815
Unemployment Insurance	83	394	44	367	367
Health Insurance Premiums	126,110	119,797	82,253	127,342	127,342
Workers Compensation	24,243	24,675	16,544	21,326	21,326
Life Insurance	462	442	308	476	476
Arizona State Retirement	38,196	45,361	25,535	145,203	145,203
Elected Official Retirement	89,941	113,995	187,315	256,527	256,527
Dental Insurance Premiums	2,754	2,762	1,855	2,819	2,819
Interdepartmental Salaries - Charged in/Debit	21	-	565	-	-
Interdepartmental Fringe - Charged in/Debit	24	-	159	-	-
Budgeted Benefits	-	260,706	-	122	122
Parking Subsidy	90	-	358	-	-
Elected Officials Retirement '2014'	31,492	-	56,132	-	-
HSA Contribution - Employer	20,833	21,000	14,465	23,000	23,000
HSA Expense Offset	-	(21,000)	(14,465)	(23,000)	(23,000)
Personnel Services Total	**1,125,255**	**1,377,217**	**902,541**	**1,410,502**	**1,410,502**
Office Supplies	4,239	5,464	3,089	16,871	16,871
Software Under $5M	-	-	220	-	-
Books, Subscriptions & Videos	-	500	-	500	500
Law Enforcement Supplies	198	200	27	200	200
Repair & Maintenance Supplies	-	325	-	325	325
Clothing, Uniforms, and Safety Apparel	1,460	2,700	1,418	13,700	13,700
Cameras, Film & Equipment	-	565	-	565	565
Other Operation Supplies	103	-	-	-	-
Tools & Equipment Under $1,000	-	700	-	700	700
In State Training	1,025	5,550	-	5,550	5,550
Out of State Training	-	3,750	-	3,750	3,750
In State Travel	-	4,250	-	4,250	4,250
Out of State Travel	-	3,750	-	3,750	3,750
Postage & Freight	10,219	11,320	6,524	11,320	11,320
Printing & Microfilming	756	1,700	162	1,700	1,700
Leases & Rental - Real Estate - Internal	-	300	-	300	300
R&M-Machinery & Equipment Services	2,769	716	3,395	3,716	3,716
Other Professional Services	416	600	241	600	600
Banking Credit Card Fees and Charges	3	-	1	-	-

SUMMARY BY OBJECT

Department: Constables

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Advertising	355	800	-	800	800
Leases & Rental - Other (Mchnry, Equip, etc.)	1,371	-	315	-	-
Parking Charges	-	-	3,920	5,573	5,573
Mileage Reimbursement	4,969	12,836	-	11,658	11,658
Motor Pool Charges	101,893	93,824	70,714	92,246	92,246
Dues and Memberships	4,595	2,850	1,980	2,850	2,850
Other Miscellaneous Charges	8,138	-	219	-	-
Radio	8,861	8,364	6,001	8,364	8,364
Computer Hardware - ISF Charges	13,463	15,920	10,616	17,099	17,099
Server and Storage - ISF Charges	16,253	15,958	10,640	22,644	22,644
Software - ISF Charges	4,990	4,763	3,176	5,573	5,573
Telephone Provider Charges - External	2,051	6,914	1,466	6,914	6,914
Mobile Devices - External	6,315	6,296	4,171	6,296	6,296
ISF- IT Port Charges	9,868	11,220	7,392	12,232	12,232
Other Machines & Equipment - Non-Capital	33	-	-	-	-
Operating Expenses Total	**204,343**	**222,135**	**135,687**	**260,046**	**260,046**
EXPENDITURE OBJECTS TOTAL	**1,329,598**	**1,599,352**	**1,038,228**	**1,670,548**	**1,670,548**
REVENUE OBJECTS					
State Revenue	11,119	-	-	-	-
Intergovernmental Total	**11,119**	**-**	**-**	**-**	**-**
Other Court Fees	379,545	343,424	255,946	343,424	343,424
Collections Revenue	212	-	1,581	-	-
Charges for Services Total	**379,757**	**343,424**	**257,527**	**343,424**	**343,424**
Interest - Governmental and Agency Funds	21,645	-	-	-	-
Investment Earnings Total	**21,645**	**-**	**-**	**-**	**-**
Other Misc. Revenue - Governmental and Agency Funds	61,490	45,000	43,723	30,000	30,000
Other Misc. Revenue-Proprietary Funds	1	-	1,896	-	-
Miscellaneous Revenue Total	**61,491**	**45,000**	**45,619**	**30,000**	**30,000**
REVENUE OBJECTS TOTAL	**474,012**	**388,424**	**303,146**	**373,424**	**373,424**

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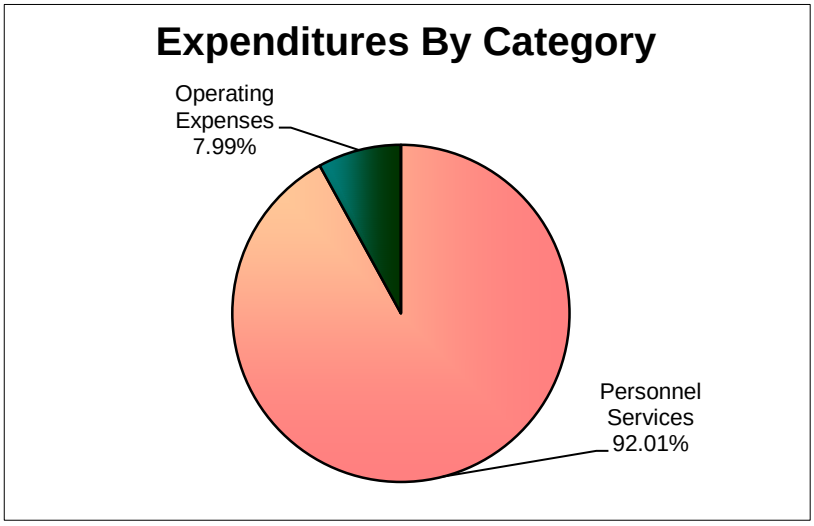
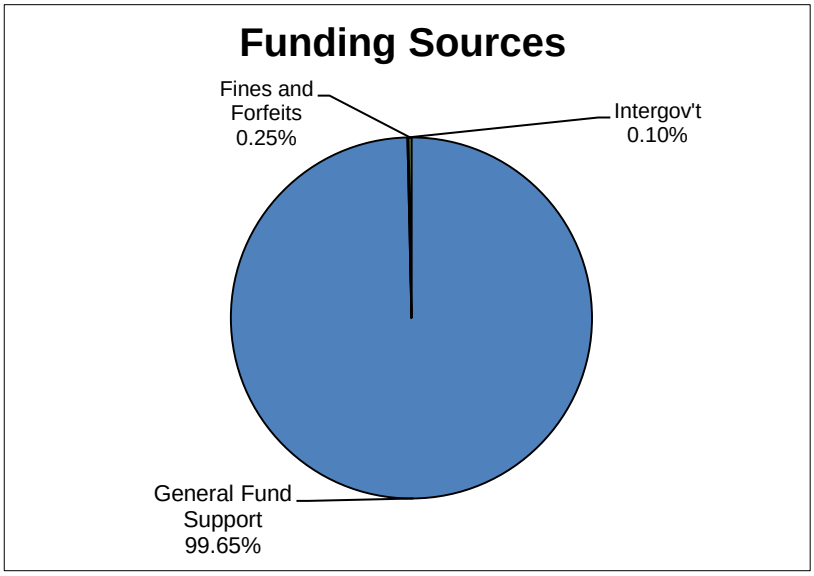
County Attorney – General Fund

Revenue	$ 84,900
Expenditures	23,995,768
Net Transfers	(113,207)
Fund Impact	$ (24,024,075)
FTEs	344.00

Function Statement: Represent the state in felony matters occurring throughout Pima County and in all misdemeanor cases occurring in unincorporated areas of Pima County. Provide legal advice to the Board of Supervisors, County departments, and other entities. Provide advocacy and crisis intervention for victims and witnesses via the Victim Witness Program. Investigate and prosecute racketeering crime and administer resources for all Pima County law enforcement agencies via the Antiracketeering Program. Assist County residents in collecting bad check restitution via the Bad Check Program. Operate 88-Crime telephone hotline 24 hours a day. Support and administer youth related programs working with nonprofit agencies. Provide community protection by working with neighborhoods in order to reduce trends in youth violence, increase public safety, and reduce crime. Administer the Adult Diversion Program as an alternative to prosecution.

The County Attorney also operates 12 special revenue funds, one of which is a grant fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	23,685,561	84,900	(126,478)	(23,727,139)
HSA FY 2018/19 Offset Add back	341,001			(341,001)
Motor Pool Charges Adjustment	(93,734)			93,734
Port Charges Adjustment	30,048			(30,048)
Hardware Adjustment	28,697			(28,697)
Software Adjustment	6,928			(6,928)
Server/Storage Adjustment	61,355			(61,355)
FY19/20 1% Salary Increase Allocation (half year)	36,703			(36,703)
Benefit Adjustment	42,150			(42,150)
HSA Offset	(328,001)			328,001
Operating Transfer Out Adjustment			13,271	13,271
Supplemental Requests				
Package B - Digital Evidence Disclosure	185,060			(185,060)
Total Recommended	23,995,768	84,900	(113,207)	(24,024,075)
Full Time Equivalents (FTEs)	344.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 344.00. FTEs increased by 6.00 from the fiscal year 2018/19 Adopted Budget. Two PCNs are from Civil Litigation and Criminal Litigation. The other four FTEs are from Supplemental Package B - Digital Evidence Disclosure that is to aid in the process of redacting BWC footage being presented as evidence by local law enforcement officers and make a big difference in closing the gap of the amount of BWC footage between disclosed and undisclosed footage.

The Recommended Budget expenditures are $23,995,768, a net increase of $310,207, or 1.3%, from the fiscal year 2018/19 Adopted Budget. The increase consists of HSA FY2018/19 offset add back, port charges, software, hardware, server/storage, FY19/20 1% Salary Increase Allocation (half year), and benefit adjustments. The increase is offset by decreases which consist of motor pool charges and HSA one-time offset. Supplemental Package B - Digital Evidence Disclosure of $460,757 was submitted but only $185,060 has been approved.

The Recommended Budget revenues of $84,900 stay the same from the fiscal year 2018/19 Adopted Budget.

Pima County Attorney RICO funds has been reorganized by splitting into two parts. The PCA ARF in unit 1999 is kept with no changes. A new fund named PCA ARF Non Pima County Attorney fund, and a new unit for ARF Sub Agencies are created in PB for other jurisdictions using this fund.

Recommended revenue sources:

Fines and Forfeits	$	60,000
City of Tucson Victim Services		24,900
	$	84,900

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	21,565,419	23,094,413	23,501,653	23,685,653	23,995,768
Revenues	162,874	118,585	144,088	116,374	84,900
Operating Transfers In (Out)	(134,464)	(129,017)	(264,776)	(126,480)	(113,207)

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	22,063,357	21,903,363	174,300	22,077,663	22,077,663
Operating Expenses	1,622,204	1,907,345	10,760	1,918,105	1,918,105
Total Expenditures	23,685,561	23,810,708	185,060	23,995,768	23,995,768
Revenues					
Intergovernmental	24,900	24,900		24,900	24,900
Fines and Forfeits	60,000	60,000	-	60,000	60,000
Total Revenues	84,900	84,900	-	84,900	84,900
Transfers In/(Out)	(126,478)	(113,207)	-	(113,207)	(113,207)
General Fund Support	23,727,139	23,839,015	185,060	24,024,075	24,024,075
Total Funding	23,685,561	23,810,708	185,060	23,995,768	23,995,768

SUMMARY BY OBJECT

Department: County Attorney

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	16,007,541	17,409,234	10,931,655	17,268,830	17,390,470
Overtime	84,222	31,400	63,308	34,500	37,140
On Call Pay	21,215	21,800	13,874	21,800	21,800
Shift Differential	1,949	2,500	774	2,600	2,600
Temporary Help	14,494	386,129	10,098	392,080	392,080
Holiday Worked Pay	7,500	4,500	3,963	4,500	4,500
Special Assignment Pay	282,801	247,596	188,793	254,000	254,000
Social Security & Medicare	1,215,263	1,317,053	830,208	1,345,815	1,355,121
Unemployment Insurance	12,003	9,232	5,978	8,041	8,097
Health Insurance Premiums	2,054,100	1,862,301	1,276,376	1,758,559	1,775,919
Workers Compensation	37,340	40,584	26,707	33,137	33,356
Life Insurance	10,170	9,848	6,788	9,271	9,407
Employer Paid Subsidy	8,627	9,024	5,736	8,352	8,352
Arizona State Retirement	1,828,271	1,934,188	1,289,553	2,021,552	2,036,283
AZ Public Safety Retirement - County Attorney	335,946	298,971	267,179	379,924	379,924
Elected Official Retirement	-	29,064	-	75,975	75,975
Dental Insurance Premiums	37,219	35,723	26,592	36,962	37,174
Interdepartmental Salaries - Charged out/Credit	(1,520,932)	(1,347,121)	(673,562)	(1,358,223)	(1,358,223)
Interdepartmental Salaries - Charged in/Debit	32,467	14,800	9,851	14,800	14,800
Interdepartmental Fringe - Charged in/Debit	13,055	-	3,841	-	-
Labor Distribution Fringe Charged out/Credit	(470,092)	(592,810)	(266,584)	(593,081)	(593,081)
Labor Distribution Fringe Charged in/Debit	555,730	564,000	316,737	564,000	564,000
Labor Distribution Salaries Charged out/Credit	(1,402,223)	(2,247,582)	(875,255)	(2,251,214)	(2,251,214)
Labor Distribution Salaries Charged in/Debit	1,318,933	1,864,000	880,616	1,864,000	1,864,000
Budgeted Benefits	-	158,923	-	6,133	6,133
Parking Subsidy	12,936	-	14,109	-	-
Elected Officials Retirement '2014'	29,065	-	51,808	-	-
Paid Parental Leave	8,517	-	27,384	-	-
Sick Payout	20,081	-	2,437	-	-
Vacation Payout	71,737	-	67,030	-	-
Initial Appearance Pay	53,200	-	36,530	-	-
Uniform Allowance	-	-	-	1,050	1,050
HSA Contribution - Employer	365,584	341,001	243,363	328,001	336,001
HSA Expense Offset	-	(341,001)	(243,363)	(328,001)	(328,001)

SUMMARY BY OBJECT

Department: County Attorney

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Personnel Services Total	**21,046,719**	**22,063,357**	**14,542,524**	**21,903,363**	**22,077,663**
Office Supplies	272,744	195,050	178,009	207,050	207,450
Software Under $5M	30,329	16,900	10,976	16,900	20,420
Computer Equipment less than $1,000	17,280	10,120	6,035	10,120	14,880
Food Supplies	578	-	233	-	-
Fuel & Oil	5	-	-	-	-
Books, Subscriptions & Videos	61,905	36,800	47,002	40,800	40,800
Law Enforcement Supplies	1,614	6,398	-	4,000	4,000
Repair & Maintenance Supplies	5,412	3,600	1,584	3,600	3,600
Janitorial Supplies	1,708	600	1,070	600	600
Clothing, Uniforms, and Safety Apparel	1,781	-	-	-	-
Promotional Items	2,025	-	280	-	-
Other Operation Supplies	1,042	400	281	400	400
Tools & Equipment Under $1,000	3,513	8,750	1,846	5,200	5,200
Furniture Under $1,000	32,836	-	32,184	-	-
Other Judicial Services	1,135	-	1,430	-	-
Court Reporters	45,340	30,000	16,541	30,000	30,000
Expert Witness & Interpreters	95,086	35,000	50,738	45,000	45,000
Miscellaneous Legal Expenses	76	-	-	-	-
Witness Travel	69,714	37,100	30,456	37,100	37,100
Accounting and Auditing Services	3,394	-	-	-	-
Software Maintenance and Support	192,029	67,102	150,483	118,631	118,631
Medical Professional Services	-	-	220	-	-
In State Training	44,130	33,561	6,301	29,061	29,061
Out of State Training	23,954	2,800	2,409	3,800	3,800
In State Travel	24,365	1,000	30,488	15,000	15,000
Out of State Travel	17,738	16,000	29,120	16,000	16,000
Postage & Freight	48,968	51,000	27,509	51,000	51,000
Printing & Microfilming	20,554	13,000	11,137	13,000	13,000
Security	3,781	-	1,277	-	-
Moving and Storage Fees	2,467	-	336	-	-
Leases & Rental - Real Estate - External	22,844	17,300	13,623	21,300	21,300
R&M-Machinery & Equipment Services	41,155	50,200	17,043	45,100	45,100
R&M Building Services	98,527	15,500	289	11,500	11,500
R&M Grounds and Landscaping	2,305	-	704	1,000	1,000
Other Professional Services	205,315	125,834	74,245	151,610	151,610
Investigative Services	150	500	-	500	500
Advertising	2,852	-	1,576	-	-

SUMMARY BY OBJECT

Department: County Attorney

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Laundry & Linen Services	71	-	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	159	-	58	-	-
Janitorial Services	-	-	4,972	3,500	3,500
Pest Control Services	-	-	140	500	500
Interdepartmental Supplies & Services - Charged Out/Credit	(381,257)	(336,780)	(168,390)	(339,556)	(339,556)
Interdepartmental Supplies & Services - Charged In/Debit	5,640	2,000	813	2,000	2,000
Parking Charges	-	-	30,125	44,000	44,000
Electricity	61,216	52,920	34,132	52,920	52,920
Water & Sewer	2,091	2,400	1,296	2,400	2,400
Natural Gas	698	500	553	500	500
Waste Disposal and Recycling	546	900	-	900	900
Mileage Reimbursement	15,779	6,160	8,883	12,160	12,160
Motor Pool Charges	405,855	362,079	257,763	362,079	362,079
Judgments & Damages	-	-	700	-	-
Dues and Memberships	75,850	43,090	54,620	44,250	44,250
Other Miscellaneous Charges	51,934	46,440	3,673	6,700	6,700
Other Insurance Premiums	626	-	179	-	-
Interest Expense - Pooled Investments	1	-	291	-	-
Radio	30,504	28,080	21,886	28,080	28,080
Computer Hardware - ISF Charges	179,179	254,224	165,448	276,861	276,861
Server and Storage - ISF Charges	108,166	48,308	63,480	156,567	156,567
Software - ISF Charges	102,080	22,667	15,112	29,595	29,595
Telephone Provider Charges - External	37,346	28,735	19,381	28,735	29,735
Internet Charges - External	3,408	-	2,222	2,400	2,400
Mobile Devices - External	64,365	78,366	38,026	78,366	78,366
ISF- IT Port Charges	204,222	203,900	159,808	232,416	232,416
Office Machines & Computers - Non-Capital	59,293	3,700	12,219	3,700	4,780
Operating Expenses Total	**2,426,423**	**1,622,204**	**1,472,815**	**1,907,345**	**1,918,105**
Office Machines & Computers - Capital	28,511	-	6,175	-	-
Capital Equipment > $5,000 Total	**28,511**	**-**	**6,175**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**23,501,653**	**23,685,561**	**16,021,514**	**23,810,708**	**23,995,768**
REVENUE OBJECTS					
State Revenue	6,337	-	7,869	-	-
City Revenue Other Operating	24,900	24,900	12,450	24,900	24,900

SUMMARY BY OBJECT

Department: County Attorney

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Intergovernmental Total	**31,237**	**24,900**	**20,319**	**24,900**	**24,900**
Other Fines	96,725	60,000	69,542	60,000	60,000
Fines & Forfeits Total	**96,725**	**60,000**	**69,542**	**60,000**	**60,000**
Interest - Governmental and Agency Funds	591	-	-	-	-
Interest Revenue Pooled Investments - GOV, AGCY Funds	(219)	-	8	-	-
Investment Earnings Total	**372**	**-**	**8**	**-**	**-**
Other Misc. Revenue - Governmental and Agency Funds	15,754	-	14,055	-	-
Miscellaneous Revenue Total	**15,754**	**-**	**14,055**	**-**	**-**
REVENUE OBJECTS TOTAL	**144,088**	**84,900**	**103,924**	**84,900**	**84,900**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF THE COUNTY ATTORNEY ARE:

- **COUNTY ATTORNEY ARF NON PIMA COUNTY ATTORNEY FUND**
- **COUNTY ATTORNEY BAD CHECK PROGRAM SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY CJEF/REINVENTING JUSTICE SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY CONSUMER PROTECTION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY CRIMINAL DEFERRED PROSECUTION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY DTAP CONTRIBUTION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY EMPLOYER SANCTIONS SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY FILL THE GAP SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY LAW ENFORCEMENT ANTIRACKETEERING SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY VICTIM RESTITUTION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY VICTIM WITNESS COMPENSATION SPECIAL REVENUE FUND**
- **COUNTY ATTORNEY GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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PCA ARF NON PIMA COUNTY ATTORNEY FUND

Expenditures: 6,892,795 **Revenues:** 2,254,155

FTEs: 0.00

Function Statement: Administer antiracketeering revolving funds for their proper use and intended purposes for non Pima County Attorney law enforcement agencies.

Mandates: ARS 13-2314.03

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	-	6,892,795	-	6,892,795	6,892,795
Total Expenditures	-	6,892,795	-	6,892,795	6,892,795
Revenues					
Intergovernmental	-	55,000	-	55,000	55,000
Fines and Forfeits	-	2,004,155	-	2,004,155	2,004,155
Miscellaneous Revenue	-	100,000	-	100,000	100,000
Investment Earnings	-	95,000	-	95,000	95,000
Total Revenues	-	2,254,155	-	2,254,155	2,254,155
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	4,638,640	-	4,638,640	4,638,640
Total Funding	-	6,892,795	-	6,892,795	6,892,795

Pima County Attorney, by statute, is the fiduciary agent for all local law enforcement agencies Racketeer Influenced and Corrupt Organizations Act (RICO) funds. As such, expenditures and revenue are dependent on actions initiated by each local law enforcement agency. Miscellaneous revenues are asset seizures resulting from racketeering cases and shared among participating law enforcement agencies. The County Attorney Antiracketeering Fund, Sheriff State RICO Fund, and Sheriff Federal RICO Fund share a pool of antiracketeering dollars along with all of the other participating local law enforcement agencies. These funds are received, recorded and administered by the County Attorney. For information purposes only, the Sheriff's funds show operating transfers from the County Attorney's subfund.

The County Attorney budgets for expenditures in the Antiracketeering Fund for all other local law enforcement agencies. Pima County Attorney RICO funds has been reorganized in March 2019 by splitting into two parts. The PCA Antiracketeering Fund (ARF) is budgeted only for the Pima County Attorney portion. A new fund named PCA ARF Non Pima County Attorney was created for other local law enforcement agencies across the county.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	6,892,795
Revenues	-	-	-	-	2,254,155
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Non Pima County Attorney ARF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Payments to or on behalf of other governments	-	-	-	6,892,795	6,892,795
Operating Expenses Total	**-**	**-**	**-**	**6,892,795**	**6,892,795**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**6,892,795**	**6,892,795**
REVENUE OBJECTS					
Federal Revenue Operating	-	-	-	55,000	55,000
Intergovernmental Total	**-**	**-**	**-**	**55,000**	**55,000**
Forfeits	-	-	-	2,004,155	2,004,155
Fines & Forfeits Total	**-**	**-**	**-**	**2,004,155**	**2,004,155**
Interest Revenue Pooled Investments - GOV, AGCY Funds	-	-	-	95,000	95,000
Investment Earnings Total	**-**	**-**	**-**	**95,000**	**95,000**
Other Misc. Revenue - Governmental and Agency Funds	-	-	-	100,000	100,000
Miscellaneous Revenue Total	**-**	**-**	**-**	**100,000**	**100,000**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**2,254,155**	**2,254,155**

PCA BAD CHECK PROGRAM

Expenditures: 71,259 **Revenues:** 75,200

FTEs: 2.00

Function Statement: Assist Pima County residents and businesses by collecting restitution for victims who receive bad checks. Ensures that defendants are held accountable and provides a diversion option from prosecution via the Bad Check Program.

Mandates: ARS 13-1811

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	66,028	59,314	-	59,314	59,314
Operating Expenses	12,845	11,945	-	11,945	11,945
Total Expenditures	78,873	71,259	-	71,259	71,259
Revenues					
Fines & Forfeits	81,000	75,000	-	75,000	75,000
Investment Earnings	100	200	-	200	200
Total Revenues	81,100	75,200	-	75,200	75,200
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(2,227)	(3,941)	-	(3,941)	(3,941)
Total Funding	78,873	71,259	-	71,259	71,259

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	53,807	69,508	10,109	78,873	71,259
Revenues	45,548	42,854	32,648	81,300	75,200
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: PCA Bad Check Program

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	36,732	93,165	26,189	87,049	87,049
Overtime	3	-	-	-	-
Special Assignment Pay	2,426	2,500	1,674	2,500	2,500
Social Security & Medicare	2,896	7,054	2,091	6,659	6,659
Unemployment Insurance	29	49	16	40	40
Health Insurance Premiums	9,396	8,880	6,194	9,259	9,259
Workers Compensation	87	234	63	186	186
Life Insurance	35	34	24	34	34
Arizona State Retirement	4,502	10,881	3,289	10,542	10,542
Dental Insurance Premiums	47	51	32	53	53
Interdepartmental Salaries - Charged in/Debit	21	-	-	-	-
Interdepartmental Fringe - Charged in/Debit	24	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(18,106)	(54,897)	(10,746)	(54,897)	(54,897)
Labor Distribution Fringe Charged in/Debit	-	36,000	-	36,000	36,000
Labor Distribution Salaries Charged out/Credit	(38,168)	(176,111)	(25,555)	(176,111)	(176,111)
Labor Distribution Salaries Charged in/Debit	-	138,000	-	138,000	138,000
Budgeted Benefits	-	188	-	-	-
HSA Contribution - Employer	2,000	2,000	1,378	2,000	2,000
HSA Expense Offset	-	(2,000)	(1,378)	(2,000)	(2,000)
Personnel Services Total	**1,924**	**66,028**	**3,271**	**59,314**	**59,314**
Office Supplies	1,278	1,000	437	1,000	1,000
Software Maintenance and Support	3,996	6,900	3,996	6,900	6,900
Leases & Rental - Real Estate - Internal	-	-	475	-	-
R&M-Machinery & Equipment Services	498	500	-	500	500
Other Professional Services	118	800	68	800	800
Investigative Services	1,200	1,200	800	1,200	1,200
Dues and Memberships	920	945	495	945	945
Other Miscellaneous Charges	145	1,000	127	500	500
Other Insurance Premiums	-	-	118	-	-
Telephone Provider Charges - External	30	500	-	100	100
Operating Expenses Total	**8,185**	**12,845**	**6,516**	**11,945**	**11,945**
EXPENDITURE OBJECTS TOTAL	**10,109**	**78,873**	**9,787**	**71,259**	**71,259**

SUMMARY BY OBJECT

Department: PCA Bad Check Program

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Fines	32,501	81,000	21,224	75,000	75,000
Fines & Forfeits Total	**32,501**	**81,000**	**21,224**	**75,000**	**75,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	146	100	294	200	200
Investment Earnings Total	**146**	**100**	**294**	**200**	**200**
Other Misc. Revenue - Governmental and Agency Funds	1	-	-	-	-
Miscellaneous Revenue Total	**1**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**32,648**	**81,100**	**21,518**	**75,200**	**75,200**

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PCA CJEF/REINVENTING JUSTICE

Expenditures: **1,453,603** **Revenues:** **411,000**

FTEs: **19.00**

Function Statement: Enhance prosecutorial efforts and support and administer youth related programs designed to reduce trends in youth violence, increase public safety and reduce crime.

Mandates: ARS 41-2401, ARS 8-321, ARS 11-365

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,411,453	1,171,563	-	1,171,563	1,171,563
Operating Expenses	158,452	257,040	-	257,040	257,040
Capital Equipment > $5,000	20,000	25,000	-	25,000	25,000
Total Expenditures	1,589,905	1,453,603	-	1,453,603	1,453,603
Revenues					
Intergovernmental	435,832	400,000	-	400,000	400,000
Investment Earnings	7,000	11,000	-	11,000	11,000
Total Revenues	442,832	411,000	-	411,000	411,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	1,147,073	1,042,603	-	1,042,603	1,042,603
Total Funding	1,589,905	1,453,603	-	1,453,603	1,453,603

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	248,112	401,117	670,344	708,707	1,453,603
Revenues	443,035	365,147	359,055	443,263	411,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: PCA CJEF/Reinventing Justice

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	478,846	873,684	434,483	866,531	866,531
Overtime	270	-	174	-	-
On Call Pay	1,941	1,500	1,323	1,500	1,500
Special Assignment Pay	1,587	-	1,673	2,000	2,000
Social Security & Medicare	35,383	65,707	32,357	66,289	66,289
Unemployment Insurance	351	460	233	395	395
Health Insurance Premiums	43,322	47,944	43,388	55,680	55,680
Workers Compensation	1,106	2,074	1,051	1,693	1,693
Life Insurance	333	408	290	441	441
Employer Paid Subsidy	279	288	192	288	288
Arizona State Retirement	54,622	99,854	53,220	104,938	104,938
Dental Insurance Premiums	1,001	1,053	1,294	1,808	1,808
Labor Distribution Fringe Charged out/Credit	(53,356)	(51,000)	(41,197)	(51,000)	(51,000)
Labor Distribution Fringe Charged in/Debit	15,354	74,512	-	51,000	51,000
Labor Distribution Salaries Charged out/Credit	(169,803)	(147,000)	(130,312)	(147,000)	(147,000)
Labor Distribution Salaries Charged in/Debit	42,658	439,049	-	217,000	217,000
Budgeted Benefits	-	2,920	-	-	-
Parking Subsidy	30	-	677	-	-
HSA Contribution - Employer	9,499	12,000	9,523	13,000	13,000
HSA Expense Offset	-	(12,000)	(9,523)	(13,000)	(13,000)
Personnel Services Total	**463,423**	**1,411,453**	**398,846**	**1,171,563**	**1,171,563**
Software Under $5M	6,618	-	-	-	-
Computer Equipment less than $1,000	16	-	-	-	-
Software Maintenance and Support	45,517	47,856	4,212	48,000	48,000
In State Training	4,694	3,000	125	1,000	1,000
Out of State Training	35,615	-	1,732	-	-
In State Travel	17,648	-	2,576	-	-
Out of State Travel	9,818	40,000	51,268	75,000	75,000
R&M-Machinery & Equipment Services	2,205	-	6,220	6,000	6,000
Other Professional Services	22,477	-	45,700	58,000	58,000
Advertising	624	-	-	-	-
Mileage Reimbursement	1,047	-	539	1,000	1,000
Dues and Memberships	4,135	1,380	6,506	1,380	1,380
Mobile Devices - External	10,363	10,000	6,377	10,000	10,000
ISF- IT Port Charges	6,660	6,216	5,280	6,660	6,660
Furniture - Non-Capital	-	10,000	-	10,000	10,000

SUMMARY BY OBJECT

Department: PCA CJEF/Reinventing Justice

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Office Machines & Computers - Non-Capital	39,484	40,000	-	40,000	40,000
Operating Expenses Total	**206,921**	**158,452**	**130,535**	**257,040**	**257,040**
Office Machines & Computers - Capital	-	20,000	24,254	25,000	25,000
Capital Equipment > $5,000 Total	**-**	**20,000**	**24,254**	**25,000**	**25,000**
EXPENDITURE OBJECTS TOTAL	**670,344**	**1,589,905**	**553,635**	**1,453,603**	**1,453,603**
REVENUE OBJECTS					
State Revenue	347,430	435,832	96,478	400,000	400,000
Intergovernmental Total	**347,430**	**435,832**	**96,478**	**400,000**	**400,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	10,518	7,000	6,822	11,000	11,000
Investment Earnings Total	**10,518**	**7,000**	**6,822**	**11,000**	**11,000**
Other Misc. Revenue - Governmental and Agency Funds	1,107	-	-	-	-
Miscellaneous Revenue Total	**1,107**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**359,055**	**442,832**	**103,300**	**411,000**	**411,000**

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PCA CONSUMER PROTECTION

Expenditures: **33,268** **Revenues:** **0**

FTEs: **1.00**

Function Statement: Investigate and prosecute consumer fraud cases and recover restitution for victims.

Mandates: ARS 44-1521

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	33,198	33,268	-	33,268	33,268
Total Expenditures	33,198	33,268	-	33,268	33,268
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	33,198	33,268	-	33,268	33,268
Total Funding	33,198	33,268	-	33,268	33,268

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	119	-	-	33,268
Revenues	-	13,680	-	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

Note: The primary authority for Consumer Fraud is with the Attorney General's Office (AG). The AG has delegated the authority for certain cases to the County Attorney. The amount of program activity is contingent upon cases either initiated or delegated by the AG. Often these cases involve additional criminal charges not covered by these program funds and therefore charged to other funding sources.

SUMMARY BY OBJECT

Department: PCA Consumer Protection

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	27,726	-	27,726	27,726
Social Security & Medicare	-	2,121	-	2,121	2,121
Unemployment Insurance	-	15	-	13	13
Workers Compensation	-	64	-	50	50
Arizona State Retirement	-	3,272	-	3,358	3,358
Personnel Services Total	**-**	**33,198**	**-**	**33,268**	**33,268**
EXPENDITURE OBJECTS TOTAL	**-**	**33,198**	**-**	**33,268**	**33,268**

PCA CRIMINAL DEFERRED PROSECUTION

Expenditures: 0 **Revenues:** 60,000

FTEs: 0.00

Function Statement: The Deferred Prosecution Program allows some types of nonviolent offenders to enter the program instead of being prosecuted through the criminal justice system.

Mandates: ARS 11-363

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
None	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Fines & Forfeits	60,000	60,000	-	60,000	60,000
Total Revenues	60,000	60,000	-	60,000	60,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(60,000)	(60,000)	-	(60,000)	(60,000)
Total Funding	-	-	-	-	-

The Deferred Prosecution special revenue fund was established in fiscal year 2014/15 to authorize the Pima County Attorney to deposit deferred prosecution fees into the Deferred Prosecution Fund and to control and use monies in the Deferred Prosecution Fund in the administration of the Pima County Attorney's Deferred Prosecution Program.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	-
Revenues	7,610	76,815	36,549	62,286	60,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: PCA Criminal Deferred Prosecution

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Fines	34,496	60,000	17,960	60,000	60,000
Fines & Forfeits Total	**34,496**	**60,000**	**17,960**	**60,000**	**60,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	2,053	-	2,286	-	-
Investment Earnings Total	**2,053**	**-**	**2,286**	**-**	**-**
REVENUE OBJECTS TOTAL	**36,549**	**60,000**	**20,246**	**60,000**	**60,000**

PCA DTAP CONTRIBUTION

Expenditures: **815,670** **Revenues:** **1,171,604**

FTEs: **8.00**

Function Statement: Enables drug addicted criminal defendants to plead guilty to an offense and then enter a residential, therapeutic community treatment system for three years as an alternative to a prison sentence.

Mandates: ARS 11-532

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	418,465	354,495	-	354,495	354,495
Operating Expenses	473,752	461,175	-	461,175	461,175
Total Expenditures	892,217	815,670	-	815,670	815,670
Revenues					
Intergovernmental	1,287,918	1,111,604	-	1,111,604	1,111,604
Miscellaneous Revenue	60,000	60,000	-	60,000	60,000
Total Revenues	1,347,918	1,171,604	-	1,171,604	1,171,604
Total Transfers In/(Out)	-	30,000	-	30,000	30,000
Fund Balance Decrease/(Increase)	(455,701)	(385,934)	-	(385,934)	(385,934)
Total Funding	892,217	815,670	-	815,670	815,670

The Drug Treatment Alternative to Prison (DTAP) Program was established in fiscal year 2012/13 to enable drug addicted criminal defendants to plead guilty to an offense and then enter a residential, therapeutic community treatment system for three years as an alternative to a prison sentence. The program begins with three months of in-patient, residential drug treatment followed by wraparound recovery support services managed by a resources specialist, including transitional housing, literacy services, higher education, job training and placement services, and counseling, accompanied by drug testing, probation monitoring and regular court hearings.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	16,775	7,905	199,378	258,314	815,670
Revenues	8,238	2,115	1,179,060	409,361	1,171,604
Net Operating Transfers In/(Out)	-	(1,520)	30,000	30,000	30,000

SUMMARY BY OBJECT

Department: PCA DTAP Contribution

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	221,500	-	293,260	293,260
Special Assignment Pay	-	-	-	2,500	2,500
Social Security & Medicare	-	16,945	-	22,435	22,435
Unemployment Insurance	-	119	-	134	134
Health Insurance Premiums	-	21,750	-	-	-
Workers Compensation	-	563	-	652	652
Life Insurance	-	170	-	-	-
Arizona State Retirement	-	26,137	-	35,514	35,514
Dental Insurance Premiums	-	255	-	-	-
Interdepartmental Salaries - Charged in/Debit	56,774	98,516	9,072	-	-
Interdepartmental Fringe - Charged in/Debit	34,287	32,510	5,847	-	-
Labor Distribution Fringe Charged out/Credit	(2,489)	-	(8,742)	-	-
Labor Distribution Fringe Charged in/Debit	976	-	24,505	-	-
Labor Distribution Salaries Charged out/Credit	(5,181)	-	(11,323)	-	-
Labor Distribution Salaries Charged in/Debit	1,911	-	37,037	-	-
HSA Contribution - Employer	-	10,000	-	-	-
HSA Expense Offset	-	(10,000)	-	-	-
Personnel Services Total	**86,278**	**418,465**	**56,396**	**354,495**	**354,495**
Office Supplies	17	-	-	-	-
Food Supplies	395	-	34	-	-
Medical & Lab Supplies	580	-	-	-	-
Clothing, Uniforms, and Safety Apparel	326	-	85	-	-
Other Operation Supplies	1,198	-	849	-	-
Medical Professional Services	3,829	-	120	17,000	17,000
Laboratory & X-ray Services	11,623	-	11,794	-	-
In State Training	125	-	180	-	-
In State Travel	-	-	2,200	-	-
Out of State Travel	1,173	-	-	-	-
Other Professional Services	90,983	473,752	82,313	385,125	385,125
Other Miscellaneous Charges	1,141	-	3,015	-	-
Payments to or on behalf of other governments	84	-	-	-	-
Interest Expense - Pooled Investments	-	-	86	-	-
Client Assistance - Other	210	-	-	59,050	59,050

SUMMARY BY OBJECT

Department: PCA DTAP Contribution

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Mobile Devices - External	-	-	280	-	-
Furniture - Non-Capital	1,416	-	-	-	-
Operating Expenses Total	**113,100**	**473,752**	**100,956**	**461,175**	**461,175**
EXPENDITURE OBJECTS TOTAL	**199,378**	**892,217**	**157,352**	**815,670**	**815,670**
REVENUE OBJECTS					
State Revenue	1,171,804	1,287,918	-	1,111,604	1,111,604
Intergovernmental Total	**1,171,804**	**1,287,918**	**-**	**1,111,604**	**1,111,604**
Interest Revenue Pooled Investments - GOV, AGCY Funds	7,256	-	13,248	-	-
Investment Earnings Total	**7,256**	**-**	**13,248**	**-**	**-**
Other Misc. Revenue - Governmental and Agency Funds	-	60,000	-	60,000	60,000
Miscellaneous Revenue Total	**-**	**60,000**	**-**	**60,000**	**60,000**
REVENUE OBJECTS TOTAL	**1,179,060**	**1,347,918**	**13,248**	**1,171,604**	**1,171,604**

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PCA EMPLOYER SANCTIONS

Expenditures: **98,437** **Revenues:** **3,000**

FTEs: **1.75**

Function Statement: As of January 1, 2008, under the Legal Arizona Workers Act, employers in Arizona are subject to civil penalties, including revocation of all Arizona business licenses, for knowingly or intentionally employing an "unauthorized alien," someone who is not a U.S. citizen or permanent resident, and who is not otherwise legally authorized to work in the United States. The Act requires the County Attorney to investigate allegations that an employer has violated the Act. If a complaint is determined to be accurate and valid, the Pima County Attorney is required to notify local law enforcement and United States Immigration and Customs Enforcement (ICE) of the unauthorized alien. The County Attorney is then required to file an action for sanctions against the employer in Pima County Superior Court. The Pima County Attorney is also required to determine if an employer has previously been found to have violated the Legal Arizona Workers Act, and whether the employer is still in a probationary period related to any prior offenses.

Mandates: ARS 23-212 and ARS 23-212.01

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	98,231	98,437	-	98,437	98,437
Total Expenditures	98,231	98,437	-	98,437	98,437
Revenues					
Investment Earnings	3,000	3,000	-	3,000	3,000
Total Revenues	3,000	3,000	-	3,000	3,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	95,231	95,437	-	95,437	95,437
Total Funding	98,231	98,437	-	98,437	98,437

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	6,807	1	-	-	98,437
Revenues	1,127	691	1,038	3,000	3,000
Net Operating Transfers In/(Out)	(1,000,000)	-	-	-	-

SUMMARY BY OBJECT

Department: PCA Employer Sanctions

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	82,041	-	82,041	82,041
Social Security & Medicare	-	6,276	-	6,276	6,276
Unemployment Insurance	-	44	-	37	37
Workers Compensation	-	189	-	148	148
Arizona State Retirement	-	9,681	-	9,935	9,935
Personnel Services Total	**-**	**98,231**	**-**	**98,437**	**98,437**
EXPENDITURE OBJECTS TOTAL	**-**	**98,231**	**-**	**98,437**	**98,437**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	1,038	3,000	1,008	3,000	3,000
Investment Earnings Total	**1,038**	**3,000**	**1,008**	**3,000**	**3,000**
REVENUE OBJECTS TOTAL	**1,038**	**3,000**	**1,008**	**3,000**	**3,000**

PCA FILL THE GAP

Expenditures: **1,025,876** **Revenues:** **390,109**

FTEs: **19.00**

Function Statement: Utilize funds provided by the state and County for the purpose of improving criminal case processing.

Mandates: ARS 12-102.01

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,015,661	980,076	-	980,076	980,076
Operating Expenses	45,800	45,800	-	45,800	45,800
Total Expenditures	1,061,461	1,025,876	-	1,025,876	1,025,876
Revenues					
Intergovernmental	411,128	381,109	-	381,109	381,109
Investment Earnings	6,000	9,000	-	9,000	9,000
Total Revenues	417,128	390,109	-	390,109	390,109
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	644,333	635,767	-	635,767	635,767
Total Funding	1,061,461	1,025,876	-	1,025,876	1,025,876

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	414,937	213,990	500,331	391,461	1,025,876
Revenues	430,545	359,968	376,212	418,667	390,109
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: PCA Fill the Gap

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	403,899	807,427	241,487	794,111	794,111
Overtime	298	857	312	-	-
Holiday Worked Pay	541	-	-	-	-
Special Assignment Pay	5,923	2,800	5,354	6,000	6,000
Social Security & Medicare	30,564	61,111	18,294	60,749	60,749
Unemployment Insurance	302	428	132	362	362
Health Insurance Premiums	49,966	43,949	14,010	20,311	20,311
Workers Compensation	968	1,906	608	1,540	1,540
Life Insurance	287	272	192	306	306
Employer Paid Subsidy	325	-	24	-	-
Arizona State Retirement	47,501	94,262	29,233	96,166	96,166
Dental Insurance Premiums	976	951	391	531	531
Labor Distribution Fringe Charged out/Credit	(57,870)	(125,000)	(19,800)	(125,000)	(125,000)
Labor Distribution Fringe Charged in/Debit	43,788	125,000	804	125,000	125,000
Labor Distribution Salaries Charged out/Credit	(188,112)	(410,000)	(68,269)	(410,000)	(410,000)
Labor Distribution Salaries Charged in/Debit	130,847	410,000	1,457	410,000	410,000
Budgeted Benefits	-	1,698	-	-	-
Parking Subsidy	415	-	794	-	-
Vacation Payout	1,577	-	-	-	-
Initial Appearance Pay	1,950	-	(150)	-	-
HSA Contribution - Employer	11,167	7,000	3,357	5,000	5,000
HSA Expense Offset	-	(7,000)	(3,357)	(5,000)	(5,000)
Personnel Services Total	**485,312**	**1,015,661**	**224,873**	**980,076**	**980,076**
Software Under $5M	6,287	10,500	-	10,500	10,500
Dues and Memberships	620	1,840	200	1,840	1,840
Telephone Provider Charges - External	120	1,000	-	1,000	1,000
ISF- IT Port Charges	7,992	7,460	4,752	7,460	7,460
Office Machines & Computers - Non-Capital	-	25,000	-	25,000	25,000
Operating Expenses Total	**15,019**	**45,800**	**4,952**	**45,800**	**45,800**
EXPENDITURE OBJECTS TOTAL	**500,331**	**1,061,461**	**229,825**	**1,025,876**	**1,025,876**
REVENUE OBJECTS					
State Revenue	367,233	411,128	319,197	381,109	381,109
Intergovernmental Total	**367,233**	**411,128**	**319,197**	**381,109**	**381,109**

SUMMARY BY OBJECT

Department: PCA Fill the Gap

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Interest Revenue Pooled Investments - GOV, AGCY Funds	8,979	6,000	7,539	9,000	9,000
Investment Earnings Total	**8,979**	**6,000**	**7,539**	**9,000**	**9,000**
REVENUE OBJECTS TOTAL	**376,212**	**417,128**	**326,736**	**390,109**	**390,109**

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PCA LAW ENFORCEMENT ANTIRACKETEERING

Expenditures: 871,557 **Revenues:** 845,845

FTEs: 7.00

Function Statement: Administer antiracketeering revolving funds for their proper use and intended purposes for Pima County Attorney only.

Mandates: ARS 13-2314.03

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	566,873	388,257	-	388,257	388,257
Operating Expenses	7,536,808	448,300	-	448,300	448,300
Capital Equipment > $5,000	20,000	35,000	-	35,000	35,000
Total Expenditures	8,123,681	871,557	-	871,557	871,557
Revenues					
Intergovernmental	120,000	45,000	-	45,000	45,000
Fines and Forfeits	3,000,000	745,845	-	745,845	745,845
Miscellaneous Revenue	150,000	5,000	-	5,000	5,000
Investment Earnings	50,000	50,000	-	50,000	50,000
Total Revenues	3,320,000	845,845	-	845,845	845,845
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	4,803,681	25,712	-	25,712	25,712
Total Funding	8,123,681	871,557	-	871,557	871,557

Pima County Attorney (PCA), by statute, is the fiduciary agent for all local law enforcement agencies Racketeer Influenced and Corrupt Organizations Act (RICO) funds. As such, expenditures and revenue are dependent on actions initiated by each local law enforcement agency. Miscellaneous revenues are asset seizures resulting from racketeering cases and shared among participating law enforcement agencies. These funds are received, recorded and administered by the County Attorney.

The County Attorney budgets for expenditures in the Antiracketeering Fund for all other local law enforcement agencies. Pima County Attorney RICO funds has been reorganized in March 2019 by splitting into two parts. The PCA Antiracketeering Fund (ARF) is budgeted only for the Pima County Attorney portion. A new fund named PCA ARF Non Pima County Attorney was created for other local law enforcement agencies across the county.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	4,482,987	3,888,306	3,956,562	6,123,681	871,557
Revenues	4,877,947	4,025,596	4,084,019	3,927,731	845,845
Net Operating Transfers In/(Out)	1,076	-	-	1,255	-

SUMMARY BY OBJECT

Department: PCA Law Enforcement Antiracketeering

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	255,841	373,827	122,905	264,662	264,662
Overtime	729	-	570	-	-
On Call Pay	1,530	-	804	-	-
Special Assignment Pay	6,081	-	231	-	-
Social Security & Medicare	19,062	28,131	8,881	20,246	20,246
Unemployment Insurance	194	197	66	121	121
Health Insurance Premiums	38,188	25,786	25,570	34,138	34,138
Workers Compensation	654	924	328	546	546
Life Insurance	198	170	97	136	136
Employer Paid Subsidy	23	-	-	-	-
Arizona State Retirement	31,108	43,391	15,369	32,051	32,051
AZ Public Safety Retirement - County Attorney	34,623	34,553	24,463	35,506	35,506
Public Safety Retirement	1,715	-	-	-	-
Dental Insurance Premiums	622	419	623	851	851
Labor Distribution Fringe Charged out/Credit	(66,792)	(110,000)	(40,230)	(110,000)	(110,000)
Labor Distribution Fringe Charged in/Debit	18,741	128,897	10,746	110,000	110,000
Labor Distribution Salaries Charged out/Credit	(87,664)	(225,000)	(31,821)	(225,000)	(225,000)
Labor Distribution Salaries Charged in/Debit	39,050	263,111	25,555	225,000	225,000
Budgeted Benefits	-	2,467	-	-	-
Parking Subsidy	435	-	542	-	-
Vacation Payout	-	-	1,433	-	-
HSA Contribution - Employer	7,333	5,000	4,286	6,000	6,000
HSA Expense Offset	-	(5,000)	(4,286)	(6,000)	(6,000)
Personnel Services Total	**301,671**	**566,873**	**166,132**	**388,257**	**388,257**
Office Supplies	601	1,000	-	500	500
Software Under $5M	20,235	1,000	8,969	10,000	10,000
Computer Equipment less than $1,000	2,863	-	-	-	-
Food Supplies	2,459	2,000	1,724	2,500	2,500
Fuel & Oil	56,367	-	-	-	-
Law Enforcement Supplies	15,449	-	-	-	-
Promotional Items	2,506	1,500	-	1,500	1,500
Other Operation Supplies	298	-	-	-	-
Animal Control Supplies (food & other)	1,635	2,500	2,733	2,500	2,500
Tools & Equipment Under $1,000	45,462	-	-	-	-
Court Reporters	-	-	16	-	-

SUMMARY BY OBJECT

Department: PCA Law Enforcement Antiracketeering

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Lawyers	9,287	-	-	-	-
Software Maintenance and Support	1,094	-	1,969	2,000	2,000
Veterinary Services	3,316	4,000	3,624	4,000	4,000
In State Training	4,607	-	125	-	-
Out of State Training	9,254	-	568	-	-
Out of State Travel	22,543	15,000	8,135	15,000	15,000
Postage & Freight	2,222	1,000	3,178	2,000	2,000
Printing & Microfilming	373	1,000	149	1,000	1,000
Towing Services	2,202	-	-	-	-
Leases & Rental - Real Estate - Internal	8,208	-	-	-	-
Leases & Rental - Real Estate - External	300	-	750	-	-
R&M-Machinery & Equipment Services	22,145	-	5,162	-	-
R&M Building Services	13,470	-	400	-	-
Other Professional Services	151,368	165,450	68,672	105,000	105,000
Investigative Services	37,060	-	-	-	-
Advertising	758	1,000	-	1,000	1,000
Interdepartmental Supplies & Services - Charged In/Debit	16,913	-	40,204	-	-
Judgments & Damages	83	30,000	468	5,000	5,000
Dues and Memberships	3,085	-	-	-	-
Other Miscellaneous Charges	2,624	3,000	-	-	-
Payments to or on behalf of other governments	2,919,079	6,965,286	2,197,757	6,965,286	6,965,286
Payments To Agencies	204,600	325,000	50,000	280,000	280,000
Telephone Provider Charges - External	24,050	1,000	439	1,000	1,000
Mobile Devices - External	2,929	5,000	1,806	3,000	3,000
ISF- IT Port Charges	-	2,072	1,760	2,300	2,300
Office Machines & Computers - Non-Capital	4,016	5,000	-	5,000	5,000
Law Enforcement Equipment - Non-Capital	10,795	-	-	-	-
Other Machines & Equipment - Non-Capital	-	5,000	-	5,000	5,000
Operating Expenses Total	**3,624,256**	**7,536,808**	**2,398,608**	**7,413,586**	**7,413,586**
Office Machines & Computers - Capital	30,635	20,000	34,993	35,000	35,000
Capital Equipment > $5,000 Total	**30,635**	**20,000**	**34,993**	**35,000**	**35,000**
EXPENDITURE OBJECTS TOTAL	**3,956,562**	**8,123,681**	**2,599,733**	**7,836,843**	**7,836,843**

REVENUE OBJECTS

SUMMARY BY OBJECT

Department: PCA Law Enforcement Antiracketeering

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Federal Revenue Operating	610,809	120,000	28,720	45,000	45,000
Intergovernmental Total	**610,809**	**120,000**	**28,720**	**45,000**	**45,000**
Forfeits	3,271,912	3,000,000	1,954,252	745,845	745,845
Fines & Forfeits Total	**3,271,912**	**3,000,000**	**1,954,252**	**745,845**	**745,845**
Interest Revenue Pooled Investments - GOV, AGCY Funds	91,717	50,000	84,909	5,000	5,000
Investment Earnings Total	**91,717**	**50,000**	**84,909**	**5,000**	**5,000**
Other Misc. Revenue - Governmental and Agency Funds	109,581	150,000	722,822	50,000	50,000
Miscellaneous Revenue Total	**109,581**	**150,000**	**722,822**	**50,000**	**50,000**
REVENUE OBJECTS TOTAL	**4,084,019**	**3,320,000**	**2,790,703**	**845,845**	**845,845**

PCA VICTIM RESTITUTION

Expenditures: **15,000** **Revenues:** **15,000**

FTEs: **0.00**

Function Statement: Utilize funds provided by interest earned from amounts held in trust for victims of crime in order to assist eligible victims with medical, counseling, funeral expenses, and lost wages.

Mandates: ARS 12-286

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	15,000	15,000	-	15,000	15,000
Total Expenditures	15,000	15,000	-	15,000	15,000
Revenues					
Investment Earnings	15,000	15,000	-	15,000	15,000
Total Revenues	15,000	15,000	-	15,000	15,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	15,000	15,000	-	15,000	15,000

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	2,784	3,250	392	15,000	15,000
Revenues	3,424	4,841	7,820	15,000	15,000
Net Operating Transfers In/(Out)	-	-	2,437	-	-

SUMMARY BY OBJECT

Department: PCA Victim Restitution

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
In State Training	392	-	-	1,000	1,000
Out of State Training	-	-	370	4,000	4,000
Out of State Travel	-	5,000	3,677	5,000	5,000
Victims Compensation	-	10,000	-	5,000	5,000
Operating Expenses Total	**392**	**15,000**	**4,047**	**15,000**	**15,000**
EXPENDITURE OBJECTS TOTAL	**392**	**15,000**	**4,047**	**15,000**	**15,000**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	7,820	15,000	7,910	15,000	15,000
Investment Earnings Total	**7,820**	**15,000**	**7,910**	**15,000**	**15,000**
REVENUE OBJECTS TOTAL	**7,820**	**15,000**	**7,910**	**15,000**	**15,000**

PCA VICTIM WITNESS COMPENSATION

Expenditures: **634,420** **Revenues:** **440,037**

FTEs: **3.00**

Function Statement: Administer and distribute crime victim compensation funds to victims in a timely manner.

Mandates: ARS 11-538

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	195,719	209,420	-	209,420	209,420
Operating Expenses	174,936	425,000	-	425,000	425,000
Total Expenditures	370,655	634,420	-	634,420	634,420
Revenues					
Intergovernmental	232,771	320,037	-	320,037	320,037
Fines & Forfeits	20,000	20,000	-	20,000	20,000
Miscellaneous Revenue	100,000	100,000	-	100,000	100,000
Total Revenues	352,771	440,037	-	440,037	440,037
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	17,884	194,383	-	194,383	194,383
Total Funding	370,655	634,420	-	634,420	634,420

Revenues for this fund are State Victim Witness Compensation funds. Miscellaneous revenue consists of restitution from the courts and donations from the diversion programs.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	97,948	90,417	199,915	370,655	634,420
Revenues	136,978	174,295	254,257	352,771	440,037
Net Operating Transfers In/(Out)	-	(1,015)	-	-	-

SUMMARY BY OBJECT

Department: PCA Victim Witness Compensation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	35,468	143,782	88,702	143,784	143,784
Overtime	12	-	-	-	-
Special Assignment Pay	-	-	2,601	-	-
Social Security & Medicare	2,649	10,826	6,618	10,999	10,999
Unemployment Insurance	24	76	50	66	66
Health Insurance Premiums	9,919	22,848	20,976	35,861	35,861
Workers Compensation	78	368	238	323	323
Life Insurance	36	68	65	102	102
Employer Paid Subsidy	279	288	192	288	288
Arizona State Retirement	4,082	16,699	10,777	17,412	17,412
Dental Insurance Premiums	48	317	330	585	585
Labor Distribution Fringe Charged out/Credit	(2,617)	(40,000)	(11,630)	(40,000)	(40,000)
Labor Distribution Fringe Charged in/Debit	41,805	40,000	12,628	40,000	40,000
Labor Distribution Salaries Charged out/Credit	(5,458)	(100,000)	(28,429)	(100,000)	(100,000)
Labor Distribution Salaries Charged in/Debit	84,073	100,000	29,811	100,000	100,000
Budgeted Benefits	-	447	-	-	-
HSA Contribution - Employer	2,000	4,000	3,594	6,000	6,000
HSA Expense Offset	-	(4,000)	(3,594)	(6,000)	(6,000)
Personnel Services Total	**172,398**	**195,719**	**132,929**	**209,420**	**209,420**
Out of State Training	4,343	5,000	-	10,000	10,000
Out of State Travel	-	4,936	-	5,000	5,000
Judgments & Damages	23,174	50,000	56,335	125,000	125,000
Victims Compensation	-	115,000	48,694	285,000	285,000
Operating Expenses Total	**27,517**	**174,936**	**105,029**	**425,000**	**425,000**
EXPENDITURE OBJECTS TOTAL	**199,915**	**370,655**	**237,958**	**634,420**	**634,420**
REVENUE OBJECTS					
State Revenue	172,400	232,771	179,554	320,037	320,037
Intergovernmental Total	**172,400**	**232,771**	**179,554**	**320,037**	**320,037**
Other Fines	11,755	20,000	2,555	20,000	20,000
Fines & Forfeits Total	**11,755**	**20,000**	**2,555**	**20,000**	**20,000**
Other Misc. Revenue - Governmental and Agency Funds	70,102	100,000	36,835	100,000	100,000
Miscellaneous Revenue Total	**70,102**	**100,000**	**36,835**	**100,000**	**100,000**
REVENUE OBJECTS TOTAL	**254,257**	**352,771**	**218,944**	**440,037**	**440,037**

PCA GRANTS

Expenditures: **4,209,075** **Revenues:** **4,100,240**

FTEs: **44.00**

Function Statement: Receive and administer grant funds for various crime prevention and victim support programs.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	3,286,970	3,033,585	-	3,033,585	3,033,585
Operating Expenses	1,226,667	1,175,490	-	1,175,490	1,175,490
Total Expenditures	4,513,637	4,209,075	-	4,209,075	4,209,075
Revenues					
Intergovernmental	4,105,864	3,961,596	-	3,961,596	3,961,596
Miscellaneous Revenue	289,361	138,644	-	138,644	138,644
Total Revenues	4,395,225	4,100,240	-	4,100,240	4,100,240
Total Transfers In/(Out)	126,478	113,207	-	113,207	113,207
Fund Balance Decrease/(Increase)	(8,066)	(4,372)	-	(4,372)	(4,372)
Total Funding	4,513,637	4,209,075	-	4,209,075	4,209,075

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	3,339,580	3,196,826	2,847,845	3,362,386	4,209,075
Revenues	3,390,558	3,306,151	2,817,744	3,263,203	4,100,240
Net Operating Transfers In/(Out)	94,307	330,329	262,339	126,478	113,207

SUMMARY BY OBJECT

Department: County Attorney Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,133,659	2,284,401	905,057	2,265,644	2,265,644
Overtime	23,360	20,000	34,433	26,352	26,352
On Call Pay	2,570	-	2,025	-	-
Shift Differential	(13)	-	101	-	-
Holiday Worked Pay	683	-	1,749	-	-
Special Assignment Pay	7,077	-	8,465	-	-
Social Security & Medicare	85,877	172,080	71,647	173,321	173,321
Unemployment Insurance	855	1,206	517	1,031	1,031
Health Insurance Premiums	155,234	220,506	90,601	171,146	171,146
Workers Compensation	2,648	5,212	2,255	4,206	4,206
Life Insurance	911	1,631	733	1,359	1,359
Employer Paid Subsidy	460	288	320	1,152	1,152
Arizona State Retirement	134,935	255,733	113,495	274,369	274,369
AZ Public Safety Retirement - County Attorney	-	69,974	-	-	-
Dental Insurance Premiums	3,617	4,233	2,447	4,255	4,255
Interdepartmental Salaries - Charged out/Credit	-	(11,015)	-	-	-
Interdepartmental Salaries - Charged in/Debit	112,595	165,838	32,670	45,000	45,000
Interdepartmental Fringe - Charged out/Credit	901	(5,606)	(39)	-	-
Interdepartmental Fringe - Charged in/Debit	62,088	76,806	18,590	15,750	15,750
Labor Distribution Fringe Charged out/Credit	(359,960)	(135,284)	(197,860)	-	-
Labor Distribution Fringe Charged in/Debit	347,197	138,762	236,543	15,000	15,000
Labor Distribution Salaries Charged out/Credit	(781,103)	(378,883)	(584,997)	-	-
Labor Distribution Salaries Charged in/Debit	1,053,059	394,174	788,500	35,000	35,000
Budgeted Benefits	-	6,914	-	-	-
Parking Subsidy	1,070	-	2,514	-	-
Paid Parental Leave	1,173	-	3,889	-	-
Vacation Payout	3,494	-	7,625	-	-
Initial Appearance Pay	4,000	-	2,900	-	-
HSA Contribution - Employer	28,429	77,750	19,123	40,000	40,000
HSA Expense Offset	-	(77,750)	(19,123)	(40,000)	(40,000)
Personnel Services Total	**2,024,816**	**3,286,970**	**1,544,180**	**3,033,585**	**3,033,585**
Office Supplies	522	4,495	2,266	43,647	43,647
Software Under $5M	-	-	-	2,000	2,000

SUMMARY BY OBJECT

Department: County Attorney Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Computer Equipment less than $1,000	-	600	4,823	2,000	2,000
Food Supplies	130	281	482	-	-
Drugs & Pharmaceuticals	200	-	-	-	-
Medical & Lab Supplies	-	775	-	-	-
Books, Subscriptions & Videos	35	-	-	-	-
Classroom Educational Testing Supplies	-	16	-	-	-
Clothing, Uniforms, and Safety Apparel	284	228	-	-	-
Other Operation Supplies	2,687	2,391	385	-	-
Medical Professional Services	4,012	79,210	200	17,500	17,500
Laboratory & X-ray Services	25,737	-	11,285	46,547	46,547
Dental Services	95	-	-	-	-
Other Support Care	130	49,640	-	8,000	8,000
In State Training	21,159	45,072	1,899	37,346	37,346
Out of State Training	26,949	-	3,870	-	-
In State Travel	1,521	587	2,417	-	-
Out of State Travel	42,100	6,424	12,684	46,754	46,754
Postage & Freight	37,744	40,000	25,000	20,000	20,000
Printing & Microfilming	1,738	10,329	1,659	10,720	10,720
Leases & Rental - Real Estate - External	888	3,000	7,392	10,000	10,000
R&M-Machinery & Equipment Services	-	-	3,760	-	-
Other Professional Services	189,787	360,508	48,019	386,264	386,264
Departmental Overhead - Charged In/Debit	-	-	-	37,500	37,500
Judgments & Damages	148,012	100,000	68,510	248,000	248,000
Dues and Memberships	1,045	-	150	-	-
Other Miscellaneous Charges	2,944	4,974	765	-	-
Payments to or on behalf of other governments	24	181	-	-	-
Victims Compensation	307,907	500,000	72,044	250,500	250,500
Client Assistance - Other	-	250	-	250	250
Mobile Devices - External	5,106	6,292	3,585	4,062	4,062
ISF- IT Port Charges	-	1,920	-	1,900	1,900
Furniture - Non-Capital	-	2,221	-	-	-
Office Machines & Computers - Non-Capital	2,273	7,273	17,849	2,500	2,500
Operating Expenses Total	**823,029**	**1,226,667**	**289,044**	**1,175,490**	**1,175,490**
EXPENDITURE OBJECTS TOTAL	**2,847,845**	**4,513,637**	**1,833,224**	**4,209,075**	**4,209,075**

REVENUE OBJECTS

SUMMARY BY OBJECT

Department: County Attorney Grants Special Revenue Fund

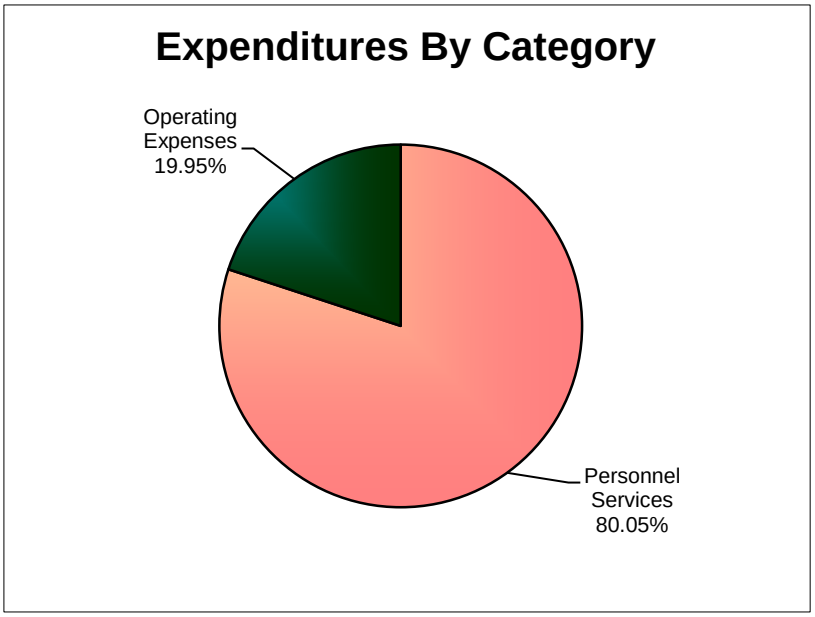
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
State Revenue Grants	599,391	698,969	539,343	767,181	767,181
Federal Grant Revenue	2,127,409	3,406,895	550,879	2,139,286	2,139,286
Federal Grant Revenue Pass Through State	-	-	339,091	720,999	720,999
Federal Grant Revenue Pass Through Municipality	-	-	37,174	334,130	334,130
Intergovernmental Total	**2,726,800**	**4,105,864**	**1,466,487**	**3,961,596**	**3,961,596**
Other Non-Government Grant	90,000	289,361	-	138,644	138,644
Other Misc. Revenue - Governmental and Agency Funds	944	-	108	-	-
Miscellaneous Revenue Total	**90,944**	**289,361**	**108**	**138,644**	**138,644**
REVENUE OBJECTS TOTAL	**2,817,744**	**4,395,225**	**1,466,595**	**4,100,240**	**4,100,240**

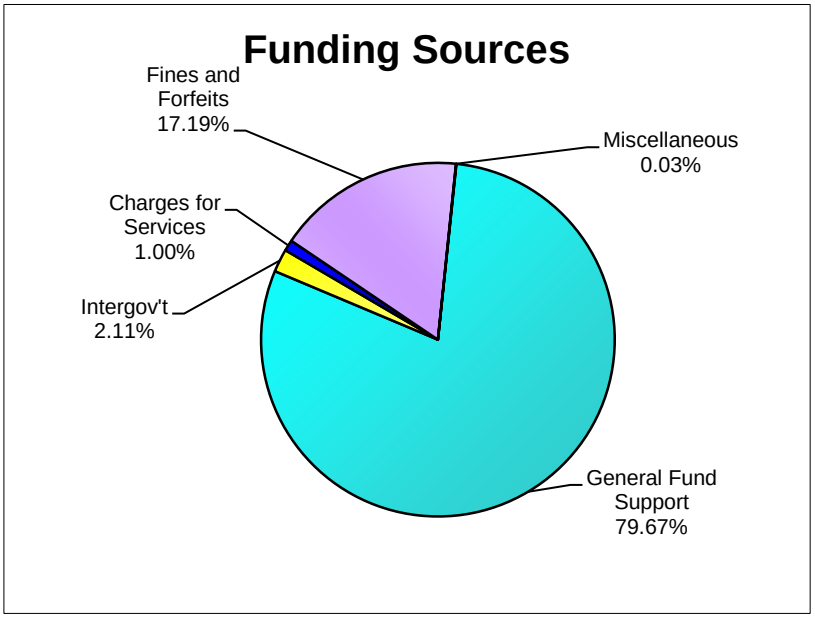
Justice Court Ajo – General Fund

Revenue	$	149,307
Expenditures		734,337
Fund Impact	$	(585,030)
FTEs		9.75

Function Statement: Provide prompt and consistent delivery of services to the public, litigants, and attorneys within this judicial precinct in compliance with court mandates. Provide prompt and orderly disposition of civil, criminal, and traffic cases. Maintain orderly, complete, and accurate records. Collect, record, and disburse fees and fines in accordance with statutes, County ordinances, court orders, and policies and guidelines established by the Administrative Office of the Supreme Court. Issue marriage licenses. Prepare various reports prescribed by law. Provide general information to the public regarding various County departments. Serve and protect society while offering selected offenders the opportunity to become law-abiding and productive citizens.

Justice Court Ajo (JCA), also, operates four special revenue fund departments.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	733,337	142,972	-	(590,365)
HSA FY 2018/19 Offset Add back	11,000			(11,000)
Motor Pool Charges Adjustment	(1,200)			1,200
Salary Increase Adjustment	1,488			(1,488)
Network upgrade Adjustment	3,799			(3,799)
Benefits Adjustment	(1,087)			1,087
HSA One-time Offset	(13,000)			13,000
Filings Increase Adjustment		6,335		6,335
Supplemental Requests				
None Submitted				-
Total Recommended Budget	734,337	149,307	-	(585,030)
Full Time Equivalents (FTEs)	9.75			

Comments/Issues

The fiscal year Recommended Budget FTEs are 9.75 with no changes from fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures are $734,337 with a net increase of $1,000, or 0.14%, from the fiscal year 2018/19 Adopted Budget due to the above listed factors including $3,799 for the network upgrade approved by County Administrator in January 2019.

The fiscal year 2019/20 Recommended Budget revenues are $149,307 is an increase of $6,335 over the fiscal year 2018/19 Adopted Budget due to an increase in case filings.

JCA has received grants since fiscal year 2017/18.

Recommended revenue sources:

Justice Court Traffic Fines	$	126,216
Intergovernmental Revenue		15,486
Administrative, Filing, and Court Fees		7,374
Miscellaneous Collections		231
	$	149,307

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	611,597	656,708	685,899	733,337	734,337
Revenues	152,852	164,693	154,608	142,972	149,307

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	608,781	587,868		587,868	587,868
Operating Expenses	124,556	146,469		146,469	146,469
Total Expenditures	733,337	734,337	-	734,337	734,337
Revenues					
Intergovernmental	7,516	15,486	-	15,486	15,486
Charges for Services	6,668	7,374	-	7,374	7,374
Fines and Forfeits	128,758	126,216	-	126,216	126,216
Miscellaneous	30	231	-	231	231
Total Revenues	142,972	149,307	-	149,307	149,307
General Fund Support	590,365	585,030	-	585,030	585,030
Total Funding	733,337	734,337	-	734,337	734,337

SUMMARY BY OBJECT

Department: Ajo Justice Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	372,452	404,847	236,585	372,849	372,849
Overtime	2,672	2,500	1,148	5,000	5,000
On Call Pay	1,637	1,000	533	2,000	2,000
Shift Differential	589	500	4	-	-
Temporary Help	7,192	-	5,606	11,670	11,670
Holiday Worked Pay	95	-	-	-	-
Social Security & Medicare	29,167	30,120	18,201	29,415	29,415
Unemployment Insurance	227	211	104	175	175
Health Insurance Premiums	66,248	62,793	39,559	63,952	63,952
Workers Compensation	4,061	4,218	2,083	3,198	3,198
Life Insurance	339	374	205	340	340
Arizona State Retirement	31,013	32,929	21,476	32,796	32,796
Correction Officer Retirement - Judicial Employees	8,957	12,862	109	11,093	11,093
Elected Official Retirement	17,652	17,646	31,351	45,976	45,976
Dental Insurance Premiums	939	951	547	904	904
Interdepartmental Salaries - Charged in/Debit	5,693	5,000	5,865	6,000	6,000
Interdepartmental Fringe - Charged in/Debit	2,462	2,000	2,356	2,500	2,500
Budgeted Benefits	-	30,830	-	-	-
Vacation Payout	2,890	-	566	-	-
HSA Contribution - Employer	11,000	11,000	7,496	13,000	13,000
HSA Expense Offset	-	(11,000)	(7,496)	(13,000)	(13,000)
Personnel Services Total	**565,285**	**608,781**	**366,298**	**587,868**	**587,868**
Office Supplies	13,841	12,500	8,929	12,500	12,500
Fuel & Oil	65	-	-	-	-
Books, Subscriptions & Videos	1,654	1,600	1,677	1,600	1,600
Law Enforcement Supplies	481	1,000	119	1,000	1,000
Repair & Maintenance Supplies	7,648	6,000	1,886	15,000	15,000
Chemicals	1,752	-	-	-	-
Clothing, Uniforms, and Safety Apparel	862	1,000	679	1,000	1,000
Cameras, Film & Equipment	947	-	-	-	-
Signage Supplies & Services	-	-	277	-	-
Other Judicial Services	2,266	6,061	1,056	5,000	5,000
Lawyers	26,250	22,250	18,500	22,250	22,250
Expert Witness & Interpreters	458	1,000	27	1,000	1,000
Miscellaneous Legal Expenses	625	1,500	-	1,500	1,500
In State Training	8,440	9,300	4,396	9,969	9,969
In State Travel	594	-	-	-	-

SUMMARY BY OBJECT

Department: Ajo Justice Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Postage & Freight	1,559	2,095	1,661	2,500	2,500
Printing & Microfilming	239	1,000	196	800	800
R&M-Machinery & Equipment Services	402	-	-	-	-
R&M Building Services	-	-	10,442	-	-
Banking Credit Card Fees and Charges	4,392	4,000	2,250	4,500	4,500
Advertising	-	250	156	250	250
Leases & Rental - Other (Mchnry, Equip, etc.)	2,392	2,000	2,343	2,400	2,400
Interdepartmental Supplies & Services - Charged In/Debit	7,112	5,000	4,986	10,000	10,000
Electricity	5,270	10,000	225	12,000	12,000
Water & Sewer	1,158	1,500	629	2,500	2,500
Natural Gas	435	500	288	500	500
Waste Disposal and Recycling	1,440	1,200	480	1,500	1,500
Mileage Reimbursement	1,845	2,500	671	2,500	2,500
Motor Pool Charges	17,876	20,000	12,280	20,000	20,000
Dues and Memberships	190	500	190	500	500
Bad Debt Expense	9	-	-	-	-
Payments To Agencies	794	1,000	397	1,000	1,000
Radio	1,776	2,500	706	2,500	2,500
Telephone Provider Charges - External	6,022	6,000	4,222	6,200	6,200
Internet Charges - External	1,169	1,000	1,016	5,000	5,000
ISF- IT Port Charges	651	1,300	-	1,000	1,000
Operating Expenses Total	**120,614**	**124,556**	**80,684**	**146,469**	**146,469**
EXPENDITURE OBJECTS TOTAL	**685,899**	**733,337**	**446,982**	**734,337**	**734,337**
REVENUE OBJECTS					
State Revenue	15,486	7,516	7,745	15,486	15,486
Intergovernmental Total	**15,486**	**7,516**	**7,745**	**15,486**	**15,486**
General Government Fees	2,729	2,597	2,799	3,455	3,455
Other Court Fees	12,493	2,055	8,798	2,429	2,429
Probation Fees	1,451	1,608	473	923	923
Attorneys Fees	791	408	497	567	567
Court Copy Fees	178	-	27	-	-
Charges for Services Total	**17,642**	**6,668**	**12,594**	**7,374**	**7,374**
Justice Court Traffic Fines	121,443	128,758	92,565	126,216	126,216
Fines & Forfeits Total	**121,443**	**128,758**	**92,565**	**126,216**	**126,216**

SUMMARY BY OBJECT

Department: Ajo Justice Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Overages and Shortages - Governmental and Agency Funds	22	-	-	-	-
Other Misc. Revenue - Governmental and Agency Funds	15	30	233	231	231
Miscellaneous Revenue Total	**37**	**30**	**233**	**231**	**231**
REVENUE OBJECTS TOTAL	**154,608**	**142,972**	**113,137**	**149,307**	**149,307**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF JUSTICE COURT AJO ARE:

- **JUSTICE COURT AJO $1 ALLOCATION SB 1398 SPECIAL REVENUE FUND**
- **JUSTICE COURT AJO COURT AUTOMATION SPECIAL REVENUE FUND**
- **JUSTICE COURT AJO FARE SPECIAL REVENUE FUND**
- **JUSTICE COURT AJO TIME PAY FEES SPECIAL REVENUE FUND**
- **JUSTICE COURT AJO GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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JCA $1 ALLOCATION SB 1398

Expenditures: **1,000** **Revenues:** **2,500**

FTEs: **0.00**

Function Statement: Assessment used to improve collections, automation, case processing and the administration of justice.

Mandates: ARS 12-116.04

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	1,000	1,000	-	1,000	1,000
Total Expenditures	1,000	1,000	-	1,000	1,000
Revenues					
Fines and Forfeits	5,000	2,500	-	2,500	2,500
Total Revenues	5,000	2,500	-	2,500	2,500
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(4,000)	(1,500)	-	(1,500)	(1,500)
Total Funding	1,000	1,000	-	1,000	1,000

On July 20, 2011, all Arizona courts began collecting a new $13 penalty assessment of which $1 is to be distributed to the justice courts pursuant to Senate Bill 1398. In order to account for these funds, each justice court has created a new special revenue fund. By statute, these funds are to be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, to improve court automation and to improve case processing or the administration of justice.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	1,000	1,000
Revenues	-	5,110	897	-	2,500
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCA $1 Allocation SB 1398

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Other Miscellaneous Charges	-	1,000	-	1,000	1,000
Operating Expenses Total	**-**	**1,000**	**-**	**1,000**	**1,000**
EXPENDITURE OBJECTS TOTAL	**-**	**1,000**	**-**	**1,000**	**1,000**
REVENUE OBJECTS					
Other Fines	897	5,000	-	2,500	2,500
Fines & Forfeits Total	**897**	**5,000**	**-**	**2,500**	**2,500**
REVENUE OBJECTS TOTAL	**897**	**5,000**	**-**	**2,500**	**2,500**

JC AJO COURT AUTOMATION

Expenditures: **8,000** **Revenues:** **9,000**

FTEs: **0.00**

Function Statement: This fund was established via a local ordinance passed by the Board of Supervisors for the purpose of providing the court with automation enhancements.

Mandates: Pima County Ordinance 2007-40

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Administrator Recommended
Expenditures					
Operating Expenses	8,000	8,000	-	8,000	8,000
Total Expenditures	8,000	8,000	-	8,000	8,000
Revenues					
Charges for Services	8,000	9,000	-	9,000	9,000
Total Revenues	8,000	9,000	-	9,000	9,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	(1,000)	-	(1,000)	(1,000)
Total Funding	8,000	8,000	-	8,000	8,000

The Court Automation Fee is a $10.00 fee assessed in all Justice Court filings including civil, small claims, forcible detainers, civil traffic and criminal traffic. This fee was approved by the Pima County Board of Supervisors on May 15, 2007.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	8,000	8,000
Revenues	7,897	7,750	7,000	8,000	9,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCA Court Automation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Software Under $5M	-	8,000	1,220	8,000	8,000
Operating Expenses Total	**-**	**8,000**	**1,220**	**8,000**	**8,000**
EXPENDITURE OBJECTS TOTAL	**-**	**8,000**	**1,220**	**8,000**	**8,000**
REVENUE OBJECTS					
Other Court Fees	7,000	8,000	5,451	9,000	9,000
Charges for Services Total	**7,000**	**8,000**	**5,451**	**9,000**	**9,000**
REVENUE OBJECTS TOTAL	**7,000**	**8,000**	**5,451**	**9,000**	**9,000**

JC AJO FARE

Expenditures: 5,000 **Revenues:** 1,500

FTEs: 0.00

Function Statement: This fund comprises monies returned to the court from the Arizona Supreme Court resulting from unspent contributions to the statewide collection effort known as FARE (Fine/Fee and Restitution Enforcement Program). Funds are utilized to provide for equipment enhancements not otherwise available to the court.

Mandates: AOC Administrative Order 2003-126

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	5,000	5,000		5,000	5,000
Total Expenditures	5,000	5,000	-	5,000	5,000
Revenues					
Charges for Services	1,000	-	-	-	-
Other Miscellaneous Revenue	-	1,500		1,500	1,500
Total Revenues	1,000	1,500	-	1,500	1,500
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	4,000	3,500	-	3,500	3,500
Total Funding	5,000	5,000	-	5,000	5,000

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	6,000	5,000
Revenues	838	625	1,436	1,471	1,500
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCA FARE

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
R&M Building Services	-	5,000	-	5,000	5,000
Operating Expenses Total	**-**	**5,000**	**-**	**5,000**	**5,000**
EXPENDITURE OBJECTS TOTAL	**-**	**5,000**	**-**	**5,000**	**5,000**
REVENUE OBJECTS					
Other Misc. Revenue - Governmental and Agency Funds	1,436	1,000	1,471	1,500	1,500
Miscellaneous Revenue Total	**1,436**	**1,000**	**1,471**	**1,500**	**1,500**
REVENUE OBJECTS TOTAL	**1,436**	**1,000**	**1,471**	**1,500**	**1,500**

JC AJO TIME PAY FEES

Expenditures: 7,000 **Revenues:** 3,000

FTEs: 0.00

Function Statement: Assess fees which are used to improve case processing and administration.

Mandates: ARS 12-116

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	7,000	7,000	-	7,000	7,000
Total Expenditures	7,000	7,000	-	7,000	7,000
Revenues					
Charges for Services	3,000	3,000	-	3,000	3,000
Total Revenues	3,000	3,000	-	3,000	3,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	4,000	4,000	-	4,000	4,000
Total Funding	7,000	7,000	-	7,000	7,000

A time payment fee in the amount of $20 shall be assessed on each person who pays a court ordered penalty, fine, or sanction on a time payment basis. The fee shall be distributed with $11 of the time payment fee shall be deposited with the state treasurer for the judicial collection enhancement fund, $2 of the time payment fee shall be deposited with the state treasurer for the public defender training fund, and $7 of the time payment fee shall be kept by the court imposing the fee to be utilized by the court to improve, maintain, and enhance the ability to collect and manage monies assessed or received by the court.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	11,960	5,980	7,000	7,000
Revenues	3,594	3,788	4,117	3,000	3,000
Net Operating Transfers In/(Out)	-	-		-	-

SUMMARY BY OBJECT

Department: JCA Time Pay Fees

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Machines & Computers - Non-Capital	5,980	7,000	-	7,000	7,000
Operating Expenses Total	**5,980**	**7,000**	**-**	**7,000**	**7,000**
EXPENDITURE OBJECTS TOTAL	**5,980**	**7,000**	**-**	**7,000**	**7,000**
REVENUE OBJECTS					
Other Court Fees	2,695	3,000	2,092	3,000	3,000
Charges for Services Total	**2,695**	**3,000**	**2,092**	**3,000**	**3,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	1,422	-	1,467	-	-
Investment Earnings Total	**1,422**	**-**	**1,467**	**-**	**-**
REVENUE OBJECTS TOTAL	**4,117**	**3,000**	**3,559**	**3,000**	**3,000**

JC AJO GRANTS

Expenditures: **4,933** **Revenues:** **0**

FTEs: **0.00**

Function Statement: Actively pursue any grant funding that becomes available from federal, state, or private sources that can be used to enhance the operations of the Justice Court Ajo.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	8,450	4,933	-	4,933	4,933
Total Expenditures	8,450	4,933	-	4,933	4,933
Revenues					
Miscellaneous Revenue	8,450	-	-	-	-
Total Revenues	8,450	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	4,933	-	4,933	4,933
Total Funding	8,450	4,933	-	4,933	4,933

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	3,678	4,168	3,500	4,933
Revenues	-	8,680	7,600	3,500	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Justice Court Ajo Grants

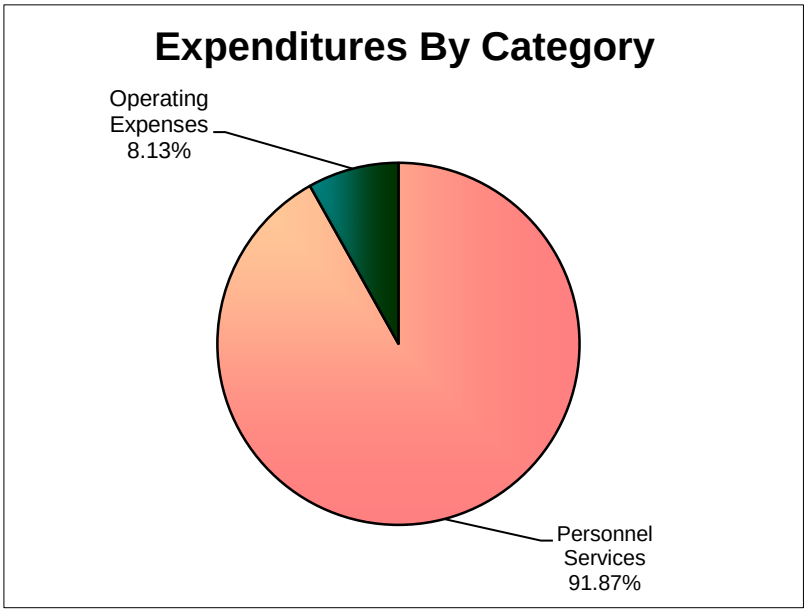
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	8,450	-	4,933	4,933
In State Training	4,168	-	-	-	-
Operating Expenses Total	**4,168**	**8,450**	**-**	**4,933**	**4,933**
EXPENDITURE OBJECTS TOTAL	**4,168**	**8,450**	**-**	**4,933**	**4,933**
REVENUE OBJECTS					
Other Non-Government Grant	7,600	8,450	-	-	-
Miscellaneous Revenue Total	**7,600**	**8,450**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**7,600**	**8,450**	**-**	**-**	**-**

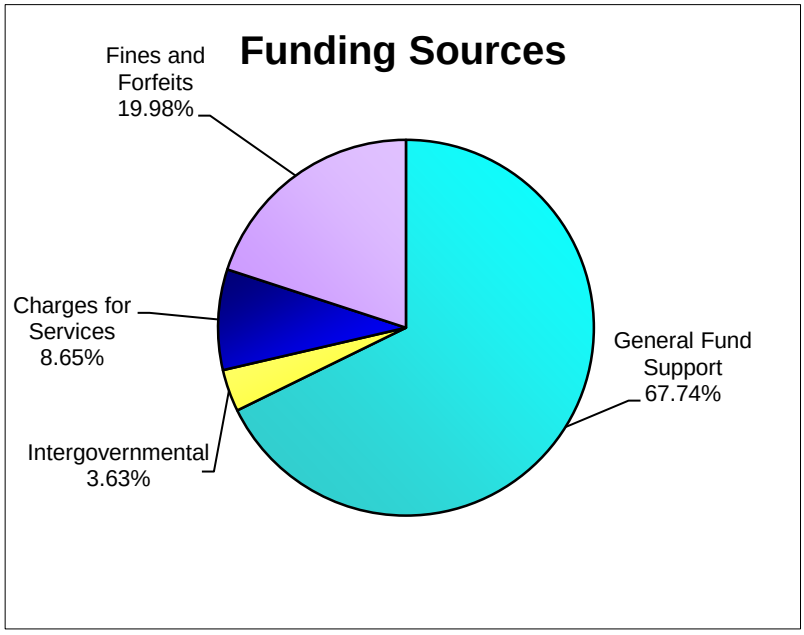
Justice Court Green Valley – General Fund

Revenue	$	187,119
Expenditures		580,087
Fund Impact	$	(392,968)
FTEs		9.00

Function Statement: Serve public, litigants, and attorneys by the prompt and orderly disposition of civil, criminal, and traffic cases. Maintain orderly, complete, and accurate records. Prepare statistical reports and other reports as prescribed by law. Collect, record, and disburse fees and fines in accordance with statutes, court orders, and policies. Follow court performance guidelines set by court rules, statutes, administrative orders, and guidelines established by the Administrative Office of the Arizona Supreme Court. Meet ethical standards for court staff and judges as written and enforced by the Commission on Judicial Conduct. Follow financial management practices that meet the minimum accounting standards set and enforced by the State Auditor General. Adhere to operational guidelines recommended by the Court Services Division of the Arizona Supreme Court.

Justice Court Green Valley also operates six Special Revenue Funds.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	576,107	187,119	-	(388,988)
HSA FY 2018/19 Offset Add back	14,000			(14,000)
Benefits Adjustment	3,138			(3,138)
FY19/20 1% Salary Increase Allocation (half year)	626			(626)
Port Charges Adjustment	216			(216)
HSA Offset	(14,000)			14,000
Supplemental Requests				
None Submitted				-
Total Recommended Budget	580,087	187,119	-	(392,968)
Full Time Equivalents (FTEs)	9.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 9.00, an increase of 0.50 FTE over the fiscal year 2018/19 Adopted Budget due to the addition of a part-time Litigation Support Level 2 Courts position.

The fiscal year 2019/20 Recommended Budget expenditures of $580,087 include an increase of $3,980, or 0.69% over the fiscal year 2018/19 Adopted Budget. These increases consist of HSA fiscal year offset add back, benefits, salaries, and port charge expenses for a total of $17,980. Partially offsetting these increases is a decrease of $14,000 due to the HSA offset.

The fiscal year 2019/20 Recommended Budget revenues of $187,119 remain unchanged from the fiscal year 2018/19 Adopted Budget.

Recommended revenue sources:

Fines & Forfeits	$	115,887
Charges for Services		50,172
Intergovernmental		21,060
	$	187,119

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	491,296	540,404	507,966	566,094	580,087
Revenues	202,660	212,305	228,093	306,603	187,119

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	560,314	532,938		532,938	532,938
Operating Expenditures	15,793	47,149	-	47,149	47,149
Total Expenditures	576,107	580,087	-	580,087	580,087
Revenues					
Intergovernmental	21,060	21,060	-	21,060	21,060
Charges for Services	50,172	50,172	-	50,172	50,172
Fines and Forfeits	115,887	115,887	-	115,887	115,887
Total Revenues	187,119	187,119	-	187,119	187,119
General Fund Support	388,988	392,968	-	392,968	392,968
Total Funding	576,107	580,087	-	580,087	580,087

SUMMARY BY OBJECT

Department: Green Valley Justice Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	319,950	368,971	219,978	372,457	372,457
Overtime	-	-	381	-	-
Special Assignment Pay	594	-	92	-	-
Social Security & Medicare	22,771	27,808	15,964	28,493	28,493
Unemployment Insurance	172	195	82	170	170
Health Insurance Premiums	66,997	66,648	35,674	62,130	62,130
Workers Compensation	731	857	525	702	702
Life Insurance	239	306	164	306	306
Arizona State Retirement	27,115	31,435	18,361	33,346	33,346
Elected Official Retirement	19,919	22,940	19,723	31,771	31,771
Dental Insurance Premiums	931	674	677	1,063	1,063
Interdepartmental Salaries - Charged in/Debit	1,590	1,500	713	1,500	1,500
Interdepartmental Fringe - Charged in/Debit	691	1,000	288	1,000	1,000
Labor Distribution Fringe Charged in/Debit	(68)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	(179)	-	-	-	-
Budgeted Benefits	-	37,980	-	-	-
Vacation Payout	-	-	1,758	-	-
HSA Contribution - Employer	9,666	14,000	5,892	14,000	14,000
HSA Expense Offset	-	(14,000)	(5,892)	(14,000)	(14,000)
Personnel Services Total	**471,119**	**560,314**	**314,380**	**532,938**	**532,938**
Office Supplies	3,181	1,500	3,235	3,500	3,500
Books, Subscriptions & Videos	186	200	202	200	200
Repair & Maintenance Supplies	69	300	1,047	300	300
Clothing, Uniforms, and Safety Apparel	-	-	-	500	500
Signage Supplies & Services	-	-	782	-	-
Other Judicial Services	4,093	-	298	-	-
Expert Witness & Interpreters	3,891	-	2,928	-	-
Miscellaneous Legal Expenses	-	500	-	500	500
Accounting and Auditing Services	-	4,127	-	-	-
Laboratory & X-ray Services	192	100	42	200	200
In State Training	1,250	800	200	1,800	1,800
In State Travel	1,867	1,830	646	3,655	3,655
Postage & Freight	521	-	1,049	-	-
Printing & Microfilming	315	500	259	500	500
Security	3,468	-	-	24,144	24,144
R&M-Machinery & Equipment Services	600	820	-	820	820

SUMMARY BY OBJECT

Department: Green Valley Justice Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M Building Services	3,012	200	-	200	200
Banking Credit Card Fees and Charges	831	-	403	-	-
Laundry & Linen Services	16	100	-	100	100
Jury Pay	1,024	840	-	840	840
Jury Cost - Mileage	-	600	-	600	600
Janitorial Services	-	-	4,058	6,024	6,024
Interdepartmental Supplies & Services - Charged In/Debit	1,549	1,000	164	1,000	1,000
Mileage Reimbursement	399	350	608	500	500
Dues and Memberships	150	125	100	355	355
Other Miscellaneous Charges	159	200	27	250	250
Computer Hardware - ISF Charges	1,638	1,161	-	1,161	1,161
Server and Storage - ISF Charges	-	-	352	-	-
ISF- IT Port Charges	8,436	540	-	-	-
Operating Expenses Total	**36,847**	**15,793**	**16,400**	**47,149**	**47,149**
EXPENDITURE OBJECTS TOTAL	**507,966**	**576,107**	**330,780**	**580,087**	**580,087**
REVENUE OBJECTS					
State Revenue	16,776	21,060	10,047	21,060	21,060
Intergovernmental Total	**16,776**	**21,060**	**10,047**	**21,060**	**21,060**
Other Court Fees	61,167	50,172	51,208	50,172	50,172
Charges for Services Total	**61,167**	**50,172**	**51,208**	**50,172**	**50,172**
Justice Court Traffic Fines	149,797	115,887	139,054	115,887	115,887
Fines & Forfeits Total	**149,797**	**115,887**	**139,054**	**115,887**	**115,887**
Other Misc. Revenue - Governmental and Agency Funds	353	-	5	-	-
Miscellaneous Revenue Total	**353**	**-**	**5**	**-**	**-**
REVENUE OBJECTS TOTAL	**228,093**	**187,119**	**200,314**	**187,119**	**187,119**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF JUSTICE COURT GREEN VALLEY ARE:

- **JUSTICE COURT GREEN VALLEY $1 ALLOCATION SB 1398 SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY ADDRESS CONFIDENTIALITY SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY COURT AUTOMATION SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY FARE SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY PHOTO TRAFFIC ENFORCEMENT SPECIAL REVENUE FUND**
- **JUSTICE COURT GREEN VALLEY TIME PAY FEES SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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JCG $1 ALLOCATION SB 1398

Expenditures: **9,750** **Revenues:** **1,000**

FTEs: **0.00**

Function Statement: Assessment used to improve collections, automation, case processing and the administration of justice.

Mandates: ARS 12-116.04

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	9,750	9,750	-	9,750	9,750
Total Expenditures	9,750	9,750	-	9,750	9,750
Revenues					
Fines and Forfeits	1,000	1,000	-	1,000	1,000
Total Revenues	1,000	1,000	-	1,000	1,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	8,750	8,750	-	8,750	8,750
Total Funding	9,750	9,750	-	9,750	9,750

On July 20, 2011, all Arizona courts began collecting a new $13.00 penalty assessment of which $1.00 is to be distributed to the justice courts pursuant to Senate Bill 1398. In order to account for these funds, each justice court has created a new special revenue fund. By statute, these funds are to be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts; to improve court automation and to improve case processing or the administration of justice.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	9,750	9,750
Revenues	-	14,335	1,846	1,000	1,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCG $1 Allocation SB 1398

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Office Supplies	-	1,000	-	1,000	1,000
Other Judicial Services	-	4,000	-	4,000	4,000
Expert Witness & Interpreters	-	4,000	173	4,000	4,000
Postage & Freight	-	750	-	750	750
Operating Expenses Total	**-**	**9,750**	**173**	**9,750**	**9,750**
EXPENDITURE OBJECTS TOTAL	**-**	**9,750**	**173**	**9,750**	**9,750**
REVENUE OBJECTS					
Other Fines	1,846	1,000	-	1,000	1,000
Fines & Forfeits Total	**1,846**	**1,000**	**-**	**1,000**	**1,000**
REVENUE OBJECTS TOTAL	**1,846**	**1,000**	**-**	**1,000**	**1,000**

JCG ADDRESS CONFIDENTIALITY FUND

Expenditures: 0 **Revenues:** 5

FTEs: 0.00

Function Statement: The Address Confidentiality Fee is assessed on all domestic violence cases per statute to defray the costs of the administration of victim address confidentiality.

Mandates: ARS 12-116.05

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Total Expenditures	-	-	-	-	-
Revenues					
Charges for Services	5	5	-	5	5
Total Revenues	5	5	-	5	5
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(5)	(5)	-	(5)	(5)
Total Funding	-	-	-	-	-

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	-
Revenues	-	-	-	8	5
Net Operating Transfers In/(Out)	-	-	-	-	-

Note: 95% of this fee goes to the state and the Justice Court Green Valley only keeps the remaining 5%.

SUMMARY BY OBJECT

Department: JCG Address Confidentiality

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Court Fees	-	5	-	5	5
Charges for Services Total	**-**	**5**	**-**	**5**	**5**
REVENUE OBJECTS TOTAL	**-**	**5**	**-**	**5**	**5**

JCG COURT AUTOMATION FUND

Expenditures: **31,040** **Revenues:** **18,600**

FTEs: **0.00**

Function Statement: This fund was established via a local ordinance passed by the Board of Supervisors for the purpose of providing the court with automation enhancements.

Mandates: Pima County Ordinance 2007-40

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	32,290	31,040	-	31,040	31,040
Total Expenditures	32,290	31,040	-	31,040	31,040
Revenues					
Charges for Services	18,600	18,600	-	18,600	18,600
Total Revenues	18,600	18,600	-	18,600	18,600
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	13,690	12,440	-	12,440	12,440
Total Funding	32,290	31,040	-	31,040	31,040

The Court Automation Fee is a $10.00 fee that is assessed in all Justice Court filings including civil, small claims, forcible detainers, civil traffic and criminal traffic. This fee was approved by the Pima County Board of Supervisors on May 15, 2007.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	28,062	13,628	26,464	28,840	31,040
Revenues	18,312	17,057	21,712	29,489	18,600
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCG Court Automation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	2,041	-	484	-	-
Interdepartmental Fringe - Charged in/Debit	1,168	-	199	-	-
Personnel Services Total	**3,209**	**-**	**683**	**-**	**-**
Office Supplies	1,321	3,600	354	3,600	3,600
Computer Equipment less than $1,000	550	1,750	-	200	200
Repair & Maintenance Supplies	2,939	-	483	-	-
Cameras, Film & Equipment	2,297	-	-	-	-
Postage & Freight	-	-	521	-	-
R&M-Machinery & Equipment Services	13,545	13,450	7,085	13,450	13,450
Banking Credit Card Fees and Charges	85	1,500	44	1,500	1,500
Leases & Rental - Other (Mchnry, Equip, etc.)	670	650	280	650	650
Interdepartmental Supplies & Services - Charged In/Debit	1,044	-	246	-	-
Other Miscellaneous Charges	45	-	-	-	-
Computer Hardware - ISF Charges	-	2,000	256	2,000	2,000
Mobile Devices - External	759	840	468	840	840
ISF- IT Port Charges	-	8,500	5,984	8,800	8,800
Operating Expenses Total	**23,255**	**32,290**	**15,721**	**31,040**	**31,040**
EXPENDITURE OBJECTS TOTAL	**26,464**	**32,290**	**16,404**	**31,040**	**31,040**
REVENUE OBJECTS					
Other Court Fees	18,687	18,600	16,746	18,600	18,600
Charges for Services Total	**18,687**	**18,600**	**16,746**	**18,600**	**18,600**
Interest Revenue Pooled Investments - GOV, AGCY Funds	3,025	-	2,927	-	-
Investment Earnings Total	**3,025**	**-**	**2,927**	**-**	**-**
REVENUE OBJECTS TOTAL	**21,712**	**18,600**	**19,673**	**18,600**	**18,600**

JCG FARE SPECIAL REVENUE

Expenditures: **1,700** **Revenues:** **308**

FTEs: **0.00**

Function Statement: This fund comprises monies returned to the court from the Arizona Supreme Court resulting from unspent contributions to the statewide collection effort known as FARE (Fine/Fee and Restitution Enforcement Program). Funds are utilized to provide equipment enhancements not otherwise available to the court.

Mandates: AOC Administrative Order 2003-126

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	-	-	-	-
Operating Expenses	1,700	1,700	-	1,700	1,700
Total Expenditures	1,700	1,700	-	1,700	1,700
Revenues					
Charges for Services	308	308	-	308	308
Total Revenues	308	308	-	308	308
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	1,392	1,392	-	1,392	1,392
Total Funding	1,700	1,700	-	1,700	1,700

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	521	-	-	1,700	1,700
Revenues	774	573	308	1,083	308
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCG FARE

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Postage & Freight	-	1,200	-	1,200	1,200
Printing & Microfilming	-	500	-	500	500
Operating Expenses Total	**-**	**1,700**	**-**	**1,700**	**1,700**
EXPENDITURE OBJECTS TOTAL	**-**	**1,700**	**-**	**1,700**	**1,700**
REVENUE OBJECTS					
Other Court Fees	308	308	1,083	308	308
Charges for Services Total	**308**	**308**	**1,083**	**308**	**308**
REVENUE OBJECTS TOTAL	**308**	**308**	**1,083**	**308**	**308**

JCG PHOTO TRAFFIC ENFORCEMENT

Expenditures: 0 **Revenues:** 300

FTEs: 0.00

Function Statement: This fund was established via a local ordinance passed by the Board of Supervisors for the purpose of providing the courts with funds to cover the increased costs to the Justice Court associated with processing citations issued through the Photo Traffic Enforcement program.

Mandates: Pima County Ordinance 2008-116 and 2009-28

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Total Expenditures	-	-	-	-	-
Revenues					
Charges for Services	639	300	-	300	300
Total Revenues	639	300	-	300	300
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(639)	(300)	-	(300)	(300)
Total Funding	-	-	-	-	-

This program ended in fiscal year 2013/14, but the department still has revenue in the fund. The department sought an opinion from the County Attorney who indicated that since the department is still processing these cases that it would be appropriate to expend the funds.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	8,037	-	-	-	-
Revenues	845	900	321	326	300
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCG Photo Traffic Enforcement

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Court Fees	321	639	249	300	300
Charges for Services Total	**321**	**639**	**249**	**300**	**300**
REVENUE OBJECTS TOTAL	**321**	**639**	**249**	**300**	**300**

JCG TIME PAY FEES

Expenditures: **18,800** **Revenues:** **9,855**

FTEs: **0.00**

Function Statement: Assess fees which are used to improve case processing and administration.

Mandates: ARS 12-116

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	-		-	-
Operating Expenses	16,000	18,800	-	18,800	18,800
Total Expenditures	16,000	18,800	-	18,800	18,800
Revenues					
Charges for Services	9,855	9,855	-	9,855	9,855
Total Revenues	9,855	9,855	-	9,855	9,855
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	6,145	8,945	-	8,945	8,945
Total Funding	16,000	18,800	-	18,800	18,800

A time payment fee in the amount of $20 shall be assessed on each person who pays a court ordered penalty, fine, or sanction on a time payment basis. $11 of the time payment fee shall be deposited with the state treasurer for the Judicial Collection Enhancement Fund. $2 of the time payment fee shall be deposited with the state treasurer for the Public Defender Training fund. $7 of the time payment fee shall be kept by the court imposing the fee to be utilized by the court to improve, maintain, and enhance the ability to collect and manage monies assessed or received by the court.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	49,948	33,885	12,819	16,000	18,800
Revenues	8,864	9,582	9,378	12,258	9,855
Net Operating Transfers In/(Out)	(9,030)	-	-	-	-

SUMMARY BY OBJECT

Department: JCG Time Pay Fees

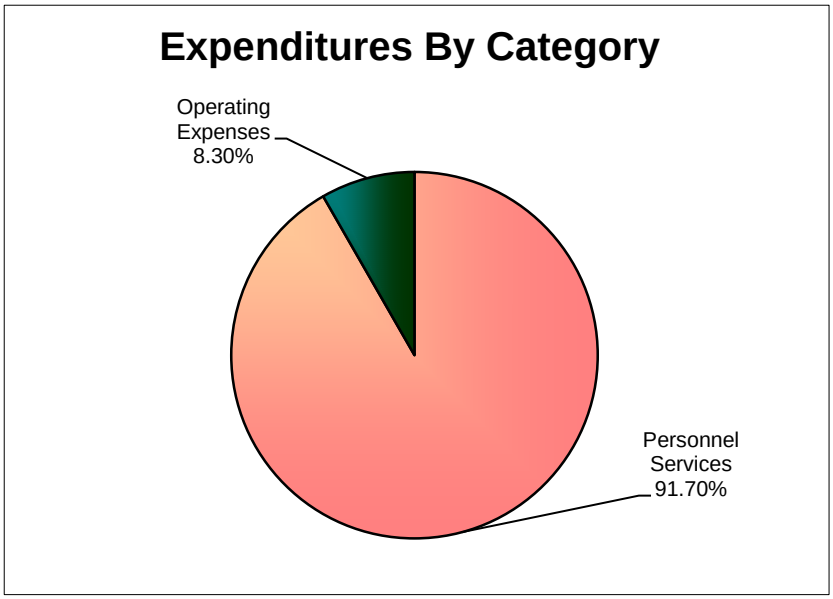
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Security	12,819	16,000	-	18,800	18,800
Operating Expenses Total	**12,819**	**16,000**	**-**	**18,800**	**18,800**
EXPENDITURE OBJECTS TOTAL	**12,819**	**16,000**	**-**	**18,800**	**18,800**
REVENUE OBJECTS					
Other Court Fees	9,378	9,855	8,089	9,855	9,855
Charges for Services Total	**9,378**	**9,855**	**8,089**	**9,855**	**9,855**
REVENUE OBJECTS TOTAL	**9,378**	**9,855**	**8,089**	**9,855**	**9,855**

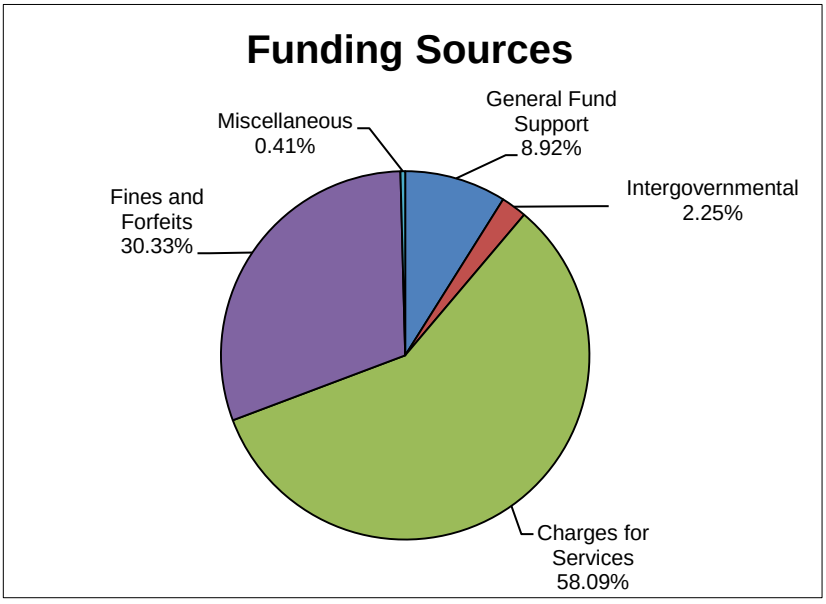
Justice Courts Tucson – General Fund

Revenue	$	6,866,692
Expenditures		7,539,485
Fund Impact	$	(672,793)
FTEs		116.00

Function Statement: Serve public, litigants, and attorneys by the prompt and orderly disposition of civil, criminal, and traffic cases. Maintain orderly, complete, and accurate records. Prepare statistical reports and other reports as prescribed by law. Collect, record, and disburse fees and fines in accordance with statutes, court orders, and policies. Follow court performance guidelines set by court rules, statutes, administrative orders and guidelines established by the Administrative Office of the Supreme Court. Meet ethical standards for court staff and judges, as written and enforced by the Commission on Judicial Conduct. Follow financial management practices that meet the minimum accounting standards set and enforced by the State Auditor General. Adhere to operational guidelines reviewed by the Court Services Division of the Supreme Court.

Justice Courts Tucson also operates seven special revenue funds, one of which is a grant fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	7,504,350	6,866,692	-	(637,658)
HSA FY 2018/19 Offset Add back	130,000			(130,000)
Port Charges Adjustment	18,648			(18,648)
Salary Increase Adjustment	18,396			(18,396)
Benefits Adjustment	10,506			(10,506)
HSA Offset	(142,000)			142,000
Motor Pool Charges Adjustment	(415)			415
Supplemental Requests				
None Submitted				-
Total Recommended	7,539,485	6,866,692	-	(672,793)
Full Time Equivalents (FTEs)	116.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs of 116.00, remains unchanged from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $7,539,485, are an increase of $35,135, or 0.47%, over the fiscal year 2018/19 Adopted Budget. These increases are the result of HSA fiscal year offset add back, port charges, salary increases, and benefits expenses for a total of $177,550. Partially offsetting these increases are decreases of $142,415, due to HSA offset and motor pool charges expenses.

The fiscal year 2019/20 Recommended Budget revenues of $6,866,692, remains unchanged from the fiscal year 2018/19 Adopted Budget.

Recommended revenue sources:

Charges for Services	$ 4,380,000
Fines and Forfeits	2,285,812
Intergovernmental	169,680
Miscellaneous	31,200
	$ 6,866,692

The department submitted no request for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	6,841,645	7,070,644	7,160,481	7,504,350	7,539,485
Revenues	6,639,457	6,837,331	7,418,846	6,866,692	6,866,692

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	6,895,369	6,913,667	-	6,913,667	6,913,667
Operating Expenses	608,981	625,818	-	625,818	625,818
Total Expenditures	7,504,350	7,539,485	-	7,539,485	7,539,485
Revenues					
Intergovernmental	169,680	169,680	-	169,680	169,680
Charges for Services	4,130,500	4,380,000	-	4,380,000	4,380,000
Fines and Forfeits	2,535,512	2,285,812	-	2,285,812	2,285,812
Miscellaneous	31,000	31,200	-	31,200	31,200
Total Revenues	6,866,692	6,866,692	-	6,866,692	6,866,692
General Fund Support	637,658	672,793	-	672,793	672,793
Total Funding	7,504,350	7,539,485	-	7,539,485	7,539,485

SUMMARY BY OBJECT

Department: Tucson Consolidated Justice Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	4,753,717	5,377,930	3,434,344	5,408,705	5,408,705
Overtime	32,519	-	18,570	-	-
Shift Differential	3,956	-	2,736	-	-
Temporary Help	-	27,664	-	27,664	27,664
Holiday Worked Pay	4,604	-	3,095	-	-
Special Assignment Pay	8,281	-	6,018	-	-
Social Security & Medicare	351,639	402,959	253,910	414,544	414,544
Unemployment Insurance	2,910	2,818	1,564	2,471	2,471
Health Insurance Premiums	658,910	647,807	435,535	691,673	691,673
Workers Compensation	11,626	13,201	8,748	11,405	11,405
Life Insurance	3,668	3,906	2,489	3,941	3,941
Employer Paid Subsidy	3,251	3,456	1,768	2,400	2,400
Arizona State Retirement	467,113	530,402	354,984	617,135	617,135
Elected Official Retirement	80,882	199,202	134,086	450,045	450,045
Corrections Officer Retirement	-	9,712	-	-	-
Dental Insurance Premiums	10,428	10,989	8,145	12,759	12,759
Interdepartmental Salaries - Charged out/Credit	(85,884)	(108,589)	(71,688)	-	-
Interdepartmental Salaries - Charged in/Debit	9,575	-	13,970	-	-
Interdepartmental Fringe - Charged out/Credit	(38,243)	(44,407)	(31,970)	-	-
Interdepartmental Fringe - Charged in/Debit	4,097	-	5,302	-	-
Labor Distribution Fringe Charged out/Credit	(18,193)	(159,733)	-	(209,468)	(209,468)
Labor Distribution Fringe Charged in/Debit	10,636	5,000	-	-	-
Labor Distribution Salaries Charged out/Credit	(36,766)	(378,948)	-	(533,507)	(533,507)
Labor Distribution Salaries Charged in/Debit	52,195	8,000	-	13,000	13,000
Budgeted Benefits	-	344,000	-	-	-
Parking Subsidy	8,937	-	6,584	-	-
Elected Officials Retirement '2014'	102,794	-	188,338	-	-
Paid Parental Leave	2,116	-	531	-	-
Sick Payout	48	-	-	-	-
Vacation Payout	10,795	-	4,119	-	-
Uniform Allowance	-	-	-	900	900
HSA Contribution - Employer	120,577	130,000	86,488	142,000	142,000
HSA Expense Offset	-	(130,000)	(86,488)	(142,000)	(142,000)
Personnel Services Total	**6,536,188**	**6,895,369**	**4,781,178**	**6,913,667**	**6,913,667**

SUMMARY BY OBJECT

Department: Tucson Consolidated Justice Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Office Supplies	87,665	67,490	54,645	66,000	66,000
Software Under $5M	5,919	-	2,089	-	-
Computer Equipment less than $1,000	2,069	-	5,513	-	-
Food Supplies	248	-	1,091	-	-
Food Preparations Supplies	-	-	131	-	-
Books, Subscriptions & Videos	13,852	7,000	18,793	8,000	8,000
Law Enforcement Supplies	1,753	1,000	1,496	2,000	2,000
Repair & Maintenance Supplies	7,213	3,500	2,821	1,500	1,500
Janitorial Supplies	624	2,900	970	2,400	2,400
Clothing, Uniforms, and Safety Apparel	1,742	3,000	3,427	3,000	3,000
Cameras, Film & Equipment	-	-	1,901	-	-
Other Operation Supplies	202	2,000	424	1,000	1,000
Tools & Equipment Under $1,000	2,791	17,100	705	15,300	15,300
Furniture Under $1,000	16,423	-	431	-	-
Signage Supplies & Services	296	-	93	-	-
Other Judicial Services	99,036	96,000	59,112	96,000	96,000
Lawyers	780	-	-	-	-
Expert Witness & Interpreters	43,467	60,000	20,302	45,000	45,000
Law Enforcement Services	-	700	-	-	-
Telecommunication Services	1,800	-	-	-	-
Accounting and Auditing Services	-	-	4,800	-	-
Software Maintenance and Support	-	200	15,983	-	-
Medical Professional Services	-	6,000	-	6,000	6,000
Laboratory & X-ray Services	450	-	-	-	-
In State Training	6,346	15,500	1,865	17,500	17,500
In State Travel	15,645	500	5,243	500	500
Out of State Travel	-	-	1,009	-	-
Postage & Freight	36,986	42,400	15,359	27,400	27,400
Printing & Microfilming	17,890	46,200	21,141	27,000	27,000
R&M-Machinery & Equipment Services	7,277	6,730	3,926	2,700	2,700
R&M Building Services	3,868	8,500	725	1,000	1,000
Other Professional Services	22,886	7,300	35,403	36,200	36,200
Banking Credit Card Fees and Charges	54,502	50,000	69,851	75,000	75,000
Advertising	2,669	2,200	-	1,000	1,000
Laundry & Linen Services	826	2,000	323	2,000	2,000
Leases & Rental - Other (Mchnry, Equip, etc.)	-	-	427	-	-
Interdepartmental Supplies & Services - Charged In/Debit	645	-	789	-	-

SUMMARY BY OBJECT

Department: Tucson Consolidated Justice Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Departmental Overhead - Charged In/Debit	21	-	-	-	-
Parking Charges	-	-	196	-	-
Mileage Reimbursement	204	100	1,882	-	-
Motor Pool Charges	328	695	300	500	500
Dues and Memberships	1,626	-	3,461	-	-
Other Miscellaneous Charges	23,062	6,300	12,557	15,500	15,500
Telephone Provider Charges - External	668	4,100	-	5,000	5,000
Mobile Devices - External	6,802	-	4,333	-	-
ISF- IT Port Charges	131,580	149,566	94,584	168,318	168,318
Fixed Equipment - Non-Capital	-	-	499	-	-
Furniture - Non-Capital	-	-	1,600	-	-
Office Machines & Computers - Non-Capital	2,773	-	75	-	-
Other Machines & Equipment - Non-Capital	1,359	-	3,135	-	-
Operating Expenses Total	**624,293**	**608,981**	**473,410**	**625,818**	**625,818**
EXPENDITURE OBJECTS TOTAL	**7,160,481**	**7,504,350**	**5,254,588**	**7,539,485**	**7,539,485**
REVENUE OBJECTS					
State Revenue	171,977	169,680	80,392	169,680	169,680
Intergovernmental Total	**171,977**	**169,680**	**80,392**	**169,680**	**169,680**
General Government Fees	1,294,625	1,300,000	707,799	1,300,000	1,300,000
Other Court Fees	3,346,564	2,830,000	2,197,879	3,080,000	3,080,000
Jury Fees	-	500	48	-	-
Charges for Services Total	**4,641,189**	**4,130,500**	**2,905,726**	**4,380,000**	**4,380,000**
Justice Court Criminal Fines	151,698	156,000	82,155	136,000	136,000
Justice Court Traffic Fines	2,378,487	2,359,512	1,314,599	2,129,812	2,129,812
Forfeits	13,362	20,000	28,007	20,000	20,000
Fines & Forfeits Total	**2,543,547**	**2,535,512**	**1,424,761**	**2,285,812**	**2,285,812**
Interest Revenue Pooled Investments - GOV, AGCY Funds	3,253	-	2,469	-	-
Investment Earnings Total	**3,253**	**-**	**2,469**	**-**	**-**
Overages and Shortages - Governmental and Agency Funds	76	-	-	-	-
Other Misc. Revenue - Governmental and Agency Funds	58,804	31,000	6,088	31,200	31,200
Miscellaneous Revenue Total	**58,880**	**31,000**	**6,088**	**31,200**	**31,200**
REVENUE OBJECTS TOTAL	**7,418,846**	**6,866,692**	**4,419,436**	**6,866,692**	**6,866,692**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF JUSTICE COURTS TUCSON ARE:

- **JUSTICE COURT TUCSON $1 ALLOCATION SB 1398 SPECIAL REVENUE FUND**
- **JUSTICE COURT TUCSON ADDRESS CONFIDENTIALALITY FEE SPECIAL REVENUE FUND**
- **JUSTICE COURT TUCSON COURT AUTOMATION SPECIAL REVENUE FUND**
- **JUSTICE COURT TUCSON FARE SPECIAL REVENUE FUND**
- **JUSTICE COURT TUCSON PHOTO TRAFFIC ENFORCEMENT SPECIAL REVENUE FUND**
- **JUSTICE COURT TUCSON PROBATION FEES SPECIAL REVENUE FUND**
- **JUSTICE COURT TUCSON TIME PAY FEE SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS ARE PROVIDED ON THE FOLLOWING PAGES.

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JCT $1 ALLOCATION SB 1398

Expenditures: **80,000** **Revenues:** **60,000**

FTEs: **0.00**

Function Statement: Assessment used to improve collections, automation, case processing and the administration of justice.

Mandates: ARS 12-116.04

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	67,893	-		-	-
Other Operating Supplies	120,000	80,000	-	80,000	80,000
Total Expenditures	187,893	80,000	-	80,000	80,000
Revenues					
Fines & Forfeits	100,000	60,000	-	60,000	60,000
Total Revenues	100,000	60,000	-	60,000	60,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	87,893	20,000	-	20,000	20,000
Total Funding	187,893	80,000	-	80,000	80,000

On July 20, 2011, all Arizona courts began collecting a new $13 penalty assessment of which $1 is to be distributed to the justice courts pursuant to Senate Bill 1398. In order to account for these funds, each justice court has created a new special revenue fund. By statute, these funds are to be used to improve, maintain and enhance the ability to collect and manage monies assessed or received by the courts, to improve court automation and to improve case processing or the administration of justice.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	69,139	129,845	254,013	187,893	80,000
Revenues	81,921	54,427	57,516	100,000	60,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCT $1 Allocation SB 1398

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Labor Distribution Fringe Charged in/Debit	-	56,711	-	-	-
Labor Distribution Salaries Charged in/Debit	-	11,182	-	-	-
Personnel Services Total	**-**	**67,893**	**-**	**-**	**-**
Other Operation Supplies	-	120,000	-	80,000	80,000
Other Judicial Services	(400)	-	-	-	-
Banking Credit Card Fees and Charges	96,929	-	-	-	-
Other Miscellaneous Charges	48	-	-	-	-
Payments To Agencies	157,436	-	32,457	-	-
Operating Expenses Total	**254,013**	**120,000**	**32,457**	**80,000**	**80,000**
EXPENDITURE OBJECTS TOTAL	**254,013**	**187,893**	**32,457**	**80,000**	**80,000**
REVENUE OBJECTS					
Other Fines	57,516	100,000	55,137	60,000	60,000
Fines & Forfeits Total	**57,516**	**100,000**	**55,137**	**60,000**	**60,000**
Other Misc. Revenue - Governmental and Agency Funds	-	-	389	-	-
Miscellaneous Revenue Total	**-**	**-**	**389**	**-**	**-**
REVENUE OBJECTS TOTAL	**57,516**	**100,000**	**55,526**	**60,000**	**60,000**

JCT ADDRESS CONFIDENTIALITY FEE

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: The Address Confidentiality Fee is assessed on all domestic violence cases per statute to defray the costs of the administration of victim address confidentiality.

Mandates: ARS 12-116.05

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Other Operation Supplies	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Charges for Services	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	-	-	-	-

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	-
Revenues	-	-	(1)	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

Note: This fund was set up to account for the 5% of the $50 Address Confidentiality fee established by ARS 12-116.05 for administrative costs related to the fund. As these costs are a part of the Court's standard operation, and as the cashflow in this special revenue fund has been negligible, there has been no planned use of this fund. During FY16/17, the balance of this fund will be transferred to County general fund revenue, and the Court's future deposits will be revised to deposit these in fund 1000 going forward.

SUMMARY BY OBJECT

Department: JCT Address Confidentiality

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Court Fees	(1)	-	3	-	-
Charges for Services Total	**(1)**	**-**	**3**	**-**	**-**
REVENUE OBJECTS TOTAL	**(1)**	**-**	**3**	**-**	**-**

JCT COURT AUTOMATION FUND

Expenditures: **977,890** **Revenues:** **550,000**

FTEs: **7.50**

Function Statement: This fund was established via a local ordinance passed by the Board of Supervisors for the purpose of providing the court with automation enhancements.

Mandates: Pima County Ordinance 2007-40

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	730,097	692,890		692,890	692,890
Operating Expenses	185,000	185,000	-	185,000	185,000
Capital equipment > $5,000	100,000	100,000		100,000	100,000
Total Expenditures	1,015,097	977,890	-	977,890	977,890
Revenues					
Charges for Services	500,000	550,000	-	550,000	550,000
Total Revenues	500,000	550,000	-	550,000	550,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	515,097	427,890	-	427,890	427,890
Total Funding	1,015,097	977,890	-	977,890	977,890

The Court Automation Fee is a $10.00 fee that is assessed in all Justice Court filings including civil, small claims, forcible detainers, civil traffic and criminal traffic. This fee was approved by the Pima County Board of Supervisors on May 15, 2007 and increased from $5.00 to $10.00 in September, 2008.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	547,700	582,139	474,724	1,015,097	977,890
Revenues	495,466	507,836	557,273	520,000	550,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCT Court Automation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	228,891	370,064	178,344	377,311	377,311
Overtime	259	-	360	-	-
Temporary Help	34,909	58,692	26,212	15,874	15,874
Special Assignment Pay	2,148	-	2,342	-	-
Social Security & Medicare	16,073	32,245	12,379	30,047	30,047
Unemployment Insurance	195	226	109	179	179
Health Insurance Premiums	34,484	43,737	19,677	40,873	40,873
Workers Compensation	700	1,138	563	943	943
Life Insurance	174	272	106	238	238
Arizona State Retirement	28,593	42,625	21,996	41,702	41,702
Dental Insurance Premiums	478	623	538	1,010	1,010
Interdepartmental Salaries - Charged out/Credit	(264)	-	-	-	-
Interdepartmental Fringe - Charged out/Credit	(67)	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(15,187)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	-	42,746	-	43,489	43,489
Labor Distribution Salaries Charged out/Credit	(64,320)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	-	136,296	-	141,224	141,224
Budgeted Benefits	-	1,433	-	-	-
Paid Parental Leave	3,091	-	776	-	-
Vacation Payout	242	-	-	-	-
HSA Contribution - Employer	3,833	10,000	4,587	11,000	11,000
HSA Expense Offset	-	(10,000)	(4,587)	(11,000)	(11,000)
Personnel Services Total	**274,232**	**730,097**	**263,402**	**692,890**	**692,890**
Office Supplies	16,324	-	-	-	-
Software Under $5M	4,160	50,000	17,203	35,000	35,000
Computer Equipment less than $1,000	6,819	10,000	-	10,000	10,000
Books, Subscriptions & Videos	4,433	-	-	-	-
Repair & Maintenance Supplies	-	-	3,171	-	-
Cameras, Film & Equipment	487	-	-	-	-
Tools & Equipment Under $1,000	-	10,000	326	-	-
Software Maintenance and Support	25,657	-	20,701	-	-
In State Training	-	-	934	-	-
In State Travel	1,559	-	75	-	-
Out of State Travel	-	-	450	-	-
Postage & Freight	1,460	-	25	-	-

SUMMARY BY OBJECT

Department: JCT Court Automation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	8,274	15,000	27,902	50,000	50,000
R&M Building Services	653	-	-	-	-
Other Professional Services	9,660	-	1,390	-	-
Banking Credit Card Fees and Charges	48,714	-	-	-	-
Other Miscellaneous Charges	410	-	3,387	-	-
ISF- IT Port Charges	2,639	-	-	-	-
Office Machines & Computers - Non-Capital	38,733	100,000	1,910	90,000	90,000
Operating Expenses Total	**169,982**	**185,000**	**77,474**	**185,000**	**185,000**
Office Machines & Computers - Capital	30,510	-	70,230	-	-
Other Machines & Equipment - Capital	-	100,000	-	100,000	100,000
Capital Equipment > $5,000 Total	**30,510**	**100,000**	**70,230**	**100,000**	**100,000**
EXPENDITURE OBJECTS TOTAL	**474,724**	**1,015,097**	**411,106**	**977,890**	**977,890**
REVENUE OBJECTS					
Other Court Fees	536,761	500,000	334,621	550,000	550,000
Charges for Services Total	**536,761**	**500,000**	**334,621**	**550,000**	**550,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	20,512	-	19,438	-	-
Investment Earnings Total	**20,512**	**-**	**19,438**	**-**	**-**
REVENUE OBJECTS TOTAL	**557,273**	**500,000**	**354,059**	**550,000**	**550,000**

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JCT FARE SPECIAL REVENUE

Expenditures: **197,038** **Revenues:** **50,000**

FTEs: **0.00**

Function Statement: This fund comprises monies returned to the court from the Arizona Supreme Court resulting from unspent contributions to the statewide collection effort known as FARE (Fine/Fee and Restitution Enforcement Program). These funds are utilized to provide equipment enhancements not otherwise available to the court.

Mandates: AOC Administrative Order 2003-126

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	182,631	197,038	-	197,038	197,038
Operating Expenses		-	-	-	-
Total Expenditures	182,631	197,038	-	197,038	197,038
Revenues					
Charges for Services	150,000	50,000	-	50,000	50,000
Total Revenues	150,000	50,000	-	50,000	50,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	32,631	147,038	-	147,038	147,038
Total Funding	182,631	197,038	-	197,038	197,038

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	182,631	197,038
Revenues	-	-	194,865	48,955	50,000
Net Operating Transfers In/(Out)	-	-	-	-	-

Note: The FARE Special Revenue Fund is a rather limited-use fund whose revenue stream is not guaranteed. Because of the uncertain nature of revenue in this fund, Justice Court Tucson has not been able to budget regular costs in this special revenue fund, reserving it only for one-time expenses and limited-duration projects.

SUMMARY BY OBJECT

Department: JCT FARE

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Labor Distribution Fringe Charged in/Debit	-	48,927	-	50,770	50,770
Labor Distribution Salaries Charged in/Debit	-	133,704	-	146,268	146,268
Personnel Services Total	**-**	**182,631**	**-**	**197,038**	**197,038**
EXPENDITURE OBJECTS TOTAL	**-**	**182,631**	**-**	**197,038**	**197,038**
REVENUE OBJECTS					
Other Court Fees	-	150,000	-	50,000	50,000
Charges for Services Total	**-**	**150,000**	**-**	**50,000**	**50,000**
Other Misc. Revenue - Governmental and Agency Funds	194,865	-	48,955	-	-
Miscellaneous Revenue Total	**194,865**	**-**	**48,955**	**-**	**-**
REVENUE OBJECTS TOTAL	**194,865**	**150,000**	**48,955**	**50,000**	**50,000**

JCT PHOTO TRAFFIC ENFORCEMENT

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: This fund was established via a local ordinance passed by the Board of Supervisors for the purpose of providing the courts with funds to cover the increased costs to the Justice Court associated with processing citations issued through the Photo Traffic Enforcement program. This program has ended.

Mandates: Pima County Ordinance 2008-116 and 2009-28

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	-		-	-
Total Expenditures	-	-	-	-	-
Revenues					
Charges for Services	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	-	-	-	-

The department no longer assesses this fee but still collects the fee on old cases that were issued during the period that Pima County had a photo enforcement program.

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	-
Revenues	1,077	(1)	(8)	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCT Photo Traffic Enforcement

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Court Fees	(8)	-	118	-	-
Charges for Services Total	**(8)**	**-**	**118**	**-**	**-**
REVENUE OBJECTS TOTAL	**(8)**	**-**	**118**	**-**	**-**

JCT PROBATION FEE

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: To account for fees collected from persons placed on supervised probation by the Pima County Consolidated Justice Court. Funds will be used to supplement other funds which provide for the salaries of adult probation and surveillance officers of the Superior Court Adult Probation Department that provide these services to the Justice Court.

Mandates: ARS 13-901

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Charges for Services	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	-	-	-	-

With the Superior Court Adult Probation department serving as the only source of probation services beginning fiscal year 2012/13, the Justice Court Tucson Probation funds will be deposited in the Superior Court Probation department.

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	-
Revenues	3,561	(2)	(1)	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCT Probation Fee

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Probation Fees	(1)	-	(1)	-	-
Charges for Services Total	**(1)**	**-**	**(1)**	**-**	**-**
REVENUE OBJECTS TOTAL	**(1)**	**-**	**(1)**	**-**	**-**

JCT TIME PAY FEES

Expenditures: 571,901 **Revenues:** 300,000

FTEs: 9.50

Function Statement: Assess fees which are used to improve case processing and administration.

Mandates: ARS 12-116

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	392,327	571,901		571,901	571,901
Operating Expenses	-	-	-	-	-
Total Expenditures	392,327	571,901	-	571,901	571,901
Revenues					
Charges for Services	250,000	300,000	-	300,000	300,000
Total Revenues	250,000	300,000	-	300,000	300,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	142,327	271,901	-	271,901	271,901
Total Funding	392,327	571,901	-	571,901	571,901

A time payment fee in the amount of $20 shall be assessed on each person who pays a court ordered penalty, fine, or sanction on a time payment basis. $11 of the time payment fee shall be deposited with the state treasurer for the judicial collection enhancement fund. $2 of the time payment fee shall be deposited with the state treasurer for the public defender training fund. $7 of the time payment fee shall be kept by the court imposing the fee to be utilized by the court to improve, maintain, and enhance the ability to collect and manage monies assessed or received by the court.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	226,580	232,348	256,792	392,327	571,901
Revenues	253,611	285,807	308,153	250,000	300,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: JCT Time Pay Fees

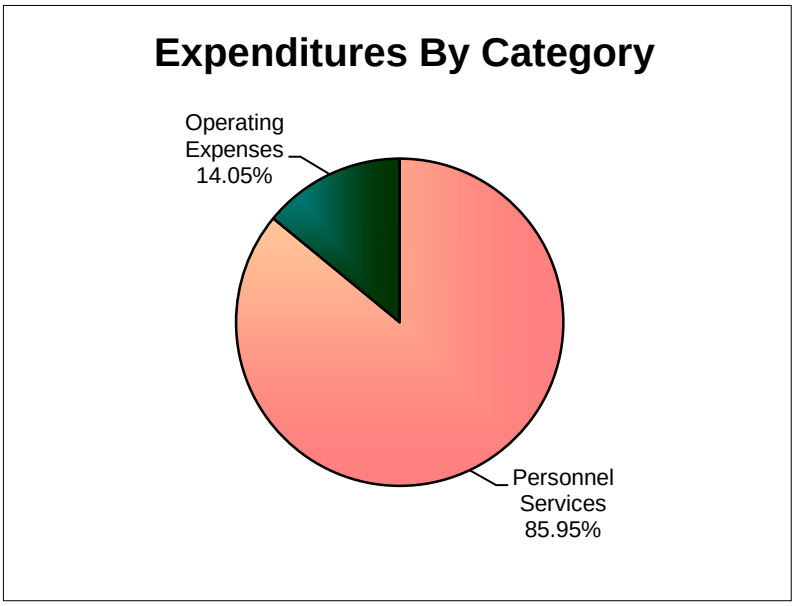
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	147,308	214,547	171,050	265,277	265,277
Overtime	709	-	1,087	-	-
Temporary Help	58,463	61,492	2,970	57,928	57,928
Special Assignment Pay	33	-	-	-	-
Social Security & Medicare	15,316	20,735	12,638	24,612	24,612
Unemployment Insurance	152	145	93	147	147
Health Insurance Premiums	29,128	29,976	31,474	59,948	59,948
Workers Compensation	463	642	415	608	608
Life Insurance	174	238	170	374	374
Arizona State Retirement	18,286	24,727	20,370	38,962	38,962
Dental Insurance Premiums	431	470	445	850	850
Interdepartmental Salaries - Charged out/Credit	(17,298)	-	(805)	-	-
Interdepartmental Fringe - Charged out/Credit	(3,357)	-	(165)	-	-
Labor Distribution Fringe Charged in/Debit	-	10,702	-	35,003	35,003
Labor Distribution Salaries Charged in/Debit	-	27,664	-	88,192	88,192
Budgeted Benefits	-	989	-	-	-
Parking Subsidy	735	-	1,000	-	-
Vacation Payout	1,249	-	-	-	-
HSA Contribution - Employer	5,000	8,000	6,118	15,000	15,000
HSA Expense Offset	-	(8,000)	(6,118)	(15,000)	(15,000)
Personnel Services Total	**256,792**	**392,327**	**240,742**	**571,901**	**571,901**
EXPENDITURE OBJECTS TOTAL	**256,792**	**392,327**	**240,742**	**571,901**	**571,901**
REVENUE OBJECTS					
Other Court Fees	308,153	250,000	185,021	300,000	300,000
Charges for Services Total	**308,153**	**250,000**	**185,021**	**300,000**	**300,000**
REVENUE OBJECTS TOTAL	**308,153**	**250,000**	**185,021**	**300,000**	**300,000**

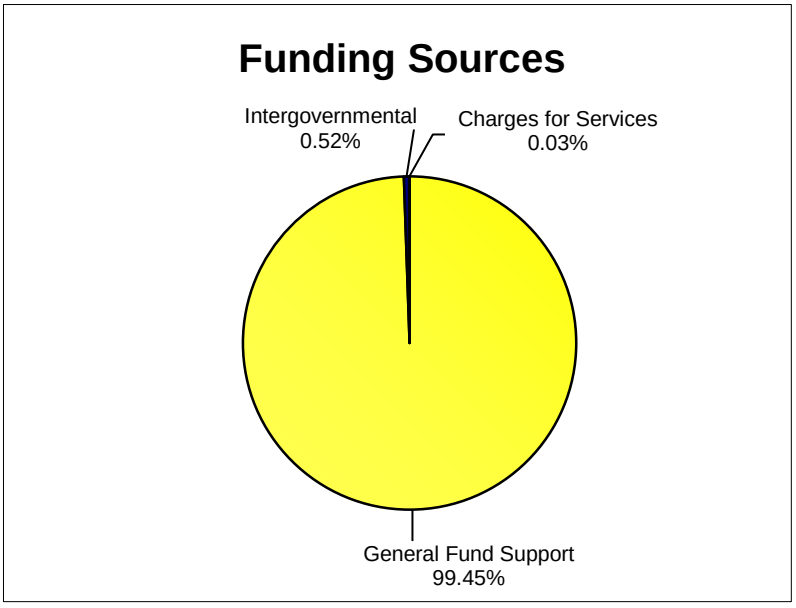
Juvenile Court - General Fund

Revenue	129,100
Expenditures	22,099,389
Fund Impact	$ (21,970,289)
FTEs	317.50

The Juvenile Court exercises jurisdiction, under federal and state constitutions, laws, and rules of the court, over all families involved in matters of dependency, severance, and adoption and over all children under the age of 18 years who are referred to the court for reasons of delinquency, mental health, or incorrigibility. Promote the interests and safety of the community, promote the rehabilitation of children and their families, facilitate the protection of children who are abused or neglected, and facilitate the provision of services to those children and families involved with the court in accordance with the due process of law. Work collaboratively with, and provide leadership to, the community, the public, and private agencies to promote justice, education, and prevention of juvenile delinquency and abuse and neglect.

Juvenile Court also operates four special revenue funds: Probation Services, Title IV-E, Victim Restitution and Grants.





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	24,466,149	107,300	-	(24,358,849)
HSA FY 2018/19 Offset Add back	458,002			(458,002)
Salary Increase Adjustment	49,293			(49,293)
Port Charges Adjustment	44,784			(44,784)
Transfer IT Positions to Superior Court	(1,713,963)			1,713,963
HSA Offset	(425,002)			425,002
Transfer Assessments & Receivables Positions to Superior Court	(375,880)			375,880
Rent for Shamrock property to Budget Stabilization	(162,887)			162,887
Benefits Adjustment	(148,719)			148,719
Motor Pool Charges Adjustment	(92,388)			92,388
School Lunch Program		14,000		14,000
Cost recovery for adoptions		2,300		2,300
Utility Charge Billed to AD Department of Corrections		2,000		2,000
Copy Charges Billed to Outside Agencies		2,000		2,000
Misc. collections for staff reimbursements		1,500		1,500
Supplemental Requests				
None Submitted				-
Total Recommended	22,099,389	129,100	-	(21,970,289)
Full Time Equivalents (FTEs)	317.50			

Comments/Issues

The fiscal year 2019/20 Recommended FTEs of 317.50 are 31.50, or 9.03% below the fiscal year 2018/19 Adopted Budget FTE amount of 349.00 FTE. The decrease is due to the IT support and Assessment positions moving to Superior Court department as well as 14 positions eliminated from reductions in caseloads and being unfunded by the program.

The fiscal year 2019/20 Recommended Budget expenditures of $22,099,389 is $2,366,760, or 9.67% less than the fiscal year 2018/19 Adopted Budget. This is primarily due to decreases of $2,918,839 consisting of the transfer of the Information Technology support and Assessment position to the Superior Court department. Other decreases are for employee benefits, motor pool charges, health savings account offset add-back and transfer of rent expense for the Shamrock property to the Budget Stabilization Fund. These reductions are partially offset by increases of $522,079 consisting of health savings account offset, salary adjustment, and port charges.

The fiscal year 2019/20 Recommended Budget revenues of $129,100 are $21,800, or 20.32% more than the fiscal year 2018/19 Adopted Budget. This is due to increases of $14,000 in School Lunch Program, $2,300 in cost recovery for adoptions and $5,500 in other miscellaneous revenues.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	22,307,284	23,013,885	23,147,781	24,466,149	22,099,389
Revenues	108,852	117,968	126,346	107,300	129,100
Transfers In/(Out)	(13,332)	(19,960)	25,812	-	-

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	20,981,146	18,993,996	-	18,993,996	18,993,996
Operating Expenses	3,485,003	3,105,393	-	3,105,393	3,105,393
Total Expenditures	24,466,149	22,099,389	-	22,099,389	22,099,389
Revenues					
Intergovernmental	98,000	114,000	-	114,000	114,000
Charges for Services	5,200	7,000	-	7,000	7,000
Investment Earnings	100	600	-	600	600
Miscellaneous Revenue	4,000	7,500	-	7,500	7,500
Total Revenues	107,300	129,100	-	129,100	129,100
General Fund Support	24,358,849	21,970,289	-	21,970,289	21,970,289
Total Funding	24,466,149	22,099,389	-	22,099,389	22,099,389

SUMMARY BY OBJECT

Department: Juvenile Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	12,216,546	15,021,360	8,252,039	13,594,958	13,594,958
Overtime	281,099	60,000	278,249	113,510	113,510
Shift Differential	91,134	60,000	55,259	60,000	60,000
Temporary Help	134,937	175,182	93,166	168,414	168,414
Special Assignment Pay	9,877	-	5,802	6,023	6,023
Vacancy Saving	-	(1,574,357)	-	(1,604,939)	(1,604,939)
Social Security & Medicare	887,176	1,133,119	605,832	1,052,296	1,052,296
Unemployment Insurance	9,344	7,943	4,645	6,279	6,279
Health Insurance Premiums	1,849,758	2,040,728	1,135,050	1,829,539	1,829,539
Workers Compensation	326,321	402,580	233,380	353,715	353,715
Life Insurance	9,601	11,786	6,173	10,767	10,767
Employer Paid Subsidy	933	864	624	864	864
Arizona State Retirement	832,142	943,582	587,015	895,773	895,773
Correction Officer Retirement - Judicial Employees	1,032,352	1,993,271	916,137	1,759,440	1,759,440
Elected Official Retirement	138,652	189,503	307,687	495,702	495,702
Corrections Officer Retirement	(2,213)	-	4,815	79,292	79,292
Dental Insurance Premiums	38,882	43,457	26,011	39,931	39,931
Interdepartmental Salaries - Charged out/Credit	-	-	(984)	-	-
Interdepartmental Salaries - Charged in/Debit	79,114	-	54,210	32,000	32,000
Interdepartmental Fringe - Charged out/Credit	-	-	(302)	-	-
Interdepartmental Fringe - Charged in/Debit	22,685	-	18,001	4,500	4,500
Labor Distribution Fringe Charged out/Credit	(8,669)	(9,456)	(13,532)	-	-
Labor Distribution Fringe Charged in/Debit	40,920	12,389	53,467	24,264	24,264
Labor Distribution Salaries Charged out/Credit	(17,578)	(19,422)	(33,350)	-	-
Labor Distribution Salaries Charged in/Debit	128,231	32,977	131,772	70,768	70,768
Budgeted Benefits	-	455,640	-	-	-
Elected Officials Retirement '2014'	62,741	-	112,636	-	-
Paid Parental Leave	15,088	-	6,319	-	-
Sick Payout	23,607	-	31,972	-	-
Vacation Payout	62,840	-	29,474	-	-
Uniform Allowance	-	-	-	900	900
HSA Contribution - Employer	342,553	458,002	223,351	425,002	425,002
HSA Expense Offset	-	(458,002)	(223,351)	(425,002)	(425,002)

SUMMARY BY OBJECT

Department: Juvenile Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Personnel Services Total	**18,608,073**	**20,981,146**	**12,901,567**	**18,993,996**	**18,993,996**
Office Supplies	75,438	79,025	46,766	72,961	72,961
Software Under $5M	238,895	10,000	49,923	-	-
Computer Equipment less than $1,000	292,902	10,000	29,728	-	-
Food Supplies	169,788	142,400	87,803	171,493	171,493
Food Preparations Supplies	9,238	9,300	6,566	9,825	9,825
Medical & Lab Supplies	3,217	-	108	2,500	2,500
Fuel & Oil	71	-	20	-	-
Books, Subscriptions & Videos	25,265	22,305	14,108	25,937	25,937
Law Enforcement Supplies	11,680	5,600	5,146	6,550	6,550
Repair & Maintenance Supplies	75,116	45,797	84,620	68,020	68,020
Classroom Educational Testing Supplies	28,181	-	308	-	-
Chemicals	82	-	256	-	-
Janitorial Supplies	68,001	64,110	38,855	66,805	66,805
Clothing, Uniforms, and Safety Apparel	37,013	18,400	8,920	38,580	38,580
Arts & Crafts	597	300	565	750	750
Cameras, Film & Equipment	462	-	-	-	-
Other Operation Supplies	6,967	1,000	7,600	5,400	5,400
Tools & Equipment Under $1,000	17,805	30,722	9,189	15,365	15,365
Furniture Under $1,000	22,633	-	20,389	-	-
Court Reporters	81,674	90,000	83,762	98,000	98,000
Expert Witness & Interpreters	51,172	60,000	37,714	60,000	60,000
Engineering Services	-	-	5,534	-	-
Accounting and Auditing Services	6,735	-	-	7,000	7,000
Software Maintenance and Support	211,050	104,000	22,376	-	-
Medical Professional Services	99,014	92,180	42,762	96,397	96,397
In State Training	42,171	15,000	22,350	17,000	17,000
Out of State Training	37,958	3,000	27,804	8,000	8,000
In State Travel	1,005	3,000	980	1,000	1,000
Out of State Travel	550	-	-	-	-
Postage & Freight	24,752	19,000	13,087	28,613	28,613
Printing & Microfilming	3,647	-	1,801	3,000	3,000
Security	154,554	149,650	97,765	158,000	158,000
Moving and Storage Fees	1,058	-	1,538	-	-
Leases & Rental - Real Estate - Internal	831	-	-	-	-
Leases & Rental - Real Estate - External	190,003	220,658	150,525	57,771	57,771
R&M-Machinery & Equipment Services	112,141	47,116	51,785	34,869	34,869

SUMMARY BY OBJECT

Department: Juvenile Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M Building Services	212,364	152,526	10,732	6,156	6,156
R&M Grounds and Landscaping	10,200	5,000	15,501	5,000	5,000
Other Professional Services	53,091	39,000	77,986	39,579	39,579
Advertising	1,056	-	1,306	350	350
Laundry & Linen Services	679	-	345	150	150
Leases & Rental - Other (Mchnry, Equip, etc.)	66,983	76,684	36,175	66,792	66,792
Janitorial Services	-	-	81,157	139,501	139,501
Pest Control Services	-	-	10,005	-	-
Interdepartmental Supplies & Services - Charged In/Debit	15,681	-	6,141	-	-
Parking Charges	-	-	481	-	-
Electricity	426,678	509,751	283,626	426,671	426,671
Water & Sewer	107,460	98,170	77,798	115,802	115,802
Natural Gas	206,027	198,070	112,860	185,867	185,867
Waste Disposal and Recycling	20,135	14,199	11,362	14,921	14,921
Mileage Reimbursement	5,849	3,100	2,328	4,000	4,000
Motor Pool Charges	371,049	350,665	236,615	263,909	263,909
Regulatory Permitting Fees	365	-	1,543	-	-
Dues and Memberships	7,237	-	1,777	3,490	3,490
Other Miscellaneous Charges	3,697	-	1,502	1,700	1,700
Other Insurance Premiums	288	-	288	-	-
Interest Expense - Pooled Investments	-	-	507	-	-
Radio	96,595	95,448	68,579	100,104	100,104
Solar Energy	300,880	322,154	156,977	298,017	298,017
Telephone Provider Charges - External	8,094	5,555	4,633	5,691	5,691
Internet Charges - External	11,567	12,586	8,393	12,652	12,652
Mobile Devices - External	4,863	11,116	4,544	6,605	6,605
ISF- IT Port Charges	257,076	328,416	215,072	354,600	354,600
Fixed Equipment - Non-Capital	-	-	3,501	-	-
Furniture - Non-Capital	2,271	-	1,803	-	-
Office Machines & Computers - Non-Capital	171,027	20,000	34,746	-	-
Law Enforcement Equipment - Non-Capital	4,179	-	-	-	-
Kitchen & Laundry Equipment - Non-Capital	2,604	-	5,279	-	-
Other Machines & Equipment - Non-Capital	7,883	-	3,326	-	-
Operating Expenses Total	**4,477,544**	**3,485,003**	**2,447,541**	**3,105,393**	**3,105,393**
Office Machines & Computers - Capital	62,164	-	-	-	-

SUMMARY BY OBJECT

Department: Juvenile Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Capital Equipment > $5,000 Total	**62,164**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**23,147,781**	**24,466,149**	**15,349,108**	**22,099,389**	**22,099,389**
REVENUE OBJECTS					
Federal Revenue Operating	104,588	96,000	58,101	110,000	110,000
State Revenue	3,930	2,000	2,041	4,000	4,000
Intergovernmental Total	**108,518**	**98,000**	**60,142**	**114,000**	**114,000**
Other Court Fees	8,052	5,200	713	7,000	7,000
Collections Revenue	-	-	861	-	-
Charges for Services Total	**8,052**	**5,200**	**1,574**	**7,000**	**7,000**
Judgments & Resititutions	703	-	453	-	-
Fines & Forfeits Total	**703**	**-**	**453**	**-**	**-**
Interest Revenue Pooled Investments - GOV, AGCY Funds	429	100	15	600	600
Investment Earnings Total	**429**	**100**	**15**	**600**	**600**
Other Misc. Revenue - Governmental and Agency Funds	8,644	4,000	4,457	7,500	7,500
Miscellaneous Revenue Total	**8,644**	**4,000**	**4,457**	**7,500**	**7,500**
REVENUE OBJECTS TOTAL	**126,346**	**107,300**	**66,641**	**129,100**	**129,100**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF JUVENILE COURT ARE:

- **JUVENILE COURT PROBATION SERVICES SPECIAL REVENUE FUND**
- **JUVENILE COURT TITLE IV-E SPECIAL REVENUE FUND**
- **JUVENILE COURT VICTIM RESTITUTION SPECIAL REVENUE FUND**
- **JUVENILE COURT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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JUVENILE COURT PROBATION SERVICES

Expenditures: **572,564** **Revenues:** **178,550**

FTEs: **9.75**

Function Statement: Supervise and monitor adjudicated juvenile offender compliance with conditions of probation in a manner which protects the community. Hold the juvenile accountable and provide services that promote the rehabilitation of the juvenile.

Mandates: ARS 8-351, ARS 8-358

Funding Summary

Department	FY 2018/19 Adopted	FY 2019/20 Department Base Request	FY 2019/20 Department Supplemental	FY 2019/20 Department Total Request	FY 2019/20 Recommended
Expenditures					
Personnel Services	561,169	487,064	-	487,064	487,064
Operating Expenses	88,005	85,500	-	85,500	85,500
Total Expenditures	649,174	572,564	-	572,564	572,564
Revenues					
Charges for Services	175,500	170,000	-	170,000	170,000
Investment Earnings	4,770	8,550	-	8,550	8,550
Total Revenues	180,270	178,550	-	178,550	178,550
Fund Balance Decr/(Incr)	468,904	394,014	-	394,014	394,014
Total Funding	649,174	572,564	-	572,564	572,564

Probation Services fees collected shall be deposited in a special revenue fund. Interest earned on these monies shall accrue to the fund. Monies in the fund shall be expended primarily to pay for training, salaries, and employee related benefits of Juvenile Court personnel.

Five Year History of Expenditures and Revenues

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Projected	FY 2019/20 Recommended
Expenditures	217,580	157,424	215,710	135,885	572,564
Revenues	203,476	185,691	212,357	184,590	178,550
Net Operating Transfers In/(	-	-	-	-	-

SUMMARY BY OBJECT

Department: Juvenile Court Probation Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	127,252	362,773	51,362	314,856	314,856
Overtime	39	-	12	-	-
Shift Differential	-	-	384	-	-
Temporary Help	-	18,051	-	18,051	18,051
Social Security & Medicare	9,086	28,878	3,818	25,467	25,467
Unemployment Insurance	91	202	27	151	151
Health Insurance Premiums	33,942	54,084	5,564	47,810	47,810
Workers Compensation	3,476	13,803	799	7,469	7,469
Life Insurance	132	306	58	442	442
Arizona State Retirement	14,638	15,768	5,911	14,006	14,006
Correction Officer Retirement - Judicial Employees	-	65,540	-	49,663	49,663
Dental Insurance Premiums	841	1,104	237	849	849
Interdepartmental Salaries - Charged in/Debit	-	-	-	7,000	7,000
Interdepartmental Fringe - Charged in/Debit	-	-	-	1,300	1,300
Labor Distribution Fringe Charged in/Debit	-	-	274	-	-
Labor Distribution Salaries Charged in/Debit	-	-	1,470	-	-
Budgeted Benefits	-	660	-	-	-
HSA Contribution - Employer	6,000	17,000	1,346	22,000	22,000
HSA Expense Offset	-	(17,000)	(1,346)	(22,000)	(22,000)
Personnel Services Total	**195,497**	**561,169**	**69,916**	**487,064**	**487,064**
Office Supplies	267	2,800	-	3,000	3,000
Computer Equipment less than $1,000	-	13,227	-	-	-
Food Supplies	1,315	1,400	948	1,500	1,500
Food Preparations Supplies	90	-	44	-	-
Fuel & Oil	29	-	-	-	-
Law Enforcement Supplies	-	8,000	6,234	10,000	10,000
Clothing, Uniforms, and Safety Apparel	-	8,250	-	8,500	8,500
Other Operation Supplies	86	25,000	-	25,000	25,000
In State Training	-	-	-	5,000	5,000
Out of State Training	-	1,500	-	1,500	1,500
In State Travel	-	5,000	-	-	-
Printing & Microfilming	463	-	-	-	-
Other Professional Services	12,500	17,500	-	25,000	25,000
Investigative Services	135	-	-	-	-
ISF- IT Port Charges	5,328	5,328	3,520	6,000	6,000

SUMMARY BY OBJECT

Department: Juvenile Court Probation Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Operating Expenses Total	**20,213**	**88,005**	**10,746**	**85,500**	**85,500**
EXPENDITURE OBJECTS TOTAL	**215,710**	**649,174**	**80,662**	**572,564**	**572,564**
REVENUE OBJECTS					
Probation Fees	204,306	175,500	72,201	170,000	170,000
Charges for Services Total	**204,306**	**175,500**	**72,201**	**170,000**	**170,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	8,051	4,770	7,726	8,550	8,550
Investment Earnings Total	**8,051**	**4,770**	**7,726**	**8,550**	**8,550**
REVENUE OBJECTS TOTAL	**212,357**	**180,270**	**79,927**	**178,550**	**178,550**

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JUVENILE COURT TITLE IV-E

Expenditures: **398,444** **Revenues:** **170,000**

FTEs: **1.50**

Function Statement: Determine eligibility and provide services under the guidelines of the federal Title IV-E program.

Mandates: None

Funding Summary

Department	FY 2018/19 Adopted	FY 2019/20 Department Base Request	FY 2019/20 Department Supplemental	FY 2019/20 Department Total Request	FY 2019/20 Recommended
Expenditures					
Personnel Services	92,172	100,444	-	100,444	100,444
Operating Expenses	344,300	298,000	-	298,000	298,000
Total Expenditures	436,472	398,444	-	398,444	398,444
Revenues					
Intergovernmental	225,000	150,000	-	150,000	150,000
Investment Earnings	13,000	20,000	-	20,000	20,000
Total Revenues	238,000	170,000	-	170,000	170,000
Fund Balance Decr/(Incr)	198,472	228,444	-	228,444	228,444
Total Funding	436,472	398,444	-	398,444	398,444

Revenue is derived via cost reimbursement from the federal government through the Administrative Office of the Courts.

Five Year History of Expenditures and Revenues

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Projected	FY 2019/20 Recommended
Expenditures	81,637	96,504	140,697	147,065	398,444
Revenues	200,736	266,968	70,379	118,779	170,000
Net Operating Transfers In/(	-	-	-	-	-

SUMMARY BY OBJECT

Department: Juvenile Court Title IV-E

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	56,716	-	62,153	62,153
Temporary Help	9,678	16,320	8,888	17,608	17,608
Social Security & Medicare	742	5,556	681	6,102	6,102
Unemployment Insurance	9	39	6	36	36
Health Insurance Premiums	24	4,370	14	4,359	4,359
Workers Compensation	262	642	278	739	739
Life Insurance	-	34	-	34	34
Arizona State Retirement	918	8,363	938	9,360	9,360
Dental Insurance Premiums	-	51	-	53	53
Budgeted Benefits	-	81	-	-	-
HSA Contribution - Employer	-	2,000	-	2,000	2,000
HSA Expense Offset	-	(2,000)	-	(2,000)	(2,000)
Personnel Services Total	**11,633**	**92,172**	**10,805**	**100,444**	**100,444**
Office Supplies	384	2,000	34	2,000	2,000
Computer Equipment less than $1,000	288	-	-	-	-
Food Supplies	5,958	5,300	3,245	6,000	6,000
Food Preparations Supplies	196	500	91	500	500
Repair & Maintenance Supplies	-	500	-	1,000	1,000
Janitorial Supplies	12	1,000	11	1,500	1,500
Arts & Crafts	20	-	-	-	-
Other Operation Supplies	3,997	10,000	740	10,000	10,000
Information Technology Services	-	-	300	-	-
Software Maintenance and Support	15,000	-	-	-	-
Medical Professional Services	31,155	65,000	-	-	-
In State Training	3,885	10,000	2,032	10,000	10,000
Out of State Training	18,203	30,000	-	30,000	30,000
Other Professional Services	49,966	220,000	8,817	237,000	237,000
Operating Expenses Total	**129,064**	**344,300**	**15,270**	**298,000**	**298,000**
EXPENDITURE OBJECTS TOTAL	**140,697**	**436,472**	**26,075**	**398,444**	**398,444**
REVENUE OBJECTS					
Federal Revenue Operating	51,910	225,000	89,154	150,000	150,000
Intergovernmental Total	**51,910**	**225,000**	**89,154**	**150,000**	**150,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	18,469	13,000	18,027	20,000	20,000
Investment Earnings Total	**18,469**	**13,000**	**18,027**	**20,000**	**20,000**
REVENUE OBJECTS TOTAL	**70,379**	**238,000**	**107,181**	**170,000**	**170,000**

JUVENILE COURT VICTIM RESTITUTION

Expenditures: **30,000** **Revenues:** **11,500**

FTEs: **0.00**

Function Statement: Provide productive work situations for detainees, allowing the detainees to earn satisfy restitution orders.

Mandates: ARS 8-346, Board of Supervisors Resolution 2001-22

Funding Summary

Department	FY 2018/19 Adopted	FY 2019/20 Department Base Request	FY 2019/20 Department Supplemental	FY 2019/20 Department Total Request	FY 2019/20 Recommended
Expenditures					
Operating Expenses	30,000	30,000	-	30,000	30,000
Total Expenditures	30,000	30,000	-	30,000	30,000
Revenues					
Fines & Forfeits	7,000	6,000	-	6,000	6,000
Investment Earnings	400	500	-	500	500
Miscellaneous Revenue	(5,000)	5,000	-	5,000	5,000
Total Revenues	2,400	11,500	-	11,500	11,500
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	27,600	18,500	-	18,500	18,500
Total Funding	30,000	30,000	-	30,000	30,000

The fund consists of state and local appropriations and grants, gifts, devises, and donations from any public or private source. The County Attorney or the court may direct the payment of monies from the fund to the victim for unpaid charitable work done by the juvenile to pay restitution that was ordered by the Juvenile Court or that the juvenile agreed to pay as part of a diversion program administered by the County Attorney or the Juvenile Court.

Five Year History of Expenditures and Revenues

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Projected	FY 2019/20 Recommended
Expenditures	-	15,619	26,616	30,000	30,000
Revenues	(2,592)	4,333	10,553	2,400	11,500

SUMMARY BY OBJECT

Department: Juvenile Court Victim Restitution

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Other Miscellaneous Charges	26,616	30,000	22,466	30,000	30,000
Operating Expenses Total	**26,616**	**30,000**	**22,466**	**30,000**	**30,000**
EXPENDITURE OBJECTS TOTAL	**26,616**	**30,000**	**22,466**	**30,000**	**30,000**
REVENUE OBJECTS					
Superior Court Fines	4,757	7,000	1,779	6,000	6,000
Fines & Forfeits Total	**4,757**	**7,000**	**1,779**	**6,000**	**6,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	822	400	635	500	500
Investment Earnings Total	**822**	**400**	**635**	**500**	**500**
Other Misc. Revenue - Governmental and Agency Funds	4,974	(5,000)	5,032	5,000	5,000
Miscellaneous Revenue Total	**4,974**	**(5,000)**	**5,032**	**5,000**	**5,000**
REVENUE OBJECTS TOTAL	**10,553**	**2,400**	**7,446**	**11,500**	**11,500**

JUVENILE COURT GRANTS SPECIAL REVENUE

Expenditures: **7,989,874** **Revenues:** **8,102,009**

FTEs: **21.00**

Function Statement: Actively pursue any grant funding that becomes available and collaborate with other agencies for federal, state, or private sources that can be used to enhance the operations of the Juvenile Court.

Mandates: None

Funding Summary

Department	FY 2018/19 Adopted	FY 2019/20 Department Base Request	FY 2019/20 Department Supplemental	FY 2019/20 Department Total Request	FY 2019/20 Recommended
Expenditures					
Personnel Services	5,354,937	4,746,474	-	4,746,474	4,746,474
Operating Expenses	3,359,622	3,243,400	-	3,243,400	3,243,400
Total Expenditures	8,714,559	7,989,874	-	7,989,874	7,989,874
Revenues					
Intergovernmental	8,508,061	7,951,617	-	7,951,617	7,951,617
Miscellaneous Revenue	227,286	147,417	-	147,417	147,417
Investment Earnings	900	2,975	-	2,975	2,975
Total Revenues	8,736,247	8,102,009	-	8,102,009	8,102,009
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	(21,688)	(112,135)	-	(112,135)	(112,135)
Total Funding	8,714,559	7,989,874	-	7,989,874	7,989,874

In addition to grants, this fund is used to account for the receipt and disbursal of funds from the State for juvenile probation.

Five Year History of Expenditures and Revenues

	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Projected	FY 2019/20 Recommended
Expenditures	7,314,174	6,516,527	5,960,050	6,758,049	7,989,874
Revenues	7,276,954	6,538,080	6,039,442	6,848,908	8,102,009
Net Operating Transfers In/(	13,332	19,960	(25,812)	-	-

SUMMARY BY OBJECT

Department: Juvenile Court Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	2,917,736	3,617,341	1,966,178	3,283,137	3,283,137
Overtime	16,291	-	31,352	-	-
Shift Differential	5,939	-	4,568	-	-
Temporary Help	-	-	-	18,344	18,344
Special Assignment Pay	2,626	-	1,190	-	-
Social Security & Medicare	221,471	271,396	146,106	252,564	252,564
Unemployment Insurance	2,202	1,901	1,071	1,507	1,507
Health Insurance Premiums	494,454	581,447	304,224	500,883	500,883
Workers Compensation	88,729	108,943	62,640	95,178	95,178
Life Insurance	2,401	3,398	1,561	2,684	2,684
Employer Paid Subsidy	558	864	216	-	-
Arizona State Retirement	188,800	218,153	127,960	223,023	223,023
Correction Officer Retirement - Judicial Employees	307,113	560,308	301,977	454,352	454,352
Dental Insurance Premiums	9,324	10,876	6,213	9,834	9,834
Interdepartmental Salaries - Charged in/Debit	-	-	1,275	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(312)	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	622	-	-
Labor Distribution Fringe Charged out/Credit	(46,865)	(32,975)	(40,562)	(24,264)	(24,264)
Labor Distribution Fringe Charged in/Debit	14,612	9,456	353	-	-
Labor Distribution Salaries Charged out/Credit	(146,821)	(37,013)	(102,028)	(70,768)	(70,768)
Labor Distribution Salaries Charged in/Debit	36,174	19,422	2,135	-	-
Budgeted Benefits	-	21,420	-	-	-
Paid Parental Leave	7,487	-	4,888	-	-
Sick Payout	27,831	-	-	-	-
Vacation Payout	36,678	-	304	-	-
HSA Contribution - Employer	87,491	132,000	55,836	105,000	105,000
HSA Expense Offset	-	(132,000)	(55,836)	(105,000)	(105,000)
Personnel Services Total	**4,274,231**	**5,354,937**	**2,821,931**	**4,746,474**	**4,746,474**
Office Supplies	12,274	43,045	4,591	19,250	19,250
Computer Equipment less than $1,000	11,543	-	7,719	1,090	1,090
Food Supplies	1,591	-	1,211	-	-
Food Preparations Supplies	26	-	46	-	-
Medical & Lab Supplies	240	-	76	350	350

SUMMARY BY OBJECT

Department: Juvenile Court Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Books, Subscriptions & Videos	435	-	-	-	-
Law Enforcement Supplies	-	6,000	-	6,000	6,000
Repair & Maintenance Supplies	135	25	-	30	30
Janitorial Supplies	379	170	515	250	250
Clothing, Uniforms, and Safety Apparel	7,758	-	1,619	8,750	8,750
Arts & Crafts	284	-	6	-	-
Other Operation Supplies	9,544	44,473	6,891	60,694	60,694
Tools & Equipment Under $1,000	303	-	-	-	-
Furniture Under $1,000	291	-	-	-	-
Information Technology Services	500	-	300	-	-
Medical Professional Services	1,297,623	3,056,981	62,339	2,807,635	2,807,635
In State Training	19,531	-	11,083	12,785	12,785
Out of State Training	37,595	-	2,015	32,837	32,837
In State Travel	-	1,669	-	-	-
Postage & Freight	4,531	2,000	3,033	4,700	4,700
Printing & Microfilming	569	-	682	-	-
Leases & Rental - Real Estate - External	28,245	39,083	-	39,083	39,083
R&M-Machinery & Equipment Services	1,947	2,000	1,296	2,350	2,350
R&M Building Services	5,931	5,534	-	-	-
R&M Grounds and Landscaping	313	-	-	-	-
Other Professional Services	128,154	72,352	49,287	116,197	116,197
Advertising	25,000	-	39,643	36,258	36,258
Janitorial Services	-	-	3,008	5,350	5,350
Electricity	5,672	5,980	2,807	4,985	4,985
Water & Sewer	2,173	2,010	1,342	2,200	2,200
Natural Gas	589	1,020	360	750	750
Waste Disposal and Recycling	307	290	151	450	450
Mileage Reimbursement	3,056	7,198	723	3,700	3,700
Motor Pool Charges	-	-	3,440	4,000	4,000
Dues and Memberships	75	-	-	-	-
Other Miscellaneous Charges	10,340	-	5,789	7,000	7,000
Interest Expense - Pooled Investments	2	-	882	-	-
Radio	28,536	28,536	20,474	28,536	28,536
Solar Energy	3,667	3,895	1,652	3,350	3,350
Mobile Devices - External	10,020	11,605	3,988	7,220	7,220
ISF- IT Port Charges	26,640	25,756	16,192	27,600	27,600
Operating Expenses Total	**1,685,819**	**3,359,622**	**253,160**	**3,243,400**	**3,243,400**
EXPENDITURE OBJECTS TOTAL	**5,960,050**	**8,714,559**	**3,075,091**	**7,989,874**	**7,989,874**

SUMMARY BY OBJECT

Department: Juvenile Court Grants Special Revenue Fund

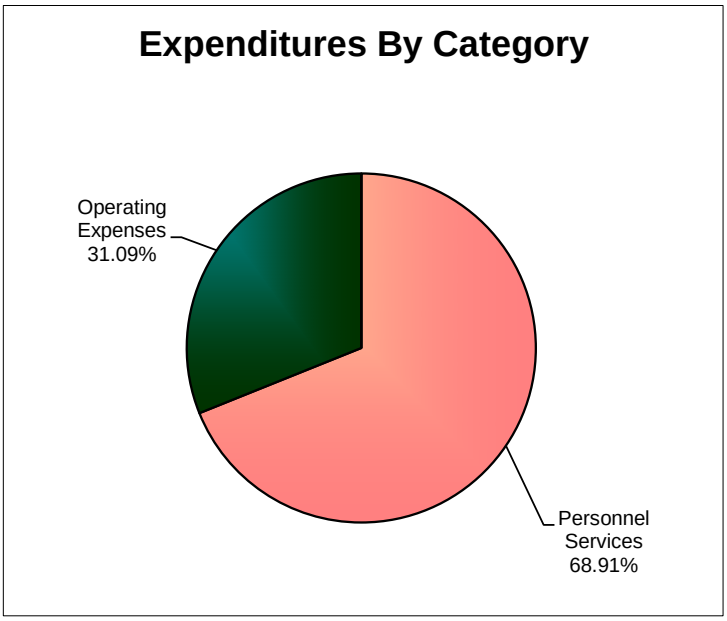
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
State Revenue	5,201,327	7,699,275	1,747,903	7,070,221	7,070,221
State Revenue Grants	73,332	77,019	53,802	88,438	88,438
Federal Grant Revenue	359,712	390,117	171,387	439,371	439,371
Other Government Grant	10,430	5,000	-	10,000	10,000
Federal Grant Revenue Pass Through State	291,908	336,650	171,088	343,587	343,587
Intergovernmental Total	**5,936,709**	**8,508,061**	**2,144,180**	**7,951,617**	**7,951,617**
Interest Revenue Pooled Investments - GOV, AGCY Funds	2,858	900	2,736	2,975	2,975
Investment Earnings Total	**2,858**	**900**	**2,736**	**2,975**	**2,975**
State Grant Revenue Pass Through Educational Institution	99,875	227,286	48,988	147,417	147,417
Miscellaneous Revenue Total	**99,875**	**227,286**	**48,988**	**147,417**	**147,417**
REVENUE OBJECTS TOTAL	**6,039,442**	**8,736,247**	**2,195,904**	**8,102,009**	**8,102,009**

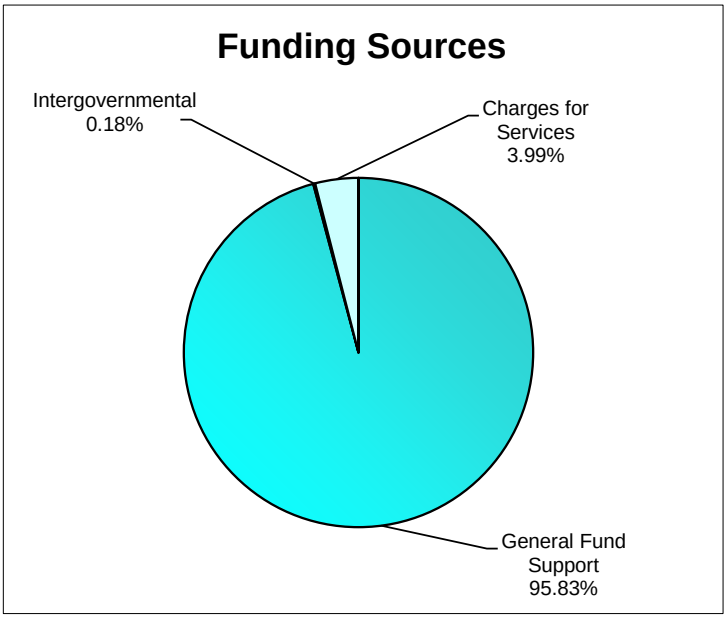
Public Defense Services – General Fund

Revenue	$ 1,360,310
Expenditures	32,582,836
Fund Impact	$ (31,222,526)
FTEs	295.03

Function Statement: Pima County established and funded Public Defender Services in order to ensure that every person appointed by the courts is represented by a well-trained, skilled attorney and comprises six departments; Public Defender, Office of Court Appointed Counsel, Legal Defender, Office of Children's Counsel, Mental Health Defender, and Public Fiduciary. In this way, Pima County protects the rights afforded to its citizens by the Constitutions of the United States and the State of Arizona. This includes representation in Juvenile Court, Justice Courts, Superior Court, Arizona Court of Appeals, Arizona Supreme Court and Federal Court, including the United States Supreme Court.

Public Defense Services also operates four special revenue funds: Fill the Gap, Legal Advocate Training, Public Defender Training, and Legal Defender Training.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	32,846,259	1,358,230	-	(31,488,029)
HSA FY 2018/19 Offset Add back	380,000			(380,000)
Benefit Adjustment	39,021			(39,021)
FY 19/20 1% Salary Increase Allocation (half year)	28,393			(28,393)
Port Charges Adjustment	28,272			(28,272)
Hardware Adjustment	26,260			(26,260)
Software Adjustment	1,730			(1,730)
HSA Offset	(353,000)			353,000
Indigent Burial Function to Medical Examiner	(325,487)			325,487
Motor Pool Charges Adjustment	(52,361)			52,361
Server/Storage Adjustment	(36,251)			36,251
Federal Revenue Increase		22,080		22,080
Indigent Burial Function to Medical Examiner		(20,000)		(20,000)
Supplemental Requests				
None Submitted				-
Total Recommended	32,582,836	1,360,310	-	(31,222,526)
Full Time Equivalents (FTEs)	295.03			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 295.03, a decrease of 1.32 FTE under the fiscal year 2018/19 Adopted Budget. This reduction is due to the transfer of the Indigent Burial Coordinator position from Public Defense Services (PDS) to the Medical Examiner.

The fiscal year 2019/20 Recommended Budget expenditures of $32,582,836 are a decrease of $263,423, or 0.80% under the fiscal year 2018/19 Adopted Budget. These decreases result from HSA offset, Indigent Burial function moving to the Medical Examiner, motor pool charges, and server/storage expenses for a total of $767,099. Partially offsetting these decreases are increases of $503,676, due to HSA fiscal year 2018/19 offset add back, benefits, salary increases, port charges, hardware, and software expenses.

The fiscal year 2019/20 Recommended Budget revenues of $1,360,310 are an increase of $2,080, or 0.15% over the fiscal year 2018/19 Adopted Budget. This increase is the result of collecting more revenues from federal funding while being partially offset with a decrease due to transferring the Indigent Burial function to the Medical Examiner.

PDS's new special revenue fund Legal Advocate Training Fund is budgeted $3,050 for the fiscal year 2019/20.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	29,544,026	31,286,254	31,229,246	30,594,175	32,582,836
Revenues	1,170,848	1,672,260	1,535,721	1,277,026	1,360,310

Note: The amounts shown above for fiscal years 2015/16 to 2016/17 are the combined data for former departments including Public Defender, Legal Defender, and Office of Court Appointed Counsel.

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	22,425,704	22,452,720	-	22,452,720	22,452,720
Operating Expenses	10,420,555	10,130,116	-	10,130,116	10,130,116
Total Expenditures	32,846,259	32,582,836	-	32,582,836	32,582,836
Revenues					
Intergovernmental	46,240	58,300	-	58,300	58,300
Charges for Services	1,311,460	1,301,480	-	1,301,480	1,301,480
Miscellaneous	530	530	-	530	530
Total Revenues	1,358,230	1,360,310	-	1,360,310	1,360,310
General Fund Support	31,488,029	31,222,526	-	31,222,526	31,222,526
Total Funding	32,846,259	32,582,836	-	32,582,836	32,582,836

SUMMARY BY OBJECT

Department: Public Defense Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	15,295,863	17,037,964	10,540,630	16,968,145	16,968,145
Overtime	637	-	50	-	-
Temporary Help	9,555	90,216	26,687	97,213	97,213
Special Assignment Pay	46,976	41,600	34,908	45,760	45,760
Social Security & Medicare	1,139,534	1,274,023	791,969	1,303,742	1,303,742
Unemployment Insurance	11,380	8,952	5,749	7,781	7,781
Health Insurance Premiums	1,741,017	1,741,565	1,122,877	1,746,363	1,746,363
Workers Compensation	62,142	69,549	44,403	59,686	59,686
Life Insurance	9,004	10,022	6,170	9,988	9,988
Employer Paid Subsidy	7,317	6,816	4,968	7,584	7,584
Arizona State Retirement	1,763,580	1,965,175	1,255,806	2,053,235	2,053,235
Dental Insurance Premiums	33,186	33,957	23,127	35,998	35,998
Interdepartmental Salaries - Charged out/Credit	-	-	808	-	-
Interdepartmental Salaries - Charged in/Debit	11,100	4,641	8,548	36,615	36,615
Interdepartmental Fringe - Charged out/Credit	-	-	5	-	-
Interdepartmental Fringe - Charged in/Debit	4,103	2,175	3,200	14,150	14,150
Labor Distribution Fringe Charged out/Credit	(488)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	488	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(1,046)	-	-	800	800
Labor Distribution Salaries Charged in/Debit	1,046	-	-	-	-
Budgeted Benefits	-	78,189	-	-	-
Parking Subsidy	4,830	1,560	4,170	7,260	7,260
Paid Parental Leave	28,619	-	17,379	-	-
Sick Payout	92,797	-	88,494	-	-
Vacation Payout	113,154	-	85,427	-	-
Initial Appearance Pay	56,350	59,300	38,010	58,400	58,400
HSA Contribution - Employer	319,584	380,000	214,652	353,000	353,000
HSA Expense Offset	-	(380,000)	(214,652)	(353,000)	(353,000)
Personnel Services Total	**20,750,728**	**22,425,704**	**14,103,385**	**22,452,720**	**22,452,720**
Office Supplies	56,059	76,655	22,398	76,655	76,655
Software Under $5M	10,399	-	3,586	-	-
Computer Equipment less than $1,000	3,313	600	2,563	-	-
Food Supplies	95	-	41	300	300

SUMMARY BY OBJECT

Department: Public Defense Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Fuel & Oil	66	-	-	-	-
Books, Subscriptions & Videos	9,886	15,277	12,408	14,790	14,790
Repair & Maintenance Supplies	5,096	1,800	2,668	2,000	2,000
Janitorial Supplies	9	-	-	-	-
Clothing, Uniforms, and Safety Apparel	521	466	1,019	670	670
Promotional Items	7,158	-	-	-	-
Cameras, Film & Equipment	-	-	370	-	-
Tools & Equipment Under $1,000	17,328	1,000	4,911	1,800	1,800
Furniture Under $1,000	19,051	-	7,000	-	-
Court Reporters	194,506	228,600	140,730	221,500	221,500
Lawyers	6,512,650	5,989,794	2,965,681	5,778,220	5,778,220
Expert Witness & Interpreters	647,657	709,060	454,814	720,400	720,400
Transcription Services	174,086	178,544	125,214	183,800	183,800
Witness Travel	3,277	7,500	1,977	7,500	7,500
Process Service	20,566	26,360	8,912	26,860	26,860
Software Maintenance and Support	20,466	22,100	9,027	122,062	122,062
Laboratory & X-ray Services	55,560	1,400	18,206	1,600	1,600
In State Training	8,490	15,550	2,835	59,550	59,550
Out of State Training	23,461	18,000	11,605	47,000	47,000
In State Travel	771	-	488	-	-
Out of State Travel	5,561	4,300	2,150	4,300	4,300
Postage & Freight	41,589	50,500	25,747	51,400	51,400
Printing & Microfilming	46,441	74,275	24,674	64,335	64,335
Security	-	170	176	200	200
Moving and Storage Fees	128	-	-	-	-
R&M-Machinery & Equipment Services	18,508	14,374	9,048	17,789	17,789
R&M Building Services	15,113	33,310	-	58,710	58,710
R&M Grounds and Landscaping	2,356	1,050	704	2,400	2,400
Other Professional Services	330,875	326,120	251,236	321,782	321,782
Burials	329,576	271,000	15,614	-	-
Investigative Services	167,740	196,800	85,770	183,400	183,400
Advertising	6,534	1,980	1,040	2,380	2,380
Laundry & Linen Services	2,571	2,600	1,555	2,600	2,600
Leases & Rental - Other (Mchnry, Equip, etc.)	20,846	20,597	15,152	24,148	24,148
Janitorial Services	-	-	4,972	8,290	8,290
Pest Control Services	-	-	140	-	-
Interdepartmental Supplies & Services - Charged In/Debit	1,007	643	590	645	645
Departmental Overhead - Charged In/Debit	505	450	-	-	-

SUMMARY BY OBJECT

Department: Public Defense Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Parking Charges	-	-	3,360	5,040	5,040
Water & Sewer	2,755	4,200	1,336	3,000	3,000
Natural Gas	531	700	394	700	700
Waste Disposal and Recycling	895	1,225	418	1,225	1,225
Mileage Reimbursement	39,647	40,600	19,230	44,400	44,400
Motor Pool Charges	196,383	187,694	125,309	156,295	156,295
Regulatory Permitting Fees	553	-	-	-	-
Dues and Memberships	68,341	77,545	61,494	79,315	79,315
Other Miscellaneous Charges	4,391	6,310	68	-	-
Other Insurance Premiums	1,032	1,700	833	1,700	1,700
Computer Hardware - ISF Charges	434,988	498,096	332,128	524,497	524,497
Server and Storage - ISF Charges	600,050	858,521	582,930	822,283	822,283
Software - ISF Charges	122,064	122,365	81,632	124,847	124,847
Telephone Provider Charges - External	724	-	517	732	732
Mobile Devices - External	22,421	105,796	62,026	105,796	105,796
ISF- IT Port Charges	187,812	224,928	149,952	253,200	253,200
Furniture - Non-Capital	1,611	-	-	-	-
Office Machines & Computers - Non-Capital	14,499	-	-	-	-
Operating Expenses Total	**10,478,518**	**10,420,555**	**5,656,648**	**10,130,116**	**10,130,116**
EXPENDITURE OBJECTS TOTAL	**31,229,246**	**32,846,259**	**19,760,033**	**32,582,836**	**32,582,836**
REVENUE OBJECTS					
Federal Revenue Operating	22,106	19,240	8,924	35,100	35,100
State Revenue	57,758	27,000	30,570	23,200	23,200
Intergovernmental Total	**79,864**	**46,240**	**39,494**	**58,300**	**58,300**
General Government Fees	28,829	20,000	14,456	-	-
Attorneys Fees	906,233	784,971	436,090	784,970	784,970
Court Staff Fees	71,257	66,509	41,717	66,510	66,510
Fiduciary Fees	430,128	439,980	349,459	450,000	450,000
Collections Revenue	997	-	-	-	-
Charges for Services Total	**1,437,444**	**1,311,460**	**841,722**	**1,301,480**	**1,301,480**
Other Misc. Revenue - Governmental and Agency Funds	18,413	530	4,222	530	530
Miscellaneous Revenue Total	**18,413**	**530**	**4,222**	**530**	**530**
REVENUE OBJECTS TOTAL	**1,535,721**	**1,358,230**	**885,438**	**1,360,310**	**1,360,310**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF PUBLIC DEFENSE SERVICES ARE:

- **PUBLIC DEFENSE SERVICES LEGAL ADVOCATE TRAINING SPECIAL REVENUE FUND**
- **PUBLIC DEFENSE SERVICES LEGAL DEFENDER TRAINING SPECIAL REVENUE FUND**
- **PUBLIC DEFENSE SERVICES PUBLIC DEFENDER FILL THE GAP SPECIAL REVENUE FUND**
- **PUBLIC DEFENSE SERVICES PUBLIC DEFENDER TRAINING SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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PDS LEGAL ADVOCATE TRAINING FUND

Expenditures: 3,050 **Revenues:** 3,050

FTEs: 0.00

Function Statement: Utilize state funding for continuing legal education for Legal Advocate attorneys to meet the annual training requirements of the Arizona State Bar.

Mandates: ARS 12-117

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	-	3,050		3,050	3,050
Total Expenditures	-	3,050	-	3,050	3,050
Revenues					
Intergovernmental	-	3,000	-	3,000	3,000
Investment Earnings	-	50	-	50	50
Total Revenues	-	3,050	-	3,050	3,050
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	3,050	-	3,050	3,050

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	3,000	3,050
Revenues	-	-	-	3,010	3,050
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Legal Advocate Training Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
In State Training	-	-	-	2,500	2,500
Out of State Training	-	-	-	550	550
Operating Expenses Total	**-**	**-**	**-**	**3,050**	**3,050**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**3,050**	**3,050**
REVENUE OBJECTS					
State Revenue	-	-	1,435	3,000	3,000
Intergovernmental Total	**-**	**-**	**1,435**	**3,000**	**3,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	-	-	3	50	50
Investment Earnings Total	**-**	**-**	**3**	**50**	**50**
REVENUE OBJECTS TOTAL	**-**	**-**	**1,438**	**3,050**	**3,050**

PDS LEGAL DEFENDER TRAINING FUND

Expenditures: 20,200 **Revenues:** 20,200

FTEs: 0.00

Function Statement: Utilize state funding for continuing legal education for Legal Defender attorneys to meet the annual training requirements of the Arizona State Bar.

Mandates: ARS 12-117

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	17,200	20,200		20,200	20,200
Total Expenditures	17,200	20,200	-	20,200	20,200
Revenues					
Intergovernmental	17,000	20,000	-	20,000	20,000
Investment Earnings	200	200	-	200	200
Total Revenues	17,200	20,200	-	20,200	20,200
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	17,200	20,200	-	20,200	20,200

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	25,728	24,131	17,479	17,200	20,200
Revenues	25,817	14,613	23,540	25,833	20,200
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Legal Defender Training Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
In State Training	9,944	14,000	6,919	14,000	14,000
Out of State Training	6,439	3,000	5,248	6,000	6,000
Mileage Reimbursement	81	-	-	-	-
Dues and Memberships	1,015	200	950	200	200
Operating Expenses Total	**17,479**	**17,200**	**13,117**	**20,200**	**20,200**
EXPENDITURE OBJECTS TOTAL	**17,479**	**17,200**	**13,117**	**20,200**	**20,200**
REVENUE OBJECTS					
State Revenue	21,793	17,000	16,110	20,000	20,000
Intergovernmental Total	**21,793**	**17,000**	**16,110**	**20,000**	**20,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	491	200	481	200	200
Investment Earnings Total	**491**	**200**	**481**	**200**	**200**
Other Misc. Revenue - Governmental and Agency Funds	1,256	-	112	-	-
Miscellaneous Revenue Total	**1,256**	**-**	**112**	**-**	**-**
REVENUE OBJECTS TOTAL	**23,540**	**17,200**	**16,703**	**20,200**	**20,200**

SUMMARY BY OBJECT

Department: Legal Advocate Training Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
In State Training	-	-	-	2,500	2,500
Out of State Training	-	-	-	550	550
Operating Expenses Total	**-**	**-**	**-**	**3,050**	**3,050**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**3,050**	**3,050**
REVENUE OBJECTS					
State Revenue	-	-	1,435	3,000	3,000
Intergovernmental Total	**-**	**-**	**1,435**	**3,000**	**3,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	-	-	3	50	50
Investment Earnings Total	**-**	**-**	**3**	**50**	**50**
REVENUE OBJECTS TOTAL	**-**	**-**	**1,438**	**3,050**	**3,050**

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PDS PUBLIC DEFENDER FILL THE GAP

Expenditures: **425,425** **Revenues:** **253,000**

FTEs: **0.00**

Function Statement: Utilize funds provided by the state and County for the purpose of improving criminal case processing.

Mandates: ARS 12-102.01

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	10,400	10,400	-	10,400	10,400
Operating Expenses	505,775	415,025	-	415,025	415,025
Total Expenditures	516,175	425,425	-	425,425	425,425
Revenues					
Intergovernmental	248,000	250,000	-	250,000	250,000
Miscellaneous Revenue	3,000	3,000	-	3,000	3,000
Total Revenues	251,000	253,000	-	253,000	253,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	265,175	172,425	-	172,425	172,425
Total Funding	516,175	425,425	-	425,425	425,425

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	244,132	197,901	306,564	239,846	425,425
Revenues	258,985	248,303	254,874	261,725	253,000
Net Operating Transfers In/(Out)	-	(5,003)	-	-	-

SUMMARY BY OBJECT

Department: Public Defender Fill the Gap Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	15,403	8,000	6,703	8,000	8,000
Interdepartmental Fringe - Charged in/Debit	5,710	2,400	2,223	2,400	2,400
Personnel Services Total	**21,113**	**10,400**	**8,926**	**10,400**	**10,400**
Software Under $5M	450	-	-	-	-
Computer Equipment less than $1,000	449	-	-	-	-
Food Supplies	-	-	212	-	-
Repair & Maintenance Supplies	320	-	-	-	-
Tools & Equipment Under $1,000	13,713	-	-	-	-
Furniture Under $1,000	19,926	-	-	-	-
Signage Supplies & Services	283	-	-	-	-
Telecommunication Services	1,041	-	-	-	-
Software Maintenance and Support	88,801	94,775	47,035	4,025	4,025
Out of State Training	5,981	6,000	-	6,000	6,000
In State Travel	297	-	-	-	-
Out of State Travel	2,567	5,000	-	5,000	5,000
R&M-Machinery & Equipment Services	1,040	-	-	-	-
R&M Building Services	63,894	200,000	-	200,000	200,000
Other Professional Services	1,260	200,000	-	200,000	200,000
Leases & Rental - Other (Mchnry, Equip, etc.)	567	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	1,067	-	-	-	-
Other Miscellaneous Charges	840	-	-	-	-
Mobile Devices - External	82,955	-	-	-	-
Operating Expenses Total	**285,451**	**505,775**	**47,247**	**415,025**	**415,025**
EXPENDITURE OBJECTS TOTAL	**306,564**	**516,175**	**56,173**	**425,425**	**425,425**
REVENUE OBJECTS					
State Revenue	248,074	248,000	253,500	250,000	250,000
Intergovernmental Total	**248,074**	**248,000**	**253,500**	**250,000**	**250,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	5,797	3,000	5,484	3,000	3,000
Investment Earnings Total	**5,797**	**3,000**	**5,484**	**3,000**	**3,000**
Other Misc. Revenue - Governmental and Agency Funds	1,003	-	-	-	-
Miscellaneous Revenue Total	**1,003**	**-**	**-**	**-**	**-**

SUMMARY BY OBJECT

Department: Public Defender Fill the Gap Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS TOTAL	**254,874**	**251,000**	**258,984**	**253,000**	**253,000**

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PDS PUBLIC DEFENDER TRAINING FUND

Expenditures: **55,280** **Revenues:** **55,280**

FTEs: **0.00**

Function Statement: Utilize state funding for continuing legal education for Public Defender attorneys to meet the annual training requirements of the Arizona State Bar.

Mandates: ARS 12-117

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	50,200	55,280	-	55,280	55,280
Total Expenditures	50,200	55,280	-	55,280	55,280
Revenues					
Intergovernmental	50,000	55,000	-	55,000	55,000
Investment Earnings	200	280	-	280	280
Total Revenues	50,200	55,280	-	55,280	55,280
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	50,200	55,280	-	55,280	55,280

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	58,093	76,033	60,572	42,200	55,280
Revenues	60,537	42,457	86,797	51,822	55,280
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Public Defender Training Special Revenue Fund

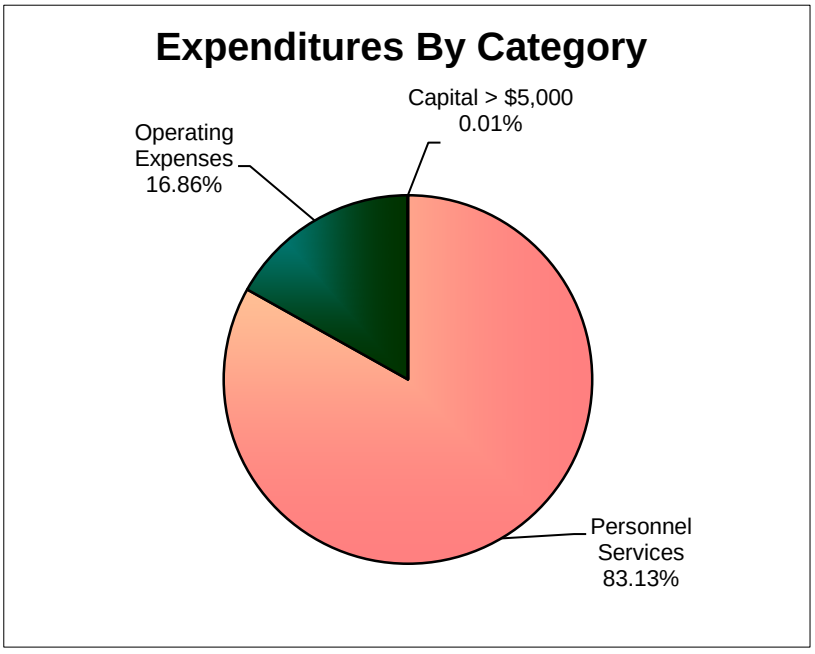
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Books, Subscriptions & Videos	-	-	190	-	-
In State Training	32,049	40,000	12,863	39,280	39,280
Out of State Training	27,085	10,000	3,698	15,000	15,000
Mileage Reimbursement	-	-	97	-	-
Motor Pool Charges	373	-	-	-	-
Dues and Memberships	1,065	200	310	1,000	1,000
Operating Expenses Total	**60,572**	**50,200**	**17,158**	**55,280**	**55,280**
EXPENDITURE OBJECTS TOTAL	**60,572**	**50,200**	**17,158**	**55,280**	**55,280**
REVENUE OBJECTS					
State Revenue	85,129	50,000	30,481	55,000	55,000
Intergovernmental Total	**85,129**	**50,000**	**30,481**	**55,000**	**55,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	372	200	570	280	280
Investment Earnings Total	**372**	**200**	**570**	**280**	**280**
Other Misc. Revenue - Governmental and Agency Funds	1,296	-	1,072	-	-
Miscellaneous Revenue Total	**1,296**	**-**	**1,072**	**-**	**-**
REVENUE OBJECTS TOTAL	**86,797**	**50,200**	**32,123**	**55,280**	**55,280**

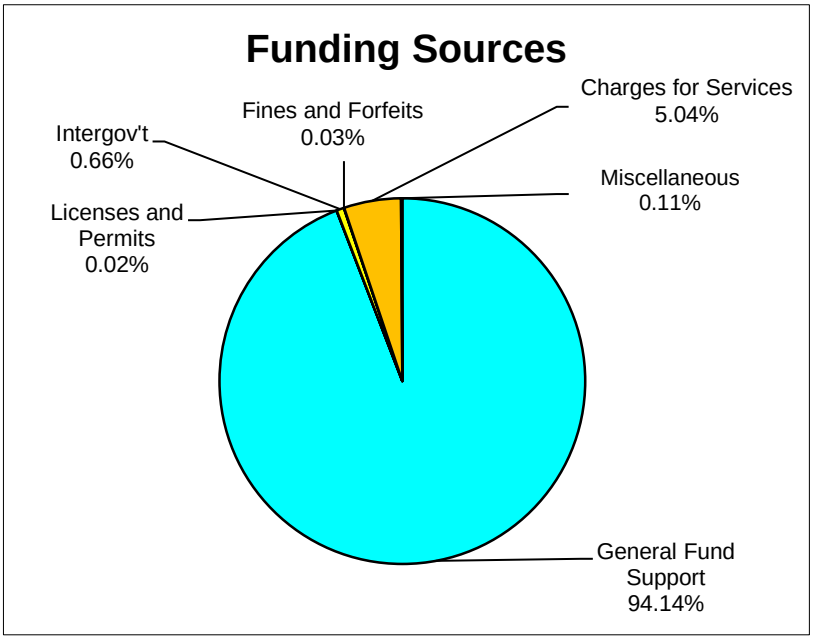
Sheriff – General Fund

Revenue	$ 9,235,500
Expenditures	157,644,167
Net Transfers	100,000
Fund Impact	$ (148,308,667)
FTEs	1,489.00

Function Statement: To work in partnership with our community and surrounding agencies to provide effective and professional public safety services with integrity, honor, and compassion.

The Sheriff also operates ten special revenue funds, one of which is a grants fund.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	153,783,136	9,335,500	-	(144,447,636)
Benefits Adjustment	2,146,558			(2,146,558)
HSA FY 2018/19 Offset Add Back	1,974,009			(1,974,009)
SIR Adjustment	794,191			(794,191)
Annualization of Retention Bonus	716,150			(716,150)
Server/Storage Adjustment	399,288			(399,288)
Hardware Adjustment	105,668			(105,668)
Port Charge Adjustment	77,760			(77,760)
Addition of Jail Navigator Position	75,903			(75,903)
Annualization of 1% Salary Adjustment (Half year)	74,542			(74,542)
Software Adjustment	9,567			(9,567)
HSA Offset after Addition of 3 PCNs	(6,000)			6,000
Jail Navigator moved to County Administrator	(76,503)			76,503
Motor Pool Charges Adjustment	(430,092)			430,092
HSA Offset	(2,000,010)			2,000,010
Financial Reporting Adjustment		(100,000)	100,000	-
Supplemental Requests				
Sheriff - Package B				-
Total Recommended Budget	157,644,167	9,235,500	100,000	(148,308,667)
Full Time Equivalents (FTEs)	1,489.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 1,489.00, unchanged from the fiscal year 2018/19

The department's fiscal year 2019/20 Recommended Budget expenditures of $157,644,167, reflects a $3,861,031, or 2.51%, increase over the fiscal year 2018/19 Adopted Budget. The increase primarily reflects the benefits adjustment, fiscal year 2018/19 HSA offset, self insurance reserve, annualization of the retention bonus, server/storage adjustment, hardware adjustment, port charge adjustment, addition of jail navigator position, annualization of 1% salary adjustment (half year), and software adjustment.

The department's fiscal year 2019/20 Recommended Budget revenues of $9,235,500, reflects a $100,000, or 1.07%, decrease under the fiscal year 2018/19 Adopted Budget. The decrease primarily reflects the changes in financial reporting.

In cooperation with the Criminal Justice Reform Unit of the County Administrator's office, a Jail Navigator position was created in the Sheriff Department's budget for fiscal year 2018/19. This position will conduct data analysis and provide reports as it relates to having individuals released from the Pima County Adult Detention Center.

At the fiscal year 2018/19 budget adoption, the Board of Supervisors approved adjustments to salary ranges and increased compensation for deputies and correction officers. These increases will be merit based. In addition, a retention incentive was included which was effective January 1, 2018. The annualization of the retention bonus is included in the base budget for fiscal year 2019/20.

During fiscal Year 2018/19, the department created 15 part time substitute correction officer positions. Each position was funded at 25%, for the purpose of hiring former, retired correction officers in order to reduce high overtime costs. There was no impact to budget since the department inactivated four full time positions to fund the 15 part time positons.

The Sheriff requested and received approval during fiscal year 2018/19, to convert three lieutenant positions to three captain positions. The purpose was to create a diverse and talented pool of captains that will allow for a succession plan to guide the department into the future. There was no impact to budget since the department inactivated three lieutenant positions and two record technician positions to fund the increase in salary.

Correction officer positions continue to experience a high turnover rate, which in turn causes excess overtime costs. The department, along with Human Resources and the Budget Division are currently performing various analyses in order to make recommendations to alleviate this ongoing situation.

After a long period without communication, the department received information regarding the submission of eligible expenses associated with the federal State Criminal Alien Assistance Program (SCAAP). This federal program provided payments to states that incurred correctional officer salary costs generated from the incarceration of undocumented criminal aliens. Originally, the annual practice was to budget $300,000, for this revenue, but in recent years it was decreased to $225,000, due to a history of lower reimbursed submitted expenses. Although the department submitted expenditures for fiscal year 2016/17, communication was just received that the award will be for $254,799. The department has also submitted expenditures for fiscal year 2017/18, but no word has been received as when an award will be made. SCAAP revenue of $225,000, has been budgeted in fiscal year 2019/20.

The department created a new special revenue funds program, County Vehicle Impound Program for budgeting revenues of $1 million and expenses of $600,000, and operating transfer in from General Fund of $100,000, to Sheriff and $300,000, to Finance. Under the current process the revenues for the impound program are moved into the Sheriff Department and Finance units in the general fund under revenue source codes. With the changes in financial reporting, this will change via operating transfers from the other special revenue fund type into Sheriff and Finance general fund units.

Recommended General Fund revenue sources:

Correctional Housing	$ 7,219,508
State Revenue (Correctional Housing)	700,000
Sheriff Fees	625,492
Estimated Federal SCAAP Revenue	325,000
Miscellaneous Revenue	180,000
Federal Revenue (Inmate Notification to Social Security)	100,000
Fines & Forfeits	50,000
Business Licenses & Permits	25,000
Other Local Governments	10,000
Jury Fees	500
	$ 9,235,500

The department submitted one request for supplemental funding for $2,161,322. It is not recommended.

The Recommended Budget includes General Fund capital expenditures of $20,000, for law enforcement equipment.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	143,174,438	147,961,013	146,456,599	149,672,830	157,644,167
Revenues	9,149,592	9,822,637	9,182,116	9,311,750	9,235,500
Transfers In(Out)	159,436	263,815	27,627	2,220	100,000

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	126,479,158	131,041,960	-	131,041,960	131,041,960
Operating Expenses	27,283,978	26,582,207	609,534	27,191,741	26,582,207
Capital > $5,000	20,000	20,000	1,551,788	1,571,788	20,000
Total Expenditures	153,783,136	157,644,167	2,161,322	159,805,489	157,644,167
Revenues					
Intergovernmental	1,025,000	1,035,000	-	1,035,000	1,035,000
Charges for Services	8,055,500	7,945,500	-	7,945,500	7,945,500
Licenses and Permits	25,000	25,000	-	25,000	25,000
Fines and Forfeits	50,000	50,000		50,000	50,000
Miscellaneous	180,000	180,000	-	180,000	180,000
Total Revenues	9,335,500	9,235,500	-	9,235,500	9,235,500
Transfers In (Out)	-	100,000	-	100,000	100,000
General Fund Support	144,447,636	148,308,667	2,161,322	150,469,989	148,308,667
Total Funding	153,783,136	157,644,167	2,161,322	159,805,489	157,644,167

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	66,180,269	72,770,399	44,719,783	75,095,319	75,095,319
Overtime	3,265,667	1,810,848	2,760,824	2,116,152	2,116,152
On Call Pay	937,249	1,012,401	635,035	1,012,401	1,012,401
Shift Differential	637,214	643,600	392,344	630,038	630,038
Temporary Help	47,898	301,486	79,922	292,896	292,896
Holiday Worked Pay	1,156,834	1,218,735	946,336	1,228,590	1,228,590
Special Assignment Pay	59,018	61,200	36,496	61,200	61,200
Social Security & Medicare	5,429,762	5,477,777	3,739,575	5,839,319	5,839,319
Unemployment Insurance	53,977	38,319	27,050	34,832	34,832
Health Insurance Premiums	10,120,326	9,892,094	6,286,867	9,800,308	9,800,308
Workers Compensation	2,425,803	2,375,719	1,711,501	2,201,321	2,201,321
Life Insurance	46,923	50,296	30,540	50,191	50,191
Employer Paid Subsidy	1,891	1,824	1,408	2,112	2,112
Arizona State Retirement	1,903,532	2,037,996	1,318,936	2,205,766	2,205,766
Elected Official Retirement	14,561	-	190,404	-	-
Public Safety Retirement	19,955,798	19,082,350	13,254,182	22,228,463	22,228,463
Corrections Officer Retirement	5,215,567	7,019,630	4,379,045	7,641,972	7,641,972
Dental Insurance Premiums	187,060	193,475	127,732	196,709	196,709
Interdepartmental Salaries - Charged out/Credit	(101,329)	(96,616)	(86,061)	(103,972)	(103,972)
Interdepartmental Salaries - Charged in/Debit	198,487	185,000	124,907	5,000	5,000
Interdepartmental Fringe - Charged out/Credit	(56,364)	(59,219)	(51,963)	(68,209)	(68,209)
Interdepartmental Fringe - Charged in/Debit	90,150	91,000	51,387	1,000	1,000
Labor Distribution Fringe Charged out/Credit	(1,826,909)	(262,239)	(1,252,145)	(303,640)	(303,640)
Labor Distribution Fringe Charged in/Debit	1,130,970	717,625	859,927	228,876	228,876
Labor Distribution Salaries Charged out/Credit	(2,810,449)	(362,035)	(1,991,646)	(416,772)	(416,772)
Labor Distribution Salaries Charged in/Debit	1,400,838	55,298	1,122,152	54,088	54,088
Budgeted Benefits	-	940,156	-	-	-
Parking Subsidy	860	-	508	-	-
Paid Parental Leave	167,678	-	142,641	-	-
Sick Payout	390,511	38,089	261,190	-	-
Vacation Payout	314,696	220,000	257,874	-	-
Initial Appearance Pay	141,574	-	76,433	-	-
Uniform Allowance	1,021,502	1,021,950	702,210	1,008,000	1,008,000
HSA Contribution - Employer	1,806,856	1,949,009	1,208,397	2,006,010	2,006,010
HSA Expense Offset	-	(1,947,009)	(1,208,397)	(2,006,010)	(2,006,010)

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Personnel Services Total	**119,508,420**	**126,479,158**	**80,855,394**	**131,041,960**	**131,041,960**
Office Supplies	276,589	361,286	157,630	283,032	283,032
Software Under $5M	110,382	81,865	75,256	50,000	50,000
Computer Equipment less than $1,000	2,055	50,000	16,375	50,000	50,000
Food Supplies	2,193,681	2,540,000	1,419,155	2,270,000	2,270,000
Food Preparations Supplies	95,579	121,500	47,194	101,500	101,500
Drugs & Pharmaceuticals	-	3,100	-	3,100	3,100
Medical & Lab Supplies	175,353	192,000	95,014	180,000	180,000
Fuel & Oil	142,474	165,000	82,352	140,000	140,000
Books, Subscriptions & Videos	32,853	32,000	13,473	33,300	33,300
Law Enforcement Supplies	424,754	781,058	483,597	681,058	681,058
Repair & Maintenance Supplies	301,778	401,510	347,874	401,510	401,510
Classroom Educational Testing Supplies	660	4,000	346	1,255	1,255
Chemicals	6,194	7,000	2,913	7,000	7,000
Janitorial Supplies	511,172	590,000	333,226	555,500	555,500
Clothing, Uniforms, and Safety Apparel	187,358	345,140	99,925	151,950	151,950
Promotional Items	21,370	20,000	7,957	20,000	20,000
Cameras, Film & Equipment	7,282	10,000	8,222	10,000	10,000
Other Operation Supplies	7,294	20,000	10,553	20,000	20,000
Animal Control Supplies (food & other)	11,674	20,000	6,651	20,000	20,000
Tools & Equipment Under $1,000	97,856	146,000	76,087	118,000	118,000
Furniture Under $1,000	15,869	2,000	48,326	2,000	2,000
Signage Supplies & Services	2,188	-	914	-	-
Vandalism Repairs	-	-	1,606	-	-
Shelter Cleaning Supplies (PACC)	-	20,000	-	10,000	10,000
Animal Sheltering Supplies (PACC)	2,328	1,000	929	1,000	1,000
Court Reporters	-	3,500	-	3,500	3,500
Lawyers	1,920	-	-	-	-
Miscellaneous Legal Expenses	-	5,000	460	5,000	5,000
Transcription Services	234,317	300,000	115,874	250,000	250,000
Law Enforcement Services	184,108	184,600	95,571	184,600	184,600
Extradition & Investigation	124,723	130,000	72,662	130,000	130,000
Witness Travel	7	-	-	-	-
Telecommunication Services	185	-	-	-	-
Accounting and Auditing Services	2,662	12,000	-	3,000	3,000
Software Maintenance and Support	1,006,352	975,000	1,134,368	1,000,000	1,000,000
Medical Professional Services	19,185	21,500	4,600	21,500	21,500
Laboratory & X-ray Services	63,369	70,300	27,633	65,300	65,300

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Veterinary Services	51,320	55,000	31,735	50,000	50,000
Medical Services for Inmates	1,037	-	-	-	-
Other Support Care	3,920	-	129	-	-
In State Training	15,188	-	11,852	-	-
Out of State Training	5,355	-	10,180	-	-
In State Travel	1,090	5,000	3,040	5,000	5,000
Out of State Travel	5,137	10,000	7,576	10,000	10,000
Postage & Freight	42,206	66,000	29,166	36,000	36,000
Printing & Microfilming	22,046	85,589	12,860	22,100	22,100
Towing Services	40,645	42,000	39,246	42,000	42,000
Security	62,649	59,920	37,503	60,000	60,000
Leases & Rental - Real Estate - Internal	(1)	-	-	-	-
Leases & Rental - Real Estate - External	148,079	138,423	109,984	138,423	138,423
R&M-Machinery & Equipment Services	2,613,464	2,321,678	1,129,287	1,892,189	1,892,189
R&M Building Services	226,628	224,196	46,181	89,196	89,196
R&M Grounds and Landscaping	64,906	57,903	42,148	57,903	57,903
Other Professional Services	195,976	175,000	148,376	175,000	175,000
Appraisal Services	5,000	-	-	-	-
Investigative Services	4,576	19,000	3,027	5,000	5,000
Banking Credit Card Fees and Charges	10,172	11,250	4,590	11,600	11,600
Advertising	3,266	5,300	35,098	5,300	5,300
Laundry & Linen Services	32,095	29,000	17,602	29,000	29,000
Leases & Rental - Other (Mchnry, Equip, etc.)	71,061	84,937	42,962	84,937	84,937
Satellite and Cable Charges	-	3,782	2,532	3,790	3,790
Janitorial Services	-	-	60,078	90,000	90,000
Pest Control Services	-	-	12,651	20,000	20,000
Interdepartmental Supplies & Services - Charged Out/Credit	15	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	68,382	60,000	40,878	60,000	60,000
Departmental Overhead - Charged In/Debit	1,413	-	678	-	-
Parking Charges	-	-	22,375	40,000	40,000
Electricity	1,387,462	1,365,820	967,944	1,405,820	1,405,820
Water & Sewer	745,249	710,000	479,397	711,000	711,000
Natural Gas	158,075	200,900	107,947	160,400	160,400
Waste Disposal and Recycling	107,439	121,500	61,548	107,500	107,500
Mileage Reimbursement	404	500	144	500	500
Motor Pool Charges	7,128,909	6,793,643	4,540,199	6,201,792	6,201,792

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Regulatory Permitting Fees	216	-	-	-	-
Dues and Memberships	30,948	10,000	17,258	30,100	30,100
Other Miscellaneous Charges	51,419	40,300	10,246	300	300
General Liability Insurance Premiums	2,197,792	-	1,155,144	-	-
Property Damage Insurance Premiums	189,156	-	94,400	-	-
Malpractice Insurance Premiums	170,557	-	101,088	-	-
Other Insurance Premiums	70,111	2,088,398	43,203	2,882,589	2,882,589
Interest Expense - Pooled Investments	-	-	(482)	-	-
Bad Debt Expense AP05 (Finance Only)	29,846	-	-	-	-
Radio	943,813	944,448	677,484	944,448	944,448
Computer Hardware - ISF Charges	800,860	1,054,876	703,256	1,160,544	1,160,544
Server and Storage - ISF Charges	321,519	369,389	246,264	768,677	768,677
Software - ISF Charges	303,677	439,327	292,888	448,894	448,894
Solar Energy	113,894	115,000	66,149	115,000	115,000
Telephone Provider Charges - External	254,897	400,000	146,268	300,000	300,000
Internet Charges - External	14,428	1,700	32,029	33,500	33,500
Mobile Devices - External	796,232	750,000	502,531	725,000	725,000
ISF- IT Port Charges	679,912	807,840	538,560	885,600	885,600
Aircraft Equipment - Non-Capital	1,786	-	14,979	-	-
Furniture - Non-Capital	2,859	-	-	-	-
Office Machines & Computers - Non-Capital	7,879	-	10,746	-	-
Law Enforcement Equipment - Non-Capital	132,934	-	211,127	-	-
Kitchen & Laundry Equipment - Non-Capital	6,707	-	25,435	-	-
Other Machines & Equipment - Non-Capital	5,669	-	-	-	-
Telecommunication Equipment - Non-Capital	85	-	-	-	-
Operating Expenses Total	**26,613,930**	**27,283,978**	**17,734,229**	**26,582,207**	**26,582,207**
Land Improvements - Capital	-	-	24,235	-	-
Fixed Equipment - Capital	-	-	14,793	-	-
Motor Vehicles - Capital	295	-	-	-	-
Aircraft Equipment - Capital	-	-	108,301	-	-
Office Machines & Computers - Capital	282,916	-	182	-	-
Law Enforcement Equipment - Capital	51,038	20,000	-	20,000	20,000
Capital Equipment > $5,000 Total	**334,249**	**20,000**	**147,511**	**20,000**	**20,000**

SUMMARY BY OBJECT

Department: Sheriff - General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS TOTAL	**146,456,599**	**153,783,136**	**98,737,134**	**157,644,167**	**157,644,167**
REVENUE OBJECTS					
License & Permits	16,644	25,000	17,500	25,000	25,000
Licenses & Permits Total	**16,644**	**25,000**	**17,500**	**25,000**	**25,000**
Federal Revenue Operating	135,680	325,000	304,199	325,000	325,000
State Revenue	873,314	700,000	848,859	700,000	700,000
Other Local Governments Other	1,818	-	11,258	10,000	10,000
Intergovernmental Total	**1,010,812**	**1,025,000**	**1,164,316**	**1,035,000**	**1,035,000**
Other Court Fees	146	-	82	-	-
Jury Fees	67	500	85	500	500
Sheriffs Fees	814,177	855,000	517,432	625,492	625,492
Correctional Housing	7,089,996	7,100,000	4,327,107	7,219,508	7,219,508
Collections Revenue	28,667	100,000	85,312	100,000	100,000
Charges for Services Total	**7,933,053**	**8,055,500**	**4,930,018**	**7,945,500**	**7,945,500**
Justice Court Traffic Fines	3,608	-	2,031	-	-
Judgments & Resititutions	13,569	50,000	5,025	50,000	50,000
Fines & Forfeits Total	**17,177**	**50,000**	**7,056**	**50,000**	**50,000**
Interest - Governmental and Agency Funds	10,731	-	-	-	-
Interest Revenue Pooled Investments - GOV, AGCY Funds	2,379	-	4,248	-	-
Investment Earnings Total	**13,110**	**-**	**4,248**	**-**	**-**
Overages and Shortages - Governmental and Agency Funds	5	-	30	-	-
Other Misc. Revenue - Governmental and Agency Funds	185,974	180,000	134,226	180,000	180,000
Miscellaneous Revenue Total	**185,979**	**180,000**	**134,256**	**180,000**	**180,000**
Proceeds Sale Other Fixed Assets	5,341	-	1,350	-	-
Gain or Loss on Disposal of Assets Total	**5,341**	**-**	**1,350**	**-**	**-**
REVENUE OBJECTS TOTAL	**9,182,116**	**9,335,500**	**6,258,744**	**9,235,500**	**9,235,500**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF THE SHERIFF ARE:

- **SHERIFF AZ TRAFFIC VIOLATIONS SPECIAL REVENUE FUND**
- **SHERIFF CNA ANTIRACKETEERING SPECIAL REVENUE FUND**
- **SHERIFF COMMISSARY OPERATIONS SPECIAL REVENUE FUND**
- **SHERIFF CRIMINAL JUSTICE ENHANCEMENT SPECIAL REVENUE FUND**
- **SHERIFF FEDERAL RICO SPECIAL REVENUE FUND**
- **SHERIFF INMATE WELFARE SPECIAL REVENUE FUND**
- **SHERIFF LAW ENFORCEMENT ENHANCEMENT SPECIAL REVENUE FUND**
- **SHERIFF STATE RICO SPECIAL REVENUE FUND**
- **SHERIFF VEHICLE IMPOUND SPECIAL REVENUE FUND**
- **SHERIFF GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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SHERIFF AZ TRAFFIC VIOLATIONS FUND

Expenditures: **100,000** **Revenues:** **100,000**

FTEs: **0.00**

Function Statement: Enhance funding for law enforcement safety equipment through proceeds received from an assessment on traffic violations (criminal and civil) and violations of game and fish statutes.

Mandates: ARS 12-116.04

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	100,000	100,000	-	100,000	100,000
Total Expenditures	100,000	100,000	-	100,000	100,000
Revenues					
Intergovernmental	100,000	100,000	-	100,000	100,000
Total Revenues	100,000	100,000	-	100,000	100,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	100,000	100,000	-	100,000	100,000

On July 20, 2011, all Arizona courts began collecting a new $13.00 penalty assessment of which $4.00 is to be distributed to the Sheriff pursuant to Senate Bill 1398. In order to account for these funds, a new special revenue fund was created during fiscal year 2011/12. The assessment is on every fine, penalty and forfeiture imposed and collected by the courts for criminal offenses and civil penalties for a civil traffic violation and fine, penalty or forfeiture for a violation of the motor vehicle statutes and for a violation of the game and fish statutes. By statute, these funds are to be used to supplement funds available for law enforcement safety equipment.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	175,239	175,239	17,752	100,000	100,000
Revenues	45,148	45,148	37,304	100,000	100,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Sheriff AZ Traffic Violation Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Law Enforcement Supplies	-	50,000	-	50,000	50,000
Clothing, Uniforms, and Safety Apparel	17,752	50,000	18,030	50,000	50,000
Operating Expenses Total	**17,752**	**100,000**	**18,030**	**100,000**	**100,000**
EXPENDITURE OBJECTS TOTAL	**17,752**	**100,000**	**18,030**	**100,000**	**100,000**
REVENUE OBJECTS					
State Revenue	37,304	100,000	23,986	100,000	100,000
Intergovernmental Total	**37,304**	**100,000**	**23,986**	**100,000**	**100,000**
REVENUE OBJECTS TOTAL	**37,304**	**100,000**	**23,986**	**100,000**	**100,000**

SHERIFF CNA ANTIRACKETEERING FUND

Expenditures: **100,000** **Revenues:** **100,000**

FTEs: **0.00**

Function Statement: Enhance law enforcement and public safety services through forfeiture proceeds. Note: The Counter Narcotics Alliance (CNA) Antiracketeering Fund is used to account for expenditures of funds that have been received from forfeitures associated with narcotics cases.

Mandates: Federal and State Forfeiture Guidelines

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	100,000	100,000	-	100,000	100,000
Total Expenditures	100,000	100,000	-	100,000	100,000
Revenues					
Intergovernmental	100,000	100,000	-	100,000	100,000
Total Revenues	100,000	100,000	-	100,000	100,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	100,000	100,000	-	100,000	100,000

Revenue is received for reimbursements of related overtime from the City of Tucson who are the administrators of the alliance.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	92,571	100,000	100,000
Revenues	-	-	92,574	100,000	100,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Sheriff CNA Antiracketeering Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Overtime	-	100,000	-	100,000	100,000
Interdepartmental Salaries - Charged out/Credit	-	-	8	-	-
Interdepartmental Salaries - Charged in/Debit	-	-	20	-	-
Labor Distribution Fringe Charged in/Debit	40,238	-	25,517	-	-
Labor Distribution Salaries Charged in/Debit	52,333	-	40,768	-	-
Personnel Services Total	**92,571**	**100,000**	**66,313**	**100,000**	**100,000**
Out of State Training	-	-	137	-	-
Operating Expenses Total	**-**	**-**	**137**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**92,571**	**100,000**	**66,450**	**100,000**	**100,000**
REVENUE OBJECTS					
City Revenue Other Operating	92,574	100,000	60,321	100,000	100,000
Intergovernmental Total	**92,574**	**100,000**	**60,321**	**100,000**	**100,000**
REVENUE OBJECTS TOTAL	**92,574**	**100,000**	**60,321**	**100,000**	**100,000**

SHERIFF COMMISSARY OPERATIONS

Expenditures: **12,500** **Revenues:** **1,614,000**

FTEs: **0.00**

Function Statement: Operate jail commissary and account for revenue, expenditures, and operating results. Profits generated from the operation of the commissary are to be transferred to the Inmate Welfare Fund.

Mandates: ARS 31-121

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	729,000	12,500	-	12,500	12,500
Total Expenditures	729,000	12,500	-	12,500	12,500
Revenues					
Charges for Services	662,000	1,612,000	-	1,612,000	1,612,000
Miscellaneous Revenue	1,600,000	-		-	-
Investment Earnings	1,000	2,000	-	2,000	2,000
Total Revenues	2,263,000	1,614,000	-	1,614,000	1,614,000
Total Transfers In/(Out)	(1,500,000)	(1,600,000)	-	(1,600,000)	(1,600,000)
Fund Balance Decrease/(Increase)	(34,000)	(1,500)	-	(1,500)	(1,500)
Total Funding	729,000	12,500	-	12,500	12,500

Operating transfers represent annual funding for the Sheriff Inmate Welfare Fund.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	569,994	602,068	604,367	729,000	12,500
Revenues	2,053,095	2,159,025	2,343,302	2,263,000	1,614,000
Net Operating Transfers In/(Out)	(1,400,000)	(1,400,000)	(1,400,000)	(1,500,000)	(1,600,000)

SUMMARY BY OBJECT

Department: Sheriff Commissary Operations

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Food Supplies	422,278	500,000	26,571	-	-
Other Operation Supplies	156,080	140,000	8,824	-	-
Postage & Freight	9,766	10,000	540	-	-
Electricity	6,694	70,000	4,952	8,000	8,000
Water & Sewer	2,013	2,000	1,526	2,500	2,500
Natural Gas	1,717	2,000	1,066	2,000	2,000
Interest Expense - Pooled Investments	-	-	2	-	-
Telephone Provider Charges - External	5,819	5,000	343	-	-
Operating Expenses Total	**604,367**	**729,000**	**43,824**	**12,500**	**12,500**
EXPENDITURE OBJECTS TOTAL	**604,367**	**729,000**	**43,824**	**12,500**	**12,500**
REVENUE OBJECTS					
General Government Fees	11,020	12,000	6,477	12,000	12,000
Culture & Recreation Fees	(1)	650,000	-	-	-
Commissary Revenues - Sale of Goods	1,735,157	-	714,756	1,100,000	1,100,000
Commissary Revenues - Sale of Digital and Other Services	595,828	-	322,632	500,000	500,000
Charges for Services Total	**2,342,004**	**662,000**	**1,043,865**	**1,612,000**	**1,612,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	1,301	1,000	1,110	2,000	2,000
Investment Earnings Total	**1,301**	**1,000**	**1,110**	**2,000**	**2,000**
Other Misc. Revenue - Governmental and Agency Funds	(3)	1,600,000	-	-	-
Miscellaneous Revenue Total	**(3)**	**1,600,000**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**2,343,302**	**2,263,000**	**1,044,975**	**1,614,000**	**1,614,000**

SHERIFF CRIMINAL JUSTICE ENHANCEMENT FUND

Expenditures: **800,000** **Revenues:** **360,000**

FTEs: **0.00**

Function Statement: Enhance County jail facilities and operations through penalty assessment on all fines and forfeitures collected by the courts.

Mandates: ARS 12-116.01, 41-2401

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	300,000	300,000	-	300,000	300,000
Capital > $5,000	500,000	500,000	-	500,000	500,000
Total Expenditures	800,000	800,000	-	800,000	800,000
Revenues					
Intergovernmental	300,000	350,000	-	350,000	350,000
Investment Earnings	2,400	10,000	-	10,000	10,000
Total Revenues	302,400	360,000	-	360,000	360,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	497,600	440,000	-	440,000	440,000
Total Funding	800,000	800,000	-	800,000	800,000

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	361,593	158,025	307,114	800,000	800,000
Revenues	380,019	377,226	374,198	310,000	360,000
Net Operating Transfers In/(Out)	(373,466)	-	-	-	-

SUMMARY BY OBJECT

Department: Sheriff Criminal Justice Enhancement Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	2,293	-	4,858	-	-
Interdepartmental Fringe - Charged in/Debit	1,081	-	2,125	-	-
Personnel Services Total	**3,374**	**-**	**6,983**	**-**	**-**
Computer Equipment less than $1,000	697	-	378	-	-
Law Enforcement Supplies	16,236	100,000	2,237	100,000	100,000
Repair & Maintenance Supplies	16,381	-	14,472	-	-
Clothing, Uniforms, and Safety Apparel	140,372	-	92,467	-	-
Tools & Equipment Under $1,000	-	-	1,820	-	-
Law Enforcement Services	-	-	2,656	-	-
Software Maintenance and Support	190	-	-	-	-
In State Training	27,836	-	47,334	-	-
Out of State Training	42,093	-	60,776	-	-
In State Travel	1,389	-	-	-	-
Out of State Travel	2,019	-	-	-	-
Postage & Freight	-	-	200	-	-
R&M-Machinery & Equipment Services	16,847	100,000	-	100,000	100,000
R&M Building Services	38,327	100,000	-	100,000	100,000
R&M Grounds and Landscaping	-	-	28,169	-	-
Interdepartmental Supplies & Services - Charged In/Debit	183	-	199	-	-
Dues and Memberships	-	-	910	-	-
Other Miscellaneous Charges	1,170	-	-	-	-
Law Enforcement Equipment - Non-Capital	-	-	2,430	-	-
Operating Expenses Total	**303,740**	**300,000**	**254,048**	**300,000**	**300,000**
Other Machines & Equipment - Capital	-	500,000	-	500,000	500,000
Capital Equipment > $5,000 Total	**-**	**500,000**	**-**	**500,000**	**500,000**
EXPENDITURE OBJECTS TOTAL	**307,114**	**800,000**	**261,031**	**800,000**	**800,000**
REVENUE OBJECTS					
State Revenue	364,836	300,000	206,926	350,000	350,000
Intergovernmental Total	**364,836**	**300,000**	**206,926**	**350,000**	**350,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	9,254	2,400	9,003	10,000	10,000

SUMMARY BY OBJECT

Department: Sheriff Criminal Justice Enhancement Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Investment Earnings Total	**9,254**	**2,400**	**9,003**	**10,000**	**10,000**
Other Misc. Revenue - Governmental and Agency Funds	108	-	499	-	-
Miscellaneous Revenue Total	**108**	**-**	**499**	**-**	**-**
REVENUE OBJECTS TOTAL	**374,198**	**302,400**	**216,428**	**360,000**	**360,000**

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SHERIFF FEDERAL RICO

Expenditures: **900,000** **Revenues:** **0**

FTEs: **0.00**

Function Statement: Enhance law enforcement and public safety services through forfeiture proceeds. Note: The Federal Racketeering Influenced Corrupt Organizations (RICO) Fund is used to account for expenditure of funds that are received from forfeitures of funds initiated by the Federal Department of the Treasury or Federal Department of Justice.

Mandates: Federal Antiracketeering Guidelines

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	580,000	550,000	-	550,000	550,000
Capital > $5,000	500,000	350,000	-	350,000	350,000
Total Expenditures	1,080,000	900,000	-	900,000	900,000
Total Transfers In/(Out)	1,080,000	900,000	-	900,000	900,000
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	1,080,000	900,000	-	900,000	900,000

The County Attorney Law Enforcement Antiracketeering Fund, Sheriff State RICO Fund, and Sheriff Federal RICO Fund share a pool of antiracketeering dollars. These funds are received and recorded in the County Attorney's sub fund. For information purposes only, these summaries show the offsets as operating transfers from the County Attorney's sub fund. The County Attorney has also budgeted these fund expenditures in the Antiracketeering Fund.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	(1)	161,631	1,080,000	900,000
Revenues	5	5	12	-	-
Net Operating Transfers In/(Out)	-	-	-	-	900,000

SUMMARY BY OBJECT

Department: Sheriff Federal RICO Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Software Under $5M	8,074	-	-	-	-
Law Enforcement Supplies	24,378	580,000	-	350,000	350,000
In State Training	40,737	-	109,690	100,000	100,000
Out of State Training	6,419	-	73,505	100,000	100,000
In State Travel	-	-	359	-	-
Out of State Travel	278	-	3,460	-	-
Payments to or on behalf of other governments	(24,378)	-	(178,450)	-	-
Interest Expense - Pooled Investments	-	-	1,449	-	-
Operating Expenses Total	**55,508**	**580,000**	**10,013**	**550,000**	**550,000**
Law Enforcement Equipment - Capital	106,123	500,000	-	350,000	350,000
Capital Equipment > $5,000 Total	**106,123**	**500,000**	**-**	**350,000**	**350,000**
EXPENDITURE OBJECTS TOTAL	**161,631**	**1,080,000**	**10,013**	**900,000**	**900,000**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	12	-	11	-	-
Investment Earnings Total	**12**	**-**	**11**	**-**	**-**
Other Misc. Revenue - Governmental and Agency Funds	-	-	199	-	-
Miscellaneous Revenue Total	**-**	**-**	**199**	**-**	**-**
REVENUE OBJECTS TOTAL	**12**	**-**	**210**	**-**	**-**

SHERIFF INMATE WELFARE FUND

Expenditures: **1,892,706** **Revenues:** **35,000**

FTEs: **7.00**

Function Statement: This fund utilizes an operating transfer of profits from the jail commissary. Funds may be used for the education and welfare of inmates.

Mandates: ARS 31-121, 31-161

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	345,971	344,706	-	344,706	344,706
Operating Expenses	991,914	1,048,000	-	1,048,000	1,048,000
Capital > $5,000	500,000	500,000	-	500,000	500,000
Total Expenditures	1,837,885	1,892,706	-	1,892,706	1,892,706
Revenues					
Miscellaneous Revenue	25,000	25,000	-	25,000	25,000
Investment Earnings	10,000	10,000	-	10,000	10,000
Total Revenues	35,000	35,000	-	35,000	35,000
Total Transfers In/(Out)	(120,000)	(120,000)	-	(120,000)	(120,000)
Fund Balance Decrease/(Increase)	1,922,885	(85,000)	-	1,977,706	1,977,706
Total Funding	1,837,885	1,892,706	-	1,892,706	1,892,706

Operating transfers represent a net amount which includes an annual $120,000, transfer out to the General Fund for inmate health costs and transfers in from the profits realized in Sheriff Commissary Operations.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,017,913	1,570,452	1,276,652	1,817,885	1,892,706
Revenues	119,259	33,645	40,176	50,000	35,000
Net Operating Transfers In/(Out)	(629,871)	1,094,677	1,735	(350,000)	(350,000)

SUMMARY BY OBJECT

Department: Sheriff Inmate Welfare Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	136,207	250,740	96,062	249,727	249,727
Overtime	186	-	14	-	-
Social Security & Medicare	9,808	18,933	6,929	19,104	19,104
Unemployment Insurance	99	133	51	114	114
Health Insurance Premiums	29,409	44,641	18,980	44,142	44,142
Workers Compensation	347	653	258	555	555
Life Insurance	108	238	76	238	238
Arizona State Retirement	15,685	29,203	11,348	30,242	30,242
Dental Insurance Premiums	591	787	314	584	584
Interdepartmental Salaries - Charged out/Credit	(26,740)	-	(7,352)	-	-
Interdepartmental Salaries - Charged in/Debit	4,244	-	3,070	-	-
Interdepartmental Fringe - Charged out/Credit	(10,133)	-	(2,456)	-	-
Interdepartmental Fringe - Charged in/Debit	2,165	-	1,308	-	-
Labor Distribution Fringe Charged out/Credit	(93)	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(282)	-	-	-	-
Budgeted Benefits	-	643	-	-	-
HSA Contribution - Employer	5,084	13,000	3,712	13,000	13,000
HSA Expense Offset	-	(13,000)	(3,712)	(13,000)	(13,000)
Personnel Services Total	**166,685**	**345,971**	**128,602**	**344,706**	**344,706**
Office Supplies	37	-	137	-	-
Software Under $5M	160	-	-	-	-
Computer Equipment less than $1,000	11,279	10,000	-	10,000	10,000
Food Supplies	51,722	100,000	30,541	100,000	100,000
Medical & Lab Supplies	-	-	32	-	-
Books, Subscriptions & Videos	27,541	40,000	11,500	40,000	40,000
Law Enforcement Supplies	2,050	-	-	-	-
Repair & Maintenance Supplies	3,072	100,000	5,708	100,000	100,000
Janitorial Supplies	74	-	496	-	-
Clothing, Uniforms, and Safety Apparel	4,212	-	1,972	3,000	3,000
Arts & Crafts	10,575	15,000	-	15,000	15,000
Cameras, Film & Equipment	5,140	-	-	-	-
Animal Control Supplies (food & other)	3,136	-	646	15,000	15,000
Tools & Equipment Under $1,000	17,270	20,000	2,045	20,000	20,000

SUMMARY BY OBJECT

Department: Sheriff Inmate Welfare Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Furniture Under $1,000	-	-	2,626	5,000	5,000
Animal Sheltering Supplies (PACC)	2,808	-	3,310	15,000	15,000
Law Enforcement Services	70,048	66,914	48,187	85,000	85,000
Software Maintenance and Support	-	10,000	-	10,000	10,000
Laboratory & X-ray Services	5,364	15,000	3,926	15,000	15,000
Health Care Consultants	62,453	75,000	21,395	75,000	75,000
Veterinary Services	1,466	-	1,649	-	-
In State Training	-	-	140	-	-
Postage & Freight	1,616	2,000	496	2,000	2,000
R&M-Machinery & Equipment Services	156,177	300,000	101,743	300,000	300,000
R&M Building Services	43,500	70,000	1,948	70,000	70,000
R&M Grounds and Landscaping	-	-	10,492	-	-
Other Professional Services	143,919	150,000	35,343	150,000	150,000
Banking Credit Card Fees and Charges	11,901	15,000	11,513	15,000	15,000
Leases & Rental - Other (Mchnry, Equip, etc.)	1,810	3,000	784	3,000	3,000
Interdepartmental Supplies & Services - Charged In/Debit	328	-	353	-	-
Departmental Overhead - Charged In/Debit	624	-	-	-	-
Other Miscellaneous Charges	1,840	-	4,214	-	-
Other Insurance Premiums	1,036	-	444	-	-
Internet Charges - External	20,516	-	13,667	-	-
Kitchen & Laundry Equipment - Non-Capital	30,001	-	-	-	-
Operating Expenses Total	**691,675**	**991,914**	**315,307**	**1,048,000**	**1,048,000**
Law Enforcement Equipment - Capital	-	-	69,175	-	-
Kitchen & Laundry Equipment - Capital	174,821	-	9,000	-	-
Other Machines & Equipment - Capital	243,471	500,000	-	500,000	500,000
Capital Equipment > $5,000 Total	**418,292**	**500,000**	**78,175**	**500,000**	**500,000**
EXPENDITURE OBJECTS TOTAL	**1,276,652**	**1,837,885**	**522,084**	**1,892,706**	**1,892,706**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	16,749	10,000	19,067	10,000	10,000
Investment Earnings Total	**16,749**	**10,000**	**19,067**	**10,000**	**10,000**
Other Misc. Revenue - Governmental and Agency Funds	23,427	25,000	12,932	25,000	25,000

SUMMARY BY OBJECT

Department: Sheriff Inmate Welfare Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Miscellaneous Revenue Total	23,427	25,000	12,932	25,000	25,000
REVENUE OBJECTS TOTAL	40,176	35,000	31,999	35,000	35,000

SHERIFF LAW ENFORCEMENT ENHANCEMENT FUND

Expenditures: **593,503** **Revenues:** **595,389**

FTEs: **1.00**

Function Statement: Enhance County jail facilities and operations through penalty assessment on all fines and forfeitures collected by the courts.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	25,000	78,503	-	78,503	78,503
Operating Expenses	45,000	285,000	-	285,000	285,000
Capital > $5,000	-	230,000	-	230,000	230,000
Total Expenditures	70,000	593,503	-	593,503	593,503
Revenues					
Intergovernmental	100,000	555,389	-	555,389	555,389
Miscellaneous Revenue	20,000	40,000		40,000	40,000
Total Revenues	120,000	595,389	-	595,389	595,389
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(50,000)	(1,886)	-	(1,886)	(1,886)
Total Funding	70,000	593,503	-	593,503	593,503

The operating transfer out during fiscal year 2016/17, represents federal revenue received for inmate notification to Social Security Administration that was transferred to the General Fund.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	215,517	64,710	436,477	525,000	593,503
Revenues	272,784	87,365	490,534	542,600	595,389
Net Operating Transfers In/(Out)	-	(117,742)	-	-	-

SUMMARY BY OBJECT

Department: Sheriff Law Enforcement Enhancement Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	-	16,200	40,881	40,881
Overtime	-	25,000	5	25,000	25,000
Shift Differential	-	-	6	-	-
Social Security & Medicare	-	-	1,227	3,127	3,127
Unemployment Insurance	-	-	10	19	19
Health Insurance Premiums	-	-	1,057	4,340	4,340
Workers Compensation	-	-	45	98	98
Life Insurance	-	-	15	34	34
Arizona State Retirement	-	-	1,913	4,951	4,951
Dental Insurance Premiums	-	-	71	53	53
Interdepartmental Salaries - Charged in/Debit	-	-	173	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	74	-	-
Labor Distribution Fringe Charged out/Credit	(3)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	7,521	-	15,744	-	-
Labor Distribution Salaries Charged in/Debit	8,820	-	18,658	-	-
HSA Contribution - Employer	-	-	265	2,000	2,000
HSA Expense Offset	-	-	(265)	(2,000)	(2,000)
Personnel Services Total	**16,338**	**25,000**	**55,198**	**78,503**	**78,503**
Software Under $5M	15,030	-	-	-	-
Computer Equipment less than $1,000	1,492	-	-	-	-
Medical & Lab Supplies	47	-	-	-	-
Law Enforcement Supplies	15,762	45,000	10,103	260,000	260,000
Repair & Maintenance Supplies	133	-	1,719	-	-
Clothing, Uniforms, and Safety Apparel	-	-	3,598	-	-
Promotional Items	647	-	795	-	-
Cameras, Film & Equipment	-	-	2,234	-	-
Other Operation Supplies	-	-	2,236	-	-
Animal Control Supplies (food & other)	1,327	-	43	-	-
Tools & Equipment Under $1,000	738	-	1,674	-	-
Animal Sheltering Supplies (PACC)	372	-	3,387	-	-
Law Enforcement Services	8,062	-	5,160	-	-
Software Maintenance and Support	124,005	-	-	-	-
Veterinary Services	1,496	-	567	-	-
In State Training	23,994	-	7,722	25,000	25,000

SUMMARY BY OBJECT

Department: Sheriff Law Enforcement Enhancement Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Out of State Training	8,968	-	15,712	-	-
In State Travel	567	-	3,219	-	-
Out of State Travel	3,114	-	-	-	-
Leases & Rental - Real Estate - External	1,753	-	309	-	-
R&M-Machinery & Equipment Services	43,341	-	890	-	-
R&M Building Services	-	-	8,804	-	-
R&M Grounds and Landscaping	500	-	2,775	-	-
Other Professional Services	-	-	5,689	-	-
Advertising	-	-	1,599	-	-
Dues and Memberships	-	-	95	-	-
Interest Expense - Pooled Investments	-	-	66	-	-
Office Machines & Computers - Non-Capital	8,417	-	-	-	-
Law Enforcement Equipment - Non-Capital	3,675	-	2,400	-	-
Operating Expenses Total	**263,440**	**45,000**	**80,796**	**285,000**	**285,000**
Motor Vehicles - Capital	67,999	-	-	-	-
Law Enforcement Equipment - Capital	88,700	-	10,500	230,000	230,000
Capital Equipment > $5,000 Total	**156,699**	**-**	**10,500**	**230,000**	**230,000**
EXPENDITURE OBJECTS TOTAL	**436,477**	**70,000**	**146,494**	**593,503**	**593,503**
REVENUE OBJECTS					
Federal Revenue Operating	7,150	-	3,663	-	-
State Revenue	39,592	100,000	422,279	500,000	500,000
State Revenue Grants	400,000	-	-	-	-
City Revenue Other Operating	-	-	-	55,389	55,389
Intergovernmental Total	**446,742**	**100,000**	**425,942**	**555,389**	**555,389**
Interest Revenue Pooled Investments - GOV, AGCY Funds	3,609	-	5,154	-	-
Investment Earnings Total	**3,609**	**-**	**5,154**	**-**	**-**
Donations	20,750	20,000	27,100	40,000	40,000
Other Misc. Revenue - Governmental and Agency Funds	19,433	-	5,487	-	-
Miscellaneous Revenue Total	**40,183**	**20,000**	**32,587**	**40,000**	**40,000**
REVENUE OBJECTS TOTAL	**490,534**	**120,000**	**463,683**	**595,389**	**595,389**

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SHERIFF STATE RICO

Expenditures: **980,000** **Revenues:** **100,000**

FTEs: **0.00**

Function Statement: Enhance law enforcement and public safety services through forfeiture proceeds. Note: The State Racketeering Influenced Corrupt Organizations (RICO) Fund is used to account for expenditures of funds that have been received from forfeitures of funds initiated by the State Attorney General or the County Attorney.

Mandates: State Antiracketeering Guidelines

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	480,000	500,000	-	500,000	500,000
Capital > $5,000	500,000	480,000	-	480,000	480,000
Total Expenditures	980,000	980,000	-	980,000	980,000
Revenues					
Intergovernmental	100,000	100,000	-	100,000	100,000
Total Revenues	100,000	100,000	-	100,000	100,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	880,000	880,000	-	880,000	880,000
Total Funding	980,000	980,000	-	980,000	980,000

The County Attorney Law Enforcement Antiracketeering Fund, Sheriff State RICO Fund, and Sheriff Federal RICO Fund share a pool of antiracketeering dollars. These funds are received and recorded in the County Attorney's sub fund. For information purposes only, these summaries show the offsets as operating transfers from the County Attorney's sub fund. The County Attorney has also budgeted for these fund expenditures in the Antiracketeering Fund. Intergovernmental revenue represents antiracketeering amounts received directly from the State Attorney General's Office.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	(81,708)	(93,884)	86,957	980,000	980,000
Revenues	31,584	718	1,605	100,000	100,000
Net Operating Transfers In/(Out)	(160,088)	(160,088)	-	-	-

SUMMARY BY OBJECT

Department: Sheriff State Rico Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	(1)	-	-	-	-
Personnel Services Total	**(1)**	**-**	**-**	**-**	**-**
Software Under $5M	1,710	-	-	-	-
Law Enforcement Supplies	43,497	-	-	500,000	500,000
Repair & Maintenance Supplies	2,070	-	-	-	-
Clothing, Uniforms, and Safety Apparel	206,614	-	76,117	-	-
Law Enforcement Services	-	480,000	-	-	-
In State Training	84,544	-	(229)	-	-
Out of State Training	55,412	-	-	-	-
In State Travel	5,304	-	-	-	-
Out of State Travel	15,156	-	-	-	-
R&M-Machinery & Equipment Services	2,063	-	-	-	-
R&M Building Services	33,711	-	-	-	-
Interdepartmental Supplies & Services - Charged Out/Credit	(16,913)	-	(44,371)	-	-
Dues and Memberships	-	-	4,167	-	-
Payments to or on behalf of other governments	(403,935)	-	(254,434)	-	-
Payments To Agencies	52,361	-	56,400	-	-
Interest Expense - Pooled Investments	-	-	571	-	-
Office Machines & Computers - Non-Capital	5,364	-	-	-	-
Operating Expenses Total	**86,958**	**480,000**	**(161,779)**	**500,000**	**500,000**
Law Enforcement Equipment - Capital	-	500,000	-	480,000	480,000
Capital Equipment > $5,000 Total	**-**	**500,000**	**-**	**480,000**	**480,000**
EXPENDITURE OBJECTS TOTAL	**86,957**	**980,000**	**(161,779)**	**980,000**	**980,000**
REVENUE OBJECTS					
State Revenue	-	100,000	-	100,000	100,000
Intergovernmental Total	**-**	**100,000**	**-**	**100,000**	**100,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	-	-	29	-	-
Investment Earnings Total	**-**	**-**	**29**	**-**	**-**
Other Misc. Revenue - Governmental and Agency Funds	1,605	-	187	-	-
Miscellaneous Revenue Total	**1,605**	**-**	**187**	**-**	**-**

SUMMARY BY OBJECT

Department: Sheriff State Rico Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS TOTAL	**1,605**	**100,000**	**216**	**100,000**	**100,000**

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SHERIFF VEHICLE IMPOUND FUND

Expenditures: **600,000** **Revenues:** **1,000,000**

FTEs: **0.00**

Function Statement: Account and process the receipts and expenditures to impound vehicles in accordance with Arizona State Laws.

Mandates: Arizona Revised Statues Title 28-3511 to 28-3515

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Administrator Recommended
Expenditures					
Operating Expenses	-	600,000	-	600,000	600,000
Total Expenditures	-	600,000	-	600,000	600,000
Revenues					
Charges for Services	-	1,000,000	-	1,000,000	1,000,000
Total Revenues	-	1,000,000	-	1,000,000	1,000,000
Total Transfers In/(Out)	-	(400,000)	-	(400,000)	(400,000)
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	600,000	-	600,000	600,000

The department creates in fiscal year 2019/20 a new special revenue funds program - Vehicle Impound program. Under the current process the revenues for the impound program are moved into the Sheriff Department and Finance units in the General Fund. With the new process of GASB 84 this will change via operating transfers from the Other Special Revenue fund type into Sheriff and Finance general fund units.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	600,000
Revenues	-	-	-	-	1,000,000
Net Operating Transfers In/(Out)	-	-	-	-	(400,000)

SUMMARY BY OBJECT

Department: Sheriff Vehicle Impound Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Towing Services	-	-	-	600,000	600,000
Operating Expenses Total	**-**	**-**	**-**	**600,000**	**600,000**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**-**	**600,000**	**600,000**
REVENUE OBJECTS					
Sheriffs Fees	-	-	-	1,000,000	1,000,000
Charges for Services Total	**-**	**-**	**-**	**1,000,000**	**1,000,000**
REVENUE OBJECTS TOTAL	**-**	**-**	**-**	**1,000,000**	**1,000,000**

SHERIFF GRANTS

Expenditures: **3,221,109** **Revenues:** **3,221,109**

FTEs: **15.00**

Function Statement: Actively pursue any grant funding that becomes available from federal, state, or private sources that can be used to enhance the operations of the department.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	3,556,304	2,472,609	-	2,472,609	2,472,609
Operating Expenses	1,179,495	498,500	-	498,500	498,500
Capital > $5,000	305,000	250,000	-	250,000	250,000
Total Expenditures	5,040,799	3,221,109	-	3,221,109	3,221,109
Revenues					
Intergovernmental	5,040,799	3,221,109		3,221,109	3,221,109
Total Revenues	5,040,799	3,221,109	-	3,221,109	3,221,109
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	5,040,799	3,221,109	-	3,221,109	3,221,109

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	4,670,630	4,640,093	3,526,544	2,294,426	3,221,109
Revenues	4,622,253	4,613,910	3,363,317	2,292,626	3,221,109
Net Operating Transfers In/(Out)	-	25,146	-	4,192	-

SUMMARY BY OBJECT

Department: Sheriff Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	568,392	733,712	360,549	739,003	739,003
Overtime	25,010	1,825,351	23,471	640,927	640,927
On Call Pay	24,048	-	15,965	-	-
Shift Differential	1,419	-	350	-	-
Holiday Worked Pay	306	-	885	-	-
Special Assignment Pay	-	7,200	-	7,200	7,200
Social Security & Medicare	50,094	55,690	30,323	57,463	57,463
Unemployment Insurance	498	390	218	343	343
Health Insurance Premiums	53,010	70,782	19,931	33,001	33,001
Workers Compensation	13,573	14,017	8,519	12,451	12,451
Life Insurance	445	510	272	510	510
Arizona State Retirement	44,528	50,955	26,989	53,895	53,895
Public Safety Retirement	75,331	42,916	119,104	156,406	156,406
Corrections Officer Retirement	-	27,547	-	29,894	29,894
Dental Insurance Premiums	1,516	2,230	878	1,755	1,755
Interdepartmental Salaries - Charged in/Debit	-	-	1,081	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	287	-	-
Labor Distribution Fringe Charged out/Credit	(107,677)	(22,670)	(82,965)	(28,876)	(28,876)
Labor Distribution Fringe Charged in/Debit	755,959	328,905	433,918	351,803	351,803
Labor Distribution Salaries Charged out/Credit	(125,942)	(55,298)	(37,163)	(46,888)	(46,888)
Labor Distribution Salaries Charged in/Debit	1,474,670	462,035	847,232	458,772	458,772
Budgeted Benefits	-	7,082	-	-	-
Paid Parental Leave	3,030	-	-	-	-
Sick Payout	20,861	-	-	-	-
Vacation Payout	5,742	-	-	-	-
Uniform Allowance	1,050	4,950	1,050	4,950	4,950
HSA Contribution - Employer	11,000	14,000	4,395	7,000	7,000
HSA Expense Offset	-	(14,000)	(4,395)	(7,000)	(7,000)
Personnel Services Total	**2,896,863**	**3,556,304**	**1,770,894**	**2,472,609**	**2,472,609**
Computer Equipment less than $1,000	38,625	-	5,092	-	-
Food Supplies	32,068	50,000	22,697	50,000	50,000
Fuel & Oil	2,437	-	-	-	-
Law Enforcement Supplies	1,862	695,417	22,401	324,000	324,000
Repair & Maintenance Supplies	9,085	-	8,116	-	-
Chemicals	-	-	56	-	-

SUMMARY BY OBJECT

Department: Sheriff Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	194	-	-	-	-
Tools & Equipment Under $1,000	2,360	-	8,047	-	-
Law Enforcement Services	1,800	8,160	-	17,500	17,500
Software Maintenance and Support	3,842	300,000	2,575	75,000	75,000
In State Training	34,379	7,000	1,816	2,000	2,000
Out of State Training	-	7,710	2,696	15,000	15,000
In State Travel	1,268	26,208	1,030	-	-
Out of State Travel	1,538	-	-	-	-
Postage & Freight	378	-	700	-	-
Security	504	-	336	-	-
R&M-Machinery & Equipment Services	33,947	-	24,086	-	-
R&M Building Services	1,817	-	-	-	-
R&M Grounds and Landscaping	240	-	5,212	-	-
Waste Disposal and Recycling	2,328	5,000	1,216	15,000	15,000
Motor Pool Charges	68,484	80,000	30,158	-	-
Dues and Memberships	1,000	-	960	-	-
Office Machines & Computers - Non-Capital	27,447	-	-	-	-
Law Enforcement Equipment - Non-Capital	27,119	-	-	-	-
Operating Expenses Total	**292,722**	**1,179,495**	**137,194**	**498,500**	**498,500**
Motor Vehicles - Capital	27,000	55,000	-	-	-
Aircraft Equipment - Capital	120,792	-	100,470	-	-
Office Machines & Computers - Capital	87,992	-	-	-	-
Law Enforcement Equipment - Capital	101,175	250,000	-	250,000	250,000
Capital Equipment > $5,000 Total	**336,959**	**305,000**	**100,470**	**250,000**	**250,000**
EXPENDITURE OBJECTS TOTAL	**3,526,544**	**5,040,799**	**2,008,558**	**3,221,109**	**3,221,109**
REVENUE OBJECTS					
Federal Revenue Operating	53,710	110,210	53,513	119,427	119,427
State Revenue Grants	1,080,056	1,408,677	629,386	1,048,349	1,048,349
Federal Grant Revenue	1,110,661	1,395,103	587,146	1,242,333	1,242,333
Federal Grant Revenue Pass Through State	1,079,580	2,033,208	810,336	721,000	721,000
Federal Grant Revenue Pass Through Municipality	39,310	93,601	26,897	90,000	90,000
Intergovernmental Total	**3,363,317**	**5,040,799**	**2,107,278**	**3,221,109**	**3,221,109**
Other Misc. Revenue - Governmental and Agency Funds	-	-	24	-	-

SUMMARY BY OBJECT

Department: Sheriff Grants Special Revenue Fund

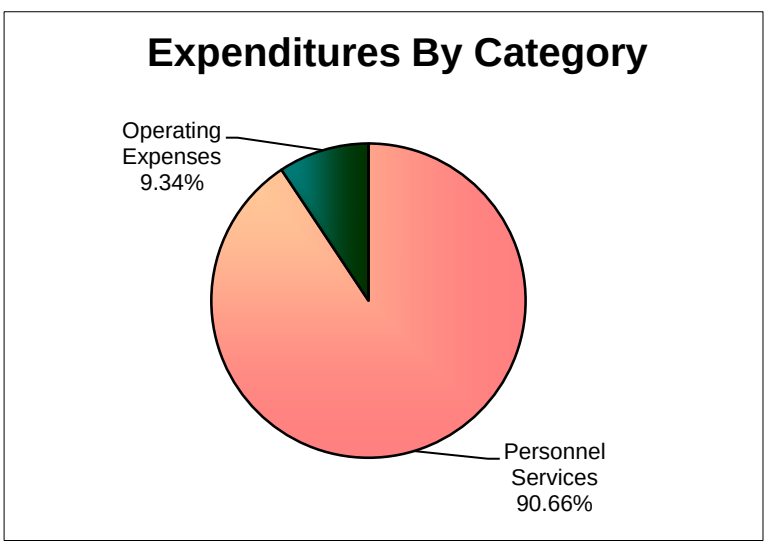
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Miscellaneous Revenue Total	-	-	24	-	-
REVENUE OBJECTS TOTAL	3,363,317	5,040,799	2,107,302	3,221,109	3,221,109

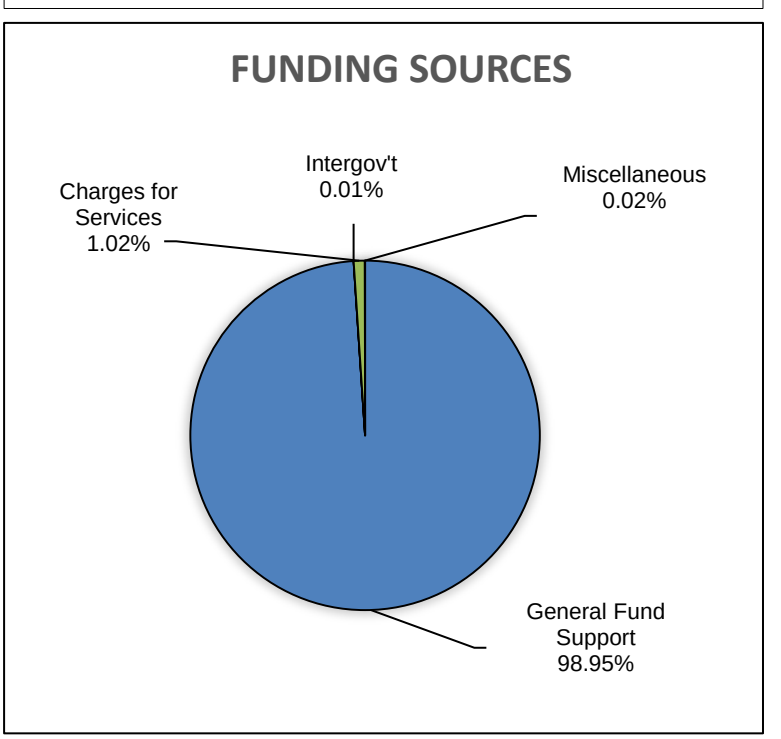
Superior Court – General Fund

Revenue	$	360,000
Expenditures		34,280,516
Fund Impact	$	(33,920,516)
FTEs		419.40

Function Statement: Adjudicate cases in which exclusive jurisdiction is not vested in another court. Provide administrative services and automated information systems to the court. Provide interpreting services to non-English speaking and hearing impaired defendants, witnesses, and victims. Provide mediation, marriage/divorce counseling, and custody/visitation evaluations. Provide library facilities and assist in the retrieval of information. Provide jurors for Superior Court, Justice Courts, and Tucson Municipal Court. Publish the daily calendar, collect and analyze statistics, and manage the daily calendars for Superior Court divisions. Conduct investigations of defendants and provide supervision of probationers. Provide information about arrestees and detainees to the judicial divisions and monitor compliance with conditions of release.

Superior Court also operates Mandated Services (a General Fund department) and eight special revenue funds, one of which is a grants fund.





Recommended Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	32,191,811	497,200	-	(31,694,611)
Transfer of Juvenile Court IT	2,089,843			(2,089,843)
HSA FY 2018/19 Offset Add back	489,001			(489,001)
Port Charges Adjustment	87,624			(87,624)
Salary Increase Adjustment (Half-year)	52,642			(52,642)
Benefits Adjustment	(8,234)			8,234
Motor Pool Charges Adjustment	(111,169)			111,169
HSA FY 2019/20 Offset	(511,002)			511,002
Various Revenue Increase Adjustment		2,800		2,800
Title IVD Decrease		(140,000)		(140,000)
Supplemental Requests				
None Submitted				-
Total Recommended	34,280,516	360,000	-	(33,920,516)
Full Time Equivalents (FTEs)	419.40			

Comments/Issues

Recommended FTEs are 419.40, an increase of 23.90 positions from the fiscal year 2018/19 Adopted Budget. 15 FTEs were moved from the Juvenile Court budget for the Court IT consolidation, 7 FTEs were moved from the Juvenile Court budget to Superior Court Finance. These positions are assessments and receivables positions. The remaining changes are due to rounding and adjustments to a few part time positions.

The fiscal year 2019/20 Recommended budget revenues of $360,000, are a decrease of $137,200, as a result of a Title IVD Child Support Enforcement program.

The fiscal year 2019/20 Recommended budget expenditures of $34,280,516, is an increase of $2,088,705, or 6.49%, over the fiscal year 2018/19 Adopted budget. These increases are due to the transfer of Juvenile Court IT staff and operations to Superior Court. Those costs include software and maintenance, computer equipment, repair and maintenance, machine and equipment services, personnel adjustments, and port charges that includes the additional 20 ports moved from Juvenile Court IT. These increases are partially offset with decreases in benefits, motor pool charges, and a net HSA offset.

There are no state legislature approved salary increases expected for fiscal year 2019/20.

The funding for the Courts Fill the Gap (FTG) special revenue fund for the fiscal year 2019/20, will be determined in the August Board of Supervisor Meeting.

Recommended General Fund revenue sources:

Federal Child Support Reimbursement	$	350,000
Miscellaneous Revenue		8,000
Collections Revenue		2,000
	$	360,000

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	29,266,000	29,791,162	30,306,967	32,191,811	34,280,516
Revenues	485,954	491,031	392,165	497,200	360,000
Transfers In(Out)	(3,887)	-	-	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	29,518,494	31,079,907	-	31,079,907	31,079,907
Operating Expenses	2,673,317	3,200,609	-	3,200,609	3,200,609
Total Expenditures	32,191,811	34,280,516	-	34,280,516	34,280,516
Revenues					
Intergovernmental	1,000	2,000	-	2,000	2,000
Charges for Services	490,000	350,000	-	350,000	350,000
Miscellaneous Revenue	6,200	8,000	-	8,000	8,000
Total Revenues	497,200	360,000	-	360,000	360,000
General Fund Support	31,694,611	33,920,516	-	33,920,516	33,920,516
Total Funding	32,191,811	34,280,516	-	34,280,516	34,280,516

SUMMARY BY OBJECT

Department: Superior Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	18,949,520	21,091,214	13,212,258	22,468,170	22,468,170
Overtime	20,763	11,600	13,962	13,300	13,300
Shift Differential	12,297	11,500	11,048	12,300	12,300
Temporary Help	223,391	180,053	125,568	205,714	205,714
Special Assignment Pay	43,397	31,650	23,820	32,800	32,800
Vacancy Saving	-	(665,396)	-	(872,907)	(872,907)
Social Security & Medicare	1,206,217	1,581,968	836,712	1,731,410	1,731,410
Unemployment Insurance	12,442	11,108	6,313	10,341	10,341
Health Insurance Premiums	2,318,767	2,356,491	1,467,183	2,510,490	2,510,490
Workers Compensation	170,114	191,950	127,009	191,441	191,441
Life Insurance	12,169	13,315	8,273	14,130	14,130
Employer Paid Subsidy	7,632	7,872	4,280	6,528	6,528
Arizona State Retirement	1,655,454	1,891,823	1,181,328	2,554,993	2,554,993
Correction Officer Retirement - Judicial Employees	438,238	656,541	452,067	684,527	684,527
Elected Official Retirement	357,709	746,558	826,881	1,725,639	1,725,639
Corrections Officer Retirement	1	10,012	-	-	-
Dental Insurance Premiums	42,768	44,244	32,732	53,974	53,974
Interdepartmental Salaries - Charged out/Credit	(30,971)	-	(18,359)	-	-
Interdepartmental Salaries - Charged in/Debit	30,558	-	30,522	-	-
Interdepartmental Fringe - Charged out/Credit	(5,995)	-	(4,178)	-	-
Interdepartmental Fringe - Charged in/Debit	13,278	-	11,742	-	-
Labor Distribution Fringe Charged out/Credit	(110,316)	(51,504)	(22,548)	(75,288)	(75,288)
Labor Distribution Fringe Charged in/Debit	100,870	-	7,087	-	-
Labor Distribution Salaries Charged out/Credit	(290,343)	(133,350)	(64,491)	(187,655)	(187,655)
Labor Distribution Salaries Charged in/Debit	280,122	-	11,243	-	-
Budgeted Benefits	-	1,530,845	-	-	-
Parking Subsidy	4,220	-	8,618	-	-
Elected Officials Retirement '2014'	396,560	-	669,544	-	-
Paid Parental Leave	6,496	-	5,991	-	-
Sick Payout	78,156	-	27,583	-	-
Vacation Payout	78,334	-	40,713	-	-
HSA Contribution - Employer	423,383	489,001	284,387	511,002	511,002
HSA Expense Offset	-	(489,001)	(284,387)	(511,002)	(511,002)

SUMMARY BY OBJECT

Department: Superior Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Personnel Services Total	**26,445,231**	**29,518,494**	**19,032,901**	**31,079,907**	**31,079,907**
Office Supplies	171,711	152,407	112,150	176,312	176,312
Software Under $5M	270,650	32,400	37,182	35,400	35,400
Computer Equipment less than $1,000	124,527	16,400	119,228	48,368	48,368
Food Supplies	5,930	4,150	3,778	5,481	5,481
Food Preparations Supplies	870	-	610	100	100
Medical & Lab Supplies	13,193	7,700	7,967	13,218	13,218
Fuel & Oil	42	-	9	100	100
Books, Subscriptions & Videos	247,924	246,500	92,439	258,030	258,030
Law Enforcement Supplies	30,920	18,008	10,439	28,556	28,556
Repair & Maintenance Supplies	36,478	25,650	20,070	28,744	28,744
Classroom Educational Testing Supplies	1,934	2,100	541	1,700	1,700
Chemicals	679	-	29	679	679
Janitorial Supplies	4,001	5,323	2,335	4,200	4,200
Clothing, Uniforms, and Safety Apparel	16,061	10,850	12,086	15,007	15,007
Promotional Items	943	1,000	584	1,000	1,000
Cameras, Film & Equipment	1,487	-	-	1,100	1,100
Other Operation Supplies	4,406	7,050	9,414	3,227	3,227
Tools & Equipment Under $1,000	4,285	12,828	5,695	1,471	1,471
Furniture Under $1,000	201,078	10,250	59,051	6,444	6,444
Other Judicial Services	45,625	45,000	27,000	45,000	45,000
Court Reporters	451	-	-	-	-
Lawyers	-	5,000	-	-	-
Telecommunication Services	494	-	25,435	-	-
Accounting and Auditing Services	6,227	1,000	-	7,500	7,500
Software Maintenance and Support	592,216	280,500	492,821	347,664	347,664
Medical Professional Services	31,847	30,850	12,724	29,500	29,500
Laboratory & X-ray Services	7,988	30,360	1,555	8,000	8,000
Other Support Care	74,421	132,903	-	156,198	156,198
In State Training	37,654	61,013	16,622	79,373	79,373
Out of State Training	14,574	6,235	21,772	12,760	12,760
In State Travel	19,837	14,680	7,128	19,750	19,750
Out of State Travel	20,483	5,474	1,001	8,800	8,800
Postage & Freight	54,175	64,595	33,752	56,930	56,930
Printing & Microfilming	10,048	15,474	8,274	9,200	9,200
Security	581	500	295	320	320
Moving and Storage Fees	391	-	1,556	-	-
R&M-Machinery & Equipment Services	177,532	91,266	65,758	123,770	123,770

SUMMARY BY OBJECT

Department: Superior Court

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M Building Services	46,071	40,000	103,121	48,500	48,500
R&M Grounds and Landscaping	-	-	580	-	-
Other Professional Services	266,753	92,918	377,637	144,880	144,880
Investigative Services	6,897	7,800	3,456	6,900	6,900
Advertising	3,727	2,875	1,269	3,300	3,300
Laundry & Linen Services	2,025	2,100	1,249	2,300	2,300
Leases & Rental - Other (Mchnry, Equip, etc.)	227	-	922	-	-
Janitorial Services	-	-	16,824	-	-
Pest Control Services	-	-	792	-	-
Interdepartmental Supplies & Services - Charged In/Debit	3,802	5,000	2,573	3,750	3,750
Parking Charges	-	-	13,296	-	-
Electricity	39,024	48,000	28,354	45,300	45,300
Water & Sewer	9,917	12,800	6,350	11,880	11,880
Waste Disposal and Recycling	5,598	4,800	1,605	3,250	3,250
Mileage Reimbursement	22,475	26,198	2,260	23,100	23,100
Motor Pool Charges	361,083	433,258	298,254	343,036	343,036
Regulatory Permitting Fees	125	-	250	-	-
Dues and Memberships	32,567	20,765	21,709	33,796	33,796
Other Miscellaneous Charges	11,913	12,200	2,757	11,940	11,940
Other Insurance Premiums	-	150	384	-	-
Bad Debt Expense AP05 (Finance Only)	1,698	-	-	-	-
Radio	82,485	82,260	58,852	103,812	103,812
Solar Energy	56,211	38,856	24,689	56,211	56,211
Telephone Provider Charges - External	6,128	5,237	4,174	6,189	6,189
Internet Charges - External	1,659	-	-	19,338	19,338
Mobile Devices - External	81,463	58,640	8,205	78,589	78,589
ISF- IT Port Charges	359,640	438,494	290,048	717,336	717,336
Furniture - Non-Capital	-	1,000	-	-	-
Office Machines & Computers - Non-Capital	81,715	1,500	33,046	1,900	1,900
Other Machines & Equipment - Non-Capital	1,809	1,000	10,822	1,400	1,400
Telecommunication Equipment - Non-Capital	49	-	-	-	-
Operating Expenses Total	**3,716,724**	**2,673,317**	**2,522,778**	**3,200,609**	**3,200,609**
Office Machines & Computers - Capital	117,829	-	-	-	-
Other Machines & Equipment - Capital	27,183	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court

Object Name	2017/2018 Actual	2018/2019 Adopted	2018/2019 Actuals Thru Feb 28 2019	2019/2020 Requested	2019/2020 Recommended
Capital Equipment > $5,000 Total	**145,012**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**30,306,967**	**32,191,811**	**21,555,679**	**34,280,516**	**34,280,516**
REVENUE OBJECTS					
Federal Revenue Operating	377,305	490,000	209,741	350,000	350,000
Intergovernmental Total	**377,305**	**490,000**	**209,741**	**350,000**	**350,000**
Collections Revenue	1,698	1,000	-	2,000	2,000
Charges for Services Total	**1,698**	**1,000**	**-**	**2,000**	**2,000**
Judgments & Resititutions	15	-	-	-	-
Fines & Forfeits Total	**15**	**-**	**-**	**-**	**-**
Other Misc. Revenue - Governmental and Agency Funds	7,922	6,200	8,912	8,000	8,000
Miscellaneous Revenue Total	**7,922**	**6,200**	**8,912**	**8,000**	**8,000**
Cash Proceeds - Sale of Capital Assets	5,225	-	350	-	-
Gain or Loss on Disposal of Assets Total	**5,225**	**-**	**350**	**-**	**-**
REVENUE OBJECTS TOTAL	**392,165**	**497,200**	**219,003**	**360,000**	**360,000**

SUPERIOR COURT MANDATED SERVICES

Expenditures: **1,792,353** **Revenues:** **287,000**

FTEs: **2.00**

Function Statement: Provide arbitrators, judges, court reporting services, interpreters, medical professional services, jurors, and other services mandated by statute.

Mandates: ARS 8, 12, 13, 21, 25, 31, and 41

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	203,598	131,190	-	131,190	131,190
Operating Expenses	1,588,269	1,661,163	-	1,661,163	1,661,163
Total Expenditures	1,791,867	1,792,353	-	1,792,353	1,792,353
Revenues					
Charges for Services	130,000	110,000	-	110,000	110,000
Miscellaneous Revenue	235,000	177,000	-	177,000	177,000
Total Revenues	365,000	287,000	-	287,000	287,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	1,426,867	1,505,353	-	1,505,353	1,505,353
Total Funding	1,791,867	1,792,353	-	1,792,353	1,792,353

Mandated Services is a part of the General Fund and the difference between expenditures and revenue is covered by the General Fund.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,636,255	1,818,961	1,775,822	1,791,867	1,792,353
Revenues	345,764	365,564	282,967	365,000	287,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Mandated Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	136,384	121,277	51,857	94,170	94,170
Overtime	91	-	45	-	-
Shift Differential	1	-	-	-	-
Social Security & Medicare	9,967	9,028	3,812	7,204	7,204
Unemployment Insurance	100	63	28	43	43
Health Insurance Premiums	23,980	22,719	11,306	17,756	17,756
Workers Compensation	354	319	142	226	226
Life Insurance	103	102	38	68	68
Arizona State Retirement	15,693	13,926	6,133	11,404	11,404
Dental Insurance Premiums	763	798	228	319	319
Labor Distribution Fringe Charged out/Credit	(7,488)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	13,245	10,721	-	-	-
Labor Distribution Salaries Charged out/Credit	(37,257)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	38,890	24,000	-	-	-
Budgeted Benefits	-	645	-	-	-
Vacation Payout	-	-	208	-	-
HSA Contribution - Employer	2,000	2,000	497	2,000	2,000
HSA Expense Offset	-	(2,000)	(497)	(2,000)	(2,000)
Personnel Services Total	**196,826**	**203,598**	**73,797**	**131,190**	**131,190**
Office Supplies	12,373	12,000	5,963	12,000	12,000
Janitorial Supplies	15	-	-	-	-
Arbitrators	5,460	7,000	1,820	5,800	5,800
Other Judicial Services	45,807	43,700	22,477	56,000	56,000
Court Reporters	12,419	20,000	8,773	23,000	23,000
Expert Witness & Interpreters	254,974	236,000	149,261	240,000	240,000
Grand Jury Expense	172,064	160,000	97,092	172,000	172,000
Software Maintenance and Support	46,827	27,000	300	39,500	39,500
Medical Professional Services	292,425	328,536	169,625	330,000	330,000
Postage & Freight	36,000	36,000	27,000	36,000	36,000
Printing & Microfilming	-	1,000	2,593	-	-
Other Professional Services	116,536	103,346	71,824	130,000	130,000
Jury Pay	267,217	276,000	146,107	280,000	280,000
Jury Cost - Mileage	310,957	336,437	213,479	336,000	336,000
Interdepartmental Supplies & Services - Charged Out/Credit	5,136	650	-	-	-
Mileage Reimbursement	786	600	428	863	863
Operating Expenses Total	**1,578,996**	**1,588,269**	**916,742**	**1,661,163**	**1,661,163**

SUMMARY BY OBJECT

Department: Superior Court Mandated Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS TOTAL	**1,775,822**	**1,791,867**	**990,539**	**1,792,353**	**1,792,353**
REVENUE OBJECTS					
Jury Fees	91,562	130,000	46,916	110,000	110,000
Charges for Services Total	**91,562**	**130,000**	**46,916**	**110,000**	**110,000**
Other Misc. Revenue - Governmental and Agency Funds	191,405	235,000	123,895	177,000	177,000
Other Misc. Revenue-Proprietary Funds	-	-	1,680	-	-
Miscellaneous Revenue Total	**191,405**	**235,000**	**125,575**	**177,000**	**177,000**
REVENUE OBJECTS TOTAL	**282,967**	**365,000**	**172,491**	**287,000**	**287,000**

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OTHER FUNDS UNDER SUPERIOR COURTS ARE:

- **CHILD SUPPORT VISITATION OTHER SPECIAL REVENUE FUND**
- **CONCILIATION OTHER SPECIAL REVENUE FUND**
- **COUNTY LAW LIBRARY OTHER SPECIAL REVENUE FUND**
- **FILL THE GAP SPECIAL OTHER REVENUE FUND**
- **LOCAL COURT AUTOMATION OTHER SPECIAL REVENUE FUND**
- **PROBATE OTHER SPECIAL REVENUE FUND**
- **PROBATION SERVICES OTHER SPECIAL REVENUE FUND**
- **AOC APPROPRIATED OTHER SPECIAL REVENUE FUND & GRANT FUNDS**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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SUPERIOR COURT CHILD SUPPORT VISITATION

Expenditures: 73,000 **Revenues:** 86,000

FTEs: 0.00

Function Statement: Establish, maintain, and enhance programs designed to expedite the processing of petitions. Establish, enforce, and modify court orders involving children.

Mandates: ARS 25-412

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	133,000	73,000	-	73,000	73,000
Total Expenditures	133,000	73,000	-	73,000	73,000
Revenues					
Charges for Services	95,000	84,000	-	84,000	84,000
Investment Earnings	1,000	2,000	-	2,000	2,000
Total Revenues	96,000	86,000	-	86,000	86,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	37,000	(13,000)	-	(13,000)	(13,000)
Total Funding	133,000	73,000	-	73,000	73,000

Seventy-five percent of the amounts collected for subsequent case filing fees for post-adjudication petitions in domestic relations cases shall be deposited in the Expedited Child Support and Visitation Fund. The fund can be used to establish, maintain, and enhance programs designed to expedite the processing of petitions and establish, enforce, and modify court orders involving children.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	124,114	15,999	23,000	78,000	73,000
Revenues	99,865	87,627	85,291	96,000	86,000
Net Operating Transfers	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Child Support Visitation SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Lawyers	23,000	30,000	14,354	25,000	25,000
Medical Professional Services	-	35,000	-	35,000	35,000
Laboratory & X-ray Services	-	8,000	621	8,000	8,000
Other Professional Services	-	60,000	2,732	5,000	5,000
Operating Expenses Total	**23,000**	**133,000**	**17,707**	**73,000**	**73,000**
EXPENDITURE OBJECTS TOTAL	**23,000**	**133,000**	**17,707**	**73,000**	**73,000**
REVENUE OBJECTS					
Other Court Fees	83,581	95,000	20,711	84,000	84,000
Charges for Services Total	**83,581**	**95,000**	**20,711**	**84,000**	**84,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	1,710	1,000	1,901	2,000	2,000
Investment Earnings Total	**1,710**	**1,000**	**1,901**	**2,000**	**2,000**
REVENUE OBJECTS TOTAL	**85,291**	**96,000**	**22,612**	**86,000**	**86,000**

SUPERIOR COURT CONCILIATION

Expenditures: **687,046** **Revenues:** **502,400**

FTEs: **10.00**

Function Stateme Provide custody and visitation mediations, evaluations, and conciliation counseling. Administer the Judicial Supervision, Parent Information, Domestic Education and Mediation, and Children's Issues and Education programs.

Mandates: ARS 25-381, 25-354, and 25-413

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	537,259	678,846	-	678,846	678,846
Operating Expenses	25,400	8,200	-	8,200	8,200
Total Expenditures	562,659	687,046	-	687,046	687,046
Revenues					
Charges for Services	552,988	496,000	-	496,000	496,000
Investment Earnings	2,200	5,000	-	5,000	5,000
Miscellaneous Revenue	1,000	1,400	-	1,400	1,400
Total Revenues	556,188	502,400	-	502,400	502,400
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	6,471	184,646	-	184,646	184,646
Total Funding	562,659	687,046	-	687,046	687,046

The revenue and expenditures in this fund are generated from fees charged for the various services that are provided as ordered by the judge.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	554,936	479,443	523,253	550,559	687,046
Revenues	497,796	498,816	495,877	556,188	502,400
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Conciliation Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	391,245	419,160	284,664	525,184	525,184
Overtime	25	-	15	-	-
Social Security & Medicare	28,696	31,481	20,908	40,136	40,136
Unemployment Insurance	288	221	150	240	240
Health Insurance Premiums	65,799	57,528	45,282	67,942	67,942
Workers Compensation	1,599	1,827	1,270	2,117	2,117
Life Insurance	323	340	225	340	340
Employer Paid Subsidy	279	288	192	288	288
Arizona State Retirement	45,063	48,559	33,655	63,599	63,599
Dental Insurance Premiums	1,249	1,319	806	1,223	1,223
Labor Distribution Fringe Charged out/Credit	(23,395)	(5,731)	(5,665)	(5,240)	(5,240)
Labor Distribution Fringe Charged in/Debit	10,064	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(57,553)	(19,244)	(18,240)	(16,983)	(16,983)
Labor Distribution Salaries Charged in/Debit	37,400	-	-	-	-
Budgeted Benefits	-	1,511	-	-	-
Parking Subsidy	520	-	329	-	-
Vacation Payout	-	-	107	-	-
HSA Contribution - Employer	13,833	15,000	10,293	15,000	15,000
HSA Expense Offset	-	(15,000)	(10,293)	(15,000)	(15,000)
Personnel Services Total	**515,435**	**537,259**	**363,698**	**678,846**	**678,846**
Office Supplies	-	2,600	-	-	-
In State Training	-	1,500	-	-	-
Out of State Training	-	600	-	-	-
In State Travel	-	1,800	-	-	-
Postage & Freight	-	350	-	-	-
Printing & Microfilming	85	2,400	174	300	300
Security	7,734	4,000	4,983	7,800	7,800
Other Professional Services	-	8,000	-	-	-
Advertising	-	2,000	-	-	-
Mileage Reimbursement	-	250	-	-	-
Dues and Memberships	-	1,800	-	-	-
Other Miscellaneous Charges	-	100	-	100	100
Interest Expense - Pooled Investments	(1)	-	1,315	-	-
Operating Expenses Total	**7,818**	**25,400**	**6,472**	**8,200**	**8,200**
EXPENDITURE OBJECTS TOTAL	**523,253**	**562,659**	**370,170**	**687,046**	**687,046**

SUMMARY BY OBJECT

Department: Superior Court Conciliation Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Other Court Fees	170,255	182,988	95,963	171,000	171,000
Conciliation Fees	320,222	370,000	180,336	325,000	325,000
Charges for Services Total	**490,477**	**552,988**	**276,299**	**496,000**	**496,000**
Interest - Governmental and Agency Funds	4,989	2,200	5,293	5,000	5,000
Interest Revenue Pooled Investments - GOV, AGCY Funds	(939)	-	-	-	-
Investment Earnings Total	**4,050**	**2,200**	**5,293**	**5,000**	**5,000**
Other Misc. Revenue - Governmental and Agency Funds	1,350	1,000	450	1,400	1,400
Miscellaneous Revenue Total	**1,350**	**1,000**	**450**	**1,400**	**1,400**
REVENUE OBJECTS TOTAL	**495,877**	**556,188**	**282,042**	**502,400**	**502,400**

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SUPERIOR COURT COUNTY LAW LIBRARY

Expenditures: **494,838** **Revenues:** **288,500**

FTEs: 1.00

Function Statement: Provide access to current legal materials and information.

Mandates: ARS 12-305, ARS 12-284.03(4)(a), ARS 41.178(4)

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	84,635	56,078	-	56,078	56,078
Operating Expenses	547,100	438,760	-	438,760	438,760
Total Expenditures	631,735	494,838	-	494,838	494,838
Revenues					
Charges for Services Total	245,000	235,000	-	235,000	235,000
Investment Earnings Total	5,000	7,500	-	7,500	7,500
Miscellaneous Revenue Total	45,000	46,000	-	46,000	46,000
Total Revenues	295,000	288,500	-	288,500	288,500
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	336,735	206,338	-	206,338	206,338
Total Funding	631,735	494,838	-	494,838	494,838

There shall be set apart in a County Law Library Fund, 7.02% of all fees collected by the Clerk of the Superior Court, and 7.62% of notary bond fees. The County Law Library Fund shall be used for the purpose of enhancing legal research capabilities in the County Law Library.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	353,427	303,283	185,651	441,085	494,838
Revenues	288,557	287,999	286,150	295,000	288,500
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court County Law Library Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	-	41,868	-	41,868	41,868
Social Security & Medicare	-	3,203	-	3,203	3,203
Unemployment Insurance	-	22	-	19	19
Health Insurance Premiums	-	4,350	-	4,340	4,340
Workers Compensation	-	1,315	-	1,491	1,491
Life Insurance	-	34	-	34	34
Arizona State Retirement	-	4,940	-	5,070	5,070
Dental Insurance Premiums	-	51	-	53	53
Labor Distribution Fringe Charged out/Credit	(22,010)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	22,822	11,786	400	-	-
Labor Distribution Salaries Charged out/Credit	(32,293)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	33,602	17,066	656	-	-
HSA Contribution - Employer	-	2,000	-	2,000	2,000
HSA Expense Offset	-	(2,000)	-	(2,000)	(2,000)
Personnel Services Total	**2,121**	**84,635**	**1,056**	**56,078**	**56,078**
Office Supplies	-	-	65	660	660
Books, Subscriptions & Videos	176,157	230,000	86,612	225,000	225,000
Postage & Freight	7	100	-	100	100
Printing & Microfilming	-	-	420	-	-
R&M-Machinery & Equipment Services	5,861	15,000	4,552	8,000	8,000
R&M Building Services	-	300,000	-	200,000	200,000
Other Professional Services	-	-	120	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	1,505	2,000	958	2,000	2,000
ISF- IT Port Charges	-	-	-	3,000	3,000
Operating Expenses Total	**183,530**	**547,100**	**92,727**	**438,760**	**438,760**
EXPENDITURE OBJECTS TOTAL	**185,651**	**631,735**	**93,783**	**494,838**	**494,838**
REVENUE OBJECTS					
Other Court Fees	233,502	245,000	132,745	235,000	235,000
Charges for Services Total	**233,502**	**245,000**	**132,745**	**235,000**	**235,000**
Interest - Governmental and Agency Funds	388	300	411	400	400
Interest Revenue Pooled Investments - GOV, AGCY Funds	6,740	4,700	6,658	7,100	7,100
Investment Earnings Total	**7,128**	**5,000**	**7,069**	**7,500**	**7,500**

SUMMARY BY OBJECT

Department: Superior Court County Law Library Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Misc. Revenue - Governmental and Agency Funds	45,520	45,000	29,270	46,000	46,000
Miscellaneous Revenue Total	**45,520**	**45,000**	**29,270**	**46,000**	**46,000**
REVENUE OBJECTS TOTAL	**286,150**	**295,000**	**169,084**	**288,500**	**288,500**

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SUPERIOR COURT FILL THE GAP

Expenditures: **1,210,935** **Revenues:** **1,015,000**

FTEs: 8.95

Function Statement: Utilize funds provided by the state and County (from fee collection set asides) for the purpose of improving criminal case processing.

Mandates: ARS 12-102.01 and 12-102.02

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,062,839	1,060,418	-	1,060,418	1,060,418
Operating Expenses	297,910	150,517	-	150,517	150,517
Total Expenditures	1,360,749	1,210,935	-	1,210,935	1,210,935
Revenues					
Intergovernmental	1,209,246	1,000,000	-	1,000,000	1,000,000
Investment Earnings	10,000	15,000	-	15,000	15,000
Total Revenues	1,219,246	1,015,000	-	1,015,000	1,015,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	141,503	195,935	-	195,935	195,935
Total Funding	1,360,749	1,210,935	-	1,210,935	1,210,935

The Courts Fill the Gap special revenue fund fiscal year 2018/19, provided funding of $801,953, for Superior Court, $261,394, for the Clerk of the Superior Court, $257,310, for Justice Courts Tucson, $24,046, for Justice Court Green Valley, and $16,046, for Justice Court Green Ajo. Expenditures for each entity are based on a submitted plan to the Arizona Administrative Office of the Courts. The fiscal year 2019/20, funding details will be determined in the August Board of Supervisors meeting.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	988,187	1,024,778	1,053,810	1,110,702	1,210,935
Revenues	1,051,875	1,002,156	958,221	1,111,210	1,015,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Fill the Gap Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	450,840	476,955	297,223	468,475	468,475
Overtime	8	-	180	-	-
Shift Differential	2,488	-	1,020	-	-
Temporary Help	760	25,772	8,541	18,808	18,808
Special Assignment Pay	-	-	1,854	4,500	4,500
Social Security & Medicare	32,732	36,364	21,942	36,600	36,600
Unemployment Insurance	219	262	113	224	224
Health Insurance Premiums	40,130	36,312	27,060	29,951	29,951
Workers Compensation	8,771	10,439	6,955	10,806	10,806
Life Insurance	290	306	181	272	272
Arizona State Retirement	40,862	42,885	27,942	45,797	45,797
Correction Officer Retirement - Judicial Employees	16,379	28,635	13,784	14,595	14,595
Elected Official Retirement	-	-	2,098	-	-
Dental Insurance Premiums	541	572	477	691	691
Interdepartmental Salaries - Charged out/Credit	(840)	-	-	(22,564)	(22,564)
Interdepartmental Salaries - Charged in/Debit	191,805	-	44,687	227,409	227,409
Interdepartmental Fringe - Charged out/Credit	(251)	-	-	(7,902)	(7,902)
Interdepartmental Fringe - Charged in/Debit	27,936	-	23,003	106,008	106,008
Labor Distribution Fringe Charged out/Credit	(8,611)	(7,902)	(8,927)	-	-
Labor Distribution Fringe Charged in/Debit	60,152	120,287	14,700	32,427	32,427
Labor Distribution Salaries Charged out/Credit	(24,933)	(22,564)	(29,634)	-	-
Labor Distribution Salaries Charged in/Debit	163,288	312,137	45,710	94,321	94,321
Budgeted Benefits	-	2,379	-	-	-
Parking Subsidy	260	-	353	-	-
HSA Contribution - Employer	6,500	7,000	4,743	5,000	5,000
HSA Expense Offset	-	(7,000)	(4,743)	(5,000)	(5,000)
Personnel Services Total	**1,009,326**	**1,062,839**	**499,262**	**1,060,418**	**1,060,418**
Office Supplies	9,467	9,468	5,035	11,968	11,968
Computer Equipment less than $1,000	-	100,000	-	-	-
Other Operation Supplies	-	100,000	-	100,000	100,000
Other Judicial Services	3,296	3,300	-	3,300	3,300
Postage & Freight	464	2,321	-	2,321	2,321
Security	15,436	15,500	20,571	15,500	15,500

SUMMARY BY OBJECT

Department: Superior Court Fill the Gap Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M-Machinery & Equipment Services	4,330	54,328	2,526	4,328	4,328
Leases & Rental - Other (Mchnry, Equip, etc.)	5,980	7,400	5,980	7,000	7,000
Interdepartmental Supplies & Services - Charged In/Debit	4,826	5,593	2,427	6,100	6,100
Other Miscellaneous Charges	685	-	943	-	-
Office Machines & Computers - Non-Capital	-	-	3,443	-	-
Operating Expenses Total	**44,484**	**297,910**	**40,925**	**150,517**	**150,517**
EXPENDITURE OBJECTS TOTAL	**1,053,810**	**1,360,749**	**540,187**	**1,210,935**	**1,210,935**
REVENUE OBJECTS					
State Revenue	940,785	1,209,246	870,156	1,000,000	1,000,000
Intergovernmental Total	**940,785**	**1,209,246**	**870,156**	**1,000,000**	**1,000,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	17,436	10,000	15,870	15,000	15,000
Investment Earnings Total	**17,436**	**10,000**	**15,870**	**15,000**	**15,000**
REVENUE OBJECTS TOTAL	**958,221**	**1,219,246**	**886,026**	**1,015,000**	**1,015,000**

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SUPERIOR COURT LOCAL COURT AUTOMATION FUND

Expenditures: 715,054 **Revenues:** 339,000

FTEs: 2.00

Function Statement: Utilize funds provided by a fee on all civil filings for the purpose of improving court automation and information technology.

Mandates: Pima County Ordinance Number 2003-10

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	162,933	186,522	-	186,522	186,522
Operating Expenses	437,000	528,532	-	528,532	528,532
Capital Equipment > $5,000	30,000	-	-	-	-
Total Expenditures	629,933	715,054	-	715,054	715,054
Revenues					
Charges for Services	350,000	330,000	-	330,000	330,000
Investment Earnings	5,500	9,000	-	9,000	9,000
Total Revenues	355,500	339,000	-	339,000	339,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	274,433	376,054	-	376,054	376,054
Total Funding	629,933	715,054	-	715,054	715,054

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	554,063	278,295	78,965	629,933	715,054
Revenues	345,821	349,022	342,983	355,500	339,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Local Court Automation Fund SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	129,128	128,221	99,437	152,386	152,386
Social Security & Medicare	9,621	9,570	7,421	11,658	11,658
Unemployment Insurance	95	67	52	69	69
Health Insurance Premiums	8,532	9,290	2,307	3,468	3,468
Workers Compensation	337	338	270	366	366
Life Insurance	66	68	45	68	68
Arizona State Retirement	14,851	14,761	11,741	18,454	18,454
Dental Insurance Premiums	12	-	32	53	53
Interdepartmental Salaries - Charged out/Credit	(512)	-	-	-	-
Interdepartmental Fringe - Charged out/Credit	(100)	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(28,514)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	3,165	-	-	-	-
Labor Distribution Salaries Charged out/Credit	(103,806)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	15,125	-	-	-	-
Budgeted Benefits	-	618	-	-	-
HSA Contribution - Employer	2,000	2,000	688	1,000	1,000
HSA Expense Offset	-	(2,000)	(688)	(1,000)	(1,000)
Personnel Services Total	**50,000**	**162,933**	**121,305**	**186,522**	**186,522**
Software Under $5M	-	12,000	-	-	-
Computer Equipment less than $1,000	-	35,000	-	86,000	86,000
Repair & Maintenance Supplies	-	-	-	1,400	1,400
Tools & Equipment Under $1,000	-	-	-	1,200	1,200
Furniture Under $1,000	-	-	-	5,000	5,000
Telecommunication Services	-	-	-	18,400	18,400
Software Maintenance and Support	-	375,000	-	387,000	387,000
Out of State Travel	-	-	-	1,800	1,800
Other Professional Services	-	-	36,352	20,000	20,000
Mileage Reimbursement	-	-	-	100	100
Mobile Devices - External	-	-	-	352	352
Office Machines & Computers - Non-Capital	28,965	15,000	-	7,280	7,280
Operating Expenses Total	**28,965**	**437,000**	**36,352**	**528,532**	**528,532**
Office Machines & Computers - Capital	-	30,000	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Local Court Automation Fund SRF

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Capital Equipment > $5,000 Total	**-**	**30,000**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**78,965**	**629,933**	**157,657**	**715,054**	**715,054**
REVENUE OBJECTS					
General Government Fees	333,994	350,000	193,250	330,000	330,000
Charges for Services Total	**333,994**	**350,000**	**193,250**	**330,000**	**330,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	8,989	5,500	11,033	9,000	9,000
Investment Earnings Total	**8,989**	**5,500**	**11,033**	**9,000**	**9,000**
REVENUE OBJECTS TOTAL	**342,983**	**355,500**	**204,283**	**339,000**	**339,000**

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SUPERIOR COURT PROBATE

Expenditures: 2,500 **Revenues:** 300

FTEs: 0.00

Function Statement: Provide services to the probate bench as ordered by the court.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	2,500	2,500	-	2,500	2,500
Total Expenditures	2,500	2,500	-	2,500	2,500
Revenues					
Investment Earnings	125	300	-	300	300
Total Revenues	125	300	-	300	300
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	2,375	2,200	-	2,200	2,200
Total Funding	2,500	2,500	-	2,500	2,500

Revenue is generated for this special revenue fund based on administrative orders of the Presiding Judge of the Superior Court.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	727	1,000	2,500
Revenues	113	142	209	300	300
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Superior Court Probate Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Other Professional Services	-	2,500	-	2,500	2,500
Interdepartmental Supplies & Services - Charged In/Debit	727	-	-	-	-
Operating Expenses Total	**727**	**2,500**	**-**	**2,500**	**2,500**
EXPENDITURE OBJECTS TOTAL	**727**	**2,500**	**-**	**2,500**	**2,500**
REVENUE OBJECTS					
Interest Revenue Pooled Investments - GOV, AGCY Funds	209	125	199	300	300
Investment Earnings Total	**209**	**125**	**199**	**300**	**300**
REVENUE OBJECTS TOTAL	**209**	**125**	**199**	**300**	**300**

SUPERIOR COURT PROBATION SERVICES

Expenditures: **2,097,822** **Revenues:** **2,164,636**

FTEs: **27.85**

Function Statement: Serve and protect society, including the victims of crimes, while providing selected offenders the opportunity to become law-abiding and productive citizens.

Mandates: ARS 12-267

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,946,958	1,706,055	-	1,706,055	1,706,055
Operating Expenses	348,682	391,767	-	391,767	391,767
Total Expenditures	2,295,640	2,097,822	-	2,097,822	2,097,822
Revenues					
Charges for Services	2,171,781	2,154,386	-	2,154,386	2,154,386
Investment Earnings	6,500	8,000	-	8,000	8,000
Miscellaneous Revenue	23,750	2,250	-	2,250	2,250
Total Revenues	2,202,031	2,164,636	-	2,164,636	2,164,636
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	93,609	(66,814)	-	(66,814)	(66,814)
Total Funding	2,295,640	2,097,822	-	2,097,822	2,097,822

This fund is used to account for the receipt and disbursal of funds from many special revenue activities pertaining to adult probation including compact supervision fees, drug court program fees, and adult probation fees.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	2,504,566	1,734,723	1,586,867	2,193,493	2,097,822
Revenues	2,134,188	2,050,767	1,931,650	2,162,918	2,164,636
Net Operating Transfers In/(Out)	-	-	-	38,620	-

SUMMARY BY OBJECT

Department: Superior Court Probation Services Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	861,728	1,294,400	637,285	1,114,507	1,114,507
Overtime	41,574	30,000	17,306	20,000	20,000
Shift Differential	30	-	199	-	-
Temporary Help	70,791	33,393	26,426	71,760	71,760
Social Security & Medicare	73,199	99,969	50,643	90,749	90,749
Unemployment Insurance	718	699	366	541	541
Health Insurance Premiums	131,141	162,924	98,152	197,665	197,665
Workers Compensation	36,537	44,553	24,836	35,563	35,563
Life Insurance	658	1,053	497	1,121	1,121
Employer Paid Subsidy	282	384	256	384	384
Arizona State Retirement	23,197	28,837	25,027	49,943	49,943
Correction Officer Retirement - Judicial Employees	156,280	339,366	150,950	216,072	216,072
Dental Insurance Premiums	1,906	2,288	1,981	3,668	3,668
Interdepartmental Salaries - Charged out/Credit	(59,260)	-	(35,101)	-	-
Interdepartmental Fringe - Charged out/Credit	(14,885)	-	(16,296)	-	-
Labor Distribution Fringe Charged out/Credit	(24,229)	(19,641)	(15,781)	(21,068)	(21,068)
Labor Distribution Fringe Charged in/Debit	11,202	-	7,932	-	-
Labor Distribution Salaries Charged out/Credit	(94,839)	(79,512)	(43,745)	(74,850)	(74,850)
Labor Distribution Salaries Charged in/Debit	17,486	-	11,495	-	-
Budgeted Benefits	-	8,245	-	-	-
Parking Subsidy	45	-	10	-	-
Paid Parental Leave	-	-	3,288	-	-
Vacation Payout	8,477	-	5,879	-	-
HSA Contribution - Employer	23,621	47,000	19,660	51,000	51,000
HSA Expense Offset	-	(47,000)	(19,660)	(51,000)	(51,000)
Personnel Services Total	**1,265,659**	**1,946,958**	**951,605**	**1,706,055**	**1,706,055**
Office Supplies	1,164	10,000	321	300	300
Medical & Lab Supplies	369	-	-	-	-
Fuel & Oil	10	-	10	-	-
Books, Subscriptions & Videos	310	5,000	-	-	-
Law Enforcement Supplies	3,693	10,700	12,374	12,000	12,000
Repair & Maintenance Supplies	12,381	1,500	361	1,500	1,500
Clothing, Uniforms, and Safety Apparel	7,076	5,500	-	5,500	5,500
Other Operation Supplies	90	5,000	487	700	700

SUMMARY BY OBJECT

Department: Superior Court Probation Services Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Furniture Under $1,000	4,420	-	-	-	-
Medical Professional Services	600	-	-	-	-
Laboratory & X-ray Services	50	2,500	18	2,500	2,500
In State Training	11,413	10,000	15,118	10,000	10,000
Out of State Training	651	-	2,153	-	-
In State Travel	2,912	2,500	2,846	2,500	2,500
Postage & Freight	73	250	50	250	250
Leases & Rental - Real Estate - External	180	-	360	-	-
R&M-Machinery & Equipment Services	1,810	1,500	803	500	500
Other Professional Services	25,367	33,000	13,311	26,000	26,000
Waste Disposal and Recycling	1,123	500	484	900	900
Mileage Reimbursement	5,827	6,500	3,637	6,000	6,000
Motor Pool Charges	8,337	8,532	6,228	12,000	12,000
Dues and Memberships	2,605	2,700	2,511	2,700	2,700
Other Miscellaneous Charges	284	-	9	-	-
Other Insurance Premiums	215,910	225,000	159,540	222,617	222,617
Other Interest Charges	61	-	-	-	-
Interest Expense - Pooled Investments	-	-	4,266	-	-
Internet Charges - External	4,957	12,000	3,318	6,800	6,800
Mobile Devices - External	9,535	6,000	27,676	55,000	55,000
ISF- IT Port Charges	-	-	-	24,000	24,000
Other Machines & Equipment - Non-Capital	-	-	3,199	-	-
Operating Expenses Total	**321,208**	**348,682**	**259,080**	**391,767**	**391,767**
EXPENDITURE OBJECTS TOTAL	**1,586,867**	**2,295,640**	**1,210,685**	**2,097,822**	**2,097,822**
REVENUE OBJECTS					
General Government Fees	28,315	48,000	15,504	40,000	40,000
Other Court Fees	16,082	20,500	6,887	19,000	19,000
Probation Fees	1,854,209	2,103,281	930,506	2,095,386	2,095,386
Charges for Services Total	**1,898,606**	**2,171,781**	**952,897**	**2,154,386**	**2,154,386**
Interest Revenue Pooled Investments - GOV, AGCY Funds	3,206	6,500	10,052	8,000	8,000
Investment Earnings Total	**3,206**	**6,500**	**10,052**	**8,000**	**8,000**
Other Misc. Revenue - Governmental and Agency Funds	29,838	2,250	182	2,250	2,250
Other Misc. Revenue-Proprietary Funds	-	21,500	-	-	-
Miscellaneous Revenue Total	**29,838**	**23,750**	**182**	**2,250**	**2,250**

SUMMARY BY OBJECT

Department: Superior Court Probation Services Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS TOTAL	**1,931,650**	**2,202,031**	**963,131**	**2,164,636**	**2,164,636**

SUPERIOR COURT GRANTS

Expenditures: 12,837,489 **Revenues:** 13,185,991

FTEs: 183.45

Function Statement: Actively pursue any grant funding that becomes available from federal, state, or private sources that can be used to enhance the operations of the court.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	12,013,446	11,744,562	-	11,744,562	11,744,562
Operating Expenses	1,132,330	1,092,927	-	1,092,927	1,092,927
Total Expenditures	13,145,776	12,837,489	-	12,837,489	12,837,489
Revenues					
Intergovernmental	13,126,801	13,182,991	-	13,182,991	13,182,991
Miscellaneous Revenue	-	3,000	-	3,000	3,000
Total Revenues	13,126,801	13,185,991	-	13,185,991	13,185,991
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	18,975	(348,502)	-	(348,502)	(348,502)
Total Funding	13,145,776	12,837,489	-	12,837,489	12,837,489

In addition to grants, this fund is used to account for the receipt and disbursal of funds from the State for adult probation.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	10,856,699	11,192,228	11,280,296	13,002,805	12,837,489
Revenues	10,942,955	11,225,826	11,266,353	13,038,235	13,185,991
Net Operating Transfers In/(Out)	188	-	-	986	-

SUMMARY BY OBJECT

Department: Superior Court Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	7,449,041	8,425,061	5,126,180	8,148,669	8,148,669
Overtime	35,954	43,900	17,255	41,300	41,300
Shift Differential	27,459	23,450	17,692	23,000	23,000
Temporary Help	73,203	81,515	29,753	40,838	40,838
Special Assignment Pay	4,941	6,300	2,262	4,300	4,300
Social Security & Medicare	568,510	634,445	384,393	625,478	625,478
Unemployment Insurance	5,553	4,448	2,733	3,732	3,732
Health Insurance Premiums	1,200,958	1,201,136	732,698	1,118,279	1,118,279
Workers Compensation	244,213	265,281	167,652	226,087	226,087
Life Insurance	5,847	6,386	3,943	6,182	6,182
Employer Paid Subsidy	273	-	192	384	384
Arizona State Retirement	288,054	325,460	197,055	313,457	313,457
Correction Officer Retirement - Judicial Employees	1,173,571	1,778,364	1,138,159	1,691,287	1,691,287
Elected Official Retirement	-	-	9,419	-	-
Corrections Officer Retirement	3,136	10,513	-	-	-
Dental Insurance Premiums	22,789	24,010	15,183	23,290	23,290
Interdepartmental Salaries - Charged out/Credit	(651,298)	(541,548)	(381,325)	(602,241)	(602,241)
Interdepartmental Salaries - Charged in/Debit	2,888	-	-	-	-
Interdepartmental Fringe - Charged out/Credit	(268,271)	(165,329)	(129,692)	(200,183)	(200,183)
Interdepartmental Fringe - Charged in/Debit	(35)	-	-	-	-
Labor Distribution Fringe Charged out/Credit	(92,884)	(159,153)	(54,190)	(83,368)	(83,368)
Labor Distribution Fringe Charged in/Debit	125,870	87,813	71,594	152,522	152,522
Labor Distribution Salaries Charged out/Credit	(227,898)	(362,824)	(129,498)	(195,384)	(195,384)
Labor Distribution Salaries Charged in/Debit	336,374	252,994	208,802	380,433	380,433
Budgeted Benefits	-	71,224	-	-	-
Parking Subsidy	285	-	1,124	-	-
Paid Parental Leave	11,942	-	19,443	-	-
Sick Payout	53,772	-	-	-	-
Vacation Payout	61,861	-	15,512	-	-
HSA Contribution - Employer	225,847	250,000	149,257	231,000	231,000
AmeriCorp Temporary Help Stipend	24,196	-	17,964	26,500	26,500
HSA Expense Offset	-	(250,000)	(149,257)	(231,000)	(231,000)
Personnel Services Total	**10,706,151**	**12,013,446**	**7,484,303**	**11,744,562**	**11,744,562**

SUMMARY BY OBJECT

Department: Superior Court Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Office Supplies	7,459	20,500	3,331	23,561	23,561
Software Under $5M	1,168	-	-	3,101	3,101
Computer Equipment less than $1,000	6,740	2,280	391	1,000	1,000
Food Supplies	155	-	170	-	-
Medical & Lab Supplies	3,411	-	3,796	-	-
Books, Subscriptions & Videos	2,772	16,500	996	6,000	6,000
Law Enforcement Supplies	2,557	-	2,205	3,000	3,000
Repair & Maintenance Supplies	30	-	137	-	-
Classroom Educational Testing Supplies	1,096	-	5,610	1,000	1,000
Promotional Items	2,450	-	278	-	-
Other Operation Supplies	432	6,000	1,428	2,200	2,200
Furniture Under $1,000	6,083	-	-	-	-
Medical Professional Services	(821)	-	2,271	-	-
Laboratory & X-ray Services	137,862	405,000	83,791	410,000	410,000
Other Support Care	220,331	498,950	190,235	488,950	488,950
In State Training	9,331	42,500	13,403	26,565	26,565
Out of State Training	-	-	2,734	-	-
In State Travel	6,994	2,500	45	3,000	3,000
Out of State Travel	1,011	-	-	-	-
Postage & Freight	252	100	312	500	500
Printing & Microfilming	827	-	452	500	500
Leases & Rental - Real Estate - External	1,224	-	1,188	-	-
Other Professional Services	155,441	127,000	83,041	111,500	111,500
Parking Charges	-	-	47	-	-
Mileage Reimbursement	1,621	4,250	781	4,900	4,900
Dues and Memberships	1,769	1,500	1,285	1,250	1,250
Other Miscellaneous Charges	3,057	4,500	2,548	5,500	5,500
Mobile Devices - External	189	750	184	400	400
Office Machines & Computers - Non-Capital	218	-	-	-	-
Telecommunication Equipment - Non-Capital	486	-	-	-	-
Operating Expenses Total	**574,145**	**1,132,330**	**400,659**	**1,092,927**	**1,092,927**
EXPENDITURE OBJECTS TOTAL	**11,280,296**	**13,145,776**	**7,884,962**	**12,837,489**	**12,837,489**
REVENUE OBJECTS					
State Revenue	10,467,429	12,138,727	4,843,621	12,211,065	12,211,065
State Revenue Grants	268,169	300,158	219,908	378,800	378,800
Federal Grant Revenue	187,656	323,382	130,513	285,817	285,817

SUMMARY BY OBJECT

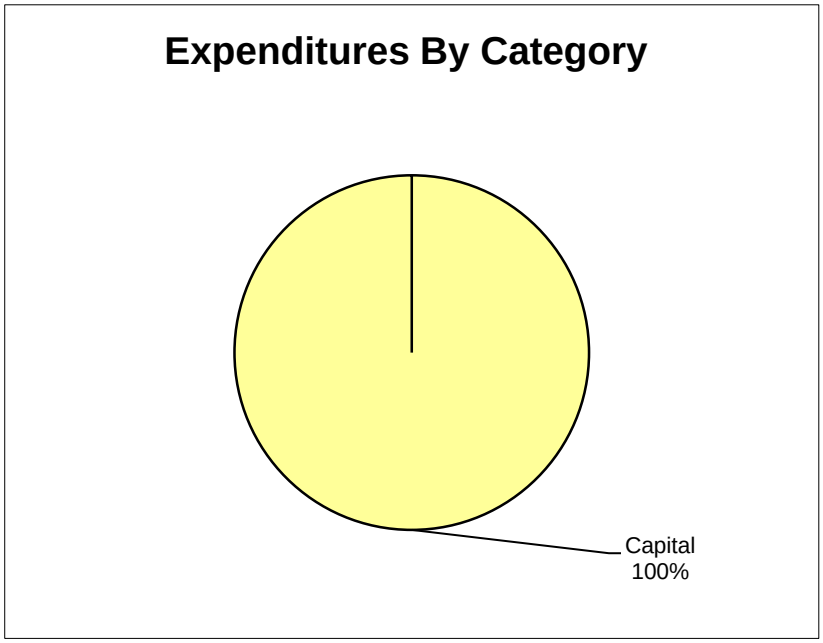
Department: Superior Court Grants Special Revenue Fund

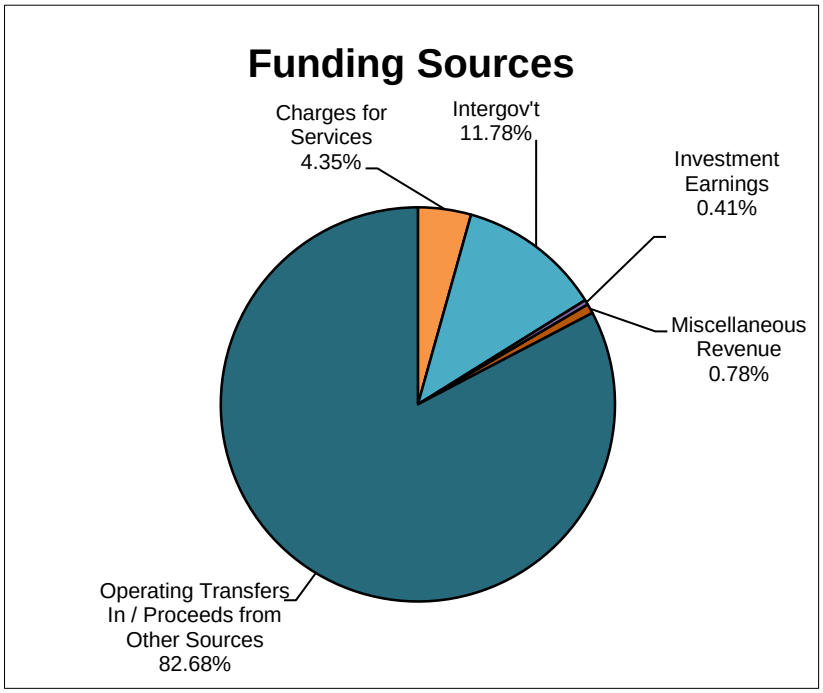
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Federal Grant Revenue Pass Through State	279,707	350,934	200,489	293,709	293,709
Federal Through Other Government Grant	12,407	13,600	12,663	13,600	13,600
Intergovernmental Total	**11,215,368**	**13,126,801**	**5,407,194**	**13,182,991**	**13,182,991**
Other Non-Government Grant	48,720	-	2,257	3,000	3,000
Other Misc. Revenue - Governmental and Agency Funds	2,265	-	250	-	-
Miscellaneous Revenue Total	**50,985**	**-**	**2,507**	**3,000**	**3,000**
REVENUE OBJECTS TOTAL	**11,266,353**	**13,126,801**	**5,409,701**	**13,185,991**	**13,185,991**

Capital Projects - Capital Projects Fund

Revenue	$ 22,675,365
Expenditures	131,336,737
Net Transfers/ Bonds	99,065,433
Fund Impact	$ (9,595,939)
FTEs	0.00

Function Statement: The Capital Projects budget reflects anticipated funding for the construction of Pima County capital improvement projects (excluding Wastewater Reclamation enterprise fund projects, internal service fund for information technology, and Fleet Services), as detailed in the proposed fiscal year 2019/20 of the Summary of Capital Improvement Programs.





Recommended Budget Summary - Capital Projects Fund

	Total Expenditures	Total Revenues	Operating Transfers/ Proceeds from Other Sources	Net Fund Impact
FY 2018/2019 Adopted	164,329,346	27,992,340	108,273,967	(28,063,039)
Decrease in Construction Projects	(32,992,609)			32,992,609
Decrease in State Revenue		(8,699,846)		(8,699,846)
Increase in City		1,660,635		1,660,635
Increase in Other Local Governments		937,500		937,500
Net Increase - RTA - Sales Tax		627,039		627,039
Increase in Impact Fees		243,000		243,000
Increase in Interest		168,650		168,650
Increase Other Miscellaneous		150,000		150,000
Decrease Utility Relocation		(403,953)		(403,953)
Reverse FY 2018/19 Operating Transfers/Bond Sales			(108,273,967)	(108,273,967)
Bond Proceeds - 2020 A COPs - Valencia Rd. Extension			16,000,000	16,000,000
Bond Proceeds - 2020 B COPs			45,000,000	45,000,000
Operating Transfer-Ins:				
County Free Library - Various			9,883,000	9,883,000
Development Services - Public Works Building			1,316,900	1,316,900
Finance Special Revenue - January 8th Memorial			1,447,000	1,447,000
General Fund - Debt Service - 2018 A COPS - OCH			7,492,909	7,492,909
General Fund - Public Defender 16th Fl Tenant Remodel - 33 N. Stone			560,477	560,477
General Fund - Raytheon Airport Buffer			1,200,000	1,200,000
General Fund - Rillito Park Lighting - Field 10			365,000	365,000
Parks Special Programs - 36th Street Park Trail			1,135,330	1,135,330
Parks Special Programs - Canoa Ranch Tradesman House			125,000	125,000
Parks Special Programs - Los Ninos Pools Rehab 2020			200,000	200,000
Parks Special Programs - SERP Shotgun Range Lighting			50,000	50,000
Regional Flood Control - Capital Projects			16,000,000	16,000,000
Regional Flood Control - Riparian Mitigation Project Acquisition Fund			500,000	500,000
Regional Flood Control - Historic Canoa Ranch Restoration			1,000,000	1,000,000
Regional Wastewater Reclamation - Valencia Rd Wade Rd to Ajo Highway			92,970	92,970
Transportation			25,000	25,000
Transportation Grants - Various Projects			5,857,130	5,857,130

Recommended Budget Summary - Capital Projects Fund

	Total Expenditures	Total Revenues	Operating Transfers/ Proceeds from Other Sources	Net Fund Impact
Operating Transfer-Outs:				
Debt Service - 2018 A COPS - OCH			(8,025,200)	(8,025,200)
Debt Service - 2020 B COPS FM Projects			(335,083)	(335,083)
Debt Service - 2020 A TR Valencia Rd. Extension			(825,000)	(825,000)
Supplemental Requests				
None Submitted				-
Total Recommended	131,336,737	22,675,365	99,065,433	(9,595,939)
Full Time Equivalents (FTEs)	0.00			

Comments/Issues

A complete list of projects (including Fleet Services, Information Technology, and Regional Wastewater Reclamation) for the Recommended Capital Improvement is detailed in the Summary of Active Capital Improvement Program report.

Proprietary Service Funds Excluded from Expenditures	
Regional Wastewater	$ (48,001,306)
Information Technology	(19,550,000)
Fleet Services	(3,197,199)
	$ (70,748,505)

Other Funding Sources planned in the fiscal year 2019/20 Recommended Budget are COPS proceeds of $61,000,000. Operating Transfer In from other funds are $47,250,716.

Recommended revenue and other funding sources:	
Bond Proceeds - Certificates of Participation	$ 61,000,000
Other Local Government	8,970,238
Impact Fees	5,691,500
RTA Sales Tax	3,869,712
State Program Funding	2,589,402
Miscellaneous Revenue	1,015,963
Investment Earnings	538,550
	$ 83,675,365

Federal operating revenue related to Capital Projects to be recorded in the department receiving the Federal program funding. The funds are then recorded as an Operating Transfer In to the Capital Projects Fund for the intended projects. Departments impacted by this change are Parks and Recreation, Transportation, and Sheriff's Department.

The department submitted no requests for supplemental funding.

SUMMARY BY OBJECT

Department: Capital Projects

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	153	-	-	-	-
Social Security & Medicare	11	-	-	-	-
Health Insurance Premiums	31	-	-	-	-
Workers Compensation	4	-	-	-	-
Arizona State Retirement	18	-	-	-	-
Dental Insurance Premiums	1	-	-	-	-
Interdepartmental Salaries - Charged in/Debit	464,429	-	255,251	-	-
Interdepartmental Fringe - Charged in/Debit	159,847	-	79,630	-	-
Labor Distribution Fringe Charged out/Credit	(65)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	429,666	-	302,065	-	-
Labor Distribution Salaries Charged out/Credit	-	-	3	-	-
Labor Distribution Salaries Charged in/Debit	1,092,647	-	852,312	-	-
Personnel Services Total	**2,146,742**	**-**	**1,489,261**	**-**	**-**
Computer Equipment less than $1,000	5,555	-	25,639	-	-
Food Supplies	417	-	88	-	-
Medical & Lab Supplies	-	-	1,646	-	-
Fuel & Oil	332	-	-	-	-
Law Enforcement Supplies	4,722	-	-	-	-
Repair & Maintenance Supplies	187,686	-	138,741	-	-
Chemicals	-	-	39	-	-
Janitorial Supplies	3,572	-	298	-	-
Cameras, Film & Equipment	13,120	-	-	-	-
Other Operation Supplies	41,176	-	155,191	-	-
Tools & Equipment Under $1,000	128,411	-	7,144	-	-
Furniture Under $1,000	352,619	-	412,225	-	-
Signage Supplies & Services	16,532	-	25,215	-	-
Animal Sheltering Supplies (PACC)	145,203	-	227	-	-
Veterinary Medical Testing and Supply (PACC)	7,999	-	-	-	-
Street Signals and Lighting (TR Only)	-	-	14,479	-	-
Miscellaneous Legal Expenses	-	-	87	-	-
Archaeological Historic Preservation Services	482,816	-	200,867	-	-
Architectural Services	2,066,589	-	2,064,956	-	-
Engineering Services	13,310,196	-	10,732,870	-	-

SUMMARY BY OBJECT

Department: Capital Projects

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Construction Management Services	3,034,436	-	7,494,605	-	-
Telecommunication Services	128,845	-	79,839	-	-
Information Technology Services	-	-	11,671	-	-
Project Management Services	10,988	-	-	-	-
Public Art Program Management Services	37,966	-	72,946	-	-
Accounting and Auditing Services	3,240	-	3,960	-	-
Title Fees and Services	17,921	-	6,766	-	-
Software Maintenance and Support	13,249	-	-	-	-
Postage & Freight	22,490	-	21,398	-	-
Printing & Microfilming	18,606	-	3,339	-	-
Security	-	-	766	-	-
Moving and Storage Fees	13,235	-	2,916	-	-
Leases & Rental - Real Estate - Internal	17	-	-	-	-
Leases & Rental - Real Estate - External	17,296	-	17	-	-
R&M-Machinery & Equipment Services	54,094	-	27,013	-	-
R&M Building Services	2,203,100	-	958,456	-	-
R&M Grounds and Landscaping	12,017,894	-	3,096,584	-	-
Other Professional Services	3,374,478	-	590,925	-	-
Appraisal Services	13,065	-	43,556	-	-
Environmental Studies	4,891	-	-	-	-
Advertising	6,099	-	3,506	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	53,848	-	5,974	-	-
Departmental Overhead - Charged Out/Credit	(106)	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	77,154	-	37,878	-	-
Intradepartmental Supplies & Services - Charged In/Debit	10,651	-	4,143	-	-
Departmental Overhead - Charged In/Debit	632,839	-	492,940	-	-
Electricity	95,621	-	553	-	-
Water & Sewer	13,233	-	11,683	-	-
Waste Disposal and Recycling	1,085	-	1,412	-	-
Regulatory Permitting Fees	82,848	-	92,083	-	-
Other Miscellaneous Charges	363,494	-	8,233	-	-
Payments to or on behalf of other governments	2,250	-	2,150	-	-
Payments To Agencies	1,538,050	-	125,300	-	-
Interest Expense - Pooled Investments	1	-	74,275	-	-

SUMMARY BY OBJECT

Department: Capital Projects

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Radio	-	-	13,000	-	-
Telephone Provider Charges - External	13,062	-	-	-	-
Furniture - Non-Capital	99,579	-	134,913	-	-
Office Machines & Computers - Non-Capital	30,000	-	-	-	-
Medical & Laboratory Equipment - Non-Capital	1,167	-	-	-	-
Other Machines & Equipment - Non-Capital	1,730	-	-	-	-
Telecommunication Equipment - Non-Capital	-	-	28,971	-	-
Easements Under $100,000	99,405	-	34,377	-	-
Operating Expenses Total	**40,874,766**	**-**	**27,265,860**	**-**	**-**
Land	2,714,618	-	4,424,165	-	-
Land Improvements - Capital	842,688	-	390	-	-
Right of Way & Easements	1,052,767	-	89,169	-	-
Infrastructure	-	-	157,407	-	-
Fixed Equipment - Capital	97,914	-	398,159	-	-
Telecommunication Equipment - Capital	54,368	-	89,398	-	-
Furniture - Capital	-	-	33,126	-	-
Office Machines & Computers - Capital	127,287	-	7,216	-	-
Other Machines & Equipment - Capital	-	-	24,118	-	-
Construction Projects	30,458,855	164,329,346	35,844,418	153,346,896	131,336,737
Capital Equipment > $5,000 Total	**35,348,497**	**164,329,346**	**41,067,566**	**153,346,896**	**131,336,737**
EXPENDITURE OBJECTS TOTAL	**78,370,005**	**164,329,346**	**69,822,687**	**153,346,896**	**131,336,737**
REVENUE OBJECTS					
State Revenue	8,548,802	11,289,248	7,659,114	2,589,402	2,589,402
City Revenue Other Operating	1,245,304	59,603	281,886	1,720,238	1,720,238
Other Local Governments Other	-	6,312,500	-	6,250,000	7,250,000
RTA - Sales Tax-Elderly & Pedestrian Safety Improvements	14,876	-	-	-	-
RTA - Sales Tax-Greenways, Pathways, Bikeways & Sidewalks	550,516	159,656	100,432	-	-
RTA - Sales Tax-Roadway Element	650,887	3,083,017	3,028,375	3,869,712	3,869,712
Intergovernmental Total	**11,010,385**	**20,904,024**	**11,069,807**	**14,429,352**	**15,429,352**
Impact Fees	7,045,322	5,448,500	4,192,044	5,691,500	5,691,500
Charges for Services Total	**7,045,322**	**5,448,500**	**4,192,044**	**5,691,500**	**5,691,500**

SUMMARY BY OBJECT

Department: Capital Projects

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Interest - Governmental and Agency Funds	1,060,658	267,300	1,173,040	395,550	395,550
Interest Revenue Pooled Investments - GOV, AGCY Funds	529,090	102,600	504,658	143,000	143,000
Market Adjustments Operating	(242,831)	-	97,333	-	-
Investment Earnings Total	**1,346,917**	**369,900**	**1,775,031**	**538,550**	**538,550**
Other Misc. Revenue - Governmenta and Agency Funds	255,326	825,000	343,294	825,000	975,000
Utility Relocation	109,056	444,916	162,155	40,963	40,963
Miscellaneous Revenue Total	**364,382**	**1,269,916**	**505,449**	**865,963**	**1,015,963**
REVENUE OBJECTS TOTAL	**19,767,006**	**27,992,340**	**17,542,331**	**21,525,365**	**22,675,365**

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS
Fiscal Year 2019/2020

Project	FY 2019/20
Transportation	
Valencia Rd Wade Rd to Ajo Highway	10,226,544
Broadway Blvd Euclid to Country Club RTA17 (portion of)	9,660,000
Valencia Rd Extension: Houghton Rd to E Old Spanish Tr	9,000,000
Pavement Repair and Rehabilitation, FY2020	6,000,000
Bopp Rd - Sarasota Blvd at Kinney Rd Improvements	4,000,000
22nd St I-10 to Tucson Blvd Improvements	2,303,000
Houghton Rd I-10 to Golf Links Rd RTA 32 (portion of)	1,750,000
Spdwy Blvd - Painted Hills Rd to Cmo del Oeste	1,712,000
SMART Transportation Data Network	1,200,000
La Cholla: Overton to Tangerine	1,150,000
Wilmot: Valencia to DMAFB entrance	999,813
White Pistor	936,772
South Houghton Road Widening	850,000
Tanque Verde Rd at Tanque Verde Loop Rd	782,000
Ajo Airport Perimeter Security Fence	633,000
Sahuarita Rd & Wilmot Rd Intersection Improvements	450,000
Sunset Rd: I-10 to River Rd	450,000
Kolb Road: Sabino Road to Sunrise Drive	200,000
Arterial / Collector - Pavement Repair & Rehabilitation	180,000
Pavement Repair and Rehabilitation, FY19	150,000
Bus Stop Improvement 2 Program	125,000
Aerospace Pkwy Nogales Hwy - Vicinity of World Vw Entr	100,000
Sign Panel Replacement	100,000
Skyline Dr at Sunrise Dr Intersection Improvements	83,850
Cortaro Farms Rd Cmno de Oeste to Thornydale	50,000
South Camino De La Tierra - Highway Dr.-Curtis Rd. Pave	20,000
Benson Hwy at Drexel Intersection Improvements	20,000
Speed Management Study	15,000
Transportation Total	53,146,979
Facilities Management	
Historical Courthouse - Tenant Improvements	14,635,985
New Sahuarita Branch Library	5,740,000
Defense Services Building - Juvenile Courts	5,061,500
Southeast Library	2,561,000
Administration West 5th Fl Improvements	2,300,000
January 8 Memorial in El Presidio Park	1,867,429
Northwest County Service Center	1,585,500
Downtown Central Plant Chiller & Pump Replacement	1,400,000
Development Services Renovation - PWB Floors 1 & 2	1,324,984

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS
Fiscal Year 2019/2020

Project	FY 2019/20
Public Works Energy Management System	1,075,000
Pima Animal Care Center Misc Bond Projects	750,000
Gap Housing and Service Building	557,000
Banner UMSC Building Improvements	400,000
Main Jail - Tower Pneumatic Controls	400,000
Wilmot Library Roofing	320,000
Library Exterior Improvements - FY20	250,000
Library Parking Lot Improvements FY20	200,000
Martha Cooper Library Expansion	200,000
Rillito Racetrack Building Improvements	200,000
Valencia Library Chiller Replacement	200,000
Library Interior Improvements - FY20	150,000
Facilities Management Total	41,178,398
Regional Flood Control District	
Canada Del Oro North Bank Soil Cement	3,100,000
Catalina Ridge Drainage Channel Improvements	1,750,000
El Corazon de los Tres Rios Del Norte	1,710,000
Santa Cruz River Maintenance Projects	1,500,000
Airport Wash / El Vado Wash Drainage Improvements	1,460,000
Floodprone Land Acq Program	1,000,000
Historic Canoa Ranch Restoration	1,000,000
El Rio Preserve Bank Protection	1,000,000
Major Watercourse Infrastructure Management	1,000,000
Santa Cruz River Living River Management Plan	1,000,000
Urban Drainage	1,000,000
Agua Caliente Park Pond 1 Restoration	800,000
Arroyo Chico Detention Basin USACOE	500,000
Riparian Mitigation Project Acquisition Fund	500,000
Rillito River Maintenance Projects	500,000
Christmas Wash Drainage Improvements	500,000
Santa Cruz River Irvington to Drexel Improvements	300,000
Ruthrauff, Gardner lane UPRR Culvert	240,000
El Rio Golf Course Drainage Improvement	136,947
Regional Flood Control District Total	18,996,947
Kino Sports Complex	
Kino South Sports Complex	14,427,083
Kino Sports Complex Total	14,427,083

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS
Fiscal Year 2019/2020

Project	FY 2019/20
Public Works Administration	
162nd Air Guard Munitions Storage Area	1,200,000
Public Works Administration Total	1,200,000
Information Technology	
Hyper Converge Server/Storage FY 19/20 - Fund 6013	12,000,000
Data Center Switch Replacement - Fund 6013	4,500,000
PCSD Backup Recovery Tape Library FY 19/20 - Fund 6013	1,000,000
Cisco Network Equipment FY 19/20 - Fund 6000	950,000
Cabling Lifecycle Management Plan FY 19/20 - Fund 6000	900,000
Library Network Lifecycle	262,000
F5 Load Balancer Equipment FY 19/20 - Fund 6013	200,000
Information Technology Total	19,812,000
Natural Resources, Parks & Recreation	
36th Street Trail Park	1,135,330
Rillito Park Lighting - Field 10	365,000
Canoa Ranch Tradesman House	225,000
Los Ninos Pools Rehab 2020	200,000
Farmer's Market Ramada 4	150,000
SERP Shotgun Range Lighting	50,000
Natural Resources, Parks & Recreation Total	2,125,330
Fleet Services	
Ina Road Fuel Island	1,725,000
Ajo Way Fuel Island	1,312,199
Ajo Arizona Fuel Island	160,000
Fleet Services Total	3,197,199
Regional Wastewater Reclamation	
Minor Rehabilitation Projects FY 19/20	9,995,000
Twin Peaks - Blue Bonnet Road Gravity Sewer	6,000,000
Anammox Treatment Process	4,300,000
TRWRF Biogas Cleaning & Utilization Project	4,201,495
Tres Rios WRF Nutrient Recovery Project	3,779,492
Speedway Bld Area Capacity Augmentation Alignment Study	3,573,000
System-wide Treatment Rehabilitation Program	2,995,000
PC Fairgrounds WRF Connection to Existing Conveyance Sy	2,813,993
Prince Rd Sewer Replacement - Oracle Rd West	2,358,283
Continental Ranch Pump Station - Second Force Main	2,000,000
Sewer Manhole Rehabilitation #10	1,599,000

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS
Fiscal Year 2019/2020

Project	FY 2019/20
Raytheon Augmentation	1,210,000
New Influent Emergency Overflow Basin - Avra Valley WRF	1,200,000
Principal Pump Station	514,887
SCADA Network Implementation	349,000
ADOT - W Ajo Way & I-19 Sewer Modifications	309,083
Old Nogales Interc. Aug - New Aerospace Corr Sewer	300,000
System-Wide Conveyance Rehabilitation Program	251,000
Facilities Modification - IPS Mobile Implementation	113,220
Sewer Utility Minor Modification Projects 2019/20	100,000
ADOT SR86 Valencia Rd to Kinney Rd	20,853
Minor Rehabilitation Projects FY 18/19	5,000
ADOT W Ruthrauff Rd & Interstate 10 Sewer Modifications	5,000
System-wide Treatment Rehabilitation Program	5,000
CRRPS Facility Modifications	1,000
Sewer Manhole Rehabilitation #9	1,000
System Wide Treatment Rehabilitation & Enhancement	1,000
Regional Wastewater Reclamation Total	48,001,306
Total Capital Improvement Projects	**202,085,242**
Less: Fleet Services	**(3,197,199)**
Less: Information Technology	**(19,550,000)**
Less: Regional Wastewater Reclaimation	**(48,001,306)**
Total FY 2019/20 Recommended Capital Projects Fund	**131,336,737**

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS FUNDING
Fiscal Year 2019/2020

Project	FY 2019/20
Transportation	
State Revenue	
TR - Aerospace Pkwy Nogales Hwy - Vicinity of World Vw Entr	100,000
TR - Cortaro Farms Rd Cmno de Oeste to Thornydale	12,589
TR - Valencia Rd Wade Rd to Ajo Highway	1,477,000
TR - Wilmot: Valencia to DMAFB entrance	999,813
City Revenue Other Operating	
TR - Cortaro Farms Rd Cmno de Oeste to Thornydale	37,411
TR - Valencia Rd Wade Rd to Ajo Highway	182,827
RTA - Sales Tax-Roadway Element	
TR - Sahuarita Rd & Wilmot Rd Intersection Improvements	450,000
TR - Sunset Rd: I-10 to River Rd	450,000
TR - Valencia Rd Wade Rd to Ajo Highway	2,969,712
Utility Relocation	
TR - Valencia Rd Wade Rd to Ajo Highway	40,963
Transfer In from Transportation	
TR - Bus Stop Improvement 2 Program	25,000
Transfer In From RWRD	
TR - Valencia Rd Wade Rd to Ajo Highway	92,970
Transfer In From Other Special Revenue - Grants	
TR - Skyline Dr at Sunrise Dr Intersection Improvements	66,960
TR - South Camino De La Tierra - Highway Dr.-Curtis Rd.	10,000
TR - White Pistor	102,413
DOT-29 Houghton Rd Golf Links	
TR - Houghton Rd I-10 to Golf Links Rd RTA 32 (portion of)	750,000
DOT-56 Broadway Blvd Euclid	
TR - Broadway Blvd Euclid to Country Club RTA17 (portion of)	9,660,000
DOT-57 Safety Improvement	
TR - Benson Hwy at Drexel Intersection Improvements	20,000
TR - Skyline Dr at Sunrise Dr Intersection Improvements	16,890
TR - SMART Transportation Data Network	1,200,000
TR - South Camino De La Tierra - Highway Dr.-Curtis Rd. Pave	10,000
TR - Spdwy Blvd - Painted Hills Rd to Cmo del Oeste	604,409
TR - Speed Management Study	15,000
TR - Tanque Verde Rd at Tanque Verde Loop Rd	44,096
TR - White Pistor	56,359

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS FUNDING
Fiscal Year 2019/2020

Project	FY 2019/20
DOT-58 22nd St I-10 to Tucson Blvd Improvements	
TR - 22nd St I-10 to Tucson Blvd Improvements	2,303,000
DOT-59 Road Repair and Pavement Preservation	
TR - Pavement Repair and Rehabilitation, FY19	150,000
TR - Pavement Repair and Rehabilitation, FY2020	6,000,000
Impact Fees (Catalina Foothills)	
TR - Kolb Road: Sabino Road to Sunrise Drive	200,000
Impact Fees (CDO)	
TR - La Cholla: Overton to Tangerine	1,150,000
Impact Fees (Southwest)	
TR - Bopp Rd - Sarasota Blvd at Kinney Rd Improvements	1,145,738
TR - Valencia Rd Wade Rd to Ajo Highway	5,463,072
COPs	
TR - Valencia Rd Extension: Houghton Rd to E Old Spanish Tr	9,000,000
Impact Fees (Southeast)	
TR - Houghton Rd I-10 to Golf Links Rd RTA 32 (portion of)	1,000,000
TR - South Houghton Road Widening	850,000
Grant Funding for CIP Program - Pending Approval	
TR - Bopp Rd - Sarasota Blvd at Kinney Rd Improvements	2,854,262
TR - Bus Stop Improvement 2 Program	100,000
TR - Sign Panel Replacement	100,000
TR - Spdwy Blvd - Painted Hills Rd to Cmo del Oeste	1,107,591
TR - Tanque Verde Rd at Tanque Verde Loop Rd	737,904
TR - White Pistor	778,000
TR - Ajo Airport Perimeter Security Fence	633,000
Transportation Total	52,966,979
Facilities Management	
Other Local Governments Other	
FM - Historical Courthouse - Tenant Improvements	6,000,000
Transfer In from General Fund	
FM - Public Defender 16th Fl Tenant Remodel - 33 N. Stone	560,477
Transfer In From Development Services	
FM - Development Services Renovation - PWB Floors 1 & 2	1,316,900
Transfer In From Other Special Revenue	
FM - January 8 Memorial in El Presidio Park	1,447,000
Facilities for the Care and Safekeeping of Animals	
FM - Pima Animal Care Center Misc Bond Projects	750,000
Facilities Management Unallocated	
FM - Administration West 5th Fl Improvements	2,300,000
FM - Banner UMSC Building Improvements	400,000

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS FUNDING
Fiscal Year 2019/2020

Project	FY 2019/20
FM - Main Jail - Tower Pneumatic Controls	400,000
FM - Public Works Energy Management System	1,075,000
COPs	
FM - Defense Services Building - Juvenile Courts	4,310,300
FM - Downtown Central Plant Chiller & Pump Replacement	1,400,000
FM - Historical Courthouse - Tenant Improvements	8,635,985
FM - Northwest County Service Center	1,029,546
Library District Funding	
FM - Library Exterior Improvements - FY20	250,000
FM - Library Interior Improvements - FY20	150,000
FM - Library Parking Lot Improvements FY20	200,000
FM - Martha Cooper Library Expansion	200,000
FM - New Sahuarita Branch Library	5,740,000
FM - Southeast Library	2,561,000
FM - Valencia Library Chiller Replacement	200,000
FM - Wilmot Library Roofing	320,000
Grant Funding for CIP Program - Pending Approval	
FM - January 8 Memorial in El Presidio Park	61,469
Foundation Grant Funding - Pending Approval	
FM - Rillito Racetrack Building Improvements	200,000
Facilities Management Total	39,507,677
Regional Flood Control District	
City Revenue Other Operating	
FC - Canada Del Oro North Bank Soil Cement	1,500,000
Other Local Governments Other	
FC - Catalina Ridge Drainage Channel Improvements	1,250,000
Transfer In from Flood Control	
FC - Historic Canoa Ranch Restoration	1,000,000
FC - Riparian Mitigation Project Acquisition Fund	500,000
FC5.04 Tohono O'Odham Drainage	
FC - El Rio Golf Course Drainage Improvement	136,947
Flood Control Tax Levy Revenue	
FC - Agua Caliente Park Pond 1 Restoration	800,000
FC - Airport Wash / El Vado Wash Drainage Improvements	1,460,000
FC - Arroyo Chico Detention Basin USACOE	500,000
FC - Canada Del Oro North Bank Soil Cement	1,600,000
FC - Catalina Ridge Drainage Channel Improvements	500,000
FC - Christmas Wash Drainage Improvements	500,000
FC - El Corazon de los Tres Rios Del Norte	1,710,000
FC - El Rio Preserve Bank Protection	1,000,000

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS FUNDING
Fiscal Year 2019/2020

Project	FY 2019/20
FC - Floodprone Land Acq Program	1,000,000
FC - Major Watercourse Infrastructure Management	1,000,000
FC - Rillito River Maintenance Projects	500,000
FC - Ruthrauff, Gardner lane UPRR Culvert	240,000
FC - Santa Cruz River Irvington to Drexel Improvements	300,000
FC - Santa Cruz River Living River Management Plan	1,000,000
FC - Santa Cruz River Maintenance Projects	1,500,000
FC - Urban Drainage	1,000,000
Regional Flood Control District Total	18,996,947
Kino Sports Complex	
Stadium District Funded COPs	
KSC - Kino South Sports Complex	14,427,083
Kino Sports Complex Total	14,427,083
Public Works Administration	
Transfer In from General Fund	
PW - 162nd Air Guard Munitions Storage Area	1,200,000
Public Works Administration Total	1,200,000
Information Technology	
Library District Funding	
IT - Library Network Lifecycle	262,000
Transfer from Operations	
IT - Cabling Lifecycle Management Plan FY 19/20 - Fund 6000	900,000
IT - Cisco Network Equipment FY 19/20 - Fund 6000	950,000
IT - Data Center Switch Replacement - Fund 6013	4,500,000
IT - F5 Load Balancer Equipment FY 19/20 - Fund 6013	200,000
IT - Hyper Converge Server/Storage FY 19/20 - Fund 6013	12,000,000
IT - PCSD Backup Recovery Tape Library FY 19/20 - Fund 6013	1,000,000
Information Technology Total	19,812,000
Natural Resources, Parks & Recreation	
Other Misc. Revenue - Governmental and Agency Funds	
PR - Farmer's Market Ramada 4	150,000
Transfer In from General Fund	
PR - Rillito Park Lighting - Field 10	365,000
Transfer In From Other Special Revenue	
PR - 36th Street Trail Park	1,135,330
PR - Canoa Ranch Tradesman House	125,000

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS FUNDING
Fiscal Year 2019/2020

Project	FY 2019/20
PR - Los Ninos Pools Rehab 2020	200,000
PR - SERP Shotgun Range Lighting	50,000
Foundation Grant Funding - Pending Approval	
PR - Canoa Ranch Tradesman House	100,000
Natural Resources, Parks & Recreation Total	2,125,330
Fleet Services	
Transfer from Operations	
FS - Ajo Arizona Fuel Island	160,000
FS - Ajo Way Fuel Island	1,312,199
FS - Ina Road Fuel Island	1,725,000
Fleet Services Total	3,197,199
Regional Wastewater Reclamation	
RWRD Obligations	
WW - ADOT - W Ajo Way & I-19 Sewer Modifications	309,083
WW - ADOT SR86 Valencia Rd to Kinney Rd	20,853
WW - ADOT W Ruthrauff Rd & Interstate 10 Sewer Modifications	5,000
WW - Anammox Treatment Process	4,300,000
WW - Continental Ranch Pump Station - Second Force Main	2,000,000
WW - CRRPS Facility Modifications	1,000
WW - Facilities Modification - IPS Mobile Implementation	113,220
WW - Minor Rehabilitation Projects FY 18/19	5,000
WW - Minor Rehabilitation Projects FY 19/20	9,995,000
WW - New Influent Emergency Overflow Basin - Avra Valley WRF	1,200,000
WW - Old Nogales Interc. Aug - New Aerospace Corr Sewer	300,000
WW - PC Fairgrounds WRF Connection to Existing Conveyance Sy	2,813,993
WW - Prince Rd Sewer Replacement - Oracle Rd West	2,358,283
WW - Principal Pump Station	514,887
WW - Raytheon Augmentation	1,210,000
WW - SCADA Network Implementation	349,000
WW - Sewer Manhole Rehabilitation #10	1,599,000
WW - Sewer Manhole Rehabilitation #9	1,000
WW - Sewer Utility Minor Modification Projects 2019/20	100,000
WW - Speedway Bld Area Capacity Augmentation Alignment Study	3,573,000
WW - System Wide Treatment Rehabilitation & Enhancement	1,000
WW - System-Wide Conveyance Rehabilitation Program	251,000
WW - System-wide Treatment Rehabilitation Program	3,000,000
WW - Tres Rios WRF Nutrient Recovery Project	3,779,492
WW - TRWRF Biogas Cleaning & Utilization Project	4,201,495

SUMMARY OF ACTIVE CAPITAL IMPROVEMENT PROJECTS FUNDING
Fiscal Year 2019/2020

Project	FY 2019/20
WW - Twin Peaks - Blue Bonnet Road Gravity Sewer	6,000,000
Regional Wastewater Reclamation Total	48,001,306
Total Capital Improvement Project Funding	**200,234,521**
Less: Fleet Services	**(3,197,199)**
Less: Information Technology	**(19,550,000)**
Less: Regional Wastewater Reclaimation	**(48,001,306)**
Total FY 2019/20 Recommended Capital Projects Fund	**129,486,016**

Note: Totals include funding for projects that incurred expenses in fiscal year 2018/19, as well as funding that will carry forward from fiscal year 2018/19 to fiscal year 2019/20.

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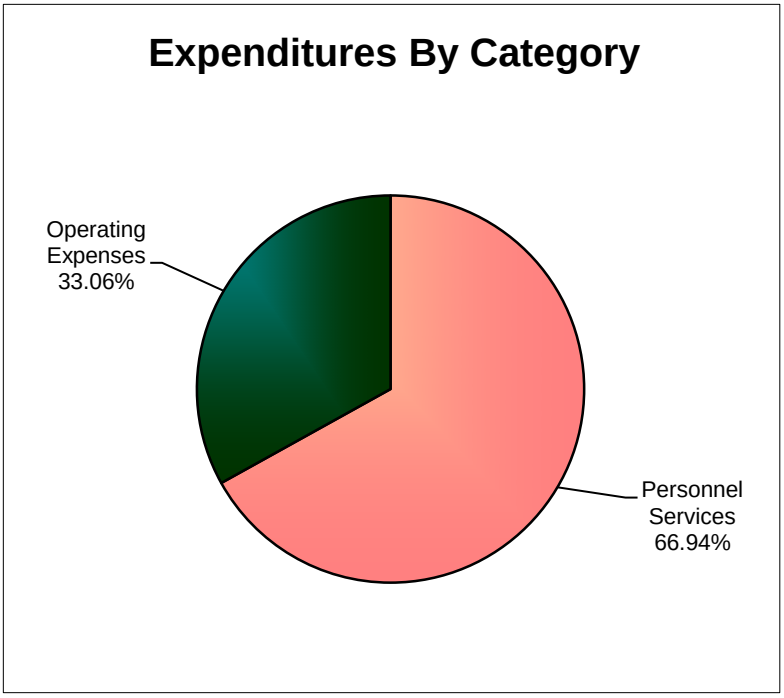
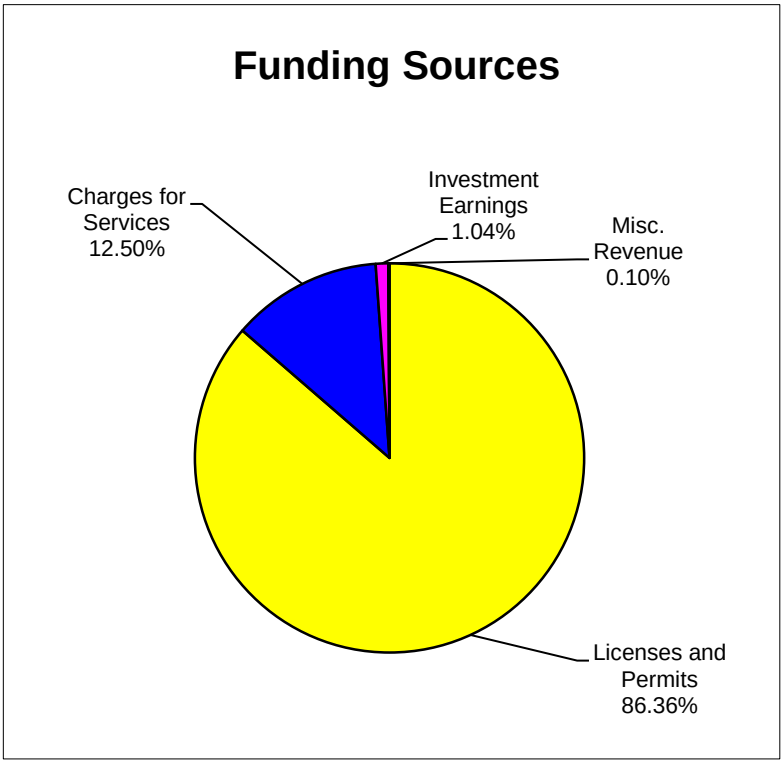
Development Services - Enterprise Fund

Revenue	$	8,159,053
Expenditures		6,657,845
Net Transfers		(2,070,400)
Fund Impact	$	(569,192)
FTEs		53.50

Function Statement: Provide planning and permitting services, and administer related codes. Assign addresses, review plans, issue permits, perform inspections, and enforce codes. Participate in regional planning and economic development efforts.





Recommended Budget Summary - Enterprise Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	6,911,803	8,101,475	(767,585)	422,087
Reverse Operating Transfers			767,585	767,585
Personnel, Services, and Supplies Charges with Other Pima County Departments	75,680			(75,680)
Vacancy Savings Allocation	59,288			(59,288)
Software Maintenance and Support	57,275			(57,275)
Banking Credit Card Fees and Charges	19,948			(19,948)
Hardware Adjustment	7,390			(7,390)
HSA FY 2018/19 Offset Add Back	2,000			(2,000)
Server/Storage Adjustment	(143,107)			143,107
Departmental Overhead	(122,534)			122,534
Salary Decrease Adjustment	(66,850)			66,850
Miscellaneous Operational Supplies and Services	(53,965)			53,965
County Administrative Overhead Adjustment	(48,459)			48,459
Repair and Maintenance Expenses	(23,350)			23,350
Public Works Overhead Adjustment	(10,283)			10,283
Benefits Adjustment	(4,745)			4,745
HSA Offset	(2,000)			2,000
Software Adjustment	(246)			246
Interest Revenues		60,000		60,000
General Government Fees		12,628		12,628
Miscellaneous Revenues		1,000		1,000
License & Permits		(16,050)		(16,050)
Transfer-Out to Capital Projects Fund			(1,316,900)	(1,316,900)
Transfer-Out to General Fund			(753,500)	(753,500)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	6,657,845	8,159,053	(2,070,400)	(569,192)
Full Time Equivalents (FTEs)	53.50			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 53.50, a decrease of 2.00 FTEs under the fiscal year 2018/19 Adopted Budget due to eliminating two positions resulting from increased operating efficiencies.

The fiscal year 2019/20 Recommended Budget expenditures of $6,657,845, are a decrease of $253,958, or 3.67%, under the fiscal year 2018/19 Adopted Budget. These decreases consist of server/storage, departmental overhead, salaries, miscellaneous supplies and services, County Administrative overhead, repair and maintenance, Public Works overhead, benefits, HSA offset, and software expenses for a total of $475,539. Partially offsetting these decreases are increases of $221,581, consisting of personnel, services, and supplies charges with other Pima County departments, vacancy savings, software and maintenance support, banking credit card fees and charges, hardware, and the HSA FY 2018/19 offset add back expenses.

The fiscal year 2019/20 Recommended Budget revenues of $8,159,053, are an increase of $57,578, or 0.71%, over the fiscal year 2018/19 Adopted Budget. These increases consist of interest revenues, general government fees, and miscellaneous revenues for a total of $73,628. Partially offsetting these increases is a decrease in license and permits of $16,050.

In fiscal year 2017/18, Development Services added a program for processing Passports. In fiscal year 2019/20, the department budgeted the Passport program with operating expenses of $3,600, due to office supplies, printing & microfilming, and postage & freight. Personnel expenses are going to be charged to the program, using a transfer method, only for the appropriate allocation of an employee's time to completely process passports. Revenues of $20,000, for the Passport program are budgeted in General Government Fees, Charges for Service.

The fiscal year 2019/20, operating transfers-out include $1,316,900, to Capital Projects for the remodeling of the Public Works Building 1st floor, and $753,500, to General Fund for repayment of support during several previous fiscal years.

The fiscal year 2019/20 Recommended Budget revenues exceed expenses by $1,501,208, however transfers out of $2,070,400, reduce the fund balance by $569,192.

Recommended revenue sources:

Licenses & Permits	$ 7,045,953
Charges for Services	1,020,000
Investment Earnings	85,000
Other Miscellaneous Revenue	8,100
	$ 8,159,053

The department submitted no request for supplemental funding.

Five Year History of Expenditures and Revenues - Enterprise Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	6,690,148	6,091,445	5,524,016	6,822,414	6,657,845
Revenues	6,274,227	8,100,977	8,917,898	8,703,074	8,159,053
Transfers In/(Out)	(570,438)	(515,956)	(698,290)	1,267,273	(2,070,400)

Funding Summary By Department - Enterprise Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	4,468,898	4,456,591	-	4,456,591	4,456,591
Operating Expenses	2,442,905	2,201,254	-	2,201,254	2,201,254
Total Expenditures	6,911,803	6,657,845	-	6,657,845	6,657,845
Revenues					
Charges For Services	1,007,372	1,020,000	-	1,020,000	1,020,000
Licenses & Permits	7,062,003	7,045,953	-	7,045,953	7,045,953
Miscellaneous Revenue	7,100	8,100	-	8,100	8,100
Investment Earnings	25,000	85,000	-	85,000	85,000
Total Revenues	8,101,475	8,159,053	-	8,159,053	8,159,053
Transfers In/(Out)	(767,585)	(2,070,400)	-	(2,070,400)	(2,070,400)
Fund Balance Decr/(Incr)	(422,087)	569,192	-	569,192	569,192
Total Funding	6,911,803	6,657,845	-	6,657,845	6,657,845

SUMMARY BY OBJECT

Department: Development Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	3,223,520	3,450,107	2,164,861	3,378,057	3,378,057
Overtime	12,913	9,300	20,020	14,500	14,500
Vacancy Saving	-	(59,288)	-	-	-
Social Security & Medicare	235,948	257,318	163,111	257,188	257,188
Unemployment Insurance	2,353	1,805	1,181	1,536	1,536
Health Insurance Premiums	370,462	377,805	245,432	358,040	358,040
Workers Compensation	24,492	33,510	21,353	32,445	32,445
Life Insurance	1,728	1,902	1,133	1,801	1,801
Employer Paid Subsidy	1,704	1,920	936	1,152	1,152
Arizona State Retirement	366,509	397,443	258,782	407,447	407,447
Dental Insurance Premiums	7,973	7,659	5,599	8,402	8,402
Interdepartmental Salaries - Charged out/Credit	(316,134)	(359,779)	(220,452)	(370,207)	(370,207)
Interdepartmental Salaries - Charged in/Debit	450,262	366,158	208,113	384,891	384,891
Interdepartmental Fringe - Charged out/Credit	(104,629)	(137,694)	(74,517)	(143,169)	(143,169)
Interdepartmental Fringe - Charged in/Debit	46,551	61,930	35,150	75,271	75,271
Labor Distribution Fringe Charged out/Credit	2,579	(11,470)	(4,205)	(11,433)	(11,433)
Labor Distribution Fringe Charged in/Debit	(2,579)	11,470	4,205	11,433	11,433
Labor Distribution Salaries Charged out/Credit	8,430	(28,070)	(11,793)	(28,772)	(28,772)
Labor Distribution Salaries Charged in/Debit	(8,428)	28,070	11,793	28,772	28,772
Budgeted Benefits	-	15,441	-	1,677	1,677
Parking Subsidy	630	780	911	1,560	1,560
Paid Parental Leave	-	-	6,076	-	-
Sick Payout	28,244	28,262	19,526	32,000	32,000
Vacation Payout	19,261	14,319	10,015	14,000	14,000
NPL Related Pension Expense	(854,633)	-	-	-	-
HSA Contribution - Employer	66,667	76,000	49,033	78,000	78,000
HSA Expense Offset	-	(76,000)	(49,033)	(78,000)	(78,000)
HBS OPEB Expense	(2,623)	-	-	-	-
LTD OPEB Expense	479	-	-	-	-
Personnel Services Total	**3,581,679**	**4,468,898**	**2,867,230**	**4,456,591**	**4,456,591**
Office Supplies	3,265	8,015	724	12,245	12,245
Software Under $5M	718	7,950	332	7,950	7,950
Food Supplies	-	-	160	-	-
Books, Subscriptions & Videos	25,284	6,850	9,518	7,650	7,650

SUMMARY BY OBJECT

Department: Development Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Promotional Items	82	-	-	-	-
Other Operation Supplies	-	-	325	-	-
Tools & Equipment Under $1,000	614	-	286	-	-
Furniture Under $1,000	1,533	1,500	-	1,500	1,500
Expert Witness & Interpreters	-	200	-	200	200
Engineering Services	900	-	-	900	900
Accounting and Auditing Services	10,400	10,500	10,400	10,500	10,500
Software Maintenance and Support	24,594	29,250	26,945	86,525	86,525
In State Training	10,277	24,080	7,466	24,360	24,360
Out of State Training	2,400	-	1,250	2,400	2,400
In State Travel	-	-	253	-	-
Out of State Travel	3,137	2,100	1,857	3,200	3,200
Postage & Freight	6,653	7,000	10,527	8,000	8,000
Printing & Microfilming	2,077	3,500	2,960	3,500	3,500
Moving and Storage Fees	39	-	-	-	-
Leases & Rental - Real Estate - Internal	247,500	263,197	175,470	263,198	263,198
R&M-Machinery & Equipment Services	26,392	7,500	3,346	7,500	7,500
R&M Building Services	-	23,350	-	-	-
Other Professional Services	17,229	22,900	6,541	25,000	25,000
Banking Credit Card Fees and Charges	135,819	130,052	85,833	150,000	150,000
Advertising	3,341	4,000	2,326	4,000	4,000
Leases & Rental - Other (Mchnry, Equip, etc.)	9,292	10,431	4,017	10,500	10,500
Interdepartmental Supplies & Services - Charged Out/Credit	(92,272)	(124,640)	(127,656)	-	-
Departmental Overhead - Charged Out/Credit	(330,066)	-	-	-	-
Interdepartmental Supplies & Services - Charged In/Debit	84,065	20,448	11,977	30,816	30,816
Departmental Overhead - Charged In/Debit	98,757	122,534	90,539	-	-
County Administrative Overhead	714,348	714,701	476,466	666,242	666,242
PWA Overhead Expense	270,840	324,514	216,350	314,231	314,231
Parking Charges	-	7,400	2,792	3,960	3,960
Supervisory and Staff Fee - Charged Out-Credit	-	-	-	(187,328)	(187,328)
Supervisory and Staff Fee - Charged In-Debit	-	-	-	128,000	128,000
Motor Pool Charges	119,195	127,572	67,582	75,430	75,430
Regulatory Permitting Fees	50	150	100	150	150
Dues and Memberships	8,873	7,400	4,433	10,300	10,300

SUMMARY BY OBJECT

Department: Development Services

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Miscellaneous Charges	14,297	-	1,789	-	-
Payments To Agencies	7,500	11,250	3,125	7,500	7,500
General Liability Insurance Premiums	45,564	33,302	22,200	24,449	24,449
Other Insurance Premiums	50	-	-	-	-
Bad Debt Expense AP05 (Finance Only)	8,074	11,640	-	11,640	11,640
Computer Hardware - ISF Charges	152,405	170,549	113,728	177,939	177,939
Server and Storage - ISF Charges	203,096	329,078	219,400	185,971	185,971
Software - ISF Charges	36,078	35,172	23,472	34,926	34,926
Telephone Provider Charges - External	3,135	1,920	1,297	1,980	1,980
Mobile Devices - External	21,514	24,708	9,640	21,720	21,720
ISF- IT Port Charges	45,288	62,832	41,888	64,200	64,200
Operating Expenses Total	**1,942,337**	**2,442,905**	**1,529,658**	**2,201,254**	**2,201,254**
EXPENDITURE OBJECTS TOTAL	**5,524,016**	**6,911,803**	**4,396,888**	**6,657,845**	**6,657,845**
REVENUE OBJECTS					
License & Permits	7,657,435	7,062,003	5,155,911	7,045,953	7,045,953
Licenses & Permits Total	**7,657,435**	**7,062,003**	**5,155,911**	**7,045,953**	**7,045,953**
General Government Fees	1,115,189	1,007,372	775,874	1,020,000	1,020,000
Jury Fees	62	-	-	-	-
Collections Revenue	12,521	-	13	-	-
Charges for Services Total	**1,127,772**	**1,007,372**	**775,887**	**1,020,000**	**1,020,000**
Judgments & Resititutions	5,643	-	-	-	-
Fines & Forfeits Total	**5,643**	**-**	**-**	**-**	**-**
Interest Non Operating - Proprietary Funds	3,696	-	27,986	35,000	35,000
Interest Revenue Pooled Investments Non Op-Proprietary Funds	98,852	25,000	55,402	50,000	50,000
Market Adjustments Operating	-	-	(1)	-	-
Market Adjustments Non Operating-Proprietary Funds	(2,863)	-	6,938	-	-
Investment Earnings Total	**99,685**	**25,000**	**90,325**	**85,000**	**85,000**
Other Misc. Revenue-Proprietary Funds	26,951	7,100	7,676	8,100	8,100
NSF Check Charge Revenue Source	250	-	75	-	-
Late Fees and Interest Charges on Overdue Receivable	162	-	1,740	-	-
Miscellaneous Revenue Total	**27,363**	**7,100**	**9,491**	**8,100**	**8,100**
REVENUE OBJECTS TOTAL	**8,917,898**	**8,101,475**	**6,031,614**	**8,159,053**	**8,159,053**

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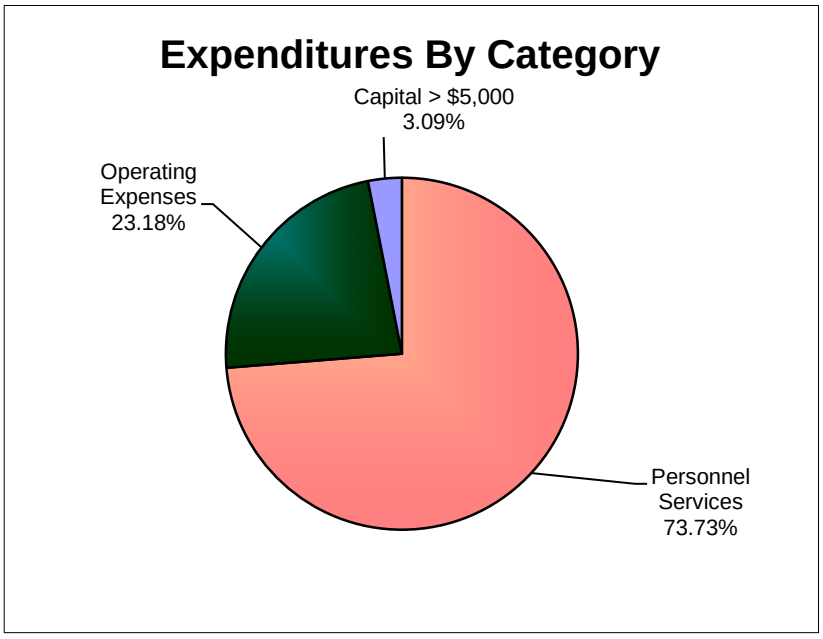
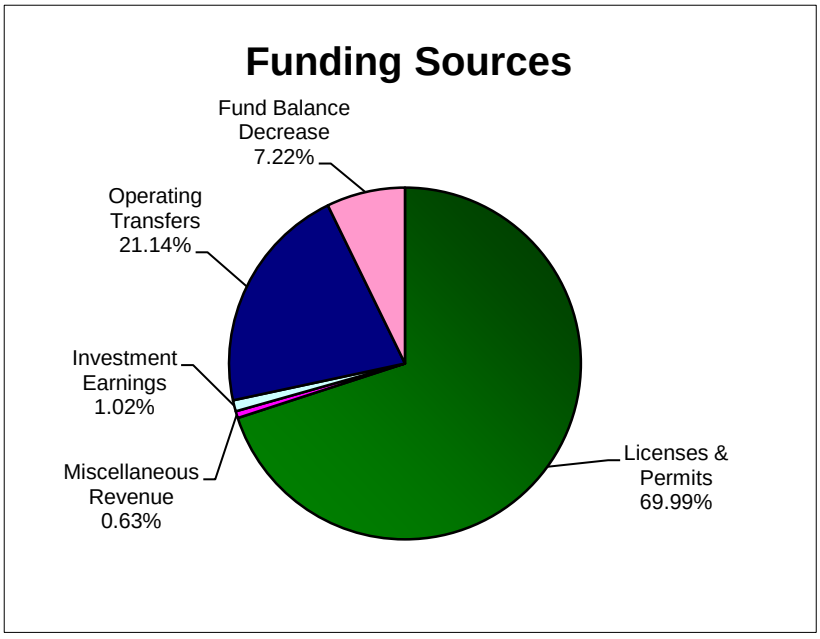
Environmental Quality - Special Revenue Fund

Revenue	$	2,483,000
Expenditures		3,465,941
Net Transfers		732,609
Fund Impact	$	(250,332)
FTEs		34.00

Function Statement: Implement federal, state, and local regulations regarding water, wastewater, onsite disposal systems, and solid waste within Pima County. Implement storm water management programs and conduct storm water sampling pursuant to Pima County's Municipal Separate Storm Sewer System (NPDES) permit.

Environmental Quality also operates Solid Waste Management (General Fund), Tire Fund (a special revenue fund), and Environmental Quality Grants (a special revenue fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	3,503,295	2,296,598	710,289	(496,408)
Reverse Prior Year Transfer			(710,289)	(710,289)
Supervisory and Staff Fee Adjustment	(212,672)			212,672
Interdepartmental Supplies & Services Adjustment	(136,923)			136,923
Labor Distribution Salaries Adjustment	(58,918)			58,918
Server/Storage Adjustment	(89,170)			89,170
Interdepartmental Salaries Adjustment	(68,429)			68,429
HSA Offset	(62,000)			62,000
Interdepartmental Fringe Adjustment	(46,776)			46,776
Labor Distribution Fringe Charge In Adjustment	(28,241)			28,241
Miscellaneous Expenses Adjustment	1,979			(1,979)
Leases & Rental - Real Estate Adjustment	11,550			(11,550)
Medical & Lab Supplies Adjustment	16,562			(16,562)
Arizona State Retirement Adjustment	19,049			(19,049)
Health Insurance Premiums Adjustment	22,753			(22,753)
Software Under $5M Adjustment	26,724			(26,724)
HSA FY 2018/19 Offset Add Back	62,000			(62,000)
Other Professional Services Adjustment	69,800			(69,800)
Salaries & Wages Adjustment	70,313			(70,313)
Medical & Laboratory Equipment Capital Adjustment	89,140			(89,140)
Departmental Overhead - Charge Out Adjustment	275,905			(275,905)
Licenses & Permits Adjustment		179,462		179,462
Interest Revenue Pooled Investments Adjustment		12,000		12,000
Miscellaneous Revenue Adjustment		(5,060)		(5,060)
Transfer from General Fund - Air Quality Program			455,788	455,788
Transfer from General Fund - Wildcat Dumping			276,821	276,821
Supplemental Requests				
None Submitted				-
Total Recommended Budget	3,465,941	2,483,000	732,609	(250,332)
Full Time Equivalents (FTEs)	34.00			

Comments/Issues

The fiscal year 2019/20 Recommended FTEs are 34.00, a 1.00 FTE increase from the fiscal year 2018/19 Adopted budget due to a memorandum of understanding between Development Services Department and Environmental Quality for engineering services.

The Recommended Budget expenditures are $3,465,941, a decrease of $37,354, or 1.07% under the fiscal year 2018/19 Adopted Budget. The net decreases of $641,129 include supervisory and staff fees, interdepartmental supplies and services, labor distribution salaries, server/storage, interdepartmental salaries, interdepartmental fringe, and labor distribution fringe charge in. These decreases are partially offset by $603,775 in increases in departmental overhead, medical and laboratory equipment capital, salaries and wages, other professional services, software under $5M, health insurance premiums, Arizona State Retirement, medical and lab supplies, leases and rental - real estate, and miscellaneous expenses.

The General Fund subsidies include the Wildcat Dumping Program of $276,821, which is an increase of $26,306 from the fiscal year 2018/19 Adopted Budget and the Air Monitoring Program of $455,788 which decreased $3,986 under the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget revenues reflect a $186,402 increase, or 8.12% from the fiscal year 2018/19 Adopted Budget. The net increases of $191,462 is due to license and permits, and interest revenue pooled investments. These increases are partially offset by $5,060 in net decrease in miscellaneous revenue.

Recommended revenue sources:

Air Quality & Part 70 Air Quality Permits	$ 1,340,000
Solid/Liquid/Hazardous Waste	436,500
On-Site Inspections Approval and Alternative Septic Systems	330,000
Water Companies	168,000
Water/Sewer Plan Review/System Permits	151,000
Investment Earnings	35,500
TAA Well Monitoring	17,000
Miscellaneous Revenue	5,000
	$ 2,483,000

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	2,945,926	3,002,471	3,023,858	3,187,237	3,465,941
Revenues	2,257,891	2,359,734	2,658,117	2,539,271	2,483,000
Transfers In/(Out)	601,939	678,308	708,652	735,289	732,609

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended Budget
Expenditures					
Personnel Services	2,629,196	2,555,265	-	2,555,265	2,555,265
Operating Expenses	856,099	803,536	-	803,536	803,536
Capital > $5,000	18,000	107,140	-	107,140	107,140
Total Expenditures	3,503,295	3,465,941	-	3,465,941	3,465,941
Revenues					
Licenses & Permits	2,246,038	2,425,500	-	2,425,500	2,425,500
Miscellaneous Revenue	27,060	22,000	-	22,000	22,000
Investment Earnings	23,500	35,500	-	35,500	35,500
Total Revenues	2,296,598	2,483,000	-	2,483,000	2,483,000
Transfers In/(Out)	710,289	732,609	-	732,609	732,609
Fund Balance Decr/(Incr)	496,408	250,332	-	250,332	250,332
Total Funding	3,503,295	3,465,941	-	3,465,941	3,465,941

SUMMARY BY OBJECT

Department: Environmental Quality

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,694,970	2,043,957	1,232,827	2,114,270	2,114,270
Overtime	1,410	1,500	1,598	1,500	1,500
Social Security & Medicare	125,674	153,165	89,826	160,507	160,507
Unemployment Insurance	1,260	1,072	653	963	963
Health Insurance Premiums	196,923	195,701	136,579	218,454	218,454
Workers Compensation	27,870	37,752	24,790	46,684	46,684
Life Insurance	961	1,122	673	1,156	1,156
Employer Paid Subsidy	1,520	1,710	896	1,344	1,344
Arizona State Retirement	195,541	236,394	146,065	255,443	255,443
Dental Insurance Premiums	3,669	3,793	2,874	4,572	4,572
Interdepartmental Salaries - Charged out/Credit	(268,508)	(336,765)	(230,768)	(405,194)	(405,194)
Interdepartmental Salaries - Charged in/Debit	185,632	198,537	113,233	199,625	199,625
Interdepartmental Fringe - Charged out/Credit	(86,306)	(111,329)	(79,890)	(158,105)	(158,105)
Interdepartmental Fringe - Charged in/Debit	39,499	44,190	25,793	49,391	49,391
Labor Distribution Fringe Charged out/Credit	(223,077)	(209,213)	(111,858)	(209,237)	(209,237)
Labor Distribution Fringe Charged in/Debit	207,907	235,605	101,482	207,364	207,364
Labor Distribution Salaries Charged out/Credit	(608,673)	(620,710)	(314,516)	(578,728)	(578,728)
Labor Distribution Salaries Charged in/Debit	582,806	691,989	292,921	591,089	591,089
Budgeted Benefits	-	8,031	-	987	987
Parking Subsidy	-	-	439	780	780
Paid Parental Leave	3,931	-	-	-	-
Sick Payout	17,682	30,226	-	30,000	30,000
Vacation Payout	8,630	22,469	-	22,400	22,400
HSA Contribution - Employer	38,584	46,000	27,035	49,000	49,000
HSA Expense Offset	-	(46,000)	(27,035)	(49,000)	(49,000)
Personnel Services Total	**2,147,905**	**2,629,196**	**1,433,617**	**2,555,265**	**2,555,265**
Office Supplies	6,650	9,520	2,572	8,800	8,800
Software Under $5M	15	5,330	-	32,054	32,054
Computer Equipment less than $1,000	136	-	41	-	-
Medical & Lab Supplies	1,118	5,150	450	21,712	21,712
Books, Subscriptions & Videos	1,996	2,372	385	2,750	2,750
Repair & Maintenance Supplies	1,076	1,465	108	1,300	1,300
Clothing, Uniforms, and Safety Apparel	6,540	515	1,579	1,500	1,500

SUMMARY BY OBJECT

Department: Environmental Quality

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Promotional Items	-	3,000	-	3,000	3,000
Cameras, Film & Equipment	1,780	660	1,198	1,200	1,200
Other Operation Supplies	1,049	1,000	2,753	808	808
Tools & Equipment Under $1,000	3,291	7,800	583	4,700	4,700
Furniture Under $1,000	-	-	3,963	-	-
Transcription Services	274	-	-	-	-
Accounting and Auditing Services	466	500	-	500	500
Software Maintenance and Support	2,784	2,981	11,452	12,600	12,600
Laboratory & X-ray Services	81	7,200	6,695	7,200	7,200
In State Training	5,803	11,100	7,784	6,600	6,600
Out of State Training	2,410	12,050	135	8,050	8,050
In State Travel	238	4,411	1,755	2,900	2,900
Out of State Travel	4,885	4,332	2,362	4,600	4,600
Postage & Freight	4,740	1,800	692	4,800	4,800
Printing & Microfilming	2,123	25,222	1,342	25,557	25,557
Security	137	-	-	-	-
Leases & Rental - Real Estate - Internal	101,736	101,736	66,046	113,286	113,286
R&M-Machinery & Equipment Services	11,872	5,500	3,001	5,291	5,291
R&M Building Services	92	6,763	-	-	-
Other Professional Services	152,516	28,000	14,725	97,800	97,800
Lobbying Services	3,964	7,500	2,025	7,500	7,500
Banking Credit Card Fees and Charges	21,987	29,000	15,691	29,000	29,000
Advertising	6,430	14,436	2,909	7,000	7,000
Leases & Rental - Other (Mchnry, Equip, etc.)	1,923	2,000	1,681	3,080	3,080
Interdepartmental Supplies & Services - Charged Out/Credit	(74,308)	(54,654)	(37,542)	(67,067)	(67,067)
Intradepartmental Supplies & Services - Charged Out/Credit	(5,119)	(5,273)	-	(5,048)	(5,048)
Departmental Overhead - Charged Out/Credit	(398,243)	(446,905)	(265,087)	(171,000)	(171,000)
Interdepartmental Supplies & Services - Charged In/Debit	7,532	125,010	78,871	500	500
Intradepartmental Supplies & Services - Charged In/Debit	5,119	5,273	-	5,048	5,048
Departmental Overhead - Charged In/Debit	113,883	-	-	-	-
County Administrative Overhead	317,952	321,704	214,477	319,240	319,240
PWA Overhead Expense	24,324	8,636	5,754	4,665	4,665
Parking Charges	-	10,230	6,841	12,570	12,570
Supervisory and Staff Fee - Charged Out-Credit	-	-	-	(256,000)	(256,000)

SUMMARY BY OBJECT

Department: Environmental Quality

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Supervisory and Staff Fee - Charged In-Debit	-	-	-	43,328	43,328
Electricity	18,138	17,000	6,980	19,000	19,000
Mileage Reimbursement	186	200	16	-	-
Motor Pool Charges	118,589	155,496	115,262	151,704	151,704
Regulatory Permitting Fees	10,171	10,000	10,000	10,000	10,000
Dues and Memberships	-	920	75	-	-
Other Miscellaneous Charges	9,456	-	602	-	-
Payments to or on behalf of other governments	350	350	-	350	350
Payments To Agencies	11,252	11,250	4,688	11,250	11,250
General Liability Insurance Premiums	55,848	37,581	25,064	32,653	32,653
Property Damage Insurance Premiums	2,208	2,305	1,528	2,720	2,720
Bad Debt Expense AP05 (Finance Only)	1,085	-	-	-	-
Computer Hardware - ISF Charges	77,104	86,743	51,925	90,910	90,910
Server and Storage - ISF Charges	139,230	169,178	101,227	80,008	80,008
Software - ISF Charges	20,342	18,685	11,220	19,692	19,692
Telephone Provider Charges - External	4,964	7,398	2,406	7,175	7,175
Mobile Devices - External	34,585	37,197	20,058	37,450	37,450
ISF- IT Port Charges	30,636	36,432	24,082	40,800	40,800
Office Machines & Computers - Non-Capital	506	-	-	-	-
Operating Expenses Total	**873,902**	**856,099**	**530,374**	**803,536**	**803,536**
Office Machines & Computers - Capital	2,051	-	-	-	-
Medical & Laboratory Equipment - Capital	-	18,000	-	107,140	107,140
Capital Equipment > $5,000 Total	**2,051**	**18,000**	**-**	**107,140**	**107,140**
EXPENDITURE OBJECTS TOTAL	**3,023,858**	**3,503,295**	**1,963,991**	**3,465,941**	**3,465,941**
REVENUE OBJECTS					
License & Permits	2,600,170	2,246,038	2,087,256	2,425,500	2,425,500
Licenses & Permits Total	**2,600,170**	**2,246,038**	**2,087,256**	**2,425,500**	**2,425,500**
Collections Revenue	642	-	5,638	-	-
Charges for Services Total	**642**	**-**	**5,638**	**-**	**-**
Other Fines	7,585	-	-	-	-
Fines & Forfeits Total	**7,585**	**-**	**-**	**-**	**-**

SUMMARY BY OBJECT

Department: Environmental Quality

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Interest Revenue Pooled Investments - GOV, AGCY Funds	35,485	23,500	37,281	35,500	35,500
Investment Earnings Total	**35,485**	**23,500**	**37,281**	**35,500**	**35,500**
Other Misc. Revenue - Governmental and Agency Funds	13,706	26,500	17,403	22,000	22,000
Late Fees and Interest Charges on Overdue Receivable	529	560	-	-	-
Miscellaneous Revenue Total	**14,235**	**27,060**	**17,403**	**22,000**	**22,000**
REVENUE OBJECTS TOTAL	**2,658,117**	**2,296,598**	**2,147,578**	**2,483,000**	**2,483,000**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF ENVIRONMENTAL QUALITY ARE:

- **SOLID WASTE MANAGEMENT GENERAL FUND**
- **TIRE SPECIAL REVENUE FUND**
- **ENVIRONMENTAL QUALITY GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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SOLID WASTE MANAGEMENT GENERAL FUND

Expenditures: **1,404,455** **Revenues:** **0**

FTEs: **3.00**

Function Statement: Plan, manage, and perform solid waste compliance, closure, and temporary closure and remediation activities. Comply with all environmental monitoring requirements for various permits. Remediation includes investigation, design, and construction for remedial activities associated with waste sites.

Mandates: ARS 49-701-49-881, administrative rules R18-13-201 through R18-13-2703, 40 CFR 258.1 through 258.75, Appendix I, Appendix II to Part 258 and ARS 49 Chapter 3.

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	308,423	307,639	-	307,639	307,639
Operating Expenses	1,112,916	1,096,816	-	1,096,816	1,096,816
Total Expenditures	1,421,339	1,404,455	-	1,404,455	1,404,455
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
General Fund Support	1,421,339	1,404,455	-	1,404,455	1,404,455
Total Funding	1,421,339	1,404,455	-	1,404,455	1,404,455

The Solid Waste Management Department's Recommended Budget expenditures decreased by $16,884 compared to fiscal year 2018/19 Adopted Budget. The net decrease of $18,253 includes $12,206 in self-insurance rate, $5,423 in server/storage, and $624 in motor pool charges. These are partially offset by a net increase of $1,369 due to benefits of $901, hardware of $236, port charges of $216, and software of $16.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,204,650	1,271,525	1,214,383	1,353,261	1,404,455
Revenues	12,719	-	3	193	-
Net Operating Transfers In/(Out)	(12,714)	-	-	-	-

SUMMARY BY OBJECT

Department: Solid Waste Management General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	225,518	231,157	154,586	231,155	231,155
Social Security & Medicare	16,575	17,252	11,364	17,683	17,683
Unemployment Insurance	165	121	83	105	105
Health Insurance Premiums	20,254	19,210	12,643	18,927	18,927
Workers Compensation	2,067	2,325	1,599	2,589	2,589
Life Insurance	102	102	68	102	102
Arizona State Retirement	25,935	26,611	18,254	27,993	27,993
Dental Insurance Premiums	532	532	356	532	532
Interdepartmental Salaries - Charged in/Debit	6,412	14,631	6,079	12,195	12,195
Interdepartmental Fringe - Charged in/Debit	2,757	2,220	2,206	3,400	3,400
Labor Distribution Fringe Charged out/Credit	(1,130)	(1,122)	(762)	(1,167)	(1,167)
Labor Distribution Salaries Charged out/Credit	(5,788)	(5,731)	(3,825)	(5,875)	(5,875)
Budgeted Benefits	-	1,115	-	-	-
HSA Contribution - Employer	4,000	4,000	2,754	4,000	4,000
HSA Expense Offset	-	(4,000)	(2,754)	(4,000)	(4,000)
Personnel Services Total	**297,399**	**308,423**	**202,651**	**307,639**	**307,639**
Office Supplies	106	320	38	320	320
Software Under $5M	826	-	-	-	-
Food Preparations Supplies	40	-	-	-	-
Medical & Lab Supplies	-	-	107	-	-
Fuel & Oil	49	-	-	-	-
Repair & Maintenance Supplies	508	2,667	9,384	555	555
Chemicals	81	-	493	-	-
Janitorial Supplies	-	350	-	-	-
Other Operation Supplies	20	-	-	-	-
Archaeological Historic Preservation Services	4,919	-	-	-	-
Accounting and Auditing Services	4,500	3,530	-	4,500	4,500
Software Maintenance and Support	1,200	1,200	900	1,200	1,200
Laboratory & X-ray Services	9,146	9,450	8,050	14,510	14,510
In State Training	980	680	19	1,000	1,000
In State Travel	-	-	4	-	-
Postage & Freight	44	100	510	100	100
Printing & Microfilming	-	1,500	-	-	-
Leases & Rental - Real Estate - External	7,270	7,300	7,270	7,300	7,300
R&M-Machinery & Equipment Services	2,239	7,700	3,512	2,500	2,500

SUMMARY BY OBJECT

Department: Solid Waste Management General Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M Building Services	2,839	1,500	-	1,500	1,500
R&M Grounds and Landscaping	62,475	222,000	26,927	212,940	212,940
Other Professional Services	737,060	758,657	494,290	758,657	758,657
Advertising	525	500	-	500	500
Leases & Rental - Other (Mchnry, Equip, etc.)	2,580	6,489	1,366	6,889	6,889
Janitorial Services	-	2,853	1,924	2,853	2,853
Pest Control Services	-	460	821	1,340	1,340
Interdepartmental Supplies & Services - Charged In/Debit	7,084	3,037	3,293	3,000	3,000
Parking Charges	-	840	566	840	840
Electricity	1,532	4,000	1,390	4,000	4,000
Natural Gas	625	720	440	720	720
Waste Disposal and Recycling	384	500	1,666	500	500
Motor Pool Charges	19,106	20,616	14,699	19,992	19,992
Regulatory Permitting Fees	21,479	25,500	4,345	25,500	25,500
Dues and Memberships	845	845	-	845	845
Other Miscellaneous Charges	869	-	-	-	-
Computer Hardware - ISF Charges	4,364	4,931	3,288	5,167	5,167
Server and Storage - ISF Charges	7,881	9,952	6,640	4,529	4,529
Software - ISF Charges	1,151	1,099	736	1,115	1,115
Telephone Provider Charges - External	992	996	699	1,080	1,080
Internet Charges - External	9,515	9,600	6,351	9,600	9,600
Mobile Devices - External	1,530	1,440	854	1,464	1,464
ISF- IT Port Charges	2,220	1,584	1,056	1,800	1,800
Operating Expenses Total	**916,984**	**1,112,916**	**601,638**	**1,096,816**	**1,096,816**
EXPENDITURE OBJECTS TOTAL	**1,214,383**	**1,421,339**	**804,289**	**1,404,455**	**1,404,455**
REVENUE OBJECTS					
Other Misc. Revenue - Governmental and Agency Funds	3	-	193	-	-
Miscellaneous Revenue Total	**3**	**-**	**193**	**-**	**-**
REVENUE OBJECTS TOTAL	**3**	**-**	**193**	**-**	**-**

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TIRE SPECIAL REVENUE FUND

Expenditures: **1,308,000** **Revenues:** **1,297,000**

FTEs: **0.00**

Function Statement: Compliance with A.R.S. Title 44, Article 8, Waste Tire Disposal to oversee contract for the planning, management and compliance of the Tire Recycling program.

Mandates: ARS 49-701-49-881, ARS 44-1301 through 1307, administrative rules R18-13-201 through R18-13-2703, 40 CFR 258.1 through 258.75, Appendix I and Appendix II to Part 258.

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	11,853	11,853	-	11,853	11,853
Operating Expenses	1,296,147	1,296,147	-	1,296,147	1,296,147
Total Expenditures	1,308,000	1,308,000	-	1,308,000	1,308,000
Revenues					
Intergovernmental	1,274,149	1,275,000	-	1,275,000	1,275,000
Investment Earnings	14,000	22,000	-	22,000	22,000
Total Revenues	1,288,149	1,297,000	-	1,297,000	1,297,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	19,851	11,000	-	11,000	11,000
Total Funding	1,308,000	1,308,000	-	1,308,000	1,308,000

The Tire Fund program provides for the collection and recycling of waste tires.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,031,567	1,072,019	1,100,462	1,188,328	1,308,000
Revenues	1,223,886	1,260,881	1,285,368	1,305,979	1,297,000
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Tire Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	49	3,350	-	3,250	3,250
Interdepartmental Fringe - Charged in/Debit	13	1,650	-	1,561	1,561
Labor Distribution Fringe Charged in/Debit	1,130	1,122	762	1,167	1,167
Labor Distribution Salaries Charged in/Debit	5,788	5,731	3,825	5,875	5,875
Personnel Services Total	**6,980**	**11,853**	**4,587**	**11,853**	**11,853**
Office Supplies	-	1,500	-	500	500
R&M Grounds and Landscaping	198	167,067	-	151,634	151,634
Pest Control Services	-	150	-	150	150
Departmental Overhead - Charged In/Debit	15	-	-	-	-
Electricity	3,686	5,171	2,571	5,000	5,000
Waste Disposal and Recycling	1,089,208	1,121,884	552,664	1,138,488	1,138,488
Regulatory Permitting Fees	375	375	375	375	375
Operating Expenses Total	**1,093,482**	**1,296,147**	**555,610**	**1,296,147**	**1,296,147**
EXPENDITURE OBJECTS TOTAL	**1,100,462**	**1,308,000**	**560,197**	**1,308,000**	**1,308,000**
REVENUE OBJECTS					
State Revenue	1,267,235	1,274,149	660,911	1,275,000	1,275,000
Intergovernmental Total	**1,267,235**	**1,274,149**	**660,911**	**1,275,000**	**1,275,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	18,133	14,000	18,585	22,000	22,000
Investment Earnings Total	**18,133**	**14,000**	**18,585**	**22,000**	**22,000**
Other Misc. Revenue - Governmental and Agency Funds	-	-	(29)	-	-
Miscellaneous Revenue Total	**-**	**-**	**(29)**	**-**	**-**
REVENUE OBJECTS TOTAL	**1,285,368**	**1,288,149**	**679,467**	**1,297,000**	**1,297,000**

ENVIRONMENTAL QUALITY GRANTS SPECIAL REVENUE FUND

Expenditures: **1,077,873** **Revenues:** **1,077,873**

FTEs: **10.00**

Function Statement: Obtain grant funding for mandated and necessary services in the Environmental Quality Department. Administer grant programs and services in accordance with grant guidelines.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	605,029	591,201	-	591,201	591,201
Operating Expenses	327,565	380,422	-	380,422	380,422
Capital Equipment > $5,000	106,250	106,250	-	106,250	106,250
Total Expenditures	1,038,844	1,077,873	-	1,077,873	1,077,873
Revenues					
Intergovernmental	1,155,205	1,077,873	-	1,077,873	1,077,873
Total Revenues	1,155,205	1,077,873	-	1,077,873	1,077,873
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(116,361)	-	-	-	-
Total Funding	1,038,844	1,077,873	-	1,077,873	1,077,873

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	787,923	862,575	928,159	1,038,844	1,077,873
Revenues	516,159	933,298	816,592	1,155,205	1,077,873
Net Operating Transfers In/(Out)	-	2,163	5	-	-

SUMMARY BY OBJECT

Department: Environmental Quality Special Revenue Grants

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	336,426	480,691	255,611	494,604	494,604
Overtime	88	-	70	-	-
Social Security & Medicare	24,431	35,472	18,665	37,837	37,837
Unemployment Insurance	245	285	136	225	225
Health Insurance Premiums	47,518	57,327	28,796	53,522	53,522
Workers Compensation	2,881	4,155	3,015	8,376	8,376
Life Insurance	236	337	175	340	340
Employer Paid Subsidy	930	1,360	640	960	960
Arizona State Retirement	37,894	54,144	29,895	59,197	59,197
Dental Insurance Premiums	580	588	448	797	797
Interdepartmental Salaries - Charged in/Debit	-	-	280	-	-
Interdepartmental Fringe - Charged out/Credit	-	-	(75)	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	45	-	-
Labor Distribution Fringe Charged out/Credit	(60,346)	(65,583)	(27,005)	(72,782)	(72,782)
Labor Distribution Fringe Charged in/Debit	75,514	58,336	37,378	58,500	58,500
Labor Distribution Salaries Charged out/Credit	(174,315)	(213,821)	(85,113)	(198,582)	(198,582)
Labor Distribution Salaries Charged in/Debit	200,185	189,830	106,709	148,207	148,207
Budgeted Benefits	-	1,908	-	-	-
Parking Subsidy	-	-	179	-	-
HSA Contribution - Employer	8,000	10,000	5,926	13,000	13,000
HSA Expense Offset	-	(10,000)	(5,926)	(13,000)	(13,000)
Personnel Services Total	**500,267**	**605,029**	**369,849**	**591,201**	**591,201**
Office Supplies	839	600	128	600	600
Software Under $5M	11,025	200	-	200	200
Computer Equipment less than $1,000	-	1,075	24	1,075	1,075
Medical & Lab Supplies	626	8,000	-	8,000	8,000
Books, Subscriptions & Videos	555	-	369	-	-
Repair & Maintenance Supplies	34,747	34,250	5,285	45,107	45,107
Classroom Educational Testing Supplies	-	50	-	50	50
Chemicals	-	1,385	2,714	1,385	1,385
Clothing, Uniforms, and Safety Apparel	1,702	1,750	-	1,750	1,750
Promotional Items	8,420	6,030	702	6,030	6,030
Cameras, Film & Equipment	4,978	5,000	-	5,000	5,000

SUMMARY BY OBJECT

Department: Environmental Quality Special Revenue Grants

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Operation Supplies	3,094	8,525	7	8,525	8,525
Tools & Equipment Under $1,000	4,356	8,450	1,108	8,450	8,450
Software Maintenance and Support	6,750	13,500	5,443	13,500	13,500
Laboratory & X-ray Services	-	-	5,889	-	-
In State Training	2,340	900	444	900	900
Out of State Training	-	-	1,500	-	-
In State Travel	325	-	-	-	-
Out of State Travel	5,590	12,925	8,637	12,925	12,925
Postage & Freight	1,109	1,555	654	1,555	1,555
Printing & Microfilming	3,152	2,650	305	2,650	2,650
Leases & Rental - Real Estate - Internal	932	1,850	1,956	1,850	1,850
R&M-Machinery & Equipment Services	1,381	5,000	4,078	5,000	5,000
R&M Building Services	1,307	2,295	644	2,295	2,295
R&M Grounds and Landscaping	-	1,500	-	1,500	1,500
Other Professional Services	7,907	60,550	6,370	60,550	60,550
Advertising	15,258	12,150	334	12,150	12,150
Leases & Rental - Other (Mchnry, Equip, etc.)	(201)	75	403	75	75
Departmental Overhead - Charged In/Debit	153,426	129,000	61,310	171,000	171,000
Parking Charges	-	-	210	-	-
Electricity	-	-	3,780	-	-
Motor Pool Charges	7,351	1,500	-	1,500	1,500
Other Miscellaneous Charges	1,035	2,500	221	2,500	2,500
Computer Hardware - ISF Charges	-	-	5,955	-	-
Server and Storage - ISF Charges	-	-	11,613	-	-
Software - ISF Charges	-	-	1,284	-	-
ISF- IT Port Charges	-	-	206	-	-
Office Machines & Computers - Non-Capital	-	1,500	9,852	1,500	1,500
Other Machines & Equipment - Non-Capital	12,789	2,800	2,884	2,800	2,800
Operating Expenses Total	**290,793**	**327,565**	**144,309**	**380,422**	**380,422**
Office Machines & Computers - Capital	15,718	18,000	-	18,000	18,000
Medical & Laboratory Equipment - Capital	121,381	88,250	74,418	88,250	88,250
Capital Equipment > $5,000 Total	**137,099**	**106,250**	**74,418**	**106,250**	**106,250**
EXPENDITURE OBJECTS TOTAL	**928,159**	**1,038,844**	**588,576**	**1,077,873**	**1,077,873**

REVENUE OBJECTS

SUMMARY BY OBJECT

Department: Environmental Quality Special Revenue Grants

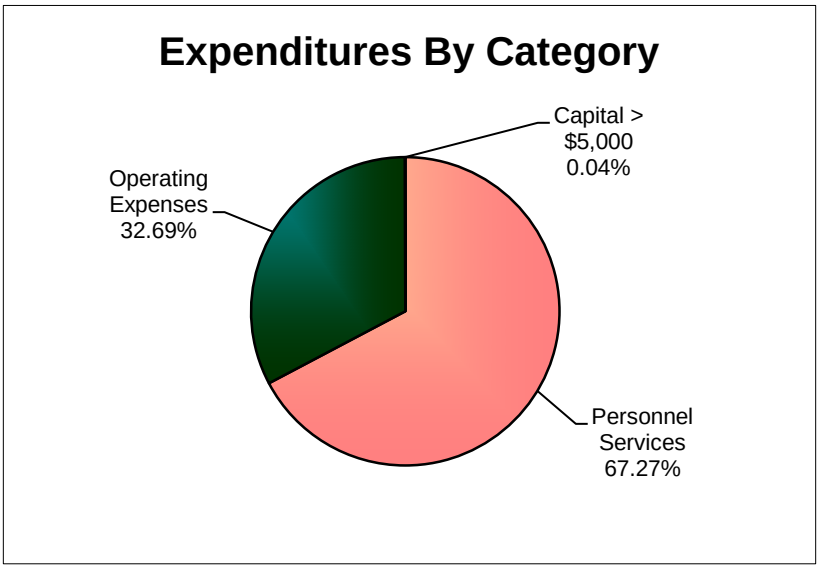
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
State Revenue Grants	230,142	210,122	89,870	243,287	243,287
Federal Grant Revenue	586,450	945,083	272,418	834,586	834,586
Intergovernmental Total	**816,592**	**1,155,205**	**362,288**	**1,077,873**	**1,077,873**
REVENUE OBJECTS TOTAL	**816,592**	**1,155,205**	**362,288**	**1,077,873**	**1,077,873**

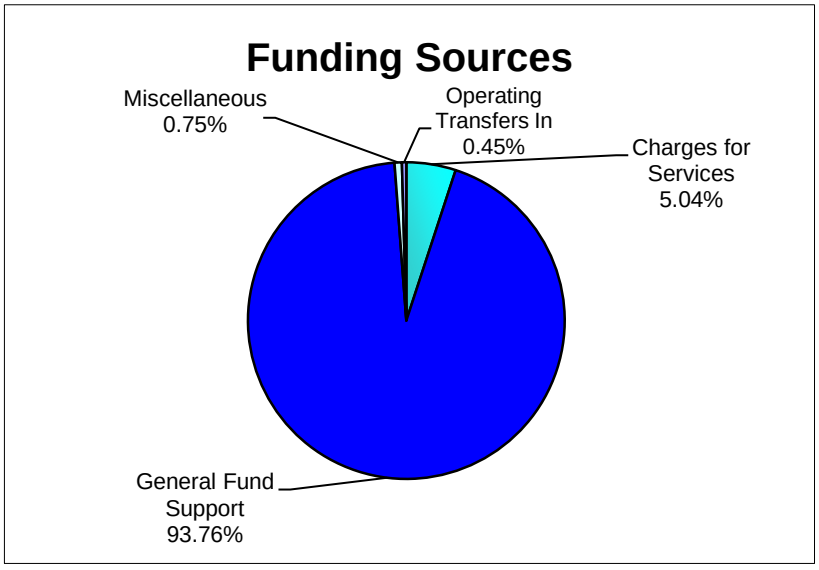
Natural Resources, Parks & Recreation - General Fund

Revenue	$	1,100,475
Expenditures		19,003,718
Net Transfers		84,984
Fund Impact	$	(17,818,259)
FTEs		279.15

Function Statement: Manage Pima County's natural resources, urban parks, and recreational programs; lead community efforts to conserve the Sonoran Desert and enhance the urban environment and quality of life; provide quality recreation experiences, open space conservation, community education programs, and leisure activities while supporting Pima County's Sustainability Programs such as water conservation, green building, and recycling.

Natural Resources, Parks & Recreation also operates Parks Special Programs (a special revenue fund) and Parks & Recreation Grants (a special revenue fund).





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	18,109,824	1,012,175	69,756	(17,027,893)
Overhead charge out Adjustment	550,000			(550,000)
HSA FY 2019/20 Offset Add Back	313,000			(313,000)
Trades Maintenance Series Salary Adjustment	119,514			(119,514)
AZ Conservation Corp Adjustment	100,000			(100,000)
Shooting Sports Program Adjustment	75,000			(75,000)
Aquatics Classification Adjustment	69,815			(69,815)
Desert Survivors Adjustment	57,040			(57,040)
Server/Storage Adjustment	53,413			(53,413)
1% Salary Increase Adjustment (half year)	38,287			(38,287)
Kino Pool Adjustment	22,800			(22,800)
Aquatics Salary Adjustment	16,961			(16,961)
Port Adjustment	11,952			(11,952)
Hardware Adjustment	11,636			(11,636)
Software Adjustment	767			(767)
Benefits Adjustment	(8,651)			8,651
Motor Pool Adjustment	(221,640)			221,640
HSA Offset	(316,000)			316,000
Revenue Adjustment		88,300		88,300
Transfer in Reclaimed Water Subsidy - Wastewater			44,984	44,984
Transfer in Tucson Clean n Beautiful - Wastewater			20,000	20,000
Transfer in Tucson Clean n Beautiful - Flood Control			20,000	20,000
Reverse Out Prior Fiscal Year Transfers			(69,756)	(69,756)
Supplemental Requests				
None				-
Total Recommended Budget	19,003,718	1,100,475	84,984	(17,818,259)
Full Time Equivalents (FTEs)	279.15			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 279.15 which remain the same from the fiscal year 2018/19 Adopted Budget.

The fiscal year 2019/20 Recommended Budget expenditures of $19,003,718 is an increase of $893,894, or 4.94%, over the fiscal year 2018/19 Adopted Budget. The increases of $1,440,185 are due to the AZ Conservation Corp, Desert Survivors, Shooting Sports Programs, software, hardware, and server/storage, port charges, Kino Pool, Overhead Charge-outs, and salary and benefits resulting from the Trade Maintenance Series and Aquatics analysis. These were offset by decreases of $546,291 in motor pool charges and a net decrease in the HSA Offset.

The department will continue to provide the staff for maintenance of the Loop while charging the Regional Flood Control District for these services using interdepartmental salaries and benefits transfers.

As of fiscal year 2019/20, a new unit was created to identify fiduciary activities and fiduciary funds due to changes in financial reporting. The new unit includes budgeted revenue of $348,941 for Starr Pass Environmental Enhancement fees (developers share) from the City of Tucson.

The fiscal year 2019/20 Recommended Budget revenues of $1,110,475 is an increase of $88,300, or 8.72%, over the fiscal year 2018/19 Adopted Budget due to anticipated increased revenues from the Clay Target Shooting Center, Little League light fees, room rentals, and Ramada Rentals.

The fiscal year 2019/20 Recommended Budget net operating transfers of $84,984 is an increase of $15,228, or 21.83%, over the fiscal year 2018/19 Adopted Budget due to no transfers out budgeted and an increase in the amount from Regional Wastewater Reclamation Department. The operating transfers in are from the Regional Wastewater Reclamation Department for a reclaimed water reimbursement and the Tucson Clean & Beautiful Program and from the Regional Flood Control District for the Tucson Clean & Beautiful project.

Recommended revenue sources:

Ramada and Facility Fees	$	833,575
Culture and Recreation Fees		124,950
Other Miscellaneous - Operating		87,800
Rents and Royalties		54,150
	$	1,100,475

The department submitted no requests for supplemental funding for this fund.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	16,694,955	17,321,866	17,396,099	18,109,824	19,003,718
Revenues	1,221,517	1,280,933	1,330,251	1,012,175	1,100,475
Transfers In/(Out)	104,352	80,208	(219,550)	67,155	84,984

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplementals	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	12,519,829	12,783,746	-	12,783,746	12,783,746
Operating Expenses	5,589,995	6,212,972	-	6,212,972	6,212,972
Capital Equipment >$5,000	-	7,000	-	7,000	7,000
Total Expenditures	18,109,824	19,003,718	-	19,003,718	19,003,718
Revenues					
Charges For Services	804,025	958,525	-	958,525	958,525
Miscellaneous	208,150	141,950	-	141,950	141,950
Total Revenues	1,012,175	1,100,475	-	1,100,475	1,100,475
Net Transfers In/(Out)	69,756	84,984	-	84,984	84,984
General Fund Support	17,027,893	17,818,259	-	17,818,259	17,818,259
Total Funding	18,109,824	19,003,718	-	19,003,718	19,003,718

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	8,215,572	8,909,346	5,711,430	9,345,435	9,345,435
Overtime	27,153	31,275	11,519	24,800	24,800
On Call Pay	11,938	12,800	8,034	12,000	12,000
Temporary Help	1,693,386	1,879,934	1,130,140	1,699,144	1,699,144
Election Pay	-	200	-	-	-
Holiday Worked Pay	28,120	27,255	18,178	26,800	26,800
Social Security & Medicare	743,446	803,540	513,510	838,991	838,991
Unemployment Insurance	7,343	5,631	3,693	5,009	5,009
Health Insurance Premiums	1,389,790	1,413,585	921,742	1,464,349	1,464,349
Workers Compensation	366,936	417,258	280,801	404,693	404,693
Life Insurance	6,720	7,647	4,424	7,444	7,444
Employer Paid Subsidy	439	576	384	576	576
Arizona State Retirement	976,671	1,056,536	700,368	1,144,567	1,144,567
Dental Insurance Premiums	20,637	22,364	14,612	22,797	22,797
Interdepartmental Salaries - Charged out/Credit	(1,770,809)	(1,491,843)	(1,192,216)	(1,625,347)	(1,625,347)
Interdepartmental Salaries - Charged in/Debit	47,106	36,350	36,072	45,000	45,000
Interdepartmental Fringe - Charged out/Credit	(691,283)	(548,780)	(452,859)	(628,565)	(628,565)
Interdepartmental Fringe - Charged in/Debit	22,176	15,550	15,990	22,000	22,000
Labor Distribution Fringe Charged out/Credit	(383,063)	(310,938)	(232,923)	(379,222)	(379,222)
Labor Distribution Fringe Charged in/Debit	368,141	319,710	221,696	369,835	369,835
Labor Distribution Salaries Charged out/Credit	(1,283,122)	(1,151,544)	(860,435)	(1,263,741)	(1,263,741)
Labor Distribution Salaries Charged in/Debit	1,251,718	1,009,742	829,037	1,234,370	1,234,370
Budgeted Benefits	-	53,635	-	12,811	12,811
Paid Parental Leave	8,677	-	-	-	-
Sick Payout	74,282	-	37,591	-	-
Vacation Payout	61,918	-	49,185	-	-
HSA Contribution - Employer	261,249	313,000	186,343	316,000	316,000
HSA Expense Offset	-	(313,000)	(186,343)	(316,000)	(316,000)
Personnel Services Total	**11,455,141**	**12,519,829**	**7,769,973**	**12,783,746**	**12,783,746**
Office Supplies	36,537	42,438	29,679	41,950	41,950
Software Under $5M	18,916	13,750	15,438	12,450	12,450
Computer Equipment less than $1,000	4,565	1,000	4,095	4,000	4,000
Food Supplies	25,464	26,000	16,608	24,500	24,500

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Food Preparations Supplies	334	150	142	300	300
Drugs & Pharmaceuticals	-	2,000	-	1,500	1,500
Fuel & Oil	1,777	4,400	3,195	3,050	3,050
Books, Subscriptions & Videos	925	1,200	894	1,200	1,200
Repair & Maintenance Supplies	916,819	813,647	526,373	845,968	845,968
Classroom Educational Testing Supplies	-	-	26	-	-
Chemicals	181,361	157,800	123,163	164,600	164,600
Janitorial Supplies	106,987	80,250	62,151	99,800	99,800
Clothing, Uniforms, and Safety Apparel	74,198	57,805	38,919	74,400	74,400
Promotional Items	892	-	-	-	-
Arts & Crafts	39,639	33,600	1,868	33,312	33,312
Cameras, Film & Equipment	1,357	2,000	635	1,500	1,500
Other Operation Supplies	79,303	39,561	26,835	36,061	36,061
Animal Control Supplies (food & other)	4,200	4,500	164	8,500	8,500
Tools & Equipment Under $1,000	86,027	79,317	52,498	88,655	88,655
Furniture Under $1,000	30,670	9,500	5,721	9,500	9,500
Signage Supplies & Services	38,549	34,800	12,056	22,761	22,761
Vandalism Repairs	4,813	2,000	(973)	200	200
Archaeological Historic Preservation Services	18,473	3,000	797	5,000	5,000
Process Service	-	-	55	-	-
Software Maintenance and Support	45	50	52	50	50
Laboratory & X-ray Services	2,140	1,150	1,053	1,150	1,150
In State Training	21,478	19,350	10,424	20,800	20,800
Out of State Training	250	-	1,253	3,250	3,250
In State Travel	5,804	3,000	3,099	4,600	4,600
Out of State Travel	5,950	2,800	1,856	2,800	2,800
Postage & Freight	1,483	1,900	1,381	1,700	1,700
Printing & Microfilming	8,001	12,200	8,110	12,200	12,200
Security	2,386	9,708	4,021	5,670	5,670
Leases & Rental - Real Estate - External	10,632	3,500	5,179	6,000	6,000
R&M-Machinery & Equipment Services	111,972	66,950	85,082	112,000	112,000
R&M Building Services	280,121	622,800	94,695	576,229	576,229
R&M Grounds and Landscaping	410,006	164,500	95,958	124,500	124,500
Other Professional Services	157,558	185,510	70,631	157,850	157,850
Appraisal Services	-	-	2,250	-	-
Investigative Services	3,358	2,000	780	2,000	2,000
Environmental Studies	-	9,000	-	8,000	8,000

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Banking Credit Card Fees and Charges	24,655	9,700	6,675	9,700	9,700
Printing Costs for Promotional Items	74	500	-	-	-
Advertising	14,142	8,000	4,634	6,600	6,600
Leases & Rental - Other (Mchnry, Equip, etc.)	85,186	66,040	16,324	86,860	86,860
Janitorial Services	-	-	24,863	36,400	36,400
Pest Control Services	-	-	11,850	15,680	15,680
Interdepartmental Supplies & Services - Charged Out/Credit	(295,629)	(255,803)	(138,267)	(238,703)	(238,703)
Departmental Overhead - Charged Out/Credit	(544,726)	(477,163)	(384,509)	-	-
Interdepartmental Supplies & Services - Charged In/Debit	217,067	176,000	105,592	160,800	160,800
Departmental Overhead - Charged In/Debit	624	-	1,717	-	-
Parking Charges	-	-	1,478	2,300	2,300
Electricity	748,470	769,700	491,275	752,598	752,598
Water & Sewer	968,060	939,440	665,879	990,000	990,000
Natural Gas	18,854	21,200	12,252	19,300	19,300
Waste Disposal and Recycling	90,033	83,850	60,090	81,550	81,550
Mileage Reimbursement	3,689	2,600	1,730	2,600	2,600
Motor Pool Charges	910,826	886,214	634,557	806,016	806,016
Regulatory Permitting Fees	5,242	4,470	5,746	3,770	3,770
Dues and Memberships	28,394	16,760	16,488	20,760	20,760
Other Miscellaneous Charges	6,763	3,000	936	-	-
Payments to or on behalf of other governments	1,869	1,300	-	1,300	1,300
Payments To Agencies	40,000	-	20,000	40,000	40,000
Other Insurance Premiums	100	-	100	-	-
Current Paid Losses	105	-	-	-	-
Job Training & Training Supplies	90	-	-	-	-
Computer Hardware - ISF Charges	179,091	207,063	138,048	219,014	219,014
Server and Storage - ISF Charges	123,518	178,544	117,368	229,457	229,457
Software - ISF Charges	54,117	54,723	36,152	56,476	56,476
Solar Energy	63,080	60,000	37,400	80,000	80,000
Telephone Provider Charges - External	50,641	39,523	30,026	37,983	37,983
Internet Charges - External	48,741	52,498	31,865	60,325	60,325
Mobile Devices - External	108,428	116,203	66,202	104,730	104,730
ISF- IT Port Charges	75,924	87,648	58,432	99,600	99,600
Fixed Equipment - Non-Capital	152	-	-	-	-
Office Machines & Computers - Non-Capital	1,765	-	3,963	-	-

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Machines & Equipment - Non-Capital	45,606	24,849	17,700	9,850	9,850
Operating Expenses Total	**5,767,941**	**5,589,995**	**3,402,729**	**6,212,972**	**6,212,972**
Buildings	10,348	-	-	-	-
Other Machines & Equipment - Capital	162,669	-	2,333	7,000	7,000
Capital Equipment > $5,000 Total	**173,017**	**-**	**2,333**	**7,000**	**7,000**
EXPENDITURE OBJECTS TOTAL	**17,396,099**	**18,109,824**	**11,175,035**	**19,003,718**	**19,003,718**
REVENUE OBJECTS					
License & Permits	3,355	-	2,785	-	-
Licenses & Permits Total	**3,355**	**-**	**2,785**	**-**	**-**
Culture & Recreation Fees	124,206	97,450	91,832	124,950	124,950
Facility Fees	968,721	706,575	571,180	833,575	833,575
Collections Revenue	2,872	-	12,059	-	-
Charges for Services Total	**1,095,799**	**804,025**	**675,071**	**958,525**	**958,525**
Judgments & Resititutions	397	-	313	-	-
Fines & Forfeits Total	**397**	**-**	**313**	**-**	**-**
Interest - Governmental and Agency Funds	(968)	-	-	-	-
Investment Earnings Total	**(968)**	**-**	**-**	**-**	**-**
Rent and Royalties	67,597	120,350	41,658	54,150	54,150
Other Misc. Revenue - Governmental and Agency Funds	163,996	87,800	74,235	87,800	87,800
NSF Check Charge Revenue Source	25	-	25	-	-
Late Fees and Interest Charges on Overdue Receivable	50	-	302	-	-
Miscellaneous Revenue Total	**231,668**	**208,150**	**116,220**	**141,950**	**141,950**
REVENUE OBJECTS TOTAL	**1,330,251**	**1,012,175**	**794,389**	**1,100,475**	**1,100,475**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF NATURAL RESOURCES PARKS AND RECREATION ARE:

- **NATURAL RESOURCES PARKS AND RECREATION SPECIAL PROGRAMS SPECIAL REVENUE FUND**
- **PARKS & RECREATION GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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NATURAL RESOURCES PARKS AND RECREATION SPECIAL PROGRAMS

Expenditures: **4,789,649** **Revenues:** **1,415,877**

FTEs: **4.50**

Function Statement: Manage and implement various planning, design, and construction projects which include Capital Improvement Programs (CIP), bond, grant, and other funded capital projects. Collect impact fees from small development areas to provide for the planning, design, and construction of district and regional parks. Collect the Starr Pass environmental enhancement fee to fund improvements to Tucson Mountain Park. Accumulate funds for connections to the reclaimed water system. Operate and maintain the Pima Pineapple Cactus Conservation Bank.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Requested	FY 2019/2020 Recommended
Expenditures					
Personnel Services	249,993	255,803	-	255,803	255,803
Operating Expenses	1,763,403	3,877,179	-	3,877,179	3,877,179
Capital	-	100,000	-	100,000	100,000
Debt Service	566,667	556,667	-	556,667	556,667
Total Expenditures	2,580,063	4,789,649	-	4,789,649	4,789,649
Revenues					
Charge for Services	-	305,145	-	305,145	305,145
Investment Earnings	-	58,197	-	58,197	58,197
Miscellaneous Revenue	85,745	1,052,535	-	1,052,535	1,052,535
Total Revenues	85,745	1,415,877	-	1,415,877	1,415,877
Total Transfers In/(Out)	(372,410)	(761,471)	-	(761,471)	(761,471)
Fund Balance Decrease/(Increase)	2,866,728	4,135,243	-	4,135,243	4,135,243
Total Funding	2,580,063	4,789,649	-	4,789,649	4,789,649

Budgeted expenditures include wildlife corridor conservation efforts along the Santa Cruz River; continued long term monitoring requirements under the USFW agreement to maintain the County established Pima Pineapple Cactus mitigation credit bank on this endangered species; Starr Pass environmental enhancement fees are being captured and utilized to repay general fund for the Painted Hills open space acquisitions; continued operation of Pima County's Native Plant Nursery; Tucson Mountain Park Trail Development.

As of fiscal year 2019/20, a new unit was created to identify fiduciary activities and fiduciary funds due to changes in financial reporting. The new unit includes budgeted revenue of $348,941 for Starr Pass Environmental Enhancement fees (developers share) from the City of Tucson.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	503,146	2,584,342	1,394,179	3,571,302	4,789,649
Revenues	1,154,489	1,428,810	2,176,059	2,847,095	1,415,877
Net Operating Transfers In/(Out)	542,758	(350,757)	(183,782)	(363,355)	(761,471)

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation Special Programs

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	139,805	156,226	103,293	159,825	159,825
Overtime	776	-	336	-	-
Temporary Help	17,373	22,241	14,715	22,797	22,797
Holiday Worked Pay	533	-	313	-	-
Social Security & Medicare	11,897	13,319	8,893	13,894	13,894
Unemployment Insurance	114	93	63	83	83
Health Insurance Premiums	15,057	11,850	9,337	15,886	15,886
Workers Compensation	2,902	3,269	2,310	3,164	3,164
Life Insurance	127	136	85	136	136
Arizona State Retirement	16,192	17,921	12,242	19,233	19,233
Dental Insurance Premiums	420	266	376	585	585
Interdepartmental Salaries - Charged out/Credit	(3,813)	(1,992)	(1,911)	-	-
Interdepartmental Salaries - Charged in/Debit	274	-	932	-	-
Interdepartmental Fringe - Charged out/Credit	(1,141)	(697)	(540)	-	-
Interdepartmental Fringe - Charged in/Debit	95	-	421	-	-
Labor Distribution Fringe Charged out/Credit	(157)	-	-	-	-
Labor Distribution Fringe Charged in/Debit	9,743	-	5,152	-	-
Labor Distribution Salaries Charged out/Credit	(441)	-	-	-	-
Labor Distribution Salaries Charged in/Debit	18,904	26,500	16,296	20,000	20,000
Budgeted Benefits	-	861	-	200	200
HSA Contribution - Employer	2,833	3,000	1,762	3,000	3,000
HSA Expense Offset	-	(3,000)	(1,762)	(3,000)	(3,000)
Personnel Services Total	**231,493**	**249,993**	**172,313**	**255,803**	**255,803**
Office Supplies	831	-	482	-	-
Food Supplies	14	-	136	-	-
Drugs & Pharmaceuticals	4	-	-	-	-
Repair & Maintenance Supplies	32,301	739,850	46,744	1,737,700	1,737,700
Chemicals	409	-	-	-	-
Janitorial Supplies	172	-	744	-	-
Clothing, Uniforms, and Safety Apparel	875	13,700	190	11,900	11,900
Promotional Items	609	-	295	-	-
Other Operation Supplies	2,186	13,570	-	47,370	47,370
Tools & Equipment Under $1,000	999	-	779	-	-

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation Special Programs

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Furniture Under $1,000	-	-	96	-	-
Signage Supplies & Services	228	-	-	-	-
Archaeological Historic Preservation Services	1,428	-	-	-	-
Engineering Services	-	-	2,098	-	-
In State Training	382	-	100	-	-
Printing & Microfilming	1,350	-	1,117	-	-
Towing Services	-	-	1,174	-	-
R&M-Machinery & Equipment Services	125	-	3,318	-	-
R&M Building Services	-	-	146,784	-	-
R&M Grounds and Landscaping	6,717	-	13,106	299,377	299,377
Other Professional Services	344,445	799,000	91,041	1,585,000	1,585,000
Appraisal Services	-	-	1,500	-	-
Banking Credit Card Fees and Charges	-	-	594	-	-
Advertising	385	-	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	5,408	-	14,949	-	-
Pest Control Services	-	-	317	-	-
Interdepartmental Supplies & Services - Charged Out/Credit	(17)	-	(54)	-	-
Departmental Overhead - Charged Out/Credit	(1,169)	(867)	(606)	-	-
Interdepartmental Supplies & Services - Charged In/Debit	2,543	-	3,566	-	-
Departmental Overhead - Charged In/Debit	190	-	-	-	-
Water & Sewer	184,806	190,000	121,255	190,000	190,000
Waste Disposal and Recycling	-	-	1,716	-	-
Motor Pool Charges	8,257	8,150	5,250	5,832	5,832
Dues and Memberships	-	-	60	-	-
Other Miscellaneous Charges	152	-	11	-	-
Mobile Devices - External	730	-	565	-	-
Other Machines & Equipment - Non-Capital	1,659	-	-	-	-
Operating Expenses Total	**596,019**	**1,763,403**	**457,327**	**3,877,179**	**3,877,179**
Land	-	-	11,211	-	-
Land Improvements - Capital	-	-	67,298	100,000	100,000
Capital Equipment > $5,000 Total	**-**	**-**	**78,509**	**100,000**	**100,000**
Debt Note Retirement - Debt Note Expense	566,667	566,667	566,667	556,667	556,667
Debt Service Total	**566,667**	**566,667**	**566,667**	**556,667**	**556,667**

SUMMARY BY OBJECT

Department: Natural Resources Parks and Recreation Special Programs

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS TOTAL	**1,394,179**	**2,580,063**	**1,274,816**	**4,789,649**	**4,789,649**
REVENUE OBJECTS					
License & Permits	-	-	280	-	-
Licenses & Permits Total	**-**	**-**	**280**	**-**	**-**
General Government Fees	55,814	-	35,518	305,145	305,145
Facility Fees	1,760	-	2,255	-	-
Charges for Services Total	**57,574**	**-**	**37,773**	**305,145**	**305,145**
Interest Revenue Pooled Investments - GOV, AGCY Funds	29,118	-	41,873	14,401	14,401
Interest Revenue Pooled Investments Non Op-Proprietary Funds	-	-	-	43,796	43,796
Investment Earnings Total	**29,118**	**-**	**41,873**	**58,197**	**58,197**
Rent and Royalties	12,000	12,000	11,000	15,000	15,000
Donations	22,451	8,500	49,927	13,500	13,500
Other Misc. Revenue - Governmental and Agency Funds	1,534,916	65,245	1,217,377	1,024,035	1,024,035
Other Misc. Revenue-Proprietary Funds	-	-	9,600	-	-
Miscellaneous Revenue Total	**1,569,367**	**85,745**	**1,287,904**	**1,052,535**	**1,052,535**
Proceeds Sale of Land	520,000	-	1,434,707	-	-
Gain or Loss on Disposal of Assets Total	**520,000**	**-**	**1,434,707**	**-**	**-**
REVENUE OBJECTS TOTAL	**2,176,059**	**85,745**	**2,802,537**	**1,415,877**	**1,415,877**

PARKS & RECREATION GRANTS SPECIAL REVENUE FUND

Expenditures: **125,000** **Revenues:** **125,000**

FTEs: **0.00**

Function Statement: Natural Resources Parks and Recreation Grants administers the receipt and disbursement of funds as required under the terms of grant funds awarded.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Requested	FY 2019/2020 Recommended
Expenditures					
Personnel Services	48,000	-	-	-	-
Operating Expenses	138,255	125,000	-	125,000	125,000
Total Expenditures	186,255	125,000	-	125,000	125,000
Revenues					
Intergovernmental	426,538	25,000	-	25,000	25,000
Investment Earnings	5	-	-	-	-
Miscellaneous	-	100,000	-	100,000	100,000
Total Revenues	426,543	125,000	-	125,000	125,000
Total Transfers In/(Out)	(240,288)	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	186,255	125,000	-	125,000	125,000

For fiscal year 2019/2020 grant funds are budgeted for open space access, emergency management services, habitat restoration, and wildlife protection.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	52,773	45,631	155,427	186,265	125,000
Revenues	37,874	49,558	328,084	426,553	125,000
Net Operating Transfers In/(Out)	8,777	3,054	(244,315)	(207,288)	-

SUMMARY BY OBJECT

Department: Parks & Recreation Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	-	-	635	-	-
Interdepartmental Fringe - Charged in/Debit	-	-	212	-	-
Labor Distribution Fringe Charged in/Debit	3,721	14,125	6,068	-	-
Labor Distribution Salaries Charged in/Debit	9,033	33,875	15,112	-	-
Personnel Services Total	**12,754**	**48,000**	**22,027**	**-**	**-**
Repair & Maintenance Supplies	4,454	15,250	37,135	115,000	115,000
Other Operation Supplies	-	120,005	-	-	-
Furniture Under $1,000	4,572	-	-	-	-
Signage Supplies & Services	-	-	186	-	-
Archaeological Historic Preservation Services	4,019	-	-	-	-
Title Fees and Services	290	-	-	-	-
R&M Building Services	71,273	-	82,264	-	-
R&M Grounds and Landscaping	35,000	-	9,335	-	-
Other Professional Services	9,000	-	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	776	2,000	4,238	5,000	5,000
Interdepartmental Supplies & Services - Charged In/Debit	3,783	1,000	-	5,000	5,000
Regulatory Permitting Fees	583	-	1,702	-	-
Operating Expenses Total	**133,750**	**138,255**	**134,860**	**125,000**	**125,000**
Land Improvements - Capital	-	-	34,238	-	-
Other Machines & Equipment - Capital	8,923	-	-	-	-
Capital Equipment > $5,000 Total	**8,923**	**-**	**34,238**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**155,427**	**186,255**	**191,125**	**125,000**	**125,000**
REVENUE OBJECTS					
State Revenue Grants	88,952	150,000	27,000	-	-
Federal Grant Revenue	16,960	26,538	3,032	25,000	25,000
Federal Grant Revenue Pass Through State	-	250,000	-	-	-
Intergovernmental Total	**105,912**	**426,538**	**30,032**	**25,000**	**25,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	36	5	222	-	-
Investment Earnings Total	**36**	**5**	**222**	**-**	**-**
Other Non-Government Grant	222,136	-	379,931	100,000	100,000

SUMMARY BY OBJECT

Department: Parks & Recreation Grants Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Miscellaneous Revenue Total	222,136	-	379,931	100,000	100,000
REVENUE OBJECTS TOTAL	328,084	426,543	410,185	125,000	125,000

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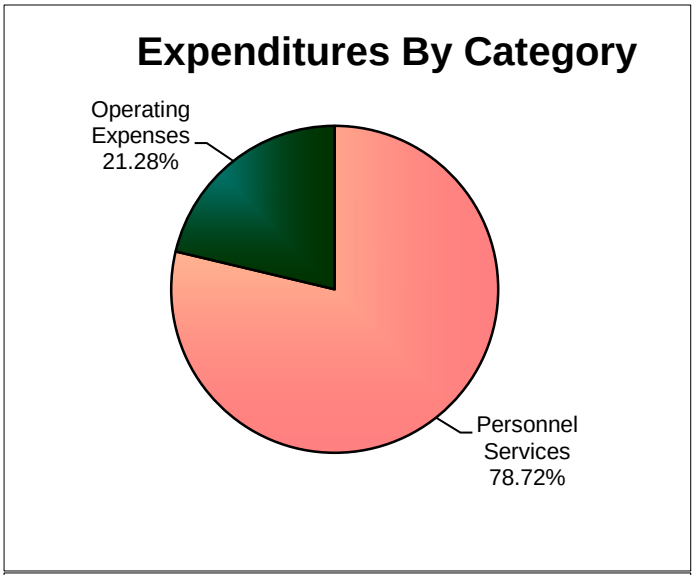
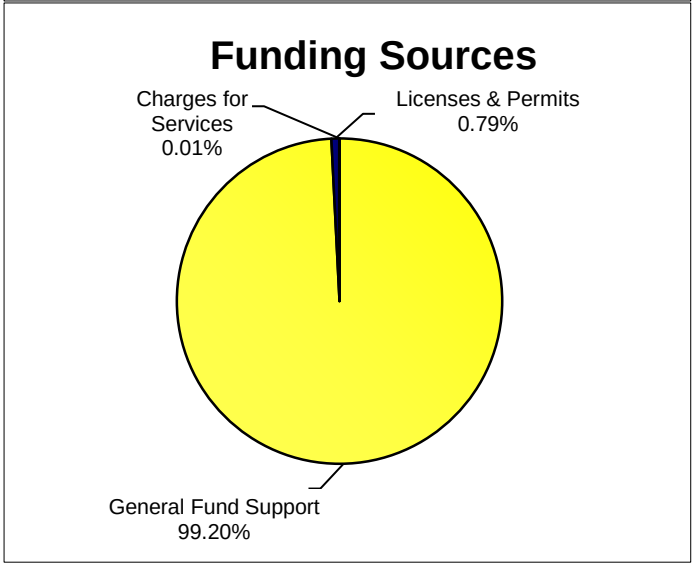
Office of Sustainability and Conservation - General Fund

Revenue	$	14,570
Expenditures		1,804,983
Fund Impact	$	(1,790,413)
FTEs		17.90

Provide management, technical and administrative services to all County departments in the following areas:
Sustainability and the implementation of the Sustainable Action Plan for County Operations as approved by the Board of Supervisors and related initiatives; Conservation Science compliance with the County Multi-Species Conservation Plan (MSCP) Section 10 Permit and implementation of the Ecological Monitoring Program; Cultural Resources and Historic Preservation to ensure land use decision compliance with federal, state, and County historic preservation laws and policies and manage County cultural resources; Water Policy to manage County owned or acquired water resources including surface water, groundwater, effluent, reclaimed water, recharge water and water storage credits and participate in regional and inter-jurisdictional planning efforts and ensure County interests and assets are retained and considered in local, state, and federal undertakings and decisions.





Recommended Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	1,847,231	39,150	-	(1,808,081)
HSA FY 2018/19 Offset Add Back	24,000			(24,000)
Benefit Adjustment	3,332			(3,332)
Hardware Adjustment	1,730			(1,730)
Port Charges Adjustment	1,584			(1,584)
FY 19/20 1% Salary Increase Adjustment (half year)	587			(587)
Software Adjustment	114			(114)
Base Budget Adj. per Deputy Administrator	(35,275)			35,275
HSA Offset	(21,000)			21,000
Server/Storage Adjustment	(13,962)			13,962
Motor Pool Adjustment	(3,358)			3,358
Section 10 Permit Expenses and Revenues		(24,580)		(24,580)
Supplemental Requests				
None Submitted				-
Total Recommended	1,804,983	14,570	-	(1,790,413)
Full Time Equivalents (FTEs)	17.90			

Comments/Issues

The FTEs for the fiscal year 2019/20 Recommended Budget is 17.90, the same as the fiscal year 2018/19 Adopted Budget.

The department's fiscal year 2019/20 Recommended Budget expenditures of $1,804,983 is a decrease of $42,248, or 2.29%, below the fiscal year 2018/19 Adopted Budget. Decreases of $73,595 consist of a budget adjustment of $35,275 to limit fund balance impact to that at or below the fiscal year 2018/19 level. In addition, there were budget decreases for server/storage charges, motor pool, and Health Savings Account Offset. These decreases were partially offset by an increase of $31,347 consisting of the reversal of the Health Savings Offset from fiscal year 2018/19, payroll benefits, hardware, port charges, the second half of the salary increases given in fiscal year 2018/19, and software charges.

The department's fiscal year 2019/20 Recommended Budget revenues of $14,570 is a decrease of $24,580, or 62.78%, below the fiscal year 2018/19 Adopted Budget as a result of Section 10 Permit Revenue being less than originally projected.

Recommended revenue sources:

Licenses & Permits	$	14,320
Miscellaneous		250
	$	14,570

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues- Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	1,217,691	1,508,305	1,787,349	1,759,237	1,804,983
Revenues	131	-	1,440	3,608	14,570
Transfers In/(Out)	(1,437)	(7,369)	-	(19,998)	-

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	1,434,974	1,420,929	-	1,420,929	1,420,929
Operating Expenses	412,257	384,054	-	384,054	384,054
Total Expenditures	1,847,231	1,804,983	-	1,804,983	1,804,983
Revenues					
Licenses & Permits	38,900	14,320	-	14,320	14,320
Miscellaneous	250	250	-	250	250
Total Revenues	39,150	14,570	-	14,570	14,570
Transfers In/(Out)	-	-	-	-	-
General Fund Support	1,808,081	1,790,413	-	1,790,413	1,790,413
Total Funding	1,847,231	1,804,983	-	1,804,983	1,804,983

SUMMARY BY OBJECT

Department: Office of Sustainability and Conservation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,142,510	1,231,061	793,966	1,225,667	1,225,667
Overtime	146	-	-	-	-
Social Security & Medicare	84,070	92,027	60,176	93,688	93,688
Unemployment Insurance	830	644	433	560	560
Health Insurance Premiums	110,235	110,317	72,508	108,763	108,763
Workers Compensation	2,974	3,247	2,212	2,939	2,939
Life Insurance	566	612	390	601	601
Arizona State Retirement	131,410	141,950	94,109	148,310	148,310
Dental Insurance Premiums	2,450	2,536	1,639	2,463	2,463
Interdepartmental Salaries - Charged out/Credit	(126,415)	(127,533)	(86,164)	(132,194)	(132,194)
Interdepartmental Salaries - Charged in/Debit	3,982	-	1,134	-	-
Interdepartmental Fringe - Charged out/Credit	(31,808)	(39,442)	(21,017)	(44,065)	(44,065)
Interdepartmental Fringe - Charged in/Debit	1,464	-	363	-	-
Labor Distribution Fringe Charged out/Credit	(167,693)	(168,733)	(99,080)	(112,820)	(112,820)
Labor Distribution Fringe Charged in/Debit	167,693	168,733	99,081	112,820	112,820
Labor Distribution Salaries Charged out/Credit	(530,609)	(521,750)	(338,811)	(382,102)	(382,102)
Labor Distribution Salaries Charged in/Debit	530,609	521,750	338,810	382,102	382,102
Budgeted Benefits	-	5,555	-	197	197
Paid Parental Leave	-	-	2,986	-	-
Sick Payout	-	7,000	6,975	7,000	7,000
Vacation Payout	-	7,000	13,225	7,000	7,000
HSA Contribution - Employer	20,584	24,000	14,491	21,000	21,000
HSA Expense Offset	-	(24,000)	(14,491)	(21,000)	(21,000)
Personnel Services Total	**1,342,998**	**1,434,974**	**942,935**	**1,420,929**	**1,420,929**
Office Supplies	647	5,000	1,144	2,600	2,600
Software Under $5M	1,198	3,500	332	3,500	3,500
Food Supplies	-	-	194	-	-
Medical & Lab Supplies	492	-	600	-	-
Fuel & Oil	17	-	-	-	-
Books, Subscriptions & Videos	1,815	3,000	2,400	3,000	3,000
Repair & Maintenance Supplies	3,365	500	629	500	500
Clothing, Uniforms, and Safety Apparel	729	300	16	500	500
Cameras, Film & Equipment	586	-	-	-	-

SUMMARY BY OBJECT

Department: Office of Sustainability and Conservation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Operation Supplies	73	-	-	-	-
Tools & Equipment Under $1,000	4,537	1,500	1,605	1,300	1,300
Furniture Under $1,000	5,190	-	-	-	-
Archaeological Historic Preservation Services	191,593	100,000	-	100,000	100,000
Software Maintenance and Support	656	-	-	-	-
In State Training	2,060	3,000	1,005	2,000	2,000
Out of State Training	-	-	958	-	-
In State Travel	1,077	1,750	60	1,113	1,113
Out of State Travel	-	-	1,919	-	-
Postage & Freight	63	440	14	390	390
Printing & Microfilming	458	1,302	997	1,302	1,302
Moving and Storage Fees	58	-	-	-	-
Leases & Rental - Real Estate - Internal	45	-	-	-	-
R&M-Machinery & Equipment Services	931	5,000	654	5,000	5,000
R&M Building Services	504	-	-	-	-
Other Professional Services	50,164	64,601	8,257	60,000	60,000
Environmental Studies	68,628	109,186	44,858	100,000	100,000
Advertising	1,252	300	-	300	300
Interdepartmental Supplies & Services - Charged In/Debit	815	-	16	-	-
Departmental Overhead - Charged In/Debit	762	-	-	-	-
Parking Charges	-	-	567	1,000	1,000
Waste Disposal and Recycling	89	-	-	-	-
Motor Pool Charges	10,531	10,992	7,831	7,634	7,634
Dues and Memberships	500	-	-	-	-
Other Miscellaneous Charges	1,693	1,000	-	1,000	1,000
Computer Hardware - ISF Charges	24,349	28,507	19,008	30,473	30,473
Server and Storage - ISF Charges	42,289	51,702	34,472	37,741	37,741
Software - ISF Charges	6,909	8,061	5,376	9,290	9,290
Mobile Devices - External	2,195	1,000	1,186	2,211	2,211
ISF- IT Port Charges	9,324	11,616	7,744	13,200	13,200
Office Machines & Computers - Non-Capital	8,757	-	-	-	-
Operating Expenses Total	**444,351**	**412,257**	**141,842**	**384,054**	**384,054**
EXPENDITURE OBJECTS TOTAL	**1,787,349**	**1,847,231**	**1,084,777**	**1,804,983**	**1,804,983**
REVENUE OBJECTS					
License & Permits	1,440	38,900	2,160	14,320	14,320

SUMMARY BY OBJECT

Department: Office of Sustainability and Conservation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Licenses & Permits Total	**1,440**	**38,900**	**2,160**	**14,320**	**14,320**
Federal Grant Revenue Pass Through State	-	-	19,998	-	-
Intergovernmental Total	**-**	**-**	**19,998**	**-**	**-**
Rent and Royalties	-	250	99	250	250
Other Misc. Revenue - Governmental and Agency Funds	-	-	358	-	-
Miscellaneous Revenue Total	**-**	**250**	**457**	**250**	**250**
REVENUE OBJECTS TOTAL	**1,440**	**39,150**	**22,615**	**14,570**	**14,570**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF OFFICE OF SUSTAINABILITY AND CONSERVATION IS:

- **OFFICE OF SUSTAINABILITY AND CONSERVATION GRANTS FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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OFFICE OF SUSTAINABILITY AND CONSERVATION GRANTS FUND

Expenditures: **20,000** **Revenues:** **20,000**

FTEs: **0.00**

Function Statement: Administer grant programs and services in accordance with the sustainability policy adopted by the Board of Supervisors and ensure the programs are considered and incorporated into County planning, projects, and development.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	-	20,000	-	20,000	20,000
Total Expenditures	-	20,000	-	20,000	20,000
Revenues					
Intergovernmental	-	20,000	-	20,000	20,000
Total Revenues	-	20,000	-	20,000	20,000
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	20,000	-	20,000	20,000

SUMMARY BY OBJECT

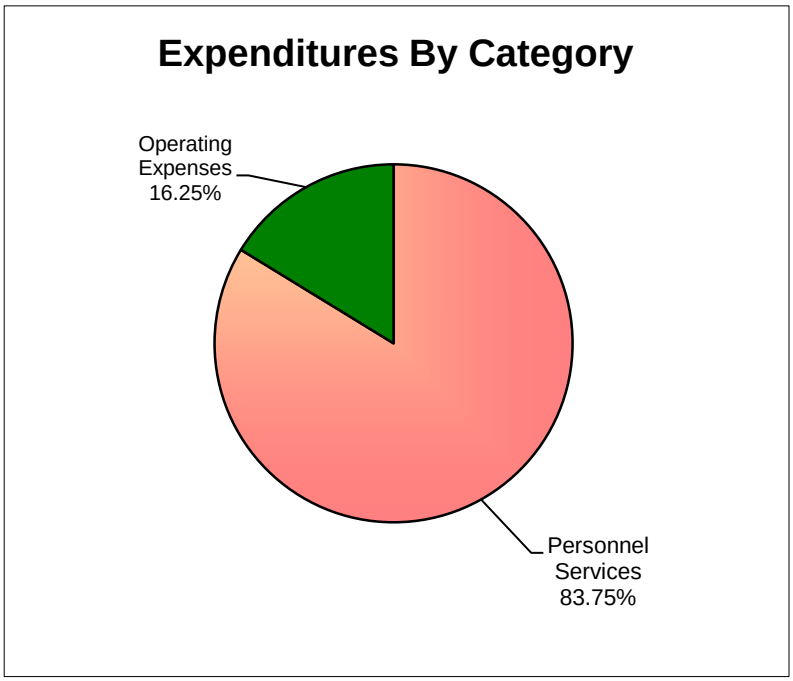
Department: Office of Sustainability and Conservation Grants Fund

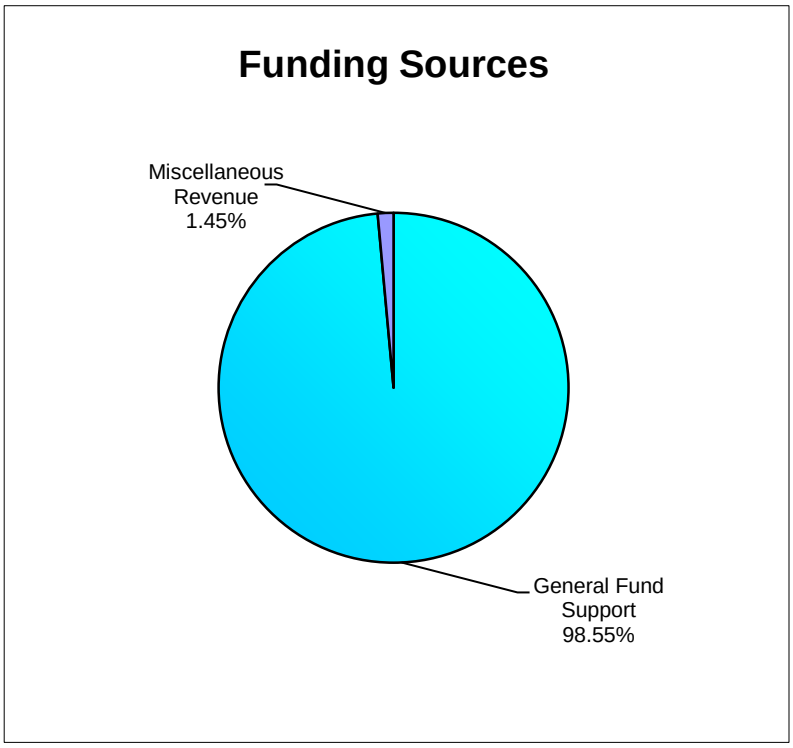
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Archaeological Historic Preservation Services	-	-	109	20,000	20,000
Operating Expenses Total	**-**	**-**	**109**	**20,000**	**20,000**
EXPENDITURE OBJECTS TOTAL	**-**	**-**	**109**	**20,000**	**20,000**
REVENUE OBJECTS					
Federal Grant Revenue Pass Through State	10,000	-	-	20,000	20,000
Intergovernmental Total	**10,000**	**-**	**-**	**20,000**	**20,000**
REVENUE OBJECTS TOTAL	**10,000**	**-**	**-**	**20,000**	**20,000**

Public Works Administration - General Fund

Revenue	$	40,000
Expenditures		2,751,385
Fund Impact	$	(2,711,385)
FTEs		27.63

Function Statement: Provide executive management, administrative, capital project management, human resources support & real property services for Development Services, Environmental Quality, Flood Control, Natural Resources Parks & Recreation, Sustainability & Conservation, Transportation, and Wastewater Reclamation.





Recommended Budget Summary - General Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net General Fund Impact
FY 2018/2019 Adopted	2,884,703	-	-	(2,884,703)
HSA FY 2018/19 Offset Add Back	40,000			(40,000)
Benefits Adjustment	5,619			(5,619)
Hardware Adjustment	2,673			(2,673)
FY 19/20 1% Salary Increase Allocation (half year)	1,271			(1,271)
Port Charges Adjustment	312			(312)
Base Budget Adjustment	(79,555)			79,555
Server/Storage Adjustment	(62,455)			62,455
HSA Offset	(35,000)			35,000
Motor Pool Charges Adjustment	(5,993)			5,993
Software Adjustment	(190)			190
County Tax Sales for Property Recovery and Remediation		40,000		40,000
Supplemental Requests				
None submitted				-
Total Recommended Budget	2,751,385	40,000	-	(2,711,385)
Full Time Equivalents (FTEs)	27.63			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 27.63, a decrease of 1.00 FTE from the fiscal year 2018/19 Adopted Budget due to the department operating at a high level of efficiency.

The fiscal year 2019/20 Recommended Budget expenditures of $2,751,385, are a decrease of $133,318, or 4.62%, under the fiscal year 2018/19 Adopted Budget primarily due to decreases from the department choosing a base budget adjustment for increased efficiency, server/storage, HSA offset, motor pool charges, and software expenses. These decreases are partially offset by increases from HSA fiscal year 2018/19 offset add back, benefits, hardware, the fiscal year 2019/20 salary increase allocation (half year), and port charges.

The fiscal year 2019/20 Recommended Budget revenues of $40,000, are the result of the department starting a new program. The program is designed for the County to purchase real property that is distressed and delinquent on taxes. The County will then invest to restore these properties then sell them back to the market for profits. In addition to the produced revenues, the County will be aiding with the restoration of communities and increasing collections on the tax roll.

The fiscal year 2019/20 Recommended Budget includes no operating transfers.

The department submitted no request for supplemental funding.

Five Year History of Expenditures and Revenues - General Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	2,143,819	2,348,217	2,367,548	2,587,538	2,751,385
Revenues	-	-	-	38,031	40,000
Transfers In/(Out)	-	(2,409)	-	-	-

Funding Summary By Department - General Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	2,363,778	2,304,263	-	2,304,263	2,304,263
Operating Expenses	520,925	447,122	-	447,122	447,122
Total Expenditures	2,884,703	2,751,385	-	2,751,385	2,751,385
Revenues					
Miscellaneous Revenues	-	40,000	-	40,000	40,000
Total Revenues	-	40,000	-	40,000	40,000
General Fund Support	2,884,703	2,711,385	-	2,711,385	2,711,385
Total Funding	2,884,703	2,751,385	-	2,751,385	2,751,385

SUMMARY BY OBJECT

Department: Public Works Administration

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	1,855,273	2,127,317	1,225,211	2,122,395	2,122,395
Overtime	4	350	4	100	100
Special Assignment Pay	-	-	1,688	-	-
Social Security & Medicare	137,718	155,037	89,154	158,020	158,020
Unemployment Insurance	1,396	1,114	673	966	966
Health Insurance Premiums	184,929	186,353	109,431	164,778	164,778
Workers Compensation	8,405	10,085	5,725	9,653	9,653
Life Insurance	866	985	537	917	917
Employer Paid Subsidy	1,190	1,126	864	1,288	1,288
Arizona State Retirement	212,529	245,621	144,447	254,238	254,238
Dental Insurance Premiums	3,625	3,640	2,052	3,083	3,083
Interdepartmental Salaries - Charged out/Credit	(378,415)	(332,000)	(252,922)	(342,000)	(342,000)
Interdepartmental Salaries - Charged in/Debit	2,424	1,200	1,093	3,000	3,000
Interdepartmental Fringe - Charged out/Credit	(126,302)	(117,000)	(74,274)	(107,000)	(107,000)
Interdepartmental Fringe - Charged in/Debit	1,052	300	468	900	900
Labor Distribution Fringe Charged out/Credit	(34,323)	(49,568)	(24,034)	(39,800)	(39,800)
Labor Distribution Fringe Charged in/Debit	34,322	49,568	24,035	39,800	39,800
Labor Distribution Salaries Charged out/Credit	(129,919)	(165,996)	(89,422)	(121,000)	(121,000)
Labor Distribution Salaries Charged in/Debit	129,918	165,996	89,423	121,000	121,000
Budgeted Benefits	-	9,050	-	425	425
Parking Subsidy	-	-	179	-	-
Sick Payout	31,777	44,600	15,356	25,000	25,000
Vacation Payout	29,288	26,000	13,655	8,500	8,500
HSA Contribution - Employer	33,500	40,000	20,840	35,000	35,000
HSA Expense Offset	-	(40,000)	(20,840)	(35,000)	(35,000)
Personnel Services Total	**1,999,257**	**2,363,778**	**1,283,343**	**2,304,263**	**2,304,263**
Office Supplies	4,371	9,400	2,535	6,500	6,500
Software Under $5M	852	-	2,191	9,000	9,000
Computer Equipment less than $1,000	6,582	500	-	1,500	1,500
Food Supplies	-	500	92	500	500
Medical & Lab Supplies	22	-	-	-	-
Books, Subscriptions & Videos	7,634	16,500	4,111	11,800	11,800
Repair & Maintenance Supplies	43	300	-	500	500

SUMMARY BY OBJECT

Department: Public Works Administration

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Clothing, Uniforms, and Safety Apparel	574	200	-	700	700
Tools & Equipment Under $1,000	34	1,650	125	1,700	1,700
Furniture Under $1,000	8,751	3,000	1,120	1,000	1,000
Architectural Services	17,500	-	-	-	-
Engineering Services	8,000	-	-	-	-
Title Fees and Services	11,743	2,000	5,463	20,500	20,500
Software Maintenance and Support	3,630	17,200	2,406	9,100	9,100
In State Training	10,057	14,900	10,326	12,500	12,500
Out of State Training	2,069	11,500	2,683	8,500	8,500
In State Travel	-	3,100	148	2,100	2,100
Out of State Travel	1,427	20,500	679	12,500	12,500
Postage & Freight	11	850	-	850	850
Printing & Microfilming	174	1,300	2,339	1,300	1,300
R&M-Machinery & Equipment Services	5,391	7,000	1,023	6,600	6,600
R&M Building Services	7,190	3,500	778	3,500	3,500
R&M Grounds and Landscaping	-	-	9,049	20,000	20,000
Other Professional Services	31,562	140,000	3,030	92,747	92,747
Appraisal Services	35,245	5,000	20,050	16,000	16,000
Advertising	1,791	2,500	1,111	12,500	12,500
Leases & Rental - Other (Mchnry, Equip, etc.)	2,819	4,000	1,286	8,600	8,600
Interdepartmental Supplies & Services - Charged In/Debit	118	-	-	-	-
Departmental Overhead - Charged In/Debit	114	-	761	-	-
Parking Charges	-	4,600	2,621	2,200	2,200
Mileage Reimbursement	-	100	145	100	100
Motor Pool Charges	28,103	29,600	18,447	22,395	22,395
Dues and Memberships	10,909	13,325	11,228	14,125	14,125
Other Miscellaneous Charges	4,145	-	-	-	-
Computer Hardware - ISF Charges	39,159	46,000	30,520	48,447	48,447
Server and Storage - ISF Charges	82,165	114,100	75,872	51,325	51,325
Software - ISF Charges	10,746	13,000	8,568	12,633	12,633
Mobile Devices - External	6,451	9,300	4,477	10,800	10,800
ISF- IT Port Charges	18,909	24,500	16,192	24,600	24,600
Furniture - Non-Capital	-	1,000	-	-	-
Operating Expenses Total	**368,291**	**520,925**	**239,376**	**447,122**	**447,122**
EXPENDITURE OBJECTS TOTAL	**2,367,548**	**2,884,703**	**1,522,719**	**2,751,385**	**2,751,385**

REVENUE OBJECTS

SUMMARY BY OBJECT

Department: Public Works Administration

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Other Misc. Revenue - Governmental and Agency Funds	-	-	38,031	40,000	40,000
Miscellaneous Revenue Total	**-**	**-**	**38,031**	**40,000**	**40,000**
REVENUE OBJECTS TOTAL	**-**	**-**	**38,031**	**40,000**	**40,000**

ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF PUBLIC WORKS ADMINISTRATION IS:

- **PUBLIC WORKS GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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Public Works Grants

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Administer grants through Public Works.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
None	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	-	-	-	-

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	145,070	-	-
Revenues	-	-	-	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Public Works Grants

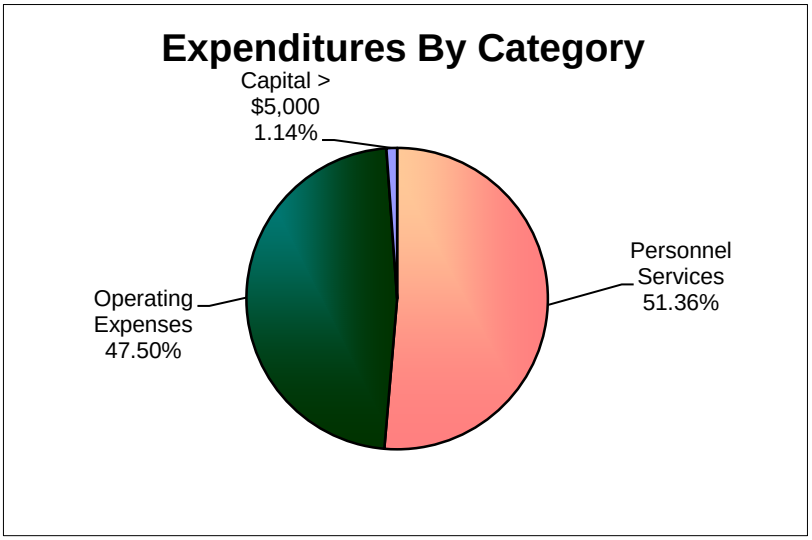
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Title Fees and Services	290	-	-	-	-
Appraisal Services	10,700	-	(2,150)	-	-
Interest Expense - Pooled Investments	172	-	2,888	-	-
Operating Expenses Total	**11,162**	**-**	**738**	**-**	**-**
Right of Way & Easements	133,908	-	-	-	-
Capital Equipment > $5,000 Total	**133,908**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**145,070**	**-**	**738**	**-**	**-**

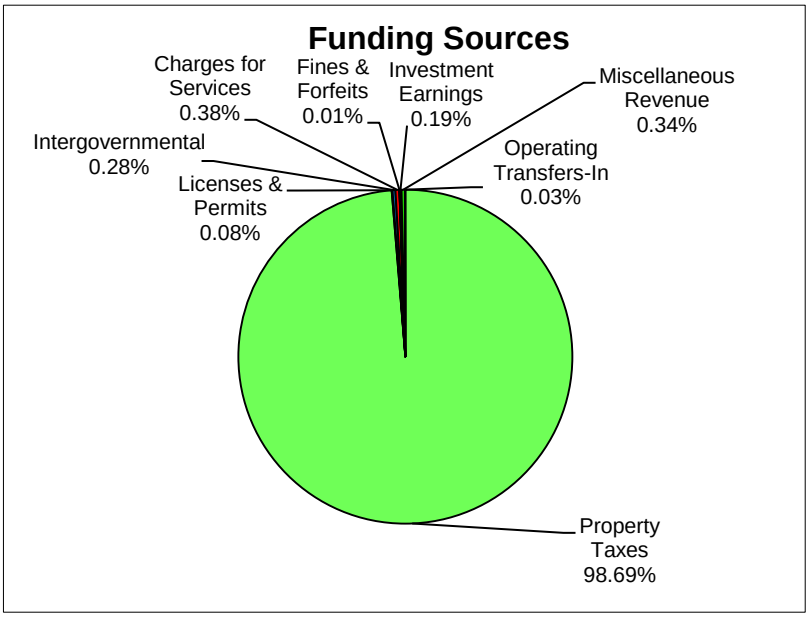
Regional Flood Control District - Special Revenue Fund

Revenue	$ 26,607,948
Expenditures	16,405,221
Net Transfers	(16,781,021)
Fund Impact	$ (6,578,294)
FTEs	61.37

Function Statement: Protect public health, safety, and welfare by implementing structural flood control solutions and providing comprehensive non-structural flood prevention services and oversight of floodplain management requirements of the Federal Flood Insurance Program. Enhance natural floodplain characteristics and community environmental quality by preserving and protecting riparian habitat resources. Support Pima County's Section 10(a) permit application to the U.S. Fish and Wildlife Service and fulfill the mission pertaining to riparian elements set forth by the Board of Supervisors in the Sonoran Desert Conservation Plan.

Flood Control also operates the Canoa Ranch In-Lieu Fund (a special revenue fund) and the Regional Flood Control Grants (a special revenue fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	16,471,563	25,275,711	(8,771,197)	32,951
Reverse Net Operating Transfers			8,771,197	8,771,197
Other Professional Services	674,511			(674,511)
Repair and Maintenance Expense	346,716			(346,716)
Public Works Overhead Adjustment	151,504			(151,504)
Benefits Adjustment	112,552			(112,552)
Software Under $5M	40,000			(40,000)
Salary Increase Adjustment	23,399			(23,399)
Engineering Services	18,798			(18,798)
Port Charges Adjustment	8,232			(8,232)
Hardware Adjustment	6,526			(6,526)
HSA Offset	2,000			(2,000)
Software Adjustment	1,896			(1,896)
County Administrative Overhead Adjustment	(667,445)			667,445
Departmental Overhead Adjustment	(480,406)			480,406
Motor Pool Charges Adjustment	(161,561)			161,561
Server/Storage Adjustment	(71,049)			71,049
Software Maintenance and Support Expenses	(55,000)			55,000
Non-Capital Furniture and Equipment Expenses	(10,200)			10,200
Miscellaneous Operational Supplies and Services	(4,815)			4,815
HSA FY 2018/19 Offset Add Back	(2,000)			2,000
Real Property Tax Current		1,274,992		1,274,992
Other Local Governments		25,000		25,000
General Government Fees		20,000		20,000
License & Permits		20,000		20,000
Miscellaneous Revenue		10,945		10,945
Interest		5,000		5,000
Real Property Tax Prior Years Collections		(23,700)		(23,700)
Transfer-Out to Capital Improvements Programs			(16,500,000)	(16,500,000)
Transfer-Out to the Stadium District			(189,602)	(189,602)
Transfer-Out to Special Revenue Fund - Native Plant Nursery			(80,000)	(80,000)
Transfer-Out to General Fund - Tucson Clean & Beautiful			(20,000)	(20,000)
Transfer-In from Regional Wastewater Reclamation District			8,581	8,581
Supplemental Requests				
None Submitted				-
Total Recommended Budget	16,405,221	26,607,948	(16,781,021)	(6,578,294)
Full Time Equivalents (FTEs)	61.37			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 61.37, an increase of a 0.90 FTE over the fiscal year 2018/19 Adopted Budget due to adding two part-time clerks.

The fiscal year 2019/20 Recommended Budget expenditures of $16,405,221, are a decrease of $66,342, or 0.40%, under the fiscal year 2018/19 Adopted Budget. These decreased expenses consist of County Administrative overhead, departmental overhead, motor pool, server/storage, software maintenance and support, non-capital furniture and equipment, miscellaneous operational supplies and services, and the HSA fiscal year 2018/19 offset add back expenses for a total of $1,452,476. Partially offsetting these decreases are increased expenses of $1,386,134, consisting of other professional services, repair and maintenance, Public Works overhead, benefits, software under $5 million, salary increases, engineering services, port charges, hardware, HSA offset, and software expenses.

The fiscal year 2019/20 Recommended Budget revenues of $26,607,948, are an increase of $1,332,237, or 5.27%, over the fiscal year 2018/19 Adopted Budget. These increased revenues consist of collections from current real property tax, other local governments, general government fees, licenses and permits, miscellaneous, and interest revenues for a total of $1,355,937. Partially offsetting these increases are decreased revenues of $23,700, from collections of delinquent real property tax from prior years.

The projected fiscal year 2019/20 property tax collections of $25,862,743, are an increase of $1,274,992, or 5.19%, over the fiscal year 2018/19 Adopted Budget. The property tax collections are based on a collections rate of 97.61132%. The tax rate of $0.3335, remained unchanged and the Taxable Net Assessed Value of $7,944,719,355, is an increase of 368,571,204, or 4.86%, from the fiscal year 2018/19. Included in the budgeted revenues are collections of $405,100, for taxes due from previous years.

The fiscal year 2019/20 Recommended Budget includes $726,895, for the costs related to tax assessment and collection for the district, an increase of $44,077, or 6.46%, over the fiscal year 2018/19 Adopted Budget.

A one cent change in the property tax is equal to a $775,495 change in Real Property Tax Revenue.

The fiscal year 2019/20 Recommended Budget net operating transfers of $16,781,021, consists of operating transfers-out to the Capital Improvements Programs, operating transfers-out to the Stadium District, operating transfers-out to Special Revenue, operating transfers-out to Tucson Clean & Beautiful, and operating transfers-in from the Regional Wastewater Reclamation District.

Recommended revenue sources:

Property Taxes	$ 26,267,843
Charges for Services	100,100
Miscellaneous Revenue	91,325
Intergovernmental	75,080
Investment Earnings	50,000
Licenses & Permits	21,100
Fines & Forfeits	2,500
	$ 26,607,948

Recommended capital expenditures:

Misc. Equipment	$	33,500
John Deere Tractor		32,000
TX Gator Utility Vehicle		30,000
Pro Grator Utility Vehicle		23,000
ALERT Weather Station Packages (2)		20,000
Electronic Survey Equipment		17,000
Wood Chipper		16,000
Toro pull behind blower		8,000
Backhoe attachment for John Deere Tractor		7,500
	$	187,000

Pursuant to the Intergovernmental Agreement between Pima County and the Regional Flood Control District Cost Sharing Agreement for Cooperative Support Services Contract No. CTN-FC-16-194, employees performing work for the Regional Flood Control District are Pima County employees assigned to do work for the Regional Flood Control District. For budgetary purposes only, these employees are shown as FTEs within the Regional Flood Control District. The actual status of these employees during the course of the Intergovernmental Agreement will continue to be as Pima County employees, subject to the Pima County Personnel Policies and Merit Rules. The Intergovernmental Agreement terminates on June 5, 2021.

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	14,576,212	14,654,210	15,236,891	15,455,929	16,405,221
Revenues	21,958,290	23,860,358	23,652,509	25,582,404	26,607,948
Transfers In/(Out)	(8,577,052)	(6,596,522)	(8,340,630)	(8,449,600)	(16,781,021)

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	8,289,030	8,424,981	-	8,424,981	8,424,981
Operating Expenses	7,992,533	7,793,240	-	7,793,240	7,793,240
Capital > $5,000	190,000	187,000	-	187,000	187,000
Total Expenditures	16,471,563	16,405,221	-	16,405,221	16,405,221
Revenues					
Property Taxes	25,016,551	26,267,843	-	26,267,843	26,267,843
Licenses & Permits	1,100	21,100	-	21,100	21,100
Intergovernmental	50,000	75,080	-	75,080	75,080
Charges for Services	71,600	100,100	-	100,100	100,100
Fines & Forfeits	2,500	2,500	-	2,500	2,500
Investment Earnings	45,000	50,000	-	50,000	50,000
Miscellaneous Revenue	88,960	91,325	-	91,325	91,325
Total Revenues	25,275,711	26,607,948	-	26,607,948	26,607,948
Transfers In/(Out)	(8,771,197)	(16,781,021)	-	(16,781,021)	(16,781,021)
Fund Balance Decr/(Incr)	(32,951)	6,578,294	-	6,578,294	6,578,294
Total Funding	16,471,563	16,405,221	-	16,405,221	16,405,221

SUMMARY BY OBJECT

Department: Regional Flood Control District

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	3,582,808	4,013,107	2,424,906	4,019,987	4,019,987
Overtime	18	-	19	-	-
Temporary Help	2,821	38,722	1,503	55,241	55,241
Social Security & Medicare	263,202	302,049	179,674	310,976	310,976
Unemployment Insurance	2,639	2,118	1,315	1,858	1,858
Health Insurance Premiums	407,976	419,402	251,489	395,665	395,665
Workers Compensation	60,633	75,197	48,395	89,908	89,908
Life Insurance	1,760	2,005	1,165	2,005	2,005
Employer Paid Subsidy	3,381	3,744	1,864	1,728	1,728
Arizona State Retirement	416,728	464,370	285,600	484,632	484,632
Dental Insurance Premiums	6,334	6,624	4,475	6,910	6,910
Interdepartmental Salaries - Charged in/Debit	1,969,364	2,110,264	1,331,179	2,107,164	2,107,164
Interdepartmental Fringe - Charged out/Credit	-	-	(801)	-	-
Interdepartmental Fringe - Charged in/Debit	700,834	833,726	473,779	832,150	832,150
Budgeted Benefits	-	17,702	-	-	-
Parking Subsidy	575	-	433	1,300	1,300
Sick Payout	71,337	-	35,244	40,000	40,000
Vacation Payout	25,480	-	13,371	75,457	75,457
HSA Contribution - Employer	75,333	89,000	48,488	87,000	87,000
HSA Expense Offset	-	(89,000)	(48,488)	(87,000)	(87,000)
Personnel Services Total	**7,591,223**	**8,289,030**	**5,053,610**	**8,424,981**	**8,424,981**
Office Supplies	13,473	31,050	6,982	22,500	22,500
Software Under $5M	36,105	-	9,014	40,000	40,000
Computer Equipment less than $1,000	426	-	60	-	-
Food Supplies	1,012	1,500	495	1,500	1,500
Medical & Lab Supplies	1,225	-	-	-	-
Fuel & Oil	-	-	373	-	-
Books, Subscriptions & Videos	472	-	171	-	-
Repair & Maintenance Supplies	209,518	159,538	126,143	160,438	160,438
Chemicals	21,371	24,728	12,675	20,000	20,000
Janitorial Supplies	24,946	29,716	15,411	22,500	22,500
Clothing, Uniforms, and Safety Apparel	10,913	10,489	5,769	10,489	10,489
Promotional Items	1,603	-	5,979	-	-
Cameras, Film & Equipment	324	5,930	786	26,000	26,000
Other Operation Supplies	8,741	-	-	-	-
Tools & Equipment Under $1,000	43,448	58,100	23,428	50,900	50,900

SUMMARY BY OBJECT

Department: Regional Flood Control District

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Furniture Under $1,000	10,644	-	-	-	-
Signage Supplies & Services	12,128	6,101	3,496	6,101	6,101
Vandalism Repairs	2,018	680	1,113	680	680
PACC Field Services Supplies	4,617	-	-	-	-
Transcription Services	720	720	-	720	720
Archaeological Historic Preservation Services	12,302	4,535	918	4,535	4,535
Engineering Services	137,142	647,000	113,244	665,798	665,798
Process Service	1,414	5,000	446	2,500	2,500
Title Fees and Services	-	145	21	145	145
Software Maintenance and Support	57,047	123,200	48,219	68,200	68,200
Laboratory & X-ray Services	6,347	8,000	3,664	8,000	8,000
In State Training	5,538	8,000	5,413	8,000	8,000
Out of State Training	800	17,000	-	16,000	16,000
In State Travel	644	4,000	297	4,000	4,000
Out of State Travel	3,357	5,000	157	5,000	5,000
Postage & Freight	5,736	15,000	6,122	15,000	15,000
Printing & Microfilming	13,537	20,000	15,568	20,000	20,000
Security	170	763	144	200	200
Leases & Rental - Real Estate - Internal	192,618	204,699	127,700	204,699	204,699
Leases & Rental - Real Estate - External	-	-	59	-	-
R&M-Machinery & Equipment Services	57,096	119,658	27,906	113,500	113,500
R&M Building Services	19,150	95,000	30,631	80,000	80,000
R&M Grounds and Landscaping	1,650,760	1,321,616	926,774	1,688,590	1,688,590
Other Professional Services	915,120	1,295,739	343,847	1,970,250	1,970,250
Appraisal Services	1,200	-	2,250	1,500	1,500
Data Processing	-	-	13	-	-
Lobbying Services	47,233	65,000	21,522	65,000	65,000
Banking Credit Card Fees and Charges	81	-	376	-	-
Printing Costs for Promotional Items	225	-	-	250	250
Advertising	66,429	10,000	22,362	10,500	10,500
Leases & Rental - Other (Mchnry, Equip, etc.)	29,928	24,758	13,885	24,126	24,126
Pest Control Services	-	-	280	-	-
Interdepartmental Supplies & Services - Charged In/Debit	147,547	125,658	60,479	122,198	122,198
Departmental Overhead - Charged In/Debit	631,320	577,406	449,092	97,000	97,000
County Administrative Overhead	1,411,148	1,262,907	880,136	595,462	595,462
PWA Overhead Expense	681,552	625,521	417,016	777,025	777,025

SUMMARY BY OBJECT

Department: Regional Flood Control District

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Parking Charges	-	7,560	6,289	8,900	8,900
Electricity	33,932	32,394	23,561	32,394	32,394
Water & Sewer	133,439	126,065	86,951	126,065	126,065
Natural Gas	361	150	312	150	150
Waste Disposal and Recycling	24,976	42,920	13,601	43,420	43,420
Mileage Reimbursement	109	-	283	-	-
Motor Pool Charges	251,885	248,693	182,829	87,132	87,132
Regulatory Permitting Fees	3,000	3,000	3,075	3,000	3,000
Dues and Memberships	10,764	10,000	7,441	13,840	13,840
Other Miscellaneous Charges	9,091	840	158	1,000	1,000
Payments to or on behalf of other governments	2,450	3,000	-	3,000	3,000
Payments To Agencies	15,500	37,766	3,125	37,766	37,766
General Liability Insurance Premiums	78,396	57,415	39,840	59,832	59,832
Property Damage Insurance Premiums	5,580	8,132	3,856	8,539	8,539
Other Insurance Premiums	50	2,000	100	250	250
Bad Debt Expense AP05 (Finance Only)	6,698	-	750	-	-
Computer Hardware - ISF Charges	112,652	127,583	85,056	134,109	134,109
Server and Storage - ISF Charges	152,522	215,801	143,872	144,752	144,752
Software - ISF Charges	26,867	28,943	19,296	30,839	30,839
Telephone Provider Charges - External	1,723	-	1,272	1,800	1,800
Mobile Devices - External	26,111	42,346	15,877	42,346	42,346
ISF- IT Port Charges	35,076	42,768	28,512	51,000	51,000
Office Machines & Computers - Non-Capital	-	3,000	-	3,500	3,500
Other Machines & Equipment - Non-Capital	68,015	38,000	60,004	30,300	30,300
Operating Expenses Total	**7,498,342**	**7,992,533**	**4,456,496**	**7,793,240**	**7,793,240**
Other Machines & Equipment - Capital	147,326	190,000	53,566	187,000	187,000
Capital Equipment > $5,000 Total	**147,326**	**190,000**	**53,566**	**187,000**	**187,000**
EXPENDITURE OBJECTS TOTAL	**15,236,891**	**16,471,563**	**9,563,672**	**16,405,221**	**16,405,221**
REVENUE OBJECTS					
Real Property Taxes Current	22,509,048	24,587,751	14,815,441	25,862,743	25,862,743
Real PropertyTaxes PY Collections	463	1,000	2,378	1,300	1,300
Real PropertyTaxes PY - Tax .014	204	-	-	-	-
Real PropertyTaxes PY - Tax .015	(121)	(1,900)	(642)	-	-
Real PropertyTaxes PY - Tax .016	397,633	(9,300)	17	(800)	(800)
Real Property Taxes PY - Tax .017	-	439,000	248,982	(7,400)	(7,400)

SUMMARY BY OBJECT

Department: Regional Flood Control District

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Real Property Taxes PY - Tax .018	-	-	-	412,000	412,000
Property Taxes Total	**22,907,227**	**25,016,551**	**15,066,176**	**26,267,843**	**26,267,843**
License & Permits	615	1,100	615	21,100	21,100
Licenses & Permits Total	**615**	**1,100**	**615**	**21,100**	**21,100**
Federal Payments In Lieu of Tax	2,106	1,980	-	1,980	1,980
State Revenue Payments In Lieu of Tax	-	100	-	100	100
City Revenue Payments In Lieu of Tax	3,696	2,920	4,646	3,000	3,000
Other Local Governments Other	73,510	45,000	21,053	70,000	70,000
Intergovernmental Total	**79,312**	**50,000**	**25,699**	**75,080**	**75,080**
General Government Fees	454,403	70,100	197,697	90,100	90,100
Collections Revenue	6,698	1,500	4,531	10,000	10,000
Charges for Services Total	**461,101**	**71,600**	**202,228**	**100,100**	**100,100**
Other Fines	1,650	2,500	2,250	2,500	2,500
Judgments & Resititutions	109	-	-	-	-
Fines & Forfeits Total	**1,759**	**2,500**	**2,250**	**2,500**	**2,500**
Interest - Governmental and Agency Funds	29,056	-	35,132	25,000	25,000
Interest Revenue Pooled Investments - GOV, AGCY Funds	97,926	45,000	86,914	45,000	45,000
Market Adjustments Operating	(17,440)	-	8,710	(20,000)	(20,000)
Investment Earnings Total	**109,542**	**45,000**	**130,756**	**50,000**	**50,000**
Rent and Royalties	66,304	71,553	51,452	75,000	75,000
Donations	34,112	10,000	9,389	10,000	10,000
Other Misc. Revenue - Governmental and Agency Funds	(8,333)	7,082	7,733	6,000	6,000
NSF Check Charge Revenue Source	-	25	-	25	25
Late Fees and Interest Charges on Overdue Receivable	225	300	175	300	300
Miscellaneous Revenue Total	**92,308**	**88,960**	**68,749**	**91,325**	**91,325**
Proceeds Sale of Land	645	-	-	-	-
Gain or Loss on Disposal of Assets Total	**645**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**23,652,509**	**25,275,711**	**15,496,473**	**26,607,948**	**26,607,948**

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OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF REGIONAL FLOOD CONTROL ARE:

- **CANOA RANCH IN-LIEU FEE SPECIAL REVENUE FUND**
- **REGIONAL FLOOD CONTROL DISTRICT GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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CANOA RANCH IN-LIEU FEE SPECIAL REVENUE FUND

Expenditures: 442,685 **Revenues:** 1,000,000

FTEs: 0.00

Function Statement: Administer and manage a compensatory mitigation in-lieu fee program in cooperation with the U.S. Army Corps of Engineers. Responsibilities include, but are not limited to, managing land acquisition and ownership; receiving 404 mitigation checks and depositing them into the ILF bank; planning, designing, constructing and maintaining ecosystem restoration within the Canoa Ranch ILF project site; maintaining financial documentation for credits sold and project expenditures; monitoring and reporting on site conditions and the financial information of ILF bank; and implementing adaptive management as warranted for a successful project.

Mandates: ARS 48-3603 mandates the duties and services of county flood control districts including flood control and ecosystem restoration design, construction and maintenance, floodplain management regulations for public and private improvements, flood warning systems, groundwater recharge and preservation of floodplains. ARS 48-3616 and 3621 mandate flood control services for planning, engineering, construction, operation and maintenance of flood control infrastructure, ecosystem restoration, and storm drains including cooperation with state and federal agencies.

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	132,500	132,500	-	132,500	132,500
Operating Expenses	310,185	310,185	-	310,185	310,185
Total Expenditures	442,685	442,685	-	442,685	442,685
Revenues					
Charges for Services	1,000,000	1,000,000	-	1,000,000	1,000,000
Total Revenues	1,000,000	1,000,000	-	1,000,000	1,000,000
Total Transfers In/(Out)	(600,000)	(1,000,000)	-	(1,000,000)	(1,000,000)
Fund Balance Decrease/(Increase)	42,685	442,685	-	442,685	442,685
Total Funding	442,685	442,685	-	442,685	442,685

The Special Revenue Fund was newly created in spring 2014 in order to implement the partnership with the Army Corps of Engineers.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	21,634	41,661	-	152,185	442,685
Revenues	(1,114)	(1,784)	(5,931)	-	1,000,000
Net Operating Transfers In/(Out)	-	-	(400,000)	(600,000)	(1,000,000)

SUMMARY BY OBJECT

Department: Canoa Ranch In-Lieu Fee Special Revenue Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	-	92,000	-	92,000	92,000
Interdepartmental Fringe - Charged in/Debit	-	40,500	-	40,500	40,500
Personnel Services Total	**-**	**132,500**	**-**	**132,500**	**132,500**
R&M Grounds and Landscaping	-	150,000	-	150,000	150,000
Other Professional Services	-	100,000	-	100,000	100,000
Interdepartmental Supplies & Services - Charged In/Debit	-	15,000	-	15,000	15,000
Departmental Overhead - Charged In/Debit	-	43,000	-	43,000	43,000
Interest Expense - Pooled Investments	-	2,185	7,328	2,185	2,185
Operating Expenses Total	**-**	**310,185**	**7,328**	**310,185**	**310,185**
EXPENDITURE OBJECTS TOTAL	**-**	**442,685**	**7,328**	**442,685**	**442,685**
REVENUE OBJECTS					
General Government Fees	-	1,000,000	-	1,000,000	1,000,000
Charges for Services Total	**-**	**1,000,000**	**-**	**1,000,000**	**1,000,000**
Interest Revenue Pooled Investments - GOV, AGCY Funds	(5,931)	-	-	-	-
Investment Earnings Total	**(5,931)**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**(5,931)**	**1,000,000**	**-**	**1,000,000**	**1,000,000**

REGIONAL FLOOD CONTROL DISTRICT GRANTS SPECIAL REVENUE FUND

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Administer grant programs and services in accordance with the riparian protection policy adopted by the Board of Supervisors and ensure the programs are considered and incorporated into County planning, projects, and development.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Intergovernmental	1,209,581	-	-	-	-
Total Revenues	1,209,581	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	(1,209,581)	-	-	-	-
Total Funding	-	-	-	-	-

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	232,782	131,899	78,813	-	-
Revenues	99,411	163,741	40,586	1,209,581	-
Net Operating Transfers In/(Out)	116,602	8,077	36,354	-	-

SUMMARY BY OBJECT

Department: Regional Flood Control District Grants Special Revenue Fund

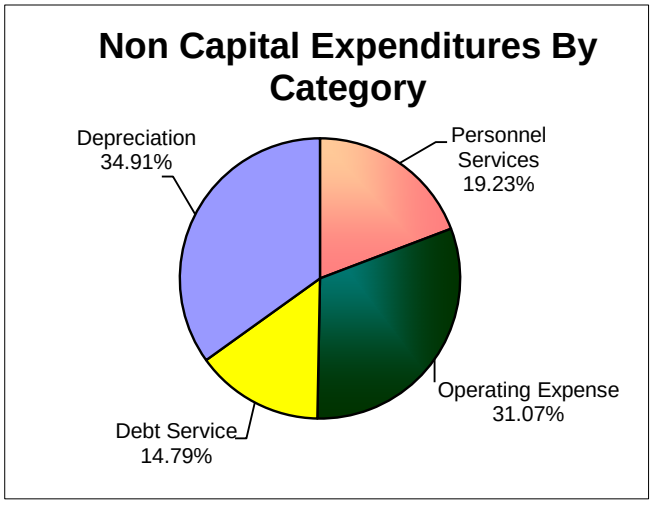
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Other Professional Services	78,813	-	30,730	-	-
Operating Expenses Total	**78,813**	**-**	**30,730**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**78,813**	**-**	**30,730**	**-**	**-**
REVENUE OBJECTS					
State Revenue Grants	-	1,209,581	-	-	-
Federal Grant Revenue	40,586	-	-	-	-
Intergovernmental Total	**40,586**	**1,209,581**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**40,586**	**1,209,581**	**-**	**-**	**-**

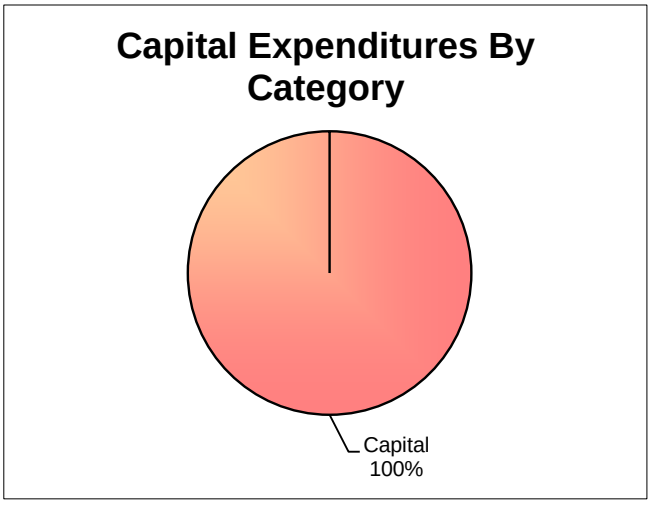
Regional Wastewater Reclamation - Enterprise Fund

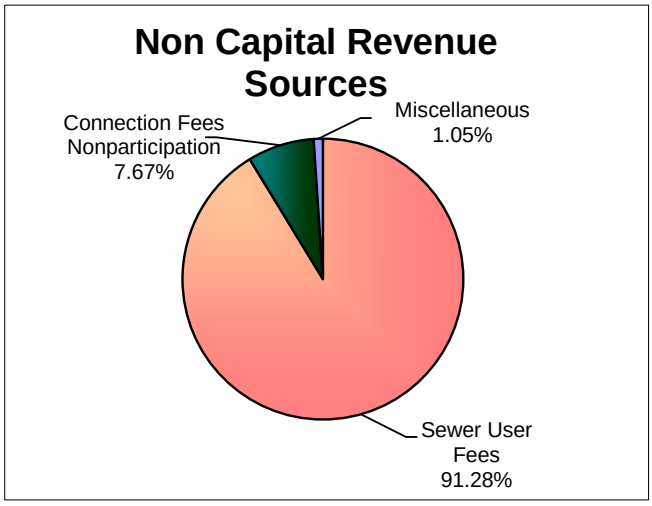
Protect the public health, safety, and the environment by providing quality service, environmental stewardship, and renewable resources through proven conveyance, treatment, and reclamation processes, and short- and long-term planning.

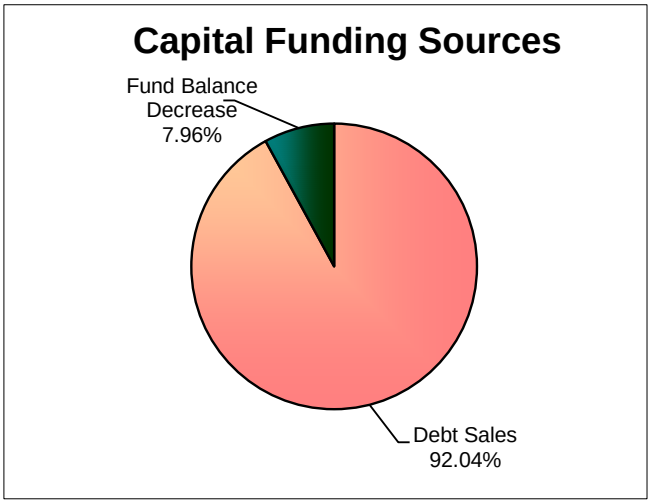
Non-Capital		
Revenue	$	177,441,836
Expenditures		159,885,028
Net Transfers		(5,317,211)
Fund Impact	$	12,239,597
FTEs		442.00

Capital		
Debt Sales	$	45,000,000
Expenditures		48,801,306
Net Transfers		(92,970)
Fund Impact	$	(3,894,276)
FTEs		0.00









Recommended Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	152,035,591	172,329,380	(29,486,660)	(9,192,871)
Reverse FY 18/19 Operating Transfers			29,486,660	29,486,660
Amoritized Debt Premium Adjustment	10,648,739			(10,648,739)
HSA FY 2018/19 Offset Add-back	580,002			(580,002)
Repair & Maintenance	539,629			(539,629)
Contra	346,910			(346,910)
Janitorial & Pest Control Services	216,686			(216,686)
Insurance Premiums	161,782			(161,782)
Supervisory & Staff Fees - Charged In	144,000			(144,000)
Utilities	142,641			(142,641)
Bad Debt Expense	128,500			(128,500)
Software, Comp. Equip <$1,000, Software Maint	97,748			(97,748)
Engineering Services	90,000			(90,000)
Hardware, Software, Server & Storage Adjustments	70,012			(70,012)
Port Charges Adjustment	31,248			(31,248)
Debt Service - Bond Note Expense	(1,907,886)			1,907,886
Depreciation	(781,467)			781,467
Personnel Services:	(744,861)			744,861
HSA Offset	(580,002)			580,002
Chemicals	(386,649)			386,649
Capital Equipment > $5,000	(346,910)			346,910
County Overhead	(212,629)			212,629
Motor Pool Adjustment and Parking Charges	(116,874)			116,874
Non-Capital Equipment	(70,375)			70,375
Payments to Govmts. and Regulatory Permits	(65,548)			65,548
Miscellaneous Supplies	(43,274)			43,274
Leases & Rentals	(31,546)			31,546
In State and Out-of-State Training & Travel	(30,260)			30,260
Miscellaneous Expenses	(30,179)			30,179
Sewer User Fees		2,831,833		2,831,833
Connection Fees		2,105,216		2,105,216
Investment Earnings		35,000		35,000
General Government Fees		90,000		90,000
Sanitation Fees		40,000		40,000
Miscellaneous Revenue		10,407		10,407
Reclaimed Water Reimbursements:				-
Operating Transfer to Debt Service			(4,803,319)	(4,803,319)
Operating Transfer for Reclaimed Water Subsidy			(128,859)	(128,859)
Operating Transfer for Stadium District			(48,628)	(48,628)
Operating Transfer for Parks Special Programs - NRPR			(44,984)	(44,984)
Operating Transfer for Regional Flood Control			(8,581)	(8,581)
Operating Transfer to GF - CS, Summer Youth Funding			(178,000)	(178,000)

Operating Transfer to Special Revenue - NRPR			(30,000)	(30,000)
Operating Transfer to GF - NRPR, Tucson Clean & Beautiful			(20,000)	(20,000)
Native Plant Nursery				-
Operating Transfer to Pima Assoc of Governments Outside Agency			(54,840)	(54,840)
Supplemental Requests				
None Submitted				-
Total Recommended	159,885,028	177,441,836	(5,317,211)	12,239,597
Full Time Equivalents (FTEs)	442.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 442.00, a decrease of nine positions from the fiscal year 2018/19 Adopted Budget. This is primarily due to increased efficiencies.

The fiscal year 2019/20 Recommended Budget expenditures of$159,885,028 are an increase of $7,849,437, or 5.16% over the fiscal year 2018/19 Adopted Budget. For fiscal year 2019/20, a change in budget accounting excludes amortized debt premium from expenditures resulting in an expenditure increase of $10,648,739. Notwithstanding this budget accounting change, the 2019/20 Recommended Budget expenditures are $2,799,302, or 1.84% below the fiscal year 2018/20 Adopted Budget. This change is composed of total decreases of $4,768,458 comprised of debt service–bond note expense, depreciation, personnel services, chemicals, capital equipment greater than $5,000, county overhead, motor pool and parking charges, non-capital equipment, payments to governments and regulator permits, miscellaneous supplies, leases & rentals, travel and training, and other miscellaneous accounts. These decreases are partially offset by $1,969,156 increases in repair & maintenance, contra account, janitorial & pest control services, insurance premiums, supervisory and staff fees–charged in, utilities, bad debt expense, software, computer equipment less than $1,000, software maintenance, engineering services, hardware adjustment, software adjustment, server/storage adjustment and port charges adjustment.

The fiscal year 2019/20 Recommended Budget revenue of $177,441,836 is a $5,112,456, or 2.97% increase above the fiscal year 2018/19 Adopted Budget. The increase are from sewer user fees, connection fees, investment earnings, general government fees, sanitation fees, and other miscellaneous revenues.

Recommended revenue sources:

Sewer User Fees	$ 161,967,169
Connection Fees	13,610,000
Investment Earnings	1,130,000
Sanitation Fees	350,000
Miscellaneous Revenue	232,167
General Government Fees	115,000
License & Permits	20,000
Interdepartmental Revenue	15,000
Fines & Forfeits	2,500
	$ 177,441,836

The Recommended Budget includes $48,801,306 of proposed capital projects and is noted here for illustrative purposes. Funding comes from bonds or obligations, existing cash balances, and various wastewater fees. Sewer Revenue Obligations of $45,000,000 and fund balance will be used to finance capital projects in fiscal year 2019/20. Ultimately, the costs associated with construction will be capitalized at year end and recorded on the department's balance sheet as assets which result in zero net costs in this fund. For a detailed listing of projects, see Summary of Active Capital Improvement Projects in the Capital Projects section.

Recommended Capital purchases:		
Dozer (Komatsu D65 P17 Class)	$	450,000
Combination Truck		420,000
Sewer Inspection Closed Circuit Television Van		360,000
Huber Perforated Fine Screen		250,000
Gas Chromatograph / Mass Spectral Detector (GC/MS)		120,000
Building #38 Addition		100,000
Recommended Capital purchases (continued)		
MOV's for Recharge Basins		98,200
Intermediate Pump Station (IPS Pump)		95,000
Grit and Rag Collection Area at Green Valley		80,000
Odor Velocity Flow Meters		76,000
PanelView Rockwell OIT Units		65,000
Digester Methane Gas Monitoring Meters		60,000
In-Line Phosphorus Control Meter		60,000
Thickener Sludge Moyno Pumps		60,000
Dissolved Oxygen Probe Air Blast System		55,000
Dell Power Edget Servers		50,000
Horizon SPE-DEX 3100 Extractor for Oil and Grease		45,000
Concrete Walkways		40,000
Remodel portion of 3rd floor of the Public Works		30,000
Electric Cargo Carts		28,000
Sodium Hypochlorite Storage Pad		25,000
Acrulog Odor Control Unit Performance Monitoring		14,000
Greenlee Electric Conduit Bender		7,800
Clamp-On Flow Meter		5,120
	$	2,594,120

The fiscal year 2019/20 Recommended Budget operating transfers out of $5,410,181 are for General Fund - Natural Resources Parks & Recreation, Reclaimed Water Subsidy, Stadium District, Parks Special Programs - Natural Resources Parks & Recreation, Regional Flood Control, General Fund - Community Services Employment & Training, Summer Youth Funding, Capital Projects Fund - Valencia Rd Wade Rd to Ajo Hwy, Special Revenue - Natural Resources Parks & Recreation, General Fund - Natural Resources Parks & Recreation, Tucson Clean & Beautiful Native Plant Nursery and Pima Association of Governments Outside Agency.

The department submitted no requests for supplemental funding.

Note: Due to accounting rules for enterprise funds, Wastewater Reclamation Recommended Budget reflects only annual depreciation costs of capital items that cost $5,000 or more. The Summary by Object Department Report shows capital items that cost $5,000 or more and the offset by contra expenditure accounts. The amounts offset are recorded as assets in the financial statements of the Enterprise Fund and depreciation expense is reported over the life of each asset.

Five Year History of Expenditures and Revenues- Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	151,428,327	152,999,601	157,263,991	153,530,069	159,885,028
Revenues	176,266,149	173,692,830	178,722,823	183,714,028	177,441,836
Transfers In/(Out)	(23,256,541)	(26,048,285)	(24,054,511)	(29,475,262)	(5,410,181)

Funding Summary By Department - Enterprise Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	31,497,656	30,752,795	-	30,752,795	30,752,795
Operating Expense	49,042,311	49,677,223	-	49,677,223	49,677,223
Capital Equip > $5,000	2,941,030	2,594,120	-	2,594,120	2,594,120
Contra Expense	(2,941,030)	(2,594,120)	-	(2,594,120)	(2,594,120)
Debt Service	25,556,454	23,648,568	-	23,648,568	23,648,568
Depreciation	56,587,909	55,806,442	-	55,806,442	55,806,442
Total Expenditures	162,684,330	159,885,028	-	159,885,028	159,885,028
Revenues					
Licenses & Permits	20,000	20,000	-	20,000	20,000
Charges for Services	170,987,120	176,057,169	-	176,057,169	176,057,169
Fines & Forfeits	5,000	2,500	-	2,500	2,500
Investment Earnings	1,095,000	1,130,000	-	1,130,000	1,130,000
Miscellaneous Revenue	222,260	232,167	-	232,167	232,167
Total Revenues	172,329,380	177,441,836	-	177,441,836	177,441,836
Transfers In/(Out)	(29,486,660)	(5,410,181)	-	(5,410,181)	(5,410,181)
Fund Balance Decr/(Incr)	19,841,610	(12,146,627)	-	(12,146,627)	(12,146,627)
Total Funding	162,684,330	159,885,028	-	159,885,028	159,885,028

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	20,917,080	22,943,500	14,089,873	22,165,370	22,165,370
Overtime	832,927	818,476	469,855	710,826	710,826
On Call Pay	141,546	145,029	93,152	121,040	121,040
Shift Differential	41,163	44,324	25,575	45,759	45,759
Temporary Help	19,015	51,542	39,160	98,265	98,265
Holiday Worked Pay	142,651	129,484	108,257	126,828	126,828
Special Assignment Pay	20,597	10,774	8,541	8,138	8,138
Vacancy Saving	-	(482,182)	-	-	-
Social Security & Medicare	1,644,090	1,717,486	1,100,793	1,701,301	1,701,301
Unemployment Insurance	16,410	12,027	7,985	10,155	10,155
Health Insurance Premiums	3,086,422	3,015,152	1,888,803	2,881,930	2,881,930
Workers Compensation	561,847	532,067	361,910	484,353	484,353
Life Insurance	14,001	15,200	9,336	14,808	14,808
Employer Paid Subsidy	6,069	5,184	3,560	5,472	5,472
Arizona State Retirement	2,544,703	2,642,428	1,747,232	2,678,769	2,678,769
Dental Insurance Premiums	52,024	54,030	36,006	54,183	54,183
Interdepartmental Salaries - Charged out/Credit	(49,109)	-	(230)	-	-
Interdepartmental Salaries - Charged in/Debit	715,556	882,768	511,692	856,631	856,631
Interdepartmental Fringe - Charged out/Credit	(9,853)	-	(1,151)	-	-
Interdepartmental Fringe - Charged in/Debit	154,281	214,303	143,053	235,153	235,153
Labor Distribution Fringe Charged out/Credit	(287,336)	(336,614)	(45,333)	(372,474)	(372,474)
Labor Distribution Fringe Charged in/Debit	(8,681)	-	(119,482)	-	-
Labor Distribution Salaries Charged out/Credit	(914,632)	(1,020,042)	(227,301)	(1,073,712)	(1,073,712)
Labor Distribution Salaries Charged in/Debit	(15,144)	-	(323,443)	-	-
Budgeted Benefits	-	102,720	-	-	-
Parking Subsidy	840	-	1,010	-	-
Paid Parental Leave	19,958	-	11,080	-	-
Sick Payout	139,901	-	96,993	-	-
Vacation Payout	154,077	-	103,309	-	-
NPL Related Pension Expense	(2,200,992)	-	-	-	-
HSA Contribution - Employer	560,502	608,002	365,444	580,002	580,002
HSA Expense Offset	-	(608,002)	(365,444)	(580,002)	(580,002)
HBS OPEB Expense	(24,071)	-	-	-	-
LTD OPEB Expense	8,574	-	-	-	-

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Personnel Services Total	**28,284,416**	**31,497,656**	**20,140,235**	**30,752,795**	**30,752,795**
Office Supplies	101,724	117,757	59,741	112,297	112,297
Software Under $5M	34,228	30,033	42,423	87,648	87,648
Computer Equipment less than $1,000	7,518	13,773	20,687	7,216	7,216
Food Supplies	39,671	35,490	24,020	39,959	39,959
Food Preparations Supplies	4,569	3,840	3,076	4,410	4,410
Medical & Lab Supplies	251,734	359,880	170,367	315,377	315,377
Fuel & Oil	40,224	43,120	21,429	38,100	38,100
Books, Subscriptions & Videos	13,466	15,054	7,664	21,724	21,724
Repair & Maintenance Supplies	2,513,985	1,821,249	1,689,824	1,921,900	1,921,900
Chemicals	4,100,159	4,180,757	2,395,960	3,794,108	3,794,108
Janitorial Supplies	62,609	70,967	32,839	70,267	70,267
Clothing, Uniforms, and Safety Apparel	118,818	117,687	78,469	114,438	114,438
Promotional Items	26,377	6,500	12,347	6,500	6,500
Arts & Crafts	518	-	-	-	-
Cameras, Film & Equipment	7,156	4,897	4,617	4,273	4,273
Other Operation Supplies	4,125	3,665	2,080	3,765	3,765
Tools & Equipment Under $1,000	221,384	276,753	150,572	278,382	278,382
Furniture Under $1,000	24,849	2,375	2,490	575	575
Signage Supplies & Services	7,342	9,595	2,375	4,895	4,895
Lawyers	-	25,000	-	25,000	25,000
Miscellaneous Legal Expenses	35	-	-	-	-
Archaeological Historic Preservation Services	7,582	-	-	-	-
Engineering Services	290,562	260,000	114,033	350,000	350,000
Telecommunication Services	26,391	-	-	-	-
Information Technology Services	25,137	60,000	33,990	60,000	60,000
Accounting and Auditing Services	15,160	16,900	15,820	16,180	16,180
Title Fees and Services	250	-	840	500	500
Software Maintenance and Support	371,073	550,340	457,327	597,030	597,030
Laboratory & X-ray Services	33,128	24,672	42,486	57,000	57,000
In State Training	45,373	75,822	30,616	59,722	59,722
Out of State Training	1,635	8,500	-	6,500	6,500
In State Travel	4,027	11,980	3,568	10,980	10,980
Out of State Travel	30,375	22,160	26,517	11,000	11,000
Postage & Freight	19,257	28,929	9,979	26,861	26,861
Printing & Microfilming	19,453	44,100	22,041	44,950	44,950
Towing Services	-	5,659	1,615	4,357	4,357
Security	183,292	175,000	129,651	175,000	175,000
Moving and Storage Fees	194	-	800	-	-

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Leases & Rental - Real Estate - Internal	314,868	299,738	191,001	290,783	290,783
Leases & Rental - Real Estate - External	-	-	512	-	-
R&M-Machinery & Equipment Services	1,927,984	2,159,955	1,415,028	2,234,459	2,234,459
R&M Building Services	2,891,505	4,112,521	1,158,772	4,284,217	4,284,217
R&M Grounds and Landscaping	310,311	235,204	403,248	244,982	244,982
Other Professional Services	10,798,353	11,331,408	6,689,962	11,260,881	11,260,881
Appraisal Services	-	-	2,600	2,500	2,500
Lobbying Services	56,975	50,000	25,194	53,300	53,300
Banking Credit Card Fees and Charges	94,948	112,000	62,146	112,000	112,000
Printing Costs for Promotional Items	-	-	299	-	-
Advertising	47,938	42,112	29,505	40,612	40,612
Laundry & Linen Services	121,267	124,084	73,488	125,984	125,984
Leases & Rental - Other (Mchnry, Equip, etc.)	331,017	328,861	173,536	306,270	306,270
R&M-Transferred Exp From WW Projects	1,774,246	-	13,932	183,000	183,000
Janitorial Services	-	-	144,021	199,024	199,024
Pest Control Services	-	-	10,885	17,662	17,662
Departmental Overhead - Charged Out/Credit	(1,082,239)	-	(125,959)	-	-
Interdepartmental Supplies & Services - Charged In/Debit	156,429	41,778	78,377	41,174	41,174
Departmental Overhead - Charged In/Debit	96,657	1,200	3,293	1,200	1,200
County Administrative Overhead	4,727,760	4,620,200	3,080,096	4,473,893	4,473,893
PWA Overhead Expense	1,251,816	597,957	398,673	531,635	531,635
Parking Charges	-	-	6,610	10,610	10,610
Supervisory and Staff Fee - Charged In-Debit	-	-	-	144,000	144,000
Telephone & Internet	-	2,000	-	-	-
Electricity	5,005,894	5,409,551	3,390,821	5,570,663	5,570,663
Water & Sewer	180,577	477,195	440,559	465,852	465,852
Natural Gas	83,416	96,558	55,616	106,300	106,300
Waste Disposal and Recycling	1,787,414	1,564,314	882,602	1,561,610	1,561,610
Mileage Reimbursement	999	3,140	68	2,940	2,940
Motor Pool Charges	2,160,251	2,218,957	1,483,660	2,091,473	2,091,473
Regulatory Permitting Fees	137,734	178,750	117,175	168,202	168,202
Dues and Memberships	166,974	162,250	156,166	194,346	194,346
Other Miscellaneous Charges	42,200	12,520	14,655	6,560	6,560
Payments to or on behalf of other governments	628,091	55,000	54,840	-	-

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Payments To Agencies	15,250	15,000	6,250	15,000	15,000
General Liability Insurance Premiums	954,384	789,840	526,560	844,375	844,375
Property Damage Insurance Premiums	559,644	581,368	387,576	688,615	688,615
Bad Debt Expense AP05 (Finance Only)	732,956	421,500	-	550,000	550,000
Radio	116,393	116,988	78,272	115,560	115,560
Computer Hardware - ISF Charges	839,405	951,671	634,448	1,001,360	1,001,360
Server and Storage - ISF Charges	1,144,506	1,543,526	1,029,024	1,546,653	1,546,653
Software - ISF Charges	225,296	217,624	145,088	234,820	234,820
Solar Energy	311,794	342,000	173,952	305,000	305,000
Telephone Provider Charges - External	26,107	38,590	15,885	28,175	28,175
Internet Charges - External	45,661	49,040	31,373	39,560	39,560
Mobile Devices - External	130,646	145,030	101,953	189,759	189,759
ISF- IT Port Charges	746,364	849,552	566,368	880,800	880,800
Office Machines & Computers - Non-Capital	4,879	27,600	71,026	50,000	50,000
Kitchen & Laundry Equipment - Non-Capital	-	-	533	-	-
Medical & Laboratory Equipment - Non-Capital	4,308	5,500	49,633	5,500	5,500
Other Machines & Equipment - Non-Capital	167,564	92,775	66,120	-	-
Easements Under $100,000	7,500	35,000	11,987	25,000	25,000
Inventory Clearing	251,968	120,000	(156,670)	120,000	120,000
Damaged/Obsolete Inventory	3,229	40,000	435	40,000	40,000
Inventory Adjustment	(6,013)	-	-	-	-
Operating Expenses Total	**48,948,606**	**49,042,311**	**29,781,457**	**49,677,223**	**49,677,223**
Land Improvements - Capital	97,345	-	-	65,000	65,000
Buildings	-	-	-	130,000	130,000
Fixed Equipment - Capital	276,283	845,000	505,942	504,200	504,200
Motor Vehicles - Capital	826,759	1,424,500	79,096	1,230,000	1,230,000
Telecommunication Equipment - Capital	81,273	-	-	-	-
Office Machines & Computers - Capital	22,394	-	-	115,000	115,000
Medical & Laboratory Equipment - Capital	63,496	118,000	16,219	165,000	165,000
Other Machines & Equipment - Capital	529,918	553,530	220,236	384,920	384,920
Gain (Loss) Sale CA	812,727	-	(17,386)	-	-
Capital Equipment > $5,000 Total	**2,710,195**	**2,941,030**	**804,107**	**2,594,120**	**2,594,120**
Buildings & Other - Contra	(97,345)	-	-	(195,000)	(195,000)

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Equipment & Machinery - Contra	(1,800,122)	(1,516,530)	(301,590)	(1,169,120)	(1,169,120)
Fleet Vehicle - Contra	-	(1,424,500)	-	(1,230,000)	(1,230,000)
Contra Expense Total	**(1,897,467)**	**(2,941,030)**	**(301,590)**	**(2,594,120)**	**(2,594,120)**
Bond Note Interest - Bond Note Expense	25,309,897	25,075,775	16,293,438	23,200,203	23,200,203
Fiscal Charges - Bond Note Expense	71,723	66,679	44,213	34,365	34,365
Amortized Debt Premium	(11,650,533)	(10,648,739)	(7,585,508)	-	-
Debt issuance Cost - Bond Note Expense	437,762	414,000	-	414,000	414,000
Debt Service Total	**25,819,382**	**25,556,454**	**16,337,651**	**23,648,568**	**23,648,568**
Depreciation Expense	53,398,859	56,587,909	36,256,542	55,806,442	55,806,442
Depreciation Total	**53,398,859**	**56,587,909**	**36,256,542**	**55,806,442**	**55,806,442**
EXPENDITURE OBJECTS TOTAL	**145,613,458**	**152,035,591**	**110,603,910**	**159,885,028**	**159,885,028**
REVENUE OBJECTS					
License & Permits	15,792	20,000	11,400	20,000	20,000
Licenses & Permits Total	**15,792**	**20,000**	**11,400**	**20,000**	**20,000**
General Government Fees Sanitation	103,159	25,000	75,701	115,000	115,000
Fees	545,197	310,000	390,076	350,000	350,000
Sewer User Fees	161,746,371	159,135,336	107,979,185	161,967,169	161,967,169
Interdepartmental Revenue	8,965	12,000	31,100	15,000	15,000
Connection Fees Nonparticipation	13,687,625	11,504,784	9,848,021	13,610,000	13,610,000
Charges for Services Total	**176,091,317**	**170,987,120**	**118,324,083**	**176,057,169**	**176,057,169**
Other Fines	500	5,000	-	2,500	2,500
Fines & Forfeits Total	**500**	**5,000**	**-**	**2,500**	**2,500**
Interest Non Operating - Proprietary Funds	1,078,335	260,000	508,879	280,000	280,000
Interest Revenue Pooled Investments Non Op-Proprietary Funds	1,286,423	785,000	967,945	800,000	800,000
Market Adjustments Non Operating-Proprietary Funds	(375,823)	50,000	126,148	50,000	50,000
Investment Earnings Total	**1,988,935**	**1,095,000**	**1,602,972**	**1,130,000**	**1,130,000**
Rent and Royalties	136,835	172,060	109,728	157,067	157,067
Other Misc. Revenue - Governmental and Agency Funds	1	-	-	-	-
Other Misc. Revenue-Proprietary Funds	481,659	50,000	283,344	75,000	75,000
NSF Check Charge Revenue Source	25	-	25	-	-
Late Fees and Interest Charges on Overdue Receivable	-	200	-	100	100

SUMMARY BY OBJECT

Department: Regional Wastewater Reclamation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Miscellaneous Revenue Total	**618,520**	**222,260**	**393,097**	**232,167**	**232,167**
Proceeds Sale Other Fixed Assets	-	-	(17,386)	-	-
Cash Proceeds - Sale of Capital Assets	7,759	-	27,960	-	-
Gain or Loss on Disposal of Assets Total	**7,759**	**-**	**10,574**	**-**	**-**
REVENUE OBJECTS TOTAL	**178,722,823**	**172,329,380**	**120,342,126**	**177,441,836**	**177,441,836**

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ANOTHER FUND UNDER THE OPERATIONAL MANAGEMENT OF REGIONAL WASTEWATER RECLAMATION IS:

- **REGIONAL WASTEWATER SYSTEM DEVELOPMENT FUND**
- **REGIONAL WASTEWATER GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THIS FUND IS PROVIDED ON THE FOLLOWING PAGES.

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REGIONAL WASTEWATER SYSTEM DEVELOPMENT FUND

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Provide technical services and engineering support to the department, regulatory compliance for the water reclamation facilities.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Administrator Recommended
Expenditures					
Operating Expenses	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	-	-	-	-	-

The data provided is for informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	150	-	-
Revenues	-	-	-	-	-
Net Operating Transfers In/(Out)	-	-	-	-	-

SUMMARY BY OBJECT

Department: Regional Wastewater System Development Fund

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Dues and Memberships	150	-	-	-	-
Operating Expenses Total	**150**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**150**	**-**	**-**	**-**	**-**

REGIONAL WASTEWATER GRANTS SPECIAL REVENUE FUND

Expenditures: 0 **Revenues:** 0

FTEs: 0.00

Function Statement: Administer grant programs and services in accordance with Regional Wastewater Reclamation District Advisory Committee and Board of Supervisors policies and ensure the programs are considered and incorporated into County planning, projects, and development.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Operating Expenses	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
None	-	-	-	-	-
Total Revenues	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-
Fund Balance Decr/(Incr)	-	-	-	-	-
Total Funding	-	-	-	-	-

Ensure intergovernmental financial document quality, coordination, department review, and compliance with State and Federal regulations. Provide Capital Improvement Plan (CIP) and program financial services including documentation of project expenditures and project progress; development of reimbursement requests from federal, state and local agencies and compilation of audit files/audit capable documentation.

This data is shown form informational purposes.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	202,175	77,208	-	-
Revenues	-	204,491	77,261	-	-
Net Operating Transfers In/(	-	-	-	-	-

SUMMARY BY OBJECT

Department: Regional Wastewater Grants Special Revenue Fund

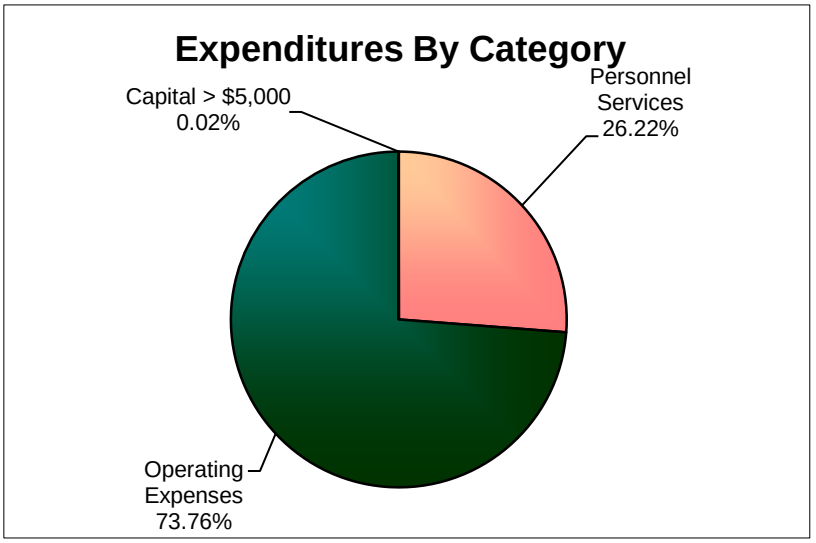
	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Labor Distribution Fringe Charged in/Debit	972	-	-	-	-
Labor Distribution Salaries Charged in/Debit	2,186	-	-	-	-
Personnel Services Total	**3,158**	**-**	**-**	**-**	**-**
Office Supplies	29	-	-	-	-
Food Supplies	284	-	-	-	-
Medical & Lab Supplies	131	-	-	-	-
Books, Subscriptions & Videos	10	-	-	-	-
Repair & Maintenance Supplies	6,784	-	-	-	-
Clothing, Uniforms, and Safety Apparel	160	-	-	-	-
Promotional Items	10,934	-	-	-	-
Tools & Equipment Under $1,000	2,541	-	-	-	-
In State Travel	7,830	-	-	-	-
Out of State Travel	335	-	-	-	-
Postage & Freight	93	-	-	-	-
Printing & Microfilming	580	-	-	-	-
R&M-Machinery & Equipment Services	1,500	-	-	-	-
Other Professional Services	38,583	-	-	-	-
Advertising	20	-	-	-	-
Leases & Rental - Other (Mchnry, Equip, etc.)	2,319	-	-	-	-
Mileage Reimbursement	220	-	-	-	-
Regulatory Permitting Fees	1,672	-	-	-	-
Other Miscellaneous Charges	25	-	-	-	-
Operating Expenses Total	**74,050**	**-**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**77,208**	**-**	**-**	**-**	**-**
REVENUE OBJECTS					
Other Non-Government Grant	77,261	-	-	-	-
Miscellaneous Revenue Total	**77,261**	**-**	**-**	**-**	**-**
REVENUE OBJECTS TOTAL	**77,261**	**-**	**-**	**-**	**-**

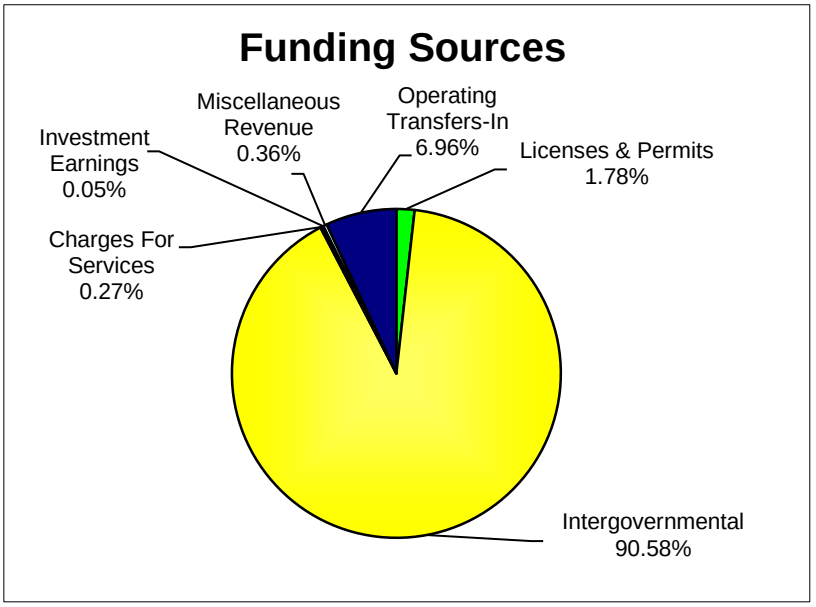
Transportation - Special Revenue Fund

Revenue	$ 68,421,873
Expenditures	58,717,953
Net Transfers	(11,712,691)
Fund Impact	$ (2,008,771)
FTEs	217.00

Function Statement: Provide and maintain an effective transportation network through timely, cost-effective and helpful service delivery by recasting transportation through strategic organizational, technological, process and policy changes resulting in enhanced functionality. Department goals address: centralizing and developing an analytics model reflecting planning to better the performance of network; recasting standards and shifting towards performance options and substantive policy SOPs; and consolidating customer interface/community relations for improved response to requests.

Transportation also operates Transportation Grants (a special revenue fund) and Transportation Property Road Tax (a special revenue fund).





Recommended Budget Summary - Special Revenue Fund

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
FY 2018/2019 Adopted	43,448,454	63,878,399	(24,745,618)	(4,315,673)
Reverse Prior Year's Operating Transfers			24,745,618	24,745,618
Pavement Preservation	20,000,000			(20,000,000)
Benefits Adjustment	715,446			(715,446)
Departmental Overhead Adjustment	618,653			(618,653)
Street Signals and Lighting Expenses	476,380			(476,380)
Other Professional Services Expenses	352,628			(352,628)
Pavement Expenses	136,800			(136,800)
Public Works Overhead Adjustment	134,982			(134,982)
HSA Offset	57,999			(57,999)
Miscellaneous Operational Supplies and Services	55,800			(55,800)
Hardware Adjustment	18,400			(18,400)
Port Charges Adjustment	7,848			(7,848)
Server/Storage Adjustment	4,314			(4,314)
Software Adjustment	3,778			(3,778)
Salary Decrease Adjustment	(3,107,657)			3,107,657
Software Expenses Under $5M	(1,355,305)			1,355,305
Motor Pool Charges Adjustment	(853,190)			853,190
Insurance Premiums	(358,860)			358,860
Repair and Maintenance Expenses	(342,046)			342,046
Aggregates for Non-Pavement Construction	(270,600)			270,600
Leases & Rentals Expenses	(230,849)			230,849
Capital Expenses	(153,800)			153,800
Utilities Expenses	(145,875)			145,875
Payments to Agencies	(140,987)			140,987
Street or Pavement Markings Expenses	(80,000)			80,000
County Administrative Overhead Adjustment	(67,689)			67,689
HSA FY 2018/19 Offset Add Back	(57,999)			57,999
Telephone, Internet, and Mobile Device Charges	(54,970)			54,970
Software Maintenance and Support	(43,600)			43,600
Non-Capital Furniture and Equipment Expenses	(37,182)			37,182
Training and Travel Expenses	(12,920)			12,920
Highway User Fees		3,924,000		3,924,000
Vehicle License Tax		437,580		437,580
State Aviation Distribution		85,000		85,000
Other Miscellaneous Revenue		67,231		67,231
Interest Revenue and Late Fees		32,313		32,313
General Government Fees		(2,650)		(2,650)

	Total Expenditures	Total Revenues	Operating Transfers	Net Fund Impact
Operating Transfers-In from General Fund - Pavement Preservation			5,000,000	5,000,000
Operating Transfers-In from General Fund - Graffiti Abatement			120,662	120,662
Operating Transfers-Out to Debt Service - Bond Retirement			(16,647,967)	(16,647,967)
Operating Transfers-Out to Capital Projects			(130,386)	(130,386)
Operating Transfers-Out to Other Special Revenue			(30,000)	(30,000)
Operating Transfers-Out to Grants			(25,000)	(25,000)
Supplemental Requests				
None Submitted				-
Total Recommended Budget	58,717,953	68,421,873	(11,712,691)	(2,008,771)
Full Time Equivalents (FTEs)	217.00			

Comments/Issues

The fiscal year 2019/20 Recommended Budget FTEs are 217.00, a decrease of 52.95 FTEs under the fiscal year 2018/19 Adopted Budget resulting from eliminating positions due to a decrease of Capital Improvements Projects.

The fiscal year 2019/20 Recommended Budget expenditures of $58,717,953, are an increase of $15,269,499, or 35.14%, over the fiscal year 2018/19 Adopted Budget. These increases consist of pavement preservation, benefits, departmental overhead, street signals and lighting, other professional services, pavements, Public Works overhead, HSA offset, miscellaneous operational supplies and services, hardware, port charges, server/storage, and software expenses for a total of $22,583,028. Partially offsetting these increases are decreases of $7,313,529, consisting of salary decreases, software under $5 million, motor pool, insurance premiums, repair and maintenance, aggregates for non-pavement construction, leases and rentals, capital purchases, utilities, payments to agencies, street or pavement markings, County Administrative overhead, radio, telephone, internet, mobile devices, software maintenance and support, non-capital furniture and equipment, and training and travel expenses.

HURF and VLT revenues are based on the forecasted amounts in the February 2019 Pima Association of Governments (PAG) review of current year trends.

The fiscal year 2019/20 Recommended Budget revenues of $68,421,873, are an increase of $4,543,474, or 7.11%, over the fiscal year 2018/19 Adopted Budget. These increases consist of revenue from Highway User Revenue Funds, Vehicle License Tax, State Aviation Distribution, other miscellaneous revenue, and interest and late fees. Partially offsetting these increases is a decrease from general government fees.

The fiscal year 2019/20 Recommended Budget operating transfers-out of $16,833,353, consists of transfers to Debt Service for the Bond Retirement Program, Capital Projects, Natural Resources Parks & Recreation for the Native Plant Nursery Program, and Grants.

The fiscal year 2019/20 Recommended Budget operating transfers-in of $5,120,662, consists of transfers from the General Fund for pavement preservation and the Graffiti Abatement Program.

Recommended revenue sources:

Highway User Fees	$ 51,416,000
Vehicle License Tax (VLT)	15,023,580
Licenses & Permits	1,307,000
Miscellaneous Revenue	268,431
Charges For Services	195,000
Other Intergovernmental	177,999
Investment Earnings	33,863
	$ 68,421,873

Recommended capital expenditure:

Conflict Monitor Replacement	$ 12,000
	$ 12,000

The department submitted no requests for supplemental funding.

Five Year History of Expenditures and Revenues - Special Revenue Fund

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	39,798,422	40,779,783	41,801,019	43,448,454	58,717,953
Revenues	58,063,649	61,463,142	63,508,961	68,420,959	68,421,873
Transfers In/(Out)	(18,207,121)	(23,573,526)	(18,942,934)	(23,853,880)	(11,712,691)

Funding Summary By Department - Special Revenue Fund

	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	17,790,230	15,398,019	-	15,398,019	15,398,019
Operating Expenses	25,492,424	38,307,934	-	38,307,934	43,307,934
Capital > $5,000	165,800	12,000	-	12,000	12,000
Total Expenditures	43,448,454	53,717,953	-	53,717,953	58,717,953
Revenues					
Licenses & Permits	1,307,000	1,307,000	-	1,307,000	1,307,000
Intergovernmental	62,170,999	66,617,579	-	66,617,579	66,617,579
Charges For Services	197,650	195,000	-	195,000	195,000
Investment Earnings	-	33,863	-	33,863	33,863
Miscellaneous Revenue	202,750	268,431	-	268,431	268,431
Total Revenues	63,878,399	68,421,873	-	68,421,873	68,421,873
Transfers In/(Out)	(24,745,618)	(16,712,691)	-	(16,712,691)	(11,712,691)
Fund Balance Decr/(Incr)	4,315,673	2,008,771	-	2,008,771	2,008,771
Total Funding	43,448,454	53,717,953	-	53,717,953	58,717,953

SUMMARY BY OBJECT

Department: Transportation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Salaries & Wages	12,246,173	13,203,945	7,891,291	10,390,990	10,390,990
Overtime	282,493	375,000	220,950	280,000	280,000
On Call Pay	120,627	217,688	84,158	173,000	173,000
Shift Differential	1,918	5,500	1,349	5,000	5,000
Temporary Help	144,964	242,329	78,094	123,899	123,899
Holiday Worked Pay	13,638	27,748	15,779	5,000	5,000
Special Assignment Pay	12,817	16,936	9,136	3,600	3,600
Social Security & Medicare	945,323	1,003,449	620,801	798,275	798,275
Unemployment Insurance	9,445	7,033	4,507	4,771	4,771
Health Insurance Premiums	1,939,298	1,885,299	1,194,873	1,585,563	1,585,563
Workers Compensation	548,541	599,820	399,904	513,741	513,741
Life Insurance	8,426	9,068	5,299	7,268	7,268
Employer Paid Subsidy	2,657	3,072	2,008	3,360	3,360
Arizona State Retirement	1,462,145	1,531,166	982,100	1,247,094	1,247,094
Dental Insurance Premiums	37,353	37,245	23,748	30,738	30,738
Interdepartmental Salaries - Charged out/Credit	(93,550)	(59,702)	(36,194)	(6,438)	(6,438)
Interdepartmental Salaries - Charged in/Debit	564,986	522,010	294,190	567,678	567,678
Interdepartmental Fringe - Charged out/Credit	(37,898)	(32,866)	(14,761)	(1,920)	(1,920)
Interdepartmental Fringe - Charged in/Debit	90,387	95,350	43,228	80,862	80,862
Labor Distribution Fringe Charged out/Credit	(1,608,555)	(1,308,164)	(959,330)	(1,004,300)	(1,004,300)
Labor Distribution Fringe Charged in/Debit	1,304,369	821,555	748,253	850,000	850,000
Labor Distribution Salaries Charged out/Credit	(3,430,197)	(3,720,643)	(2,218,194)	(3,273,802)	(3,273,802)
Labor Distribution Salaries Charged in/Debit	2,651,395	2,248,000	1,613,840	2,820,000	2,820,000
Budgeted Benefits	-	59,392	-	17,640	17,640
Parking Subsidy	500	-	717	1,000	1,000
Paid Parental Leave	15,038	-	7,697	-	-
Sick Payout	123,991	-	126,258	120,000	120,000
Vacation Payout	88,519	-	70,403	55,000	55,000
HSA Contribution - Employer	350,334	383,001	233,219	325,002	325,002
HSA Expense Offset	-	(383,001)	(233,219)	(325,002)	(325,002)
Personnel Services Total	**17,795,137**	**17,790,230**	**11,210,104**	**15,398,019**	**15,398,019**
Office Supplies	24,232	28,200	14,443	14,100	14,100
Software Under $5M	4,807	1,673,905	128,923	318,600	318,600

SUMMARY BY OBJECT

Department: Transportation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Computer Equipment less than $1,000	2,596	4,850	1,844	4,500	4,500
Food Supplies	6,034	2,700	3,526	3,600	3,600
Food Preparations Supplies	1,168	-	98	-	-
Medical & Lab Supplies	4,607	8,425	3,380	-	-
Fuel & Oil	2,919	4,093	2,015	1,000	1,000
Books, Subscriptions & Videos	17,507	24,650	6,359	11,280	11,280
Repair & Maintenance Supplies	2,090,742	339,500	220,327	201,900	201,900
Chemicals	40,034	10,825	6,006	40,000	40,000
Janitorial Supplies	10,184	18,150	4,902	15,910	15,910
Clothing, Uniforms, and Safety Apparel	45,477	34,999	22,668	59,900	59,900
Promotional Items	7,338	9,096	5,653	11,000	11,000
Cameras, Film & Equipment	1,159	2,850	-	-	-
Other Operation Supplies	60,363	71,100	25,196	63,310	63,310
Tools & Equipment Under $1,000	58,998	44,800	15,550	23,200	23,200
Furniture Under $1,000	48,528	4,000	14,277	1,000	1,000
Signage Supplies & Services	5,350	149,800	61,859	150,000	150,000
Aggregates for Non-Pavement Construction (TR Only)	-	470,600	51,500	200,000	200,000
Pavement - (TR Only)	-	613,200	281,416	750,000	750,000
Street or Pavement Markings (TR Only)	-	480,000	170,876	400,000	400,000
Street Signals and Lighting (TR Only)	-	841,620	253,062	1,318,000	1,318,000
Engineering Services	341,352	49,999	84,523	50,000	50,000
Telecommunication Services	-	-	812	-	-
Public Art Program Management Services	-	91,625	-	20,000	20,000
Accounting and Auditing Services	10,826	15,000	-	15,000	15,000
Title Fees and Services	290	290	-	1,000	1,000
Software Maintenance and Support	72,799	119,600	59,061	76,000	76,000
In State Training	26,148	26,520	10,233	17,500	17,500
In State Travel	1,523	7,500	2,311	5,350	5,350
Out of State Travel	1,770	1,750	1,446	-	-
Postage & Freight	9,602	6,838	3,841	1,000	1,000
Printing & Microfilming	11,273	17,750	848	6,900	6,900
Security	97,979	82,594	65,115	82,594	82,594
Moving and Storage Fees	3,357	500	188	-	-
Leases & Rental - Real Estate - Internal	211,891	211,421	140,941	211,422	211,422
Leases & Rental - Real Estate - External	17	7,500	-	-	-
R&M-Machinery & Equipment Services	592,432	685,600	319,265	517,200	517,200

SUMMARY BY OBJECT

Department: Transportation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
R&M Building Services	245,605	472,338	80,704	169,033	169,033
R&M Grounds and Landscaping	2,772,101	2,262,209	1,203,769	2,529,468	2,529,468
Other Professional Services	52,444	125,372	383,183	478,000	478,000
Data Processing	1,497	3,000	-	-	-
Lobbying Services	39,307	52,000	17,471	50,500	50,500
Banking Credit Card Fees and Charges	94,580	80,972	61,505	82,500	82,500
Printing Costs for Promotional Items	-	1,000	139	500	500
Advertising	4,364	6,700	3,047	8,000	8,000
Laundry & Linen Services	42,202	50,500	21,327	5,000	5,000
Leases & Rental - Other (Mchnry, Equip, etc.)	914,308	773,350	479,041	550,000	550,000
Janitorial Services	-	-	36,417	56,000	56,000
Pest Control Services	-	-	1,534	-	-
Pavement Preservation and Repair Contracts	-	-	-	15,000,000	20,000,000
Interdepartmental Supplies & Services - Charged Out/Credit	(2,877,617)	(2,157,588)	(1,098,595)	(2,072,124)	(2,072,124)
Departmental Overhead - Charged Out/Credit	(605,365)	(959,749)	(491,611)	(201,129)	(201,129)
Interdepartmental Supplies & Services - Charged In/Debit	2,843,780	1,956,849	1,071,558	2,004,000	2,004,000
Departmental Overhead - Charged In/Debit	124,513	186,336	32,673	46,369	46,369
County Administrative Overhead	2,247,300	2,329,696	1,553,140	2,262,007	2,262,007
PWA Overhead Expense	1,066,104	757,900	505,278	892,882	892,882
Parking Charges	-	-	9,293	6,640	6,640
Supervisory and Staff Fee - Charged In-Debit	-	-	-	64,000	64,000
Electricity	513,274	570,000	356,470	427,500	427,500
Water & Sewer	173,122	165,200	115,004	158,250	158,250
Natural Gas	8,335	11,550	5,664	13,500	13,500
Waste Disposal and Recycling	62,010	61,125	13,332	62,750	62,750
Mileage Reimbursement	440	5,400	-	1,000	1,000
Motor Pool Charges	3,658,854	3,623,762	2,370,108	2,770,572	2,770,572
Regulatory Permitting Fees	1,000	1,650	1,000	1,000	1,000
Dues and Memberships	26,232	38,523	5,151	14,950	14,950
Other Miscellaneous Charges	17,511	44,270	1,807	-	-
Payments To Agencies	6,322,328	6,582,301	3,292,421	6,441,314	6,441,314
General Liability Insurance Premiums	1,293,636	1,039,139	692,776	679,715	679,715
Property Damage Insurance Premiums	5,952	6,187	4,120	7,176	7,176
Other Insurance Premiums	8,340	8,931	5,952	8,506	8,506

SUMMARY BY OBJECT

Department: Transportation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
Bad Debt Expense AP05 (Finance Only)	1,190	-	-	-	-
Radio	105,550	132,972	75,018	109,908	109,908
Computer Hardware - ISF Charges	318,049	360,951	240,680	379,351	379,351
Server and Storage - ISF Charges	234,025	348,929	232,648	353,243	353,243
Software - ISF Charges	82,903	83,165	55,464	86,943	86,943
Telephone Provider Charges - External	44,076	36,915	25,864	31,157	31,157
Internet Charges - External	1,378	3,500	1,096	3,500	3,500
Mobile Devices - External	110,945	103,035	79,774	76,887	76,887
ISF- IT Port Charges	112,620	149,952	99,968	157,800	157,800
Furniture - Non-Capital	3,026	-	-	-	-
Office Machines & Computers - Non-Capital	2,635	12,232	-	-	-
Medical & Laboratory Equipment - Non-Capital	2,318	-	-	-	-
Other Machines & Equipment - Non-Capital	27,369	-	2,305	-	-
Telecommunication Equipment - Non-Capital	28,680	-	-	-	-
Easements Under $100,000	3,852	-	-	-	-
Inventory Clearing	(7,005)	-	(51,652)	-	-
Damaged/Obsolete Inventory	25,044	-	-	-	-
Operating Expenses Total	**23,966,114**	**25,492,424**	**13,477,307**	**38,307,934**	**43,307,934**
Land	4,884	-	941	-	-
Telecommunication Equipment - Capital	5,280	-	-	-	-
Office Machines & Computers - Capital	-	-	5,562	-	-
Other Machines & Equipment - Capital	29,604	165,800	21,495	12,000	12,000
Capital Equipment > $5,000 Total	**39,768**	**165,800**	**27,998**	**12,000**	**12,000**
EXPENDITURE OBJECTS TOTAL	**41,801,019**	**43,448,454**	**24,715,409**	**53,717,953**	**58,717,953**
REVENUE OBJECTS					
License & Permits	1,127,949	1,307,000	921,808	1,307,000	1,307,000
Licenses & Permits Total	**1,127,949**	**1,307,000**	**921,808**	**1,307,000**	**1,307,000**
Federal Payments In Lieu of Tax	177,460	40,000	-	40,000	40,000
State Revenue	85,124	52,999	65,589	52,999	52,999
State Revenue Highway User Fees	46,553,251	47,492,000	28,569,240	51,416,000	51,416,000
State Revenue Vehicle License Tax	14,998,946	14,586,000	9,908,150	15,023,580	15,023,580
City Revenue Other Operating	-	-	3,824	-	-
RTA Sales Tax	10,517	-	-	-	-

SUMMARY BY OBJECT

Department: Transportation

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
State Aviation Distribution	95,882	-	54,717	85,000	85,000
Intergovernmental Total	**61,921,180**	**62,170,999**	**38,601,520**	**66,617,579**	**66,617,579**
General Government Fees	91,905	2,650	105	-	-
Highways & Street Fees	-	-	5,000	-	-
Impact Fees	75,900	195,000	49,125	195,000	195,000
Collections Revenue	365	-	36,003	-	-
Charges for Services Total	**168,170**	**197,650**	**90,233**	**195,000**	**195,000**
Judgments & Resititutions	4,557	-	2,485	-	-
Fines & Forfeits Total	**4,557**	**-**	**2,485**	**-**	**-**
Interest Revenue Pooled Investments - GOV, AGCY Funds	47,009	-	55,494	33,863	33,863
Investment Earnings Total	**47,009**	**-**	**55,494**	**33,863**	**33,863**
Rent and Royalties	71,809	115,000	50,419	115,000	115,000
Other Misc. Revenue - Governmental and Agency Funds	135,562	86,200	350,045	153,431	153,431
NSF Check Charge Revenue Source	50	-	-	-	-
Late Fees and Interest Charges on Overdue Receivable	175	1,550	-	-	-
Miscellaneous Revenue Total	**207,596**	**202,750**	**400,464**	**268,431**	**268,431**
Proceeds Sale of Land	32,500	-	210,482	-	-
Gain or Loss on Disposal of Assets Total	**32,500**	**-**	**210,482**	**-**	**-**
REVENUE OBJECTS TOTAL	**63,508,961**	**63,878,399**	**40,282,486**	**68,421,873**	**68,421,873**

OTHER FUNDS UNDER THE OPERATIONAL MANAGEMENT OF TRANSPORTATION ARE:

- **TRANSPORTATION PROPERTY ROAD TAX SPECIAL REVENUE FUND**
- **TRANSPORTATION GRANTS SPECIAL REVENUE FUND**

BUDGET INFORMATION ON THESE FUNDS IS PROVIDED ON THE FOLLOWING PAGES.

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TRANSPORTATION PROPERTY ROAD TAX

Expenditures: 0 **Revenues:** (3,700)

FTEs: 0.00

Function Statement: Administer the interests of the Transportation Department by affording centralized coordination of Property Road Tax.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
None	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Revenues					
Property Taxes	357,000	(3,700)	-	(3,700)	(3,700)
Investment Earnings	45,000	-	-	-	-
Total Revenues	402,000	(3,700)	-	(3,700)	(3,700)
Total Transfers In/(Out)	(19,936,971)	(180,626)	-	(180,626)	(180,626)
Fund Balance Decrease/(Increase)	19,534,971	184,326	-	184,326	184,326
Total Funding	-	-	-	-	-

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	-	-	-	-	-
Revenues	-	-	19,817,080	403,200	(3,700)
Net Operating Transfers In/(Out)	-	-	-	(19,829,122)	(180,626)

SUMMARY BY OBJECT

Department: Transportation Property Road Tax

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
REVENUE OBJECTS					
Real Property Taxes Current	19,161,505	-	-	-	-
Personal Property Taxes Current	527,651	-	-	-	-
Real Property Taxes PY - Tax .017	-	350,000	199,244	(6,000)	(6,000)
Personal Property Taxes PY - Tax .017	-	7,000	12,374	2,300	2,300
Property Taxes Total	**19,689,156**	**357,000**	**211,618**	**(3,700)**	**(3,700)**
Federal Payments In Lieu of Tax	1,679	-	-	-	-
Intergovernmental Total	**1,679**	**-**	**-**	**-**	**-**
Interest Revenue Pooled Investments - GOV, AGCY Funds	126,245	45,000	111,911	-	-
Investment Earnings Total	**126,245**	**45,000**	**111,911**	**-**	**-**
REVENUE OBJECTS TOTAL	**19,817,080**	**402,000**	**323,529**	**(3,700)**	**(3,700)**

TRANSPORTATION GRANTS

Expenditures: 0 **Revenues:** 5,857,130

FTEs: 0.00

Function Statement: Administer the interests of the Transportation Department by affording centralized coordination of all grant financial activity.

Mandates: None

Funding Summary

Department	FY 2018/2019 Adopted	FY 2019/2020 Department Base Request	FY 2019/2020 Department Supplemental	FY 2019/2020 Department Total Request	FY 2019/2020 Recommended
Expenditures					
Personnel Services	35,000	-	-	-	-
Operating Expenses	205,000	-	-	-	-
Total Expenditures	240,000	-	-	-	-
Revenues					
Intergovernmental	9,157,662	5,857,130	-	5,857,130	5,857,130
Total Revenues	9,157,662	5,857,130	-	5,857,130	5,857,130
Total Transfers In/(Out)	(8,917,662)	(5,857,130)	-	(5,857,130)	(5,857,130)
Fund Balance Decrease/(Increase)	-	-	-	-	-
Total Funding	240,000	-	-	-	-

Transportation Grants department ensures intergovernmental financial document quality, coordination, department review and ensures compliance with state and federal regulations. Provide a Capital Improvement Plan (CIP) and Safe Routes to School programs financial services including documentation of project expenditures and project progress, development of reimbursement requests from federal, state, and local agencies, and compilation of audit files/audit capable documentation.

Five Year History of Expenditures and Revenues

	FY 2015/2016 Actual	FY 2016/2017 Actual	FY 2017/2018 Actual	FY 2018/2019 Projected	FY 2019/2020 Recommended
Expenditures	5,827,000	743,064	236,866	185,500	-
Revenues	15,340,283	7,132,429	1,189,433	9,103,162	5,857,130
Net Operating Transfers In/(Out)	(13,362,020)	(2,167,213)	(1,181,427)	(8,917,662)	(5,857,130)

SUMMARY BY OBJECT

Department: Transportation Grants

	2017/2018	2018/2019		2019/2020	
Object Name	**Actual**	**Adopted**	**Actuals Thru Feb 28 2019**	**Requested**	**Recommended**
EXPENDITURE OBJECTS					
Interdepartmental Salaries - Charged in/Debit	7,124	-	469	-	-
Interdepartmental Fringe - Charged in/Debit	3,699	-	344	-	-
Labor Distribution Fringe Charged in/Debit	9,091	11,500	5,800	-	-
Labor Distribution Salaries Charged in/Debit	23,523	23,500	17,667	-	-
Personnel Services Total	**43,437**	**35,000**	**24,280**	**-**	**-**
Repair & Maintenance Supplies	16,371	-	-	-	-
Clothing, Uniforms, and Safety Apparel	18,527	-	-	-	-
Tools & Equipment Under $1,000	8,021	-	-	-	-
Engineering Services	-	50,000	-	-	-
Printing & Microfilming	10,697	5,000	-	-	-
R&M Grounds and Landscaping	6,900	-	-	-	-
Other Professional Services	132,913	150,000	-	-	-
Operating Expenses Total	**193,429**	**205,000**	**-**	**-**	**-**
EXPENDITURE OBJECTS TOTAL	**236,866**	**240,000**	**24,280**	**-**	**-**
REVENUE OBJECTS					
State Revenue	1,762	-	1,108	-	-
Federal Grant Revenue Pass Through State	1,187,671	9,107,662	858,746	5,757,130	5,757,130
Federal Grant Revenue Pass Through Municipality	-	50,000	-	100,000	100,000
Intergovernmental Total	**1,189,433**	**9,157,662**	**859,854**	**5,857,130**	**5,857,130**
REVENUE OBJECTS TOTAL	**1,189,433**	**9,157,662**	**859,854**	**5,857,130**	**5,857,130**

FISCAL YEAR 2019/2020

PIMA COUNTY

COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET

Supplemental Packages

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Justice & Law

County Attorney S-15

Sheriff S-28

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FOLLOWING IS A SUMMARY OF ALL DEPARTMENT SUPPLEMENTAL REQUESTS

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PIMA COUNTY
SUMMARY OF SUPPLEMENTAL PACKAGES
FISCAL YEAR 2019/2020

		Amount Requested				Amount Recommended		
Department		**Expenditure**	**Revenue**	**NGFI/NFI**	**Supplemental Request/Additional Funding**	**Expenditure**	**Revenue**	**NGFI/NFI**
GENERAL GOVERNMENT SERVICES								
General Fund Support								
Elections	**B**	53,518	0	53,518	Increase 5% for full-time personnel due to additional demands of administering the increased volume of early ballots.	**0**	**0**	**0**
TOTAL GENERAL GOVERNMENT SERVICES GENERAL FUND		**53,518**	**0**	**53,518**		**0**	**0**	**0**
COMMUNITY RESOURCES								
General Fund Support								
Community Services, Employment & Training	B	60,000	0	60,000	Additional funding for repairs and on going maintenance of the Pima Vocational High School Ina Campus building.	0	0	0
TOTAL COMMUNITY RESOURCES GENERAL FUND		**60,000**	**0**	**60,000**		**0**	**0**	**0**
HEALTH SERVICES								
General Fund Support								
None								
TOTAL HEALTH SERVICES GENERAL FUND SUPPORT		**0**	**0**	**0**		**0**	**0**	**0**
JUSTICE & LAW								
General Fund Support								
County Attorney	B	460,757	0	460,757	PCA - Digital Evidence Disclosure - Hire 10 additional Legal Processing Support positions to aid in the process of redacting body worn cameras.	185,060	0	185,060
County Attorney	C	244,747	0	244,747	PCA - Expedited Plea Negotiating Team - Hire 4 additional staff assigned to expedite the resolution process of felony cases.	0	0	0
County Attorney	D	303,280	0	303,280	PCA - Victim Services Staffing Contingency - Retain 5 Victim Advocate positions to provide immediate, ongoing, and comprehensive support for crime victims.	0	0	0
Sheriff	B	2,161,322	0	2,161,322	Upgrade Digital Evidence Management System, purchase in-house GPS Fleet Management System, and replace Camera Systems for Aircrafts.	0	0	0
TOTAL JUSTICE & LAW GENERAL FUND		**3,170,106**	**0**	**3,170,106**		**185,060**	**0**	**185,060**

PIMA COUNTY
SUMMARY OF SUPPLEMENTAL PACKAGES
FISCAL YEAR 2019/2020

	Amount Requested				Amount Recommended		
Department	Expenditure	Revenue	NGFI/NFI	Supplemental Request/Additional Funding	Expenditure	Revenue	NGFI/NFI
Public Works							
General Fund Support							
None							
TOTAL PUBLIC WORKS GENERAL FUND	0	0	0		0	0	0
TOTAL PUBLIC WORKS NON-GENERAL FUND	0	0	0		0	0	0
TOTAL GENERAL FUND SUPPORT	3,283,624	0	3,283,624		185,060	0	185,060
TOTAL NON-GENERAL FUND SUPPORT	0	0	0		0	0	0
GRAND TOTAL - ALL FUNDS	3,283,624	0	3,283,624		185,060	0	185,060

FOLLOWING ARE THE SUPPLEMENTAL REQUESTS SUBMITTED BY THE DEPARTMENTS IN THE GENERAL GOVERNMENT SERVICES FUNCTIONAL AREA:

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SUPPLEMENTAL REQUESTS

Department: Elections

Package: B - EL- Increase 5% for Full Time Personnel

TYPE OF REQUEST

New Program	☐	Growth Related	☐	Expanded Program	☐	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2019/2020 Amount	Annualized Amount
General Fund		
Personnel Services	53,518	53,518
Total General Fund Expenditures	**53,518**	**53,518**
General Fund Support	**53,518**	**53,518**

Goals & Objectives

- To adequately compensate employees for the additional demands of administering the increase in volume of early ballots
- A proposed five percent increase for full time employees

Description

As fewer ballots are cast at the polls on Election Day, the volume of mail in ballots has greatly escalated. It is anticipated that in FY 2019/2020 about eighty seven percent of ballots cast will be by mail.

Personnel Services

There will be no additional personnel services impacted by this request

Supplies & Services

No additional supplies or services will be needed

Capital

None

Revenue

None

Impact if not Funded

As fewer ballots are cast at the polls on Election Day, the volume of mail in ballots has greatly escalated. It is anticipated that in FY 2019/2020 about eighty seven percent of ballots cast will be by mail. It is necessary to have full time personnel that has many years experience in Elections to have a productive and smooth election.

Mandates

There are no new mandates

SUPPLEMENTAL REQUESTS

Department: Elections

Package: B - EL- Increase 5% for Full Time Personnel

Impact if Position(s) not Funded

1102

The department would not be able to maintain experienced personnel with specialized skills

1171

The department would not be able to maintain experienced personnel with specialized skills

1591

The department would not be able to maintain experienced personnel with specialized skills

1592

The department would not be able to maintain experienced personnel with specialized skills

1593

The department would not be able to maintain experienced personnel with specialized skills

1814

The department would not be able to maintain experienced personnel with specialized skills

4545

The department would not be able to maintain experienced personnel with specialized skills

FOLLOWING ARE THE SUPPLEMENTAL REQUESTS SUBMITTED BY THE DEPARTMENTS IN THE COMMUNITY RESOURCES FUNCTIONAL AREA:

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SUPPLEMENTAL REQUESTS

Department: Community Services, Employment & Training

Package: B - CS - Pima Vocational High School (PVHS) - ongoing maintenance and repairs Ina Campus

TYPE OF REQUEST

New Program	☐	Growth Related	☐	Expanded Program	☐	Other	☐
Capital	☐	New Mandate	☑	Revenue Enhancement	☐		

	FY 2019/2020 Amount	Annualized Amount
General Fund		
Operating Expenses	60,000	60,000
Total General Fund Expenditures	**60,000**	**60,000**
General Fund Support	**60,000**	**60,000**

Goals & Objectives

- To budget for ongoing costs and funding for repairs and on going maintenance of the Pima Vocational High School Ina Campus building
- Annually estimated costs to maintain the building are $60,000
- Provide the PVHS Board with detailed costs for the repairs and assure the Board that funding is available to maintain the campus

Description

$60,000 additional funding request for Community Services, Employment & Training (CSET) to cover the costs for the Ina Campus repairs

Personnel

Facilities Management staff charge time to work orders when repairs and maintenance are performed at the Campus

Supplies & Services

Supplies & Service costs - post work orders when repairs and maintenance are performed at the Campus

Capital

Some repairs to the Ina Campus building may be capital repairs - such as HVAC or roof

Revenue

None

Impact if not funded

School will need to dip into cash balance to cover repairs or request general fund support in the event that repairs are substantial. Fiscal year 2017/18 stucco repairs to the campus required general fund support. Arizona Department of Education State Equalization funding is not sufficient to cover these costs.

SUPPLEMENTAL REQUESTS

Department: Community Services, Employment & Training

Package: B - CS - Pima Vocational High School (PVHS) - ongoing maintenance and repairs Ina Campus

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Mandates

PVHS Board and Carmine DeBonis requested that effective fiscal year 2019/20 the school includes estimated repairs and maintenance as a separately budgeted item in its annual budget request.

FOLLOWING ARE THE SUPPLEMENTAL REQUESTS SUBMITTED BY THE DEPARTMENTS IN THE JUSTICE AND LAW FUNCTIONAL AREA:

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SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: B - PCA-Digital Evidence Disclosure

TYPE OF REQUEST

New Program	☐	Growth Related	☐	Expanded Program	☑	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2019/2020 Amount	Annualized Amount
General Fund		
Personnel Services	174,300	174,300
Operating Expenses	10,760	2,200
Total General Fund Expenditures	**185,060**	**176,500**
General Fund Support	**185,060**	**176,500**

Goals & Objectives

The goals and objectives of the County Attorney's Office are to ensure public safety and to provide justice in the criminal cases we prosecute on behalf of the State of Arizona. It is imperative that we review all the evidence in each and every case to ensure that we hold accountable through prosecution those shown by the evidence to have committed crimes, that we are in a position to dismiss cases in which the evidence does not prove that the accused actually committed the crime. Additionally it is our goal and objective to fully meet our constitutional obligation to provide any potentially exculpatory evidence to defense counsel to ensure that every defendant accused of a crime receives a fair trial and adequate legal representation. Finally, it is our goal and objective to provide public transparency, which necessitates that we disclose public records to the public regarding the cases we prosecute. We must have sufficient staffing and software to achieve these goals and objectives.

Hiring an additional 10 LPS staff members to aid in the process of redacting BWC footage will not completely cover the amount of footage being presented as evidence by local law enforcement officers, but will make a big difference in closing the gap. The graph attached in the document management tab shows the impact of adding 10 LPS staff members to the amount of BWC footage being disclosed versus the amount of undisclosed footage that is awaiting review. It is expected that there will be more than 3,000 hours of undisclosed footage at the end of the year. (This is holding all other external variables constant.)

Comparing the graph with no additional hiring of LPS and hiring 10 more LPS shows a dramatic change in the number of undisclosed BWC footage at the end of the year 2019. It is expected that approximately 10,600 hours will be reviewed, redacted and disclosed with the assistance of 10 additional LPS staff members. This will allow the County Attorneys Office to disclose about 76% more BWC footage (holding all external variables constant), as well as provide an increase in the disclosure of all other forms of media. This projection does not include the Paralegal review time but will assist in either maintaining current levels or hopefully reducing the amount of Paralegal review time which will improve the overall efficiency of each individual case.

Description

Media Review and Redaction Times

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: B - PCA-Digital Evidence Disclosure

The Pima County Attorneys Office is experiencing a massive increase in the staff time and resources necessary in felony cases to comply with our statutorily-required duty to protect the personal and confidential information of victims, as well as to protect other confidential information, contained in evidence produced using certain types of media. This is primarily in response to the dramatic increase in the number of local law enforcement officers with body worn cameras (BWC). Currently, Paralegals and Legal Processing Support (LPS) positions are required to spend almost 70% of their time reviewing and redacting BWC footage to remove victim and confidential information before the redacted version of the media can be disclosed to defense attorneys. The time required to perform redactions on BWC footage is very tremendous when compared to redacting other types of media such as audio recordings and photographs. The graph attached under the "document management tab" shows a breakdown of the various types of media both Paralegals and LPS staff members currently go through based on one month's data and how much time is necessary to review and redact all types of media before those media can be disclosed to defense attorneys.

Paralegal Media Only Review Times

A more in-depth analysis was made for Paralegals as to how they allocate their time and resources for each type of media as part of their overall duties. Currently, Paralegals spend approximately 54% of their media review time time reviewing BWC videos. While doing so, it is necessary that they take notes to record which video segments must be redacted within the video footage at which time frames. Their notes then are provided to assist LPS staff members in knowing what must be redacted from each BWC video recording. Paralegals must add this new, burdensome duty to evaluate and determine what is statutorily required to be redacted on top of their other paralegal tasks and responsibilities. Under our current staffing, Paralegals lack the time and software needed to perform all necessary BWC video reviews. The time spent on body worn cameras is impinging upon the time Paralegals need to complete their other duties, including: the maintenance of the case file; witness interviews; document redactions; review of jail calls and jail visits; and other case related preparation. The chart attached under the "document management tab" shows a current breakdown on the amount of time spent on each type of media, with documents both being created and redacted for the case being in the miscellaneous portion, jail visits in the videos portion, and jail calls in the audios portion.

LPS Media Only Redaction Times

Legal Process Support (LPS) staff are entry-level clerical staff members hired to relieve some of the burden Paralegals face when maintaining cases and to improve efficiency by handling very time consuming tasks that do not require the specialized training and experience of Paralegals. LPS staff have the knowledge and resources to take on various media evidence for cases and prepare them for disclosure to defense attorneys. Due to the sheer number of BWC recordings and the amount of footage that needs to be reviewed and redacted, more than 70% of LPS time is spent reviewing Paralegals notes and redacting BWC recordings, compared to the other media formats. The graph under the "document management tab" depicts how much time is spent by LPS staff members redacting various types of media.

Time to review and redact body worn camera footage

The contents of BWC footage varies tremendously among cases. In some cases, BWC footage contains an immense amount of victim information that needs to be redacted; while in other cases, BWC footage contains hardly any victim information at all. There are numerous factors that can make a few minutes worth of footage take hours to prepare for disclosure. Some of these factors include: the type of the crime; type of information that needs to be protected; how aware the officer is to where the body worn camera is positioned; and the number of officers at a scene recording evidence with body worn cameras. The graph attached in the

"document management" tab compares how long it takes on average to review and redact BWC footage versus the actual length of the footage for a one month basis. It takes approximately twice as long to review and redact the footage as compared to the actual footage length.

Total time to complete all processes necessary to prepare body worn camera footage for disclosure

There are four major processes that require time to prepare BWC footage for disclosure. The first process is transferring a copy of the file from the law enforcement agency's flash drive or CD to the County Attorneys Office computer server so that the original version of the media is preserved. The second process is reviewing and redacting the BWC media footage. The third process is rendering and creating a new copy of the footage with all redactions implemented. The final process is disclosing the redacted footage to the defense attorney. The percentage graph attached in the "document management" tab shows a breakdown of how long each of these four processes takes to create the final edited footage for each BWC file that must be uploaded, reviewed, redacted, rendered and then disclosed to defense counsel.

It takes 3% of the total process time to upload a copy of the footage for editing. 78.5% of the time goes to reviewing and redacting the BWC footage. 16.5% of the time is spent on rendering a redacted copy of the BWC footage. Disclosing the redacted version of the BWC footage to defense attorneys takes 2% of the time. Each of these variable times is calculated based on a BWC with one hour of footage that has a moderate amount of information to redact. Each BWC recording that requires redacting is considered a separate project that must go through all four of these processes.

Personnel Services

Hiring an additional 10 LPS staff members to aid in the process of redacting BWC footage will not completely cover the amount of footage being presented as evidence by local law enforcement officers, but will make a big difference in closing the gap. The graph below shows the impact of adding 10 LPS staff members to the amount of BWC footage being disclosed versus the amount of undisclosed footage that is awaiting review. It is expected that there will be more than 3,000 hours of undisclosed footage at the end of the year. (This is holding all other external variables constant.)

Supplies & Services

We require funding in the amount of $14,600 to pay for specialized computer equipment, as well as additional funding in the amount of $8,800 to pay for software that will allow expedited downloading of video and re-uploading of redacted video from and back to the cloud storage site in compressed format, rather than in real time. $3,500 to pay for operating supplies and services to include phones, port charges, office supplies and small tools and office equipment for the staff working with the digital evidence.

Capital

None

Revenue

None

Impact if Not Funded

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: B - PCA-Digital Evidence Disclosure

PCAO is receiving as evidence approximately 1,500 hours of unredacted BWC footage each month presented by local law enforcement agencies. Currently we only have 10 LPS staff members available with the proper software to perform all redactions on BWC, which has created a bottleneck in operations. All BWC footage must be redacted by LPS staff members before the footage can be disclosed. Approximately 400 hours of BWC footage can be reviewed, redacted and disclosed each month with the current LPS staffing. The graph below shows the expected amount of BWC footage that can be disclosed versus the amount of undisclosed BWC footage that still needs to be reviewed and redacted over the course of the year 2019. It is expected that there will be more than 13,900 hours of undisclosed footage, holding all other external variables constant (such as a change in the number of officers wearing BWC or the number of cases with major felony charges).

Mandates

Arizona Revised Statutes
1. A.R.S. 11-532 (Powers and Duties of the County Attorney): The County Attorney shall:
Attend the superior and other courts within the county and conduct all prosecutions for public offenses (Title 13 and A.R.S. 25-511(A): failure to provide support for a child is a class 6 felony) (A.R.S. 11-532(A)(1)-(2));
Attend upon the magistrates and advise the grand jury (A.R.S. 11-532(A)(3));
Draw indictments and informations (A.R.S. 11-532(A)(4)); and
Furnish the attorney general with facts, authorities and citations regarding criminal appeals (A.R.S. 11-532(B)).

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: B - PCA-Digital Evidence Disclosure

Impact if Position(s) not Funded

3145

If the Pima County Attorneys Office continues with the current staffing level for the next year, it is expected that we will have to pay approximately $674,913 in overtime to complete the 13,944.6 hours of BWC footage (Twice as long to redact equals 27,889.2 hours) for the year 2019. There are not enough hours available for any one of the existing 10 LPS staff to work that many additional hours in a year. Combined with vacations, sick leave, and turnover it is unrealistic to address the issue with the existing staff, even if we were to pay that much in overtime. Looking at the cost in staff hours, it will take each of the 10 LPS staff members who have to do the redactions 2,789 hours to complete all the footage, due to the fact that it takes twice as long to review and redact the BWC footage as there is of actual footage. This approach assumes no increase in the amount of BWC footage. However, we do anticipate an increase next fiscal year, as local law enforcement agencies have reported they plan to increase the number of active BWC and patrol car cameras.

The annual hours one LPS is paid to work in a year is 2,080 hours. After accounting for 80 hours of annual leave for vacation and another potential 40 hours of sick leaving, the projected annual work hours is 1,960 per LPS. LPS staff members have other media to review and redact in addition to BWC footage, allowing only 75% of their time available to redact BWC. The annual hours each LPS can spend redacting BWC thus is approximately 1,470hours.

Hiring 10 additional LPS staff members will dramatically improve the speed of disclosure, as well as save costs for the County by expediting the time necessary to reach a plea agreement in any case where there is BWC footage, because defense counsel will not recommend that their client accept a plea offer until they have received the disclosure of all evidence, including BWC footage and other media recordings. It will take an additional $81,070 in overtime to complete the remaining 3,350 hours of BWC footage. Looking at the cost of completing the remaining 3,350 hours BWC footage in staff hours, it will take each of the 20 LPS 167.5 hours to complete the footage.

By hiring 10 additional LPS staff members to work on redactions, we expect to save the County approximately 31.8% in costs to redact all the expected BWC footage for the year 2019 as opposed to continuing with the current staff on hand and attempting to utilize overtime.

3139

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: B - PCA-Digital Evidence Disclosure

If the Pima County Attorneys Office continues with the current staffing level for the next year, it is expected that we will have to pay approximately $674,913 in overtime to complete the 13,944.6 hours of BWC footage (Twice as long to redact equals 27,889.2 hours) for the year 2019. There are not enough hours available for any one of the existing 10 LPS staff to work that many additional hours in a year. Combined with vacations, sick leave, and turnover it is unrealistic to address the issue with the existing staff, even if we were to pay that much in overtime. Looking at the cost in staff hours, it will take each of the 10 LPS staff members who have to do the redactions 2,789 hours to complete all the footage, due to the fact that it takes twice as long to review and redact the BWC footage as there is of actual footage. This approach assumes no increase in the amount of BWC footage. However, we do anticipate an increase next fiscal year, as local law enforcement agencies have reported they plan to increase the number of active BWC and patrol car cameras.

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By hiring 10 additional LPS staff members to work on redactions, we expect to save the County approximately 31.8% in costs to redact all the expected BWC footage for the year 2019 as opposed to continuing with the current staff on hand and attempting to utilize overtime.

	FY 2019/2020 Estimated	FY 2020/2021 Estimated	FY 2021/2022 Estimated
Performance Measure			
Undisclosed Body Worn Camera Footage Hours	7,020	4,200	3,350

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: C - PCA-Expedited Plea Negotiating Team

TYPE OF REQUEST

New Program	☐	Growth Related	☑	Expanded Program	☐	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2019/2020 Amount	Annualized Amount
General Fund		
Personnel Services	227,361	-
Operating Expenses	17,386	-
Total General Fund Expenditures	**244,747**	**-**
General Fund Support	**244,747**	**-**

Goals & Objectives

Operations Bureau will review all felony cases referred for CES pleas, and determine which are in Jail custody. Those will be assigned to the Expedited Plea Negotiation Team, with the goal of ensuring that all disclosure is provided to defense counsel as quickly as possible (including body worn camera video), and that a telephonic or in-person meeting is held with defense counsel at least two weeks prior to the first Case Management Conference to negotiate an appropriate plea agreement that can be entered within 30 days of Arraignment.

Description

This supplemental funding package is to develop an Expedited Plea Negotiation Team to speed the resolution of felony cases, particularly those with defendants in jail custody.

Charging decisions are a critical function of the Pima County Attorneys Office. In 2017, law enforcement presented about 10,000 potential felony prosecutions. Felony charges were issued in over 5,000 of those cases (the remainder were either referred for misdemeanor prosecution or declined for prosecution. The charging process involves prosecutors meeting with law-enforcement officers and determining whether there is evidence to prove the case beyond a reasonable doubt. This critical charging function is performed by a team of only five prosecutors.
Since 2012, this team has also been tasked with the case evaluation system (CES) plea negotiation function for most felony cases. The team handling these consolidated functions the Charging/CES Unit now resolves 55% of felony cases, up from 34% before consolidation. Those 55% of cases are resolved early, without ever having to be assigned to a trial team. This enhanced efficiency realized by consolidating our Charging/CES Unit within our Operations Bureau has enabled us to handle a growing caseload without any increase in our number of prosecutors and support staff within the Criminal Division.

We believe even more felony cases might be negotiated to plea agreements sooner by the prosecutors in our Operations Bureau if there were more prosecutors in that Bureau, so that some of those prosecutors could be assigned to serve as an Expedited Plea Negotiation Team. They would spend a substantial portion of their time actively involved in negotiating plea agreements in person or by telephone with defense counsel. This presents an opportunity to enhance efficiency further, not only within our office but throughout the entire criminal justice system.

Department: County Attorney

Package: C - PCA-Expedited Plea Negotiating Team

Remember that both the charging and CES functions are being handled by a team of just five prosecutors and support staff. Thus, the prosecutors who handle the CES plea negotiations are the same prosecutors who are booked solid with issuing/charging appointments with the various law enforcement agencies/detectives all day long. They do not have sufficient time to dedicate to the CES function in order to resolve these cases at the earliest possible time. They are unable to meet via telephone or in person with defense attorneys to discuss defense counter-offers to the original plea offer or to discuss information regarding case details defense attorneys may want to have a conversation about prior to advising their client whether to accept a pending plea offer. The primary form of communication the CES prosecutors have time to engage in is via email after business hours, which does not lend itself to back-and-forth conversations involving complicated exchanges of information and the type of questions and responses to questions necessary for successful negotiations in many cases.

As you are aware, the time to disposition of felony cases is a significant cost driver of the criminal justice system. And we know that the vast majority about 96% of those cases are resolved by plea agreement. The faster we can negotiate the plea agreement with defense counsel in cases that can be resolved in that fashion, the shorter the time to disposition, producing cost savings to the criminal justice system.
The Charging/CES Unit now presents plea offers to defense counsel in most felony cases at the time of the Arraignment (10 days following arrest for in-custody defendants and 20 days following arrest for out-of-custody defendants). We ask that the defendant accept the plea at or before the first Case Management Conference (30 days following the Arraignment).But most pleas are not entered by the time of the first Case Management Conference.
Indeed, the time to disposition of felony cases has been growing.
Generally, CES pleas are not entered until the second or third Case Management Conference, which is 60 to 90 days following the Arraignment. The 45% of cases that cannot be negotiated to plea by the CES Unit are then referred to a trial team. This represents roughly half of all felony cases. Most of those cases ultimately are resolved by way of plea agreements through the assigned trial team prosecutors. Ultimately, a total 96% of all felony cases are resolved by way of plea agreements.

The longer time to disposition of cases means higher cost more court hearings and more costs for indigent defense and the courts. The higher cost is especially stark for the approximately 40% of felony defendants who are in custody at the Pima County Jail awaiting trial. Indeed, we anticipate that the entire cost of supplemental funding ($244,315 for two prosecutors, support staff, and associated supplies and services) would be more than offset by resultant savings elsewhere in the County budget. We conclude that the minimum estimated savings would be $480,000, for a net positive impact to the County budget of $235,685.

Here is how we calculate those savings. Review of available disposition data for the past fiscal year below reflects the approximate percentages of defendants entering a plea agreement following the number of days since their felony Arraignment:
30 days or less 8%
31-60 days 25%
61-90 days 17%
91-120 days 17%
More than 120 days 33%
Generally, there is a Case Management Conference 30 days following Arraignment. If the plea is not entered by time of the first Case Management Conference, then typically there is another Case Management Conference scheduled 60 days following the Arraignment and so on. So, cases generally reach plea agreements at 30 day intervals.
We have 25% of cases pleading at around 60 days following Arraignment and another 17% pleading at around

90 days following Arraignment. So, together, we have 42% of felony cases that are negotiated to pleas by the CES prosecutors in our Operations Bureau more than 30 days following the Arraignment, after the time of the first Case Management Conference.

Jail bed days for pre-trial felony defendants cost approximately $100 per day or $3,000 per person every 30 days. Each felony case that reaches entry of the Plea Agreement 30 days earlier, therefore would save approximately $3,000 in Jail costs (not including transportation costs and other criminal justice system costs for the court, prosecution, and indigent defense counsel).

On an annual basis (not a snapshot), we charged approximately 5,600 felony cases. 40% of that number is 2,240. So, we estimate that there were roughly 2,240 felony defendants in jail custody last year while their cases were pending.

Since 42% of those cases are ones likely to be negotiated to pleas by our CES prosecutors in the Operations Bureau more than 30 days following Arraignment (generally at 60 days or 90 days), we estimate that 42% of the 2,240 cases with defendants in jail custody a total of 940 cases - could be expedited on an annual basis.

If we can more quickly process just half of those CES cases involving in-custody defendants (470 cases), getting them to disposition just 30 days earlier, we estimate we can save $1,410,000 in jail costs alone. Just expediting the cases of 160 felony inmates at $3,000 in Jail costs for the month would yield a savings of $480,000 per year in Jail costs alone.

To summarize these cost savings, adding two prosecutors plus two support staff to the Operations Bureau to focus upon CES and to serve as an Expedited Plea Negotiation Team is anticipated to result in the ability to plead at least 160 felony cases or more (up to a potential 470 cases) 30 days earlier, for a cost savings of at least $480,000 in jail expenses. This does not include cost savings that will ripple throughout the criminal justice system by reducing the time to disposition. Nor does it include the qualitative benefit to victims, to defendants, and to society as a whole associated with earlier resolution of felony cases. We cannot, however, achieve these efficiency improvements and costs savings at current budget levels. As described above, we have only five prosecutors in the Operations Bureau to handle all issuing/charging meetings with detectives and all CES plea negotiations with defense counsel. We cannot afford to transfer prosecutors from our felony trial teams to the Operations Bureau, because our felony trial teams caseloads remain extremely high.

The average caseload of our felony prosecutors is 68 - more than double the average felony caseloads for the Public Defender (27) and the Legal Defender (30). The County Attorneys Office is under-staffed to negotiate pleas more quickly. We have only 47 felony prosecutors handling 3,196 felony cases at a given time. Meanwhile, there are more than twice that number - 77 attorneys - employed by Public Defense Services handling 2,157 felony cases at a given time.

Personnel Services

Two felony prosecutors, one paralegal, and one legal secretary to be added to the Operations Bureau in the Criminal Division of the County Attorneys Office to constitute the new Expedited Plea Negotiation Team. The cost for these personnel, including salary and ERE, would be $226,929.

Supplies & Services

We require funding in the amount of $9,500 pay for specialized computer equipment, as well as additional funding in the amount of $3,520 to pay for a software that will allow expedited processing of thousands of felony cases. $4,366 to pay for operating supplies and services to include phones, port charges, office supplies, attorney law books, attorney bar dues and small tools and office equipment for the attorneys and staff working in the Charging/CES Unit.

2 Surface Pro Computers at $1800 each
2 HP Computer Towers at $ 900 each
4 HP Z Monitors at $ 250 each
1 Duplex Printer at $2700
4 Adobe Pro Software at $330 each

Department: County Attorney

Package: C - PCA-Expedited Plea Negotiating Team

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4 Microsoft EA Licenses at $550 Each
2 HP Printers at $200 each
4 Office Supplies at $100 each
4 ShorTel Phones at $250 Each
2 Bar Dues at $505 each
2 Attorney Westlaw Services $450 each
4 Port Charges at $1,056 annually

Capital

None Required.

Revenue

No Revenue Required.

Impact if Not Funded

If this expansion of the Operations Bureau is not funded, then the time to disposition of felony cases will not be shortened, and no cost savings will be achieved. The greatest savings will be expedited disposition of in-custody defendants which would be of the highest priority in order to reduce costs throughout the system. Projected savings achieved through accelerated acceptance of pleas will far exceed the costs of the four positions.

Mandates

Arizona Revised Statutes
1. A.R.S. 11-532 (Powers and Duties of the County Attorney): The County Attorney shall:
Attend the superior and other courts within the county and conduct all prosecutions for public offenses (Title 13 and A.R.S. 25-511(A): failure to provide support for a child is a class 6 felony) (A.R.S. 11-532(A)(1)-(2));
Attend upon the magistrates and advise the grand jury (A.R.S. 11-532(A)(3));
Draw indictments and informations (A.R.S. 11-532(A)(4)); and
Furnish the attorney general with facts, authorities and citations regarding criminal appeals (A.R.S. 11-532(B)).

Impact if Position(s) not Funded

7660
If the additional positions are not funded, there will continue to be delays in the disposition of many felony cases including those defendants currently in custody.

7660
If the additional positions are not funded, there will continue to be delays in the disposition of many felony cases including those defendants currently in custody.

3145
If the additional positions are not funded, there will continue to be delays in the disposition of many felony cases including those defendants currently in custody.

3143
If the additional positions are not funded, there will continue to be delays in the disposition of many felony cases including those defendants currently in custody.

	FY 2019/2020 Estimated	FY 2020/2021 Estimated	FY 2021/2022 Estimated
Performance Measure			
Negotiated Plea Agreements within 30 days	8%	12%	15%
Negotiated Plea Agreements within 60 Days	25%	30%	33%

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: D - PCA-Victim Services Staffing Contingency

TYPE OF REQUEST

New Program	☐	Growth Related	☑	Expanded Program	☑	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2019/2020 Amount	Annualized Amount
General Fund		
Personnel Services	303,280	-
Total General Fund Expenditures	**303,280**	**-**
General Fund Support	**303,280**	**-**

Goals & Objectives

The goal and objective of this contingent supplemental package is to ensure that we will be able to retain five Victim Advocate positions necessary to provide services to crime victims in Pima County and necessary to ensure that we can provide crisis advocacy services for all victims of intimate partner DV who are at elevated risk or high risk for serious physical injury or death, including victims of misdemeanor DV who are at elevated or high risk for future extreme violence. It is crucial that Victim Advocate positions be available to assist crime victims, especially those of domestic violence. These Victim Advocates implement best practices throughout the court system. Judges and court personnel will have a deeper understanding of the unique dynamics of DV, dating violence, sexual assault and stalking, especially how to support victims rights and safety and successfully hold offenders accountable to reduce recidivism. Victim Advocates offer more immediate, ongoing, and comprehensive support for victim safety, encouraging victims appearances in court, where their testimony is critical for adjudicating offenders, ensure that more victims are willing to appear and give testimony at Initial Appearances and subsequent hearings and trials. Being able to recruit, train, and supervise more volunteers will provide another layer of assurance that victims in Pima County can receive support at any time day or night. This includes having more support at the Initial Appearance Court that occurs at 8pm.

Description

The Pima County Attorneys Office Victim Services Division provides crisis advocacy to victims of felony crimes at crime scenes 24 hours a day 365 days a year. Additionally, the Victim Services Division provides court advocacy to victims of felony crimes, as well as misdemeanor victims of domestic violence and other violent crimes. Moreover, the Victim Services Division administers the Victim Compensation Program.

The County Attorneys Office leverages the county funding allocated to our Victim Services Program by utilizing highly-trained volunteer victim advocates. For every staff victim advocate, we have four or more volunteers. Through a well-orchestrated scheduling operation, we provide staff back-up for all volunteer shifts, thereby ensuring that all calls for service can be responded to in a timely fashion.

Moreover, the County Attorneys Office stretches the county funding allocated to our Victim Services Program by seeking and obtaining as much grant funding as possible to pay for our staff victim advocates.

Unfortunately, we previously were unsuccessful in obtaining two significant ongoing government-funded grants

Department: County Attorney

Package: D - PCA-Victim Services Staffing Contingency

(ARREST and STOP grants) that provided funding of several Victim Advocates necessary to sustain our ongoing Victim Services Program and to assure coverage with crime scene advocacy for any crime victim as requested by Law Enforcement including all victims of intimate partner DV who are at elevated risk or high risk for serious physical injury or death, including victims in misdemeanor cases who screen in at elevated or high risk to suffer future extreme violence.

We were, however, successful in obtaining limited short term bridge funding as part of a coalition in which our Office has taken the lead and is collaborating with Emerge! Center Against Domestic Abuse and with the Tucson Police Department, Pima County Sheriffs Department, and Southern Arizona Legal Aid to reduce the lethality, harm, and incidence of domestic violence cases in Pima County for two Victim Advocate positions through May 2019. We are uncertain whether or not funding will continue beyond this date and are therefore requesting contingency funding should the private grant funding not be extended.

The increase in victims identified for services from Victim Services Division has highlighted the need for additional volunteers. Last year, we had the most active volunteers in both the court and on scene crisis settings in program history (close to 120 volunteers). Due to the high level of demand for services we have reached the maximum administrative capacity for our current volunteer coordinators, who are also Victim Advocates. While the Victim Services program needs more volunteers to be able to meet the ever growing needs of crime victims in the community, our current volunteer coordinators are unable to provide continuing training, supervision and mentoring for any more volunteers. Providing funding for an additional Victim Advocate to function as the volunteer coordinator/advocate would provide the necessary staff to help the division grow its volunteer program and leverage more resources to ensure more victims can access services.

Additionally, we recently submitted a grant application to Office on Violence Against Women entitled Justice for Families for funding of much needed Victim Advocates and volunteer coordinator to enhance domestic violence victim participation, safety, and advocacy in all court-related proceedings. Because we do not yet know whether we will be successful in obtaining either the new federal grant funding or extension of the private grant funding, we are seeking a contingent supplemental budget allocation to cover the costs of six Victim Advocate positions (including an Advocate Assistant).

Personnel Services

Salary and ERE for five FTE Victim Advocates and one Victim Advocate Assistant at a cost of $290,220.

Call back regular	$1204
Call back telephone	$1332
On call pay	$696
Overtime	$7108
Call back overtime	$2172

Supplies & Services

None

Capital

None

Revenue

None

Impact if Not Funded

SUPPLEMENTAL REQUESTS

Department: County Attorney

Package: D - PCA-Victim Services Staffing Contingency

If this supplemental budget request is not funded, and if we do not obtain either new federal grant funding or extension of private grants, then we will lack sufficient staffing resources to provide: 1) crisis intervention services to crime victims and witnesses; 2) assisting victims in meeting immediate safety, medical, legal, food, shelter and clothing needs; 3) referring victims to public and private service providers; 4) conducting age/developmental-appropriate crisis interventions with child victims; 5) providing victims and witnesses with information regarding rights and the criminal justice system; 6) acting as liaison between victims, attorneys and legal staff and accompanying victims to court; and 7) helping victims apply for compensation through the Pima County Crime Victim Compensation Board to all crime victims, including victims of domestic violence who are at elevated or high risk for serious physical injury or death. Without the addition of a volunteer coordinator, our program will not have the ability to support and grow the essential volunteer component of our program.

Mandates

ARS 13-4404 through ARS 13-4442

Impact if Position(s) not Funded

3146

There will be inadequate staffing available of providing critical services, advocacy and intervention for crime victims 24/7/365 including victims of domestic violence who are at elevated or high risk for serious physical injury or death if these positions are not funded.

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7136

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	FY 2019/2020 Estimated	FY 2020/2021 Estimated	FY 2021/2022 Estimated
Performance Measure			
Increase contact with victims to support and encourage victim participation in criminal justice proceedings	113,344	116,334	119,344
Increase number of Victim Advocate Volunteers	115	135	155

SUPPLEMENTAL REQUESTS

Department: Sheriff

Package: B - EQUIPMENT

TYPE OF REQUEST

New Program	☐	Growth Related	☐	Expanded Program	☐	Other	☐
Capital	☐	New Mandate	☐	Revenue Enhancement	☐		

	FY 2019/2020 Amount	Annualized Amount
General Fund		
Operating Expenses	609,534	-
Capital Equipment > $5,000	1,551,788	-
Total General Fund Expenditures	**2,161,322**	**-**
General Fund Support	**2,161,322**	**-**

Goals & Objectives

- Request additional funding to purchase equipment and software to enhance/upgrade information technology, managerial functions, and Air Unit operations.

Description

1. Upgrade Digital Evidence Management System - $871,684 (one-time) & $30,174 (ongoing)

PCSD has been using the Linear Systems DIMS digital evidence management system to store digital photos for the last 14 years, and while the system does a good job at storing the photos, it has not kept up with the department's evolving needs and growth. After much research and seeing demos from multiple companies that met our criteria, we narrowed down the choices to the top two vendors. On December 12th, the top two vendors provided demos to a larger group of DIMS users from across the Sheriff Department, the majority of whom preferred the solution provided by Foray Technologies. The solution from Foray will allow deputies in the field to upload photos, audio, and video directly from their smartphones, eliminating the need to come in to use a DIMS upload station. Foray also eliminates the token ring-style architecture used by DIMS, which only allows uploading from one station at a time, speeding up acquisition time during busy periods. For those who work with photos, Foray integrates with Photoshop, maintaining chain of evidence when adjustments must be made. Foray also integrates with interview rooms, allowing that data to be brought into the system. Finally, Foray works with standard physical and virtual server hardware, eliminating the need for proprietary servers and making upgrades and storage expansion easier. The initial cost for the software, licenses, first year of maintenance, migration of data from DIMS, and setup for the initial interview room comes to $159,896. Hardware for the interview room is estimated to be approximately $1,500. To upgrade all 6 interview rooms, the cost of $15,000 for configuration and hardware can be expected. Additional server hardware to store the digital evidence data will be required. The recommended storage solution cost should be $139,275 at both HQ and PECOC. While not required, they also recommend an additional server node, which costs $64,000 at each site. The additional server node, which will be part of our VxRail cluster, will provide additional fault tolerance across all of our servers and will provide additional computing power, which can speed up workloads during busy periods.

2. GPS Fleet Management System - $210,389 (one-time) & $209,075 (ongoing)

Department: Sheriff

Package: B - EQUIPMENT

Purchase an in-house GPS fleet management system to improve efficiency, manage cost effectively and to foster safe operation of County vehicles. Fleetistics is recommended vendor for the purchase. The system is wireless and has the capability to monitor operator driving behavior in near real time and collect historical data in multiple areas.

3. Replace Camera Systems for Aircrafts - $840,000 (one-time)

The camera systems in the two fixed-wing aircrafts are aging and becoming technologically obsolete. The two cameras are over 11 and 15 years old, and it is anticipated that they will be reaching the end of their serviceable life and will not be covered by warranty. Without functioning camera systems, the capabilities and effectiveness of the aerial platforms operating in Patrol and Search and Rescue operations are greatly diminished.

Personnel

None

Supplies & Services

1. Upgrade Digital Evidence Management System - $159,896 for software licenses, user licenses, training, and professional services cost to coordinate, install, integrate, test, and configure the system. Ongoing annual software support is $30,174.

2. GPS Fleet Management System - startup cost to purchase GPS unit, harness, and installation for an estimated 674 vehicles. Ongoing service and data charges estimated at $209,075 annually.

Capital

1. Upgrade Digital Evidence Management System - $711,788 for hardware, servers, equipment, and prepaid maintenance.

2. Replace Camera Systems in Two Aircrafts - $840,000 for equipment, accessories, and installation.

Revenue

None

Impact if not funded

Without adequate funding, it will negatively impact the department's ability to upgrade its digital management system, operate an in-house GPS fleet system, and maintain the operationally effectiveness of the Air Unit aircrafts.

Mandates

Arizona Revised Statues

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