Emergency Response Plan Guide

There are a lot of great examples on the internet to help you create an emergency response plan. We’ll highlight a few from respected sources and give you some flood specific tips for you to include in your plan for your home or business. Go to http://www.pima.gov/BeFloodSafe/ for additional resources to help you create your plan. If you have questions about flooding in your area and safe driving routes, contact the Pima County Flood Control District or your city or town floodplain management office.

For Your Home

- Flood waters can arrive very quickly on desert washes, so it’s important to have a “Go Kit” handy at all times in case you need to evacuate at a moment’s notice. Keep water, shelf stable food, a flashlight, spare phone charger and other essentials in it at all times, then add things like medications to it when you have to evacuate.
- Don’t forget to include pet supplies in your Go Kit.
- Establish a family rallying point well outside the floodplain. Make sure there is a safe travel route from your home, work, or school to that location so that everyone can get there.
- Establish a reliable person outside your immediate area for everyone to contact and relay messages through in case phone systems are down or someone’s cellphone battery dies. Make sure everyone memorizes the email and phone number of your designated contact person.
- Have sandbags handy. You can also search “sandless sandbags” for other alternatives that may work better for you.

For Your Business

- Have a plan for closing the business down in an emergency.
- Keep a list of employee phone numbers and let them know when not to come to work due to flooding.
- Make sure employees establish safe travel routes to and from work in times of flooding.
- Your plan should include being prepared for employees remaining at work until it is safe to leave.
- Have sandbags handy. You can also search “sandless sandbags” for other alternatives that may work better for you.

Medical Care, Assisted Living, Child Care, Utilities, or other Critical Facilities

There are special considerations for medical facilities, assisted living facilities, schools, day care facilities, or other locations considered to be vital in an emergency, like utilities providers.

- If your facility includes individuals who will not be self-sufficient in an emergency (patients, elderly, children), make sure to discuss your plan with your regulator agency.
- Utility companies should have a continuity of operations plan.

Internet Resources

The District recommends looking at each of the resources below and picking one that works best for you.

FEMA  –  https://www.fema.gov/media-library/assets/documents/89518