ASRS ENROLLMENT STEPS

Step One - Enroll

1. From the public ASRS website (link above), click "Register/Login" and then "First Time Registering"
2. In order to continue the registration process you must review and agree to the ASRS Access Agreement.
3. Provide information requested and Enrollment Code “2MR00015” click “Continue”
4. Choose “Pima County” from the drop-down menu and click “Enter”
5. Enroll by providing your demographic data and click "Enter"
   Note: Messages will appear if a required field is missing information
6. Review the information, if correct click “Continue”
Step Two - Register for Secure Account Access
1. Enter your email address and create your Login ID and Password
2. Once your email address is verified, you will have access to a limited access online account where you can name a primary beneficiary.

Step Three - Eligibility Verification
Once ASRS verifies your eligibility with Pima County and you begin contributing, the limited online account will convert to a full service account.