ADDITIONAL DETAILS

- Visit the “Preparing for Retirement” and “Educational Meetings” webpages located on the Arizona State Retirement System (ASRS) website for:
  - Details
  - Educational tools
  - Calculate retirement benefits
  - Retirement application

FOR FURTHER ASSISTANCE, INFORMATION OR QUESTIONS ON MEDICARE, SOCIAL SECURITY AND RETIREMENT CONTACT:

PIMA COUNCIL ON AGING
8467 E. Broadway Blvd.
Tucson, Arizona 85710
Phone Number: (520) 790-7262
Website: https://www.pcoa.org/

SOCIAL SECURITY ADMINISTRATION OFFICE:
3808 N 1st St.
Tucson, Arizona 85719
Phone Number: (800) 772-1213
Website: www.ssa.gov

HUMAN RESOURCES DEPARTMENT BENEFITS & WELLNESS DIVISION:
150 W. Congress, 4th floor
Tucson, Arizona 85701
Phone: (520) 724-8464
Email: hrbenefits@pima.gov

ARE YOU PLANNING ON RETIRING SOON?
A simple guide to help take you through the Pima County steps to retirement.
DECIDING WHEN TO RETIRE

- Contact Arizona State Retirement System (ASRS)
  4400 East Broadway Blvd. Suite 200
  Tucson, Arizona 85711
  Phone Number: (520) 239-3100
  Outside Tucson: (800) 621-3778
  Website: www.azasrs.gov

- CORP, EORP and Public Safety Personnel members must contact
  Public Safety Personnel Retirement System (PSPRS)
  3010 E. Camelback Rd. 2nd Fl.
  Chandler, Arizona 85016
  Phone Number: (602) 255-5575
  Website: www.psprs.com

* Please see additional information section on back of brochure.

RECOMMENDED TIMELINE

6 MO - 1 YR BEFORE RETIREMENT

- Visit ASRS/PSPRS website to:
  o Estimate monthly pension/pension options
  o Submit necessary retirement forms
  o Answer questions about retirement

- Contact
  o Contact Social Security office to determine benefits eligibility, including Medicare

Choose your retirement date

4 MO BEFORE RETIREMENT

- Submit your completed application to:
  o ASRS or PSPRS

- Decide what to do about Health Insurance:
  o COBRA
  o Coverage through Spouse
  o Retirement System Health Plan
  o Medicare
  o Coverage through a Public Health Insurance Exchange under the Affordable Care Act

2 MO BEFORE RETIREMENT

- Submit your letter of resignation:
  o At least two weeks in advance
  o State your last day of work
  o On your last day, return ID, Keys, Laptop, etc.