

Pima County Health Care Benefits Trust Board Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given that the Pima County Health Care Benefits Trust held a meeting open to the public on Thursday, May 10, 2018, at 9:00 a.m. The meeting was in the Human Resources Training Room located on the 4th floor of 150 W. Congress, Tucson, Arizona.

MINUTES

A. Call to Order

Meeting was called to order at 8:59 a.m.

B. Roll Call – Introduction of Human Resources Director

Present Henry Boice, Chair, Board Member
Janet Marcotte, Board Member
Patricia Taylor, Board Member

Absent None

Also Present Cathy Bohland, Director, Human Resources
Tom Burke, Assistant County Administrator
Gayl Zambo, Pima County, Human Resources
Debbie Knutson, Pima County, Human Resources
Jennifer Billa, Pima County, Human Resources
Andy Welch, Pima County, Finance
Heather Romo, Pima County, Finance
Mandy Armenta, Pima County, Finance
Eric Rustand, CBIZ
Ana Arenas Roth, CBIZ
Karen Peters, Aetna
Ray Eveleth, Aetna
Branson Cobb, Aetna
Marchelle Pappas, Pima County, Human Resources

C. Pledge of Allegiance

All present joined in the pledge of allegiance.

D. Approve Meeting Minutes of February 8, 2018

Ms. Marcotte moved to approve the minutes as presented, Ms. Taylor seconded, vote taken, 3:0 to approve the minutes, motion passes unanimously.

E. Pima County FY2018/2019 Budget

Tom Burke presented the Pima County FY18/19 budget.

- Mr. Burke informed that reduced premiums were provided to the employees and the County based on the healthy trust balance
- Recommendation to the Board of Supervisors to fund the employee's Health Savings Accounts ("HSA") via the Trust instead of the monies coming from the General Fund. Using the Trust fund to pay the contribution to the employee's HSA accounts will reduce the fund balance and save the taxpayers money. Ms. Marcotte asked if the funding source for the County's contribution to the employee's HSA accounts be looked at each year. Mr. Burke answered, noting that staff will look at the funding contribution each year and a recommendation will be made going forward based on the health of the Trust
- Mr. Burke noted that the County's tentative budget adoption is May 22, 2018, and June will be the final budget adoption.

F. Pima County Finance- 3rd Quarter FY17/18

Pima County Financial Reports presented by Andy Welch.

- Statement of Net position - No discussion
 - Statement of Net Position Comparative - March 2017, to March 2018 - No discussion
 - Statement of Revenues, Expenses, and Changes to Net Position - No discussion
 - Statement of Revenues, Expenses, and Changes in Net Position Comparative - No discussion
 - Statement of Revenues, Expenses, and Changes in Net Position Major Line Item Analysis - No discussion
 - Statement of Revenues, Expenses, and Changes in Net Position Major Line Item Analysis cont'd - No discussion
 - Budget, Actual and Forecast - No discussion
 - Health Benefit Trust Fund - Healthcare Premiums (chart) - No discussion
 - Health Benefit Trust Fund - Stop Loss Payments and Reimbursements (chart) – Mr. Boice questioned as to the monies being invested. He would like to look at the break out and the legislation regarding how the Trust fund monies are invested. Discussion ensued. Mr. Dommer noted that the investment funds fall under Title 35 and additional information will be brought to the Trustee's at the next meeting. Mr. Burke noted that this item will be on the next agenda for review and discussion to include options available for investing the Trust fund monies.
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G. Aetna - Pima County Health Plan Utilization Review – 3rd Quarter FY17/18

Aetna Health Plan Utilization Review presented by Branson Cobb.

- Reporting Parameters (processed paid data) – Mr. Cobb noted some changes made to the slides from the previous presentation – No discussion
- Demographics - No discussion
- Claim Segmentation - No discussion
- Financial Summary – Mr. Cobb noted Pima County is \$1.6 under budget in actual spend which can be contributed to the great job Wellness is doing and the actively engaged population.
- Impact of High Cost Claimants (current vs. prior period) - No discussion
- Karen Peters presented - Top 10 Claimants Exceeding 100,000 – Mr. Rustand raised discussion regarding COBRA for claimant 1 not being eligible for Medicare; Aetna's medical director will get back to CBIZ on the status of the claimant.
- Medical Utilization Summary (All Plans - current vs. prior) - ER visits increased but appropriateness of ER utilization was reviewed and the visits were appropriate.
- Network Summary (All plans - current vs prior) - Discussion ensued regarding the Banner-Aetna performance network.
- Cost Sharing - No discussion
- Pharmacy Findings - No discussion
- Service Activity All Plans - No discussion. Question raised by Ms. Marcotte regarding the Banner-Aetna plans and whether this is something the County may be able to choose, or would it be an all or nothing choice for the County. Discussion ensued. Question raised by Mr. Boice as to what the 4th quarter is looking like. Mr. Cobb answered that the 4th quarter looks good and they are not expecting any surprises in spend.

H. Trustee Length of Term

Mr. Burke noted the term of the Trustee's and that the County was looking at Dr. Francisco Garcia to replace Allyn Bulzomi as the Pima County employee representative on the Trust Board. Ms. Bohland would be available to provide information on behalf of Human Resources.

I. Call to the audience

Ms. Taylor commented that it has been an honor to be a Trustee. Ms. Taylor wished the County well and informed Ms. Bohland that she is inheriting a great staff. Ms. Taylor noted her appreciation to the Finance department and the role that CBIZ plays in keeping the plan

healthy, and Aetna who has always been responsive to the Trustee's questions. Her suggestion would be to look at the Trust document and go over it to ensure the document is being followed by the Trust.

Ms. Marcotte shared that it has been a wonderful experience to watch the expertise of the whole team. Five years ago she recalls the anxiety of moving forward felt by all and that the team should be very proud of the Benefits' staff and how the fund has grown.

Mr. Boice noted that as the remaining Trustee he will look over the Trust document. He provided a thank you to Neil West as he provided insight and knowledge as a Trustee. Mr. Boice acknowledged his commitment to keep the Fund growing and not let the plan drop. Discussion ensued regarding the savings the County has achieved. Mr. Boice asked CBIZ if they have any concerns moving forward. Mr. Rustand answered that the Fund, Plan and the County are doing a wonderful job and is confident in the current path and goals set.

Gayl Zambo introduced Debbie Knutson the newest staff member to the Human Resources Benefits unit.

J. Next meeting date – Scheduled for August 9, 2018 – may change

K. Adjournment

Henry moved to adjourn the meeting, Patricia seconded, vote taken, 3:0 to adjourn, motion passes unanimously, meeting adjourned at 10:95 a.m.