**Mobile and Coach Workflow Update**

**Policy Update – Covid19 Preventative Measures**

The following workflow changes are effective immediately as it relates to our operations in the mobile setting and on our coaches.

**Screening:**
Patients should be screened at 3 checkpoints with our personnel.

1. **Appointment Reminder:**
   a. Upon confirmation of an appointment, please confirm that the patient is free of Covid19 symptoms. These include:
      - Fever
      - Cough
      - Shortness of breath or difficulty breathing
      - Chills
      - Repeated shaking with chills
      - Muscle pain
      - Headache
      - Sore Throat
      - New loss of taste or smell
      
      **If the patient has any symptoms, their appointment should be rescheduled 14 days from the current date.**
   b. Patients should be reminded they are required wear a mask or some other face covering if they have one in accordance with CDC recommendations in place to prevent the spread of Covid19.

2. **Appointment Check-In:**
   a. Upon check-in, the Med Clerk/Tech Assistant will confirm that the patient is symptom free. This includes taking the patient’s temperature when a thermometer is available to do so. This should be conducted inside the Coach in accordance with the Social Distancing protocol that limits the amount of people in the Coach to a maximum of 4 – see below.
   
   **If the patient has any symptoms, their appointment should be rescheduled 14 days from the current date.**
   b. Patients should be reminded they are required wear a mask or some other face covering if they have one in accordance with CDC recommendations in place to prevent the spread of Covid19. If the do not have a mask or some other face covering, a disposable mask will be provided to them.
Mobile and Coach Workflow Update

3. Procedure Initiation:
   a. Prior to performing the procedure on the patient, the Technologist will confirm that the patient is symptom free.  
      *If the patient has any symptoms, their appointment should be rescheduled 14 days from the current date.*

Coach Setup and Cleanliness
1. Drivers will fully clean and disinfect the interior of the Coach prior to the arrival of other personnel and patients.
2. Driver will clean and sanitize the waiting chairs after each patient.
3. The Med Clerk/Tech Assistant will clean and sanitize the Waiting Room, Dressing Room, and all high touch areas (pens, clipboard, door knobs) inside of the coach between each patient’s appointment.
4. The Technologist will clean and sanitize the imaging equipment and any other high touch areas in the Exam Area between each patient’s procedure.

Personal Protective Equipment (PPE)
1. All patients will be provided paper disposable gowns prior to their procedure.
2. All personnel are required to wear a mask during the event. Please refer to the company mask policy for further details.
3. Technologists may also wear face shields and eye protection when in close contact with patients when this PPE becomes readily available.

Social Distancing Protocols
1. *Only 2 patients, the Med Clerk/Tech Assistant and the Technologist are allowed on the Coach at any given time during event hours.* Drivers will set up chairs and popup outside of the coach for patient waiting overflow. Chairs are to be setup 6’ apart. Patients may also wait in their car and our staff will text them when we are ready to begin their procedure.
2. When possible, the Med Clerk/Tech Assistant, Technologist and Driver will maintain at least a 6’ distance between themselves and any patients or other personnel that are in the vicinity of the Coach. Individuals should avoid shaking hands or any other unnecessary personal contact.
The health and safety of Assured Imaging's team members and its patients are our top priority. We appreciate your commitment to the company and your fellow team members. Over the last few days, we have put together a committee that meets every day to assess our situation. The team consists of our HR leaders, Radiologists, Regional Vice Presidents, and Executive team members. This team will stay in touch with your local leadership.

The Company is taking precautions by providing these guidelines to our employees to maintain safe and sanitary conditions in the workplace due to the Coronavirus Disease 2019 (the “Coronavirus” or “COVID-19”). Our Team continues to monitor the situation and will provide guidance to prevent exposure to our employees and to maintain a safe workplace.

These guidelines are a preventive measure. Also, these guidelines are not designed to regulate employees’ conduct outside of work, although we provide information from the Center for Disease Control and Prevention (“CDC”) and World Health Organization (“WHO”) that issued guidance in light of the Coronavirus. The information issued by these agencies may provide best practices for our employees outside of the workplace and we strongly advise employees incorporate these best practices through-out their daily lives in order to protect themselves. According to the CDC website (https://www.cdc.gov/coronavirus/2019-ncov/about/symptoms.html), the symptoms of the Coronavirus, a respiratory condition, can include:

- Fever
- Cough
- Shortness of breath or difficulty breathing

As of April 27, 2020, the CDC added a list of possible additional symptoms of the Coronavirus:

- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore Throat
- New loss of taste or smell

The symptoms can appear in a person between two and fourteen days after contracting the Coronavirus. The risk of exposure can be reduced significantly with good hygiene and preventative measures.