



Pima County Justice Courts, Arizona

601 N. La Cañada Dr., Green Valley, AZ 85614 (520) 222-0200

CASE NUMBER: _____

Plaintiff(s) Name / Address / Email / Phone

Defendant Name

Defendant Name

Defendant Name

Defendant Name

The Statutory Agent / Corporate Officer to be served is: _____

NOTICE OF AUTHORIZATION TO APPEAR

If you are representing a partnership, an association or any other organization, please provide this notice to the court indicating your position and authority to represent an action on behalf of the partnership, association or organization. This letter must be signed by someone who has authority to appoint, such as the president of your organization.

The lawsuit will not go forward without the written authorization. (A.R.S. 22-512)

1. List the name, address and position of the person appearing:

Name: _____

Address: _____

City, State, Zip Code: _____

Job Title or relationship to the defendant or plaintiff you want to appear for:

2. Who are you appearing for?

A defendant in this case (name): _____

A plaintiff in this case (name): _____

3. Tell us about the defendant or plaintiff you are appearing for:

I am appearing for a (check one)

Corporation and I am an employee, officer, or director of that corporation.

Partnership and I am an employee, officer, director or partner of that partnership.

Other business (not a corporation, partnership or sole proprietorship) and I am an employee, officer, or director of that business.

Government agency or other public entity and I am an employee, officer, or director of that agency or entity.

Sole proprietorship and I am an employee of that business. I am qualified to testify about business record made in the regular court of business at or near the time of the event.

Association created to manage a common interest development and I am an agent, management company representative or bookkeeper for that association.

Husband or wife and my spouse and I are both listed on this claim and agree that either spouse can appear for the other.

Other (explain): _____

4. I declare under penalty of perjury that the information above is true and correct.

Date: _____

Signature: _____