

AJO JUSTICE COURT
111 La Mina Avenue, Ajo, AZ 85321
(520) 387-7684

REQUEST FOR TTEAP WAIVER REVIEW

General Information:

A Ticket Enforcement Assistance Program (TTEAP) Registration Waiver review will not be conducted more than 30 days prior to the vehicle registration renewal date.

You must provide certain detailed information and documentation to the Ajo Justice Court when requesting a TTEAP Waiver.

When requesting a waiver, you must have with you:

1. A valid Arizona driver license
2. A copy of the TTEAP Notice mailed by the State of Arizona, Motor Vehicle Division
3. Complete documentation which supports your request

Instructions for completing the Request for Waiver Review form:

The **Request for TTEAP Waiver Review** form must be completed and returned to the court with the documentation that supports your request. You will also be asked to complete a Financial Statement.

On the **Request for the TTEAP Waiver Review** form, please write:

1. Defendant's name
2. Defendant's address, city state and zip code
3. Case/Charge number(s)
4. Requestor's name (if not defendant)
5. Requestor's relationship to the defendant
6. Circle "yes" or "no" to indicate whether you have a valid Arizona driver license
7. Circle "yes" or "no" to indicate whether the registration renewal date is within the next 30 days
8. Circle "yes" or "no" to indicate whether your name appears on the registration
9. Check (✓) a box to indicate which of the following reasons (incarceration, military, deployment, hospitalized, serious medical condition, death in immediate family, or legal separation/divorce) demonstrates why failure to pay fines/fees due was not an intentional refusal to obey a court order
10. Sign and date the form

On the Application for TTEAP Waiver form you will be required to explain:

- Why the non-renewal of the vehicle registration is an economic hardship
- Why the failure to pay the amount due is not an intentional refusal to obey a court order, and
- What good faith efforts have been made in the last 3 months to obtain the monies to pay the balance due.

When you have completed this form and obtained the appropriate documentation, you may submit your request by mail or submit your request in person at the Ajo Justice Court. The Judge will review your request form and the documentation you have provided.

