

Pima County Local Emergency Planning Committee

Regular Quarterly Meeting Minutes July 13th, 2016

Pima Emergency Communications and Operations Center

1. Call to Order – Vice Chairman Paul Kramkowski motioned to open the meeting at 9:06 and welcomed everyone. Chairman Laird was on vacation.
2. Roll Call of members - Introduction of attendees

The following voting members were in attendance:

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| Brett Heck - absent | Arizona Air National Guard |
| Cari Cunningham | Alcoa Fastening Systems |
| Chad Flanigan - excused | Pima County Citizens Corps |
| Cheryl Bender - excused | American Red Cross |
| Chris Pendleton | Pima County Citizen |
| Chris Bohler - excused | Carondelet Health Network-St. Joe's |
| Christopher Hattan | BASF Mining Solutions |
| Courtney Bear – LEPC Coordinator | Pima County Office of Emergency Management |
| Damian Guy | Union Pacific Railroad |
| Dan Wittenberg - excused | Kinder-Morgan |
| John Walka - excused | Rural Metro Fire Department |
| Joyce Stout – absent | Pima County JTED |
| Michael Parham | Southwest Gas |
| Paul Kramkowski – LEPC Vice Chair | Raytheon Missile Systems |
| Paul Taylor | Tucson Medical Center |
| Randy Karrer - excused | Golder Ranch Fire District |
| Randy Stevens - excused | Holly Energy Partners |
| Scott Laird - LEPC Chairman - excused | Rincon Valley Fire District |
| Scott Porter | Pima County DEQ |
| Steve Holland | University of Arizona |
| Steve Hulland | Pima County Citizen/Civil Air Patrol |
| Steve Johnson | Town of Marana |
| Walter Yosin - excused | Tucson Electric Power |

The following guests introduced were present:

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| Jeffery Zenan | Materion |
| Brian Groseclose | Town of Sahuarita |
| Ken Drozd | NOAA – Tucson NWS |
| Jeff Langejans | Tucson Fire Department |
| Griselda Moya-Flores | Pima County Office of Emergency Management |
| Yvonne Rodriguez | Arizona Department of Environmental Quality |
| Judy Lynn | Pima County Office of Emergency Management |
| Gary Mitchell | Arizona Department of Public Safety |
| Manny Carbajal | Town of Marana |
| Joey Kosiorowski | Green Valley Fire District |
| Sandra Espinoza | Arizona Department of Emergency & Military Affairs |

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3. Review/approval of the last meeting minutes – minutes motion to approve by Porter, seconded by Taylor, approved with two minor changes.
4. Subcommittee Reports:
 - a. Membership Subcommittee
 - i. Applications – no new applications, but Captain Jeff Langejans from the Tucson Fire Department was introduced. He will be applying membership at the next meeting. Captain Langejans brings fire prevention and inspection experience to the LEPC.
 - b. Public Readiness Outreach Subcommittee
 - i. Southern Arizona Environmental Management Society’s RCRA Seminar – Special thanks to Cari Cunningham and Alcoa for the table donation. The “committee” consists of Griselda Moya-Flores, Judy Lynn and Coordinator Courtney Bear from the Pima County Office of Emergency Management at this time, but others were encouraged to participate. Coordinator Bear briefed on other outreach ideas.
2. Coordinator’s Report
 - a. AZSERC Meeting – Coordinator Bear attended the Arizona State Emergency Response Commission Meeting on June 6th in Phoenix. This was the first AZSERC semi-annual meeting since AZSERC moved from the Arizona Department of Emergency and Military Affairs (ADEMA) to the Arizona Department of Environmental Quality (ADEQ). The new Arizona Revised Statutes can be found at Title 49 Article 2 *Community Right-to-Know Act and Hazardous Materials Emergency Response*.
 - b. Grant Update
 - i. Emergency Response Funds
 1. Green Valley monitors - \$5183.43
 - a. Motioned by Pendleton, seconded by Johnson, approved
 - b. ADEQ confirmed purchase in process
 2. Pima County/Santa Cruz County Level A Suits - \$18,882.50
 - a. Motioned by Pendleton, seconded by Johnson, approved
 - b. Green Valley Fire is in possession of the suits
 3. Rincon Valley Fire District calibration gases - \$696.91
 - a. Motioned by Pendleton, seconded by Porter, approved
 - b. Awaiting request signature from RVFD and then the request will be forwarded to ADEQ

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- ii. Hazardous Materials Emergency Preparedness
 - 1. 2015-2016 update – \$13,334.00 spent to date, training funds still remaining to use before Sept. 30th, 2016
 - 2. 2016-2019 application - \$115,942 requested over three years' time
 - c. Training Update
 - i. Funded training through September 30th includes 27th Annual Hazmat Continuing Challenge. Discussed the conference and as it is open to non-fire personnel, Coordinator Bear will accept applications for the training to forward to ADEMA.
 - ii. October 1st – training switching from ADEMA to ADEQ
 - d. 2016 Emergency Response Guides – continue to distribute to the local first responders, over half of the 2800 have been distributed.
3. Regional Hazmat Team Report
- a. Regional IGA Fire Chiefs Meeting – Coordinator Bear updated on a meeting was held between the fire chiefs of districts/departments that are signatories on the IGA. Chiefs reaffirmed commitment to the team, training, and equipment for the IGA and the entire Southern Region.
 - b. Regional SOGs – Coordinator Bear is on a subcommittee that is revising the standard operating guidelines for regional hazmat response. She will work to make sure these are tied in with the LEPC Hazardous Materials Response plan and other county emergency operations documents.
4. Old Business:
- a. NASTTPO Survey – Coordinator Bear showed the link to the survey and passed around a copy for review by the committee.
 - b. By-Laws – the bylaws are still in revision. Coordinator Bear will contact the Pima County Attorney assigned and confirm the status for the next meeting.
 - c. LEPC Hazardous Materials Response Plan – Coordinator Bear has been working on revisions and asked for assistance. Hattan, Hlland and Kramkowski all volunteered to assist. Several members of the Pima County Regional Hazmat team have also been assisting. The pared down plan will be posted for review on the LEPC website. The plan will need to be approved before going to ADEQ for AZSERC review and approval. The goal is for January, 2017 draft approval.
5. New Business:
- a. New logo designs – Coordinator Bear presented Pima County Communication's attempt at new logo designs. After discussion, members are being asked to send in suggestions. The Office of Emergency Management will make the final design decisions and have the logo ready by October meeting.

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- b. LEPC Membership and Responsibilities document – Coordinator Bear is refreshing this document and will post for membership comment.
- c. Funding subcommittee membership
 - i. Coordinator Bear asked that the Funding Subcommittee be disbanded since there is no formal need for it. After a short discussion on 501(c)(3) status and the pros and cons it was decided the committee would instead work on strengthening ties with entities such as the SAEMS.
 - ii. Motioned to disband by Cunningham, seconded by Hulland, approved
6. Presentation: Dr. Chris Hattan – Presentation on BASF Mining – 20 minutes
7. Public Comment
 - a. Member Pendleton's son has graduated from NM School of Mines and is seeking employment.
8. Future Agenda Items
 - a. Short discussion on recycling opportunities including what to do with non-rechargeable alkaline since they are only taken in Phoenix. Suggested presenters included Tucson Clean and Beautiful and City of Tucson Business Waste Assistance.
 - b. Next meeting's presentations will be by Steve Hulland on the Civil Air Patrol and Craig Boudle of Apache Nitrogen Products on their operations in Cochise County.
9. Adjournment – adjourned at 10:39 am

NEXT MEETINGS:

Wednesday October 12th, 2016 at 9:00 am

Wednesday January 11th, 2017 at 9:00 am

Pima Emergency Communications and Operations Center - Room 308

3434 East 22nd Street, Tucson, AZ., 85713

For ADA accommodations or directions to the facility, please contact the Pima County Office of Emergency Management at 520-724-9300

Membership: Interested in becoming a member? Complete the application found on our website (www.pima.gov/lepc, Membership Tab). Submit the form and a letter of support from your organization, agency, business or department to Courtney Bear at the Pima County Office of Emergency Management, 3434 East 22nd Street, Tucson, Arizona 85713 or lepc.pima.gov.