

Pima County Local Emergency Planning Committee Regular Quarterly Meeting Minutes September 19th, 2017

Pima Emergency Communications and Operations Center



1. Call to Order – Vice Chair Proxy Chief LaSure at 0906. Coordinator Bear explained movement of October normal meeting to September after cancelling July.
2. Introduction of Members and Guests

Members and Proxies:

Courtney Bear – LEPC Coordinator	Pima County Office of Emergency Management
Cheryl Bender	American Red Cross
Tim Bolton	Pima County Citizen
Cari Cunningham	Arconic Fastening Systems
Vacant	Union Pacific Railroad
Christopher Hattan - absent	BASF Mining Solutions
Steve Holland	University of Arizona
Steve Hulland - excused	Pima County Citizen/Civil Air Patrol
Manny Carbajal – proxy, Will Hess	Town of Marana
Randy Karrer	Golder Ranch Fire District
Paul Kramkowski – Vice Chair – excused, proxy, Thomas LaSure	Raytheon Missile Systems
Scott Laird - LEPC Chairman - excused	Rincon Valley Fire District
Jeff Langejans	Tucson Fire Department
Michael Parham	Southwest Gas
Chris Pendleton	Pima County Citizen
Scott Porter - excused	Pima County DEQ
Adam Silva – proxy, Clayton Barker	Arizona Air National Guard
Randy Stevens – proxy, Freddy Ortiz	Holly Energy Partners
Paul Taylor – proxy, Ramon Trejo	Tucson Medical Center
Vacant	Kinder-Morgan
John Walka	Rural Metro Fire Department
Vacant	Tucson Electric Power
Jeffery Zenan – proxy, Josh Schiro	Materion Ceramics

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Present Guests:

Alicia McQuay	Davis Monthan AFB
Kendall Herbert	Davis Monthan AFB
Travis Qualls	Arizona Department of Transportation
Dr. Mazila Shirazi	University of Arizona
Andy Yeoh	Tucson Fire Department
Herb Wagner	University of Arizona
Jeff Christianson	University of Arizona
Scot Havir	Arizona Department of Environmental Quality
Archangel Barragan	Arizona Department of Environmental Quality
Terry Milligan	Hill Brothers Chemicals
Garrett Goetzke	Hill Brothers Chemicals
Maricela Villegas	Hill Brothers Chemicals

1. Presentations (moved to accommodate scheduling): Herb Wagner and Jeff Christianson from the UofA gave a recap of the pool chemical incident earlier in the year. Hill Brothers was present and provided input.
2. Review/approval of the last meeting minutes: The minutes from the April 12th were approved with some minor changes. Motion by Pendleton, Second by LaSure.
3. Reports:
 - a. Membership:
 - i. Resignations:
 1. JTED – Coordinator Bear contacted Joyce Stout and she resigned, as she is busy with additional duties.
 2. Kinder Morgan – Dan Wittenberg was promoted, so he resigned. His replacement will be forthcoming.
 3. Tucson Electric Power – Walter Yosin resigned as he was promoted to a job in Springerville. Cat Schladweiler will be replacing him.
 4. Town of Marana – Steve Johnson resigned as his job duties changed.
 5. Union Pacific - Damian Guy resigned and there is a new person in his position.
 - ii. Special Situation:

Town of Marana - Manny Carbajal contacted Coordinator Bear and noted that he had been voted on in October 2015. Manny will replace

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Steve Johnson on the committee representing Marana. Will Hess is replacing Steve Johnson in the emergency management role in Marana and will be the proxy.

iii. Applications:

1. There were no applications received.
2. Coordinator Bear received a letter from Davis Monthan assigning Hector Andrade as the official representative. She reached out for an application and invited the DM attendees to consider joining as voting members.
3. Courtney stated there is room for more members if anyone is interested.

b. Public Readiness:

- i. Coordinator Bear recapped that she attended SAEMS annual RCRA seminar along with Griselda Moya-Flores and Chairman Laird. Bear spoke on the Pima County Office of Emergency Management and the LEPC. New LEPC business cards were printed and she asked the committee to take some.
- ii. Brochure edit – Coordinator Bear stated that the brochure edit is almost complete and ready for graphics and printing. She will send it out for comment to the committee members.

4. Coordinator's Report:

a. Grant Update:

i. Emergency Response Funds:

1. Status of 2017 requests – Coordinator Bear will be verifying 2016 and 2017 –outstanding requests/purchases
2. Vote on 2018 requests – Coordinator Bear covered the request for ERF letter from the Arizona Department of Environmental Quality (AZDEQ). The letter was sent out through the Regional Hazardous Materials Team and requests were due back on September 18th. Tucson Fire Department request for absorbent \$1105.21. Captain Andy Yeoh spoke on the request. Motion for approval by Karrer, seconded by LaSure. Coordinator Bear will forward the request after Director Guthrie signs.

ii. Hazardous Materials Emergency Preparedness (HMEP):

1. 2016-2017:

- a. Coordinator Bear informed the committee that the USDOT denied request for reallocation for Peak/WMD. She stated that she never received any documentation, but just an email denial from AZDEQ for the \$13,295. AZDEQ stated our state is currently at high risk which may have been the

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reason for the denial. The AZDEQ personnel in the room confirmed.

- b. Unused money – the failure to reallocate the money for the Peak/WMD software has left over \$20,000 in grant monies on the table. There are two outstanding draws. Coordinator Bear spoke to the ledger provided by AZDEQ.

2. 2017-2018:

- a. SERC/TERC Conference for Western Region – Coordinator Bear reached out to see if anyone is interested in attending this conference. She would like to take one person from the Regional Hazmat Committee and one person from the LEPC. Their organization would have to be willing to front the travel and eligible for grant reimbursement.
- b. Other ideas - Committee discussed potential uses for next year's award such as a commodity flow study. Committee requested that the 2017-2018 HMEP grant guidance be forwarded to members and a discussion held at the next meeting to better utilize these funds.

3. Training Update:

- a. Interest in Hazmat Train the Trainer for industry – Coordinator Bear presented an opportunity to host a USDOT Hazmat Train the Trainer for Transportation. This is an excellent opportunity for local industries to train people to provide training in-house. The training will be free. Many committee members expressed interest, so Coordinator Bear will follow up with the Arizona Department of Emergency and Military Affairs to get the training brought to Tucson.
- b. Any training and exercise opportunities to share? Without Chairman Laird present, there were no shared opportunities.

5. Regional Hazmat Team Report:

- a. Reported incidents – AZDEQ provided to Coordinator Bear, but the handouts did not make it to the meeting. The report was passed around the room and Bear thanked Tucson Fire and Northwest Fire for reporting their incidents.
- b. Regional Standard Operational Guidelines (SOGs) – work continues on the guidelines on the subcommittee.
 - i. Natural Gas SOG – general procedure for firefighters is being updated to reflect the new approach Southwest Gas is taking with line break response.

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- ii. Fentanyl SOG – response protocols are being developed based on Department of Homeland Security and other guidance.
 - iii. Six revised SOGs are completed and ready for fire department adoption. They will be presented at the Pima Regional Chiefs meeting
 - c. Training Update – Hazmat Technician/Operations/Awareness funding and scheduling. Andy Yeoh confirmed there are already 25 people scheduled to attend a Technician Class at the beginning of the year. AZDEQ confirmed that the curriculum is currently at procurement, so the class can move forward.
 - d. Equipment Update – The Regional Hazmat Team is preparing for the next round of State Homeland Security Grants by inventorying all equipment and assessing needs for Yuma, Santa Cruz, Pima and Cochise counties.
6. Old Business:

No old business
7. New Business:

Meeting dates and frequency – Coordinator Bear asked if everyone still want to meet 4 quarters and if the meeting time was ok. Committee agreed to the dates/times and no changes were made. Light refreshments may be able to be served on behalf of Pima County changes to policy.
8. Public Comment: Member Bolton commented on the MyAlerts.Pima.Gov flyer and asked for additional copies to share with a group of sight-impaired persons he works with. Coordinator Bear provided additional copies at the front of the room, offered more to attendees and asked for more participation.
9. Future Agenda Items:
 - a. The Committee requested that we have a working session on grant ideas rather than a presentation at the next meeting.
 - b. January agenda will include elections for members wishing to be considered for Chair or Vice Chair.
10. Adjournment: 10:21 am. Motioned by LaSure. Seconded by Karrer.

Next Meeting: January 10th, 2017 at 9:00 a.m.
Additional 2018 Meeting Dates: April 11th, July 11th, and October 10th

For ADA accommodations or directions to the facility, please contact the Pima County Office of Emergency Management at 520-724-9300