

# Pima County Local Emergency Planning Committee

## Regular Quarterly Meeting Minutes

September 19<sup>th</sup>, 2017  
Pima Emergency Communications and Operations Center



1. Call to Order – Chairman Laird 09:04
2. Roll Call of Members - Introduction of Attendees

### Members and Proxies:

Hector Andrade – New Member	Davis-Monthan AFB
Courtney Bear – LEPC Coordinator	Pima County Office of Emergency Management
Cheryl Bender - excused	American Red Cross
Tim Bolton	Pima County Citizen
Manny Carbajal	Town of Marana
Cari Cunningham	Arconic Fastening Systems
Troy Eiffert – New Member	Kinder-Morgan
Christopher Hattan - absent	BASF Mining Solutions
Steve Holland	University of Arizona
Steve Hulland	Pima County Citizen/Civil Air Patrol
Randy Karrer - excused	Golder Ranch Fire District
Paul Kramkowski – Vice Chair – New Chair	Raytheon Missile Systems
Scott Laird - Chair- New Vice Chair	Rincon Valley Fire District
Jeff Langejans	Tucson Fire Department
Michael Parham proxy Lucas Gabbard	Southwest Gas
Chris Pendleton - excused	Pima County Citizen
Scott Porter	Pima County DEQ
Cat Schladweiler – excused – New Member	Tucson Electric Power
Adam Silva – excused	Arizona Air National Guard
Randy Stevens – proxy, Freddy Ortiz	Holly Energy Partners
Paul Taylor	Tucson Medical Center
Ray Vasquez – New Member	Union Pacific
Maricela Villegas – New Member	Hill Brothers Chemicals
John Walka - excused	Rural Metro Fire Department
Jeffery Zenan	Materion Ceramics



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### Present Guests:

Andy Yeoh	Tucson Fire Department
Chris Anderson	Tucson Fire Department
Ken Drozd	National Weather Service
Chris Nutter	Arizona Department of Environmental Quality
Garrett Goetzke	Hill Brothers Chemicals
Rita Mercer	Pima County Regional Wastewater
Joey Kosiorowski	Green Valley Fire District
Pat Hartshorne	Southern Arizona Environmental Management Society

3. Review/approval of the last meeting minutes – Coordinator Bear had to bring the minutes up on the projector since they were emailed not printed. The group took a few minutes to look through them. Scott Laird motioned to approve and Steve Hulland seconded.

### 4. Reports:

#### a. Membership

- i. Resignations – none this quarter
- ii. Applications – All were approved by majority voice vote. Cat Schladweiler was voted in after discussing her qualifications since she was absent. Vice Chair Kramkowski and Coordinator Bear spoke on her behalf. Each of the other applicants briefly spoke and answered any questions from the committee.
  1. Hector Andrade – Davis Monthan
  2. Troy Eiffert – Kinder-Morgan
  3. Cat Schladweiler – Tucson Electric Power
  4. Ray Vasquez – Union Pacific
  5. Maricela Villegas – Hill Brothers Chemical Company

#### b. Public Readiness

- i. Brochure – Coordinator Bear passed around the draft of the new wording for the brochure. She has passed it off to Pima County Communications for formatting and graphics. Anyone with comments should send them in to her as soon as possible.



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### 5. Coordinator's Report

#### a. Grant Update

- i. Emergency Response Funds – AZDEQ awarded the 2017 ERF grants by letter. Chris Nutter of AZDEQ explained that Tucson Fire and Green Valley Fire would get their equipment at the next scheduled meeting. The equipment will be used for the good of the regional teams.
- ii. Hazardous Materials Emergency Preparedness (HMEP)
  1. 2016/2017
    - a. Remaining funds to Federal Resources Hazmat IQ training for 120 people - \$19,850 – Coordinator Bear explained that the funds were allocated and approved through Chairman Laird since it was in between meetings. Pima County collaborated with Santa Cruz County for them to use similar funds to provide an extra day, so that 160 technicians can attend the training on four different days. Chairman Laird provided an overview of the training to the committee. This avoided the loss of the remaining 2016/2017 HMEP funds.
    - b. 2018 SERC/TERC Conference for Western Region - \$3840 – Coordinator Bear and Griselda Moya-Flores from Pima County Office of Emergency Management will be attending along with Joey Kosiorowski of Green Valley Fire and Mark Pepe of Northwest Fire representing the LEPC and Regional Hazmat Team. They will cover the information with the committee at the April meeting.
  2. 2017/2018
    - a. Aristatek/PEAC WMD - \$13,295 – Approval received to move forward with purchasing of the package reviewed and approved by the Committee in 2017 from USDOT and from AZDEQ. PCOEM is working through the procurement process with a current bid and sole source letter.

#### b. Training Update

- i. ENV501: Hazardous Materials Instructor – Coordinator Bear reiterated that this is an excellent opportunity for businesses to get in-house DOT Hazmat Instructors qualified. The course is being held March 27<sup>th</sup>-30<sup>th</sup> and can be enrolled in through [www.erma.az.gov](http://www.erma.az.gov).



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- ii. Hazardous Materials Technician Course – The materials for students and instructors have been delivered. Students are already chosen and enrolled. The 5-week course begins the first week of February.
- iii. Any training and exercise opportunities to share?
  1. Regional Hazmat Drills continue on schedule.
  2. Golder Ranch is having a drill as well.

### 6. Regional Hazmat Team Report

- a. Reported incidents – Coordinator Bear reviewed the AZDEQ reportable events since September. Only seven reports from Northwest Fire. Member Carbajal asked why they were reported when they were not reportable quantities per the EPA. Coordinator Bear explained that they are reported to AZDEQ to help justify grant, specifically ERF, allocations. Tucson Fire and Green Valley Fire will send in their reports as soon as possible.
- b. Regional Standard Operational Guidelines (SOGs)
  - i. Fentanyl SOG – The guideline is printed and out there for use. This can be used for general emergency responder or hazardous materials technician as needed.
  - ii. Six were accepted by the Pima Fire Chief's and Regional Team and four more are out for editing by the Regional Hazmat members.
- c. Equipment Update - Tucson Fire Chief Anderson explained the sharing of the equipment throughout the South Region Counties. He stated that they agreed to administrate the State Homeland Security Grant again this year for regional hazmat equipment and training. Chief Kosiorowski and Chairman Laird explained the equipment costs and how expensive it is to replace and maintain certain pieces of equipment - especially those with expiration dates such as HazCat kits. Sharing equipment regionally cuts down on costs and burdens for smaller departments and makes cross training easier. Resources are better utilized. Southwest Gas proxy attendee explained that calibration costs can be significantly reduced sharing these resources. Chairman Laird equipment and supplies are discussed frequently at the regional meetings and progress continues to be made. He also mentioned his department (Rincon Valley Fire) would not have equipment it does if not for the regional hazmat team equipment collaboration.

### 7. Old Business



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- a. Review of 2017 Grant Guidance – Coordinator Bear brought the grant guidance up on the screen and asked if there were any questions. She sent the guidance out with the agenda and meeting reminder, so everyone could see the document. No questions were asked.
8. New Business:
- a. SAEMS Funds from Workshop 2016 – Coordinator Bear brought up an issue with the Southern Arizona Environmental Management Society’s remaining monies (around \$1300) from the prior Coordinators work with them on the EPCRA seminar last held in 2016. Bear would like to have the money donated to the SAEMS Scholarship Fund since she no longer plans on having the workshop since the speakers at the May RCRA seminar are often similar. She would like to collaborate with SAEMS to get the EPCRA incorporated into their seminar. Vice Chair Kramkowski reminded everyone that we have a need for the workshop historically at the start of the Tier II season. The RCRA seminar meets some of the training requirements and the other LEPC seminar covered the other needed training. Historically, the Gatekeeper seminar in Phoenix covered RCRA and EPCRA. Manny suggested they incorporate the Hazwoper training, but most agreed that is too specialized to incorporate into this format. Steve Holland felt that the RCRA training was not an LEPC function, but that we should have an awareness of EPCRA and SARA in the RCRA seminar since there is too much overlap for two separate seminars/workshops. Member Cari Cunningham suggested that maybe the May SAEMS seminar should be joint sponsored and certificate or even separate certificates for morning and afternoon. Since Pat Hartshorne had not made the meeting, the committee voted on agreeing to have Vice Chair Kramkowski follow up with her about the joint sponsorship and inclusion of EPCRA and SARA into their RCRA seminar. A vote was taken on having the remaining SAEMS funds no longer be held and put to their scholarship fund. Paul Taylor moved and Jeff Langejans seconded. All approved. Pat came in towards the end of the meeting and the results were discussed with her.
  - b. Elections – a discussion on the bylaws and January elections took place. Chairman Laird asked if there were any parties interested in the positions. Coordinator Bear suggested, if there is not anyone interested in either position, the Chair and Vice Chair consider running for the other position. They would switch positions. They agreed. Jeff Langejans motioned to move Paul Kramkowski to Chair that was seconded by Steve Hulland. All agreed. Steve Hulland motioned to move Scott Laird to Vice Chair that was seconded by



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Steve Holland. All agreed. Congrats Chairman Kramkowski and Vice Chair Laird!

- c. Tier II Reporting Season – Coordinator Bear reminded everyone that is Tier II reporting season and asked the AZDEQ representative Chris Nutter speak on the topic. He stated that the costs this year remain the same at \$75 per facility plus \$20 for each additional up to max of \$500. Their website has been updated to meet the recent Global Harmonization Standards for hazard identification. LEPC members and first responders may access the website to view reports and plans. They are in the early stages of creating a mobile application for first responder access to reports. This would give access to pull up the facility to look up chemicals, emergency contacts, and the emergency response plan on file. The Emergency Response Guide pages for the chemicals would be included. A member cautioned AZDEQ on data security. Mr. Nutter said access rights would be available for only individuals that are vetted.

There was a discussion amongst members about the use of the Tier II data available. Vice Chair Laird explained how he uses it to preplan for response in his community. Coordinator Bear reminded everyone that the PEAC/WMD software should provide this access. Member Langejans reminded everyone how important it is to report electronically as it is difficult to manage paper reports and plans. Member Steve Holland agreed from a pre-planning standpoint, this information is very useful.

### 9. Public Comment

- a. Ken Drozd from the National Weather Service asked if anyone had seen the plume modeling they posted on the recent landfill fire. They had a model that went every 2 hours and mentioned they have the capabilities to do that. Coordinator Bear pulled up the Twitter account and showed everyone the modeling. Member Steve Holland asked if it was it sent to the Health Department since he did not believe the media picked it up. The fire was on a holiday and the weekend, so it may not have been a media draw.
- b. Member Scott Porter asked the Tucson Fire Department why they just did not let it burn. Chief Anderson and Member Langejans explained that without extinguishing, it may have burned for a long period and the public would want to know why it was not being extinguished. They have an obligation under the city charter and the public interpretation.



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- c. Ken Drozd reminded and invited everyone to the NWS Chili Cook-off event today.
  - d. Coordinator Bear reminded everyone that the South Region Multi-Year Training and Exercise Program (MYTEP) is being held on January 10<sup>th</sup> and they could still enroll.
  - e. Coordinator Bear showed the link to the latest Chemical Safety Board Releases, "Mixed Connection, Toxic Result," detailing key lessons from the investigation into a 2016 chemical release at the MGPI Processing Facility in Atchison, Kansas. <http://www.csb.gov/chemical-safety-board-releases-new-safety-video-mixed-connection-toxic-result-detailing-key-lessons-from-csb-investigation-into-2016-chemical-release-at-mgpi-processing-facility-in-atchison-kansas/>
10. Future Agenda Items – Holly Energy will be doing their annual presentation at the April 11<sup>th</sup> meeting.
11. Adjournment – meeting was adjourned at 10:24.

Next Meeting: April 11<sup>th</sup>, 2018 at 9:00 a.m.  
Additional 2018 Meeting Dates: July 11<sup>th</sup> and October 10<sup>th</sup>

For ADA accommodations or directions to the facility, please contact the Pima County Office of Emergency Management at 520-724-9300