



PIMA COUNTY
LOCAL EMERGENCY
PLANNING COMMITTEE

Pima County Local Emergency Planning Committee Regular Quarterly Meeting Minutes

April 11th, 2018

Pima Emergency Communications and Operations Center

1. Call to Order – Chair Kramkowski called to order at 09:05 AM.
2. Roll Call of members - Introduction of attendees

Members and Proxies:

Hector Andrade	Davis-Monthan AFB
Courtney Bear – LEPC Coordinator	Pima County Office of Emergency Management
Cheryl Bender – absent	American Red Cross
Tim Bolton	Pima County Citizen
Manny Carbajal – excused	Town of Marana
Cari Cunningham – absent	Arconic Fastening Systems
Troy Eiffert – excused	Kinder-Morgan
Christopher Hattan – absent	BASF Mining Solutions
Steve Holland – proxy - Lane Spalla	University of Arizona
Steve Hulland	Pima County Citizen/Civil Air Patrol
Randy Karrer – excused	Golder Ranch Fire District
Paul Kramkowski – Chair	Raytheon Missile Systems
Scott Laird – Vice Chair	Rincon Valley Fire District
Jeff Langejans	Tucson Fire Department
Michael Parham proxy – Lucas Gabbard	Southwest Gas
Chris Pendleton	Pima County Citizen
Scott Porter – absent	Pima County DEQ
Cat Schladweiler – proxy – Mary Fosdick	Tucson Electric Power
Adam Silva	Arizona Air National Guard
Randy Stevens – absent	Holly Energy Partners
Paul Taylor	Tucson Medical Center
Ray Vasquez	Union Pacific
Maricela Villegas	Hill Brothers Chemicals
John Walka – absent	Rural Metro Fire Department
Jeffery Zenan proxy – Zan Azlett	Materion Ceramics



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Present Guests:

Ken Drozd	National Weather Service
Shannon James	Hill Brothers Chemicals
Christina Brooks	Pima County Regional Wastewater
Jeff Mooney	Green Valley Fire District
Dr. Mazda Shirazi	University of Arizona
Jacob Grady	Customs and Border Protection
Jaime Torres	Customs and Border Protection
James Belschner	Customs and Border Protection
Carlos Ortiz	Customs and Border Protection
Leo Quesada	Customs and Border Protection
Jon Spencer	Customs and Border Protection
Ron Rose	Customs and Border Protection
Sandra Espinoza	Pima County Office of Emergency Management

3. Review/approval of the last meeting minutes – Paul Taylor motioned, Hector Andrade seconded. Approved.

4. Reports:

a. Membership

- i. Resignations – None Coordinator Bear will follow up with one member who has missed three consecutive meetings.
- ii. Applications – No new applications.

b. Public Readiness

- i. Brochure Update – Coordinator Bear sent out the brochure. Copies were provided for the room to review. Some minor tense conflicts pointed out. Brochure will go for printing and be ready for Southern Arizona Environmental Management RCRA conference in May.

5. Coordinator's Report

a. Grant Update

i. Emergency Response Funds

1. Status of 2017 requests – AZDEQ could not make the meeting, but they handed out the first pass of equipment to the Regional Hazmat Team last week.

ii. Hazardous Materials Emergency Preparedness (HMEP)



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1. 2016/2017
 - a. Western Region SERC/TERC Conference – Coordinator Bear provided a brief overview of the conference.
 - b. Remaining funds and close out - All travel vouchers are in and this should close out the 2016/2017 grant.
 2. 2017/2018
 - a. Aristatek/PEAC WMD - \$13,295- Purchase order finally processed last week. We are working with AZERC to integrate Tier II data and with the company on our commodity flow study. We should roll out to the Pima Regional Hazmat team by June 1st. The annual subscription will cover pulling in subsequent years' data.
 - b. SAEMS RCRA Annual Seminar – Chair Kramkowski and Coordinator Bear have been asked to present this year and will cover LEPC and EPCRA. Tucson Fire Department has a table and offered the space to the LEPC. Coordinator Bear will work with Member Langejans to coordinate.
 - c. Printing costs – Coordinator Bear expects less than \$600 in printing costs already accounted for in grant.
- b. Training Update
- i. ENV501: Hazardous Materials Instructor – Coordinator Bear reported the train the trainer for hazmat transportation was completed in March. Three LEPC members attended – Langejans, Zenan, and Taylor. Member Taylor provided feedback on the course that it was informative and instruction delivered well. He had many questions answered on a complex topic. He is confident and will now train internal staff. Member Langejans will also be utilizing the class information for internal training at Tucson Fire.
 - ii. Hazardous Materials Technician Course – Coordinator Bear reported the class was completed in March and there are now 24 new hazardous materials technicians in Pima County after 200 hours of training.
 - iii. Any training and exercise opportunities to share?
 1. The HMEP-funded Hazmat IQ Above and Below the line is being held on May 15th, 16th, 17th, and 18th. There will be 40 hazmat technicians trained each day.
 2. Pima County is participating in a National Mass Care Exercise consisting of Emergency Operation Center and a Multi-agency Coordination Center (MARC) on May 22nd. The exercise is statewide and multiple day.



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3. May 1st, 2nd, and 3rd there is bomb training for hazardous materials technicians hosted by Santa Cruz County OEM and Rio Rico Fire and Medical. Contact Vice Chair Laird for more information.
 4. Advanced Hazmat Life Support Training series coming up next week at the University of Arizona. See <https://www.ahls.org/site/take-a-course/> for more information.
 5. Presentation on the Strategic National Stockpile on May 16th at Tucson Police Department.
 6. Pima County Regional Hazmat Team annual full-scale drills taking place over the next few weeks. Crews are rotated through and OEM Communications is participating by simulating dispatch for them.
 7. Homeland Security Exercise and Evaluation Program (HSEEP) Course April 17th and 18th. Enroll through www.erma.az.gov.
6. Regional Hazmat Team Report
 - a. Reported Incidents – AZDEQ had not responded with reports as of the meeting. Coordinator Bear will add them when received.
 - b. Regional SOGs – no new activities on operational guidelines.
 - c. Equipment – ERF awarded equipment being fulfilled currently.
 - d. Finance – Congrats to Rincon grounding/bonding (1400 value) S Laird.
 7. Old Business
 - a. SAEMS RCRA Seminar presentation by Bear and Kramkowski – Chair Kramkowski further discussed the presentation for May's conference.
 - b. SAEMS Funds from Workshop 2016 – Coordinator Bear noted that the funds SAEMS is now going to use the remaining funds for their Scholarship funds, so this item is closed.
 8. New Business:
 - a. Tier II discussion on Mineral Oil – A discussion was held around Tier II reporting of transformer mineral oil. Tucson Electric Power is potentially changing how they report and wanted input from the LEPC membership. We asked that TEP report back as they work their way through the issue. The LEPC will lend support if needed and appropriate.



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9. Presentation: Holly Energy Partners was not present and may no longer be in business in Tucson.
10. Public Comment – None received
11. Future Agenda Items – Further agenda items discussed. Dr. Shirazi of UofA Poison Control would like to present what they do. They have requested the October, 2018 meeting. Coordinator Bear asked if Hill Brothers Chemicals would like to present. She will work with them to present at the July, 2018 meeting.
12. Adjournment – Adjourned at 10:04 AM

Next Meeting: July 11th, 2018 at 9:00 a.m.
Additional 2018 Meeting Dates: October 10th