



## Canoa Ranch Conservation Committee

### Minutes Regular Meeting

April 8, 2014

Natural Resources, Parks and Recreation Department



Quorum having been established, Robert Vaughn called the meeting to order at 4:50pm on April 8, 2014.

Committee members present: Dan Brocious, Amanda Castillo, Dr. Wade McLean, Patricia Preciado- Martin, Dr. Thomas Sheridan. Stan Riddle – via conference call  
Committee members absent: Karen Cesare, David Yubeta, Nan Walden  
Staff Present: Robert Vaughn, Valerie Samoy, Linda Mayro

1. Robert Vaughn welcomed the Canoa Ranch Conservation Committee (CRCC) to its first meeting and distributed handouts: Discussion points for creating committee's bylaws and several bylaws from several Pima County Boards and Commissions, Committees.
2. County Attorney Tobin Rosen gave an overview of the AZ Opening Meeting Laws – hand out. Mr Rosen emphasized that the CRCC must conduct business at a noticed public meeting. CRCC cannot conduct business outside of a noticed public meeting and must comply with the AZ Open Meeting Law. Mr Rosen stated that the CRCC can only discuss items that are posted on an agenda and an agenda must be posted at least 24 hours before the meeting date. Mr. Rosen explained executive sessions and calls to the public.
3. Robert Vaughn read the CRCC's mission statement as adopted by the Board of Supervisors on January 14, 2014. Robert explained that the CRCC mission and focus are very different from the former Canoa Ranch Community Trust/Oversight Committee (CRCTOC) and the CRCC is charged with reviewing proposals for Canoa Ranch and in addition will work collaboratively to acquire funds and plan future bond funding for the implementation of the Canoa Ranch Master Plan. The CRCC and Robert discussed the mission statement and Robert Vaughn explained how proposals would come before the committee; that proposals from private entities or foundations would first go through the Canoa Ranch Committee (technical committee made up of staff from Natural Resources, Parks and Recreation, Office of Sustainability and Conservation, Regional Flood Control District, Facilities Management and Regional Wastewater Reclamation Department ); and if proposal passed through that committee it would then come before the CRCC to be vetted and a recommendation would be made by the CRCC and forwarded to the Board of Supervisors. Robert Vaughn stated that proposals will need to meet the intent of the Canoa Ranch Master Plan.
4. Robert Vaughn led the committee into the discussion of the makeup of committee and electing a Chair and Vice Chair, its terms and bylaws. Several suggestions were made by committee members: a) Chair and Vice Chair must be elected from the members of committee by the members of the committee b) two year terms for Chair and Vice Chair c) Discussion of whether to have alternates. The point was raised that if the committee would only meet twice a year with subsequent meetings as proposals came in, that alternates would not be a good idea and that committee members need to make an effort to be at meetings. d) Suggestion was made to consider meeting at an earlier time during the day, consider meeting at other locations ex. UofA, Canoa Ranch, Green Valley Council.

Motion was made by Wade McLean to nominate Chair and Vice Chair, each carrying a 2-year term that can exceed no more than 2 terms and that the Chair and Vice Chair would automatically serve on the bylaws committee and would include all other members interested in creating bylaws. Amanda Castillo seconded the motion for discussion. Discussion took place to hold off on elections until all members can be present. Suggestion was made to have committee members submit bios to staff to distribute among members as a form of introduction to know members backgrounds. Suggestion was made to ask committee members to inform staff if they are interested in serving as Chair or Vice Chair. Motion was tabled to next meeting to elect Chair and Vice Chair and create bylaws.

5. Discussion took place for next meeting date. Date was set tentatively for May 6, 2014 from 4pm-6pm at NRPR. Committee decided members could send bylaw questions to Robert Vaughn.

6. Discussion took place about setting up various subcommittees. Member suggested that should take place once leadership is in place with Chair and Vice Chair. Discussion was raised about the name Historic Hacienda de la Canoa. Robert Vaughn stated that discussion was not under the purview of this committee but could be taken up with staff. Question was raised if there were guidelines in place or a checklist for proposals. Robert Vaughn stated not specifically, but that is why proposals are vetted through the Canoa Ranch Committee first and then forwarded to CRCC if merited for its consideration and review. Various proposals were discussed ex. Rodeo proposal, Robert Shelton proposal and that most proposals require more information and detail in order to be forwarded for consideration. It was decided that at the next meeting to have a brief overview of the Canoa Ranch Master Plan and the 2 bond items that go with the Master Plan.

Call to Public – Member of the audience raised a question about the agenda not being noticed on website. Robert Vaughn stated that the agenda was posted properly and would follow up with staff and send her the new link.

Robert Vaughn thanked members and meeting was adjourned at 6:10pm, April 8 2014.