

Interpretive Tour Guide – Historic Canoa Ranch - Volunteer Position Description

Purpose

Interpretive Tour Guides lead or assist with scheduled tours for the general public, organized groups, and special events. Volunteer Tour Guides interpret the historic buildings, cultural history, and natural resources at Historic Canoa Ranch. The tour schedule is determined in advance. Large groups are divided into manageable sizes to be led by individual guides or teams of guides. A typical tour consists of a group of 8-15 adults on a walking tour of the ranch headquarters for a 30- 90 minute period.

Requirements

1. Complete and submit NRPR Volunteer Application form
2. Participate in Volunteer Orientation meeting to discuss volunteer service and complete required paperwork.
3. Choose an area(s) of service and commit to approximately 8 hours per month for at least one year.
4. Complete training required for specific volunteer position.
5. Review and sign volunteer service agreement specific to the volunteer position.
6. Wear a volunteer badge, dress appropriately, and represent Pima County in a positive and professional manner.
7. Record your hours for each day worked and attendance at trainings, meetings and continuing education sessions.
8. Volunteers are encouraged to participate in continuing education sessions, trainings, volunteer meetings, and/or field trips.

Training

Historic Canoa Ranch Interpretive Tour Guides volunteers must complete the Tour Guide Training Course (approx. 9 hours), and/or informal training provided by NRPR staff. Successful interpretive guides will be able to demonstrate knowledge of the history of Canoa Ranch, tour script content, and competent interpretive skills.

Time Commitment and Scheduling

Interpretive Tour Guides must commit to an average of 8-hours per month. It is expected that tour guides will lead or assist with a minimum of two tours each month during the months of October - April. All volunteers are encouraged to attend continuing education talks, classes and outings arranged by the volunteer coordinator. Interpretive Tour Guides scheduling is coordinated by EE staff as designated.

Benefits of Volunteering with NRPR

1. Contribute to your community and enrich the lives of others through volunteer service.
2. Further the mission of Pima County Natural Resources, Parks and Recreation.
3. Receive an in-depth learning experience in the volunteer training course.
4. Learn about the natural and cultural history of the area through volunteer meetings and field trips.
5. Meet and socialize with other like-minded individuals through your participation in the volunteer program.
6. Receive Volunteer newsletters and notifications of Volunteer events and opportunities.

7. Receive discounts on NRPR Outdoor Activities, Tours, and Events program registration fees.
8. Enjoy NRPR Volunteer recognition events specific to your area of volunteer service.