

**Minutes of the Fort Lowell Restoration Advisory Committee Meeting
San Pedro Chapel, 5230 E. Fort Lowell Road, Tucson, Arizona 85712
September 19, 2007 5:00 p.m.**

1. Call to order

Meeting called to order at 5:10PM. Roll call was taken and those in attendance were:

Larry Hecker, Committee Chair
Elaine Hill, Committee Member
Peggy Sackheim, Committee Member
Jonathan Mabry, City of Tucson
Marty McCune, City of Tucson
Kristi Jenkins, City of Tucson
David Barraza, City of Tucson
Loy Neff, Pima County
Simon Herbert, Pima County
Pat Hartshorne, SCS Engineers
Judy Clinco, Citizen

No quorum. Decision made to discuss agenda items, but take no actions requiring quorum.

2. Review of meeting minutes – could not review and approve.

3. Advisory Committee Roles and Responsibilities

Review of flowchart presented by Simon Herbert. Clarification that "Fort Lowell parcel" includes both the Adkins parcel and Ft Lowell Park.

Loy Neff explained that the language for tasks was pulled from the IGA and may not exactly match the nature of the follow-up tasks.

Simon continued - Committee needs to decide on scope. The selected consultant will do the work, the committee will work in an advisory capacity and present the preferred alternative to COT / Board of Supervisors.

Consultant selection will be done under County's procurement system.

4. Work Plan: Project Status reports

4a. Dave Barraza - COT - Tank removal completed. Soil samples out for analysis. 3 remaining abandoned wells - awaiting guidance from State. 3 septic tanks on property - geophysical survey will be done before any boring or drilling.

4b Loy Neff – Pima County – Mapping project continues. Homer Thiel of Desert Archaeology is continuing historical research, and archaeological monitoring is ongoing.

Simon Herbert – Pima County – Endangered adobe walls have been braced. Adobe mud caps are in place as a temporary fix on threatened areas.

Officer's Quarters #1 going out for bid for temporary shelter structure.

7. New business

- a. Review and discussion of draft documents for Pima County Solicitation For Qualifications (SFQ): Professional Planning Services, Historic Fort Lowell Park Master Plan & Restoration Plan
- b. Schedule of Future Public Meetings/Events

7a - Loy Neff – Discussion of sections of SFQ – Section 2 provides context for consultants. \$250,000 budgeted for the master plan. The County process: Solicitation for qualifications -> County selection committee (Advisory committee, City and County represented) -> Proposals scored -> Top firms picked, invited for interviews / presentations -> County procurement will notify selected firm. Procurement negotiates the contract. Firm comes back with cost estimate and bid submittal. Procurement handles vetting. 60 days for firms to prepare their proposals. Expecting both local and national interest.

SFQ - Appendix A – Scope of Services

Peggy Sackheim sent comments before meeting. Elaine Hill's comments - background section - need to figure out current park usage - # of people, when, ballfield rentals - park's master plan is dated. Existing City and neighborhood plans need to be considered.

Larry Hecker - 3rd paragraph - mention of OFLNA might exclude other important entities - s/b a generic term like "the public" or "area residents". Loy explained Ft Lowell is mentioned by name because they're in the IGA.

Elaine Hill – SFQ Appenix A – pg 2 - Commissary needs to be added + Hardy site and pecan grove, and info on how the museum came into being. Summary info - not extreme detail. pg 4 - add current issues, wayfinding, access, mgmt, security...

Alt. concept plans - address retail/commercial -other use of the site. Consideration of what will support it over time. Bond money?

7b Confirmed schedule for next meeting, October 3, 2007, at San Pedro Chapel, 5:00PM.

8. Call to the public – no answer

9 – Agenda items for next meeting will basically repeat agenda for the September 19 meeting. It is important to have a quorum to be able to make decisions and take actions regarding the SFQ. Also will include any environmental updates.

10. Adjourn

Adjourn at 6:27pm