

Title: Talkgroup Management Policy

Index: 104-C

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Author: John Voorhees, PCWIN Executive Director

Owner: Operations Working Group (OWG)

1. Purpose

- a. The purpose of this policy is to set forth the principle by which talkgroups will be managed by PCWIN.

2. Background

- a. The Pima County Wireless Integrated Network (PCWIN) radio system incorporates users from numerous agencies and disciplines. It is essential to establish guidelines to manage the talkgroup naming convention, ownership and assignment responsibilities, plan approval process and interoperability through the Arizona Interagency Radio System (AIRS)

3. Policy Statement

- a. Talkgroup Names
 - i. Every talkgroup or channel name in the PCWIN system must be unique
 - ii. All talkgroup/channel names for system, consoles and subscriber devices must be approved by the OWG
- b. Talkgroup Ownership and Assignment
 - i. Talkgroups accessing the PCWIN system are owned by the Member agency that uses the talkgroup for primary business operations. Authority to assign or release a talkgroup for use by other entities resides with the owner of the talkgroup and must be approved by the OWG
 - ii. Those talkgroups designated as interoperability talkgroups are owned by the PCWIN OWG
 - iii. The Member agency owning the talkgroup has the authority to rescind permission for other Members agencies to use the talkgroup
- c. Plan Approval
 - i. As talkgroup plans are designed to support public safety and public service operations, and have a direct impact to PCWIN system performance, the OWG will review and approve all talkgroup plans and proposed changes
 - ii. Each PCWIN member agency is responsible for developing and updating their talkgroup plans
- d. AIRS Usage

- i. PCWIN has entered into an MOU with the State of Arizona in order to operate the available AIRS channels. Channel users are required to be familiar with and comply with the Standard Operating Procedures for AIRS.

- 1. The AIRS SOPs can be found at the following link: <http://www.azpsic.gov>

- e. Interoperability talkpaths

- i. Interoperability talk-paths can be used to facilitate communications among agencies that typically do not communicate with each other on a regular day-to-day basis and to support effective command and control of major incidents
 - ii. PCWIN Interoperability talkgroups are to be programmed in Zone C (in portable radios) for ease of use in operations, as well as uniformity for programming and training. These talkgroups are designed to be the primary method of interoperable communications among PCWIN members

4. Applies to

- a. All agencies that have subscribers using the operational capabilities of PCWIN

5. Supporting Rules

- a. Managing Talkgroups – Naming Procedure
- b. Managing Talkgroups – Ownership and Assignment Procedure
- c. Managing Talkgroups – Plan Approval Procedure
- d. Managing Talkgroups – AIRS Usage Procedure
- e. Managing Talkgroups – Interoperability Talkpath Procedure

6. Conditions for Exemption or Waiver

- a. None