PIMA COUNTY
PROCUREMENT

PIMA COUNTY NOTICE OF INVITATION FOR BIDS (IFB)

Solicitation Number: 194211 Title: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES

DUE IN AND OPENS: DECEMBER 23, 2015 AT OR BEFORE 1:30 P.M. LOCAL ARIZONA TIME (MST)

Submit Bid to:
Pima County Procurement Department
130 West Congress, 3rd Floor, Receptionist
Tucson, Arizona 85701

Pre-Bid Conference: DEC 16, 2015 AT 1:30 P.M. LOCAL ARIZONA TIME (MST)
Pima County Procurement Department
130 West Congress, 3rd Floor
Tucson, Arizona 85701

SOLICITATION: Pima County is soliciting bids from Respondents qualified, responsible and willing to provide the following Goods and/or Services in compliance with all solicitation specifications and requirements contained or referenced herein.

GENERAL DESCRIPTION: To provide various Pima County Departments with material handling, storage and related supplies in the estimated annual amount of $175,000.00, per specifications defined herein. SBE preferences will apply.

You may download a full copy of this solicitation at www.pima.gov/procure/ifbrfp.htm by selecting the solicitation number. Respondents are required to check this website for addenda prior to the Due In and Opens date to assure that the bid incorporates all addenda. Prospective Respondents may also pick up a copy, Monday through Friday excluding legal holidays, 8 am to 5 pm LOCAL ARIZONA TIME (MST), at the address listed above.

A Pre-Bid Conference will be held for the purpose of clarifying requirements and answering prospective respondent questions. It is the responsibility of Prospective Respondents to familiarize themselves with all requirements of the solicitation and to identify any issues at the conference. Attendance is optional and encouraged.

Bids shall be submitted as defined in the Instructions to Bidders, in accordance with the Standard Terms and Conditions, and all solicitation documents either referenced or included herein. Failure to do so may be cause for rejection as *non-responsive*.

Bidders must complete and return those documents identified in the Instruction to Bidders Submission of Bids instruction.

Bids may not be withdrawn for ninety (90) days after opening except as allowed by Pima County Procurement Code.

Bonds are not required.

RESPONDENTS ARE REQUIRED TO READ THE ENTIRE SOLICITATION, INCLUDING ALL REFERENCED DOCUMENTS, ASSURE THAT THEY CAN AND ARE WILLING TO COMPLY, AND TO INCORPORATE ALL ASSOCIATED COSTS IN THEIR BID.

Questions and Deviation requests shall be submitted in writing to Procurement Department, Attention: Hazel D. Houston. All submittals shall reference the Solicitation Number and Title; Questions or Deviation Requests submitted within 8 days of the solicitation *Due in and Opens Date* may not be answered.

Fax: (520) 791-6507 email: hazel.houston@pima.gov

USPO Mail to the following address:
Pima County Procurement Department, 130 W. Congress, 3rd Floor, Mailstop # DT-AB3-126; Tucson, AZ 85701

VERBAL REQUESTS FOR CLARIFICATIONS OR INTERPRETATIONS WILL NOT BE ACCEPTED.

Hazel D. Houston
Commodity/Contracts Officer

Publish: The Territorial: Dec. 9, 10, 11 & 14, 2015

INSTRUCTIONS TO BIDDERS

FAILURE TO COMPLY MAY CAUSE THE BID TO BE IMPROPERLY EVALUATED OR DEEMED NON-RESPONSIVE

1. PREPARATION OF RESPONSES

All bids shall be made using the forms provided in this package. All prices and notations must be printed in ink or typewritten. **No erasures are permitted.** Errors may be crossed out and corrections printed in ink or typewritten adjacent to error and shall be initialed in ink by person signing the bid. Typewritten responses are **preferred**.

All bids shall as appropriate indicate the registered trade name, stock number, and packaging of the items included in the bid. Surety, if required by this solicitation, may be in the form of a bond, cashier's check or certificate of deposit made payable to *Pima County*. Personal or company checks are not acceptable.

2. OFFER AGREEMENT (Contract) Form [Material handling, storage and related supplies /8 Pages]

The attached or referenced Offer Agreement when completed, signed and submitted by the Offeror is a binding offer that results in a legal contract when accepted and executed by Pima County as defined by this solicitation. The Offer Agreement document must be completed and signed by an authorized representative certifying that the firm can and is willing to meet all requirements of the solicitation.

Contractor Minimum Qualifications:
Contractor Minimum Qualifications are intended to establish the respondent's capacity and responsibility for providing the services or products solicited. To be evaluated and considered for award of contract the Offeror shall submit with the Offer Agreement all documents specified in article 3. *Contractor Minimum Qualifications* of the Offer Agreement. If requested by article 3, the Offeror shall denote in article 3 of the Offer Agreement the license numbers/descriptions and other information requested.

Unit Prices & Bid Certification:
Respondents shall fully complete and sign article *7. Compensation & Payment* and article *15. Bid/Offer Certification* sections of the Offer Agreement utilizing the forms provided by this solicitation.

Unless otherwise stated, a Unit Price shall be given for all items defined by the Offer Agreement Unit Prices schedule. Requested information and data shall be provided in the precise manner requested. Product descriptions shall provide sufficient information to precisely document the product being offered. All unit prices shall remain firm for the initial term of the executed agreement, with the exception that should seller during the term of the agreement offer to another buyer pricing for like or similar quantity, products or services at price more favorable than those given to Pima County ("COUNTY"), that seller shall offer same pricing to County effective on the date offered to other buyer. Unit prices given by respondent shall include all costs required to implement and actively conduct and document cost control and reduction activities. Taxes applied to the unit price and legally applicable to Pima County purchase transactions shall be separately invoiced and not included in the item unit price. Unit Prices shall include all costs incidental to the provision of the requirements defined by the solicitation and Offer Agreement and unless otherwise specified by the Delivery Article shall be F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destination"), no additional payments will be invoiced or paid. Unit prices shall prevail in the event of an extension error. Price each item separately. Delivery time if stated as a number of days shall mean "calendar" days.

COUNTY reserves the right to question, clarify and correct obvious errors.

3. SPECIFICATIONS & DEVIATIONS

The specifications included in this solicitation are intended to identify the kind and quality of goods and/or services to be provided without being unnecessarily restrictive, and as required to provide the information needed for the development of consistent and comprehensive bids, evaluation of bids and to efficiently support the subsequent ordering, invoicing and payment processes.

Items included in the bid shall satisfy all specifications and requirements set forth by the County's Offer Agreement. Equipment brand names, models and numbers, when given are intended to identify a level of quality, equivalent performance and dimensional specifications, and are for reference only, unless otherwise specified by the County's Offer Agreement. Failure to perform appropriate research, discovery, examine any drawings, specifications, and instructions will be at the respondent's sole risk.

Deviation requests shall specifically document and clearly illustrate the deviation to the specification, or the requirement, set forth by this solicitation and fully explain the requested deviation's impact on the end performance of the item. Deviation requests shall be submitted prior to the initial solicitation due date. Requests shall be submitted as soon as is possible and not less than 8 days prior to the solicitation due date else they may not be answered or addressed

INSTRUCTIONS TO BIDDERS

Acceptance or rejection of any deviation request shall be at the sole discretion of the County and will be made in writing by the County via specific addendum of the solicitation and Offer Agreement as applicable. Respondents shall complete article *13.Acknowledgement of Solicitation Addenda* of the Offer Agreement prior to submission.

Bidders are advised that conditional offers or notations on the documents submitted that do not conform to or that request exceptions to the published solicitation and addenda may be considered non-responsive and not evaluated.

All equipment shall be models of current production, latest design and technology, new and unused unless otherwise specified.

Manufacturer and Contractor documentation, including and not limited to the following shall be provided by the successful respondent not later than 14 days after request by the County and at no additional cost; warranty; caution-informational warnings; recommended maintenance schedule and process; recommended spare parts list; operating, technical and maintenance manuals including drawings, if appropriate; product brochures; and material safety data sheets (MSDS).

4. SUBMISSION OF BIDS

Submissions are binding offers and will result in a binding contract upon acceptance by Pima County by issue of a properly executed contract document referencing said offer.

The submittal shall include all information requested by the solicitation, and utilize without modification the forms provided by the solicitation. Respondents are to complete, execute and submit one original of the following bid documents:

SIGNED OFFER AGREEMENT with completed Item Unit Prices and documents or media defining other items within the scope of the agreement with Unit Prices and Discount Percentages, or Discounted Prices offered; Provide Addenda acknowledgement, tax, & contact information.

Insurance Certification documents. Insurance Certification Documents will be required within two weeks from the date the Notice of Recommendation for Award is posted on the Pima County website.

Bids must be received and time stamped at the specified location at or before the Bid Due Date/Time as defined by the *Invitation for Bid*. The “time-stamp” provided by the County shall be the official time used to determine the timeliness of the submittal. Bids and modifications received after the Bid Due Date/Time will not be accepted, or will be returned unopened. Timely submittals will be opened and recorded promptly after the Bid Due Date/Time.

Bids must be signed by an authorized agent of the respondent and submitted in a sealed envelope marked or labeled with the respondent firm name, solicitation number, title, solicitation due date and time, to the location and not later than the Bid Due Date/Time specified by the *Invitation for Bid*.

Bids and modifications received after the *Due In & Opens* date and time will not be accepted. Facsimiles of bids will not be accepted.

Failure to comply with the solicitation requirements, including submittals that modify the solicitation requirements, may be cause for the respondent’s bid to be rejected as *non-responsive* and not evaluated.

5. COMPLIANCE WITH AGREEMENT

County will execute an agreement with the successful respondent by issue of a Master Agreement (MA) or Purchase Order or contract. The respondent agrees to establish, monitor, and manage an effective administration process that assures compliance with all requirements of the agreement. In particular, the respondent agrees that they shall not provide goods or services in excess of the executed agreement items, item quantity, item amount, or agreement amount without prior written authorization by amendment or change order properly executed by the County. Any items provided in excess of the quantity stated in the agreement shall be at the Respondent’s own risk. Respondents shall decline verbal requests to deliver items in excess of the agreement and shall report all such requests in writing to the Pima County Procurement Department within 1 workday of the request. The report shall include the name of the requesting individual and the nature of the request.

6. INQUIRIES & NOTICE OF RECOMMENDATION FOR AWARD (NORFA)

Results of this procurement will not be given in response to telephone inquiries. Interested parties are invited to attend the public opening at the time and date stated in this solicitation. A tabulation of submittals will be on file at the Procurement Department. No oral interpretations or clarifications made to any respondent as to the meaning of any of the solicitation documents will be binding on Pima County. If a prospective respondent believes a requirement of the solicitation

documents to be needlessly restrictive, unfair, or unclear, the respondent shall notify the Pima County Procurement department in writing identifying the solicitation number, page and paragraph number and clearly stating the issue and suggested solution prior to the *Due In and Opens* date set for receipt of the bid or proposal. Responses from COUNTY will be made by written addendum and sent to all known potential respondents. Issues identified less than 8 days prior to the *Due In and Opens* date may not be answered.

Interested parties are invited to attend the public opening of submissions at the time and date stated in this solicitation.

Pima County protest procedures are defined by Chapter 11.20 of the Pima County Procurement Code, available through http://www.pima.gov/cob/code/. The five-day period to file a protest of the award will be measured from the date the Notice of Recommendation for Award is posted on the Pima County Procurement website at http://www.pima.gov/procure/awards/ **without regard to whether individual notices were issued**. It is the responsibility of bidders, proposers and offerors to check the website.

7. ORDER OF PRECEDENCE-CONFLICTING DOCUMENTS

In the event there are variations or conflicts between these instructions and the standard terms and conditions or the offer agreement document, the standard terms & conditions and offer agreement shall govern.

8. VENDOR RECORD MAINTENANCE

By submitting a response to this solicitation, the submittor agrees to establish and maintain a complete Pima County Vendor record, including the provision of a properly completed and executed "Request for Taxpayer Identification Number and Certification" document(Form W-9), within ten calendar days of the solicitation due date. The Vendor also agrees to update the information within ten calendar days of any change in that information and prior to the submission of any invoice or request for payment. The preferred method for creating or updating this record is via the Internet utilizing the Pima County Vendor Self Service (VSS). The registration requires that the Vendor establish and maintain email functionality. In addition to providing the means for a Vendor to create and maintain their Vendor record, VSS also provides for email notice to the vendor regarding solicitations published by Pima County for commodities of interest as defined by the Vendor record. Internet links for Vendor Registration are located at the Procurement Internet page: http://www.pima.gov/procure/venreg.htm.

9. SMALL BUSINESS ENTERPRISE (SBE) PREFERENCE

Any contract funded in any amount with federal funds is not eligible for this preference.

For those bids that do not exceed $500,000 per contract year, a 5% bid preference will be given to firms submitting SBE Certificates issued by the City of Tucson WITH THEIR BID; said certification is subject to verification and acceptance by Pima County. If the certification is accepted by Pima County, the bid will be evaluated at 95% of the bid amount to determine the low and responsive bid. If an award of contract is made, the contract will be formed utilizing the Unit Prices, or Lump Sum, as bid.

To be eligible for the price preference, SBE firms must include with their bid documents a copy of their current certification certificate which may be acquired from the City of Tucson; Department of Procurement, (520) 837-4000, 225 W Alameda, 6th Floor, Tucson, AZ 85726-7210. Their SBE website, which typically includes an SBE Application Form and a Directory listing firms holding SBE Certification, is located at:
http://www.tucsonprocurement.com/bidders_SBE.aspx

The process of acquiring SBE Certification may take several weeks. Please contact the Pima County Vendor Relations Division at **(520) 724-8465** for assistance or further information.

END OF INSTRUCTIONS TO BIDDERS
(Revised April 29, 2015)

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (1 of 15 pages)

1. INTENT:
This document is intended to establish an "As Required" indefinite delivery/indefinite quantity (IDIQ) "Master" agreement contract to provide Pima County ("County") with such quantities of material handling, storage and related supplies as County may order from time to time by issue of Delivery Order (DO) or Delivery Order Maximo (DOM) pursuant to a resulting contract. As defined by the attached Pima County Standard terms and Conditions (STC) this contract is non-exclusive and may be terminated for any reason without penalty or cost to County. It is the intent of the County to award to one vendor for all items listed. The following primary values and objectives will be mutual obligations assumed by both parties regarding the interpretation and performance under the agreement: COUNTY will award an agreement for the purchase of goods as specified herein, and Supplier will receive compensation when goods are delivered as per the terms of the purchase order issued against the agreement.

Although particular County Departments may be identified in the solicitation, unless otherwise documented by the executed agreement document, all County Departments may utilize the resulting agreement.

All Goods and Services offered or provided pursuant to the contract will conform to the requirements defined by or referred to by the solicitation documents including *Solicitation Addenda*, *Instructions to Bidders*, *Standard Terms and Conditions* and this *Offer Agreement,* all of which are incorporated herein.

This document, including all attachments and documents incorporated by reference, constitutes the entire contract between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Contract may be modified, amended, altered or extended only by a written amendment signed by the parties.

2. CONTRACT TERM EXTENSIONS-RENEWALS & REVISIONS:
The initial term of the agreement will be for a one-year period and include four (4) one-year renewals that may be exercised upon the written agreement of the parties, as set forth below.

Proposed extension or renewals of the contract if included in the contract and revisions to the contract shall be made through the issuance by County to Contractor of a revised Master Agreement (MA) document setting forth the requested changes. Failure by Contractor to object in writing to the proposed revisions, terms, conditions and/or specifications within ten (10) calendar days of issuance by County will signify acceptance of all such changes by Contractor and the amendment will be binding upon the parties, effective on the date of issuance.

3. CONTRACTOR MINIMUM QUALIFICATIONS:
The Contractor certifies that it is competent, willing and responsible for performing the services or providing the products in accordance with all requirements of the solicitation and this contract. Contractor certifies that it possesses all licenses required by applicable Agencies to satisfy the requirements of this contract.

1) Supplier has been in the business of providing this product for a minimum of three consecutive years including the current year.
2) Supplier currently possesses all required licenses and certifications to meet the requirements of this solicitation. This includes but is not limited to Register of Contractors (ROC) license specified per ARS 32-1151. Supplier shall continuously maintain said licenses and certifications for the term of the contract.
3) Supplier participates in "green" programs as listed under BOS Resolution 2007-84.

CHECKLIST FOR MINIMUM QUALIFICATIONS - MARK RESPONSE (Failure to mark answer may result in the offer being deemed non-responsive).

This supplier certifies they are competent, willing and responsible for providing the products in accordance with all requirements of the solicitation and this Offer Agreement.	Yes No
Supplier currently possesses all required licenses and certifications to meet the requirements of this solicitation. Supplier shall continuously maintain said licenses and certifications for the term of the contract.	Yes No
Supplier should include what "green" programs they have implemented per *BOS Resolution 2007*-84 below.	Yes No

The following are examples from Specifications for *BOS Resolution 2007*-84 and Vendor should include with submission of paperwork a statement outlining what 'green' programs, if any, have been implemented that may include, but not be

limited to: recycling of paper, glass and cans; efforts to conserve energy in offices and work areas; utilization of alternative fuels for vehicles and production equipment.

All proposed paper products for use under this contract, such as toilet tissue and seat covers, should contain the highest percentages of recovered materials and post-consumer contents as possible.

All cleaning and disinfecting products should be green products; such as biodegradable and containing the lowest toxicity and VOC (volatile organic compound) contents necessary.

Other areas of conservation should include:

- Supplier should dispose of chemicals appropriately so as not to disrupt the ecology of the soil, water, or air in the area.
- Supplier shall recycle as many items as possible including office paper, corrugated paperboard (aka cardboard) boxes and sheet, chip board boxes and sheet, plastics, aluminum and steel cans/containers, etc.
- Supplier should use as many environmentally preferable items as possible, ie. Items that do not impact the environment such as 30-100% post-consumer recycled content, processed chlorine free (PCF) paper; Energy Star equipment and appliances; remanufactured, low air emission paint; low volatile organic compound (VOC) water based adhesives and paint; zero formaldehyde emitting composite wood products; odorless and non-toxic water based markers, etc. the company's daily operations.
- Supplier should provide to the consumer as many environmentally preferable products as possible.
- Supplier should modify business practices to decrease air, water and ground pollution.
- Supplier should modify business practices to conserve energy and water use,
- Supplier/Contractor should purchase eco-friendly supplies whenever possible including office supplies.

4. PRODUCT OR SERVICE SPECIFICATIONS & SCOPE:

Any brand names, models or numbers used in the specifications are for the purpose of describing and/or establishing the level of quality, equivalent performance and dimensional specifications required. Any such reference is not intended to limit or restrict any offer. Any offer, which proposes like quality, design or performance, will be considered. Pima County will have final determination on equivalency. If alternate product name is not listed it will designate that vendor is bidding per specifications, no alternate. All specifications are from the usage report generated from the Pima County software system based on the current contractor's descriptions and part numbers. The current contractor is Grainger.

LINE #	DESCRIPTION	PART #	MANUFACTURER	MODEL #
1	BAG, RECLOSABLE,12IN L,9IN W,2 MIL,PK100	5ZW37		5ZW37
2	BAG, RECLOSABLE,15IN L,12IN W,4 MIL,PK100	5ZW47		5ZW47
3	BAG, RECLOSABLE,5IN L,3IN W,2 MIL,PK100	5ZW32		5ZW32
4	BIN, HANG/STACK,10 3/4 X 8 1/4 X 7,RED	5W866	AKRO-MILS	30239RED
5	BIN, HANG/STACK,10 7/8 X 4 1/8 X 4,RED	2RV94	AKRO-MILS	30224RED
6	BIN, SHELF,11 1/8 IN. W,8 IN. H,BLUE	40J812	AKRO-MILS	30806BLUE
7	BIN, SHELF,11 5/8 IN. L,4 1/8 IN. W,4 IN H	2W251	AKRO-MILS	30120RED
8	BIN, SHELF,11 5/8 IN. L,4 1/8 IN. W,4 IN H	9U072	QUANTUM STORAGE SYS	QSB101GN
9	BIN, SHELF,11 5/8 IN. L,6 5/8 IN. W,4 IN H	5W841	AKRO-MILS	30130BLUE
10	BIN, SHELF,11 5/8 IN. L,6 5/8 IN. W,4 IN H	9W264	QUANTUM STORAGE SYS	QSB102BL
11	BIN, SHELF,8 3/10 IN. W,8 IN. H,BLUE	40J888	AKRO-MILS	30886BLUE
12	BINDER, LEVER LOAD,FIXED,5400 LB.	22P608	KINEDYNE	10036
13	BLOCK, PALLET, 48 1/4 IN. L,40 1/4 IN. W	3AZG8		408X48 CISC Blk LDS
14	BOX, ADJUSTABLE COMPARTMENT,TRANSLUCENT	1NTH8	FLAMBEAU	8001
15	BOX, COMPARTMENT,10 COMPARTMENTS	3FRC5	STANLEY	014710R

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (3 of 15 pages)

LINE #	DESCRIPTION	PART #	MANUFACTURER	MODEL #
16	BOX, COMPARTMENT,14 54 COMPARTMENTS	13U672	STANLEY	STST14022
17	BOX, COMPARTMENT,9 1/4 IN D,13 3/8 IN W	6A273	DURHAM	209-95-D938
18	BOX, DIVIDER 22-3/8 X 17-3/8 X 8 IN,GRAY	4W028	AKRO-MILS	33-228
19	BRACKET, SHELVING,GALVANIZED STEEL	1WDP8		1WDP8
20	CABINET, FIRE EXTINGUISHER, 20 LB, BLK RED	6ATL5	JONSECO	JBXE83
21	CABINET, FLAMMABLE SAFETY,24 GAL.,YELLOW	6YG09	EAGLE	1923
22	CABINET, FLAMMABLE SAFETY,45 GAL.,YELLOW	3W209	EAGLE	1947
23	CABINET, SAFETY CORROSIVE,22 1/4 IN. H	4HPW8	EAGLE	4HPW8
24	CABINET, STORAGE, BLACK,20/22 GA.,78 IN. H	4BB97	SANDUSKY LEE	EA4L361878-09
25	CABINET, STORAGE,14 GA.,82 IN. H,48 IN. W	5JL45	LYON	DD1120
26	CABINET, STORAGE,40INWX20 1/4IND	32XT02	SUNCAST	BMC8000
27	CABINET, WALL MOUNT STORAGE,30X36X12,GRAY	34C257	HALLOWELL	405-3630SVA-HG
28	CABLE PROTECTOR,3 CHANNELS,BLACK,10 FT.L	5MKH7	CHECKERS	RFD3-10
29	CABLE TIE KIT,STANDARD,NATURAL,PK650	40J771	POWER FIRST	40J771
30	CABLE TIE,STANDARD,5.9IN.,NATURAL,PK1000	36J139	POWER FIRST	36J139
31	CABLE, 3/64 IN,L100FT,WLL54LB,7X7,SS	2VJP6	DAYTON	2VJP6
32	CART, UTILITY,500 LB. LOAD CAP.	1FD43	RUBBERMAID	FG452089BEIG
33	CASTER, PLATE, RIGID,450 LB,5 IN DIA	33H915	ALBION	02XA05128R001GN
34	CASTER, SWIVEL PLATE,300 LB,3 IN DIA	1UHZ5		1UHZ5
35	CASTER, SWIVEL PLATE,450 LB,5 IN DIA	33H912	ALBION	02XA05128S002GN
36	CASTER, SWIVEL PLATE,700 LB,6 IN DIA	33H985	ALBION	08IB06201S001G
37	CASTER, SWIVEL PLATE,750 LB,5 IN DIA	1ULK1		1ULK1
38	CASTER, SWIVEL,FOR USE WITH 1D652	1AHY5	RUBBERMAID	GRFG1316L20000
39	CHAIN,GRADE 30,1/4 SIZE,140 FT.,1300 LB.	1DJU1	DAYTON	1DJU1
40	CHAIN,GRADE 30,5/16 SIZE,90 FT.,1900 LB.	1DJU3	DAYTON	1DJU3
41	CHOCK, WHEEL,8 IN D,BLACK	2A092		2A092
42	CLIP, WIRE ROPE,1/2 IN,MALEABLE IRON	2VKJ6	DAYTON	2VKJ6
43	CONTAINER, WALL,32 IN. L,15 IN. W,100 LB.	3FZA9	BUCKHORN	SW3215080206000
44	CONTAINER,23 CU. FT.,1200 LBS.,WHITE	4LMC5	MYTON INDUSTRIES	4LMC5
45	CORD, BUNGEE,TWO FINGER HOOK,32 IN.L	2ZA96	MASTER LOCK	3031DAT
46	CORD, WEEP,1/4 IN. X 100 FT.,SOLID	20TL86	GRAINGER APPVD	20TL86
47	CORD, WEEP,3/8 IN. X 100 FT.,SOLID	20TL84	GRAINGER APPVD	20TL84
48	CORD, WEEP,COTTON,1/4 IN. DIA.,100FT L	20TL86	GRAINGER APPVD	20TL86

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (4 of 15 pages)

LINE #	DESCRIPTION	PART #	MANUFACTURER	MODEL #
49	CRANES, FLOOR, AIR HYDRAULIC,4400 LB.	36G637	GRAY	SC440 Air
50	DRUM, DOLLY 300 LB.,5 IN. H,20 TO 55 GAL.	5DMY3	TOUGH GUY	5DMY3
51	DRUM, GRAB,1 DRUM,30, 55, 85 GAL,1500 LB	21VG54	DAYTON	21VG54
52	FENCE, SAFETY 4 FT. H,50 FT. L,ORANGE	9ME95		0090045
53	GRABBER, TRASH, 36 IN, SQUEEZE	3UP49	UNGER	NN900
54	GUARD RAIL, COLLAPSIBLE MANHOLE,42X33X33IN	10K047		10K047
55	GUARD, EDGE BUMPER L 39 1/2 IN,FOAM	31CA20		31CA20
56	LADDER, EXTENSION,ALUMINUM,40 FT.,IA	4XN95	WERNER	D1540-2
57	LADDER, EXTENSION,FIBERGLASS,24 FT.,IAA	4XN99	WERNER	D7124-2
58	LADDER, MULTIPURPOSE,8 FT,IAA,FIBERGLASS	14D497	LITTLE GIANT	15130-001
59	LADDER, ROLLING,WELDED,HNDRL,PLATFM 40IN H	5FYW4	COTTERMAN	1004R2630A1E20B3C1P6
60	LID, PLASTIC PAIL,SNAP,ROUND,NATURAL	34A272		34A272
61	LID, PLASTIC PAIL,SNAP,ROUND,RED	34A235		34A235
62	LID, PLASTIC PAIL,SNAP,ROUND,WHITE	34A238		34A238
63	LID, PLASTIC PAIL,SNAP,WHITE,FOR 34A233	34A239		34A239
64	LIFT, ELECTRIC STACKER, 2200 LB.,63 IN.	21XU83	DAYTON	21XU83
65	LIFT, SCISSOR, CART,800 LB.,STEEL,FIXED	3KR47	DAYTON	3KR47
66	LIFT, TABLE HYDRAULIC, 16X16X49 IN.	4ZD19		HT-02-1616A
67	LOCKER,WARDROBE, 3 WIDE, 6 OPENINGS	4HB64	HALLOWELL	U3288-2A-HG
68	PAIL, PLASTIC,ROUND,RED,CAP 5 GAL	34A223		34A223
69	PAIL, PLASTIC,ROUND,WHITE,CAP 1 GAL	34A233		34A233
70	PAIL, PLASTIC,ROUND,WHITE,CAP 5 GAL	34A216		34A216
71	PULLER,HOIST, RATCHET, CHAIN,550 LB.	4ZY92	HARRINGTON	LX003
72	PULLER,RATCHET,LIFT CAPACITY 1000LB,REACH 15FT	4LY45	WESTWARD	4LY45
73	RACK, BULK STORAGE,ADD ON,72WX24DX72H IN	1LXG7	EDSAL	ERZ722472A
74	RACK, BULK STORAGE,ADD ON,96WX24DX96H IN	1LXH1	EDSAL	ERZ962496A
75	RACK, BULK STORAGE,STARTER,96WX24DX96H IN	1LXG9	EDSAL	ERZ962496S
76	RACK, DUNNAGE, LOW PROF,2500 LB.,AL,48 W	16D663	NEW AGE	2005
77	RACK, PALLET,ADD-ON UNIT,D42,H 96,L96	21E933	HUSKY	184209635096DA
78	RACK, PALLET,STARTER UNIT,D 36,H 96,L120	21E921	HUSKY	183609643120DS
79	RACK, PALLET,STARTER UNIT,D42,H 96,L120	21E925	HUSKY	184209643120DS

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (5 of 15 pages)

LINE #	DESCRIPTION	PART #	MANUFACTURER	MODEL #
80	ROPE,NYLON,3/16 IN. DIA.,1000 FT.L	20RX11		20RX11
81	ROPE,NYLON,TWISTED,.058 IN. DIA.,525FT L	12U291		12U291
82	ROUNDSLING,ENDLESS,4 FT L,10000 LB CAP	38Z032	LOUISVILLE	L-3016-10
83	ROUNDSLING,ENDLESS,6 FT L,10000 LB CAP	38Z033	LIFT-ALL	KEN10KX6
84	ROUNDSLING,ENDLESS,8 FT L,10000 LB CAP	38Z034	LIFT-ALL	KEN10KX8
85	SCAFFOLD, PORTABLE,4 FT. H,STEEL	4ZY17	WERNER	PS-48
86	SCALE, FLOOR DIGITAL,2300KG 5000 LB.	3CWN3	OHAUS	VX31P5000L
87	SHELF, STARTER,85INH,36INW,18IND	8CLP3	TENNSCO	QO5-3618S
88	SHELF, WALL, 36INW,13 1/2H,12IND	14G290	NEW AGE	1125
89	SHELF,84INH,48INW,24IND	7E511	EDSAL	1
90	SHELVING, BOLTLESS, STARTER,48X18,5 SHELF	36K426	TENNSCO	ZB7-4818S-5D
91	SHELVING, BOLTLESS,36X18X72,5 SHELF	1VG39		SHG3913
92	SHELVING, INDUSTRIAL WIRE,H74,W48,CHROME	1PGG2		1PGG2
93	SHELVING, STANDARD,GALVANIZED STEEL	1WDN8		1WDN8
94	SLEEVE, WIRE ROPE,1/16 IN,ALUMINUM,PK25	1DLD7	DAYTON	1DLD7
95	STEP STAND,20 IN H,500 LB.,ALUMINUM	20Z505	COTTERMAN	1802N2223A3E10B1C50P6
96	STEP STAND,24 IN H,300 LB.,FIBERGLASS	3AZU6	WERNER	6202
97	STEPLADDER, PLATFORM, 6FT,300LB,FIBERGLASS	32TM12	LOUISVILLE	FXP1706
98	STEPLADDER, PODIUM,9FT H,FIBERGLASS,375LB	36FX52	WERNER	PD7306
99	STEPLADDER,FG,6 FT.,300 LB.	36Y496	LOUISVILLE	L-3016-06
100	STEPLADDER,FG,8 FT.,300 LB.	36Y497	LOUISVILLE	L-3016-08
101	STRAP, BUNGEE,S HOOK,10 IN.L,3/4 IN.W	14J847	GOLDLINE	635197942
102	STRAP, BUNGEE,S HOOK,19 IN.L,PK10	3YZE1	KEEPER	06219-10
103	STRAP, BUNGEE,S HOOK,21 IN.L,EPDM RUBBER	21T141	HIGHLAND	1886500
104	STRAP, BUNGEE,S HOOK,24 IN.L,PK10	3YZE3	KEEPER	06224-10
105	STRAP, BUNGEE,S HOOK,31 IN.L,3/4 IN.W	14J850	GOLDLINE	635197742
106	STRAP, BUNGEE,S HOOK,31 IN.L,EPDM RUBBER	21T142	HIGHLAND	1886600
107	STRAP, CARGO,RATCHET,12FT X 1 1/4IN,PK2	32J628		32J628
108	STRAPPING BUCKLE,1/2 IN.,PK50	2LNT3	BAND-IT	GRC254
109	TAPE, CARTON SEALING,CLEAR,48MM X 100M	15R512	SCOTCH	371
110	TARP,POLYETHYLENE,BLUE,10X12 FT	22JC27		22JC27
111	TIE DOWN STRAP,RATCHET,15 FT X 1 IN,PK2	2VKP3		2VKP3
112	TIE DOWN, RATCHET, 500 LB.,S HOOK	45C175	HIGHLAND	1170500

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (6 of 15 pages)

LINE #	DESCRIPTION	PART #	MANUFACTURER	MODEL #
113	TIE DOWN,RATCHET,10 FT. X 1 IN.,400 LB.	3LLF3	KEEPER	98511-12C
114	TIE DOWN,RATCHET,27 FT. X 2 IN.,3333 LB.	3LLF7	KEEPER	04622-10
115	TOTE, STORAGE,20 1/2 IN. H,39 1/2 IN. L	13N890	HOMZ	6530GRMC.06
116	TRUCK, HAND, CONVERTABLE HAND TRUCK,,47 X 18"	2W065	DAYTON	2W065
117	TRUCK, HAND, FOLDING 175 LB.LOAD CAP.	2NXC6		2NXC6
118	TRUCK, HAND, HIGH-FRAME,400 LB.	1W680	DAYTON	1W680
119	TRUCK, PALLET, LOAD CAPACITY 5000 LB	12U125		12U125
120	TRUCK, PALLET, QUICK LIFT,5500 LB CAP	2ZE57	DAYTON	2ZE57
121	TRUCK, PALLET, SCALE,4400 LB CAP,STEEL	2ZE61	DAYTON	2ZE61
122	TRUCK, PLATFORM , NESTING MERCH ,1500 LB.	2TUK6	DAYTON	2TUK6
123	TRUCK, WAGON,400 LB.,35 IN. L	12X312	SANDUSKY LEE	CW3418
124	TRUCK,TILT, STANDARD,1 CU. YD.,BLACK	1D653	RUBBERMAID	FG131500BLA
125	TRUNK, UTILITY, POLYPROPYLENE,BLACK,56 QT.	30F067	PLANO MOLDING	1619-00
126	WHEEL, PNEUMATIC,DIA 8 IN,WIDTH 2 1/2 IN	26W996	ALBION	SG0842708G
127	WHEEL, SEMI PNEUMATIC, 8 IN,60 LB	1NXA7		1NXA7
128	WIRE, BALING,0.0625 DIA,23.995 FT	16Y005	MALIN COMPANY	08-0625-014S
129	WORKBENCH,48WX24DX29 TO 34 IN. H	1W810	EDSAL	UB400
130	WRAP, HAND STRETCH,CLEAR,1500 FT.L,18IN W	15A936		15A936

Requirements to do business with Wastewater Reclamation Facilities:

- Contractor's employees are required to sign in with the Regional Wastewater Reclamation Department Plant Site Administration Office immediately upon arrival at any RWRD facility. Report to the County employee designated as the Point of Contact. Contractor must wear an ID pass at all times while on plant site, and return ID pass at the end of each day to Regional Wastewater Reclamation Department Plant Site Administration Office.
- Upon leaving the plant site the Contractor must check out with the County designated Point of Contact and leave a copy of work ticket(s).
- Contractor will be required to provide their own Personal Protective Equipment (PPE) and wear the required plant site PPE. PPE may include but be not limited to hard hats, fall protection equipment and gear, steel toe boots, safety vest, eye protection and hearing protection.
- Contractor's vehicles must be clearly marked on the outside or windshield of the vehicle. The use of decals/magnets identifying the vendor name or a sign displayed in the front window. Decals smaller than 8.5 inches by 11 inches will not be accepted.
- Contractor shall be designated by an easily identifiable company shirt or badge worn at all times while on-site.
- Contractor is to leave a clean work site once the inspection or repair work is completed. Any chemical or fluid spills are to be immediately reported to the County Employee designated as the Point of Contact. All debris shall be disposed of by the Contractor at the Contractor's expense. All materials, tools, equipment, etc., shall be removed or safely stored.
- The County is not responsible for theft or damage to vendor's property.
- All possible safety hazards to workers or the public shall be corrected immediately and left in a safe condition at the end of each workday.
- Contractor must provide all their own equipment and/or tools to perform the necessary inspections/repairs at no additional cost to Pima County.
- Contractor must comply with the County lock-out/tag-out procedures at all times.

- Contractor shall be responsible for the safety of their employees at all times.
- RWRD site entry is restricted to authorized persons with proper identification such as driver's license, commercial driver's license or a passport.
- All chemicals used on RWRD Treatment Facilities require the Contractor to submit the MSDS to the RWRD Treatment Point of Contact for approval prior to application.

The contractor shall keep the premises clean of all rubbish and debris generated by the work involved and shall leave the premises neat and clean. This will include any leakage or deposits left by contractor's vehicles.

Vendor shall be responsible for the safety of their employees at all times.

5. OFFER ACCEPTANCE AND ORDER RELEASES:
County will accept offers and execute contracts by issue of a Master Agreement (MA) (Recurring requirements to be effective on the document's date of issue without further action by either party. Master Agreement (MA) and Contract documents will document the term of the agreement.

County will order products or services pursuant to an executed Master Agreement by issue of Delivery Order (DO) or Delivery Order Maximo (DOM) documents. Order documents will be furnished to Contractor via facsimile, e-mail or telephone. **If the order is given verbally, the County Department that issued the order will transmit a confirming order document to Contractor within five workdays of the date the verbal order is given.**

Contractor must not supply materials or services pursuant to the contract that are not documented or authorized by a Delivery Order (DO) or Delivery Order Maximo (DOM) at the time of provision. County accepts no responsibility for control of or payment for materials or services not documented by a COUNTY Delivery Order (DO) or Delivery Order Maximo (DOM).

Contractor will establish, monitor, and manage an effective contract administration process that assures compliance with all requirements of this contract. In particular, Contractor will not provide goods or services in excess of the executed contract items, item quantity, item amount, or contract amount without prior written authorization by contract revision properly executed and issued by County. Any items provided in excess of that stated in the contract are at Contractor's own risk. Contractor will decline verbal requests to deliver items in excess of the contract and will report all such requests in writing to the COUNTY Procurement Department within one (1) workday of the request. The report must include the name of the requesting individual and the nature of the request.

6. ACCEPTANCE OF GOODS AND SERVICES:
The County Department designated on the issued Order will accept goods and services only in accordance with this contract. Such acceptance is required prior to commencement of Payment terms.

7. COMPENSATION & PAYMENT:
All pricing will conform to Pima County's Living Wage ordinance if applicable, including required annual adjustments of the wage.

Contractor will submit Request(s) for Payment or Invoices to the location and entity defined by County's Order document.

All Invoice documents will reference the County's Purchase Order (PO) Delivery Order (DO) or Delivery Order Maximo (DOM) or Contract number under which the services or products were ordered. **ALL** Invoice line items will utilize the item description, precise unit price and unit of measure defined by the County's Order or Contract document. Invoices that include line items or unit prices that do not match those documented by the County's order or contract may be returned to Contractor unprocessed for correction. **Contractor will not accept orders, or provide services or products that cumulatively exceed the contract amount.**

Standard payment terms are net thirty (30) days from the date of valid invoice document and do not commence until the later of receipt of goods into payment system by the receiving Department and Contractor's Invoice is received and verified by County Financial Operations.

OPTIONAL EARLY PAYMENT DISCOUNT TERM: Pima County Administrative Procedure No. 22-35 section 2.2.4 defines County's practice regarding discounts for early payment. Contractor offers the following discounts to those prices to be used for all orders issued pursuant to this contract. County will utilize the existing payment code that best matches that offered and does not exceed the offered discount percentage. Payment days cannot be less than ten (10) calendar days.

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (8 of 15 pages)

Contractor shall submit valid invoice document consistent with the associated Purchase Order (PO), Delivery Order (DO) or Delivery Order Maximo (DOM) to County Finance Department at least seven (7) calendar days prior to the date on which the discounted payment is due. If desired, for any order issued pursuant with this contract, Contractor may offer early payment discounts that exceed this Standard Early Payment Discount.

Standard Early Payment Discount Percent: _____% if payment tendered within _____ Days as above

The Master Agreement (MA) or Purchase Order (PO) issued to accept Contractor's offer will define the not to exceed amount of the contract.

The parties may negotiate and establish unit pricing in writing under the contract for items included in the scope of the contract for which unit pricing has not been previously defined.

Unless the parties otherwise agree in writing, all pricing will be *F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destination")*, delivered to and unloaded at the destination(s) defined by the delivery article of this contract or accepted *Order* for services or products and all freight costs must be included in the offered Unit Price.

Although State and City sales tax may not be fully or accurately defined on an order, they will be paid when they are DIRECTLY applicable to Pima County and invoiced as a separate line item. Such taxes should not be included in the item unit price.

Price Warranty. Contractor will give Pima County the benefit of any price reduction before actual time of shipment..

Price Escalation. All unit prices include compensation for Contractor to implement and actively conduct cost and price control activities. Pricing will remain firm during the initial year of the contract term after which the parties may consider price increases no more frequently than once per year. Contractor will submit a written request to COUNTY that includes supporting documents justifying requested increases at least ninety (90) days prior to the desired implementation date. Contractor will provide evidence, cite sources, demonstrate specific conditions and document how those conditions affect the cost of its performance, and identify specific efforts Contractor has taken to control and reduce those and other costs to avoid the need to increase prices. COUNTY will review proposed pricing and determine if it is allowable, fair and reasonable, and in the best interest of COUNTY to accept the proposal. County reserves the right to continue, accept or reject the price proposal, or terminate and re-solicit the contract.

Quantities referred to are estimated quantities. COUNTY reserves the right to increase or decrease the quantities and amounts. No guarantee is made regarding actual orders issued for items or quantities during the term of the agreement. COUNTY is not responsible for Contractor inventory or order commitment.

Unit prices offered must include all incidentals and associated costs required to comply with and satisfy all requirements referred to or included in this solicitation, which includes the *Instructions to Bidders*, *Standard Terms and Conditions* and Offer Agreement. No payments will be made for items not included in the contract.

Contractor will provide detailed documentation in support of payment requests which will document, be consistent with and not exceed COUNTY's order. Contractor will bill COUNTY within one (1) month after the date on which Contractor's right to payment accrues ("Payment Accrual Date"), which, unless this contract specifically provides otherwise, is the date goods are delivered, services are performed, or costs are incurred. Invoices must assign each amount billed to an appropriate line item of COUNTY's order and document each Payment Accrual Date. COUNTY may refuse to pay any amount billed in an untimely manner or which is not conforming to COUNTY's order. County will refuse to pay any amount billed more than six (6) months after the Payment Accrual Date, pursuant to A.R.S. § 11-622(C).

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OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (9 of 15 pages)

UNIT PRICES (Net 30 day Payment Terms)

All unit prices shall be filled in for each line item. Failure to do so shall be cause for rejection as non-responsive.

ITEM #	ITEM NAME Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	ESTIMATED ANNUAL USAGE QUANTITY	UOM	UNIT PRICE $	EXTENDED AMOUNT $
1	BAG, RECLOSABLE,12IN L,9IN W,2 MIL,PK100	24	EA		
2	BAG, RECLOSABLE,15IN L,12IN W,4 MIL,PK100	24	EA		
3	BAG, RECLOSABLE,5IN L,3IN W,2 MIL,PK100	25	EA		
4	BIN, HANG/STACK,10 3/4 X 8 1/4 X 7,RED	12	EA		
5	BIN, HANG/STACK,10 7/8 X 4 1/8 X 4,RED	120	EA		
6	BIN, SHELF,11 1/8 IN. W,8 IN. H,BLUE	40	EA		
7	BIN, SHELF,11 5/8 IN. L,4 1/8 IN. W,4 IN H	35	EA		
8	BIN, SHELF,11 5/8 IN. L,4 1/8 IN. W,4 IN H	50	EA		
9	BIN, SHELF,11 5/8 IN. L,6 5/8 IN. W,4 IN H	75	EA		
10	BIN, SHELF,11 5/8 IN. L,6 5/8 IN. W,4 IN H	45	EA		
11	BIN, SHELF,8 3/10 IN. W,8 IN. H,BLUE	30	EA		
12	BINDER, LEVER LOAD,FIXED,5400 LB.	4	EA		
13	BLOCK, PALLET, 48 1/4 IN. L,40 1/4 IN. W	25	EA		
14	BOX, ADJUSTABLE COMPARTMENT,TRANSLUCENT	10	EA		
15	BOX, COMPARTMENT,10 COMPARTMENTS	10	EA		
16	BOX, COMPARTMENT,14 54 COMPARTMENTS	10	EA		
17	BOX, COMPARTMENT,9 1/4 IN D,13 3/8 IN W	10	EA		
18	BOX, DIVIDER 22-3/8 X 17-3/8 X 8 IN,GRAY	24	EA		
19	BRACKET, SHELVING,GALVANIZED STEEL	36	EA		
20	CABINET, FIRE EXTINGUISHER, 20 LB, BLK RED	12	EA		
21	CABINET, FLAMMABLE SAFETY,24 GAL.,YELLOW	3	EA		
22	CABINET, FLAMMABLE SAFETY,45 GAL.,YELLOW	2	EA		
23	CABINET, SAFETY CORROSIVE,22 1/4 IN. H	2	EA		
24	CABINET, STORAGE, BLACK,20/22 GA.,78 IN. H	10	EA		
25	CABINET, STORAGE,14 GA.,82 IN. H,48 IN. W	5	EA		
26	CABINET, STORAGE,40INWX20 1/4IND	5	EA		

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (10 of 15 pages)

All unit prices shall be filled in for each line item. Failure to do so shall be cause for rejection as non-responsive.

ITEM #	ITEM NAME Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	ESTIMATED ANNUAL USAGE QUANTITY	UOM	UNIT PRICE $	EXTENDED AMOUNT $
27	CABINET, WALL MOUNT STORAGE,30X36X12,GRAY	5	EA		
28	CABLE PROTECTOR,3 CHANNELS,BLACK,10 FT.L	10	EA		
29	CABLE TIE KIT,STANDARD,NATURAL,PK650	12	EA		
30	CABLE TIE,STANDARD,5.9IN.,NATURAL,PK1000	60	EA		
31	CABLE, 3/64 IN,L100FT,WLL54LB,7X7,SS	15	EA		
32	CART, UTILITY,500 LB. LOAD CAP.	5	EA		
33	CASTER, PLATE, RIGID,450 LB,5 IN DIA	7	EA		
34	CASTER, SWIVEL PLATE,300 LB,3 IN DIA	6	EA		
35	CASTER, SWIVEL PLATE,450 LB,5 IN DIA	8	EA		
36	CASTER, SWIVEL PLATE,700 LB,6 IN DIA	10	EA		
37	CASTER, SWIVEL PLATE,750 LB,5 IN DIA	5	EA		
38	CASTER, SWIVEL,FOR USE WITH 1D652	6	EA		
39	CHAIN,GRADE 30,1/4 SIZE,140 FT.,1300 LB.	12	EA		
40	CHAIN,GRADE 30,5/16 SIZE,90 FT.,1900 LB.	5	EA		
41	CHOCK, WHEEL,8 IN D,BLACK	25	EA		
42	CLIP, WIRE ROPE,1/2 IN,MALEABLE IRON	275	EA		
43	CONTAINER, WALL,32 IN. L,15 IN. W,100 LB.	150	EA		
44	CONTAINER,23 CU. FT.,1200 LBS.,WHITE	15	EA		
45	CORD, BUNGEE,TWO FINGER HOOK,32 IN.L	15	EA		
46	CORD, WEEP,1/4 IN. X 100 FT.,SOLID	50	EA		
47	CORD, WEEP,3/8 IN. X 100 FT.,SOLID	50	EA		
48	CORD, WEEP,COTTON,1/4 IN. DIA.,100FT L	107	EA		
49	CRANES, FLOOR, AIR HYDRAULIC,4400 LB.	2	EA		
50	DRUM, DOLLY 300 LB.,5 IN. H,20 TO 55 GAL.	5	EA		
51	DRUM, GRAB,1 DRUM,30, 55, 85 GAL,1500 LB	5	EA		
52	FENCE, SAFETY 4 FT. H,50 FT. L,ORANGE	25	EA		
53	GRABBER, TRASH, 36 IN, SQUEEZE	36	EA		

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (11 of 15 pages)

All unit prices shall be filled in for each line item. Failure to do so shall be cause for rejection as non-responsive.

ITEM #	ITEM NAME Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	ESTIMATED ANNUAL USAGE QUANTITY	UOM	UNIT PRICE $	EXTENDED AMOUNT $
54	GUARD RAIL, COLLAPSIBLE MANHOLE,42X33X33IN	15	EA		
55	GUARD, EDGE BUMPER L 39 1/2 IN,FOAM	15	EA		
56	LADDER, EXTENSION,ALUMINUM,40 FT.,IA	2	EA		
57	LADDER, EXTENSION,FIBERGLASS,24 FT.,IAA	3	EA		
58	LADDER, MULTIPURPOSE,8 FT,IAA,FIBERGLASS	3	EA		
59	LADDER, ROLLING,WELDED,HNDRL,PLATFM 40IN H	2	EA		
60	LID, PLASTIC PAIL,SNAP,ROUND,NATURAL	24	EA		
61	LID, PLASTIC PAIL,SNAP,ROUND,RED	20	EA		
62	LID, PLASTIC PAIL,SNAP,ROUND,WHITE	24	EA		
63	LID, PLASTIC PAIL,SNAP,WHITE,FOR 34A233	24	EA		
64	LIFT, ELECTRIC STACKER, 2200 LB.,63 IN.	1	EA		
65	LIFT, SCISSOR, CART,800 LB.,STEEL,FIXED	1	EA		
66	LIFT, TABLE HYDRAULIC, 16X16X49 IN.	1	EA		
67	LOCKER,WARDROBE, 3 WIDE, 6 OPENINGS	12	EA		
68	PAIL, PLASTIC,ROUND,RED,CAP 5 GAL	20	EA		
69	PAIL, PLASTIC,ROUND,WHITE,CAP 1 GAL	13	EA		
70	PAIL, PLASTIC,ROUND,WHITE,CAP 5 GAL	15	EA		
71	PULLER,HOIST, RATCHET, CHAIN,550 LB.	15	EA		
72	PULLER,RATCHET,LIFT CAPACITY 1000LB,REACH 15FT	8	EA		
73	RACK, BULK STORAGE,ADD ON,72WX24DX72H IN	4	EA		
74	RACK, BULK STORAGE,ADD ON,96WX24DX96H IN	1	EA		
75	RACK, BULK STORAGE,STARTER,96WX24DX96H IN	1	EA		
76	RACK, DUNNAGE, LOW PROF,2500 LB.,AL,48 W	2	EA		
77	RACK, PALLET,ADD-ON UNIT,D42,H 96,L96	1	EA		
78	RACK, PALLET,STARTER UNIT,D 36,H 96,L120	2	EA		
79	RACK, PALLET,STARTER UNIT,D42,H 96,L120	1	EA		
80	ROPE,NYLON,3/16 IN. DIA.,1000 FT.L	3	EA		

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (12 of 15 pages)

All unit prices shall be filled in for each line item. Failure to do so shall be cause for rejection as non-responsive.

ITEM #	ITEM NAME Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	ESTIMATED ANNUAL USAGE QUANTITY	UOM	UNIT PRICE $	EXTENDED AMOUNT $
81	ROPE,NYLON,TWISTED,.058 IN. DIA.,525FT L	24	EA		
82	ROUNDSLING,ENDLESS,4 FT L,10000 LB CAP	2	EA		
83	ROUNDSLING,ENDLESS,6 FT L,10000 LB CAP	2	EA		
84	ROUNDSLING,ENDLESS,8 FT L,10000 LB CAP	2	EA		
85	SCAFFOLD, PORTABLE,4 FT. H,STEEL	2	EA		
86	SCALE, FLOOR DIGITAL,2300KG 5000 LB.	5	EA		
87	SHELF, STARTER,85INH,36INW,18IND	10	EA		
88	SHELF, WALL, 36INW,13 1/2H,12IND	5	EA		
89	SHELF,84INH,48INW,24IND	5	EA		
90	SHELVING, BOLTLESS, STARTER,48X18,5 SHELF	13	EA		
91	SHELVING, BOLTLESS,36X18X72,5 SHELF	4	EA		
92	SHELVING, INDUSTRIAL WIRE,H74,W48,CHROME	10	EA		
93	SHELVING, STANDARD,GALVANIZED STEEL	5	EA		
94	SLEEVE, WIRE ROPE,1/16 IN,ALUMINUM,PK25	200	EA		
95	STEP STAND,20 IN H,500 LB.,ALUMINUM	4	EA		
96	STEP STAND,24 IN H,300 LB.,FIBERGLASS	3	EA		
97	STEPLADDER, PLATFORM, 6FT,300LB,FIBERGLASS	3	EA		
98	STEPLADDER, PODIUM,9FT H,FIBERGLASS,375LB	2	EA		
99	STEPLADDER,FG,6 FT.,300 LB.	4	EA		
100	STEPLADDER,FG,8 FT.,300 LB.	2	EA		
101	STRAP, BUNGEE,S HOOK,10 IN.L,3/4 IN.W	35	EA		
102	STRAP, BUNGEE,S HOOK,19 IN.L,PK10	26	EA		
103	STRAP, BUNGEE,S HOOK,21 IN.L,EPDM RUBBER	29	EA		
104	STRAP, BUNGEE,S HOOK,24 IN.L,PK10	24	EA		
105	STRAP, BUNGEE,S HOOK,31 IN.L,3/4 IN.W	100	EA		
106	STRAP, BUNGEE,S HOOK,31 IN.L,EPDM RUBBER	25	EA		
107	STRAP, CARGO,RATCHET,12FT X 1 1/4IN,PK2	24	EA		

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (13 of 15 pages)

All unit prices shall be filled in for each line item. Failure to do so shall be cause for rejection as non-responsive.

ITEM #	ITEM NAME Items to include and satisfy all Solicitation & Offer Agreement requirements, General & Item Specifications	ESTIMATED ANNUAL USAGE QUANTITY	UOM	UNIT PRICE $	EXTENDED AMOUNT $
108	STRAPPING BUCKLE,1/2 IN.,PK50	12	EA		
109	TAPE, CARTON SEALING,CLEAR,48MM X 100M	50	EA		
110	TARP,POLYETHYLENE,BLUE,10X12 FT	105	EA		
111	TIE DOWN STRAP,RATCHET,15 FT X 1 IN,PK2	15	EA		
112	TIE DOWN, RATCHET, 500 LB.,S HOOK	10	EA		
113	TIE DOWN,RATCHET,10 FT. X 1 IN.,400 LB.	65	EA		
114	TIE DOWN,RATCHET,27 FT. X 2 IN.,3333 LB.	15	EA		
115	TOTE, STORAGE,20 1/2 IN. H,39 1/2 IN. L	15	EA		
116	TRUCK, HAND, CONVERTABLE HAND TRUCK,,47 X 18"	5	EA		
117	TRUCK, HAND, FOLDING 175 LB.LOAD CAP.	5	EA		
118	TRUCK, HAND, HIGH-FRAME,400 LB.	7	EA		
119	TRUCK, PALLET, LOAD CAPACITY 5000 LB	5	EA		
120	TRUCK, PALLET, QUICK LIFT,5500 LB CAP	3	EA		
121	TRUCK, PALLET, SCALE,4400 LB CAP,STEEL	1	EA		
122	TRUCK, PLATFORM , NESTING MERCH ,1500 LB.	2	EA		
123	TRUCK, WAGON,400 LB.,35 IN. L	1	EA		
124	TRUCK,TILT, STANDARD,1 CU. YD.,BLACK	1	EA		
125	TRUNK, UTILITY, POLYPROPYLENE,BLACK,56 QT.	7	EA		
126	WHEEL, PNEUMATIC,DIA 8 IN,WIDTH 2 1/2 IN	8	EA		
127	WHEEL, SEMI PNEUMATIC, 8 IN,60 LB	18	EA		
128	WIRE, BALING,0.0625 DIA,23.995 FT	26	EA		
129	WORKBENCH,48WX24DX29 TO 34 IN. H	5	EA		
130	WRAP, HAND STRETCH,CLEAR,1500 FT.L,18IN W	9	EA		
	FOB Destination/Unloaded; Cost of freight should be included in unit price. **Although taxes will be paid IF applicable do NOT include sales tax in unit price.**			**TOTAL BID**	

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (14 of 15 pages)

For those items not specifically listed and priced above that may be provided within the defined scope of this contract, Contractor will submit Master Price List (MPL) documents, diskette or compact disc and file names or identify website address, identifying all other items offered pursuant to this contract to include Description and Discounted Unit Price, or Unit Price and Discount % (Unit Price x Discount % = Discounted Unit Price). The resulting Unit Prices shall be of similar discount off List Prices as given for those items specifically defined above. Item Unit Prices above will govern in case of conflict with the Master Price List.

List MPL Document by Title, MPL Media & Filenames or MPL Internet Address and Title(s)	**Qty of Pages**	**Dated**	**Percentage Discount (Unit Price x Discount % = Discounted Unit Price)**

8. DELIVERY:
As defined by the Standard Terms, "On-Time" delivery is an essential part of the consideration to be given to COUNTY under the contract. Delivery will be made in accordance with the Instructions to Bidders, Standard Terms and Conditions and to the location(s) referenced on the Delivery Order (DO) or Delivery Order Maximo (DOM) or Contract.

This is a County Wide contract and other departments may utilize the services on the IFB.

Supplier guarantees delivery of product or **service within 48 hours after issue date of order.** If required to satisfy the guaranteed delivery interval Supplier will utilize premium freight method at no additional cost to the County.

9. TAXES, FEES, EXPENSES:
Articles sold to COUNTY are exempt from federal excise taxes. COUNTY is subject to State and City sales tax. COUNTY will pay no separate charges for delivery, drayage, express, parcel post, packing, insurance, license fees, permits, costs of bonds, surcharges, or bid preparation unless expressly included in the contract and itemized by the solicitation documents.

10. OTHER DOCUMENTS
Contractor and COUNTY in entering into this contract have relied upon information provided or referenced by Pima County Solicitation No. 194211 including the Invitation For Bids, Instructions to Bidders, Standard Terms and Conditions, Solicitation Addenda, Contractor's Bid Offer, documents submitted by Contractor or References to satisfy Minimum Qualifications and on other information and documents submitted by Contractor's response to County's Solicitation. These documents are hereby incorporated into and made a part of this Contract as if set forth in full herein, to the extent not inconsistent with the provisions of this contract.

11. INSURANCE:
The SUPPLIER'S insurance shall be primary insurance and non-contributory with respect to all other available sources. Supplier shall obtain and maintain at its own expense, during the entire term of this Contract the following type(s) and amounts of insurance:

a) Commercial General Liability in the amount of $1,000,000.00 combined single limit Bodily Injury and Property Damage. COUNTY is to be named as an additional insured for all operations performed within the scope of the Contract between COUNTY and SUPPLIER;
b) Commercial or Business automobile liability coverage for owned, non-owned and hired vehicles used in the performance of this Contract with limits in the amount of $1,000,000.00 combined single limit or $1,000,000.00 Bodily Injury, $1,000,000.00 Property Damage;
c) If this Contract involves professional services, professional liability insurance in the amount of $1,000,000.00; and,
d) If required by law, workers' compensation coverage including employees' liability coverage.

Supplier shall provide COUNTY with current executed certificates of insurance within two weeks from when the Notice of Award is issued by the County. All certificates of insurance shall guarantee the provision of thirty (30) days prior written notice to the COUNTY of cancellation, non-renewal or material change.

12. PERFORMANCE BOND:
NO PERFORMANCE BOND REQUIRED.

OFFER AGREEMENT: MATERIAL HANDLING, STORAGE AND RELATED SUPPLIES (15 of 15 pages)

13. ACKNOWLEDGEMENT of SOLICITATION ADDENDA:

Contractor acknowledges that the following solicitation addenda have been incorporated in its offer and this contract:

Addendum #	Date	Addendum #	Date	Addendum #	Date

14. SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION:

Is your firm SBE certified as defined by the solicitations '*Instruction To Bidders*"? Yes ☐ No ☐ (Select one)
If 'Yes', have you included your certification document? Yes ☐ No ☐ (Select one) NOTE: If the SBE Certification document is not submitted with your bid the SBE Preference cannot be applied

15. BID/OFFER CERTIFICATION:

CONTRACTOR LEGAL NAME: _____

BUSINESS ALSO KNOWN AS: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

REMIT TO ADDRESS: _____

CITY/STATE/ZIP: _____

CONTACT PERSON NAME/TITLE: _____

PHONE: _____ **FAX:** _____

CONTACT PERSON EMAIL ADDRESS: _____

EMAIL ADDRESS TO WHICH ORDERS & CONTRACTS SHALL BE TRANSMITTED:

_____

CORPORATE HEADQUARTERS LOCATION:

_____

By signing and submitting these Offer Agreement documents, the undersigned certifies that they are legally authorized to represent and bind Contractor to legal agreements, that all information submitted is accurate and complete, that Contractor has reviewed the Pima County Procurement website for solicitation addenda and has incorporated all such addenda to its offer, that Contractor is qualified and willing to provide the items requested, and that Contractor will comply with all requirements of the solicitation. The Unit Pricing includes all costs incidental to the provision of the items in compliance with the above documents; no additional payment will be made. Conditional offers that modify the solicitation requirements may be deemed not 'responsive' and may not be evaluated. Contractor's submission of a signed offer agreement shall constitute a firm offer and upon the issuance of a Master Agreement (MA) or Purchase Order (PO) document signed by the Pima County Procurement Director or authorized designate a binding contract is formed that will require Contractor to provide the services and materials described in this solicitation. The undersigned hereby offers to furnish the material or service in compliance with all terms, conditions, specifications, defined or referenced by the solicitation, which includes Pima County Standard Terms & Conditions, this Offer Agreement and other documents listed in this Offer Agreement's Other Documents article.

SIGNATURE: _____ DATE: _____

_____

PRINTED NAME & TITLE OF AUTHORIZED CONTRACTOR REPRESENTATIVE EXECUTING OFFER

PHONE AND E-MAIL: _____

PIMA COUNTY STANDARD TERMS AND CONDITIONS (03/18/15) (6 PAGES)

1. OPENING:
Responses will be publicly opened and each respondent's name, and if a Bid the amount, will be read on the date and at the location defined in the *Invitation for Bid (IFB)* or *Request For Proposals (RFP)*. Proposals shall be opened so as to avoid disclosure of the contents of any proposal to competing offerors during the process of negotiation. All interested parties are invited to attend.

2. EVALUATION:
Responses shall be evaluated to determine which are most advantageous to Pima County (COUNTY) considering evaluation criteria, conformity to the specifications and other factors.

If an award is made, COUNTY will enter into an agreement with the one or multiple respondent(s) that submitted the lowest responsive bid(s) that were determined responsible for supplying the required goods or services. Unless otherwise specified on the Bid/Offer document determination of the low/lowest bids will be made considering the total bid amount.

COUNTY, at its sole discretion, reserves the following rights: 1) to waive informalities in the bid or bid procedure; 2) to reject the response of any persons or corporations that have previously defaulted on any contract with COUNTY or who have engaged in conduct that constitutes a cause for debarment or suspension as set forth in COUNTY Code section 11.32; 3) to reject any and all responses; 4) to re-advertise for bids previously rejected; 5) to otherwise provide for the purchase of such equipment, supplies materials and services as may be required herein; 6) to award on the basis of price and other factors, including but not limited to such factors as delivery time, quality, uniformity of product, suitability for the intended task, and bidder's ability to supply; 7) to increase or decrease the item quantity or eliminate any item of this solicitation prior to the award. Pricing evaluations will be based on pre-tax pricing offered by Contractor.

3. AWARD NOTICE:
A *Notice of Recommendation for Award* for IFB or RFP will be posted on the Procurement website and available for review by interested parties. A tabulation of responses will be maintained at the Procurement Department.

4. AWARD:
Awards will be made by either the Procurement Director or the Board of Supervisors in accordance with the Pima County Procurement Code. COUNTY reserves the right to reject any or all offers, bids or proposals or to waive irregularities and informalities if it is deemed in the best interest of COUNTY. Unless expressly agreed otherwise, resulting contracts are not exclusive, are for the sole convenience of COUNTY, and COUNTY reserves the right to obtain like goods or services from other sources.

5. WAIVER:
Each offeror, by submission of an offer, bid or proposal waives any and all claims for damages against COUNTY or its officers or employees when COUNTY exercises any of its reserved rights.

6. ACKNOWLEDGEMENT AND ACCEPTANCE:
If Contractor's terms of sale are inconsistent with the terms of the resultant contract, the terms herein shall govern, unless COUNTY accepts Contractor's terms in writing. No oral agreement or understanding shall in any way modify this contract or the terms and conditions herein. Contractor's acceptance, delivery or performance called for herein shall constitute unqualified acceptance of the terms and conditions of the resultant contract.

7. INTERPRETATION and APPLICABLE LAW:
The contract will be interpreted, construed and given effect in all respects according to the laws of the State of Arizona. If any of Contractors' terms or conditions is not in agreement with County's terms and conditions as set forth herein, COUNTY's shall govern. This contract incorporates the complete agreement of the parties with respect to the subject matter of this contract. No oral agreement or other understanding will in any way modify the terms and conditions of this contract.

8. WARRANTY:
Contractor warrants goods or services to be satisfactory and free from defects.

9. QUANTITY:
Contractor will not exceed or reduce the quantity of goods ordered without **written** permission from COUNTY in the form of a properly executed Master Agreement (MA), Purchase Order (PO) Delivery Order (DO) or Delivery Order Maximo (DOM) revision or amendment as required by COUNTY Procurement Code. All quantities are estimates and COUNTY provides no guarantee regarding actual usage.

10. PACKING:
Contractor will make no extra charges for packaging or packing material. Contractor is responsible for safe packaging conforming to carrier's requirements.

11. DELIVERY:
On-time delivery of goods and services is an essential part of the consideration to be received by COUNTY.

A guaranteed delivery date, or interval period from order release date to delivery, must be given if requested by the Price offer document. Upon receipt of notification of delivery delay, COUNTY at its sole option and at no cost to COUNTY may cancel the order or extend delivery times. Such extension of delivery times will not be valid unless extended in writing by an authorized representative of COUNTY.

To mitigate or prevent damages caused by delayed delivery, COUNTY may require Contractor to deliver additional quantity utilizing express modes of transport, and or overtime, all costs to be Contractor's responsibility. COUNTY reserves the right to cancel any delinquent order, procure from alternate source, or refuse receipt of or return delayed deliveries, at no cost to COUNTY. COUNTY reserves the right to cancel any order or refuse delivery upon default by Contractor concerning time, cost, or manner of delivery.

Contractor will not be held responsible for unforeseen delays caused by fires, strikes, acts of God, or other causes beyond Contractor's control, provided that Contractor provides COUNTY immediate notice of delay.

12. SPECIFICATION CHANGES:
COUNTY has the right to make changes in the specifications, services, or terms and conditions of an order. If such changes cause an increase or decrease in the amount due under an order or in time required for performance, an acceptable adjustment will be made and the order modified in writing. Any agreement for adjustment must be made in writing.
Nothing in this clause reduces Contractor's' responsibility to proceed without delay in the delivery or performance of an order.

13. INSPECTION:
All goods and services are subject to inspection and testing at place of manufacture, destination or both by COUNTY. Goods failing to meet specifications of the order or contract will be held at Contractor's risk and may be returned to Contractor with costs for transportation, unpacking, inspection, repacking, reshipping, restocking or other like expenses to be the responsibility of Contractor. In lieu of return of nonconforming supplies, COUNTY, at its sole discretion and without prejudice to COUNTY's rights, may waive any nonconformity, receive the delivery, and treat the defect(s) as a warranty item, but waiver of any condition will not be considered a waiver of that condition for subsequent shipments or deliveries.

14. SHIPPING TERMS:
Unless stated otherwise by the contract, delivery terms are to be F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destination") and are to be included in the Unit Price offered by Contractor and accepted by COUNTY.

15. PAYMENT TERMS:
Payment terms are net thirty (30) days, unless otherwise specified by the contract.

16. ACCEPTANCE OF MATERIALS AND SERVICES:
COUNTY will not execute an acceptance or authorize payment for any service, equipment or component prior to delivery and verification that all specification requirements have been met.

17. RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT:
In the event any item furnished by Contractor in the performance of the contract should fail to conform to the specifications thereof, or to the sample submitted by Contractor, COUNTY may reject same, and it thereupon becomes the duty of Contractor to reclaim and remove the same, without expense to COUNTY, and immediately replace all such rejected items with others conforming to the specifications or samples. Should Contractor fail, neglect, or refuse immediately to do so, COUNTY has the right to purchase in the open market, in lieu thereof, a corresponding quantity of any such items and to deduct from any monies due or that may become due to Contractor the difference between the price named in the Master Agreement or Purchase Order and actual cost to COUNTY.

In the event Contractor fails to make prompt delivery as specified of any item, the same conditions as to the rights of COUNTY to purchase in the open market and invoke the reimbursement condition above apply, except when delivery is delayed by fire, strike, freight embargo, or acts of god or of the government. In the event of cancellation of the Master Agreement, Purchase Order or associated orders, either in whole or in part, by reason of the default or breach by Contractor, Contractor will bear and pay for any loss or damage sustained by COUNTY in procuring any items which the

Contractor agreed to supply. The rights and remedies of COUNTY provided above are not exclusive and are in addition to any other rights and remedies provided by law or under the contract.

18. FRAUD AND COLLUSION:

Each Contractor, by submission of a bid, certifies that no officer or employee of COUNTY or of any subdivision thereof: 1) has aided or assisted Contractor in securing or attempting to secure a contract to furnish labor, materials or supplies at a higher price than that proposed by any other Contractor; 2) has favored one Contractor over another by giving or withholding information or by willfully misleading the bidder in regard to the character of the material or supplies called for or the conditions under which the proposed work is to be done; 3) will knowingly accept materials or supplies of a quality inferior to those called for by any contract; 4) has any direct or indirect financial interest in the offer or resulting contract. Additionally, during the conduct of business with COUNTY, Contractor will not knowingly certify, or induce others to certify, to a greater amount of labor performed than has been actually performed, or to the receipt of a greater amount or different kind of material or supplies that has been actually received. If at any time it shall be found that Contractor has in presenting any offer(s) colluded with any other party or parties for the purpose of preventing any other offer being made, then any contract so awarded shall be terminated and that person or entity shall be liable for all damages sustained by COUNTY.

19. COOPERATIVE USE OF RESULTING CONTRACT:

As allowed by law, COUNTY has entered into cooperative procurement agreements that enable other Public Agencies to utilize procurement agreements developed by COUNTY. Contractor may be contacted by participating agencies and requested to provide services and products pursuant to the pricing, terms and conditions defined by the COUNTY Master Agreement, or Purchase Order. Minor adjustments are allowed subject to agreement by both Contractor and Requesting Party to accommodate additional cost or other factors not present in the COUNTY's agreement and required to satisfy particular Public Agency code or functional requirements and are within the intended scope of the solicitation and resulting contract. Any such usage shall be in accordance with State, COUNTY and other Public Agency procurement rules, regulations and requirements and shall be transacted between the requesting party and Contractor. Contractor shall hold harmless COUNTY, its officers, employees, and agents from and against all liability, including without limitation payment and performance associated with such use. A list of agencies that are authorized to use COUNTY contracts can be viewed at the Procurement Department Internet home page: http://www.pima.gov/procure by selecting the link titled *Authorized Use of COUNTY Contracts*.

20. PATENT INDEMNITY:

Contractor will indemnify, defend and hold COUNTY, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses, for infringement or use of any copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the Master Agreement, Purchase Order, and associated orders. Contractor may be required to furnish a bond or other indemnification to COUNTY against any and all loss, damage, costs, expenses, claims and liability for patent or copyright infringement.

21. INDEMNIFICATION:

Contractor will indemnify, defend, and hold harmless COUNTY, its officers, employees and agents from and against any and all suits, actions, legal administrative proceedings, claims or demands and costs attendant thereto, arising out of any act, omission, fault or negligence by Contractor, its agents, employees or anyone under its direction or control or on its behalf in connection with performance of the Master Agreement, Purchase Order or associated orders. Contractor warrants that all products and services provided under this contract are non-infringing. Contractor will indemnify, defend and hold COUNTY harmless from any claim of infringement arising from services provided under this contract or from the provision, license, transfer or use for their intended purpose of any products provided under this Contract.

22. UNFAIR COMPETITION AND OTHER LAWS:

Responses must be in accordance with Arizona trade and commerce laws (Title 44 A.R.S.) and all other applicable COUNTY, State, and Federal laws and regulations.

23. COMPLIANCE WITH LAWS:

Contractor will comply with all federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation. In the event any services provided under this contract require a license issued by the Arizona Registrar of Contractors (ROC), Contractor certifies that those services will be provided by a contractor licensed by ROC to perform those services in Arizona. The laws and regulations of the State of Arizona govern the rights, performance and disputes of and between the parties. Any action relating to this Contract must be brought in a court of the State of Arizona in Pima County.

Any changes in the governing laws, rules, and regulations during an agreement apply, but do not require an amendment or revisions.

24. ASSIGNMENT:
Contractor may not assign its rights to the contract, in whole or in part, without prior written approval of COUNTY. COUNTY may withhold approval at its sole discretion, provided that COUNTY will not unreasonably withhold such approval.

25. CONFLICT OF INTEREST:
This contract is subject to the provisions of A.R.S. § 38-511, the pertinent provisions of which are incorporated into and made part of all COUNTY Master Agreements or Purchase Orders as if set forth in full therein.

26. NON-DISCRIMINATION:
CONTRACTOR agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 which is hereby incorporated into this contract as if set forth in full herein **including flow down of all provisions and requirements to any subcontractors.** During the performance of this contract, CONTRACTOR must not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

27. NON-APPROPRIATION OF FUNDS:
COUNTY may cancel this contract pursuant to A.R.S. § 11-251(42) if for any reason the COUNTY Board of Supervisors does not appropriate funds for the stated purpose of maintaining the contract. In the event of such cancellation, COUNTY has no further obligation, other than payment for services or goods that COUNTY has already received.

28. PUBLIC INFORMATION:
Pursuant to A.R.S. § 39-121 et seq., and A.R.S. § 34-603(H) in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all information submitted in response to this solicitation, including, but not limited to, pricing, product specifications, work plans, and any supporting data becomes public information and upon request, is subject to release or review by the general public including competitors.

Any records submitted in response to this solicitation that Contractor reasonably believes constitute proprietary, trade secret or otherwise confidential information must be appropriately and prominently marked as CONFIDENTIAL by Contractor **prior** to the close of the solicitation.

Notwithstanding the above provisions, in the event records marked CONFIDENTIAL are requested for public release pursuant to A.R.S. § 39-121 et seq., COUNTY will release records marked CONFIDENTIAL ten (10) business days after the date of notice to Contractor of the request for release, unless Contractor has, within the ten (10) day period, secured a protective order, injunctive relief or other appropriate order from a court of competent jurisdiction, enjoining the release of the records. For the purposes of this paragraph, the day of the request for release is not counted in the time calculation. Contractor will be notified of any request for such release on the same day of the request for public release or as soon thereafter as practicable.

COUNTY will not, under any circumstances, be responsible for securing a protective order or other relief enjoining the release of records marked CONFIDENTIAL, nor is COUNTY in any way financially responsible for any costs associated with securing such an order.

29. CUSTOM TOOLING, DOCUMENTATION AND TRANSITIONAL SUPPORT:
Costs to develop all tooling and documentation, such as and not limited to dies, molds, jigs, fixtures, artwork, film, patterns, digital files, work instructions, drawings, etc. necessary to provide the contracted services or products and unique to the services or products supplied to COUNTY are included in the agreed upon Unit Price unless specifically stated otherwise in the contract. Such tools and documentation are the property of COUNTY and will be marked, as is practical, as the "Property of Pima County" and if requested by COUNTY a copy of the tooling and documentation will be delivered to COUNTY within twenty (20) days of acceptance by COUNTY of the first article sample, or not later than ten (10) days of termination of the contract associated with their development, without additional cost to COUNTY. Contractor also agrees to act in good faith to facilitate the transition of work to a subsequent Contractor if and as reasonably requested by COUNTY at no additional cost. Should exceptional circumstances be present that may justify an additional charge, Contractor may submit said justification and proposed cost and negotiate an agreement acceptable to both Contractor and COUNTY, but Contractor may not withhold any requested tooling, document or support as defined above that would delay the orderly, efficient and prompt transition of work. Should conduct by Contractor result in additional costs to COUNTY, Contractor will reimburse COUNTY for said actual and incremental costs provided that COUNTY had given Contractor reasonable time to respond to COUNTY's requests for support.

30. AMERICANS WITH DISABILITIES ACT:
Contractor will comply with all applicable provisions of the Americans with Disabilities Act (public law 101-336, 42 USC 12101-12213) and all applicable federal regulations under the act, including 28 CFR parts 35 and 36.

31. NON-EXCLUSIVE:
Contracts resulting from this solicitation are non-exclusive and are for the sole convenience of COUNTY, which reserves the right to obtain like goods and services from other sources for any reason.

32. PROTESTS:
An interested party may file a protest regarding any aspect of a solicitation, evaluation, or recommendation for award. Protests must be filed in accordance with the Pima County Procurement Code, Section 11.20.010.

33. TERMINATION:
COUNTY reserves the right to terminate any Master Agreement, Purchase Order, Delivery Order, Delivery Order Maximo or award, in whole or in part, at any time, without penalty or recourse, when in the best interests of COUNTY. Upon receipt of written notice, Contractor will immediately cease all work as directed by the notice, notify all subcontractors of the effective date of termination and take appropriate actions to minimize further costs to COUNTY. In the event of termination under this paragraph, all documents, data, and reports prepared by Contractor under the contract become the property of and must be promptly delivered to COUNTY. Contractor is entitled to receive just and equitable compensation for work in progress, work completed and materials accepted before the effective date of the termination. The cost principles and procedures defined by A.A.C. R2-7-701 apply.

34. ORDER OF PRECEDENCE-CONFLICTING DOCUMENTS:
In the event of inconsistencies between contract documents, the following is the order of precedence, superior to subordinate, that will apply to resolve the inconsistency: Master Agreement, Delivery Order or Delivery Order Maximo, Purchase Order, offer agreement or contract attached to a Master Agreement, Purchase Order, Delivery Order or Delivery Order Maximo; these standard terms and conditions; any other solicitation documents.

35. INDEPENDENT CONTRACTOR:
The status of Contractor is that of an independent Contractor. Contractor and Contractor officer's agents or employees are not considered employees of COUNTY and are not entitled to receive any employment-related fringe benefits under the COUNTY Merit System. Contractor is responsible for payment of all federal, state and local taxes associated with the compensation received pursuant to this Contract and will indemnify and hold COUNTY harmless from any and all liability which COUNTY may incur because of Contractor's failure to pay such taxes. Contractor is solely responsible for its program development and operation.

36. BOOKS AND RECORDS:
Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of COUNTY. In addition, Contractor will retain all records relating to this contract at least five (5) years after its termination or cancellation or, if later, until any related pending proceeding or litigation has been closed.

37. COUNTERPARTS:
The Master Agreement or Purchase Order awarded pursuant to this solicitation may be executed in any number of counterparts and each counterpart is considered an original, and together such counterparts constitute one and the same instrument. For the purposes of the Master Agreement and Purchase Order, the signed offer of Contractor and the signed acceptance of COUNTY are each considered an original and together constitute a binding Master Agreement, if all other requirements for execution have been met.

38. AUTHORITY TO CONTRACT:
Contractor warrants its right and power to enter into the Master Agreement or Purchase Order. If any court or administrative agency determines that COUNTY does not have authority to enter into the Master Agreement or Purchase Order, COUNTY is not liable to Contractor or any third party by reason of such determination or by reason of the Master Agreement or Purchase order.

39. FULL AND COMPLETE PERFORMANCE:
The failure of either party to insist on one or more instances upon the full and complete performance with any of the terms or conditions of the Master Agreement, Purchase Order, Delivery Order or Delivery Order Maximo to be performed on the part of the other, or to take any action permitted as a result thereof, is not a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in the past or in the future. The acceptance by either party of sums less than may be due and owing it at any time is not an accord and satisfaction.

40. SUBCONTRACTORS:
CONTRACTOR is fully responsible for all acts and omissions of any subcontractor and of persons directly or indirectly

employed by any subcontractor, and of persons for whose acts CONTRACTOR may be liable to the same extent that CONTRACTOR is responsible for the acts and omissions of persons directly employed by it. Nothing in this contract creates any obligation on the part of COUNTY to pay or see to the payment of any money due any subcontractor, except as may be required by law.

41. SEVERABILITY:
Each provision of this Contract stands alone, and any provision of this Contract found to be prohibited by law is ineffective to the extent of such prohibition without invalidating the remainder of this Contract.

42. LEGAL ARIZONA WORKERS ACT COMPLIANCE:
CONTRACTOR hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to CONTRACTOR's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). CONTRACTOR will further ensure that each subcontractor who performs any work for CONTRACTOR under this contract likewise complies with the State and Federal Immigration Laws.

COUNTY has the right at any time to inspect the books and records of CONTRACTOR and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of CONTRACTOR's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting CONTRACTOR to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, CONTRACTOR will take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

CONTRACTOR will advise each subcontractor of COUNTY's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:

"SUBCONTRACTOR hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to SUBCONTRACTOR's employees, and with the requirements of A.R.S. § 23-214 (A). SUBCONTRACTOR further agrees that COUNTY may inspect the SUBCONTRACTOR's books and records to insure that SUBCONTRACTOR is in compliance with these requirements. Any breach of this paragraph by SUBCONTRACTOR is a material breach of this contract subjecting SUBCONTRACTOR to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article is the responsibility of CONTRACTOR. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of CONTRACTOR's approved construction or critical milestones schedule, such period of delay will be excusable delay for which CONTRACTOR is entitled to an extension of time, but not costs.

43. CONTROL OF DATA PROVIDED BY COUNTY:
For those projects and contracts where COUNTY has provided data to enable the Contractor to provide contracted services or products, unless otherwise specified and agreed to in writing by COUNTY, Contractor will treat, control and limit access to said information as confidential and will under no circumstances release any data provided by COUNTY during the term of this contract and thereafter, including but not limited to personal identifying information as defined by A.R.S. § 44-1373, and Contractor is further prohibited from selling such data directly or through a third party. Upon termination or completion of the contract, Contractor will either return all such data to COUNTY or will destroy such data and confirm destruction in writing in a timely manner not to exceed sixty (60) calendar days.

END OF *PIMA COUNTY STANDARD TERMS AND CONDITIONS*