



COUNTY ADMINISTRATOR'S OFFICE

PIMA COUNTY GOVERNMENTAL CENTER
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C.H. HUCKELBERRY
County Administrator

June 20, 2018

Federal Railroad Administration
U.S. Department of Transportation
1200 New Jersey Avenue SE
Washington, DC 20590

Re: Pima County Public Works Administration
Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Proposal
Firm Commitment of Match

To Whom It May Concern:

This letter shall act as firm commitment of match by the Pima County Public Works Administration (PWA). The total match provided by PWA is \$367,420.00. Of this match, \$170,000.00 is a cash match contribution, and \$197,420.00 is an in-kind contribution.

Cash Match of \$170,000.00

When the PWA cash match contribution (\$170,000.00) is added to the cash match contribution of \$50,000.00 by the Pima Association of Governments/Regional Transportation Authority (PAG/RTA), the total cash match of the Pima County CRISI Grant Proposal is \$220,000.00 (\$170,000.00 + \$50,000.00). This \$220,000.00 cash match represents 48% of the grand total match (cash + in-kind) commitment of the Pima County CRISI Grant Proposal, thereby meeting (and exceeding) the requirement referenced in the 2018 CRISI Notice of Funding Opportunity (NOFO), Section C.2., which states, "FRA is limiting the first 20 percent of the non-Federal match to cash contributions only."

In-Kind Match of \$197,420.00

The remaining PWA match commitment portion is \$197,420.00, representing PWA in-kind personnel time and effort, which takes into account both salaries and fringe. The table below provides a more detailed explanation regarding this in-kind portion of the PWA match.

In-Kind Time and Effort PWA Personnel	Match Amount Committed (Salary + Fringe Across Years 1 and 2)	FTE % - CRISI
<p>Program Management Oversight → <u>Nancy Cole (Manager)</u>, Pima County Project Management Office</p> <ul style="list-style-type: none"> • Provide Project Management oversight for adherence to Pima County Project Development Manual and Gate Process. • Develop and monitor Project Management Plan to ensure adherence to project Scope, Schedule and Budget 	<p><u>Year One, Salary + Fringe = \$14,936.31</u> Salary: \$11,325.29 Fringe*: \$ 3,611.02</p> <p><u>Year Two, Salary + Fringe = \$14,936.31</u> Salary: \$11,325.29 Fringe*: \$ 3,611.02</p> <p>*Fringe rate for Nancy Cole is .318846</p> <hr/> <p><u>TOTAL FOR Y1 & Y2: \$29,872.62</u></p>	<p>.10 FTE</p>

In-Kind Time and Effort PWA Personnel (cont'd)	Match Amount Committed (Salary + Fringe Across Years 1 and 2) (cont'd)	FTE % - CRISI (cont'd)
<p>Program Management → <u>Greg Hitt (Project Planner)</u>, Pima County Project Management Office</p> <ul style="list-style-type: none"> • Manage consultant tasks for conceptual engineering, estimating, and market forecasting • Supervise development of Final Reports, including environmental and industrial development analysis • Ensure compliance with grant management performance metrics • Assist with stakeholder outreach and coordination during planning stage of project • Assist with rail network planning, operations analysis and operations simulation 	<p><u>Year One, Salary + Fringe = \$20,524.29</u> Salary: \$ 14,625.20 Fringe*: \$ 5,899.09</p> <p><u>Year Two, Salary + Fringe = \$20,524.29</u> Salary: \$ 14,625.20 Fringe*: \$ 5,899.09</p> <p>*Fringe rate for Greg Hitt is .403351</p> <hr/> <p><u>TOTAL FOR Y1 & Y2: \$41,048.58</u></p>	<p>.20 FTE</p>

<p>Program Management → <u>Sandi Garrick (Utility and Railroad Liaison)</u>, Pima County Public Works</p> <ul style="list-style-type: none"> • Manage consultant tasks for freight forecasting, operations and maintenance analysis • Coordinate with Union Pacific Railroad for development of rail network planning and operations simulations • Facilitate and oversee stakeholder outreach through lifecycle of project • Assist with development of Final Reports, including economic analysis and identification of potential public-private funding partnerships • Assist with monitoring of Project Management Plan and adherence to performance metrics 	<p><u>Year One, Salary + Fringe = \$52,293.36</u> <u>Salary: \$ 38,191.63</u> <u>Fringe*: \$ 14,101.73</u></p> <p><u>Year Two, Salary + Fringe = \$52,293.36</u> <u>Salary: \$ 38,191.63</u> <u>Fringe*: \$ 14,101.73</u></p> <p>*Fringe rate for Sandi Garrick is .369236</p> <hr/> <p><u>TOTAL FOR Y1 & Y2: \$104,586.72</u></p>	<p>.40 FTE</p>
<p>In-Kind Time and Effort PWA Personnel (cont'd)</p>	<p>Match Amount Committed (Salary + Fringe Across Years 1 and 2) (cont'd)</p>	<p>FTE % - CRISI (cont'd)</p>
<p>Administrative Assistance → <u>Sandra Rosewell (Special Staff Assistant Senior)</u>, Pima County Administration</p> <ul style="list-style-type: none"> • Assist with preparation of progress reports • Facilitate meeting organization • Assist Program Management with report preparation and data collection 	<p><u>Year One, Salary + Fringe = \$10,955.79</u> <u>Salary: \$ 8,634.60</u> <u>Fringe*: \$ 2,321.19</u></p> <p><u>Year Two, Salary + Fringe = \$10,955.79</u> <u>Salary: \$ 8,634.60</u> <u>Fringe*: \$ 2,321.19</u></p> <p>*Fringe rate for Sandra Rosewell is .268825</p> <hr/> <p><u>TOTAL FOR Y1 & Y2: \$21,911.58</u></p>	<p>.15 FTE</p>
<p>GRAND TOTAL Pima County PWA In-Kind Contribution (Y1 & Y2): \$197,419.50**</p> <p style="text-align: right;">**rounded to \$197,420.00</p>		

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Thank you for your consideration, and please let us know if there are any questions regarding the details of the Pima County PWA firm match commitment related to the Pima County CRISI Grant Proposal:
Nanette.Slusser@pima.gov; (520) 724-8005.

Sincerely,

A handwritten signature in black ink, appearing to read "N. Slusser". The signature is fluid and cursive, with a large initial "N" and "S".

Nanette Slusser
Assistant County Administrator
Pima County Administration