

**PIMA COUNTY PUBLIC WORKS ADMINISTRATION  
Real Property Services  
201 North Stone Avenue, 6<sup>th</sup> Floor  
Tucson, AZ 85701**

**APPLICATION FOR SALE OF SURPLUS  
PROPERTY AT PUBLIC AUCTION**

Applicant ( ) or Representative ( ): (Engineer, Architect, Surveyor, etc.):

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Name:	Last	First	Middle Initial	Phone#	Fax#
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Applicant ( ) or Representative ( ) Mailing Address:

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Street	City/State	Zip Code
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Provide the following information pertaining to applicant's property abutting the surplus area:

Owner's Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Tax Parcel #: \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Subdivision or Development Name: \_\_\_\_\_  
(If applicable)

Recording or Reference Number: \_\_\_\_\_ Book: \_\_\_\_\_ Page: \_\_\_\_\_

Current Use for Applicant's Property: \_\_\_\_\_

Proposed Use for Applicant's Property: \_\_\_\_\_

Proposed Use for Surplus Area: \_\_\_\_\_

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PLEASE PRINT AND COMPLETE ENTIRE APPLICATION

The following information shall be submitted to the Real Property Services along with the completed application for Pima County to begin the processing of this request:

1. A WRITTEN REQUEST STATING ALL PERTINENT FACTS AND CIRCUMSTANCES, WITH YOUR REASON(S) FOR THIS REQUEST. IF AN EXCHANGE IS PROPOSED, IDENTIFY PROPERTY THE APPLICANT IS OFFERING TO EXCHANGE.
2. A LEGAL DESCRIPTION AND LOCATION MAP ON 8 1/2" BY 11" SHEET IDENTIFYING THE SURPLUS AREA.
3. NON-REFUNDABLE FEE OF \$500.

GENERAL INFORMATION:

AN APPRAISAL WILL BE REQUIRED FOR THE SURPLUS AREA AND YOU WILL BE RESPONSIBLE FOR THE APPRAISED VALUE, THE COST OF THE APPRAISAL, THE COST OF PUBLICATION, ADMINISTRATIVE FEES AND WILL BE REQUIRED TO BID AT PUBLIC AUCTION A SURVEY MAY ALSO BE REQUIRED. THE MINIMUM BID WILL BE THE APPRAISED VALUE, PLUS FEES.

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Applicant's Signature

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Date