

**PIMA COUNTY PUBLIC WORKS ADMINISTRATION – REAL PROPERTY SERVICES**

201 N. Stone Avenue, 6<sup>th</sup> Floor, Tucson, AZ 85701

Phone: (520) 724 - 6313

Fax: (520) 724 – 6763

**APPLICATION FOR RELEASE OF PUBLIC EASEMENT**

**PLEASE PRINT AND COMPLETE ENTIRE APPLICATION**

1. Owner's Name: \_\_\_\_\_
2. Property Address or Location: \_\_\_\_\_  
\_\_\_\_\_
3. Assessor's Tax Parcel #(s): \_\_\_\_\_
4. Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_
5. Zoning: \_\_\_\_\_
6. Subdivision, Development Name or Zoning Case Number: (If not applicable write "None")  
\_\_\_\_\_
7. Recording or reference number for plat or plan (if applicable):  
Book: \_\_\_\_\_ Page: \_\_\_\_\_
8. Recording information for easement to be released:  
Docket/Book: \_\_\_\_\_ Page: \_\_\_\_\_
9. Reasons for requesting public easement release: \_\_\_\_\_  
\_\_\_\_\_
10. Current use for owner's property and subject easement area: \_\_\_\_\_  
\_\_\_\_\_
11. Proposed use for owner's property and subject easement area: \_\_\_\_\_  
\_\_\_\_\_

12. Utility Service Provided by:

Water: _____	Electric: _____
Gas: _____	Cable TV: _____
Telephone: _____	Sewer: _____

13. Representative/Agent:

Name: \_\_\_\_\_

Last	First	Middle Initial	Phone#	Fax#
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Mailing Address:

\_\_\_\_\_

Street	City/State	Zip Code
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**The following information shall be submitted to Pima County Real Property Services along with the completed application before processing can begin:**

1. A written request stating all pertinent facts and circumstances, with your reasons for this Release of Public Easement request.
2. Attach document evidencing grant of easement to Pima County (copy of easement or recorded plat). If no documents are available, a title insurance commitment report from a title company is required to be attached to this application.
3. A legal description and location map on 8 1/2" x 11" sheet identifying the proposed easement to be released. The legal description shall be stamped or sealed by a registered land surveyor. (If joint / multiple applicants, include legal description and map for each of the applicant's requested portions of the proposed release of easement.
4. Documentation verifying your ownership of the property where the subject easement is located. (Title report, recorded deed, etc.)

5. **Non-Refundable Processing Fees are as follows:**

<b>Sewer Easement:</b>	<b>\$ 250.00</b>
<b>Utility Easement:</b>	<b>\$ 300.00</b>
<b>Construction Easement:</b>	<b>\$ 300.00</b>
<b>Access Control:</b>	<b>\$ 850.00</b>
<b>Slope Easement:</b>	<b>\$1,200.00</b>
<b>Drainage Easement:</b>	<b>\$1,200.00</b>
<b>Public Trail Easement:</b>	<b>\$1,200.00</b>

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date