



**APPLICATION FOR PERMIT TO USE COUNTY ROADWAY RIGHT-OF-WAY**

**Application is hereby made for a permit to enter in upon and use a portion of the County Roadway and to participate in the Pima County Dept. of Transportation ADOPT-A-ROADWAY PROGRAM.**

**(PLEASE PRINT OR TYPE)**

Name of Applicant: \_\_\_\_\_

Name of Organization / Group: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Roadway Segment:

\_\_\_\_\_

**For department use only:**

**This application is to pick up litter at least two times a year**

\_\_\_\_\_

**Section (s) \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ is granted to \_\_\_\_\_**

Subject to the following provisions:

1. Permittee shall on each work occasion obtain approval by notifying the authorized County Adopt-a-Roadway Coordinator Katrina Noble at telephone number 520-724-6576 at least ten (10) working days prior to start of any work authorized by this permit. County-furnished litter bags and vests shall be obtained at the Public Works Building located at 201 N. Stone 4<sup>th</sup> floor during normal business hours.
2. Pima County Department of Transportation reserves the right to approve, disapprove and/or edit names or acronyms to go on the Adopt-a-Roadway signs.
3. Works shall be conducted during daylight hours. Work shall not be conducted on holiday weekends or within twenty-four hours before a holiday weekend unless specifically authorized by the Adopt-a-Roadway coordinator.
4. Litter pickup shall not be performed within six feet of the traveled way, upon bridges, culverts, medians or structures of any kind unless specifically authorized by this permit.

\_\_\_\_\_  
Ana M. Olivares, P.E., Director

5. Workers shall not cross the travel way to access controlled roadways.

***If weather or other adverse circumstances cause a public hazard, work shall be immediately discontinued.***

6. Volunteers performing work under this permit shall wear personal protective clothing, including vests, while on County roadway right-of-way. County vests shall be returned within two working days of completion of the project.
7. Work shall not be initiated prior to briefing on safety procedures of County's coordinator.
8. Permittee shall designate a coordinator who shall represent the group. In addition, one adult supervisor shall be assigned by the volunteer organization of each ten children between the ages of fourteen (14) and eighteen (18) years of age. No child less than fourteen years of age shall be allowed to participate or to remain in the right-of-way assigned to the permittee.
9. Participants' personal vehicles shall not be parked within the right-of-way of an access controlled roadway, and on all other roadways shall be legally located off the traveled way so as not to interfere with the free flow of traffic or pedestrians; except approved vehicle(s) used to transport participants or materials to and from the work site may be parked off the roadway on access controlled roadways.
10. This permit is valid for two calendar years from date of issue and maybe renewed with Pima County Department of Transportation's approval. Permits may be revoked any time at Pima County Department of Transportation's discretion for failure to comply with the Rules and Conditions.
11. A representative from each group shall attend a safety orientation conducted by the Pima County Department of Transportation-trained group leader prior to entering the County Right of Way. The orientation shall include a discussion and explanation of the attached safety requirements. Individuals must participate in a safety orientation at least once every two years.
12. Each participant (or parent/guardian of a minor participant) shall sign a waiver for each pickup event. The permittee has volunteered to pick up litter in the right-of-way at its own risk. Pima County and its officers and employees shall not be liable for any death, injury or property damage claims and all the costs associated therewith which arise. If any claim arises out of the foregoing, the permittee shall defend, indemnify and hold harmless Pima County and its officers and employees of the same. Permittee's obligations under this Section shall not extend to any liability caused by the sole negligence of the County or its employees.
13. Each participant shall comply with "Policies and Procedures for Adopt-a-Roadway Program."

*Pima County Department of Transportation shall provide Safety Training, litter bags and safety vests. Pima County Department of Transportation shall pick up filled litter bags. Pima County Department of Transportation shall erect signs showing the participation of the named organization in the Adopt-a-Roadway Program. The work order for the sign shall be processed as soon as this permit is approved and the sign shall be installed in approximately eight (8) weeks.*