



**PIMA COUNTY TRANSPORTATION ADVISORY COMMITTEE  
(PCTAC)**

**Abrams Public Health Department, 3950 S. Country Club Road  
Tuesday, September 24, 2019  
Noon**

**Members Present:** Lucretia Free, Albert Letzkus, Yolanda Weinberger, Kendall Elmer, Don Weaver, Edwin Verburg, Tom McGovern, Curtis Lueck and John Bernal

**Members Absent:** Dan Eckstrom, Eric Ponce and Dan Castro

**Others Present:** Carmine DeBonis Jr. (Deputy County Administrator-Public Works), Yves Khawam (Assistant County Administrator-Public Works), Ana Olivares (PCDOT), Jim Cunningham (PCDOT), Kathryn Skinner (PCDOT), Robert Lane (PCDOT), Rich Franz-Under (PCDOT), John Olivas (PCDOT), Michelle Guardado (PCDOT), La Tasha Parker (PCDOT), Priscilla Molina (PCDOT)

- 1. Pledge of Allegiance - *Lucretia Free, PCTAC Chair*, (Part 1 - 00:15)**
- 2. Call to Order - Roll Call - *Chair Free*, (Part 1 - 00:57)**  
Chair Free calls the meeting to order at 12:01 p.m. La Tasha Parker takes roll call and a quorum is present.
- 3. Action: [Approval of Meeting Summary for August 27, 2019 Meeting](#) - *Chair Free*, (Part 1 - 01:48)**  
Mr. Bernal makes motion to approve the meeting minutes and PCTAC member (inaudible) seconds, Motion passes unanimously.
- 4. Subcommittee Membership Discussion - *Chair Free*, (Part 1 - 03:11)**

**[August 27, 2019 Transcript Discussion on Subcommittee Membership](#)  
[PCTAC Subcommittee History](#)**

Chair Free stated at the last full committee meeting there was a discussion regarding the make-up of the sub-committee membership and a motion made by Mr. McGovern to let anyone attend and vote. After further examination of the bylaws, if a quorum of seven members attends the sub-committee meeting, it could turn into a full PCTAC meeting, therefore PCTAC needs to clarify the make-up of the sub-committee and what constitutes a committed member. (4:02) Chair Free recommended rescinding the previous motion that was made with a second and vote and put forth a new motion to reflect the full committee's decision on the makeup of the sub-committee. (4:23)

Mr. DeBonis stated the bylaws indicate a sub-committee can be formed with six members, which is less than a quorum of the entire committee. For clarity purposes, the members should be defined. Chair

---

Ana M. Olivares, P.E., Director

201 N.Stone Avenue, 4th Floor, Tucson, Arizona 85701-1207 • Phone: 520-724-6410 • Fax: 520-724-6439

Free opened up a discussion on how the committee wants to form the sub-committee. Ms. Free affirmed that after the new structure is decided upon, the full committee would ask who wants to serve on the sub-committee.

Mr. Letzkus asked if a district representative could not attend the sub-committee meeting, if the other district representative could substitute as a voting member. Mr. DeBonis stated a proxy member would not be authorized in the full committee per the bylaws, but in the context of the sub-committee, it could be structured and accommodated if it is so defined. The prior meeting discussed the sub-committee make up to be six members to include a representative from each of the five Districts and one representative from the three appointees from the County Administrator's Office. Mr. DeBonis confirmed that if the committee agrees to six members then a quorum would be four.

Mr. Letzkus asked if there was a tie vote on a motion if the motion would fail. Mr. DeBonis stated that a majority vote is needed to pass the motion and an option to eliminate a tie vote could be to allow the County Administrator or appointee to vote if the committee decided to implement that as a standing structure. Mr. DeBonis restated his initial recommendation was to specify the voting members and that he was only giving options and flexibility to the committee as to how to structure the sub-committee. The committee discussed not to be concerned if the sub-committee had a tie vote because if that occurred the sub-committee would bring the tie vote to the full committee.

**RESCIND PRIOR MOTION** by *Tom McGovern, PCTAC Member* (Part 1-16:24)

Mr. McGovern makes a motion to rescind the prior motion to allow anyone to attend and vote at the sub-committee meeting. Mr. Weaver seconded the motion. Motion passes unanimously.

**MOTION** by *John Bernal, PCTAC Member* (Part 1-17:45)

Mr. Bernal makes a motion to set the sub-committee membership at six members. The sub-committee would be made up of one member from each of the Board of Supervisors Districts and one from the County Administrator's appointees with clarification there can be proxies from the Districts and for one of the County Administrator's appointees. The motion is seconded (inaudible). Motion passes unanimously.

Mr. Letzkus requested roll call for the sub-committee only be the designated six members and not all 13 PCTAC members. (18:46) Mr. Bernal asked how they would know who the designated members are. Mr. DeBonis offered that Ms. Valenzuela could reach out to each of the Districts to find out who the primary and alternate member would be and the roll call would consist of only the defined members. Mr. McGovern stated for clarification purposes, the membership of the sub-committee is erased except for the Chair. The other members will declare to Chair or Ms. Valenzuela the decision from the Districts.

**5. Subcommittee Update - John Bernal, PCTAC Member** (Part 1- 21:50)

Mr. Bernal stated the sub-committee met on September 6<sup>th</sup> and reviewed the drafts of the public engagement plan and public survey. The sub-committee also considered comments received from the public and came to resolution on all of the topics except for the suggestion from Sabino Town and

Country Estates to include criteria that takes into account resident advocacy for road repairs. Resolution was made regarding the public engagement plan and public survey, which was posted on September 16<sup>th</sup>.

**6. Ratification of Public Engagement Plan and Public Survey - Carmine DeBonis Jr., Deputy County Administrator (Part 1- 23:44)**

Mr. DeBonis stated the survey opened on September 16<sup>th</sup> and as of September 20<sup>th</sup> nearly 1000 people have already responded.

**MOTION** by *John Bernal, PCTAC Member* (Part 1-25:41)

Mr. Bernal makes a motion to approve the recommendations the sub-committees made regarding the public engagement plan and public survey. The motion is seconded (inaudible). Motion passes unanimously.

**7. Roadway Condition and Prioritization Update - Rich Franz-Under, PCDOT Staff (Part 1- 26:10)**

Mr. Franz-Under stated the vans would be on the roadways next week to start collecting the Pavement Condition Index (PCI). The extraction of data from the Light Detection and Ranging (LiDAR) has been completed for the area of the roadways and staff will now be able to provide more accurate cost estimates through Street Saver. (27:36) Staff is also working on classifying American Disabilities Act (ADA) curb ramps and entering sidewalk data into the Geographic Information System (GIS).

Members of the committee inquired what the LiDAR van looked like and stated they were interested in a tour. Mr. Franz-Under responded that the vehicle has a top bar with a down pointing laser detector and a tour of the van for the committee could be arranged.

**8. Public Engagement Update September 16, 2019 – November 18, 2019 - Carmine DeBonis Jr., Deputy County Administrator (Part 2 - 00:05)**

Mr. DeBonis stated the survey and public engagement plan has been ratified. The goal is to gather information to understand the public's preferences in prioritizing road repair in unincorporated Pima County. The public has been informed of the survey through email blasts, news releases and social media. Mr. DeBonis also reminded the committee members that staff would be available to accompany committee members or Supervisors out to community special listening sessions.

Mr. DeBonis summarized the responses received from the survey thus far. Mr. Lueck asked for the data from the survey to be cross-tabulated and Mr. DeBonis stated that could be done if the committee so desired.

**9. Fiscal Year 2019-2020 Pavement Program Update - John Olivas, PCDOT Staff, (Part 2 - 21:06)**

Mr. Olivas stated the bid package for Estrella and Green Valley Fairway went out and North Manor will be out soon. The remaining projects for local streets will be released as one large bid package and this has been advertised. The arterials, collectors and regional priorities will be one large conventional bid and will advertise in October. The Master Agreement for surface treatments and crack filling will be advertised by the end of September.

**10. Thin Lift Asphalt Update - Ana Olivares, PCDOT Director (Part 2 - 24:23)**

The County sent requests to Pima Association of Governments (PAG), Directors and contracting stakeholders asking for information on thin-lift overlays. Three agencies and six contractors provided information.

Ms. Olivares summarized the responses received. Thin-lift overlay is recommended for use on residential and collector streets but not recommended on arterials or for roads that have a failed condition or a PCI of less than 40. The majority of respondents agreed the overlay be used as a surface treatment but specified it was not a repair and will not take care of subsurface issues such as cracking. The thin-lift overlay should last between eight to ten years.

Ms. Olivares stated that our specifications would be based on the recommendations received. The draft specification should be completed by October 1<sup>st</sup> and the goal is to finalize the specification by December 31<sup>st</sup>. The draft will be available to review by the November PCTAC meeting. Mr. Bernal asked how it was going to be decided which roads would be candidates for thin-lift overlays. Ms. Olivares responded there are internal discussions taking place and will be brought to the committee.

Mr. Letzkus asked if the presentations could be emailed to the committee members ahead of the meeting. Ms. Olivares responded that when the presentations are available, the committee members would be emailed the link.

**11. Next Meeting October 22, 2019, Abrams Public Health Center - Lucretia Free, PCTAC Chair, (Part 2 - 29:54)**

**a. Agenda Items** - Due by October 4, 2019 to [Annabelle.Valenzuela@pima.gov](mailto:Annabelle.Valenzuela@pima.gov)

**b. Location**

Abrams Public Health Center, 3950 S. County Club

Meeting begins at noon

**12. Holiday Meeting Schedule Alternative Dates (Part 3 - 30:05)**

**a) November 5**

**b) December 3**

**13. Call to the Audience - Chair Free, (Part 3 - 00:15)**

Martha Michaels - Sabino Town and County Estates

Ms. Michaels asked for the survey data to be cross-tabulated by zip code to identify where the major road problems are located geographically. She also requested the committee consider resident participation and advocacy for trying to get their neighborhood roads repaved.

Anant Pathak - Foothills

Mr. Pathak stated he has been a resident of the Foothill Homeowners Association for 25 years and the roads in his neighborhood are in bad condition. He also mentioned that due to open enrollment in Manzanita Elementary School on Campbell north of Skyline, there has been an increase in traffic and these roadways are in bad condition. Mr. Pathak asked for favorable consideration for this area.

Jean Johnson - Moondance Patio Homes

Ms. Johnson stated her community formed a committee to campaign for road repair in 2008 and over the years, they wrote letters and sent petitions to the County and Mr. Huckelberry. At one time, Moondance was considered for the Green Asphalt pilot program that did not happen. Recently, Ms. Johnson heard that the Green Asphalt project was back on and asked that her neighborhood again be the test due to advocacy of the residents, condition of the roads and the small size of the Moondance neighborhood.

Lonna Davis - Ruby Star Airpark (McGee Ranch Rd, Green Valley, AZ.)

Ms. Davis lives on McGee Ranch Rd between Duval Mine Rd and Sahuarita Rd and she has had costly repairs to her vehicle because of the roads. The road is very bumpy due to the number of potholes that have been filled and a driver could easily lose control if you are not driving a car with good suspension.

Mia Tittle - Moondance

Ms. Tittle asked why the County is looking for constituents input again after gathering feedback two years ago because this is a waste of taxpayer dollars. She also stated Pima County should opt into the Arizona State Department of Transportation program called Planning to Programming to assist with resource allocation.

**Motion:** Chair Free asked for a motion to adjourn the committee meeting. A second motion was made and the committee concurred (inaudible).

Meeting Adjourned.