



**PIMA COUNTY TRANSPORTATION ADVISORY COMMITTEE (PCTAC)
Meeting Minutes**

**Abrams Public Health Center, 3950 S. Country Club Road
Tuesday, August 14, 2017, 12:00 p.m.**

Members Present: Christopher DeSimone, Reggie Drout, Dan Eckstrom, Eric Ponce, Rick Price, Amber Smith, Sergio Arellano, Lucretia Free, Dan Castro, Bob Gugino, John Bernal, Anthony Paez, Curtis Lueck

Others Present: Carmine DeBonis (Deputy County Administrator-Public Works), Ana Olivares (PCDOT), David Cummings (PCDOT), Robert Lane (PCDOT), Annabelle Valenzuela (PCDOT), Shara Canez (PCDOT), Vanessa Schmidt (PCDOT).

1. Call to Order - Roll Call

Lucretia Free, Chair of PCTAC, calls the meeting to order at 12:01 p.m. Shara Canez, PCDOT Program Coordinator, takes roll call and a quorum is present.

2. Pledge of Allegiance

General Items

Ana Olivares says there is a new packet for committee members to insert into folders. Here are the additional tabs: Meeting Minutes, Communications and Outreach, Oro Valley Presentation, Pima County Road Repair Information, and Glossary of Terms.

3. Approval of Meeting Summary for August 1, 2017 Meeting

Chair Free asks if anyone would like to edit/change minutes. Committee suggests receiving audio of the minutes to the meeting minutes. Chair Free motions to approve the August 1st minutes and to include audio with future minutes. Dan Castro seconds. Motion passes unanimously.

PCTAC Discussions

4. Direction from PCTAC on jurisdictional and non-jurisdictional presentations

Chair Free brings up timeframe parameters for presentations and asks the committee if they would like to vote on the information presented on the same day or during the next meeting. Committee discusses whether it should abstain from voting on the same day in case someone is absent. Chair Free proposes a 30 minute maximum time allotment for discussion with the presenters and a 30 minute maximum time allotment for discussion within the committee. Free asks for input/alternate suggestions and no one answers.

Chair Free brings up using the "Robert Rules of Order" as a guideline for conducting/engaging in this committee. Ana Olivares interjects and asks the committee to discuss non-jurisdictional also before moving on in the agenda. Members agree to discuss non-jurisdictional presentations after the jurisdictional ones. They discuss which organized groups will speak/present to the committee as an official entity (e.g. Green Valley Council, the SE Regional Council of Transportation, and the Tanque Verde Valley District).



Members discuss whether businesses should be heard as part of the non-jurisdictional presentations of as part of the “Call to the Public” portion of the agenda. Is it under the purview of this committee to consider businesses as part of the non-jurisdictional presentations? They decide that business owners and homeowners’ associations (HOAs) will be regarded as individuals, not as part of jurisdictional and non-jurisdictional presentations. They will have the opportunity to speak during the “Call to the Public” portion of the agenda.

John Bernal makes a motion to hear the jurisdictional presentations first and then the non-jurisdictional presentations second. Rick Price seconds. Committee unanimously in favor. In summary, the committee will hear from organized groups during non-jurisdictional presentations; HOAs/businesses/business groups/individuals will present at “Call to the Audience;” and the committee is open to extending time to about 5 minutes to those entities who would like to present. Chair Free makes a motion to encourage district residents to attend regional meetings/town halls in their area. Eric Ponce seconds. Committee unanimously in favor.

5. Robert Rules of Order

The purpose of these rules is to ensure that individuals are heard and that the meeting is conducted in an orderly fashion. Chair Free makes a motion to use the rules. Committee unanimously in favor. Members will be receiving a book of the rules as a resource.

6. Subcommittee formation and tasks

Chair Free asks for input on forming sub-committees to discuss topics in-depth as needed. No one opposes so committee is open to the formation of sub-committees.

7. Discussion of White Paper

White Paper is a document that provides an overview of what this committee’s tasks are, funding sources, road conditions, etc. Committee discusses the differences between the two funding types: base and accelerated. Staff explains that the difference is in how the funding is allocated. Base funding is allocated through the districts and each district amount is further separated into the jurisdictions that must be spent within that district. With accelerated funding, there is no requirement for how it is spent within that district.

8. Communication, public outreach and feedback discussion

Ana Olivares brings up Chuck Huckelberry’s memo regarding schedule and asks whether the committee agrees or disagrees with the timeframe presented? Initial deadline is in October 2017 but there is an option to extend it to December 2017. Members discuss the pros and cons of both options as well as whether their recommendations should extend from 1 year to 5 years.

Chair Free makes a motion for committee to make recommendations for the first and second year but not beyond that. Dan Eckstrom seconds. Unanimously approved.

Annabelle Valenzuela provides an overview of how PCDOT conducts community outreach and communication. PCDOT broadcasts news releases and information about PCTAC meetings. PCDOT also conducts email distributions to HOAs, works with Pima County Communications to present PCTAC information on the Pima County FYI employee newsletter, updates social media accounts (including Facebook and Twitter) and has a website with meeting information and a community feedback form.



Committee members receive a spreadsheet with constituent email addresses, phone numbers and comments on which local roads need repairing. Staff asks how committee would like to receive additional information in the future. Committee discusses consolidating information on a weekly basis, mapping out the reported roads and receiving cost estimates for each of the requests.

10 minute break

Road Repair and Preservation

9. TAC Consideration – Oro Valley

Presentation by Jose Rodriguez, Division Manager, and Paul Kessler, Town Engineer

**Go to the PCTAC section of the PCDOT website and click on “Documents.” PowerPoint is titled: “Oro Valley Presentation: Pavement Preservation Program”*

Committee members discuss Oro Valley funding allocation, crack-sealing, distribution types, etc. They discuss how the \$1.4 million funding would affect about 34 miles of road and how original monies will be spent on other capital improvement projects. Also, most roads within Oro Valley are at or above the “poor” road rating. Committee will be voting on this jurisdiction during the next meeting.

10. Staff presentation on road status on unincorporated Pima County

Presentation by Rob Lane and Dave Cummings

**Go to the PCTAC section of the PCDOT website and click on “Documents.” PowerPoint is titled: “PCDOT Presentation: Road Status in Unincorporated Pima County”*

Members and Staff discuss whether PCDOT logs the amount of traffic that is usually present on local roads or not. They also debate the benefits/set-backs of using color-coding to indicate how much vehicle traffic and/or accidents a particular road has. Additionally, they talk about road treatment options, costs and pavement ratings. Members discuss the current Pima County method on spending funding as well as whether the committee should focus on fixing “failed” roads versus preventing “poor” roads from “failing” as well as funding distribution amongst the districts and how that is determined. Staff bring up base and accelerated funding- the committee will be making recommendations on how to allocate the accelerated funding. Members agree that this is an ongoing discussion. Staff asks committee how they would like to see their data. Members bring up the possibility of forming a sub-committee to address this issue. They will also receive new map books that highlight local roads in the near future. Rick Price makes a motion to follow this recommendation: Staff will provide data as they see fit and committee will make requests/suggestions afterwards. Bob Gugino seconds. Unanimously approved by committee.

11. Next meeting agenda

Members discuss the possibility of changing the meeting date from August 29th because the Abrams Public Health Center meeting room will not be available. Also, member request receiving Staff information/back-up material ahead of time as opposed to the day of the meeting. Staff confirmed that PDFs of the information will be available ahead of time. Bob Gugino makes a motion for the next meeting to be held September 12, 2017. Rick Price seconds. Unanimously approved.



12. Call to the public

Chair Free announces a 2-minute call to the public.

Linda Larose provides committee with pictures of the faulty roads in her neighborhood. She requests that the cul de sac at the end of Mona Lisa north be considered for repaving. Husband has a hard time walking with his walker because of the condition of the roads.

Dolores Thompson expresses concern over the condition of Thornydale Road and Overton Road.

Irene Barry expresses concern about the condition of neighborhood roads within her HOA in the Foothills area. Would like the local roads in her neighborhood to be considered for repaving.

Stan Caldwell is a District 1 resident and asks the committee to consider directing funding to previous projects that have had funding redirected elsewhere.

Jesse Lugo is a member of the Bond Review Commission. He encourages committee to research how the City of Tucson collaborates with their commissioners.

Kyle Kelly works for Sunland Asphalt. He asks the committee to consider alternative treatments for road repair.

13. Adjournment

Curtis Lueck makes a motion to adjourn. Anthony Paez seconds. Meeting is adjourned at 2:36 p.m.