



**PIMA COUNTY TRANSPORTATION ADVISORY COMMITTEE (PCTAC)
Meeting Minutes**

**Abrams Public Health Center, 3950 S. Country Club Road
Tuesday, September 12, 2017, 12:00 p.m.**

Members Present: Christopher DeSimone, Reggie Drout, Dan Eckstrom, Eric Ponce, Rick Price, Amber Smith, Sergio Arellano, Lucretia Free, Dan Castro, Bob Gugino, John Bernal

Members Absent: Tony Paez, Curtis Lueck

Others Present: Carmine DeBonis (Deputy County Administrator-Public Works), Ana Olivares (PCDOT), David Cummings (PCDOT), Robert Lane (PCDOT), Annabelle Valenzuela (PCDOT), Shara Canez (PCDOT), Vanessa Schmidt (PCDOT)

1. Call to Order - Roll Call

Lucretia Free, Chair of PCTAC, calls the meeting to order at 12:04 p.m. Shara Canez takes roll call and a quorum is present.

2. Pledge of Allegiance

General Items

3. Approval of Meeting Summary for August 14, 2017 Meeting

Chair Free asks if anyone would like to edit/change minutes and no one answers. Chair Free makes a motion to approve minutes. Amber Smiths seconds. Motion passes unanimously.

Ana Olivares provides members with a new packet to insert into folders. Here are the additional tabs: August 14, 2017 Meeting Summary; Draft PCTAC Schedule; Sahuarita Presentation; South Tucson Presentation; Pima County Road Prioritization.

4. Committee purpose and overview

PCTAC Mission

1. Make recommendations on transportation improvements, operations and maintenance in the unincorporated area of Pima County, as within incorporated cities and towns where County funds are being spent for these purposes.
2. Make recommendations where County funds are spent for street/highway repair or pavement preservation within cities and towns. Recommendations will be joint with any city or town transportation advisory committee.
3. Make recommendations on any roadway or highway capacity improvements that utilize any of the following funding sources:
 - a. Regional Transportation Authority
 - b. Pima Association of Governments

- c. Federal government
- d. Highway User Revenue Funds
- e. Pay-as-you-go County HURF
- 4. Make recommendations regarding PCDOT's annual budget.
- 5. Make recommendations regarding transportation policy and funding, including factual analysis of funding operation and maintenance claims or activities.
- 6. Make recommendations regarding other transportation matters as requested by the Board of Supervisors at a public hearing.

5. Summary of previous actions

AUGUST 1, 2017 PCTAC Meeting Actions:

- Voted and approved Ms. Lucretia Free as Chair.
- Voted and approved on two vice-chairs. Ms. Amber Smith first Vice Chair. Mr. Bob Gugino second Vice Chair.
- Voted and approved to meet every other week.
- Voted and approved to move the unincorporated Pima County plan later in the schedule.

AUGUST 14, 2017 PCTAC Meeting Actions:

- Voted and approved to use Roberts Rules of Order for reference.
- Committee is open to the formation of sub-committees.
- Voted and approved to encourage residents to attend regional meetings and town halls within their area.
- Committee discussed organized groups and presentations to the committee as an official entity such as Green Valley Council, SE Regional Council of Transportation and the Tanque Verde Valley District.
- Voted and approved to hear the jurisdictional presentations first, then the non-jurisdictional presentations.
- Committee agreed homeowners associations will be regarded as individuals and can speak during the "call to the public", extending to 5 minutes for presentations.

Chair Free says that staff will work with each member of the Board of Supervisors to reach out to organized groups that would like to present to the committee within unincorporated areas.

6. Draft Schedule (11:38)

- a. **See "PCTAC Draft Schedule" under the "Documents" tab on the Pima County Transportation Advisory Committee Information website**

Chair Free clarifies that Supervisor-approved organized groups can be added to the schedule in the future.

PCTAC Discussions

7. Subcommittee report

Goal of subcommittee: to provide framework for data from staff to PCTAC members.

Staff will provide the following information: PASER ratings of poor/failed roadways; age of roadway/date roadway was accepted by Pima County; time since roadway was last repaired; safety claims filed in regards to particular roads; roads that provide limited access. Subcommittee will meet as needed.

8. Public Outreach- District Open House Meetings

Chris DeSimone provides details of District 1 Open Houses. There have been four open houses where attendance varied from 20-90 residents and length varied from 1-1.5 hours. Staff attended every open house to answer constituent questions and provide information. Chris DeSimone and Reggie Drout made a PowerPoint presentation on background information about the PCTAC and its funding. Chair Free asks members whether they have questions for Chris DeSimone about conducting an open house. She also asks the members who do not plan on holding open houses if they could provide an explanation for their decision and what their alternate plans are. Dan Castro says that District 5 already has gathered information from the City of Tucson but would like to gather more from the jurisdictional presentations and will discuss with District 5 Supervisor Richard Elias on how to move forward.

Road Repair and Preservation

9. PCTAC Discussion/Action- Oro Valley Pavement Preservation Program

Chair Free asks if anyone has any questions. Staff clarifies that Oro Valley only presented on the first year, prior to the committee requesting that jurisdictions provide information regarding years one and two. Instead of presenting again, Oro Valley will send out a memo with information pertaining to the second year. Staff recommends delaying consideration until the September 26th meeting. Bob Gugino makes a motion to consider both year one and year two together at the September 26th meeting. John Bernal seconds. Motion passes unanimously.

10. PCTAC Consideration- Town of Sahuarita

Staff goes over information from “Regional Local Road Pavement Preservation Program White Paper Overview” under the “Documents” Tab

a. Funding allocated

Public Works Director and Town Engineer, MJ Dillard, and Assistant Town Engineer, Beth Abramovitz, present.

See “Town of Sahuarita Pavement Program” PowerPoint Presentation under the “Documents” Tab

**b. Pavement program overview c. Roadway conditions and treatments d. Repair
Prioritization list**

Town of Sahuarita presents only on year one and will provide year two information by the next meeting to committee members.

11. PCTAC Consideration- South Tucson

Staff goes over information from “Regional Local Road Pavement Preservation Program White Paper Overview” under the “Documents” Tab

a. Funding allocated

City of South Tucson Senior Planner, Mick Jensen, presents. **See “South Tucson Presentation” under the “Documents” Tab**

**b. Pavement program overview c. Roadway conditions and treatments d. Repair
prioritization list**

12. Road prioritization options in unincorporated Pima County Staff

presents on methodology.

See “Unincorporated Pima County Road Prioritization Information” under the “Documents” Tab

Staff asks committee members what additional information they would like and what their general reactions are to this methodology.

10 Minute Break 13. Next meeting agenda

Chair Free asks committee members whether they would like to add anything to the September 26th meeting agenda. If not, they can reach out to either Chair Free or staff before the next meeting.

14. Call to the public

- a. Martha Michaels- advocates for road repair in Sabino Town and Country Estates
- b. Linda Leidberg- thanks committee members and staff for hosting District 1 open houses, concerned about road conditions
- c. Karen Thornton- Green Valley resident, concerned about road conditions

15. Adjournment

Chair Free makes motion to adjourn meeting. Eric Ponce seconds. Meeting adjourned at 1:36 p.m.