CHAIN OF CUSTODY

PIMA COUNTY WASTEWATER RECLAMATION

Pima County Regional Wastewater Reclamation Department

Compliance and Regulatory Affairs Office Laboratory

NUMBER OF BOTTLES: _____

PROJECT: _____ PROJECT NUMBER: _____

SAMPLES START DATE: _____ MM/DD/YY **or** MM/DD/YYYY CLIENT: _____

SAMPLES END DATE: _____ MM/DD/YY **or** MM/DD/YYYY SAMPLER(S): _____

(Print Last Name(s) Only)

COMMENTS: _____

Work Order ID: _____

Sample #	Location Description / Location Number	D	C	Composite Sample Start Time (Military time)	Microbiology: Alkalinity	BOD	COD	E. coli	pH	Solids, Total	Solids, Total Grams	Solids, Total Dissolved	Solids, Total Suspended	Solids, Total Volatile	Solids, Volatile Suspended	Soluble BOD	Soluble COD	Specific Conductance	Inorganic: Air Filter Be or Pb	Ammonia	Chloride	Cyanide, Total	Cyanide, Amenable	Fluoride	Hardness	Metals *	Nitrate	Nitrite	Nitrate/Nitrite	Nitrogen, Total Kjeldahl	Nitrogen, Total	Orthophosphate	Phosphorus, Total	Sulfate	Organic: Digester Gas	Oil and Grease	TTHM	VOA	Field: Field Ammonia Probe Result (mg/L)	Field Nitrate Probe Result (mg/L)	Sample End Time (Military time)	Initials
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* Please indicate specific metals request here:

Chain of Custody Record (Signatures Only)

Relinquished by Sampler:	Received by:	Date:	Time: (Military time)
Relinquished by:	Received by:	Date:	Time: (Military time)
Relinquished by:	Received by:	Date:	Time: (Military time)
Relinquished by:	Received by:	Date:	Time: (Military time)

Lab Use Only

	Yes	No	NA
Chain of Custody Record completed appropriately?	☐	☐	☐
Sample Labels match Chain of Custody?	☐	☐	☐
Correct number of sample bottles were delivered?	☐	☐	☐
Custody seals intact?	☐	☐	☐
Within holding time?	☐	☐	☐
Sufficient sample volume for analysis?	☐	☐	☐
Samples are in properly preserved containers?	☐	☐	☐
Sample containers damaged/leaking/frozen?	☐	☐	☐
40 ml vials headspace, > pea-sized air bubble?	☐	☐	☐
Received from a refrigerator?	☐	☐	☐

Temperature: _____ °C Initials: _____

Print Form