

**REGIONAL WASTEWATER RECLAMATION ADVISORY COMMITTEE (RWRAC)
CAPITAL IMPROVEMENT PROGRAM (CIP) SUBCOMMITTEE MEETING**

**Conveyance Division
3355 N. Dodge Blvd., Conference Room
Tuesday, June 25, 2019 at 10:00 a.m.**

Members Present: Matt Matthewson, Scott Oldendorph, Asia Philbin, Mark Taylor, Ann Marie Wolf

Others Present: Adam Bliven (RWRD), Jennifer C. Coyle (RWRD), Greg Hitt (PMO), Jackson Jenkins (RWRD), Veronica Lopez (RWRD), Jaime Rivera (RWRD)

A. Call to Order / Roll Call – Matt Matthewson, Chair, called the meeting to order at 10:01 a.m. Veronica Lopez, Program Coordinator, Regional Wastewater Reclamation Department (RWRD), took the roll call and a quorum was present.

B. Pledge of Allegiance

C. Call to the Audience – There were no comments from the audience.

D. Safety Share – Jackson Jenkins, Director, RWRD, reminded everyone to monitor health issues.

E. Approval of Minutes – Meeting Minutes of December 4, 2018

ACTION: Ann Marie Wolf made a motion to approve the meeting minutes of December 4, 2018. Mark Taylor seconded the motion. Motion passed unanimously.

F. Discussion/Action

1. Review of Wastewater Facility Plan

Greg Hitt, Program Manager, Project Management Office, gave a PowerPoint presentation on capacity analysis. Mr. Hitt provided an overview and discussed past projects, projects that are in the design and construction phase, as well as future planning projects. Mr. Jenkins stated the JOC contracts have been a \$1 million limit, but the County is considering increasing that amount to \$2 million. This change would require the Board of Supervisors approval. Mr. Hitt stated the treatment capacity at the various facilities looks good for the next several decades. Staff has been reviewing the facilities in Green Valley and in Sahuarita and has held discussion with the Town of Sahuarita and FICO regarding a proposed water reclamation facility off Old Nogales Highway and Pima Mine Road. Ann Marie Wolf, Member, asked what the proposed timeline for this project is. Mr. Hitt stated it could be possibly online in 2025-26. Discussion ensued.

2. PAG 208 Plan Update

Mr. Hitt provided a brief update on the PAG 208 Plan. Mr. Hitt discussed the timeline and the next steps of this Plan. In July, the comment period will begin. The final draft packet is due August 30th and it will begin the approval process. The subcommittee asked various questions.

3. Other Long-Term Planning Considerations

Adam Bliven, Project Manager, RWRD, provided an overview of long-term planning. Mr. Bliven distributed a handout to the subcommittee which explained the project prioritization matrix and selection criteria used for prioritizing CIP projects. Mr. Bliven explained RWRD lists their projects by priority. Mr. Matthewson asked if staff has something that summarizes the 10-year projects. Mr. Hitt stated there is a County-wide integrated infrastructure plan, which is still in draft form and staff is in the process to get it completed. Discussion ensued. Ms. Wolf stated she would like to see the 10-year plan. Mr. Hitt explained the plan should be completed by the end of July, early August. Mr. Matthewson asked that the project prioritization matrix and selection criteria used for prioritizing CIP projects be distributed to the full committee. Mr. Matthewson stated the subcommittee

will defer formal action until the 10-year plan is ready for review.

4. Nominate CIP Subcommittee Vice-Chair

ACTION: Ann Marie Wolf motioned to nominate Asia Philbin as the RWRAC CIP Subcommittee Vice-Chair. Mark Taylor seconded the motion. Motion passed unanimously.

5. Meeting Schedule

The subcommittee will hold their next meeting in late November or early December. Asked that the 10-year County-wide integrated infrastructure plan be distributed to the committee when it is ready for review.

G. Future Agenda Items

- County-wide Integrated Infrastructure Plan
- 5-Year CIP Budget

H. Call to the Audience – There were no comments from the audience.

I. Adjournment

ACTION: Mark Taylor made a motion to adjourn the meeting. Ann Marie Wolf seconded the motion.

The meeting was adjourned at 11:22 a.m.